



**REGULAR MEETING
TUESDAY, JULY 21, 2015
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

Action

1. EXECUTIVE SESSION

6:30 PM Review Qualifications of an Applicant for City Employment (RCW 42.30.110(1)(g));
Property Acquisition (RCW 42.30.110(1)(b))

2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

7:00 PM

Mayor: Anne Blair

Deputy Mayor: Michael Scott

Councilmembers: Sarah Blossom

Steven Bonkowski

Wayne Roth

Val Tollefson

Roger Townsend

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:05 PM

4. PUBLIC COMMENT

7:10 PM

5. CITY MANAGER'S REPORT

7:20 PM Comprehensive Plan/Navigate Bainbridge Update

6. UNFINISHED BUSINESS

7:25 PM A. Ordinance No. 2015-18, Public Safety Facility Ballot Proposition, AB 14-008 – Executive
(Pg. 3)

Consider Approval

7:40 PM B. Ordinance No. 2015-07, Adopting a New BIMC Chapter 15.30, Transportation Impact
Fees, AB 15-048 – Public Works (Pg. 11)

Consider Approval

8:10 PM C. Waterfront Park Cost Estimate Update, AB 13-025 – Public Works (Pg. 47)

Consider Approval

8:20 PM D. 2015 Chip Seal Project Contract Award, AB 15-124 – Public Works (Pg. 51)

Consider Approval

7. NEW BUSINESS

8:30 PM A. Wing Point Way Non-Motorized Construction Award, AB 13-086 – Public Works (Pg. 57)

Consider Forwarding
to a Future Meeting
Under Unfinished
Business

8:40 PM B. Resolution No. 2015-14, Supporting the Mayors Challenge to End Veteran
Homelessness, AB 15-132 – Councilmember Tollefson (Pg. 59)

Consider Approval

8:45 PM C. Design Review Board Appointments, AB 15-013 – City Council (Pg. 63)

Consider Approval

8:50 PM D. Consideration of STAR Community Application, AB 15-131 – Executive (Pg. 71)

Consider Approval

8. CONSENT AGENDA (Pg. 93)

9:00 PM

A. Accounts Payable Voucher and Payroll Approval (Pg. 95)

Consider Approval

B. Regular Business Meeting Minutes, June 23, 2015 (Pg. 177)

Consider Approval

C. Regular Study Session Minutes, July 7, 2015 (Pg. 183)

Consider Approval

D. 2015 Road Striping Project Award, AB 15-125 – Public Works (Pg. 191)

Consider Approval

E. Bio-solids Disposal Agreement, AB 15-126 – Public Works (Pg. 197)

Consider Approval

F. Satellite Management Authority Application, AB 15-129 – Executive (Pg. 203)

Consider Approval

9. COUNCIL DISCUSSION

9:05 PM

- A. Suzuki Property Request for Proposals, AB 14-119 – Executive **(Pg. 207)**

Discussion/Consider
Motion

10. COMMITTEE REPORTS

9:20 PM

- A. Report on July 10, 2015 Visit to Lane Transit District (Eugene, Oregon) – Councilmember Tollefson **(Pg. 219)**

Information

- B. Notes from July 13, 2015 Utility Advisory Committee Meeting – Council Liaison Tollefson **(Pg. 221)**

Information

11. REVIEW UPCOMING COUNCIL MEETING AGENDAS (Pg. 223)

9:25 PM

12. FOR THE GOOD OF THE ORDER

9:30 PM

13. ADJOURNMENT

9:35 PM

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2015-18, Public Safety Facility
Ballot Proposition

Date: July 21, 2015

Agenda Item: Unfinished Business

Bill No.: AB 14-008

Proposed By: Doug Schulze, City Manager

Referral(s):

BUDGET INFORMATION

Department/Fund: Executive

Munis Contract #

Expenditure Req: N/A

Budgeted? ☐ Yes ☒ No

Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session

Recommendation:

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☐ Yes ☐ No ☒ N/A

Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

To consider approval of a ballot proposition ordinance. This ordinance would authorize the City to request voter approval to issue general obligation bonds for a public safety facility on the November 3, 2015 ballot. The ordinance specifies a purpose and a maximum amount for a bond issue.

Background:

At the June 9, 2015 Study Session, the City Council identified the location immediately north of City Hall as the preferred site for the facility, confirmed the intent to include both a Police Station and Municipal Court in the project, and reviewed preliminary estimates for total project costs. The Council was also provided with information on the City's current debt service schedule and estimates for debt service for hypothetical levels of bond issuance.

At the June 16, 2015 Council meeting, the City Council confirmed their intent to consider sizing a bond issue for the full amount of the estimated project cost, while recognizing that potential future surplus property sales may generate funds for project at some point, for which the timing is uncertain. The Council received a briefing on near-term forecasts of the City's fiscal capacity, with detail on expenditures, revenues, debt service and fund balance. The Council also received updated estimates for the annual debt service and taxpayer impact from selected sample levels of bond issuance.

Continued on Page 2

RECOMMENDED ACTION

I move the City Council adopt Ordinance 2015-18, authorizing the City to request voter approval to issue general obligation bonds for a public safety facility on the November 3, 2015 ballot.

DESCRIPTION/SUMMARY (continued)

At the June 23, 2015 Council meeting, the City Council directed the City Manager to prepare a ballot proposition ordinance for consideration. To participate in the November ballot, the City is required to consider and approve a ballot ordinance, and then provide notification to Kitsap County in early August. This timing requires Council consideration of a ballot ordinance during the two City Council meetings scheduled in July, 2015.

During the July 7, 2015 Council meeting, the City Council approved a motion moving Ordinance 2015-18 to the July 21, 2015 agenda to consider approval.

CITY OF BAINBRIDGE ISLAND, WASHINGTON

ORDINANCE NO. 2015-18

AN ORDINANCE of the City of Bainbridge Island, Washington, providing for the submission to the voters of the City, at the election to be held on November 3, 2015, of a proposition authorizing the City to issue its general obligation bonds for the purpose of financing the design, construction, land acquisition and related costs of developing and equipping a new public safety facility, including police, municipal court and related functions, in the principal amount of not more than \$15,000,000, payable by annual property tax levies to be made in excess of regular property tax levies, and to levy those excess property taxes.

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN, as follows:

Section 1. Findings and Determinations. The City is in need of funds to finance the design, construction, land acquisition and related costs of developing and equipping a new public safety facility, including police, municipal court and related functions (the “Project,” as further defined below), and to pay incidental costs incurred in connection with carrying out such Project, the estimated cost of which is expected to be more than \$15 million. The City Council therefore finds and determines that it is in the best interests of the City to submit to the voters this ballot proposition approving the issuance of bonds or other evidences of indebtedness issued or entered into to finance all or a portion of the Project (the “Bonds”) to be repaid by a special excess levy for this purpose.

Section 2. Description of Project. The Project consists of the design, construction, land acquisition and related costs of developing and equipping a new public safety facility, including police, municipal court and related functions. The cost of all necessary architectural, engineering, environmental, legal and other consulting services, inspection and testing, administrative expenses, site acquisition or improvement, demolition, on and off-site utilities, related improvements, payments for fiscal and legal expenses; the acquisition, construction and installation of all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances in the foregoing; printing, advertising, establishing and funding accounts; necessary and related planning, consulting, inspection and testing costs; administrative expenses; and other similar activities or purposes incurred in connection with the Project shall be deemed a part of the costs of such capital improvements. The City may modify details of the Project as it may find necessary or advisable. The Project, or any portion or portions thereof, shall be undertaken, insofar as is practicable, with available money and in such order of time as shall be deemed necessary or advisable by the City. The economic life of the Project is expected to exceed the life of the Bonds.

Section 3. Description of Proposed Bonds. The Bonds may be issued as a single bond, in a single series or multiple series, and as a single issue or as part of a combined issue with other authorized bonds, all as deemed advisable by the City and as permitted by law. The Bonds

shall be fully registered bonds, bearing interest payable as permitted by law, and maturing within 20 years from the date of issue, or within any shorter period fixed by the City. The Bonds shall be paid by annual property tax levies sufficient in amount to pay both principal and interest when due. Such annual property tax levies shall be made in excess of regular property tax levies without limitation as to rate or amount but only in amounts sufficient to meet such payments of principal and interest as they come due (including meeting mandatory redemption requirements). The Bonds shall be issued and sold in such manner, at such times and in such amounts as shall be required for the purpose for which such bonds are to be issued. The specific date, form, terms, options of redemption prior to maturity, price, interest rate or rates and maturities of the Bonds (or parameters with respect to the same) shall be fixed by ordinance of the City. Pending the issuance of the Bonds, the City may issue short-term obligations pursuant to chapter 39.50 RCW or such other obligations as are permitted by law to pay for the costs of the Project. Such obligations and their costs may be paid or refunded with proceeds of the Bonds when issued.

Section 4. Proceeds of the Bonds. The proceeds of the Bonds shall be used for capital purposes only (which shall not include the replacement of equipment) to pay the costs of the Project and to pay costs related to the sale, issuance and delivery of the Bonds. The City shall determine the application of available money among the various parts of the Project so as to accomplish, as near as may be, all of the Project. If available money from the proceeds of the Bonds is more than sufficient to pay the costs of the Project, or if state or local circumstances require any alteration in the Project, the City may acquire, construct, equip and make other capital improvements to the City's facilities, or retire and/or defease a portion of the Bonds, all as the City may determine and as permitted by law. If the proceeds of the sale of the Bonds and other available money are insufficient to make all of the capital improvements herein provided for, or if it has become impractical to accomplish the Project or portions of the Project, the City may use the proceeds of the Bonds and other available money for paying the costs of those portions of the Project deemed by the City to be most necessary and in the best interest of the City.

Section 5. Calling of Election. The City requests that the Kitsap County Auditor (the "Auditor") call and conduct a special election in the City to be held on November 3, 2015 in conjunction with the State general election, for the purpose of submitting to the voters of the City, for their approval or rejection, the question of whether or not general obligation bonds of the City shall be issued in the principal amount of not more than \$15,000,000 (or such lesser maximum amount as may be legally issued under the laws governing the limitation of indebtedness), the proceeds of which shall be expended to pay the costs of the Project, and annual excess property taxes shall be levied to pay and retire the Bonds.

If such proposition is approved by the requisite number of voters, the City shall be authorized to issue the Bonds in the manner described in this ordinance, to spend the proceeds thereof to pay the costs of the Project and the costs of issuance of such Bonds, and to levy excess property taxes to pay and retire such Bonds.

Section 6. Ballot Proposition. The City Clerk of the City is authorized and directed to certify, no later than August 4, 2015, to the Auditor, as *ex officio* supervisor of elections in the City, a copy of this ordinance and the proposition to be submitted at that election in the form of ballot title prepared pursuant to RCW 29A.36.071, as follows:

PROPOSITION 1

CITY OF BAINBRIDGE ISLAND
PUBLIC SAFETY FACILITY BONDS

The City Council of the City of Bainbridge Island, Washington, adopted Ordinance No. 2015-18 concerning financing for a public safety facility. If approved, this proposition would authorize the City to finance the design, construction, land acquisition and related costs of developing and equipping a new public safety facility, including police, municipal court and related functions. It would authorize issuance of no more than \$15,000,000 of general obligation bonds maturing within 20 years to be repaid by the annual levy of excess property taxes, all as provided in Ordinance No. _____. Should this proposition be approved?

YES ☐
NO ☐

For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the City hereby designates its City Attorney, Lisa Marshall (206-842-2545, lmarshall@bainbridgewa.gov) and its bond counsel, Alice Ostdiek, Foster Pepper PLLC (206-447-4663, ostda@foster.com), as the persons to whom such notice shall be provided.

Section 7. Authorization of Local Voters' Pamphlet. The City authorizes preparation and distribution of a local voters' pamphlet, including an explanatory statement and statements in favor of and in opposition to the ballot measure, if any. The preparation of explanatory statement, the appointment of pro/con committees and the preparation of statements in favor or and in opposition to the ballot title shall be in accordance with chapter 29A.32 RCW and the rules and guidelines of the Auditor.

Section 8. General Authorization. The proper City officials are authorized to perform such duties as are necessary or required by law to the end that the question of whether or not the Bonds shall be issued and excess taxes necessary to pay and retire the Bonds be levied, all as provided in this ordinance, shall be submitted to the voters of the City at the November 3, 2015 election.

Section 9. Intent to Reimburse. The City Council declares that to the extent that, prior to the date the Bonds or other short-term obligations are issued to finance the Project, the City makes capital expenditures for the Project from funds that are not (and are not reasonably expected to be) reserved, allocated on a long-term basis or otherwise set aside by the City under its existing and reasonably foreseeable budgetary and financial circumstances to finance the Project, those capital expenditures are intended to be reimbursed out of proceeds of the Bonds or other short-term obligations issued in an amount not to exceed the principal amount of the Bonds provided by this ordinance.

Section 10. Severability. If any provision of this ordinance is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be severable from the remaining provisions of this ordinance, and shall in no way affect the validity of the other provisions of this ordinance or of any other ordinance or resolution or of the Bonds.

Section 11. Effective Date. This ordinance shall take effect and be in force from and after its passage and five days following its publication as required by law.

Section 12. Ratification of Prior Acts. Any action taken consistent with the authority and prior to the effective date of this ordinance is hereby ratified, approved and confirmed.

PASSED by the City Council and APPROVED by the Mayor of the City of Bainbridge Island, Washington, at a regular open public meeting thereof, this ____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Foster Pepper PLLC, Bond Counsel

CERTIFICATION

I, the undersigned, City Clerk of the City of Bainbridge Island, Washington (the "City"), hereby certify as follows:

1. The attached copy of Ordinance No. _____ (the "Ordinance") is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on _____, 2015, as that ordinance appears on the minute book of the City.

2. The Ordinance will be in full force and effect five days after publication in the City's official newspaper, which publication date is _____, 2015.

3. A quorum of the members of the City Council was present throughout the meeting and a majority of its members voted in the proper manner for the passage of the Ordinance.

Dated: _____, 2015.

CITY OF BAINBRIDGE ISLAND,
WASHINGTON

Rosalind D. Lassoff, City Clerk

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2015-07, Adopting a New BIMC Chapter 15.30, Transportation Impact Fees	Date: July 21, 2015
Agenda Item: Unfinished Business	Bill No.: AB 15-048
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: N/A

REFERRALS/REVIEW

Study Session: 7/7/15	Recommendation: Forward to 7/21/15 Unfinished Business		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Ordinance No. 2015-07, relating to Transportation Impact Fees and adding BIMC Section 15.30.

Background:

The 2004 Island-wide Transportation Plan identified traffic transportation impact fees as a potential revenue source to provide for transportation improvements to accommodate future growth. More recently, members of City Council expressed interest in studying transportation impact fees; therefore, this item was added to the City's 2014 Work Plan.

At the March 10, 2015 City Council meeting, city staff and Consultant Transportation Solutions, Inc. (TSI) presented an update on the *Transportation Impact Fee Rate Analysis* report prepared by TSI dated March 2015. See attached finalized report dated May 2015.

The attached ordinance is a result of a combination of recommendations received from the 2004 Island-wide Transportation Plan and comments received from the more recent March 10th City Council meeting.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2015-07, relating to Transportation Impact Fees and adding Section 15.30 of the Bainbridge Island Municipal Code (BIMC).

ORDINANCE NO. 2015-07

AN ORDINANCE of the City of Bainbridge Island, Washington, adopting a new Chapter 15.30, Transportation Impact Fees, of the Bainbridge Island Municipal Code.

WHEREAS, the 2004 Island-wide Transportation Plan identified traffic impact fees as a potential revenue source to provide for transportation improvements to accommodate future growth; and

WHEREAS, in 2014, members of City Council expressed interest in studying transportation impact fees; therefore, this item was added to the City's 2014 Work Plan; and

WHEREAS, at the March 10, 2015 City Council meeting, City staff and Consultant Transportation Solutions, Inc. (TSI) presented an update to the City Council on the *Transportation Impact Fee Rate Analysis* report prepared by TSI; and

WHEREAS, this ordinance is a result of a combination of recommendations by the 2004 Island-wide Transportation Plan and comments received at the March 10, 2015 City Council meeting;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS

Section 1. A new Chapter 15.30 of the Bainbridge Island Municipal Code, Transportation Impact Fees, is hereby adopted to read as follows:

Chapter 15.30 TRANSPORTATION IMPACT FEES

Sections:

15.30.010	Purpose and intent.
15.30.020	Findings and authority.
15.30.030	Definitions.
15.30.040	Transportation impact fees methodology and applicability.
15.30.050	Assessment of transportation impact fees.
15.30.060	Independent Fee Calculations.
15.30.070	Exemptions.
15.30.080	Credits.
15.30.090	Adjustments.
15.30.100	Establishment of transportation impact fee fund.
15.30.110	Administrative guidelines.
15.30.120	Refunds.
15.30.130	Use of funds.

- 15.30.140 Periodic adjustment of fees.
- 15.30.150 Administrative fees.
- 15.30.160 Reviews by the Director and appeals.
- 15.30.170 Existing authority unimpaired.
- 15.30.180 Relationship to State Environmental Policy Act (SEPA).
- 15.30.190 Relationship to concurrency management.
- 15.30.200 Transportation Impact Fee Schedule.

15.30.010 Purpose and intent

A. The purpose and intent of this chapter is to provide for the collection of a transportation impact fee (“TrIF”) for streets and roads, and for certain other matters in connection therewith:

1. Adopt a program for the purpose of jointly funding, from public and private sources, system improvements necessitated in whole or in part by development and growth within the service area.
2. Provide a fair and predictable method for allocating the cost of reasonable and necessary transportation improvements between the public and private sectors.
3. Create a mechanism to charge and collect transportation impact fees from new development.
4. Provide a portion of the funding for reasonable and necessary system improvements to mitigate the cumulative impacts of growth and development in the service area.
5. Create a system for the collection and administration of transportation impact fees.

B. This Chapter 15.30 supplements existing authority of the city to regulate development. This chapter does not supplant the requirements of environmental review and mitigation under the State Environmental Policy Act (SEPA) and Title 16 BIMC. However, a developer required to pay a fee as mitigation under SEPA and Title 16 BIMC for system improvements identified in the rate study shall not be required to pay impact fees under this chapter for those same improvements.

15.30.020 Findings and authority

The City Council finds and determines that development activities, including but not limited to new residential, commercial, retail, office, and industrial development, in the city of Bainbridge Island will create additional demand and need for transportation facilities in the city, and the city council finds that such development activity should pay a proportionate share of the cost of new transportation facilities needed to serve the development activity. The city of Bainbridge Island has conducted extensive research and analysis documenting the procedures for measuring the impact of new development activity on its transportation facilities, and has prepared and relied upon an appropriate TrIF rate study relating to the establishment of TrIFs. The TrIF rate study utilizes a methodology for calculating TrIFs that fulfills all of the requirements of RCW 82.02.060(1). A copy of the TrIF rate study relied upon by the city shall be kept on file with the

City of Bainbridge Island Public Works department and is available to the public for review. Pursuant to Chapter 82.02 RCW, the City Council adopts this chapter to assess TrIFs for streets and roads. The provisions of this chapter shall be liberally construed in order to carry out the purposes of the City Council in establishing the TrIF program.

15.30.030 Definitions

The following words and terms shall have the following meanings for the purposes of this chapter, unless the context clearly requires otherwise. Terms not defined herein shall be defined pursuant to RCW 82.02.090, or given their usual and customary meaning.

A. “Applicant” means a person who applies for a building permit under the BIMC and who is the owner of the subject property or the authorized agent of the property owner.

B. “Building Permit” means an official document or certification which is issued by the City and which authorizes the construction, alteration, enlargement, conversion, reconstruction, remodeling, rehabilitation, erection, demolition, moving, or repair of a building or structure.

C. “Capital Facilities Plan” means the capital facilities element of the City’s Comprehensive Plan adopted pursuant to Chapter 36.70A RCW and such plan as amended.

D. “Development” means any construction or expansion of a building, structure, or use for which a permit, approval, or other authorization is required that creates additional demand and need for transportation improvements; provided, that such development generates at least one new p.m. peak hour trip, when the permit, approval, or other authorization for the development is processed pursuant to Title 17 BIMC (Subdivision and Boundary Line Adjustments), or in the case of tenant improvement permits, “development” means any proposed new use or expanded existing use that generates additional trips per unit according to the trip generation rates established in the Transportation Impact Fee Rate Schedule in BIMC 15.30.200. Development does not include buildings or structures constructed by a regional transit authority.

E. “Development Approval” means any written authorization from the City which authorizes the commencement of a development activity.

F. “Director” means the director of the department of public works of the City of Bainbridge Island or her/his designee.

G. “Encumber/Encumbered” means to reserve, set aside, or otherwise earmark the TrIFs in order to pay for commitments, contractual obligations, or other liabilities incurred for system improvements.

H. “TrIF Rate Schedule” means the list of TrIF rates per land use category as set forth in BIMC 15.30.200.

I. “Hearing Examiner” means the hearing examiner operating pursuant to the powers and duties set forth by BIMC 2.14.030.

J. “Independent Fee Calculation” means the street and road impact calculation, and/or economic documentation prepared by an applicant, to support the assessment of a TrIF other than by the use of the rates listed in the TrIF rate schedule, or the calculations prepared by the director where none of the fee categories or fee amounts in the TrIF rate schedule accurately describe or capture the impacts of the development activity on the City’s transportation facilities.

K. “P.M. Peak Hour Trips” means the total vehicular trips entering and leaving a place of new development activity on the adjacent public streets or roads during the p.m. peak hour. The p.m. peak hour is the highest volume of traffic for a continuous hour between 4:00 p.m. and 6:00 p.m. on weekdays.

L. “Project Improvements” means site improvements and facilities that are planned and designed to provide service for a particular development activity and are necessary for the use and convenience of the occupants or users of the project and are not system improvements.

M. “RCW” means the Revised Code of Washington or, when followed or preceded by a numerical designation, a provision of the Revised Code of Washington.

N. “Service Area” means a geographic area over which a particular TrIF is applied. For the City of Bainbridge Island, the service area encompasses the current city limits.

O. “Square Footage” means the square footage of the gross floor area of the development as defined in the BIMC.

P. “Street” or “Road” means a public right-of-way and all related appurtenances, which enables motor vehicles, transit vehicles, bicycles, and pedestrians to travel between destinations, and affords the principal means of access to abutting property, including avenue, place, way, drive, lane, boulevard, highway, street, and other thoroughfare. For purposes of this chapter, public streets and roads are collectively referred to as transportation facilities.

Q. “System Improvements” means transportation improvement projects that are included in the City of Bainbridge Island comprehensive plan transportation element, and such plan as amended, and are designed to provide service to service areas within the community at large, in contrast to project improvements that serve specific development.

R. “Transportation Facilities” means any and all transportation infrastructure of the City constructed pursuant to City design and development standards and requirements, including without limitation roads, bridges, overpasses, sidewalks, curbs, turn lanes, bike lanes, traffic signals, roundabouts, traffic signs, HOV lanes, bus shelters, and associated landscaping. The cost of the transportation improvement shall include any debt service payments, including interest, for any of these improvements.

S. “Transportation Impact Fee (TrIF)” means a payment of money imposed by the City on development activity pursuant to this chapter as a condition of granting development approval to pay for transportation improvements needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for transportation improvements, that is a proportionate share of the cost of the transportation improvements, and that is used for improvements that reasonably benefit the new development.

“Transportation impact fee” does not include a building permit fee, administrative fee for collecting and handling TrIFs, appeal fee, or independent fee calculation review fee.

T. “TrIF Rate Study” means the “Rate Study for Transportation Impact Fees, City of Bainbridge Island” dated May 11, 2015 and other studies relied upon by the City in establishing the TrIF methodology and TrIF rate schedule.

U. Transportation Impact Fee Fund(s)” means the fund(s) established for the TrIFs that are collected. The funds(s) shall be established pursuant to BIMC 15.30.100, and shall comply with the requirements of RCW 82.02.070.

15.30.040 Transportation impact fees methodology and applicability

The TrIF rates are generated pursuant to a formula for calculating TrIFs set forth in the rate study. Except as otherwise provided for by independent fee calculations in BIMC 15.30.060, exemptions in BIMC 15.30.070, and credits in BIMC 15.30.080, all new development activity in the City will be charged the TrIF applicable to the type of development per the TrIF rate schedule.

15.30.050 Assessment of Transportation Impact Fees

A. The City shall collect TrIFs, based on the land use categories in the rate schedule from any applicant seeking to conduct development activity that includes expansion, replacement, or new accessory building and which requires the issuance of a building permit, including but not limited to, development of residential, commercial, office, and industrial land, and includes the expansion of existing uses that creates a demand for additional system improvements. The public works department is authorized to determine the appropriate land use category found in the TrIF rate schedule that applies to the application.

B. All TrIFs shall be due and payable prior to issuance of the building permit based on the land use categories in the adopted TrIF rate schedule.

Unless the use of an independent fee calculation has been approved, or unless a development agreement entered into pursuant to RCW 36.70B.170 provides otherwise, the TrIF shall be calculated based on the TrIF rate schedule in effect at the time the Building Permit is issued.

C. The public works department shall establish the TrIF rate for a land use that is not listed in the TrIF rate schedule. The applicant shall submit all information requested by the City for purposes of determining the TrIF rate pursuant to BIMC 15.30.060.

D. For a change in use of an existing building or dwelling unit, or portion thereof, that meets the requirements of subsection (A) of this section, except for development activity exempt under BIMC 15.30.070, the TrIF shall be the applicable TrIF for the land use category of the new use, less the TrIF for the land use category of the prior use. For any change in use that includes expansion, replacement, or new accessory building, the TrIF shall be the applicable TrIF for the land use category of the new gross floor area (or if applicable, gross leasable area), less the TrIF for the land use category of the prior gross floor area (or if applicable, gross leasable area). The net TrIF shall be calculated by the following equation:

Net TrIF = X – Y, where:

X = (new gross floor area and/or dwelling units)*(fee per unit for the new land use category);
and

Y = (prior gross floor area and/or dwelling units)*(fee per unit for the prior land use category).

If the net TrIF is a negative number, the applicant will not be required to pay TrIFs for the development activity. The applicant will not be compensated by the City for a negative TrIF.

E. For mixed use developments, TrIFs shall be imposed for the proportionate share of each land use based on the applicable measurement in the TrIF rates set forth in the TrIF rate schedule.

F. The City shall not issue the required building permit until the TrIFs set forth in the TrIF rate schedule have been paid as set forth in the TrIF rate schedule less any credits allowable under this chapter.

G. The City will assess TrIFs based on a single service area encompassing the entire city.

15.30.060 Independent Fee Calculations

A. If in the judgment of the director none of the TrIF categories or TrIF amounts set forth in the TrIF rate schedule accurately describes the impacts resulting from the proposed development activity, the applicant shall provide to the director for review and evaluation an independent fee calculation, prepared by a traffic engineer approved by the director. The director may impose on the proposed development activity an alternative TrIF based on this calculation.

B. The applicant may opt not to have the TrIFs determined according to the fee structure listed in the TrIF rate schedule, in which case the applicant shall prepare and submit to the director an independent fee calculation for the proposed development activity. The documentation submitted shall be prepared using procedures consistent with those established in the current edition of the Institute of Transportation Engineers Trip Generation Manual. An independent fee calculation shall be limited to adjustments in trip generation rates used in the TrIF rate study, and shall not include travel demand forecasts, trip distribution, transportation service area zones, costs of street and road projects, or cost allocation procedures.

C. An applicant requesting an independent fee calculation will be required to pay the City an administrative processing fee to cover the cost of reviewing the independent fee calculation. The fee required by the City for conducting an independent fee calculation review shall be as set forth by BIMC 15.30.209. However, if the director initiates the independent fee calculation as set forth by subsection (A) of this section, the applicant shall not be required to pay to the City an administrative processing fee.

D. There is a rebuttable presumption that the calculations set forth in the TrIF rate study and the fees set forth in the TrIF rate schedule are valid. The director shall consider the documentation submitted by the applicant, but is not required to accept such documentation or analysis which the director reasonably deems to be inapplicable, inaccurate or unreliable. The director may require the applicant to submit additional or different documentation for consideration. The

director is authorized to adjust the TrIFs on a case-by-case basis based on the independent fee calculation, the specific characteristics of the development and/or principles of fairness.

E. Determinations made by the director pursuant to this section may be appealed as established in Chapter 2.16 BIMC.

15.30.070 Exemptions

A. The following development activity shall be exempted from the payment of TrIFs:

1. Alteration, expansion, or replacement of an existing single family home.
2. Alteration of a nonresidential structure that does not expand the usable space or add any residential units.
3. Any legal accessory dwelling unit approved under Title 18 BIMC, Zoning, because it is considered part of the associated single-family use.
4. Miscellaneous improvements that do not generate increased p.m. peak hour trips including, but not limited to, fences, walls, residential swimming pools, and signs.
5. Demolition or moving of a structure when additional p.m. peak hour trips are not generated.
6. A change of use that does not generate additional trips per unit of development according to the trip generation rates established in the Transportation Impact Fee Rate Schedule in BIMC 15.30.200.
7. Miscellaneous permits for activities that do not generate any new trips.
8. Rezones, comprehensive plan amendments, subdivisions, boundary line adjustment and lot line eliminations, or any other land use permits.
9. Buildings or structures constructed by a regional transit authority pursuant to RCW 82.02.090.
10. Any building permit application that has been submitted to the City before 4:00 p.m. the business day before the effective date of the ordinance codified in this chapter that has been deemed complete based on the information on file as of the effective date of the ordinance codified in this chapter.
11. Affordable housing as defined by as defined by BIMC 18.21.020 and 18.36.030(16) or their successors.
12. Pursuant to RCW 82.02.060, the City may provide exemptions for development activities with broad public purposes; provided that the impact fees from such development activity shall be paid from public funds other than impact fee funds. The director shall be authorized to determine whether a particular development activity falls within an exemption identified in this section or under other applicable law. Determinations of the director shall be in writing and shall be subject to the appeals procedures established in Chapter 2.16 BIMC.

15.30.080 Credits

A. At an applicant's request, the director may award a credit or credits against TrIFs for the total value of system improvements, including dedications of land, improvements and/or construction provided by the applicant. Credits will be given only if the land, improvements, and/or the facility constructed are for one or more of the system improvements listed in the TrIF rate study as the basis for calculating the TrIF.

B. Each request for a credit or credits shall include a legal description of the dedicated land, a detailed description of improvements or construction provided, and an adequate description of the development activity to which the credit will be applied.

C. For each request for a credit or credits, the applicant shall estimate the value of the dedicated land, improvements, or construction for review and approval by the director. In the event that the director disagrees with the applicant's valuation, the applicant may submit an appraisal of the fair market value of the dedicated land improvements or construction estimate for the director's consideration. The appraisal shall be prepared by a state certified appraiser holding a MAI (Member of the American Institute of Appraisers) designation and/or a construction estimate prepared by a licensed engineer in good standing pursuant to RCW 18.43 F. After receiving and reviewing the appraisal or valuation, the Director will determine the dollar amount of any credit, the basis for the credit, the legal description of the real property dedicated where applicable, and the adequate description of the system improvement to which the credit may be applied with issuance of the building permit. If the total value of any such dedication, improvement or construction cost exceeds the amount of the TrIF obligation, the developer will not be entitled to reimbursement of the difference.

D. No credit shall be given for project improvements or right-of-way dedications for direct access improvements to and/or within the subject development activity above and beyond what is proposed in the City of Bainbridge Island comprehensive plan transportation element 20-year list.

E. Any claim for credit must be made before payment of the TrIF and prior to the issuance of the building permit.

F. Determinations made by the director pursuant to this section shall be subject to the appeals procedures established in Chapter 2.16 BIMC.

15.30.090 Adjustments

Pursuant to and consistent with the requirements of RCW 82.02.060, the TrIF rate study has provided adjustments for future taxes to be paid by the development activity which are earmarked or pro-ratable to the same new system improvements which will serve the new development activity. The TrIF rates in the TrIF rate schedule have been reasonably adjusted for taxes and other revenue sources which are anticipated to be available to fund public improvements.

15.30.100 Establishment of Transportation Impact Fee Fund

A. The City shall establish a separate TrIF fund for the fees collected pursuant to this chapter which shall be designated as the Transportation Impact Fee Fund. Funds withdrawn from the fund must be used in accordance with the provisions of this chapter and applicable state law. Interest earned on the fees shall be retained in the fund and expended for the purposes for which the TrIFs were collected.

B. On an annual basis, the finance director shall provide a report to the council on the transportation impact fee fund showing the source and amount of all moneys collected, earned, or received, and the public improvements that were financed in whole or in part by TrIFs.

C. TrIFs shall be expended or encumbered within ten years of receipt.

D. In order to comply with RCW 82.02.060(2), TrIFs for development activity as specified under exemptions BIMC 15.30.070(A) (10) and (B) shall be paid for with public funds other than from transportation impact fee funds.

15.30.110 Administrative guidelines

A. The finance director is hereby authorized to adopt internal guidelines for the administration of TrIFs, which may include the adoption of a procedures guide for the administration of TrIFs.

B. The director is hereby authorized to adopt internal guidelines for the calculation of TrIFs, which may include the adoption of a procedures guide for the calculation of TrIFs.

15.30.120 Refunds

A. If the City fails to expend or encumber the TrIFs within ten years of when the fees were paid, the current owner of the property on which TrIFs have been paid may receive a refund of such fees. In determining whether TrIFs have been expended or encumbered, TrIFs shall be considered expended or encumbered on a first-in, first-out basis.

B. The City shall notify potential claimants by first class mail deposited with the United States Postal Service at the last known address of such claimants of the availability of a refund. A potential claimant or claimants must be the owner of record of the real property against which the TrIF was assessed.

C. Property owners seeking a refund of TrIFs must submit a written request for a refund of the fees to the director within one year of the date the right to claim the refund arises or the date that notice is given, whichever is later.

D. Any TrIFs for which no application for a refund has been made within this one-year period shall be retained by the City and expended or encumbered on the appropriate system improvements.

E. Refunds of TrIFs or offsets against subsequent TrIFs under this section shall include any interest earned on the TrIFs by the City.

F. When the City seeks to terminate any or all components of the TrIF program, all unexpended or unencumbered funds from any terminated component or components, including interest earned, shall be refunded pursuant to this section. Upon the finding that any or all fee requirements are to be terminated, the City shall place notice of such termination and the availability of refunds in a newspaper of general circulation within the City at least two times and shall notify all potential claimants by first class mail at the last known address of the claimants. All funds available for refund shall be retained for a period of one year after the second publication. At the end of one year, any remaining funds shall be retained by the City, but must be expended or encumbered for the appropriate system improvements. This notice requirement shall not apply if there are no unexpended or unencumbered balances within the fund or funds being terminated.

G. The City shall also refund to the current owner of property for which TrIFs have been paid all TrIFs paid, including interest earned on the TrIFs, if the development activity for which the TrIFs were imposed did not occur; provided, however, that if the City has expended or encumbered the TrIFs in good faith prior to the application for a refund, the director can decline to provide the refund. If, within a period of three years, the same or subsequent owner of the property proceeds with the same or substantially similar development activity, the owner can petition the director for an offset in the amount of the fee originally paid and not refunded. The petitioner must provide receipts of TrIFs previously paid for a development activity of the same or substantially similar nature on the same real property or some portion thereof. The director shall determine whether to grant an offset, and the determinations of the director may be appealed pursuant to the procedure established in Chapter 2.16 BIMC.

15.30.130 Use of funds

A. Pursuant to this chapter, transportation impact fees:

1. Shall be used for system improvements that will reasonably benefit the new development activity;
2. Shall not be imposed to make up for deficiencies in existing transportation facilities serving existing development; and
3. Shall not be used for maintenance or operation.

B. TrIFs may be spent for system improvements as herein defined and, including, but not limited to, transportation planning, engineering design studies, land survey, right-of-way acquisition, site improvements, necessary off-site improvements, engineering, architectural, permitting, financing, administrative expenses, construction of streets and roads and related facilities such as shoulders, curbs, gutters, sidewalks, bike lanes, storm drainage, streetscapes and installation of traffic signals, roundabouts, signs and street lights, applicable impact fees or mitigation costs, and any other expenses which can be capitalized.

C. TrIFs may also be used to recoup system improvement costs previously incurred by the City to the extent that new development activity will be served by the previously constructed system improvements or incurred costs, provided such fee shall not be imposed to make up for any deficiencies in the City's existing transportation facilities.

D. In the event that bonds or similar debt instruments are or have been issued for the advanced provision of public improvements for which TrIFs may be expended, TrIFs may be used to pay debt service on such bonds or similar debt instruments to the extent that the facilities or improvements provided are consistent with the requirements of this section and are used to serve the new development activity.

15.30.140 Periodic adjustment of fees

A. The TrIFs in the TrIF rate schedule shall be indexed to provide for an automatic fee adjustment according to the following schedule every two years beginning January 1, 2017, to reflect changes in project costs due to industry trends. The Washington State Department of Transportation Construction Cost Index (CCI) will be used to determine the adjustment in fees. The adjustment will be based on a two-year simple moving average, the mean of the previous two years' CCI, of the two most recent calendar years' CCI data that is available.

B. The TrIF rate study supporting the TrIFs in the TrIF rate schedule shall be updated periodically, unless the City determines that circumstances have not changed to warrant an update.

15.30.150 Administrative fees

A. There shall be a fee for the administration of the TrIF program. Administrative fees shall be used to defray the cost incurred by the City in the administration and update of the TrIF program. The administrative fee is not creditable or refundable.

B. The administrative fee, in addition to the TrIF, shall be paid by the applicant to the City at the same time as the TrIF is paid.

15.30.160 Reviews by the Director and appeals

A. In order to obtain a building permit, any applicant may pay the TrIFs imposed by this chapter under protest and file for a review by the director, followed by the option to appeal to the hearing examiner. No building permit shall be issued until the TrIFs at issue have been paid.

Alternatively, any applicant may file for a review by the director, followed by the option to appeal to the hearing examiner, without first paying the TrIFs, providing the applicant is willing to postpone issuance of the building permit until after the appeal process when the final amount of the TrIFs are known.

B. Reviews by the director and appeals regarding the TrIF imposed on any development activity may only be filed by the applicant for the development activity at issue.

C. Before an appeal can be filed, the applicant must first file a request for review by the director with the public works department specifying the grounds thereof, as provided herein:

1. The request shall be in writing on the form provided by the City;
2. The request for review by the director shall be filed within 14 calendar days after the applicant's payment of the TrIF at issue. The failure to timely file such a request shall constitute a final bar to later seek such review;
3. No administrative fee will be imposed for the request for review by the director; and
4. The director shall issue his/her determination in writing.

D. Following the determination issued by the director, the applicant may elect to appeal the director's decision to the hearing examiner. Any determinations which the director is authorized to make pursuant to this chapter may be appealed to the hearing examiner.

E. Appeals to the hearing examiner must be filed within 14 calendar days of the director's issuance of a written determination by filing a letter of appeal with the public works department specifying the grounds thereof, and depositing the necessary appeal fee as set forth by the procedures established in Chapter 2.16 BIMC. The failure to timely file an appeal shall constitute a final bar to later seek such review. The director shall transmit to the office of the hearing examiner all papers constituting the record for the determination, including, where appropriate, the independent fee calculation.

F. The city shall fix a time for the hearing of the appeal and give notice to the parties in interest. In those cases where the proposed development activity may require a public hearing under the authority of other chapters of the BIMC, the hearings may be combined. At the hearing, any party may appear in person or by agent or attorney.

G. The hearing examiner is authorized to make findings of fact regarding the applicability of the impact fees to an applicant's development activity, the availability or amount of the credit, or the accuracy or applicability of an independent fee calculation. The hearing examiner's determination shall be final unless appealed to the superior court of Kitsap County in accordance with the procedures in RCW 34.05.510 through 34.05.598, and with the appeal being filed with the city clerk within 30 days after issuance of the decision of the hearing examiner.

H. The hearing examiner may, so long as such action is in conformance with the provisions of this chapter, reverse or affirm, in whole or in part, or may modify the determinations of the director with respect to the amount of the TrIFs imposed or the credit awarded.

15.30.170 Existing authority unimpaired

Nothing in this chapter shall preclude the city from requiring the applicant or the proponent of a development activity to mitigate significant probable adverse environmental impacts of a specific development activity pursuant to the State Environmental Policy Act, Chapter 43.21C RCW, based on the environmental documents accompanying the underlying development

approval process, and/or Chapter 58.17 RCW, governing plats and subdivisions; so long as the exercise of such authority is consistent with the provisions of Chapters 43.21C and 82.02 RCW.

15.30.180 Relationship to State Environmental Policy Act (SEPA)

A. Development activity shall be subject to the environmental review pursuant to SEPA and other applicable city ordinances and regulations.

B. Mitigation in addition to the payment of TrIF shall be required for identified adverse impacts appropriate for mitigation pursuant to SEPA that are not mitigated by a TrIF program.

C. Applicants for projects for new construction or for expansion of a building or structure which have completed SEPA review and received an environmental determination prior to the effective date of the ordinance codified in this chapter but for which the building permit has not been issued shall:

1. Implement the applicable transportation system improvement mitigation requirements, if any, of the SEPA determination; and
2. Pay the TrIF under this chapter with credits for SEPA mitigation that includes system improvements included in the TrIF rate schedule.

This subsection (C) shall not apply to an application for a subsequent change of use of the building or portions thereof.

15.30.190 Relationship to concurrency management

Neither compliance with this chapter or the payment of any fee hereunder shall constitute a determination of transportation concurrency under this chapter.

15.30.200 Transportation Impact Fee Rate Schedule

The Transportation Impact Fee Rate Schedule is as follows:

A. Transportation Impact Fee Rate Schedule – Residential

Impact Fee Per Trip
Rate: \$1,566.04

Land Use Group	ITE Code ¹	ITE Land Use Category ¹	ITE Trip Rate ²	% Pass By Trips ³	Net New Trips per Development Unit	Impact Fee per Development Unit ⁴
Dwelling	210	Single-Family Detached Housing	1.00	0%	1.000	\$1,566.04 per DU
Dwelling	220	Apartment	0.62	0%	0.620	\$970.94 per DU
Dwelling	231	Low-Rise Condo / Townhouse	0.78	0%	0.780	\$1,221.51 per DU
Dwelling	240	Mobile Home Park	0.59	0%	0.590	\$923.96 per DU
Dwelling - Group	251	Sr. Housing Detached	0.27	0%	0.270	\$422.83 per DU
Dwelling - Group	252	Sr. Housing Attached	0.25	0%	0.250	\$391.51 per DU
Dwelling - Group	253	Congregate Care Facility	0.17	0%	0.170	\$266.23 per DU
Dwelling - Group	254	Assisted Living	0.22	0%	0.220	\$344.53 per Bed
Dwelling - Group	620	Nursing Home	0.22	0%	0.220	\$344.53 per Bed

¹ Institute of Transportation Engineers, Trip Generation Manual (9th Edition)

² Trip generation rate per development unit, for PM Peak Hour of the adjacent street traffic (4-6 pm).

Note: Sq. Ft. rate expressed per 1000 SF (KSF).

³ Average Pass-by Rates, per Trip Generation Manual (9th edition) User's Guide and Handbook: an ITE Recommended Practice, 2012. Additional pass-by rate adjusted based on local conditions and engineering judgment.

⁴ DU = Dwelling Unit

B. Transportation Impact Fee Rate Schedule – Non-Residential

				Impact Fee per Trip Rate:			
				\$1,566.04			
Land Use Group	ITE Code ¹	ITE Land Use Category ¹	ITE Trip Rate ²	% Pass By Trips ³	Net New Trips per Development Unit	Impact Fee Per Development Unit ⁴	
Education	520	Public Elementary School	1.21	0%	1.210	\$1,894.91	per KSF
Education	522	Public Middle/Junior High School	1.19	0%	1.190	\$1,863.59	per KSF
Education	530	Public High School	0.97	0%	0.970	\$1,519.06	per KSF
Education	534	Private School K-8 (limited data)	3.27	0%	3.270	\$5,120.95	per KSF
Education	536	Private School K-12 (limited data)	2.75	0%	2.750	\$4,306.61	per KSF
Industrial	110	General Light Industrial	0.97	0%	0.970	\$1,519.06	per KSF
Industrial	130	Industrial Park	0.85	0%	0.850	\$1,331.13	per KSF
Industrial	140	Manufacturing	0.73	0%	0.730	\$1,143.21	per KSF
Institutional	566	Cemetery	0.84	0%	0.840	\$1,315.47	per acre
Medical	610	Hospital	0.93	0%	0.930	\$1,456.42	per KSF
Medical	630	Clinic (limited data)	5.18	0%	5.180	\$8,112.09	per KSF
Medical	720	Medical/Dental Office	3.57	0%	3.570	\$5,590.76	per KSF
Office	710	General Office	1.49	0%	1.490	\$2,333.40	per KSF
Office	715	Single Tenant Office	1.74	0%	1.740	\$2,724.91	per KSF
Park and Ride	090	Park and Ride with Bus Service	0.62	0%	0.620	\$970.94	per Space
Port and Terminal	030	Intermodal Truck Terminal	0.83	0%	0.830	\$1,299.81	per KSF
Recreation	411	City Park	3.50	0%	3.500	\$5,481.14	per Acre
Recreation	420	Marina (limited data)	0.19	25%	0.143	\$223.16	per Slip
Recreation	430	Golf Course	0.30	25%	0.225	\$352.36	per Acre
Recreation	437	Bowling Alley	1.51	0%	1.510	\$2,364.72	per KSF
Recreation	441	Live Theater (limited data)	0.02	25%	0.015	\$23.49	per KSF
Recreation	444	Movie Theater	3.80	0%	3.800	\$5,950.95	per KSF
Recreation	491	Racquet/Tennis Club	0.84	25%	0.630	\$986.61	per KSF
Recreation	492	Health Fitness Club	3.53	25%	2.648	\$4,146.09	per KSF
Recreation	493	Athletic Club	5.96	0%	5.96	\$9,333.60	per KSF
Recreation	495	Recreational Community Center	2.74	25%	2.055	\$3,218.21	per KSF
Retail – Automotive	853	Convenience Market w/Gas Pumps	19.07	66%	6.484	\$10,153.89	per VSP
Retail – Automotive	941	Quick Lubrication Vehicle Stop	5.19	42%	3.010	\$4,714.09	per VSP
Retail – Automotive	944	Gasoline/Service Station	13.87	42%	8.045	\$12,598.17	per VSP
Retail – Automotive	945	Gas Station w/Convenience Market	13.51	56%	5.944	\$9,309.17	per VSP
Retail – Automotive	946	Gas Station w/Convenience Market and Car Wash	13.86	42%	8.039	\$12,589.08	per VSP
Retail – Automotive	947	Self-Serve Car Wash	5.54	42%	3.213	\$5,032.00	per VSP
Retail - Large	814	Variety Store	6.82	34%	4.501	\$7,049.06	per KSF

Retail - Large	815	Free Standing Discount Store	4.98	17%	4.133	\$6,473.07	per	KSF
Retail - Large	850	Supermarket	9.48	36%	6.067	\$9,501.48	per	KSF
Retail - Large	854	Discount Supermarket	8.34	23%	6.422	\$10,056.80	per	KSF
Retail - Small	590	Library	7.30	0%	7.300	\$11,432.09	per	KSF
Retail - Small	816	Hardware/Paint Store	4.84	43%	2.759	\$4,320.39	per	KSF
Retail - Small	817	Nursery/ Garden Center	1.96	0%	1.960	\$3,069.44	per	KSF
Retail - Small	826	Specialty Retail Center	2.71	34%	1.789	\$2,801.65	per	KSF
Retail - Small	841	Automobile Sales	2.62	0%	2.620	\$4,103.02	per	KSF
Retail - Small	843	Automobile Parts Sales	5.98	43%	3.409	\$5,338.63	per	KSF
Retail - Small	848	Tire Store	4.15	28%	2.988	\$4,679.33	per	KSF
Retail - Small	851	Convenience Market	52.41	61%	20.440	\$32,009.70	per	KSF
Retail - Small	876	Apparel Store	3.83	0%	3.830	\$5,997.93	per	KSF
Retail - Small	879	Arts and Crafts Store	6.21	0%	6.210	\$9,725.11	per	KSF
Retail - Small	880	Pharmacy/Drug Store w/o Drive-Thru	8.40	49%	4.284	\$6,708.92	per	KSF
Retail - Small	881	Pharmacy/Drug Store w/Drive-Thru	9.91	53%	4.658	\$7,294.14	per	KSF
Retail - Small	890	Furniture Store	0.45	53%	0.212	\$332.00	per	KSF
Retail - Small	896	DVD/Video Rental Store	13.60	49%	6.936	\$10,862.05	per	KSF
Retail - Small	911	Walk-in Bank (limited data)	12.13	47%	6.429	\$10,067.91	per	KSF
Retail - Small	912	Drive-in Bank	24.30	47%	12.879	\$20,169.03	per	KSF
Retail - Small	925	Drinking Place	11.34	0%	11.340	\$17,758.89	per	KSF
Retail - Small	931	Quality Restaurant	7.49	44%	4.194	\$6,568.60	per	KSF
Retail - Small	932	High Turnover Restaurant	9.85	43%	5.615	\$8,792.53	per	KSF
Retail - Small	933	Fast Food w/o Drive-Thru	26.15	49%	13.337	\$20,885.49	per	KSF
Retail - Small	934	Fast Food w/Drive-Thru	32.65	50%	16.325	\$25,565.60	per	KSF
Retail - Small	936	Coffee/Donut Shop w/o Drive-Thru	40.75	44%	22.820	\$35,737.03	per	KSF
Retail - Small	942	Automobile Care Center	3.11	28%	2.239	\$3,506.68	per	KSF
Services	151	Mini Warehouse	0.26	0%	0.260	\$407.17	per	KSF
Services	310	Hotel	0.60	0%	0.600	\$939.62	per	KSF
Services	320	Motel	0.47	0%	0.470	\$736.04	per	KSF
Services	560	Church	0.55	0%	0.550	\$861.32	per	KSF
Services	565	Day Care Center	12.34	75%	3.085	\$4,831.23	per	KSF
Services	732	US Post Office	11.22	47%	5.947	\$9,312.61	per	KSF

- 1 Institute of Transportation Engineers, Trip Generation Manual (9th Edition)
- 2 Trip generation rate per development unit, for PM Peak Hour of the adjacent street traffic (4-6 pm). Note: Sq. Ft. rate expressed per 1000 SF.
- 3 Average Pass-by Rates, per Trip Generation Manual (9th edition) User's Guide and Handbook: an ITE Recommended Practice, 2012.
- 4 Additional pass-by rate adjusted based on local conditions and engineering judgment.
Sq. Ft. = Square Feet, VSP = vehicle servicing position

C. Administrative Fee 2%, added to calculated fee total

D. Independent Fee Calculation Review: \$500.00.

Section 2. This ordinance shall take effect and be in force on October 1, 2015.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2015.

APPROVED BY THE MAYOR this _____ day of _____, 2015.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK:	June 30, 2015
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NUMBER:	2015-07



TRANSPORTATION IMPACT FEE RATE STUDY

PREPARED BY:



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REDMOND, WA 98052
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MAY 2015

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1. Impact Fee Rate Study Overview

1.1 Introduction

This rate study summarizes the policy and technical development of a Transportation Impact Fee program for the City of Bainbridge Island, Washington. The following technical segments will describe the impact fees, basis for fees, rate methodology, proposed projects, analyses performed to determine impact fees, and rate schedules.

1.2 Definition of Impact Fees

Impact fees are a comprehensive grouping of charges based on new development within a local municipality. These fees are assessed to pay for capital facility improvement projects necessitated by new development growth (including but not limited to parks, schools, streets/roads, etc.).

Transportation Impact Fees are collected to fund improvements that add capacity to the transportation system, accommodating the travel demand created by new development in Bainbridge Island. The Revised Code of Washington (RCW) Section 82.02.050 identifies the intent of impact fees as the following:

- To ensure that adequate facilities are available to serve new growth and development;
- To promote orderly growth and development by establishing standards by which counties, cities, and towns may require, by ordinance, that new growth and development pay a proportionate share of the cost of new facilities needed to serve new growth and development; and
- To ensure that impact fees are imposed through established procedures and criteria so that specific developments do not pay arbitrary fees or duplicative fees for the same impact.

1.3 Statutory Basis for Impact Fees

The purpose of this study is to establish the rates for impact fees for streets in the City of Bainbridge Island, Washington.

Transportation Impact Fees are a financing mechanism authorized by the Growth Management Act (GMA) of Washington State (see RCW 36.70A.070 and 82.02.050 et seq.). However, impact fees are not mandatory; they are simply authorized by the GMA as a local option. State law imposes strict limitations on impact fees. These limitations are intended to assure property owners that the fees collected are reasonably related to their actual impacts and will not be used for unrelated purposes.

Most importantly, impact fees may only be imposed by local governments to the extent that the costs of transportation system improvements needed for future growth exceed the foreseeable future public revenues; i.e., it must be shown that there are unfunded costs due to growth. The growth assumptions, level of service policy, transportation needs assessment based on that policy and the financial need analysis must all be documented in the adopted comprehensive plan.

If impact fees are imposed, the funds collected from developments can be expended only on transportation system improvements, which are: (a) identified in the comprehensive plan as needed for growth, and (b) reasonably related to the impacts of the new development from which fees are collected.

Specifically, condition (a) requires that impact fees are not used on improvements needed to remedy existing deficiencies. Those needs must be entirely funded from public sector resources. Condition (b) is satisfied if the local government defines a reasonable service area, identifies the public facilities within the service area

that require improvement during the designated planning period, and prepares a fee schedule taking into account the type and size of the development as well as the type of public facility being funded.

To achieve the goal of simplicity, impact fee calculations are applied on an average basis for the entire transportation system, rather than project-by-project. This is a key difference between impact fees and State Environmental Policy Act (SEPA) mitigation, whereby pro-rata shares of specific project improvements are collected.

Pre-calculated impact fees are easier to administer than traditional SEPA development mitigation, at the point of development review. However, more complex administrative procedures are necessary to track the funds collected from each development. This is necessary to assure that the funds are expended only on eligible transportation system improvements, and also to assure that impact fee revenues are used within six years. Fees not expended within six years must be refunded with interest to the current owner of the property.

The methodology and results described next are consistent with the requirements of the GMA. All calculations are based on the adopted transportation facilities list described in the City of Bainbridge Island Comprehensive Plan. The procedures described herein can be formally enacted by an impact fee ordinance incorporating this report by reference.

2. Impact Fee Analysis

2.1 Methodology

The primary basis for the impact fee is that growth should pay a proportionate share of the cost to provide the future transportation capacity. This is developed by comparing the improvement costs for growth in the Comprehensive Plan's adopted transportation facilities list to an estimate of capacity of the facilities used by growth. The analysis strictly focuses on those projects that provide capacity improvements needed for growth. The improvements for maintenance such as pavement overlays and physical obsolescence, as well as improvements necessary to mitigate existing level of service deficiencies and not eligible for funding with impact fees. However, agencies have been encouraged by the Department of Commerce to consider multimodal transportation improvements and, to that end, shoulder widening, sidewalks, bike lanes and parallel trails are reasonable to include as both vehicle and non-motorized capacity enhancements.

2.2 Current Impact Fee Methodology in Bainbridge Island

The City of Bainbridge Island does not currently have a Transportation Impact Fee. This study will be the basis of a program that implements Transportation Impact Fees for the City.

2.3 Other Impact Fee Methodologies

Other cities and counties employ various methodologies to compute impact fees. Some cities charge the full cost of every project attributable to growth in their fee. This method assumes that existing residents get no benefit from the projects, and growth creates 100% of the need for the projects. This is seldom true and is not consistent with GMA requirements, but happens nevertheless.

Other agencies go through rigorous analyses to compute the growth share of every capital project to more accurately capture the growth share of each project. The City of Sammamish chose this approach. This approach requires significant analysis in traffic forecasting tools and proportionate share calculation. The Sammamish example is interesting in that the resulting impact fee, the highest in the state, represented about 35% of the City's Capital Program cost. The recovery of expended costs on capital projects that serve growth is rare, but was used in the City of Sammamish to recover the cost of the 228th Avenue Project. The City of Newcastle adopted a similar approach to recover costs for the Coal Creek Parkway improvements.

Other agencies choose to set the impact fee by what they consider to be a rate acceptable to the market and comparable to their neighbors so as not to discourage development. This method typically results in an underfunded Capital Program that lags behind the impacts of growth and ultimately results in concurrency failures.

Other cities use zone-based fee structures to capture the differences between commercial and residential zones. This can create challenges when the impact fee on the north side of the street is 10 times higher than the fee on the south side. This is why many cities use a single-zone structure.

Each method comes with advantages and risks. In general, the higher the fee, the more supporting documentation is required.

Cities also allow various levels of adjustment for special conditions within their impact fee ordinances. Deductions for trip length associated with certain land uses, reductions to trip generation in mixed-use areas, and credits for provision for alternative modes or TDM programs are all utilized.

2.4 Projects Eligible for Impact Fees

Not all planned transportation projects and programs are eligible for impact fees. The complete list of projects is divided below into the following categories, in order to arrive at a list of qualifying improvements that will form the basis for impact fees calculated for the City of Bainbridge Island:

- Project Improvements
- Planned Transportation Projects needed within 6 years
- Maintenance Projects

2.4.1 Project Improvements

Project improvements are transportation improvements necessary for a specific development that do not provide significant system benefits. These are typically low-volume local streets that serve driveways and parking areas. They may provide connections to other developments, but not for the purpose of significant system capacity. Other project improvements include safety improvements and new access connections to existing arterials that serve only one development. Project improvements are typically required by other development regulations or as SEPA mitigation for specific development impacts not anticipated in the Comprehensive Plan. Project improvements are not eligible for impact fees. For the purpose of this rate analysis, roadway extensions that connected existing developments, but were not significant arterials, were considered project improvements that could be required under other City codes and regulations, but would not be included in the impact fee calculation.

2.4.2 Planned Transportation Projects

The roadway projects identified in the Six-Year Capital Improvement Plan (CIP) are anticipated to be needed to serve motorized traffic growth for the next 20 years. The roadway capacity provided is accomplished by adding turn lanes to increase through lane capacity, by lane widening or separating non-motorized modes, adding signals or roundabouts for intersection capacity, and other improvements to increase the capacity of the roadway system for all modes. The proportional share of these projects reasonably related to growth are eligible for impact fees.

2.4.3 Maintenance Projects and Programs

Maintenance programs, general studies, and non-capital activities are generally not eligible for impact fees. A component of ongoing pavement preservation could be eligible for impact fees if it is demonstrated that growth increases the magnitude of pavement reconstruction requirements. For instance, if existing conditions require a two-inch asphalt overly, but added traffic from growth requires a three-inch asphalt overlay to achieve the same pavement life, the cost of the additional inch of asphalt could be attributed to growth. Also, if the overlay or reconstruction provides increased lane widths, intersection improvements, or shoulder widening the cost of the expansion could be considered eligible.

The projects below are not included in the impact fee calculation list, because of their classification as primarily maintenance projects. These projects will be each be more thoroughly evaluated to determine if any portion of the project may be eligible for inclusion in the impact fee program.

Project Title	Location	Project Description	Cost Budgeted
Annual Roads Preservation	Various	Activities to maintain/improve PCI	\$4,162,000
Annual Roadside Safety Repairs	Various	Guardrails, shoulders, clear zones, etc.	\$300,000
Madison Avenue Overlay	HS to Winslow Way	Overlay	\$505,000
Mountain View Road Reconstruction & Drainage		Reconstruction and drainage	\$139,000
Country Club Road Reconstruction & Drainage	Toe Jam to Seawall	Reconstruction and drainage	\$250,000
Yeomalt Road reconstruction and Drainage		Reconstruction and drainage	\$510,000
Total			\$5,866,000

2.5 Eligible Project Costs

Project costs for each eligible group of impact fee projects in the City of Bainbridge Island are summarized below. Eligible project cost is calculated as the share of total project cost which is attributable to capacity improvements, primarily the cost of widening. Existing and future capacity is based on the City's road design capacity standards as well as functional classification and pavement width information contained in the City's pavement management database. Capacity calculations also consider adjustments for the presence or absence of shoulders and/or multimodal facilities. Ongoing or future maintenance is not an eligible impact fee cost. Some projects have been removed from the project list because they are not capacity projects or are considered maintenance projects/programs.

2.5.1 Planned Roadway Projects

The eligible cost of planned roadway projects identified in the City's Capital Improvement Plan totals \$3,913,000 and are summarized below.

Project Title	Location	Project Description	Cost Budgeted	Eligible Cost
Fort Ward Hill Reconstruction (Phase 2)	Bolero to Top of hill	Road reconstruction including 10' travel lanes and addition of 5' shoulders	\$965,000	\$278,403
Valley Road Reconstruction	Sunrise to Falk	Road reconstruction and storm drainage improvements	\$203,000	\$59,566
Wing Point Way Reconstruction	Ferncliff to Park	Road reconstruction including new sidewalk and shoulder	\$2,170,000	\$375,410
Knetchel Way	Madison to Ericksen	Asphalt overlay, sidewalk infill,	\$120,000	\$15,030
Wardwell Road Reconstruction & Drainage	Sportsman's Club to Triple Crown	Road reconstruction including lane widening and added shoulder, Woodward Creek culvert replacement	\$495,000	\$206,415
Wyatt Way Reconstruction	Madison to Lovell	Capacity improvements to Madison/Wyatt intersection. Complete multimodal facilities on both sides. Additional ROW needed.	\$3,700,000	\$2,081,358
Winslow Way Reconstruction – Phase 2	Madison to Grow	Road reconstruction, multimodal facilities	\$1,500,000*	\$432,750
Sportsman's Club & New Brooklyn		Intersection capacity improvements	\$993,000	\$464,917
Total			\$10,146,000	\$3,912,849

2.5.2 Planned Multimodal Projects

The eligible cost of planned multimodal improvement projects identified in the City's Capital Improvement Plan totals \$1,802,000 and is summarized below. These projects provide both non-motorized capacity and increased vehicle capacity by virtue of reducing conflicts between vehicles and non-motorized modes in the travel lanes.

Project Title	Location	Project Description	Cost Budgeted	Eligible Cost
SR305/Olympic Drive NM	Winslow Way to Harbor Dr	Non-motorized facilities	\$734,000	\$92,471
Sound to Olympic Trail Phase 2	Winslow Way to HS Road	Separated trail	\$1,870,000	\$243,651
SR305 Shoulder Improvements	Vineyard Ln to HS Road	Shoulder improvements	\$124,000	\$34,707
C40 – Miller Road	Tolo to Pederson Hill	Shoulder improvements	\$932,000	\$273,624
C40 – Eagle Harbor Phase 1	Past Bucklin to Wyatt Head of Bay	Bike climbing lane, Cooper Creek culvert replacement	\$1,233,000	\$517,662
C40 – Fletcher Bay Rd	New Brooklyn to HS Rd	Shoulder improvements	\$408,000	\$161,778
C40 – Lynwood Center	Bucklin to Point White	Shoulder improvements	\$505,000	\$200,240
C40 – Eagle Harbor Phase 2	Past Bucklin to McDonald	Shoulder improvements	\$700,000	\$277,560
Total			\$6,506,000	\$1,801,693

2.5.3. Planned Regional Roadway Projects

Mobility in Bainbridge Island is impacted not only by the local roadway network but also by State Route 305 which runs north-south from the Bainbridge Island Ferry Terminal to the Agate Pass Bridge. The Washington State DOT Highway System Plan includes an SR 305 corridor improvement project which would include intersection improvements and transit queue jump lanes along the corridor. Estimated cost for this corridor project is \$6,891,191 in 2014 dollars.

2.6 Growth Share of Project Costs

The growth share of project costs for the City of Bainbridge Island has been computed based upon proportional trip generation (the increase in traffic compared to current traffic) resulting from growth.

Growth share of the eligible project cost is defined as the proportion of the impacted roadway capacity which will be consumed by six-year traffic growth, as forecasted by the calibrated Citywide Travel Demand Model. A citywide transportation impact fee rate is then calculated by dividing this capacity-based growth share of eligible project cost by forecasted six-year PM peak hour trip growth citywide. The result is an impact fee which charges added transportation demand proportionately to their capacity usage and which can be revised as growth forecasts and planned projects change. The methodology can be described as follows:

$$[\text{TrIF-Eligible Project Cost}] = [\text{Total Project Cost}] * [\text{Added Capacity} / \text{Total Capacity}]$$

$$[\text{Growth Share of TrIF-Eligible Project Cost}] = [\text{ADT Growth}] / [\text{Total Future ADT}]$$

$$[\text{Impact Fee Rate (\$/PM trip)}] = [\text{Growth Share of TrIF-Eligible Project Cost}] / [\text{Net new PM peak hour trips}]$$

The following tables summarize the eligible cost, growth share, and forecasted daily trip growth for each of the roadway and multimodal projects identified in the City's Capital Improvement Plan.

Project Title	Location	Project Description	Eligible Cost	Six-Year Growth Share	Six-Year New Trips (ADT)
Fort Ward Hill Reconstruction (Phase 2)	Bolero to Top of hill	Road reconstruction including 10' travel lanes and addition of 5' shoulders	\$278,403	\$35,691.26	74
Valley Road Reconstruction	Sunrise to Falk	Road reconstruction and storm drainage improvements	\$59,566	\$5,786.32	57
Wing Point Way Reconstruction	Ferncliff to Park	Road reconstruction including new sidewalk and shoulder	\$375,410	\$79,211.51	73
Knetchel Way	Madison to Ericksen	Asphalt overlay, sidewalk infill,	\$15,030	\$4,229.44	47
Wardwell Road Reconstruction & Drainage	Sportsman's Club to Triple Crown	Road reconstruction including lane widening and added shoulder, Woodward Creek culvert replacement	\$206,415	\$11,889.50	16
Wyatt Way Reconstruction	Madison to Lovell	Capacity improvements to Madison/Wyatt intersection. Complete multimodal facilities on both sides. Additional ROW needed.	\$2,081,358	\$241,437.53	559
Winslow Way Reconstruction – Phase 2	Madison to Grow	Road reconstruction, multimodal facilities	\$432,750	\$378,742.80	505
Sportsman's Club & New Brooklyn		Intersection capacity improvements	\$464,917	\$18,550.19	231
Total			\$3,912,849	\$775,539	1,562

Project Title	Location	Project Description	Eligible Cost	Six-Year Growth Share	Six-Year New Trips (ADT)
SR305/Olympic Drive NM	Winslow Way to Harbor Dr	Non-motorized facilities	\$734,000	\$14,638.16	440
Sound to Olympic Trail Phase 2	Winslow Way to HS Road	Separated trail	\$1,870,000	\$93,099.05	619
SR305 Shoulder Improvements	Vineyard Ln to HS Road	Shoulder improvements	\$124,000	\$4,657.68	467
C40 – Miller Road	Tolo to Pederson Hill	Shoulder improvements	\$932,000	\$33,737.84	429
C40 – Eagle Harbor Phase 1	Past Bucklin to Wyatt Head of Bay	Bike climbing lane, Cooper Creek culvert replacement	\$1,233,000	\$57,201.65	577
C40 – Fletcher Bay Rd	New Brooklyn to HS Rd	Shoulder improvements	\$408,000	\$13,249.62	404
C40 – Lynwood Center	Bucklin to Point White	Shoulder improvements	\$505,000	\$7,108.52	175
C40 – Eagle Harbor Phase 2	Past Bucklin to McDonald	Shoulder improvements	\$700,000	\$9,298.26	165
Total			\$6,506,000	\$232,991	3,276

2.7 Proportionate Growth Share and Impact Fee Calculation for Planned Roadway Projects

Impact fees were calculated based upon the growth share's costs identified in Section 2.6 above. The proportionate growth share impact fee for planned roadway projects is based upon a conservative and defensible fee established from the total project costs and estimated six-year traffic growth is shown below:

**Growth Share of Eligible Project Costs of \$775,539 divided by 644 new PM trips =
\$1,204.25/PM trip**

2.8 Growth Share and Impact Fee Calculation for Multimodal Projects

Although impact fees were calculated based upon the growth share's costs in Section 2.7 above, this represents the minimum impact fee rate to be collected by the City of Bainbridge Island. It is reasonable to expect growth to utilize non-motorized facilities in proportion to existing development. Including planned non-motorized facility improvement costs in impact fee rate calculation yields:

Growth Share of Eligible Project Costs of \$232,991 divided by 644 new PM trips = \$361.79/PM trip

2.9 Potential SR 305 Improvements

The City of Bainbridge Island has implemented non-motorized improvements in the SR 305 right-of-way using city and grant funds in the past. The city's current population is about 23,000. Cities with a population of less than 25,000 are not required to maintain state routes. However, the city will likely cross the 25,000 population threshold in the next 2 to 4 years based upon PSRC projections, longer if historic growth rates are applied, and depending upon the actual rate of growth in the city. This would create a situation in which maintenance and potential improvements related to growth in the areas of SR 305 that are not limited access (Ferry Terminal to Winslow Way and a few other intersections) become the responsibility of the city. As traffic volumes increase and LOS degrades on SR 305 it is the side street delay that increases more than the through delay. Local city generated and destined trips will suffer the greater delays.

2.10 Combined Transportation Impact Fee

By combining the impact fee rates listed above for each project category, an overall impact fee rate can be calculated:

Roadway Improvement: \$1,204.25 / PM trip
Multimodal Improvement: \$361.79 / PM trip

Total Impact Fee: \$1,566.04 / PM trip

2.11 Resulting Transportation Impact Fees

If the above calculated rates were adopted in an impact fee ordinance, the fees paid by several typical developments are summarized below

- | | |
|----------------------------------|---------------------------------------|
| • Single-family residential unit | \$1,566.04 per unit |
| • Multi-family unit | \$970.94 per unit |
| • General office | \$2.33 per square foot |
| • Specialty retail center | \$2.80 per square foot of development |

3. Additional Issues for Consideration

3.1 Anticipated Annual Revenues from Impact Fees

Based on anticipated residential and employment projections for the City of Bainbridge Island, below is the anticipated annual revenue from the proposed Transportation Impact Fees:

Estimated growth trips per year: 107 trips/year x \$1,566.04/PM trip = \$167,566/year

3.2 Anticipated Grant Revenue

Roadway projects are generally eligible for state and federal grant funds. These funds are not predictable and vary in amount by grantor. Fifty percent of the total project cost is a reasonable estimate for grants on roadway projects. Fewer grants are available for multimodal improvements. For the purposes of this analysis, grants are assumed to cover 20 percent of overall project cost.

3.3 Anticipated Need for Other Public Funds

Based on a growth share of 6.0% and a 20% assumption for grants, the City will still need to identify other revenue sources to cover approximately 74% of the cost of planned roadway projects.

4. Impact Fee Rate Schedule

The table in **Attachment A** establishes the effective Transportation Impact Fee for various land uses both residential and non-residential in Bainbridge Island. It includes adjustments for pass-by trips.

5. Future Impact Fee Updates

5.1 Future Impact Fee Updates

The Bainbridge Island impact fee rate analysis generated in this report should be reviewed and approved or updated in the following manner:

- A. *The schedule in **Attachment A** should be reviewed by the Council no later than three years after the effective date of the approved ordinance, and every three years thereafter.*

and

- B. *The schedule in **Attachment A** should be reviewed by the Council in conjunction with the update of the Transportation Improvement Program.*

6. Transportation Impact Fee Comparison

6.1 Comparison of 2013 TIF Base Rates in Western Washington

To provide a relative comparison of the City of Bainbridge Island Transportation Impact Fees to those within the State of Washington and on a national level, below are some road impact fee metrics from the *Comparison of 2013 TIF Base Rates in 60 Cities and 5 Counties in Western Washington*¹. The Bainbridge Island rate of \$1,566.04 per trip would be below the average impact fee, but far from the lowest in Washington.

Washington Average Transportation Impact Fee: \$2,880

Washington Maximum Transportation Impact Fee: \$14,707 (City of Sammamish)

Washington Minimum Transportation Impact Fee: \$515 (Kitsap County)

City of Gig Harbor Transportation Impact Fee: \$2,102

Pierce County Transportation Impact Fee: \$1,742

Proposed Bainbridge Island Transportation Impact Fee: \$1,566.04

Attachment B provides the *Comparison of 2013 TIF Base Rates in 60 Cities and 5 Counties in Western Washington* documentation identified above.

¹City of Bellingham, WA Public Works. “*Comparison of 2013 TIF Base Rates in 60 Cities and 5 Counties in Western Washington*” (Chris Comeau, AICP, 2012)

7. Credits and Adjustments

7.1 Impact Fee Credits

An applicant may request that credit for impact fees be awarded to him/her for the total value of system improvements, including dedications of land, improvements, and/or construction provided by the applicant. Credits should be considered on a case-by-case basis and should not exceed the impact fee payable.

Claims for credit should be made before the payment of the impact fee. Credits for the construction should be provided only if the land, improvements, and/or the facility constructed are listed as planned transportation projects in the Rate Analysis and Impact Fee Ordinance. No credit should be given for code-based frontage improvements or right-of-way dedications, or direct access improvements to and/or within the subject development (project improvements) unless the improvement is part of a project listed in the Rate Analysis and Impact Fee Ordinance.

7.2 Impact Fee Adjustments

An applicant may submit an independent fee calculation for the proposed development activity. The documentation submitted should be prepared by a traffic engineer licensed in Washington State and should be limited to adjustments in the trip generation rates used in the fee calculation. The impact fee per trip should not be adjusted.

Attachment A - IMPACT FEE RATE SCHEDULE

Transportation Impact Fee Rate Schedule – Residential

				Impact Fee Per Trip Rate: \$1,566.04		
Land Use Group	ITE Code ¹	ITE Land Use Category ¹	ITE Trip Rate ²	% Pass By Trips ³	Net New Trips per Development Unit	Impact Fee per Development Unit ⁴
Dwelling	210	Single-Family Detached Housing	1.00	0%	1.000	\$1,566.04 per DU
Dwelling	220	Apartment	0.62	0%	0.620	\$970.94 per DU
Dwelling	231	Low-Rise Condo / Townhouse	0.78	0%	0.780	\$1,221.51 per DU
Dwelling	240	Mobile Home Park	0.59	0%	0.590	\$923.96 per DU
Dwelling - Group	251	Sr. Housing Detached	0.27	0%	0.270	\$422.83 per DU
Dwelling - Group	252	Sr. Housing Attached	0.25	0%	0.250	\$391.51 per DU
Dwelling - Group	253	Congregate Care Facility	0.17	0%	0.170	\$266.23 per DU
Dwelling - Group	254 ⁶	Assisted Living	0.22	0%	0.220	\$344.53 per Bed
Dwelling - Group	620 ⁶	Nursing Home	0.22	0%	0.220	\$344.53 per Bed

¹ Institute of Transportation Engineers, Trip Generation Manual (9th Edition)

² Trip generation rate per development unit, for PM Peak Hour of the adjacent street traffic (4-6 pm). Note: Sq. Ft. rate expressed per 1000 SF (KSF).

³ Average Pass-by Rates, per Trip Generation Manual (9th edition) User's Guide and Handbook: an ITE Recommended Practice, 2012. Additional pass-by rate adjusted based on local conditions and engineering judgment.

⁴ DU = Dwelling Unit

Transportation Impact Fee Rate Schedule – Non-Residential

			Impact Fee per Trip Rate: \$1,566.04					
Land Use Group	ITE Code ¹	ITE Land Use Category ¹	ITE Trip Rate ²	% Pass By Trips ³	Net New Trips per Development Unit	Impact Fee Per Development Unit ⁴		
Education	520	Public Elementary School	1.21	0%	1.210	\$1,894.91	per	KSF
Education	522	Public Middle/Junior High School	1.19	0%	1.190	\$1,863.59	per	KSF
Education	530	Public High School	0.97	0%	0.970	\$1,519.06	per	KSF
Education	534	Private School K-8 (limited data)	3.27	0%	3.270	\$5,120.95	per	KSF
Education	536	Private School K-12 (limited data)	2.75	0%	2.750	\$4,306.61	per	KSF
Industrial	110	General Light Industrial	0.97	0%	0.970	\$1,519.06	per	KSF
Industrial	130	Industrial Park	0.85	0%	0.850	\$1,331.13	per	KSF
Industrial	140	Manufacturing	0.73	0%	0.730	\$1,143.21	per	KSF
Institutional	566	Cemetery	0.84	0%	0.840	\$1,315.47	Per	acre
Medical	610	Hospital	0.93	0%	0.930	\$1,456.42	per	KSF
Medical	630	Clinic (limited data)	5.18	0%	5.180	\$8,112.09	per	KSF
Medical	720	Medical/Dental Office	3.57	0%	3.570	\$5,590.76	per	KSF
Office	710	General Office	1.49	0%	1.490	\$2,333.40	per	KSF
Office	715	Single Tenant Office	1.74	0%	1.740	\$2,724.91	per	KSF
Park and Ride	090	Park and Ride with Bus Service	0.62	0%	0.620	\$970.94	per	Space
Port and Terminal	030	Intermodal Truck Terminal	0.83	0%	0.830	\$1,299.81		
Recreation	411	City Park	3.50	25%	2.625	\$4,110.86	per	Acre
Recreation	420	Marina (limited data)	0.19	25%	0.143	\$223.16	per	Slip
Recreation	430	Golf Course	0.30	25%	0.225	\$352.36	per	Acre
Recreation	437	Bowling Alley	1.51	25%	1.133	\$1,774.32	per	KSF
Recreation	441	Live Theater (limited data)	0.02	25%	0.015	\$23.49	per	KSF
Recreation	444	Movie Theater	3.80	25%	2.850	\$4,463.21	per	KSF
Recreation	491	Racquet/Tennis Club	0.84	25%	0.630	\$986.61	per	KSF
Recreation	492	Health Fitness Club	3.53	25%	2.648	\$4,146.09	per	KSF
Recreation	493	Athletic Club	5.96	25%	4.470	\$7,000.20	per	KSF
Recreation	495	Recreational Community Center	2.74	25%	2.055	\$3,218.21	per	KSF
Retail – Automotive	853	Convenience Market w/Gas Pumps	19.07	66%	6.484	\$10,153.89	per	VSP
Retail – Automotive	941	Quick Lubrication Vehicle Stop	5.19	42%	3.010	\$4,714.09	per	VSP
Retail – Automotive	944	Gasoline/Service Station	13.87	42%	8.045	\$12,598.17	per	VSP
Retail – Automotive	945	Gas Station w/Convenience Market	13.51	56%	5.944	\$9,309.17	per	VSP
Retail – Automotive	946	Gas Station w/Convenience Market and Car Wash	13.86	56%	6.098	\$9,549.71	per	VSP
Retail – Automotive	947	Self-Serve Car Wash	5.54	42%	3.213	\$5,032.00	per	VSP
Retail - Large	814	Variety Store	6.82	34%	4.501	\$7,049.06	per	KSF
Retail - Large	815	Free Standing Discount Store	4.98	17%	4.133	\$6,473.07	per	KSF
Retail - Large	850	Supermarket	9.48	36%	6.067	\$9,501.48	per	KSF
Retail - Large	854	Discount Supermarket	8.34	23%	6.422	\$10,056.80	per	KSF
Retail - Small	590	Library	7.30	0%	7.300	\$11,432.09	per	KSF
Retail - Small	816	Hardware/Paint Store	4.84	26%	3.582	\$5,609.55	per	KSF
Retail - Small	826	Specialty Retail Center	2.71	34%	1.789	\$2,801.65	per	KSF
Retail - Small	841	Automobile Sales	2.62	0%	2.620	\$4,103.02	per	KSF
Retail - Small	843	Automobile Parts Sales	5.98	43%	3.409	\$5,338.63	per	KSF
Retail - Small	848	Tire Store	4.15	28%	2.988	\$4,679.33	per	KSF
Retail - Small	851	Convenience Market	52.41	61%	20.440	\$32,009.70	per	KSF
Retail - Small	876	Apparel Store	3.83	34%	2.528	\$3,958.95	per	KSF
Retail - Small	879	Arts and Crafts Store	6.21	34%	4.099	\$6,419.20	per	KSF
Retail - Small	880	Pharmacy/Drug Store w/o Drive-Thru	8.40	53%	3.948	\$6,182.73	per	KSF
Retail - Small	881	Pharmacy/Drug Store w/Drive-Thru	9.91	49%	5.054	\$7,914.77	per	KSF
Retail - Small	890	Furniture Store	0.45	53%	0.212	\$332.00	per	KSF
Retail - Small	896	DVD/Video Rental Store	13.60	49%	6.936	\$10,862.05	per	KSF
Retail - Small	911	Walk-in Bank (limited data)	12.13	47%	6.429	\$10,067.91	per	KSF
Retail - Small	912	Drive-in Bank	24.30	47%	12.879	\$20,169.03	per	KSF
Retail - Small	925	Drinking Place	11.34	0%	11.340	\$17,758.89	per	KSF
Retail - Small	931	Quality Restaurant	7.49	44%	4.194	\$6,568.60	per	KSF
Retail - Small	932	High Turnover Restaurant	9.85	43%	5.615	\$8,792.53	per	KSF
Retail - Small	933	Fast Food w/o Drive-Thru	26.15	49%	13.337	\$20,885.49	per	KSF
Retail - Small	934	Fast Food w/Drive-Thru	32.65	50%	16.325	\$25,565.60	per	KSF
Retail - Small	936	Coffee/Donut Shop w/o Drive-Thru	40.75	49%	20.783	\$32,547.01	per	KSF
Retail - Small	942	Automobile Care Center	3.11	28%	2.239	\$3,506.68	per	KSF
Services	151	Mini Warehouse	0.26	0%	0.260	\$407.17	per	KSF
Services	310	Hotel	0.60	0%	0.600	\$939.62	per	KSF
Services	320	Motel	0.47	0%	0.470	\$736.04	per	KSF
Services	560	Church	0.55	0%	0.550	\$861.32	per	KSF
Services	565	Day Care Center	12.34	75%	3.085	\$4,831.23	per	KSF
Services	732	US Post Office	11.22	47%	5.947	\$9,312.61	per	KSF

1 Institute of Transportation Engineers, [Trip Generation Manual \(9th Edition\)](#)

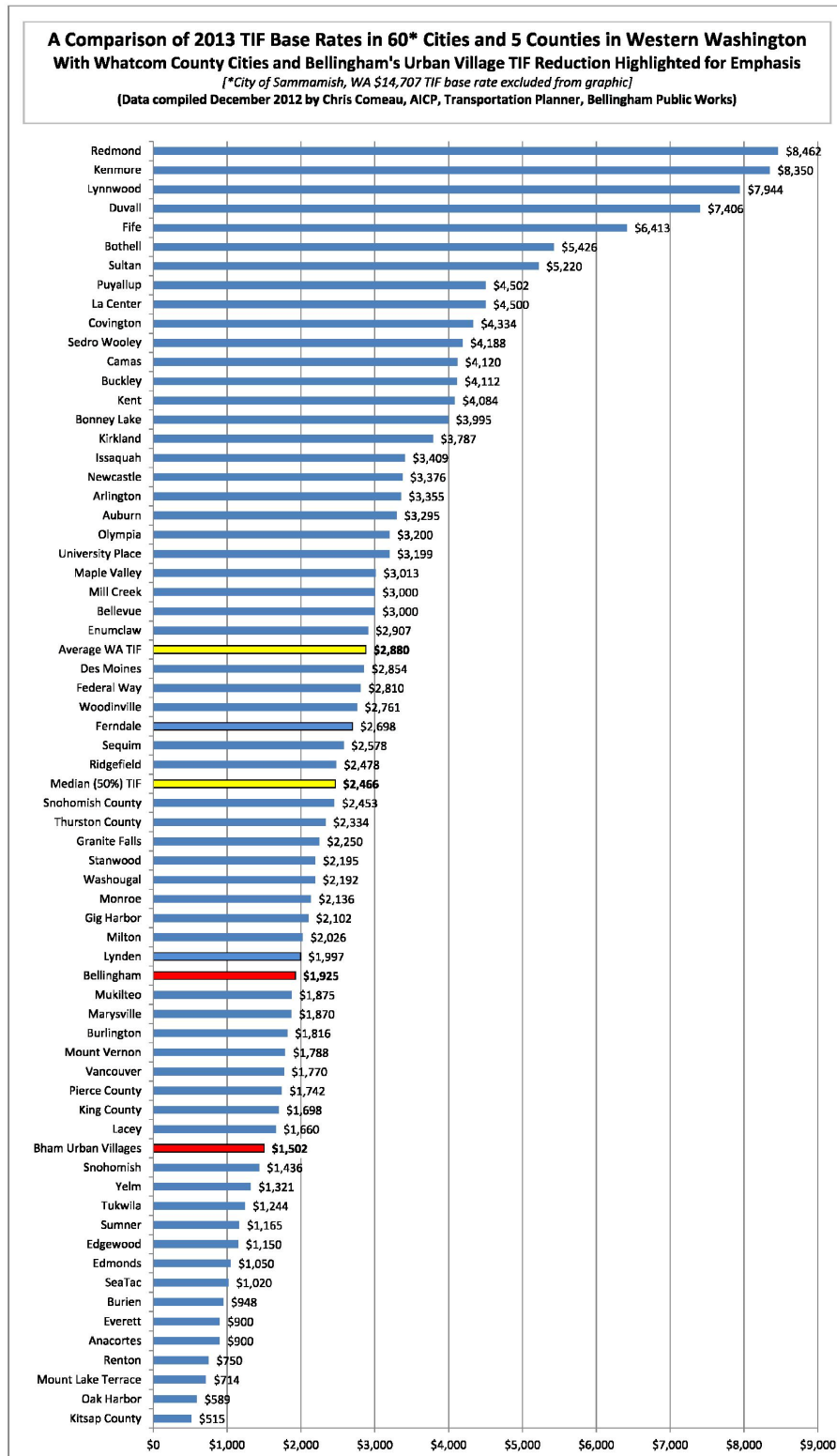
2 Trip generation rate per development unit, for PM Peak Hour of the adjacent street traffic (4-6 pm). Note: Sq. Ft. rate expressed per 1000 SF.

3 Average Pass-by Rates, per Trip Generation Manual (9th edition) User's Guide and Handbook: an ITE Recommended Practice, 2012. Additional pass-by rate adjusted based on local conditions and engineering judgment.

4 Sq. Ft. = Square Feet, VSP = vehicle servicing position

Attachment B

COMPARISON OF 2013 TIF BASE RATES IN 60 CITIES AND 5 COUNTIES IN WESTERN WASHINGTON



Attachment C

GROWTH SHARE CALCULATION

Type	Project Title	Future Capacity	Added Capacity	6-Year ADT Growth	Growth Share (%)	Cost Budgeted	Eligible Cost	Growth Share (\$)
Roadway	Fort Ward Hill Reconstruction (Phase II)	3,000	577	74	12.82%	\$965,000	\$278,403	\$35,691.26
Roadway	Valley Road Reconstruction	3,000	577	57	9.88%	\$203,000	\$58,566	\$5,786.32
Roadway	Wing Point Way Reconstruction	3,000	346	73	21.10%	\$2,170,000	\$375,410	\$79,211.51
Roadway	Knetchel Way	2,000	167	47	28.14%	\$120,000	\$15,030	\$4,229.44
Roadway	Wardwell Road Reconstruction & Drainage	1,000	278	16	5.76%	\$495,000	\$206,415	\$11,889.50
Roadway	Wyatt Way Reconstruction	12,850	4,819	559	11.60%	\$3,700,000	\$2,081,358	\$241,437.53
Roadway	Winslow Way Reconstruction (Phase II)	3,000	577	505	87.52%	\$1,500,000	\$432,750	\$378,742.80
Roadway	Sportsman's Club & New Brooklyn	18,550	5,790	231	3.99%	\$993,000	\$464,917	\$18,550.19
Multimodal	SR305/Olympic Drive NM	33,100	2780	440	15.83%	\$734,000	\$92,471	\$14,638.16
Multimodal	Sound to Olympic Trail Phase II	18,650	1620	619	38.21%	\$1,870,000	\$243,651	\$93,099.05
Multimodal	SR305 Shoulder Improvements	18,650	3480	467	13.42%	\$124,000	\$34,707	\$4,657.68
Multimodal	C40 - Miller Road	17,780	3480	429	12.33%	\$932,000	\$273,624	\$33,737.84
Multimodal	C40 - Eagle Harbor Phase I	18,650	5220	577	11.05%	\$1,233,000	\$517,662	\$57,201.65
Multimodal	C40 - Fletcher Bay Road	18,650	4930	404	8.19%	\$408,000	\$161,778	\$13,249.62
Multimodal	C40 - Lynwood Center	18,650	4930	175	3.55%	\$505,000	\$200,240	\$7,108.52
Multimodal	C40 - Eagle Harbor Phase II	18,650	4930	165	3.35%	\$700,000	\$277,560	\$9,298.26
Total (Roadway)						\$10,146,000	\$3,912,849	\$775,539
Total (Multimodal)						\$6,506,000	\$1,801,693	\$232,991
Total (All)						\$16,652,000	\$5,714,542	\$1,008,529

Note Existing capacity calculated as proportion of design capacity corresponding to ratio of existing pavement width to minimum required pavement width per City design standards

Future capacity per City design standards

Future capacity for secondary arterials and for multimodal projects adjacent to secondary arterials is calculated based on HCM methodology with adjustments for multimodal facilities

Intersection capacity calculated using HCM 2010 methodology

PM Peak Hour Trips	
2014 Citywide Trip Ends	7,375
2020 Citywide Trip Ends	8,019
Six-Year Trip Growth	644

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Waterfront Park Cost Estimate & Update	Date: July 21, 2015
Agenda Item: Unfinished Business	Bill No.: AB 13-025
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: 2015 CIP Waterfront Park Phase 1 Improvements	
Expenditure Req: \$500,000 additional budget authority	Budget Amend. Req? ☒ Yes

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action Item:

Consider approving a project scope of work and a corresponding budget amendment increasing the spending authority for this project.

Background:

On February 10, 2015, the City Council approved a design contract with Walker Macy for Phase 1 improvements. Following the open house final design presentation on May 6th, City Council approved the Phase 1 final design at their June 2, 2015 Study Session. The estimated cost of the project in June was approximately \$2.2M. The consultant has since that time refined the estimated costs broken down as follows:

- Base Bid (Overall Park improvements minus the items below)	\$1,250,000
- Improved Parking area off Shannon Dr.	\$63,000
- Design (per CIP)	\$84,000
- Contingency	\$83,000
- Reserve for Public Art account (paid after project close out)	\$20,000
- Additional Public Art (to be supported by project budget)	<u>\$TBD</u>
Project Cost	\$1,500,000

RECOMMENDED ACTION

Motion:

I move that the City Council approve a budget amendment in the amount of \$500,000 from the General Fund, increasing the spending authority for Waterfront Park Phase I Improvements project and authorize Staff to move forward with advertising for construction bids for the Base Bid plus Bid Alternate for the parking lot improvements off Shannon Drive.

DESCRIPTION/SUMMARY — Page 2

Additional project items (funding currently not identified)

- Plaza adjacent to future BIRC Building	- \$123,000
- Picnic Pavilion	- \$368,000
o Photovoltaic cells on pavilion roof	- \$86,000
Total	\$577,000

Also, the City was recently notified by the Recreation and Conservation Office (RCO) that our grant request in the amount of \$500,000 for this project has been selected for funding.

Recent coordination with the Bainbridge Island Rowing Club (BIRC) indicates that they will not be ready to move forward with construction of their building this year, so the plaza improvements for the park should be deferred until they can be constructed at the same time. The estimated cost of the picnic pavilion exceeds the current project budgeted amount (\$916,000 for construction in 2015) plus the additional grant funding (\$500,000), and there may be future fund-raising opportunities for this structure.

See attached Funding Information summary for Waterfront Park Phase I improvements and City Dock replacement.

Waterfront Park and City Dock Refurbishment Projects

Updated 7/10/2015 by Barry Loveless and Ellen Schroer

Funding Information as of 7.15.15

Initial money: Fall 2012 City Council decision to allocate WSF settlement fund of \$2million to three COBI capital projects with marine water nexi. Direct costs only applied to project; no COBI staff/admin costs.

- a. City Road Ends restoration/preservation projects - \$150,000
- b. Waterfront Park restoration and City Dock refurbishment restoration – \$1,850,000
- c. 2015 – 2016 budget assumes \$1,595,000 available for spending on Waterfront Park and City Dock projects, with \$255,000 spent in 2014

Updated information (includes \$500,000 RCO grant and assumption for Public Art account contribution within project budgets)

- a. City Road Ends restoration/preservation projects - \$150,000
- b. Waterfront Park restoration and City Dock refurbishment restoration – \$1,850,000
- c. 2015 – 2016 budget assumes \$1,595,000 available for spending on Waterfront Park and City Dock projects, with \$255,000 spent in 2014
- d. **\$500,000 RCO grant awarded** in State Budget for the Waterfront Park Project
- e. Public Art account contribution assumptions
 - a. calculated at 2% of project budget excluding grant funding
 - b. included within existing project budget

Public Art account contribution is assumed to come from the General Fund

Planned distribution of funds for 2015 and 2016 (revised for \$500,000 RCO grant and 2% public art account contribution at project close-out)				
	2015	2016	Total	
Waterfront Park project	900,000			From WSF Funds for Park
Waterfront Park project	500,000			RCO grant
Waterfront Park project (may include public art elements)	80,000		1,500,000	General Fund project support
Waterfront Park project funding for Public Art	20,000			General Fund support (for Public Art Account after project close-out)
City Dock	220,000			From WSF Funds for Dock (2015)
City Dock		475,000		From WSF Funds for Dock (2016)
City Dock		835,000		Assumed grant funding in CIP not funded in approved State budget. On alternate list.
City Dock project (may include public art elements)		512,360		General Fund project support
City Dock project funding for Public Art		24,640		General Fund support (for Public Art Account after project close-out)
	1,720,000	1,847,000	3,567,000	

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: 2015 Chip Seal Project Contract Award	Date: July 21, 2015
Agenda Item: Unfinished Business	Bill No.: AB 15-124
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: 2015 Roads Program \$915,000		STP (US) Grant @ \$303,000	
Expenditure Req: 625,937.84	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No	

REFERRALS/REVIEW

Study Session: 7/7/15	Recommendation: Forward to 7/21/15 Unfinished Business Agenda		
City Manager ☒ Yes ☐ No	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Chip Seal project contract award.

Background:

The chip seal process involves applying a layer of asphalt oil and finely crushed rock over the existing pavement to protect the street surface from water penetration and weather damage as well as preserve the integrity of the road. Chip sealing is a cost-effective way to maintain and extend the useful life of roadways and saves significant dollars on future repair costs.

The Chip Seal project is included in the 2015 Annual Roads Preservation program budgeted this year at \$915,000. The City received a Surface Transportation Program (STP) federal grant in the amount of \$303,000 to help fund the Chip Seal project with a City match of 13.5%. See attached map for the 2015 roads to be chip sealed.

Bids were solicited through the local newspapers and the bid opening was held on Monday, July 13, 2015. The apparent low bidder is Doolittle Construction in the base bid amount plus three alternatives of \$625,937.84. The engineer's estimate is \$600,000 to \$630,000. See attached bid form for bid results.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Chip Seal contract award to Doolittle Construction in the base bid amount plus three alternatives of \$625,937.84.



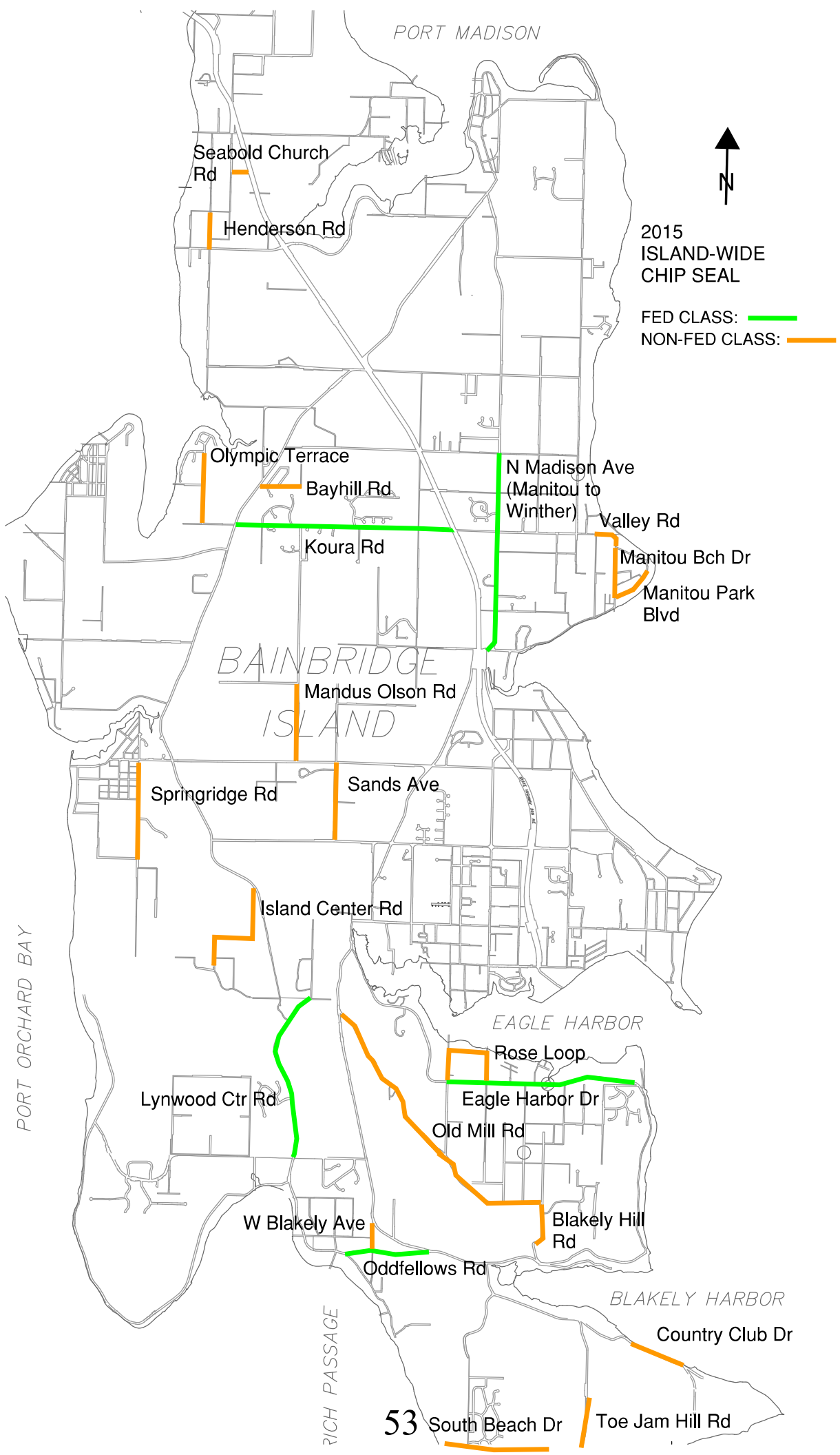
City of Bainbridge Island
Public Works Department - Engineering
DRAFT

Project: 2015 – Islandwide Chip Seal Project

Bid Opening Date: Monday, July 13, 2015 —Bids Due 9:30 am, Open Bids @ 9:45 am

Note: Bids Are Opened in Order Received. Bids Solicited by: ☒ Advertisement ☐ Small Works Roster The Engineers Estimate is: \$600,000 - \$630,000 Federal STP Funds – STP(US) – 9918 (016).		DOOLITTLE CONSTRUCTION	GRANITE CONSTRUCTION	
Proposal	✓		✓	
Signature Page	✓		✓	
Acknowledged Addenda - None	✓		✓	
Non-Collusion Declaration	✓		✓	
Proposal Bond (5%)	✓		✓	
Statement of Bidders Qualifications	✓		✓	
Statement of Proposed Subcontractors	✓		✓	
TOTAL BASE BID AMOUNT	\$522,622.44		\$665,826.46	
ALTERNATIVE A1 TOTAL	\$20,380.00		\$24,669.20	
ALTERNATIVE A2 TOTAL	\$62,555.40		\$105,766.50	
ALTERNATIVE A3 TOTAL	\$20,380.00		\$24,419.20	
TOTAL BASE BID + ALT 1 + ALT2 + ALT3 AMOUNT	\$625,937.84		\$820,681.46	

A total of 2 bids were received for the 2015 ISLANDWIDE CHIP SEAL project. The Project Manager has reviewed the bids and recommends award to the apparent low bidder, Doolittle Construction in the base bid plus three Alternatives for a total amount of \$625,937.84.



Contract

CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT (hereinafter "Contract"), made the _____, day of July, 2015, by and between the CITY OF BAINBRIDGE ISLAND (hereinafter referred to as the "City" and the "CONTRACTING AGENCY") and DOOLITTLE CONSTRUCTION, LLC (hereinafter called "CONTRACTOR").

WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings and other contract documents to be prepared for certain Work as described therein, known as the **2015 ISLANDWIDE CHIP SEAL PROJECT**, and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract, and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The CONTRACTING AGENCY agrees to pay the CONTRACTOR the contract price of Six Hundred Twenty-Five Thousand Nine Hundred Thirty-Seven Dollars and 84/100 (\$625,937.84) ("Contract Price") for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the "Contract Documents":

1. This Contract including the form "Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices"
2. Washington State Department of Transportation, Standard Specifications, 2014 (sometimes referred to as the "Standard Specification")
3. Amendments to the Standard Specifications
4. Special Provisions
5. Prevailing Wage Schedules and Regulations
6. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
7. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

CONTRACTING AGENCY and CONTRACTOR recognize that time is of the essence of this Contract and that CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

City of Bainbridge Island
2015 Island-wide Chip Seal Project

CONTRACTOR's Initials: _____

INDEMNITY AND TITLE 51 WAIVER. CONTRACTOR hereby waives the protection of Title 51 RCW as provided in the Indemnity Agreement attached hereto and incorporated in this Contract by reference. The parties warrant and represent this waiver and the Indemnity Agreement have been specifically bargained for and accepted by the parties. CONTRACTOR further agrees to require all subcontractors to similarly waive Title 51 RCW as a condition of its subcontracts.

CONTRACTOR's Initials: _____

CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference. The person executing this Contract warrants and represents that they are fully authorized to execute this Contract.

CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

CONTRACTOR:
DOOLITTLE CONSTRUCTION, LLC

By: _____
Name: _____
Its: _____
Date: _____

CITY OF BAINBRIDGE ISLAND

By: _____
Douglas Schulze, City Manager
Date: _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Wing Point Way Non-Motorized Construction Award	Date: July 21, 2015
Agenda Item: New Business	Bill No.: AB 13-086
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: 2015 CIP @ \$1,539,000	STP(US) Federal Funds @ \$1,331,000
Expenditure Req: \$ TBD	Budgeted? ☒ Yes ☐ No Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider placement of the Wing Point Way Non-Motorized project contract award on a future City Council unfinished business agenda.

Background:

This project includes pavement restoration of the existing vehicular travel lanes, the addition of shoulder improvements to accommodate uphill cyclist, a sidewalk on one side, drainage improvements, sanitary sewer repairs, and water main replacement. The extent of the work on Wing Point Way is from Ferncliff Avenue to Park Avenue.

Bids were solicited through the local newspapers and the bid opening was held on (insert bid opening date). The apparent low bidder is _____ in the amount of \$_____. The engineer's estimate is \$_____ to \$_____. See attached bid form for bid results.

Information only, finalized agenda bill to be forwarded to a future unfinished business agenda.

RECOMMENDED ACTION

Motion:

I move that the City Council forward the Wing Point Way Non-Motorized construction award to TBD in the base bid amount of \$ TBD to a future unfinished business agenda.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Resolution No. 2015-14, Supporting the Mayors Challenge to End Veteran Homelessness		Date: July 21, 2015
Agenda Item: New Business		Bill No.: 15-132
Proposed By: Councilmember Tollefson		Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req: none	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A
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DESCRIPTION/SUMMARY

Action Item: Consider City Council approval of Resolution No. 2015-14.

Background: Several years ago the federal Department of Housing and Urban Development and the United States Inter-Agency Council on Homelessness launched an initiative to end homelessness among veterans by the end of 2015. One of the strategies to build momentum for the effort in local communities is to enlist the support of Mayors and County Officials. The Mayors Challenge to End Veteran Homelessness is a symbolic pledge that helps solidify partnerships, secure commitments, and galvanize communities around ensuring housing for all veterans.

With such a large military presence and so many veterans in Kitsap County, our county can be a leader in ensuring that no veterans go without housing. Bremerton Mayor Lent has already joined this Challenge, and other elected leaders in the County have also been asked to join.

Around the country, this effort is gaining momentum: more than 500 Mayors and nearly 150 County Officials have signed on. In June, the US Conference of Mayors adopted a resolution in support of the Mayors Challenge. Several cities and counties have already announced that they have achieved the goal of “functional zero” (housing all unsheltered veterans and ensuring a pathway for all veterans to achieve permanent stable housing).

In Kitsap County, 59 veterans were identified as experiencing homelessness in the 2015 Point In Time Count Survey of Homeless Persons; in 2014 the Housing Solutions Center assisted 240 veteran households who were homeless or in need of housing assistance. The Kitsap County Veterans Assistance fund provided financial support to many veteran households in 2014. And, we believe that there are veterans who are not yet seeking services who are living unsheltered in the woods, abandoned buildings, and their cars. Clearly, we have work to do to meet the Challenge.

For the first time federal, state, and local organizations that serve veterans experiencing homelessness in Kitsap County have convened and are actively working on developing a plan and several exciting projects to meet the Challenge. Although Kitsap County may not meet the initial December 2015 deadline, these new collaborative projects are making a meaningful difference in the lives of many veterans.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Resolution No. 2015-14.



Opening Doors: Federal Strategic Plan to Prevent and End Homelessness set a bold and audacious goal to end Veteran homelessness in the United States before the end of 2015. Over the last three years, the Obama Administration and our partners in states and communities across the country have achieved a 24 percent decrease in homelessness among Veterans, during a time when our country was facing the worst recession since the Great Depression. Several communities, such as Phoenix, Salt Lake City, Houston, New Orleans and others are already on track to meet or beat this goal. On June 4, 2014, as part of the Joining Forces initiative, First Lady Michelle Obama announced that a growing coalition of mayors, governors, and county officials are committed to ending Veteran homelessness in their communities by the end of 2015, and called on additional mayors and local leaders to join this effort.



Through the **Mayors Challenge to End Veteran Homelessness**, mayors and other state and local leaders across the country will marshal Federal, local, and nonprofit efforts to end Veteran homelessness in their communities. Ending Veteran homelessness means reaching the point where there are no Veterans sleeping on our streets and every Veteran has access to permanent housing. Should Veterans become homeless or be at-risk of becoming homeless, communities will have the capacity to quickly connect them to the help they need to achieve housing stability. When those things are accomplished, our nation will achieve its goal.

To aid the mayors in pursuit of the goal of ending homelessness among Veterans, the Federal government has provided resources and enforced programs to strengthen our country's homeless assistance programs. These resources and reforms, when implemented in local communities, can include:

- Using a **Housing First** approach, which removes barriers to help Veterans obtain permanent housing as quickly as possible, without unnecessary prerequisites;
- Prioritizing the most vulnerable Veterans, especially those experiencing chronic homelessness, for **permanent supportive housing** opportunities, including those created through the HUD-VASH program;
- Coordinating outreach efforts to identify and engage every Veteran experiencing homelessness and focusing outreach efforts on achieving housing outcomes;
- Targeting **rapid re-housing** interventions, including those made possible through the Department of Veterans Affairs' Supportive Services for Veteran Families program, toward Veterans and their families who need shorter-term rental subsidies and services in order to be reintegrated back into our communities;
- Leveraging housing and services that can help Veterans who are ineligible for some of the VA's programs get into stable housing;
- Increasing early detection and access to preventive services so at-risk Veterans and their families remain stably housed; and
- Closely monitoring progress toward the goal, including the success of programs in achieving permanent housing outcomes.



To publicly commit to ending Veteran homelessness in your community and learn more about joining the Mayors Challenge, send an email to mayorschallenge@hud.gov and visit <http://bit.ly/mayorschallenge>.



A joint initiative of Joining Forces, U.S. Interagency Council on Homelessness, U.S. Department of Housing and Urban Development and U.S. Department of Veterans Affairs

<http://bit.ly/mayorschallenge>

RESOLUTION NO. 2015-14

A RESOLUTION of the City of Bainbridge Island, Washington, supporting the Mayors Challenge to end Veteran homelessness.

WHEREAS, *Opening Doors: The Federal Strategic Plan to Prevent and End Homelessness* set a bold and audacious goal to end veteran homelessness in the United States before the end of 2015; and

WHEREAS, over the last three years, the federal government, states and communities have achieved a 24 percent decrease in homelessness among veterans during a time when our country was facing the worst recession since the Great Depression; and

WHEREAS, on June 2, 2014, the Joining Forces Initiative announced a growing coalition of mayors, governors, and local officials working to meet the goal of ending veteran homelessness in their communities; **NOW THEREFORE**,

The City of Bainbridge Island Washington supports the goals of the Mayors Challenge to End Veteran Homelessness and is committed to ending veteran homelessness. The City Council authorizes the Mayor to join the Mayors Challenge to end Veteran homelessness.

PASSED by the City Council this ____ of July, 2015.

APPROVED by the Mayor this ____ of July, 2015.

By: _____
Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

By: Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	July 16, 2015
PASSED BY THE CITY COUNCIL:	July , 2015
RESOLUTION NUMBER:	2015-14

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Design Review Board Appointments	Date: July 21, 2015
Agenda Item: New Business	Bill No.: 15-013
Proposed By: City Council	Referral(s):

BUDGET INFORMATION

Department: Legislative	Fund:	Munis Contract #
Expenditure Req: none	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A
	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

City Council is recommending the appointment of Susan Bergen to the Design Review Board, Position 3, to complete the term expiring in June 2018 and the reappointment of Peter Perry to the Design Review Board, Position 4, for a three-year term expiring June 2018.

Background:

Following the last round of interviews, there has been a resignation as well as an expired term on the Design Review Board. In order to facilitate a quorum, it is necessary to appointment members out of the regular appointment cycle.

RECOMMENDED ACTION

Motion:

I move that the City Council confirm the appointment of Susan Bergen to the Design Review Board, Position 3, to complete the term expiring in June 2018 and the reappointment of Peter Perry to the Design Review Board, Position 4, for a three-year term expiring June 2018.

Roz Lassoff

From: noreply@civicplus.com
Sent: Tuesday, May 12, 2015 11:19 PM
To: Roz Lassoff
Subject: Online Form Submittal: Citizen Advisory Group Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Citizen Advisory Group Application

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name*

Susan Bergen

Email*

[REDACTED]

Phone*

[REDACTED]

Address*

[REDACTED]

City*

Bainbridge Island

State*

Washington

Zip*

98110-4264

Current Employer*

Looking

Current Position*

Planner and Landscape Architect

I am interested in serving on one of the following advisory groups (select all that apply):

- | | |
|--|---|
| ☐ Civil Service Commission | ☐ Design Review Board |
| ☐ Ethics Board | ☐ Historic Preservation Commission |
| ☐ Non-Motorized Transportation Advisory Committee | ☐ Road Ends Committee |
| ☐ Utility Advisory Committee | ☐ Community Forestry Commission |
| ☐ Environmental Technical Advisory Committee | ☐ Harbor Commission |
| ☐ Lodging Tax Advisory Committee | ☒ Planning Commission |
| ☐ Salary Commission | |

Have you served on any city advisory groups in the past?*

() Yes (X) No

Please share your qualifications for this appointment (skills, activities, training, education) if any:

I am a registered Landscape Architect in Washington State and received my Master's degree in Landscape Architecture from the University of Washington with a minor in architectural design. I have more than eight years of experience in capital projects,

community planning, parks, open space, urban design, and environmental protection. With recent experience in Parks for the City of Bellevue, I conducted research on capital projects renovation planning processes. For the City of Gresham, Oregon, Parks Department, I helped with CIP park improvement projects and worked as a Community Planner II on long range programming of street design initiatives. Prior to my experience at Bellevue Parks, I reviewed environmental impact statements for the Environmental Protection Agency covering projects in Alaska, Washington, Oregon and Idaho – understanding the complexities of environmental impact disclosure for land development and transportation projects, and worked as a Community Planner in the Portland, Oregon area. In total, my work experience is broad with buildings, parks, urban design, historic and landscape preservation, trails research and design, transportation design and complete streets, wetland enhancements, recreational design and facilities programming. Having worked at all levels of government, I understand both the individual and collective interests of governmental departments. Trained in project management processes, I have managed projects, created policies and programs, participated in community outreach and environmental reviews, conducted research, analyzed projects, established relations, designed or protected park landscapes and supported review processes

Please share your community interests (groups, committees, organizations) if any:
Comprehensive Plan

Feel free to attach your resume (optional):

[]

Uploaded:
PROFESSIONAL
PROFILE City of
Shoreline (1).pdf

Type the Year
2015

By typing the year in this box, you verify that you are a legitimate user.

View the submitted form as well as any attachments that may have been uploaded here:
<http://www.bainbridgewa.gov/Admin/FormCenter/Submissions/Edit?id=132&formID=46&submissionDataDisplayType=0&backURL=/Admin/FormCenter/Submissions/Index/46?categoryID=7>

The following form was submitted via your website: Citizen Advisory Group Application

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.:

Applicant Name: Susan Bergen

Email: [REDACTED]

Phone: [REDACTED]

Address: [REDACTED]

City: Bainbridge Island

State: Washington

Zip: 98110-4264

Current Employer: Looking

Current Position: Planner and Landscape Architect

I am interested in serving on one of the following advisory groups (select all that apply): Planning Commission

Have you served on any city advisory groups in the past?: No

Please share your qualifications for this appointment (skills, activities, training, education) if any: I am a registered Landscape Architect in Washington State and received my Master's degree in Landscape Architecture from the University of Washington with a minor in architectural design.

I have more than eight years of experience in capital projects, community planning, parks, open space, urban design, and environmental protection. With recent experience in Parks for the City of Bellevue, I conducted research on capital projects renovation planning processes. For the City of Gresham, Oregon, Parks Department, I helped with CIP park improvement projects and worked as a Community Planner II on long range programming of street design initiatives.

Prior to my experience at Bellevue Parks, I reviewed environmental impact statements for the Environmental Protection Agency covering projects in Alaska, Washington, Oregon and Idaho – understanding the complexities of environmental impact disclosure for land development and transportation projects, and worked as a Community Planner in the Portland, Oregon area.

In total, my work experience is broad with buildings, parks, urban design, historic and landscape preservation, trails research and design, transportation design and complete streets, wetland enhancements, recreational design and facilities programming. Having worked at all levels of government, I understand both the individual and collective interests of governmental departments. Trained in project management processes, I have managed projects, created policies and programs, participated in community outreach and environmental reviews, conducted research, analyzed projects, established relations, designed or protected park landscapes and supported review processes

Please share your community interests (groups, committees, organizations) if any: Comprehensive Plan

Feel free to attach your resume (optional): PROFESSIONAL PROFILE City of Shoreline (1).pdf

Type the Year: 2015

Additional Information:

Form Submitted on: 5/12/2015 11:18:54 PM

Submitted from IP Address: 174.21.50.18

Referrer Page: <http://www.bainbridgewa.gov/FormCenter/Citizen-Advisory-Groups-7/Citizen-Advisory-Group-Application-46>

Form Address: <http://www.bainbridgewa.gov/FormCenter/Citizen-Advisory-Groups-7/Citizen-Advisory-Group-Application-46>

Bainbridge Island, WA
[REDACTED]

CAREER SUMMARY

Landscape Architect with **Planning and Urban Design background**. Community, capital projects and environmental long range planning including master planning for transportation, restoration planning, park design, policy planning and experience in federal, state and local governmental organizations.

SKILLS & QUALIFICATIONS

Urban Design/Environmental Planning
AICP 5/15, Professionally Registered Landscape Architect
Transportation and Land Use Planning
Federal Regulations/ADA/EIS Review/NEPA
Site Design/Review: Large and Small Scale
Project Management
Capital Project Planning and Design
Complete Streets and Trail Design

EDUCATION/LICENSURE

MLA Landscape Architecture: University of Washington – Seattle, WA (1991)
• Campus Planning Internship: University of Washington (1991)
BA Liberal Arts & Env Science : The Evergreen State College – Olympia, WA (1983)
State of Washington/ Dept. of Professional Licensing: Registered Landscape Architect (Current)

EMPLOYMENT HISTORY & COMMUNITY SERVICE:

City of Bellevue: PM/Planner, Bellevue, WA (2012-2013)
Architects Without Borders: PM/Design Team Member, Seattle, WA (2013-Present)
Environmental Protection Agency: NEPA Review, Seattle, WA (2010-2011)
Independent Design Studio: Urban Design and Environmental Planning (1997 – Present)
City of Gresham: Planner II, Gresham, OR (1992-1994)
State of Washington: Program Administration, Olympia, WA (1983-1986)

CAREER ACCOMPLISHMENTS

ARCHITECTS WITHOUT BORDERS:

- Provided architectural, site and design assistance to countries developing housing and schools in poverty stricken and/or natural disaster areas.
- Designed multi-building campus plan on 20 acre site in Haiti. Developed conceptual alternative site plans for building relationships based upon topography, climate and square footage requirements including cultural vernacular typological village planning. Site plan included roads, buildings, bridges, service, pedestrian access, sustainability elements of rainwater storage, solar panels for electricity, kitchen gardens, clean water filtering and Allele of trees.

CITY OF BELLEVUE:

- Reviewed master plans, building assessments and ADA compliance reports. Considered guidelines for facility design, environmental and resource protection, public safety, maintenance and operations.
- Developed a list of suggested alternative capital project improvements and program uses.
- ADA compliance and assessments, costs and financial information, user-demographics and master plan review including park use, parking counts, and natural resources.

CITY OF GRESHAM: Planner II

- Designed and produced a Street Tree Master Plan for city arterials.
- Prepared designs for street and public urban space projects.
- Assisted in the development of public policy. Revised the legal development ordinance and wrote an 80 page code amendment for a new planning initiative in Metropolitan Portland.
- Prepared reports and wrote recommendations for master plan work and capital projects.
- Researched pedestrian travel and developed program of capital improvements for streets.
- Managed consultants and oversaw inspection of permitting of wetland and pond enhancements for parks.

STATE OF WASHINGTON: Program Administration

- Served as a liaison to community interests, other agencies and local governments.
- Analyzed federal guidelines and assisted non-profit network.
- Administered state money and authorized expenses reimbursements.

Roz Lassoff

From: noreply@civicplus.com
Sent: Monday, July 06, 2015 10:57 AM
To: Roz Lassoff
Subject: Online Form Submittal: Citizen Advisory Group Application

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Peter Perry
----------------	-------------

Email	[REDACTED]
-------	------------

Phone	[REDACTED]
-------	------------

Address	[REDACTED]
---------	------------

City	Bainbridge Island
------	-------------------

State	Washington
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Zip	98110
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Current Employer	Aurora Florialis
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Current Position	Owner Designer
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I am interested in serving on one of the following advisory groups (select all that apply):	Design Review Board
---	---------------------

Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	Design Review Board
Please share your qualifications for this appointment (skills, activities, training, education) if any:	20 years as landscape designer
Please share your community interests (groups, committees, organizations) if any:	<i>Field not completed.</i>
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2015

Email not displaying correctly? [View it in your browser.](#)

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consideration of STAR Community Application	Date: July 21, 2015
Agenda Item: New Business	Bill No.: 15-131
Proposed By: Doug Schulze, City Manager	Referral(s):

BUDGET INFORMATION

Department: Executive	Fund: General	Munis Contract #
Expenditure Req: \$7,500	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action Item:

Authorize the City Manager to submit an application for the Fall 2015 Leadership STAR Community Program.

History:

The STAR Community Rating System is both a framework and a certification program. Local governments across the nation are using it as a roadmap, as a planning tool, to organize/guide public engagement processes, to aid in decision-making, for performance-based budgeting, and as a measuring stick to determine whether their investments are achieving outcomes.

The STAR Community Rating System (STAR) is the first national certification program to recognize sustainable communities. Local leaders use STAR to assess their sustainability, set targets for moving forward, and measure progress along the way.

The intent of the rating system is to help communities identify, validate, and support implementation of best practices to improve sustainable community conditions. Built on the guiding principle of continuous improvement, STAR will evolve to remain the leading framework for local sustainability. There is recognition that the content of the rating system may change over time to embrace innovation, apply new research, or adapt to changing conditions in the field of community sustainability. All updates to the rating system will strive to create a consistent system that is both rigorous and accessible to local government applicants and their partners.

STAR Communities has recently announced the Fall 2015 Leadership STAR Community Program and the Fall 2015 Cohort Application period, which closes July 31, 2015. The Leadership Program provides extensive staff support and services to a cohort of communities as they work through the STAR Community Rating System measuring local sustainability. Communities with high enough scores receive a certified STAR Community Rating and are nationally recognized for their leadership. The cost of participation in the Leadership Program \$7,500. An alternative is to become a STAR Member Community and work through the process without the staff support from STAR Communities, which involves an annual membership fee of \$500.

RECOMMENDED ACTION

Motion:

I move that the City Council authorize the City Manager to submit an application for the Fall 2015 Leadership STAR Community Program.



INFORMATIONAL KIT

Fall 2015 STAR Community Leadership Program



GET STARTED

on the path to sustainability today!

STAR Communities invites you to apply for the Fall 2015 Leadership STAR Community Program. We want you to be part of the growing network of cities, towns, and counties who are committed to improving quality of life for their residents, protecting the natural environment, and strengthening the local economy.

STAR Communities is a nonprofit organization that works to advance a national framework to evaluate and certify sustainable communities in North America. STAR's rating criteria are designed to assess communities' sustainability efforts in a clear and data-driven way.

PACKET CONTENTS

This packet is intended to provide basic information on the Leadership STAR Community Program. Go to our website at www.STARcommunities.org for more information and to download the application.

- Rating System Framework
- Participation in STAR
- Certification Benefits
- Leadership Program Overview
- Benefits
- Program Fees & Financial Assistance
- Application Deadlines and Next Steps

WHAT IS A SUSTAINABLE COMMUNITY?

Every community is different, but the common goals are:

- a **Healthy Environment**
- a **Strong Economy**
- the **Well-Being** of the People in the Community

WHY IS SUSTAINABILITY IMPORTANT FOR COMMUNITIES?

Integrated efforts at the local level have a powerful and positive effect on the quality of life and future of a community. Sustainability also makes a direct impact by using resources efficiently and sparking innovation.

THE STAR COMMUNITY RATING SYSTEM HELPS LOCAL COMMUNITIES GET THERE!

The STAR Community Rating System is the nation's first comprehensive framework and certification program for evaluating local sustainability. STAR's comprehensive set of local environmental, economic, and social metrics was developed by more than 200 technical experts over the course of 4 years in order to drive continuous improvement. Local leaders use the rating system's metrics to assess their current level of sustainability, set targets for moving ahead, and measure progress along the way.

THE STAR COMMUNITY RATING SYSTEM

Goal Areas & Objectives are rated and evaluated in the online system, helping local leaders set goals and measure progress across all areas.

Built Environment	Climate & Energy	Economy & Jobs	Education, Arts & Community	Equity & Empowerment	Health & Safety	Natural Systems
Ambient Noise & Light	Climate Adaptation	Business Retention & Development	Arts & Culture	Civic Engagement	Active Living	Green Infrastructure
Community Water Systems	Greenhouse Gas Mitigation	Green Market Development	Community Cohesion	Civil & Human Rights	Community Health & Health System	Invasive Species
Compact & Complete Communities	Greening the Energy Supply	Local Economy	Educational Opportunity & Attainment	Environmental Justice	Emergency Prevention & Response	Natural Resource Protection
Housing Affordability	Industrial Sector Resource Efficiency	Quality Jobs & Living Wages	Historic Preservation	Equitable Services & Access	Food Access & Nutrition	Outdoor Air Quality
Infill & Redevelopment	Resource Efficient Buildings	Targeted Industry Development	Social & Cultural Diversity	Human Services	Indoor Air Quality	Water in the Environment
Public Spaces	Resource Efficient Public Infrastructure	Workforce Readiness		Poverty Prevention & Alleviation	Natural & Human Hazards	Working Lands
Transportation Choices	Waste Minimization				Safe Communities	

ABOUT THE RATING SYSTEM

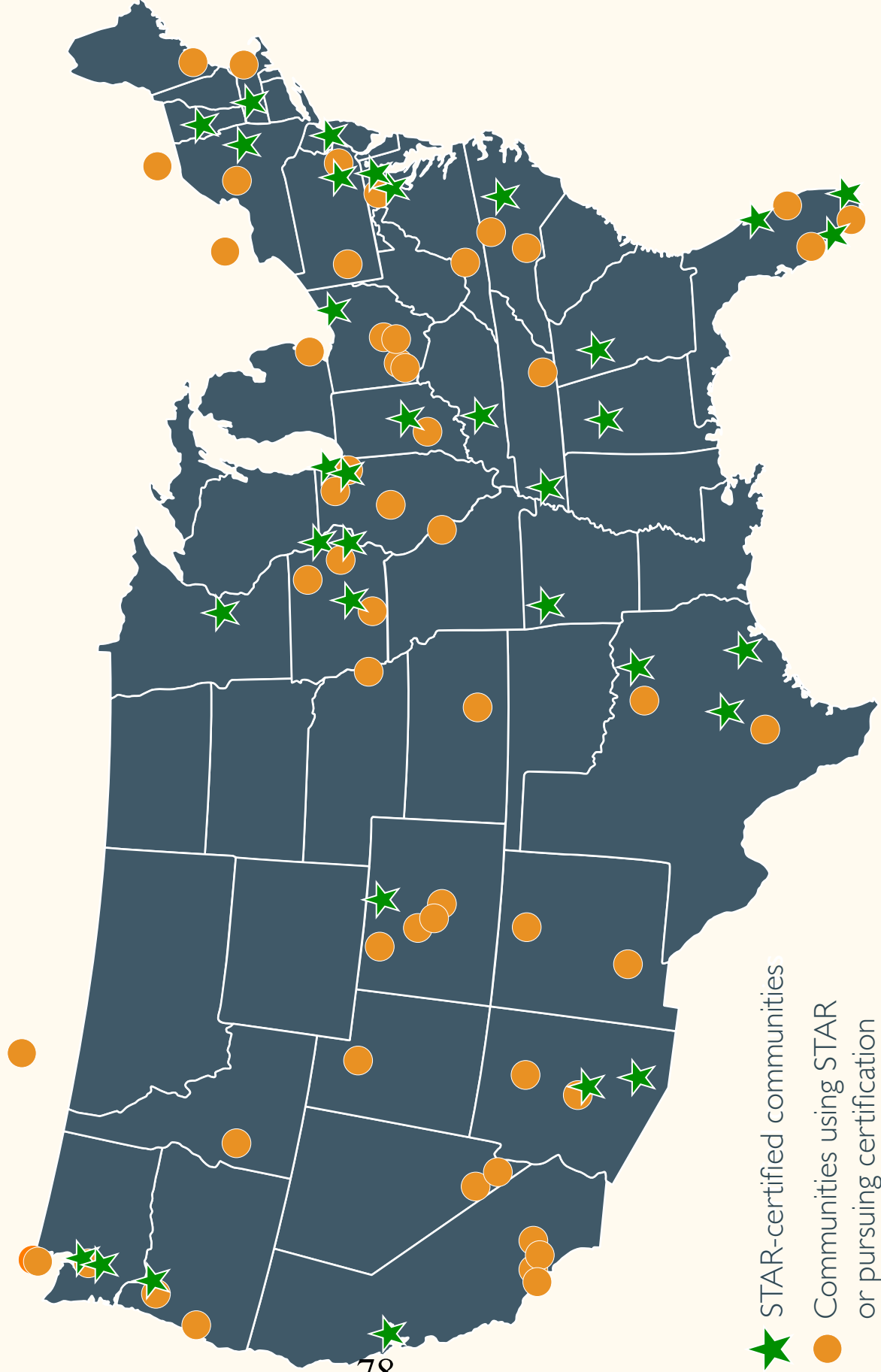
The STAR Community Rating System® (STAR) is the nation's **first comprehensive framework and certification program** for evaluating local sustainability, encompassing economic, environmental, and social performance measures.

Sustainability means different things to different people, so STAR provides a **clear, data-driven approach** to assessing communities' sustainability efforts. The STAR framework helps communities assess their efforts in seven key areas and define sustainability for themselves. This robust framework is necessary for communities to credibly track their progress toward overall sustainability objectives and to allow communities to compare progress with each other.

WHO DEVELOPED THE STAR COMMUNITY RATING SYSTEM?

STAR was developed for local governments by local governments. Nearly 200 volunteers representing 50 cities and counties, state and federal agencies, nonprofit organizations, national associations, universities, utilities, and private corporations contributed thousands of hours and diverse expertise to the development of the STAR Community Rating System.

NEARLY 100 COMMUNITIES ARE USING STAR...
THAT'S OVER 40 MILLION PEOPLE!



CERTIFICATION LEVELS

To drive continuous improvement, STAR Communities manages a certification program that allows communities to analyze their sustainability performance based upon the STAR Community Rating System®. To become certified, a community must submit an online application detailing how they meet the evaluation measures in the rating system, and then STAR performs a robust 3rd party verification. Certification lasts for 3 years.

Member STAR Community

A community that has expressed a commitment to the STAR Communities' mission and is using the STAR Community Rating System informally

Reporting STAR Community

Currently pursuing certification

Certified 3-STAR Community (200-399 points)

Recognized for sustainability leadership

Certified 4-STAR Community (400-599 points)

Recognized for national excellence

Certified 5-STAR Community (600+ points)

Recognized as top tier achiever in national sustainability



WHO IS STAR CERTIFIED?

Thirty-four communities have received a verified STAR Community Rating since November 2013.

5-STAR Community

- Baltimore, MD
- Northampton, MA
- Seattle, WA

4-STAR Community

- Austin, TX
- Dubuque, IA
- Plano, TX
- Tucson, AZ
- Broward County, FL
- Evanston, IL
- Portland, OR
- Washington, DC
- Burlington, VT
- Louisville, KY
- Raleigh, NC
- Davenport, IA
- Memphis, TN
- Tacoma, WA

3-STAR Community

- Albany, NY
- Des Moines, IA
- Indianapolis, IN
- Rosemount, MN
- Atlanta, GA
- El Cerrito, CA
- Lee County, FL
- Woodbridge, NJ
- Birmingham, AL
- Fayetteville, AR
- Palm Bay, FL
- Chandler, AZ
- Fort Collins, CO
- Park Forest, IL
- Cleveland, OH
- Houston, TX
- Reading, PA



WHAT IS THE IMPACT OF CERTIFICATION?

Communities report a host of benefits from achieving STAR Certification. Communities have used STAR to:

- Align local plans and priorities with a national sustainability framework
- Strengthen local metrics
- Demonstrate a commitment to data-driven performance management
- Increase transparency and accountability through public-facing reporting
- Identify gaps and prioritize future investment
- Gain competitive advantage and attract funding
- Catalyze action in implementing solutions and best practices for sustainability
- Communicate resilience and risk management to municipal bond agencies
- Integrate health and equity into existing sustainability or environmental efforts
- Strengthen civic, university, and governmental partnerships throughout the community
- Build and brand a culture of local sustainability
- Improve sustainability communication and education
- Celebrate local progress and achieve national recognition

WHAT ARE MAYORS SAYING?

“STAR lets us promote all the great things that we have done to make our community strong and resilient. It is positive feedback that lets our residents, taxpayers, businesses, investors, and community partners know that we are on the right track. The transparency and independence of the process builds confidence in our work.”

DAVID NARKEWICZ

Mayor, City of Northampton, MA
First Certified 5-STAR Community



“The STAR Community Rating System has been a powerful and valuable tool for our city to assess the progress of our sustainability efforts. It will also help us identify gaps and hold us accountable for improving the quality of life for our residents.”

MARILYN STRICKLAND

Mayor, City of Tacoma, WA
First Certified 4-STAR Community

ABOUT THE LEADERSHIP PROGRAM

The Leadership STAR Community Program convenes a diverse mix of cities and counties dedicated to pursuing certification in the STAR Community Rating System. The program provides extensive support and training to help jurisdictions get organized then gather and report data for certification.

Communities gain a faster and more effective start to reporting and certification through structured education and support programs. Additionally, STAR staff is there to support the community throughout the entire data collection and verification process.

The Leadership Program is a transformative experience for communities – it provides a springboard for civic engagement, cross-agency coordination, integrated budgeting and performance management, partnerships with philanthropy, and economic development.



*Spring 2014 Leadership Program
Cohort at the kickoff training in
Fort Lauderdale, FL.*

PROGRAM BENEFITS

The Leadership STAR Community Program was launched in 2014 and is based upon our successful pilot program. The Fall 2015 Program will be the 4th cohort of Leadership Communities. The program runs for one year and includes the following benefits:

- A 2-day in-person orientation workshop with other Leadership communities
- A dedicated STAR coordinator throughout the year
- One year of membership in the STAR network with STAR Member Community benefits
- Ongoing educational programs and networking opportunities with other Leadership communities
- A copy of the Technical Guide to the STAR Community Rating System
- Access to STAR's customized online Reporting Tool to store and track sustainability data
- Access to STAR's on-call content experts and advisers
- Basic STAR PR media services to assist in local storytelling
- Verification of the community's submission to receive an official STAR certification
- Recognition as a national sustainability leader

ORIENTATION & TRAINING

Two staff or representatives from the community are invited to attend a 2-day in-person orientation at the start of the program year. STAR Communities recommends bringing one manager or elected official and one program staff, to provide both management and program staff with a full understanding of the program. At the orientation, you will...

- Get introduced to all STAR tools and support
- Learn how certified communities implemented STAR in their community
- Gain tips for getting organized and collecting data
- Attend sessions on leadership engagement, messaging, and philanthropy
- Have fun networking with other US cities and counties!



PROGRAM COSTS & SCHOLARSHIPS

The Leadership STAR Community Program is a 12-month full support program, with cohorts starting March 1st and September 1st of each year. Communities interested in the Leadership STAR Community Program must submit an application, which is currently available for download from our website at www.STARcommunities.org.

The cost of the one-year program is \$7,500 and begins September 1, 2015. Competitive scholarships are available to communities that demonstrate need and strategic vision (more information on the next page and in the application). It is expected that Leadership Communities will apply for STAR certification by the end of the program on August 31, 2016.

The program fee covers a year of STAR Membership benefits, attendance for two members of your team to the in-person training at the start of the program year, extensive technical assistance and support, and your community's verification fee (required for STAR Certification).

SCHOLARSHIP DETAILS

For Fall 2015, STAR Communities is pleased to make available 2 types of aid: financial assistance and capacity support. Communities may apply for both types of assistance.

In partnership with the Funders' Network for Smart Growth and Livable Communities (TFN), STAR Communities will make available a limited number of **need-based program fee scholarships** to communities demonstrating compelling resource constraints and need. These scholarships are to help communities that have the vision and capacity to achieve certification, yet lack financial resources to cover the program fee. For consideration, communities must be willing to leverage local philanthropic support during their participation in the Leadership STAR Community Program.

In partnership with The Summit Foundation and Global Green USA, STAR Communities will invite two communities to participate in the new **Quick Start Program** to accelerate the process of getting organized and achieve certification in a shorter timeline, to allow for more prioritization and alignment of efforts post-certification. The goal of the Quick Start Program is to support communities that seek additional capacity support to catalyze community action and transformation.

Additional information is available in the application.

DEADLINES & MILESTONES

The Leadership Program runs for one year, from September 2015 through August 2016. The schedule for the application process and the program year are below:

DATE	MILESTONE
June 15, 2015	Applications available on website
July 15, 2015	Priority deadline for financial assistance
July 31, 2015	Final deadline to apply
August 5, 2015	Decision announcements
August 28, 2015	Payment deadline
September 1, 2015	Program commences
September 21-22, 2015	Orientation & Training (TBD)
August 31, 2016	Program concludes – application for certification due

WHAT TO EXPECT

STAR staff will support Leadership Communities through all three phases of the program, to make sure that you get to certification.

GET STARTED

- You will start by announcing that you are pursuing STAR certification to get buy-in from leadership, staff, and stakeholders early.
- We will provide in-person orientation and training, how-to guides and regular support as you build your team and get started.

GATHER DATA

- The gathering and reporting phase is the longest stage in your pursuit of certification – lasting 6 months to a year.
- We will help you find the resources you need to be successful (like interns and partners) while offering technical support and trainings.

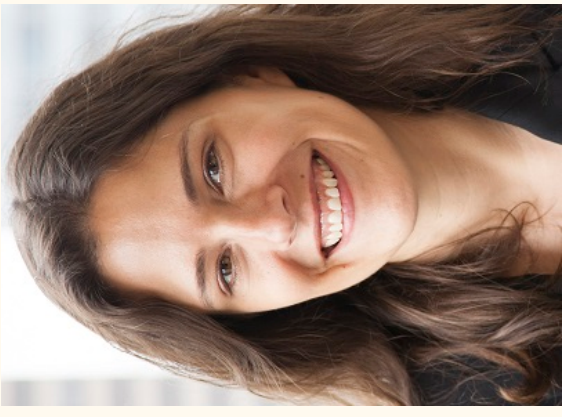
GET CERTIFIED

- Certification is the ultimate achievement in STAR. Once your data has been submitted and verified, you will be awarded a STAR level.
- We will provide you with a certification kit, assistance with STAR PR, and access to promotional items and recognition opportunities.

THE VALUE OF BENCHMARKING

"The STAR rating process gave us the framework for a deep dive sustainability assessment - to identify where we are strong and where there is more we can do. The assessment is also a great tool to engage our community partners around shared goals and opportunities for further action."

JILL SIMMONS
Director, Office of Sustainability & Environment, Seattle, WA
Certified 5-STAR Community



"We are proud to be recognized for sustainability leadership by STAR and are excited about the potential to benchmark our progress along with other cities working in urban sustainability. The City of Cleveland Office of Sustainability gained important feedback on both our successes and opportunities for improvement by participating in STAR."

JENITA MCGOWAN
Chief of Sustainability, City of Cleveland, OH
Certified 3-STAR Community

HOW TO APPLY

1. Review the STAR Communities website and the info kit to become familiar with the program and requirements.
2. Schedule an informal conversation with STAR to discuss your goals and ask questions (optional). Email info@starcommunities.org.
3. Download the application from the [website](#).
4. Fill out the application and return to info@starcommunities.org by July 15th, 2015 for priority consideration for financial assistance. Applications will be accepted on a rolling basis through July 31st, 2015.

WHO IS ELIGIBLE TO PARTICIPATE?

The STAR Community Rating System was designed for use by local (town, city, county) governments. While partnerships are encouraged, the governmental entity is the primary applicant for STAR certification. Other community partners, organizations, universities, consultants, and federal agencies can become STAR Affiliates to support STAR Communities' mission. See www.STARcommunities.org for more information.



WE'RE HERE TO HELP!

For questions or to schedule an informal call,
please contact us at:
(855) 890-STAR

Hilari Varnadore, Executive Director
hilari@starcommunities.org

Lacey Shaver, Manager, Leadership Program
lacey@starcommunities.org



CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: July 21, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-130
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Consent Agenda Items A through F:

- A. Accounts Payable Voucher and Payroll Approval
- B. Regular Business Meeting Minutes, June 23, 2015
- C. Regular Study Session Minutes, July 7, 2015
- D. 2015 Road Striping Project Award
- E. Bio-solids Disposal Agreement
- F. Satellite Management Authority Application

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda Items A through F as presented.

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: June 22, 2015 - July 13, 2015
CITY COUNCIL: June 23, 2015 - July 14, 2015

Last check from previous run: 338901 dated 6/24/15 issued to Zee Medical Service Co in the amount of 76.09

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	6/26/15	185	COBI Utilities June Billing	5,291.01
ACH	6/26/15	186	Department of Licensing - Firearms/June CPL Transmittal	72.00
EFT	6/26/15	187	WA State Department of Revenue/May Excise Taxes	13,908.83
Manual	6/10/15	338744	Wrong Vendor #	Void
Manual	6/19/15	338902	ENG/Notary Bond/Supply/lic-VW	130.00
Manual	6/19/15	338903	PW/Home Depot/5 pc Cordless Kit	433.69
Manual	6/19/15	338904	POL/LEOFF 1 Reimbursement	104.90
Manual	6/19/15	338905	FIN/Net Paycheck - System Err	2,264.76
Manual	6/19/15	338906	FIN/Net Paycheck - System Err	2,600.40
Manual	6/19/15	338907	FIN/Net Paycheck - System Err	2,346.64
Manual	6/29/15	338908	PCD/Patricia Beasley/Refund PLN50267	382.00
Manual	6/29/15	338909	COBI Retainage Account/Sound Excavation/Lynwood Ctr Outfall	8,059.30
Manual	6/29/15	338910	ENG/Sound Excavation, Inc/Lynwood Center Outfall	153,126.72
Manual	6/29/15	338911	PW/United Rentals Northwest, Inc/Drum Roller Rental/Reutrn Drum Roller	4,367.70
			Manual Checks, Electronic Disbursements	193,087.95

Regular Run	7/15/15	338912 - 339054	Regular Check Run	264,937.37
Total Disbursements				458,025.32

Retainage Release	07/02/15	134	A and R Solar/Senior Center Solar Panels	1,052.24
Retainage Release	07/02/15	135	Liden Land Dev and Exc/Isaad Ave Stormwater	1,032.90
Retainage Release	07/02/15	136	Norwest Marine LLC/Linear Moorage & Buoy R & M	8,887.67
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by  Lara Lant, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


Jennifer Longfield, Budget Manager

7/10/15
Date

06/24/2015 15:07 |CITY OF BAINBRIDGE ISLAND
 llant |A/P CASH DISBURSEMENTS JOURNAL

|P 1
 |apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
185	06/26/2015	MANL	103 CITY OF BAINBRIDGE I	199121	10717JUN15	06/03/2015		ACHJUN15	662.98
Invoice: 10717JUN15						LIBRARY IRRIGATION			
				662.98	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
Invoice: 10727JUN15						06/03/2015		ACHJUN15	1,964.54
						LIBRARY			
				1,964.54	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
Invoice: 11015JUN15						06/03/2015		ACHJUN15	1,501.82
						WWTP			
				1,501.82	91425358 547500	GG-WWTP-WATER/SEWER			
Invoice: 11122JUN15						06/03/2015		ACHJUN15	341.25
						POLICE STATION			
				341.25	91011215 547500	GG-C/E-PD-COBI WTR/SWR			
Invoice: 11762JUN15						06/03/2015		ACHJUN15	22.63
						WW DRINKING FOUNTAIN			
				22.63	91011768 547500	GG-C/E-PARKS-WTR/SWR			
Invoice: 11805JUN15						06/03/2015		ACHJUN15	12.44
						HS/MADISON RAINBRINGER			
				12.44	91011768 547500	GG-C/E-PARKS-WTR/SWR			
Invoice: 11806JUN15						06/03/2015		ACHJUN15	9.46
						MADISON/HS RAINBRINGER			
				9.46	91011768 547500	GG-C/E-PARKS-WTR/SWR			
Invoice: 11982JUN15						06/03/2015		ACHJUN15	745.14
						CITY HALL			
				745.14	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
Invoice: 11983JUN15						06/03/2015		ACHJUN15	21.29
						CITY HALL IRRIGATION			
				21.29	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
Invoice: 12754JUN15						06/03/2015		ACHJUN15	9.46
						WW PLANTINGS IRRIGATION			
				9.46	91011768 547500	GG-C/E-PARKS-WTR/SWR			
CHECK								185 TOTAL:	5,291.01

06/24/2015 15:07 |CITY OF BAINBRIDGE ISLAND
llant |A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 5,291.01

	COUNT	AMOUNT

TOTAL MANUAL CHECKS	1	5,291.01

*** GRAND TOTAL *** 5,291.01

06/24/2015 15:07 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015 6 327									
APP 001-213000	06/26/2015	ACHJUN15	062615			GENERAL - ACCOUNTS PAYABLE		3,789.19	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	06/26/2015	ACHJUN15	062615			CASH			5,291.01
						AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000	06/26/2015	ACHJUN15	062615			ACCOUNTS PAYABLE		1,501.82	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								5,291.01	5,291.01
APP 631-130000	06/26/2015	ACHJUN15	062615			DUE TO/FROM CLEARING		5,291.01	
APP 001-130000	06/26/2015	ACHJUN15	062615			GENERAL - DUE TO/FROM CLEARING			3,789.19
APP 402-130000	06/26/2015	ACHJUN15	062615			DUE TO/FROM CLEARING			1,501.82
SYSTEM GENERATED ENTRIES TOTAL								5,291.01	5,291.01
JOURNAL 2015/06/327 TOTAL								10,582.02	10,582.02

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015	6	327	06/26/2015		
001-130000				GENERAL - DUE TO/FROM CLEARING		3,789.19
001-213000				GENERAL - ACCOUNTS PAYABLE	3,789.19	
					-----	-
				FUND TOTAL	3,789.19	3,789.19
402 SEWER OPERATING FUND	2015	6	327	06/26/2015		
402-130000				DUE TO/FROM CLEARING		1,501.82
402-213000				ACCOUNTS PAYABLE	1,501.82	
					-----	-
				FUND TOTAL	1,501.82	1,501.82
631 CLEARING FUND	2015	6	327	06/26/2015		
631-130000				DUE TO/FROM CLEARING	5,291.01	
635-111100				CASH		5,291.01
					-----	-
				FUND TOTAL	5,291.01	5,291.01

06/24/2015 15:07 | CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		3,789.19
402	SEWER OPERATING FUND		1,501.82
631	CLEARING FUND	5,291.01	
	TOTAL	5,291.01	5,291.01

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
186	06/26/2015	MANL	969 WA ST DEPT OF LICENS	199135	JUN15CPL	06/23/2015		ACHJUNFA	72.00
Invoice: JUN15CPL						CPL JUN15 CPL TRANSMITTAL			
					72.00	41654860	586000	GUN PERMIT OUT	
								CHECK	186 TOTAL:
									72.00
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***			72.00
						COUNT		AMOUNT	

TOTAL MANUAL CHECKS						1		72.00	
								*** GRAND TOTAL ***	72.00

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JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015 6 328									
APP 650-213000						ACCOUNTS PAYABLE		72.00	
06/26/2015 ACHJUNFA	062615					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			72.00
06/26/2015 ACHJUNFA	062615					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								72.00	72.00
APP 631-130000						DUE TO/FROM CLEARING		72.00	
06/26/2015 ACHJUNFA	062615								
APP 650-130000						DUE TO/FROM CLEARING			72.00
06/26/2015 ACHJUNFA	062615								
SYSTEM GENERATED ENTRIES TOTAL								72.00	72.00
JOURNAL 2015/06/328 TOTAL								144.00	144.00

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631 CLEARING FUND	2015 6	328	06/26/2015			
631-130000				DUE TO/FROM CLEARING	72.00	
635-111100				CASH		72.00
						-
				FUND TOTAL	72.00	72.00
650 AGENCY FUND	2015 6	328	06/26/2015			
650-130000				DUE TO/FROM CLEARING		72.00
650-213000				ACCOUNTS PAYABLE	72.00	
						-
				FUND TOTAL	72.00	72.00

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631	CLEARING FUND	72.00	
650	AGENCY FUND		72.00
	TOTAL	72.00	72.00

** END OF REPORT - Generated by Lara N. Lant **

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

187	06/26/2015	MANL	124	WA ST DEPT OF REVENU	199136	2015-06	06/23/2015	EFTJUN15	13,908.83
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Invoice: 2015-06

MAY 2015

242.46	91411341	553000	FINANCE - WATER EXTRNL TAXES
303.15	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
5,096.20	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
31.65	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
6.22	91411341	553000	FINANCE - WATER EXTRNL TAXES
5.93	91411341	553000	FINANCE - WATER EXTRNL TAXES
3,826.02	91431383	553000	FINANCE - SSWM - EXTRNL TAXES
3,706.52	91411341	553000	FINANCE - WATER EXTRNL TAXES
609.50	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
8.36	51011215	531100	POLICE - C/E FACIL SUPPLIES
66.01	51011211	53110000589	PD-COMM OUTREACH-SUPPLIES
6.81	41011141	531100	FIN - C/E ADMIN SUPPLIES

CHECK	187 TOTAL:	13,908.83
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NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	13,908.83
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COUNT	AMOUNT
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TOTAL MANUAL CHECKS	1	13,908.83
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*** GRAND TOTAL ***	13,908.83
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llant	A/P CASH DISBURSEMENTS JOURNAL	apcshdsb	

JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR	PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015	6	329								
APP	401-213000						ACCOUNTS PAYABLE		3,961.13	
		06/26/2015	EFTJUN15	062615			AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100						CASH			13,908.83
		06/26/2015	EFTJUN15	062615			AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000						ACCOUNTS PAYABLE		6,040.50	
		06/26/2015	EFTJUN15	062615			AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000						ACCOUNTS PAYABLE		3,826.02	
		06/26/2015	EFTJUN15	062615			AP CASH DISBURSEMENTS JOURNAL			
APP	001-213000						GENERAL - ACCOUNTS PAYABLE		81.18	
		06/26/2015	EFTJUN15	062615			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL									13,908.83	13,908.83
APP	631-130000						DUE TO/FROM CLEARING		13,908.83	
		06/26/2015	EFTJUN15	062615						
APP	401-130000						DUE TO/FROM CLEARING			3,961.13
		06/26/2015	EFTJUN15	062615						
APP	402-130000						DUE TO/FROM CLEARING			6,040.50
		06/26/2015	EFTJUN15	062615						
APP	403-130000						DUE TO/FROM CLEARING			3,826.02
		06/26/2015	EFTJUN15	062615						
APP	001-130000						GENERAL - DUE TO/FROM CLEARING			81.18
		06/26/2015	EFTJUN15	062615						
SYSTEM GENERATED ENTRIES TOTAL									13,908.83	13,908.83
JOURNAL 2015/06/329 TOTAL									27,817.66	27,817.66

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 6	329	06/26/2015			
001 130000				GENERAL - DUE TO/FROM CLEARING		81.18
001-213000				GENERAL - ACCOUNTS PAYABLE	81.18	
				FUND TOTAL	81.18	81.18
401 WATER OPERATING FUND	2015 6	329	06/26/2015			
401-130000				DUE TO/FROM CLEARING		3,961.13
401-213000				ACCOUNTS PAYABLE	3,961.13	
				FUND TOTAL	3,961.13	3,961.13
402 SEWER OPERATING FUND	2015 6	329	06/26/2015			
402-130000				DUE TO/FROM CLEARING		6,040.50
402-213000				ACCOUNTS PAYABLE	6,040.50	
				FUND TOTAL	6,040.50	6,040.50
403 STORM & SURFACE WATER FUND	2015 6	329	06/26/2015			
403-130000				DUE TO/FROM CLEARING		3,826.02
403-213000				ACCOUNTS PAYABLE	3,826.02	
				FUND TOTAL	3,826.02	3,826.02
631 CLEARING FUND	2015 6	329	06/26/2015			
631-130000				DUE TO/FROM CLEARING	13,908.83	
635-111100				CASH		13,908.83
				FUND TOTAL	13,908.83	13,908.83

06/24/2015 15:24 |CITY OF BAINBRIDGE ISLAND
llant |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		81.18
401	WATER OPERATING FUND		3,961.13
402	SEWER OPERATING FUND		6,040.50
403	STORM & SURFACE WATER FUND		3,826.02
631	CLEARING FUND	13,908.83	
		---	-----
	TOTAL	13,908.83	13,908.83

** END OF REPORT - Generated by Lara N. Lant **

06/19/2015 07:39 |CITY OF BAINBRIDGE ISLAND
 lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338902	06/19/2015	PRTD	43 ANS OF WASHINGTON	199109	06/17/2015	06/17/2015		M6/19/15	130.00
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Invoice: 06/17/2015

ENG/NOTARY BOND/SUPPL/LIC-VW

50.00 71011321 531100

PW - C/E SUPPLIES

50.00 71029147 546000

PW - INS INSURANCE

30.00 71011321 549100

PWADM-C/E-DUES/SUBSCR/MEMBERSHP

CHECK 338902 TOTAL: 130.00

338903	06/19/2015	PRTD	4850 HOME DEPOT CREDIT SE	199108	2051176	06/01/2015		M6/19/15	433.69
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Invoice: 2051176

PW/5 PC CORDLESS KIT

433.69 73431835 53110000748 CONTECH STORM FILTERS-SUPPLIES

CHECK 338903 TOTAL: 433.69

338904	06/19/2015	PRTD	163 DENNIS MARTIN	199107	11/01/2014A	11/01/2014		M6/19/15	104.90
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Invoice: 11/01/2014A

POL/LEOFF 1 REIMBURSEMENT

104.90 91029211 521500

POLICE INS ADD MEDICAL COSTS

CHECK 338904 TOTAL: 104.90

NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 668.59

COUNT	AMOUNT
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TOTAL PRINTED CHECKS	3	668.59
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*** GRAND TOTAL *** 668.59

06/19/2015 07:39 |CITY OF BAINBRIDGE ISLAND
 lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL								
SRC ACCOUNT					ACCOUNT DESC	T OB	DEBIT	CREDIT	
EFF DATE	JNL DESC	REF 1	REF 2		LINE DESC				
2015 6	214								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		234.90		
06/19/2015	M6/19/15	061915			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH			668.59	
06/19/2015	M6/19/15	061915			AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000					ACCOUNTS PAYABLE		433.69		
06/19/2015	M6/19/15	061915			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL		668.59	668.59	
APP 631-130000					DUE TO/FROM CLEARING		668.59		
06/19/2015	M6/19/15	061915							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			234.90	
06/19/2015	M6/19/15	061915							
APP 403-130000					DUE TO/FROM CLEARING			433.69	
06/19/2015	M6/19/15	061915							
					SYSTEM GENERATED ENTRIES TOTAL		668.59	668.59	
					JOURNAL 2015/06/214 TOTAL		1,337.18	1,337.18	

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 6	214	06/19/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		234.90
001 213000				GENERAL - ACCOUNTS PAYABLE	234.90	
				FUND TOTAL	234.90	234.90
403 STORM & SURFACE WATER FUND	2015 6	214	06/19/2015			
403-130000				DUE TO/FROM CLEARING		433.69
403 213000				ACCOUNTS PAYABLE	433.69	
				FUND TOTAL	433.69	433.69
631 CLEARING FUND	2015 6	214	06/19/2015			
631 130000				DUE TO/FROM CLEARING	668.59	
635-111100				CASH		668.59
				FUND TOTAL	668.59	668.59

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
GENERAL FUND		234.90
STORM & SURFACE WATER FUND		433.69
CLEARING FUND	668.59	
	TOTAL	668.59

** END OF REPORT Generated by Linda Steinberg **

Manual

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 635										111100	CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET											
										INVOICE DTL DESC										
338905	06/19/2015	PRTD	8194 CARR, CHRISTIANA	199110	06/19/2015	06/19/2015		M061915	2,264.76											
Invoice: 06/19/2015																				
				2,264.76	62938	386000														

06/19/2015 14:50 | CITY OF RAINBRIDGE ISLAND
 lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015 6 222									
APP 622-213000						ACCOUNTS PAYABLE		7,211.80	
	06/19/2015	M061915	061915			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			7,211.80
	06/19/2015	M061915	061915			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								7,211.80	7,211.80
APP 631-130000						DUE TO/FROM CLEARING		7,211.80	
	06/19/2015	M061915	061915						
APP 622-130000						DUE TO/FROM CLEARING			7,211.80
	06/19/2015	M061915	061915						
SYSTEM GENERATED ENTRIES TOTAL								7,211.80	7,211.80
JOURNAL 2015/06/222 TOTAL								14,423.60	14,423.60

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE		DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
622 EXPENDABLE TRUST FUND	2015 6	222	06/19/2015			
622-130000				DUE TO/FROM CLEARING		7,211.80
622-213000				ACCOUNTS PAYABLE	7,211.80	
					--	
				FUND TOTAL	7,211.80	7,211.80
631 CLEARING FUND	2015 6	222	06/19/2015			
631-130000				DUE TO/FROM CLEARING	7,211.80	
635-111100				CASH		7,211.80

				FUND TOTAL	7,211.80	7,211.80

06/19/2015 14:50 | CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
	- - - - -		
EXPENDABLE TRUST FUND			7,211.80
CLEARING FUND		7,211.80	
		-	
	TOTAL	7,211.80	7,211.80

** END OF REPORT - Generated by Linda Steinberg **

06/29/2015 12:57 CITY OF BAINBRIDGE ISLAND
 llant A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338908 06/29/2015 PRD 0206 BEASLEY, PATRICIA 199137 06/26/2015 06/26/2015 M062915 382.00
 Invoice: 06/26/2015
 PCD/REFUND PLN50267
 382 00 01134 345890 ADMIN CODE INTERPRETATIONS
 CHECK 338908 TOTAL: 382.00

338909 06/29/2015 PRD 102 CITY OF BAINBRIDGE 199146 RETREQ1-599 06/22/2015 21500039 M062915 8,059.30
 Invoice: RETREQ1-599
 RET - LYNWOOD CENTER OUTFALL
 8 059.30 72433438 66300000599 LYNWOOD OUTFALL-CONSTR
 CHECK 338909 TOTAL: 8,059.30

338910 06/29/2015 PRD 7927 SOUND EXCAVATION, IN 199145 PAYREQ1-599 06/22/2015 21500038 M062915 153,126.72
 Invoice: PAYREQ1-599
 LYNWOOD CENTER OUTFALL PROJECT
 153 126 72 72433438 66300000599 LYNWOOD OUTFALL-CONSTR
 CHECK 338910 TOTAL: 153,126.72

338911 06/29/2015 PRD 4139 UNITED RENTALS NORTH 199139 127727631-001 05/06/2015 M062915 3,132.22
 Invoice: 127727631 001
 PW/SINGLE DRUM ROLLER
 3 132 22 73111427 545000 O&M-ACCESS RDSIDE RENTS/LEASES
 199140 127727631-002 06/03/2015 M062915 2,838.72
 Invoice: 127727631-002
 PW/SINGLE DRUM ROLLER
 2 838.72 73111427 545000 O&M-ACCESS RDSIDE RENTS/LEASES
 199142 127727631-004 06/24/2015 M062915 -801.62
 Invoice: 127727631 004
 PW/RETURN DRUM ROLLER
 801.62 73111427 545000 O&M-ACCESS RDSIDE RENTS/LEASES
 199144 127727631-005 06/24/2015 M062915 -801.62
 Invoice: 127727631 005
 PW/RETURN DRUM ROLLER
 801.62 73111427 545000 O&M-ACCESS RDSIDE RENTS/LEASES
 CHECK 338911 TOTAL: 4,367.70

NUMBER OF CHECKS 4 *** CASH ACCOUNT TOTAL *** 165,935.72

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	4	165,935.72

*** GRAND TOTAL *** 165,935.72

06/29/2015 12:57 CITY OF BAYBRIDGE ISLAND
 llant A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YBAR PER JNL
 SEC ACCOUNT

EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2015 6 367								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		382.00	
06/29/2015 M062915	062915				AP CASH DISBURSEMENTS JOURNAL			
APP 635 111100					CASH			165,935.72
06/29/2015 M062915	062915				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		161,186.02	
06/29/2015 M062915	062915				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000					STREETS - ACCOUNTS PAYABLE		4,367.70	
06/29/2015 M062915	062915				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL							165,935.72	165,935.72
APP 631-130000					DUE TO/FROM CLEARING		165,935.72	
06/29/2015 M062915	062915							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			382.00
06/29/2015 M062915	062915							
APP 403 130000					DUE TO/FROM CLEARING			161,186.02
06/29/2015 M062915	062915							
APP 101 130000					STREETS - DUE TO/FROM CLEARING			4,367.70
06/29/2015 M062915	062915							
SYSTEM GENERATED ENTRIES TOTAL							165,935.72	165,935.72
JOURNAL 2015/06/367 TOTAL							331,871.44	331,871.44

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JN.	EFY	DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015	6	367	06/29/2015		
001-130000				GENERAL - DUE TO/FROM CLEARING		382.00
001-213000				GENERAL - ACCOUNTS PAYABLE	382.00	
				FUND TOTAL	382.00	382.00
101 STREET FUND	2015	6	367	06/29/2015		
101-130000				STREET'S - DUE TO/FROM CLEARING		4,367.70
101-213000				STREET'S - ACCOUNTS PAYABLE	4,367.70	
				FUND TOTAL	4,367.70	4,367.70
403 STORM & SURFACE WATER FUND	2015	6	367	06/29/2015		
403-130000				DUE TO/FROM CLEARING		161,186.02
403-213000				ACCOUNTS PAYABLE	161,186.02	
				FUND TOTAL	161,186.02	161,186.02
631 CLEARING FUND	2015	6	367	06/29/2015		
631-130000				DUE TO/FROM CLEARING	165,935.72	
635-111100				CASH		165,935.72
				FUND TOTAL	165,935.72	165,935.72

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FUND			DUE TO DUE FROM
	----	-	-
00.			382.00
100			4,367.70
103			161,186.02
511		165,935.72	

	TOTAL	165,935.72	165,935.72
** END OF REPORT Generated by Lara N. Jant **			

VOID

06/18/2015 14:27 |CITY OF BAINBRIDGE ISLAND
llant |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338744	06/10/2015	VOID	5597 PARKTRAK INC	198667	3009	05/27/2015			-54.40
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Invoice: 3009

POL/REVISION TO ENVELOP ORDR

-54.40 51011217 531100 PD C/E PARKING ENF-SUPPLIES

CHECK 338744 TOTAL: -54.40

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -54.40

COUNT AMOUNT

TOTAL VOIDED CHECKS 54.40

*** GRAND TOTAL *** -54.40

JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 6 202									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			54.40
06/10/2015	338744 VOID					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		54.40	
06/10/2015	338744 VOID					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								54.40	54.40
APP 631-130000						DUE TO/FROM CLEARING			54.40
06/10/2015	06/07/15 VOID								
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		54.40	
06/10/2015	06/07/15 VOID								
SYSTEM GENERATED ENTRIES TOTAL								54.40	54.40
JOURNAL 2015/06/202 TOTAL								108.80	108.80

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
- -	- - -				-
001 GENERAL FUND	2015 6	202	06/10/2015		
001-130000			GENERAL - DUE TO/FROM CLEARING	54.40	
001-213000			GENERAL - ACCOUNTS PAYABLE		54.40
				.. --- .----	-----
			FUND TOTAL	54.40	54.40
631 CLEARING FUND	2015 6	202	06/10/2015		
631-130000			DUE TO/FROM CLEARING		54.40
635-111100			CASH	54.40	
				... ---	----
			FUND TOTAL	54.40	54.40

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		54.40
631 CLEARING FUND	54.40	
	- - - - -	- - -
	TOTAL	54.40

** END OF REPORT - Generated by Lara N. Iant **

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
338912	07/15/2015	PRTD	6488 AMEC FOSTER WHEELER	199271	S25750993	06/24/2015		071215	2,355.85
Invoice: S25750993									
				2,355.85	65538	38600000370	GEO TECH 3RD PARTY REVIEWS		
				CHECK 338912 TOTAL:					2,355.85
338913	07/15/2015	PRTD	55 BAINBRIDGE ISLAND RE	199272	BIR641106	06/26/2015		071215	89.72
Invoice: BIR641106									
				89.72	63470586	544000	PCD/LEGAL AD/NOA MICHAEL/ASHEN CUR - DEV ZONING ADVERTISING		
				CHECK 338913 TOTAL:					89.72
338914	07/15/2015	PRTD	7621 CAROLLO ENGINEERS IN	199274	0142070	06/08/2015	21400064	071215	6,705.25
Invoice: 0142070									
				6,705.25	72411342	54110000652	WATER SYSTEM PLAN UPDATE WATER SYSTEM PLAN-PROF SVCS		
				CHECK 338914 TOTAL:					6,705.25
338915	07/15/2015	PRTD	853 KATHRYN M CARRUTHERS	199268	06/30/15	06/30/2015		071215	275.00
Invoice: 06/30/15									
				275.00	21011125	541210	COURT/PRO TEM-5.5 HRS COURT - JUDGE PRO TEMPORE SVCS		
				CHECK 338915 TOTAL:					275.00
338916	07/15/2015	PRTD	634 CITY OF BAINBRIDGE I	199264	06/23/15	06/23/2015		071215	200.00
Invoice: 06/23/15									
				200.00	62238	386000	POL/DEPOSIT REFUND-NMD PARK/DOCK USE DEPOSIT		
				CHECK 338916 TOTAL:					200.00
338917	07/15/2015	PRTD	460 CITY OF BI PETTY C	199260	2015-11	06/24/2015		071215	20.01
Invoice: 2015-11									
				20.01	51011211	53110000589	POL/BUNS FOR BOATER'S FAIR PD-COMM OUTREACH-SUPPLIES		
				CHECK 338917 TOTAL:					20.01
				199261	2015-12	06/26/2015		071215	30.00
Invoice: 2015-12									
				30.00	51011211	53110000589	POL/OUTREACH SUPPLIES PD-COMM OUTREACH-SUPPLIES		
				CHECK 338918 TOTAL:					30.00
				199262	2015-13	06/30/2015		071215	-.40
Invoice: 2015-13									
				-.40	51011211	531100	POL/OVERAGE PD-C/E-ADM SUPPLIES		
				CHECK 338919 TOTAL:					-.40
				199263	2015-14	06/29/2015		071215	28.55
Invoice: 2015-14									
				28.55	51011211	53110000589	POL/BEVERAGES-ROTARY PD-COMM OUTREACH-SUPPLIES		
				CHECK 338920 TOTAL:					28.55

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
						CHECK	338917	TOTAL:	78.16
338918	07/15/2015	PRTD	6920 COMCAST	199259	06/20/15	06/20/2015		071215	11.45
Invoice: 06/20/15						POL/XFINITY CONVERTER BOX			
				11.45	51011211	545000	PD-C/E-ADMIN RENTS/LEASE		
						CHECK	338918	TOTAL:	11.45
338919	07/15/2015	PRTD	142 COPIERS NORTHWEST IN	199269	INV1220076	06/15/2015		071215	31.69
Invoice: INV1220076						COURT/IR3235I MAINT			
				31.69	21011125	548100	COURT - REPAIRS		
				199270	INV1220075	06/15/2015		071215	133.97
Invoice: INV1220075						COURT/IR3235I LEASE			
				133.97	21011125	545000	COURT - RENTS & LEASES - OPER		
						CHECK	338919	TOTAL:	165.66
338920	07/15/2015	PRTD	152 DAILY JOURNAL OF COM	199276	3301897	06/17/2015		071215	96.80
Invoice: 3301897						ENG/LEGAL AD-ROAD STRIPING			
				96.80	73111264	54400000235	ROAD STRIPING-ADVERTISING		
				199279	3301380	06/03/2015		071215	310.05
Invoice: 3301380						ENG/CONST ADMIN SVCS			
				310.05	72111431	54400000745	PROJECT ADMIN-ADV		
						CHECK	338920	TOTAL:	406.85
338921	07/15/2015	PRTD	2202 DECATUR ELECTRONICS	199278	IN00012378	06/12/2015		071215	5,771.76
Invoice: IN00012378						PW/RADAR/PATROL SFTWRE			
				5,771.76	53011421	66400000684	PD VEH REPL-CAP EQ		
						CHECK	338921	TOTAL:	5,771.76
338922	07/15/2015	PRTD	672 DSC INC	199280	93987	06/12/2015		071215	85.50
Invoice: 93987						PW/3 X BANDSAW BLADE			
				85.50	73638935	531100	OFFICE SUPPLIES		
						CHECK	338922	TOTAL:	85.50
338923	07/15/2015	PRTD	7144 DTMICRO, INC	199281	2312	06/15/2015		071215	135.88
Invoice: 2312						IT/POLICE ILEADS NETWK CONN			
				135.88	91011215	542100	GG-C/E-PD-PHONE		

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CASH ACCOUNT: 635			111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
-- -- -										
CHECK								338923 TOTAL:	135.88	
338924	07/15/2015	PRTD	8202 HARRINGTON, JACQUELI	199117	46542	06/24/2015	071215		219.13	
Invoice: 46542				219.13	411	122100	UB 11002 330 EAGLE PLACE NE WATER ACCOUNTS RECEIVABLE			
CHECK								338924 TOTAL:	219.13	
338925	07/15/2015	PRTD	8201 JOBE, MARY K.	199116	46541	06/24/2015	071215		20.20	
Invoice: 46541				20.20	411	122100	UB 10541 674 MADISON AVENUE N WATER ACCOUNTS RECEIVABLE			
CHECK								338925 TOTAL:	20.20	
338926	07/15/2015	PRTD	8203 LILJELUND, DIANE	199118	46543	06/24/2015	071215		37.29	
Invoice: 46543				37.29	411	122100	UB 10036 472 NICHOLSON PLACE NW WATER ACCOUNTS RECEIVABLE			
CHECK								338926 TOTAL:	37.29	
338927	07/15/2015	PRTD	8205 O'NEIL, ADINA	199120	46545	06/24/2015	071215		14.96	
Invoice: 46545				14.96	411	122100	UB 10128 1647 JEANNETTE PLACE WATER ACCOUNTS RECEIVABLE			
CHECK								338927 TOTAL:	14.96	
338928	07/15/2015	PRTD	7385 CHARLES P. SHANE	199265	000981	06/22/2015	071215		225.00	
Invoice: 000981				225.00	32011281	541113	COURT/PUBLIC DEFENDER SVCS LGL-C/E-PUBLIC DEF OUTSIDE ATT			
Invoice: 000985				324.00	32011281	541113	06/30/2015 071215 COURT/PUBLIC DEFENDER SVCS LGL-C/E-PUBLIC DEF-OUTSIDE ATT			
CHECK								338928 TOTAL:	549.00	
338929	07/15/2015	PRTD	7357 THE DOCTORS CLINIC	199277	OMP3JAN15	02/13/2015	071215		776.00	
Invoice: OMP3JAN15				776.00	53011212	541100	HR/PRE-HIRE EXAM/ROU'I PB TEST POLICE - C/E PATROL PROF SVCS			
CHECK								338929 TOTAL:	776.00	
338930	07/15/2015	PRTD	8204 WADE, RON	199119	46544	06/24/2015	071215		11.32	
Invoice: 46544				11.32	411	122100	UB 11349 5771 FOSTER ROAD NE WATER ACCOUNTS RECEIVABLE			

CASH ACCOUNT: 635111100CASH

CHECK NOCHK DATETYPE VENDOR NAMEVOUCHERINVOICEINV DATEPOCHECK RUNNET

INVOICE DTL DESC

CHECK338930 TOTAL:11.32

NUMBER OF CHECKS19*** CASH ACCOUNT TOTAL ***17,908.98

COUNTAMOUNT

TOTAL PRINTED CHECKS1917,908.98

*** GRAND TOTAL ***17,908.98

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JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015 7 67									
APP 650-213000						ACCOUNTS PAYABLE		2,355.85	
	07/15/2015	071215	071515			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			17,908.98
	07/15/2015	071215	071515			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		89.72	
	07/15/2015	071215	071515			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		7,008.15	
	07/15/2015	071215	071515			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		7,762.91	
	07/15/2015	071215	071515			AP CASH DISBURSEMENTS JOURNAL			
APP 622-213000						ACCOUNTS PAYABLE		200.00	
	07/15/2015	071215	071515			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS ACCOUNTS PAYABLE		406.85	
	07/15/2015	071215	071515			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		85.50	
	07/15/2015	071215	071515			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		17,908.98	17,908.98
APP 631-130000						DUE TO/FROM CLEARING		17,823.48	
	07/15/2015	071215	071515						
APP 650-130000						DUE TO/FROM CLEARING			2,355.85
	07/15/2015	071215	071515						
APP 407-130000						DUE TO/FROM CLEARING			89.72
	07/15/2015	071215	071515						
APP 401-130000						DUE TO/FROM CLEARING			7,008.15
	07/15/2015	071215	071515						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			7,762.91
	07/15/2015	071215	071515						
APP 622 130000						DUE TO/FROM CLEARING			200.00
	07/15/2015	071215	071515						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			406.85
	07/15/2015	071215	071515						
						SYSTEM GENERATED ENTRIES TOTAL		17,823.48	17,823.48
						JOURNAL 2015/07/67 TOTAL		35,732.46	35,732.46

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015	7	67	07/15/2015		
001-130000				GENERAL - DUE TO/FROM CLEARING		7,762.91
001-213000				GENERAL - ACCOUNTS PAYABLE	7,762.91	
				FUND TOTAL	7,762.91	7,762.91
101 STREET FUND	2015	7	67	07/15/2015		
101-130000				STREETS - DUE TO/FROM CLEARING		406.85
101-213000				STREETS - ACCOUNTS PAYABLE	406.85	
				FUND TOTAL	406.85	406.85
401 WATER OPERATING FUND	2015	7	67	07/15/2015		
401-130000				DUE TO/FROM CLEARING		7,008.15
401-213000				ACCOUNTS PAYABLE	7,008.15	
				FUND TOTAL	7,008.15	7,008.15
407 BUILDING & DEVELOPMENT FUND	2015	7	67	07/15/2015		
407-130000				DUE TO/FROM CLEARING		89.72
407-213000				ACCOUNTS PAYABLE	89.72	
				FUND TOTAL	89.72	89.72
622 EXPENDABLE TRUST FUND	2015	7	67	07/15/2015		
622-130000				DUE TO/FROM CLEARING		200.00
622-213000				ACCOUNTS PAYABLE	200.00	
				FUND TOTAL	200.00	200.00
631 CLEARING FUND	2015	7	67	07/15/2015		
631-130000				DUE TO/FROM CLEARING	17,823.48	
631-213000				ACCOUNTS PAYABLE	85.50	
635-111100				CASH		17,908.98
				FUND TOTAL	17,908.98	17,908.98
650 AGENCY FUND	2015	7	67	07/15/2015		
650-130000				DUE TO/FROM CLEARING		2,355.85
650-213000				ACCOUNTS PAYABLE	2,355.85	
				FUND TOTAL	2,355.85	2,355.85

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
GENERAL FUND		7,762.91
STREET FUND		406.85
WATER OPERATING FUND		7,008.15
BUILDING & DEVELOPMENT FUND		89.72
EXPENDABLE TRUST FUND		200.00
CLEARING FUND	17,823.48	
AGENCY FUND		2,355.85
TOTAL	17,823.48	17,823.48

** END OF REPORT - Generated by Lara N. Lant **

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llant |A/P CASH DISBURSEMENTS JOURNAL

|P 1
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
338931	07/15/2015	PRTD	5 ACE HARDWARE	199168	31230-1	06/25/2015		7/12/15	15.83
			Invoice: 31230-1			PW/PICTURE HANGER/GARDEN STAKES			
				15.83	73011215 531100	O&M-C/E-POLICE FAC-SUPPLIES			
			Invoice: 31220/1	199169	31220/1	06/24/2015		7/12/15	26.07
				26.07	73011755 531100	PW/BATTERY SLA & 10 QT BUCKET			
						O&M-COMMONS SUPPLIES			
			Invoice: 31088/1	199170	31088/1	06/12/2015		7/12/15	-26.08
				-26.08	73637891 531100	PW/RETURN WATER CONTAINER			
						OFFICE SUPPLIES			
			Invoice: 31089/1	199172	31089/1	06/12/2015		7/12/15	26.08
				26.08	73637891 531100	PW/6 GAL WATER CONTAINER			
						OFFICE SUPPLIES			
			Invoice: 31102/1	199173	31102/1	06/15/2015		7/12/15	11.95
				11.95	73425358 531100	PW/CABLE BATTERY TOP			
						O&M-WWTP-SUPPLIES			
			Invoice: 31176/1	199174	31176/1	06/22/2015		7/12/15	4.30
				4.30	73425358 531100	PW/4 X 1.25" COUPLES			
						O&M-WWTP-SUPPLIES			
			Invoice: 31183/1	199175	31183/1	06/22/2015		7/12/15	6.00
				6.00	73011768 531100	PW/12 FASTENERS			
						O&M-C/E-PARKS-SUPPLIES			
			Invoice: 31187/1	199176	31187/1	06/22/2015		7/12/15	22.35
				22.35	73011768 531100	PW/2 WSHRS & ALUM POLISH			
						O&M-C/E-PARKS-SUPPLIES			
			Invoice: 31158/1	199177	31158/1	06/18/2015		7/12/15	22.33
				22.33	73011768 531100	PW/FASTENERS/COUPLES			
						O&M-C/E-PARKS-SUPPLIES			
			Invoice: 31198/1	199178	31198/1	06/23/2015		7/12/15	15.26
				15.26	73011768 531100	PW/BULB/COUPLES			
						O&M-C/E-PARKS-SUPPLIES			
			Invoice: 31177/1	199179	31177/1	06/22/2015		7/12/15	29.94
				29.94	73011768 531100	PW/ADAPTR/CAULK/CEMENT			
						O&M-C/E-PARKS-SUPPLIES			
			Invoice: 31190/1	199180	31190/1	06/22/2015		7/12/15	5.21
				5.21	73011768 531100	PW/PVC			
						O&M-C/E-PARKS SUPPLIES			
			Invoice: 31185/1	199181	31185/1	06/22/2015		7/12/15	9.52
				9.52	73111264 531100	PW/4 X ROLLERS			
						O&M-STREET-TRAF CONTROL-SUPPLY			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
Invoice: 31186/1						199182	31186/1	06/22/2015	7/12/15	10.73
						10.73	73111264	531100	PW/3 X SPRAYPAINT	
						O&M-STREET-TRAF CONTROL-SUPPLY				
						CHECK 338931 TOTAL:				179.49
338932	07/15/2015	PRTD	2201 ACTION COMMUNICATION	199184	1506076	06/08/2015		7/12/15	172.79	
Invoice: 1506076						172.79	53011212	531100	POL/RADIO PARTS	
						PD-C/E-PATROL SUPPLIES				
						CHECK 338932 TOTAL:				172.79
338933	07/15/2015	PRTD	1030 KITSAP RENTALS INC	199185	5/9/15	05/09/2015		7/12/15	240.99	
Invoice: 5/9/15						240.99	73011183	545000	PW/SCISSORLIFT RENTAL	
						O&M-C/E-CH FAC-RENTS				
						CHECK 338933 TOTAL:				240.99
338934	07/15/2015	PRTD	7726 AIR MANAGEMENT SOLUT	199237	0000114747	06/26/2015		7/12/15	247.30	
Invoice: 0000114747						247.30	73011183	548100	PW/EMERG SVC ON PUMPS	
						O&M-C/E-CH FAC-REPAIRS				
						CHECK 338934 TOTAL:				247.30
338935	07/15/2015	PRTD	863 INTERSTATE BATTERIES	199183	21077895	06/04/2015		7/12/15	1,662.97	
Invoice: 21077895						174.87	73421355	531100	PW/EQ 147/VEH 210/POL BT 137	
						204.90	53011212	531100	WIN COLL-SUPPLIES	
						1,283.20	54025212	531100	PD-C/E-PATROL SUPPLIES	
						MARINE - SUPPLIES				
						CHECK 338935 TOTAL:				1,662.97
338936	07/15/2015	PRTD	1258 ALPINE PRODUCTS INC	199186	TM-149110	06/05/2015		7/12/15	548.37	
Invoice: TM-149110						548.37	990	141100	PW/30 X 5 GAL PAINT/GLS BEADS	
						MERCHANDISE				
						CHECK 338936 TOTAL:				548.37
338937	07/15/2015	PRTD	2331 AM TEST INC	199238	86895	06/23/2015		7/12/15	710.00	
Invoice: 86895						710.00	73425358	54110000391	PW/BIOSOLIDS PROFILE	
						LAB & TESTING SVCS-WWTP				
						CHECK 338937 TOTAL:				710.00

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CASH ACCOUNT: 635	111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN
								NET

					INVOICE DTL DESC			
338938	07/15/2015	PRTD	4260 AMERICAN PLANNING AS	199187	107460-150701	06/15/2015	7/12/15	72.50
			Invoice: 107460-150701			PCD/2015 DUES/CARR		
				72.50	63470588 549100	CUR-DEV PLAN-DUES/SUBSCR		
						CHECK	338938 TOTAL:	72.50

338939	07/15/2015	PRTD	4710 ASSOCIATED PETROLEU	199188	0754079-IN	06/05/2015	7/12/15	2,110.25
			Invoice: 0754079-IN			PW/800 GAL REGULAR		
				2,110.25	73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS		
					199189 0758891-IN	06/17/2015	7/12/15	2,798.33
			Invoice: 0758891-IN			PW/1,000 GAL REGULAR		
				2,798.33	73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS		
					199190 0758883-IN	06/17/2015	7/12/15	1,812.94
			Invoice: 0758883-IN			PW/650 GAL DIESEL		
				1,812.94	73638893 532000	O&M-FUEL USE-ALLOCATION		
						CHECK	338939 TOTAL:	6,721.52

338940	07/15/2015	PRTD	1200 ARNESS INCORPORATED	199239	36702	06/23/2015	7/12/15	2,597.93
			Invoice: 36702			PW/SEPTIC PUMP/WWTP		
				2,597.93	73425358 548100	O&M-WWTP-REPAIRS		
						CHECK	338940 TOTAL:	2,597.93

338941	07/15/2015	PRTD	54 BAINBRIDGE RENTAL IN	199247	179002	06/26/2015	7/12/15	217.51
			Invoice: 179002			PW/BLADE SET - 500 MM		
				217.51	73111427 531100	OFFICE SUPPLIES		
					199248 179126	06/25/2015	7/12/15	120.27
			Invoice: 179126			PW/HEDGE & SAW FILE		
				120.27	73111427 531100	OFFICE SUPPLIES		
					199249 179199	06/26/2015	7/12/15	22.66
			Invoice: 179199			PW/GEAR BOX GREASE		
				22.66	73021182 531100	OFFICE SUPPLIES		
						CHECK	338941 TOTAL:	360.44

338942	07/15/2015	PRTD	50 BAINBRIDGE ISLAND EL	199240	20150215	06/17/2015	7/12/15	827.32
			Invoice: 20150215			PW/INSTALL AT FERRY PUMPSTATION		
				827.32	73421355 548100	WIN COLL-R&M		
						CHECK	338942 TOTAL:	827.32

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CASH ACCOUNT: 635 111100 CASH									
CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC									

338943	07/15/2015	PRTD 1341 BLUE SKY PRINTING	199246	104868	06/25/2015		7/12/15	50.00	
		Invoice: 104868			POL/BUSINESS CARDS/800				
			50.00	51011211 531100	PD-C/E-ADM-SUPPLIES				
					CHECK	338943	TOTAL:	50.00	
338944	07/15/2015	PRTD 72 BRATWEAR	199242	15548	06/23/2015		7/12/15	576.65	
		Invoice: 15548			POL/UNIFORMS/819				
			576.65	53011212 520000	POLICE - C/E PATROL BENEFITS				
		Invoice: 15579	199243	15579	06/25/2015		7/12/15	522.30	
					POL/JUMPSUIT/822				
			522.30	53011212 520000	POLICE - C/E PATROL BENEFITS				
		Invoice: 15585	199244	15585	06/25/2015		7/12/15	549.48	
					POL/JUMPSUIT/864				
			549.48	53011212 520000	POLICE - C/E PATROL BENEFITS				
		Invoice: 15590	199245	15590	06/25/2015		7/12/15	1,093.36	
					POL/JUMPSUITS X 2/828				
			1,093.36	53011212 520000	POLICE - C/E PATROL BENEFITS				
					CHECK	338944	TOTAL:	2,741.79	
338945	07/15/2015	PRTD 72 BRATWEAR	199241	15237	06/01/2015		7/12/15	1,947.90	
		Invoice: 15237			POL/BODY ARMOR/810,824				
			1,947.90	53011212 53110000499	BVP-BULLETPROOF VESTS-PURCHASE				
					CHECK	338945	TOTAL:	1,947.90	
338946	07/15/2015	PRTD 7192 CAMPBELL SCIENTIFIC,	199252	202401	06/23/2015		7/12/15	974.71	
		Invoice: 202401			ENG/ANTENNAS/MODEMS/CABLE				
			974.71	72431832 53110000664	ST DOE SSWM-SUPPLIES				
					CHECK	338946	TOTAL:	974.71	
338947	07/15/2015	PRTD 4586 CHS, INC.	199253	10601/2	06/19/2015		7/12/15	484.83	
		Invoice: 10601/2			PW/47 X SALT KD BAG 50#				
			484.83	73411345 531100	OFFICE SUPPLIES				
		Invoice: 10602/2	199254	10602/2	06/19/2015		7/12/15	20.63	
					PW/2 X SALT KD BAG 50#				
			20.63	73411345 531100	OFFICE SUPPLIES				
		Invoice: 10615/2	199255	10615/2	06/19/2015		7/12/15	505.47	
					PW/49 X SALT KD BAG 50#				
			505.47	73411345 531100	OFFICE SUPPLIES				

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

CHECK 338947 TOTAL: 1,010.93

338948	07/15/2015	PRTD	634 CITY OF BAINBRIDGE I	199257	PD15-016	06/30/2015		7/12/15	225.00
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Invoice: PD15-016

POL/NAT'L NITE OUT PERMIT/DEPOS

200.00 62238 386000

PARK/DOCK USE DEPOSIT

25.00 01136 362400

FACILITIES RENTALS-SHORT TERM

CHECK 338948 TOTAL: 225.00

338949	07/15/2015	PRTD	7788 CODEPROS, LLC	199256	BI-051915	05/19/2015		7/12/15	325.00
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Invoice: BI-051915

PCD/BLD20754 PLAN REV

325.00 65538 38600000644 EXPEDITED BLDG PERMITS-3PARTY

CHECK 338949 TOTAL: 325.00

338950	07/15/2015	PRTD	8193 CONTECH ENGINEERED S	199251	901111217609	06/16/2015		7/12/15	23.91
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Invoice: 901111217609

PW/CARTRIDGE/FLOWKIT/DISK

23.91 73431835 53110000748 CONTECH STORM FILTERS-SUPPLIES

CHECK 338950 TOTAL: 23.91

338951	07/15/2015	PRTD	3333 CAPITAL ONE COMMERCIAL	199250	270101297	06/26/2015		7/12/15	396.48
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Invoice: 270101297

PW/KS WATER 96 X 40/16.9Z

396.48 73637891 531100

OFFICE SUPPLIES

CHECK 338951 TOTAL: 396.48

338952	07/15/2015	PRTD	4181 JUDICIAL CONFERENCE	199258	063015	06/30/2015		7/12/15	100.00
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Invoice: 063015

COURTS/WA JUDIC CONF-5M

100.00 21011125 443410

COURT - TRAINING

CHECK 338952 TOTAL: 100.00

NUMBER OF CHECKS 22 *** CASH ACCOUNT TOTAL *** 22,137.34

COUNT	AMOUNT
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TOTAL PRINTED CHECKS	22	22,137.34
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*** GRAND TOTAL *** 22,137.34

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JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR	PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2015 7 68										
APP 001-213000	07/15/2015	7/12/15	071515			GENERAL - ACCOUNTS PAYABLE			7,179.52	
						AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100	07/15/2015	7/12/15	071515			CASH				22,137.34
						AP CASH DISBURSEMENTS JOURNAL				
APP 631-213000	07/15/2015	7/12/15	071515			ACCOUNTS PAYABLE			7,118.00	
						AP CASH DISBURSEMENTS JOURNAL				
APP 402-213000	07/15/2015	7/12/15	071515			ACCOUNTS PAYABLE			4,326.37	
						AP CASH DISBURSEMENTS JOURNAL				
APP 101-213000	07/15/2015	7/12/15	071515			STREETS - ACCOUNTS PAYABLE			358.03	
						AP CASH DISBURSEMENTS JOURNAL				
APP 901-213000	07/15/2015	7/12/15	071515			ACCOUNTS PAYABLE			548.37	
						AP CASH DISBURSEMENTS JOURNAL				
APP 407-213000	07/15/2015	7/12/15	071515			ACCOUNTS PAYABLE			72.50	
						AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000	07/15/2015	7/12/15	071515			ACCOUNTS PAYABLE			998.62	
						AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000	07/15/2015	7/12/15	071515			ACCOUNTS PAYABLE			1,010.93	
						AP CASH DISBURSEMENTS JOURNAL				
APP 622-213000	07/15/2015	7/12/15	071515			ACCOUNTS PAYABLE			200.00	
						AP CASH DISBURSEMENTS JOURNAL				
APP 650-213000	07/15/2015	7/12/15	071515			ACCOUNTS PAYABLE			325.00	
						AP CASH DISBURSEMENTS JOURNAL				
						GENERAL LEDGER TOTAL			22,137.34	22,137.34
APP 631-130000	07/15/2015	7/12/15	071515			DUE TO/FROM CLEARING			15,019.34	
APP 001-130000	07/15/2015	7/12/15	071515			GENERAL - DUE TO/FROM CLEARING				7,179.52
APP 402-130000	07/15/2015	7/12/15	071515			DUE TO/FROM CLEARING				4,326.37
APP 101-130000	07/15/2015	7/12/15	071515			STREETS - DUE TO/FROM CLEARING				358.03
APP 901-130000	07/15/2015	7/12/15	071515			DUE TO/FROM CLEARING				548.37
APP 407-130000	07/15/2015	7/12/15	071515			DUE TO/FROM CLEARING				72.50
APP 403-130000	07/15/2015	7/12/15	071515			DUE TO/FROM CLEARING				998.62
APP 401-130000	07/15/2015	7/12/15	071515			DUE TO/FROM CLEARING				1,010.93
APP 622-130000	07/15/2015	7/12/15	071515			DUE TO/FROM CLEARING				200.00
APP 650-130000	07/15/2015	7/12/15	071515			DUE TO/FROM CLEARING				325.00

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T QB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
					-	- -		- - - -	
						SYSTEM GENERATED ENTRIES TOTAL		15,019.34	15,019.34
						JOURNAL 2015/07/68	TOTAL	37,156.68	37,156.68

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 llant | A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION	
001 GENERAL FUND	2015 7	68	07/15/2015		
001-130000			GENERAL - DUE TO/FROM CLEARING		7,179.52
001-213000			GENERAL - ACCOUNTS PAYABLE	7,179.52	
			FUND TOTAL	7,179.52	7,179.52
101 STREET FUND	2015 7	68	07/15/2015		
101-130000			STREETS - DUE TO/FROM CLEARING		358.03
101-213000			STREETS - ACCOUNTS PAYABLE	358.03	
			FUND TOTAL	358.03	358.03
401 WATER OPERATING FUND	2015 7	68	07/15/2015		
401-130000			DUE TO/FROM CLEARING		1,010.93
401-213000			ACCOUNTS PAYABLE	1,010.93	
			FUND TOTAL	1,010.93	1,010.93
402 SEWER OPERATING FUND	2015 7	68	07/15/2015		
402-130000			DUE TO/FROM CLEARING		4,326.37
402-213000			ACCOUNTS PAYABLE	4,326.37	
			FUND TOTAL	4,326.37	4,326.37
403 STORM & SURFACE WATER FUND	2015 7	68	07/15/2015		
403-130000			DUE TO/FROM CLEARING		998.62
403-213000			ACCOUNTS PAYABLE	998.62	
			FUND TOTAL	998.62	998.62
407 BUILDING & DEVELOPMENT FUND	2015 7	68	07/15/2015		
407-130000			DUE TO/FROM CLEARING		72.50
407-213000			ACCOUNTS PAYABLE	72.50	
			FUND TOTAL	72.50	72.50
622 EXPENDABLE TRUST FUND	2015 7	68	07/15/2015		
622-130000			DUE TO/FROM CLEARING		200.00
622-213000			ACCOUNTS PAYABLE	200.00	
			FUND TOTAL	200.00	200.00
631 CLEARING FUND	2015 7	68	07/15/2015		
631-130000			DUE TO/FROM CLEARING	15,019.34	
631-213000			ACCOUNTS PAYABLE	7,118.00	
635-111100			CASH		22,137.34
			FUND TOTAL	22,137.34	22,137.34

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|CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	BFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
650 AGENCY FUND	2015 7	68	07/15/2015		
650-130000			DUE TO/FROM CLEARING		325.00
650-213000			ACCOUNTS PAYABLE	325.00	
			FUND TOTAL	325.00	325.00
901 CITY WIDE REPORTING FUND	2015 7	68	07/15/2015		
901-130000			DUE TO/FROM CLEARING		548.37
901-213000			ACCOUNTS PAYABLE	548.37	
			FUND TOTAL	548.37	548.37

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		7,179.52
101	STREET FUND		358.03
401	WATER OPERATING FUND		1,010.93
402	SEWER OPERATING FUND		4,326.37
403	STORM & SURFACE WATER FUND		998.62
407	BUILDING & DEVELOPMENT FUND		72.50
622	EXPENDABLE TRUST FUND		200.00
631	CLEARING FUND	15,019.34	
650	AGENCY FUND		325.00
901	CITY-WIDE REPORTING FUND		548.37
	TOTAL	15,019.34	15,019.34

** END OF REPORT - Generated by Lara N. Lant **

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Plant |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
338953	07/15/2015	PRYD	5 ACE HARDWARE	199147	31023/1	06/05/2015		07/12/15	7.59
	Invoice: 31023/1			7.59	73011897 531100	PW/DRILL BITS & BOLTS O&M-C/E-PWYD FAC-SUPPLIES			
	Invoice: 31026/1			199148	31026/1	06/05/2015		07/12/15	33.63
				33.63	73111264 531100	PW/5 GAL PAINT MIXERS/BUCKET O&M-STREET-TRAF CONTROL-SUPPLY			
	Invoice: 31027/1			199149	31027/1	06/05/2015		07/12/15	3.03
				3.03	73637891 531100	PW/MAGNIFYING GLASS OFFICE SUPPLIES			
	Invoice: 31039/1			199150	31039/1	06/08/2015		07/12/15	15.21
				15.21	73011897 531100	PW/BATTERY SLA UB645 O&M-C/E-PWYD FAC-SUPPLIES			
	Invoice: 31054/1			199151	31054/1	06/09/2015		07/12/15	71.08
				71.08	73011768 531100	PW/PAINT & ROLLERS O&M-C/E-PARKS SUPPLIES			
	Invoice: 31064/1			199152	31064/1	06/10/2015		07/12/15	30.26
				30.26	73431835 531100	PW/DRILL BITS/SCRWDRVER OFFICE SUPPLIES			
	Invoice: 31069/1			199153	31069/1	06/10/2015		07/12/15	21.16
				21.16	73638935 531100	PW/LITHIUM BATTERY OFFICE SUPPLIES			
	Invoice: 31070/1			199154	31070/1	06/10/2015		07/12/15	28.26
				28.26	73431835 531100	PW/DRILL BIT & FASTENERS OFFICE SUPPLIES			
	Invoice: 31074/1			199155	31074/1	06/11/2015		07/12/15	35.86
				35.86	73011183 531100	PW/BATTERY SLA UB6120 O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 31101/1			199156	31101/1	06/15/2015		07/12/15	71.72
				71.72	73111427 531100	PW/2 X EXT PP1 PLT NEUT GL OFFICE SUPPLIES			
	Invoice: 31103/1			199157	31103/1	06/15/2015		07/12/15	4.01
				4.01	73011183 531100	PW/15 FASTENERS O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 31105/1			199158	31105/1	06/15/2015		07/12/15	51.07
				51.07	73111427 531100	PW/PRUNER & LOPPER OFFICE SUPPLIES			
	Invoice: 31108/1			199159	31108/1	06/15/2015		07/12/15	3.24
				3.24	73011768 531100	PW/WET PAINT SIGN O&M-C/E-PARKS-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 31112/1				199160	31112/1	06/15/2015		07/12/15	26.71
				26.71	73011897 531100	PW/ROPE & BLEACH O&M-C/E-PWYD FAC-SUPPLIES			
Invoice: 31118/1				199161	31118/1	06/16/2015		07/12/15	15.32
				15.32	73011183 531100	PW/FASTENERS & LUBE O&M-C/E-CH FAC-SUPPLIES			
Invoice: 31126/1				199162	31126/1	06/16/2015		07/12/15	22.82
				22.82	73111427 531100	PW/BROOM OFFICE SUPPLIES			
Invoice: 31135/1				199163	31135/1	06/17/2015		07/12/15	18.47
				18.47	73111427 531100	PW/TARP OFFICE SUPPLIES			
Invoice: 31136/1				199164	31136/1	06/17/2015		07/12/15	-21.73
				-21.73	73111427 531100	PW/RETURN PRUNER OFFICE SUPPLIES			
Invoice: 31137/1				199165	31137/1	06/17/2015		07/12/15	27.16
				27.16	73111427 531100	PW/CORONA PRUNER OFFICE SUPPLIES			
Invoice: 31090/1				199166	31090/1	06/12/2015		07/12/15	23.44
				23.44	73421355 531100	PW/13 GAL BAGS & PVC WIN COLL-SUPPLIES			
Invoice: 31083/1				199167	31083/1	06/12/2015		07/12/15	26.08
				26.08	73637891 531100	PW/6 GAL WATER CONTAINER OFFICE SUPPLIES			
Invoice: 31110/1				199197	31110/1	06/15/2015		07/12/15	14.94
				14.94	71011321 531100	PW/6 GAL DISTILLED H2O PW - C/E SUPPLIES			
Invoice: 31233/1				199227	31233/1	06/25/2015		07/12/15	13.01
				13.01	73111427 531100	PW/3 X 1/2" COUPLE COMP OFFICE SUPPLIES			
Invoice: 31250/1				199228	31250/1	06/25/2015		07/12/15	63.94
				63.94	73011183 531100	PW/DRAIN CLEANER & PARTS O&M-C/E-CH FAC-SUPPLIES			
Invoice: 31251/1				199229	31251/1	06/26/2015		07/12/15	73.87
				73.87	73011897 531100	PW/4 CONTAINER TRASH BAGS O&M C/E-PWYD FAC SUPPLIES			
Invoice: 31262/1				199230	31262/1	06/29/2015		07/12/15	19.51
				19.51	73111427 531100	PW/CEMENT/PRIMER/PIPE OFFICE SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH					VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
							INVOICE DTL DESC			
Invoice: 31271/1							199231 31271/1	06/30/2015	07/12/15	76.44
							76.44 73111427 531100	PW/CLEANING SUPPLIES		
								OFFICE SUPPLIES		
Invoice: 31278/1							199232 31278/1	06/30/2015	07/12/15	28.74
							28.74 73011768 531100	PW/PAINTING SUPPLIES		
								O&M-C/E-PARKS-SUPPLIES		
Invoice: 31286/1							199233 31286/1	07/01/2015	07/12/15	3.88
							3.88 73011189 531100	PW/SINGLE CUT KEY		
								O&M - C/E FACIL OFC SUPPLIES		
Invoice: 31301/1							199234 31301/1	07/02/2015	07/12/15	35.29
							35.29 73111427 531100	PW/BRUSH/KNIFE/BROOM		
								OFFICE SUPPLIES		
								CHECK 338953 TOTAL:		844.01
338954	07/15/2015	PRTD	9 ADAM & GOLDSWORTHY I	199201	062915		06/29/2015	07/12/15		265.00
Invoice: 062915							265.00 47148 345890	P&D/REFUND OF PREAPP FEE		
								OTHER PLANNING/DEVELOPM		
								CHECK 338954 TOTAL:		265.00
338955	07/15/2015	PRTD	863 INTERSTATE BATTERIES	199297	21078145		06/18/2015	07/12/15		126.96
Invoice: 21078145							126.96 73421355 531100	PW/1 X 31P-MHD		
								WIN COLL-SUPPLIES		
								CHECK 338955 TOTAL:		126.96
338956	07/15/2015	PRTD	1258 ALPINE PRODUCTS INC	199196	TM-149507		06/16/2015	07/12/15		615.55
Invoice: TM-149507							519.47 990 141100	PW/45 X5 GAL WATERBORNE PAINT		
							96.08 73111264 531100	MERCHANDISE		
								O&M-STREET-TRAF CONTROL-SUPPLY		
								CHECK 338956 TOTAL:		615.55
338957	07/15/2015	PRTD	5907 SUPPLY WORKS	199384	340004092		06/18/2015	07/12/15		1,712.53
Invoice: 340004092							1,712.53 73637948 531100	PW/LINERS/TOISSUE/SOAP		
								O&M ALLOC-CITY WIDE SUPPLIES		
								CHECK 338957 TOTAL:		1,712.53
338958	07/15/2015	PRTD	43 ANG OF WASHINGTON	199195	07/02/15		07/02/2015	07/12/15		4.35
Invoice: 07/02/15							4.35 71011321 549100	ENG/VW-NOTARY REN SALES TAX		
								PWADM C/E-DUES/SUBSCR/MEMBERSHP		

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
CHECK 338958 TOTAL:									4.35
338959	07/15/2015	PRTD	7821 AUS WEST LOCKBOX	199198	001987833603	01/22/2015		07/12/15	66.13
Invoice: 001987833603				66.13	73638893 589310	PW/LAUNDRY SERVICE			
						LAUNDRY SERVICES			
Invoice: 1988074728				199199	1988074728	06/18/2015		07/12/15	50.34
				50.34	73638893 589310	PW/LAUNDRY SERVICE			
						LAUNDRY SERVICES			
Invoice: 1988086073				199235	1988086073	06/25/2015		07/12/15	54.88
				54.88	73638893 589310	PW/LAUNDRY SERVICES			
						LAUNDRY SERVICES			
Invoice: 1988097377				199236	1988097377	07/02/2015		07/12/15	50.34
				50.34	73638893 589310	PW/LAUNDRY SERVICES			
						LAUNDRY SERVICES			
CHECK 338959 TOTAL:									221.69
338960	07/15/2015	PRTD	4365 AUTOMATIC FUNDS TRAN	199200	82072	06/17/2015		07/12/15	1,542.17
Invoice: 82072				1,465.06	73411345 542440	FIN/STATEMENT PREP & MAIL			
				77.11	73415345 542440	O&M-WTR MAINT-COMM ADV			
						COMMUNICATION ADS			
CHECK 338960 TOTAL:									1,542.17
338961	07/15/2015	PRTD	47 BAINBRIDGE DISPOSAL	199461	0000467601	06/30/2015		07/12/15	196.65
Invoice: 0000467601				196.65	91011189 547900	JUNE15 CITY HALL DISPOSAL			
						GG-C/E-CITY HALL-GARBAGE			
Invoice: 010963JUN15				199462	010963JUN15	06/30/2015		07/12/15	2,291.69
				85.35	91011215 547900	CITYWIDE DISPOSAL SERVICE			
				282.99	91011768 547900	GG-C/E-PD-GARBAGE			
				399.82	91425358 547900	GG-C/E-PARKS-GARBAGE			
				1,523.53	91011897 547900	GG-WWTP-GARBAGE (NOT BIOSOLIDS)			
						GG-C/E-O&M YARD FAC-GARBAGE			
CHECK 338961 TOTAL:									2,488.34
338962	07/15/2015	PRTD	54 BAINBRIDGE RENTAL IN	199207	178058	06/09/2015		07/12/15	76.04
Invoice: 178058				76.04	73431835 531100	PW/CONSTRUCTION HARD HA			
						OFFICE SUPPLIES			
Invoice: 178182				199208	178182	06/11/2015		07/12/15	83.51
				83.51	73020769 531100	PW/LANDSCAPE TOOLS & SUPP			
						O&M-ROAD ENDS-SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 178969				199209	178969	06/23/2015		07/12/15	262.05
				262.05	73431835 531100	PW/OIL MIX & BLADES OFFICE SUPPLIES			
Invoice: 173526				199210	173526	03/27/2015		07/12/15	350.56
				350.56	33011161 53110000302	PW/BANQUET SUPPLIES EMPLOYEE RECOG-HR-C/E SUPPLIES			
Invoice: 178697				199211	178697	06/18/2015		07/12/15	41.41
				41.41	73011183 531100	PW/6 SLEEVE & 3 BASE O&M C/E-CH FAC-SUPPLIES			
Invoice: 177321				199212	177321	05/29/2015		07/12/15	41.85
				41.85	73431835 531100	PW/11 SHOULDER STUD/POLY CUT OFFICE SUPPLIES			
CHECK 338962 TOTAL:									855.42
338963	07/15/2015	PRTD	55 BAINBRIDGE ISLAND RE	199371	BIR638436	06/12/2015		07/12/15	148.75
Invoice: BIR638436						ENG/LEGAL AD/2015 RD STRIPING ROAD STRIPING-ADVERTISING			
				148.75	73111264 54400000235				
CHECK 338963 TOTAL:									148.75
338964	07/15/2015	PRTD	55 BAINBRIDGE ISLAND RE	199217	BIR633615	05/22/2015		07/12/15	229.03
Invoice: BIR633615						ENG/LEGAL AD-RFQ CONST ADMIN PROJECT ADMIN-ADV			
				229.03	72111431 54400000745				
Invoice: BIR638474				199218	BIR638474	06/12/2015		07/12/15	100.35
				100.35	63470586 544000	PCD/LEGAL AD-MADISON AVE VILLAS CUR - DEV ZONING ADVERTISING			
Invoice: BIR639883				199219	BIR639883	06/19/2015		07/12/15	225.49
				225.49	61011581 544000	PCD/LEGAL AD-RFQ 3RD PTY GEO PCD - C/E ADMIN ADVERTISING			
Invoice: BIR633955				199220	BIR633955	05/22/2015		07/12/15	295.14
				295.14	11011113 544000	CLERK/LEGAL AD- LTAC VOLUNT COUNCIL - LEGAL NOTICES			
Invoice: BIR640158				199221	BIR640158	06/19/2015		07/12/15	51.94
				51.94	11011113 544000	CLERK/LEGAL AD-ORD 2015-15 COUNCIL - LEGAL NOTICES			
Invoice: BIR641316				199222	BIR641316	06/26/2015		07/12/15	37.78
				37.78	11011113 544000	CLERK/LEGAL AD- ORD 2015-21 COUNCIL - LEGAL NOTICES			
Invoice: 1330495				199223	1330495	05/31/2015		07/12/15	97.28
						HR/JOB AD - SR ACCT TECH			

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CASH ACCOUNT: 635 111100 CASH										
CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
					INVOICE DTL DESC					
					97.28	33011161	544141	HR-ADV-EE RECRUIT-FINANCE		
Invoice: 1331043					199224	1331043		05/31/2015 07/12/15	53.45	
					HR/JOB AD - JUDIC SPEC					
					53.45	33011161	544141	HR-ADV-EE RECRUIT-FINANCE		
					CHECK 338964 TOTAL:				1,090.46	
338965	07/15/2015	PRTD 57 BAY HAY & FEED	199213	1082642	06/19/2015		07/12/15	23.15		
Invoice: 1082642					PW/PROPANE					
					23.15	73011897	531100	O&M-C/E-PWYD FAC-SUPPLIES		
					CHECK 338965 TOTAL:				23.15	
338966	07/15/2015	PRTD 7242 BELFAIR HOSE AND HYD	199214	7175	06/19/2015		07/12/15	266.73		
Invoice: 7175					PW/EQ 19 SEAL KIT/LABOR					
					266.73	73111427	531100	OFFICE SUPPLIES		
					CHECK 338966 TOTAL:				266.73	
338967	07/15/2015	PRTD 5412 BENEFIT ADMINISTRATI	199215	1506516	06/18/2015		07/12/15	161.30		
Invoice: 1506516					2015 FLEX PLAN ADMIN					
					17.74	21011125	520000	COURT - BENEFITS		
					24.20	31011131	520000	EXEC - C/E BENEFITS		
					17.74	41011141	520000	FIN - C/E ADMIN BENEFITS		
					30.65	51011211	520000	PD-C/E ADMIN-BENEFITS		
					11.29	61011581	520000	PCD - C/E ADMIN BENEFITS		
					48.39	71011321	520000	PW - C/E BENEFITS		
					11.29	81011881	520000	IT - C/E ADMIN BENEFITS		
					CHECK 338967 TOTAL:				161.30	
338968	07/15/2015	PRTD 50 BAINBRIDGE ISLAND EL	199204	20150276	05/29/2015		07/12/15	119.57		
Invoice: 20150276					PW/POLICE STATION REPAIR					
					119.57	73011215	548100	O&M-C/E-POLICE FAC-REPAIRS		
Invoice: 20150015					199205	20150015		06/11/2015 07/12/15	168.49	
					PW/IS TERRACE CONTROL CIRCUIT					
					168.49	73421355	548100	WIN COLL-R&M		
Invoice: 20150182					199206	20150182		06/17/2015 07/12/15	1,108.74	
					PW/REPLACE CAR CHRGNG STATION					
					1,108.74	73011454	66400000735	ELECTRIC CAR CHARGING STATION		
					CHECK 338968 TOTAL:				1,396.80	

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CASH ACCOUNT: 635			111100		CASH				
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
338969	07/15/2015	PRTD	2265 BAINBRIDGE ISLAND LO	199354	07/07/15	07/07/2015		07/12/15	6,686.47
Invoice: 07/07/15						EX/Q2 WEB IMPROVEMENTS			
6,686.47 91140573 541100						GG-TOUR-PROF SERVICES			
						CHECK	338969	TOTAL:	6,686.47
338970	07/15/2015	PRTD	5490 BAINBRIDGE ISLAND ME	199216	061815	06/18/2015		07/12/15	200.00
Invoice: 061815						POL/DEPOSIT REFUND			
200.00 62238 386000						PARK/DOCK USE DEPOSIT			
						CHECK	338970	TOTAL:	200.00
338971	07/15/2015	PRTD	5202 BAINBRIDGE ARTS AND	199202	2015-Q2 LTAC	06/19/2015		07/12/15	1,075.00
Invoice: 2015-Q2 LTAC						EX/Q2 2015 LTAC GRANT			
1,075.00 91140573 541100						GG-TOUR-PROF SERVICES			
						CHECK	338971	TOTAL:	1,075.00
338972	07/15/2015	PRTD	64 BAINBRIDGE ISLAND AR	199203	1369	06/24/2015		07/12/15	1,889.00
Invoice: 1369						EX/2015 LTAC CURRENTS MAGAZINE			
1,889.00 91140573 541100						GG-TOUR-PROF SERVICES			
						CHECK	338972	TOTAL:	1,889.00
338973	07/15/2015	PRTD	5016 BAINBRIDGE ISLAND BO	199226	070115	07/01/2015		07/12/15	7,635.00
Invoice: 070115						EX/Q2 AFTER SCHOOL ACTIVITIES			
7,635.00 31017540 54110000297						EX-BI CHILD CARE/B&G CLUB			
						CHECK	338973	TOTAL:	7,635.00
338974	07/15/2015	PRTD	72 BRATWEAR	199225	15165	05/22/2015		07/12/15	556.54
Invoice: 15165						POL/UNIFORMS/824			
556.54 53011212 520000						POLICE - C/E PATROL BENEFITS			
						CHECK	338974	TOTAL:	556.54
338975	07/15/2015	PRTD	551 CENTURYLINK	199457	0399JUN15	06/26/2015		07/12/15	2,504.32
Invoice: 0399JUN15						CITYWIDE PHONE SERVICE			
1,514 24 91425358 542100						GG-WWTF-TELEPHONE/FAX			
611 47 91411891 542100						GG-WTR-FAC-PHONE			
45 05 91011755 542100						GG-C/E-COMMONS-PHONE			
90 17 91011189 542100						GG-C/E-CITY HALL-PHONE			
157 94 91011897 542100						GG-C/E-O&M YARD FAC-PHONE			
42.71 91011255 542100						GG-C/E-COURT BLDG-PHONE			
42 74 91011215 542100						GG C/E PD-PHONE			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	338975	TOTAL:	2,504.32
338976	07/15/2015	PRTD	634 CITY OF BAINBRIDGE I	199454	PLN50285SUR	07/07/2015		07/12/15	1,526.00
			Invoice: PLN50285SUR			ENG/PERMIT PLN50285SUR			
					1,526.00	72011562	64980000668	SOUND TO OLY TRAIL-PERMIT	
						CHECK	338976	TOTAL:	1,526.00
338977	07/15/2015	PRTD	460 CITY OF BI - PETTY C	199352	44965	06/04/2015		07/12/15	59
			Invoice: 44965			FIN/USPS POSTAGE DUE			
					.59	91011189	542500	GG-C/E-CITY HALL-POSTAGE	
						CHECK	338977	TOTAL:	59
338978	07/15/2015	PRTD	104 CITY OF BREMERTON	199353	BKAT000300	07/01/2015		07/12/15	2,585.70
			Invoice: BKAT000300			EX/MONTHLY BKAT SERVICES			
					2,585.70	91011572	54242000297	GG-C/E-OUTREACH TELEVISD	
						CHECK	338978	TOTAL:	2,585.70
338979	07/15/2015	PRTD	8117 ECO-3 ASSOCIATES, LL	199284	2654	06/26/2015		07/12/15	2,050.00
			Invoice: 2654			PW/RE-CERT TRAINING/EROSION CONT			
					2,050.00	73637891	443410	O&M-ALLOC ADM-TRAINING EXP	
						CHECK	338979	TOTAL:	2,050.00
338980	07/15/2015	PRTD	5781 EXTERMINATION SERVIC	199283	21873	06/22/2015		07/12/15	88.05
			Invoice: 21873			POL/PEST CONTROL			
					88.05	51011215	541100	POLICE - C/E FACIL PROF SVCS	
						CHECK	338980	TOTAL:	88.05
338981	07/15/2015	PRTD	212 FABRICARE 02 - PLANT	199286	07/01/15	07/01/2015		07/12/15	224.09
			Invoice: 07/01/15			POL/LAUNDRY SERVICE			
					8.54	51011211	520000	PD C/E ADMIN-BENEFITS	
					24.12	51011191	520000	PD-C/E-PROP RM-BENEFITS	
					4.27	51011217	520000	PD-C/E-PARKING ENF-BEN	
					182.89	52011212	520000	POLICE - C/E INVEST BENEFITS	
					4.27	53011212	520000	POLICE - C/E PATROL BENEFITS	
						CHECK	338981	TOTAL:	224.09

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CASH ACCOUNT: 635 111100 CASH								
CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
338982	07/15/2015	PRTD 8209 FENWICK, THOMAS & DE	199287	070615	07/06/2015		07/12/15	144.15
Invoice: 070615		PCD/REFUND GEO BLD20679SFR						
		144.15 65538 38600000370 GEO TECH 3RD PARTY REVIEWS						
CHECK 338982 TOTAL:								144.15
338983	07/15/2015	PRTD 1953 FERGUSON ENTERPRISES	199285	0465973	05/27/2015		07/12/15	1,491.64
Invoice: 0465973		PW/100 CF AMR/BRZ MTR SET						
		1,491.64 73411345 531100 OFFICE SUPPLIES						
CHECK 338983 TOTAL:								1,491.64
338984	07/15/2015	PRTD 7851 GEOTECH ENVIROMENTAL	199289	460269	06/22/2015		07/12/15	170.00
Invoice: 460269		PW/RENTAL VFD CONTROLLER						
		170.00 73435838 54500000261 VINCENT RD DUMP-GRND WTR MONIT						
CHECK 338984 TOTAL:								170.00
338985	07/15/2015	PRTD 513 GRAINGER	199290	9759837405	06/05/2015		07/12/15	183.16
Invoice: 9759837405		PW/TRANSFER PUNCH SET						
		183.16 73431835 531100 OFFICE SUPPLIES						
Invoice: 9765698577		199291 9765698577 06/12/2015 07/12/15 283.81						
		PW/7 X EYE WASH STATION						
		283.81 73637891 531100 OFFICE SUPPLIES						
Invoice: 9773977278		199292 9773977278 06/23/2015 07/12/15 49.30						
		PW/HAND STRETCH WRAP						
		49.30 73431835 531100 OFFICE SUPPLIES						
Invoice: 9775693501		199293 9775693501 06/25/2015 07/12/15 154.95						
		PW/ADAPTER/COUPLER						
		154.95 73431835 531100 OFFICE SUPPLIES						
CHECK 338985 TOTAL:								671.22
338986	07/15/2015	PRTD 1517 GUARDIAN SECURITY SY	199294	592993	07/01/2015		07/12/15	42.00
Invoice: 592993		POL/ALARM MONITORING						
		42.00 51011215 541100 POLICE - C/E PACIL PROF SVCS						
CHECK 338986 TOTAL:								42.00
338987	07/15/2015	PRTD 7180 HELPLINE HOUSE	199431	07/01/15	07/01/2015		07/12/15	23,700.00
Invoice: 07/01/15		EX/2015 FUND FOR SOCIAL SERV						
		23,700.00 31017512 54110000297 EX-HELPLINE-WELFARE SVCS						

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	FO	CHECK RUN	NET
INVOICE DTL DESC									
				199460	07/01/15-A	07/01/2015		07/12/15	9,990.03
Invoice: 07/01/15-A									
2015 FUNDS - HOUSING SUPPORT									
9,990.03 31180592 54130300297 HOMESHARE									
CHECK 338987 TOTAL:									33,690.03
338988	07/15/2015	PRTD	268 HOUSING RESOURCES BO	199432	2015-222	06/30/2015		07/12/15	3,750.00
Invoice: 2015 222									
EX/Q2 MOBILE HOME PARK									
3,750.00 31180592 54130200297 IMHP MNGT FEES									
CHECK 338988 TOTAL:									3,750.00
338989	07/15/2015	PRTD	7102 IMSANW CERTIFICATION	199296	NW1506-203	06/21/2015		07/12/15	1,100.00
Invoice: NW1506-203									
PW/SIGNS & MARKINGS CLASS-MB									
1,100.00 73111264 443410 O&M-STREET-TRAF CONTROL-TRAINI									
CHECK 338989 TOTAL:									1,100.00
338990	07/15/2015	PRTD	6091 INTERNAL REVENUE SER	199295	CP220	06/24/2015		07/12/15	761.05
Invoice: CP220									
FIN/IRS TAX DEF PEN-BINGHAM									
761.05 91011141 520000 GG-C/E-FIN ADM-BENEFITS									
CHECK 338990 TOTAL:									761.05
338991	07/15/2015	PRTD	7482 JUDGE PLUMBING COMPA	199299	52215313	05/22/2015	21500042	07/12/15	420.00
Invoice: 52215313									
2015-ANNUAL BACKFLOW TESTING									
400.13 73411349 54110000510 BACKFLOW TEST-PRO SVCS									
19.87 734115349 54110000510 BACKFLOW TEST-RB-PRO SVCS									
CHECK 338991 TOTAL:									420.00
338992	07/15/2015	PRTD	7961 KATY BIGELOW, ARBORI	199314	3706	06/12/2015		07/12/15	125.00
Invoice: 3706									
PW/ASSESS 3 HERITAGE TREES									
125.00 73111427 54110000354 TREE PRES/REMOVAL-CH-PROF SVCS									
338992	07/15/2015	PRTD	7961 KATY BIGELOW, ARBORI	199315	3714	06/23/2015		07/12/15	125.00
Invoice: 3714									
PW/ASSESS 1 TREE-DOLPHIN DR									
125.00 73111427 54110000354 TREE PRES/REMOVAL-CH-PROF SVCS									
CHECK 338992 TOTAL:									250.00
338993	07/15/2015	PRTD	4740 KITSAP COUNTY PUBLIC	199320	06/17/15	06/17/2015		07/12/15	321.42
Invoice: 06/17/15									
PW/SMALL GEN WASTE ACCEPT PROG									
321.42 91011897 547900 GG-C/E-O&M YARD FAC-GARBAGE									

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DBSC			
						CHECK		338993 TOTAL:	321.42
338994	07/15/2015	PRTD	1496 KITSAP COUNTY SEWER	199319	27299	05/20/2015		07/12/15	15,438.50
Invoice: 27299				15,438.50	73426356 551000	FIN/JUNE 15 SIS SEWER SERVICE FEE SIS SD#7 PROCESSING CHGS			
Invoice: 27570				199327	27570	06/20/2015		07/12/15	15,438.50
				15,438.50	73426356 551000	JULY 15 SIS SEWER SERVICE FEE SIS-SD#7 PROCESSING CHGS			
						CHECK		338994 TOTAL:	30,877.00
338995	07/15/2015	PRTD	316 KC TREASURER	199307	7120196-2015	06/17/2015		07/12/15	372.12
Invoice: 7120196-2015				372.12	91021182 547800	LID 7120196 FORT WARD LOT 7 GG-OS-PROP MNGT-LID PAYMENT			
Invoice: 7120155-2015				199308	7120155-2015	06/17/2015		07/12/15	375.08
				375.08	91021182 547800	LID 7120155 FORT WARD LOT 8 GG-OS-PROP MNGT-LID PAYMENT			
Invoice: 7120197-2015				199309	7120197-2015	06/17/2015		07/12/15	391.57
				391.57	91021182 547800	LID 7120197 FORT WARD LOT 9 GG-OS-PROP MNGT-LID PAYMENT			
Invoice: 7120156-2015				199310	7120156-2015	06/17/2015		07/12/15	373.79
				373.79	91021182 547800	LID 7120156 FORT WARD LOT 10 GG-OS-PROP MNGT-LID PAYMENT			
Invoice: 7120198-2015				199311	7120198-2015	06/17/2015		07/12/15	354.78
				354.78	91021182 547800	LID 7120198 FORT WARD HILL LOT 11 GG-OS-PROP MNGT-LID PAYMENT			
Invoice: 7120159-2015				199312	7120159-2015	06/17/2015		07/12/15	402.91
				402.91	91021182 547800	LID 7120159 FORT WARD LOT 16 GG-OS-PROP MNGT-LID PAYMENT			
Invoice: 7120189-2015				199313	7120189-2015	06/17/2015		07/12/15	375.21
				375.21	91021182 547800	LID 7120189 FORT WARD LOT 17 GG-OS-PROP MNGT-LID PAYMENT			
						CHECK		338995 TOTAL:	2,645.46
338996	07/15/2015	PRTD	339 KITSAP COUNTY - CENC	199316	BIPD2015-07	06/15/2015	21500002	07/12/15	6,971.73
Invoice: BIPD2015-07				2,091.52	52011286 551000	POL/CENCOM SERVICE			
				4,880.21	53011286 551000	POLICE - C/E - INVEST CENCOM POLICE - C/E PATROL CENCOM			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
							CHECK	338996 TOTAL:	6,971.73
338997	07/15/2015	PRTD	199 KITSAP ECONOMIC DEVE	199322	COBI-2Q-15	06/24/2015		07/12/15	1,875.00
			Invoice: COBI-2Q-15					EX/Q2 ECON DEVELOPMENT SVC	
				1,875.00	31011586 54110000297	EXEC-C/E-ECON DEV PLANNING			
							CHECK	338997 TOTAL:	1,875.00
338998	07/15/2015	PRTD	1971 KELLEY IMAGING SYSTE	199323	IN63182	06/26/2015		07/12/15	1,464.99
			Invoice: IN63182					PCD/TOS6550C CHARGES	
				1,464.99	61470581 548500	PCD-DEV ADM-PC SUPPORT MAINT			
				199324	IN63381	06/29/2015		07/12/15	306.72
			Invoice: IN63381					POL/TOS3530C	
				306.72	51011211 545000	PD-C/E-ADMIN RENTS/LEASE			
							CHECK	338998 TOTAL:	1,771.71
338999	07/15/2015	PRTD	315 KITSAP HUMANE SOCIET	199317	1033	06/01/2015		07/12/15	5,122.50
			Invoice: 1033					EX/JUNE 15 ANIMAL CONTROL	
				5,122.50	91011393 541100	FIN - C/E ANIMAL CONTROL FEES			
							CHECK	338999 TOTAL:	5,122.50
339000	07/15/2015	PRTD	309 KITSAP TIRE CENTER I	199301	195293	06/08/2015		07/12/15	288.06
			Invoice: 195293					PW/FLAT REPAIR	
				288.06	73111427 548100	O&M-ACCESS RDSIDE R&M			
				199302	195295	06/08/2015		07/12/15	168.49
			Invoice: 195295					PW/FLAT REPAIR #1 BOOT	
				84.25	73111423 548100	REPAIRS & MAINTENANCE			
				84.24	73111427 548100	O&M-ACCESS RDSIDE R&M			
				199303	195296	06/08/2015		07/12/15	184.79
			Invoice: 195296					PW/FLAT REPAIR 21 X 24	
				92.40	73111423 548100	REPAIRS & MAINTENANCE			
				92.39	73111427 548100	O&M-ACCESS RDSIDE R&M			
				199304	195297	06/08/2015		07/12/15	43.48
			Invoice: 195297					PW/14 X 24 FLAT REPAIR	
				43.48	73111427 548100	O&M-ACCESS RDSIDE R&M			
				199305	195462	06/17/2015		07/12/15	938.62
			Invoice: 195462					PW/11R225 X 2	
				469.31	73111423 548100	REPAIRS & MAINTENANCE			
				469.31	73111427 548100	O&M-ACCESS RDSIDE R&M			
				199306	195477	06/17/2015		07/12/15	143.51

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									

			Invoice: 195477						
				143.51	73011151 548100				
						PW/VEH 112/TIRE INSTALL			
						O&M-C/E-PD FLEET-REPAIRS			
						CHECK	339000	TOTAL:	1,766.95
339001	07/15/2015	PRTD	6789 LAMB'S OFFICE SUPPLY	199328	0003422-001	06/09/2015		07/12/15	18.75
			Invoice: 0003422-001			EX/MONTHLY PLANNER			
				18.75	31011131 531100	EXEC - C/E SUPPLIES			
				199329	0003517-001	06/22/2015		07/12/15	221.42
			Invoice: 0003517-001			POL/COPY PAPER			
				221.42	51011211 531100	PD-C/E-ADM-SUPPLIES			
						CHECK	339001	TOTAL:	240.17
339002	07/15/2015	PRTD	8207 LEADERSHIP KITSAP FO	199330	62514	06/25/2015		07/12/15	1,950.00
			Invoice: 62514			POL/TUITION/800			
				1,950.00	51011214 443410	PD-C/E-ADMIN-TRAINING			
				199331	6252	06/25/2015		07/12/15	1,700.00
			Invoice: 6252			PCD/TUITION FOR LEADERSHIP KITSAP			
				1,700.00	61011584 443410	PCD - C/E ADM TRAINING			
						CHECK	339002	TOTAL:	3,650.00
339003	07/15/2015	PRTD	6454 MAP LTD	199356	28057	06/22/2015	21500041	07/12/15	1,000.00
			Invoice: 28057			DESIGN OF TIDAL VALVE-LYNWOOD			
				1,000.00	72433438 64110000599	LYNWOOD OUTFALL-ENG/DESIGN			
						CHECK	339003	TOTAL:	1,000.00
339004	07/15/2015	PRTD	8135 MIDWEST MOTOR SUPPLY	199321	4266353	06/10/2015		07/12/15	1,305.30
			Invoice: 4266353			PW/SHOP SUPPLIES			
				1,305.30	73638935 531100	OFFICE SUPPLIES			
						CHECK	339004	TOTAL:	1,305.30
339005	07/15/2015	PRTD	7038 MOON SECURITY SERVIC	199358	773699	06/30/2015		07/12/15	140.00
			Invoice: 773699			COURT/ELECTRONIC HOME MONIT			
				140.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
						CHECK	339005	TOTAL:	140.00
339006	07/15/2015	PRTD	6208 MSDS ONLINE INC	199357	123128	06/10/2015		07/12/15	2,099.00
			Invoice: 123128			PW/ONLINE ACCOUNT RENEWAL			
				2,099.00	73637891 549100	DUES/SUBSCRIPTIONS			

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CASH ACCOUNT: 635			111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
						- - - - -				
						CHECK	339006 TOTAL:	2,099.00		
339007	07/15/2015	PRTD	2574 NATIONAL BARRICADE C	199359	258846	05/31/2015		07/12/15	906.23	
Invoice: 258846						PW/30 X SIGNS				
			906.23	990	141100	MERCHANDISE				
						CHECK	339007 TOTAL:	906.23		
339008	07/15/2015	PRTD	8210 NOVUSOLUTIONS	199433	23619	03/11/2015		07/12/15	8,700.00	
Invoice: 23619						CLERK/AGENDA MANAGEMENT				
			8,700.00	81011881	548500	IT C/E COMPUTER SUPPORT				
						CHECK	339008 TOTAL:	8,700.00		
339009	07/15/2015	PRTD	7608 NAT'L TACTICAL OFFIC	199360	06/20/15	06/20/2015		07/12/15	40.00	
Invoice: 06/20/15						POL/ANNUAL DUES/819				
			40.00	53011212	549100	PD-C/E-PATROL-DUES/SUBCR/MEMBR				
						CHECK	339009 TOTAL:	40.00		
339010	07/15/2015	PRTD	8196 OLAUSEN, SIGNE	199113	46538	06/23/2015		07/12/15	724.54	
Invoice: 46538						UB 10584 323 WYATT WAY NE				
			724.54	411	122100	WATER ACCOUNTS RECEIVABLE				
						CHECK	339010 TOTAL:	724.54		
339011	07/15/2015	PRTD	4111 OLYMPIC SPRINGS INC	199346	274491	06/30/2015		07/12/15	33.32	
Invoice: 274491						POL/PURIFIED WATER				
			33.32	51011215	531100	POLICE - C/E FACIL SUPPLIES				
Invoice: 274885										
			199347	274885		06/30/2015		07/12/15	45.00	
						POL/PURIFIED WATER				
			45.00	51011215	531100	POLICE - C/E FACIL SUPPLIES				
						CHECK	339011 TOTAL:	78.32		
339012	07/15/2015	PRTD	7925 OMNIPARK, INC	199348	3208	06/01/2015		07/12/15	750.00	
Invoice: 3208						POL/ANNUAL SOFTWARE SUPPORT				
			750.00	51011215	548500	POLICE - C/E FACIL COMP MAINT				
						CHECK	339012 TOTAL:	750.00		

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CASH ACCOUNT: 635 111100 CASH										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										-
339013	07/15/2015	PRTD	1754 OTIS ELEVATOR COMPAN	199349	ST05151G715	06/22/2015		07/12/15	2,016.01	
	Invoice: ST05151G715					PW/Q3 2015 SVC CONTRACT CHG				
				2,016.01	73011183 548100	O&M-C/E-CH FAC-REPAIRS				
						CHECK	339013	TOTAL:	2,016.01	
339014	07/15/2015	PRTD	8200 PACIFIC DUST CONTROL	199332	1047	06/22/2015		07/12/15	1,203.96	
	Invoice: 1047					PW/DUST CONTROL APPLICATION				
				1,203.96	73435838 548100	O&M-DECANT-REPAIRS				
						CHECK	339014	TOTAL:	1,203.96	
339015	07/15/2015	PRTD	7405 PARR FORD	199333	FOCS316659	06/24/2015		07/12/15	352.25	
	Invoice: FOCS316659					POL/2ND KEY/ REMOTE CONTROL				
				352.25	51011211 531100	PD-C/E-ADM-SUPPLIES				
						CHECK	339015	TOTAL:	352.25	
339016	07/15/2015	PRTD	458 PENINSULA FIRE INC	199334	06082015BR3	06/08/2015		07/12/15	48.92	
	Invoice: 06082015BR3					PW/CATO CABINET				
				48.92	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES				
						CHECK	339016	TOTAL:	48.92	
339017	07/15/2015	PRTD	420 PITNEY BOWES GLOBAL	199335	6920326-JN15	06/13/2015		07/12/15	1,075.77	
	Invoice: 6920326-JN15					Q2 2015 MAIL MACHINE LEASE				
				1,075.77	44011141 545000	RENTS & LEASES - OPERATING				
						CHECK	339017	TOTAL:	1,075.77	
339018	07/15/2015	PRTD	5225 PND ENGINEERS INC	199455	15060172	06/23/2015	21500040	07/12/15	3,601.50	
	Invoice: 15060172					DESIGN - WATERFRONT PARK				
				3,601.50	72011475 64110000732	WF PARK DOCK IMPRV-PROF SVCS				
						CHECK	339018	TOTAL:	3,601.50	
339019	07/15/2015	PRTD	7123 CONSTANCE POULSEN	199336	1580	06/19/2015		07/12/15	2,000.00	
	Invoice: 1580					EX/WORKSHOP-MGMT & SUPERVIS				
				2,000.00	33011164 443415	HR-C/E-CITY WIDE TRAINING				
						CHECK	339019	TOTAL:	2,000.00	

CASH ACCOUNT: 635 111100 CASH			VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL DESC			
339020	07/15/2015	PRTD 360 PROBUILD COMPANY LLC	199337	1569485	06/02/2015		07/12/15	39.46
		Invoice: 1569485			PW/PVC/PIPE/BLOCK/RAGS			
			39.46	73111427 531100	OFFICE SUPPLIES			
			199338	1569580	06/02/2015		07/12/15	21.73
		Invoice: 1569580			PW/VALVE BOX/COVER			
			21.73	73111427 531100	OFFICE SUPPLIES			
			199339	1569656	06/03/2015		07/12/15	19.50
		Invoice: 1569656			PW/6 BAGS 60# CONCRETE MIX			
			19.50	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
			199340	1570200	06/05/2015		07/12/15	47.18
		Invoice: 1570200			PW/28 X 5 GAL PAINT STRAINER			
			47.18	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
			199341	1570443	06/08/2015		07/12/15	150.01
		Invoice: 1570443			PW/#18 VINYL TREAD			
			150.01	73011215 531100	O&M-C/E-POLICE FAC-SUPPLIES			
			199342	1570796	06/10/2015		07/12/15	26.86
		Invoice: 1570796			PW/1/4" 4X8 PLYWOOD			
			26.86	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
			199343	1571439	06/16/2015		07/12/15	5.80
		Invoice: 1571439			PW/6 X 1/4 RD HEAD WEDGE			
			5.80	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
			199344	1573087	06/29/2015		07/12/15	28.24
		Invoice: 1573087			PW/GATE FULL			
			28.24	73431835 531100	OFFICE SUPPLIES			
			199345	1573086	06/29/2015		07/12/15	44.32
		Invoice: 1573086			PW/VALVE/HACKSAW/BRUSH			
			44.32	73111427 531100	OFFICE SUPPLIES			
					CHECK	339020	TOTAL:	383.10
339021	07/15/2015	PRTD 1864 PUGET SOUND CLEAN AI	199441	15CC08	06/22/2015		07/12/15	350.00
		Invoice: 15CC08			PW/2015 MEMBERSHIP DUES			
			350.00	73011189 549100	O&M - C/E FACIL DUES/SUBSCR			
					CHECK	339021	TOTAL:	350.00
339022	07/15/2015	PRTD 7435 KANMAN INC	199361	2015-396	06/01/2015		07/12/15	180.00
		Invoice: 2015-396			PW/2 X RENTAL			
			90.00	73435838 545000	O&M-DECANT-RENTS			
			90.00	73011897 545000	O&M-C/E-PWYD FAC-RENTS			

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CASH ACCOUNT: 635 111100 CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 2015 397				199362	2015-397	06/01/2015		07/12/15	90.00
				90.00	73011768 545000	PW/1 RENTAL/PRITCHARD PK			
						O&M-C/E-PARKS-OP LEASES			
Invoice: 2015-398				199363	2015-398	06/01/2015		07/12/15	90.00
				90.00	73011768 545000	PW/1 RENTAL/STRAWBERRY PK			
						O&M-C/E-PARKS-OP LEASES			
CHECK 339022 TOTAL:									360.00
339023	07/15/2015	PRTD	5431 RAY PETERSON	199364	875721	06/16/2015		07/12/15	32.61
Invoice: 875721				32.61	91111427 547900	PW/DUMP FEE BRUSH - 3 YD			
						GG-STREET-ROADSIDE-GARBAGE			
Invoice: 875726				199365	875726	06/24/2015		07/12/15	21.74
				21.74	91111427 547900	PW/DUMP FEE BRUSH-2YD			
						GG-STREET-ROADSIDE-GARBAGE			
Invoice: 875727				199366	875727	06/24/2015		07/12/15	16.30
				16.30	91020769 547900	PW/DUMP FEE BRUSH-1.5 YD			
						GG-ROAD ENDS DISPOSAL/GARBAGE			
Invoice: 875728				199367	875728	06/25/2015		07/12/15	32.61
				32.61	91020769 547900	PW/DUMP FEE BRUSH-3 YD			
						GG-ROAD ENDS-DISPOSAL/GARBAGE			
CHECK 339023 TOTAL:									103.26
339024	07/15/2015	PRTD	557 RELIABLE STORAGE BAI	199368	15051	07/02/2015		07/12/15	524.00
Invoice: 15051				524.00	61470581 545000	PCD/AUG 15 RENT UNIT M007/M008			
						PCD - DEV ADMIN RENTS & LEASES			
CHECK 339024 TOTAL:									524.00
339025	07/15/2015	PRTD	2409 RIVER OAKS COMMUNICA	199350	06/17/15	06/17/2015		07/12/15	5,609.52
Invoice: 06/17/15				5,609.52	31011131 541100	EX/COMCAST FRANCHISE CONSULT			
						EXEC - C/E PROF SERVICES			
Invoice: 06/26/15				199351	06/26/15	06/26/2015		07/12/15	1,840.25
				1,840.25	31011131 541100	EX/COMCAST FRANCHISE CONSULT			
						EXEC - C/E PROF SERVICES			
CHECK 339025 TOTAL:									7,449.77
339026	07/15/2015	PRTD	408 ROLLING BAY COMMERCIAL	199456	2015-08	07/01/2015		07/12/15	3,801.98
Invoice: 2015-08				3,801.98	91011255 545000	COURT/AUG 15 LEASE			
						GG-C/E-COURT BLDG-RENT			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
						CHECK	339026 TOTAL:		3,801.98	
339027	07/15/2015	PRTD	618 SAFEWAY INC	199386	805090-062015-1252	06/20/2015		07/12/15	119.92	
Invoice: 805090-062015-1252						POL/SUPPLIES FOR BOATERS' FAIR				
						119.92	51011211	53110000589	PD-COMM OUTREACH-SUPPLIES	
						CHECK	339027 TOTAL:		119.92	
339028	07/15/2015	PRTD	8004 SEATTLE UNIVERSITY-C	199434	06/17/15	06/17/2015		07/12/15	1,000.00	
Invoice: 06/17/15						POL/LEADING WITH DATA/801, 817				
						500.00	51011214	443410	PD-C/E-ADMIN-TRAINING	
						500.00	53011212	443410	POLICE - C/E PATROL TRAINING	
						CHECK	339028 TOTAL:		1,000.00	
339029	07/15/2015	PRTD	233 SILVERDALE TOWING	199288	39271	07/01/2015		07/12/15	244.58	
Invoice: 39271						POL/IMPOUND				
						244.58	53011212	549900	PD-C/E-PATROL-MISC	
						CHECK	339029 TOTAL:		244.58	
339030	07/15/2015	PRTD	8129 SMARSH INC	199385	INV00081577	05/31/2015		07/12/15	203.00	
Invoice: INV00081577						IT/TEXT AND SOC MED ARCHIVE				
						203.00	81011881	548500	IT - C/E COMPUTER SUPPORT	
						CHECK	339030 TOTAL:		203.00	
339031	07/15/2015	PRTD	601 SOUND REPROGRAPHICS	199374	35652	06/17/2015		07/12/15	210.44	
Invoice: 35652						ENG/EDGEBIND SET/SOUND TO OLY				
						210.44	72011562	64950000726	STO TRAIL PH2-PRINTING/COPIES	
						CHECK	339031 TOTAL:		210.44	
339032	07/15/2015	PRTD	8132 SPECTRA LABORTORIES-	199395	15-03917	06/11/2015		07/12/15	19.32	
Invoice: 15-03917						PW/WATER TESTING/PW SINK				
						19.32	73011897	54110000391	LAB SVCS-PW YARD FAC	
						199396	15-03918	06/11/2015	07/12/15	19.32
Invoice: 15-03918						PW/ROCKAWAY WATER TESTING				
						19.32	73415345	54110000391	LAB SVCS-WATER ROCKAWAY	
						199397	15-03950	06/12/2015	07/12/15	62.10
Invoice: 15-03950						PW/WINSLOW WATER TESTING				
						62.10	73411345	54110000391	LAB SVCS-WATER	
						199398	15-04062	06/17/2015	07/12/15	55.66

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 15-04062									
PW/ROCKAWAY WTR TESTING									
55.66 73415345 54110000391 LAB SVCS-WATER ROCKAWAY									
CHECK 339032 TOTAL:									156.40
339033	07/15/2015	PRTD	2467 STAPLES CREDIT PLAN	199435	1330114761	05/28/2015		07/12/15	76.30
Invoice: 1330114761									
POL/PRINTER CARTRIDGE									
76.30 53011212 531100 PD-C/E-PATROL SUPPLIES									
199437 1329641421 05/28/2015 07/12/15 380.93									
Invoice: 1329641421									
POL/SUPPLIES/PENS/PAPER									
380.93 51011211 531100 PD-C/E-ADM-SUPPLIES									
CHECK 339033 TOTAL:									457.23
339034	07/15/2015	PRTD	5730 SUMMIT LAW GROUP	199379	73873	06/16/2015		07/12/15	504.00
Invoice: 73873									
LEGAL/GENERAL									
504.00 32011152 541110 LGL-C/E-CIVIL-GEN'L OUTSIDE AT									
199381 73874 06/16/2015 07/12/15 616.00									
Invoice: 73874									
LEGAL/BARGAINING									
616.00 32011152 54111000274 LABOR NEGOTIATION SVCS									
CHECK 339034 TOTAL:									1,120.00
339035	07/15/2015	PRTD	7095 SUPERIOR SAW & SUPPL	199372	86546	07/01/2015		07/12/15	10.33
Invoice: 86546									
PW/SHARPEN SAW CHAINS									
10.33 73111427 548100 O&M-ACCESS RDSIDE R&M									
199380 86315 06/23/2015 07/12/15 58.70									
Invoice: 86315									
PW/SHARPEN MOWER BLADES									
58.70 73111427 548100 O&M-ACCESS RDSIDE R&M									
CHECK 339035 TOTAL:									69.03
339036	07/15/2015	PRTD	5044 SVR DESIGN COMPANY	199375	11927	06/04/2015	21400138	07/12/15	31,428.26
Invoice: 11927									
OLYMPIC DRIVE NM IMP/ DESIGN									
31,428.26 72334951 64110000596 SR305-OLYMPIC NM-ENG/DESIGN									
199438 0011925 06/04/2015 21500011 07/12/15 448.50									
Invoice: 0011925									
OLYMPIC DR WATER IMP									
448.50 72413434 64110000336 WTR MAINS ANN UPG-ENG/DESIGN									
CHECK 339036 TOTAL:									31,876.76

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CASH ACCOUNT: 635			111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				

339037	07/15/2015	PRTD	565 TACOMA SCREW PRODUCT	199389	14159197	06/17/2015		07/12/15	59.37	
Invoice: 14159197						PW/2 X 7/8 PENTAGON SOCKET				
				59.37	73431835	531100	OFFICE SUPPLIES			
						CHECK	339037 TOTAL:		59.37	
339038	07/15/2015	PRTD	8197 TEJERA, RICHARD & MA	199114	46539	06/23/2015		07/12/15	63.62	
Invoice: 46539						UB 10059 950 LOVELL AVENUE NW				
				63.62	411	122100	WATER ACCOUNTS RECEIVABLE			
						CHECK	339038 TOTAL:		63.62	
339039	07/15/2015	PRTD	6714 TOSHIBA FINANCIAL SE	199392	281328047	06/21/2015		07/12/15	366.32	
Invoice: 281328047						POL/3530C COPIER LEASE				
				366.32	51011211	545000	PD-C/E ADMIN RENTS/LEASE			
						199402	281280222	06/21/2015	07/12/15	
Invoice: 281280222						PW/3530C COPIER LEASE			428.28	
				428.28	73637891	545000	RENTS & LEASES - OPERATING			
						CHECK	339039 TOTAL:		794.60	
339040	07/15/2015	PRTD	6714 TOSHIBA FINANCIAL SE	199390	17126556	06/15/2015		07/12/15	329.37	
Invoice: 17126556						PCD/6550C COPIER LEASE				
				329.37	61470581	545000	PCD - DEV ADMIN RENTS & LEASES			
						199391	17138791	06/17/2015	07/12/15	
Invoice: 17138791						ENG/4540C COPIER LEASE			229.16	
				229.16	72011321	545000	ENG - C/E ADMIN RENTS & LEASES			
						CHECK	339040 TOTAL:		558.53	
339041	07/15/2015	PRTD	7954 TRANSPORTATION SOLUT	199394	16454	06/25/2015		07/12/15	2,812.50	
Invoice: 16454						PCD/WYATT COTTAGES TRAFFIC ANALYSIS				
				2,812.50	65538	38600000197	TRAFFIC ANALYSIS-3PARTY-RECEIP			
						CHECK	339041 TOTAL:		2,812.50	
339042	07/15/2015	PRTD	2190 UNITED PARCEL SERVIC	199399	000028Y3Y1255	06/20/2015		07/12/15	13.71	
Invoice: 000028Y3Y1255						POL/SHIPPING				
				13.71	91011215	542500	GG-C/B-PD-POSTAGE			
						199400	000028Y3Y1265	06/27/2015	07/12/15	
Invoice: 000028Y3Y1265						POL/SHIPPING			44.99	
				44.99	91011215	542500	GG-C/E-PD-POSTAGE			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	339042	TOTAL:	58.70
339043	07/15/2015	PRTD	5348 US MOWER	199403	272403	06/08/2015		07/12/15	75.97
Invoice: 272403				75.97	73111427 531100	PW/EQ 18/4 PLAIN BEARINGS OFFICE SUPPLIES			
						CHECK	339043	TOTAL:	75.97
339044	07/15/2015	PRTD	1162 WASHINGTON AUDIOLOGY	199439	46222	06/05/2015		07/12/15	60.00
Invoice: 46222				60.00	53011212 541100	HR/HEARING TESTS-POL POLICE - C/E PATROL PROF SVCS			
Invoice: 46223				20.00	53011212 541100	HR/HEARING TEST-POL POLICE - C/E PATROL PROF SVCS			
						CHECK	339044	TOTAL:	80.00
339045	07/15/2015	PRTD	1945 WA ST DEPT LABOR & I	199442	176843	06/17/2015		07/12/15	129.00
Invoice: 176843				129.00	73011183 549800	PW/2015 CH ELEVATOR PERMIT O&M-C/E-CH FAC-PERMIT			
						CHECK	339045	TOTAL:	129.00
339046	07/15/2015	PRTD	4104 WA ST FERRIES	199464	RK251756	07/08/2015		07/12/15	111.50
Invoice: RK251756				60.90	51011211 543100	JUNE 2015 WAVE2GO FERRY CHGS PD-C/E-ADM-TRAVEL/MEALS/LODGIN			
				50.60	73011189 543100	O&M-FAC-TRAVEL/MEALS/LODGING			
						CHECK	339046	TOTAL:	111.50
339047	07/15/2015	PRTD	952 WASHINGTON STATE PAT	199463	I15009592	07/01/2015		07/12/15	132.75
Invoice: I15009592				132.75	41654861 586100	JUNE 15 CPL BACKGROUND CHKS AGENCY DISBURSEMENTS			
						CHECK	339047	TOTAL:	132.75
339048	07/15/2015	PRTD	5271 WASHINGTON WATER SER	199447	0131710	06/19/2015		07/12/15	124.97
Invoice: 0131710				124.97	91435838 547500	JUNE 2015 WATER/DECANT FACILITY GG-DECANT-WATER/SEWER			
						CHECK	339048	TOTAL:	124.97

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CASH ACCOUNT: 635			111100	CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
						-			
339049	07/15/2015	PRTD	4819 WEST PAYMENT CENTER	199370	0831773897	06/23/2015		07/12/15	574.25
Invoice: 0831773897						LEGAL/INFORMATION SERVICES			
574.25 32011152 549100						LEGAL-C/E-DUES & SUBSCR SVCS			
CHECK 339049 TOTAL:									574.25
339050	07/15/2015	PRTD	2175 WEST SOUND WILDLIFE	199448	06/30/2015-Q2	06/26/2015		07/12/15	2,137.50
Invoice: 06/30/2015-Q2						EX/Q2 2015 WILDLIFE CONTROL SVC			
2,137.50 91011393 541100						FIN - C/E ANIMAL CONTROL FEES			
CHECK 339050 TOTAL:									2,137.50
339051	07/15/2015	PRTD	499 WESTBAY AUTO PARTS I	199404	55944	04/29/2015		07/12/15	24.34
Invoice: 55944						PW/FUEL FILTERS			
13.71 990 141100						MERCHANDISE			
10.63 73638935 531100						OFFICE SUPPLIES			
Invoice: 68236						06/08/2015 07/12/15 36.04			
36.04 990 141100						PW/FUEL & OIL FILTERS			
Invoice: 68366						06/09/2015 07/12/15 24.35			
24.35 990 141100						PW/AIR FILTER			
Invoice: 68370						06/09/2015 07/12/15 163.51			
163.51 990 141100						PW/OIL/FUEL FILTERS			
Invoice: 66919						06/04/2015 07/12/15 27.82			
13.91 73111423 531100						PW/CIRCUIT BOARD			
13.91 73111427 531100						OFFICE SUPPLIES			
Invoice: 68610						06/09/2015 07/12/15 42.60			
42.60 990 141100						PW/AIR AND FUEL FILTERS			
Invoice: 68611						06/09/2015 07/12/15 29.78			
29.78 990 141100						PW/FUEL FILTERS			
Invoice: 68870						06/10/2015 07/12/15 7.98			
7.98 990 141100						PW/OIL FILTER			
Invoice: 69123						06/11/2015 07/12/15 30.04			
30.04 990 141100						PW/SECONDARY FUEL WATER			
						MERCHANDISE			

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
199414	69256	06/11/2015		07/12/15	191.86
Invoice: 69256		PW/HOSE			
191.86	990 141100	MERCHANDISE			
199415	69564	06/12/2015		07/12/15	37.68
Invoice: 69564		PW/OIL & FUEL FILTERS			
6.17	73638935 531100	OFFICE SUPPLIES			
31.51	990 141100	MERCHANDISE			
199416	69570	06/12/2015		07/12/15	4.30
Invoice: 69570		PW/ELEC TAPE			
4.30	73638935 531100	OFFICE SUPPLIES			
199417	69878	06/13/2015		07/12/15	24.12
Invoice: 69878		PW/OIL SEAL/GASKET			
24.12	990 141100	MERCHANDISE			
199418	70300	06/15/2015		07/12/15	28.26
Invoice: 70300		PW/CENTRAL HOSE			
28.26	990 141100	MERCHANDISE			
199419	70682	06/16/2015		07/12/15	20.31
Invoice: 70682		PW/VEH 192/VALVE			
20.31	53011212 531100	PD-C/E-PATROL SUPPLIES			
199420	70840	06/16/2015		07/12/15	26.94
Invoice: 70840		PW/RETURN/AIR FILTER/CORE			
-26.94	990 141100	MERCHANDISE			
199421	71012	06/17/2015		07/12/15	119.22
Invoice: 71012		PW/QT 15W40			
119.22	73638935 531100	OFFICE SUPPLIES			
199422	71394	06/18/2015		07/12/15	169.18
Invoice: 71394		PW/OIL/AIR/FUEL FILTERS			
169.18	990 141100	MERCHANDISE			
199423	71643	06/18/2015		07/12/15	43.62
Invoice: 71643		PW/AIR FILTER			
43.62	990 141100	MERCHANDISE			
199424	72841	06/23/2015		07/12/15	119.57
Invoice: 72841		PW/VEH 52/BATTERY/CORE DEP			
119.57	73011581 531100	O&M-C/E-PCD VEH WORK-SUPPLIES			
199425	73981	06/26/2015		07/12/15	378.04
Invoice: 73981		PW/MALE RIGI/SWIVEL/HOSE			
378.04	990 141100	MERCHANDISE			
199426	74113	06/26/2015		07/12/15	120.67
Invoice: 74113		PW/FUEL/OIL FILTERS/COOL			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				120.67	990 141100				
				199427	75275	07/01/2015		07/12/15	52.27
Invoice: 75275						PW/RETROFIT KIT			
				52.27	73638935 531100				
						OFFICE SUPPLIES			
				199428	75408	07/01/2015		07/12/15	90.59
Invoice: 75408						PW/FORD ESCAPE SHOCKS			
				90.59	51011211 531100				
						PD-C/E-ADM-SUPPLIES			
				199429	74970	06/30/2015		07/12/15	161.30
Invoice: 74970						PW/ALTERNATOR/CORE DEP			
				161.30	73011581 531100				
						O&M-C/E-PCD VEH WORK-SUPPLIES			
				199430	75105	06/30/2015		07/12/15	161.30
Invoice: 75105						PW/ALTERNATOR/CORE DEP			
				161.30	73011581 531100				
						O&M-C/E-PCD VEH WORK-SUPPLIES			
						CHECK	339051	TOTAL:	2,081.81
339052	07/15/2015	PRTD	522 WA ST DEPT OF TRANSP	199445	RE-313-ATB50616139	06/16/2015	21500045	07/12/15	1,559.39
Invoice: RE-313-ATB50616139						WING PT WAY - WSDOT ADMIN SVCS			
				1,559.39	72321953 66300000324				
						WING PT WAY STREET-CONSTR			
				199446	RE-313-ATB50616156	06/16/2015	21500043	07/12/15	1,625.73
Invoice: RE-313-ATB50616156						OLYMPIC DR. WSDOT ADMIN SVCS			
				1,625.73	72334953 66300000596				
						SR305-OLYMPIC NM-CONSTR			
				199450	RE-313-ATB50616155	06/16/2015	21500049	07/12/15	392.16
Invoice: RE-313-ATB50616155						WSDOT PRJ SVCS - SOUND TO OLY			
				392.16	72334562 64110000668				
						SOUND TO OLY TRAIL-ENG/DESIGN			
						CHECK	339052	TOTAL:	3,577.28
339053	07/15/2015	PRTD	2607 ZEE MEDICAL SERVICE	199451	68287080	06/08/2015		07/12/15	173.92
Invoice: 68287080						WATERFRONT PK 1ST AID RESTOCK			
				173.92	73011755 531100				
						O&M-COMMONS SUPPLIES			
				199452	68291430	06/26/2015		07/12/15	103.32
Invoice: 68291430						PW/SHOP 1ST AID RESTOCK			
				103.32	73637891 531100				
						OFFICE SUPPLIES			
				199453	68291435	06/26/2015		07/12/15	119.14
Invoice: 68291435						CH FIRST AID RESTOCK			
				119.14	41011189 531100				
						FIN - C/E CNL SV SUPPLIES			
						CHECK	339053	TOTAL:	396.38

CASH ACCOUNT: 635		111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
339054	07/15/2015	PRTD	8198 ZIMNEY, EDWARD	199115	46540	06/23/2015		07/12/15	135.05	
Invoice: 46540						UB 11785 822 KLINKITAT PLACE NE				
				135.05	411	122100	WATER ACCOUNTS RECEIVABLE			
								CHECK	339054 TOTAL:	135.05
NUMBER OF CHECKS						102	*** CASH ACCOUNT TOTAL ***		224,891.05	
						COUNT	AMOUNT			
						- - - - -	- - - - -			
TOTAL PRINTED CHECKS						102	224,891.05			
*** GRAND TOTAL ***									224,891.05	

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JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR PER	JNL									
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT	
						LINE DESC				
2015 7 69										
APP 001-213000	07/15/2015	07/12/15	071515			GENERAL - ACCOUNTS PAYABLE		102,693.87		
						AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100	07/15/2015	07/12/15	071515			CASH			224,891.05	
						AP CASH DISBURSEMENTS JOURNAL				
APP 101-213000	07/15/2015	07/12/15	071515			STREETS - ACCOUNTS PAYABLE		4,460.78		
						AP CASH DISBURSEMENTS JOURNAL				
APP 631-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		8,446.79		
						AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		3,502.41		
						AP CASH DISBURSEMENTS JOURNAL				
APP 402-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		33,109.95		
						AP CASH DISBURSEMENTS JOURNAL				
APP 407-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		2,683.71		
						AP CASH DISBURSEMENTS JOURNAL				
APP 901-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		2,734.03		
						AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		5,574.07		
						AP CASH DISBURSEMENTS JOURNAL				
APP 104-213000	07/15/2015	07/12/15	071515			CIVIC IMPR - ACCOUNTS PAYABLE		9,650.47		
						AP CASH DISBURSEMENTS JOURNAL				
APP 622-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		200.00		
						AP CASH DISBURSEMENTS JOURNAL				
APP 650-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		3,089.40		
						AP CASH DISBURSEMENTS JOURNAL				
APP 108-213000	07/15/2015	07/12/15	071515			AFFORD HSG - ACCOUNTS PAYABLE		13,740.03		
						AP CASH DISBURSEMENTS JOURNAL				
APP 301-213000	07/15/2015	07/12/15	071515			ACCOUNTS PAYABLE		35,005.54		
						AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL								224,891.05	224,891.05	
APP 631-130000	07/15/2015	07/12/15	071515			DUE TO/FROM CLEARING		216,444.26		
APP 001-130000	07/15/2015	07/12/15	071515			GENERAL - DUE TO/FROM CLEARING			102,693.87	
APP 101-130000	07/15/2015	07/12/15	071515			STREETS - DUE TO/FROM CLEARING			4,460.78	
APP 403-130000	07/15/2015	07/12/15	071515			DUE TO/FROM CLEARING			3,502.41	
APP 402-130000	07/15/2015	07/12/15	071515			DUE TO/FROM CLEARING			33,109.95	
APP 407-130000	07/15/2015	07/12/15	071515			DUE TO/FROM CLEARING			2,683.71	
APP 901-130000	07/15/2015	07/12/15	071515			DUE TO/FROM CLEARING			2,734.03	
APP 401-130000	07/15/2015	07/12/15	071515			DUE TO/FROM CLEARING			5,574.07	

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
07/15/2015	07/12/15	071515							
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			9,650.47
07/15/2015	07/12/15	071515							
APP 622-130000						DUE TO/FROM CLEARING			200.00
07/15/2015	07/12/15	071515							
APP 650-130000						DUE TO/FROM CLEARING			3,089.40
07/15/2015	07/12/15	071515							
APP 108-130000						AFFORD HSG DUE TO/FROM CLEAR'G			13,740.03
07/15/2015	07/12/15	071515							
APP 301-130000						DUE TO/FROM CLEARING			35,005.54
07/15/2015	07/12/15	071515							
						SYSTEM GENERATED ENTRIES TOTAL		216,444.26	216,444.26
						JOURNAL 2015/07/69 TOTAL		441,335.31	441,335.31

07/09/2015 15:49
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 28
apcshdeb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015	7	69	07/15/2015		
001-130000				GENERAL - DUE TO/FROM CLEARING		102,693.87
001-213000				GENERAL - ACCOUNTS PAYABLE	102,693.87	
				FUND TOTAL	102,693.87	102,693.87
101 STREET FUND	2015	7	69	07/15/2015		
101-130000				STREETS - DUE TO/FROM CLEARING		4,460.78
101 213000				STREETS - ACCOUNTS PAYABLE	4,460.78	
				FUND TOTAL	4,460.78	4,460.78
104 CIVIC IMPROVEMENT FUND	2015	7	69	07/15/2015		
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		9,650.47
104 213000				CIVIC IMPR - ACCOUNTS PAYABLE	9,650.47	
				FUND TOTAL	9,650.47	9,650.47
108 AFFORDABLE HOUSING FUND	2015	7	69	07/15/2015		
108-130000				AFFORD HSG DUE TO/FROM CLEAR'G		13,740.03
108-213000				AFFORD HSG - ACCOUNTS PAYABLE	13,740.03	
				FUND TOTAL	13,740.03	13,740.03
301 CAPITAL CONSTRUCTION FUND	2015	7	69	07/15/2015		
301-130000				DUE TO/FROM CLEARING		35,005.54
301-213000				ACCOUNTS PAYABLE	35,005.54	
				FUND TOTAL	35,005.54	35,005.54
401 WATER OPERATING FUND	2015	7	69	07/15/2015		
401-130000				DUE TO/FROM CLEARING		5,574.07
401-213000				ACCOUNTS PAYABLE	5,574.07	
				FUND TOTAL	5,574.07	5,574.07
402 SEWER OPERATING FUND	2015	7	69	07/15/2015		
402 130000				DUE TO/FROM CLEARING		33,109.95
402-213000				ACCOUNTS PAYABLE	33,109.95	
				FUND TOTAL	33,109.95	33,109.95
403 STORM & SURFACE WATER FUND	2015	7	69	07/15/2015		
403 130000				DUE TO/FROM CLEARING		3,502.41
403-213000				ACCOUNTS PAYABLE	3,502.41	
				FUND TOTAL	3,502.41	3,502.41
407 BUILDING & DEVELOPMENT FUND	2015	7	69	07/15/2015		

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CITY OF BAINBRIDGE ISLAND

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A/P CASH DISBURSEMENTS JOURNAL

apcshdeb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	DEBIT	CREDIT
ACCOUNT					ACCOUNT DESCRIPTION		
407-130000					DUE TO/FROM CLEARING		2,683.71
407-213000					ACCOUNTS PAYABLE	2,683.71	
					FUND TOTAL	2,683.71	2,683.71
622 EXPENDABLE TRUST FUND	2015	7	69	07/15/2015			
622-130000					DUE TO/FROM CLEARING		200.00
622-213000					ACCOUNTS PAYABLE	200.00	
					FUND TOTAL	200.00	200.00
631 CLEARING FUND	2015	7	69	07/15/2015			
631-130000					DUE TO/FROM CLEARING	216,444.26	
631-213000					ACCOUNTS PAYABLE	8,446.79	
635-111100					CASH		224,891.05
					FUND TOTAL	224,891.05	224,891.05
650 AGENCY FUND	2015	7	69	07/15/2015			
650-130000					DUE TO/FROM CLEARING		3,089.40
650-213000					ACCOUNTS PAYABLE	3,089.40	
					FUND TOTAL	3,089.40	3,089.40
901 CITY-WIDE REPORTING FUND	2015	7	69	07/15/2015			
901-130000					DUE TO/FROM CLEARING		2,734.03
901-213000					ACCOUNTS PAYABLE	2,734.03	
					FUND TOTAL	2,734.03	2,734.03

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			102,693.87
101 STREET FUND			4,460.78
104 CIVIC IMPROVEMENT FUND			9,650.47
108 AFFORDABLE HOUSING FUND			13,740.03
301 CAPITAL CONSTRUCTION FUND			35,005.54
401 WATER OPERATING FUND			5,574.07
402 SEWER OPERATING FUND			33,109.95
403 STORM & SURFACE WATER FUND			3,502.41
407 BUILDING & DEVELOPMENT FUND			2,683.71
622 EXPENDABLE TRUST FUND			200.00
631 CLEARING FUND		216,444.26	
650 AGENCY FUND			3,089.40
901 CITY-WIDE REPORTING FUND			2,734.03
	TOTAL	216,444.26	216,444.26

** END OF REPORT - Generated by Lara N. Lant **

Retainage

07/02/2015 16:35 CITY OF BAINBRIDGE ISLAND
llant A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 628 111100 CASH-RETAINAGE

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

134	07/02/2015	PRTD	8056 A AND R SOLAR CORP	199192	RETREL-703	06/23/2015		RT070215	1,052.24
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Invoice: RETREL-703

RET REL SEN CTR SOLAR PANEL

1,052.24 41628860 586000

RETAINAGE RELEASE

CHECK	134 TOTAL:	1,052.24
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135	07/02/2015	PRTD	5262 LIDEN LAND DEV & EXC	199194	RETREL-610	06/25/2015		RT070215	1,032.90
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Invoice: RETREL-610

RET REL ISAAC AVE STMWTR

1,032.90 41628860 586000

RETAINAGE RELEASE

CHECK	135 TOTAL:	1,032.90
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136	07/02/2015	PRTD	5403 NORWEST MARINE, LLC	199191	RETREL-247A	06/23/2015		RT070215	8,887.67
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Invoice: RETREL-247A

RET REL LINEAR MRG & BUOY R&M

8,887.67 41628860 586000

RETAINAGE RELEASE

CHECK	136 TOTAL:	8,887.67
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NUMBER OF CHECKS	3	*** CASH ACCOUNT TOTAL ***	10,972.81
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COUNT	AMOUNT
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TOTAL PRINTED CHECKS	3	10,972.81
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*** GRAND TOTAL ***	10,972.81
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JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015 7 15									
APP 622-213000						ACCOUNTS PAYABLE		10,972.81	
	07/02/2015	RT070215	070215			AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100						CASH-RETAINAGE			10,972.81
	07/02/2015	RT070215	070215			AP CASH DISBURSEMENTS JOURNAL			
								-	-
						JOURNAL 2015/07/15	TOTAL	10,972.81	10,972.81

07/02/2015 16:35 |CITY OF BAINBRIDGE ISLAND
llant |A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdeb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	BFF	DATE	DEBIT	CREDIT
622	EXPENDABLE TRUST FUND	2015	7	15	07/02/2015			
	622-213000					ACCOUNTS PAYABLE	10,972.81	
	628-111100					CASH-RETAINAGE		10,972.81
							-----	-----
						FUND TOTAL	10,972.81	10,972.81

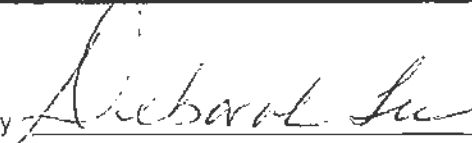
** END OF REPORT - Generated by Lara N. Lant **

PAYROLL

PAYROLL CHECK RUN: 7 - 6 - 2015

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	7/6/2015	033466 - 033582	P/R check run - direct deposit	252,367.45
Normal	7/6/2015	107171 - 107178	P/R check run - regular	14,097.28
Vendor	7/6/2015	107179 - 107191	P/R vendor check run	254,203.15
EFTPS	7/6/2015		Federal Tax Electronic Transfer	105,301.91
			TOTAL:	625,969.79

Prepared and Reviewed by


Deborah Lee

Date

7-2-15

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim

Jennifer Longfield, Budget Manager



Date

7-2-15

ITEMS DISCUSSED

1. CALL TO ORDER/ROLL CALL/ PLEDGE OF ALLEGIANCE
2. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE
3. PUBLIC COMMENT
4. CITY MANAGER'S REPORT
5. PRESENTATION: APPOINTMENTS TO CITY BOARDS, COMMISSIONS AND COMMITTEES, AB 15-119
6. UNFINISHED BUSINESS
 - A. SELECT PUBLIC SAFETY FACILITY PROJECT FUNDING MECHANISM, AB 14-008
 - B. 2015-2018 WESTNET DRUG TASK FORCE INTERLOCAL AGREEMENT, AB 15-114 [MOVED FROM 8D]
7. NEW BUSINESS
 - A. CITY MANAGER 2015 GOALS, AB 15-118
8. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL APPROVAL
 - B. REGULAR BUSINESS MEETING MINUTES, JUNE 9, 2015
 - C. REGULAR STUDY SESSION MINUTES, JUNE 16, 2015
 - D. ~~2015-2018 WESTNET DRUG TASK FORCE INTERLOCAL AGREEMENT, AB 15-114~~ [MOVED TO 6B]
 - E. ORDINANCE NO. 2015-21, HUMAN SERVICES FUNDING ADVISORY COMMITTEE, AB 15-040
[MOVED TO ITEM 6A]
9. COUNCIL DISCUSSION
 - A. DISCUSS HUMAN SERVICES FUNDING ADVISORY COMMITTEE
10. COMMITTEE REPORTS
11. REVIEW UPCOMING COUNCIL MEETING AGENDAS
12. FOR THE GOOD OF THE ORDER
13. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED)
 - A. RESOLUTION NO. 2015-07, GOVERNANCE MANUAL AMENDMENTS, AB 15-101
14. ADJOURNMENT

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE 7:01:17 PM

Mayor Blair called the meeting to order at 7:01 PM with Councilmembers Blossom, Roth, Scott, Tollefson and Townsend present. Councilmember Bonkowski had an excused absence. Everyone stood for the Pledge of Allegiance. City Clerk Lassooff monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE 7:02:08 PM

Councilmember Tollefson requested item 8 D be removed from the agenda. Following brief comments, it was added to item 6B.

MOTION: *I move to accept the agenda as modified.*

ROTH/SCOTT - *The motion carried 6-0.*

There were no conflicts of interest disclosed.

3. PUBLIC COMMENT 7:04:25 PM

Dave Henry commented on the branding process.

Liz Murray commented on the City's decision to build a public safety facility adjacent to City Hall.

Robert Dashiell, 3670 NE Tolo Road, commented on the SSWM rate structure mentioned in the City Manager's 2015 Goals. He wondered by there was just one citizen being appointed to Environmental Technical Advisory Committee.

4. CITY MANAGER'S REPORT 7:15:29 PM

City Manager Schulze gave a brief update from his weekly report.

5. PRESENTATION: APPOINTMENTS TO CITY BOARDS, COMMISSIONS AND COMMITTEES, AB 15-119

7:19:48 PM

Historic Preservation Commission

MOTION: I move that the City Council confirm the appointment of Francis Jacobson to the Historic Preservation Commission, Position 1, to complete a three-year term expiring June 30, 2017.

BLOSSOM/TOLLEFSON – The motion carried 6-0.

MOTION: I move that the City Council confirm the reappointment of Maria Montgomery to the Historic Preservation Commission, Position 3 for a three-year term expiring June 30, 2018.

BLOSSOM/ROTH – The motion carried 6-0.

Environmental Technical Advisory Committee

MOTION: I move that the City Council confirm the appointment of Charlie Kratzer to the Environmental Technical Advisory Committee, Position 3, for a three-year term expiring June 30, 2018.

TOWNSEND/ROTH – The motion carried 6-0.

Ethics Board

MOTION: I move City Council confirm the appointment of Ingrid Billies to the Ethics Board, Position 1, to complete a three-year term expiring June 30, 2017.

ROTH/BLOSSOM – The motion carried 6-0.

MOTION: I move that the City Council confirm the appointment of Joe Deets to the Ethics Board, Position 2, to complete a three-year term expiring June 30, 2017.

ROTH/TOWNSEND – The motion carried 6-0.

MOTION: I move that the City Council confirm the appointment of Judith Tingley to the Ethics Board, Position 3, to complete a three-year term expiring June 30, 2018.

ROTH/TOWNSEND – The motion carried 6-0.

Planning Commission

MOTION: I move that the City Council confirm the reappointment of Maradel Gale to the Planning Commission, Position 3, for a one-year term expiring June 30, 2016.

TOWNSEND/ROTH – The motion carried 6-0.

MOTION: I move that the City Council confirm the reappointment of Jon Quitslund to the Planning Commission, Position 7, for a three-year term expiring June 30, 2018.

TOWNSEND/TOLLEFSON – The motion carried 6-0.

Public Water Access Committee

MOTION: I move that the City Council confirm the following appointments to the Public Water Access Committee: Marci Burkel to Position 1 for a two-year term expiring June 30, 2017, Samantha Everett to Position 2 for a two-year term expiring June 30, 2017; John Brownlow for Position 3 for a two-year term expiring June 30, 2017, William McCoy for Position 4 for a two-year term expiring June 30, 2017, Fred Grimm for Position 5 for a three-year term expiring June 30, 2018, Roger van Gelder for Position 6 for a one-year term expiring June 30, 2016; Elise Wright for Position 7 for a one-year term expiring June 30, 2016, Bitsy Ostenson for Position 8 for a one-year term expiring June 30, 2016, Frank Ostrander for Position 9 for a one-year term expiring June 30, 2016; Thomas Hudson for Position 10 for a one-year term expiring June 30, 2016 and Greg for Position 11 for a one-year term expiring June 30, 2016.

BLAIR/BLOSSOM – The motion carried 6-0.

Utility Advisory Committee

MOTION: *I move that the City Council confirm the following: the reappointment of Nancy Nolan to the Utility Advisory Committee Position 3 for a three-year term expiring June 30, 2018, Jim Thrash to the Utility Advisory Committee Position 4 for a three-year term expiring June 30, 2018, the reappointment of Jeff Kanter to the Utility Advisory Committee Position 6 to complete a three-year term expiring June 30, 2016 and the appointment of Steven Leach to the Utility Advisory Committee Position 7 to complete a three-year term expiring June 30, 2016.*

TOLLEFSON/ROTH – *The motion carried 6-0.*

Non-Motorized Transportation Advisory Committee

MOTION: *I move the City Council confirm the appointment of John Grinter to a three-year term, Position 3, expiring June, 2018 and I move Don Willott to be reappointed to Position 4 for a three-year term expiring June, 2018.*

ROTH/SCOTT – *The motion carried 6-0.*

6. UNFINISHED BUSINESS

A. SELECT PUBLIC SAFETY FACILITY PROJECT FUNDING MECHANISM, AB 14-008 7:32:59 PM

At the June 9, 2015 Study Session, the City Council identified the location immediately north of City Hall as the preferred site. During the June 16, 2015 Council meeting, the City Council confirmed their intent to consider sizing a bond issue for the full amount of the estimated project cost, while recognizing that potential future surplus property sales may generate funds for project at some point. They also were given a briefing on near-term forecasts of the City's fiscal capacity, with detail on expenditures, revenues, debt service, fund balance as well as updated estimates for the annual debt service and taxpayer impact from selected sample levels of bond issuance.

The City Council has previously discussed the possibility of seeking a ballot proposition for voter-approved bonds on the November 4, 2015 ballot. To participate in the November ballot, the City is required to consider and approve a ballot ordinance and then provide notification to Kitsap County in early August. This timing would require Council consideration of a ballot ordinance during the two City Council meetings scheduled in July, 2015.

To support the Council discussion of funding options, Finance staff provided memorandum detailing near-term forecasts for City expenditures, debt service, fund balance, and fiscal capacity.

There was a brief discussion regarding the feasibility of folding into the bond a conceptual master plan for a municipal campus design along with the construction of the public safety and municipal court facility building.

There was consensus that there is interest in 1) receiving a draft ordinance specifying the project title and the amount of money that will be the bond issue for the November ballot that would focus on the public safety facility making sure that as we get into budget deliberations that we also pay attention to and think about making a provision for a master plan.

Council was interested in receiving a draft ordinance which included a project title and amount for the public safety facility. Council was also interested in a thoughtful master plan to further improve the civic core.

7:56:11 PM

MOTION: *I move the City Council direct the City Manager to develop a ballot proposition ordinance for the public safety facility project as discussed by the Council tonight for City Council consideration at the Council meeting on July 7.*

TOLLEFSON/BLOSSOM – *The motion carried 6-0.*

D. 2015-2018 WESTNET DRUG TASK FORCE INTERLOCAL AGREEMENT, AB 15-114 7:57:05 PM

Councilmember Tollefson explained that the City has received some public comment that he thought required further study and asked that the item be rescheduled.

MOTION: *I would like to move that we reschedule this item for discussion at the next most convenient meeting.*

TOLLEFSON/SCOTT – *The motion carried 6-0.*

7. CITY MANAGER 2015 GOALS 7:58:41 PM

City Council amended the bullet entitled Revise the SSWM Rate Structure to read Review the SSWM Utility.

MOTION: *I move the City Council accept the City Manager's Goals as revised this evening for 2015.*

TOLLEFSON/ROTH – *The motion carried 6-0.*

8. CONSENT AGENDA 8:03:38 PM

A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL APPROVAL

Accounts Payable Manual Check Numbers 338774-338780, and Regular Check Run Numbers 338781-338901 for a total of \$509,969.59. Retainage Release Check Number 133 for a total of \$7,514.93. Payroll Direct Deposit Check Numbers 033350-033465, Void Check Numbers 107143-107150, Regular Run Check Numbers 107151-107158, Vendor Check Numbers 107159-157170 and an Federal Tax Electronic Transfer for a total of \$460,053.54.

B. REGULAR BUSINESS MEETING MINUTES, JUNE 9, 2015

C. REGULAR STUDY SESSION MINUTES, JUNE 16, 2015

D. ~~2015-2018 WESTNET DRUG TASK FORCE INTERLOCAL AGREEMENT, AB 15-114~~ [MOVED TO 6B]

E. ORDINANCE NO. 2015-21, HUMAN SERVICES FUNDING ADVISORY COMMITTEE, AB 15-040

MOTION: *I move the City Council approve consent agenda items A through C and E as presented.*

SCOTT/TOLLEFSON – *The motion carried 6-0.*

9. COUNCIL DISCUSSION

A. DISCUSS HUMAN SERVICES FUNDING ADVISORY COMMITTEE 8:04:24 PM

Deputy Mayor Scott volunteered to serve as the liaison as did Councilmember Blossom as the second member. Mayor Blair will serve on the interview panel. *A motion to that effect was made by Councilmember Tollefson, which was seconded by Councilmember Roth and approved 6-0.*

10. COMMITTEE REPORTS 8:08:48 PM

Councilmember Tollefson shared a previous discussion he had with the UAC Chair and planning staff regarding some aspects of the Comprehensive Plan update process that would benefit greatly from review and input from the Utility Advisory Committee but it's not part of their current workplan. He then offered a motion.

MOTION: *I would like to move that the City Council amend the UAC work plan to include a provision that it provide input to the City's Comprehensive Plan Update process in coordination with the City staff.*

TOLLEFSON/BLOSSOM – *The motion carried 6-0.*

Mayor Blair indicated that the contract with McClure Consulting would be concluding on June 30. She shared next steps in finding a firm to serve as the new consulting team working with the Kitsap Regional Coordinating Council.

11. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:13:18 PM

City Manager Schulze reviewed the July 7 agenda. An executive session was added as was the WestNET Interlocal Agreement. He then reviewed upcoming calendar items.

12. FOR THE GOOD OF THE ORDER 8:20:11 PM

Councilmember Townsend wondered whether a discussion on public power facility could be added to the July 7 agenda. Mayor Blair shared that Joan Marston (sp) and Chanie Peters (sp), have accepted one-year appointments to the Kitsap County Consolidated Grants Review Committee.

Deputy Mayor Scott reminded everyone of the LGBT celebration at the Harbor Pub following the meeting.

13. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED)

A. RESOLUTION NO. 2015-07, GOVERNANCE MANUAL AMENDMENTS, AB 15-101

Council discussed proposed changes to the Governance Manual following their May 5, 2015 meeting,

The redlined version did not show non-substantive changes—changes to grammar, wording, or organization but rather is intended to highlight substantive changes for the Council’s consideration.

Based on the discussion at the May 5 meeting, the Introduction and Section 1 have been simplified and revised. The simplification eliminates redundancies. The substantive revision is to eliminate the "no public use or reliance" section. The subcommittee heard from several Councilmembers at the meeting, and in public comments, that the public (including our citizen committees) should use and rely upon the Manual. It is intended to accurately reflect the laws and rules all should follow in City government. The Manual retains language allowing the Council (acting as a body, not as individual Councilmembers) to waive, modify, or suspend provisions of the manual.

The other significant changes in this version, also based on Council discussion at the May 5 meeting, are in Sections 4.7 and 4.8, the open public meetings and public records sections - clean this section up a bit; include general references to means of electronic communications in order to capture evolving technologies; and state that the City will provide any Councilmember who so desires with a City computer and mobile phone, but that if a Councilmember chooses to use a personal device, he or she must follow the policies set forth in the Manual to maintain and provide public records to the City.

It has been proposed that Exhibits A (“Simplified Summary of Parliamentary Procedure”), B (“Current List of City Commissions, Committees and Boards”), and C (“Illustration of Scalable Public Process Planning System”) be deleted. The first and third have not been very useful, and the second was not kept current.

City Manager Schulze indicated he would look into language in the Revised Code of Washington (RCW) regarding Section 5.3 – duties of the Mayor regarding public danger and emergencies.

MOTION: *I move that the City Council approve Resolution No. 2015-07.*

TOWNSEND /TOLLEFSON – *The motion carried 6-0.*

14. ADJOURNMENT 8:34:38 PM

Mayor Blair adjourned the meeting at 8:34 PM.

Anne S. Blair, Mayor

Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

1. EXECUTIVE SESSION: PROPERTY ACQUISITION RCW 42.30.110(1)(b); PENDING LITIGATION (RCW 42.30.110(1)(i))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT
5. STAFF INTENSIVE
 - A. ORDINANCE NO. 2015-18, PUBLIC SAFETY FACILITY BALLOT PROPOSITION, AB 14-008
 - B. WAYPOINT PUBLIC ART PROJECT UPDATE, AB 15-022
 - C. COMPREHENSIVE PLAN UPDATE STATUS REPORT, AB 15-018
 - D. SUBJECT: 2015-2018 WESTNET DRUG TASK FORCE INTERLOCAL AGREEMENT, AB 15-114
 - E. ORDINANCE NO. 2015-07, ADOPTING A NEW BIMC CHAPTER 15.30, TRANSPORTATION IMPACT FEES, AB 15-048
 - F. RESOLUTION NO. 2015-12, RIGHT-OF-WAY VACATION FOR A PORTION OF POINT MONROE DRIVE, AB 15-127
 - G. PUBLIC WORKS CONTRACTS, AB 15-122
 1. CONSTRUCTION ADMINISTRATIVE SERVICES PROFESSIONAL SERVICES AGREEMENT, AB 15-123
 2. 2015 CHIP SEAL PROJECT CONTRACT AWARD, AB 15-124
 3. 2015 ROAD STRIPING PROJECT AWARD, AB 15-125
 4. BIO-SOLIDS DISPOSAL AGREEMENT, AB 15-126
 - H. ORDINANCE NO. 2015-19, ADOPTION OF SECOND MORATORIUM ON NEW COMMERCIAL AQUACULTURE ACTIVITIES, AB 15-015
 - I. PUBLIC DEFENDER CONTRACT, AB 15-129
 - J. SPECIAL EVENT PERMIT COSTS FOR JULY 4TH EVENTS, AB 15-121
 - K. SATELLITE MANAGEMENT AUTHORITY
6. COUNCIL DISCUSSION
7. COMMITTEE REPORTS
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. EXECUTIVE SESSION: PROPERTY ACQUISITION RCW 42.30.110(1)(b); POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) 6:00 PM

Deputy Mayor Scott called the executive session to order at 6:00 p.m. with Councilmembers Blair, Blossom, Bonkowski, Roth, Tollefson, Townsend and City Attorney Marshall to discuss Property Acquisition RCW 42.30.110(1)(b) and Pending Litigation (RCW 42.30.110(1)(i)). The recording system was turned off and a notice was posted on the door of the Council Chamber. The executive session adjourned at 7:00 p.m. No action was taken.

2. CALL TO ORDER / ROLL CALL 6:00 PM

Deputy Mayor Scott called the meeting to order at 7:00 p.m. with Councilmembers Blair, Blossom, Bonkowski, Roth, Tollefson and Townsend present. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:00 PM

7:00 PM

MOTION: *I move we accept the agenda as modified (addition of Item 5 K: Satellite Management Authority.)*

BONKOWSKI/BLAIR: *The motion carried 7-0.*

4. CITY MANAGER'S REPORT 7:00 PM

City Manager Schulze commented on:

- Thanked the community for complying with the fireworks ban.
- KPUD's acquisition of the South Bainbridge Island Water and Island Utility system.
- State auditor has completed their audit of City financial reports; there were no findings, it was a clean report.
- WCIA did an audit as well; we are in full compliance.
- 2016 marks the 25th anniversary of the annexation and incorporation of the Island; does Council want to plan a celebration?
- All of the comments regarding the logo/branding exercises have been transferred to Arnett Muldrow.

5. STAFF INTENSIVE

A. ORDINANCE NO. 2015-18, PUBLIC SAFETY FACILITY BALLOT PROPOSITION, AB 14-008 7:08 PM

At the June 9, 2015 Study Session, the City Council identified the location immediately north of City Hall as the preferred site for the facility, confirmed the intent to include both a Police Station and Municipal Court in the project, and reviewed preliminary estimates

for total project costs. The Council was also provided with information on the City's current debt service schedule and estimates for debt service for hypothetical levels of bond issuance.

At the June 16, 2015 Council meeting, the City Council confirmed their intent to consider sizing a bond issue for the full amount of the estimated project cost, while recognizing that potential future surplus property sales may generate funds for project at some point, for which the timing is uncertain. The Council received a briefing on near-term forecasts of the City's fiscal capacity, with detail on expenditures, revenues, debt service and fund balance. The Council also received updated estimates for the annual debt service and taxpayer impact from selected sample levels of bond issuance.

At the June 23, 2015 Council meeting, the City Council directed the City Manager to prepare a ballot proposition ordinance for consideration. To participate in the November ballot, the City is required to consider and approve a ballot ordinance, and then provide notification to Kitsap County in early August. This timing requires Council consideration of a ballot ordinance during the two City Council meetings scheduled in July, 2015.

Bond Counsel Alice Ost diek of Foster Pepper explained the ordinance would authorize a maximum amount of general obligation bond of 15 million dollars and maximum 20-year debt. The City would not be issued more debt than needed for the project.

7:12 PM

MOTION: *I move the City Council forward Ordinance 2015-18 to the July 21 City Council meeting for second reading and consideration of approval.*

TOWNSEND/BONKOWSKI: *The motion carried 7-0.*

B. WAYPOINT PUBLIC ART PROJECT UPDATE, AB 15-022 7:13 PM

Barbara Sacerdote, Arts and Humanities Bainbridge addressed Council with an overview of the RFP budget. The City's Municipal Code establishes a Public Art Program and designates AHB (formerly BIAHC) as the designated agency to oversee this program. The City Council previously approved the request from AHB and the Public Art Committee (PAC) to develop a public art project for the Waypoint site, and approved City funding for the project budget of \$45,000, to be supported from the City's Public Art Account.

AHB has provided a draft of the Request for Proposals they intend to distribute for the Waypoint project. This request includes a sample budget for the project, for illustration.

Following discussion with the City Council, AHB's next steps will be to issue an RFP for the project, receive and consider proposals, and select an artist from the Pacific Northwest area.

Deputy City Manager Smith clarified AHB is the manager of the public art program and particularly this project and in coordination with City staff.

Public Comment

Debbi Lester, Ericksen Avenue, recalled a donor during the Waypoint process who was willing to donate 10K. She suggested Mayor Blair contact Kitsap Transit regarding a possible percentage towards an art installation; Mayor Blair confirmed she will contact Kitsap Transit.

C. COMPREHENSIVE PLAN UPDATE STATUS REPORT, AB 15-018 7:37 PM

The Public Participation Program for the 2016 Comprehensive Plan Update (Resolution 2014-23, October 28, 2014) calls for periodic status reports to the Council and community regarding the Update process. Planning and Community Development Director Cook addressed Council and used a slide to illustrate the Comprehensive Plan Update schedule.

D. SUBJECT: 2015-2018 WESTNET DRUG TASK FORCE INTERLOCAL AGREEMENT, AB 15-114 7:47 PM

Chief Hamner addressed Council and explained the purpose of the agreement is to provide for and regulate the joint efforts of the City, County, State, and Federal law enforcement to combat violations of controlled substance laws within the contracting jurisdictions for their mutual advantage. In order to accomplish this purpose, the task force and advisory board does and must operate confidentially and without public input. The parties do not intend to create, through this Agreement, a separate legal entity subject to suit.

The Bainbridge Island Police Department desires to enter into an agreement and intends to assign a full-time investigator to work in the task force as the drug enforcement needs require and departmental staff levels permit. Each jurisdiction pays all costs associated with its officers and equipment when assigned to the task force.

7:58 PM

MOTION: *I move that the City Council approve the 2015-2018 WestNET Drug Task Force Interlocal Agreement and authorize City Manager Schulze ~~and Police Chief Hammer~~ to execute the agreement.*

TOLLEFSON/BLAIR: *The motion carried 7-0.*

E. ORDINANCE NO. 2015-07, ADOPTING A NEW BIMC CHAPTER 15.30, TRANSPORTATION IMPACT FEES, AB 15-048 7:58 PM

Public Works Director Loveless addressed Council and introduced Victor Salemann, PE, of Transportation Solutions who provided a PowerPoint presentation. The 2004 Island-wide Transportation Plan identified traffic transportation impact fees as a potential revenue source to provide for transportation improvements to accommodate future growth. More recently, members of City Council expressed interest in studying transportation impact fees; therefore, this item was added to the City's 2014 Work Plan.

At the March 10, 2015 City Council meeting, city staff and Consultant Transportation Solutions, Inc. (TSI) presented an update on the *Transportation Impact Fee Rate Analysis* report prepared by TSI dated March 2015.

The ordinance is a result of a combination of recommendations received from the 2004 Island-wide Transportation Plan and comments received from the more recent March 10 City Council meeting.

Public Comment

Dennis Reynolds, spoke on behalf of Visconsi; they do not have a position on this ordinance. He would like to see more of a stakeholder process and would like to work with the city manager and city attorney. He suggested delaying the implementation of the ordinance a year so the newly formed Council can determine if the ordinance coordinates with the output of the Comprehensive Plan Update. Mr. Reynolds also stated the City should not engage in presumptions that growth doesn't pay at all; Visconsi paid \$15,000 for a full right turn at 305 and will pay \$150,000 for a trail.

Debbi Lester, Ericksen Avenue, commented that growth should pay for growth. Growth in the neighborhood service centers like Rolling Bay and Island Center will impact the roadways. Ms. Lester suggested the City needs a historic record of traffic studies for projects and proposals and more recent development.

8:46 PM

MOTION: *I move that the City Council forward Ordinance No. 2015-07, relating to Transportation Impact Fees and adding Section 15.30 of the Bainbridge Island Municipal Code (BIMC) to the July 21, 2015 unfinished business agenda.*

TOWNSEND/BLAIR: *The motion carried 7-0.*

F. RESOLUTION NO. 2015-12, RIGHT-OF-WAY VACATION FOR A PORTION OF POINT MONROE DRIVE, AB 15-127 8:49 PM

Significant segments of the existing, physical roadway known as Point Monroe Drive are located *outside* of the platted right-of-way. As a result, other physical structures such as single family residences are therefore constructed *within* the platted right-of-way.

A petition to vacate and re-dedicate a portion of Point Monroe Drive was received by the City on Monday, June 15, 2015. As required by state law, the Public Works department processed the petition and certifies it to be sufficient. The next required step is to schedule a public hearing.

Public notices will be mailed and/or posted at least twenty days prior to the public hearing. Public Works will also prepare a staff report and include all utility/outside agency comments received to date.

8:51 PM

MOTION: *I move that the City Council approve Resolution No. 2015-12 to set a public hearing date of August 11, 2015 for the proposed Point Monroe Road (portion of) Vacation.*

TOWNSEND/BONKOWSKI: *The motion carried 7-0.*

G. PUBLIC WORKS CONTRACTS, AB 15-122

**1. CONSTRUCTION ADMINISTRATIVE SERVICES PROFESSIONAL SERVICES AGREEMENT,
AB 15-123 8:52 PM**

The City solicited statements of qualifications from firms with experience in federally funded capital projects construction administration. The consultant will provide services to supplement our normal construction administration effort. It is anticipated that the awarding firm will provide an experienced WSDOT trained Office Engineer or equivalent to assist the Engineering Manager in overseeing construction administration processes and perform quality assurance. Additionally, an experienced WSDOT Inspector or equivalent is requested for on-call project needs.

The City advertised for Request for Qualifications in May/June 2015 for Construction Administration Services. The top three firms were interviewed and _____ was selected as the most qualified consultant to perform the work.

8:58 PM

MOTION: I move that the City Council forward the Professional Services Agreement with _____ in the amount of \$ _____ for the Construction Administration Services to the July 21, 2015 unfinished business agenda.

BONKOWSKI/BLAIR: The motion carried 7-0.

2. 2015 CHIP SEAL PROJECT CONTRACT AWARD, AB 15-124

The chip seal process involves applying a layer of asphalt oil and finely crushed rock over the existing pavement to protect the street surface from water penetration and weather damage as well as preserve the integrity of the road. Chip sealing is a cost-effective way to maintain and extend the useful life of roadways and saves significant dollars on future repair costs.

The Chip Seal project is included in the 2015 Annual Roads Preservation program budgeted this year at \$915,000. The City received a Surface Transportation Program (STP) federal grant in the amount of \$303,000 to help fund the Chip Seal project with a City match of 13.5%. A map for the 2015 roads to be chip sealed was included in the agenda packet.

Bids were solicited through the local newspapers and the bid opening was held on Monday, July 13, 2015. The apparent low bidder is _____ in the amount of \$ _____. The engineer's estimate is \$600,000 to \$630,000.

8:58 PM

MOTION: I move that the City Council forward the Chip Seal contract award to _____ in the base bid amount of \$ _____ to the July 21, 2015 unfinished business agenda.

BONKOWSKI/BLAIR: The motion carried 7-0.

3. 2015 ROAD STRIPING PROJECT AWARD, AB 15-125

This project consist of pavement marking on approximately eighty miles of roadway which includes collectors and urban/rural residential roads resulting in approximately 912,700 linear feet of paint stripe. Work also includes traffic controls and environmental protection in accordance with the project manual and the *Washington State Standard Specification for Road & Bridge Construction*, 2014 edition.

Bids were solicited through the local newspapers and the bid opening was held on Monday, June 29, 2015. The apparent low bidder is Apply A Line, Inc. in the amount of \$108,598.00. The engineer's estimate is \$90,000 to \$115,000. Staff has reviewed the bid results and contractor's qualifications and recommends that the City Council award this contract to Apply A Line, Inc. in the amount of \$108,598.00.

8:58 PM

MOTION: I move that the City Council forward the 2015 Road Striping contract award to Apply A Line, Inc. in the amount of \$108,598.00 to the July 21, 2015 consent agenda.

BONKOWSKI/BLAIR: The motion carried 7-0.

4. BIO-SOLIDS DISPOSAL AGREEMENT, AB 15-126

Bio-solids produced from the City's Wastewater Treatment Plant are disposed of every four to ten days by an outside source. Staff negotiated a cost of \$1,426.73 per 20-foot container, for the first 25 tons, of bio-solid disposal services with Regional Disposal Company. Transportation services to haul the bio-solids out of the Plant will cost approximately \$118.45 per hour plus applicable container fees. The estimated cost per month for both the bio-solids removal and transportation costs is approximately \$7,000 per month. The term of the contract is up to 36 months with an annual 3% increase. The contract can be terminated within a 30-day written notice.

8:58 PM

MOTION: I move that the City Council forward the Bio-solids Disposal Agreement with Regional Disposal Company with an estimated cost of \$7,000 per month to the July 21, 2015 consent agenda.
BONKOWSKI/BLAIR: The motion carried 7-0.

H. ORDINANCE NO. 2015-19, ADOPTION OF SECOND MORATORIUM ON NEW COMMERCIAL AQUACULTURE ACTIVITIES, AB 15-015 8:59 PM

On January 20, 2015 the City Council adopted Ordinance No. 2015-06 imposing a six-month moratorium on the acceptance of permits for commercial aquaculture activities. The moratorium was imposed in order to preserve the status quo as the City considered proposed revisions to the aquaculture provisions within the SMP. The City's consideration of proposed revisions to the aquaculture results from the City's desire to more strictly regulate commercial aquaculture activities within its shorelines and a desire to reach a settlement agreement with DOE and the parties that appealed the City's SMP: the Bainbridge Alliance for Puget Sound, (the "Alliance"), and Pacific Coast Shellfish Growers Association ("PCSGA"). Ordinance No. 2015-06 expires on July 19, 2015.

While settlement discussions are continuing and the parties are closely approaching a point at which the proposed regulations will be drafted and the public process for adopting a limited amendment commenced, this point will not be reached before July 19, 2015. Accordingly, the adoption of an additional six-month moratorium will serve as a continuation of the preservation of the Status quo.

RCW 35A.63.220 states in pertinent part:

"A moratorium or interim zoning ordinance adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium of [or] interim zoning ordinance may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal."

Ordinance No. 2015-19 constitutes a renewal of a moratorium for six month period, not a one-year moratorium requiring a work plan. Accordingly, a public hearing is required to be held within sixty (60) days of adoption.

The recitals contained in Ordinance No. 2015-19 contain the chronology of the underlying litigation and the process underway for reaching settlement discussions and an end to the moratorium herein.

9:01 PM

MOTION: I move the City Council approve Ordinance No. 2015-19, Adopting a Six-Month Moratorium on New Commercial Aquaculture Activities and schedule a Public Hearing on August 11, 2015.
BLAIR/ROTH: The motion carried 7-0.

I. CONTRACT EXTENSION FOR PUBLIC DEFENDER, AB 15-129 9:01 PM

City Attorney Marshall addressed Council on this agenda item. Thomas Alpaugh has served as the City's Public Defender since 2011 and is responsible for the provision of legal representation for indigent persons charged with certain criminal offenses in the City's Municipal Court. The City's PSA with Alpaugh was most recently extended from January 1, 2015 to June 30, 2015. The Professional Services Agreement in the agenda packet represents important revisions to the previously-executed PSAs due to a recent federal decision, Wilbur, et al v. Mt. Vernon, et al, regarding misdemeanor public defense services in Washington state as well as new State Supreme Court guidelines on case weighting and the number of cases a public defender can handle necessitate changes in the City's public defense system.

No change in compensation is proposed. Because the previous PSA extension expired on June 30, 2015, staff is requesting that you approve the PSA in "substantially the same form" in order to allow staff to revise the PSA if necessary to address the matter of office space for Alpaugh at the Court. As of this writing, Alpaugh and the City Attorney have not reached agreement regarding this term; the form of motion proposed below will allow staff to make a revision on this subject if necessary.

9:03 PM

MOTION: I move that the City Council authorize the City Manager to execute a Professional Services Agreement with Thomas Alpaugh in substantially the same form as attached hereto.
BLAIR/BONKOWSKI: The motion carried 7-0.

J. SPECIAL EVENT PERMIT COSTS FOR JULY 4TH EVENTS, AB 15-121 9:03 PM

Each year, the City hosts a series of events for the purpose of celebrating the July 4th holiday – specifically, the July 3rd Street Dance and the Grand Old 4th of July. These events were sponsored by the Downtown Association and the Chamber of Commerce, respectively.

Due to a recent change in the City's Special Event Permit Application, additional costs will be incurred by these organizations in order for them to receive the required Right of Way permits to close the roads for these events. The cost to the Downtown Association for the July 3rd Street Dance was \$150 and the total cost to the Chamber of Commerce is \$150 – totaling \$300 for both events.

Because these integral celebrations are beloved by our community, the City is asking Council to consider covering the cost of these events.

9:06 PM

MOTION: *I move to authorize the City Manager to cover the cost of the fees associated with the July 3rd Street Dance and the Grand Old 4th of July with City funds.*

BONKOWSKI/BLAIR: *The motion carried 7-0.*

K. SATELLITE MANAGEMENT AUTHORITY 9:07 PM

The agencies on the Approved Satellite Management Agency List have been approved by DOH (pursuant to WAC 246-295) to provide ownership and/or management and operation services to water systems. The list identifies SMA names, addresses, phone numbers, service areas, and the type of service the agency provides.

Resolution No. 93-03 clearly establishes City policies related to water systems and water resources on Bainbridge Island. Section 7 b provides authorization for the City to become a contract service provider (SMA). The City has not actively implemented the policies set forth by Resolution No. 93-03.

9:11 PM

MOTION: *I move the City Council forward consideration to authorize the City Manager to submit an application for the City of Bainbridge Island to become a Satellite Management Authority to the July 21, 2015 agenda.*

BLAIR/TOWNSEND: *The motion carried 7-0.*

6. COUNCIL DISCUSSION 9:11 PM

None offered.

7. COMMITTEE REPORTS 9:11 PM

Utility Advisory Committee: Councilmember Tollefson reported that Planning Director Cook would be attending their next meeting to discuss the committee's involvement with the Comprehensive Plan Update.

Non-Motorized Committee: Councilmember Roth referred to the Island Wide Transportation Study stating the Non-Motorized Committee specifically does address non-motorized issues but for purposes of the study, they would like to act as a transportation committee.

Kitsap Regional Coordinating Council: Councilmembers Blair and Roth attended the KRCC meeting where they approved a management services contract with Triangle Associates. KRCC is hosting a planning retreat on July 28.

Councilmember Blair reported the subcommittee on the Suzuki project has met with other interested groups for Questions and Answers.

Councilmember Blair attended a meeting with the CENCOM board where action was taken to establish CENCOM as an independent and legal separate entity aside from Kitsap County.

Councilmember Blair joined other local elected at the Kitsap Transit Board of Commissioners meeting. They discussed BI Ride and its success on the island; alcohol print ads on the buses (Councilmember Blair abstained from the vote); and the citizen advisory committee for Kitsap Transit of which new volunteers are needed.

Councilmember Bonkowski attended the Association of Washington Cities conference. He mentioned three takeaways: economic development in small communities, cyber security and a new product through a joint non-profit between Seattle and Tacoma to computerize contractor business licenses and B & O tax.

Councilmember Blossom shared information from the Kitsap Board of Health regarding an event on July 23; Kitsap Strong Kitsap is partnering with ACES (Adverse Childhood Experiences) to provide free screenings for healthy priorities.

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:28 PM

July 21

Ordinance No. 2015-18, Public Safety Facility Ballot Proposition, 2nd Reading (Consider Action)

Suzuki Property Request for Proposals (Discussion)

Waterfront Park Cost Estimate Update (Consider Action)

Ordinance No. 2015-07, Transportation Impact Fees - 2nd Reading (Consider Action)

Wing Point Way Construction Award (Info.)

Islandwide Chip Seal Construction Award - Unfinished Business (Consider Action)

2015 Road Striping Project Award - Unfinished Business (Consider Action)

Construction Administrative Services PSA - Unfinished Business (Consider Action)

Resolution No. 2015-10, General Sewer Plan Adoption, Unfinished Business (Consider Action)

Bio-Solids Agreement (Consider Action)

2015 Mitigation Grant Program Application (Consider Action)

Public Defender PSA (Consider Action)

9. FOR THE GOOD OF THE ORDER 9:33 PM

Councilmember Blair shared her concern regarding KPUD assuming operation of the South Bainbridge Water System and Island Utility Water System on Bainbridge Island as of July 1. She is concerned that KPUD did not bring up the acquisitions as a point of conversation with the City at all. Councilmember Blair would like, as a Council, to approach the KPUD commissioners and remind them that in the past there was always a courteous and collaborative working relationship. The City understood from past conversations that KPUD would not approach water system entities on the island without engaging with the City first as a matter of courtesy. Councilmember Tollefson stated that if they had come to us, we would not have been prepared to respond. We are currently engaged in a comprehensive plan process that should address this issue and the Utility Advisory Committee will be looking at these elements. He added that now is a good time to get clarity on what we want to do and if we decide to be proactive in acquiring water utilities we have that ability. This transfer to KPUD doesn't close the door on our ability to move forward.

Regarding Manitou Beach, Councilmember Blair reported the neighbors around Manitou have continued concern about the patch of land (for the parking strip); they are not at all pleased with the direction and process the City have used and they will be approaching the City again.

Councilmember Blair received a letter from a citizen pertaining to the City's lack of recognition of service veterans. Council concurs that there should be more city involvement.

Councilmember Bonkowski reported that the Rotary Auction raised \$480,000!

10. ADJOURNMENT 9:44 PM

Deputy Mayor Scott adjourned the meeting at 9:44 p.m.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: 2015 Road Striping Project Contract Award	Date: July 21, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-125
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: Public Works Repair & Maintenance		
Expenditure Req: \$108,598.00	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 7/7/15	Recommendation: Forward to 7/21/15 Consent Agenda		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the 2015 Road Striping project contract award.

Background:

This project consist of pavement marking on approximately eighty miles of roadway which includes collectors and urban/rural residential roads resulting in approximately 912,700 linear feet of paint stripe. Work also includes traffic controls and environmental protection in accordance with the project manual and the *Washington State Standard Specification for Road & Bridge Construction*, 2014 edition. See Attachment A for list of roads.

Bids were solicited through the local newspapers and the bid opening was held on Monday, June 29, 2015. The apparent low bidder is Apply A Line, Inc. in the amount of \$108,598.00. The engineer's estimate is \$90,000 to \$115,000. See attached bid form for bid results.

Staff has reviewed the bid results and contractor's qualifications and recommends that the City Council award this contract to Apply A Line, Inc. in the base bid amount of \$108,598.00.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the 2015 Road Striping contract award to Apply A Line, Inc. in the base bid amount of \$108,598.00.



City of Bainbridge Island Public Works Department - Engineering

Project: 2015 – Annual Road Striping
Bid Opening Date: Monday, June 29th
Bids Due 9:00 am, Open Bids @ 9:30 am

Note: Bids Are Opened in Order Received. Bids Solicited by: ☒ Advertisement ☐ Small Works Roster The Engineers Estimate is: \$90,000 - \$115,000		APPLY A LINE	SPECIALIZED PAVEMENT MARKING	STRIPE RITE INC.
Proposal – <i>Items of Work & Materials, Estimated Quantities, Units of Measurement.</i>		✓	✓	✓
Signature Page		✓	✓	✓
Acknowledged Addenda - None		✓	✓	✓
Non-Collusion Declaration		✓	✓	✓
Proposal Bond (5%)		✓	✓	✓
Statement of Bidders Qualifications		✓	✓	✓
Statement of Proposed Subcontractors		✓	✓	✓
TOTAL BASE BID AMOUNT		\$108,598.00	\$142,377.00	\$124,034.00

A total of 3 bids were received for the 2015 Annual Roads Striping project. Aaron Claiborne, has reviewed the bids and recommends that the City Council award the contract to the apparent low bidder, Apply A Line in the amount of \$108,598.00.

Contract

CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT (hereinafter “Contract”), made the _____, day of July, 2015, by and between the CITY OF BAINBRIDGE ISLAND (hereinafter referred to as the “City” and the “CONTRACTING AGENCY”) and APPLY-A-LINE, INC. (hereinafter called “CONTRACTOR”).

WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings and other contract documents to be prepared for certain Work as described therein, known as the **2015 ROAD STRIPING**, and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract, and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The CONTRACTING AGENCY agrees to pay the CONTRACTOR the contract price of One Hundred Eight Thousand Five Hundred Ninety-Eight Dollars (\$108,598.00) (“Contract Price”) for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the “Contract Documents”:

1. This Contract including the form “Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices”
2. Washington State Department of Transportation, Standard Specifications, 2014 (sometimes referred to as the “Standard Specification”)
3. Amendments to the Standard Specifications
4. Special Provisions
5. Prevailing Wage Schedules and Regulations
6. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
7. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

CONTRACTING AGENCY and CONTRACTOR recognize that time is of the essence of this Contract and that CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

CONTRACTOR’s Initials: _____

INDEMNITY AND TITLE 51 WAIVER. CONTRACTOR hereby waives the protection of Title 51 RCW as provided in the Indemnity Agreement attached hereto and incorporated in this Contract by reference. The parties warrant and represent this waiver and the Indemnity Agreement have been specifically bargained for and accepted by the parties. CONTRACTOR further agrees to require all subcontractors to similarly waive Title 51 RCW as a condition of its subcontracts.

CONTRACTOR's Initials: _____

CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference. The person executing this Contract warrants and represents that they are fully authorized to execute this Contract.

CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

CONTRACTOR:
APPLY-A-LINE, INC.

By: _____
Name: _____
Its: _____
Date: _____

CITY OF BAINBRIDGE ISLAND

By: _____
Douglas Schulze, City Manager
Date: _____

*2015 Road Striping
Attachment A*

ROAD NAME	Center Stripe (LF)	Edge Line (LF)	Painted Wide Line (LF)	RPM Type 2 Actual	RPM- Type 1 Actual	ROAD DESIGNATION
Agate Pass Road	3,485	0	0	0	0	Collector
Agatewood Road	1,600	0	0	0	0	Collector
Agate Point Road	3,229	0	0		0	Collector
Arrow Point Drive	9,504	0	0	25	0	Secondary Arterial
Baker Hill Road	10,666	21,332	0	25	0	Secondary Arterial
Battle Point Drive	10,930	0	0	0	0	Collector
Bayhill Road	0	0	0	0	0	Residential Suburban
Bergman Road	2,817	0	0	0	0	Collector
Bjune Drive	302	1,641	0	0	0	Collector
Blakely Avenue	15,840	31,680	0	25	0	Secondary Arterial
Blakely Hill Road	4,224	0	0	0	0	Collector
Brien Drive	0	988	0	0	0	Collector
Bucklin Hill Road	5,333	10,666	0	45	0	Secondary Arterial
Byron Drive	1,297	0	0	0	0	Residential Suburban
Cherry Avenue	0	0	0	0	0	Residential Urban
Commodore Lane	324	0	0	0	0	Residential Urban
Country Club Road	8,976	0	0	0	0	Collector
Crystal Springs Drive	9,194	0	0	0	0	Collector
Day Road	12,461	24,922	0	0	0	Collector
Dingley Road	774	1,548				
Dolphin Drive	2,640	0	0	0	0	Collector
Eagle Harbor Drive	12,725	25,450	0	25	0	Secondary Arterial
Ericksen Avenue	2,600	1,750	3,450	0	0	Collector
Euclid Avenue E	7,603	0	0	0	0	Residential Urban
Falk Road	2,763	0	0	0	0	Residential Suburban
Ferncliff Avenue	8,818	9,874	7,762	25	0	Secondary Arterial
Fletcher Bay Road	12,091	22,722	1,460	25	0	Secondary Arterial
Finch Road	2,640	5,280	0	0	0	Collector
Fort Ward Hill Road	7,973	4,934	0	0	0	Collector
Foster Road	1,954	0	0	0	0	Collector
Frey Road	1,320	0	0	0	0	Collector
Grand Avenue	4,752	9,504	0	0	0	Collector
Grow Avenue	4,150		300		0	Residential Urban
Halls Hill Road	3,854	0	0	0	0	Collector
Harborview Drive	2,587	0	0	0	0	Unknown
Henderson Road	4,013	0	0	0	0	Collector
Hidden Cove Rd	11,088	22,176	0	0	0	Collector
High School Road	7,260	9,108	5,412	25	40	Secondary Arterial
Ihland	0	0	0	0	0	Residential Urban
Komedal Road	2,429	0	0	0	0	Residential Suburban
Koura Road	7,248	16,684	0	25	0	Secondary Arterial
Lafayette Avenue	3,960	7,920	0	0	0	Collector
Lofgren Road	1,901	3,802	0	0	0	Collector
Lovegren Road	2,563	0	0	0	0	Collector
Lovell Avenue	2,640	5,280	0	0	0	Residential Urban
Lynnwood Center Road	0	0	0	0	0	Secondary Arterial
Madison Avenue	22,326	35,452	11,500	50	0	Secondary Arterial
Mandus Olson	2,590	0	0	0	0	Residential Suburban
Manitou Beach Road	8,501	17,002	0	0	0	Collector
Manzanita Avenue	5,280	0	0	0	0	Collector

*2015 Road Striping
Attachment A*

ROAD NAME	Center Stripe (LF)	Edge Line (LF)	Painted Wide Line (LF)	RPM Type 2 Actual	RPM- Type 1 Actual	ROAD DESIGNATION
McDonald Avenue	2,323	0	0	0	0	Collector
Miller Road	15,101	30,202	0	40	0	Secondary Arterial
Moran Road	2,904	5,808	0	0	0	Collector
Murden Cove	1,848	0	0	0	0	Residential Urban
Nakata Place	0	0	0	0	0	Residential Urban
New Brooklyn Road	10,666	19,373	1,959	25	0	Secondary Arterial
New Sweden Avenue	3,907	0	0	0	0	Collector
Nicholson Place	0	0	0	0	0	
North Street	528	0	0	0	0	Collector
Oddfellow Road	0	0	0	0	0	Collector
Old Creosote Drive	3,653	0	0	0	0	Residential Suburban
Old Mill Road	0	0	0	0	0	Collector
Olympic Terrace	0	0	0	0	0	Collector
Parfitt Way	2,640	0	0	0	0	Residential Urban
Park Avenue	1,742	3,484	0	0	0	Collector
Peterson Hill Road	1,320	0	0	0	0	Residential Urban
Phelps Road	8,026	16,052	0	25	0	Secondary Arterial
Pleasant Beach Drive	6,970	13,940	0	0	0	Collector
Point White Drive	8,026	16,052	0	0	0	Collector
Ralston Road	581	0	0	0	0	Residential Suburban
Rockaway Beach Road	5,280	0	0	0	0	Collector
Rose Avenue	1,584	0	0	0	0	Residential Suburban
Sands Avenue	0	0	0	0	0	Residential Suburban
Seabold Road	400	0	0	0	0	Collector
Seabold Church Road	0	0	0	0	0	Residential Suburban
South Beach Road	0	0	0	0	0	Collector
Sportsman Club Road	8,606	17,212	0	25	0	Secondary Arterial
Springridge Road	0	0	0	0	0	Collector
Sunrise Drive	15,787	31,574	0	25	0	Secondary Arterial
Taylor Avenue	6,791	0	0	0	0	Collector
Toe Jam Hill Road	7,920	0	0	0	0	Collector
Tolo Road	326	0	0	0	0	Collector
Torvanger Road	1,320	0	0	0	0	Collector
Valley Road	2,587	5,174	0	25	0	Secondary Arterial
Vincent Road	2,734	0	0	0	0	Residential Suburban
Wallace Way	1,320	2,640	0	0	0	Residential Urban
Wardwell Road	286	572	0	0	0	Collector
Washington Avenue	2,666	0	0	0	0	Residential Urban
Weaver Road	3,117	0	0	0	0	Collector
West Port Madison Rd.	5,333	0	0	0	0	Collector
Wing Point Way	0	0	0	0	0	Secondary Arterial
Wing Point Road	1,145	0	0	0	0	Residential Urban
Winther Road	1,320	0	0	0	0	Collector
Winslow Way	3,676	2,774	1,500	0	25	Secondary Arterial
Wood Avenue	1,742	0	0	0	0	Residential Urban
Wyatt Street	5,280	9,060	1,500	25	25	Secondary Arterial
Yaquina Avenue	2,640	0	0	0	0	Residential Suburban
3-T Road	890	0	0	0	0	Unknown
Total	414,210	463,632	34,843	485	90	

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Bio-solids Disposal Agreement	Date: July 21, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-126
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: Public Works O&M Sewer Fund - (Approx. \$7,000 per month)

Expenditure Req: \$ 82,000.00	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No
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REFERRALS/REVIEW

Study Session: 7/7/15	Recommendation: Forward to 7/21/15 Consent Agenda		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Bio-solids Disposal Agreement with Regional Disposal Company.

Background:

Bio-solids produced from the City's Wastewater Treatment Plant are disposed of every four to ten days by an outside source.

Staff negotiated a cost of \$1,426.73 per 20-foot container, for the first 25 tons, of bio-solid disposal services with Regional Disposal Company. Transportation services to haul the bio-solids out of the Plant will cost approximately \$118.45 per hour plus applicable container fees. The estimated cost per month for both the bio-solids removal and transportation costs is approximately \$7,000 per month.

The term of the contract is up to 36 months with an annual 3% increase. The contract can be terminated within a 30-day written notice.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Bio-solids Disposal Agreement with Regional Disposal Company with an estimated cost of \$7,000 per month.



SPECIAL WASTE SERVICE AGREEMENT NON-HAZARDOUS WASTES

Special Waste Profile Number: 4178 12 8545

Generator Billing Information

Name: City of Bainbridge Island
Address: 7305 Hidden Cove Road
City: Bainbridge Island
State: Washington Zip: 98110
Phone: 206-842-1212 Fax: _____
Contact: Charles Krumheuer

Republic Waste Location (Company)

Regional Disposal Company
4178 Roosevelt Regional MSW LF WA
500 Roosevelt Grade Road
Roosevelt WA 99356

Project: Municipal Wastewater Biosolids County and State of Origin: Kitsap County, Washington

Additional Information: _____

1. **Special Waste Service.** Subject to the terms and conditions contained herein, the Company and the Generator agree to be legally bound hereby and the Company agrees to accept at its Facility, Acceptable Waste (hereinafter referred to as "Special Waste" or "Waste") delivered by Generator, and which is acceptable to the Company as herein provided.
2. **Acceptable Waste.** Only those Special Wastes described in Paragraph 3 herein and in any Special Waste Profile(s) which number is identical to the contract number referenced above, and which Profile(s) are hereby incorporated by reference herein, and which Waste is subsequently approved by the Company and is otherwise in accordance with all laws, regulations and permits, shall be acceptable for disposal at the Facility ("Acceptable Waste").

3. (A) **Rates for Disposal:**

<u>Waste</u>	<u>Disposal Method</u>	<u>Disposal Rate:</u>	<u>Fees / Taxes / Misc.</u>	<u>Transportation</u>
Bio Solids	Landfill	\$1426.73 per 20ft container for the first 25 tons. Over 25 is \$46.35 per ton.	Washington State 3.6 % Refuse Tax.	\$118.45 per hour

Additional Information: This profile Expires 06//2/18 The payment term for this is net 60 days. There will be annual 3% increase effective July, 1st of each year. This rate includes toll for the narrow bridge and two 6 ml liners.

Generator shall also be liable for all taxes, fees, or other charges imposed by federal, state, local or provincial laws and regulations.

Cannot Exceed Daily Volume of NA Without Prior Approval of Company.

- (B) **Incorporation by Reference.** In addition to Special Waste Profile(s), the following documents are incorporated by reference into this Agreement as if fully set forth herein.

1)TB-10776 bill of lading

2)

4. **Term of Agreement.** This Agreement is effective for 36 months, commencing 6/3/2015 and shall automatically be renewed for a similar term thereafter unless either party shall give at least thirty (30) days' prior written notice (via certified mail) of termination to the other party.

THE COMPANY AND THE GENERATOR, IN CONSIDERATION OF THE MUTUAL OBLIGATIONS CONTAINED HEREIN, AGREE THAT THIS IS A LEGALLY BINDING AGREEMENT WHICH IS SUBJECT TO THE TERMS AND CONDITIONS SET FORTH ON THIS PAGE AND ON THE REVERSE SIDE OF THIS DOCUMENT. IN ADDITION, THE GENERATOR IS CERTIFYING THE ATTACHED TERMS AND CONDITIONS HAVE BEEN REVIEWED AND INITIALLED AT THE BOTTOM OF THE PAGE.

GENERATOR

SIGNATURE (AUTHORIZED REPRESENTATIVE)

NAME AND TITLE (PLEASE PRINT)

DATE

REPUBLIC SERVICES, INC/COMPANY

SIGNATURE (AUTHORIZED REPRESENTATIVE)

NAME AND TITLE (PLEASE PRINT)

DATE

Terms and Conditions of Special Waste Service Agreement

5. **The Agreement.** This agreement of the parties ("Agreement") for the disposal of Special Waste shall consist of this Agreement, riders to the Agreement (if any) and any Application, permit and approval that may be applicable to such Waste.
6. **Waste Accepted at Facility.** Generator represents, warrants and covenants that the Waste delivered to Company for transport to Company's Facility hereunder will be Acceptable Waste and will not contain any unacceptable quantity of hazardous materials or substances, radioactive materials or substances, or toxic waste or substances, as defined by applicable federal, state, local or provincial laws or regulations. Any Waste which does not meet these requirements shall hereinafter be referred to as "Unacceptable Waste". The Generator shall in all matters relating to the collection, transportation and disposal of the Waste hereunder, comply with all applicable federal, state and local laws, regulations, rules and orders regarding the same. The word "Facility" shall mean any landfill, transfer station or other location used to transfer, process or otherwise dispose of such Waste.
7. **Special Waste.** Generator represents, warrants and covenants that the Waste delivered to Company for transport to the Company's Facility (i) will not contain any Special Waste that is not specifically described on any Application which is attached hereto or which is subsequently approved by the Company, (ii) will meet the material description as set forth in any Application and otherwise in all significant respects and (iii) will not contain Unacceptable Waste. The parties may incorporate additional Special Waste as part of this Agreement if prior to delivery of such Waste to Company, Generator has provided an Application for such Waste and Company has approved disposal of such Waste within the limitations and conditions contained in Company's written notice of approval of Special Waste Disposal. Title to any and all Waste handled or disposed of by Company shall at all times remain with Generator and Broker (if a Broker is involved).
8. **Rights of Refusal/Rejection.** The Generator shall inspect all Waste at the place(s) of delivery to Company's transport vehicles and shall remove any and all Unacceptable Waste. Company has the right to refuse, or to reject after acceptance, any load(s) of Waste(s) delivered to its Facility including if the Company believes the Generator has breached (or is breaching) its representations, warranties, covenants or agreements hereunder, or any applicable federal, state or local laws, regulations, rules or orders, even if only a portion of such Waste load is unacceptable. The Company shall have the right to inspect all Waste delivered to Company for transport to Company's Facility in order to determine whether the Waste is Acceptable Waste or Unacceptable Waste pursuant to this Agreement and all applicable federal, state and local laws, rules and regulations. The Generator shall be responsible for, and bear all reasonable expenses and damages incurred by the Company, as a result of the Unacceptable Waste and in the reloading and removal of Unacceptable Waste disposed in the Facility. The Company, may also, in its sole discretion, require the Generator to promptly remove the Unacceptable Waste.
9. **Acceptance of Waste and Proper Disposal.** The Company agrees to accept for disposal all Acceptable Waste delivered to Company by Generator. The Company represents, warrants and covenants that the Company will dispose of all such Acceptable Waste in compliance with all applicable federal, state, and local laws, regulations, rules or orders.
10. **Charges and Payment.** Payment shall be made by Generator within thirty (30) days after receipt of invoice from Company. In the event that any amount is overdue, the Company may terminate this Agreement. Generator agrees to pay a finance charge equal to the maximum interest rate permitted by law. Generator shall be liable for all taxes, fees, or other charges imposed upon the disposal of the Waste by federal, state, local or provincial laws and regulations. Company, from time to time, may modify its rates upon thirty (30) days written notice to Generator.
11. **Termination.** The obligations, representations, warranties and covenants of both parties regarding the Waste delivered the disposal of that Waste, and all indemnities shall survive termination of this Agreement. Should Generator or the Company materially default in any of its obligations hereunder, then the non-defaulting party may immediately terminate this Agreement and the defaulting party shall be liable for all costs and damages incurred by the non-defaulting party.
12. **Pickup and Transport.** The Company will provide 20 foot long shipping containers that meet all applicable legal regulations for a biosolids transportation trailer. When the container has been filled to its load capacity, Generator will notify the Company, and the Company will transport the container to its intermodal facility in Tacoma Washington, or an alternate intermodal facility in compliance with all Washington State Department of Transportation standards. The container will then be transported by rail to the Company's Roosevelt Regional Landfill in Klickitat County for disposal. The Company will be responsible for the fitness of all empty containers and accepts all responsibility for the proper transportation and disposal of all waste that is acceptable to the Company as provided in this Agreement upon the pickup of the filled container at the Generator's Winslow Wastewater Treatment Plant.
13. **Indemnification.**
- A. Generator shall indemnify, defend and hold harmless the Company and its subsidiaries, affiliates and parent corporations, as applicable and their respective officers, directors, lenders, employees, subcontractors and agents from and against any and all claims, suits, losses, liabilities, assessments, damages, fines, costs and expenses, including reasonable attorneys fees arising under federal, state or local laws, regulations or ordinances, or relating to the content of the Waste, or arising out of or in connection with any breach of this Agreement. Generator shall also be responsible for increased inspection, testing, study and analysis costs made necessary due to reasonable concerns of the Company as to the content of the Waste following discovery of potentially Unacceptable Waste. This indemnification and other obligations stated in this paragraph shall survive the termination of this Agreement.
- B. The Company shall indemnify, defend and hold harmless the Generator and its officers, agents and employees from and against any and all claims, suits, losses, liabilities, assessments, damages, fines, costs and expenses, including reasonable attorneys fees arising under federal, state or local laws, regulations or ordinances, or relating to the disposal of Acceptable Waste, or arising out of or in connection with any breach of this Agreement. This indemnification and other obligations stated in this paragraph shall survive the termination of this Agreement.
14. **Insurance.** Generator shall maintain in full force and effect throughout the term of this Agreement the following types of insurance in at least the amounts specified below:

Coverages	Minimum Amounts of Insurance
Worker's Compensation	Statutory
General Liability	\$500,000 combined single limit
Automobile Liability	\$500,000 combined single limit

All insurance will be by insurers authorized to do business in the state in which the Facility is located. Prior to Generator being allowed on Facility premises, Generator shall provide the Company with certificates of insurance or other satisfactory evidence that such insurance has been procured and is in force. Said policies shall not thereafter be canceled, be permitted to expire or lapse, or be changed without thirty (30) days advance written notice to the Company.

15. **Failure to Perform.** Neither party hereto shall be liable for its failure to perform hereunder due to circumstances not its fault and beyond its reasonable control, including, but not limited to, strikes or other labor disputes, riots, protests, civil disturbances or sabotage, changes in law, fires, floods, compliance with government requests, explosions, accidents, weather, lack of required natural resources, or acts of God affecting either party hereto. In the event of any of the circumstances provided for in the preceding sentence, including, but not limited to, whether any federal, state or local court or governmental authority takes any action which would (i) close or restrict operations at the Facility, (ii) limit the quantity or prohibit the disposal of Waste at the Facility, or (iii) limit the ability of or prohibit Generator from delivering Waste to the Facility, the Company shall have the right, at its option, to reduce, suspend or terminate Generator's access to the Facility immediately, without prior notice and without any additional liabilities between the parties, other than Generator's payment obligation hereunder. Neither Party is required hereunder to settle any labor dispute against its own best judgment.
16. **Other Termination.** The occurrence of any of the following events shall also constitute an event of default and shall give the non-defaulting party the right to immediately terminate this Agreement:
- (A) A petition for reorganization or bankruptcy filed by or against the Generator or the Company.
- (B) Failure by Generator to pay any amounts due to Company.
- (C) Any material breach by Generator or the Company of any of its obligations pursuant to the Agreement.
- The defaulting party shall be liable for and shall indemnify, defend and hold harmless the non-defaulting party from any losses, claims expenses or damages incurred by the non-defaulting party as a result of termination hereunder.
17. **Assignment.** Neither Generator nor the Company may assign, transfer or otherwise vest in any other Company, entity or person, in whole or in part, any of its rights or obligations under the Agreement without the prior written consent of the other, provided, however, that the Company may without any such prior written consent, assign its rights and/or obligations under the Agreement to a subsidiary or affiliate corporation.
18. **Right of Disposal.** This Agreement does not grant any rights to dispose of Waste other than in accordance herewith. The Company reserves the right to immediately terminate access to the Facility by Generator and Generator's personnel in the event of breach or violation by Generator of any of the terms of this Agreement, the Company's operating rules or payment policies or any applicable laws or regulations.
19. **Continuing Compliance.** The Generator has a continuing obligation to inform the Company of any new information, or information not previously provided to the Company by Generator which may affect the acceptability of the Waste by the Company. Further, the Generator shall comply with all Company requests for evidence of Generator's continuing compliance with the terms of the Agreement including but not limited to the following: (i) providing new, updated Waste profiles on the Waste(s) offered for disposal or, (ii) providing appropriate certification that the Waste being offered for disposal is accurately reflected by the appropriate Application or, (iii) re-sample the Waste at Generator's expense if reasonable cause exists as to its acceptability under the terms of this Agreement or, (iv) allow the Company to re-sample the Waste at Generator's expense if reasonable cause exists as to its acceptability under the terms of this Agreement or (v) all of the above.
20. **Miscellaneous.**
- (A) This Agreement shall be governed by the laws of the State in which the Facility is located.
- (B) No waiver of a breach of any of the obligations contained in the Agreement shall be construed to be a waiver of any prior or succeeding breach of the same obligation or of any other obligation of this Agreement.
- (C) No modification, release, discharge or waiver of any provision or obligation hereof shall be of any force, or effect, unless in writing signed by all parties to this Agreement.
- (D) Generator shall treat as confidential and not disclose to others during or subsequent to the terms of this Agreement, except as is necessary to perform this Agreement, or to comply with any applicable law or regulation any information (including any technical information, experience or date) regarding the Company's plans, programs, plants, processes, products, costs, equipment or operations which may come within the knowledge of the Generator or its employees in the performance of this Agreement, without in each instance securing the prior written consent of the other Company. Notwithstanding the provisions of the preceding sentence, prior written consent shall not be required if Generator receives a request for public records under the Washington Public Records Act, Chapter 42.56 RCW. If a public records request is received by Generator, Generator reserves the right to disclose any documents which Generator determines, in its sole discretion, are required to be disclosed. If Generator determines that any such documents must be disclosed, Generator agrees to provide at least ten (10) days prior written notice of such disclosure to the Company so that the Company may avail itself of any rights it may have under RCW 42.56.540 to prevent such disclosure. Unless the Company obtains injunctive relief preventing disclosure of the documents within the ten (10) day notice period, Generator shall be free to disclose any and all documents it may have that are responsive to the public records request.
- (E) If any term, phrase, obligation or provision of this Agreement shall be held to be invalid, illegal or unenforceable in any respect, this Agreement shall remain in effect and be construed without regard to such term, phrase, obligation or provision.
- (F) This Agreement constitutes the entire understanding between the parties, replacing and amending any prior agreements between the parties, and shall be binding upon all parties hereto, their successors, heirs, representatives and assigns. Any provision, term or condition in any acknowledgement, purchase order or other response by Generator which is in addition to or different from the provisions of this Agreement shall be deemed objected to by the Company and shall be of no effect.
- (G) Generator and the Company each represent, warrant and covenant that they are and, during the term of this Agreement will remain, in compliance with and will perform their obligations pursuant to all applicable laws and regulations and that each shall indemnify, defend and hold harmless the other from any breach thereof.
- (H) It is the understanding and agreement of the parties that the Company is an independent contractor, and is not an agent, nor an authorized representative of the Generator.

21. **Notices.** All notices herein provided for shall be considered as having been given upon being placed in the mail, certified postage prepaid addressed to the Company or Generator at the address herein set forth in this Agreement or to such other address as may be given to the other party in writing.
22. **Liquidated Damages.** In the event that this Agreement is terminated by the Generator in a manner not in accordance with paragraphs 4 or 16 hereof, or terminated due to a breach of this Agreement by the Generator, the Generator shall pay, as liquidated damages, and not as a penalty, the greater of an amount equal to six (6) months' service charges or the Generator's most recent monthly charge multiplied by six (6). The Generator shall be given credit for any advance payments made hereunder, however, in computing the amount owed as liquidated damages hereunder. The Generator acknowledges that this liquidated damages clause is reasonable and is applicable to recover damages related to its investment in equipment,

GENERATOR: _____

REPUBLIC SERVICES/COMPANY: _____

May 2009

Terms and Conditions of Special Waste Service Agreement

development of landfills and hiring of employees undertaken by the Company to service its customers including the Generator. This liquidated damages clause in no way relieves the Generator from its obligations and liability for other cost or damages as set forth elsewhere in this Agreement.

GENERATOR: _____

REPUBLIC SERVICES/COMPANY: _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Satellite Management Authority Application	Date: July 21, 2015
Agenda Item: Consent Agenda	Bill No.: 15-129
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department: Executive	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: July 7, 2015	Recommendation: Forward to July 21, 2015 meeting.
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A
	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider authorizing City Manager to submit an application for the City of Bainbridge Island to become a certified Satellite Management Authority.

Background:

The agencies on the Approved Satellite Management Agency List have been approved by DOH (pursuant to WAC 246-295) to provide ownership and/or management and operation services to water systems. The list identifies SMA names, addresses, phone numbers, service areas, and the type of service the agency provides.

Resolution No. 93-03 (attached) clearly establishes City policies related to water systems and water resources on Bainbridge Island. Section 7 b provides authorization for the City to become a contract service provider (SMA). The City has not actively implemented the policies set forth by Resolution No. 93-03.

The Utility Advisory Committee discussed application for the City to become a contract service provider and agreed that it was an appropriate step for the City to take. In addition, the UAC members agreed that development of policies related to the actual contracting of service was an important part of becoming a SMA.

RECOMMENDED ACTION

Motion:

I move the City Council authorize the City Manager to submit an application for the City of Bainbridge Island to become a Satellite Management Authority.

RESOLUTION NO. 93-03

A RESOLUTION ESTABLISHING POLICIES TOWARD WATER SYSTEMS
OUTSIDE HISTORIC WINSLOW AND WATER RESOURCES
ON BAINBRIDGE ISLAND

WHEREAS:

1. The citizens of Bainbridge Island obtain their water from wells owned by private individuals and almost 200 different water purveyors. 42% of the island's population are served by 17 water systems, which serve 12 to 1000 customers. The remaining 58% of the population obtain water from individual systems or small systems developed to serve a few residents.

2. The City of Bainbridge Island owns and operates one system, that being the former City of Winslow's system which serves 1200 connections.

3. Strict new federal and state regulations for drinking water systems, rising water demands, and stringent environmental and resource conservation standards for new water supply projects are making it more difficult for small water systems managers to operate successful systems.

4. Customers of several water systems have approached the City requesting assistance with a variety of system deficiencies. It is expected that small system customers and operators will continue to request the City's help in solving water system problems.

5. The Growth Management Act mandates that the City's land use plans be developed with a consideration of the island's water resources. There is thus a need to inventory water supplies, investigate water resources, and begin comprehensive water planning.

6. All citizens and the City must take steps now to protect the Island's water resources and to insure high quality and quantity of water for our citizens, future generations, and the natural habitat of the Island.

IT IS THEREFORE RESOLVED:

7. The City of Bainbridge Island shall work with other governmental agencies, water purveyors, and citizens to preserve and protect the water resources of Bainbridge Island. The City shall assist citizens and water system purveyors to obtain reliable, high quality water service. In furtherance of this objective, the City shall be prepared to respond to requests to:

- a. become a direct service provider through acquisition of water systems;
- b. become a contract service provider to water system operators (performing such services as maintenance, billing, testing); and
- c. provide support assistance (such as training and purchasing).

Revised 2-5-93

8. For existing water systems where the operators have expressed interest in relinquishing ownership to the City, the City shall respond actively to pursue system acquisition. The cost to bring the deficiencies of the water systems up to acceptable regulatory standards shall not be borne by the citizens of the City, but rather by the owners of the water system. The City may utilize the LID/ULID process to help finance the water system improvements.

9. The formation of new small water systems, the organization of new water purveyors, and the proliferation of new small wells shall be discouraged. Those persons desiring new or replacement water service are encouraged to hook-up to existing water systems. The City shall assume ownership of new water systems greater than a size to be determined by the Public Works Department when the systems are placed into service. The Public Works Department shall advise the council as to the size of new water systems that should be owned by the City.

10. The City shall develop a Water System Master Plan consistent with the Comprehensive Land Use Plan. The Water System Master Plan shall include issues of water quantity, quality, conservation, watershed, and well head protection. The City shall also work with water purveyors, other governmental agencies (like Kitsap County Public Utility District No. 1, Washington State Department of Ecology), and private citizens to provide education to the public about the Island's water resources and the benefits of conservation.

11. As part of the City's Water System Master Plan, the City may conclude that certain improvements will benefit the general public. These improvements may include new water sources, storage facilities, service lines, system interties, etc. Contrary to the situation described in paragraph 8, in which costs are paid by specific system owners, improvements which have general community benefit should be paid for by the City as a whole. Funding for these sorts of projects may come from a variety of sources, including general tax revenue, bonds, grants, matching funds, and may, consistent with the law, be allocated proportionate with the benefit.

12. As the City becomes involved with the water resource and water systems outside historic Winslow, in the manner described in the above paragraphs, it must be careful to consider the needs, benefits, and effects of its activities on those persons who obtain water from small private wells.

13. The City shall prepare a detailed inventory of all public water supplies on Bainbridge Island, and shall develop a well-monitoring program.

14. At the time annexation became effective, some water systems were actively working with Kitsap County Public Utility District No. 1, the City, and private contractors to improve their systems. The City shall continue to cooperate with these purveyors to accomplish the improvements.

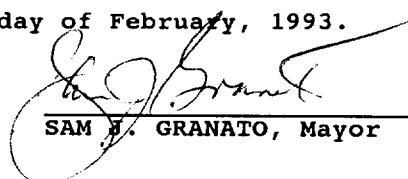
15. The Public Works Department and Planning and Community Development Department shall advise the council by March 30, 1993 of the methods and means to implement this resolution and any proposed budget amendments necessary to do so.

PASSED BY THE CITY COUNCIL this 4th day of February, 1993.

APPROVED BY THE MAYOR this 4th day of February, 1993.

ATTEST/AUTHENTICATE:


RALPH W. EELLS, FINANCE DIRECTOR


SAM B. GRANATO, Mayor

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Suzuki Property Request for Proposals

Date: July 21, 2015

Agenda Item: Council Discussion

Bill No.: 14-119

Proposed By: Doug Schulze, City Manager

BUDGET INFORMATION

Depart/Fund: N/A

Expenditure Req: N/A

Budgeted? ☐ Yes ☐ No

Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:

Recommendation:

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☐ Yes ☐ No ☒ N/A

Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

The City Council is asked to provide direction to the City Manager regarding modification of the Request for Proposals or advertisement.

Background:

On November 3, 2014, the City hosted a community workshop on the City-owned Suzuki property. The purpose of the workshop was to solicit community input on whether and how the property should be sold, and what use should be made of the property. The workshop included presentations of conceptual development proposals by ArcStudio, Cutler Anderson, Housing Kitsap and Housing Resources Board.

Workshop participants urged the City Council to use the property for community benefit. Ideas included turning the property over to the School District, preserving it as open space, or using it for affordable housing. Concerns that were expressed included overdevelopment, traffic impacts and loss of open space/wildlife habitat. Participants also advised the City to be deliberative, and asked that the decision-making timeline be extended.

The City Council discussed the results of the workshop on January 6, 2015. Upon conclusion of the discussion, the City Council agreed that the Suzuki subcommittee should meet to discuss how to move forward with the Suzuki property.

At the May 19, 2015, City Council was updated on the subcommittee's discussions and the feasibility of using a development consultant to assist the City in determining the most effective way to surplus the property. There was consensus to bring back a Request for Proposals (RFP) to a future meeting for discussion and next steps.

The City Council received a recommendation from the Suzuki Ad Hoc Committee at the June 16, 2015 meeting, to direct the City Manager to prepare an RFP for development of the property rather than hire a development consultant as directed at the May 19, 2015 meeting. A draft RFP is attached for Council consideration.

RECOMMENDED ACTION

Motion: "I move that the City Council direct the City Manager to advertise the Request for Proposals for the Suzuki Property."

To: City Council

CC: City Manager, Deputy City Manager, Finance Director

Date: June 11, 2015

Re: Suzuki Ad Hoc Committee Report

The Suzuki Ad Hoc Committee offers the following suggestions to Council with regard to the Suzuki Property.

1. The property should be declared surplus and sold, with the proceeds to be applied to the cost of a new Public Safety and Municipal Court facility. Council should direct the City Manager to notice a public meeting, if necessary, to discuss this proposal, and to draft an appropriate Resolution for consideration by Council at the earliest reasonable date.
2. A buyer for the property should be identified pursuant to a Request for Proposal, reserving to the City the right to reject all proposals.
3. The Request for Proposal should identify the City's preferred priorities for development of the property, but should leave room for original and visionary proposals consistent with the City's Comprehensive Plan. Exhibit A is adapted from work done by the Suzuki Task Force in 2008, and is a proposed statement of the City's priorities.
4. The Request for Proposal should require a response within 45 days of publication. The Committee suggests that this is a long enough time to allow careful preparation of a proposal, and a short enough time that developers with less than a very serious interest in this project will be inclined to forego submitting.

Exhibit A

City of Bainbridge Island Priorities for RFP Responses
Varied Housing Mix: Development plan provides a mix of housing types, including market-rate homes, and ownership and/or rental homes, condominiums or apartments affordable to occupants whose income excludes them from access to market rate housing. While an income range from 50% to 120% of Kitsap Area Median Income (AMI) is often used to characterize those who need access to affordable housing, in the current housing market on Bainbridge Island the percentage of AMI might well be greater. The diversity of housing types in the plan will be important.
Permanent affordability: Utilization of a community land trust or other mechanism to maintain affordability of applicable units.
Green and sustainable construction: Utilizing green building (e.g. LEED or WA Evergreen standards), Low Impact Development standards and similar tools to achieve long-term durability, energy efficiency, water conservation, and low lifetime costs
Open space, community gardens, buffers and connectivity: The site plan permanently protects and preserves pond and wildlife areas, includes mature trees in open space, allows public access to open space, attractively buffers adjacent neighborhood to South, and provides non-motorized trails and access to public transportation.
Easement for Safe Route to Schools: The plan dedicates to City of Bainbridge Island an easement for a safe walking trail along Sportsman Club Road.
Attractively integrates with adjacent neighborhoods and character of island: The ideal plan would produce a development of which all Islanders could be proud.
Price: The purchase price is high compared to the other RFP responses.
Qualifications: The applicant has demonstrated experience and excellence in prior development projects, and demonstrates financial capability to raise funds required for the purchase and development of the property
Priorities Are Not Requirements: While the foregoing priorities will be important considerations in evaluating responses, the City is open to any proposal that meets its economic needs and furthers important values expressed in its Comprehensive Plan.



July 21, 2015

Request for Proposals for Development of 13.83 acres of City Owned Property

The City of Bainbridge Island is seeking proposals from interested parties for the development of 13.83 acres of City owned property. The Property is located on the Southeast corner of NE New Brooklyn Road and Sportsman Club Road NE (Tax Account # 222502-4-006-2005).

Enclosed is a summary of the development opportunity, inclusive of Developer selection process.

DRAFT

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Development Summary

Development Criteria

- Project Design
- Developer Capabilities
- Agency Assistance
- Selection Process & Timeline
- Proposal Evaluation Criteria
- Waiver

Attachment

Summary of the Development Process

Site Exhibits

A – Aerial Photographs

Development Summary

The City of Bainbridge Island is seeking proposals for the possible development of City owned property of 13.83 acres. The City's goal for the site is a project that is compatible with the surrounding residential uses and will enhance and benefit the neighborhood and community. The property may be sold to the selected Developer at appraised fair market value and credit will be given based upon any off or on-site public improvements or public benefits.

Location: Total of 13.83 acres parcel east side of Sportsman Club Road NE, South of South Town Woods, South of NE New Brooklyn Road (see attached map). The site is currently undeveloped and wooded. There are no critical areas on-site, although the property contains a man-made pond that is valued by community members. The frontage along NE New Brooklyn Road and Sportsman Club Road NE is not improved with curb, gutter or sidewalk. An asphalt and crushed rock walking trail has been installed along both frontages. An elementary school and junior high school are located approximately one block north of the site.

Land Use: R-2 – Single Family Residential District (City of Bainbridge Island)

Current Use: Vacant parcel

Selection Process:

1. Proposal Submittal
2. Evaluation of Proposals by City Staff
3. Evaluation of Proposals by City Council
4. Community Review & Comment
5. Developer Selection
6. Approval of Exclusive Negotiating Agreement (ENA)

Proposals Due: September 25, 2015 by 4:00 pm to Community Development Director at City Hall, located at 280 Madison Avenue North, Bainbridge Island, WA 98110

City Contact: Kathy Cook, Community Development Director
(206) 780-3758
kcook@bainbridgewa.gov

Development Criteria

The proposed project is located on the southeast corner of the intersection of NE New Brooklyn Road and Sportsman Club Road NE (see attached map). The surrounding area is currently developed residential. The City of Bainbridge Island is offering this site for development to interested parties subject to the following:

Project Design

The City desires to solicit interest regarding ideas for potential development of 13.83 acres of City owned property.

Developer Capabilities

Interested parties must demonstrate the experience, financial capacity and readiness of the Developer and Developer Team to meet the proposed project schedule.

City Assistance

The City proposes to sell the property at appraised market value. However, consideration may be given for any additional on/off-site improvements, including the value of public benefits.

Selection Process & Timeline

The City Council is the decision-maker regarding Developer selection. The Council reserves the right to reject any and all proposals. Written proposals will be reviewed and evaluated based on the evaluation criteria outlined in the following section. The City may request additional information, conduct interviews, contact references, investigate previous projects, and take any other information into account in its evaluation of Developer responses.

The goal of this review process is to select a Developer and enter into an Exclusive Negotiating Agreement (ENA). Under the ENA, the selected Developer will be required to prepare more refined conceptual plans as part of the development project and obtain City Council's final approval.

RFP Issued:	July 27, 2015
Proposal Review Period:	60 days
Responses Due:	September 25, 2015 by 4:00 pm to Community Development Director
Developer Selection:	November 2015
Exclusive Negotiating Agreement Approval by City:	December 2015
ENA Period:	180 days

Proposal Evaluation Criteria

In the selection process, emphasis will be placed on: the quality of the design concept, financial capacity and community benefit of the proposal. Submittals will be evaluated based upon the following nine preferred priorities:

Varied Housing Mix: Development plan provides a mix of housing types, including market-rate homes, and ownership and/or rental homes, condominiums or apartments affordable to occupants whose income excludes them from access to market rate housing. While an income range from 50% to 120% of Kitsap Area Median Income (AMI) is often used to characterize those who need access to affordable housing, in the current housing market on Bainbridge Island the percentage of AMI might well be greater. The diversity of housing types in the plan will be important.

Permanent affordability: Utilization of a community land trust or other mechanism to maintain affordability of applicable units.

Green and sustainable construction: Utilizing green building (e.g. LEED or WA Evergreen standards), Low Impact Development Standards and similar tools to achieve long-term durability, energy efficiency, water conservation, and low lifetime costs.

Open space, community gardens, buffers and connectivity: The site plan permanently protects and preserves pond and wildlife areas, includes mature trees in open space, allows public access to open space, attractively buffers adjacent neighborhood to South, and provides non-motorized trails and access to public transportation.

Easement for Safe Route to Schools: The plan dedicates to City of Bainbridge Island an easement for a safe walking trail along Sportsman Club Road.

Attractively integrates with adjacent neighborhoods and character of island: The ideal plan would produce a development of which all Islanders could be proud.

Price: The purchase price is high compared to other RFP responses.

Qualifications: The applicant has demonstrated experience and excellence in prior development projects, and demonstrates financial capability to raise funds required for the purchase and development of the property.

Priorities Are Not Requirements: While the foregoing priorities will be important considerations in evaluating responses, the City is open to any proposal that meets its economic needs and furthers important values expressed in its Comprehensive Plan.

Submittal Requirements

Each responding Developer must submit one (1) signed original proposal and one (1) electronic copy of the set of information requested below.

1. Organizations Background & Experience
 - a. Describe the Development Team and provide relevant qualifications and project specific experience of the Developer(s). Identify the person with the authority to represent and make legally binding commitments on behalf of the Developer. Identify the contractual relationship among multiple developers, if applicable.
 - b. Identify the key Team members (e.g., architects, engineers, commercial tenants, real estate and marketing representatives, consultants, and contractors).
 - c. Describe the Developer's relevant project experience. Provide examples that demonstrate successful projects related to this proposal.
2. Project Proposal and Schedule
 - a. Provide a narrative of the development and or reuse concept.
 - b. Provide a schedule for the proposed project that addresses all phases of the project including: entitlements, design and construction.
 - c. Provide a preliminary site plan and any conceptual drawings.
 - d. Provide a statement of financial capacity to secure financing.
 - e. The City will possibly require the undergrounding of utilities, installation of curb/gutter/sidewalk, road improvements, the connection of water/sewer and possibly a traffic study pending the proposed type of use. Please provide any comments regarding this requirement.
3. Business Terms
 - a. Provide a description of the proposed business terms and if your project will require any special use permit or waiver of City building, development or parking requirements.

Proposals are to be submitted to the Community Development Director located at 280 Madison Avenue North, Bainbridge Island, WA 98110, on or before September 25, 2015 at 4:00 PM.

Waiver

Each respondent to this RFP agrees that the preparation of all materials for submittal to the City and all presentations are at the respondent's sole cost and expense, and the City of Bainbridge Island shall, under any circumstances, not be responsible for any costs or expenses incurred by a respondent. In addition, each respondent agrees that all documentation and materials submitted with a proposal shall remain the property of the City. Submittals are public records subject to disclosure under the Public Records Act.

Summary of the Development Process

This summary outlines the development process and documentation required for full development and contractual agreements with the City. For the purposes of this proposal, only the “RFP Stage” requirements are being requested at this time.

RFP Stage. This Request for Proposals represents the initial step in the development of the Site. Responses to this RFP should demonstrate the Developer’s 1) understanding of City’s goals; and 2) specific expertise and financial capability to undertake the proposed development.

Future Development Requirements

ENA Stage. Once the City selects a Developer, it and the Developer will then execute an Exclusive Negotiating Agreement (ENA).

DDA Stage. Once the ENA has been negotiated and approved by the Council, a Disposition and Development Agreement (DDA) will be negotiated between the parties and presented to the Council for approval. All legal rights and obligations between the selected Developer(s), if any, and the City will come into existence only when a DDA is fully executed by the parties and then approved by the Council. The legal rights and obligations of each party shall be only those rights and obligations which are set forth in the DDA and any other documents specifically referred to in that DDA and executed by the parties.

Construction Stage. Once all the DDA conditions precedent to property transfer have been met, the City will transfer the site to the Developer, and construction will begin within a short time thereafter, as mutually agreed upon by the City and the Developer.

To: Council, City Manager

From: Val Tollefson

Re: Report on 7/10/15 visit to the Lane Transit District, Eugene, ORE

At the suggestion of Mayor Blair and the invitation of Kitsap Transit, on Friday, July 10 I joined a group which visited the Lane Transit District (LTD), which provides bus service in the greater Eugene – Springfield, Oregon metropolitan area. Others participating were John Clauson, Kitsap Transit Executive Director; Steffani Lillie, KT Service and Capital Development Director; Ellen Gustafson, KT Director of Operations; Mayor Patti Lent, Bremerton; Rob Gelder and Ed Wolfe, Kitsap County Commissioners.

The main reason for the trip was to see first-hand the way that LTD is implementing the concept of Bus Rapid Transit (BRT), which simplistically can be thought of as creating the equivalent of a light rail transportation system using rubber-tired buses.

The metropolitan area served by LTD is roughly equivalent in population to Kitsap County, although the geographical area served by the rapid transit portion of their system is quite a bit more compact than Kitsap County.

LTD currently has two BRT routes in operation, one connecting downtown Eugene with downtown Springfield, and a second loop route north from Springfield to a major medical center and shopping mall area. <https://www.ltd.org/system-map/>. A third route, going west from Eugene, is under construction. <https://www.ltd.org/west-eugene-emx/>.

LTD operations are largely financed by a payroll tax established by the Oregon legislature to support LTD and the Tri-Met system in Portland. 80% of capital construction costs have come from various federal grant programs, mainly through the Federal Transportation Agency. About 4% has been financed by LTD itself. The rest has come from Oregon state sources, including a dedicated state capital funding program called Connect Oregon, and from a designated share of state-run lottery proceeds.

There are several aspects of the LTD BRT system that could be of particular interest to Bainbridge Island. Chief among these is the fact that the design of the system is incredibly flexible, using a combination of engineering solutions to achieve the goal of rapidly moving a bus through a congested corridor. On the two routes currently in operation, there are sections with no visible modification to the roadway, sections where a single lane is dedicated to bus traffic travelling in both directions, sections with dedicated bus lanes in each direction, and sections with extended right turn lanes at intersections, which non-bus vehicles can use to turn right or to enter adjacent businesses, and which buses can use to “jump the queue”. There is special signaling at some intersections that for a brief time gives buses priority. Without going in to greater detail, or pretending to be a traffic engineer, it seems that the LTD approach might offer one way to vastly improve the flow of public transit on Hwy. 305 without necessarily increasing the capacity of 305 for private automobile traffic.

A second aspect to the LTD system that has potentially attractive ramifications for Bainbridge is the capital funding model. According to LTD, the need to widen streets in some locations at the expense of bike lanes, and the need to provide bus stops at several locations not served by stoplight-protected crossing of the roadway has allowed LTD to build substantial stretches of off-highway bicycle and pedestrian walkways, and to construct two bicycle-pedestrian bridges over the roadway. Applied to the

Bainbridge Island situation, one can see the possibility of funding sections of the Sound to Olympics Trail, as well as the possibility of improving cross-island bicycle-pedestrian connectivity.

As a member of the Kitsap Transit Board, Anne is better able to brief the Council on just where Kitsap Transit is in its strategic and capital planning, but seeing how LTD has addressed its transportation needs illustrates the fact that improving transportation in the Hwy. 305 corridor might also provide some real direct benefits to Bainbridge Island.

I will be happy to try to answer any questions.



To: City Council

From: Val Tollefson, UAC Liaison

Re: July 13, 2015 UAC meeting.

Present: Andy Maron, Jeff Kanter, Steve Johnson, Nancy Nolan, Jim Thrash, Steve Leach

Also present: Public Works Director Barry Loveless, Planning and Community Development Director Kathy Cook (present only during discussion of Comprehensive Plan issues); Councilmember Val Tollefson; Councilmember Sarah Blossom; Robert Dashiell. Also present for most of the meeting was an unidentified male.

1. Opening Public Comment: Robert Dashiell repeated his view that the SSWM Utility on Bainbridge Island operates beyond its legally supportable role. He referred the Committee to an unnamed lawsuit making its way through Washington courts in which the Federal Government is challenging the legality of Seattle SSWM fees, and suggested a similar risk for B.I. if the utility is not reformed.
2. Kathy Cook outlined UAC opportunities for contributing to the Water Resources and Utilities elements of the Comprehensive Plan update, explained the tight timeline the Planning Commission has set for itself, and thanked the UAC for its willingness to contribute to the process. She encouraged written input from the Committee, but also pointed out the opportunity to participate in the Workshops that kick off work on each element, and in the Planning Commission meetings which follow. She also invited members to involve themselves personally in the update of the other elements.
3. The members of the Committee introduced themselves, and welcomed new members Steve Leach and Jim Thrash. Andy Maron suggested that the Committee should elect a new Chair and Vice Chair at its first meeting in August, and should discuss whether it should make any changes to its meeting schedule at that time.
4. The Committee discussed the recent announcement by Kitsap PUD that it was acquiring the South Bainbridge and Island Utility water systems, and also the decision by the City Council to authorize the City Manager to seek Satellite System Management authority from the State. Several members felt that the City should send a strong message of disapproval to KPUD, complaining of the failure to include the City in discussions of these acquisitions. Jeff Kanter felt that Satellite System Management authority was premature, if the City had not clarified its policy. Steve Leach noted that if policy to own or operate water systems is established and authority is established through Satellite System Management designation, the City will have to consider whether it has the capacity to perform the services which such authority implies. Barry Loveless acknowledged that currently the City does not have that capacity. The Committee generally agreed that discussion of what role the City should play in the management or ownership of water utilities on the Island will be an important part of its discussion of the Water Resources element of the Comp Plan, which will start at the next meeting. Sarah Blossom commented that the City has historically NOT been a resource for private Island water systems in need of help, while KPUD has been very proactive and helpful in that regard. She related that

her parents, who were the owners of the South Bainbridge Water System, felt that KPUD would provide the best service to their customers.

5. The Committee spent the rest of the meeting discussing its work on the SSWM Utility. Barry Loveless provided a short update on what Public Works is doing in light of the City Council approval of the UAC interim report at its June 9 meeting. He hopes to be able to provide info on the revised ERU calculation under the proposed revised rate structure by September.

The remainder of the discussion revolved around the related questions of whether to propose a rate that would support increased capital spending, how much capital spending is necessary and appropriate, whether the CIP discussion in the current draft report includes projects that might not really be necessary, and what to do about discretionary programs currently being funded by SSWM. Barry Loveless explained that the proposed projects are in the CIP based on engineering and management judgment that they should be included. He acknowledged that some utilities don't invest in capital, and simply wait for failures. Jim Thrash pointed out that one way to approach resolving the issues before the Committee would be to decide on the rate the Committee could support, and then work backwards through expenses to come to a conclusion as to what support for capital projects was available.

The Committee agree to continue this discussion at its next meeting.

Adjourn at 7:30. Next meeting is on July 27.

A handwritten signature in blue ink, appearing to read "Val Zolty", followed by a horizontal line.

cc: City Manager, City Attorney, Barry Loveless, UAC Chair

2015 PROPOSED COUNCIL CALENDAR ITEMS

Study Session 7 pm				Business Meeting 7 pm			
Absences	Clerk	Department	Timing (min)	Absences	Clerk	Department	Timing (min)
4-Aug				11-Aug			
	Roger Anne				Kelly		25
							Executive Session - Potential Litigation, Property Acquisition, Review Qualification of an Applicant for City Employment (60 min)
						EXEC	20 Franchise Fee Options (Info.)
						EXEC	20 Short-Term Vacation Rental Regulations (Discussion)
						FIN	10 Public Safety Facility Line of Credit (Discussion) - added
						FIN	15 2015 Mid-Year Financial Update/Preliminary 2016 Forecasts (Info.)
						FIN	10 Q2, 2015 Budget Amendments - 1st Reading (Info.)
						CC	10 Public Safety Committee Update (Info.)
						EXEC	10 Public, Educational and Governmental (PEG) Equipment Purchases (Consider Action)
						EXEC	10 Ordinance No. 2015-19, Adoption of 2nd Moratorium on New Commercial Aquaculture Activities - Public Hearing
						PCD	Resolution No. 2015-05, Amending the PCD Administrative Manual (Consider Action) - moved to 9/1/15 Staff Intensive
						PW	10 Hellmuth Donation Plaque (Consider Acceptance) - added
						PW	10 Ordinance No. 2015-22, Road Vacation (Point Monroe) - Public Hearing and 1st Reading, (firm date)
						PW	Wing Point Way Construction Award - Unfinished Business (Consider Action) - schedule for a future meeting under Unfinished Business
						EXEC	5 Public Safety Facility Appoint Pro/Con Committee (Consider Approval) - added
							155

2015 PROPOSED COUNCIL CALENDAR ITEMS

Study Session 7 pm				Business Meeting 7 pm			
Absences	Clerk	Department	Timing (min)	Absences	Clerk	Department	Timing (min)
				Morgan	Roz		25
			18-Aug				25-Aug
						PW	30
						PCD	15
						CC	15
						EXEC	15
						PW	15
						EXEC	10
						CC	5
						FIN	CA
						PCD	
						PW	CA
							130
						CC	30

2015 PROPOSED COUNCIL CALENDAR ITEMS

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2015 PROPOSED COUNCIL CALENDAR ITEMS

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2015 PROPOSED COUNCIL CALENDAR ITEMS

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