



**REGULAR STUDY SESSION
TUESDAY, JUNE 16, 2015
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

1. EXECUTIVE SESSION

6:00 PM Review Qualifications of an Applicant for City Employment (RCW 42.30.110(1)(g));
Potential Litigation (RCW 42.30.110(1)(i))

2. CALL TO ORDER / ROLL CALL

7:00 PM

Mayor: Anne Blair

Deputy Mayor: Michael Scott

Councilmembers: Sarah Blossom

Steven Bonkowski

Wayne Roth

Val Tollefson

Roger Townsend

**3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
7:05 PM**

4. CITY MANAGER'S REPORT

7:10 PM Comprehensive Plan/Navigate Bainbridge Update

5. STAFF INTENSIVE

7:15 PM

A. Subject: Public Safety Facility Discussion, AB 14-008 – 30 min. **(Pg. 3)**

Discussion Leader: Executive

Discussion Goal: Discuss project funding.

B. Subject: 2015-2018 WestNET Drug Task Force Interlocal Agreement, AB 15-114 – 10 min. **(Pg. 11)**

Discussion Leader: Police

Discussion Goal: Consider forwarding to the June 23, 2015 consent agenda.

C. Subject: Resolution 2015-13, Ratifying 2015 Changes to the Kitsap County-Wide Planning Policies,
AB 15-116 – 5 min. **(Pg. 33)**

Discussion Leader: Planning

Discussion Goal: Consider motion to approve.

D. Subject: Ordinance No. 2015-15, Amending BIMC 3.80 Related to Public Art Program,
AB 15-108 – 10 min. **(Pg. 43)**

Discussion Leader: Executive

Discussion Goal: Consider motion to approve Ordinance No. 2015-15. Consider motion to remove the suspension on City contributions to the public art account, effective as of July 1, 2015.

E. Subject: Community Identity Update, AB 15-117 – 15 min. **(Pg. 55)**

Discussion Leader: Executive

Discussion Goal: Information.

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

F. Subject: Proposal for Allocation of Funds for Health, Housing and Human Services,
AB 15-040 – 15 min. **(Pg. 57)**
Discussion Leader: Executive
Discussion Goal: Discuss. Consider approving process.

G. Subject: Ordinance No. 2015-21, Human Services Funding Advisory Committee, AB 15-040 – 5 min. **(Pg. 71)**
Discussion Leader: Executive
Discussion Goal: Consider forwarding to the June 23, 2015 consent agenda.

6. COUNCIL DISCUSSION
8:45 PM

A. Subject: Discussion of Suzuki Property, AB 14-119 – 15 min. **(Pg. 77)**
Discussion Leader: Suzuki Ad Hoc Committee
Discussion Goal: Information.

B. Subject: Proclamation Declaring June, 2015 as Lesbian, Gay, Bisexual and Transgender Pride Month
AB 15-119 – 5 min. **(Pg. 81)**
Discussion Leader: Deputy Mayor Scott
Discussion Goal: Consider motion to approve.

7. COMMITTEE REPORTS
9:05 PM

A. Subject: Utility Advisory Committee Notes, May 21, 2015 **(Pg. 83)**
Discussion Leader: Councilmember Blossom
Discussion Goal: Information.

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS (Pg. 85)
9:10 PM

9. FOR THE GOOD OF THE ORDER
9:15 PM

10. ADJOURNMENT
9:20 PM



CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Public Safety Facility Discussion

Date: June 16, 2015

Agenda Item: Staff Intensive

Bill No.: AB 14-008

Proposed By: Doug Schulze, City Manager

Referral(s):

BUDGET INFORMATION

Department/Fund: Executive

Munis Contract #

Expenditure Req: N/A

Budgeted? ☐ Yes ☒ No

Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session

Recommendation:

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☒ Yes ☐ No ☐ N/A

Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

To receive information from the City's financial advisor (David Trageser) on financing options and from City staff on the City's general fiscal capacity. To continue discussion to support planning for the proposed public safety facility, including review and discussion of initial project cost estimates and funding options.

Background:

At the June 9, 2015 Study Session, the City Council identified The location immediately north of City Hall as the preferred site for the facility, confirmed the intent to include both a Police Station and Municipal in the project, and reviewed preliminary estimates for total project costs. The Council was also provided with information on the City's current debt service schedule and estimates for debt service for hypothetical levels of bond issuance.

Next Steps:

The next steps include discussion of a funding approach for the project and to decide whether to seek a ballot proposition for voter-approved bonds on the November 4, 2015 ballot.

To support the Council discussion of funding options and debt capacity, the following materials are provided:

- current City tax-supported debt service schedule
- estimates for additional debt service at selected levels of funding, and
- estimates of potential bond proceeds for selected levels of debt service.

Continued on Page 2

RECOMMENDED ACTION

Information only.

DESCRIPTION/SUMMARY (continued)

The City Council is anticipated to continue discussion of this project throughout June and July, and meeting time is reserved for this topic at each upcoming Council meeting. A general outline of topics to be covered is below.

June 16:

- Receive briefing/Q&A with City's financial advisor (David Trageser)
- Review City fiscal capacity/long-range financial review
- Review specifics of various financing options
- Review project costs estimates/budget
- Determine whether City owned property sales will be used to support project costs
- Discuss other aspects of project financing approach. These decisions will inform the sizing of the proposed bond; the maximum amount of the bond is specified in the ordinance.

June 23:

- Continue discussions as needed

July 7:

- Consider draft ordinance (1st reading) which will specify the project title and amount of bond issue for the Nov. ballot.
- Receive briefing/Q&A with City's financial advisor (David Trageser) and bond counsel (Alice Ostdiek/Foster Pepper)

July 21:

- 2nd reading of ordinance for Nov. ballot (ordinance will specify the project title and amount of bond issue)
- Consider approval of ordinance

City of Bainbridge Island Tax Supported Funds' Debt Service

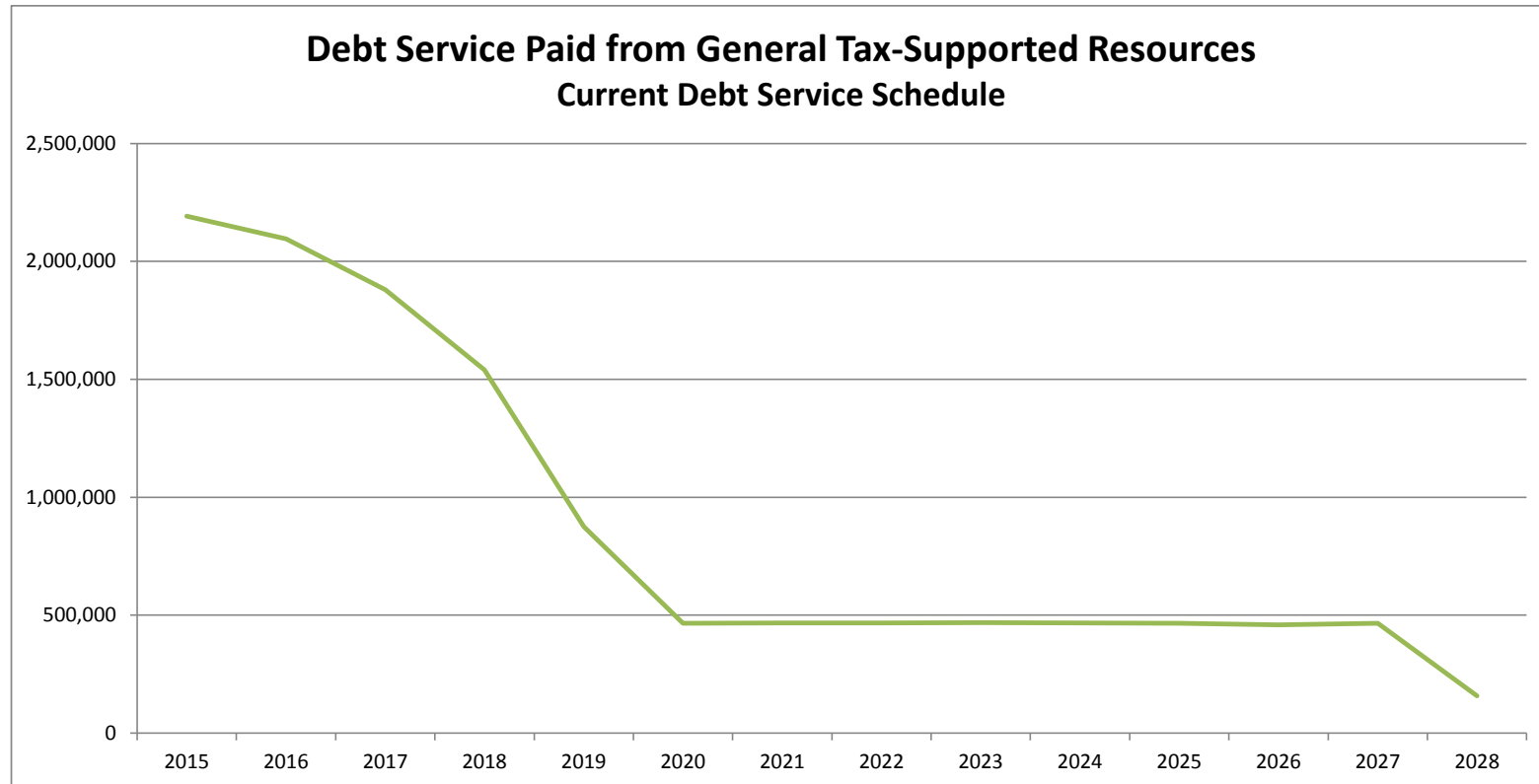
6/1/2015

Debt Paid from General Tax-Supported Resources

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
2005 LTGO Bonds	909,020	913,405	745,605	407,520	406,770									
2009 LTGO Refunding Bonds	661,900	660,250	666,750	661,500										
2007 LTGO Bonds	308,080	305,680	303,080	305,280	307,080	303,480	304,680	305,480	305,880	305,880	305,220	304,150	307,390	
2008 LTGO Bonds	133,290	130,571	132,565	134,265	130,695	131,845	132,775	133,485	133,975	134,245	134,238	129,063	133,663	132,925
Akio Suyematsu land purchase	111,324	52,724												
1995 Street Improvements - PWTF Loan	35,175													
2007 Dec storms - PWTF Loan	32,776	32,894	32,184	31,474	30,764	30,054	29,344	28,634	27,925	27,215	26,505	25,795	25,085	24,375
Total	2,191,565	2,095,524	1,880,184	1,540,039	875,309	465,379	466,799	467,599	467,780	467,340	465,962	459,007	466,137	157,300

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Debt Service paid from General Tax-Supported Resources	2,191,565	2,095,524	1,880,184	1,540,039	875,309	465,379	466,799	467,599	467,780	467,340	465,962	459,007	466,137	157,300
Change year to year		-96,040	-215,340	-340,145	-664,730	-409,930	1,420	800	180	-440	-1,377	-6,955	7,130	-308,837

City of Bainbridge Island
Public Safety Facility
Financing Information
June 3, 2015



Public Safety Facility

Estimated Debt Service

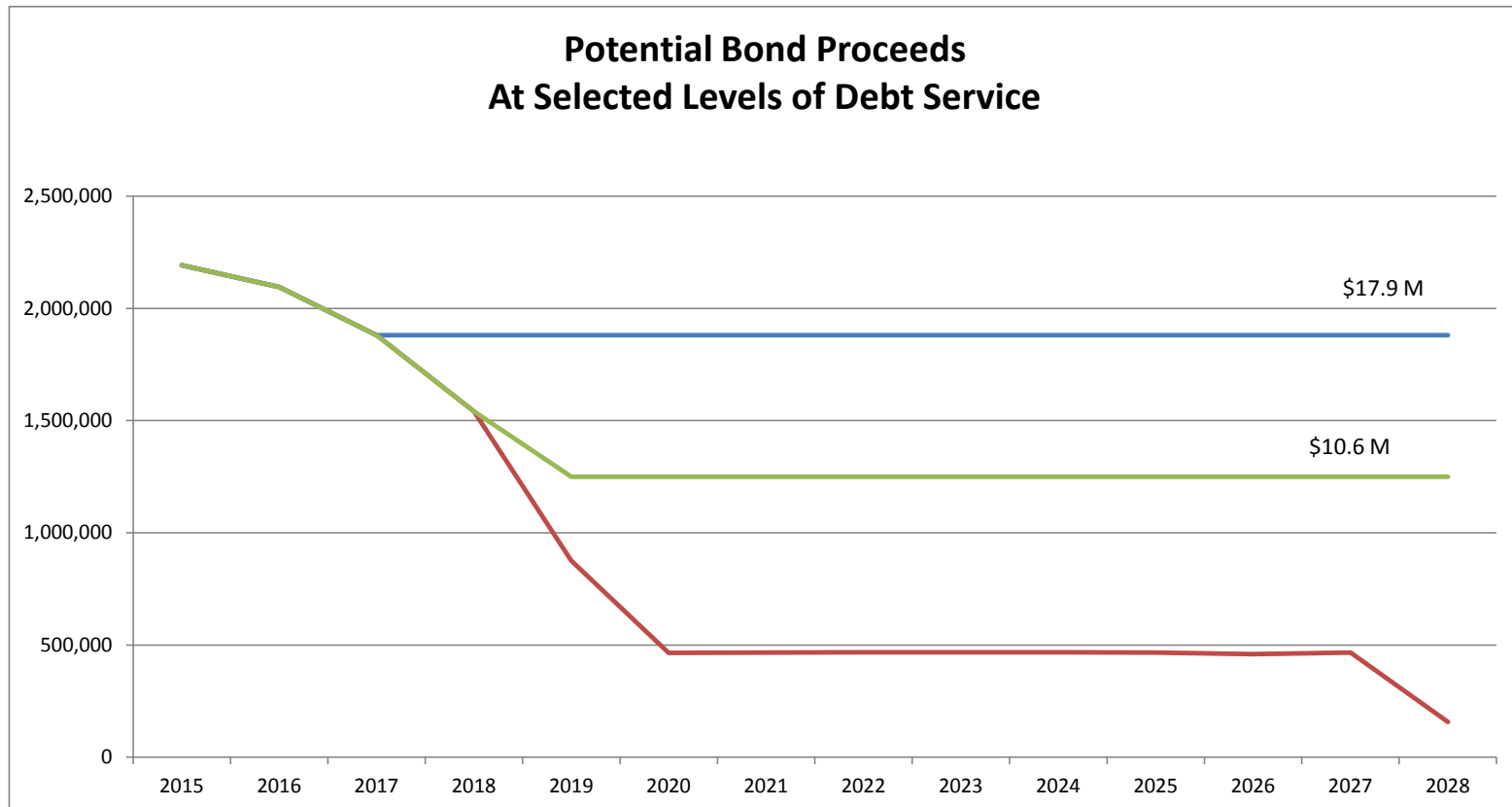
For City Council briefing June 9, 2015

- Assumes Aa3 rating, bank qualified, current market plus 150 basis points
- Data prepared for LTGO (Councilmanic) debt issue; UTGO (voted) debt are expected to carry comparable interest rates

Comparison of cost to taxpayers of different amounts of bond issue

Amount	Estimated City debt service for bonds	Estimated cost to taxpayer (assume \$500,000 AV)	% increase for 2017	Increase as a % of total property tax bill
\$5 million	\$390,000 annually	\$35	5.3%	0.7%
\$8 million	\$623,000 annually	\$55	8.3%	1.0%
\$10 million	\$778,000 annually	\$68	10.5%	1.3%

City of Bainbridge Island
Public Safety Facility
Financing Information
June 3, 2015



SOURCES AND USES OF FUNDS

CITY OF BAINBRIDGE ISLAND, WA
LTGO Bonds, 2015
Assumed 'Aa3', Current Rates plus 100 bps, BQ Rates
Max Revenue: \$1.25 mil/yr

Dated Date 06/01/2016
Delivery Date 06/01/2016

Sources:

Bond Proceeds:	
Par Amount	9,800,000.00
Premium	934,111.05

	10,734,111.05
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Uses:

Project Fund Deposits:	
Project Fund	10,630,311.05

Cost of Issuance:	
Other Cost of Issuance	45,000.00

Delivery Date Expenses:	
Underwriter's Discount	58,800.00

	10,734,111.05
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SOURCES AND USES OF FUNDS

CITY OF BAINBRIDGE ISLAND, WA
LTGO Bonds, 2015
Assumed 'Aa3', Current Rates plus 100 bps, BQ Rates
Max Revenue: \$1.88 mil/yr

Dated Date 06/01/2016
Delivery Date 06/01/2016

Sources:

Bond Proceeds:	
Par Amount	16,500,000.00
Premium	1,591,796.80
	18,091,796.80

Uses:

Project Fund Deposits:	
Project Fund	17,947,796.80
Cost of Issuance:	
Other Cost of Issuance	45,000.00
Delivery Date Expenses:	
Underwriter's Discount	99,000.00
	18,091,796.80

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: 2015-2018 WestNET Drug Task Force Interlocal Agreement	June 16, 2015
Agenda Item: Staff Intensive	Bill No.: AB 15-114
Proposed By: Chief Matthew Hamner	Referral(s):

BUDGET INFORMATION

Department: Public Safety	Fund: N/A	Munis Contract # N/A
Expenditure Req: N/A	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider forwarding the 2015-2018 WestNET Drug Task Force Interlocal Agreement to the June 23, 2015 consent agenda.

History:

The purpose of this agreement is to provide for and regulate the joint efforts of the City, County, State, and Federal law enforcement to combat violations of controlled substance laws within the contracting jurisdictions for their mutual advantage. In order to accomplish this purpose, the task force and advisory board does and must operate confidentially and without public input. The parties do not intend to create, through this Agreement, a separate legal entity subject to suit.

The Bainbridge Island Police Department desires to enter into an agreement and intends to assign a full-time investigator to work in the task force as the drug enforcement needs require and departmental staff levels permit. Each jurisdiction pays all costs associated with its officers and equipment when assigned to the task force.

RECOMMENDED ACTION

Motion:

I move that the City Council forward the 2015-2018 WestNET Drug Task Force Interlocal Agreement to the June 23, 2015 consent agenda.

**Kitsap County Sheriff's Office
614 Division Street
Port Orchard, WA 98366**

INTERLOCAL DRUG TASK FORCE AGREEMENT

This Interlocal Agreement is made and entered into pursuant to the provisions of Chapter 39.34 RCW, this 30th day of June, 2015, by and between the Counties of Kitsap, Pierce and Mason and the Cities of Bainbridge Island, Bremerton, Port Orchard, Poulsbo, Shelton, and the Washington State Patrol and Naval Criminal Investigative Service.

RECITALS:

1. The high level of illegal sale and use of controlled substances in the Counties of Kitsap, Pierce and Mason and the Cities of Bainbridge Island, Bremerton, Port Orchard, Poulsbo and Shelton has had increasingly serious and adverse effects on the quality of life in these counties and cities.

2. These counties and cities have, in recent years, found it necessary to spend even greater resources in fighting the problems caused by the illegal sale and use of controlled substances.

3. The parties desire to enter into an agreement in order to centralize supervision and enhance the efforts of the law enforcement agencies to combat controlled substance trafficking.

4. Chapter 39.34 RCW provides that local jurisdictions may enter into cooperative agreements for their mutual advantage.

Now, therefore, the parties hereto, through their respective legislative bodies, do hereby agree as follows:

SECTION 1. DEFINITIONS.

For purposes of this agreement:

- a. "Agency" and "agencies" means the member agencies of the Drug Task Force, those being the Sheriff Offices of Kitsap, Pierce and Mason Counties and the Cities of Bainbridge Island, Bremerton, Port Orchard, Poulsbo, Shelton and the Washington State Patrol and Naval Criminal Investigative Service.
- b. "Advisory Board" means the representative body for the Drug Task Force and shall consist of the Chiefs of Police of the Cities of Bainbridge Island, Bremerton, Port Orchard, Poulsbo and Shelton, the Sheriffs and Prosecutors of the Counties of Kitsap, Pierce and Mason, and the Chief of the Washington State Patrol and Supervisor in charge of the Naval Criminal Investigative Service.
- c. "Jurisdictions" means the Cities of Bainbridge Island, Bremerton, Port Orchard, Poulsbo and Shelton, the Counties of Kitsap, Pierce and Mason, and the State of Washington.
- d. "Drug Task Force" means a drug enforcement agency created by this agreement.
- e. The "WestNET Fund" means the account within the Kitsap County Treasurer's Office, which is administered by the Kitsap County Sheriff for the purpose of receipt and disbursement of drug forfeiture funds and court ordered contributions in accordance with section 7 of this agreement.
- f. "Drug Task Force Operations Fund" or "Operations Fund" means the fund administered by one of the member agencies for the purpose of receipt and disbursement of monies from the "WESTNET Fund" for day-to-day operational purposes of the Task Force.
- g. "Task Force Operation" means any drug law enforcement activity in which an officer assigned to the Task Force takes an active part. Task Force operations may also

include controlled substance law enforcement activity in which the Task Force member's sole participation was to supply intelligence information to the arresting agency, or in which the Task Force provided follow-up support such as evidence processing, case preparation, warrant request, or follow-up investigation, if such intelligence or ancillary support is deemed substantial by the Advisory Board. In its reviewing capacity as described in Section 6.a, the Board shall determine whether such intelligence or ancillary support in any given case has been substantial so as to make the activity a Task Force operation.

h. "Task Force Coordinator" means a Kitsap County Sheriff's Office Lieutenant or above elected by the Board.

SECTION 2. PURPOSE.

The purpose of this agreement is to provide for and regulate the joint efforts of the City, County, State and Federal law enforcement to combat violations of controlled substance laws within the contracting jurisdictions for their mutual advantage. In order to accomplish this purpose the task force and advisory board does and must operate confidentially and without public input. The parties do not intend to create through, this Agreement, a separate legal entity subject to suit.

SECTION 3. GENERAL DUTIES OF THE PARTIES.

a. The County of Kitsap, through its Sheriffs Office, the County of Pierce, through its Sheriffs Office, the County of Mason, through its Sheriffs Office, the City of Bainbridge Island, through its Police Department, the City of Bremerton, through its Police Department, the City of Port Orchard, through its Police Department, the City of Poulsbo, through its Police Department, the City of Shelton, through its Police Department and the Washington State Patrol and Naval Criminal Investigative Service

shall assign such full time investigators to work in the task force as the drug enforcement needs require and the respective departmental staff levels permit.

b. Each jurisdiction shall pay all costs associated with its officers and equipment when assigned to the Task Force. The Washington State Patrol will contribute a supervisor and pay all related costs associated with its officer and equipment.

c. Each contributing agency shall act as an independent contractor and not as employee of the Task Force or of another party to this agreement. As such, each party shall not have the authority to bind other parties nor control employees of other parties, contractors or other entities.

d. Pursuant to RCW 10.93.040, personnel assigned to the Task Force shall be considered employees of the contributing agency, which shall be solely and exclusively responsible for that employee. All rights, duties and obligations of the employer shall remain with the contributing agency. The personnel assigned by the contributing agencies shall continue under the employment of that agency for purposes of any losses, claims, damages, or liabilities arising out of or related to the services provided to the Task Force or the activities of the Task Force. Each agency agrees to hold harmless, defend, and indemnify the other parties in the Task Force in any action arising from the negligence of the employees of that agency including all costs of defense including attorney's fees.

e. The Office of the Kitsap County Prosecutor shall, in addition to its normal duties in the prosecution of Kitsap County felony drug violations, represent the Cities, Kitsap County, and the State in real and personal property forfeitures and drug nuisance abatement proceedings initiated by Task Force assigned personnel. The parties agree that

the Office of the Kitsap County Prosecutor shall receive as reimbursement for such representation a sum equal to ten percent (10%) of the drug forfeiture cash and cash proceeds from sales of property forfeited as a result of such representation, provided, however, that such reimbursement shall not exceed the annual salary and benefits of a Grade Q02, Step 3 Deputy Prosecuting Attorney. Such reimbursement shall be disbursed to the Office of the Kitsap County Prosecuting Attorney upon the final conclusion, including any appeal, of each forfeiture proceeding referenced above. We understand that the Deputy Prosecuting Attorney assigned to represent the parties in the Task Force may also, upon agreement by the respective elected Prosecuting Attorney's in Pierce and Mason County, represent the parties in the Task Force in forfeiture proceedings in that county as a special Deputy Prosecuting Attorney.

f. Pursuant to RCW 10.93.070, law enforcement personnel assigned on a full or part-time basis to the task force shall have full police powers within the geographical area of Kitsap, Pierce and Mason Counties. Personnel assigned to the Task Force shall conform to their agency's rules and regulations, as well as Task Force Operating Guidelines. All disciplinary matters will be the responsibility of the individual agencies.

g. Reports of Task Force Operations shall be generated and maintained as a Kitsap County Sheriff's Office record.

SECTION 4. DURATION.

This agreement shall take effect on July 1st, 2015 and terminate on June 30th, 2018 provided; however, this agreement may be renewed annually by mutual agreement of the parties.

SECTION 5. GENERAL ADMINISTRATION.

a. The Kitsap County Sheriff shall administer the WestNET Fund in accordance with applicable laws, this Agreement and any other mutually agreed Operating Guidelines. The Task Force Operations Fund shall be administered by the Task Force Coordinator or designee in accordance with the State Auditor's accounting standards for imprest investigative funds and such other standards as the Advisory Board may prescribe.

b. The Advisory Board shall meet at least quarterly, provide guidance to the Task Force coordinator and supervisors, and supervise the use of the WestNET Fund and Operations Fund. Each member of the Advisory Board shall have an equal voice, as long as the agency has at least one full time investigator assigned to WestNET, in all Board matters.

c. The Advisory Board shall appoint a Task Force Coordinator to supervise the daily operations of the Task Force according to this Agreement and the Operating ~~Rules~~ Guidelines of the Task Force.

d. The Advisory Board or designee shall have the authority to apply on behalf of the Task Force for such grant funds as may be available from federal, state, or private sources, for the furtherance of Task Force objectives.

SECTION 6. PROPERTY AND EQUIPMENT.

a. The Advisory Board or designee shall determine whether property seized and forfeited in a Task Force operation is to be retained for use by the Task Force or sold to generate cash for Task Force purposes. All cash proceeds from such sales of forfeited

property shall be promptly deposited in the WestNET Fund, as shall all cash seized and forfeited in a Task Force operation.

b. All cash, property and proceeds from property forfeited pursuant to RCW 69.50.505 by Task Force Operations shall be managed and disbursed only as provided in said RCW 69.50.505. In the event that the Task Force otherwise acquires any equipment; the parties agree to use the equipment only for such law enforcement purposes as are established by the Advisory Board.

c. Upon dissolution of the Task Force, all property, provided to the Task Force by the participating agencies and all forfeited property, other than money, remaining in the Task Force's possession shall be returned to the respective contributing agencies. Any Task Force-owned property and other cash or cash proceeds remaining in the possession of the Task Force (including monies in the WestNET Fund) shall be divided as follows: ten percent shall go to the Kitsap County Prosecutor as attorney for the Task Force; ten percent to the Washington State Patrol; eighty percent shall be allocated pro-rata between the Cities and the Counties according to the number of officer months spent in Task Force service by support, operational and command personnel of their respective police agencies, during the term of this agreement.

d. Notwithstanding the termination of this Agreement and distribution of Task Force properties as herein described, such property and monies shall remain subject to the use restrictions of RCW 69.50.505 in the hands of each party until fully expended for the law enforcement purposes permitted in said RCW 69.50.505.

SECTION 7. HANDLING OF FUNDS.

a. The WestNET Fund shall be held by the Kitsap County Treasurer, who will disburse the fund according to such standards and direction as the Advisory Board shall provide. All interest earned on monies in the fund shall be credited to the fund and remain therein until disbursed according to this agreement.

b. The Task Force Coordinator or designee shall maintain a fund of ready cash so that day-to-day needs of the Task Force can be met. This shall be called the Task Force Operations Fund and shall be limited in amount to \$25,000.00, or such other limit as the Advisory Board shall permit. The Operations Fund may be kept and maintained at such location and in such manner as the Task Force Coordinator or designee shall determine, subject to the Washington State Auditor's standards on imprest investigation funds and such other requirements as the Advisory Board may establish.

c. In accordance with RCW 69.50.505, cash proceeds from the sale of drug forfeiture property seized by WestNET shall be delivered to the Kitsap County Treasurer and shall be deposited in the WestNET Fund. The State's share shall be remitted to the Washington State Treasurer, as required by the statute. A copy of the Kitsap County Treasurer's receipt and transmittal form for each such deposit, identifying the forfeiture case by name and/or number, shall be promptly provided to the Task Force Coordinator or designee.

d. In order to ensure compliance with this agreement, the parties agree that all forfeitures made pursuant to RCW 69.50.505 by each party shall be made available upon a reasonable request for disclosure by the Advisory Board.

e. Kitsap County, Pierce County, Mason County, the City of Bainbridge Island, the City of Poulsbo, the City of Port Orchard, the City of Bremerton, the City of Shelton, and the Washington State Patrol currently may assign a detective and/or supervisor to the task force. The Advisory Board agrees to reimburse Kitsap County, Pierce County, Mason County, the City of Bainbridge Island, the City of Poulsbo, the City of Port Orchard, the City of Bremerton, the City of Shelton and the Washington State Patrol for overtime wages up to \$10,000.00 dollars per year for each full-time detective(s) and/or supervisor.

Kitsap County, Pierce County, Mason County, the City of Bainbridge Island, the City of Poulsbo, the City of Port Orchard, the City of Bremerton, the City of Shelton and the Washington State Patrol agree that this interlocal agreement is subject to the terms and conditions of the agreement to reimburse wages/benefits and overtime wages up to a limit as determined by the Advisory Board; that this interlocal agreement is contingent upon continued operation of the task force; that any party may withdraw from the interlocal agreement upon thirty days written notice to each of the other parties; and that funding is subject to fund availability in the WestNET Fund.

f. The Naval Criminal Investigative Service Northwest Field Office as a Federal Law Enforcement Agency is prohibited from providing any form of funding to the WESTNET Fund or the Drug Task Force Operations Fund for the purpose of financially supporting the drug task force, nor can be obligated in the future for any claims against these two funds. In addition, the Naval Criminal Investigative Service and its employees will not receive any form of financial reimbursement from the two funds for any purpose. The disbursement of seized property or assets to the Naval Criminal Investigative Service

will only be considered after a legal review by the Inspector General, Naval Criminal Investigative Service Headquarters.

SECTION 8. AMENDMENT.

This agreement may be amended from time to time as deemed appropriate by the parties, PROVIDED, any such amendment shall become effective only after it has been adopted in writing by each of the parties.

SECTION 9. INTEGRATION.

This agreement contains all the terms and conditions agreed upon by the parties, except necessary operational agreements between the law enforcement agencies of the respective jurisdictions in furtherance hereof. No other understanding, oral or otherwise, regarding the subject matter of this agreement, shall be deemed to exist or to bind either of the parties.

SECTION 10. TERMINATION.

Any party may withdraw from this agreement upon thirty (30) days notices in writing, given to each of the other parties.

SECTION 11. RECORDING WITH AUDITOR.

This agreement shall be recorded with the Kitsap County Auditor upon written final approval of the parties.

COUNTY OF KITSAP

APPROVED:

APPROVED AS TO FORM:

GARY SIMPSON,
Kitsap County Sheriff

Deborah Boe
Deputy Prosecuting Attorney

Dated: _____

Dated: _____

APPROVED:

Kitsap County Board of Commissioners
Port Orchard, Washington

CHARLOTTE GARRIDO, Commissioner

Dated: _____

ED WOLFE, Commissioner

Dated: _____

ROBERT GELDER, Commissioner
Chairman of the Board

Dated: _____

ATTEST

Clerk of the Board

Dated: _____

COUNTY OF MASON

APPROVED:

APPROVED AS TO FORM:

CASEY SALISBURY
Mason County Sheriff

MICHAEL DORSEY
Mason County Prosecuting Attorney

Dated: _____

Dated: _____

APPROVED:

Mason County Board of Commissioners
Shelton, Washington

RANDY NEATHERLIN, COMMISSIONER

Dated: _____

TIM SHELDON, COMMISSIONER

Dated: _____

TERRI JEFFREYS, COMMISSIONER

Dated: _____

ATTEST

Clerk of the Board

Dated: _____

CITY OF PORT ORCHARD

APPROVED:

APPROVED:

GEOFFREY MARTI, Chief of Police

TIM MATTHES, Mayor

Dated: _____

Dated: _____

APPROVED AS TO FORM:

ATTEST:

GREGORY A. JACOBY, City Attorney

BRANDY RINEARSON, City Clerk

Dated: _____

Dated: _____

CITY OF SHELTON

APPROVED:

APPROVED:

DARRIN MOODY,
Chief of Police

GARY CRONCE, Mayor

Dated: _____

Dated: _____

ATTEST:

VICKI LOOK, City Clerk

Dated: _____

CITY OF BREMERTON

APPROVED:

APPROVED:

STEVEN STRACHAN, Chief of Police

PATTY LENT, Mayor

Dated: _____

Dated: _____

APPROVED AS TO FORM:

ATTEST:

ROGER LUBOVICH, City Attorney

SHANNON L. CORIN, City Clerk

Dated: _____

Dated: _____

WASHINGTON STATE PATROL

APPROVED:

JOHN R. BATISTE, Chief

Dated: _____

APPROVED AS TO FORM:

Assistant Attorney General

Dated: _____

BUDGET and FISCAL SERVICES

By: _____

Dated: _____

CITY OF BAINBRIDGE ISLAND

APPROVED:

APPROVED:

MATTHEW HAMNER, Chief of Police

DOUGLAS SCHULZE, City Manager

Dated: _____

Dated: _____

COUNTY OF PIERCE

APPROVED:

APPROVED:

PAUL A. PASTOR
Pierce County Sheriff

JOYCE McDONALD
Council Chair

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Clerk of the Council

Deputy Prosecuting Attorney

Date: _____

Dated: _____

CITY OF POULSBO

APPROVED:

APPROVED:

ALAN TOWNSEND, Chief of Police

BECKY ERICKSON, Mayor

Dated: _____

Dated: _____

APPROVED AS TO FORM:

ATTEST:

JIM HANEY, City Attorney
OGDEN MURPHY WALLACE, P.L.L.C.

NICOLE STEPHENS, City Clerk

Dated: _____

Dated: _____

NAVAL CRIMINAL INVESTIGATIVE SERVICE

APPROVED:

RONALD A. BELTZ
Special Agent in Charge

Dated: _____

APPROVED AS TO FORM:

Assistant Attorney General

Dated: _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Resolution 2015-13, Ratifying 2015 Changes to the Kitsap Countywide Planning Policies	Date: June 16, 2015
Agenda Item: Staff Intensive	Bill No.: 15-116
Proposed By: Planning Director Kathy Cook	

BUDGET INFORMATION

Depart/Fund:		
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☐ Yes ☐ No ☒ N/A
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DESCRIPTION/SUMMARY

Action Item:

Consider approval of Resolution 2015-13, which ratifies the 2015 amendments to the Kitsap County Countywide Planning Policies, in the form approved by the Executive Board of the Kitsap Regional Coordinating Council (KRCC) on April 7, 2015.

Background:

As required by the Growth Management Act, Kitsap County adopted County-Wide Planning Policies (CPPs) in 1992 that are intended to establish a countywide framework from which the County and cities' comprehensive plans are developed and adopted. The KRCC periodically updates the CPPs; the last update was completed in 2013.

In 2015 the KRCC initiated another update of the CPPs to address two changes:

- Amend Appendix B-1 to correct a scrivener's error; transfer 1,000 people from the Central Kitsap Urban Growth Area (UGA) to the Silverdale UGA; and extend the planning horizon from 2035 to 2036.
- Amend Appendix B-2 to bring the 2010-2035 Countywide Employment Projections adopted by the KRCC Executive Board into the CPPs, and concurrently extend the planning horizon from 2035 to 2036.

An explanation for the amendments is included in the attached documents, "Request to Amend the Kitsap Countywide Planning Policies" and "20 Year Planning Horizon Under the GMA."

The 2015 update process included Kitsap County and the cities of Bainbridge Island, Bremerton, Port Orchard and Poulsbo, as well as representatives of KRCC, the Tribes and the Puget Sound Regional Council. The KRCC Executive Board approved the updates to the CPPs on April 7, 2015, and is requesting that the Cities and Tribes ratify the updates prior to the end of June.

RECOMMENDED ACTION

Motion:

I move the City Council approve Resolution 2015-13, ratifying the 2015 amendments to the Kitsap County Countywide Planning Policies.

RESOLUTION NO. 2015-13

A RESOLUTION of the City of Bainbridge Island, Washington, ratifying the 2015 amendments to the Kitsap County Countywide Planning Policies, in the form approved by the Kitsap Regional Coordinating Council on April 7, 2015, contingent upon approval by the Kitsap County Board of County Commissioners without changes.

WHEREAS, on April 7, 2015, the Executive Board of the Kitsap Regional Coordinating Council (the “KRCC”) approved proposed 2015 updates to the Kitsap County Countywide Planning Policies (the “CPPs”); and

WHEREAS, the KRCC subsequently transmitted the proposed 2015 CPP updates to Kitsap County, the cities of Port Orchard, Bremerton, Bainbridge Island and Poulsbo, and the Suquamish Tribe and Port Gamble S’Kallam Tribe; and

WHEREAS, although the CPPs provide that the cities and the tribes have ninety days after the County’s adoption by ordinance in order to ratify the CPPs, the KRCC has recommended that the cities and the tribes ratify the 2015 CPP update contingent upon the Board of County Commissioners’ subsequent adoption as recommended; and

WHEREAS, the Bainbridge Island City Council has met and considered the amendments and has determined to ratify them contingent upon the County’s adoption without changes; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. **Ratification.** The 2015 updates to the CPPs, in the form approved by the KRCC on April 7, 2015, are hereby ratified and approved. This ratification and approval is contingent upon the Kitsap County Board of County Commissioners adopting the 2015 CPP updates by ordinance without any changes. If changes are made by the Kitsap County Board of County Commissioners, the Bainbridge Island City Council reserves the right to review and

approve the amended 2015 CPP updates according to the process described in Appendix A of the CPPs.

Section 2. **Effective Date.** This resolution shall take effect upon passage by the City Council.

PASSED by the City Council this ____ of June, 2015.

APPROVED by the Mayor this ____ of June, 2015.

By: _____
Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

By: Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK: June 11, 2015

PASSED BY THE CITY COUNCIL:

RESOLUTION NUMBER: 2015-13

Appendix B-1: Population Distribution Through 2035 2036

Jurisdiction	Census 2010 ¹	Population Growth ²	2035 2036 Targets ³
City of Bremerton	37,729	14,288	52,017
Bremerton UGA	9,082	4,013	13,095
Total Bremerton	46,811	18,301	65,112
City of Bainbridge Island	23,025	5,635	28,660
City of Port Orchard	12,323	8,235	20,558
Port Orchard UGA	15,044	6,235	21,279
Total Port Orchard	27,367	14,470	41,837
City of Poulsbo	9,222	1,330	10,552
Poulsbo UGA	478	3,778	4,256
Total Poulsbo	9,700	5,108	14,808
Central Kitsap UGA	22,712	7,764 6,764	30,476 29,476
Silverdale UGA	17,556 15,556	5,779 8,779	23,335 24,335
Kingston UGA	2,074	2,932	5,006
UGA (Includes Cities) Total	145,434 147,245	63,800 61,989	209,234
Rural Non-UGA	105,699 103,888	16,638 18,449	122,337
Total County	251,133	80,438	331,571

¹ 2010 Census data reflects incorporated city and UGA boundaries as of August 31, 2012

² Population growth reflects new residents through the 2035 planning horizon

³ Changes in City or UGA boundaries during the planning horizon may affect the population distributions. This table may be updated periodically to reflect such changes. These updates do not constitute policy changes to the CPP's and will not require adoption and ratification by member agencies.

Appendix B-1 reflects three adjustments to Adopted Appendix B:

- (1) Scriveners error: Census 2010 (Silverdale UGA, Total UGA, and Rural Non-UGA)
- (2) Shift in Population Growth of 1,000 from Central Kitsap UGA to Silverdale UGA
See attached White Paper for analysis
- (3) Extension of Planning Horizon from 2035 → 2036, reflecting WA Dept. of Commerce instruction re: definition of planning horizon



Kitsap Regional Coordinating Council

Chair
Commissioner Robert Gelder ❖
Kitsap County

Vice-Chair
Mayor Anne Blair ❖
City of Bainbridge Island

Commissioner Charlotte Garrido
Commissioner Ed Wolfe
Kitsap County

Mayor Patty Lent ❖
Council Member Leslie Daugs
Council Member Greg Wheeler
Council Member Dino Davis *
City of Bremerton

Council Member Wayne Roth
Council Member Steve Bonkowski *
City of Bainbridge Island

Mayor Tim Matthes
Council Member Bek Ashby ❖
Council Member Jeff Cartwright *
City of Port Orchard

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Council Chair Jeromy Sullivan
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Port Gamble S'Klallam Tribe***

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Port of Bremerton

Captain Tom Zwolfer
Silvia Klatman, PAO *
Naval Base Kitsap **

Executive Director John Clauson
Kitsap Transit ***

Mary McClure
Executive Management
McClure Consulting LLC

* Alternate

** Ex Officio Member

*** Associate Member

❖ Executive Committee

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
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Countywide Planning Policy: Appendix B-2

Kitsap Countywide Employment Targets: 2010 – ~~2035~~ 2036

Originally Adopted by Resolution (No.2014-01),
by the KRCC Executive Board: July 22, 2014

Countywide Employment / Population Ratio: 2.65				
	Growth Allocation: 2010- 2035 2036		Sector Share Summary	
	Total Job Growth	Percent Job Growth	Commercial Job Growth	Industrial Job Growth
Bremerton City	18,003	39%	13,493	4,509
Bremerton UGA	1,385	3%	962	422
Bainbridge Island	2,808	6.1%	1,984	823
Port Orchard City	3,132	6.8%	2,571	560
Port Orchard UGA	1,846	4%	1,712	134
Poulsbo City	4,155	9%	3,607	548
Poulsbo UGA	46	0.1%	44	2
Central Kitsap UGA	1,200	2.6%	1,030	171
Silverdale UGA	9,106	19.7%	6,679	2,427
Kingston UGA	600	1.3%	437	163
Urban UGA (includes Cities)	42,281	91.6%	32,521	9,760
Rural Non-UGA	3,877	8.4%	2,817	1,060
Total County	46,158	100%	35,338	10,820

Request to Amend the Kitsap Countywide Planning Policies, Appendix B

Issue:

Kitsap County requests a minor change to Appendix B of the adopted Countywide Planning Policies (CPPs). Specifically, the County seeks to transfer 1,000 people from the Central Kitsap UGA allocation to the Silverdale Urban Growth Area (UGA).

Background:

The Silverdale UGA was allocated 7,779 (CPP scrivener's error was 5,779) people and the Central Kitsap UGA was allocated 7,764 people by the Kitsap CPPs in 2012. The County has since received guidance from the Puget Sound Regional Council (PSRC) that Silverdale, which was established as a regional growth center in 2003, is expected to accommodate a more significant proportion of the urban County population (VISION 2040, page 14).

Silverdale is currently allotted 9.7% of the Countywide new population growth, while Central Kitsap is allocated 9.5% of the Countywide new population growth. The proposed shift would allow the County to more closely align with PSRC requirements. As shown in the table below, Silverdale would accommodate 11% (8,779 persons) of the Countywide allocation, and Central Kitsap would accommodate 8.4% (6,764 persons).

Geography	Current Allocation	%	Proposed Allocation	%
Silverdale UGA	7,779	9.7%	8,779	11%
Central Kitsap UGA	7,664	9.5%	6,764	8.4%

Summary of Benefits of Proposed Change:

1) Increase Consistency with the PSRC VISION 2040 and the Regional Growth Strategy (RGS)

The RGS states that Kitsap County must, "Focus a **significant share** (emphasis added) of population and employment growth in designated regional growth centers" (RGS, page 4). While PSRC does not explicitly state what is meant by "significant",

the policy implies that the County should plan for Silverdale to be more compact. This can be accomplished through increased density.

The RGS also states that 54% of the population growth should occur in designated Centers. In the current Kitsap County CPPs, 31% of allocated growth is designated in Centers; i.e. Bremerton and Silverdale. With the proposed change, 34% of allocated growth would occur in designated Centers, resulting in greater consistency with existing goals.

2) Critical Area Protection

As shown on the chart below, the Central Kitsap UGA has 7.5% more identified critical areas than does the Silverdale UGA. By moving 1,200 people from Central Kitsap UGA to Silverdale UGA, the County is more likely to be successful in protecting Critical Areas as required in Element E of the CPPs.

Square Miles	Acres	Jurisdiction	Type	Acres	%
9.08	5627.58	Central Kitsap UGA	Critical Area	1091.83	
			Area of Concern	840.58	
				1932.42	34.34%
9.12	5652.87	Silverdale UGA	Critical Area	957.35	
			Area of Concern	558.94	
				1516.29	26.82%

3) Proximity to Services/Compact Urban Form

Silverdale currently serves as the County's largest provider of retail and medical services. This is likely to increase in the near future due to Harrison Hospital's focus on its Silverdale Campus and the new "Trails at Silverdale" shopping center. With anticipated large scale job creation in Silverdale, locating additional population near employment will create a more compact form, provide more transportation choices, and reduce green house gases and congestion.

20 year Planning Horizon Under the GMA

The GMA requires, at a minimum, a 20-year planning horizon for the comprehensive plan and urban growth area (UGA) designations. **This 20-year planning horizon starts on the statutory due date for the periodic review and update, and ends twenty years later.** For example, if the periodic update is due June 30, 2015, then the 20-year planning horizon runs from 2015 to 2035.

Taking final action to complete the update either early or late does not change the span of the 20-year planning period. A jurisdiction with a 2015 statutory deadline choosing to adopt in 2012 would still have a planning horizon year of 2035. In this case, they would have more than 20 years to implement the plan. If a jurisdiction adopts late, their planning horizon year is still 20 years from the statutory deadline. They would already be within the 20-year planning period when taking final action.

Here below are some related RCW & WAC references:

RCW 36.70A.130 Comprehensive plans — Review procedures and schedules

(3) (b) The county comprehensive plan designating urban growth areas, and the densities permitted in the urban growth areas by the comprehensive plans of the county and each city located within the urban growth areas, shall be revised to accommodate the urban growth projected to occur in the county for the succeeding twenty-year period.

RCW 36.70A.110 Comprehensive plans — Urban growth areas.

(2) *Based upon the growth management population projection made for the county by the office of financial management*, the county and each city within the county shall include areas and densities sufficient to permit the urban growth that is projected to occur in the county or city for the succeeding twenty-year period, . .

RCW 36.70A.115 Comprehensive plans and development regulations must provide sufficient land capacity for development.

Counties and cities that are required or choose to plan under RCW 36.70A.040 shall ensure that, taken collectively, adoption of and amendments to their comprehensive plans and/or development regulations provide sufficient capacity of land suitable for development within their jurisdictions to accommodate their allocated housing and employment growth, including the accommodation of, as appropriate, the medical, governmental, educational, institutional, commercial, and industrial facilities related to such growth, as adopted in the applicable countywide planning policies and consistent with the twenty-year population forecast from the office of financial management.

WAC 365-196-400 (2)(a): Recommendations for Overall Design of the Comprehensive Plan

The planning horizon for the comprehensive plan must be at least the twenty-year period following the adoption of the comprehensive plan

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2015-15, Amending BIMC 3.80 Related to Public Art Program	Date: June 16, 2015
Agenda Item: Staff Intensive	Bill No.: 15-008
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department: Executive	Fund:	Munis Contract #
Expenditure Req: Yes	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

To consider approval of changes to Bainbridge Island Municipal Code Chapter (BIMC) 3.80 related to the City's Public Art Program. These changes are proposed to update the Code to reflect current City practice and to prepare for a potential reinstatement of a funding mechanism for the City's Public Art Program.

Background:

The City's Municipal Code establishes a Public Art Program and describes a mechanism for funding to be generated for the program. In 2010, the funding mechanism for the Public Art Program was suspended by City Council motion. Funding can be reinstated at any time by motion of the City Council.

At the City Council Study Session on June 2, 2015 the City Council reviewed proposed changes to the Public Art ordinance, estimates of funds required/generated by the proposed funding structure, and implementation issues. Council indicated support for an approach under which the City's capital projects generate funding for the Public Art Program at a rate equal to 2% of eligible project expenses. This funding will be identified within project budgets, and will be provided to the Public Art account as part of the annual capitalization process, for all projects that close-out during that year.

(continued on page 2)

RECOMMENDED ACTION:

I move the City Council approve Ordinance 2015-15 related to the funding of public art.

I move the City Council remove the suspension on City contributions to the public art account, effective as of July 1, 2015.

DESCRIPTION/SUMMARY (continued)

At the June 2 meeting, Council also directed staff to add language to the ordinance to capture an intent to consider additional public art support as part of the planning for capital facilities projects specifically (buildings, parks, trails, for example). This intent has been added to the draft ordinance as Section D. Both red-line and clean versions of the proposed revisions to BIMC 3.80.020 are provided for review.

Once the changes to BIMC 3.80 are completed, it is expected that the City Council will consider a motion to remove the suspension on City contributions to the public art account. After the reinstatement of funding is approved, City staff will work to develop the appropriate updates to capital project budgets to include the new assessment for public art. The impact to project budgets currently in progress will be presented as part of the City's quarterly budget adjustments. The impact to budgets for future capital projects will be reflected in the next update to the Capital Improvement Plan (CIP).

Funding to the public art account from projects that close-out in 2015 will be calculated during the year-end capitalization process and transferred to the public art account at that time.

ORDINANCE NO. 2015-15

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to funding of public art; amending Section 3.80.020 of the Bainbridge Island Municipal Code (BIMC) to revise the definition of “Project” to exclude water, sewer, and storm and surface water management facilities, and to require that appropriations for qualifying municipal capital projects include two percent for payment directly to the public art account.

WHEREAS, the Court of Appeals of Washington, Division 1, in *Okeson, et. al v. the City of Seattle*, 130 Wash. App 814 (2005) (hereafter “*Okeson*”) held that art projects funded with electrical utility’s funds are required to have a sufficiently close nexus to the primary purpose of furnishing electricity to the ratepayers; and

WHEREAS, the rule, above, articulated in *Okeson* is also applicable to a water utility, sewer utility, and storm water management utility and public art funded from such utilities must bear a sufficient nexus to the furnishing of water, sewer, or storm water services to the utility ratepayers; and

WHEREAS, the City desires to eliminate the risk of utility ratepayer allegation of improper use of utility funds and therefore wishes to eliminate water, sewer, and storm water projects for the definition of “Project” for purposes of calculation of two percent of a project’s capitalized costs;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 3.80.020 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

3.80.020 Cultural resources subfund.

- A. Creation. There is established in the city treasury a fund designated the City of Bainbridge Island public art account.

All funds authorized or appropriated pursuant to this chapter shall be deposited into and maintained in the public art account. Expenditures from the public art account shall be made at the sole discretion of the city council, except as provided otherwise in this chapter or Chapter 3.82 BIMC. The public art account shall be administered by the city’s finance director.

- B. Definitions of Project. “Project” means all capital municipal construction or improvement projects or portions of projects, paid for wholly or in part by the city, including:

1. Construction or renovation of any city street or sidewalk; and
2. Construction, renovation or remodel of any public park, building, parking facility or any portion thereof within the city limits;

“Project” for purposes of this section shall not include construction of sewer, water, or storm and surface water management facilities.

C. Source of Funds.

1. All authorizations and/or appropriations for capital municipal construction projects shall, whenever legally permitted, include an amount equal to two percent of the total capitalized project cost, to be used for the selection, acquisition and/or installation of works of art to be placed in, on, or about appropriate City public facilities.
2. In computing the amount to place in the public art account, the Project’s capitalized costs to the city shall include actual construction costs, architectural and engineering fees, project administration, site preparation, contingency allowances, capitalized project costs of city staff time spent on the project, and any other capitalized amounts paid by the city to third parties in connection with the project.
3. The project’s capitalized costs shall not include land or right-of-way acquisition, financing, furnishings, fixtures or equipment.
4. The Project’s capitalized costs to the city shall not include any portion of the Project’s cost which is not funded by the city.
5. The City’s contributions to the public art account pursuant to this chapter may include developer art contributions if the contributions have been approved by the designated agency.
6. Fund transfers to the public art account will occur as part of the annual year-end financial process, after project close-out.
7. In the event any law, rule or regulation establishing a source of funds for a Project prohibits, limits or excludes art as a proper expenditure of funds on the part of any other entity participating in the cost of the Project, then the amount of funds acquired from such source shall be limited or excluded to the extent required by law in computing the amount to include in the authorization or appropriation for the Project .

D. Additional Consideration for Capital Facility Projects. As part of project planning and design for new capital facility projects (for example buildings, parks, trails), the City staff will identify whether the proposed facility project

is an appropriate facility to include public art elements. These public art elements may be either integrated Artist Made Building Parts (AMBP) or free-standing artwork. If the proposed facility project is identified as an appropriate facility to include public art elements, the City Council will determine during project design phases whether to incorporate AMBP, or free-standing artwork, or both. At that time, the City Council will also determine the amount of expenditure for the project's public art elements, and whether the proposed AMBP and/or free-standing artwork will be supported by funds from the public art account, or by general city funds, or by some combination of funding sources.

- E. Maintenance. A listing of existing public art work is provided in Appendix 1, City of Bainbridge Island Public Art Collection. The list shall be revised administratively from time to time as new public art projects are approved by the city and the public art committee. All artwork in the city collection is designated as either free-standing, or as an Artist Made Building Part (AMBP). These AMBP become part of the facility in which they are installed.
 - 1. To the extent possible, routine maintenance of all artwork, both free-standing and AMBP, will be completed by City staff without cost to the public art account.
 - 2. When required, specialized services to maintain, restore, renovate, illuminate or relocate AMBP shall be supported with general city funds.
 - 3. When required, specialized services to maintain, restore, renovate, illuminate or relocate free-standing artwork shall be supported with the public art account.
 - 4. Periodically, the city may engage specialized services to review and assess the condition and maintenance plan for the public art collection. The cost for this periodic assessment shall be supported by the public art account.
- F. Any funds placed in the public art account, which are not spent, shall be carried over automatically from year to year. Upon the approval of the city council and at the request of the designated agency, funds placed in the public art account pursuant to this chapter may be transferred to an arts and humanities account in the cultural resources subfund.
- G. Whenever it determines that the prudent management of city financial priorities or other significant public interest would be served, the city council may, by motion at a city council meeting, suspend city contributions to the public art account.

Section 2. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this ____ day of ____, 2015.

APPROVED BY THE MAYOR this ____ day of ____, 2015.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK: May 28, 2015
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER: 2015-15

ORDINANCE NO. 2015-15

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to funding of public art; amending Section 3.80.020 of the Bainbridge Island Municipal Code (BIMC) to revise the definition of “Project” to exclude water, sewer, and storm and surface water management facilities, and to require that appropriations for qualifying municipal capital projects include two percent for payment directly to the public art account.

WHEREAS, the Court of Appeals of Washington, Division 1, in *Okeson, et. al v. the City of Seattle*, 130 Wash. App 814 (2005) (hereafter “*Okeson*”) held that art projects funded with electrical utility’s funds are required to have a sufficiently close nexus to the primary purpose of furnishing electricity to the ratepayers; and

WHEREAS, the rule, above, articulated in *Okeson* is also applicable to a water utility, sewer utility, and storm water management utility and public art funded from such utilities must bear a sufficient nexus to the furnishing of water, sewer, or storm water services to the utility ratepayers; and

WHEREAS, the City desires to eliminate the risk of utility ratepayer allegation of improper use of utility funds and therefore wishes to eliminate water, sewer, and storm water projects for the definition of “Project” for purposes of calculation of two percent of a project’s capitalized costs;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 3.80.020 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

3.80.020 Cultural resources subfund.

A. Creation. There is established in the city treasury a fund designated the City of Bainbridge Island cultural resources subfund. ~~Two accounts shall be established in the subfund:~~

- ~~1. A public art account; and~~
- ~~2. An arts and humanities account; and~~
- ~~3. The city’s finance director shall create a third account in the city of Bainbridge Island cultural resources subfund. This account shall be for the maintenance, restoration, renovation, illumination or relocation of existing works of public art in the city’s collection. This account shall be funded by taking a maximum of 10 percent of all new funds added to the public art~~

~~account each year, starting with the contribution recorded in 2000 for capital improvements completed in 1999.~~

- a. ~~Public art commissions that are Artist Made Building Parts (AMBP) shall not be maintained, restored, renovated, illuminated or relocated with funds from this new account. These AMBP become part of the facility in which they are installed and are to be maintained, restored, renovated, illuminated or relocated within general city funds. All new public art works shall be designated as either AMBP or not. A listing of existing public art work indicating AMBP designation is provided in Appendix 1, City of Bainbridge Island Public Art Collection. The list shall be revised administratively from time to time as new public art projects are approved by the city and the public arts committee.~~
- b. ~~This new public art maintenance account is not intended to be used for everyday cleaning or polishing of public art works. This everyday maintenance is to be paid for by the facility where the piece is located.~~

All funds authorized or appropriated pursuant to this chapter shall be deposited into and maintained in the ~~cultural resources subfund~~ public art account. Expenditures from the ~~cultural resources subfund~~ public art account shall be made at the sole discretion of the city council, except as provided otherwise in this chapter or Chapter 3.82 BIMC. The ~~cultural resources subfund~~ public art account shall be administered by the city's finance director.

B. Definitions of Project. "Project" means all capital municipal construction or improvement projects or portions of projects, paid for wholly or in part by the city, including:

1. Construction or renovation of any city street or sidewalk;
2. Construction, renovation or remodel of any public park, building, parking facility or any portion thereof within the city limits;
3. ~~Construction of sewer or water facilities, or other utilities, except those projects which are completely underground; or~~
4. ~~The acquisition of equipment which becomes affixed to real property owned by the city.~~

"Project" for purposes of this section shall not include construction of sewer, water, or storm and surface water management facilities.

C. Source of Funds.

1. ~~For each Project, the city council shall place in the public art account an amount equal to two percent of the Project's capitalized costs to the city regardless of whether the Project is completed. The city's contributions to the public art account pursuant to this chapter shall be funded from the city's current expense general fund. All authorizations and/or appropriations for capital municipal construction projects shall, whenever legally permitted, include an amount equal to two percent of the total capitalized project cost, to be used for the selection, acquisition and/or installation of works of art to be placed in, on, or about appropriate City public facilities.~~
2. In computing the amount to place in the public art account, the Project's capitalized costs to the city shall include actual construction costs, architectural and engineering fees, project administration, site preparation, contingency allowances, capitalized project costs of city staff time spent on the project, and any other capitalized amounts paid by the city to third parties in connection with the project.
3. The project's capitalized costs shall not include land or right-of-way acquisition, financing, furnishings, fixtures or equipment.
4. The Project's capitalized costs to the city shall not include any portion of the Project's cost which is not funded by the city.
5. The City's contributions to the public art account pursuant to this chapter may include developer art contributions if the contributions have been approved by the designated agency.
6. Fund transfers to the public art account will occur as part of the annual year-end financial process, after project close-out.

~~6.7.~~ In the event any law, rule or regulation establishing a source of funds for a Project prohibits, limits or excludes art as a proper expenditure of funds on the part of any other entity participating in the cost of the Project, then the amount of funds acquired from such source shall be limited or excluded to the extent required by law in computing the amount to include in the authorization or appropriation for the Project.

~~D. D. Additional Consideration for Capital Facility Projects. As part of project planning and design for new capital facility projects (for example buildings, parks, trails), the City staff will identify whether the proposed facility project is an appropriate facility to include public art elements. These public art elements may be either integrated Artist Made Building Parts (AMBP) or free-standing artwork. If the proposed facility project is identified as an appropriate facility to include public art elements, the City Council will determine during project design phases whether to incorporate AMBP, or~~

free-standing artwork, or both. At that time, the City Council will also determine the amount of expenditure for the project's public art elements, and whether the proposed AMBP and/or free-standing artwork will be supported by funds from the public art account, or by general city funds, or by some a combination of funding sources.

~~In the event any law, rule or regulation establishing a source of funds for a Project prohibits, limits or excludes art as a proper expenditure of funds on the part of any other entity participating in the cost of the Project, then the amount of funds acquired from such source shall be limited or excluded to the extent required by law in computing the amount to include in the authorization or appropriation for the Project and to place in the cultural resources subfund.~~

E. Maintenance. A listing of existing public art work is provided in Appendix 1, City of Bainbridge Island Public Art Collection. The list shall be revised administratively from time to time as new public art projects are approved by the city and the public art committee. All artwork in the city collection is designated as either free-standing, or as an Artist Made Building Part (AMBP). These AMBP become part of the facility in which they are installed.

1. To the extent possible, routine maintenance of all artwork, both free-standing and AMBP, will be completed by City staff without cost to the public art account.
2. When required, specialized services to maintain, restore, renovate, illuminate or relocate AMBP shall be supported with general city funds.
3. When required, specialized services to maintain, restore, renovate, illuminate or relocate free-standing artwork shall be supported with the public art account.
4. Periodically, the city may engage specialized services to review and assess the condition and maintenance plan for the public art collection. The cost for this periodic assessment shall be supported by the public art account.

F. Any funds placed in the public art account, which are not spent, shall be carried over automatically from year to year. Upon the approval of the city council and at the request of the designated agency, funds placed in the public art account pursuant to this chapter may be transferred to an arts and humanities account in the cultural resources subfund.

G. Whenever it determines that the prudent management of city financial priorities or other significant public interest would be served, the city council may, by motion at a city council meeting, suspend city contributions to the public art account.

Section 2. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this ____ day of ____, 2015.

APPROVED BY THE MAYOR this ____ day of ____, 2015.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK: May 28, 2015
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER: 2015-15

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Community Identity Update

Date: June 16, 2015

Agenda Item: Staff Intensive

Bill No.: AB 14-117

Proposed By: Doug Schulze, City Manager

Referral(s):

BUDGET INFORMATION

Department/Fund: Executive

Munis Contract #

Expenditure Req: N/A

Budgeted? ☐ Yes ☒ No

Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session

Recommendation:

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☐ Yes ☐ No ☒ N/A

Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Update.

Background:

Over a year ago, the Chamber of Commerce was invited to participate in a branding exercise with the North Kitsap Tourism Alliance. What we learned from that experience, was that if Bainbridge Island was to develop a brand for economic development purposes, it would be important that we engaged in a process that included reaching out to all members of our community. The City of Bainbridge Island, the Bainbridge Island Downtown Association and the Chamber of Commerce felt that there were a number of reasons that now was the right opportunity to pursue collaborating to have a community identity process.

First, increased collaboration around economic development will result in a stronger message and a more efficient use of our resources. Every year the City awards Lodging Tax funds to various organizations on the island that work to promote overnight stays on the island. With a central logo, message, bank of images, brochure design, and advertising templates (all items we will be provided as part of this process) these funds will be able to be used more efficiently, and with less duplication of efforts. Additionally, many of our local small businesses struggle to keep their doors open during the off-season. This community identity process will also help us promote our local fall, winter and spring events and festivals to visitors, as well as community members.

Another opportunity we have during this process is to develop consistent wayfinding signs that allow visitors to more easily traverse around the island. A consistent and aesthetically pleasing wayfinding system could also help to diminish reliance on sandwich boards downtown. Likewise, wayfinding and messaging can help us curate a visitor experience that results in visitors that explore the culture, history and attractions that exist throughout the island.

Continued on Page 2

RECOMMENDED ACTION

Information only.

DESCRIPTION/SUMMARY (continued)

Lastly, this process is also about having a community-wide conversation about economic development and the future of our community. It's about figuring out what kind of economic development we want to attract and foster, and then developing a proactive message.

After extensive research by the City, Bainbridge Island Downtown Association and the Chamber, the City decided to move forward with utilizing consultants Arnett and Muldrow. This decision was based on reviews we received from respected entities such as the Washington Main Street Association and neighboring communities, the consultant's commitment to delivering a community process, and cost comparisons with other destination marketing firms. Prior to contracting with Arnett and Muldrow, the consultants were invited to present to the community about their process, they received overwhelming support from those in attendance.

Process: Between June 9 and June 11, the community engaged in an intensive three day input process. More than 150 individuals participated at public meetings and targeted workshops. Over 200 individuals completed a survey to help inform the final product. Participants ranged from merchants and hoteliers, to attractions such as Bloedel and the Bainbridge Island Museum of Art, to local farmers, artists and interested residents. The process was advertised widely on social media, on the City website, in the City Manager's Weekly Report, on a Bainbridge Community Broadcasting podcast, in news stories in the Bainbridge Review and Inside Bainbridge, and in direct outreach utilizing the listservs and relationships of the City, Chamber of Commerce, and Bainbridge Island Downtown Association.

The consultants also spent considerable time exploring the island and interacting with residents.

On June 11, the community was introduced to the preliminary community identity tool kit. The tool kit included a seal and flag for the City based on the heraldry of Commodore William Bainbridge and Captain George Vancouver; an identity system for the Island at-large, Downtown and the Lynwood and Rolling Bay neighborhood service centers; wayfinding examples; brand identities for the Farmers' Market, the Grand Old Fourth, Trick or Treat Downtown; and a number of different advertising applications utilizing the tag line and logo. The products created had applications both for cultivating community pride, building on recent buy local campaigns, and for curating a visitor experience.

Next Steps:

The consultants will now take the feedback they received and work with the City and partners to finalize the final product. The City will be posting the video of the presentation and the presentation slides for the public to review. Any additional feedback can be submitted to Kellie Stickney, Community Engagement Specialist within the next two weeks. After the final products have been created, Arnett and Muldrow will also provide the City with recommendations for implementation.

PDF:

<https://www.dropbox.com/s/51gdacevgdddafg/Bainbridge%20Island.pdf?dl=0>

Video:

<http://youtu.be/j3xWDIr13U8>

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Proposal for Allocation of Funds for Health, Housing, and Human Services	Date: June 16, 2015
Agenda Item: Staff Intensive	Bill No.: 15-040
Proposed By: Deputy City Manager Morgan Smith	Referral(s):

BUDGET INFORMATION

Department: Executive	Fund:	Munis Contract #
Expenditure Req: yes	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action Item:

To consider approval of a proposed methodology to allocate the City's funding to local organizations to support programs in the areas of housing, health and human services. The proposed allocation process would include the creation of a new citizen advisory committee and support from the Bainbridge Community Foundation (BCF).

Background:

At the City Council Study Session on May 5, 2015 the Council discussed a proposal to expand the City's oversight of its annual human services funding, which provides roughly \$320,000 in financial support to 11 nonprofit organizations. Following that discussion, Mayor Blair, Councilmember Tollefson, and City staff held meetings with community stakeholders to continue review of the proposed approach and to share concerns and suggestions. The feedback from these meetings was used to refine the current proposal, which is described in detail in the following memo. The memo also includes a proposed timeline for key activities. The City's goal is to confirm a new process in Q2, which could then be used in Q3 to develop award recommendations for 2016 funding.

To meet this schedule, several decision are needed. Ideally the following items will be addressed during the Council discussion, so that implementation can move forward:

- Council support to implement the proposed allocation process, including the creation of a new citizen advisory committee and the support services as proposed by BCF.
- Council direction on the source of funding for BCF's services.
- Council support for a proposed ordinance to create a new Human Services Funding Advisory Committee, including Council decisions on a committee liaison and who will participate in the appointment committee.

RECOMMENDED ACTION:

I move the City Council approve the implementation of the proposed method to allocate human services funding, as a one-year trial for the allocation of 2016 funding awards.

City of Bainbridge Island
EXECUTIVE DEPARTMENT



MEMORANDUM

TO: City Council
Doug Schulze, City Manager

FROM: Morgan Smith, Deputy City Manager

DATE: June 12, 2015

RE: Proposal for Allocation of Funds for Health, Housing, and Human Services

Background

The City currently provides roughly \$323,000 in financial support to 11 nonprofit organizations to support human services programs in the community. In 2016, the City budget provides \$332,000 in funding to support human services. Until 2010, the City was guided in the allocation of these funds by its designated agency, the Health, Housing and Human Services Council (HHHS). However in early 2011, the HHHS ceased to exist and the City has relied on static funding allocations in place since that time. The City Council has identified as a goal for this year's workplan to develop an updated process to guide the allocation of human services funding, and to use this process to allocate the funding to be distributed for 2016 activities.

At the City Council meeting on May 3, 2015, the City discussed several general areas of activity that are valuable to the sound management of the City's funding, but are not part of current City efforts or oversight. The Council expressed support for incorporating these activities into an updated process, with the understanding that to incorporate these additional activities will require new resources, either in the form of additional City staff or external resources. These expanded activities include:

- identification of goals for the City's funding, and a funding framework to encourage those goals,
- active review of new funding proposals, to determine allocation of recommended funding for individual organizations,
- evaluation of each organization's results and the completion of the proposed scope, and
- assessment of the community impact from the City's funding.

Proposed Process

As part of the ongoing discussions, the City has considered the potential for assistance from the Bainbridge Community Foundation (BCF) as a partner to facilitate some aspects of the City process. The City has also proposed to move to a less-frequent review process, such as a two-year cycle timed to match the City's biennial budget.

Per the City Council's direction in both March and May, Mayor Blair and Councilmember Tollefson and City staff have met to discuss the proposed changes with community stakeholders. A main element of these conversations was the strong support expressed by current recipient organizations for a process that included representation from a citizen committee.

This feedback helped to shape and refine the proposed approach. Specifically, the proposed process now includes a citizen advisory committee to be appointed by the City Council. This citizen advisory committee would take on the task of reviewing funding proposals and would develop a funding recommendation for City Council consideration.

The table on the following page describes the tasks that have been identified as critical to the annual funding process, resources proposed to support each task, and suggested timing to complete the work.

Please also see the attached proposal for services from BCF, which provides additional detail on the specific tasks and deliverables associated with their participation in this process. The BCF proposal also provides proposed fees for BCF's services.

It is important to highlight the fact that this proposal has been developed to be a one-year trial of this process and approach. This will allow the City to award funding for 2016 as soon as possible, while also providing the opportunity to make adjustments or changes to the process before adopting a more permanent approach. Given which, this process would be used to award one year of funding, for 2016, to be provided under one-year agreements with recipients. The shift to a two-year cycle could begin in 2016, and would then correspond with the City's next two year, biennial budget (2017-2018).

Table 1: Proposed 2016 Allocation Process for City Human Services Funding

	CURRENT	PROPOSED
	City Council/ City Staff	City Council/ BCF/ Committee / City Staff
1. Establish City Goals Assess against Comprehensive Plan Review community trends Review impact of prior City support Establish City Council goals		City Council & BCF
2. Develop Funding Framework Establish eligibility requirements? Operating support, program support, both? Partition funding by area (housing, youth, etc.)? Establish max or min funding levels? Establish scoring matrix or other guidelines? Establish guidance for partial awards?		City Council, City Staff & BCF
3. Administer Allocation process Create/update documents Develop timeline Receive & vet applications Review & assess applications Receive applicant presentations/interviews Develop funding recommendation Document recommendation		Committee & City Staff with BCF support
4. Consider/Adopt funding recommendation	City Council	City Council
5. Contract administration	Current City Staff	Current City Staff
6. Evaluate results, completion of scope		BCF
7. Review results and assess impact of funding		BCF
Estimated COBI staff FTE	0.10	0.27 <i>Add'l staff = 4 months @ 50%</i>

Timeline and Next Steps

The goal is to confirm a new process in Q2-2015, which could then be used in Q3 to develop award recommendations for 2016 funding. Several decisions are required in order to move forward with the proposed allocation process. These are listed below and ideally would be addressed as part of the Council discussion this week:

- Council support to implement the proposed allocation process
 - ✓ *As described in the following table, and assuming the support from BCF and the participation of a new citizen advisory committee*
- Council support for BCF services as proposed
 - ✓ *As described in the attached proposal, which includes scope of work and proposed fees*
- Council direction on the funding source for BCF services
 - ✓ *Funding would be authorized via the next scheduled quarterly budget adjustment, and according to direction provided by Council now. Options include funds identified for 2016 human services, general fund balance, Council contingency, or other source.*
- Council support for a proposed ordinance to create a new Human Services Funding Advisory Committee
 - ✓ *Ordinance requires second reading and Council approval.*
- Council decision on a City Council liaison for the new Human Services Funding Advisory Committee
 - ✓ *An identified Council liaison is needed to move forward with the committee appointment process (see below).*
- Council support for an appointment process for the new Human Services Funding Advisory Committee
 - ✓ *Typically, the appointment committee includes the Mayor, the Council liaison, and the current committee chair. In the absence of a current committee chair, a second City Councilmember could participate.*

If support for these items is established, the next steps for implementation would be as shown in the table on the next page.

Table 2: Proposed Timeline for 2016 Allocation Process for City Human Services Funding

Task	Proposed Timing
Second Reading/Consider Approval for the ordinance to establish the City's citizen advisory committee (Human Services Funding Advisory Committee)	June 23
City executes agreement with BCF for supporting services	June
Recruitment and advertising for applicants to the advisory committee	June/July
Review of committee applications by appointing committee (Mayor, committee liaison, and one other Councilmember)	July
Develop application materials and award cycle details	Aug/Sep
City Council workshop on City goals for human services funding	Sep
City Council discussion to establish 2016 funding priorities, award framework, and other guidance to committee for 2016 awards	Sep
City issues Request for Proposals for 2016 funding	Oct 1
Training and orientation for citizen committee	Oct
City receives funding proposals	Nov 1
Committee reviews proposals and develops recommendation for 2016 funding awards	Nov
City Council considers approval of committee funding recommendation	Dec
City issues agreements with recipients of 2016 human services funding	Jan 2016



Proposal to the City of Bainbridge Island
For
Community Services Funding Program Support
June 12, 2015



Partnership for Success

Bainbridge Community Foundation is pleased to present this proposal to support the City of Bainbridge Island's Community Services funding program. We believe that a thoughtful revision to the funding program will benefit the City, the agencies funded, the populations served by those agencies, and the community at large.

Bainbridge Island, like many other communities across the nation, was forced to respond to the economic downturn that started in 2008. While many municipalities across the country were forced to dramatically reduce or eliminate Health, Housing, and Human Services funding (community services funding), the City of Bainbridge Island (COBI) is to be applauded for continuing to support those agencies, whose services were facing unprecedented demand at the time.

Though the continuation of funding was laudable, the process for distribution of those funds grew more and more antiquated over time, especially with the closure of the Health, Housing & Human Services (HHHS) organization in 2011. Since that time, COBI funding has followed guidelines which reflect a static period in time (2010) modified only slightly for special circumstances.

And so, we are pleased to partner with the City to help align the goals of the program to those of the City's Comprehensive Plan and to facilitate the successful implementation of a new process that is current, simple, clear, informed, and efficient for all parties involved.

The City has identified seven tasks within the process to allocate community services funding. The proposed scope of work below is organized to reflect those seven tasks, and to identify BCF's services and deliverables within each task. This proposal assumes that the City will appoint a citizen advisory committee to develop specific recommendations on community services funding awards for 2016. This proposal assumes that significant other activities and deliverables will be provided by City staff, City Council, and the citizen advisory committee as part of the award process. However these elements are not identified in this scope of work, which presents only the work to be completed by BCF.



Scope of Work

City Task #1 - Establish City Goals

BCF will facilitate a workshop with the City Council during a City Council meeting. The purpose of the workshop is to assist the Council in identifying and articulating the goals of the community services funding for 2016 and more generally.

- To prepare for this facilitation, BCF will review the current Comprehensive Plan with an eye for areas of the plan whose goals can be accomplished by community services funding.
- BCF will compile and present information on community trends. This information will derive from three primary sources: the BCF Annual Nonprofit Survey, Health trends for Bainbridge Island from the Kitsap Public Health District, and information provided by the current funded agencies regarding the needs of clients they currently serve. In addition, BCF will reach out to current service providers for additional considerations they would like to see included with these trends. This information will be compiled into a short and digestible format for Council review and public distribution.
- BCF will review the Scopes of Work and Final Reports from recipients of recent past City funding cycles, and will provide a high-level assessment of the impact of prior funding for Council review.
- To support the City Council workshop, BCF will present the information it has developed and will facilitate the Council's discussion of this material and the goals of the City's Community Services funding program.
- BCF will document the conclusions/results of the City Council discussion, which are intended to be the identification of overarching goals for the Human Services funding program.

City Task #2 - Develop Funding Framework

BCF will act as a resource to support a separate/second City Council briefing to be led by City staff. The purpose of this briefing is to confirm the specific parameters that will apply to the City's 2016 Human Services funding awards. These parameters will be approved by the City Council and will be used by the Citizen Advisory Committee to develop the committee's 2016 award recommendation. The purpose of BCF's support is to provide guidance on best practices, and to connect the specifics of the funding framework to the larger goals identified in Task #1.

- BCF will support the Council's decision-making by working with City staff and council members to propose eligibility requirements. Proposed eligibility requirements will be intended to:
 - ensure that City funds have the highest likelihood of being used to their intended purpose, and
 - ensure that recipient organizations have the appropriate compliance and standing required to do their work.



- BCF will present information to help to identify what type of funding (for example, operating, program or capital) will help to meet the City's goals as identified in Task #1.
- Per BCF's previous presentation on Community Trends, BCF will support Council discussion to identify what, if any, focus area is to be prioritized in this funding cycle.
- BCF will assist Council discussion to identify options for funding scale (maximum, minimum, etc.). This will be influenced by:
 - total funds available relative to the size and scope of the applications, and
 - minimum level at which it makes sense to administer funding contracts.
- If Council determines to identify an evaluation matrix for the citizen advisory committee to use, BCF will assist with the development of an evaluation matrix that will:
 - evaluate proposals against COBI goals
 - align requests to needs in the community, and
 - ensure a common baseline for the evaluation of proposals.
- BCF will document the results of the Council briefing on framework to provide a formatted final version for use in materials provided to funding applications and for use by the citizen advisory committee in reviewing and evaluating funding proposals.

City Task #3 - Administer Allocation Process

- BCF will summarize COBI goals, guidelines, and evaluation criteria into application documents for review and approval by City staff, and distribution to prospective applicant organizations. BCF will also propose a final report template to be completed by funded agencies at the completion of the grant period.
- BCF will survey prospective applicants to aid development of reporting templates, and to help identify whether site visits, panel presentations, or neither is desired on the part of applicants.
- BCF will work with city staff to develop a timeline for application submission, review, evaluation, and funding recommendations.
- BCF will provide orientation and training to members of the citizen advisory committee. This training will include information on community trends, COBI goals (from City Task #1), and the review, evaluation, and recommendation process (including the funding framework from City Task #2).
- BCF will work with City staff to facilitate the citizen advisory committee's review and evaluation of proposals, and the committee's 2016 funding recommendations.
- BCF will work with City staff to document the citizen advisory committee's 2016 funding recommendations.



City Task #4 - Consider/Adopt Funding Recommendations

When the citizen advisory committee presents their 2016 funding recommendation to the City Council, BCF will be present to serve as a resource and to answer any questions relevant to the funding process.

City Task #5 - Contract Administration

Not applicable: City staff will be fully responsible for the administration process for funding agreements issued to recipients of 2016 community services funding. Administrative tasks to be provided by City staff include (but are not limited to) the drafting and execution of funding agreements, processing of invoices, receipt of recipient reports, monitoring for contract compliance, and other contract management activities.

City Task #6 - Evaluate Results, Completion of Scope

Throughout 2016, BCF will review all 2016 quarterly progress reports and 2016 final reports (if available) against the scopes of funded proposals. Prior to the start of the next award cycle (for 2017 funding), BCF will provide the City with a written assessment of the progress-to-date of the City's 2016 human services funding program. This assessment will include any BCF recommendations for process improvements for the next funding cycle.

City Task #7 - Review Results and Assess Impact of Funding

Following the completion of the full year of funding (2016), BCF will review all 2016 quarterly progress reports and final reports. By March 31, 2017, BCF will provide a written summary to the City to assess the results to the community of the City's human services funding. This report will review the City program's strengths and challenges, and will provide recommendations for future funding cycles. This assessment will include a written report and, if requested, a presentation to the City Council.



Working Together

A good working relationship between the City of Bainbridge Island, Bainbridge Community Foundation and the nonprofit providers is critical to the success of this scope of work. To accomplish this, we suggest regular updates between BCF and city staff on the progress of this work. BCF further suggests that wherever possible in the execution of this work, both COBI and BCF create opportunities for nonprofit service providers to share questions and concerns, if any.

We are thrilled with the prospect of working with the City of Bainbridge Island on a project that we are confident will become a model public/private partnership.

Bainbridge Community Foundation Team

Jim Hopper, CFRE, Executive Director

Jim joined Bainbridge Community Foundation as the organization's first Executive Director in the fall of 2011. Prior to that time, he had a career as a principal consultant working with some of the Northwest's leading nonprofit organizations in fundraising and organizational planning. Since joining Bainbridge Community Foundation, he has strengthened the operations and impact of the Foundation through the development of strong management practices, effective grantmaking programs, and the development of educational and collaborative programming focused on creating a strong nonprofit sector on Bainbridge Island. During his tenure, the foundation has grown from \$7 million to over \$12 million in total assets.

Debbie Kuffel, Program & Finance Officer

In early 2011, Debbie joined Bainbridge Community Foundation following many years of direct nonprofit work on Bainbridge Island. She has been working in the area of grantmaking on Bainbridge Island for more than 12 years. While at BCF, she has played a lead role in the redevelopment of the Foundation's Community Grants Cycle and has been critical to the development of new systems for grants management. At BCF, she has overseen more than \$3.4 million in successful grant awards. Last year she completed her 2-year term representing Bainbridge Island on the Kitsap Coordinated Grant Recommendation Committee.



**Community Services Funding Support
City of Bainbridge Island
June 12, 2015**

Projected Time and Fees

The professional fees for this work follows.

	Jim Hopper, Executive Director	Debbie Kuffel, Program & Finance Officer	Total
City Task #1 - Establish City Goals	5.5	5.25	10.75
City Task #2 - Develop Funding Framework	3	3.25	6.25
City Task #3 - Administer Allocation Process	6.25	10.75	17
City Task #4 - Consider / Adopt Funding Recommendations	0.5	0.5	1
City Task #5 - Contract Administration	0	0	0
City Task #6 - Evaluate Results, Completion of Scope	1.5	1.5	3
City Task #7 - Review Results and Assess Impact of Funding	3.5	1	4.5
Total Days	20.25	22.25	42.5
Daily Rate	\$600	\$400	
Total Fee	\$12,150	\$8,900	\$21,050

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2015-21, Human Services Funding Advisory Committee	Date: June 16, 2015
Agenda Item: Staff Intensive	Bill No.: 15-040
Proposed By: Deputy City Manager Morgan Smith	Referral(s):

BUDGET INFORMATION

Department: Executive	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action Item:

Consider forwarding Ordinance No. 2015-21 to the June 23, 2015 consent agenda.

Background:

This proposed new citizen advisory committee will develop a funding recommendation for City Council consideration, and will be appointed to work on a single funding cycle to recommend awards for 2016 City funding.

RECOMMENDED ACTION:

Motion:

I move the City Council forward Ordinance 2015-21 creating a new Human Services Advisory Committee to the consent agenda for June 23, 2015.

ORDINANCE NO. 2015-21

AN ORDINANCE of the City of Bainbridge Island, Washington, creating a new Bainbridge Island Municipal Code Chapter 2.41, Human Services Funding Advisory Committee

WHEREAS the Human Services Element of the City's Comprehensive Plan identifies as an overriding principle that Bainbridge Island will function as a caring community that strives to maintain the well-being of all its members, a community where all members feel connected to the community, and where each individual has opportunities to contribute to the community;

WHEREAS the City desires to further this principle through many avenues, including the provision of significant financial support to community partners to meet the human services needs of the citizenry, now and in the future;

WHEREAS, the City desires to provide financial support to qualified recipient organizations in a manner that reflects current City goals and also allows a high degree of transparency and accountability for the results and impacts of the City funding;

WHEREAS the agency designated to assist the City in funding allocations (the Health, Housing and Human Services Council) ceased to exist in early 2011; and

WHEREAS the City wishes to incorporate community representation in the process used to develop recommendations for City funding to support human services;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. A new Chapter 2.41 of the Bainbridge Island Municipal Code, Human Services Funding Advisory Committee, is hereby adopted to read as follows:

Chapter 2.41 Human Services Funding Advisory Committee

Sections:

- 2.41.010 Created – Membership, appointment, term and compensation.
- 2.41.020 Vacancies – Removal.
- 2.41.030 Duties and responsibilities.
- 2.41.040 Meetings, officers, records and quorum.

2.41.010 Created – Membership, appointment, term and compensation.

A. There is created a human services funding advisory committee for the city, hereinafter called the committee. The committee shall consist of seven voting members who shall be appointed by the mayor and confirmed by vote of the city council.

B. Members shall not be employees or officers of the city or appointed to another city committee, board or commission, except for specialized committees or task forces of limited duration. Members shall not be employees or officers of any organization which will request or receive City funding for human services.

C. Members of the committee shall serve for a single term to be specified at the time of appointment that coincides with the City's work to review proposals for funding from community organizations. A member may be reappointed to a separate, subsequent term. No member shall serve more than three consecutive terms unless the city council determines that special expertise is required, or there are no other qualified applicants.

E. Members shall serve without compensation.

2.41.020 Vacancies – Removal.

Members may be removed upon a majority vote of the city council. In the event of a vacancy, the mayor, subject to confirmation of the city council, shall make an appointment to fill the unexpired portion of the term of the vacated position in accordance with the city's appointment cycle. Unexcused absence by any member from three consecutive meetings shall constitute grounds for removal.

2.41.030 Duties and responsibilities. The human services funding advisory committee, working in collaboration with the city, shall develop funding recommendations for consideration by City Council. The committee's recommendation should meet any requirements or guidance provided from the City Council to the committee including, but not limited to: the total amount of available funds, identified goals and priorities for funding, eligibility requirements, specific parameters such as maximum or minimum award levels, and any other identified guidelines for funding.

2.41.040 Meetings, officers, records and quorum.

A. The committee shall meet as needed to complete its review of qualified proposals and to develop a complete funding recommendation for consideration by the City Council. Meetings shall be open to the public and held in accordance with the Open Public Meetings Act (Chapter 42.30 RCW).

B. The committee shall select from among its members a chairperson at the first regular meeting of each year.

C. For meetings consisting of a majority of the then serving voting members of the committee, the committee shall provide public notice of the meeting and shall keep a record of its meeting minutes. Minutes of each meeting, including a record of attendance, shall be prepared by the secretary and approved and signed at a subsequent meeting. The minutes do not need to reflect the actual discussion, but only the formal actions taken by the committee. The approved meeting minutes shall be posted on the city's web site.

D. The city shall provide city email accounts to voting members and related training on the use of email accounts, including personal computer privacy expectations while serving on the committee.

E. A majority of the voting members then serving on the committee shall constitute a quorum.

Section 2 This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2015.

APPROVED BY THE MAYOR this ____ day of _____, 2015.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK: June 11, 2015
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER: Ordinance No. 2015-21

DRAFT

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Discussion of Suzuki Property

Date: June 16, 2015

Agenda Item: Council Discussion

Bill No.: 14-119

Proposed By: Suzuki Ad Hoc Committee

BUDGET INFORMATION

Depart/Fund:

Expenditure Req:

Budgeted? ☐ Yes ☐ No

Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:

Recommendation:

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☐ Yes ☐ No ☒ N/A

Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Information.

Background:

The purpose of the Council discussion on June 16 is to discuss the Suzuki Ad Hoc Committee's recommendations for moving forward with the surplus of the Suzuki property. For more information, please refer to the attached report from the Ad Hoc Committee.

RECOMMENDED ACTION

Information.

To: City Council

CC: City Manager, Deputy City Manager, Finance Director

Date: June 11, 2015

Re: Suzuki Ad Hoc Committee Report

The Suzuki Ad Hoc Committee offers the following suggestions to Council with regard to the Suzuki Property.

1. The property should be declared surplus and sold, with the proceeds to be applied to the cost of a new Public Safety and Municipal Court facility. Council should direct the City Manager to notice a public meeting, if necessary, to discuss this proposal, and to draft an appropriate Resolution for consideration by Council at the earliest reasonable date.
2. A buyer for the property should be identified pursuant to a Request for Proposal, reserving to the City the right to reject all proposals.
3. The Request for Proposal should identify the City's preferred priorities for development of the property, but should leave room for original and visionary proposals consistent with the City's Comprehensive Plan. Exhibit A is adapted from work done by the Suzuki Task Force in 2008, and is a proposed statement of the City's priorities.
4. The Request for Proposal should require a response within 45 days of publication. The Committee suggests that this is a long enough time to allow careful preparation of a proposal, and a short enough time that developers with less than a very serious interest in this project will be inclined to forego submitting.

Exhibit A

City of Bainbridge Island Priorities for RFP Responses
Varied Housing Mix: Development plan provides a mix of housing types, including market-rate homes, and ownership and/or rental homes, condominiums or apartments affordable to occupants whose income excludes them from access to market rate housing. While an income range from 50% to 120% of Kitsap Area Median Income (AMI) is often used to characterize those who need access to affordable housing, in the current housing market on Bainbridge Island the percentage of AMI might well be greater. The diversity of housing types in the plan will be important.
Permanent affordability: Utilization of a community land trust or other mechanism to maintain affordability of applicable units.
Green and sustainable construction: Utilizing green building (e.g. LEED or WA Evergreen standards), Low Impact Development standards and similar tools to achieve long-term durability, energy efficiency, water conservation, and low lifetime costs
Open space, community gardens, buffers and connectivity: The site plan permanently protects and preserves pond and wildlife areas, includes mature trees in open space, allows public access to open space, attractively buffers adjacent neighborhood to South, and provides non-motorized trails and access to public transportation.
Easement for Safe Route to Schools: The plan dedicates to City of Bainbridge Island an easement for a safe walking trail along Sportsman Club Road.
Attractively integrates with adjacent neighborhoods and character of island: The ideal plan would produce a development of which all Islanders could be proud.
Price: The purchase price is high compared to the other RFP responses.
Qualifications: The applicant has demonstrated experience and excellence in prior development projects, and demonstrates financial capability to raise funds required for the purchase and development of the property
Priorities Are Not Requirements: While the foregoing priorities will be important considerations in evaluating responses, the City is open to any proposal that meets its economic needs and furthers important values expressed in its Comprehensive Plan.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Proclamation Declaring June, 2015 as Lesbian, Gay, Bisexual and Transgender Pride Month

Date: June 16, 2015

Agenda Item: Council Discussion

Bill No.: 15-119

Proposed By: Deputy Mayor Scott

Referral(s):

BUDGET INFORMATION

Department: Legislative

Fund:

Munis Contract #

Expenditure Req:

Budgeted? ☒ Yes ☐ No

Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session:

Recommendation:

City Manager ☐ Yes ☐ No ☒ N/A

Legal ☐ Yes ☐ No ☒ N/A

Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approving the proclamation declaring June, 2015 as Lesbian, Gay, Bisexual and Transgender Pride Month.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the proclamation declaring June, 2015 as Lesbian, Gay, Bisexual and Transgender Pride Month.



PROCLAMATION

A PROCLAMATION by the Mayor of the City of Bainbridge Island, Washington, declaring June, 2015, as Lesbian, Gay, Bisexual and Transgender (LGBT) Pride Month.

WHEREAS, our nation was founded upon the declaration that all people are created equal; that life, liberty, and the pursuit of happiness are among the inalienable rights of every person; and that each person shall be accorded the equal protection of the law; and

WHEREAS, the LGBT community has made great strides forward, but equality, inclusion, and acceptance have not yet been fully achieved. We must practice these values and teach them to future generations; and

WHEREAS, one of the guiding principles of the City of Bainbridge Island is to foster the diversity of the residents of the Island; and

WHEREAS, on June 28, 1969, patrons of the Stonewall Inn in New York City rose up and resisted police harassment that had become all too common for members of the LGBT community. Out of this resistance, the LGBT rights movement in America was born. During LGBT Pride Month, we commemorate the events of June 1969 and commit to achieving equal justice under law for LGBT Americans.

NOW, THEREFORE, I, Anne S. Blair, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim June, 2015, as

LESBIAN, GAY, BISEXUAL AND TRANSGENDER PRIDE MONTH

in the City of Bainbridge Island, and we encourage all residents to celebrate the progress within our culture towards justice, equality, and full civic recognition for LGBT persons and to join us in the fights that remain to be won.

DATED this 16th day of June, 2015

Anne S. Blair, Mayor

5/28/15 UAC meeting

Attendance:

All UAC members present

Barry Loveless, Public Works Director

Mayor Blair

Members of the public: Randall Samstag, Steven Leach, Brian Stahl (Conservation District), Dan Hamlin (Parks), Lee Cross (Parks), Robert Dashiell, Kurt Jones

1. Sewer
 - a. Barry reviewed South Island Sewer connection estimates and told the UAC that based on those estimates the pump station at Lynwood Center is not adequate for full Lynwood study area build out.
 - b. Financials – questions and clarification regarding reserves
 - i. Lovell Beach mains change to upland system will increase cost by \$1.1 million but lower Lovell pump station will not be needed and that will save \$400k.
 - ii. Table 10.12 – projected reserves lower because \$1.4 million is restricted (LID)
 - iii. Must raise rates or the fund balance will fall below the minimum in 2019
 - iv. UAC will re-evaluate next year
2. SSWM
 - a. Barry went through the PP SSWM rate analysis/comparison
 - i. Undeveloped property – no change (no SSWM fee)
 - ii. Single Family – 1 ERU
 1. Duplex to be billed as SFR
 2. No additional charge for ADU
 - iii. Condominium – 1 ERU
 - iv. Large structures on non-commercial property – a single outbuilding over 3000 sq.ft. pays 1 ERU/3000 sq.ft. in addition to SFR ERU
 - v. Apartments – 1 ERU/3000 sq. ft.
 - vi. Other Developed Properties – all other than SFR 1 ERU/3000 sq.ft.
 - vii. Impervious Surface – Hard 100%, Gravel for vehicular use 75%
 - viii. Low Income Discount – no change
 - ix. Low Intensity Discount – non-SFR 70% discount if impervious surfaces are 15% or less
 - x. Qualifying Features Discount – no change (50%)
 - xi. Exemptions: City roads, state highway, private roads (still under discussion)
 - xii. Farms – no separate category but still discussion regarding when to charge (i.e. only commercial? What if SFR on same property? Etc)

Submitted by Sarah Blossom

2015 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Clerk	Department	Timing (min)	Study Session 7 pm		Absences	Clerk	Department	Timing (min)	Business Meeting 7 pm	
Sarah	Kelly		25	16-Jun		Morgan Lisa Steve	Roz		25	23-Jun	
				Executive Session - Review Qualifications of an Applicant for City Employment; Potential Litigation (60 minutes)				EXEC	30	Public Safety Facility Discussion	
		EXEC	30	Public Safety Facility Discussion				CC	10	Appointments to City Boards, Commissions and Committees (Consider Action)	
		CC	20	Discussion of Suzuki Property (Info.)				EXEC	10	Approve 2015 City Manager Goals (Consider Action)	
		EXEC	15	Proposal for Allocation of Funds for Health, Housing, and Human Services (Info.)				PD	CA	2015-2018 WestNET Drug Task Force Interlocal Agreement (Consider Action)	
		EXEC	15	Community Identity Update (Info.)					75		
		PD	10	2015-2018 WestNET Drug Task Force Interlocal Agreement (Info.)							
		EXEC	10	Ordinance No. 2015-15, Amending BIMC 3.80 Related to Public Art Program, 2nd Reading/Unfinished Business (Consider Action)							
		PCD	5	Ratification of Revisions to Countywide Planning Policies (Consider Action)							
		CC	5	Proclamation Declaring June, 2015 as LGBT Month (Consider Action)						Work Session	
		EXEC	5	Ordinance No. 2015-21, Establishing a Human Services Committee (Consider Action)				CC	30	Resolution No. 2015-07, Review Updates to the City Council Governance Manual (Consider Action)	
			140								
				30-Jun							
				5th Tuesday - no meeting							

2015 PROPOSED COUNCIL CALENDAR ITEMS

Study Session 7 pm					Business Meeting 7 pm				
Absences	Clerk	Department	Timing (min)		Absences	Clerk	Department	Timing (min)	
Ellen	Kelly		25	7-Jul	14-Jul				
		EXEC	30	Ordinance No. 2015-18, Public Safety Facility Ballot Proposition - 1st Reading (Info.)					
		PW	20	Ordinance No. 2015-07, Traffic Impact Fees - 1st Reading (Info.)					
		PCD	15	Ordinance No. 2015-14, ADU Regulations - 1st Reading (Schedule public hearing 7/21)					
		EXEC	15	Public Art Project at Waypoint: Project Update (Info.)					
		PCD	10	Comprehensive Plan Status Report (Info.)					
		PW	10	Construction Administrative Services PSA - blanks (Info.)					
		PW	10	Resolution No. 2015-10, General Sewer Plan Acceptance, Unfinished Business (Consider Action)					
		PW	10	Islandwide Chip Seal Project Award - blanks (Info.)					
		PW	10	2015 Road Striping Project Award - blanks (Info.)					
		EXEC	10	Ordinance No. 2015-19, Adoption of 2nd Moratorium on New Commercial Aquaculture Activities - Schedule Public Hearing for 8/11					
			165						

2015 PROPOSED COUNCIL CALENDAR ITEMS

Study Session 7 pm					Business Meeting 7 pm				
Absences	Clerk	Department	Timing (min)		Absences	Clerk	Department	Timing (min)	
	Kelly		25	21-Jul	28-Jul				
		EXEC	30	Ordinance No. 2015-18, Public Safety Facility Ballot Proposition, 2nd Reading (Consider Action)					
		PW	30	Ordinance 2015-20, Update to SSWM Code BIMC 13.24, 1st Reading (Consider Forwarding to 8/11 Unfinished Business)					
		PCD	15	Ordinance No. 2015-14, ADU Regulations Public Hearing (Consider Action)					
		PCD	15	Ordinance No. 2015-04 (Formerly 2014-07), Landscaping and Tree Ordinance - 1st Reading (Info.)					
		PW	10	Ordinance No. 2015-07, Traffic Impact Fees - 2nd Reading (Consider Action)					
		PW	10	Wing Point Way Construction Award - blanks (Info.)					
		PW	5	Islandwide Chip Seal Construction Award - Unfinished Business (Consider Action)					
		PW	5	2015 Road Striping Project Award - Unfinished Business (Consider Action)					
		PW	5	Construction Administrative Services PSA - Unfinished Business (Consider Action)					
			150						

2015 PROPOSED COUNCIL CALENDAR ITEMS

Study Session 7 pm					Business Meeting 7 pm				
Absences	Clerk	Department	Timing (min)		Absences	Clerk	Department	Timing (min)	
4-Aug						Roz		25	11-Aug
							EXEC	20	Franchise Fee Options (Info.)
							FIN	15	2015 Mid-Year Financial Update/Preliminary 2016 Forecasts
							FIN	10	Q2, 2015 Budget Amendments - 1st Reading (Info.)
							PW	10	Ordinance 2015-20, Update to SSWM Code BIMC 13.24, 2nd Reading (Consider Action)
							PCD	10	Ordinance No. 2015-04 (Formerly 2014-07), Landscaping and Tree Ordinance - Public Hearing (Consider Action)
							EXEC	10	PEG Equipment Purchases (Consider Action)
							EXEC	10	Ordinance No. 2015-19, Adoption of 2nd Moratorium on New Commercial Aquaculture Activities Public Hearing (Consider Action)
							PCD	10	Resolution No. 2015-05, Amending the PCD Administrative Manual (Consider Action)
							CC	10	Public Safety Committee Update (Info.) - added
							PW	5	Wing Point Way Construction Award - Unfinished Business (Consider Action)
								135	
18-Aug						Roz		25	25-Aug
							FIN	CA	Q2, 2015 Budget Amendments, 2nd Reading (Consider Action)
							PCD	CA	Resolution No. 2015-05, Amending the PCD Administrative Manual (Consider Action)
								25	
									Work Session
							FIN	30	Utility Tax Discussion

2015 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

2015 PROPOSED COUNCIL CALENDAR ITEMS

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