



**CITY OF
BAINBRIDGE ISLAND**

**CITY COUNCIL STUDY SESSION
TUESDAY, MAY 21, 2024**

**COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA**

AND

**REMOTE MEETING ON ZOOM
PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351**

AGENDA

- 1. CALL TO ORDER / ROLL CALL - 6:00 PM**
- 2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
- 3. PRESENTATION(S)**
 - 3.A (6:10 PM) Receive Presentation from Kitsap Community Resources Executive Director Tony Ives,**
20 Minutes
[KCR MAY 2024 PRESENTATION - TONY IVES.pptx](#)
- 4. REGULAR BUSINESS**
 - 4.A (6:30 PM) Discuss Strategies and Funding for Road Maintenance and Preservation - Public Works,**
30 Minutes
[City Council_Annual Roads Update Slides 052124.pptx](#)
 - 4.B (7:00 PM) Discuss and Identify 2025/2026 City Council Priorities and Areas of Emphasis,** 45
Minutes
[Fiscal Year 2025-2026 Emphasis or Priorities 05212024.pdf](#)
- 5. COMMITTEE REPORTS - 7:45 PM**
- 6. ADJOURNMENT - 7:55 PM**

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: May 21, 2024

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (6:10 PM) Receive Presentation from Kitsap Community Resources Executive Director Tony Ives,

SUMMARY: Kitsap Community Resources Executive Director Tony Ives will provide a presentation to Council.

AGENDA CATEGORY: Presentation

PROPOSED BY: Executive

RECOMMENDED MOTION: Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[KCR MAY 2024 PRESENTATION - TONY IVES.pptx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



KITSAP COMMUNITY
RESOURCES

Creating Hope | Restoring Lives

KCR



- SINCE 1965, KITSAP COMMUNITY RESOURCES (KCR) HAS BEEN A STEADFAST PILLAR OF SUPPORT FOR KITSAP COUNTY. KCR IS A COMMUNITY ACTION AGENCY THAT IS DEDICATED TO ENSURING THAT EVERY INDIVIDUAL IN OUR COUNTY FEELS THE WARMTH OF ASSISTANCE AND THE EMBRACE OF OPPORTUNITY.

MAY 2024



KITSAP COMMUNITY RESOURCES

Creating Hope | Restoring Lives

Locations

1 KCR Administrative Offices

Services offered: Administrative, Women, Infants, & Children (WIC), Employment & Training, AmeriCorps, Food Services, BE\$T, Energy Assistance, Weatherization

845 8th Street
Bremerton, WA 98337
(360) 478-2301

2 KCR Port Orchard

Services offered: Employment/WIOA, WIC, and Veteran's Services

3200 SE Rainshadow Court
Port Orchard 98366
(360) 473-2144 x1

3

KCR Bremerton

Services offered: Early Learning & Family Services, Housing, Veteran Services

1201 Park Avenue
Bremerton, WA 98337
(360) 377-0053

4

KCR Silverdale

3513 NW Anderson Hill Road
Silverdale, WA 98383

WIC: (360) 692-6530
Early Head Start Home Base: (360) 525-6106

MAY 2024

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2023

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COLLABORATION

06

THANK YOU



OUR PROGRAMS

HOW DO WE HELP KITSAP COUNTY?

1. HOUSING

KCR's Housing division serves the needs of families and individuals in Kitsap County who are homeless or at risk of becoming homeless. We provide services that can help you prevent eviction; find affordable housing options; and we work to help stabilize families who are in crisis situations.

- COORDINATED ENTRY
- RENTAL ASSISTANCE
- EMERGENCY ASSISTANCE
- PARTNER COLLABORATIONS



OUR PROGRAMS

HOW DO WE HELP KITSAP COUNTY?

2. EARLY LEARNING & FAMILY SERVICES

KCR ELFS provides family-centered pre-schools, childcare and home visitation services that offer quality education, health, and social services that prepare your child for future success. These programs are offered at little to no cost for qualifying families.

- EARLY LEARNING
- EARLY HEAD START
- THE PARENTING PLACE
- FOOD SERVICES (MEALS ON WHEELS)



Jill Brenner,
KCR's Director of Early Learning
and Family Services

Data has become kind of the DNA of the program throughout, because we do see our teachers using it a lot more.

OUR PROGRAMS

HOW DO WE HELP KITSAP COUNTY?

3. WIC (WOMAN, INFANTS & CHILDREN)

A place where families get healthy food along with nutrition tips and referrals. WIC is for pregnant women, postpartum, breastfeeding moms, and children under five.



WIC IS OFFERED IN:

- Bremerton
- Silverdale
- Port Orchard



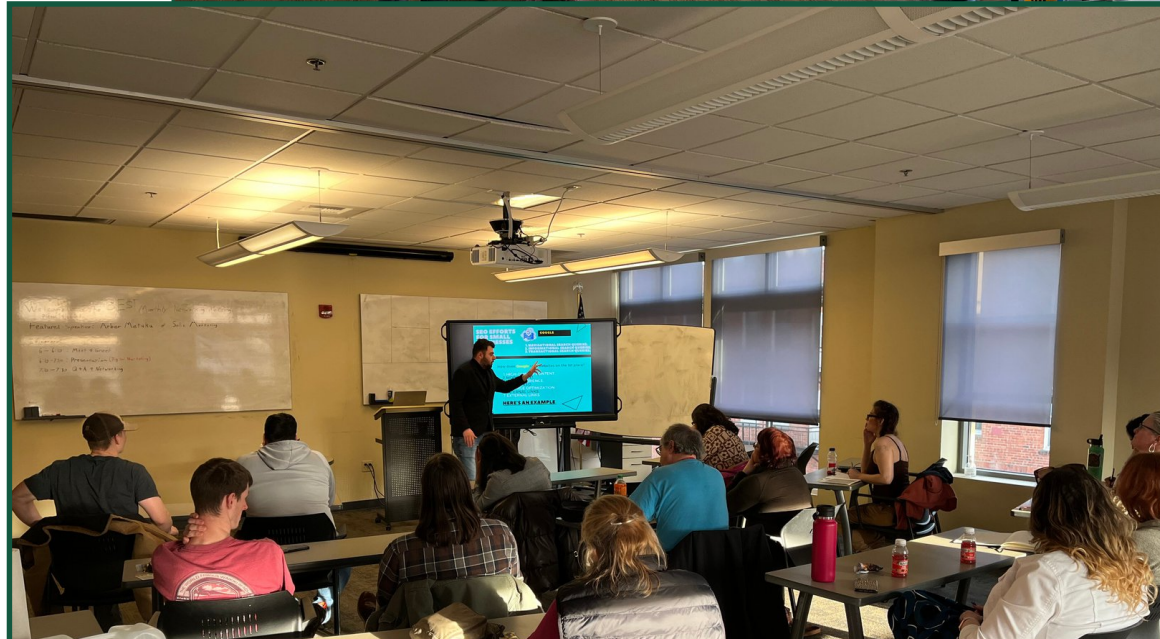
OUR PROGRAMS

HOW DO WE HELP KITSAP COUNTY?

4. EMPLOYMENT & TRAINING

Our Employment & Training Program offers free career planning and training for adults 18+ through Worksource WIOA, BE\$T, financial decision-making resources, and free GED preparation tutoring.

- WORKSOURCE WIOA
- BUSINESS EDUCATION
- FINANCIAL EDUCATION
- GED
- ABC



OUR PROGRAMS

HOW DO WE HELP KITSAP COUNTY?

4. EMPLOYMENT & TRAINING (OTHER SERVICES)

- Veterans Assistance
- Kinship Caregiver
- Kinship Navigator

- FREE TAX PREPARATION
(SEASONAL PROGRAM) - WE
SERVED 60 PEOPLE



OUR PROGRAMS

HOW DO WE HELP KITSAP COUNTY?

5. WEATHERIZATION & ENERGY ASSISTANCE

Our Weatherization and Energy Assistance Program helps improve home energy efficiency and reduce utility costs for eligible households.



OUR PROGRAMS

HOW DO WE HELP KITSAP COUNTY?

6. CHRISTMAS ANGEL

The Christmas Angel KCR Program provides holiday gifts and support to families in need, bringing joy and cheer during the festive season.



KITSAP COMMUNITY NEEDS ASSESSMENT



Kitsap Community Needs Assessment

Community Survey & Focus Group Discussions

Conducted June – December 2022

Prepared by the Kitsap Public Health District

& Kitsap Community Resources

April 2023



STRATEGIC PLANNING

What helped us determine our strategic goals?

- Kitsap Community Needs Assessment with over 4,200 responses, 10 focus groups and engagement of 40 community partners
- Employee survey and focus groups
- KCR Board member survey, focus groups and Leadership Planning Retreat



Our guiding principle: Serve every person that walks through our doors

We will conduct a comprehensive assessment to identify each client's specific needs, goals, and aspirations. This assessment helps us develop a tailored plan to support each individual's journey toward stability and success.

1. Improve and streamline access to services

By unifying processes and providing our clients with a coordinated single point of entry into services through Foundational Community Supports (FCS).

2. Increase funding to sustain and build programs

Through innovation, diversification of funding sources, increased fundraising activities and marketing.

3. Invest in people

With improved information sharing tools, better data access, targeted training and professional development.

Strategic Goals 2024-27

4. Foster a strong, diverse community through collaboration with partners

By leveraging KCR's role as a facilitator and advocate in Kitsap County to meet and increase community partnerships with a focus on reaching previously underserved communities.

5. Increase employee satisfaction

With increased transparency and improved internal communications. Build employee engagement framework by developing focus and work groups, and wellness programs.

6. Improve internal systems

Through automation and modernization of information systems including cybersecurity, centralized data and development of meaningful metrics. Assess and improve KCR facilities to ensure safe and accessible workspaces.

WE MET WITH EVERY KCR EMPLOYEE TO ENSURE EVERYONE IS CONNECTED TO OUR STRATEGIC GOALS.

Our vision inspires us!

We envision a community in which everyone has the opportunity to thrive.

Our mission defines us!

Kitsap Community Resources is committed to creating hope and opportunity for low-income Kitsap County residents by providing resources that promote self-sufficiency and stability.

OUR IMPACT IN THE COMMUNITY DURING 2023



KITSAP COMMUNITY
RESOURCES



468

PEOPLE WERE HELPED WITH
EMPLOYMENT SERVICES
AND ASSISTANCE

180

VETERANS GOT HELP WITH
SUPPORT SERVICES WITH A
TOTAL OF 420 SUPPORT
SERVICES

99

CAREGIVERS GOT HELP
THROUGH OUR KINSHIP
CAREGIVER PROGRAM

41

HOUSEHOLDS GOT THEIR
HOMES WEATHERIZED
THROUGH OUR
WEATHERIZATION PROGRAM

1000+

407 FAMILIES + 1000 KIDS
GOT GIFTS THROUGH OUR
CHRISTMAS ANGEL
PROGRAM

100

PEOPLE WERE SUPPORTED
AND GRADUATED THROUGH
OUR BUSINESS EDUCATION
PROGRAMS

3450

FAMILIES GET HELP EVERY
MONTH THROUGH OUR
WOMAN, INFANTS &
CHILDREN PROGRAM

3000+

WE HELPED 3000+ PEOPLE TO
OBTAIN SAFE SHELTER;
TRANSITIONAL HOUSING; AVOID
EVICTION OR FORECLOSURE.

2229

FAMILIES GOT HELP WITH
THEIR UTILITY BILLS
THROUGH OUR ENERGY
ASSISTANCE PROGRAM

121,988

MEALS WERE SERVED IN
THE COMMUNITY THROUGH
OUR FOOD SERVICES
DIVISION

299

KIDS WERE PART OF OUR EARLY
LEARNING AND EARLY HEAD
START PROGRAMS..

KITSAP COUNTY AFFORDABLE HOUSING TASKFORCE

The Kitsap Affordable Housing Task Force Housing Opportunities Committee is tasked with identifying potential projects and funding to support developing more affordable housing in Kitsap County.



KITSAP COUNTY AFFORDABLE HOUSING TASKFORCE DEVELOPMENT PIPELINE 2024

		Development	Total Estimated Cost	% Funding Secured
Mills Crossing	Agency: KCR Already Leased Up at <30% AMI	36 Units Permanent Housing Survivors of Family Violence Acquisition - 2 Bedroom	\$14,250,000	100%
Evergreen Bright Start	Agency: BHA Acquisition of Nearly Completed Building 2.5 Million in Annual Services already funded for 5 years	30 Units Permanent Housing Young Adults at Risk <30% AMI Acquisition Studio, 1-2 Bedroom	\$10,500,000	100%
Bainbridge Housing	Agency: HRB Site Identified and Purchased	84 Units of Mixed <80% AMI Workforce Housing New Construction - Studio, 1-3 Bedrooms	\$27,315,249	12%
Phase 1	Agency: SVDP At Construction Documenting Phase	65 Units Transitional Housing BIPOC, Native American, LGBTQIA+ New Construction: 1- 2 Bedroom	\$31,000,000	20%
Nuwe Ries Village	Agency: FH&PM BIPOC Developer At Construction Documenting Phase	83 Units Affordable Mixed-income, and Transitional housing for BIPOC New Construction: 1- 3 Bedroom	\$47,000,000	32%
Bremerton Hybrid Shelter	Agency: BHA Site Identified	Phase one is 30 – 50 semi-private congregate beds, and 40 unit private pallet shelters. Phase 2 Family and potential Young Adult private shelter beds	\$6,000,000	41%

COLLABORATION, NOT COMPETITION, IS KEY FOR SUCCESS



THANK YOU

FOR YOUR ATTENTION

TONY IVES,
KCR EXECUTIVE
DIRECTOR





CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: May 21, 2024

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: (6:30 PM) Discuss Strategies and Funding for Road Maintenance and Preservation - Public Works,

SUMMARY: City staff will present the need to develop a strategy and approach for local street and road maintenance. The presentation will discuss the deteriorating conditions of streets and roads, the negative financial implications of waiting to repair roads, and provide information concerning the level of funding needed to adequately maintain the city's streets and roads system. It is recommended the Council appoint a sub-committee to work with the community to review alternative strategies and approach to street maintenance.

AGENDA CATEGORY: Discussion

PROPOSED BY: Public Works

RECOMMENDED MOTION: Forward to a Regular Business Meeting and Appoint an Ad Hoc Council Subcommittee to Recommend Funding and Strategies.

COMMUNITY ENGAGEMENT AND OUTREACH: None currently planned.

FISCAL IMPACT:

Amount:	n/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	Yes

BACKGROUND: The City currently budgets \$1M annually for contract road preservation services such as pavement overlays, chip seal, and other preservation methods. For this agenda item, City staff will present an overview of the City's roadway network, and an analysis of how annual investments relate to pavement performance.

ATTACHMENTS:

[City Council Annual Roads Update Slides 052124.pptx](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding: N/A

City of Bainbridge Island Roadway Preservation Discussion

May 21, 2024

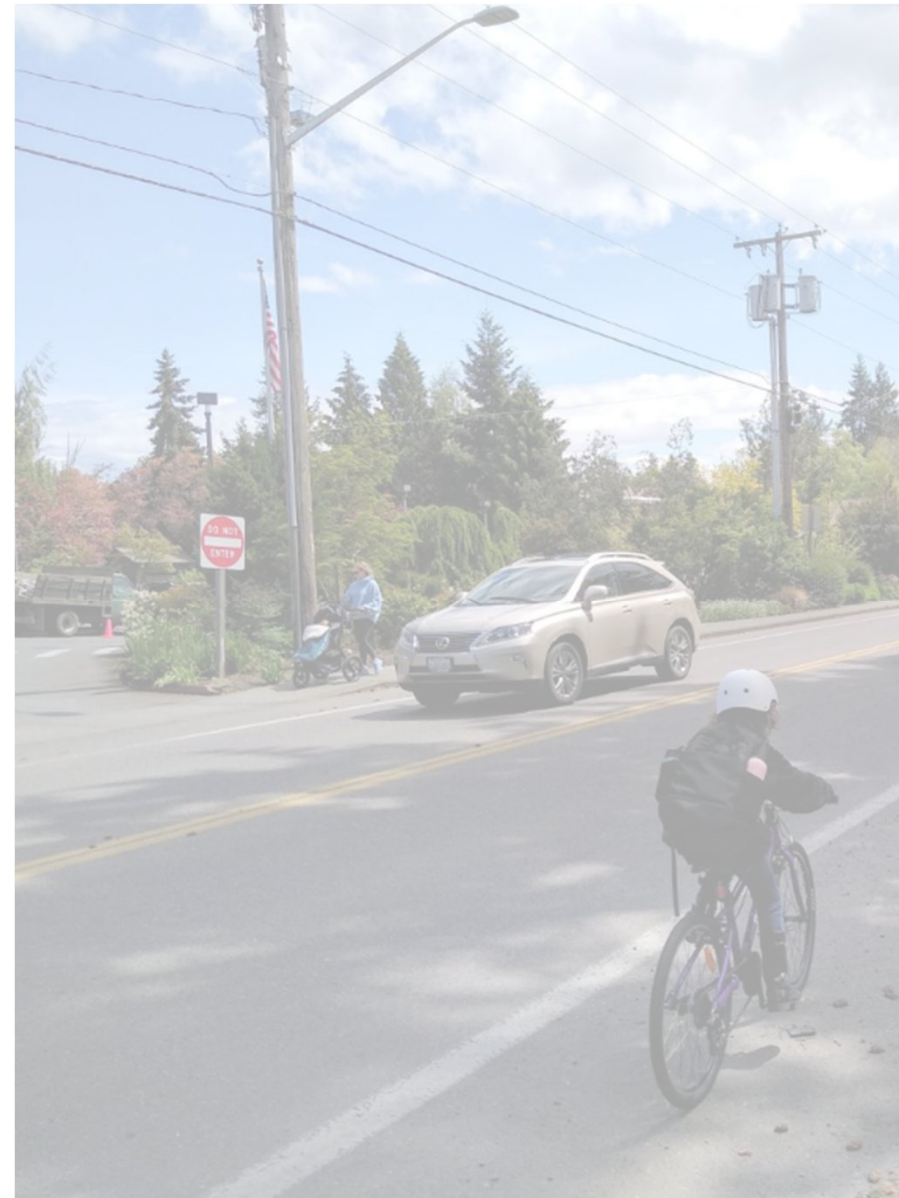


Agenda

- Background on City Roads
- Road Preservation Metrics
- Road Preservation Strategies and Funding
- Road Preservation Funding Options
- *Future Meeting:* Establish Sub-Committee of City Council to recommend a funding option and strategy

Background on City Roads

- 280 lane-miles of paved roads
- 5 miles of gravel roads
- Maintenance includes:
 - Preservation (contract)
 - Asphalt patching
 - Sweeping
 - Pot-hole repair
 - Striping
 - Shoulder grading
 - Vegetation control
 - Gravel road grading



Background on City Roads

- 4 types of roads:
 - Primary arterials (SR305)
 - 66 lane-miles of secondary arterials (i.e. Miller, High School)
 - 90 lane-miles of collectors (i.e. Fort Ward, Battle Point)
 - 126 lane-miles of local access

* VPD = Vehicles Per Day



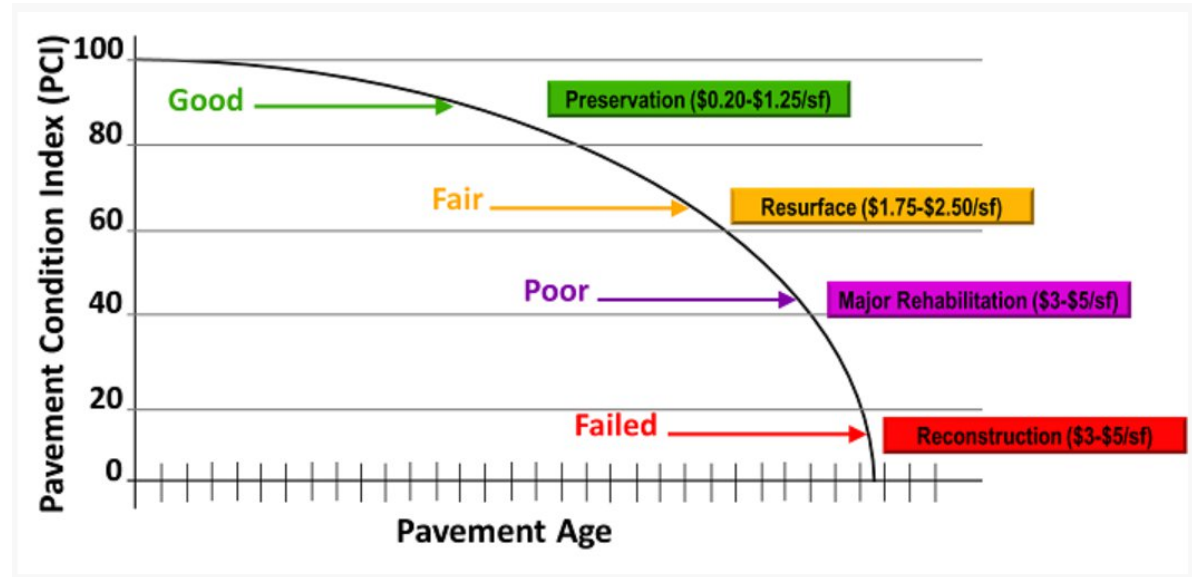
Road Preservation Metrics

- Asphalt paved roads are rated according to a Pavement Condition Index (PCI)
- PCI is measured by starting with 100 and deducting values according to “distress types”:
 - Alligator cracking
 - Block cracking
 - Cracking
 - Rutting
 - Patching
 - Raveling
 - weathering



Road Preservation Metrics

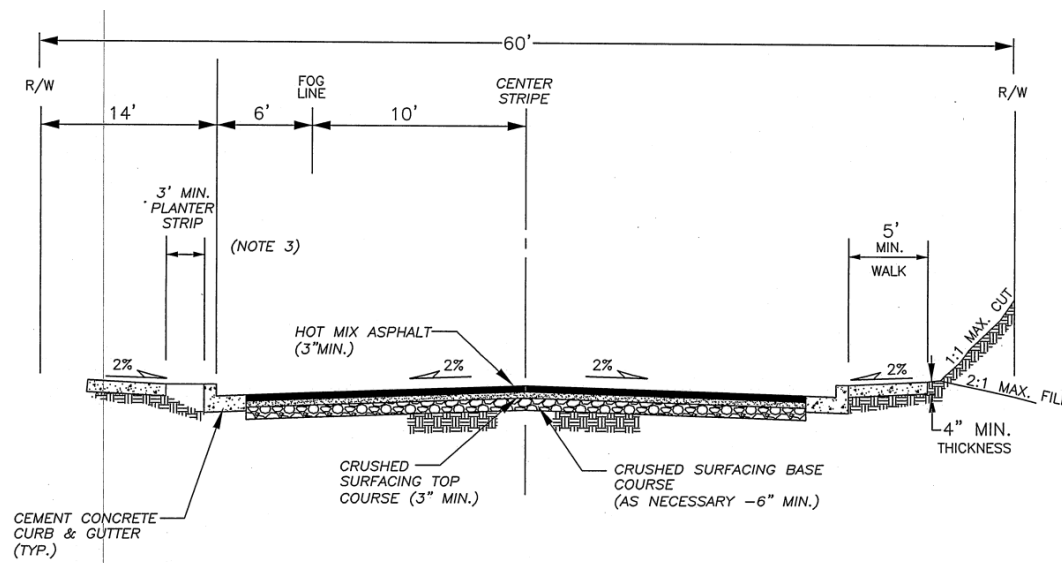
- Individual roads as well as the network are rated by PCI
- PCI score is used to rank roadways for preservation treatment types and prioritization
- Preserving “good” roads can be up to 5 times cheaper than re-building failed roads



Source: LA County Public Works

Road Preservation Metrics – City of Bainbridge Island

- The City's current network PCI = 69 (between fair and good)
- The City has a unique network with many low-volume, local access roads with poor PCI, bringing down network average
 - PCI 74 secondary arterial/collectors
 - PCI 63 local access
- Many local access roads built without base course materials



Road Preservation Strategies and Funding

Overall Network Strategy

- Invest in the overall network with the goal of preserving network PCI
- \$1M annual investment lowers the overall network PCI from 69 to 64 in five years
- Supplement current annual spending with \$1.5M to preserve overall network PCI at 69 in five years

Road Preservation Strategies and Funding

Core Network Strategy

- Invest in the core network (secondary arterials & collectors) with the goal of preserving core roadways
- \$1M annual investment lowers the core network PCI from 74 to 70
- Supplement current annual spending with \$1.5M to preserve overall network PCI at 69 in five years

Road Preservation Strategies and Funding

Weighted Strategy

- Set aside \$1.5M annually for core network (secondary arterials & collectors)
- Set aside \$250K annually for local access roads
- Include an option for Local Improvement District (LID) matching funds for local access roads

Road Preservation Strategies and Funding

- Consider establishing a City Council Pavement Preservation Sub-Committee to evaluate and make a recommendation on a combination of strategies and funding

City of Bainbridge Island Roadway Preservation Discussion

Q&A

May 21, 2024





CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: May 21, 2024

ESTIMATED TIME: 45 Minutes

AGENDA ITEM: (7:00 PM) Discuss and Identify 2025/2026 City Council Priorities and Areas of Emphasis,

SUMMARY: There are over 100 different projects, initiatives, and efforts currently in project development, implementation or evaluation stage. It is assumed that all of these initiatives are important to the City Council.

Attached to this report is a list of projects. In order to focus time and energy, the Council is asked to list seven projects to receive the highest emphasis or prioritization during 2025-2026. Previously, the Council has established its high priority list with seven listed projects.

The Council may want to identify individual projects or areas of emphasis.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Identify projects for emphasis during 2025-2026 budget cycle.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Fiscal Year 2025-2026 Emphasis or Priorities 05212024.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



FISCAL YEAR 2025-2026 EMPHASIS OR PRIORITIES

There are over 100 different projects, initiatives, and efforts currently in project development, implementation, or evaluation stage across the City. The projects and initiatives listed below are considered “higher profile projects.” It is assumed all the projects and initiatives listed are important to the City Council and will require the expenditure of staff time and effort.

In order to focus time and energy, the City Council is asked to select seven projects to receive the highest emphasis or prioritization during the FY 2025-2026 budget cycle. Previously, the City Council listed seven projects in FY 2021-2022, included at the end of this list for reference. The number seven is consistent with FY 2021-2022 and the size of the City Council.

The order of the list is not a ranking. The topics are sorted to indicate if there is a requirement, either legal or functional, if there are items that must be completed before an action can be taken, or if the project originated from another source. Projects are sorted to indicate those which have been started, and those which are still in the planning stage.

REQUIRED

Work ongoing

- Comprehensive Plan completion
- Winslow Subarea Plan completion
- Compliance with new laws on permit review times and design standards
- Compliance with population allocations (HB 1220)
 - 625 Winslow Affordable Housing project
 - Connecting housing to infrastructure program (CHIP) implementation
 - Multi-family tax exemption implementation and/or expansion
 - Housing Resources Bainbridge – 13 units at Wyatt and Madison (due date December 31, 2025)
- Complete and implement Americans with Disabilities Act (ADA) Transition Plan updates
- Utilities and infrastructure preservation
 - Road and street maintenance and preservation
 - Explore funding options for road and street maintenance
 - Water system maintenance

- Winslow water tank and related offsite improvements
- City-owned facility maintenance
- Implement stormwater and wastewater source control per permit requirements
- Complete Supervisory Control and Data Acquisition (SCADA) upgrades
- Wastewater treatment plant capacity upgrades and outfall extension
- Stormwater mapping and preservation projects
- Standard fleet and equipment replacements
- Wastewater pump station and Lower Lovell/Wood sewer system upgrades
- Well rehabilitation projects such as Sands Avenue, Fletcher Bay and Head of the Bay and other locations
- City Hall security system upgrade
- City Farmland Management
- Suyematsu Property Maintenance and Preservation
- Senior Center MOU and new Senior Center Project

Planning phase, work not started or on pause

- Utilities and Infrastructure
 - Manitou beach road and bulkhead reconstruction
 - Winslow Way West reconstruction, water line, and sidewalk infill project

CONTINGENT ON ANOTHER ACTION

Work ongoing

- Updates to Critical Areas Ordinance (after the Comprehensive Plan Update is complete)
- Shoreline Management Program Review Completion (after the Comprehensive Plan Update is complete)
- Planning and Community Development Permit Backlog (after compliance with legislation related to permit processing and Design Review Board)
- Transfer of Development Rights/Small Lot Development Regulations (after the Comprehensive Plan Update is complete)

OTHER

Work ongoing

- Climate Action Plan Implementation
 - Carbon offset project – Ted Spearman Justice Center
 - Electric hand tools
 - City fleet electrification
 - Waste Reduction Ordinance and Implementation
- Emergency Preparedness Efforts
 - Emergency Operations Center (EOC) Readiness
 - TsunamiReady Outreach
 - Wildfire Preparedness
 - Map Your Neighborhood Program
- Affordable Housing Implementation
 - City employee housing via Islander Mobile Home Park
 - Maintain and/or implement Housing Design Demonstration Project program
 - Provide improvements to the liveaboard community
- Sustainable Transportation Plan (STP) Implementation
 - Connecting centers implementation including Bucklin Hill Non-Motorized Improvement Project – planning and construction
 - Sound to Olympics Trail – planning and construction
 - Alternative Transportation Infrastructure Investment Program (ATIIP) grant
 - Sustainable Transportation Plan – explore funding options for implementation
 - Address public transportation shortcomings
 - Eagle Harbor Drive/Wyatt Way Non-Motorized Improvements Project
- Utilities and Infrastructure Preservation
 - Country Club Road projects
 - City Hall Public Entry and Conference Room project
 - Springbrook Creek Fish Passage Project
- Utility Planning
 - Complete groundwater management plan
 - Complete water system business plan
 - High School Road culvert complex replacement project
 - McDonald Creek culvert replacement project
- Economic Development
 - Parking solutions and parking requirements
 - Improve sandwich and temporary sign regulations
 - Improve wayfinding sign system
 - Hotel standards
 - Short-term rental program implementation and compliance

- Solid Waste Contract
- Development Standards for Crematorium
- Updated Procedures Code on Unlisted Uses
- Code Updates on Electrical Utilities
- Expand Marine Safety Efforts
- Highlight and Implement Race Equity Lens
- Promote the City Council's Legislative Agenda
- Public Art
 - Entrance welcoming pole
 - Community Art Plan development and implementation

Planning phase, work not started or on pause

- Improve Communication with Washington State Department of Transportation to fix the Ferry System
- Improve City's 10-year old Website
- Sea Level Rise and Adaptation Policy
- Develop Alternative Development Proposal Review
- Increase Level of Sworn Police Officers to an Average Standard
- Public Art
 - Day Road roundabout art
- Utilities and Infrastructure
 - Fort Street extension project

City Council Highest Priority Projects for 2021-2022, established July 17, 2021

1. Climate Action Implementation
2. Winslow Master Plan
3. Housing Action Plan, Housing Needs Assessment, Housing Inventory
4. Groundwater Management Plan
5. Wastewater Treatment Plant Upgrade/Beneficial Water Reuse
6. Transfer of Development Rights Program
7. Small Lots Development Regulations