



**CITY COUNCIL STUDY SESSION
TUESDAY, SEPTEMBER 1, 2020**

MEETING MINUTES

1) CALL TO ORDER / ROLL CALL

Deputy Mayor Deets called the meeting to order at 6:00 p.m. on the Zoom webinar platform.

Mayor Schneider, Deputy Mayor Deets, and Councilmembers Carr, Hytopoulos, Nassar, Medina, and Pollock were present.

2) EXECUTIVE SESSION

2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
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Deputy Mayor Deets adjourned the meeting at 6:03 p.m. to an executive session pursuant to RCW 42.30.110(1)(i). The executive session was extended by ten minutes at 6:30 p.m.

Council returned from executive session at 6:42 p.m., and Deputy Mayor Deets reconvened the meeting.

3) APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE

Councilmember Nassar moved and Councilmember Pollock seconded to approve the agenda as presented. The motion carried unanimously, 6-0. No conflicts of interest were disclosed.

4) MAYOR'S REPORT

Mayor Schneider provided background and context on the work of the Green Building Task Force.

5) FUTURE COUNCIL AGENDAS

5.A Future Council Agendas

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[090820 City Council Regular Business Meeting.pdf](#)

[091520 City Council Study Session.pdf](#)

[092220 City Council Regular Business Meeting.pdf](#)

City Manager Smith provided an overview of the agendas through September.

6) UNFINISHED BUSINESS

6.A Review Draft Profile for City Manager Search - Executive

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[Draft City Manager Profile - 28 Aug 2020.pdf](#)

[Public Comment on City Manager Search.pdf](#)

Ron Holifield of Strategic Government Resources (SGR) introduced the agenda item. He shared major themes in the comments received on the City Manager search. Council provided input on the draft City Manager profile.

The profile will be added to the September 8, 2020 agenda with public comment and written comments from Council.

6.B Update on the Development Moratorium - Planning

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[20200828 Abbreviated moratorium work program status report.docx](#)

[Ordinance No. 2020-09 Extending the Development Moratorium Approved 032420.pdf](#)

[Moratorium Summary](#)

Senior Planner Sutton introduced the agenda item, and Council discussed extending the moratorium.

Councilmember Medina left the meeting at 6:59 p.m.

MOTION: I move that we ask staff to return with an extension for the moratorium that is based on the completion of the integration of the Critical Areas Ordinance into the Shoreline Master Program.

Hytopoulos/Pollock: The motion carried 5 – 1.

AYES: Carr, Deets, Hytopoulos, Pollock, Schneider

NOES: Nassar

ABSENT: Medina

ABSTAIN: None

6.C Green Building Task Force Green Building Program Briefing and Timeline for Ordinance Adoption - Planning

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[Staff Memo GBTF Recommendation 20200901](#)

[Attachment 1 - History Log](#)

[Attachment 2 - GBTF Roster](#)

[Attachment 3 - City Priorities, Policies, & Goals](#)

[Attachment 4 - GHG Inventory Fact Sheet](#)

[Attachment 5 - Energy Demand & Conservation](#)

[Attachment 6 - Road Map](#)

[Attachment 7 - First Steps Recommendations](#)

Senior Planner Best provided a presentation on the work of the Green Building Task Force and issues for Council's consideration. He addressed Council's questions with Building Inspector Holmes and Green Building Task Force members Jason Wilkinson, Jonathan Davis, Kathleen O'Brien.

There was consensus to forward the recommendations to the September 15, 2020 study session for further discussion.

6.D Sustainable Transportation Plan Update - Public Works

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Engineering Project Manager Epstein provided a presentation updating Council on the status of the Sustainable Transportation Plan.

6.E Update from Joint City Council and Planning Commission Land Use Subcommittee - Councilmembers Carr, Hytopoulos, and Pollock

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Councilmember Carr provided an update on work of the Joint City Council and Planning Commission Land Use Subcommittee.

6.F Update on Policing Town Hall - Police

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[Virtual Policing Town Hall Event Brief CC 09-01-20.pdf](#)

Police Chief Clark provided an update on the Town Hall and addressed Council's questions.

Councilmember Medina rejoined the meeting at 8:37 p.m.

MOTION: Councilmember Pollock moved to direct staff to notice the Town Hall as a special meeting of the City Council.

Pollock/Hytopoulos: The motion carried unanimously, 7-0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider, Medina

NOES: None

ABSENT: None

ABSTAIN: None

6.I Appointments to the Ethics Board - Mayor Schneider [Moved]

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[Ethics Board Applications \(Redacted\).pdf](#)

Council moved this item up on the agenda so Councilmember Medina could participate.

MOTION: I move to confirm the Mayor's recommended nominations to the Ethics Board, which are: Doña Keating to Position 1; Jim Cash to Position 2; David Mallon to Position 3; Karen Anderson to Position 4; Dominique Cantwell to Position 6; and Tyler Weaver to Position 7.

Schneider/Hytopoulos: The motion carried unanimously 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

Deputy Mayor Deets adjourned the meeting for a break at 9:19 p.m. Councilmember Medina left the meeting at 9:19 p.m. Council returned at 9:25 p.m., and Deputy Mayor Deets reconvened the meeting.

6.G Shoreline Master Program Periodic Review Public Participation Program and Work Plan - Planning

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Staff Memo

Attachment 2 - Updated PPP/WP

Attachment 1 - History Log

Attachment 3 - Prior PPP/WP

Attachment 4 - Ecology Rule Summary

Senior Planner Best provided a presentation on the agenda item, and Council discussed the program.

MOTION: Councilmember Pollock moved to approve the updated Shoreline Master Program Public Participation Program and Work Plan.

Pollock/Hytopoulos: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: Medina

ABSTAIN: None

6.H Professional Services Agreement with Jurassic Parliament for Parliamentary Procedure Training - Executive

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PSA with Jurassic Parliament for Council Parliamentary Procedure Training

Macfarlane Resume

Jurassic Parliament Fee Schedule 2020

Jurassic Parliament Client List 2019

Deputy City Attorney Sepler introduced the agenda item.

MOTION: I move to approve the Professional Services Agreement with Jurassic Parliament for parliamentary procedure training.

Pollock/Carr: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: Medina

ABSTAIN: None

Staff will work on scheduling the training for a Saturday morning.

6.J Process to Fill Race Equity Task Force Vacancy - Executive

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Mayor Schneider introduced the agenda item. Council's consensus to use the same process to fill the vacancy that was used to fill the last vacancy and schedule further discussion of the process at a future meeting.

7) FOR THE GOOD OF THE ORDER

Councilmember Nassar is unavailable for Salary Commission interviews. Deputy Mayor Deets and Councilmember Pollock will conduct them without a third Council member.

Mayor Schneider and Councilmembers Medina and Pollock will meet with the Suquamish Tribe to discuss the McDonald Creek fish passage project.

8) ADJOURNMENT

Deputy Mayor Deets adjourned the meeting at 10:10 p.m.



Leslie Schneider, Mayor

Christine Brown, CMC, City Clerk