



CITY COUNCIL STUDY SESSION
TUESDAY, JANUARY 19, 2021

MEETING MINUTES

1) **CALL TO ORDER / ROLL CALL**

Deputy Mayor Hytopoulos called the meeting to order at 6:00 p.m. on the Zoom webinar platform.

Mayor Nassar, Deputy Mayor Hytopoulos, and Councilmembers Carr, Deets, Fantroy-Johnson, Pollock and Schneider were present.

2) **APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE**

Councilmember Pollock moved and Councilmember Fantroy-Johnson seconded to approve the agenda as presented. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

3) **FUTURE COUNCIL AGENDAS**

3.A Future Council Agendas

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[January 26 City Council Regular Business Meeting.pdf](#)

[February 2 City Council Study Session.pdf](#)

[February 9 City Council Regular Business Meeting.pdf](#)

Interim City Manager Schroer reviewed upcoming Council agendas. Council requested changes to the agendas, including the addition of the process for appointing two new Race Equity Advisory Committee members, shortening the presentation on the SR 305 project, and a discussion regarding the City Manager search.

4) **UNFINISHED BUSINESS**

4.A Sustainable Transportation Plan Update – Projects and Programs - Public Works

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[BAINBRIDGE STP_January Update_20210119.pdf](#)

Engineering Project Manager Epstein introduced Jennifer Wieland, project consultant from Nelson/Nygaard, who provided an update on the project.

5) **NEW BUSINESS**

5.A Safe Routes to School Discussion - Public Works

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[Safer Routes to School Slides 011921.pptx](#)

Public Works Director Wierzbicki provided a presentation on the proposed project and addressed Council's questions.

MOTION: I move to forward for approval with the January 26, 2021 City Council Consent Agenda authorization for the City Manager to use the Council Contingency Fund in the amount of \$7,500 for expenses related to implementing the "safer" routes to school plan as described as part of this agenda item, and to expend those funds consistent with that plan.

Deets/Pollock: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Fantroy-Johnson, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

5.B [Review 2020 Results for Citywide Workplan Priorities - Executive](#)

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[2020 Workplan Results for CC 01192021](#)

Interim City Manager Schroer provided a presentation on the agenda item and addressed Council's questions.

6) CITY COUNCIL DISCUSSION

6.A [Revisions to Governance Manual and Expectations for Council Liaisons - Councilmembers Schneider and Pollock](#)

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[Simplified Rules of Procedure 1-15-21.docx](#)

[COBI Committee List.xlsx](#)

[Councilmember Liaison Job Description amendments_01-15-21.pdf](#)

[FOR REFERENCE_Resolution No. 2020-15 Updating the Governance Manual - Approved 071420](#)

Councilmember Schneider introduced the agenda item, and Council discussed the Council Liaison Job Description.

AMENDED MOTION: I move to adopt the Council Liaison Job description as described with the exception of the reference to quarterly reports and to place this item on the Consent Agenda on January 26 for adoption.

Pollock/Carr: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Fantroy-Johnson, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

Council adjourned for a break at 7:51 p.m., and Deputy Mayor Hytopoulos reconvened the meeting at 7:56 p.m.

Councilmember Pollock introduced his revisions to the Governance Manual, and Council discussed the process. Council forwarded the item to the January 26, 2021 agenda with the instruction to provide comments to the City Clerk for inclusion in the agenda packet.

6.B Economic Recovery Grants - Councilmembers Schneider, Hytopoulos, and Deets

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Proposed COBI Business Recovery Grants Memo.docx

Phase III Application Example_Redacted.pdf

FOR REFERENCE - Agenda Bill for Resolution 3329 Small Business Assistance CARES.pdf

FOR REFERENCE - Resolution 3329 Small Business Assistance CARES.pdf

FOR REFERENCE - Bremerton Contract with KEDA -- Small Business Grant Program Administrator Agreement.docx

Councilmember Schneider introduced the agenda item, and Council discussed the topic.

MOTION: I move to direct the Interim City Manager to develop the necessary elements of a business recovery grants program based on the guidelines presented by the subcommittee and any additional materials shared by the Bremerton Phase 3 Small Business Assistance program.

Pollock/Carr: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Fantroy-Johnson, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

7) FOR THE GOOD OF THE ORDER

Mayor Nassar asked for Council support for the Climate Change Advisory Committee to take a look at Wastewater Treatment Plant options, and Council concurred.

Mayor Nassar invited a third Councilmember to join the agenda meeting with the Deputy Mayor and the Interim City Manager on a rotating basis. Council discussed the proposal.

8) ADJOURNMENT

Deputy Mayor Hytopoulos adjourned the meeting at 9:18 p.m.

/s/ _____
Rasham Nassar, Mayor

/s/ _____
Christine Brown, CMC, City Clerk