



CITY COUNCIL STUDY SESSION
TUESDAY, OCTOBER 20, 2020

MEETING MINUTES

1) [CALL TO ORDER / ROLL CALL](#)

Deputy Mayor Deets called the meeting to order at 6:00 p.m. on the Zoom webinar platform.

Deputy Mayor Deets, Mayor Schneider, and Councilmembers Carr, Hytopoulos, Medina, Nassar and Pollock were present.

2) [APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE](#)

Councilmember Carr moved and Councilmember Hytopoulos seconded to postpone Item 7.C regarding Floor Area Ratio options. The motion carried unanimously, 7-0.

Councilmember Medina moved and Councilmember Pollock seconded to approve the agenda as amended. The motion carried unanimously, 7-0.

There were no conflicts of interest.

3) [MAYOR'S REPORT](#)

Mayor Schneider reported on Planning Committee interviews, the parliamentary training, and the recent Supreme Court decision that overturned Initiative 976.

4) [FUTURE COUNCIL AGENDAS](#)

4.A Future Council Agendas

[Cover Page](#)

[October 27 City Council Regular Business Meeting.pdf](#)

[November 10 City Council Regular Business Meeting.pdf](#)

City Manager Smith reviewed future Council agendas. Council's consensus was to hold a special City Council meeting for an executive session with Ron Holifield of Strategic Government Resources on October 28, 2020 at 6:00 p.m. and a special meeting/budget workshop on November 4, 2020 at 6:00 p.m. Council also agreed to reduce the budget discussion time on October 27, 2020 to thirty minutes and to move the Council liaison discussion to a future meeting.

5) [BUDGET DELIBERATIONS](#)

5.A Budget Discussion #4 - Finance

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City Manager Smith introduced the agenda item and was joined by Finance Director Pitts and Budget Manager Dunscombe.

Finance Director Pitts provided a presentation on the impacts of the Supreme Court's decision on Initiative 976 on the 2021-2022 budget.

Council members provided their preliminary budget motions which were considered pending further discussion and review.

MOTION: I move to add to the CIP \$200,000 to plan and design the Coppertop/Sakai/ Woodward Trail, which extends the STO from the pond in Sakai Park, north to Sportsman's Club Road and creates new safe access to Sakai and Woodward schools through the Coppertop Industrial Park.

Schneider/Medina: The motion carried, 5 – 2.

AYES: Carr, Deets, Medina, Pollock, Schneider

NOES: Hytopoulos, Nassar

ABSENT: None

ABSTAIN: None

MOTION: I move to put \$60,000 of funding in the 2021-22 CIP for Senior Center improvements and \$100,000 for 2023-24 budget for Senior Center improvements.

Nassar/Medina: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

MOTION: I move to include for this biennium \$78,000 in General Funds for the structural preservation work to include the stabilization of the picker cabins at the Suyematsu farms and the clearing of brush and debris from structures on the Suyematsu site, as well as interpretive signage.

Hytopoulos/Schneider: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

MOTION: I move to designate \$600,000 from the Transportation Benefit fund balance for high priority short-term projects resulting from the Sustainable Transportation planning.

Schneider/Nassar: The motion carried, 6 – 1.

AYES: Carr, Deets, Medina, Nassar, Pollock, Schneider

NOES: Hytopoulos

ABSENT: None

ABSTAIN: None

MOTION: I move to replace the proposed Q1 2021 hiring of the existing planner position vacancy with a natural resource senior planner position.

Carr/Nassar: The motion carried, 6 – 0, with one abstention.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock

NOES: None

ABSENT: None

ABSTAIN: Schneider

MOTION: I move to defer the Country Club Road bulkhead reconstruction project to at least 2023 to allow time to develop an island-wide strategy for shoreline roadways that aligns with our Climate Action Plan.

Carr/Pollock: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

Councilmember Medina left the meeting at 7:40 p.m.

MOTION: I move to delete \$25,000 from the Public Works' 2021 professional services budget for the Complete Streets ordinance development.

Carr/Nassar: The motion carried, 5 – 1.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock

NOES: Schneider

ABSENT: Medina

ABSTAIN: None

MOTION: I move to add \$15,000 in General Funds to the 2021-22 budget for the National Citizens Survey.

Hytopoulos/Schneider: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: Medina

ABSTAIN: None

AMENDED MOTION: I move that we add an FTE climate adaptation officer to our staffing to be located in the Executive Department to be funded separately from the \$300,000 proposed funding for the Climate Action Plan implementation.

Deets/Pollock: The amended motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: Medina

ABSTAIN: None

MOTION: I move to add \$200,000 to the climate change implementation budget which is currently held at \$300,000.

Nassar/Pollock: The motion carried, 4 – 2.

AYES: Carr, Deets, Nassar, Pollock

NOES: Hytopoulos, Schneider

ABSENT: Medina

ABSTAIN: None

MOTION: I move to remove the Winslow rain garden safety fencing from the CIP.

Nassar/Pollock: The motion was withdrawn.

Staff will return with additional information on the impact of these motions at a future meeting.

6) PRESENTATIONS

6.A Farm Housing Proposal at Morales Property - Friends of the Farms, Executive

[Cover Page](#)

[Transmittal memo Morales housing proposal 10202020](#)

[FotF - Morales Farm Background 10-20-20 Study Session.pdf](#)

[ReHome Flyer.pdf](#)

[FotF-ReHome 10-20-20 Council Presenters.pdf](#)

Deputy Mayor Deets introduced the agenda item. Heather Burger, Becca Hanson, Matthew Coates, Jeff Krueger, and Tina Gilbert joined the discussion. Matthew Coates provided a presentation on the proposal.

MOTION: I move to forward consideration of the proposal to place new permanent structures on the Morales property to Unfinished Business at a future meeting.

Pollock/Schneider: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: Medina

ABSTAIN: None

7) UNFINISHED BUSINESS

7.A Sustainable Transportation Plan Update - Public Works

[Cover Page](#)

[BAINBRIDGE STP_Final Goals Council Presentation_20201020.pdf](#)

[BAINBRIDGE STP_Final Goals & Objectives_20201006.pdf](#)

Public Works Director Wierzbicki introduced the agenda item. Public Works Engineering Project Manager Epstein and Jennifer Wieland of Nelson\Nygaard provided a presentation on the goals and objectives of the project.

7.B Transportation Level of Service Discussion - Public Works

[Cover Page](#)

[LOS Workshop_101420.pdf](#)

Public Works Director Wierzbicki provided a presentation on the agenda item and addressed Council's questions.

7.C [REMOVED FROM AGENDA] Consider Planning Commission Recommendations Prior to Scheduling a Public Hearing on Bonus Floor Area Ratio Options, BIMC 18.12.030.E. - Planning

[Cover Page](#)

[2021008 PC Cover Letter to CC on Bonus FAR Revisions.docx](#)

[DRAFT Ordinance No. 2020-16.docx](#)

[Exhibit A Excerpt BIMC Table 18.12.020-3.docx](#)

[20200924 PC Staff Memo.pdf](#)

[MUTC and HS Rd Map.pdf](#)

[WMP Goals & Policies Related to FAR.pdf](#)

[ORD NO. 2020-20 EXTENDING INTERIM ZONING CONTROL RELATED TO BONUS DENSITY.pdf](#)

[June 11 2020 Planning Commission Meeting Minutes.pdf](#)

[July 9 2020 Planning Commission Meeting.pdf](#)

[August 27 2020 PLANNING COMMISSION MINUTES.pdf](#)

[September 10 2020 PLANNING COMMISSION MINUTES.pdf](#)

[September 24 2020 PLANNING COMMISSION MINUTES.pdf](#)

7.D Update from Joint City Council and Planning Commission Land Use Subcommittee - Councilmembers Carr, Hytopoulos, and Pollock

[Cover Page](#)

Councilmember Carr provided an update. There was consensus to add a discussion relating to the referral to the Design Review Board of a request to review design guidelines specific to affordable housing projects to a future Council agenda.

8) NEW BUSINESS

8.A ARPA and Tree Units: Option to Consider for Lots less than 12,500 square feet in the R-1, R-2, & R-0.4 Zoning Districts - Planning

[Cover Page](#)

[Staff Memorandum: Lots not subject to ARPA and Tree Unit Regulations](#)

[Lots_less than 12500_Sq._Ft](#)

Planning Director Wright provided a presentation on options for Council consideration. Arborist Snyder joined the discussion.

MOTION: Councilmember Carr moved to have the City Manager work with staff to present the Planning Commission with options for this issue that are alternatives to a tree unit approach.

Carr/Nassar: The motion carried, 5 – 0, with Councilmember Pollock absent for the vote.

Councilmember Pollock was dropped from the meeting at 10:40 p.m. and rejoined at 10:42 p.m.

9) CITY COUNCIL DISCUSSION

9.A Proposed Process for Filling Upcoming Council Vacancy - Mayor Schneider

Cover Page
Draft Timeline for Filling Council Vacancy 102020
Council Vacancy Notification 102020
Council Vacancy Application Packet
Council Vacancy Display Ad

Mayor Schneider introduced the agenda item.

MOTION: I move to approve the process for filling the upcoming Council vacancy and authorize the City Manager to initiate the application process.

Nassar/Pollock: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock, Schneider
NOES: None
ABSENT: Medina
ABSTAIN: None

10) FOR THE GOOD OF THE ORDER

Councilmember Hytopoulos mentioned that the Deputy Mayor needs to be reachable by phone during the meetings in case there are technical or other issues.

City Attorney Levan suggested providing motions to the Clerk ahead of the meeting.

11) ADJOURNMENT

Deputy Mayor Deets adjourned the meeting at 10:54 p.m.



Leslie Schneider, Mayor


Christine Brown, CMC, City Clerk