



CITY COUNCIL STUDY SESSION
TUESDAY, JULY 7, 2020

MEETING MINUTES

1) [CALL TO ORDER / ROLL CALL](#)

Deputy Mayor Deets called the meeting to order on the Zoom webinar platform at 6:00 p.m.

Deputy Mayor Deets, Mayor Schneider, and Councilmembers Carr, Hytopoulos, Medina, Nassar and Pollock participated in the remote meeting.

2) [APPROVAL OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE](#)

Councilmember Medina requested and Councilmember Hytopoulos seconded the addition of a discussion of allegations of wrongdoing by Councilmember Pollock at the June 30, 2020 meeting. Councilmember Nassar asked that the item be amended to refer to allegations of wrongdoing by Councilmembers, and Councilmember Medina concurred. The agenda item addition was approved 6-1. Councilmember Medina moved and Councilmember Hytopoulos seconded to approve the agenda as amended. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

3) [MAYOR'S REPORT](#)

Mayor Schneider mentioned Police Chief Clark's update on use of force policies on July 14, 2020.

4) [CITY MANAGER'S REPORT](#)

City Manager Smith provided an update on the city manager search with Strategic Government Resources, the status of mask enforcement, and a new ordinance that will allow certain committees to meet only remotely.

5) [PRESENTATIONS](#)

5.A [Race Equity Task Force \(RETF\) Briefing and Work Plan Update](#)

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[RETF Scope of Work as of June 2019](#)

[RETF - 2020 Scope of Work Proposal - December 2019.pdf](#)

[GARE General Training Info December 2018 Final.pdf](#)

[RETF - 2020 Outreach Plan-Budget v1.docx](#)

[RETF GARE scope of work.docx](#)

[Update on 2020 RETF Workplan Items.pdf](#)

Race Equity Task Force Co-Chair Brenda Fantroy-Johnson provided an update to Council on the RETF work plan. Council discussed the work plan with members of RETF.

5.B Kitsap County Community Development Block Grant (CDBG) Program - Planning

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[CDBG Consolidated Plan Presentation.pdf](#)

Bonnie Tufts, Kitsap County Block Grant Programs Manager, and Shannon Bauman, Kitsap County Block Grant Programs Analyst, provided a presentation on the program and addressed Council's questions.

6) FUTURE COUNCIL AGENDAS

6.A Future Council Agendas

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[July 14 City Council Regular Business Meeting.pdf](#)

[July 28 City Council Regular Business Meeting.pdf](#)

[August 4 City Council Study Session.pdf](#)

City Manager Smith provided an overview of future agendas. Councilmember Deets requested the addition of a discussion on the recommendations from the Economic Recovery Council Ad Hoc Committee to the July 28, 2020 agenda, and Council concurred. Councilmember Hytopoulos requested a discussion on time limits for Council comments and a separate discussion on Council conduct and process. Following discussion, Council concurred, and the items were added to the July 14, 2020 agenda.

7) UNFINISHED BUSINESS

7.A Update on the Development Moratorium - Planning

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[Moratorium Status Report 20200707](#)

[Ordinance No. 2020-09 Extending the Development Moratorium Approved 032420.pdf](#)

[Moratorium Summary](#)

Planning Director Wright provided an update on the development moratorium.

7.B Green Building Task Force Update - Planning

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[2020-07-07_CC_GBTF_Staff_Memo.docx](#)

[Attachment 1 - GBTF History Log](#)

[Attachment 2 - GBTF Roster](#)

Senior Planner Best provided a presentation updating Council on the Green Building Task Force and addressed Council's questions.

7.C Update and Next Steps after Joint Meeting with Planning Commission and City Council - Planning

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Deputy Mayor Deets introduced the agenda item, and Council discussed the membership of the joint Land Use Subcommittee. Council agreed that the topic will be discussed further with Planning Commission Chair Chester, Councilmember Pollock, and Councilmember Hytopoulos, as the Council liaison to the Planning Commission.

7.D Sustainable Transportation Plan Discussion - Public Works

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[BAINBRIDGE STP July Council Update 20200707](#)

Engineering Project Manager Epstein introduced the agenda item. Jennifer Wieland of Nelson/Nygard provided a presentation on the Sustainable Transportation Plan. Engineering Project Manager Epstein and Ms. Wieland addressed Council's questions.

Deputy Mayor Deets adjourned the meeting for a break at 9:14 p.m. and reconvened the meeting at 9:21 p.m.

8) CITY COUNCIL DISCUSSION

8.A Select City Council Liaison to Business Community - Councilmember Deets

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[Request from BI Chamber & BIDA for Business Community Liaison.pdf](#)

Deputy Mayor Deets introduced the agenda item.

MOTION: I move to appoint Deputy Mayor Deets as Council liaison to the business community.

Nassar/Pollock: The motion carried unanimously, 7 – 0.

8.B Process for Evaluating Applicants for Planning Commission for Consistency with Requirements in City Code - Councilmember Nassar

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Councilmember Nassar introduced the agenda item. Council discussed the process for evaluating Planning Commission applicants. Council agreed to discuss the topic further following input from the Planning Commission and the joint Land Use Subcommittee.

8.C Clarity on Noticing and Special City Council Meetings - Councilmember Nassar

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[RCW 42.30.080 Special Meetings](#)

Councilmember Nassar introduced the agenda item. City Attorney Levan provided information on noticing requirements. Council agreed that going forward, the Mayor will advise Council when there will be a special meeting due to a potential quorum.

8.D Discussion of Allegations of Wrongdoing by Councilmembers at the June 30, 2020 Meeting – Councilmember Medina [ADDED]

Councilmember Medina provided information regarding allegations made at the June 30, 2020 City Council meeting, and Council discussed the meeting.

9) **FOR THE GOOD OF THE ORDER**

Councilmember Nassar stated that the Climate Change Advisory Committee would like authorization to begin discussing a climate lens, and Council concurred.

10) **ADJOURNMENT**

Deputy Mayor Deets adjourned the meeting at 10:40 p.m.


Leslie Schneider, Mayor
Christine Brown, CMC, City Clerk