

REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, MAY 12, 2015
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WA 98110

1. 6:30 P.M. EXECUTIVE SESSION
Pending and Potential Litigation (RCW 42.30.110(1)(i))
2. 7:00 P.M. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. 7:05 P.M. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. 7:10 P.M. PUBLIC COMMENT
5. 7:20 P.M. CITY MANAGER'S REPORT
Comprehensive Plan/Navigate Bainbridge Update
6. 7:25 P.M. PRESENTATIONS
 - A. 7:25 PM Historic Preservation Commission Annual Blakely Awards
Documents: [051215 HPC Blakely Award.pdf](#)
 - B. 7:30 PM Proclamation Declaring May 17-25, 2015 As National Public Works Week
Documents: [051215 PW Week Proclamation.pdf](#)
7. 7:35 P.M. UNFINISHED BUSINESS
 - A. 7:35 PM General Sewer Plan
Documents: [05125 General Sewer Plan.pdf](#)
 - B. 8:05 PM Resolution No. 2015-08, Off-Leash Dogs At Pritchard Park
Documents: [051215 Resolution No. 2015-08.pdf](#)
8. 8:15 P.M. CONSENT AGENDA
Documents: [051215 Consent Agenda Bill.pdf](#)
 - A. Accounts Payable Voucher And Payroll Approval
Documents: [051215 Accounts Payable Voucher and Payroll Approval.pdf](#)
 - B. Regular Business Meeting Minutes, April 28, 2015
Documents: [051215 CCMIN 042815 Draft.pdf](#)
 - C. Regular Study Session Minutes, May 5, 2015
Documents: [051215 CCMIN 050515 Draft.pdf](#)
 - D. Memorandum Of Understanding With Pierce County To Assist With Police Security At US Open Event
Documents: [05125 Pierce County MOU.pdf](#)

E. Sound To Olympics Trail (STO) Project Phase 2 Capital Improvement Plan (CIP) Amendment

Documents: [051215 Sound to Olympics CIP Amendment.pdf](#)

F. Ordinance No. 2015-12, 2014 Carryovers Into 2015 Budget

Documents: [051215 Ordinance No. 2015-12.pdf](#)

G. Ordinance No. 2015-11, Q1 2015 Budget Amendments

Documents: [051215 Ordinance No. 2015-11.pdf](#)

9. 8:20 P.M. COMMITTEE REPORTS

A. 8:20 PM Ward Meeting Updates

Documents: [051215 Ward Meeting Updates.pdf](#)

10. 8:30 P.M. REVIEW UPCOMING COUNCIL MEETING AGENDAS

Documents: [051215 Review Upcoming Council Meeting Agendas.pdf](#)

11. 8:35 P.M. FOR THE GOOD OF THE ORDER

12. 8:40 P.M. ADJOURNMENT

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Historic Preservation Commission Annual Blakely Awards	Date: May 12, 2015
Agenda Item: Presentations	Bill No.: 15-102
Proposed By: Historic Preservation Commission / Heather Beckmann, PCD	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☐ Yes ☐ No ☒ N/A Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

History:

The Historic Preservation Commission established the Blakely Awards in 2010 to recognize significant contributions towards historic preservation in our community made by individuals and organizations.

During the month of March, Island residents were encouraged to nominate those individuals and/or projects they thought have made a real difference in preserving our community's historic structures and sites. Nominations could be made in two categories:

1. **"Preservation Leader"** which will be awarded to an individual or organization that has demonstrated community leadership in promoting local historic preservation.
2. **"Project of Excellence"** which will be awarded to a restoration/preservation project of significance and value to the community.

This year the Commission is awarding five Preservation Leaders of the Fort Ward Youth Advisory Committee for their efforts on preserving the Fort Ward Bakery and one Project of Excellence award for the restoration of a 150-year-old cabin. This year's recipients are:

- Erik Appleberry, Aila Ikuse, Kate Merifield, Mark Dettman & Sarah Lee, Preservation Leaders, for their efforts to restore and repurpose the 1910 Fort Ward Bakery Building for use as a community hall, neighborhood gathering place and KCSD7 Office.
- Joe & Beth Claseman, Project of Excellence, for their efforts in restoring the 1865 McRedmond Cabin.

RECOMMENDED ACTION

Presentation only.

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Proclaiming May 17th through May 23, 2015 as
"National Public Works Week"

Date: May 12, 2015

Agenda Item: Presentations

Bill No.: AB 15-103

Proposed By: Mayor Anne Blair

Referral(s):

BUDGET INFORMATION

Depart/Fund

Expenditure Req: \$ N/A

Budgeted? ☐ Yes ☐ No

Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session

Recommendation:

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☐ Yes ☐ No ☒ N/A

Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of a proclamation declaring May 17 through May 23, 2015 as "National Public Works Week."

History:

This year's theme "Community Begins Here" speaks to the essential nature of Public Works services in support of everyday quality of life. National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as "Public Works".

RECOMMENDED ACTION

Motion:

I move that the City Council authorize Mayor Anne Blair to sign the proclamation declaring May 17 through May 23, 2015 as "National Public Works Week".



PROCLAMATION

WHEREAS, Public Works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of Public Works systems and programs such as water, sewers, storm drainage, parks, streets and highways, public buildings, solid waste collection, and snow removal; and

WHEREAS, National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North American who provide and maintain the infrastructure and services collectively known as Public Works; and

WHEREAS, the health, safety, and comfort of this community greatly depend on Public Works facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skills of Public Works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff Public Works departments is materially influenced by the public's attitude and understanding of the importance of the work these people perform;

NOW, THEREFORE, I, Anne Blair, Mayor of the City of Bainbridge Island, Washington, on behalf of the City Council do hereby proclaim May 17 through May 23, 2015, as

NATIONAL PUBLIC WORKS WEEK

in the City of Bainbridge Island, and I invite all citizens and civic organizations to acquaint themselves with the problems involved in providing our Public Works services and to recognize the contributions that Public Works officials make every day toward our health, safety, and comfort of our community.

SIGNED, this 12th day of May, 2015

Anne S. Blair, Mayor

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: General Sewer Plan	Date: May 12, 2015
Agenda Item: Unfinished Business	Bill No.: AB 12-108
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund/Expend: N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No
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REFERRALS/REVIEW

Study Session:	Recommendation:		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A	

Action Item:

Consider accepting the General Sewer Plan previously presented to City Council at their March 24, 2015 Work Session with revisions.

Background:

The purpose of the City's General Sewer Plan (GSP) is to develop a policy and planning guide for the sewer utility over the next twenty years. The Plan presents an evaluation of the existing system and recommends improvements needed to correct existing deficiencies and to accommodate projected growth.

The Draft GSP was presented to the Utilities Advisory Committee (UAC) in December 2014 and was subsequently reviewed and discussed over several UAC meetings. The UAC-approved review comments were incorporated into the Plan. On March 24, 2015, City staff and Carollo Engineers' presented the Final Draft GSP to the City Council for the City owned Winslow and South Island Sewer Systems. There were several questions and desired revisions received from City Council, and those have been addressed in the updated sections of Chapter 6 and 10 included in this agenda bill.

To view the General Sewer Plan Final Draft, please visit <http://www.bainbridgewa.gov/450/General-Sewer-Plan>

Following acceptance of the plan, staff can proceed with SEPA and the Final Draft plan will be submitted to the Department of Ecology (DOE) for concurrence and review. Following completion of the SEPA process and DOE concurrence, the plan will be brought back to City Council for adoption.

RECOMMENDED ACTION

Motion:

I move that the City Council accept the General Sewer Plan prepared by Carollo Engineers dated March 2015 with revisions presented.

6.1 SOUTH ISLAND CAPACITY EVALUATION

The South Island Collection System consists of two pump stations: the Lynwood Center Pump Station and the Rockaway Beach Pump Station. All of the flows from Blakely School, Emerald Heights, Pleasant Beach Drive, Point White Drive, and Lynwood Center are pumped by the Lynwood Pump Station to the Kitsap County Sewer District (KCSD) #7 Wastewater Treatment Plant (WWTP) located off of Fort Ward Hill Road in the southwest corner of the island. All remaining flows in the South Island Collection System are pumped by the Rockaway Beach Pump Station and conveyed the to KCSD #7 WWTP.

The City and KCSD first entered into an interlocal agreement in 1997 whereby KCSD #7 reserved for the City and accepted for treatment 80 ERUs of capacity in the KCSD #7 WWTP in order to reduce water pollution problems in the Lynwood Center area. The agreement was amended in 2003 to reserve an additional 250 ERUs of treatment capacity at the KCSD #7 WWTP, and again in 2007 for an additional 150 ERUs for a total of 480 ERUs. The latest interlocal agreements are included in Appendix D.

6.1.1 Kitsap County Sewer District #7 WWTP

The KCSD #7 WWTP treats domestic wastewater with an extended aeration activated sludge process and UV disinfection. The plant discharges into Rich Passage. KCSD #7 recently expanded the facility to 0.28 mgd maximum monthly flow capacity, doubling the plant's original capacity. This Phase 2 expansion added a second aeration basin, a third clarifier, a second UV bank, a second digester, and a solids handling facility. Based on the design criteria of the Phase 2 Wastewater Treatment Plant Upgrades Project, the plant is currently rated to handle 0.7 mgd peak hourly flows with a hydraulic capacity of 1.4 mgd. The plant is designed to handle 600 lbs/day maximum monthly average for both biological oxygen demand (BOD) and total suspended solids (TSS). KCSD #7 WWTP Design Criteria is presented in Table 6.3.

Table 6.1 KCSD #7 WWTP Design Criteria General Sewer Plan City of Bainbridge Island	
Component	Criteria
Flow (mgd)	
Annual Average	0.23
Maximum Monthly Average	0.28
Peak Hourly	0.70
Hydraulic Capacity	1.4
Loads (lbs/day)	

BOD Annual Average	460
BOD Maximum Monthly Average	600
TSS Maximum Monthly Average	600

From January 2014 through April 2014, the maximum monthly average flow occurred in March and amounted to 0.16 mgd, which is less than the rated maximum monthly average of 0.28 mgd. Daily flows for each month have averaged 0.12 mgd with a maximum daily flow during that time period of 0.37 mgd. Influent BOD and TSS loads have been well under the 600 lbs/day limit averaging 286 lbs/day and 199 lbs/day, respectively. From these data, it appears that the KCSD #7 WWTP has the capacity to treat additional South Island customers. Historical KCSD #7 influent flow and load data is shown on Table 6.4.

Table 6.2 KCSD #7 WWTP Influent Flows and Loads General Sewer Plan City of Bainbridge Island				
Month	Monthly Average Flow (MGD)	Max Day Flow (MGD)	BOD (lbs/day)	TSS (lbs/day)
January, 2014	0.10	0.27	229	229
February, 2014	0.14	0.34	316	196
March, 2014	0.16	0.37	350	212
April, 2014	0.09	0.14	250	160
Average	0.12	0.28	286	199
Maximum	0.16	0.37	350	229

6.1.2 South Island Projected Flow

Within the South Island Collection System, currently 297 ERUs are served by the City and conveyed to the KCSD #7 WWTP. Of these connections, 241 ERUs are within the Lynwood Center Pump Station tributary area and 56 ERUs are within the Rockaway Beach Pump Station tributary area. Thus, the City's current flow contribution to the KCSD #7 WWTP is within the interlocal agreement limit of 480 ERUs. Figure 6.2 shows the currently connected parcels within the South Island Study Area as orange.

The City has granted binding reservation commitments amounting to an additional 45 ERUs. The total number of ERUs including both connected parcels and parcels with binding reservations is 342 ERUs. Therefore, if the City fulfills all of its current service obligations in the South Island Service Area, City flows will still be within the interlocal agreement limit. Parcels with binding reservations are shown in Figure 6.2 as yellow.

Many parcels within the South Island study area are not currently connected to the sewer system and do not have a binding reservation. Most of these parcels are within Lynwood Center, along Crystal Springs, and along the east side of Pleasant Beach. To predict future flow contributions of these parcels, assumptions had to be made about the number of ERUs each land use type will contribute. Each residential parcel is considered to contribute one ERU of flow because the residential parcels within the South Island Study Area are primarily single family residences. Commercial or mixed use parcels in the area zoned as Neighborhood Service Center (NSC) contribute multiple ERUs. Information about the number of ERUs that connected commercial or mixed use parcels within Lynwood Center currently contribute was used to create a planning value for the flow contribution of NSC parcels to be connected in the future.

Figure 6.1 South Island Collection System Connections

Table 6.5	Lynwood Center Neighborhood Service Center (NSC) ERUs General Sewer Plan City of Bainbridge Island			
Property	Current ERUs	Area	Land Use Type	Zoning
Lynwood Commons	23	2.41	MF/Commercial	NSC
Lynwood Center Building	18.7	0.83	MF/Commercial	NSC
Pleasant Beach Grill	4.6	1.06	Commercial	NSC
Pleasant Beach Village	27.5	2.42	MF/Commercial	NSC
<u>Pleasant Beach Village HOA</u>	<u>10</u>	<u>1.56</u>	Residential	NSC
Total	83.8	8.28		
Average NSC Mixed Use ERU/Acre Contribution	10.1 ERU/Acre	83.4/8.28		
Estimated Future NSC Mixed Use ERUs @ 10.1 ERU/Ac				
Property	Estimated ERUs	Area	Land Use Type	Zoning
Former Serenity House	25	2.46	MF/Commercial	NSC
Lynwood Commons	16	1.54	MF/Commercial	NSC
Adjacent to Lynwood Commons	<u>24</u>	2.4	MF/Commercial	NSC
Subtotal	65			
Estimated Lynwood Center Residential				
R-2	44	22.1	Residential	R-2
R-5	<u>75</u>	15.05	Residential	R-5
Subtotal	119			
Total	184			

Table 6.5 shows developed NSC parcels and the associated current ERU values. From this data, the average ERU estimate for NSC commercial/mixed use parcels in Lynwood Center is 10.2 ERU per acre, and this was applied to undeveloped acreage to estimate the number of future connections to the sewer collection system in the future. The higher density residential zoning areas in Lynwood Center (R-2/R-5) were also estimated to create the number of SFR connections in the future.

Table 6.6 South Island Pump Station Capacity Evaluation General Sewer Plan City of Bainbridge Island		
Category	ERUs in Category	Pump Station Capacity (ERUs)
Lynwood Center Pump Station		
Current NSC	83.4	
Estimated Future NSC Mixed Use	65*	
Estimated Future NSC Residential (R-2/R-5)	119*	
SFR Connected	119	
- SFR Binding Reservations	23	
Blakely School	<u>14</u>	
Total Projected for Current Service Area	423.4	400
 <u>Study Area</u>		
SFR (Crystal Springs)	72	
SFR (Pleasant Beach)	49	
<u>Adjacent "Open Space"</u>	<u>91</u>	
Sub Total	212	
Total	635.5	400
Rockaway Beach Pump Station		
Connected	56	
Binding Reservations	21	
Study Area (Adjacent "Open Space")	17	
Total	94	250
South Island Total	728.5	
* - Estimated from Table 6.6		

Based on the planning values presented above, the total projected number of ERUs to be served within the South Island Sewer Service Area is shown in Table 6.6. The projection for Lynwood Center is 423.4 ERU for the current sewer service, and the study area adds 212 ERU for a total of approximately 636 ERU. The Rockaway Beach Service area is estimated to produce 77 ERU in the current service area and 17 ERU in the study area. In

order to serve the entire South Island Study Area, the City will need to renegotiate an agreement with KCSD #7 to increase flows to the WWTP that are reserved for the City.

6.1.3 Pump Station Capacity Evaluation

The firm capacities of the Lynwood Center and Rockaway Beach Pump Stations were compared to the ERUs to be served in each of their tributary areas. To convert pump station gallon per minute capacity to capacity in terms of ERUs, planning values from the 2002 South Island Sewer Facilities General Plan and Engineering Report (Appendix L) were used. These planning values included an ERU base flow of 220 gpd/ERU and a peaking factor of three between base flow and peak hour flow. Using these criteria, the Lynwood Center Pump Station has a capacity of approximately 400 ERUs and the Rockaway Beach Pump Station has a capacity of approximately 250 ERUs.

Within the Lynwood Center Pump Station tributary area, there are a projected approximately 423 ERUs compared to a pump station capacity of 400 ERUs, so if all properties build out to full density, there is a small deficit in pumping capacity that may need to be addressed. Within the Rockaway Beach area, 94 ERUs are projected compared to a pump station capacity of 250 ERUs, so have adequate capacity exists in that pump station.

Considering the entire South Island Study Area, build-out flows for the Study Area tributary to the Lynwood Pump Station amount to approximately 636 ERUs as shown in Table 6.6. This exceeds the 400-ERU capacity of the Lynwood Pump Station.

6.1.4 South Island Capacity Improvements

In order to serve all of the unconnected parcels within the South Island Study Area, the City will need to work with KCSD #7 to increase the flows to the KCSD #7 WWTP that are reserved for the City. It appears that KCSD #7 has capacity to treat additional flow from the City.

Additionally, in order to serve all unconnected parcels within the South Island Study Area, the capacity of the Lynwood Pump Station must be upgraded. It is recommended that the City perform an in-depth flow projection evaluation for the South Island Study Area. This study would establish how parcels will be connected to the collection system in the future, determine the required capacity of the Lynwood Pump Station, and define future ERUs to be reserved for the City at the KCSD #7 WWTP to be included in an amended interlocal agreement with KCSD #7.

6.2 RECOMMENDED IMPROVEMENTS SUMMARY

One pipeline improvement project at the inlet of the WWTP was identified for capacity reasons. Three pump station capacity deficiencies for conveying future flows were identified for the Winslow Collection System. It is projected that the capacities of the Village Pump

Station and North Town Woods Pump Station will need to be increased within the short-term planning period. The Sunday Cove Pump Station is expected to require additional capacity by 2035. In addition, increased monitoring and an evaluation of the operating conditions of the 4-inch New Brooklyn force main and associated pump stations located in the northern part of Winslow is required to determine how best to eliminate the potential for wet well overflows when all four pump stations are operating simultaneously. Pump station modifications at Woodward School will likely be necessary.

Additionally, for South Island, the capacity of the Lynwood Pump Station must be upgraded in order to serve all unconnected parcels within the Study Area. A detailed flow evaluation is necessary for the South Island Study Area in order to determine the required future capacity of the Lynwood Pump Station and to provide a basis for future renegotiations with KCSD #7 to increase flows to the WWTP that are reserved for the City in order to serve the entire Study Area. Expansion of the service area to include individual grinders pumps, force mains, and Lynwood pump station upgrade will likely involve the creating of a Local Improvement District (LID) similar to the initial system construction.

10.1 UTILITIES ADVISORY COMMITTEE FINANCIAL PLAN RECOMMENDATION

10.1.1 UAC Endorsed Six-Year CIP

As required by City Code, the Draft General Sewer Plan was presented to the City UAC prior to consideration and adoption by the City Council. The UAC deliberated over several meetings and provided input which resulted in the revised CIP and financial plan proposals prepared by the Public Works Department.

The CIP and six-year financial plan presented in prior sections of this Financial Analysis chapter were prepared on a summary-level with short and long-term project lists and projected yearly capital costs averaged over the periods. The committee, with public works staff support, developed a more detailed and project-specific six-year CIP and financial plan that reflects the level of detail required in preparing the CIP for adoption as part of the biennial City Budget.

In addition, the UAC was interested in developing options for managing the CIP requirements within the existing rate structure, recognizing the existing rates are higher than most comparison cities as analyzed in this plan. The committee requested a funding scenario be developed that included the prudent use of existing reserves to cover annual deficits in either the “pay-as-you-go” or borrowing strategies as discussed above.

Public Works staff collected detailed information on the age, condition, and performance of key components of the system, primarily the pump stations. (Appendix I). Using the short and long-term CIP developed above as a guide, a 21-year, project-specific CIP was developed (Appendix N). This plan was cross-checked with the recommendation developed in Chapter 9 of this plan to ensure all capital requirements identified as high priority to be accomplished in this time period were addressed. The recommended Six-year CIP that resulted is shown in Table 10.11.

Table 10.1 UAC Endorsed Six-Year CIP General Sewer Plan City of Bainbridge Island								
All projects in 2015 dollars Notes: Type: P = Pipe, PS = Pump Station, TP = Treatment Plant								
CIP Description	Type ⁽¹⁾	Scope	2015	2016	2017	2018	2019	2020
CIP Description	Type	Scope	2015	2016	2017	2018	2019	2020
Upgrade Lovell Beach Mains	P	Lower Lovell		150,000	950,000			
Sewer Main Upgrades	P	TBD	50,000	150,000	50,000	50,000	50,000	50,000
Upgrade Irene Place Sewer Main	P	Irene		120,000				
Upgrade Wing Point Way Sewer Mains	P	Mains	1,000,000					
Upgrade SCADA Server	PS		21,000					
Lift Station SCADA Upgrades - Ferry Terminal, Lower Hawley	PS	SCADA - 2 stations		84,000				
Rehabilitate Village PS	PS	Station, SCADA	50,000	431,600				
Replace pumps - Sunday Cove PS	PS	Pumps			107,800			
Rehabilitate Wing Point PS	PS	Station, SCADA			40,000	340,800		
Lift Station SCADA Upgrades -Island Terrace, Klickitat	PS	SCADA - 2 stations			84,000			
Rehabilitate Old Treatment Plant PS	PS	Station, SCADA, Gen			40,000	380,000		
Evaluate New Brooklyn Force Main	PS	Professional Service Study				50,000		
Rehabilitate Woodward PS	PS	Station, SCADA				40,000	286,200	
Rehabilitate North Town PS	PS	Station, SCADA				50,000	402,200	
Rehabilitate Lower Hawley PS	PS	Station, SCADA					40,000	329,600
WWTP Evaluation	TP	Professional Service Study			165,000			
Short Term WWTP Improvements	TP	TBD						175,000
Outfall Extension	TP	Outfall						
		SubTotals	1,121,000	935,600	1,271,800	860,800	778,400	554,600
Minus PWTF Proceeds			800000					
		Total	321,000	935,600	1,271,800	860,800	778,400	554,600
		Ave	787,033	787,033	787,033	787,033	787,033	787,033

This CIP will address the highest-priority capital requirements in the near term, while at the same time, completing more study and evaluation to fully develop capital projects for the later years of the 21-year CIP.

10.1.2 UAC Endorsed Six-Year Financial Plan

The sewer utility has accumulated a fund balance in reserve accounts over the past several years while anticipating the completion of this plan. The 2014 year-end fund balance is approximately \$4.2 million with a city policy reserve requirement of \$454,000.

Approximately \$1.5 million of the fund balance is LID assessments, so not available for general sewer utility expenses; therefore, the unrestricted fund balance is approximately \$2.3 million in order to maintain the required reserves. The UAC believes the application of an appropriate amount of these reserves to fund capital requirements is a reasonable course of action to allow relief to rate payers already subject to relatively high rates.

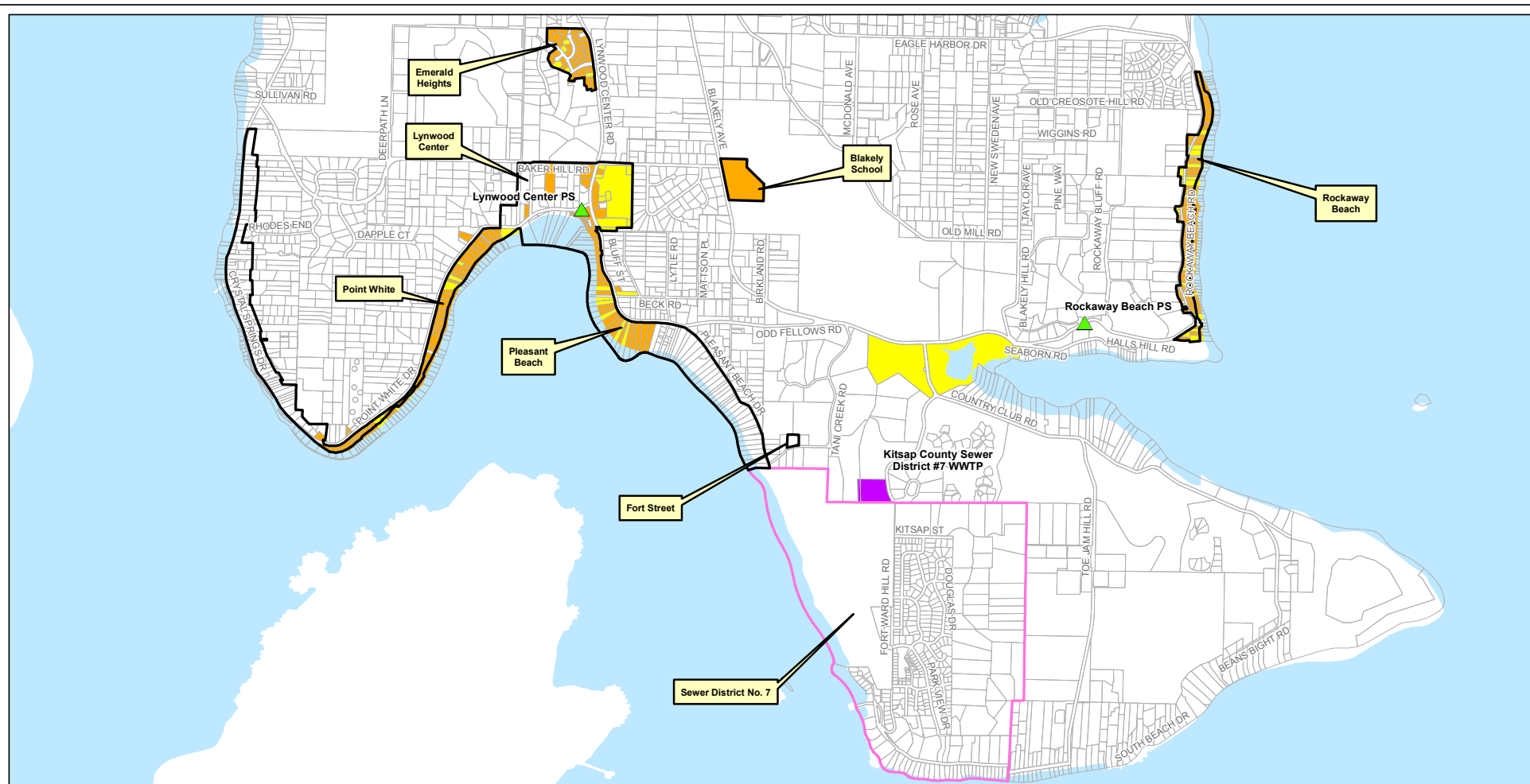
The recommended six-year CIP was included in the projected financial plan rather than an average, and adjustments were made to the projected professional services expenses to reflect those projects identified by this plan that would not normally be considered capital projects, and to reduce future year projections of professional services operating expenses that we do not continue to escalate the one-time General Sewer Plan costs. The resulting six-year financial plan is shown in Table 10.12.

As shown in Table 10.12, if the UAC recommendation is adopted by City Council, the utility is projected to run an annual deficit beginning in 2016 with the deficits met through the utilization of reserve funds with a projected reserve fund balance of \$371,078 at the end of the 6-year period. This would put the fund balance below city policy. As this financial plan is an estimate based on reasonable assumptions of revenue and expense growth, as well as estimated capital costs, the plan needs to be closely monitored. On an annual basis, public works staff, the UAC, and City Council will need to review and update the plan, as well as consider any need for rate adjustments. At this time the UAC recommends rates be held steady at current levels subject to yearly monitoring of the plan.

In late 2014, the UAC made a recommendation to City Council that the city Utility Tax no longer be assessed to the sewer utility. The council has yet to decide on that recommendation, but if implemented, that action would save the utility an estimated \$1.2 million over the 6-year period and result in a higher reserve balance than shown in the recommended plan.

Sewer						
Revenues	Budget	Budget	Budget	Budget	Budget	Budget
Service Charge Revenue	\$3,517,500	\$3,535,088	\$3,552,763	\$3,570,527	\$3,588,379	\$3,606,321
Interest	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000
Operating Reserve interest and Assessments	<u>\$298,694</u>	<u>\$281,517</u>	<u>\$265,328</u>	<u>\$250,071</u>	<u>\$235,690</u>	<u>\$222,137</u>
Subtotal	\$3,832,194	\$3,832,605	\$3,834,091	\$3,836,598	\$3,840,069	\$3,844,458
Capital Contrib & Gain/Loss on Assets - Property Funds	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$200,000</u>
Total	\$4,032,194	\$4,032,605	\$4,034,091	\$4,036,598	\$4,040,069	\$4,044,458
Expenses						
Salaries & Benefits	\$894,203	\$925,500	\$957,892	\$991,419	\$1,026,118	\$1,062,032
Salaries - Overtime	\$41,059	\$42,497	\$43,984	\$45,523	\$47,117	\$48,766
Sal & Benes - Staff Separation	\$10,971	\$11,355	\$11,752	\$12,164	\$12,589	\$13,030
Supplies	\$71,326	\$73,822	\$76,406	\$79,080	\$81,848	\$84,713
Professional Services	\$94,870	\$98,190	\$266,627	\$155,184	\$108,866	\$112,676
Other Services & Charges	\$186,464	\$192,990	\$199,744	\$206,735	\$213,971	\$221,460
Utilities	\$136,185	\$140,952	\$145,885	\$150,991	\$156,276	\$161,745
Biosolids Disposal	\$83,963	\$86,902	\$89,944	\$93,092	\$96,350	\$99,722
Repairs	\$79,400	\$82,179	\$85,055	\$88,032	\$91,113	\$94,302
Intergovernmental Services (SD#7)	\$156,389	\$161,862	\$167,527	\$173,391	\$179,459	\$185,740
State Excise Tax	\$68,233	\$70,622	\$73,093	\$75,652	\$78,299	\$81,040
City Utility Tax	<u>\$211,050</u>	<u>\$212,105</u>	<u>\$213,166</u>	<u>\$214,232</u>	<u>\$215,303</u>	<u>\$216,379</u>
SubTotal	\$2,034,113	\$2,098,976	\$2,331,077	\$2,285,494	\$2,307,310	\$2,381,607
Capital Expenses						
Design and Construction	\$321,000	\$935,600	\$1,271,800	\$860,800	\$778,400	\$554,600
Capital Equipment	\$36,000	\$37,000	\$38,000	\$39,000	\$40,000	\$41,000
Debt Service and Interest	<u>\$1,373,447</u>	<u>\$1,367,699</u>	<u>\$1,361,801</u>	<u>\$1,360,753</u>	<u>\$1,357,204</u>	<u>\$1,348,256</u>

	Sewer					
Revenues	Budget	Budget	Budget	Budget	Budget	Budget
SubTotal	\$1,730,447	\$2,340,299	\$2,671,601	\$2,260,553	\$2,175,604	\$1,943,856
Total Expenses	\$3,764,560	\$4,439,275	\$5,002,678	\$4,546,047	\$4,482,914	\$4,325,463
Cash Flow Surplus (Deficit)	\$267,634	-\$406,670	-\$968,587	-\$509,450	-\$442,844	-\$281,004
Cumulative from Reserves	\$267,634	-\$139,037	-\$1,107,623	-\$1,617,073	-\$2,059,918	-\$2,340,922
Projected Unrestricted Reserve Balance	\$ 2,979,634	\$ 2,572,963	\$ 1,604,377	\$ 1,094,927	\$ 652,082	\$ 371,078



Legend

- ▲ Pump Stations
- Connected Lots
- Lots with Binding Reservation
- South Island Study Area
- Sewer District No. 7
- Kitsap County Sewer District #7 WWTP
- Parcels
- Water Body

Figure 6.2
South Island Collection System Connections
 General Sewer Plan
 City of Bainbridge Island



CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Resolution No. 2015-08, Off-Leash Dogs at Pritchard Park	Date: May 12, 2015
Agenda Item: Unfinished Business	Bill No.: 15-100
Proposed By: Councilmember Tollefson	Referral(s):

BUDGET INFORMATION

Department:	Fund: Various	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: May 5, 2015	Recommendation: Recommend amendment of prior action and adoption of revised Resolution		
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Resolution No. 2015-08, regarding off-leash dogs at Pritchard Park.

Background:

During Council discussion that led to the adoption of amendments to COBI's leash law, there was some support for the idea that during the time remaining before transferring its ownership of Pritchard Park to BIMPRD, COBI might establish off-leash hours (and perhaps rules) for that Park, with the goal of allowing off-leash advocates the opportunity to demonstrate that such use could exist without unduly depriving other Park users of reasonable and safe access.

At the Study Session on May 5, Council moved to adopt such a Resolution without consideration of the fact that BIMPRD is a co-owner of a portion of Pritchard Park. If Council agrees to amend its unanimous action from that Study Session, the Resolution attached would allow Council to achieve the same end, contingent on approval by BIMPRD as a co-owner.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Resolution No. 2015-08, regarding off-leash dogs at Pritchard Park.

RESOLUTION NO. 2015-08

A RESOLUTION of the City Council of the City of Bainbridge Island requesting that the Bainbridge Island Metropolitan Park and Recreation District (“BIMPRD”) agree to the establishment of temporary off-leash hours and conditions for dog owners and their dogs in Pritchard Park.

WHEREAS, the City Council on March 24, 2015 adopted Ordinance 2015-02, amending City of Bainbridge Island animal control regulations regarding dogs at large; and

WHEREAS, the amended animal control regulations allow the owner of a Park to designate park hours as available to off-leash dogs if under their owners’ direct control and obedient to the owners’ command; and

WHEREAS, BIMPRD is a co-owner with the City of certain parts of Pritchard Park, and its agreement is required to allow establishment of temporary off-leash hours in that Park; and

WHEREAS, the City Council received considerable comment during its consideration of Ordinance 2015-02 arguing that off-leash dogs should be allowed to share access to Parks, including the waterfront offered in Pritchard Park, and that owners of off-leash dogs if legally permitted to use certain Parks at certain times would do so responsibly, without unduly impacting the use of the Parks by citizens who do not wish to encounter off-leash dogs; and

WHEREAS, the City Council wishes to provide dog owners with the opportunity to demonstrate the feasibility of permitting off-leash dogs access to Parks by establishing temporary, legal access to Pritchard Park during certain limited hours; now, therefore

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON DOES RESOLVE AS FOLLOWS:

Section 1: If and when BIMPRD approves, the City of Bainbridge Island will post signs at Pritchard Park establishing hours and days during which off-leash dogs may legally use that Park. Such use will be permitted for a limited period after posting of such signs, and will cease no later than two (2) weeks prior to the transfer of the City’s ownership interest in that Park to BIMPRD, at which time the signs will be removed.

Section 2: During such time as the signs remain posted, off-leash dogs under their owners’ direct control and obedient to the owners’ command will be allowed in Pritchard Park during park hours on Tuesdays and Thursdays, and on Saturdays until noon.

Section 3: During such time as off-leash dogs are allowed in Pritchard Park pursuant to this Resolution, all other provisions of the City's animal control regulations, including without limitation the requirement that dog owners pick up and properly dispose of animal waste, remain in full force and effect.

Section 4: During this trial period, dog owners using Pritchard Park are urged to take advantage of this opportunity to demonstrate and document their ability to comply with reasonable regulations, and to encourage their fellow dog owners to do likewise.

Section 5: So there is no confusion, Pritchard Park does not include the grounds of the Bainbridge Island Japanese American Exclusion Memorial, where off-leash dogs continue to be prohibited.

Section 6: The City may terminate this trial at any time for any reason.

PASSED by the City Council this ____ day of May, 2015.

APPROVED by the Mayor this ____ day of May, 2015.

Anne S. Blair, Mayor

Rosalind D. Lassoff, City Clerk

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: May 12, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-104
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Consent Agenda Items A through G:

- A. Accounts Payable Voucher and Payroll Approval
- B. Regular Business Meeting Minutes, April 28, 2015
- C. Regular Study Session Minutes, May 5, 2015
- D. Memorandum of Understanding with Pierce County to Assist with Police Security at US Open Event
- E. Sound to Olympics Trail (STO) Project Phase 2 Capital Improvement Plan (CIP) Amendment
- F. Ordinance No. 2015-12, 2014 Carryovers into 2015 Budget
- G. Ordinance No. 2015-11, Relating to Q1 2015 Budget Amendments

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda Items A through G as presented.

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: April 27, 2015 - May 11, 2015
CITY COUNCIL: April 28, 2015 - May 12, 2015

Last check from previous run: 338465 dated 4/29/15 issued to Westbay Auto Parts, Inc in the amount of 311.20

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	4/28/15	179	COBI Utilities April Billing	2,951.48
ACH	4/28/15	180	Department of Licensing - Firearms/April CPL Transmittal	399.00
EFT	4/28/15	181	WA State Department of Revenue/March Excise Taxes	11,398.64
Manual	4/29/15	338435	Wrong Vendor #	Void
Manual	4/29/15	338454	Wrong Vendor #	Void
Manual	4/29/15	338455	Wrong Vendor #	Void
Manual	5/4/15	338466	PCD/Joseph Tovar/Comp Plan Update	9,914.50
Manual Checks, Electronic Disbursements				24,663.62

Regular Run	5/13/15	338467- 338569	Regular Check Run	288,101.03
Total Disbursements				312,764.65

Retainage Release	4/29/15	131	Wyser Construction Co/Sportsman Club Trail	1,866.91
Travel Advance	4/25/15	69	POL/Maurine Stich/Spokane Job Fair	100.00

Prepared and Reviewed by Linda Steinberg Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kimberly Dunscombe
Kimberly Dunscombe, Sr. Financial Analyst

5/6/2015
Date

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| P      1
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CASH ACCOUNT: 635	111100	CASH
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE	DTL	DESC
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338435	04/29/2015	VOID	449 PARK & PLAYGROUND PR 197879	041851	03/13/2015	-71.96
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Invoice: 041851

-71.96 990 141100

PW/V BELT/FAN BELT/OIL FILTER
MERCHANDISE

197880 042866

03/17/2015

-46.41

Invoice: 042866

PW/SERPENTINE BELT

-46.41 73638935 531100

OFFICE SUPPLIES

CHECK 338435 TOTAL: -118.37

NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	-118.37
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COUNT	AMOUNT
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TOTAL VOIDED CHECKS	1	118,37
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*** GRAND TOTAL *** -118.37

04/29/2015 14:27 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
EFF DATE											
2015	4	417									
APP 901-213000								ACCOUNTS PAYABLE			71.96
04/29/2015			338435	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100								CASH		71.96	
04/29/2015			338435	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000								ACCOUNTS PAYABLE			46.41
04/29/2015			338435	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100								CASH		46.41	
04/29/2015			338435	VOID				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										118.37	118.37
APP 631-130000								DUE TO/FROM CLEARING			71.96
04/29/2015			04/26/15	VOID							
APP 901-130000								DUE TO/FROM CLEARING		71.96	
04/29/2015			04/26/15	VOID							
SYSTEM GENERATED ENTRIES TOTAL										71.96	71.96
JOURNAL 2015/04/417 TOTAL										190.33	190.33

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lsteinberg

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631 CLEARING FUND	2015 4	417	04/29/2015			
631-130000				DUE TO/FROM CLEARING		71.96
631-213000				ACCOUNTS PAYABLE		46.41
635-111100				CASH	118.37	
				FUND TOTAL	118.37	118.37
901 CITY-WIDE REPORTING FUND	2015 4	417	04/29/2015			
901-130000				DUE TO/FROM CLEARING	71.96	
901-213000				ACCOUNTS PAYABLE		71.96
				FUND TOTAL	71.96	71.96

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631	CLEARING FUND	71.96	
901	CITY-WIDE REPORTING FUND		71.96
	TOTAL	71.96	71.96

** END OF REPORT - Generated by Linda Steinberg **

VOID

05/04/2015 10:35 |CITY OF BAINBRIDGE ISLAND
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|P 1
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338454 04/29/2015 VOID 7358 MICHAEL TOVAR 197870 1409-8 03/31/2015 -9,712.50
Invoice: 1409-8 PCD/COMP PLAN UPDATE
-9,712.50 61011582 54110000700 COMP PLAN UPDATE-PROF SVCS
CHECK 338454 TOTAL: -9,712.50

338455 04/29/2015 VOID 7358 MICHAEL TOVAR 197871 1409-8-A 03/31/2015 -202.00
Invoice: 1409-8-A PCD/REIMB COMP PLAN UPD EXP
-202.00 61011582 53110000700 COMP PLAN UPDATE-SUPPLIES
CHECK 338455 TOTAL: -202.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** -9,914.50

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	2	9,914.50

*** GRAND TOTAL *** -9,914.50

05/04/2015 10:35 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL	DESC	REF 1	REF 2	REF 3				
2015 4 463									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			9,914.50
04/29/2015	338454	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		9,712.50	
04/29/2015	338454	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		202.00	
04/29/2015	338455	VOID				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								9,914.50	9,914.50
APP 631-130000						DUE TO/FROM CLEARING			9,914.50
04/29/2015	04/26/15	VOID							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		9,914.50	
04/29/2015	04/26/15	VOID							
SYSTEM GENERATED ENTRIES TOTAL								9,914.50	9,914.50
JOURNAL 2015/04/463 TOTAL								19,829.00	19,829.00

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lsteinberg

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JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2015 4	463	04/29/2015			
	001-130000				GENERAL - DUE TO/FROM CLEARING	9,914.50	
	001-213000				GENERAL - ACCOUNTS PAYABLE		9,914.50
					FUND TOTAL	9,914.50	9,914.50
631	CLEARING FUND	2015 4	463	04/29/2015			
	631-130000				DUE TO/FROM CLEARING		9,914.50
	635-111100				CASH	9,914.50	
					FUND TOTAL	9,914.50	9,914.50

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			9,914.50
631 CLEARING FUND		9,914.50	
	TOTAL	9,914.50	9,914.50

** END OF REPORT - Generated by Linda Steinberg **

VOID

04/21/2015 13:05 |CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

337023 10/29/2014 VOID 8055 GIRARD, MICHEL 193984 41443 10/15/2014 -12.76
Invoice: 41443 UB 12886 8651 SPRINGRIDGE RD

-12.76 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 337023 TOTAL: -12.76

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -12.76

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 12.76

*** GRAND TOTAL *** -12.76

04/21/2015 13:05 |CITY OF BAINBRIDGE ISLAND
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|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2015	4	301	APP 401-213000	04/21/2015	337023	VOID			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL			12.76
			APP 635-111100	04/21/2015	337023	VOID			CASH AP CASH DISBURSEMENTS JOURNAL		12.76	
GENERAL LEDGER TOTAL											12.76	12.76
			APP 631-130000	04/21/2015	10/26/14	VOID			DUE TO/FROM CLEARING			12.76
			APP 401-130000	04/21/2015	10/26/14	VOID			DUE TO/FROM CLEARING		12.76	
SYSTEM GENERATED ENTRIES TOTAL											12.76	12.76
JOURNAL 2015/04/301 TOTAL											25.52	25.52

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|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
401 WATER OPERATING FUND	2015	4	301	04/21/2015		
401-130000				DUE TO/FROM CLEARING	12.76	
401-213000				ACCOUNTS PAYABLE		12.76
				FUND TOTAL	12.76	12.76
631 CLEARING FUND	2015	4	301	04/21/2015		
631-130000				DUE TO/FROM CLEARING		12.76
635-111100				CASH	12.76	
				FUND TOTAL	12.76	12.76

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
401	WATER OPERATING FUND		12.76
631	CLEARING FUND	12.76	
	TOTAL	12.76	12.76

** END OF REPORT - Generated by Linda Steinberg **

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04/28/2015 10:17 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
179	04/28/2015	MANL	103 CITY OF BAINBRIDGE I	197988	10717APR15	04/02/2015		ACHAPR15	9.46
	Invoice: 10717APR15					LIBRARY IRRIGATION			
				9.46	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
				197989	10727APR15	04/02/2015		ACHAPR15	553.52
	Invoice: 10727APR15					LIBRARY			
				553.52	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
				197990	11015APR15	04/02/2015		ACHAPR15	1,336.33
	Invoice: 11015APR15					WWTP			
				1,336.33	91425358 547500	GG-WWTP-WATER/SEWER			
				197991	11122APR15	04/02/2015		ACHAPR15	332.54
	Invoice: 11122APR15					POLICE STATION			
				332.54	91011215 547500	GG-C/E-PD-COBI WTR/SWR			
				197992	11762APR15	04/02/2015		ACHAPR15	21.54
	Invoice: 11762APR15					WW DRINKING FOUNTAIN			
				21.54	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				197993	11805APR15	04/02/2015		ACHAPR15	12.44
	Invoice: 11805APR15					HS/MADISON RAINBRINGER			
				12.44	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				197994	11806APR15	04/02/2015		ACHAPR15	9.46
	Invoice: 11806APR15					MADISON/HS RAINBRINGER			
				9.46	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				197995	11982APR15	04/02/2015		ACHAPR15	649.33
	Invoice: 11982APR15					CITY HALL			
				649.33	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
				197996	11983APR15	04/02/2015		ACHAPR15	17.40
	Invoice: 11983APR15					CITY HALL IRRIGATION			
				17.40	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
				197997	12754APR15	04/02/2015		ACHAPR15	9.46
	Invoice: 12754APR15					WW PLANTINGS IRRIGATION			
				9.46	91011768 547500	GG-C/E-PARKS-WTR/SWR			
CHECK								179 TOTAL:	2,951.48

04/28/2015 10:17
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 2,951.48

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	2,951.48

*** GRAND TOTAL *** 2,951.48

04/28/2015 10:17 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT		JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
EFF DATE									
2015 4 391									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		1,615.15	
04/28/2015	ACHAPR15	ACH UB				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			2,951.48
04/28/2015	ACHAPR15	ACH UB				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		1,336.33	
04/28/2015	ACHAPR15	ACH UB				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								2,951.48	2,951.48
APP 631-130000						DUE TO/FROM CLEARING		2,951.48	
04/28/2015	ACHAPR15	ACH UB							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			1,615.15
04/28/2015	ACHAPR15	ACH UB							
APP 402-130000						DUE TO/FROM CLEARING			1,336.33
04/28/2015	ACHAPR15	ACH UB							
SYSTEM GENERATED ENTRIES TOTAL								2,951.48	2,951.48
JOURNAL 2015/04/391 TOTAL								5,902.96	5,902.96

04/28/2015 10:17
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 4	391	04/28/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		1,615.15
001-213000				GENERAL - ACCOUNTS PAYABLE	1,615.15	
				FUND TOTAL	1,615.15	1,615.15
402 SEWER OPERATING FUND	2015 4	391	04/28/2015			
402-130000				DUE TO/FROM CLEARING		1,336.33
402-213000				ACCOUNTS PAYABLE	1,336.33	
				FUND TOTAL	1,336.33	1,336.33
631 CLEARING FUND	2015 4	391	04/28/2015			
631-130000				DUE TO/FROM CLEARING	2,951.48	
635-111100				CASH		2,951.48
				FUND TOTAL	2,951.48	2,951.48

04/28/2015 10:17
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		1,615.15
402	SEWER OPERATING FUND		1,336.33
631	CLEARING FUND	2,951.48	
	TOTAL	2,951.48	2,951.48

** END OF REPORT - Generated by Linda Steinberg **

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|P      1
|apcshdsb
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE	DTL	DESC
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180	04/28/2015	MANL	969	WA	ST DEPT OF LICENS	197999	APR15CPL	04/20/2015	ACHAPRFA	399.00
Invoice: APR15CPL								APR15 CPL TRANSMITTAL		

399.00 41654860 586000

GUN PERMIT OUT

CHECK	180	TOTAL:	399.00
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NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	399.00
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COUNT	AMOUNT
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TOTAL MANUAL CHECKS	1	399.00
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*** GRAND TOTAL *** 399.00

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| P      2
| apcshdsb
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CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT								
EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC	
2015	4	392							
APP	650-213000							ACCOUNTS PAYABLE	399.00
	04/28/2015	ACHAPRFA	ACHCPL					AP CASH DISBURSEMENTS JOURNAL	
APP	635-111100							CASH	399.00
	04/28/2015	ACHAPRFA	ACHCPL					AP CASH DISBURSEMENTS JOURNAL	
GENERAL LEDGER TOTAL								399.00	399.00
APP	631-130000							DUE TO/FROM CLEARING	399.00
	04/28/2015	ACHAPRFA	ACHCPL						
APP	650-130000							DUE TO/FROM CLEARING	399.00
	04/28/2015	ACHAPRFA	ACHCPL						
SYSTEM GENERATED ENTRIES TOTAL								399.00	399.00
JOURNAL 2015/04/392						TOTAL	798.00	798.00	

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lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
631 CLEARING FUND	2015	4	392	04/28/2015		
631-130000				DUE TO/FROM CLEARING	399.00	
635-111100				CASH		399.00
				FUND TOTAL	399.00	399.00
650 AGENCY FUND	2015	4	392	04/28/2015		
650-130000				DUE TO/FROM CLEARING		399.00
650-213000				ACCOUNTS PAYABLE	399.00	
				FUND TOTAL	399.00	399.00

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lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631	CLEARING FUND	399.00	
650	AGENCY FUND		399.00
	TOTAL	399.00	399.00

** END OF REPORT - Generated by Linda Steinberg **

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04/28/2015 10:24 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

181 04/28/2015 MANL 124 WA ST DEPT OF REVENU 197998 2015-04 04/28/2015 EFTAPR15 11,395.64
Invoice: 2015-04

MAR15 EXCISE TAXES

154.48	91411341	553000	FINANCE - WATER EXTRNL TAXES
296.91	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
4,835.92	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
60.06	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
16.09	91411341	553000	FINANCE - WATER EXTRNL TAXES
3.30	91411341	553000	FINANCE - WATER EXTRNL TAXES
1,639.73	91431383	553000	FINANCE - SSWM - EXTRNL TAXES
3,574.58	91411341	553000	FINANCE - WATER EXTRNL TAXES
578.37	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
9.31	54025212	531100	MARINE - SUPPLIES
23.35	41011148	531100	FIN-C/E-BUS LIC-SUPPLIES
7.40	51011211	531100	PD-C/E-ADM-SUPPLIES
22.70	53011212	531100	PD-C/E-PATROL SUPPLIES
1.83	53011212	531100	PD-C/E-PATROL SUPPLIES
7.31	53011212	531100	PD-C/E-PATROL SUPPLIES
3.92	51011211	531100	PD-C/E-ADM-SUPPLIES
11.70	62471591	531100	BLDG - BLDG OFFICE SUPPLIES
9.31	54025212	531100	MARINE - SUPPLIES
8.24	54025212	531100	MARINE - SUPPLIES
1.88	21011125	531100	COURT - SUPPLIES
78.34	81011881	535500	IT - C/E COMPUTER PARTS & EQ
37.67	81011881	535500	IT - C/E COMPUTER PARTS & EQ
13.24	73011183	531100	O&M-C/E-CH FAC-SUPPLIES

CHECK 181 TOTAL: 11,395.64

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 11,395.64

COUNT AMOUNT

TOTAL MANUAL CHECKS 1 11,395.64

*** GRAND TOTAL *** 11,395.64

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lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT					LINE DESC			
	EFF DATE	JNL DESC	REF 1	REF 2	REF 3				
2015	4	393							
APP 401-213000						ACCOUNTS PAYABLE		3,748.45	
	04/28/2015	EFTAPR15	EXC TX			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			11,395.64
	04/28/2015	EFTAPR15	EXC TX			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		5,771.26	
	04/28/2015	EFTAPR15	EXC TX			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		1,639.73	
	04/28/2015	EFTAPR15	EXC TX			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		224.50	
	04/28/2015	EFTAPR15	EXC TX			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		11.70	
	04/28/2015	EFTAPR15	EXC TX			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								11,395.64	11,395.64
APP 631-130000						DUE TO/FROM CLEARING		11,395.64	
	04/28/2015	EFTAPR15	EXC TX						
APP 401-130000						DUE TO/FROM CLEARING			3,748.45
	04/28/2015	EFTAPR15	EXC TX						
APP 402-130000						DUE TO/FROM CLEARING			5,771.26
	04/28/2015	EFTAPR15	EXC TX						
APP 403-130000						DUE TO/FROM CLEARING			1,639.73
	04/28/2015	EFTAPR15	EXC TX						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			224.50
	04/28/2015	EFTAPR15	EXC TX						
APP 407-130000						DUE TO/FROM CLEARING			11.70
	04/28/2015	EFTAPR15	EXC TX						
SYSTEM GENERATED ENTRIES TOTAL								11,395.64	11,395.64
JOURNAL 2015/04/393 TOTAL								22,791.28	22,791.28

04/28/2015 10:24
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2015	4	393	04/28/2015			
001-130000					GENERAL - DUE TO/FROM CLEARING		224.50
001-213000					GENERAL - ACCOUNTS PAYABLE	224.50	
					FUND TOTAL	224.50	224.50
401 WATER OPERATING FUND	2015	4	393	04/28/2015			
401-130000					DUE TO/FROM CLEARING		3,748.45
401-213000					ACCOUNTS PAYABLE	3,748.45	
					FUND TOTAL	3,748.45	3,748.45
402 SEWER OPERATING FUND	2015	4	393	04/28/2015			
402-130000					DUE TO/FROM CLEARING		5,771.26
402-213000					ACCOUNTS PAYABLE	5,771.26	
					FUND TOTAL	5,771.26	5,771.26
403 STORM & SURFACE WATER FUND	2015	4	393	04/28/2015			
403-130000					DUE TO/FROM CLEARING		1,639.73
403-213000					ACCOUNTS PAYABLE	1,639.73	
					FUND TOTAL	1,639.73	1,639.73
407 BUILDING & DEVELOPMENT FUND	2015	4	393	04/28/2015			
407-130000					DUE TO/FROM CLEARING		11.70
407-213000					ACCOUNTS PAYABLE	11.70	
					FUND TOTAL	11.70	11.70
631 CLEARING FUND	2015	4	393	04/28/2015			
631-130000					DUE TO/FROM CLEARING	11,395.64	
635-111100					CASH		11,395.64
					FUND TOTAL	11,395.64	11,395.64

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		224.50
401	WATER OPERATING FUND		3,748.45
402	SEWER OPERATING FUND		5,771.26
403	STORM & SURFACE WATER FUND		1,639.73
407	BUILDING & DEVELOPMENT FUND		11.70
631	CLEARING FUND	11,395.64	
	TOTAL	11,395.64	11,395.64

** END OF REPORT - Generated by Linda Steinberg **

Manual

05/04/2015 11:11 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338466 05/04/2015 PRD 8010 TOVAR, JOSEPH 198112 1409-8 03/31/2015 M050415 9,712.50
Invoice: 1409-8 PCD/COMP PLAN UPDATE

9,712.50 61011582 54110000700 COMP PLAN UPDATE-PROF SVCS

198113 1409-8-A 03/31/2015 M050415 202.00
Invoice: 1409-8-A PCD/COMP PLAN UPDATE

202.00 61011582 53110000700 COMP PLAN UPDATE-SUPPLIES

CHECK 338466 TOTAL: 9,914.50

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 9,914.50

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 9,914.50

*** GRAND TOTAL *** 9,914.50

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lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT		JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC	
EFF	DATE									
2015	5	12								
APP	001-213000								GENERAL - ACCOUNTS PAYABLE	9,914.50
	05/04/2015	M050415		050415					AP CASH DISBURSEMENTS JOURNAL	
APP	635-111100								CASH	9,914.50
	05/04/2015	M050415		050415					AP CASH DISBURSEMENTS JOURNAL	
									GENERAL LEDGER TOTAL	9,914.50 9,914.50
APP	631-130000								DUE TO/FROM CLEARING	9,914.50
	05/04/2015	M050415		050415						
APP	001-130000								GENERAL - DUE TO/FROM CLEARING	9,914.50
	05/04/2015	M050415		050415						
									SYSTEM GENERATED ENTRIES TOTAL	9,914.50 9,914.50
									JOURNAL 2015/05/12 TOTAL	19,829.00 19,829.00

05/04/2015 11:11
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2015 5	12	05/04/2015			
	001-130000				GENERAL - DUE TO/FROM CLEARING		9,914.50
	001-213000				GENERAL - ACCOUNTS PAYABLE	9,914.50	
					FUND TOTAL	9,914.50	9,914.50
631	CLEARING FUND	2015 5	12	05/04/2015			
	631-130000				DUE TO/FROM CLEARING	9,914.50	
	635-111100				CASH		9,914.50
					FUND TOTAL	9,914.50	9,914.50

05/04/2015 11:11
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		9,914.50
631	CLEARING FUND	9,914.50	
	TOTAL	9,914.50	9,914.50

** END OF REPORT - Generated by Linda Steinberg **

Ret Rel

04/30/2015 15:13 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

131	04/29/2015	PRTD	5480 WYSER CONSTRUCTION I	198023	RETREL-697	04/27/2015	RT042915	1,866.91
Invoice: RETREL-697						RET REL SPORTSMAN CLB TRAIL		
						RETAINAGE RELEASE		
1,866.91 41628860 586000								

CHECK 131 TOTAL: 1,866.91

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 1,866.91

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	1,866.91

*** GRAND TOTAL *** 1,866.91

04/30/2015 15:13 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT					LINE DESC			
	EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3		
2015	4	444							
APP	622-213000					ACCOUNTS PAYABLE		1,866.91	
	04/29/2015	RT042915		042915		AP CASH DISBURSEMENTS JOURNAL			
APP	628-111100					CASH-RETAINAGE			1,866.91
	04/29/2015	RT042915		042915		AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2015/04/444	TOTAL	1,866.91	1,866.91

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622 EXPENDABLE TRUST FUND	2015 4	444	04/29/2015			
622-213000				ACCOUNTS PAYABLE	1,866.91	
628-111100				CASH-RETAINAGE		1,866.91
FUND TOTAL					1,866.91	1,866.91

** END OF REPORT - Generated by Linda Steinberg **

TRV ADV

04/24/2015 09:07 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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|apcshdsb

CASH ACCOUNT: 013 111100 ADV TRAVEL - CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

69 04/24/2015 PRD 4794 MAURINE STICH 197987 TRVLAPR15-MS 04/06/2015 TA042415 100.00

Invoice: TRVLAPR15-MS

POL/SPOKANE JOB FAIR

100.00 013 122100 ADV TRAVEL ACCOUNTS RECEIVABLE

CHECK 69 TOTAL: 100.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 100.00

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 100.00

*** GRAND TOTAL *** 100.00

04/24/2015 09:07 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 4	355								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		100.00	
04/24/2015	TA042415	042415				AP CASH DISBURSEMENTS JOURNAL			
APP 013-111100						ADV TRAVEL - CASH			100.00
04/24/2015	TA042415	042415				AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2015/04/355	TOTAL	100.00	100.00

04/24/2015 09:07
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2015	4	355	04/24/2015			
001-213000					GENERAL - ACCOUNTS PAYABLE	100.00	
013-111100					ADV TRAVEL - CASH		100.00
					FUND TOTAL	100.00	100.00

** END OF REPORT - Generated by Linda Steinberg **

05/06/2015 09:54 | CITY OF BAINBRIDGE ISLAND
lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

Regular

| P 1
| apcsbdb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338467	05/13/2015	PRTD	5 ACE HARDWARE	198002	30524	04/17/2015		05/10/15	58.61
			Invoice: 30524						
				58.61	73411345 531100	PW/MISC SUPPLIES			
						OFFICE SUPPLIES			
				198003	30548	04/22/2015		05/10/15	30.43
			Invoice: 30548						
				30.43	73431835 531100	PW/10# CERTAIN SEED			
						OFFICE SUPPLIES			
				198004	30558	04/23/2015		05/10/15	19.90
			Invoice: 30558						
				19.90	73421355 531100	PW/KEYS/KEY RINGS			
						WIN COLL-SUPPLIES			
				198028	30415	04/06/2015		05/10/15	48.85
			Invoice: 30415						
				48.85	72111421 53110000222	ENG/SPRAY MRKG PAINT-ASPHALT			
						STREET-ROADS PRES-SUPPLIES			
				198029	30520	04/17/2015		05/10/15	24.42
			Invoice: 30520						
				24.42	72111421 53110000222	ENG/SPRAY MRKG PAINT-ASPHALT			
						STREET-ROADS PRES-SUPPLIES			
				198114	30585	04/25/2015		05/10/15	56.78
			Invoice: 30585						
				56.78	73011897 531100	PW/SUPER GLUE/CAULK/BRUSH			
						O&M-C/E-PWYD FAC-SUPPLIES			
				198115	30586	04/25/2015		05/10/15	5.21
			Invoice: 30586						
				5.21	73011255 531100	PW/LIQUID NAILS-COURT			
						O&M-C/E-COURT FAC-SUPPLIES			
				198116	30595	04/27/2015		05/10/15	36.93
			Invoice: 30595						
				36.93	73011215 531100	PW/SWIVEL MNT LIGHTS-POLICE			
						O&M-C/E-POLICE FAC-SUPPLIES			
				198117	30615	04/29/2015		05/10/15	48.85
			Invoice: 30615						
				48.85	73431835 531100	PW/SPRAY MARKING PAINT			
						OFFICE SUPPLIES			
				198118	30628	04/30/2015		05/10/15	8.69
			Invoice: 30628						
				8.69	73111427 531100	PW/CAUTION TAPE-STREETScape			
						OFFICE SUPPLIES			
				198156	30623	04/29/2015		05/10/15	16.84
			Invoice: 30623						
				16.84	73425358 531100	PW/ALK BATTERY/HARDWARE			
						O&M-WWTP-SUPPLIES			
						CHECK	338467	TOTAL:	355.51
338468	05/13/2015	PRTD	8057 ADPLANET, INC	198008	12568	04/16/2015		05/10/15	104.95
			Invoice: 12568						
				104.95	31011131 542450	EX/CUSTOM T-SHIRTS X 20			
						EX-COMMUNITY INFO & OUTREACH			

05/06/2015 09:54 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

CHECK 338468 TOTAL: 104.95

338469 05/13/2015 PRD 863 INTERSTATE BATTERIES 198005 21077170 04/16/2015 05/10/15 366.98
Invoice: 21077170
PW/BATT-SHOP/VEH#186/EQ#196
174.87 73111427 531100 OFFICE SUPPLIES
20.65 73638935 531100 OFFICE SUPPLIES
121.39 53011212 531100 PD-C/E-PATROL SUPPLIES
50.07 73431835 531100 OFFICE SUPPLIES

CHECK 338469 TOTAL: 366.98

338470 05/13/2015 PRD 1504 AMERICAN JUDGES ASSO 198157 188536 04/21/2015 05/10/15 150.00
Invoice: 188536
150.00 21011125 549100 CRT/1 YR MEMBERSHIP-MCCULLOCH
COURT-DUES/SUBSCR/MEMBERSHIPS

CHECK 338470 TOTAL: 150.00

338471 05/13/2015 PRD 8170 ANDERSSON, ERIK & BA 198026 45459 04/30/2015 05/10/15 8.57
Invoice: 45459
8.57 411 122100 UB 12032 337 BROMLEY PLACE NW
WATER ACCOUNTS RECEIVABLE

CHECK 338471 TOTAL: 8.57

338472 05/13/2015 PRD 4710 ASSOCIATED PETROLEU 198158 0734444-IN 04/20/2015 05/10/15 2,222.46
Invoice: 0734444-IN
2,222.46 73638932 532000 PW/900 GAL REGULAR
O&M-FUEL ALLOC TO OTH DEPTS
198159 0734445-IN 04/20/2015 05/10/15 1,808.81
Invoice: 0734445-IN
1,808.81 73638893 532000 PW/760 GAL DIESEL
O&M-FUEL USE-ALLOCATION

CHECK 338472 TOTAL: 4,031.27

338473 05/13/2015 PRD 1513 AMERICAN PUBLIC WORK 198007 691465 04/06/2015 05/10/15 50.00
Invoice: 691465
50.00 71011321 549100 ENG/AGENCY DUES-5/16
PWADM-C/E-DUES/SUBSCR/MEMBRSH

CHECK 338473 TOTAL: 50.00

338474 05/13/2015 PRD 7821 AUS WEST LOCKBOX 198006 1987983586 04/23/2015 05/10/15 49.14
Invoice: 1987983586
49.14 73638893 589310 PW/LAUNDRY SERVICE
LAUNDRY SERVICES
198160 1987995037 04/30/2015 05/10/15 48.56
Invoice: 1987995037
48.56 73638893 589310 PW/LAUNDRY SERVICE
LAUNDRY SERVICES

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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INVOICE DTL DESC

CHECK 338474 TOTAL: 97.70

338475 05/13/2015 PRD 2138 ASPECT CONSULTING LL 198010 21751 04/14/2015 21300165 05/10/15 655.20
Invoice: 21751 WATER RESOURCES DATABASE UPGRA

655.20 72431832 54110000454 NPDES SSWM ADM-PROF SVCS

198011 21796 04/21/2015 21400058 05/10/15 3,471.52

Invoice: 21796 ON-CALL SERVICES 2014

3,471.52 72011322 54110000203 TESTING SVCS-PRO SVCS

CHECK 338475 TOTAL: 4,126.72

338476 05/13/2015 PRD 8133 ATLAS INSPECTION TEC 198120 103984 03/31/2015 05/10/15 4,774.09
Invoice: 103984 ENG/ON-SITE INSPECTION

4,774.09 72423943 64110000532 SWR COLL SYS UPG-ENG-PROF SVCS

CHECK 338476 TOTAL: 4,774.09

338477 05/13/2015 PRD 4365 AUTOMATIC FUNDS TRAN 198161 80996 04/17/2015 05/10/15 6.49
Invoice: 80996 FIN/FINAL BILL PRINT & MAIL

1.08 43411341 541100 FIN - WATER ADMIN PROF SERVICE
1.09 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
2.16 91411891 542500 GG-WTR-FAC-POSTAGE
2.16 91421891 542500 GG-SWR-FAC-POSTAGE

CHECK 338477 TOTAL: 6.49

338478 05/13/2015 PRD 45 BAINBRIDGE ISLAND CH 198030 04/15/2015-Q1 04/15/2015 05/10/15 5,288.87
Invoice: 04/15/2015-Q1 EX/2015 Q1 LTAC COMM SUPPORT

5,288.87 91140573 541100 GG-TOUR-PROF SERVICES

CHECK 338478 TOTAL: 5,288.87

338479 05/13/2015 PRD 47 BAINBRIDGE DISPOSAL 198173 015003MAR15-A 03/31/2015 05/10/15 196.65
Invoice: 015003MAR15-A MAR15 CITY HALL DISPOSAL SVC

196.65 91011189 547900 GG-C/E-CITY HALL-GARBAGE

198174 010963MAR15-A 03/31/2015 05/10/15 1,463.88

Invoice: 010963MAR15-A MAR15 CITYWIDE DISPOSAL

85.35 91011215 547900 GG-C/E-PD-GARBAGE
589.67 91111427 547900 GG-STREET-ROADSIDE-GARBAGE
282.99 91011768 547900 GG-C/E-PARKS-GARBAGE
377.01 91425358 547900 GG-WWTP-GARBAGE (NOT BIOSOLIDS)
128.86 91011897 547900 GG-C/E-O&M YARD FAC-GARBAGE

198175 015003APR15 04/30/2015 05/10/15 196.65

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

Invoice: 015003APR15

196.65 91011189 547900

APR15 CITY HALL DISPOSAL
GG-C/E-CITY HALL-GARBAGE

198176 010963APR15

04/30/2015

05/10/15

1,271.82

Invoice: 010963APR15

85.35 91011215 547900
282.99 91111427 547900
301.61 91011768 547900
601.87 91425358 547900

APR15 CITYWIDE DISPOSAL
GG-C/E-PD-GARBAGE
GG-STREET-ROADSIDE-GARBAGE
GG-C/E-PARKS-GARBAGE
GG-WWTP-GARBAGE (NOT BIOSOLIDS)

CHECK 338479 TOTAL: 3,129.00

338480 05/13/2015 PRD 54 BAINBRIDGE RENTAL IN 198013 174749

Invoice: 174749

1,271.69 73111427 531100

04/17/2015 05/10/15
PW/BIKE HANDLES X 2
OFFICE SUPPLIES

1,271.69

Invoice: 175354

198121 175354
54.30 73431835 545000

04/27/2015 05/10/15
PW/JUMPING JACK COMPACTOR
RENTS & LEASES - OPERATING

54.30

Invoice: 175587

198122 175587
57.07 73020769 531100

05/01/2015 05/10/15
PW/POLYCUT BLADES X 6
O&M-ROAD ENDS-SUPPLIES

57.07

Invoice: 174700

198162 174700
156.53 31011572 531100

04/17/2015 05/10/15
EX/TABLE RENTAL
EXEC-C/E-OUTREACH-SUPPLIES

156.53

CHECK 338480 TOTAL: 1,539.59

338481 05/13/2015 PRD 55 BAINBRIDGE ISLAND RE 198031 628180

Invoice: 628180

147.57 63470586 544000

04/24/2015 05/10/15
PCD/LEGAL AD-NOA PLN SCUP
CUR - DEV ZONING ADVERTISING

147.57

CHECK 338481 TOTAL: 147.57

338482 05/13/2015 PRD 8171 BARKER, EDWARD & CAR 198027 45460

Invoice: 45460

109.06 411 122100

04/30/2015 05/10/15
UB 12348 743 DAYLILY LANE NE
WATER ACCOUNTS RECEIVABLE

109.06

CHECK 338482 TOTAL: 109.06

338483 05/13/2015 PRD 5412 BENEFIT ADMINISTRATI 198012 1504516

Invoice: 1504516

17.38 21011125 520000
23.70 31011131 520000
17.38 41011141 520000
30.02 51011211 520000

04/21/2015 05/10/15
2015 FLEX PLAN ADMIN
COURT - BENEFITS
EXEC - C/E BENEFITS
FIN - C/E ADMIN BENEFITS
PD-C/E ADMIN-BENEFITS

158.00

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

11.06 61011581 520000 PCD - C/E ADMIN BENEFITS
47.40 71011321 520000 PW - C/E BENEFITS
11.06 71011321 520000 PW - C/E BENEFITS

CHECK 338483 TOTAL: 158.00

338484 05/13/2015 PRD 4273 BAINBRIDGE ISLAND CY 198123 195312
Invoice: 195312

04/16/2015 05/10/15
POL/CAR BIKE CARRIER-TRUNK
PD-C/E-PATROL SUPPLIES

141.26 53011212 531100

CHECK 338484 TOTAL: 141.26

338485 05/13/2015 PRD 567 BAINBRIDGE ISLAND DO 198015 04/10/2015-Q1
Invoice: 04/10/2015-Q1

04/10/2015 05/10/15
2015 LTAC Q1 2015-MRKTG/ADVER
GG-TOUR-PROF SERVICES

20,243.37 91140573 541100

CHECK 338485 TOTAL: 20,243.37

338486 05/13/2015 PRD 7183 BI SPECIAL NEEDS FOU 198016 1197
Invoice: 1197

03/31/2015 05/10/15
2015 Q1 SVC-DISABLED YOUTH
EX-HOPE HOUSE/BI SPEC NEEDS FO

2,090.00 31017686 54110000297

CHECK 338486 TOTAL: 2,090.00

338487 05/13/2015 PRD 64 BAINBRIDGE ISLAND AR 198014 1332
Invoice: 1332

03/31/2015 05/10/15
EX/2015 Q1 AGENCY FEE
A&H-PUBLIC ART-PRGM MNGT

6,000.00 31024759 54110000297

CHECK 338487 TOTAL: 6,000.00

338488 05/13/2015 PRD 69 BLUMENTHAL UNIFORMS 198124 130664-03
Invoice: 130664-03

04/20/2015 05/10/15
POL/UNIFORMS/800
PD-C/E ADMIN-BENEFITS

81.47 51011211 520000

CHECK 338488 TOTAL: 81.47

338489 05/13/2015 PRD 72 BRATWEAR 198125 14678
Invoice: 14678

04/02/2015 05/10/15
POL/JUMPSUITS X 2/8254
POLICE - C/E PATROL BENEFITS

1,119.61 53011212 520000

198126 14679

04/02/2015 05/10/15
POL/JUMPSUIT/812
POLICE - C/E PATROL BENEFITS

563.93 53011212 520000

198127 14835

04/17/2015 05/10/15
POL/UNIFORMS/810

673.21

Invoice: 14835

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

673.21 53011212 520000

POLICE - C/E PATROL BENEFITS

198128 14837

04/17/2015

05/10/15

407.63

Invoice: 14837

POL/UNIFORMS/824

407.63 53011212 520000

POLICE - C/E PATROL BENEFITS

CHECK 338489 TOTAL:

2,764.38

338490 05/13/2015 PRD

5517 PALACE ENTERPRISES I

198129 0000017136

04/28/2015

05/10/15

571.50

Invoice: 0000017136

PW/REPR SLOAN VALVE-O&M

571.50 73011897 548100

O&M-C/E-PWYD FAC-REPAIRS

CHECK 338490 TOTAL:

571.50

338491 05/13/2015 PRD

5118 CARDNO GS INC

198017 90365-001

03/27/2015 21500013 05/10/15

948.37

Invoice: 90365-001

RETROFIT WQFM STATIONS/ ON-CAL

948.37 72431832 54110000445 NPDES PERMIT-PRO SVCS

198018 90365-001-A

03/27/2015 21500012 05/10/15

1,608.25

Invoice: 90365-001-A

RETROFIT WQFM STATIONS/ON-CALL

1,608.25 72431832 54110000664 ST DOE SSWM-PROF SVCS

CHECK 338491 TOTAL:

2,556.62

338492 05/13/2015 PRD

7621 CAROLLO ENGINEERS IN

198069 0140826

04/08/2015 21400064 05/10/15

1,644.00

Invoice: 0140826

WATER SYSTEM PLAN UPDATE

1,644.00 72411342 54110000652 WATER SYSTEM PLAN-PROF SVCS

CHECK 338492 TOTAL:

1,644.00

338493 05/13/2015 PRD

853 KATHRYN M CARRUTHERS

198090 05/01/15

05/01/2015

05/10/15

175.00

Invoice: 05/01/15

CRT/PRO-TEM 3.5 HRS

175.00 21011125 541210

COURT - JUDGE PRO TEMPORE SVCS

CHECK 338493 TOTAL:

175.00

338494 05/13/2015 PRD

4586 CHS, INC.

198020 8936 /2

04/20/2015

05/10/15

547.16

Invoice: 8936 /2

PW/50# BAGS SALT X 63

547.16 73411345 531100

OFFICE SUPPLIES

CHECK 338494 TOTAL:

547.16

338495 05/13/2015 PRD

551 CENTURYLINK

198019 0399APR15

04/23/2015

05/10/15

2,600.18

Invoice: 0399APR15

CITYWIDE PHONE SVC

1,617.88 91425358 542100

GG-WWTP-TELEPHONE/FAX

611.59 91411891 542100

GG-WTR-FAC-PHONE

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

45.04	91011755	542100	GG-C/E-COMMONS-PHONE
90.17	91011189	542100	GG-C/E-CITY HALL-PHONE
151.42	91011897	542100	GG-C/E-O&M YARD FAC-PHONE
42.72	91011255	542100	GG-C/E-COURT BLDG-PHONE
41.36	91011215	542100	GG-C/E-PD-PHONE

CHECK	338495	TOTAL:	2,600.18
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338496	05/13/2015	PRTD	96 CHEVRON PRODUCTS COM	198032	619020	04/22/2015	05/10/15	55.21
Invoice: 619020						POL/FUEL		

16.15	53011212	443410	POLICE - C/E PATROL TRAINING
11.61	55011757	443410	PD-HARBORMASTER-TRAINING
27.45	53011212	443410	POLICE - C/E PATROL TRAINING

CHECK	338496	TOTAL:	55.21
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338497	05/13/2015	PRTD	634 CITY OF BAINBRIDGE I	198021	PLN50234SEPA	04/24/2015	05/10/15	763.00
Invoice: PLN50234SEPA						ENG/PLN50234SEPA		

763.00	72334953	64980000324	WING PT-NM-PERMITTS
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CHECK	338497	TOTAL:	763.00
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338498	05/13/2015	PRTD	460 CITY OF BI - PETTY C	198070	44958	04/08/2015	05/10/15	13.93
Invoice: 44958						FIN/SHIPMAN/CLEATS- MAP RM		

13.93	41011141	531100	FIN - C/E ADMIN SUPPLIES
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198071	4959		04/10/2015	05/10/15	.49			
Invoice: 4959						USPS-POSTAGE DUE		

.49	91011189	542500	GG-C/E-CITY HALL-POSTAGE
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198072	44960		04/15/2015	05/10/15	.50			
Invoice: 44960						USPS/POSTAGE DUE		

.50	91011189	542500	GG-C/E-CITY HALL-POSTAGE
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198073	44961		04/17/2015	05/10/15	.57			
Invoice: 44961						USPS/POSTAGE DUE		

.57	91011189	542500	GG-C/E-CITY HALL-POSTAGE
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198074	44962		04/29/2015	05/10/15	1.71			
Invoice: 44962						USPS/POSTAGE DUE		

1.71	91011189	542500	GG-C/E-CITY HALL-POSTAGE
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CHECK	338498	TOTAL:	17.20
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338499	05/13/2015	PRTD	460 CITY OF BI - PETTY C	198130	2015-08	04/08/2015	05/10/15	10.86
Invoice: 2015-08						POL/PAPER CUPS		

10.86	51011211	531100	PD-C/E-ADM-SUPPLIES
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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INVOICE DTL DESC

Invoice: 2015-09	198131	2015-09	04/08/2015	05/10/15	1.75
	1.75	65438 386100	POL/OVERCHARGE ON PAYGOV		
			AGENCY - CONCEAL WEAPON PERMIT		
Invoice: 2015-10	198132	2015-10	04/28/2015	05/10/15	14.35
	14.35	51011211 531100	POL/FORKS/FRAMES/CERTS		
			PD-C/E-ADM-SUPPLIES		
			CHECK	338499 TOTAL:	26.96
338500 05/13/2015 PRD	11	CITY OF BAINBRIDGE I	198164	TRVLAPR15-VC	04/30/2015 05/10/15 483.60
Invoice: TRVLAPR15-VC					
	483.60	53011212 443410	POL/MOTORCYCLE TRAING-RENTON		
			POLICE - C/E PATROL TRAINING		
			CHECK	338500 TOTAL:	483.60
338501 05/13/2015 PRD	103	CITY OF BAINBRIDGE I	198163	21500029	05/04/2015 05/10/15 172.08
Invoice: 21500029					
	37.03	73011189 531100	SANDS AVE WELL USAGE		
	39.11	73111290 531100	O&M - C/E FACIL OFC SUPPLIES		
	36.50	73426355 531100	O&M-STREET-MAINT O/H-SUPPLIES		
	59.44	73431835 531100	O&M-SIS-SUPPLIES		
			OFFICE SUPPLIES		
			CHECK	338501 TOTAL:	172.08
338502 05/13/2015 PRD	6920	COMCAST	198133	04/20/2015	04/20/2015 05/10/15 11.45
Invoice: 04/20/2015					
	11.45	51011211 545000	POL/XFINITY HD CONVERTOR BOX		
			PD-C/E-ADMIN RENTS/LEASE		
			CHECK	338502 TOTAL:	11.45
338503 05/13/2015 PRD	7016	CUSTOM PRINTING	198022	4870	04/23/2015 05/10/15 36.85
Invoice: 4870					
	36.85	62471591 531100	PCD/BUSINESS CARDS-ERBES		
			BLDG - BLDG OFFICE SUPPLIES		
			CHECK	338503 TOTAL:	36.85
338504 05/13/2015 PRD	5060	DARREL EMEL'S TREE S	198135	5287	04/20/2015 05/10/15 3,668.63
Invoice: 5287					
	3,668.63	73111427 54810000354	PW/REMOV POPLAR/PLUM-PT WHITE		
			TREE PRES & REMOVAL-ROADS		
			CHECK	338504 TOTAL:	3,668.63
338505 05/13/2015 PRD	4192	DMCMA	198033	04/27/2015	04/27/2015 05/10/15 100.00
Invoice: 04/27/2015					
	100.00	21011125 443410	CRT/2015 DMCMA CONFERENC REG		
			COURT - TRAINING		

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

						CHECK	338505 TOTAL:	100.00
338506	05/13/2015	PRTD	7510 EXPERIAN	198136	CD1601002648	04/24/2015	05/10/15	92.39
	Invoice: CD1601002648					PW/CREDIT CHECK SERVICE		
				92.39	52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH		
						CHECK	338506 TOTAL:	92.39
338507	05/13/2015	PRTD	5781 EXTERMINATION SERVIC	198137	21349	04/15/2015	05/10/15	88.05
	Invoice: 21349					POL/PEST CONTROL		
				88.05	51011215 541100	POLICE - C/E FACIL PROF SVCS		
						CHECK	338507 TOTAL:	88.05
338508	05/13/2015	PRTD	216 FEDERAL EXPRESS CORP	198035	5-012-27136	04/24/2015	05/10/15	78.40
	Invoice: 5-012-27136					ENG/OVERNITE SHIP-PPI		
				78.40	91011189 542500	GG-C/E-CITY HALL-POSTAGE		
						CHECK	338508 TOTAL:	78.40
338509	05/13/2015	PRTD	1953 FERGUSON ENTERPRISES	198034	0457806	03/25/2015	05/10/15	2,314.56
	Invoice: 0457806					PW/METERS/GASKETS		
				2,314.56	421 141100	SEWER-INVENTORY		
						CHECK	338509 TOTAL:	2,314.56
338510	05/13/2015	PRTD	231 GALLS, AN ARAMARK CO	198138	003379832	04/13/2015	05/10/15	91.24
	Invoice: 003379832					POL/BOOTS/835 (PEO)		
				91.24	51011217 520000	PD-C/E-PARKING ENF-BEN		
						CHECK	338510 TOTAL:	91.24
338511	05/13/2015	PRTD	8172 GARRETT WESLEY GIBBO	198119	04/30/2015	04/30/2015	05/10/15	500.00
	Invoice: 04/30/2015					POL/PHOTOGRAPHY SERVICES		
				500.00	51011211 541100	PD-C/E-ADM-PROF SVCS		
						CHECK	338511 TOTAL:	500.00
338512	05/13/2015	PRTD	8055 GIRARD, MICHEL	198134	45567	05/04/2015	05/10/15	12.76
	Invoice: 45567					UB 12886 8651 SPRINGRIDGE ROAD		
				12.76	411 122100	WATER ACCOUNTS RECEIVABLE		

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 338512 TOTAL: 12.76

338513 05/13/2015 PRD 253 HACH COMPANY 198036 9329993 04/14/2015 05/10/15 884.77
Invoice: 9329993 PW/FLUORIDE ACCUVAC PACK

884.77 73411345 531100 OFFICE SUPPLIES

CHECK 338513 TOTAL: 884.77

338514 05/13/2015 PRD 8167 HANLEY CONSTRUCTION 198037 BLD20646REF 04/15/2015 05/10/15 259.50
Invoice: BLD20646REF PCD/REFUND DUPLC BLD20646REF

9.00 65238 386000 SBCC - SBCC FEE
250.50 47148 322100 BUILDINGS, STRUCT. & EQ

CHECK 338514 TOTAL: 259.50

338515 05/13/2015 PRD 5226 HATTON MARINE 198038 51565 04/24/2015 05/10/15 1,099.29
Invoice: 51565 PW/LOWR LOVELL GENERATR REPR

1,099.29 73421355 548100 WIN COLL-R&M

CHECK 338515 TOTAL: 1,099.29

338516 05/13/2015 PRD 6155 HDR ENGINEERING INC 198076 00209355-E 04/27/2015 05/10/15 34,527.00
Invoice: 00209355-E WING PT WAY NM IMPROVEMENTS

34,527.00 72334953 64110000324 WING PT-NM-DESIGN

CHECK 338516 TOTAL: 34,527.00

338517 05/13/2015 PRD 7544 HEAR FOR LIFE AUDIOL 198039 2010-6477 04/13/2015 05/10/15 35.00
Invoice: 2010-6477 HR/HEARING TEST-SEITZ

35.00 51011211 541100 PD-C/E-ADM-PROF SVCS

198040 2010-6478 04/13/2015 05/10/15 35.00
Invoice: 2010-6478 HR.HEARING TEST-PICKARD

35.00 73431835 541100 PROFESSIONAL SERVICES

CHECK 338517 TOTAL: 70.00

338518 05/13/2015 PRD 5754 HEATH AND ASSOCIATES 198084 6485 04/21/2015 05/10/15 5,750.00
Invoice: 6485 PCD/TRAFFIC IMPCT-PLN50076PRE

5,750.00 65538 38600000197 TRAFFIC ANALYSIS-3PARTY-RECEIP

CHECK 338518 TOTAL: 5,750.00

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338519 05/13/2015 PRD 2306 KITSAP COUNTY PROSEC 198140 2015-05 05/04/2015 05/10/15 8,167.58
Invoice: 2015-05 LEGAL/MAY15 PROS ATTORNEY

8,167.58 32011521 541112 LGL-CRIMINA-OUTSIDE PROSECUTOR

CHECK 338519 TOTAL: 8,167.58

338520 05/13/2015 PRD 1496 KITSAP COUNTY SEWER 198042 27042 04/20/2015 05/10/15 15,438.50
Invoice: 27042 MAY15 SIS SEWER SERVICE FEE

15,438.50 73426356 551000 SIS-SD#7 PROCESSING CHGS

CHECK 338520 TOTAL: 15,438.50

338521 05/13/2015 PRD 339 KITSAP COUNTY - CENC 198139 BIPD2015-05 04/20/2015 21500002 05/10/15 6,971.73
Invoice: BIPD2015-05 POL/CENCOM SERVICE

2,091.52 52011286 551000 POLICE - C/E - INVEST CENCOM
4,880.21 53011286 551000 POLICE - C/E PATROL CENCOM

CHECK 338521 TOTAL: 6,971.73

338522 05/13/2015 PRD 1802 KITSAP CONSERVATION 198041 1192 04/16/2015 05/10/15 897.91
Invoice: 1192 ENG/SUNRISE & WEAVER PLANTING

447.91 72431831 531100 ENG - SSWM ADM SUPPLIES
200.00 72111431 531100 ENG - ACCESS MGMT SUPPLIES
250.00 72011321 531100 ENG - C/E ADMIN SUPPLIES

CHECK 338522 TOTAL: 897.91

338523 05/13/2015 PRD 315 KITSAP HUMANE SOCIET 198043 991 04/01/2015 05/10/15 5,122.50
Invoice: 991 APR15 ANIMAL CONTROL

5,122.50 91011393 541100 FIN - C/E ANIMAL CONTROL FEES

CHECK 338523 TOTAL: 5,122.50

338524 05/13/2015 PRD 309 KITSAP TIRE CENTER I 198044 194536 04/23/2015 05/10/15 19.51
Invoice: 194536 PW/FLAT REPAIR-VEH#24

19.51 73111427 548100 O&M-ACCESS RDSIDE R&M

198141 194633 04/30/2015 05/10/15 283.88

Invoice: 194633 PW/TIRE/BALANCE-VEH#39
283.88 73011321 548100 O&M-C/E-ENG VEH WORK-R&M

CHECK 338524 TOTAL: 303.39

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338525	05/13/2015	PRTD	6577 LAKESIDE INDUSTRIES	198142	14100957MB	04/22/2015	05/10/15		1,685.78
Invoice: 14100957MB						PW/14.77 TONS STREET ASPHALT			
				1,685.78	990	141100	MERCHANDISE		

CHECK 338525 TOTAL: 1,685.78

338526	05/13/2015	PRTD	6577 LAKESIDE INDUSTRIES	198045	PAYREQ2-597	04/06/2015	21400133	05/10/15	3,869.00
Invoice: PAYREQ2-597						SR305 SHOULDER WIDENING - IMPR			
				3,869.00	72334953	66300000597	SR305 SHOULDER/VINEYARD-CONSTR		

CHECK 338526 TOTAL: 3,869.00

338527	05/13/2015	PRTD	6789 LAMB'S OFFICE SUPPLY	198077	0003114-001	04/28/2015	05/10/15		221.42
Invoice: 0003114-001						EX/FIN/COPY PAPER			
				110.71	31011131	531100	EXEC - C/E SUPPLIES		
				110.71	41011141	531100	FIN - C/E ADMIN SUPPLIES		

				198143	0003157-001	05/01/2015	05/10/15		87.52
Invoice: 0003157-001						FIN/FOLDERS/POST-ITS/PAPER			
				87.52	41011141	531100	FIN - C/E ADMIN SUPPLIES		

CHECK 338527 TOTAL: 308.94

338528	05/13/2015	PRTD	7849 LAW OFFICE OF THOMAS	198144	04/28/2015	04/28/2015	05/10/15		4,291.67
Invoice: 04/28/2015						LEGAL/MAY15 PUBLIC DEFENDER SVC			
				4,291.67	32011281	541113	LGL-C/E-PUBLIC DEF-OUTSIDE ATT		

CHECK 338528 TOTAL: 4,291.67

338529	05/13/2015	PRTD	7015 LEXIPOL LLC	198145	13522	05/01/2015	05/10/15		4,450.00
Invoice: 13522						POL/SOFTWARE SUPPORT AND DTB			
				4,450.00	51011215	548500	POLICE - C/E FACIL COMP MAINT		

CHECK 338529 TOTAL: 4,450.00

338530	05/13/2015	PRTD	163 DENNIS MARTIN	198146	04/30/2015	04/30/2015	05/10/15		179.14
Invoice: 04/30/2015						POL/LEOFF 1 REIMBURSEMENT			
				179.14	91029211	521500	POLICE - INS ADD MEDICAL COSTS		

CHECK 338530 TOTAL: 179.14

338531	05/13/2015	PRTD	8168 MCMENAMIN, KATHRYN	198024	45457	04/30/2015	05/10/15		34.94
Invoice: 45457						UB 12426 836 MADISON AVENUE N #1			
				34.94	411	122100	WATER ACCOUNTS RECEIVABLE		

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CASH ACCOUNT: 635		111100		CASH													
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET								
										INVOICE DTL DESC							
										CHECK	338531	TOTAL:	34.94				
338532	05/13/2015	PRTD	493 MODERN COLLISION REB	198147	14160	04/24/2015		05/10/15	1,003.93								
Invoice: 14160					PW/LEFT FENDER PANEL/LINER												
			1,003.93 73011321 548100		O&M-C/E-ENG VEH WORK-R&M												
										CHECK	338532	TOTAL:	1,003.93				
338533	05/13/2015	PRTD	7038 MOON SECURITY SERVIC	198091	754599	02/28/2015		05/10/15	766.00								
Invoice: 754599					CRT/ELECTRONIC HOME MONITOR												
			766.00 21011232 545000		COURT-ELECT HOME DET'N-EQ RENT												
Invoice: 759596					CRT/ELECTRONIC HOME MONITOR												
			672.00 21011232 545000		COURT-ELECT HOME DET'N-EQ RENT												
Invoice: 764147					CRT/ELECTRONIC HOME MONITOR												
			498.00 21011232 545000		COURT-ELECT HOME DET'N-EQ RENT												
										CHECK	338533	TOTAL:	1,936.00				
338534	05/13/2015	PRTD	8035 NEW SHINE QUARRY, LL	198078	0004340	04/01/2015		05/10/15	1,876.76								
Invoice: 0004340					PW/172.18 TONS 3/4 " MINUS												
			1,876.76 73111427 531100		OFFICE SUPPLIES												
Invoice: 0004356					PW/168.99 TONS 3/4" MINUS												
			1,841.99 73111427 531100		OFFICE SUPPLIES												
Invoice: 0004379					PW/133.69 TONS 3/4" MINUS												
			1,457.22 73111427 531100		OFFICE SUPPLIES												
Invoice: 0004404					PW/110.7 TONS 3/4" MINUS												
			1,206.63 73111427 531100		OFFICE SUPPLIES												
Invoice: 0004425					PW/112.17 TONS 3/4" MINUS												
			1,222.65 73111427 531100		OFFICE SUPPLIES												
Invoice: 0004451					PW/119.09 TONS 3/4" MINUS												
			1,298.08 73111427 531100		OFFICE SUPPLIES												
										CHECK	338534	TOTAL:	8,903.33				

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
338535	05/13/2015	PRTD	8173 NORTH ATTELBORO JEWELRY	198166	54040	04/17/2015		05/10/15	234.60	
			Invoice: 54040				POL/DEPT MINI-BADGES			
				234.60	51011211	53110000589	PD-COMM OUTREACH-SUPPLIES			
								CHECK	338535 TOTAL:	234.60
338536	05/13/2015	PRTD	2013 NORTHSTAR CHEMICAL INC	198046	60831	04/14/2015		05/10/15	1,714.20	
			Invoice: 60831				PW/SODIUM HYDROXIDE-WWTP			
				1,714.20	73425358	531100	O&M-WWTP-SUPPLIES			
								CHECK	338536 TOTAL:	1,714.20
338537	05/13/2015	PRTD	4111 OLYMPIC SPRINGS INC	198148	272620	04/30/2015		05/10/15	63.32	
			Invoice: 272620				POL/PURIFIED WATER			
				63.32	51011215	531100	POLICE - C/E FACIL SUPPLIES			
								CHECK	338537 TOTAL:	63.32
338538	05/13/2015	PRTD	7115 PACE ENGINEERS INC	198047	59349	03/20/2015	21500003	05/10/15	3,245.97	
			Invoice: 59349				ON CALL SURVEY SERVICES			
				3,245.97	72111421	54110000205	SURVEY SVCS-STREET-PRO SVCS			
								CHECK	338538 TOTAL:	3,245.97
338539	05/13/2015	PRTD	7405 PARR FORD	198048	76781	02/27/2015		05/10/15	606.27	
			Invoice: 76781				PW/PROCSSR/WINDW SWT-POL#191			
				606.27	53011212	531100	PD-C/E-PATROL SUPPLIES			
				198049	CM76781			03/03/2015	05/10/15	-104.94
			Invoice: CM76781				PW/RETRN WINDW SWITC-POL#191			
				-104.94	53011212	531100	PD-C/E-PATROL SUPPLIES			
								CHECK	338539 TOTAL:	501.33
338540	05/13/2015	PRTD	360 PROBUILD COMPANY LLC	198151	1564114	04/20/2015		05/10/15	54.33	
			Invoice: 1564114				PW/1X4 X 6/1X6 PRIMED TRIM			
				54.33	73011897	531100	O&M-C/E-PWDY FAC-SUPPLIES			
								CHECK	338540 TOTAL:	54.33
338541	05/13/2015	PRTD	360 PROBUILD COMPANY LLC	198050	1563585	04/15/2015		05/10/15	25.59	
			Invoice: 1563585				PW/1 X 8 FIR/SUPER GLUE-CRT			
				25.59	73011255	531100	O&M-C/E-COURT FAC-SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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CHECK	338541	TOTAL:	25.59
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338542	05/13/2015	PRTD	6939 CORPORATE OFFICE	198150	Q2554	05/04/2015	05/10/15	189.00
Invoice: Q2554				189.00	53011212 443410	POL/DETECTIVE TRAINING/826		
						POLICE - C/E PATROL TRAINING		

CHECK	338542	TOTAL:	189.00
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338543	05/13/2015	PRTD	2409 RIVER OAKS COMMUNICA	198051	04/21/2015	04/21/2015	05/10/15	6,600.14
Invoice: 04/21/2015				6,600.14	31011131 541100	EX/COMCAST FRANCHISE CONSULT		
						EXEC - C/E PROF SERVICES		

CHECK	338543	TOTAL:	6,600.14
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338544	05/13/2015	PRTD	617 S & B INC	198052	SB-23952	04/15/2015	05/10/15	798.74
Invoice: SB-23952				798.74	73421355 531100	PW/MEAS SPEC ANEROID BELLOWS		
						WIN COLL-SUPPLIES		

CHECK	338544	TOTAL:	798.74
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338545	05/13/2015	PRTD	6820 RICH BOTTALICO	198152	1392	04/20/2015	05/10/15	475.00
Invoice: 1392				475.00	73111427 548100	PW/HING PINS/END PLATE-EQ#56		
						O&M-ACCESS RDSIDE R&M		

CHECK	338545	TOTAL:	475.00
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338546	05/13/2015	PRTD	7385 CHARLES P. SHANE	198169	000928	05/01/2015	05/10/15	43.50
Invoice: 000928				43.50	32011281 541113	CRT/PUBLIC DEFENDER SVC		
						LGL-C/E-PUBLIC DEF-OUTSIDE ATT		

CHECK	338546	TOTAL:	43.50
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338547	05/13/2015	PRTD	2035 SIX ROBBLEES INC	198058	2-589265	04/01/2015	05/10/15	29.12
Invoice: 2-589265				29.12	53011212 531100	PW/T-ONE CON ASSY-POL VEH#199		
						PD-C/E-PATROL SUPPLIES		

				198153	2-589309	04/21/2015	05/10/15	476.50
Invoice: 2-589309				476.50	53011212 531100	PW/PRO SERIE 51/CON ASSY-POL		
						PD-C/E-PATROL SUPPLIES		

CHECK	338547	TOTAL:	505.62
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338548	05/13/2015	PRTD	7927 SOUND EXCAVATION, IN	198059	PAYREQ4-602	04/17/2015	21400125 05/10/15	14,092.32
Invoice: PAYREQ4-602				8,381.31	72321953 66300000602	VALLEY LOGGLGERTIE JHNSN PRJ		
						VALLEY RECONSTR-STREET-CONSTR		

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

5,711.01 72433438 66300000602 VALLEY RECONSTR-SSWM-CONSTR

198060 RETREQ4-602 04/17/2015 21400126 05/10/15 741.69

Invoice: RETREQ4-602

VALLEY GERTIE LOGG-RET

441.12 72321953 66300000602 VALLEY RECONSTR-STREET-CONSTR

300.57 72433438 66300000602 VALLEY RECONSTR-SSWM-CONSTR

CHECK 338548 TOTAL: 14,834.01

338549 05/13/2015 PRTD 8132 SPECTRA LABORTORIES- 198053 15-02227 04/15/2015 05/10/15 3,724.16

Invoice: 15-02227

PW/WINSLOW WTR TESTING

3,724.16 73411345 54110000391 LAB SVCS-WATER

198054 15-02228 04/15/2015 05/10/15 338.56

Invoice: 15-02228

PW/ROCKAWAY WTR TESTING

338.56 73415345 54110000391 LAB SVCS-WATER ROCKAWAY

198055 15-02327 04/17/2015 21500015 05/10/15 293.24

Invoice: 15-02327

TECHNICAL SUPPORT

293.24 72431832 54110000445 NPDES PERMIT-PRO SVCS

198056 15-02328 04/17/2015 21500015 05/10/15 816.00

Invoice: 15-02328

TECHNICAL SUPPORT

816.00 72431832 54110000445 NPDES PERMIT-PRO SVCS

198057 15-02367 04/17/2015 05/10/15 57.96

Invoice: 15-02367

PW/WINSLOW WTR TESTING

57.96 73411345 54110000391 LAB SVCS-WATER

198167 15-02477 04/22/2015 05/10/15 62.10

Invoice: 15-02477

PW/WINSLOW WTR TESTING

62.10 73411345 54110000391 LAB SVCS-WATER

198168 15-02478 04/22/2015 05/10/15 55.66

Invoice: 15-02478

PW/ROCKAWAY WTR TESTING

55.66 73415345 54110000391 LAB SVCS-WATER ROCKAWAY

CHECK 338549 TOTAL: 5,347.68

338550 05/13/2015 PRTD 6746 SYMBOL ARTS 198154 0232910-IN 04/27/2015 05/10/15 190.00

Invoice: 0232910-IN

POL/BADGES X 2

190.00 53011212 531100 PD-C/E-PATROL SUPPLIES

198155 0232377-IN 04/20/2015 05/10/15 202.00

Invoice: 0232377-IN

POL/RETIREMENT BADGES X 2

202.00 51011211 531100 PD-C/E-ADM-SUPPLIES

CHECK 338550 TOTAL: 392.00

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

338551 05/13/2015 PRD 6714 TOSHIBA FINANCIAL SE 198170 277010039 04/21/2015 05/10/15 428.28
Invoice: 277010039 PW/3530C COPIER LEASE

428.28 73637891 545000 RENTS & LEASES - OPERATING

198171 277037941 04/21/2015 05/10/15 366.32
Invoice: 277037941 POL/3530C COPIER LEASE

366.32 51011211 545000 PD-C/E-ADMIN RENTS/LEASE

CHECK 338551 TOTAL: 794.60

338552 05/13/2015 PRD 6714 TOSHIBA FINANCIAL SE 198061 16835562 04/14/2015 05/10/15 362.31
Invoice: 16835562 PCD/6550C COPIER LEASE

362.31 61470581 545000 PCD - DEV ADMIN RENTS & LEASES

198062 16852088 04/17/2015 05/10/15 229.16
Invoice: 16852088 ENG/4540C COPIER LEASE

229.16 72011321 545000 ENG - C/E ADMIN RENTS & LEASES

CHECK 338552 TOTAL: 591.47

338553 05/13/2015 PRD 558 TOWN & COUNTRY MARKE 198063 04/21/2015 04/21/2015 05/10/15 55.40
Invoice: 04/21/2015 PCD/COFFEE TO GO-APA WALK

55.40 61011581 531100 PCD - C/E ADMIN SUPPLIES

198172 04/29/2015 04/29/2015 05/10/15 20.12
Invoice: 04/29/2015 PW/DISTILLED WATER-WWTP

20.12 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 338553 TOTAL: 75.52

338554 05/13/2015 PRD 7954 TRANSPORTATION SOLUT 198085 16414 04/29/2015 21400089 05/10/15 9,935.00
Invoice: 16414 Isl. Wide Transp. Needs Assess

9,935.00 72111444 54110000689 TRAFFIC CONCUR STUDY-PROF SVCS

CHECK 338554 TOTAL: 9,935.00

338555 05/13/2015 PRD 2190 UNITED PARCEL SERVIC 198177 000028Y3Y155 04/11/2015 05/10/15 18.64
Invoice: 000028Y3Y155 POL/SHIPPING

18.64 91011215 542500 GG-C/E-PD-POSTAGE

198178 000028Y3Y1165 04/18/2015 05/10/15 19.41
Invoice: 000028Y3Y1165 POL/SHIPPING

19.41 91011215 542500 GG-C/E-PD-POSTAGE

CHECK 338555 TOTAL: 38.05

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

338556 05/13/2015 PRD 7522 US BANK NATIONAL ASS 198066 1510026386 04/26/2015 05/10/15 52,721.34
Invoice: 1510026386 2015 LID #22 BOND PRINC & INT

37,363.64 91221135 77300000325 GG-LID22 WW-PRIN REDEMPTION
15,357.70 91221235 78300000325 GG-LID22 WW-INTEREST EXPENSE

CHECK 338556 TOTAL: 52,721.34

338557 05/13/2015 PRD 1152 USA BLUE BOOK 198064 614282 04/09/2015 05/10/15 120.04
Invoice: 614282 PW/DIG TIMER/CLN COMPND-WWTP

120.04 73425358 531100 O&M-WWTP-SUPPLIES

Invoice: 614647 198065 614647 04/09/2015 05/10/15 32.25
PW/RICCA PH BUFFER-WWTP
32.25 73425358 531100 O&M-WWTP-SUPPLIES

Invoice: 623667 198179 623667 04/20/2015 05/10/15 449.63
PW/FILTERS/CHEMICALS-WWTP
449.63 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 338557 TOTAL: 601.92

338558 05/13/2015 PRD 1162 WASHINGTON AUDIOLOGY 198068 45834 04/16/2015 05/10/15 60.00
Invoice: 45834 HR/HEARING TESTS-CRT/PW

20.00 21011125 541100 COURT - PROFESSIONAL SERVICES
40.00 73431835 541100 PROFESSIONAL SERVICES

CHECK 338558 TOTAL: 60.00

338559 05/13/2015 PRD 938 WA ST DEPT OF HEALTH 198181 73450 7-2015 05/05/2015 05/10/15 318.25
Invoice: 73450 7-2015 PUBLIC WTR SYS CERT FEE RCKWY

318.25 73415345 549800 PERMITS-COBI OR OUTSIDE AGENCY

CHECK 338559 TOTAL: 318.25

338560 05/13/2015 PRD 952 WASHINGTON STATE PAT 198180 I15007967 05/04/2015 05/10/15 118.00
Invoice: I15007967 APR15 CPL BACKGROUND CHECKS

118.00 41654861 586100 AGENCY DISBURSEMENTS

CHECK 338560 TOTAL: 118.00

338561 05/13/2015 PRD 5271 WASHINGTON WATER SER 198067 0131710APR15 04/20/2015 05/10/15 131.18
Invoice: 0131710APR15 APR15 WATER/DECANT FACILITY

131.18 91435838 547500 GG-DECANT-WATER/SEWER

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

CHECK 338561 TOTAL: 131.18

338562 05/13/2015 PRD 6860 WCI
Invoice: 151201885

198093 151201885
889.21 41637891 542100

05/01/2015 05/10/15
CITYWIDE PHONE SERVICE
FIN - ALLOC TELEPHONE

CHECK 338562 TOTAL: 889.21

338563 05/13/2015 PRD 4430 WESSPUR TREE EQUIPME
Invoice: 6202

198094 6202
130.25 73111427 531100

01/26/2015 05/10/15
PW/UNDERMNT BOTT CRANK-EQ#59
OFFICE SUPPLIES

Invoice: 6254

198095 6254
383.17 73111427 531100

02/20/2015 05/10/15
PW/SIDE MNT SIDE CRANK-EQ#59
OFFICE SUPPLIES

CHECK 338563 TOTAL: 513.42

338564 05/13/2015 PRD 499 WESTBAY AUTO PARTS I
Invoice: 041851

198096 041851
71.96 990 141100

03/13/2015 05/10/15
PW/FAN,V BELT/OIL, FILTER
MERCHANDISE

Invoice: 042866

198097 042866
46.41 73638935 531100

03/17/2015 05/10/15
PW/SERPENTINE BELT
OFFICE SUPPLIES

Invoice: 044713

198098 044713
87.37 73638935 531100

03/23/2015 05/10/15
PW/ADAPTER TRAILR WIRES
OFFICE SUPPLIES

Invoice: 044888

198099 044888
50.96 990 141100

03/23/2015 05/10/15
PW/MUD FLAP X 4
MERCHANDISE

Invoice: 045511

198100 045511
47.63 990 141100

03/25/2015 05/10/15
PW/SOLENOID/FUSE
MERCHANDISE

Invoice: 047945

198101 047945
115.74 990 141100

04/02/2015 05/10/15
PW/F SWIVEL/FITTING/MALE RIGI
MERCHANDISE

Invoice: 048207

198102 048207
223.38 990 141100

04/03/2015 05/10/15
PW/HOSES X 50
MERCHANDISE

Invoice: 048213

198103 048213
134.03 990 141100

04/03/2015 05/10/15
PW/HOSES X 30
MERCHANDISE

134.03

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 048275	198104	048275			04/03/2015		05/10/15	41.15
					PW/F SWIVELS X 6			
	41.15	990	141100		MERCHANDISE			
Invoice: 051053	198105	051053			04/13/2015		05/10/15	105.96
					PW/OIL/AIR/FUEL FILTERS			
	105.96	990	141100		MERCHANDISE			
Invoice: 051054	198106	051054			04/13/2015		05/10/15	53.06
					PW/AIR/FUEL FILTERS			
	53.06	990	141100		MERCHANDISE			
Invoice: 051104	198107	051104			04/13/2015		05/10/15	25.76
					PW/H DUTY WIPER BLADES X 3			
	25.76	990	141100		MERCHANDISE			
Invoice: 051981	198108	051981			04/16/2015		05/10/15	-246.97
					PW/RTRN FUEL PUMP MOD-VEH#84			
	-246.97	73011189	531100		O&M - C/E FACIL OFC SUPPLIES			
Invoice: 052018	198109	052018			04/16/2015		05/10/15	13.65
					PW/HOSE CLMPS X 20/ROPEPHDL			
	13.65	73638935	531100		OFFICE SUPPLIES			
Invoice: 052460	198110	052460			04/17/2015		05/10/15	206.52
					PW/800U 12V DUEL TER-EQ#86			
	206.52	73011189	531100		O&M - C/E FACIL OFC SUPPLIES			
Invoice: 055225	198182	055225			04/27/2015		05/10/15	49.57
					PW/LIFTGATE SUPP-VEH#76			
	49.57	73011321	531100		O&M-C/E-ENG VEH WORK-SUPPLIES			
Invoice: 055975	198183	055975			04/29/2015		05/10/15	59.68
					PW/SYN EP GREASE CART			
	59.68	73638935	531100		OFFICE SUPPLIES			
					CHECK	338564	TOTAL:	1,085.86

338565 05/13/2015 PRD	8166 WHELEN ENGINEERING C	198087	R33709		04/16/2015		05/10/15	120.88
Invoice: R33709					PW/SIREN CENCOM ASSY-POL#116			
		120.88	53011212	531100	PD-C/E-PATROL SUPPLIES			
					CHECK	338565	TOTAL:	120.88

338566 05/13/2015 PRD	8165 WINSLOW ANIMAL CLINI	198088	04/22/2015		04/22/2015		05/10/15	27.39
Invoice: 04/22/2015					FIN/REFUND PART B&O TAX			
		27.39	01131	316100	CUR EXP - B & O TAX GENERAL			

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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CHECK	338566	TOTAL:	27.39
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16.19 411	122100	WATER ACCOUNTS RECEIVABLE
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CHECK 338567 TOTAL: 16.19

489.37 72321953 64110000324 WING PT WAY STREET-DESIGN

CHECK 338568 TOTAL: 489.37

6.021.76 31017219 54110000297 EX-YWCA-ALIVE/DOM VIOLENCE

CHECK 338569 TOTAL: 6,021.76

NUMBER OF CHECKS 103 *** CASH ACCOUNT TOTAL *** 288,101.03

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	103	288,101.03

*** GRAND TOTAL *** 288,101.03

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 5 63									
APP 401-213000						ACCOUNTS PAYABLE		8,487.58	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			288,101.03
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		11,229.82	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		29,434.67	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		29,401.15	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		67,917.82	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		5,674.22	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		25,532.24	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		797.23	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		48,470.80	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		5,878.75	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000						ACCOUNTS PAYABLE		2,555.41	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
APP 203-213000						ACCOUNTS PAYABLE		52,721.34	
05/13/2015	05/10/15	051315				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								288,101.03	288,101.03
APP 631-130000						DUE TO/FROM CLEARING		282,426.81	
05/13/2015	05/10/15	051315							
APP 401-130000						DUE TO/FROM CLEARING			8,487.58
05/13/2015	05/10/15	051315							
APP 403-130000						DUE TO/FROM CLEARING			11,229.82
05/13/2015	05/10/15	051315							
APP 402-130000						DUE TO/FROM CLEARING			29,434.67
05/13/2015	05/10/15	051315							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			29,401.15
05/13/2015	05/10/15	051315							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			67,917.82
05/13/2015	05/10/15	051315							
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			25,532.24
05/13/2015	05/10/15	051315							
APP 407-130000						DUE TO/FROM CLEARING			797.23
05/13/2015	05/10/15	051315							
APP 301-130000						DUE TO/FROM CLEARING			48,470.80

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
05/13/2015	05/10/15	051315							
APP 650-130000						DUE TO/FROM CLEARING			5,878.75
05/13/2015	05/10/15	051315							
APP 901-130000						DUE TO/FROM CLEARING			2,555.41
05/13/2015	05/10/15	051315							
APP 203-130000						DUE TO/FROM CLEARING			52,721.34
05/13/2015	05/10/15	051315							
SYSTEM GENERATED ENTRIES TOTAL								282,426.81	282,426.81
JOURNAL 2015/05/63 TOTAL								570,527.84	570,527.84

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015 5	63	05/13/2015		
001-130000			GENERAL - DUE TO/FROM CLEARING		67,917.82
001-213000			GENERAL - ACCOUNTS PAYABLE	67,917.82	
			FUND TOTAL	67,917.82	67,917.82
101 STREET FUND	2015 5	63	05/13/2015		
101-130000			STREETS - DUE TO/FROM CLEARING		29,401.15
101-213000			STREETS - ACCOUNTS PAYABLE	29,401.15	
			FUND TOTAL	29,401.15	29,401.15
104 CIVIC IMPROVEMENT FUND	2015 5	63	05/13/2015		
104-130000			CIVIC IMPR DUE TO/FROM CLEAR'G		25,532.24
104-213000			CIVIC IMPR - ACCOUNTS PAYABLE	25,532.24	
			FUND TOTAL	25,532.24	25,532.24
203 LID BOND FUND	2015 5	63	05/13/2015		
203-130000			DUE TO/FROM CLEARING		52,721.34
203-213000			ACCOUNTS PAYABLE	52,721.34	
			FUND TOTAL	52,721.34	52,721.34
301 CAPITAL CONSTRUCTION FUND	2015 5	63	05/13/2015		
301-130000			DUE TO/FROM CLEARING		48,470.80
301-213000			ACCOUNTS PAYABLE	48,470.80	
			FUND TOTAL	48,470.80	48,470.80
401 WATER OPERATING FUND	2015 5	63	05/13/2015		
401-130000			DUE TO/FROM CLEARING		8,487.58
401-213000			ACCOUNTS PAYABLE	8,487.58	
			FUND TOTAL	8,487.58	8,487.58
402 SEWER OPERATING FUND	2015 5	63	05/13/2015		
402-130000			DUE TO/FROM CLEARING		29,434.67
402-213000			ACCOUNTS PAYABLE	29,434.67	
			FUND TOTAL	29,434.67	29,434.67
403 STORM & SURFACE WATER FUND	2015 5	63	05/13/2015		
403-130000			DUE TO/FROM CLEARING		11,229.82
403-213000			ACCOUNTS PAYABLE	11,229.82	
			FUND TOTAL	11,229.82	11,229.82
407 BUILDING & DEVELOPMENT FUND	2015 5	63	05/13/2015		

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
407-130000				DUE TO/FROM CLEARING		797.23
407-213000				ACCOUNTS PAYABLE	797.23	
				FUND TOTAL	797.23	797.23
631 CLEARING FUND	2015 5	63	05/13/2015			
631-130000				DUE TO/FROM CLEARING	282,426.81	
631-213000				ACCOUNTS PAYABLE	5,674.22	
635-111100				CASH		288,101.03
				FUND TOTAL	288,101.03	288,101.03
650 AGENCY FUND	2015 5	63	05/13/2015			
650-130000				DUE TO/FROM CLEARING		5,878.75
650-213000				ACCOUNTS PAYABLE	5,878.75	
				FUND TOTAL	5,878.75	5,878.75
901 CITY-WIDE REPORTING FUND	2015 5	63	05/13/2015			
901-130000				DUE TO/FROM CLEARING		2,555.41
901-213000				ACCOUNTS PAYABLE	2,555.41	
				FUND TOTAL	2,555.41	2,555.41

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		67,917.82
101	STREET FUND		29,401.15
104	CIVIC IMPROVEMENT FUND		25,532.24
203	LID BOND FUND		52,721.34
301	CAPITAL CONSTRUCTION FUND		48,470.80
401	WATER OPERATING FUND		8,487.58
402	SEWER OPERATING FUND		29,434.67
403	STORM & SURFACE WATER FUND		11,229.82
407	BUILDING & DEVELOPMENT FUND		797.23
631	CLEARING FUND	282,426.81	
650	AGENCY FUND		5,878.75
901	CITY-WIDE REPORTING FUND		2,555.41
	TOTAL	282,426.81	282,426.81

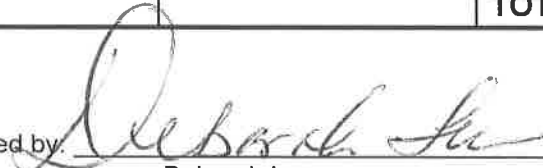
** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 5 - 5 - 2015

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	5/5/2015	033004 - 033117	P/R check run - direct deposit	247,884.19
Normal	5/5/2015	107083 - 107090	P/R check run - regular	9,775.06
Vendor	5/5/2015	107091 - 107103	P/R vendor check run	250,195.54
EFTPS	5/5/2015		Federal Tax Electronic Transfer	101,629.85
			TOTAL:	609,484.64

Prepared and Reviewed by:


Deborah Lee

Date

5/1/15

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


Jennifer Longfield, Budget Manager

Date

5/1/15

ITEMS DISCUSSED

1. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i))
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. OATH OF OFFICE AND PROMOTION CEREMONY
5. PUBLIC COMMENT
7. PRESENTATIONS [MOVED UP]
 - A. NATIONAL POETRY MONTH READING
 - B. PROCLAMATION DECLARING MAY 2015 AS PUGET SOUND STARTS HERE MONTH, AB 15-092
6. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE [MOVED DOWN]
8. PUBLIC HEARING
 - A. RESOLUTION NO. 2015-03, PRELIMINARY APPROVAL OF THE FERNCLIFF VILLAGE SUBDIVISION AMENDMENT, 15540SUBA, AB 11-021
9. UNFINISHED BUSINESS
 - A. PROPOSED UPDATES TO MASTER LEASE FOR CITY-OWNED FARMLAND (EXHIBIT B AND D), AB 15-068
 - B. CITY'S GREEN POWER PARTICIPATION, AB 15-081
 - C. ORDINANCE NO. 2015-09, RELATING TO BUSINESS LICENSING REQUIREMENTS FOR MARIJUANA PRODUCTION, PROCESSING, AND RETAILING, AB 15-089
10. NEW BUSINESS
 - A. RESOLUTION NO. 2015-06, SUPPORTING KITSAP PUBLIC UTILITY DISTRICT'S APPLICATION TO THE FEDERAL COMMUNICATIONS COMMISSION TO PROVIDE WHOLESALE AND/OR RETAIL INTERNET BROADBAND TELECOMMUNICATIONS SERVICES, AB 15-093
11. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. REGULAR STUDY SESSION MEETING MINUTES, APRIL 7, 2015
 - C. REGULAR BUSINESS MEETING MINUTES, APRIL 14, 2015
 - D. REGULAR STUDY SESSION MINUTES, APRIL 21, 2015
 - E. HARBOR COMMISSION 2014 ANNUAL REPORT AND 2015 WORK PLAN, AB 15-085
 - F. ~~PROFESSIONAL SERVICES AGREEMENTS ASSOCIATED WITH SMP MONITORING PROGRAM WITH QUANTUM SPATIAL, INC. AND THE UNIVERSITY OF WASHINGTON FOR LIDAR MONITORING, AB 15-086~~
 - G. RESOLUTION NO. 2015-04, APPROVING THE SCOPE AND PROJECT SCHEDULE FOR THE NAVIGATE BAINBRIDGE COMPREHENSIVE PLAN UPDATE, AB 15-083
 - H. CITY DOCK IMPROVEMENTS DESIGN PROFESSIONAL SERVICES AGREEMENT, AB 15-072
12. COMMITTEE REPORTS
13. REVIEW UPCOMING COUNCIL MEETING AGENDAS
14. FOR THE GOOD OF THE ORDER
15. ADJOURNMENT

1. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) 6:44 PM

Mayor Blair called an executive session to order at 6:45 p.m. with Councilmembers Blossom, Bonkowski, Roth, Scott, Tollefson, Townsend, Deputy City Manager Smith and City Attorney Marshall to discuss Potential Litigation (RCW 42.30.110(1)(I)) in the Planning Conference Room. City Manager Schulze was absent and excused. The recording system was turned off and a notice was posted on the door of the Council Chamber. The executive session adjourned at 7:00 p.m. No action was taken.

2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 7:01 PM

Mayor Blair called the meeting to order at 7:01 p.m. with Councilmembers Blossom, Bonkowski, Roth, Scott, Tollefson, and Townsend in attendance. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:02 PM

***MOTION:** I move we accept the agenda as modified (moving Item 11 B from the Consent Agenda to New Business as Item 10 B; striking Item 11 F.)*

***TOLLEFSON/BONKOWSKI:** The motion carried 7-0.*

4. OATH OF OFFICE AND PROMOTION CEREMONY 7:05 PM

Police Chief Hamner issued the oath of office to Sergeants Weiss, Sias, and Ziemba and to new patrol officers Chuck Kazer, Cameron Lewis, Kurt Enget, and Bill Shields.

5. PUBLIC COMMENT 7:26 PM

Gloria Saylor, Agate Pass Road, expressed support for both initiatives on the agenda pertaining to the environment.

Omie Kerr supported the additional purchase of green power.

John Morrow, Eagle Harbor Drive, attended the Citizens Police Academy and was very impressed.

7. PRESENTATIONS [MOVED UP]

A. NATIONAL POETRY MONTH READING 7:34 PM

Kaden Amaden recited his poem *Sebastopol Geese*.

B. PROCLAMATION DECLARING MAY 2015 AS PUGET SOUND STARTS HERE MONTH, AB 15-092 7:39 PM

Each year, communities across Western Washington celebrate Puget Sound Starts Here in the month of May with family-friendly activities and educational programs.

Puget Sound features 2,500 miles of shoreline and is home to countless species, including orcas, sea lions, salmon and shellfish, as well as 4.5 million people who enjoy the region's exceptional quality of life. Puget Sound creates many economic opportunities such as tourism, shipping, and seafood, to name a few.

Every year, millions of pounds of toxic pollutants enter Puget Sound primarily from stormwater runoff. When it rains, water flows over hard surfaces like rooftops, parking lots, driveways, and streets and along the way picks up pollution before eventually discharging into Puget Sound.

The Puget Sound Starts Here regional stormwater educational campaign is designed to raise awareness of how activities such as washing cars, using fertilizers and scooping animal waste, affects the overall health of the Puget Sound.

7:41 PM

MOTION: *I move that the City Council approve and authorize Mayor Anne Blair to sign the proclamation declaring May 2015 as Puget Sound Starts Here month.*

TOWNSEND/SCOTT: *The motion carried 7-0.*

6. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE [MOVED DOWN] 7:37 PM

Deputy City Manager Smith reported on:

- Staff attendance at the Farmer's Market celebrating Earth Day
- Ward meetings the week of May 4 (See For the Good of the Order)
- Open house on May 6 for final design of Waterfront Park
- Planning Commission workshop on May 7 for the Comprehensive Plan Update Land Use Element

8. PUBLIC HEARING 7:42 PM

A. RESOLUTION NO. 2015-03, PRELIMINARY APPROVAL OF THE FERNCLIFF VILLAGE SUBDIVISION AMENDMENT, 15540SUBA, AB 11-021

On November 16, 2011, the City Council approved the final subdivision of a six-acre site into 25 lots to facilitate the creation of the Ferncliff Village Housing Design Demonstration Project (Resolution No. 2011-23). Ferncliff Village is a two-phase project: Phase I was construction of 24 single-family homes on 24 of the lots. Phase II was approved by Council for construction of 24 units of multi-family housing on Lot 25 through site plan and design review and conditional use permits (Resolution No. 2011-10 on April 27, 2011, as amended by Resolution No. 2011-14 on May 17, 2011).

The applicant, the Housing Resources Board, proposes an amendment to the final subdivision to further subdivide Lot 25 into 16 single-family residential lots rather than constructing the 24 units of multi-family housing.

The City Council shall take one of the following actions:

1. Adopt an ordinance or resolution, including findings of fact and conclusions of law, approving the proposal; or
2. Adopt an ordinance or resolution, including findings of fact and conclusions of law, approving the proposal with conditions; or
3. Adopt an ordinance or resolution, including findings of fact and conclusions of law, denying the proposal; or
4. Refer the proposal back to the Director of Planning and Community Development for further proceedings.

In accordance with the provisions of BIMC 2.16 and RCW 58.17.125, the application and supporting documentation for preliminary subdivision amendment is before the City Council for decision. The Council will consider final approval of the subdivision amendment at a later date, once the applicant has met the conditions of approval and required plat improvements are installed or completion is financially assured.

City Attorney Marshall confirmed with Councilmembers the absence of any ex parte conversations, conflicts of interests or financial gain pertaining to the resolution.

Housing Resources Board President Mark Blatter stated the need for the project.

Mayor Blair called the Public Hearing opened and closed at 7:50 p.m. with no public comment offered.

7:51 PM

MOTION: *I move that the City Council adopt Resolution No. 2015-03, including findings of fact and conclusions of law, giving preliminary approval to the Ferncliff Village subdivision amendment.*

BONKOWSKI/ROTH: *The motion carried 7-0.*

9. UNFINISHED BUSINESS 7:53 PM

A. PROPOSED UPDATES TO MASTER LEASE FOR CITY-OWNED FARMLAND (EXHIBIT B AND D), AB 15-068

Deputy City Manager Smith briefed Council on the documents included in the agenda packet.

Friends of the Farms (FOF) has proposed updates to two exhibits attached to the Master Lease for City-Owned Farmland. The City Council reviewed these documents at the study session on April 7, 2015 and requested the changes be considered for approval.

Exhibit B identifies "Goals, Policies and Practices" for each of the five farmland sites. The FOF have revised the original versions of these documents and proposed the changes indicated in the following redlined documents. The City Attorney has also reviewed these documents and provided additional revisions. At Council's request, staff is providing the original/current version (2011), and both a redline and clean version of the proposed changes.

Exhibit D presents "Capital Projects and Management Tasks" related to the City farmland properties that are managed by FOF on behalf of the City. The FOF provided Council with a revised version of Exhibit D at the City Council Business Meeting on December 9, 2014, and the City Council approved those changes. Recently, the FOF proposed additional revisions to this document. Staff has provided the original/current version (2011), the version proposed by FOF and approved by City Council in December 2014, the current proposed version (both redline and clean version).

8:31 PM

MOTION: *I move the City Council accept the proposed changes to Exhibit B as amended by Councilmember Tollefson on M & E and further accept the proposed changes to Exhibit D to amend the Master Lease for City Farmland to incorporate these changes.*

TOLLEFSON/BONKOWSKI: *The motion carried 7-0.*

III. Land Uses

A. Background:

The M & E property is restricted, such that no individual may conduct commercial ~~farming~~ agriculture activities that adversely affects the natural habitat on the property.

The unique restrictions placed on the M & E property present unique opportunities. While it is not possible to conduct commercial agricultural operations by ~~private parties~~, there are many activities that can be undertaken on the property that complement the farm activities on nearby public farmland. Possible uses include but are not limited to:

1. Incubator farm area for interns, apprentices and new farmers (such as interns) to test their business plans, possibly in conjunction with agriculture-related courses and/or other educational opportunities from private or public schools, and higher education.
2. Demonstration, community, and p-patch garden and growing spaces.
3. Nursery space for public agency use.
4. Growing spaces dedicated to multi-age educational opportunities.
5. According to the deed ~~agreement~~ between the City and the previous owner, not-for-profit farming activities are allowed to support management of the public farms programs, agriculture related educational programs, programming for Bainbridge Island agriculture, and permanent preservation of Bainbridge Island farming. For instance, harvesting and sale of existing Christmas trees or seasonal greens may be carried out by a contract staff farmer or volunteers.

B. CITY'S GREEN POWER PARTICIPATION, AB 15-081 8:32 PM

Finance Director Schroer addressed Council. Puget Sound Energy (PSE) has offered a voluntary Green Power option to its customers since 2002. This program gives customers the opportunity to match a portion or all of their electricity usage with renewable energy generated by independent power producers in the Pacific Northwest

Green Power purchase: The City Council passed Resolution 2014-01 Authorizing Purchase of Green Power on February 19, 2014. Council set the City's participation level to represent approximately a third more than 2014 Island-wide participation level. Using this guidance, the City is now purchasing \$3,000 per year through the Green Power program, entirely funded by the General Fund. Current Island-wide residential participation in the Green Power program is 13%. The total City electric bill is approximately \$330,000 annually across all funds.

City participation of 100% in the Green Power program would be an annual expense of approximately \$15,000.

8:39 PM

MOTION: I move that the City Council direct the City Manager to set the City's participation in the PSE Green Power program at 100%, with costs paid by the general fund.

TOLLEFSON/ROTH: The motion carried 5-2. (Bonkowski, Blossom)

C. ORDINANCE NO. 2015-09, RELATING TO BUSINESS LICENSING REQUIREMENTS FOR MARIJUANA PRODUCTION, PROCESSING, AND RETAILING, AB 15-089 8:40 PM

The City's business license regulations were adopted and codified prior to the passage of I-502, which legalized recreational marijuana production, processing and retail sales. Production, processing and sale of recreational marijuana requires a state license issued pursuant to WAC 314-55-035, and requires compliance with the zoning and use regulations in the Bainbridge Island Municipal Code (BIMC Chapter 18.09) pertaining to the production, processing or sale of marijuana.

The proposed ordinance adding a new section to the BIMC will address the requirement that (1) the applicant for a City business license for a marijuana business must first obtain a state license, and (2) the City business license will not issue until and unless the state marijuana license is issued, the state business license is issued, and the City's Department of Community Development, Police, and Fire Departments have verified that the proposed business meets the applicable local laws and regulations.

At the April 21, 2015 Study Session, City Council requested that RCW 5.04.045(E) which exempted medical marijuana from the Ordinance be stricken to insure that any changes which may be made at state law concerning the regulation of medical marijuana would not be inconsistent with this Ordinance.

8:46 PM

MOTION: I move that the City Council approve Ordinance No. 2015-09.

TOLLEFSON/SCOTT: The motion carried 7-0.

10. NEW BUSINESS 8:46 PM

A. RESOLUTION NO. 2015-06, SUPPORTING KITSAP PUBLIC UTILITY DISTRICT'S APPLICATION TO THE FEDERAL COMMUNICATIONS COMMISSION TO PROVIDE WHOLESALE AND/OR RETAIL INTERNET BROADBAND TELECOMMUNICATIONS SERVICES, AB 15-093

The proposed resolution supports a proposed KPUD's application to the Federal Communications Commission (FCC) asking the FCC to apply federal pre-emption to the Washington state law constraints on the broadband internet services that Public Utility Districts (PUDs), like Kitsap PUD, may offer. Because of lobbying and compromise in Olympia about 15 years, the large telecom companies persuaded the legislature to limit all Washington PUDs to offering wholesale services only, not retail internet broadband services.

There was major news from the FCC earlier this year when it took a bold stand in favor of net neutrality. At the same time, the FCC also took a strong stand in favor of federal pre-emption of state laws that impede the ability of municipalities or public agencies to offer broadband internet services. At the time of that announcement, it was unclear whether the FCC intended to pre-empt solely those state laws that totally barred municipal broadband, or whether the FCC intended that pre-emption extend to states like Washington, where state law imposes the burden of limiting PUDs solely to wholesale telecommunications services, rather than wholesale and/or retail.

8:47 PM

***MOTION:** I move that the City Council approve Resolution No. 2015-06.
TOLLEFSON/BONKOWSKI: The motion carried 7-0.*

B. REGULAR STUDY SESSION MEETING MINUTES, APRIL 7, 2015

***MOTION:** I move the April 7 Meeting Minutes Item 6 A should be amended to read:
Chief Hamner summarized the report included in the agenda packet. Council discussed the proposal at length and determined the proposal needs defining, and will be brought back to Council at a later meeting.
TOLLEFSON/BONKOWSKI: The motion carried 7-0.*

~~F. PROFESSIONAL SERVICES AGREEMENTS ASSOCIATED WITH SMP MONITORING PROGRAM WITH QUANTUM SPATIAL, INC. AND THE UNIVERSITY OF WASHINGTON FOR LIDAR MONITORING, AB 15-086~~

11. CONSENT AGENDA

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable Voided Manual Check Number 338299, Manual Check Numbers 338351 – 338364 and Regular Check Run Numbers 338365 – 338465 for a total of \$580,176.25. Payroll Retro Check Run Direct Deposit Check Numbers 032805 – 032888, Retro Regular Check Run Numbers 107060 – 107064, Retro Vendor Check Numbers 107065 – 107066, Direct Deposit Check Run Numbers 032889 – 033003, Regular Run Check Numbers 107067 – 107070, Vendor Check Numbers 107071 – 107082 and Federal Tax Electronic Transfer for a total of \$475,808.42.

~~B. REGULAR STUDY SESSION MEETING MINUTES, APRIL 7, 2015 - MOVED TO ITEM 10 B; APPROVED AS AMENDED]~~

C. REGULAR BUSINESS MEETING MINUTES, APRIL 14, 2015

D. REGULAR STUDY SESSION MINUTES, APRIL 21, 2015

E. HARBOR COMMISSION 2014 ANNUAL REPORT AND 2015 WORK PLAN, AB 15-085

~~F. PROFESSIONAL SERVICES AGREEMENTS ASSOCIATED WITH SMP MONITORING PROGRAM WITH QUANTUM SPATIAL, INC. AND THE UNIVERSITY OF WASHINGTON FOR LIDAR MONITORING, AB 15-086 [MOVED TO ITEM 10 B; PULLED FROM AGENDA]~~

G. RESOLUTION NO. 2015-04, APPROVING THE SCOPE AND PROJECT SCHEDULE FOR THE NAVIGATE BAINBRIDGE COMPREHENSIVE PLAN UPDATE, AB 15-083

H. CITY DOCK IMPROVEMENTS DESIGN PROFESSIONAL SERVICES AGREEMENT, AB 15-072

***MOTION:** I move that the City Council approve Consent Agenda Item 11 B as amended and Items A, C, D, E, G and H.
ROTH/TOWNSEND: The motion carried 7-0.*

12. COMMITTEE REPORTS 8:50 PM

Mayor Blair attended a CENCOM Policy Board retreat.

13. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:53 PM

May 5

Governance Manual Amendments

Community Services Funding

Off-Leash Dogs (Pritchard Park)

Memorandum of Understanding with Pierce County to Assist with Police Security at US Open Event

Q1 Financial Reporting

Ordinance No. 2015-11, Related to Q1, 2015 Budget Amendments - 1st Reading

Ordinance No. 2015-12, 2014 Budget Carryovers into 2015 Budget - 1st Reading

Sound to Olympics Trail Project; Phase 2 Capital Improvement Plan Amendment

Proposal to Consolidate Road Ends and Harbor Commission

Proclamation Declaring May 10-16, 2015 as National Police Week

Proclamation Declaring May, 2015 as Building Safety Month

14. FOR THE GOOD OF THE ORDER 8:57 PM

Ward meetings are being held on May 4 as follows:

- **Central Ward** representatives Councilmembers Roth and Scott, 7:00 p.m. - 9:00 p.m. in the Council Chamber
- **North Ward** representatives Mayor Blair and Councilmember Tollefson, 7:00 p.m. - 9:00 p.m., Fire Station No. 23 (Phelps Road) Multi-Purpose Room
- **South Ward** representatives Deputy Mayor Townsend, Councilmembers Blossom and Bonkowski, 7:00 p.m. - 9:00 p.m., The Marketplace at Pleasant Beach

Mayor Blair requested time on the May 5 agenda to discuss the governance manual specifically to clarify technology use and public records.

Councilmember Roth reported the PRCC would hold a general assembly on Thursday, April 30.

15. ADJOURNMENT 9:06 PM

Mayor Blair adjourned the meeting at 9:06 p.m.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
4. STAFF INTENSIVE
 - A. PROPOSAL FOR ALLOCATION OF FUNDS FOR HEALTH, HOUSING, AND HUMAN SERVICES, AB 15-040
 - B. MEMORANDUM OF UNDERSTANDING WITH PIERCE COUNTY TO ASSIST WITH POLICE SECURITY AT US OPEN EVENT, AB 15-095
 - C. SOUND TO OLYMPICS TRAIL (STO) PROJECT PHASE 2 CAPITAL IMPROVEMENT PLAN (CIP) AMENDMENT, AB 14-096
 - D. Q1 2015 FINANCIAL REPORTING, AB 15-096
 - E. ORDINANCE NO. 2015-11, RELATING TO Q1 2015 BUDGET AMENDMENTS, AB 15-087
 - F. ORDINANCE NO. 2015-12, 2014 BUDGET CARRYOVERS INTO 2015 BUDGET, AB 15-091
5. COUNCIL DISCUSSION
 - A. OFF-LEASH DOGS AT PRITCHARD PARK, AB 15-100
 - B. PROPOSAL TO CONSOLIDATE HARBOR COMMISSION AND ROAD ENDS COMMITTEE, AB 15-099
 - C. RESOLUTION NO. 2015-07, GOVERNANCE MANUAL AMENDMENTS, AB 15-101
 - D. PROCLAMATION DECLARING MAY 10-16, 2015 AS NATIONAL POLICE WEEK, AB 15-097
 - E. PROCLAMATION DECLARING MAY 2015 AS BUILDING SAFETY MONTH, AB 15-098
6. COMMITTEE REPORTS
 - A. UTILITY ADVISORY COMMITTEE NOTES, APRIL 27, 2015
 - B. NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE NOTES, APRIL 29, 2015
7. REVIEW UPCOMING COUNCIL MEETING AGENDAS
8. FOR THE GOOD OF THE ORDER
9. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 6:59 PM

Deputy Mayor Townsend called the meeting to order at 6:59 p.m. with Councilmembers Blair, Bonkowski, Roth, Scott and Tollefson in attendance. Councilmember Blair arrived at 7:00 p.m. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 6:59 PM

6:59 PM

MOTION: *I move we accept the agenda as presented.*

BLAIR/SCOTT: *The motion carried 6-0. (Blossom not present for this motion.)*

3. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:00 PM

City Manager Schulze's report included information on:

- Planner Josh Machen attended the quarterly meeting of the Peninsula Planner Forum. A Growth Management Act board member praised the outcome of the appeal of the city's SMP.
- The fire services contract with the BIFD expires at the end of 2015; needs to be renewed. City Manager Schulze will be meeting with fire department officers to discuss the contract.
- On Wednesday, May 6, there will be an open house at City Hall on the Waterfront Park Design.
- On Thursday, May 7, the Planning Commission will be hosting a workshop on the Land Element Design for the Comprehensive Plan Update.

4. STAFF INTENSIVE 7:05 PM

A. PROPOSAL FOR ALLOCATION OF FUNDS FOR HEALTH, HOUSING, AND HUMAN SERVICES, AB 15-040

At the City Council Study Session on March 3, 2015, the Council considered a proposal to expand the City's oversight of its annual human services funding, which provides roughly \$420,000 in financial support to 11 nonprofit organizations and to the City's own Housing Trust Fund. The proposal identified three general areas of activity that are not part of current City efforts or oversight:

- identification of goals for the City's funding,
- allocation of recommended funding for individual organizations, and
- evaluation/assessment of funding results.
-

Key features of the proposal presented in March were:

- A designated portion of funding (initially proposed as 50% of total grants) to be provided to Helpline House.
- The potential for assistance from the Bainbridge Community Foundation (BCF) as a partner to facilitate the City process.
- A move to a less-frequent review process, such as a two-year cycle timed to match the City's biennial budget.

The City Council direction in March was for Mayor Blair and Councilmember Tollefson to move forward and discuss the proposed changes with community stakeholders, and to further refine details of the proposed process. Subsequent discussion has been held with representatives of the organizations that are currently funded and with staff from BCF. This feedback helped to shape and refine the proposed approach in some significant ways.

First, there are a range of options for the scope and nature of assistance that BCF might provide, and these have been discussed in additional detail since March.

Second, the current recipient organizations expressed strong support for a process that included representation from a citizen committee. They also expressed support for a multi-year review process.

Finally, there was a clear consensus that the proposal to designate a portion of funding for Helpline House did not satisfy the City's goal to improve accountability and transparency for its human services funding. Given which, that element of the proposal has been removed and the current approach would award 100% of the City's grant funding through a single, consistent allocation process.

Public Comment

Geoff Grindeland, board president of Helpline House offered three suggestions as the City fine tunes its proposal:

1. Minimize administrative costs.
2. Minimize undue burden on agencies.
3. Leverage expertise of the agencies that actually deliver the services.

The human services proposal explicitly states recipients will not serve on the panel.

Omie Kerr, Broomgerrie Road, stated while using taxpayer money, there needs to be oversight because it is an essential expenditure for the City to undertake.

Mark Blatter, Executive Director for HRB, thanked Council for the opportunity to help shape the program.

Bob Scales, North Madison offered a quick history on HHHS; started out as a volunteer only organization formed by City ordinance in 1993 and had grant funds. Mr. Scales urged Council to use staff and expertise in the community to staff a board; do not spend money on consultants or use tax dollars.

Bill Reddy, Beck Road, is a former director of HHHS. Clarified that the grant for the first three years was for youth initiatives.

Marina Cofer-Wildsmith, Executive Director of Bainbridge Youth Services made three points:

1. They do not disagree that it is time for more transparency and accountability.
2. Never intended to suggest that BYS would be a part of funding decision making.
3. No conflict of interest. Panel member needs to understand the human services community.

Jim Hopper, Executive Director of the Bainbridge Community Foundation, wanted to underscore Mayor Blair's point that things take time. They are still developing frameworks that are appropriate for the community and emphasized looking beyond the needs that are being met today and considering the unmet needs. Educating the community is critical.

Recommended Action

Based on Council discussion, a final proposal will be brought back for review at a study session, along with a proposed resolution to capture the key elements of the updated allocation process and alternatives for management of the human services funding.

B. MEMORANDUM OF UNDERSTANDING WITH PIERCE COUNTY TO ASSIST WITH POLICE SECURITY AT U.S. OPEN EVENT, AB 15-095 8:15 PM

Sergeant Ziemba addressed Council on Chief Hamner's behalf. The Bainbridge Island Police Department has been asked to provide police officers to assist with the US Open held in Pierce County on June 14-22, 2015. The officers will assist in all aspects of security for the event to ensure all participants are safe.

The department would like to send two officers to assist with this event. Pierce County will reimburse overtime costs for the officers.

8:19 PM

MOTION: I move the City Council forward the Memorandum of Understanding with Pierce County to Assist with Police Security at U.S. Open Event to the May 12, 2015 consent agenda.

BLAIR/BONKOWSKI: The motion carried 7-0.

C. SOUND TO OLYMPICS TRAIL (STO) PROJECT PHASE 2 CAPITAL IMPROVEMENT PLAN (CIP) AMENDMENT, AB 14-096 8:21 PM

The STO Trail Phases 2 and 4 projects provide for a separated shared-use pathway along SR305 from Winslow Way to High School Road. This project will complete the “first mile” of the Sound to Olympics Trail and study potential branch connections. During design development, additional information was received regarding required improvements to the existing stormwater system in order to handle the additional impervious surface of the Trail. It is estimated that the budget will exceed approved levels by a total of \$85,000 with the funding coming from the General Fund. At this time, staff requests Council guidance on funding sources. Options include:

- o Option 1: Provide new funding for these projects from the General Fund. This would increase City spending by the amount of the new funding, and decrease funds available for future City use.
- o Option 2: Identify funding from other projects to cover the increase.
 - Apply \$50,000 from 2015 Core 40 Spot Project funding to this project, deferring other projects which might have been paid for with this money.
 - Apply \$46,000 from Sound to Olympics Trail, Phase 3 (connection across SR305) to Phase 2 and 4. The City has learned it will not receive grant funding assumed for the Phase 3 CIP, so will not begin this project in 2015. Using the Phase 3 funding in 2015 for the Phase 2 and 4 projects will require that the City add money to the Phase 3 project in the future.
- o Option 3: Cease work on the Sound to Olympics, Phase 2 and 4 projects. This would result in returning \$1.2 million in grant funding to the granting agency, as well as grant funding already received and expended on design. Ceasing work on this project would make approximately \$300,000 in City funding available for other projects.
- o Other options can also be developed.

8:28 PM

MOTION: I move that the City Council forward the Sound to Olympics Trail Phase 2 CIP Amendment in the amount of \$85,000.00 with the funds coming from deferring the 2015 Core 40 Spot project and 2015 Sound to Olympics Trail Phase 3 in the CIP, increasing the spending authority for this project, to the May 12, 2015 City Council consent agenda.
BONKOWSKI/TOLLEFSON: The motion carried 7-0.

D. Q1 2015 FINANCIAL REPORTING, AB 15-096 8:29 PM

E. ORDINANCE NO. 2015-11, RELATING TO Q1 2015 BUDGET AMENDMENTS, AB 15-087 8:38 PM

8:44 PM

MOTION: I move that the City Council move Ordinance No. 2015-087 to the May 12, 2015 consent agenda.
ROTH/BLAIR: The motion carried 7-0.

F. ORDINANCE NO. 2015-12, 2014 BUDGET CARRYOVERS INTO 2015 BUDGET, AB 15-091 8:45 PM

Funding for certain items was approved in the 2014 budget but not spent, and these funds will be carried over into the 2015 budget for work to be completed in 2015.

Planning and Community Development: Proposed carryover funding provides appropriation authority for work approved related to community outreach and development of the update of the City’s Comprehensive Plan. This funding is in addition to the amount approved in the 2015 Adopted Budget.

Public Works: Proposed carryover funding provides appropriation for projects included in the 2014-operating budget, which were started in 2014, but have continued into 2015.

8:48 PM

MOTION: *I move that the City Council forward Ordinance No. 2015-12 amending the 2015 Budget of the City to include carryover items for work funded in 2014 but to be performed in 2015 to the May 12, 2015 consent agenda.*

BLAIR/SCOTT: *The motion carried 7-0.*

5. COUNCIL DISCUSSION

A. OFF-LEASH DOGS AT PRITCHARD PARK, AB 15-100 8:48 PM

During Council discussion that led to the adoption of amendments to COBI's leash law, there was some support for the idea that during the time it remains the owner of Pritchard Park it might establish off-leash hours (and perhaps rules) for that Park, with the goal of allowing off-leash advocates the opportunity to demonstrate to BIMPRD that such use could exist without unduly depriving other Park users of reasonable and safe access.

Assuming that it will take several months to complete transfer of that Park to BIMPRD (assuming also that such a transfer is approved by COBI and BIMPRD), if Council wishes to implement a trial off-leash program for Pritchard Park, that action should take place soon.

City Manager Schulze stated the upfront costs are minimal: mutt mitt stations, garbage cans, and signage.

MOTION: *I move that the City adopt a resolution establishing off leash dog hours for dogs under voice command all day Tuesdays, all day Thursdays and on Saturdays till noon as soon as signs can be installed and until July 15*

TOLLEFSON/BONKOWSKI: *The motion carried 7-0.*

B. PROPOSAL TO CONSOLIDATE HARBOR COMMISSION AND ROAD ENDS COMMITTEE, AB 15-099 9:04 PM

A proposal has emerged to consider consolidating the Harbor Commission and the Road Ends Committee. Both groups have a long history of service to the City (the City established the Road Ends Committee in 1992 and the Harbor Commission in 1998).

Both groups also have a mission that shares focus on opportunities for public access to, and engagement with, our community's extensive and unique shoreline. There may be important and valuable synergies related to public access – both to and from the water – to be gained by joining the work of these two groups. The current ordinances for each group are provided for review. It would be helpful to consider this change to these two groups now, ahead of the upcoming annual appointment process. In the event that the two groups are to be consolidated, a specific plan would be developed to guide the transition between the existing 14 positions (7 positions for the Harbor Commission and 7 for the Road Ends Committee) and an eventual standard committee size of 7. Likely, this transition would be made over more than one year.

City Attorney Marshall has confirmed that there is no State requirement for the City to maintain a Harbor Commission.

To facilitate consideration of this proposal, the following language provides an initial, draft version of Duties and Responsibilities for the new committee:

Proposed- Public Water Access Committee: Duties and Responsibilities

The Public Water Access Committee, working in collaboration with the City, shall:

- Work to support awareness, management, and enhancement of public access to/from the Island's waters and water dependent activities
- Actively seek opportunities for public engagement and public outreach to increase awareness of public water access sites of all type (water access, water view, etc.)
- Promote and coordinate opportunities to develop island-wide public water access sites, especially road ends, as appropriate circumstances occur
- Develop and recommend new road end and harbor management policies as needed, for island-wide water access sites
- Coordinate with appropriate City staff to implement the public water access policies and goals of the Council through measures which include, but are not limited to, recommendation of ordinances, regulations, and other means
- Initiate, manage, encourage, and support a program for community stewardship of individual water access and road end sites throughout the community

- Actively seek to leverage City resources by identifying donation and grant opportunities and assessing for alignment with City goals and priorities
- Enlist volunteers, neighborhood members, and community organizations to assist with the implementation of approved plans and/or projects adopted by the City Council
- Develop an annual work plan in collaboration with appropriate City staff, and submit the proposed work plan to City Council for review and approval each year, along with a report on results of the prior year work plan
- Such other duties and responsibilities as may be assigned by the City Council

Public Comment

Bitsy Ostenson, member of the Road Ends Advisory Committee, stated they do not oppose the proposal but have not been able to meet jointly with the Harbor Commission. The week of May 11, the two committees are scheduled to have a discussion to seek respectful input from both committees.

Elise Wright, member of the Harbor Commission, has been attending Road Ends meetings as a liaison.

Recommended Action

Based on the information received, staff will develop a draft ordinance to establish the committee for City Council review at a future study session, along with a transition plan for the consolidated committee membership and a summary of related Code updates.

C. RESOLUTION NO. 2015-07, GOVERNANCE MANUAL AMENDMENTS, AB 15-101 9:20 PM

Council discussed the amendments and changes to the governance manual at length. Councilmembers Roth and Scott will prepare a new revision and circulate it to Council via City Attorney Marshall.

D. PROCLAMATION DECLARING MAY 10-16, 2015 AS NATIONAL POLICE WEEK, AB 15-097 10:04 PM

In the past, the Bainbridge Island Police Department has participated in the nationally recognized and celebrated annual event. The "National Police Week" was started to honor the service and sacrifice of those law enforcement officers killed in the line of duty, while protecting our communities and safeguarding our democracy. The Bainbridge Island Police Department is asking Bainbridge Island citizens and businesses to come together to keep children, families and communities safe, healthy and drug-free, through parent training, networking and sponsoring the National Red Ribbon Campaign.

10:04 PM

***MOTION:** I move that the City Council approve and authorize Mayor Blair to sign the proclamation declaring May 10-16, 2015 as National Police Week.*

***BONKOWSKI/SCOTT:** The motion carried 7-0.*

E. PROCLAMATION DECLARING MAY 2015 AS BUILDING SAFETY MONTH, AB 15-098 10:06 PM

Building Safety Month is a nationwide and regional effort sponsored by the International Code Council, supported locally by the Bainbridge Island Fire Department and the City of Bainbridge Island to help raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry.

The theme for Building Safety Month 2015 is "Resilient Communities Start with Building Codes," and encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable.

10:07 PM

***MOTION:** I move that the City Council approve and authorize Mayor Anne Blair to sign the proclamation declaring May 2015 as Building Safety Month.*

***BONKOWSKI/ROTH:** The motion carried 7-0.*

6. COMMITTEE REPORTS 10:07 PM

A. UTILITY ADVISORY COMMITTEE NOTES, APRIL 27, 2015

B. NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE NOTES, APRIL 29, 2015

7. REVIEW UPCOMING COUNCIL MEETING AGENDAS 10:08 PM

May 12

General Sewer Plan Acceptance

Historic Preservation Commission Annual Blakely Awards

Ward Meeting Reports

Proclamation Declaring May 17-23, 2015 as Public Works Week

Ordinance No. 2015-12, 2014 Budget Carryovers into 2015 Budget - 2nd Reading

Sound to Olympics Trail Project, Phase 2 Capital Improvement Plan Amendment

Memorandum of Understanding with Pierce County to Assist with Police Security at US Open Event

Ordinance No. 2015-11, Related to Q1, 2015 Budget Amendments - 2nd Reading

8. FOR THE GOOD OF THE ORDER 10:14 PM

Councilmembers shared information on their respective ward meetings.

- Councilmember Townsend commented that his meeting had a very spirited conversation.
- Councilmember Roth said his ward discussed the traffic issues that could occur out of the Chevron on High School Road closing.
- City Manager Schulze remarked on two issues he heard; communication infrastructure and parking in Winslow and Waterfront Park.
- Mayor Blair stated that at the North Ward meeting, they spent the majority of the time discussing the Shoreline Master Program.

9. ADJOURNMENT 10:20 PM

Deputy Mayor Townsend adjourned the meeting at 10:20 p.m.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Memorandum of Understanding with Pierce County to Assist with Police Security at US Open Event	Date: May 12, 2015
Agenda Item: Consent Agenda	Bill No.: 15-095
Proposed By: Chief Matt Hamner, Police	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: May 5, 2015			Forward to May 12, 2015 consent agenda.						
City Manager	☒ Yes	☐ No ☐ N/A	Legal	☒ Yes	☐ No ☐ N/A	Finance	☐ Yes	☐ No	☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Memorandum of Understanding with Pierce County to assist with Police Security at US Open Event.

Background:

The Bainbridge Island Police Department has been asked to provide police officers to assist with the US Open held in Pierce County on June 14-22, 2015. The officers will assist in all aspects of security for the event to ensure all participants are safe.

The department would like to send two officers to assist with this event. Pierce County will reimburse overtime costs for the officers.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Memorandum of Understanding with Pierce County to assist with Police Security at US Open Event.

**AGREEMENT BETWEEN
CITY OF BAINBRIDGE ISLAND
AND PIERCE COUNTY SHERIFF DEPARTMENT**

Whereas; the 2015 U.S. Open will be held in Pierce County Washington from June 15th to June 22nd, 2015; and

Whereas; the U.S. Open requires a dedicated law enforcement presence for the event and the lead Agency for Law Enforcement is the Pierce County Sheriff's Department, hereinafter referred to as PCSD; and

Whereas; the PCSD does not have sufficient resources to provide the necessary law enforcement presence; and

Whereas; the PCSD has requested additional resources from the City of Bainbridge Island hereinafter referred to as "Agency" to assist in providing a sufficient law enforcement presence for the event; and

Whereas; the Agency has agreed to provide resources to the PCSD to assist in the provision of sufficient law enforcement presence for the event;

Now therefore; the PCSD and the Agency agree to the following:

1. The PCSD will be in charge of planning and supervision of all law enforcement staff for the 2015 U.S. Open at Chambers Bay to include staff provided by the Agency.
2. All law enforcement personnel will be integrated into an overall Unified Command system commanded by the PCSD.
3. The event requires 24/7 coverage for many posts designated in the security plan.
4. The Agency will provide an agreed upon amount of personnel. The commitment for the total of the personnel the Agency agrees to provide will be stated in writing to the event Incident Commander, Captain Scott Mielcarek (smielca@co.pierce.wa.us), and that writing shall be deemed incorporated into this agreement once accepted by Captain Mielcarek or his designee. Acceptance shall occur when Captain Mielcarek or his designee notifies the agency in writing.
5. For City and County agencies providing staff, PCSD agrees to pay backfill overtime costs and overtime costs for staff assigned to the event. PCSD will reimburse for actual overtime costs up to a maximum of \$72 per hour.
6. The PCSD may assign the Agency personnel to positions both on the course and to traffic related positions outside of the course. The shift hours may be on day, swing or

graveyard. The Agency staff may be assigned to work 8 or 10 hour days and may begin their assignments on Sunday, June 14th and may continue through Monday June 22nd. The PCSD desires the Agency assign the same officers to the event for the duration of the event.

7. Agency personnel assigned to this event will be expected to stand for multiple hours each day, walk multiple miles each day and may have to run on uneven terrain in all types of weather. The Agency should only provide staff that has the physical capability to handle this strenuous activity for multiple days in a row.
8. Agency personnel assigned to this event are expected to follow the directions of their assigned event supervisor. In some cases the event supervisor may be equal to or lower in rank than the staff they are supervising. The event supervisor may also be from a different agency than the staff they are supervising. If a staff member receives a directive from their assigned event supervisor that he/she believes violates policy of their home agency, the staff member may respectfully bring this issue up to their assigned event supervisor. If the issue cannot be resolved at this level the staff member may bring the issue to the attention of the event Operations Chief. The Operations Chief and/or Incident Commander will work to resolve the issue. The Agency is expected to provide an Agency contact person that can be available for phone contact to assist with any personnel issues for the duration of the event.
9. At the request of the Agency, The PCSD will provide Agency personnel who reside outside of Pierce County with housing and a meal (lunch) per shift. The Agency will provide a list of personnel who reside outside Pierce County. The PCSD will reimburse Agency personnel that are housed by the PCSD for up to two additional meals per day at a rate following the GSA meal rate: Breakfast - \$10, Lunch - \$15, Dinner - \$31.
10. Agency personnel assigned to the championship grounds are expected to wear a two piece (Class B) uniform. Jumpsuits may be worn by K-9 staff only, Hazardous Device Services staff will be expected to wear tan “docker style” or tan “511 style” pants with a PCSD provided shirt.
11. Agency personnel may be required to attend a one day training session prior to the event as deemed by the PCSD. The Agency shall cover the expense for the training with the exception of lodging if necessary which will be provided by the PCSD.
12. If there is an event that requires Agency personnel to provide court testimony, depositions, etc., at a later date. The Agency will be responsible for any and all costs related to this activity.
13. Agency shall comply with the US Open Rules, which are attached to this agreement and titled “Attachment “A”.
14. Overtime expenses allowable are overtime, FICA, retirement and workers compensation. Documentation should include your expenses (names, dates, number of hours and rate). All billings shall be mailed to:

Pierce County Sheriff Department
Attention Business Unit
County-City Building, First Floor

930 Tacoma Avenue
Tacoma, WA 98402

15. PCSD will reimburse the Agency within 30 days of receipt of invoice.
16. Pierce County shall indemnify and hold harmless City of Bainbridge Island and its officers, agents, and employees, from and against any and all claims, actions, suits liability, loss, costs, expenses, and damages of any nature whatsoever, which are caused by or result from a negligent act or omission of the County, its officers, agents, and employees in performing services pursuant to this agreement and which are caused by or result from a negligent act of omission of a City of Bainbridge Island employee while under contract and within the direct scope of their duties for Pierce County.
17. This written agreement represents the entire agreement between the parties and supersedes any prior oral statements, discussions, or understanding between the parties.

End of Agreement. Signature page immediately follows.

PIERCE COUNTY
CONTRACT SIGNATURE PAGE

Contract_____

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day of _____, 2015.

CONTRACTOR:

PIERCE COUNTY:

Contractor Signature _____ Date _____

Approved As to Legal Form Only:

Title of Signatory Authorized by Firm Bylaws

Prosecuting Attorney _____ Date _____

Name: _____

Recommended:

Address: _____

Budget and Finance Date

Mailing
Address: _____

Approved:

Contact Name: _____

Department Director (less than \$250,000)	Date
--	------

Phone: _____

Fax: _____

County Executive (over \$250,000)	Date
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Attachment A

The objectives of the Pierce County Sheriff's Department and West Pierce Fire & Rescue are:

- To act as goodwill ambassadors on behalf of the County of Pierce, the City of University Place and the State of Washington. This national golf event will draw many visitors and guests to Chambers Bay and the surrounding area. Please treat these people as you would like to be treated. As always, all personnel are expected to be polite and professional in dealing with the public, and other agencies/people working the event;
- To insure that residents, participants, competitors, and spectators enjoy a safe and orderly week of Championship Golf;
- To prevent lawless acts from occurring during this event;
- To conduct the normal enforcement of laws and ordinances; to protect life and property by being proactive, alert, and professional in our dealings with the public;
- To encourage compliance with laws by our mere presence and professional demeanor, and with a fair but firm enforcement posture;
- To provide a sufficient law enforcement presence that encourages adherence to rules and regulations, and deters violent acts;
- To reinforce our private security partners and the championship volunteers;
- To handle infractions, citations and custodial arrests. Private security personnel and championship volunteers are responsible for addressing spectator conduct that may violate USGA rules, but does not rise to the level of a criminal violation;
- To investigate any crimes that occur within the venue during the golf championship;
- To assist as needed with player and crowd movement on the golf course;
- To assist in providing on-course security as needed;
- To assist with traffic control on the public roadways around Chambers Bay and areas of Pierce County affected by this event as needed.
- To provide emergency medical care to the sick and injured;
- To mitigate the destruction of property caused by fire or hazardous devices;

GENERAL INFORMATION FOR LAW ENFORCEMENT AND FIRE DEPARTMENT PERSONNEL:

All public safety personnel on Chambers Creek properties must display a USGA issued credential **at all times**. All credentials will be issued by PCSD. All credentials must be turned in by all public safety staff at the end of each shift unless approval has been given by the PCSD Incident Commander to retain the credential.

- A. **ONLY on-duty law enforcement officers**, certain **on-duty federal agents** and certain **on-duty military personnel**, will be permitted to carry a firearm onto the golf course. Off-duty law enforcement officers, law enforcement officers not assigned to the event and private citizens **will not** be permitted to enter the event with a firearm. Citizens and staff with a concealed weapons permit **will not** be allowed to enter the event with a weapon. If there is a need for a uniformed law enforcement officer not assigned to the event to enter the championship grounds, the law enforcement officer will need to check in with the Joint Operation Center (JOC) and be escorted by an on duty law enforcement officer assigned to the event.
- B. **ALL** armed plain-clothes law enforcement officers will be issued and required to wear a credential that identifies them as armed law enforcement officers.
- C. Videotaping and photographing your actions by the news media and private citizens is lawful.
- D. All personnel will operate as a cohesive unit under the direction of their supervisor. Do not engage in independent action except in an emergency.
- E. All personnel will follow the directions of their assigned event supervisor. In some cases the event supervisor may be equal to or lower in rank than the staff they are supervising. The event supervisor may also be from a different agency than the staff they are supervising. If a staff member receives a directive from their assigned event supervisor that he/she believes violates policy of their home agency, the staff member may respectfully bring this issue up to their assigned event supervisor. If the issue cannot be resolved at this level the staff member may bring the issue to the attention of the event Operations Chief.
- F. **Fire personnel and Law enforcement officers are NOT permitted to:**
 - 1. Enter the club house, the locker rooms, corporate tents, or player hospitality areas unless in an official capacity.
 - 2. Shop while on-duty.
 - 3. Use cell phones unless necessary for official business. Do not use cell phones within close proximity to actual play. All cell phones and pagers are to be set to vibrate/silent

- mode while carried or stored in any vehicle on Chambers Creek properties. This should be checked at the beginning of each shift and periodically throughout the shift.
4. Allow portable radios to be heard by anyone other than the user. Portable radios are to be set in a manner that does not allow for any audible noise to be emitted. All staff must use an earpiece to hear communications on portable radios.
 5. Use vehicle audible security alarm systems.
 6. Use audible vehicle door lock / unlock devices. Keep vehicles locked but use manual non-audible systems.
 7. Leave public safety vehicles running or idling.
 8. Walk, run, or travel across any putting green on the golf course, except in the event of an emergency.
 9. Seek autographs.
 10. Take pictures of players, caddies or their families, golf activity, or any security operations.
 11. Share any photos taken on Chambers Creek Properties with the news media or on any electronic website whether public or private; including, but not limited to Facebook, Twitter and Instagram. If an agency desires to post a picture to an agency website, the agency will need to submit a written request to the event Incident Commander explaining the request.
 12. Smoke or chew tobacco while on duty. Smoking may be allowed in designated areas on break only.

APPEARANCE & Demeanor:

Law enforcement and fire department staff assigned to the 2015 U.S. Open Championship will be the most visible representatives of the State of Washington and the jurisdictions they represent. The media coverage that is planned will place our every action under continuous worldwide scrutiny. As a result, it is imperative that your individual appearance and that of your vehicle and equipment is maintained at the highest level possible.

Closely related to our appearance is the manner in which we conduct ourselves. During this event, your interactions with a variety of visitors will, in part, determine the general public's perception of how well we are performing our mission. Therefore, we must accommodate our invited guests in the most courteous, respectful, and professional manner. We must also be

aware of our continued responsibility to serve the citizens of the State of Washington and the County of Pierce.

All uniformed law enforcement staff assigned to the championship grounds during day and swing shifts are asked to wear a two piece (Class-B) uniform, no jumpsuits. All uniformed staff are required to have available to them and to wear as needed their uniform jacket, rain pants, and uniform hat. No shorts, multi colored jackets or high visibility jackets may be worn on the championship grounds. The exception is for K-9 handlers who may wear the normal uniform of their assignment.

All WPFR personnel will wear event specific class-B uniforms and department issued jackets and caps if needed.

All plain clothes law enforcement and designated Hazardous Devices Services staff are expected to wear golf course appropriate clothing including, collared shirts, neutral color shoes, neutral color jackets and rain gear. Armed plain clothes law enforcement staff members are expected to wear their handgun on their belt with a badge attached directly next to the handgun. No shoulder holster systems may be worn.

All law enforcement personnel are required at a minimum to carry handcuffs, at least one less than lethal compliance device, and a communication device.

COOPERATION WITH THE NEWS MEDIA:

Representatives of the various news media outlets will be afforded all possible cooperation during the U.S. Open by law enforcement and fire department staff. It is paramount that the media is extended every courtesy when acting in their news gathering capacity. Inquiries from the media during the planning stages of the event should be directed to either PCSD or WPFR. Inquiries from the media regarding any incident during the event should be directed to the Joint Information Center (JIC). All requests for statements or comments are to be directed to the JIC. WPFR and law enforcement personnel are to remain personable when dealing with the news media.

If a law enforcement officer has any questions concerning the validity of a press credential, he or she should contact their supervisor or a pre-designated USGA official to verify the credential.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Sound to Olympics (STO) Trail Phase 2 CIP Amendment	Date: May 12, 2015
Agenda Item: Consent Agenda	Bill No.: AB 14-096
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: 2015 CIP STO Phase 2 @ \$1,450,000 – Federal Transp. Alt. Grant @ \$1,254,000		
Expenditure Req: \$85,000.00	Budgeted? ☒ Yes ☐ No	CIP Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: 05/05/15	Recommendation: Forward to 05/12/15 Consent Agenda.		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Sound to Olympics Trail Phase 2 CIP Amendment.

Background:

The Sound to Olympics Trail Phases 2 and 4 projects provide for a separated shared-use pathway along SR305 from Winslow Way to High School Road. This project will complete the “first mile” of the Sound to Olympics Trail and study potential branch connections.

— Continued on Page 2 —

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Sound to Olympics Trail Phase 2 CIP Amendment in the amount of \$85,000.00 with the funds coming from deferring the 2015 Core 40 Spot project and 2015 Sound to Olympics Trail Phase 3 in the CIP, increasing the spending authority for this project.

DESCRIPTION/SUMMARY - Continued

During design development, additional information was received regarding required improvements to the existing stormwater system in order to handle the additional impervious surface of the Trail. It is estimated that the budget will exceed approved levels by a total of \$85,000 with the funding coming from the General Fund. At this time, staff requests Council guidance on funding sources. Options include:

- o Option 1: Provide new funding for these projects from the General Fund. This would increase City spending by the amount of the new funding, and decrease funds available for future City use.
- o Option 2: Identify funding from other projects to cover the increase.
 - Apply \$50,000 from 2015 Core 40 Spot Project funding to this project, deferring other projects which might have been paid for with this money.
 - Apply \$46,000 from Sound to Olympics Trail, Phase 3 (connection across SR305) to Phase 2 and 4. The City has learned it will not receive grant funding assumed for the Phase 3 CIP, so will not begin this project in 2015. Using the Phase 3 funding in 2015 for the Phase 2 and 4 projects will require that the City add money to the Phase 3 project in the future.
- o Option 3: Cease work on the Sound to Olympics, Phase 2 and 4 projects. This would result in returning \$1.2 million in grant funding to the granting agency, as well as grant funding already received and expended on design. Ceasing work on this project would make approximately \$300,000 in City funding available for other projects.
- o Other options can also be developed.

Option 2 is recommended and included in the motion.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2015-12, 2014 Budget Carryovers into 2015	Date: May 12, 2015
Agenda Item: Consent Agenda	Bill No.: 15-091
Proposed By: Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department: Various	Fund: Various	Munis Contract #
Expenditure Req: \$454,860	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: May 5, 2015	Recommendation: Forward to May 12, 2015 consent agenda.
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Ordinance No. 2015-12.

History:

Funding for certain items was approved in the 2014 budget but not spent, and these funds will be carried over into the 2015 budget for work to be completed in 2015. The attached list of proposed carryovers includes the information for each item.

Planning and Community Development: Proposed carryover funding provides appropriation authority for work approved related to community outreach and development of the update of the City's Comprehensive Plan. This funding is in addition to the amount approved in the 2015 Adopted Budget.

Public Works: Proposed carryover funding provides appropriation for projects included in the 2014 operating budget, which were started in 2014, but have continued into 2015.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2015-12.

ORDINANCE NO. 2015-12

AN ORDINANCE of the City of Bainbridge Island, Washington amending the 2015 Budget of the City to include carryover items for work funded in 2014 but to be performed in 2015.

WHEREAS, on November 10, 2014, the City Council adopted the budget for 2015 and 2016; and

WHEREAS, funding for certain items was approved in the 2014 budget but not spent, and these funds now should be carried over into the 2015 budget for work to be completed in 2015; and

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2014-33 and the 2015 budget are each amended as shown on the attached Exhibit A.

Section 2. The City's Finance Director is authorized and directed by this ordinance to make the necessary changes to the 2015 Budget. The Finance Director is further directed to make sufficient interfund equity transfers from the appropriate funds to cover the added amounts authorized by this ordinance.

Section 3. This ordinance shall take effect and be in force five days from and after its passage, approval and publication as required by law.

PASSED by the City Council this ____ day of ____, 2015.

APPROVED by the Mayor this ____ day of ____, 2015.

Anne S. Blair, Mayor

ATTEST / AUTHENTICATE:

Rosalind D. Lassoﬀ, City Clerk

FILED WITH THE CITY CLERK:	April 23, 2015
PASSED BY THE CITY COUNCIL:	____ __, 2015
PUBLISHED:	____ __, 2015
EFFECTIVE DATE:	____ __, 2015
ORDINANCE NO:	2015-12

Exhibit A Carryover Requests by Department

Department	Fund	Carryover from 2014 into 2015	Reason for Carryover
Planning and Community Development			
Assistance with Comprehensive Plan Update	General	\$22,880	This item is consultant contract funds intended for use in community outreach and development of the Comprehensive Plan. This body of work began in 2014 and is continuing into 2015.
Public Works			
Rockaway-Mitigation/Monitoring Services	General	\$11,350	This item provided appropriation authority for mitigation and monitoring Rockaway Beach. Due to contractor delay invoicing work performed in 2014 will be paid in 2015.
City Hall HVAC upgrade	General	\$37,000	This item provided appropriation authority to complete HVAC upgrades to City Hall. Due to delay in selecting a contractor the work that was scheduled to be complete in 2014 was started and completed in 2015.
Road Preservation & Maintenance	Street	\$218,730	This items brings 2014 funding into 2015 due to timing of the repair and pavement work in the approved contract.
Traffic Concurrency Study	Street	\$121,800	This item is a multi-year project which began in 2014. The work in 2015 will include the Limited Transportation Plan update.
Water System Plan Update	Water	\$43,100	This item provides appropriation authority for work begun in 2014 and continuing into 2015 on the Water System Plan.
		\$454,860	

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2015-11, 2015 Budget Amendments	Date: May 12, 2015
Agenda Item: Consent Agenda	Bill No.: 15-087
Proposed By: Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: May 5, 2015	Recommendation: Forward to May 12, 2015 consent agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Ordinance No. 2015-11.

History:

Each quarter, staff provides detail on budget adjustments for Council approval. Attached for Council's consideration is an ordinance with first quarter budget amendments.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2015-11.

ORDINANCE NO. 2015-11

AN ORDINANCE of the City of Bainbridge Island, Washington amending the 2015 Budget of the City and providing for uses not foreseen at the time the 2015 budget was adopted.

WHEREAS, on November 10, 2014 the City Council adopted the budget for 2015 by Ordinance No. 2014-33; and

WHEREAS, a number of situations have occurred during 2015 which require the City to expend money on items, projects and categories not included in the 2015 Budget; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2014-33 and the 2015 budget are each amended as shown on the attached Exhibit A.

Section 2. The City's Finance Director is authorized and directed by this ordinance to make the necessary changes to the 2015 Budget. The Finance Director is further directed to make sufficient interfund equity transfers from the appropriate funds to cover the added amounts authorized by this ordinance.

Section 3. The Finance Director is authorized and directed to properly account for the Building and Development Services activities of the City and to transfer such expenditures as are appropriate under Generally Accepted Accounting Principles from the General Fund to the Building and Development Services Fund provided that such transfers do not authorize an increase in expenditures.

Section 4. This ordinance shall take effect and be in force five days from and after its passage, approval and publication as required by law.

PASSED by the City Council this ____ day of May, 2015.

APPROVED by the Mayor this ____ day of May, 2015.

Anne S. Blair, Mayor

ATTEST / AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	April 30, 2015
PASSED BY THE CITY COUNCIL:	May __, 2015
PUBLISHED:	May __, 2015
EFFECTIVE DATE:	May __, 2015
ORDINANCE NO:	2015-11

2015 BUDGET AMENDMENTS

presented to City Council May 5, 2015

approved on ____, 2015

SUBJECT	DESCRIPTION	FUND / Department	AMOUNT	Change to Appropriation	On-going
Legal Settlement	This item provides funding for the settlement of the Paulson/Fortner PRR lawsuit. Further details are provided below.	General Fund / Executive	\$ 387,000	Increase. Source: General Fund	
Paulson/Fortner Settlement Details - Total is \$487,000					
Additional Budget Authority Will Be Provided for \$387,000					
	Apply \$200,000 from Council Contingency. This budget line item is set at \$400,000 annually. Each decision to spend is appropriated separately.	General Fund/Executive	\$ 200,000	Increase. Source: General Fund	
	Increase legal division budget by \$187,000. This aspect of the settlement increases City spending above already approved amounts.	General Fund/Executive	\$ 187,000	Increase. Source: General Fund	
			\$ 387,000		
Existing Budget Authority Will Be Used for \$100,000					
	Apply \$100,000 from legal contingency in Executive Department budget. This is the total contingency amount budgeted; external litigation and advice budgets are separate and not affected by this settlement.	General Fund/Executive	\$ 100,000	Existing budget authority	

Additional Budget Adjustments are on the following page

SUBJECT	DESCRIPTION	FUND / Department	AMOUNT	Change to Appropriation	On-going
SUBJECT	DESCRIPTION	FUND / Department	AMOUNT	Change to Appropriation	On-going
Public Art Management	This item authorizes additional expenditure authority from the Public Art subfund for the Bainbridge Island Arts and Humanities commission for items such as supplies and advertising in conjunction with public art program management.	General Fund (Public Art)/Executive	\$ 1,500	Increase. Source: General Fund	Ongoing expense
Police vehicle replacement	This item amends the CIP and provides expenditure authority for the purchase of a replacement police vehicle. This unplanned purchase is the result of an accident.	General / Police	\$ 17,300	Transfer from motorcycle project Source: General Fund	
Police Motorcycles	This item amends the CIP and provides expenditure authority for the purchase of two motorcycles via Interlocal Agreement with the Port Gamble S'Klallam Tribe	General/Police	none	Amend CIP only.	
Motorcycle Trailer	This item increases the expenditure authority and changes the CIP. It provides funding for the purchase and upfit of a trailer for the two recently purchased motorcvcles.	General Fund/Public Works	\$ 5,000	Increase & Increase CIP Source: General Fund	
Police Marine Grant	This item authorizes acceptance of a grant and provides expenditure authority for boat and marine related expenses.	General / Police	\$ 20,000	Increase. Source: grant / General Fund	
Lynwood Center Outfall	This item amends the CIP and provides expenditure authority for the Lynwood Center Outfall Project to cover the additional cost of the contract , permit, monitoring and construction contingency funds.	SSWM Fund / Public Works	\$ 60,000	Increase. Source: SSWM Fund	
Valley, Logg & Gertie Johnson	This item amends the CIP and provides expenditure authority for the projects on Valley, Logg and Gertie Johnson roads to bring the project budget into alignment with expenses.	SSWM Fund / Public Works	\$ 9,600	Increase. Source: SSWM Fund	
Cave Avenue/Knechtel	This item increases expenditure authority and funding for the final change order for the overlay project.	Street Fund / Public Works	\$ 8,400	Transfer from Annual Roads Program. Source: Street Fund	
Survey Equipment	This item amends the CIP and provides expenditure authority for miscellaneous equipment in the CIP. Currently the CIP provides for items under \$10,000 in each fund. This item moves spending authority from Streets to the General Fund to replace equipment that has become unusable due to hardware failure.	General Fund /Public Works	\$ 16,000	Increase CIP. Source: All Funds	
Olympic Drive/SR305	This item amends the CIP and provides expenditure authority for the Olympic Drive/305 project to bring the project budget into alignment with expenses.	Capital Construction Fund / Public Works	\$ 224,100	Increase. Source: General Fund support to Capital Construction Fund	

Central Ward Meeting Report
May 4, 2015, 7:00pm – 9:00pm

Fifteen people attended the Central Ward meeting hosted by Councilmembers Wayne Roth, and Mike Scott. City Manager Doug Schulze attended the first hour of the meeting. The following topics were discussed.

Comprehensive Plan Update The newly-adopted Navigate Bainbridge Project Schedule was reviewed. The participants were encouraged to attend the May 7th meeting concerning the Land Use element. Several questions were raised about the relationship between the plan and City ordinances. The timetable for proposed amendments to the current Comp Plan was explained, as was the requirement that ordinances be consistent with the plan.

Land Use, Zoning Comments were raised about apparent failures by the City Planning Department in the process of approving the commercial development at High School Road & Highway 305. Doug explained the City's organizational structure and administrative procedures which ensure transparency and accountability.

Water Resources Leslie Marshall spoke to the need to discourage land use which impairs storm water from recharging aquifers and wetlands. A general discussion of the Island's water supplies and demands ensued.

Parking Dick Melton expressed concern about the limited parking at the Waterfront Park Senior Center and the increased demand when the Rowing Club facility is built. Chuck Depew reviewed prior planning efforts to expand parking in the downtown area and said that another study was not needed. Wayne and Mike mentioned that they are representing the Council on a newly-created parking committee. Pros and cons of a parking structure were discussed.

Traffic Congestion/Pedestrian Safety The closing of the Chevron station on Hildebrand has increased traffic in/out of the Chevron station on the north side of High School Road. Eastbound cars block traffic while waiting to turn left into the station, compounding an already congested street. Concern was expressed about pedestrian safety in the existing crosswalks between Madison and 305 and the need for a new crosswalk between Ace Hardware and the Visconsi development.

Communications Barry Peters raised three communications issues: areas of the Island with poor or no cellular telephone coverage, limited access to broadband service, and local emergency notifications. He thanked the Council for supporting KPUD's petition to the FCC which would allow the utility to provide retail as well as wholesale internet access. He also thanked City management for supporting the activation of low power AM radio transmitters for emergency alerts.

Winslow Sidewalks Chuck Depew asked how many permits the City has issued for business use of the sidewalk. Wayne agreed to obtain that information. Sandwich boards and their impacts on pedestrian mobility and safety were also discussed.

Other topics The meeting concluded with a wide-ranging discussion about enforcement of development reforestation compliance, impact of Highway 305 on quality of life in the Winslow area, population growth, and the proposed removal of vegetation in the Waterfront Park.

North Ward – Meeting Notes (prepared by Anne Blair)

Meeting held on Monday, May 4, 2015, at the Phelps Road Fire Station

12 North Ward residents participated in this meeting. Kellie Stickney, COBI Community Outreach Coordinator also attended and participated. Anne Blair, North Ward Council member and Mayor convened and facilitated the discussion.

Participants raised issues/topics they wished to discuss. Anne and the group discussed each of the topics raised and listed. Anne responded to each question, as well as addressed the follow up comments and observations. The majority of our time focused on questions about and concerns with the recently approved 2014 Shoreline Management Plan Update.

- **SMP-related issues/observations :**
 1. Wish to repeal the entire SMP Update
 2. Valuation of shoreline homes has been lowered unfairly and inappropriately because of the new SMP regulations.
 - a. Because the valuation is less, the property taxes should be less – doesn't appear that the County is taking this into consideration.
 - b. Do not want value of shoreline home to be lowered.
 3. SMP Monitoring plan is ill-conceived; the contract for the monitoring work was not competitively bid; the LIDAR/imaging portion of the contract does not include a Scope of Work; and, the State of WA has much higher resolution images available for free than will be obtained with this LIDAR contract being managed by the University of Washington.
- **Neighborhood Service Centers:**
 1. What/where are they?
 2. What does this designation mean?
 3. Who figures out the population "assigned" to Winslow (core) and the NSC?
 4. Why isn't everyone in the Rolling Bay area advised/included in the discussions about expanding/restricting the size and activities of the Rolling Bay NSC? (Concern that specific individuals are being excluded from these conversations.)
- **Day Road Industrial Area:**
 1. Is this area being expanded? If so, why? Who approved the expansion, under what authority?
 2. What is the new driveway on the north side of Day Road leading to?
 3. Why has the city slowed the process of opening a retail operation for sale of recreational marijuana?
 4. When will the recreational marijuana store open?

South Ward Meeting Notes, May 4, 2015, 7-8:45 pm

Location: Pleasant Beach Village, Marketplace

Councilmembers Present: Roger Townsend, Steve Bonkowski, Sarah Blossom

Doug Schulze arrived at shortly before 8 pm

20 members of the public were present and we discussed a broad range of issues from the general, like growth, to the specific, like culverts.

Many questions were asked about growth and considerations of traffic, water resources, power grid and people asked about the specific developments at PBV and Roost. There was a lengthy discussion of the Comprehensive Plan and upcoming events, including this Thursday regarding the first workshop of the planning commission.

The USGS study on water resources was discussed and the different interpretations of that study. Mr. Schulze stated that global warming was not an element of the USGS study additional work was being done on that study to update it.

Traffic was also discussed and, specifically, the speed limits. A question was asked regarding whether the island was moving to an all 25 MPH. There was no support voiced for such a change on the Island.

Some participants expressed concern regarding the increase in Inn/hotel space on the Island and it was confirmed that PBV has additional overnight rooms in development.

The PSE grid and reliability was discussed, and it was the consensus that nobody was aware of any imminent plans to expand capacity on the Island.

There was a lengthy discussion of the park and the over-arching goal to transfer parks to the parks department. There was some discussion of the Prichard Park dog issue as well as the Waterfront Park. Councilmembers acknowledged that additional funding will be necessary in 2016 to build both the Park and the Dock. Concern was expressed regarding the expense of studies and consultants and accountability for the same. There was concern expressed regarding the excessive removal of trees. Councilmembers identified that there is a rollout of the waterfront park design this Wednesday at 6 pm.

The condominiumization of ADUs was discussed as well as the possible increase on the cap of ADU size. The planning department is reviewing the issue for change in future developments.

There was a specific discussion of fish culverts and a request that council review the necessity (as well as the source of the requirement) of fish culverts with more scrutiny.

There was a discussion of fiscal stewardship, specifically with regarding to utility fees on non-city water sources and the potential for an increase in the tab fee if authorized by the state legislature. Councilmembers expressed a desire to be fair across the region and to address traffic concerns with the potential increase in tab fees.

2015 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

2015 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Clerk	Department	Timing (min)	Study Session 7 pm		Absences	Clerk	Department	Timing (min)	Business Meeting 7 pm	
Matt Doug	Kelly		25	2-Jun		Matt	Roz		25	9-Jun	
		PW	45	Waterfront Park 100% Design Update (Info.)				EXEC	30	Police Station Site Selection (Consider Action)	
		EXEC	30	Funding Model for Public Art Program (Info.)				PCD	20	Ordinance 2015-10, Tent City Regulations Public Hearing (Consider Action)	
		PCD	15	Ordinance Relating to to Consolidate Harbor Commission and Road Ends Committee Merger (Info.)				PW	CA	Ordinance No. 2015-07 Traffic Impact Fees - 2nd Reading (Consider Action)	
		PCD	15	Ordinance 2015-10, Tent City Regulations - 1st Reading (Info.)				PW	CA	Resolution No. 2015-05 Establishing Traffic Impact Fees (Consider Action)	
		PW	15	Manitou Beach Road Parking Project Update (Info.)					75		
			145								
										Work Session	
								PW	45	Storm and Surface Water Management Utility Overview and Utility Advisory Committee Recommendations	
										Transportation Benefit District Regular Meeting	

2015 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Clerk	Department	Timing (min)	Study Session 7 pm		Absences	Clerk	Department	Timing (min)	Business Meeting 7 pm	
	Kelly		25	16-Jun			Roz		25	23-Jun	
				Executive Session - Review Qualifications of an Applicant for City Employment (30 minutes)				CC	10	Appointments to City Commissions and Committees (Consider Approval)	
		PCD	30	Resolution No. 2015-05, Amending the PCD Administrative Manual (Info.)				PCD	CC	Ordinance No. 2015-04 (Formerly 2014-07), Landscaping and Tree Ordinance - 2nd Reading (Consider Action)	
		PCD	15	Ordinance No. 2015-04 (Formerly 2014-07), Landscaping and Tree Ordinance - 1st Reading (Info.)				PCD	CC	Resolution No. 2015-05, Amending the PCD Administrative Manual (Consider Action)	
		EXEC	15	Community Identity Update - added				PCD	CC	Ratification of Revisions to Countywide Planning Policies	
		PCD	5	Ratification of Revisions to Countywide Planning Policies					35		
			90								
				30-Jun							
				5th Tuesday - no meeting							

2015 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Clerk	Department	Timing (min)	Study Session 7 pm	Absences	Clerk	Department	Timing (min)	Business Meeting 7 pm
Ellen	Kelly		25	7-Jul	14-Jul				
		PCD	10	Comprehenisve Plan Update (Info.)					
			35						
	Kelly		25	21-Jul					
		FIN	10	Ordinance No. 2015-__, SSWM Rates (Public Hearing/2nd Reading) (Consider Action)					
		FIN	10	Budget Calendar and Financial Policies					
		FIN	10	Ordinance 2015-__, SSWM Rates (1st Reading) Info.					

2015 PROPOSED COUNCIL CALENDAR ITEMS

Study Session 7 pm					Business Meeting 7 pm				
Absences	Clerk	Department	Timing (min)		Absences	Clerk	Department	Timing (min)	
4-Aug						Roz		25	11-Aug
							FIN	15	2015 Mid-Year Financial Update/Preliminary 2016 Forecasts
							FIN	10	Q2, 2015 Budget Amendments (1st Reading) Info
								50	
18-Aug						Roz		25	25-Aug
							FIN	CA	Q2, 2015 Budget Amendments (2nd Reading) (Consider Action)
								25	