



**CITY COUNCIL STUDY SESSION
TUESDAY, SEPTEMBER 15, 2020**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL

Deputy Mayor Deets called the meeting to order at 6:00 p.m. on the Zoom webinar platform.

Mayor Schneider, Deputy Mayor Deets, and Councilmembers Carr, Hytopoulos, Medina and Nassar were present. Councilmember Pollock was absent and excused.

2) EXECUTIVE SESSION

2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
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Deputy Mayor Deets adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(i) at 6:02 p.m.

Council returned from executive session at 6:27 p.m., and Deputy Mayor Deets reconvened the meeting.

3) APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE

Councilmember Nassar requested to have item 8.A removed from the agenda. Mayor Schneider moved and Councilmember Medina seconded to go ahead and have the discussion as it appears on the agenda but for discussion only. The motion carried unanimously, 6 – 0.

Councilmember Medina moved and Councilmember Carr seconded to approve the agenda as amended. The motion carried unanimously, 6 – 0.

There were no conflicts of interest were disclosed.

4) MAYOR'S REPORT

Mayor Schneider commented on unhealthy air quality, climate change, and the Sustainable Transportation Plan.

5) FUTURE COUNCIL AGENDAS

5.A Future Council Agendas

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[September 22 City Council Regular Business Meeting.pdf](#)

[October 6 City Council Study Session.pdf](#)

City Manager Smith provided an overview of future Council agendas. There was consensus to move the discussion of amendments to Bonus Floor Area Ratio options to October 20, 2020. Deputy Mayor Deets requested the addition of a presentation on an affordable housing project on Morales Farm, and Councilmember Carr requested the addition of a net pen resolution to a future Council agenda. Council had no objections to either agenda item.

6) UNFINISHED BUSINESS

6.A Position Profile for City Manager Search - Executive

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[Bainbridge Island WA City Manager 9.11.20.pdf](#)

Ron Holifield of Strategic Government Resources introduced the agenda item. Council discussed the position profile, suggested edits, and provided direction on photographs.

MOTION: I move to approve the position profile for the City Manager search.

Carr/Hytopoulos: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Schneider

NOES: None

ABSENT: Pollock

ABSTAIN: None

6.B Sustainable Transportation Plan Update - Public Works

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[BAINBRIDGE STP_Gap Analysis Council Presentation_20200915.pdf](#)

[BAINBRIDGE STP_Gap Analysis & Evaluation Approach_20200909.pdf](#)

Engineering Project Manager Epstein introduced Jennifer Wieland from Nelson/Nygaard who provided a presentation summarizing findings from the first phase of community engagement and providing an overview of the approach to the transportation system gap analysis and evaluation approach for the project.

Council asked to have the Sustainable Transportation Plan added to City Council business meetings following decision points to allow for public comment.

6.C Update from Joint City Council and Planning Commission Land Use Subcommittee - Councilmembers Carr, Hytopoulos, and Pollock

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Councilmember Carr stated that there was no update since the September 14, 2020 meeting was canceled.

6.D Interim Green Building Program - Planning

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[Staff Memo - GBTF Recommendations 2020-09-15](#)
[Attachment 1 - History Log \(updated\)](#)
[Attachment 2 - GBTF Roster \(from 9/1\)](#)
[Attachment 3 - City Priorities, Policies, & Goals \(from 9/1\)](#)
[Attachment 4 - GHG Inventory Fact Sheet \(from 9/1\)](#)
[Attachment 5 - GHG Emission Charts \(new\)](#)
[Attachment 6 - Energy Demand and Conservation \(updated\)](#)
[Attachment 7 - Road Map Recommendation \(from 9/1\)](#)
[Attachment 8 - First Steps Recommendations \(from 9/1\)](#)
[Attachment 9 - Topics for Consideration \(from 9/1\)](#)

Senior Planner Best provided a presentation on the topic and addressed Council's questions. After discussion, Council's consensus was to delay the Green Building ordinance to allow for additional legal and policy review.

6.E Recommendation from Ad Hoc Committee on Economic Recovery - Mayor Schneider, Deputy Mayor Deets, and Councilmember Medina

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[COVID-19 Economic Recovery Plan Recommendations on eCommerce_.pdf](#)
[eCommerce Statistics.pdf](#)

Deputy Mayor Deets introduced the recommendation to develop a digital general store, and Council discussed the proposal. Council asked for feedback from the business community before further consideration.

Deputy Mayor Deets adjourned the meeting for a break at 9:24 p.m. and reconvened the meeting at 9:33 p.m.

6.F Remaining Decisions on Process for Planning Commission Vacancies

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[Memo - Recruitment and Selection for Planning Commission Vacancies.pdf](#)

City Manager Smith highlighted the remaining decisions on a process for Planning Commission vacancies. Council's consensus was that (i) Mayor Schneider, Councilmembers Hytopoulos and Nassar, Planning Commission Chair Chester, an additional Planning Commissioner to be determined, and Race Equity Task Force Co-Chair Brenda Fantroy-Johnson will be on the interview panel, (ii) Councilmember Hytopoulos will confirm Race Equity Task Force participation on the interview panel with the Co-Chairs; (iii) the interview panel will determine the interview length; and (iv) the City Manager will publicize the vacancy by sharing a link with media and community groups.

7) NEW BUSINESS

7.A Appointments to the Climate Change Advisory Committee, Environmental Technical Advisory Committee, and Utility Advisory Committee - Mayor Schneider

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[Climate Change Advisory Committee Applications \(Redacted\).pdf](#)

[Environmental Technical Advisory Committee Applications \(Redacted\).pdf](#)

[Utility Advisory Committee Applications \(Redacted\).pdf](#)

Deputy Mayor Deets introduced the agenda item.

MOTION: I move to forward for approval with the September 22, 2020 Consent Agenda the reappointment of David McCaughey to Position 8 through June 2023, and the appointment of Tim Meyers to Position 9 through June 2023 to the Climate Change Advisory Committee.

Schneider/Carr: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Schneider

NOES: None

ABSENT: Pollock

ABSTAIN: None

MOTION: I move to forward for approval with the September 22, 2020 Consent Agenda the appointment of Benjamin Harrison to Position 1 through June 2023, and the reappointment of Juan Rovalo to Position 2 through June, 2023 to the Environmental Technical Advisory Committee with terms to begin on October 1, 2020.

Hytopoulos/Carr: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Schneider

NOES: None

ABSENT: Pollock

ABSTAIN: None

MOTION: I move to forward for approval with the September 22, 2020 Consent Agenda the reappointment of Andy Maron to Position 1 through June 2023, and the appointment of Susan Hume to Position 2 through June, 2023 to the Utility Advisory Committee with terms to begin October 1, 2020.

Hytopoulos/Medina: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Schneider

NOES: None

ABSENT: Pollock

ABSTAIN: None

8) COUNCIL DISCUSSION

8.A Creation of a Council Ad Hoc Committee to Support Race Equity Task Force Workplan Items

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City Manager Smith introduced the agenda item, and Council discussed the topic.

The agenda item was forwarded to the September 22, 2020 agenda for further discussion.

9) FOR THE GOOD OF THE ORDER

City Manager Smith will work on scheduling a meeting with a representative from the Government Alliance on Race and Equity (GARE), one or both of the Race Equity Task Force Co-Chairs, Mayor Schneider, Deputy Mayor Deets, and Councilmember Nassar.

10) ADJOURNMENT

Deputy Mayor Deets adjourned the meeting at 10:28 p.m.

A handwritten signature in blue ink, appearing to read "Leslie Schneider".

Leslie Schneider, Mayor

A handwritten signature in blue ink, appearing to read "Christine Brown".
Christine Brown, CMC, City Clerk