



**CITY OF BAINBRIDGE ISLAND
NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE
MINUTES OF THE JANUARY 21, 2014 MEETING
6:00 PM – 8:00 PM
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

Present: Don Willott, Alyse Nelson, Lief Horwitz, Christian Ford, Marsha Cutting, Demi Allen

Absent: Sidney Snyder

Guests: Chris Hammer (City Staff), Wayne Roth (City Council), Kirk Robinson (Parks District), Marja Preston (Asani), Ross Hathaway (Squeaky Wheels)

1. CALL TO ORDER

Alyse Nelson served as Chair for the meeting. The meeting was called to order at approximately 6:05 PM.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE (5 minutes)

No modifications were proposed to the agenda; no conflicts of interest with respect to matters on the agenda were disclosed.

3. PUBLIC COMMENT – ITEMS NOT ON AGENDA

Wayne Roth noted that he and Val Tollefson would be serving as City Council liaisons to NMTAC and that one or both of them would plan to attend meetings regularly. Kirk Robinson noted that he would serve as liaison for the Parks District. Chris Hammer indicated that he would serve as City Staff liaison to the committee.

Marja Preston of Asani Development provided information regarding plans for the Phase 2 portion of the Grow Community development and sought ideas and recommendations regarding the planned infrastructure for non-motorized transportation. She noted that there would be a public pathway through the property from the northwest corner to the southeast corner, and that efforts were being made to make the pathway accessible and safe for different kinds of users. The issues with the existing sidewalk at the north of the Phase 1 property were discussed, and Marja solicited written comments explaining the design concerns (chiefly lack of level grade and lack of vegetative buffer from the roadway).

4. CONFLICT OF INTEREST FORMS

Signed Conflict of Interest forms were collected from members who had not previously provided them. Demi Allen noted that he is a board member of Squeaky Wheels, and Alyse Nelson noted that she is an employee of the city of Poulsbo.

5. OVERVIEW & HISTORY – NON-MOTORIZED COMMITTEE

Don Willott provided background regarding the history of NMTAC, the development of the current Non-Motorized Transportation Plan, and the work to date on development of the Sound to Olympics regional trail on Bainbridge and in north Kitsap County.

6. INTRODUCTIONS – NEW MEMBERS

Members of the committee introduced themselves and talked about their backgrounds and interests and what drew them to serve on NMTAC. Guests also introduced themselves and discussed their role and how they would like to interface with the committee.

7. ELECTION OF CHAIR (ONE-YEAR TERM)

After discussion of the role of the Chair and Vice Chair and who had an interest in serving in those roles, Demi Allen was elected as Chair and Lief Horwitz was elected as Vice Chair by acclamation, to serve during 2014.

8. ESTABLISH REGULAR MEETING DATE, TIME AND LOCATION

Discussion was held regarding optimal times for a regular monthly meeting of the committee as well as venue. It was agreed that City Hall is an optimal location and that there is value in having a regular monthly meeting time, in order to facilitate public participation in meetings. It was tentatively agreed that the first or third Tuesday of the month at 6:30 appeared to be a good time; Lief agreed to distribute a Doodle poll to confirm schedules. The committee also discussed the need for an off-cycle meeting in the near future to address current projects and the 2014 Workplan, since we did not get to that subject during the current meeting; Tuesday or Wednesday January 28 or 29 at 6:30 were identified as preferred options for that meeting; Lief will include dates for that meeting in the Doodle poll.

9. 2014 WORKPLAN

This subject was deferred until the next meeting.

10. ADJOURNMENT

The meeting was adjourned at approximately 8:30 pm.

Minutes approved January 29, 2014