

ITEMS DISCUSSED

1. EXECUTIVE SESSION: REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(g)) AND POTENTIAL LITIGATION (RCW 42.30.110(1)(i))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
5. STAFF INTENSIVE
 - A. PUBLIC SAFETY FACILITY DISCUSSION, AB 14-008
 - B. 2015-2018 WESTNET DRUG TASK FORCE INTERLOCAL AGREEMENT, AB 15-114
 - C. RATIFICATION OF REVISIONS TO COUNTYWIDE PLANNING POLICIES, AB 15-116
 - D. ORDINANCE NO. 2015-15, AMENDING BIMC 3.80 RELATED TO PUBLIC ART PROGRAM, AB 15-108
 - E. COMMUNITY IDENTITY UPDATE, AB 15-117
 - F. PROPOSAL FOR ALLOCATION OF FUNDS FOR HEALTH, HOUSING AND HUMAN SERVICES, AB 15-040
 - G. ORDINANCE NO. 2015-21, ESTABLISHING A HUMAN SERVICES COMMITTEE, AB 15-040
6. COUNCIL DISCUSSION
 - A. DISCUSSION OF SUZUKI PROPERTY, AB 14-119
 - B. PROCLAMATION DECLARING JUNE, 2015 AS LESBIAN, GAY, BISEXUAL AND TRANSGENDER PRIDE MONTH AB 15-119
7. COMMITTEE REPORTS
 - A. UTILITY ADVISORY COMMITTEE NOTES, MAY 21, 2015
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. EXECUTIVE SESSION: REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(g)) AND POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) 5:59 PM

Deputy Mayor Scott called the executive session to order at 6:00 p.m. with Councilmembers Blair, Bonkowski, Roth, Tollefson, and City Attorney Marshall to discuss Review Qualifications of an Applicant for City Employment (RCW 42.30.110(1)(g)) and Potential Litigation (RCW 42.30.110(1)(i)). The recording system was turned off and a notice was posted on the door of the Council Chamber. The executive session adjourned at 7:00 p.m. No action was taken.

2. CALL TO ORDER / ROLL CALL

Deputy Mayor Scott called the meeting to order at 7:00 p.m. with Councilmembers Blair, Bonkowski, Roth and Tollefson present; Councilmembers Townsend and Blossom were absent and excused. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:00 PM

***MOTION:** I move we accept the agenda as presented.*

***BLAIR/BONKOWSKI:** The motion carried 5-0.*

4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:00 PM

City Manager Schulze reported:

- Several Winslow Way concrete benches have been painted orange; this was not done by City public works employees. Cleanup of the benches could be problematic because pressure washing could damage the concrete.
- Community Identity and Branding process that culminated last week with a presentation.
- Water Resources workshop on Thursday, June 18.

5. STAFF INTENSIVE 7:03 PM

A. PUBLIC SAFETY FACILITY DISCUSSION, AB 14-008

At the June 9, 2015 Study Session, the City Council identified the location immediately north of City Hall as the preferred site for the facility, confirmed the intent to include both a Police Station and Municipal in the project, and reviewed preliminary estimates for total project costs. The Council was also provided with information on the City's current debt service schedule and estimates for debt service for hypothetical levels of bond issuance.

The City's financial advisor David Trageser and Finance Director Schroer provided information on financing options and the City's general fiscal capacity. Next steps and a Q and A followed the presentations.

Next Steps

The next steps include discussion of a funding approach for the project and to decide whether to seek a ballot proposition for voter-approved bonds on the November 4, 2015 ballot.

To support the Council discussion of funding options and debt capacity, the following materials are provided:

- current City tax-supported debt service schedule
- estimates for additional debt service at selected levels of funding, and
- estimates of potential bond proceeds for selected levels of debt service.

The City Council is anticipated to continue discussion of this project throughout June and July, and meeting time is reserved for this topic at each upcoming Council meeting.

7:41 PM

***MOTION:** I move that we instruct staff to size the potential bond based on the construction cost of the project with adjustments later on as we are able to surplus property.*

***TOLLEFSON/ROTH:** The motion carried 5-0.*

B. 2015-2018 WESTNET DRUG TASK FORCE INTERLOCAL AGREEMENT, AB 15-114 7:50 PM

Chief Hamner addressed Council. The purpose of this agreement is to provide for and regulate the joint efforts of the City, County, State, and Federal law enforcement to combat violations of controlled substance laws within the contracting jurisdictions for their mutual advantage. In order to accomplish this purpose, the task force and advisory board does and must operate confidentially and without public input. The parties do not intend to create, through this Agreement, a separate legal entity subject to suit.

The Bainbridge Island Police Department desires to enter into an agreement and intends to assign a full-time investigator to work in the task force as the drug enforcement needs require and departmental staff levels permit. Each jurisdiction pays all costs associated with its officers and equipment when assigned to the task force.

7:51 PM

***MOTION:** I move that the City Council forward the 2015-2018 WestNET Drug Task Force Interlocal Agreement to the June 23, 2015 consent agenda.*

***BLAIR/BONKOWSKI:** The motion carried 5-0.*

C. RATIFICATION OF REVISIONS TO COUNTYWIDE PLANNING POLICIES, AB 15-116 7:52:58 PM

Planning Director Cook addressed Council. As required by the Growth Management Act, Kitsap County adopted County-Wide Planning Policies (CPPs) in 1992 that are intended to establish a countywide framework from which the County and cities' comprehensive plans are developed and adopted. The KRCC periodically updates the CPPs; the last update was completed in 2013.

In 2015 the KRCC initiated another update of the CPPs to address two changes:

1. Amend Appendix B-1 to correct a scrivener's error; transfer 1,000 people from the Central Kitsap Urban Growth Area (UGA) to the Silverdale UGA; and extend the planning horizon from 2035 to 2036.
2. Amend Appendix B-2 to bring the 2010-2035 Countywide Employment Projections adopted by the KRCC Executive Board into the CPPs, and concurrently extend the planning horizon from 2035 to 2036.

An explanation for the amendments is included in the agenda packet, "Request to Amend the Kitsap Countywide Planning Policies" and "20 Year Planning Horizon Under the GMA."

The 2015 update process included Kitsap County and the cities of Bainbridge Island, Bremerton, Port Orchard and Poulsbo, as well as representatives of KRCC, the Tribes and the Puget Sound Regional Council. The KRCC Executive Board approved the updates to the CPPs on April 7, 2015, and is requesting that the Cities and Tribes ratify the updates prior to the end of June.

7:55 PM

***MOTION:** I move the City Council approve Resolution 2015-13, ratifying the 2015 amendments to the Kitsap County Countywide Planning Policies.*

***TOLLFESON/ROTH:** The motion carried 5-0.*

D. ORDINANCE NO. 2015-15, AMENDING BIMC 3.80 RELATED TO PUBLIC ART PROGRAM, AB 15-108
7:55 PM

Deputy Mayor Smith led the discussion with Council on whether to consider approval of changes to Bainbridge Island Municipal Code Chapter (BIMC) 3.80 related to the City's Public Art Program. These changes are proposed to update the Code to reflect current City practice and to prepare for a potential reinstatement of a funding mechanism for the City's Public Art Program.

The City's Municipal Code establishes a Public Art Program and describes a mechanism for funding to be generated for the program. In 2010, the funding mechanism for the Public Art Program was suspended by City Council motion. Funding can be reinstated at any time by motion of the City Council.

At the City Council Study Session on June 2, 2015 the City Council reviewed proposed changes to the Public Art ordinance, estimates of funds required/generated by the proposed funding structure, and implementation issues. Council indicated support for an approach under which the City's capital projects generate funding for the Public Art Program at a rate equal to 2% of eligible project expenses. This funding will be identified within project budgets, and will be provided to the Public Art account as part of the annual capitalization process, for all projects that close-out during that year.

At the June 2 meeting, Council also directed staff to add language to the ordinance to capture an intent to consider additional public art support as part of the planning for capital facilities projects specifically (buildings, parks, trails, for example). This intent has been added to the draft ordinance as Section D. Both red-line and clean versions of the proposed revisions to BIMC 3.80.020 are provided in the agenda packet.

Once the changes to BIMC 3.80 are completed, it is expected that the City Council will consider a motion to remove the suspension on City contributions to the public art account. After the reinstatement of funding is approved, City staff will work to develop the appropriate updates to capital project budgets to include the new assessment for public art. The impact to project budgets currently in progress will be presented as part of the City's quarterly budget adjustments. The impact to budgets for future capital projects will be reflected in the next update to the Capital Improvement Plan (CIP).

Funding to the public art account from projects that close-out in 2015 will be calculated during the year-end capitalization process and transferred to the public art account at that time.

7:59 PM

***MOTION:** I move the City Council approve Ordinance 2015-15 related to the funding of public art.*

***ROTH/BONKOWSKI:** The motion carried 5-0.*

8:02 PM

***MOTION:** I move the City Council remove the suspension on City contributions to the public art account, effective as of July 1, 2015.*

***BLAIR/BONKOWSKI:** The motion carried 5-0.*

E. COMMUNITY IDENTITY UPDATE, AB 15-117 8:02 PM

City Manager Schulze used a PowerPoint to illustrate the process that led to the branding exercise held last week. Over a year ago, the Chamber of Commerce was invited to participate in a branding exercise with the North Kitsap Tourism Alliance. What we learned from that experience, was that if Bainbridge Island was to develop a brand for economic development purposes, it would be important that we engaged in a process that included reaching out to all members of our community. The City of Bainbridge Island, the Bainbridge Island Downtown Association and the Chamber of Commerce felt that there were a number of reasons that now was the right opportunity to pursue collaborating to have a community identity process.

First, increased collaboration around economic development will result in a stronger message and a more efficient use of our resources. Every year the City awards Lodging Tax funds to various organizations on the island that work to promote overnight stays on the island. With a central logo, message, bank of images, brochure design, and advertising templates (all items we will be provided as part of this process) these funds will be able to be used more efficiently, and with less duplication of efforts. Additionally, many of our local small businesses struggle to keep their doors open during the off-season. This community identity process will also help us promote our local fall, winter and spring events and festivals to visitors, as well as community members.

Another opportunity we have during this process is to develop consistent wayfinding signs that allow visitors to more easily traverse around the island. A consistent and aesthetically pleasing wayfinding system could also help to diminish reliance on sandwich boards downtown. Likewise, wayfinding and messaging can help us curate a visitor experience that results in visitors that explore the culture, history and attractions that exist throughout the island.

Lastly, this process is also about having a community-wide conversation about economic development and the future of our community. It's about figuring out what kind of economic development we want to attract and foster, and then developing a proactive message.

After extensive research by the City, Bainbridge Island Downtown Association and the Chamber, the City decided to move forward with utilizing consultants Arnett and Muldrow. This decision was based on reviews we received from respected entities such as the Washington Main Street Association and neighboring communities, the consultant's commitment to delivering a community process, and cost comparisons with other destination marketing firms. Prior to contracting with Arnett and Muldrow, the consultants were invited to present to the community about their process, they received overwhelming support from those in attendance.

Process

Between June 9 and June 11, the community engaged in an intensive three day input process. More than 150 individuals participated at public meetings and targeted workshops. Over 200 individuals completed a survey to help inform the final product. Participants ranged from merchants and hoteliers, to attractions such as Bloedel and the Bainbridge Island Museum of Art, to local farmers, artists and interested residents. The process was advertised widely on social media, on the City website, in the City Manager's Weekly Report, on a Bainbridge Community Broadcasting podcast, in news stories in the Bainbridge Review and Inside Bainbridge, and in direct outreach utilizing the listservs and relationships of the City, Chamber of Commerce, and Bainbridge Island Downtown Association. The consultants also spent considerable time exploring the island and interacting with residents.

On June 11, the community was introduced to the preliminary community identity tool kit. The tool kit included a seal and flag for the City based on the heraldry of Commodore William Bainbridge and Captain George Vancouver; an identity system for the Island at-large, Downtown and the Lynwood and Rolling Bay neighborhood service centers; wayfinding examples; brand identities for the Farmers' Market, the Grand Old Fourth, Trick or Treat Downtown; and a number of different advertising applications utilizing the tag line and logo. The products created had applications both for cultivating community pride, building on recent buy local campaigns, and for curating a visitor experience.

Next Steps

The consultants will now take the feedback they received and work with the City and partners to finalize the final product. The City will be posting the video of the presentation and the presentation slides for the public to review. Any additional feedback can be submitted to Kellie Stickney, Community Engagement Specialist within the next two weeks. After the final products have been created, Arnett and Muldrow will also provide the City with recommendations for implementation.

Public Comment

Jerri Lane, Bainbridge Island Downtown Association, thanked Council for their support of the branding initiative. A letter from Keith Barnes was read into the record stating the exercise created a good tool kit for marketing.

Rex Oliver, Bainbridge Island Chamber of Commerce, he too stated it was a good tool kit to begin marketing with a uniform voice.

F. PROPOSAL FOR ALLOCATION OF FUNDS FOR HEALTH, HOUSING AND HUMAN SERVICES, AB 15-040 8:27 PM

Deputy City Manager Smith led the discussion on whether to consider approval of a proposed methodology to allocate the City's funding to local organizations to support programs in the areas of housing, health and human services. The proposed allocation process would include the creation of a new citizen advisory committee and support from the Bainbridge Community Foundation (BCF).

At the City Council Study Session on May 5, 2015 the Council discussed a proposal to expand the City's oversight of its annual human services funding, which provides roughly \$320,000 in financial support to 11 nonprofit organizations. Following that discussion, Mayor Blair, Councilmember Tollefson, and City staff held meetings with community stakeholders to continue review of the proposed approach and to share concerns and suggestions. The feedback from these meetings was used to refine the current proposal, which is described in detail in the following memo. The memo also includes a proposed timeline for key activities. The City's goal is to confirm a new process in Q2, which could then be used in Q3 to develop award recommendations for 2016 funding.

To meet this schedule, several decision are needed. Ideally the following items will be addressed during the Council discussion, so that implementation can move forward:

- Council support to implement the proposed allocation process, including the creation of a new citizen advisory committee and the support services as proposed by BCF.
- Council direction on the source of funding for BCF's services.
- Council support for a proposed ordinance to create a new Human Services Funding Advisory Committee, including Council decisions.

Public Comment

Rita Elsberry, Island Volunteer Caregivers, expressed appreciation for being able to participate in the process. The IVC recognizes the cost involved with facilitating and implementing the process and they want to continue the collaboration to insure the most efficient mechanism going forward.

Geoff Grindeland, President of the Board of Directors, Helpline House, stated they do not understand why an outside consultant is needed and expressed disappointment on how the process has been handled.

Joanne Tews, Executive Director of Helpline House, shared a story about one of the clients from Helpline House to illustrate the need on why funds should go directly to organizations.

9:11 PM ***MOTION:** I move the City Council approve the implementation of the proposed method to allocate human services funding as a one-year trial for the allocation of 2016 funding awards.*
***TOLLEFSON/BLAIR:** The motion carried 5-0.*

9:13 PM ***MOTION:** I move that the funding for the pilot year be taken from council contingency and be reflected when we do budget amendments at the end of the year.*
***BLAIR/BONKOWSKI:** The motion carried 5-0.*

G. ORDINANCE NO. 2015-21, ESTABLISHING A HUMAN SERVICES COMMITTEE, AB 15-040 9:15 PM

This proposed new citizen advisory committee will develop a funding recommendation for City Council consideration, and will be appointed to work on a single funding cycle to recommend awards for 2016 City funding.

9:19 PM ***MOTION:** I move the City Council forward Ordinance 2015-21 creating a new Human Services Advisory Committee to the consent agenda for June 23, 2015.*
***BLAIR/BONKOWSKI:** The motion carried 5-0.*

6. COUNCIL DISCUSSION 9:20 PM

A. DISCUSSION OF SUZUKI PROPERTY, AB 14-119

The purpose of the Council discussion on June 16 is to discuss the Suzuki Ad Hoc Committee's recommendations for moving forward with the surplus of the Suzuki property.

The Suzuki Ad Hoc Committee offers the following suggestions to Council with regard to the Suzuki Property:

1. The property should be declared surplus and sold, with the proceeds to be applied to the cost of a new Public Safety and Municipal Court facility. Council should direct the City Manager to notice a public meeting, if necessary, to discuss this proposal, and to draft an appropriate Resolution for consideration by Council at the earliest reasonable date.
2. A buyer for the property should be identified pursuant to a Request for Proposal, reserving to the City the right to reject all proposals.
3. The Request for Proposal should identify the City's preferred priorities for development of the property, but should leave room for original and visionary proposals consistent with the City's Comprehensive Plan. Exhibit A is adapted from work done by the Suzuki Task Force in 2008, and is a proposed statement of the City's priorities.
4. The Request for Proposal should require a response within 45 days of publication. The Committee suggests that this is a long enough time to allow careful preparation of a proposal, and a short enough time that developers with less than a very serious interest in this project will be inclined to forego submitting.

PUBLIC COMMENT

Mark Strong, Commodore Lane, stated he is trying to understand the tax revenue generation that would come to the city overall. How will it help the City succeed? If the property needs to be developed, what are we getting out of it? Should we save it as a green space? What are we trying to get out of this, make it clear. Keep it green.

Martin Stever, Capstan Drive, is a real estate developer, thought that a list of possible consultants would be brought forward at this meeting, not a decision to surplus the property.

Laurel Wilson, architect, would like to see the property kept as a community space.

Bill Davis, Commordore Lane, would like to propose an ad hoc committee comprised of residents within the community itself.

Leslie Marshall, Commadore Drive, stated the importance of the water and wildlife corridor on the Suzuki land; keep in mind the topography.

Marshall Tappin, Susan Place, the RFP needs density called out; increased density assumes that the impacts on the land are free.

Andre Lorenz, Coral Court, requests that prior to an RFP going out there needs to be a review and it should take 90 days not 45. The RFP should stand on its own economic value provides with the highest return on the existing density to the city and the members of the community.

Joseph Tran, Capstan Drive, thanked Council for the transparency. He impressed with the knowledge and expertise of his neighbors and the mobilization of the brain power; they are willing to take the time and energy to reach a great solution.

Next Steps

Start preparing the action items for surplusing the property with the intention of using the funding for the safety facility and review The criteria for response to the RFP

B. PROCLAMATION DECLARING JUNE, 2015 AS LESBIAN, GAY, BISEXUAL AND TRANSGENDER PRIDE MONTH AB 15-119 10:12 PM

10:16 PM

***MOTION:** I move that the City Council approve the proclamation declaring June, 2015 as Lesbian, Gay, Bisexual and Transgender Pride Month.
TOLLEFSON/BONKOWSKI: The motion carried 5-0.*

7. COMMITTEE REPORTS 10:16 PM

A. UTILITY ADVISORY COMMITTEE NOTES, MAY 21, 2015

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 10:17 PM

June 23

Public Safety Facility Discussion

Appointments to City Boards, Commissions and Committees

Approve 2015 City Manager Goals

2015-2018 WestNET Drug Task Force Interlocal Agreement

Work Session: Resolution No. 2015-07, Review Updates to the City Council Governance

9. FOR THE GOOD OF THE ORDER 10:24 PM

Councilmember Roth offered three items for the good of the order:

1. He complimented Public Works on how well the landscaping looks on Winslow Way.
2. He recalled that during the design review of the remodel of T & C, there was a condition to control the intersection of Bjune and Ericksen with a no left turn during high density hours. If this is still the case, the public will need to be forewarned.
3. Sandwich boards on Winslow Way; the ordinance needs to be enforced; we need to be mindful.

Deputy Mayor Scott introduced the new pastor at Grace Episcopal Church, Tommy Dillion. On behalf of the faith community, Pastor Dillion thanked the Council for LGBT proclamation.

10. ADJOURNMENT 10:32 PM

Deputy Mayor Scott adjourned the meeting at 10:32 p.m.


Kelly Jahraus, Records Management Coordinator
Anne S. Blair, Mayor