

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
4. STAFF INTENSIVE
 - A. PROPOSAL FOR ALLOCATION OF FUNDS FOR HEALTH, HOUSING, AND HUMAN SERVICES, AB 15-040
 - B. MEMORANDUM OF UNDERSTANDING WITH PIERCE COUNTY TO ASSIST WITH POLICE SECURITY AT US OPEN EVENT, AB 15-095
 - C. SOUND TO OLYMPICS TRAIL (STO) PROJECT PHASE 2 CAPITAL IMPROVEMENT PLAN (CIP) AMENDMENT, AB 14-096
 - D. Q1 2015 FINANCIAL REPORTING, AB 15-096
 - E. ORDINANCE NO. 2015-11, RELATING TO Q1 2015 BUDGET AMENDMENTS, AB 15-087
 - F. ORDINANCE NO. 2015-12, 2014 BUDGET CARRYOVERS INTO 2015 BUDGET, AB 15-091
5. COUNCIL DISCUSSION
 - A. OFF-LEASH DOGS AT PRITCHARD PARK, AB 15-100
 - B. PROPOSAL TO CONSOLIDATE HARBOR COMMISSION AND ROAD ENDS COMMITTEE, AB 15-099
 - C. RESOLUTION NO. 2015-07, GOVERNANCE MANUAL AMENDMENTS, AB 15-101
 - D. PROCLAMATION DECLARING MAY 10-16, 2015 AS NATIONAL POLICE WEEK, AB 15-097
 - E. PROCLAMATION DECLARING MAY 2015 AS BUILDING SAFETY MONTH, AB 15-098
6. COMMITTEE REPORTS
 - A. UTILITY ADVISORY COMMITTEE NOTES, APRIL 27, 2015
 - B. NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE NOTES, APRIL 29, 2015
7. REVIEW UPCOMING COUNCIL MEETING AGENDAS
8. FOR THE GOOD OF THE ORDER
9. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 6:59 PM

Deputy Mayor Townsend called the meeting to order at 6:59 p.m. with Councilmembers Blair, Bonkowski, Roth, Scott and Tollefson in attendance. Councilmember Blair arrived at 7:00 p.m. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 6:59 PM

6:59 PM

***MOTION:** I move we accept the agenda as presented.*

***BLAIR/SCOTT:** The motion carried 6-0. (Blossom not present for this motion.)*

3. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:00 PM

City Manager Schulze's report included information on:

- Planner Josh Machen attended the quarterly meeting of the Peninsula Planner Forum. A Growth Management Act board member praised the outcome of the appeal of the city's SMP.
- The fire services contract with the BIFD expires at the end of 2015; needs to be renewed. City Manager Schulze will be meeting with fire department officers to discuss the contract.
- On Wednesday, May 6, there will be an open house at City Hall on the Waterfront Park Design.
- On Thursday, May 7, the Planning Commission will be hosting a workshop on the Land Element Design for the Comprehensive Plan Update.

4. STAFF INTENSIVE 7:05 PM

A. PROPOSAL FOR ALLOCATION OF FUNDS FOR HEALTH, HOUSING, AND HUMAN SERVICES, AB 15-040

At the City Council Study Session on March 3, 2015, the Council considered a proposal to expand the City's oversight of its annual human services funding, which provides roughly \$420,000 in financial support to 11 nonprofit organizations and to the City's own Housing Trust Fund. The proposal identified three general areas of activity that are not part of current City efforts or oversight:

- identification of goals for the City's funding,
- allocation of recommended funding for individual organizations, and
- evaluation/assessment of funding results.
-

Key features of the proposal presented in March were:

- A designated portion of funding (initially proposed as 50% of total grants) to be provided to Helpline House.
- The potential for assistance from the Bainbridge Community Foundation (BCF) as a partner to facilitate the City process.
- A move to a less-frequent review process, such as a two-year cycle timed to match the City's biennial budget.

The City Council direction in March was for Mayor Blair and Councilmember Tollefson to move forward and discuss the proposed changes with community stakeholders, and to further refine details of the proposed process. Subsequent discussion has been held with representatives of the organizations that are currently funded and with staff from BCF. This feedback helped to shape and refine the proposed approach in some significant ways.

First, there are a range of options for the scope and nature of assistance that BCF might provide, and these have been discussed in additional detail since March.

Second, the current recipient organizations expressed strong support for a process that included representation from a citizen committee. They also expressed support for a multi-year review process.

Finally, there was a clear consensus that the proposal to designate a portion of funding for Helpline House did not satisfy the City's goal to improve accountability and transparency for its human services funding. Given which, that element of the proposal has been removed and the current approach would award 100% of the City's grant funding through a single, consistent allocation process.

Public Comment

Geoff Grindeland, board president of Helpline House offered three suggestions as the City fine tunes its proposal:

1. Minimize administrative costs.
2. Minimize undue burden on agencies.
3. Leverage expertise of the agencies that actually deliver the services.

The human services proposal explicitly states recipients will not serve on the panel.

Omie Kerr, Broomgerrie Road, stated while using taxpayer money, there needs to be oversight because it is an essential expenditure for the City to undertake.

Mark Blatter, Executive Director for HRB, thanked Council for the opportunity to help shape the program.

Bob Scales, North Madison offered a quick history on HHHS; started out as a volunteer only organization formed by City ordinance in 1993 and had grant funds. Mr. Scales urged Council to use staff and expertise in the community to staff a board; do not spend money on consultants or use tax dollars.

Bill Reddy, Beck Road, is a former director of HHHS. Clarified that the grant for the first three years was for youth initiatives.

Marina Cofer-Wildsmith, Executive Director of Bainbridge Youth Services made three points:

1. They do not disagree that it is time for more transparency and accountability.
2. Never intended to suggest that BYS would be a part of funding decision making.
3. No conflict of interest. Panel member needs to understand the human services community.

Jim Hopper, Executive Director of the Bainbridge Community Foundation, wanted to underscore Mayor Blair's point that things take time. They are still developing frameworks that are appropriate for the community and emphasized looking beyond the needs that are being met today and considering the unmet needs. Educating the community is critical.

Recommended Action

Based on Council discussion, a final proposal will be brought back for review at a study session, along with a proposed resolution to capture the key elements of the updated allocation process and alternatives for management of the human services funding.

B. MEMORANDUM OF UNDERSTANDING WITH PIERCE COUNTY TO ASSIST WITH POLICE SECURITY AT U.S. OPEN EVENT, AB 15-095 8:15 PM

Sergeant Ziemba addressed Council on Chief Hamner's behalf. The Bainbridge Island Police Department has been asked to provide police officers to assist with the US Open held in Pierce County on June 14-22, 2015. The officers will assist in all aspects of security for the event to ensure all participants are safe.

The department would like to send two officers to assist with this event. Pierce County will reimburse overtime costs for the officers.

8:19 PM

MOTION: I move the City Council forward the Memorandum of Understanding with Pierce County to Assist with Police Security at U.S. Open Event to the May 12, 2015 consent agenda.

BLAIR/BONKOWSKI: The motion carried 7-0.

C. SOUND TO OLYMPICS TRAIL (STO) PROJECT PHASE 2 CAPITAL IMPROVEMENT PLAN (CIP) AMENDMENT, AB 14-096 8:21 PM

The STO Trail Phases 2 and 4 projects provide for a separated shared-use pathway along SR305 from Winslow Way to High School Road. This project will complete the “first mile” of the Sound to Olympics Trail and study potential branch connections. During design development, additional information was received regarding required improvements to the existing stormwater system in order to handle the additional impervious surface of the Trail. It is estimated that the budget will exceed approved levels by a total of \$85,000 with the funding coming from the General Fund. At this time, staff requests Council guidance on funding sources. Options include:

- Option 1: Provide new funding for these projects from the General Fund. This would increase City spending by the amount of the new funding, and decrease funds available for future City use.
- Option 2: Identify funding from other projects to cover the increase.
 - Apply \$50,000 from 2015 Core 40 Spot Project funding to this project, deferring other projects which might have been paid for with this money.
 - Apply \$46,000 from Sound to Olympics Trail, Phase 3 (connection across SR305) to Phase 2 and 4. The City has learned it will not receive grant funding assumed for the Phase 3 CIP, so will not begin this project in 2015. Using the Phase 3 funding in 2015 for the Phase 2 and 4 projects will require that the City add money to the Phase 3 project in the future.
- Option 3: Cease work on the Sound to Olympics, Phase 2 and 4 projects. This would result in returning \$1.2 million in grant funding to the granting agency, as well as grant funding already received and expended on design. Ceasing work on this project would make approximately \$300,000 in City funding available for other projects.
- Other options can also be developed.

8:28 PM

MOTION: I move that the City Council forward the Sound to Olympics Trail Phase 2 CIP Amendment in the amount of \$85,000.00 with the funds coming from deferring the 2015 Core 40 Spot project and 2015 Sound to Olympics Trail Phase 3 in the CIP, increasing the spending authority for this project, to the May 12, 2015 City Council consent agenda.

BONKOWSKI/TOLLEFSON: The motion carried 7-0.

D. Q1 2015 FINANCIAL REPORTING, AB 15-096 8:29 PM

E. ORDINANCE NO. 2015-11, RELATING TO Q1 2015 BUDGET AMENDMENTS, AB 15-087 8:38 PM

8:44 PM

MOTION: I move that the City Council move Ordinance No. 2015-087 to the May 12, 2015 consent agenda.

ROTH/BLAIR: The motion carried 7-0.

F. ORDINANCE NO. 2015-12, 2014 BUDGET CARRYOVERS INTO 2015 BUDGET, AB 15-091 8:45 PM

Funding for certain items was approved in the 2014 budget but not spent, and these funds will be carried over into the 2015 budget for work to be completed in 2015.

Planning and Community Development: Proposed carryover funding provides appropriation authority for work approved related to community outreach and development of the update of the City’s Comprehensive Plan. This funding is in addition to the amount approved in the 2015 Adopted Budget.

Public Works: Proposed carryover funding provides appropriation for projects included in the 2014-operating budget, which were started in 2014, but have continued into 2015.

8:48 PM

MOTION: *I move that the City Council forward Ordinance No. 2015-12 amending the 2015 Budget of the City to include carryover items for work funded in 2014 but to be performed in 2015 to the May 12, 2015 consent agenda.*

BLAIR/SCOTT: *The motion carried 7-0.*

5. COUNCIL DISCUSSION

A. OFF-LEASH DOGS AT PRITCHARD PARK, AB 15-100 8:48 PM

During Council discussion that led to the adoption of amendments to COBI's leash law, there was some support for the idea that during the time it remains the owner of Pritchard Park it might establish off-leash hours (and perhaps rules) for that Park, with the goal of allowing off-leash advocates the opportunity to demonstrate to BIMPRD that such use could exist without unduly depriving other Park users of reasonable and safe access.

Assuming that it will take several months to complete transfer of that Park to BIMPRD (assuming also that such a transfer is approved by COBI and BIMPRD), if Council wishes to implement a trial off-leash program for Pritchard Park, that action should take place soon.

City Manager Schulze stated the upfront costs are minimal: mutt mitt stations, garbage cans, and signage.

MOTION: *I move that the City adopt a resolution establishing off leash dog hours for dogs under voice command all day Tuesdays, all day Thursdays and on Saturdays till noon as soon as signs can be installed and until July 15*

TOLLEFSON/BONKOWSKI: *The motion carried 7-0.*

B. PROPOSAL TO CONSOLIDATE HARBOR COMMISSION AND ROAD ENDS COMMITTEE, AB 15-099 9:04 PM

A proposal has emerged to consider consolidating the Harbor Commission and the Road Ends Committee. Both groups have a long history of service to the City (the City established the Road Ends Committee in 1992 and the Harbor Commission in 1998).

Both groups also have a mission that shares focus on opportunities for public access to, and engagement with, our community's extensive and unique shoreline. There may be important and valuable synergies related to public access – both to and from the water – to be gained by joining the work of these two groups. The current ordinances for each group are provided for review. It would be helpful to consider this change to these two groups now, ahead of the upcoming annual appointment process. In the event that the two groups are to be consolidated, a specific plan would be developed to guide the transition between the existing 14 positions (7 positions for the Harbor Commission and 7 for the Road Ends Committee) and an eventual standard committee size of 7. Likely, this transition would be made over more than one year.

City Attorney Marshall has confirmed that there is no State requirement for the City to maintain a Harbor Commission.

To facilitate consideration of this proposal, the following language provides an initial, draft version of Duties and Responsibilities for the new committee:

Proposed- Public Water Access Committee: Duties and Responsibilities

The Public Water Access Committee, working in collaboration with the City, shall:

- Work to support awareness, management, and enhancement of public access to/from the Island's waters and water dependent activities
- Actively seek opportunities for public engagement and public outreach to increase awareness of public water access sites of all type (water access, water view, etc.)
- Promote and coordinate opportunities to develop island-wide public water access sites, especially road ends, as appropriate circumstances occur
- Develop and recommend new road end and harbor management policies as needed, for island-wide water access sites
- Coordinate with appropriate City staff to implement the public water access policies and goals of the Council through measures which include, but are not limited to, recommendation of ordinances, regulations, and other means
- Initiate, manage, encourage, and support a program for community stewardship of individual water access and road end sites throughout the community

- Actively seek to leverage City resources by identifying donation and grant opportunities and assessing for alignment with City goals and priorities
- Enlist volunteers, neighborhood members, and community organizations to assist with the implementation of approved plans and/or projects adopted by the City Council
- Develop an annual work plan in collaboration with appropriate City staff, and submit the proposed work plan to City Council for review and approval each year, along with a report on results of the prior year work plan
- Such other duties and responsibilities as may be assigned by the City Council

Public Comment

Bitsy Ostenson, member of the Road Ends Advisory Committee, stated they do not oppose the proposal but have not been able to meet jointly with the Harbor Commission. The week of May 11, the two committees are scheduled to have a discussion to seek respectful input from both committees.

Elise Wright, member of the Harbor Commission, has been attending Road Ends meetings as a liaison.

Recommended Action

Based on the information received, staff will develop a draft ordinance to establish the committee for City Council review at a future study session, along with a transition plan for the consolidated committee membership and a summary of related Code updates.

C. RESOLUTION NO. 2015-07, GOVERNANCE MANUAL AMENDMENTS, AB 15-101 9:20 PM

Council discussed the amendments and changes to the governance manual at length. Councilmembers Roth and Scott will prepare a new revision and circulate it to Council via City Attorney Marshall.

D. PROCLAMATION DECLARING MAY 10-16, 2015 AS NATIONAL POLICE WEEK, AB 15-097 10:04 PM

In the past, the Bainbridge Island Police Department has participated in the nationally recognized and celebrated annual event. The "National Police Week" was started to honor the service and sacrifice of those law enforcement officers killed in the line of duty, while protecting our communities and safeguarding our democracy. The Bainbridge Island Police Department is asking Bainbridge Island citizens and businesses to come together to keep children, families and communities safe, healthy and drug-free, through parent training, networking and sponsoring the National Red Ribbon Campaign.

10:04 PM

***MOTION:** I move that the City Council approve and authorize Mayor Blair to sign the proclamation declaring May 10-16, 2015 as National Police Week.*

***BONKOWSKI/SCOTT:** The motion carried 7-0.*

E. PROCLAMATION DECLARING MAY 2015 AS BUILDING SAFETY MONTH, AB 15-098 10:06 PM

Building Safety Month is a nationwide and regional effort sponsored by the International Code Council, supported locally by the Bainbridge Island Fire Department and the City of Bainbridge Island to help raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry.

The theme for Building Safety Month 2015 is "Resilient Communities Start with Building Codes," and encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable.

10:07 PM

***MOTION:** I move that the City Council approve and authorize Mayor Anne Blair to sign the proclamation declaring May 2015 as Building Safety Month.*

***BONKOWSKI/ROTH:** The motion carried 7-0.*

6. COMMITTEE REPORTS 10:07 PM

A. UTILITY ADVISORY COMMITTEE NOTES, APRIL 27, 2015

B. NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE NOTES, APRIL 29, 2015

7. REVIEW UPCOMING COUNCIL MEETING AGENDAS 10:08 PM

May 12

General Sewer Plan Acceptance

Historic Preservation Commission Annual Blakely Awards

Ward Meeting Reports

Proclamation Declaring May 17-23, 2015 as Public Works Week

Ordinance No. 2015-12, 2014 Budget Carryovers into 2015 Budget - 2nd Reading

Sound to Olympics Trail Project, Phase 2 Capital Improvement Plan Amendment

Memorandum of Understanding with Pierce County to Assist with Police Security at US Open Event

Ordinance No. 2015-11, Related to Q1, 2015 Budget Amendments - 2nd Reading

8. FOR THE GOOD OF THE ORDER 10:14 PM

Councilmembers shared information on their respective ward meetings.

- Councilmember Townsend commented that his meeting had a very spirited conversation.
- Councilmember Roth said his ward discussed the traffic issues that could occur out of the Chevron on High School Road closing.
- City Manager Schulze remarked on two issues he heard; communication infrastructure and parking in Winslow and Waterfront Park.
- Mayor Blair stated that at the North Ward meeting, they spent the majority of the time discussing the Shoreline Master Program.

9. ADJOURNMENT 10:20 PM

Deputy Mayor Townsend adjourned the meeting at 10:20 p.m.


Kelly Jahraus, Records Management Coordinator
Anne S. Blair, Mayor