



CITY COUNCIL STUDY SESSION
TUESDAY, FEBRUARY 2, 2021

MEETING MINUTES

1) **CALL TO ORDER / ROLL CALL**

Deputy Mayor Hytopoulos called the meeting to order at 6:00 p.m. on the Zoom webinar platform.

Mayor Nassar, Deputy Mayor Hytopoulos, and Councilmembers Carr, Deets, Fantroy-Johnson, and Schneider were present. Councilmember Pollock was absent for the Call to Order and joined the executive session.

2) **EXECUTIVE SESSION**

2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
Cover Page

Deputy Mayor Hytopoulos adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(i) at 6:01 p.m. At 6:44 p.m., Council extended the executive session by fifteen minutes. At 7:00 p.m., Council extended the executive session by an additional ten minutes.

Council returned from executive session at 7:11 p.m., and Deputy Mayor Hytopoulos reconvened the meeting.

3) **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**

Councilmember Deets moved and Councilmember Schneider seconded to approve the agenda as presented. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

4) **FUTURE COUNCIL AGENDAS**

4.A Future Council Agendas

Cover Page

February 9 City Council Regular Business Meeting.pdf

February 16 City Council Study Session.pdf

February 23 City Council Regular Business Meeting.pdf

2021 List of Proposed Future Council Topics for 02022021.docx

Interim City Manager Schroer reviewed future Council agendas. Council confirmed attendance at the February 10, 2021 community meeting to meet city manager finalist Blair King and the executive session following the community meeting.

Council discussed potential future agenda items, including a debrief on the 2020 work plan and initial discussion on the 2021 work plan, and job descriptions for the climate officer and natural resource planner.

5) PRESENTATIONS

5.A WSDOT Presentation on the SR 305 Adas Will/Agatewood Roundabout Project - Public Works

[Cover Page](#)

[SR 305 COBI Pres 20201207 v3.pdf](#)

Lone Moody and Ioanna Kladou from Washington State Department of Transportation (WSDOT) provided a presentation on SR 305 and addressed questions from Council on the project.

5.B Proclamation Declaring February 2021 as "Black History Month" - Mayor Nassar

[Cover Page](#)

[Black History Month Proclamation 2021](#)

Deputy Mayor Hytopoulos read the proclamation.

6) UNFINISHED BUSINESS

6.A Interim Green Building Program - Planning

[Cover Page](#)

[Staff Memo Update](#)

[Attachment 1 - Activity Log](#)

[Attachment 2 - GBTF Roster](#)

[Attachment 3 - City Green Building Policies](#)

[Attachment 4 - GHG Inventory Fact Sheet.pdf](#)

[Attachment 5 - GHG Target Charts](#)

[Attachment 6 - Energy Demand & Conservation](#)

[Attachment 7 - GBTF Road Map Recommendation](#)

[Attachment 8 - First Steps Recommendation](#)

Senior Planner Best introduced the agenda item, and Council discussed the topic.

MOTION: I move to direct the Green Building Task Force and Climate Change Advisory Committee to give us feedback on our suggested approach for legislative change, hopefully, in conjunction with other jurisdictions and presumably utilizing some sort of professional lobbyist.

Hytopoulos/Pollock The motion carried unanimously, 7-0.

6.B Recommendations and Update from the Climate Change Advisory Committee

[Cover Page](#)

[City Council February 2nd City Council Meeting CCAC Briefing.pptx](#)

[Draft CCAC Recommendations to City Council on Carbon Reduction for BI Police and Court Building December 22nd 2020.docx](#)

Climate Change Advisory Committee members Lara Hansen and Michael Cox provided a presentation on recommendations for the police/court building, the Puget Sound Energy franchise, and a 2020 progress report.

MOTION: I move to forward the Climate Change Advisory Committee 2021 Workplan for approval with the Consent Agenda on February 9, 2021.

Fantroy-Johnson/Pollock: The motion carried unanimously, 7-0.

7) CITY COUNCIL DISCUSSION

7.A **Revise Governance Manual - Mayor Nassar**

Cover Page

Proposal from Mayor Nassar.docx

Duties of the Chair .docx

Mayor Nassar introduced the agenda item, and Council discussed the proposed changes.

MOTION: Councilmember Pollock moved to send the memo provided by the Mayor, titled Proposed Changes to GM 2.4.6, to New Business to allow for public comment with the following modifications: which is that paragraph 5, the paragraph starting with “Items not requiring Council Action such as presentations, updates, etc.” that that paragraph is stricken and then two paragraphs down, that says as modified “The agenda-setting team shall work to limit expected meeting lengths to no more than three hours, with a maximum of four hours for exceptional circumstances.”

Pollock/Fantroy-Johnson: The motion carried 4 – 3.

AYES: Rasham Nassar, Michael Pollock, Christy Carr, Brenda Fantroy-Johnson

NOES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos

ABSENT: None

ABSTAIN: None

8) FOR THE GOOD OF THE ORDER

Councilmember Deets provided an update on a meeting with representatives from the Swedish medical clinic.

Mayor Nassar mentioned submitting a request to the State about renaming the Shoreline Master Program.

Mayor Nassar mentioned the community meeting with the City Manager finalist. Interim City Manager Schroer provided information on how the public can submit questions.

Mayor Nassar mentioned a request for support for restrictions on whale watching in the legislature.

Councilmember Fantroy-Johnson mentioned the upcoming Race Equity Advisory Committee event, Courageous Conversations on February 4, 2021.

Councilmember Schneider mentioned the Sustainable Transportation education session on Friday, February 5, 2021.

Deputy Mayor Hytopoulos reported on the latest meeting of the Kitsap Public Health Board and the status of the pandemic.

Deputy Mayor Hytopoulos was dropped from the meeting at 10:01 p.m.

9) ADJOURNMENT

Mayor Nassar adjourned the meeting at 10:02 p.m.



Rasham Nassar, Mayor



Christine Brown, CMC, City Clerk