CITY OF
BAINBRIDGE ISLAND

STUDY SESSION

TUESDAY, AUGUST 16, 2016

LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON

AGENDA
(TIMES LISTED ON THE AGENDA ARE APPROXIMATE)

1. **CALL TO ORDER / ROLL CALL**

   7:00 PM

Mayor:	Val Tollefson	
Deputy Mayor:	Kol Medina	
Councilmembers:	Sarah Blossom	Michael Scott
	Ron Peltier	Roger Townsend
	Wayne Roth	

2. **ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**

3. **PUBLIC COMMENT ON AGENDA ITEMS**

   7:05 PM

4. **CITY COUNCIL DISCUSSION**

   7:15 PM

   A. Update on 2016 Department Workplan Status as of Mid-Year, AB 16-024 - Executive (Pg. 3)

   B. 2016 Mid-Year Financial Report and Biennial Budget Forecast, AB 16-024 - Finance (Pg. 78)

   C. Ordinance No. 2016-24, Q2 2016 Budget Amendments, AB 16-058 - Finance (Pg. 159)

   D. 7:45 PM Priority Based Budgeting Briefing - Update on 2016 Analysis, AB 16-057 - Finance (Pg. 166)

5. **FOR THE GOOD OF THE ORDER**

   8:15 PM

6. **ADJOURNMENT**

   8:20 PM

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

City of Bainbridge Island
City Council Agenda Bill

PROCESS INFORMATION	
Subject: Update on 2016 Department Workplan Status as of Mid-Year, AB 16-024 - Executive (Pg. 3)	Date: 8/16/2016
Agenda Item: COUNCIL DISCUSSION	Bill No.: 16-024
Proposed By: Executive	Referrals(s):

BUDGET INFORMATION		
Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW		
:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

Background:

In January, 2016, the City staff and City Council identified a workplan for the year that highlighted key activities, projects and initiatives.

The attached Mid-Year Report provides status as of June 30, 2016 for the 2016 citywide workplan. This report also includes mid-year information on the City's performance measures, by department.

RECOMMENDED ACTION/MOTION

Information.

ATTACHMENTS:

Description	Type
Mid-Year	Backup Material

CITY OF
BAINBRIDGE ISLAND

2016 MIDYEAR REPORT:

Work Plan Status and Performance Measures

Doug Schulze, City Manager
June 30, 2016

Overview

The following report provides a midyear update on City activities and progress on key projects. This report reflects status as of June 30, 2016 for the priority work plan items that were identified in January through review and discussion with the City Council. Work plan items are grouped by department, and are designated as "high" or "medium" priority. In addition, each department has identified some priority tasks for 2016 that are associated with best management practices ("BMP").

Work plan priorities are associated with the City's six Priority Based Budgeting areas of emphasis, represented by the following icons:

Green, Well-Planned Community	Healthy and Attractive Community	Reliable Infrastructure and Connected Mobility
Safe City	Vibrant Economy	Good Governance

This report indicates that the majority of our highest priority projects are either completed or in progress. In some cases, tasks will not begin until later this year. For a small number of items, it has been determined that activities will be deferred until next year. A more detailed review and discussion of the work plan results will be provided at year-end.

This document also presents midyear status for selected City performance measures and workload data. The City tracks performance measures for each department and – depending on the data – uses a monthly, quarterly, or annual frequency for reporting. The results shown here are data as of June 30, 2016, alongside the prior history (when available). For data that is reported on an annual frequency, midyear information is either not available or not meaningful. In these cases, year-to-date results are replaced in this midyear report with an "N/A". This also applies to indicators that were not initially monitored at the time performance measures started to be tracked.

Performance measurement is another tool that can help to understand progress towards the City's goals and objectives, and to identify trends in City workload and service delivery. The City will continue to expand the way we use this data to communicate about the organization's activities and trends. In the year-end report, additional analysis and interpretation will be provided to add context to the data and evaluate the organization's results. Going forward, this data can be used to inform resource allocation, budget decisions, and fiscal capacity forecasts.

Summary by Department

EXECUTIVE

2016 WORK PLAN PRIORITIES – EXECUTIVE

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Support completion of Comprehensive Plan Update.		**High/ Mandatory**	**Ongoing** Planning Commission review is underway; City Council review will begin in September.
Support Council 2017-18 Biennial Budget development, including review of revenue options and long-term financial planning.		**High**	**Ongoing** Briefings provided in Q2 on revenue and long term capital plans. Preliminary biennial budget will be presented in September.
Support Council consideration of proposals for Suzuki property.		**High**	**Ongoing** In Q2 Council requested ETAC to prepare an RFP for an ecological assessment for the property.
Support planning process to replace public safety facilities: Police Station and Municipal Court.		**High**	**Ongoing** City issued RFP for facility design services in Q2.
Support consideration of options for a municipal electric utility.		**High**	**Ongoing** In Q2 City selected consultant to perform feasibility study.
Planning for new Sewer capital projects.		**High**	**In Progress** Projects identified in system plan update will be reflected in CIP.
Transportation Benefit District: • Program 2016 revenue • Evaluate options for newly authorized rates		**High**	**Not Started** Council consideration scheduled for Q3.

2016 WORK PLAN PRIORITIES – EXECUTIVE

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Complete hiring for Director – Planning and Community Development.		High	**Completed** New director hired in Q1.
Continue work to review Downtown parking options.		High	**Ongoing** Community task force met in Q1/Q2. Will prepare a recommendation to City Council in Q3.
Expand Emergency Preparedness: • AM radio project • Relocate EOC to City Hall • Update plans for emergency flotilla • Participate in regional exercise ("Cascadia Rising" – June, 2016)		High	**In Progress** EOC relocated and training exercises held in Q1/Q2.
Support long-range planning for Ferry District redevelopment.		High	**Deferred**
Support SR 305/regional transportation planning.		High	**Ongoing** Staff and elected officials participate in regional discussions on SR 305 improvements. $33M in State funding provided for planning and construction within SR305 corridor.
Negotiate new labor agreement for Guild (expired 12/31/15).		High	**Ongoing**
Negotiate new labor agreement for IAM (will expire 12/31/16).		High	**Ongoing** Negotiations initiated in Q2.

2016 Work Plan Priorities – Executive

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Establish franchise agreements with utilities located in City right-of-way.		Medium	**Deferred** Work will complete when permanent City Attorney is available.
Support Council consideration of potential changes to annual award process for Lodging Tax (Civic Improvement) funds.		Medium	**Completed** Council reviewed options and draft RFP in Q2.
Amend procurement and purchasing policies, including City Manager's contracting authority (BIMC 3.70 and 3.72).		Medium	**Completed** Updated policies approved in Q2.
Support Council consideration of multi-year process to award human services funding.		Medium	**In Progress** Council affirmed process for next award cycle. Facilitation support will be identified in Q3.
Support Council consideration of initiatives to improve telecommunications service and connectivity island-wide: • Consider options for municipal broadband • Recruit wireless service providers		Medium	**Ongoing** Updated ordinance related to wireless facilities in Q1.
Negotiate cable franchise agreement/develop plans for PEG funding.		Medium	**Completed** New franchise agreement approved with Comcast in Q2.
National Citizen Survey – conduct focus groups on key findings from 2015 survey results.		Medium	**Deferred** Staff focused on community engagement and listening sessions to support Comprehensive Plan Update.
Continue work to support economic development and community identity efforts.		Medium	**Ongoing** Comprehensive Plan Update activities provided venue for community engagement on economic development and related topics.

2016 WORK PLAN PRIORITIES – EXECUTIVE

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Continue to pursue disposition of designated surplus property (Meigs, Pritchard, IMHP, HOB).		**Medium**	**Ongoing** Completed transfer of Meigs and one of five remaining IMHP shares. Work to transfer two other IMHP shares and Pritchard property is underway.
Human Resources: • Finalize and implement onboarding program for new employees		**Medium**	**Completed** Supervisors use a common checklist to ensure standard and comprehensive process for new employee startup.

2016 Work Plan Priorities – Executive

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Continue to expand environmental sustainability initiatives.		BMP	**Ongoing** Staff "Green Team" identified and implemented expanded recycling opportunities at both City Hall and O&M.
Continue citywide HPO initiatives: • Complete pilot session of new leadership program		BMP	**In Progress** Leadership program met 4 times in Q1/Q2; will complete pilot session in Q3/Q4.
Expand Code Enforcement Officer jurisdiction.		BMP	**Deferred** Work will complete when permanent City Attorney is available.
Amend animal control Code per Hearing Examiner findings.		BMP	**Deferred** Work will complete when permanent City Attorney is available.
Review options for criminal prosecution services.		BMP	**Deferred** Work will complete when permanent City Attorney is available.
Continue initiatives to standardize and expand performance measurement.		BMP	**Ongoing** City staff are participating in regional consortium on performance measurement. Options to integrate with OpenGov are under consideration.
Continue implementation of Priority Based Budgeting: review/affirm results, refine program inventory, update scoring.		BMP	**In Progress** Updated information will be provided in Q3 to inform biennial budget development.
Complete implementation of new public records administrative rules, including department training.		BMP	**In Progress** New online open records portal implemented in Q2.

2016 WORK PLAN PRIORITIES – EXECUTIVE

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Support citizen advisory committees: • Civil Service Commission • Human Services Advisory Committee • Lodging Tax Advisory Committee • Public Water Access/Marine Access Committee • Ethics Board		**BMP**	**Ongoing**

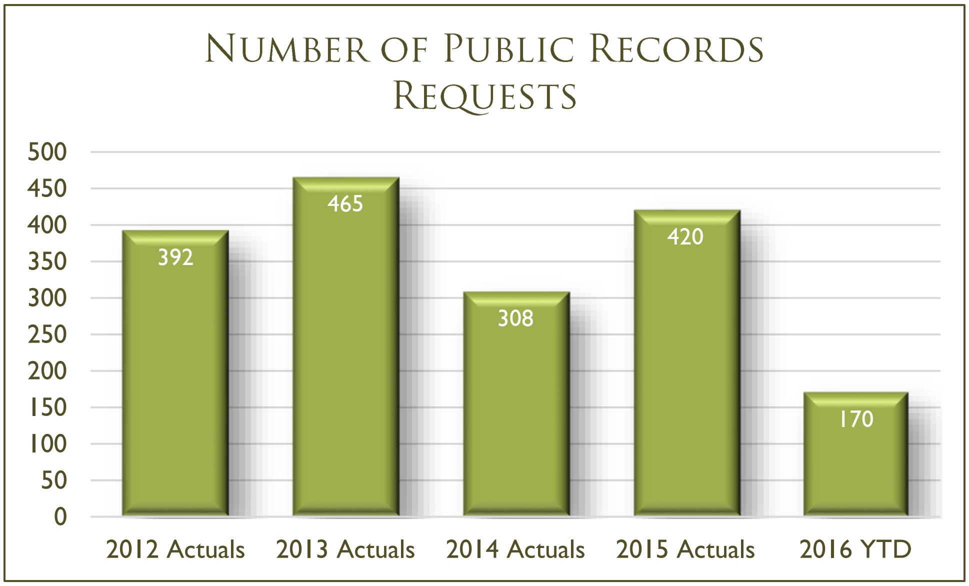
2016 Performance Measures – Executive

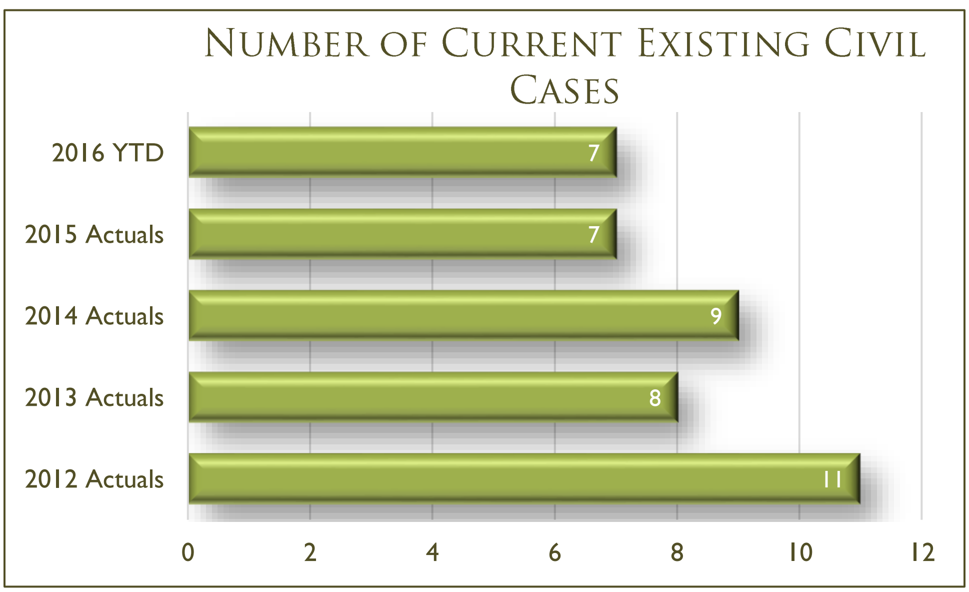
Legal

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Cases Settled	N/A	N/A	N/A	1	3
Number of New Civil Cases (Superior Ct./GMHB)	N/A	N/A	N/A	3	2
Number of New Administrative Appeals	N/A	N/A	N/A	3	1
Number of Public Records Requests	392	465	308	420	170
Number of Current Civil Cases	11	8	9	7	7
Number of Contracts and Agreements Reviewed	183	164	161	160	91[a]
Number of Ordinances and Resolutions Reviewed	35	55	64	41	22

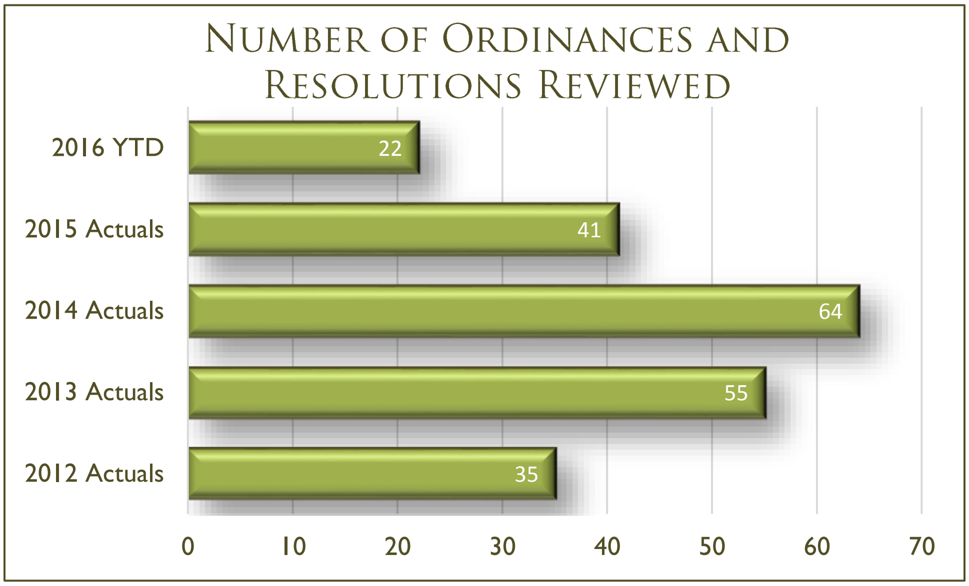
[a]Number of contracts reviewed by City Attorney not available at time of publishing

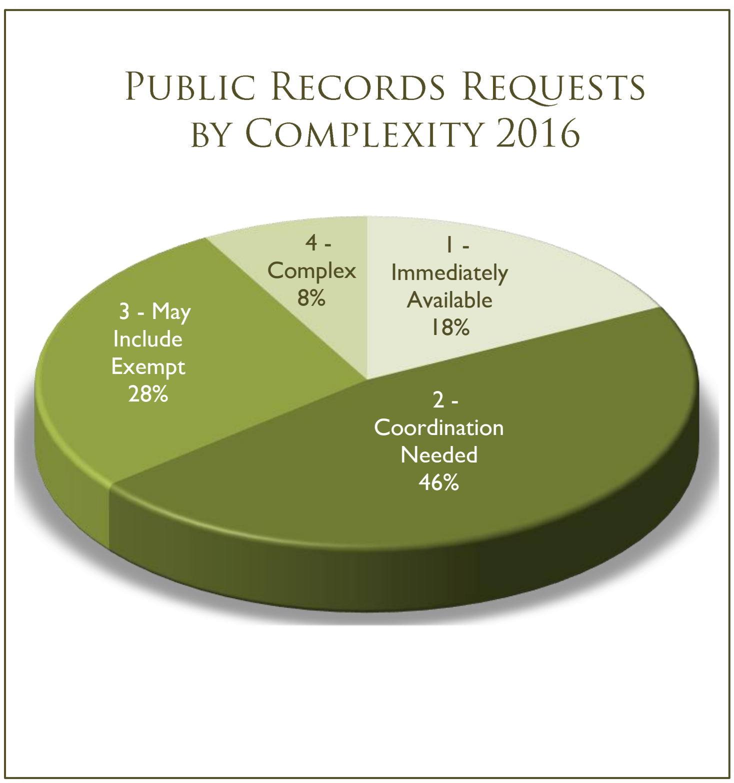
2016 Performance Measures – Executive





2016 Performance Measures – Executive

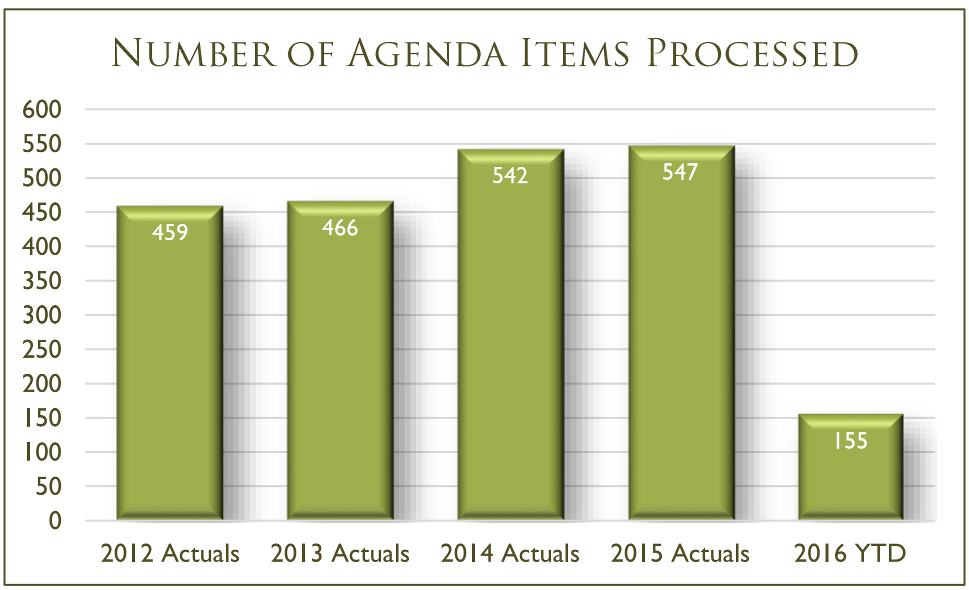




2016 Performance Measures – Executive

City Clerk

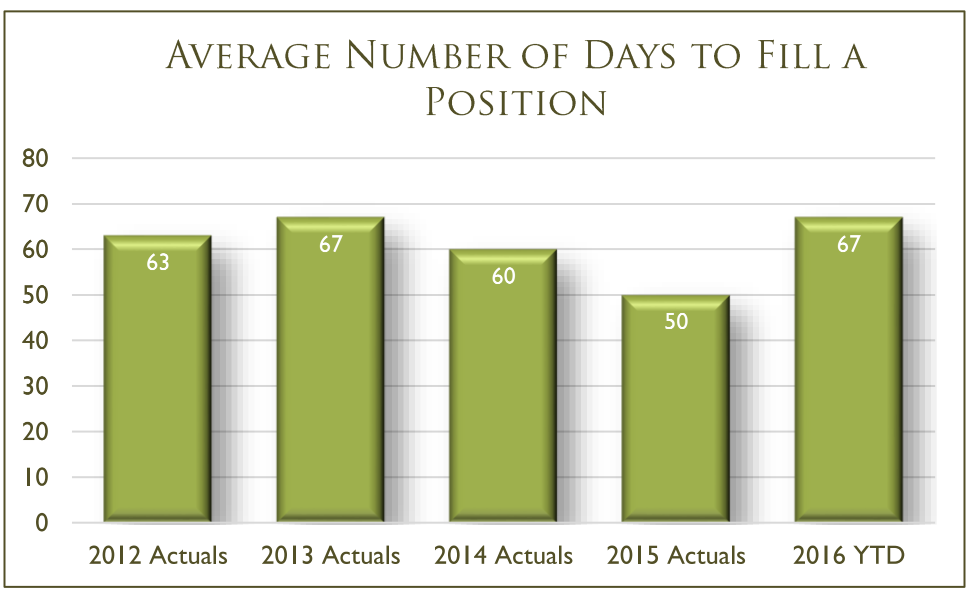
Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Councilmanic Packets Produced	57	49	53	38	11
Number of Ordinances Processed	22	33	38	32	4
Board and Commission Applications Processed	55	47	48	62	54
Number of Resolutions Processed	12	20	23	22	7
Number of Agenda Items Processed	459	466	542	547	155



2016 Performance Measures – Executive

Human Resources

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Percent of Annual City-Wide Employee Turnover	11%	13%	11%	4%	9%
Percent of Annual Voluntary Employee Turnover	8%	6%	11%	4%	9%
Average Number of Days to Fill a Position	63	67	60	50	67
First Aid Claims	N/A	N/A	N/A	3	1
Medical Claims	N/A	N/A	N/A	6	2
Time Loss Claims	N/A	N/A	N/A	1	1
Workplace Injuries - Total	N/A	N/A	N/A	10	4



2016 Performance Measures – Executive

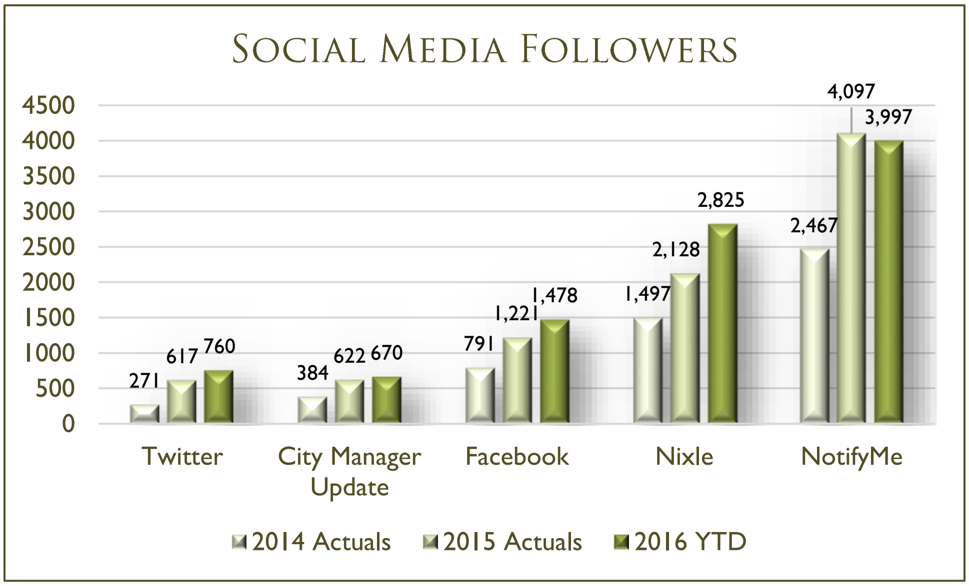
Community Engagement

Indicator	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Press Releases that Earned a 'Pick-Up' from Media	N/A	24	80	52

Social Media Followers

Indicator	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Twitter	N/A	271	617	760
City Manager Update	306	384	622	670
Facebook	492	791	1,221	1,478
Nixle	N/A	1,497	2,128	2,825
NotifyMe	N/A	2,467	4,097	3,997
Number of Hits on the Website	N/A	N/A	198,207	118,100

2016 Performance Measures – Executive



Finance and Administrative Services

2016 Work Plan Priorities – Finance & Administrative Services

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Support Council review of revenue options and long-term financial planning.		High	**Ongoing** Briefings provided.
Lead biennial budget process. Develop, propose and adopt two-year budget for 2017-2018.		High	**In Progress** Budget will be proposed in September and adopted by year end.
Complete biennial review of financial policies and cost allocation policies with City Council.		High	**Completed** Q2/Q3.
Support Council planning for Transportation Benefit District (TBD) revenues and rate options.		High	**Not Started** Will be calendared in the fall.
Support Council consideration of municipal electric utility.		High	**Ongoing**
Support Council consideration of utility tax options.		High	**Not Started** Will be calendared in the fall.
Support planning for new Sewer utility capital projects.		High	**Ongoing** Part of the CIP.

2016 Work Plan Priorities – Finance & Administrative Services

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Evaluate options for payroll processing.		**Medium**	**Completed** Vendor selected.
Implement new Equipment Replacement and Reserve fund.		**Medium**	**In Progress** Planned implementation 1/1/2017.
Complete planning and reporting for new requirements related to the Affordable Care Act (ACA).		**Medium/ Mandatory**	**Completed** As of Q1.
Consider ongoing approach to City implementation of Priority Based Budgeting programs.		**Medium**	**Ongoing** 2016 update underway.
Support requirements for AM Radio initiative.		**Medium**	**Ongoing**
Evaluate and begin implementation of cloud-based GIS system.		**Medium**	**In Progress** Public City GIS data to be available on cloud-based system by yearend.
Support requirements for new EOC location within City Hall.		**Medium**	**Ongoing** Implemented new phone and network connectivity in City Hall EOC as of Q2.
Support equipment upgrades related to new CENCOM hardware.		**Medium**	**Completed** As of Q2/Q3.
Support work to negotiate new labor agreement with Guild.		**Medium**	**Ongoing**
Support work to negotiate new labor agreement with IAM.		**Medium**	**Ongoing**

2016 Work Plan Priorities – Finance & Administrative Services

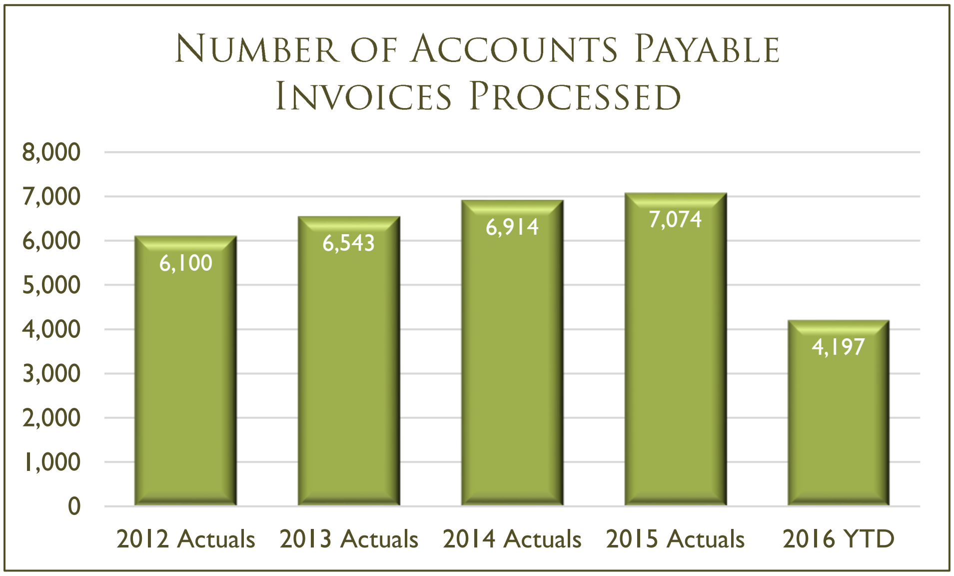
Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Develop improved internal reporting with Public Works to monitor capital project status.		BMP	**Deferred** Deferred due to staff time limitations.
Support updates related to Public Works, contract authority and procurement (3.70 and 3.72).		BMP	**Completed** Procurement policy adopted by Council in Q2.
Consider participation in State business license program.		BMP	**Ongoing**
Evaluate SharePoint functionality and applicability to City functions.		BMP	**In Progress** Pilot projects underway in PCD and Finance.
Receive Certificate of Achievement for Excellence in Financial Reporting from GFOA.		BMP	**In Progress** Submitted for GFOA review.
Receive Distinguished Budget Award from GFOA.		BMP	**In Progress** Award application to be submitted after budget approval late 2016; award issued in 2017.
Support citizen advisory committees: • Salary Commission		BMP	**Ongoing**

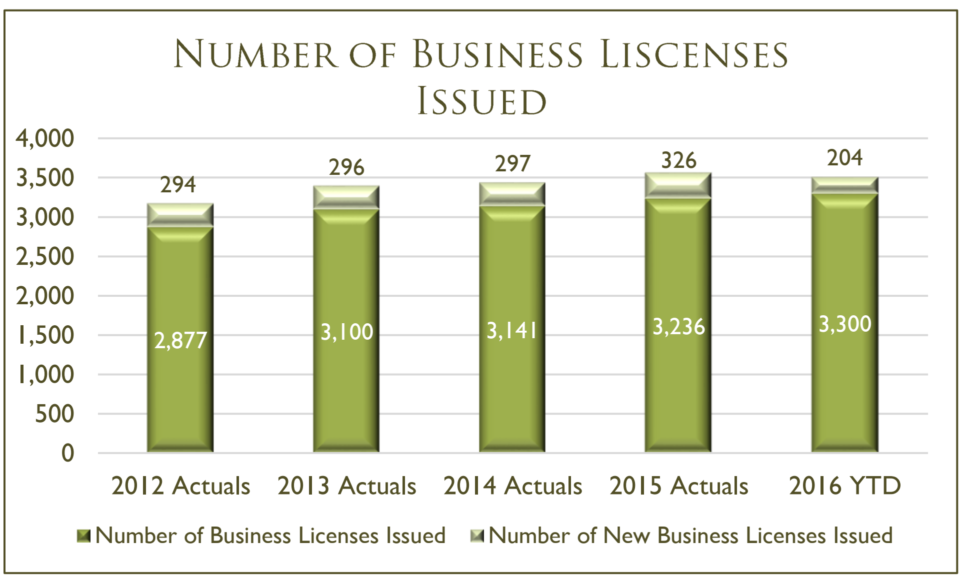
2016 Performance Measures – Finance & Administrative Services

Accounting & Audit

Indicators	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
State Audit Results (for prior year report)	No Findings	Finding	No Findings	No Findings	No Findings
Number of Accounts Payable Invoices Processed	6,100	6,543	6,914	7,074	4,197
Number of Cash Receipt Transactions Processed	38,976	40,070	31,624	30,532	17,117
Number of Payroll Direct Deposits Processed	2,783	2,555	2,635	2,725	1,595
Number of Business Licenses Issued	2,877	3,100	3,141	3,236	3,300
Number of New Business Licenses Issued	294	296	297	326	204
Percent of Total Dollar Value Paid by Credit Card	1.69%	1.00%	1.01%	1.44%	1.44%
Obtained Certificate of Achievement for Excellence in Financial Reporting from GFOA	N/A	N/A	N/A	Yes	Submitted

2016 Performance Measures – Finance & Administrative Services





2016 Performance Measures – Finance & Administrative Services

Budget & Revenue

Indicators	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Utility Customers	4,413	4,442	4,504	4,531	4,595
General Fund Year-End Cash Balance as a Percent of Annual General Fund Revenues	58%	71%	89%	97%	N/A
Bond Rating Change over Time	A1	A1	Aa3	Aa3	Aa3
Total Citywide Capital-Debt as a Percentage of Total Capital Assets (at Book Value)	24%	22%	20%	20%	19%
Total Citywide Debt as a Percentage of Capacity	9%	8%	7%	7%	6%
Obtained Distinguished Budget Award from GFOA	No	No	No	Yes	Will be submitting

Information Technology

Indicators	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Computers Managed	178	184	186	173	178
Number of Peripherals Managed	45	49	52	129	133
Number of GIS-Related Map and Data Requests (internal/external)	N/A	141/66	126/88	162/51	72/20
Number of Applications Moved to Hosted Versions to Utilize Cloud-Based Data Storage	1	1	2	3	1
Percentage of Data Stored in Cloud-Based Data Storage	Less than 1%	Less than 1%	Approx 3%	Approx 5%	Approx 6%

Municipal Court

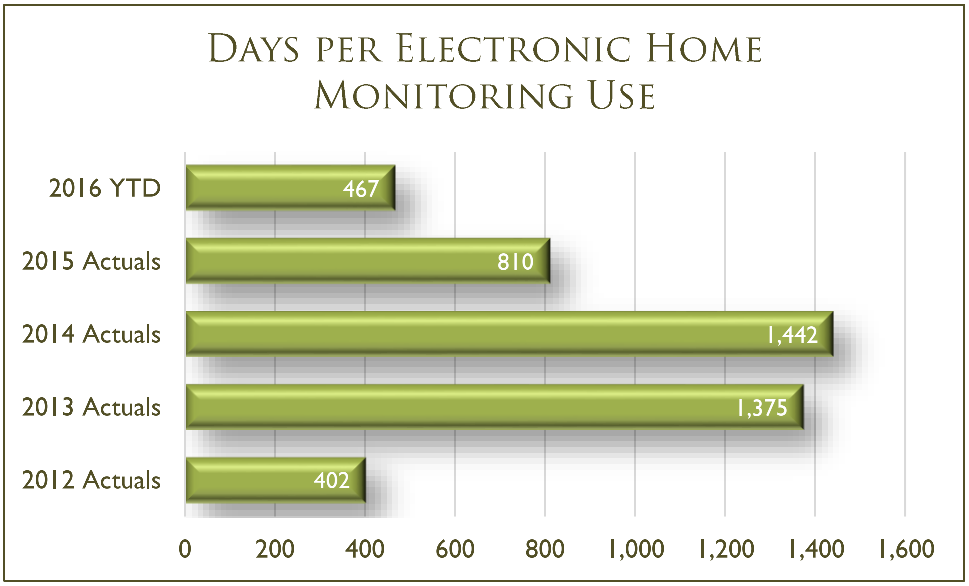
2016 WORK PLAN PRIORITIES – MUNICIPAL COURT

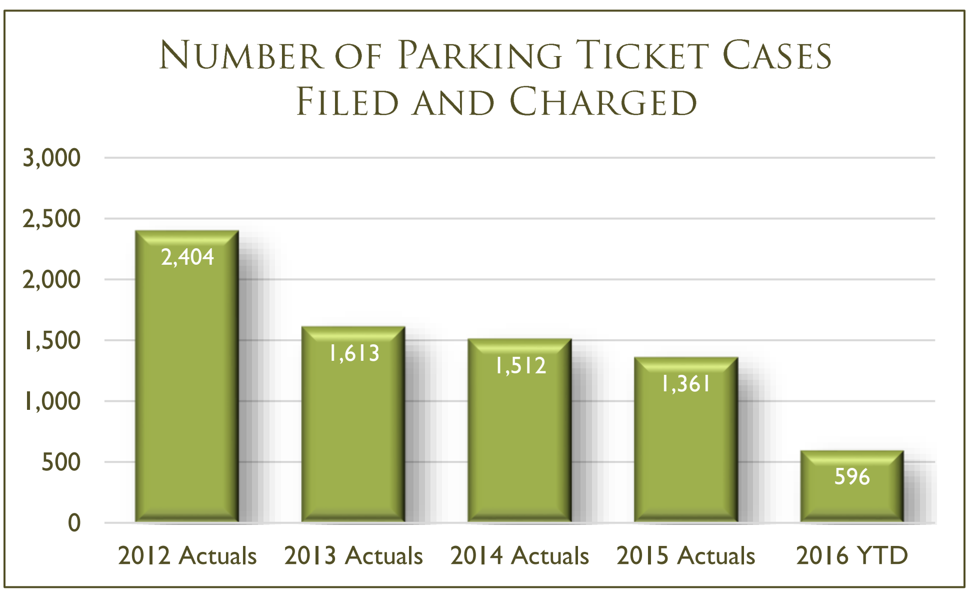
Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Complete court wide form update.		**Medium**	**Completed** The Judge and Court administrator continue to update forms as changes in law and policy occur. Most forms have been revised and updated over the last two years.
Complete additional content for Court website.		**Medium**	**Completed** The Court offers a complete website that allows individuals to get up-to date, accurate information about parking tickets, infractions, criminal cases, protection orders, and any needed forms at a time and place that is convenient to them.
Complete program to computerize Court forms: • Protection order forms • Sentencing forms		**Medium**	**Not Started** Due to the judge's preference of using paper forms in protection order hearings, this has been postponed until later in 2016 or 2017.
Complete debt write-off process: • Infractions • Criminal cases		**Medium**	**In Progress** The write-off of Infraction and Criminal Case fines over 10 years old are in process by one of the judicial specialists. It should be completed before the end of 2016

2016 Performance Measures – Municipal Court

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Cases Filed	3,256	2,542	2,384	1,025	445
Protection Orders Filed	40	40	48	34	21
Cases Disposed of	3,661	2,661	2,265	2,675	1,040
Hearings Held	3,446	2,879	2,405	2,236	1,195
Days per Electronic Home Monitoring (EHM) Use	402	1375	1442	810	467
Number of Parking Ticket Cases Filed and Charged	2404	1613	1512	1361	596
EHM vs Jail - Savings to City	N/A	N/A	N/A	$53,460	$30,822

2016 Performance Measures – Municipal Court





Additional Information – Municipal Court

A current work priority for the Municipal Court has been the Mental Health work group. Kitsap County recently funded a grant that places a Behavior Health Specialist from Kitsap Mental Health in all the municipal and district courts. The role of the Behavioral Health Specialist is to assist individuals that have mental health issues obtain necessary services while complying with court requirements. The Judge has convened a group that meets every other month to discuss the Court's handling of defendants with such issues. This group includes the Judge, Senior Judicial Specialist, Public Defenders, Prosecutor, a private defense attorney, the Behavior Health Specialist, and a therapist and social worker from Helpline House. The meetings have involved the sharing of information, discussion on how to best serve mentally ill defendants in the justice system, and the development of forms and procedures.

There are several other work items currently in progress at the Municipal Court. The Court has requested to become a passport processing location. The Court previously processed passports from 2002-2011 but ceased this program due to budget cuts. The Court most recently applied in 2014, however the application was denied due to Bainbridge Islands proximity to Poulsbo as a nearby processing agency. This time, Mayor Erickson of Poulsbo has supported our request, including a letter offering support of our application stating they cannot keep up with the level of service demanded.

One of the roles of the Court's judicial specialists is to support the Hearing Examiner. Over the last couple months, one judicial specialist that regularly does hearing examiner work has been cross training another judicial specialist to provide better coverage in the event If an illness, emergency, or vacation.

The court continues to participate in city sponsored outreach events. Most recently, the court was involved with National Night Out and the Citizen's Academy.

Planning & Community Development

2016 Work Plan Priorities – Planning & Community Development

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
The following tasks all pertain to the 2016 update of the Comprehensive Plan.		**High**	**In Progress**
Request extension of deadline to 12/31/16 from State Department of Commerce, **Q1.**			**Completed**
Complete review of Transportation Element & Island-wide Transportation Plan, **Q1.**			**In Progress** Planning Commission has completed preliminary review of Transportation, Water Resources, and Housing Elements. On-track to complete review of the Island-wide transportation Plan in Q3.
Planning Commission conducts workshops and reviews remaining Elements--Water Resources **Q1**, Utilities **Q2**, Capital Facilities **Q2**, Human Services **Q3** and Cultural **Q3**.			**Completed** Planning Commission has completed Element workshops— Water Resources (Jan. 28, 2016) Utilities & Capital Facilities (May 26); Human Services (July 14) & Cultural (July 28) Q2, Q3.
Planning Commission review of Aquifer Conservation regulations, **Q1, Q2.**			**Not Started** Aquifer Conservation regulations put off until Q4 or Q1 2017.
Planning Commission conducts public hearings on entire Comp Plan, Aquifer Conservation regulations and Island-Wide Transportation Plan and transmits recommendation to City Council, **Q3.**			**Scheduled** Planning Commission on track to conduct public hearings on the Plan at the end of Q3**;** final PC recommendation on the Plan expected at the beginning of Q4.
Council reviews and adopts updates to Comp Plan, regulations and Island-Wide Transportation Plan, **Q4.**			**Scheduled** Council Plan and IWTP review schedule planned for Q4.

2016 Work Plan Priorities – Planning & Community Development

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
The following tasks all pertain to the Shoreline Master Program (SMP).		**High**	**In Progress**
Support City response to SMP appeals.			**Ongoing** Resources have been dedicated to support City response to SMP appeals.
Process amendments to policies and regulations related to aquaculture. Requires review by Planning Commission, Council and Dept. of Ecology, Q**1-4.**			**In Progress** Planning Commission review of aquaculture limited amendment **complete**. Currently before Council for deliberation and final action (July 26 public hearing). Anticipate local adoption in August 2016, then forwarding to Ecology for approval.
Process limited amendment to improve clarity and consistency within the SMP. Requires review by Planning Commission, City Council and Dept. of Ecology, **Q1-4.**			**In Progress** Planning Commission review of limited amendment began Q1. Will resume Q3 with Council/Ecology review and approval not anticipated until 2017.
Continue implementation of shoreline monitoring program including ongoing implementation monitoring improvements using SmartGov, refine standard mitigation conditions, establish baseline conditions from LULC map developed through Puget Sound Marine and Nearshore Grant, staff training on use/application of new LiDAR and LULC map, initiate volunteer monitoring using established data plots, **Q1-4.**			**Varying** SmartGov implementation monitoring **not complete**. Refining standard mitigation standards **complete**. Puget Sound Marine and Nearshore grant **completed** end of April, including establishing baseline conditions and staff training on use/application of LiDAR and LULC map complete.

2016 Work Plan Priorities – Planning & Community Development

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Shoreline Master Program Cont.		**High**	
Improve shoreline land use application review turn-around time.			**Ongoing** Several tools have been developed to expedite review but turn-around time remains stagnant due to the volume of permit, land use applications and other work program priorities.
Develop outreach/education materials for general public, including FAQ and permit pathway(s) and guidance (sample) documents for required studies, **Q1-4.**			**Not Started** No outreach/education materials developed.
Seek funding for (partial) implementation of shoreline restoration plan, **Q1-4.**			**In Progress** Applied for DNR Urban Forestry Restoration Program crew assistance for maintenance of 2 shoreline restoration sites.

2016 Work Plan Priorities – Planning & Community Development

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Low impact development (LID) regulations required by Dept. of Ecology (due by Dec. 31,2016) • Interdepartmental workgroup reviews current regulations and develops necessary revisions, **Q1, Q2.** • Planning Commission review and City Council review/adoption of revised regulations, **Q3, Q4.**		**High/ Mandatory**	**In Progress** • Consultant was hired in Q3 to assist with the review of LID requirements and code development. • Planning Commission review Q3/Q4. City Council adoption of LID code is expected in Q4.
Update critical areas ordinance (CAO) (due June 30, 2017) • Planning Commission review of Aquifer Conservation regulations as part of Comp Plan Update, **Q1, Q2.** • Begin review of other sections, **Q3.**		**High/ Mandatory**	**In Progress** • Introduced CAO to ETAC. • Completed initial mapping inventory and clean-up of database. • Developing scope of work and working with ETAC for technical review and input. • Planning Commission review of aquifer conservation regulations not completed; revised strategy to review CAO as a whole with Planning Commission review Q3 and Q4. Council review and approval anticipated 2017 Q1 and Q2.
Suzuki Property Planning • Council decision on process for reviewing RFP submittals, **Q1.** • Community workshop on RFP submittals, **Q1.** • Council selection of submittal, **Q1/Q2.**		**High**	**In Progress** • Council has reviewed process for reviewing RFP submittal. • RFP for ecological assessment was drafted in collaboration with ETAC in July. • Recommendation and RFP to City Council in August.

2016 Work Plan Priorities – Planning & Community Development

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Development regulations for public institutions in residential zones • First reading of Ordinance 2016-04 addressing lot coverage limitations for public institutions in residential zones scheduled for Jan. 5, 2016. • Adoption of ordinance scheduled for Jan 19, 2016.		**High**	**Completed** Ordinance 2016-04 adopted Q1.
Develop Tree/Vegetation Management Ordinance • Planning Commission conducts study sessions and public hearing on Ordinance 2016-01, Tree and Landscaping Maintenance Phase 2, and transmits recommendation to City Council, **Q1.** • City Council reviews and adopts Ordinance 2016-01, **Q2.**		**High**	**In Progress** • Ordinance 2016-01 adopted Q1. • Ongoing work on tree and vegetation regulations.

2016 Work Plan Priorities – Planning & Community Development

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Adopt Historic Preservation Ordinance • Planning Commission study sessions & public hearing, **Q1/Q2.** • City Council review and adoption, **Q3.**		**Medium**	**In Progress** • Open house held on Feb 22, 2016 • Planning Commission Study Session (SS): April 28, 2016 • Planning Commission Public Hearing (PH): June 23 & June 28, 2016 • City Council SS & PH: August 9 & 23, 2016
Suyematsu Property Planning • Facilitate Historic Preservation Commission (HPC) and Friends of Farm (FOF) meeting to plan for Council Workshop, **Q1.** • Support Council workshop with HPC & FOF to present feasibility study, nomination to local Historic Register, master plan for the property and prioritization of capital projects, **Q1.**		**Medium**	**Completed** • Joint HPC & FOF Meeting: January 4, 2016 • City Council Study Session: March 15, 2016 • City Council Business Meeting: April 11, 2016 adoption of historic structure report & feasibility study & nomination of Suyematsu Farm to the Local Register
Support Executive Department/City Council in developing process for Council decision on private use of public tidelands.		**Medium**	**Ongoing** Ongoing support provided. Completing SMP consistency analysis of proposed recommendations.
Amend SEPA Ordinance to reflect updates approved by State in 2014.		**Medium**	**Not Started**
Create process for citizen requests for zoning code amendments.		**Medium**	**Not Started**

2016 Work Plan Priorities – Planning & Community Development

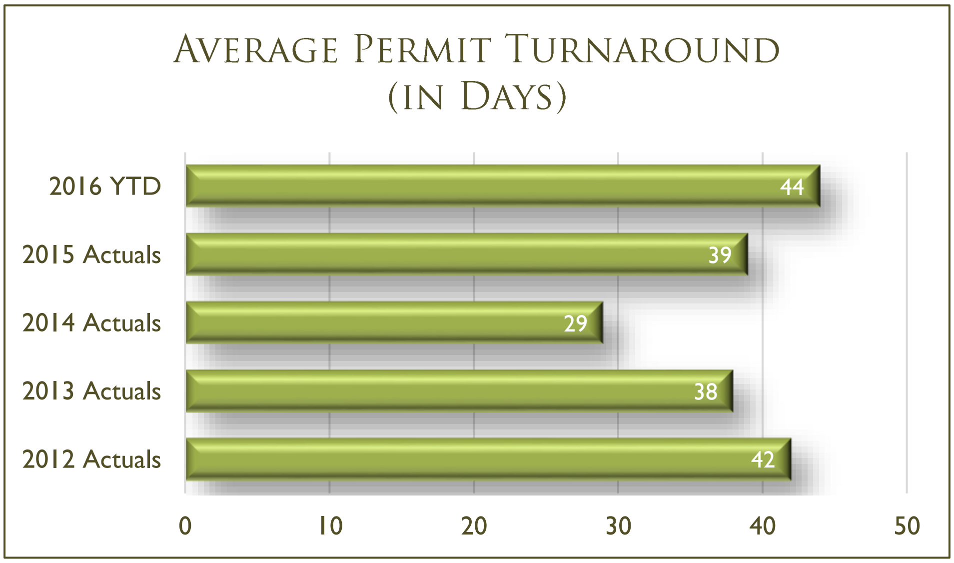
Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Continue to improve permit review timelines by maximizing SmartGov capabilities.		BMP	**Ongoing** SmartGov is helping to improve timelines by lessening time needed to prepare notices, respond to public records requests and provide coordination between divisions (i.e., Health, Development Engineering, Fire and Public Works).
Continue work on transitioning to online permit submittal process for citizen convenience.		BMP	**Ongoing** Electronic submittals are now requested for all current planning permit and land use applications, the next step will to become an electronically certified jurisdiction.
Process all land use permit applications within state-mandated timelines.		BMP	**Ongoing** Currently meeting statutorily mandated timelines. This is always a challenge given limited resources, the complexity of codes, and increasing applications.
Improve process for project acceptance for private development.		BMP	**Ongoing** Permit intake process has been streamlined by bringing a computer to front counter and insisting on complete applications.
Continue emphasis on staff training and certifications.		BMP	**Ongoing** Staff are encouraged to become AICP certified; and, on-going training opportunities are supported for staff.
Support citizen advisory committees: • Planning Commission • Design Review Board • Historic Preservation Commission • Environmental Technical Advisory Committee • Ad Hoc Tree Ordinance Committee		BMP	**Ongoing** Monthly meetings

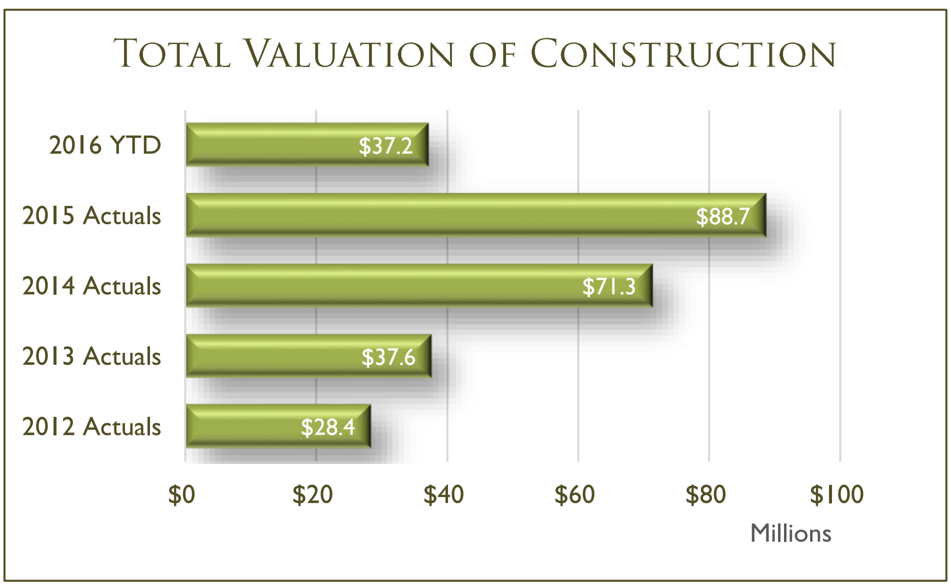
2016 Performance Measures – Planning & Community Development

Building Services

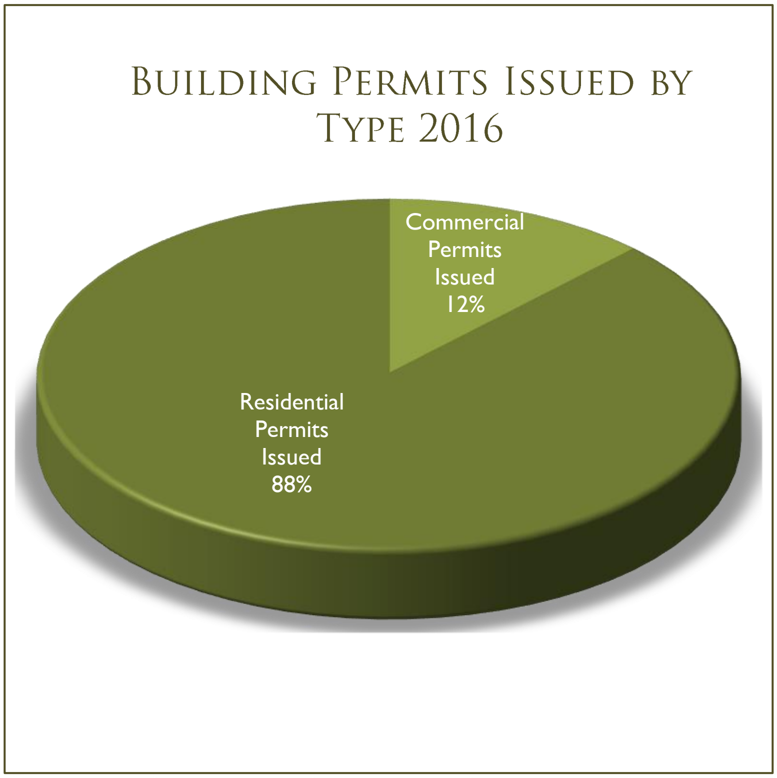
Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Average Permit Turnaround (in days)	42	38	29	39	44
Percent of Construction Document Review Completed in 30 Days (1st Submittal)	62%	64%	63%	60%	69%
Number of Building Plans Reviewed (including revisions)	557	583	695	724	398
Number of Building Site Inspections Performed	2,326	4,137	3,750	3,974	1,722
Number of Permits Issued Online	0	0	3	30	24
Total Valuation of Construction	$28,370,525	$37,641,588	$71,337,448	$88,698,532	$37,193,935
Commercial Permits Issued	N/A	N/A	N/A	95	47
Residential Permits Issued	N/A	N/A	N/A	611	334
Total Number of Building Permits Issued	489	509	670	706	381

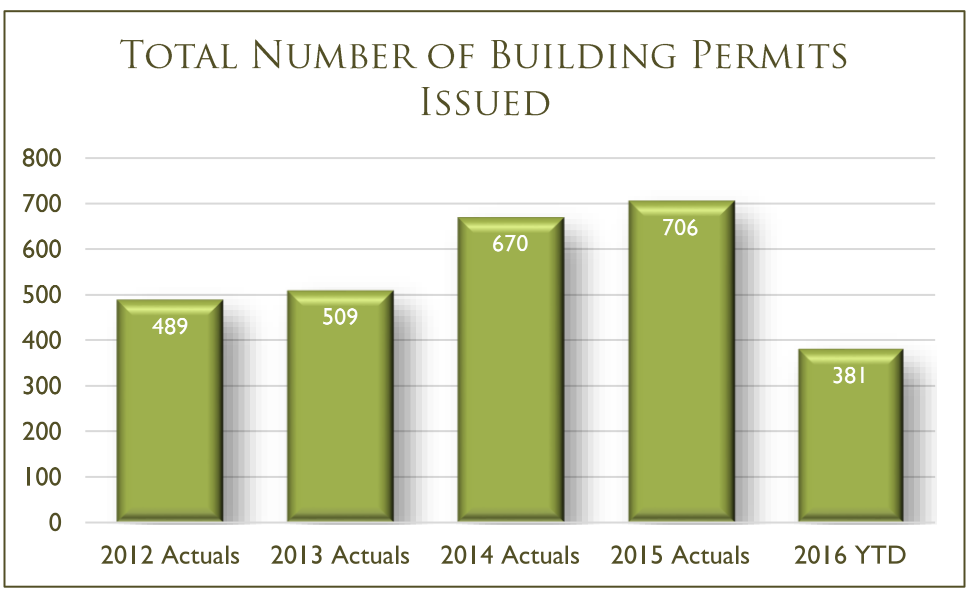
2016 Performance Measures – Planning & Community Development





2016 Performance Measures – Planning & Community Development



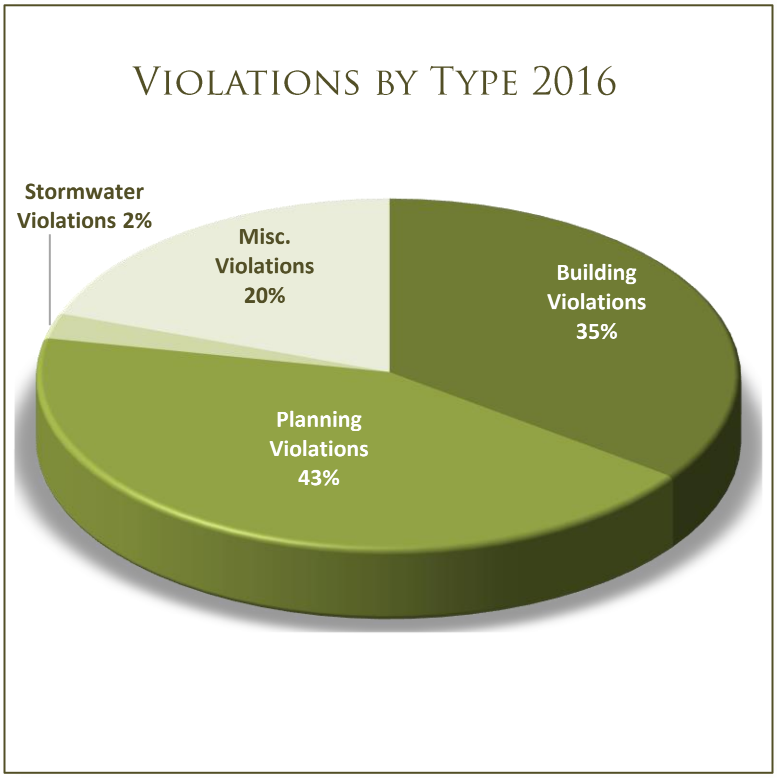


2016 Performance Measures – Planning & Community Development

Code Compliance

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Request for Service	118	115	188	183	128
Service Request Converted to Full Cases	N/A	N/A	63	66	38
Cases Move Forward to Enforcement	0	0	0	0	2
Court Hearings	0	0	0	0	1
Sign Permits Issued	11	9	33	18	11
Building Violations	N/A	N/A	N/A	63	45
Planning Violations	N/A	N/A	N/A	85	55
Stormwater Violations	N/A	N/A	N/A	7	3
Miscellaneous Violations	N/A	N/A	N/A	28	25
Total Violations	N/A	N/A	N/A	183	128

2016 Performance Measures – Planning & Community Development

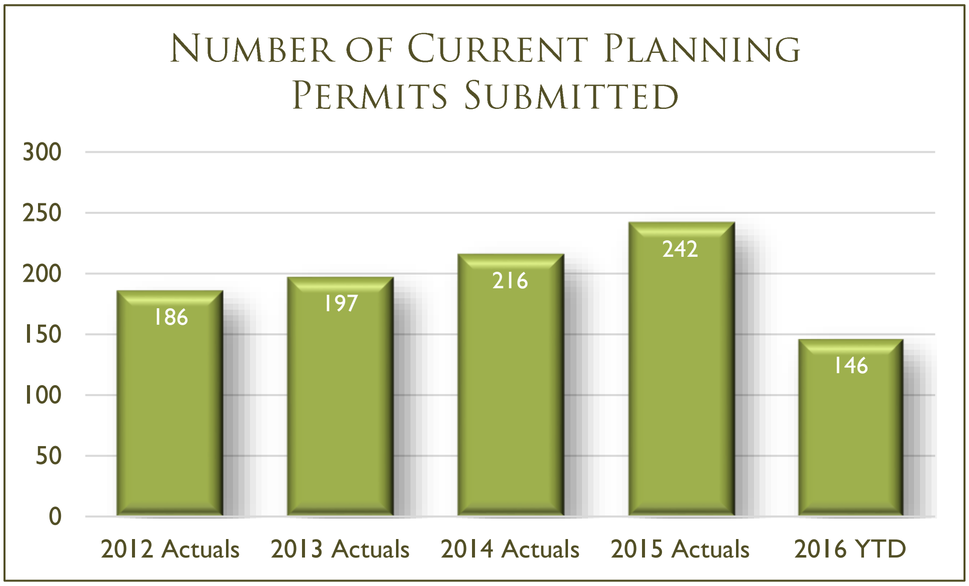


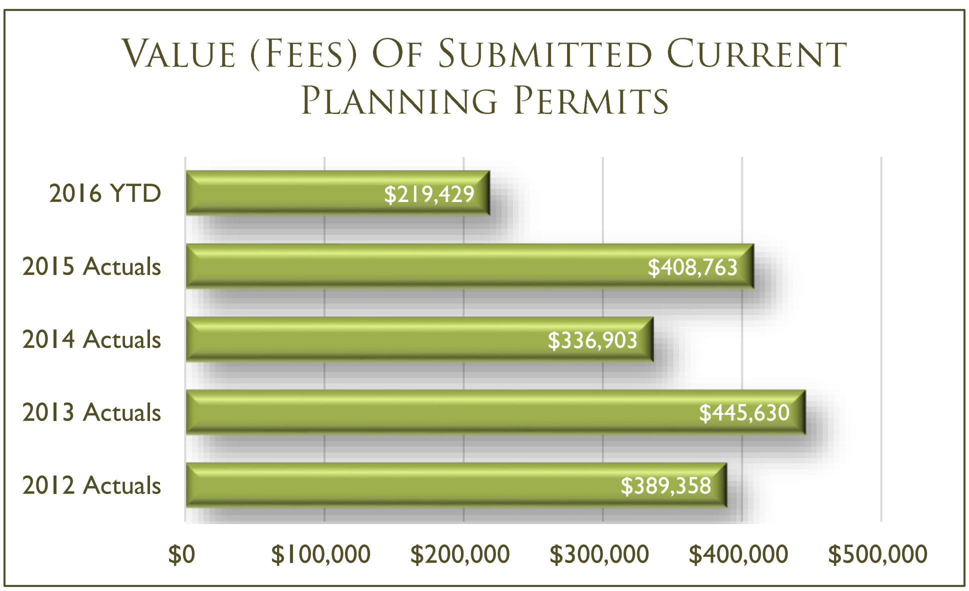
2016 Performance Measures – Planning & Community Development

Current Planning

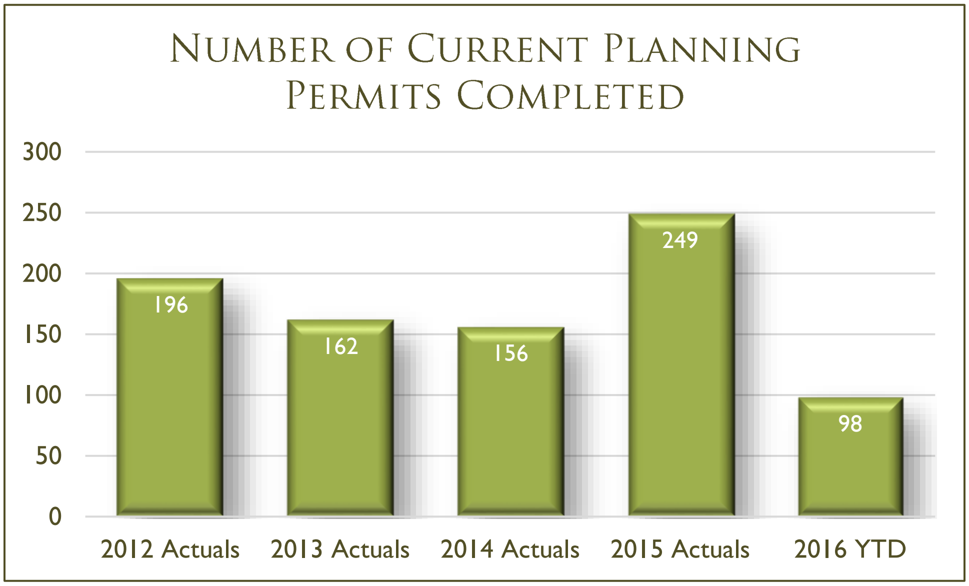
Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Current Planning Permits Submitted	186	197	216	242	146
Number of Current Planning Permits Completed	196	162	156	249	98
Value (fees) of Submitted Current Planning Permits	$389,358	$445,630	$336,903	$408,763	$219,429
Value (fees) Collected for Completed Current Planning Permits	$283,315	$284,173	$386,443	$462,222	$222,905
Number of Clearing Permits Issued	42	51	94	123	58
Number of Appeals	2	8	4	1	5

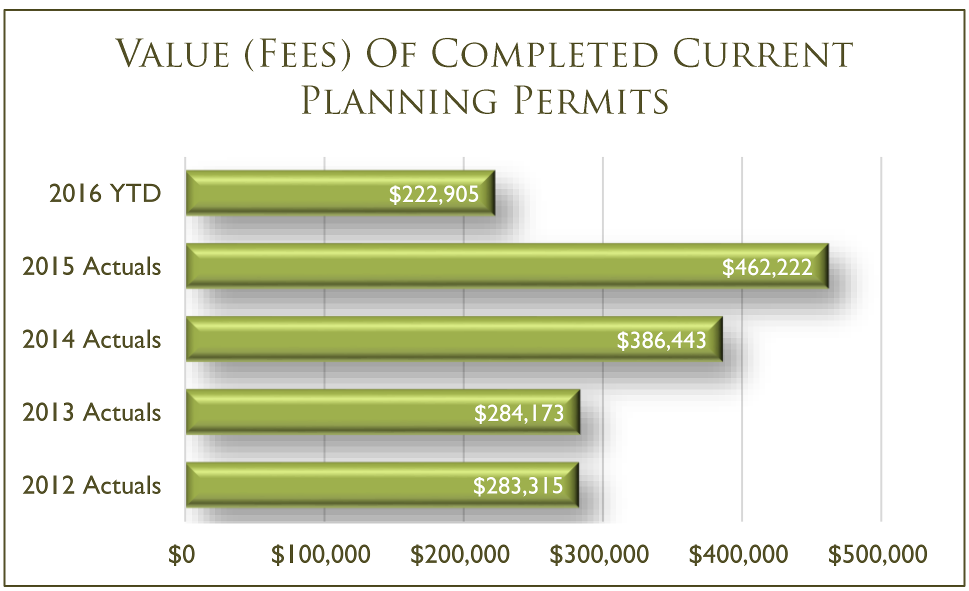
2016 Performance Measures – Planning & Community Development





2016 Performance Measures – Planning & Community Development



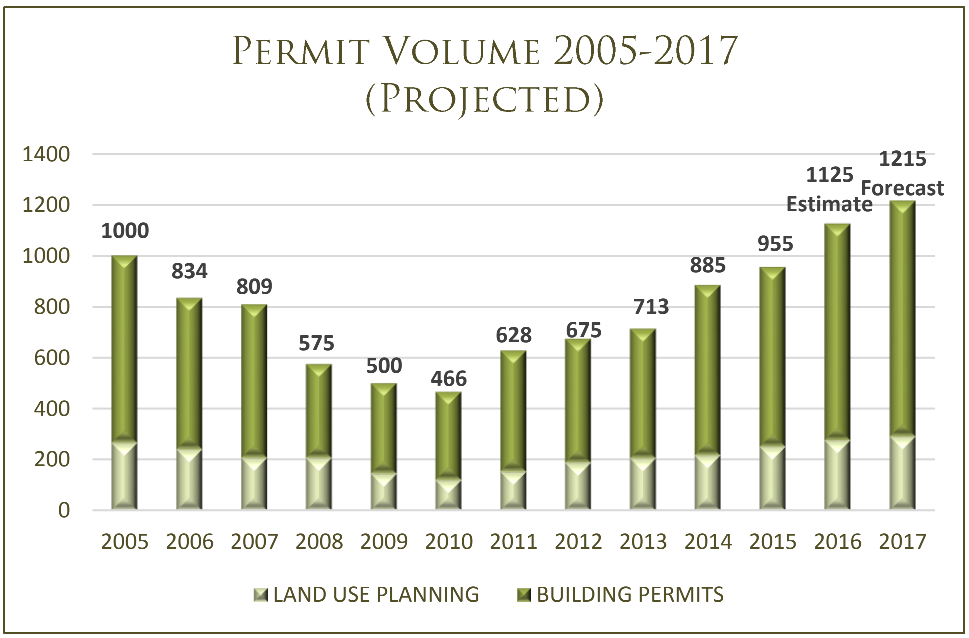


2016 Performance Measures – Planning & Community Development

Long-Range Planning

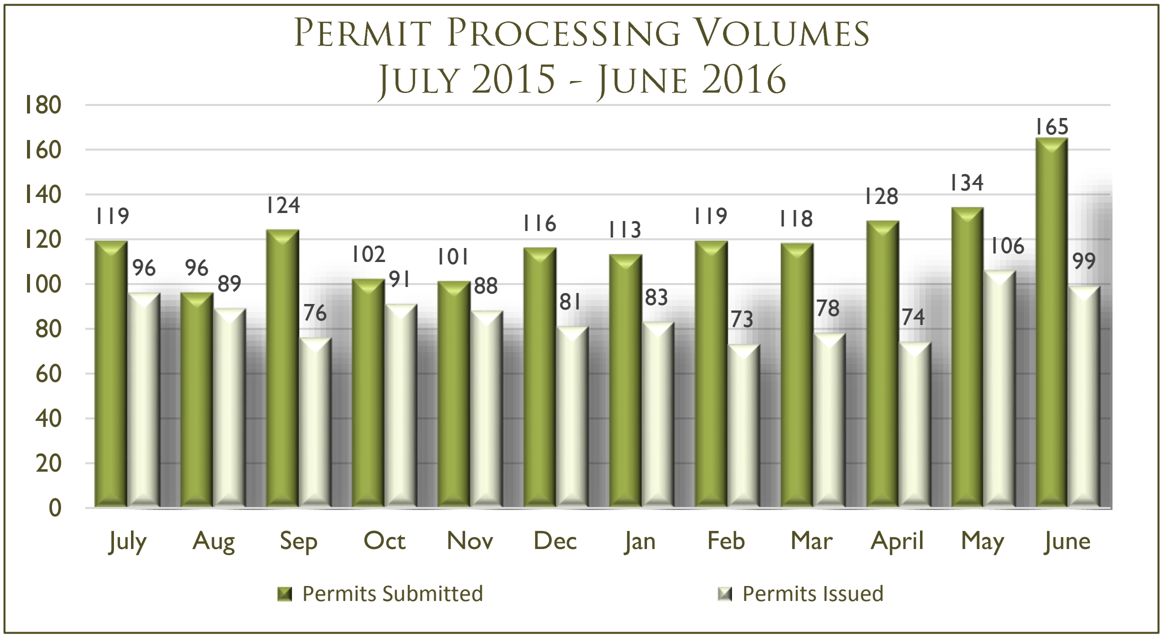
Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Ordinances in Legislative Process	6	15	13	12	3
Number of Approved Ordinances	3	11	11	7	2

Additional Information

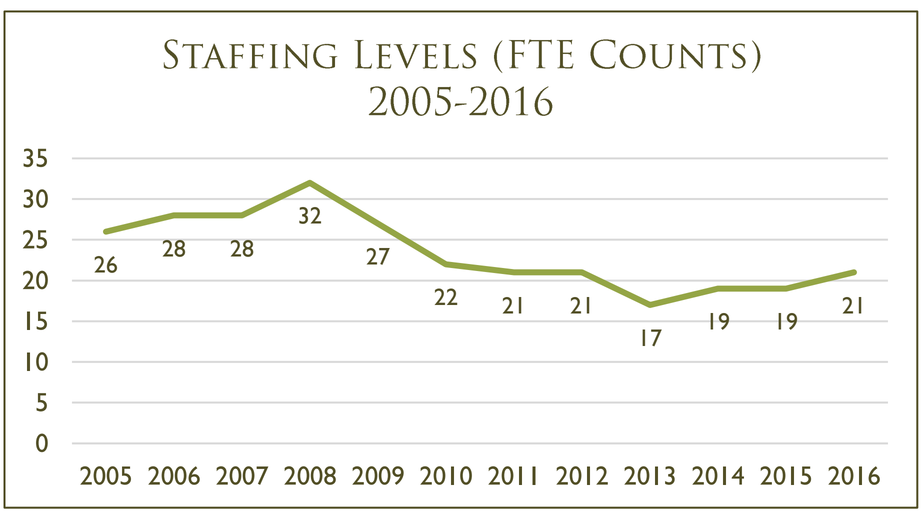


The Planning and Community Development Departments permit volumes have increased steadily each year since a historical low experienced in 2010. Permit volumes and demand for 2017-2018 are estimated to continue to grow by approximately 10% to 15%.

2016 Performance Measures – Planning & Community Development



Between July of 2015 and July 2016, the total submitted permit volumes increased 17% from the previous period. Despite the increase in demand for permits, the ability of the Planning and Community Development Department to issue permits remained relatively constant, with fluctuations being attributable to staffing transitions.



PUBLIC SAFETY

2016 Work Plan Priorities – Public Safety

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Continue to pursue Washington Association of Sheriffs and Police Chiefs (WASPC) department accreditation WASPC Accreditation is in 8 phases. In 2016, BIPD's goal is to complete phases 2, 3, 4: • 2: self-assessment • 3: file maintenance • 4: on-site assessment and evaluation These tasks will prepare the department for the official accreditation review process (phase 5).		**High**	**In Progress** A mock accreditation is scheduled for August 3. The mock process prepares the agency for the actual Accreditation Team. The goal is to successfully achieve accreditation this year.
Complete implementation of LEXIPOL Manual, including department-wide training The Lexipol Policy Manual was adopted in Jan. 2015. During the transition some policy from the previous General Orders Manual were imported. In 2016, those policies will be reviewed and updated to ensure best management practices. Going forward, Lexipol offers updates throughout the year as well as Daily Training Bulletins. Shift briefing training on essential policies is also planned for 2016.		**High**	**In Progress** This task is constantly being updated and remains a high priority. Ongoing policy review and development is now a standard part of the department's best management practices.
Complete implementation for LEMAP recommendations The LEMAP review by members of WASPC focus on issues that are in the accreditation process. Those deficiencies have been addressed and a report detailing the changes will be completed in Q2-2016.		**High**	**Replaced by Accreditation** This task is being supplanted by the Accreditation Process that addresses all issues (and standards) that were previously mentioned in the 2013 LEMAP. Remaining elements will be addressed via the Accreditation process.

2016 Work Plan Priorities – Public Safety

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Support planning for Police Station replacement project.		High	**Ongoing** The department continues to support efforts by the City Council towards planning for a replacement building.
Negotiate Guild labor agreement (expired Dec. 2015).		High	**Ongoing**

2016 Work Plan Priorities – Public Safety

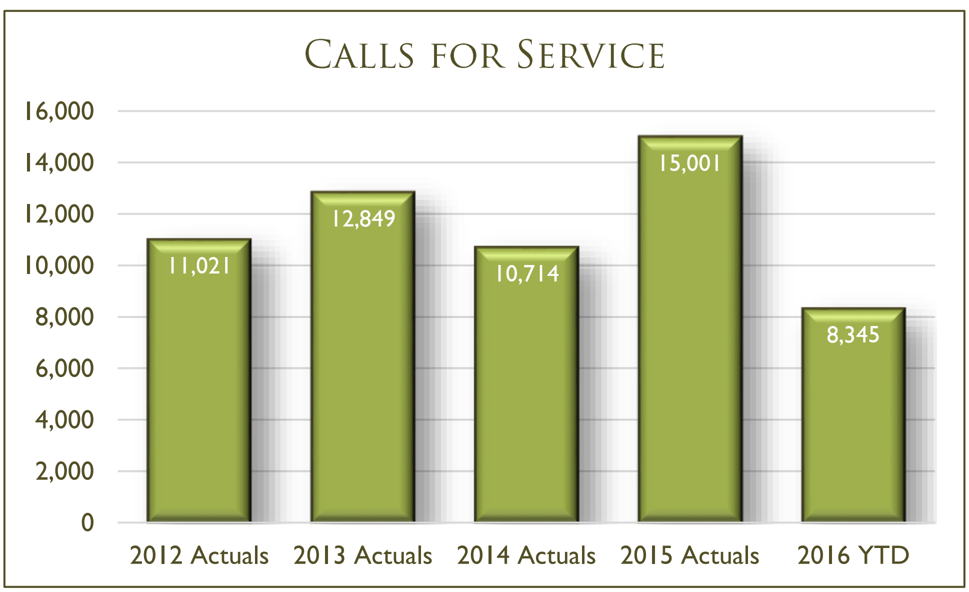
Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Complete transition to new CENCOM hardware The communications unit for Kitsap County, CENCOM, is upgrading the CAD (computer aided dispatch) system and requires each department in Kitsap upgrade their MCT's (Mobile Communication Terminal). Several different versions are being tested with implementation near the end of Q2.		**Medium**	**In Progress** The transition to a new organizational structure (Kitsap 911) has been **completed**. Implementation of new hardware in Q3; some minor follow-up issues are still **in progress.**
Identify automation opportunities/IT initiatives • Review options for file storage. The SharePoint system is being reviewed for a transition to a cloud based system of file retrieval. • Implement a Crime Analytics Program to track Crime Data (Q1).		**Medium**	**Ongoing** Lumen, a crime analytics program has been adopted (Q2) and is being utilized. The program will be evaluated for the next year to determine if the department will continue use. Another program (Paladin Data) is also being reviewed to determine if it will assist with training monitoring and other tasks.
Review options to re-establish a K9 program and acquire a new dog.		**Medium**	**Not Started**

2016 Work Plan Priorities – Public Safety

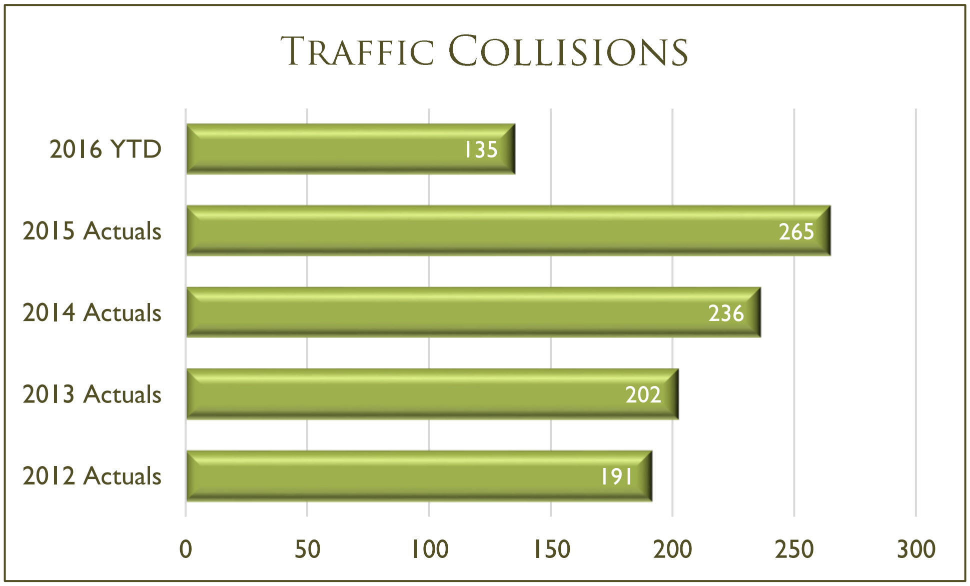
Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Continue to emphasize Crisis Intervention Officer (CIO) training for all officers Designated CIO's will continue to receive additional training for contact with people in crisis. All officers receive annual 8-hour refresher course.		BMP	**Completed** Conducted in Q1 of 2016. All officers will continue to receive the 8-hour refresher course.
Support City Council Public Safety Committee.		BMP	**Ongoing** Two meetings have already occurred for 2016 in support of the Public Safety Committee and that support will continue with targeted items the committee reviews.
Develop strategic plan for department.		BMP	**In Progress**
Continue expanded monthly and annual reporting on department activities and objectives.		BMP	**Ongoing** Department provides standard monthly and annual reporting.
Hiring Process/Background Checks Complete transition to use of outside agencies to conduct background investigations for potential hires.		BMP	**In Progress** A new polygraph operator was used for a civilian background with plans to continue for any future hires. Recruitment efforts continue to be a priority due to ongoing staffing turnover.
Improve and expand information provided via department section of City website.		BMP	**Ongoing** New information is being updated to the police section of the city website.

2016 Performance Measures – Public Safety

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Case Reports	1,741	1,872	1,737	1,702	892
Criminal Citations	96	83	103	77	77
Traffic Infractions	630	755	585	773	366
Adult Arrests	148	112	260	263	176
Juvenile Arrests	35	13	7	10	7
Drugs/Narcotics	32	21	28	23	11
Calls for Service	11,021	12,849	10,714	15,001	8,345
Traffic Collisions	191	202	236	265	135



2016 Performance Measures – Public Safety

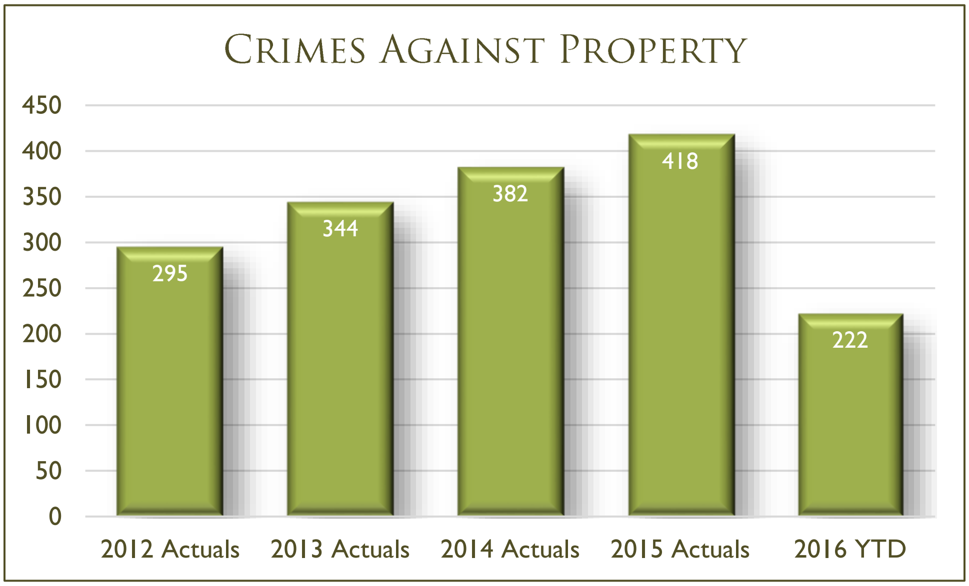


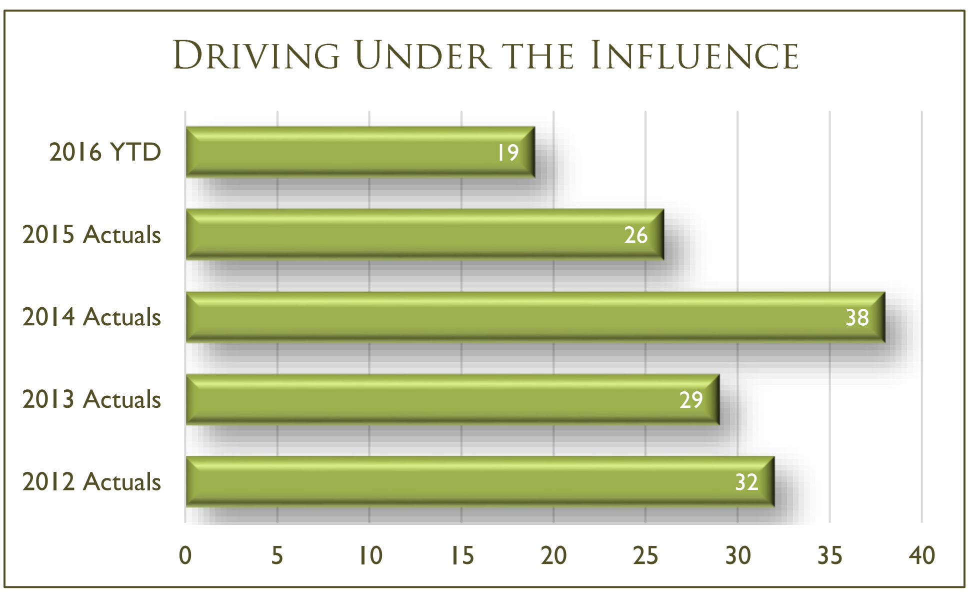
Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Top Priority Calls: Average Time from Dispatch to Arrival (min/sec)	N/A	N/A	N/A	4.46	3.26
Violent Crime Cases Categorized as Domestic Violence	N/A	N/A	N/A	39	26
Use of Force Incidents	N/A	N/A	N/A	3	3
Complaints Against Sworn Personnel: Total	N/A	N/A	N/A	15	9
Complaints Sustained Against Sworn Personnel: Total	N/A	N/A	N/A	6	0

2016 Performance Measures – Public Safety

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Crimes Against Persons (Murder, Forcible Sex Offenses, Robbery, Aggravated Assault, Simple Assault, Intimidation, Non-Forcible Sex Offenses, Kidnapping, Human Trafficking, and Violation of No Contact Order)	80	62	61	60	61
Crimes Against Property (Burglary/Breaking and Entering, Arson, Larceny, Motor Vehicle Theft, Extortion / Blackmail, Counterfeiting / Forgery, Fraud, Embezzlement, Stolen Property Offenses, and Destruction / Damage/ Vandalism of Property)	295	344	382	418	222
Crimes Against Persons: Cleared by Arrest	N/A	N/A	N/A	17	24
Crimes Against Property: Cleared by Arrest	N/A	N/A	N/A	19	22
Driving Under the Influence	32	29	38	26	19

2016 Performance Measures – Public Safety





Public Works

2016 Work Plan Priorities – Public Works

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Public Safety facility replacement: • Site selection • Co-locate with Municipal Court? • Funding plan • Initiate project design		**High**	**In Progress** City Council discussion is ongoing.
Complete construction for Waterfront Park redevelopment.		**High**	**In Progress** Construction began Q2. Expected to complete Q4.
Complete design and permitting, and develop funding plan for City Dock replacement.		**High**	**In Progress** 90% design completed Q2. City notified of RCO/USFWS grant to complete funding in Q2.
Review and update prioritized Non-Motorized Transportation projects.		**High**	**Completed** List of NMTAC priorities presented to Council in Q1.
Complete construction for Phases 1, 2 and 4 of Sound-to-Olympics (STO) Trail Project.		**High**	**In Progress** • Phase 1: redesign in progress per Council direction. • Phase 2: will award in Q3, construction to follow. • Phase 4: will award in Q3, construction to follow.
Complete Wing Pt. Way Improvements.		**High**	**Completed** Construction completed Q2/Q3.
Identify uses for 2016 Transportation Benefit District (TBD) funds.		**High**	**In Progress** City Council discussion scheduled for Q3.
Complete Island-wide Transportation Plan (IWTP).		**High**	**In Progress** City Council review/adoption planned for Q3. IWTP will be incorporated into Comprehensive Plan Update.

2016 WORK PLAN PRIORITIES – PUBLIC WORKS

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Complete planning for new Sewer capital projects: funding plan, design, and permitting.		**High**	**In Progress** Current capital plans will be reflected in the proposed CIP via Biennial Budget development.
Complete Water System Plan and implement any changes to capital plans, service delivery and/or rate structure.		**High/ Mandatory**	**In Progress** Draft System Plan is under review with DOH. City Council review is planned for Q3/Q4.
Review capital planning and financial capacity for Stormwater (SSWM) utility.		**High**	**In Progress** Current plans for capital and operations will be reflected in the proposed CIP and other Biennial Budget materials.
Develop and adopt Low Impact Development Regulations per Dept. of Ecology (due Dec. 31, 2016).		**High/ Mandatory**	**In Progress** Consultant hired in Q3 to assist with the review of LID requirements and code development. Planning Commission review Q3/Q4. City Council adoption of LID code is expected in Q4.
Complete 2nd Edition *State of the Island's Waters* Report.		**High**	**In Progress** Expected to complete Q4.
Support Comprehensive Plan Update • Complete Water Resources Element. • Complete modeling of groundwater system carrying capacity and Sea Level vs Fletcher Bay Aquifer production test. • Complete *A Community Conversation about Water Supply* workshop series.		**High/ Mandatory**	**In Progress** • Water Resources Element has completed review by PC. • Basic modeling completed Fletcher testing scheduled Q3. • Workshop series held Q1/Q2.

2016 Work Plan Priorities – Public Works

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Complete LED retrofit of street lighting.		**Medium**	**Completed** Replaced 65 fixtures in Q2.
Complete Mountain View construction project.		**Medium**	**In Progress** Will award construction contract Q3, complete Q4.
Complete Fletcher Landing road end improvement.		**Medium**	**In Progress** Construction contract awarded Q2, will complete Q3.
Complete Manitou Beach Road parking project.		**Medium**	**In Progress** Will award construction contract Q3, complete Q3/Q4.
Support Rolling Bay neighborhood improvements.		**Medium**	**In Progress** Q2 changes included crosswalk striping and signage and additional "No Parking" signage.
Adopt ordinance to regulation Fats, Oil and Grease (FOG).		**Medium**	**In Progress** Draft ordinance in legal review. City Council review planned for Q4.
Support initiatives to expand use of GIS for City asset management.		**Medium**	**Ongoing**

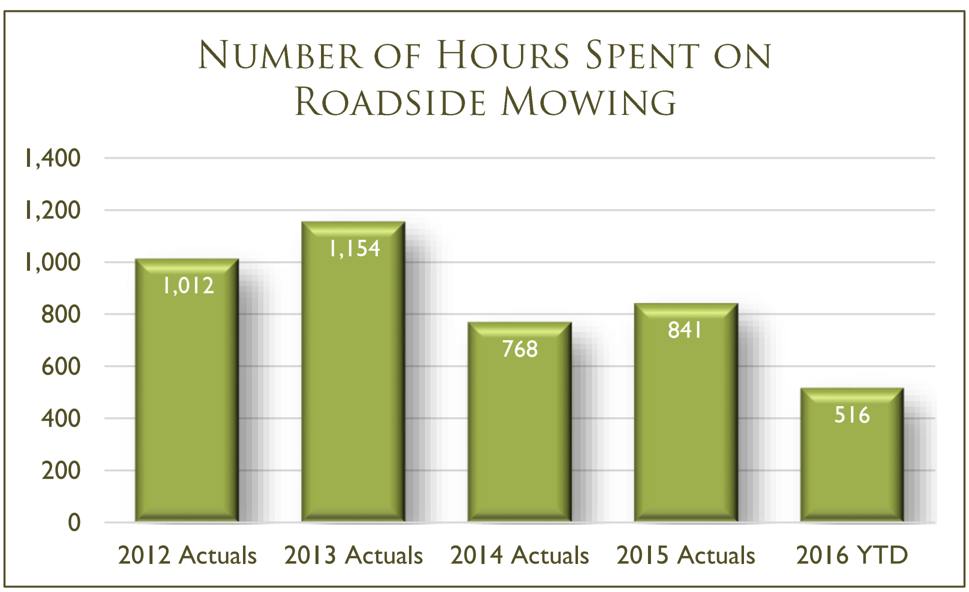
2016 WORK PLAN PRIORITIES – PUBLIC WORKS

Task	Priority-Based Budget Alignment	Priority	Status as of Midyear
Pursue Satellite Management Authority for Water Utility. Implement identified Best Management Practices.		**BMP**	**Ongoing**
Complete Annual Roads Preservation Projects.		**BMP**	**In Progress** Projects will complete Q3.
Update City Engineer designation and related Code references.		**BMP**	**In Progress**
Code updates related to Public Works, contract authority and procurement (3.70 and 3.72).		**BMP**	**Completed** Updates approved Q2.
Develop improved internal reporting with Finance to monitor capital project status.		**BMP**	**Ongoing**
Continue water resources status and trends monitoring (surface, storm, and groundwater).		**BMP**	**Ongoing**
Improve procedures with PCD for acceptance of private development projects.		**BMP**	**Ongoing**
Support citizen advisory committees: • Utility Advisory Committee • NonMotorized Transportation Advisory Committee		**BMP**	**Ongoing** PW staff support monthly committee meetings.

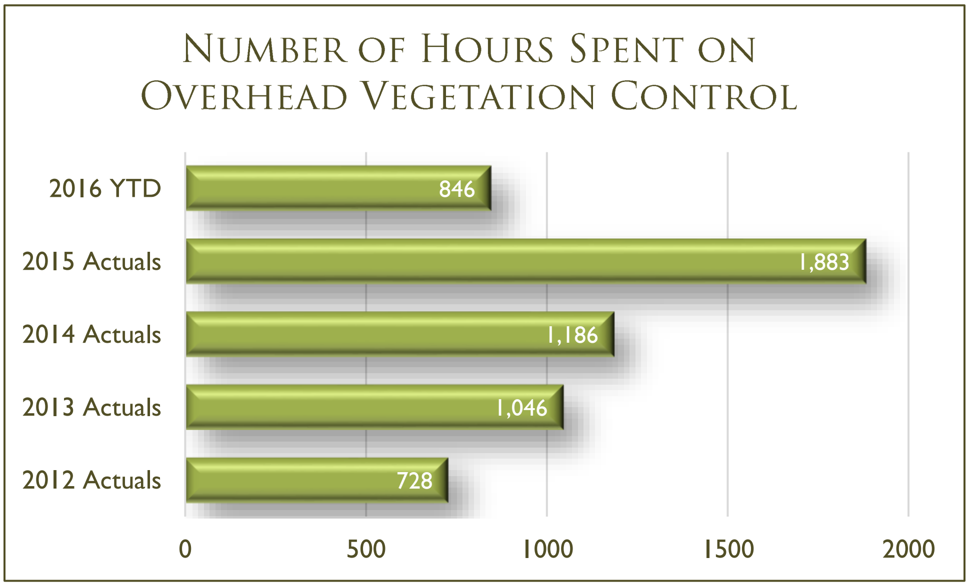
2016 Performance Measures – Public Works

Streets

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Miles Completed Towards the C40 Non-Motorized Improvements	0.71	0.16	0.11	0.3	0.55
Number of Cubic Yards of Street Waste Removed During Roadway Sweeping	349	237	321	191	77
Number of Hours Spent on Roadside Mowing	1,012	1,154	768	841	516
Number of Hours Spent on Overhead Vegetation Control	728	1,046	1,186	1,883	846
Number of Hours Spent on Street Sweeping	835	798	820	671	177
Number of Hours Spent on Bikelane Sweeping	N/A	N/A	201	205	45



2016 Performance Measures – Public Works



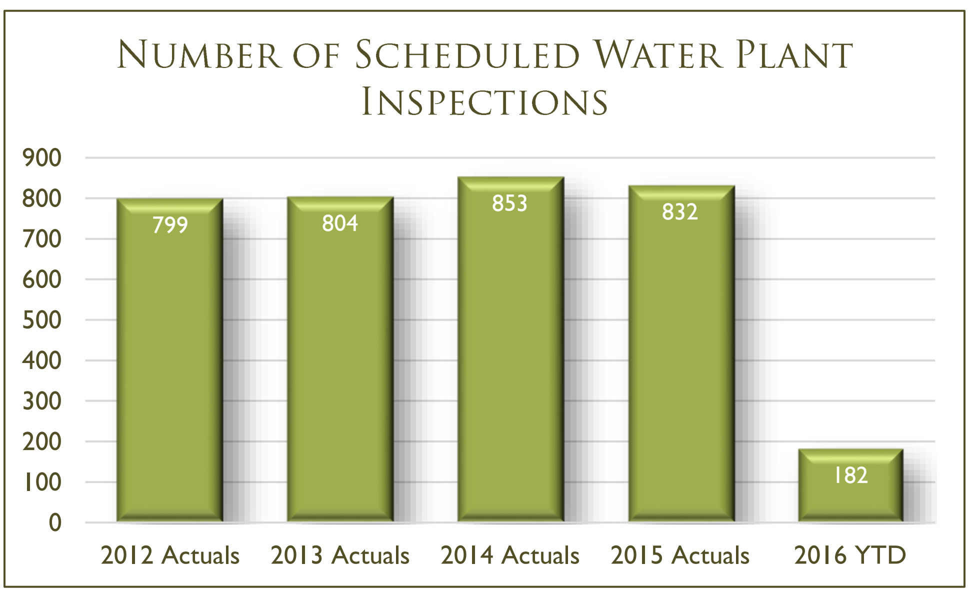
Fleet and Facility Services

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Square Feet Facilities Maintained	67,007	67,007	67,007	67,007	67,007
Number of Vehicles and Equipment Maintained	145	145	149	153	157
Average Age of Vehicles and Equipment (in years)	9.2	10.2	10.5	10.9	11.6

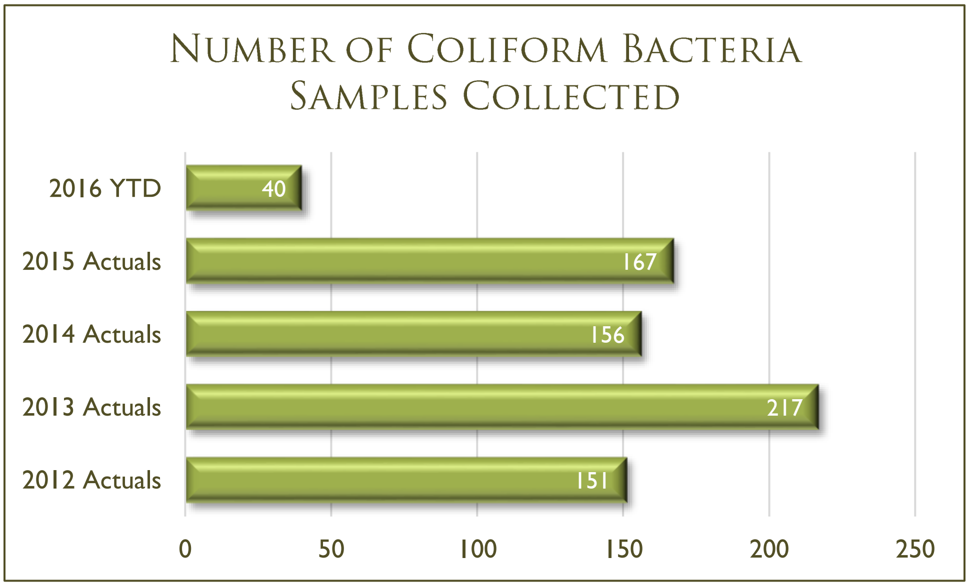
2016 Performance Measures – Public Works

Water Utility

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Scheduled Water Plant Inspections	799	804	853	832	389
Number of Coliform Bacteria Samples Collected	151	217	156	167	51.6
Number of Unsatisfactory Routine Coliform Bacteria Samples	0	0	0	0	0
Average Water Use Per Single Family Residence - Winslow Water System (in gallons per Day)	138	146	144	156	N/A
Average Water Use Per Single Family Residence - Rockaway Beach Water System (in gallons per day)	197	194	236	232	N/A



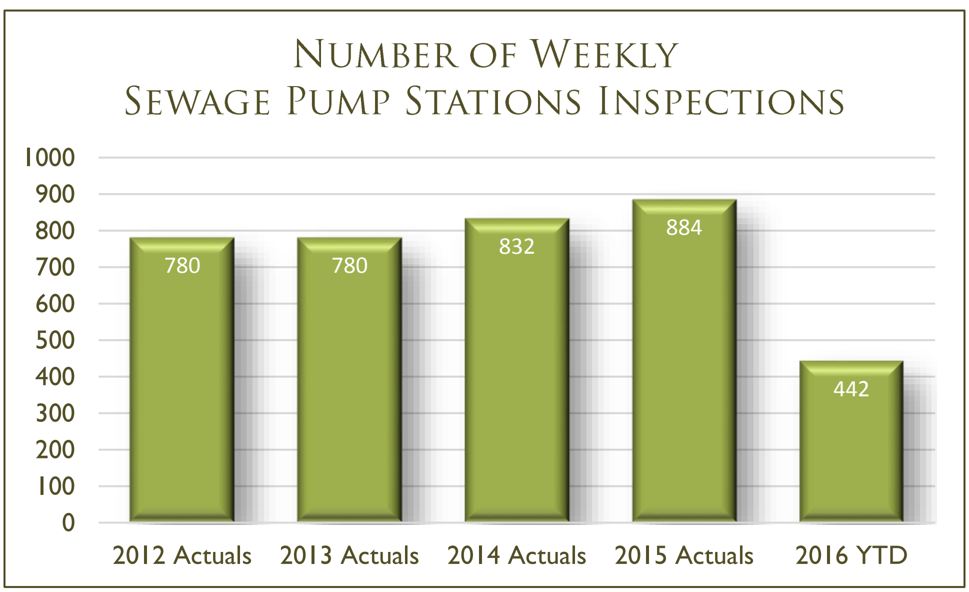
2016 Performance Measures – Public Works



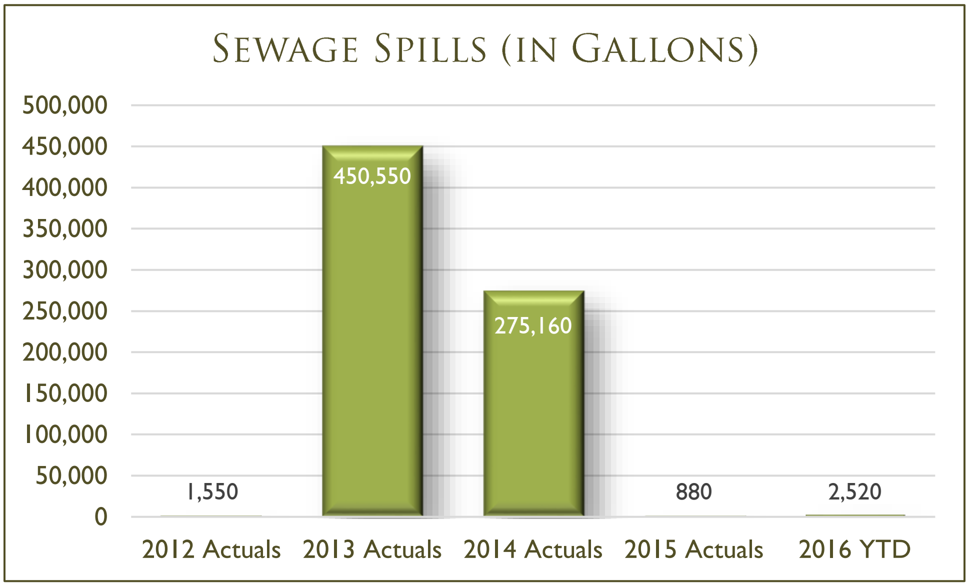
2016 Performance Measures – Public Works

Sewer Utility

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Winslow Wastewater Treatment Plant (WWTP): Average Sewage Flow Treated (million gallons per day)	0.49	0.46	0.56	0.59	0.79
Annual Average Percent of WWTP Biochemical Oxygen Demand (BOD) Removal - 85% Required by NPDES Permit	99%	99%	99%	99%	98%
Average Percent of Treatment Plant Total Suspended Solids (TSS) Removal	99%	99%	99%	98%	98%
Number of Sewage Pump Stations Inspected	780	780	832	884	442
Sewage Spills (in Gallons)	1,550	450,550	275,160	880	2,520



2016 Performance Measures – Public Works



2016 Performance Measures – Public Works

Stormwater Utility

Indicator	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Catch Basins Inspected	153	322	375	410	194
Number of Catch Basins Cleaned	138	221	176	379	184
Linear Feet of Open Conveyance Ditched	1745	5,885	5,967	1,285	510
Number of Culverts Inspected (Four Year Cycle by Zone)	519	1,154	806	696	139
Number of Culverts Cleaned	136	125	101	263	24

2016 Performance Measures – Public Works

Drinking Water Resource Monitor

Indicator	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Safe Yield EWL-Triggering Events[a]	0	0	0	0
Number of Seawater Intrusion EWL-Triggering Events[b]	0	0	0	0
Number of Wells Monitored	46	52	51	44[d]
Number of Groundwater Level Measurements Collected	324[c]	267[c]	481	222
Number of Chloride Samples Collected	28	30	29	0[d]
Number of Staff and Equipment Hours[e]	399	231	338	192

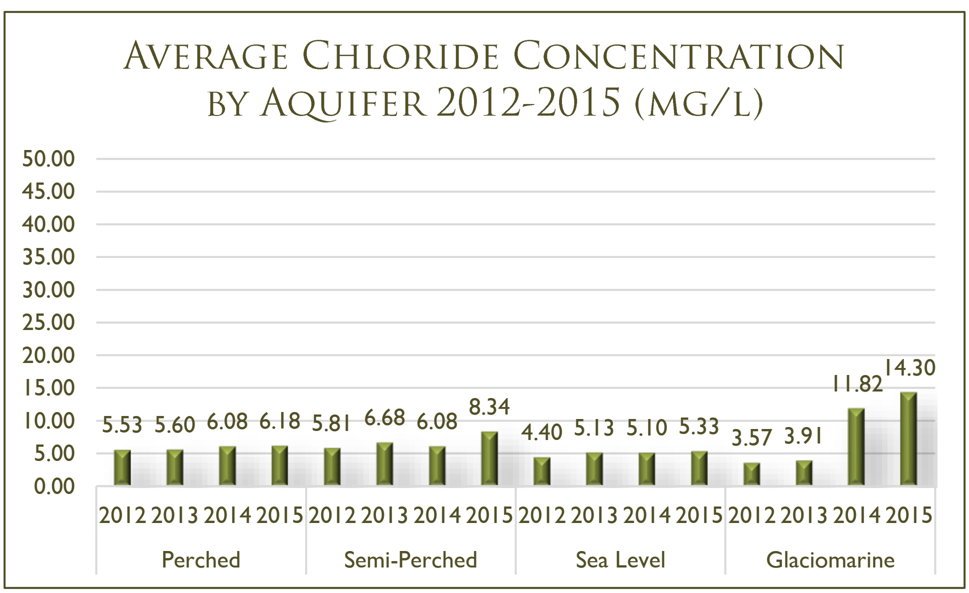
[a]EWL (Early Warning Level) for safe yield ≥ 0.5 feet of groundwater level decline per year for 10 years.

[b]EWL (Early Warning Level) for seawater intrusion ≥ 100 mg/L chloride concentration or any increasing trend in concentration (defined by 4 consecutive increasing chloride concentrations).

[c]Reduced number of groundwater level measurements in 2013 - 2014 reflect lack of available field staff.

[d]Chloride samples collected in early September.

[e]Field hours only; does not include data management and assessment.



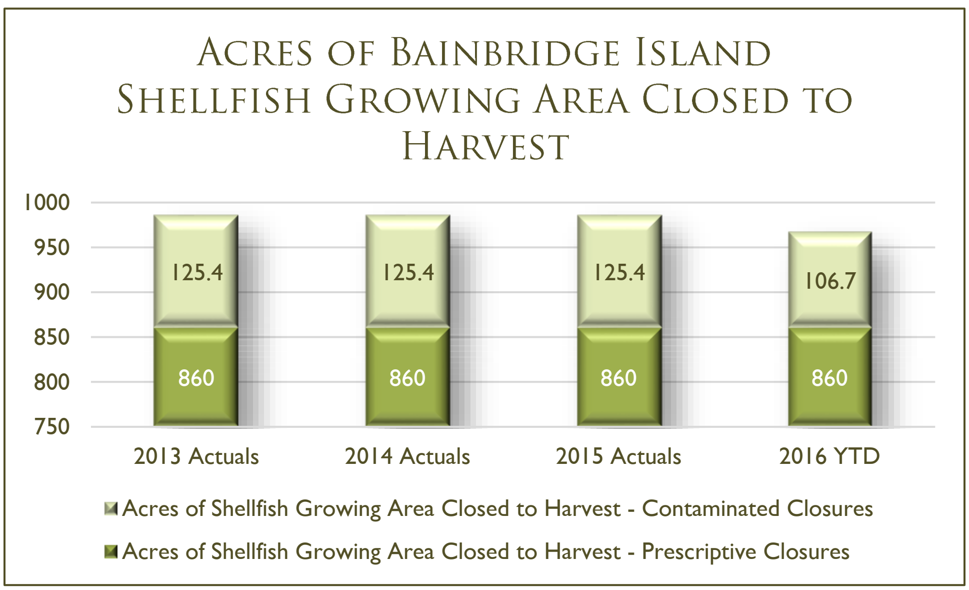
The graph to the left measures the amount of chloride concentration in the City's four groundwater aquifers over a 4-year period. The existence of chloride in the groundwater can represent potential seawater intrusion into the aquifers. 100 mg/l represents a benchmark that the chloride levels are too high and action needs to be taken.

2016 Performance Measures – Public Works

Marine Water Resource Monitor

Indicator	2013 Actuals	2014 Actuals	2015 Actuals	2016 YTD
Number of Shellfish Growing Area Monitoring Sites Identified as "Threatened"[a]	1	2	2	0
Number of Shellfish Growing Area Closures[b]	7	7	7	5
Acres of Shellfish Growing Area Closed to Harvest - Prescriptive Closures	860	860	860	860
Acres of Shellfish Growing Area Closed to Harvest - Contaminated Closures	125.4	125.4	125.4	106.7

[a]Washington State Department of Health's Annual Threatened Areas List.
[b]Washington State Department of Health's Annual Growing Area Reports.



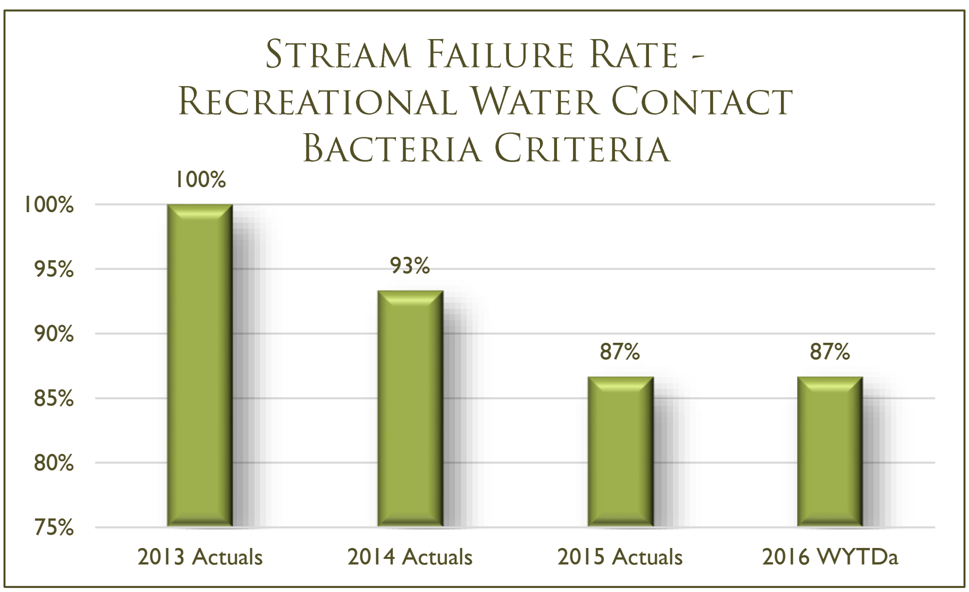
2016 Performance Measures – Public Works

Freshwater Resource Monitor

Indicator	2013 Actuals	2014 Actuals	2015 Actuals	2016 WYTD[a]
Number of Streams Monitored	15	15	15	15
Stream Failure Rate - Recreational Water Contact Bacteria Criteria	100%	93%	87%	87%
Number of Bacteria Samples Collected	396	364	368	308
Number of Staff Hours[b]	30	73	35	21
Number of Volunteer Hours[b]	258	291	329	140
Number of Equipment Hours	103	78	78	88

[a]Water monitoring data/results are assessed by "water year" which is Oct 1 – Sept 29

[b]Hours associated with calibrating equipment, collecting samples, and lab coordination. Does not include data management or assessment.



For the 15 streams that the City monitors, the graph to the left indicates the percentage of these streams that fail to meet Washington State water quality standards for bacteria. These standards indicate what could be a potential health risk to citizens.

[a]Water monitoring data/results are assessed by "water year" which is Oct 1 – Sept 30

City of Bainbridge Island
City Council Agenda Bill

PROCESS INFORMATION	
Subject: 2016 Mid-Year Financial Report and Biennial Budget Forecast, AB 16-024 - Finance (Pg. 78)	Date: 8/16/2016
Agenda Item: COUNCIL DISCUSSION	Bill No.: 16-024
Proposed By: Ellen Schroer, Finance Director	Referrals(s):

BUDGET INFORMATION		
Department: Finance	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW		
:	Recommendation:	
City Manager: N/A	Legal: N/A	Finance: Yes

DESCRIPTION/BACKGROUND

The Finance and Administrative Services Department prepares an annual midyear report to provide Council and the community information about financial performance through the first half of the year, along with a forecast for the remainder of 2016. In addition, the report includes initial information about key assumptions which will be used in the development of the 2017-2018 biennial budget.

In conjunction with the mid-year report, the annual real property report is attached.

RECOMMENDED ACTION/MOTION

Information only.

ATTACHMENTS:

Description	Type
Mid-Year Financial Report	Backup Material

Table of Contents

2016 Mid-year Financial Report

The Finance and Administrative Services Department of the City of Bainbridge Island prepares a mid-year financial report at the close of the second quarter each year. This report provides information about current financial performance, along with estimates for the second half of the year. City staff uses the results reported in this mid-year assessment to support Council's ongoing review of 2016 performance. Information which will be used throughout the 2017-2018 biennial budget development process is also included.

OVERVIEW

City financial performance as of June 30, 2016, which is the mid-point of the budget year shows total revenue performance for tax-supported activities as slightly higher than planned, while expenditures across the City are close to budget. There is some variation from budget for particular revenue and expenditure items, which is discussed in detail below.

The City's cash position for its primary operating funds has increased since this time last year, building on recent strong financial performance:

- the City's tax-supported funds show a total cash balance across all tax-supported funds of $20.5 million on June 30, 2016, an increase of 19% over the balance of $17.2 million on June 30, 2015;
- the Water Fund shows a cash balance of $6.6 million on June 30, 2016, an increase of 2% over the balance of $6.5 million on June 30, 2015;
- the Sewer Fund shows a cash balance of $5.4 million on June 30, 2016, an increase of 15% over $4.7 million on June 30, 2015, and
- the SSWM Fund shows a cash balance of $1.5 million on June 30, 2016, an increase of 27% over $1.2 million on June 30, 2015.

The City's cash balances meet or exceed Council's policy reserves for all funds.

The City continues to provide many of the same programs and services each year, which has led to a solid understanding of revenue levels and trends, as well as the timing and level of expenditures. Financial results from 2015 combined with consistent 2016 first and second quarter performance indicate year-end results at or ahead of budgeted levels.

This report presents 2016 information and analysis first for the City's tax-supported funds, followed by information about the three utility funds in a separate section. The final section of the report is a preliminary forecast for 2017-2018 biennial budget.

TAX-SUPPORTED FUNDS

A. 2016 Mid-year Actual Results

At mid-year, 2016 Tax-Supported funds' revenue was higher than the same period in 2015 due to increased grant reimbursements (driven by an increase in grant funded projects) and tax revenue, particularly for Business and Occupation Tax and Real Estate Excise Tax (REET). Expenditures are up slightly in 2016 as compared to 2015, reflecting more personnel spending due to fewer vacant positions and the filling of one newly created position.

For the four largest tax-supported funds (the General Fund, Streets Fund, Building and Development Services Fund, and REET Fund), revenue through June 30, 2016, totaled $12.0 million, or 58% of budget for those funds. Revenue for all tax-supported funds, including those listed above as well as smaller funds such as LTAC, FAR and others, is $13.2 million.

Highlights related to revenue performance through June 30 include:

- Property Tax revenue is on pace for this time of the year at $4.1 million, or 54% of the total budget.
- Sales Tax revenue is relatively flat at $1.9 million, a 2% increase over the prior year.
- Building and Development Services (B&DS) revenue at $785,000 also shows a 2% increase compared to the same time period last year in total, although performance varied by source:
    - There were increases as compared to 2015 for planning reviews of building permits, for zoning and subdivision fees and for plan check fees.
    - There were decreases for building permits and for other planning and development fees.
    - There was modest revenue of $34,000 from fire inspection fees, which is a new revenue source in 2016.

- REET revenue through June 30, 2016, is $1.4 million, which is up 26% over the same period in 2015 and is at 70% of budget.
- The City absorbed the Bainbridge Island Transportation Benefit District at the end of 2015. Through June 30, the Transportation Benefit Fund received $202,000 in revenue.

Operating expenditures through June 30 for the largest tax-supported funds (the General Fund, Streets Fund, and the Building and Development Services Fund), are $7.9 million, or 44% of budget. This is generally on pace with typical annual spending patterns. Total expenditures for all tax-supported funds are $8.1 million through the end of June.

Highlights related to 2016 expenditure performance through June 30 include:

- Personnel expenditures for tax-supported funds are $5.3 million, or 47% of budget. The City experienced several staffing changes in the first half of 2016, completing 14 hiring processes through the end of June, including filling one new position added in the 2016 budget.
- The Other Services and Charges budget line includes repair and maintenance and the annual roads maintenance program. The first half of the year shows only a third of this line item spent, due to seasonal timing of these projects; we expect all planned projects to go forward.
- General Fund operating transfers to other funds are at $467,000, or 14% of budget, due to strong performance in the Building and Development Services Fund, and the timing of debt payments and capital projects which occur primarily in the second half of the year.

B. Cash Balances at June 30, 2016

This report also provides an opportunity to review the City's cash position, as reflected in the cash flow analysis attached.

The City's 2016 mid-year cash position shows a significant increase as compared to mid-year 2015, primarily due to strong second half 2015 financial performance, specifically higher than estimated REET revenue and the delay of some capital projects. Timing of 2016 capital spending and debt service also contributed to a higher mid-year cash position.

Table One provides mid-year information about cash balances for 2016 and 2015.

Table One: Cash Balances of Tax-Supported Funds at Mid-Year

	June 30, 2016	June 30, 2015	Comment
General Fund	$17,694,000	$15,878,000	June cash balances are among the highest of the year due to timing of expenditures, especially debt service and capital projects.
Streets Fund	$142,000	$33	Cash balances within the year are managed to minimize the need for operating transfers.
Building and Development Services	$66,000	$53,000	Cash balances within the year are managed to minimize the need for operating transfers.
REET	$1,393,000	$600,000	Cash balances within the year change as available funds are transferred out to support qualifying expenditures in other funds.

C. Forecast for Year-End 2016

The revenue forecast for the remainder of 2016 indicates that tax-supported revenue overall will continue to come in close to budget, except as detailed below. Expenditures overall are on track, as discussed in the previous section.

Key items that differ from the budgeted plan that are included in the forecast for the remainder of 2016 include:

- 2016 budget amendments approved in the first quarter of the year and as included in the mid-year amendments ordinance. These amendments total $1.6 million in new spending for the tax-supported funds.
- A review of revenues for tax-supported funds leads to a higher than budgeted total revenue estimates for 2016. Staff continues to monitor all revenue sources, and will provide updated forecasts in conjunction with the proposed 2017-2018 biennial budget in the fall.
  - Sales tax revenue revised up from $3.3 million to $3.5 million
  - REET revenue revised up from $2.0 million to $2.8 million
  - Building and Development Services fund revenues revised up from $1.3 million to $1.6 million
- Capital projects are included as approved in the CIP, or subsequently amended by Council. In a few cases, projects are expected to be delayed into 2017. The delay does not change the budgeted cost of the projects, but will increase the year-end 2016 cash balances as the costs will occur in 2017. For the purposes of this analysis, approved projects are assumed to be completed in 2016 with costs as shown in the CIP, or as amended in 2016. The exceptions to this assumption are City Dock, Olympic Drive/305, and the Sound to Olympics Trail. These major projects are assumed to have significant spending in 2017.

Looking ahead to the end of the year, 2016 year-end cash balances are expected to be higher than the originally budgeted levels. The cash balances shown in the table below will be reduced through year-end close processes.

Table Two: Estimated Cash Balances of Tax-Supported Funds at Year-end 2016

	Estimated Dec. 31, 2016	Comment
General Fund	$15,130,000	Assumes continued progress on established work plan and approved budget adjustments. Includes reserves as detailed in Table Three. Not reduced for estimated year-end accruals, estimated at approximately $800,000.
Streets Fund	$135,000	Not reduced for estimated year-end accruals, estimated at approximately $100,000.
Building and Development Services	$320,000	Not reduced for estimated year-end accruals, estimated at approximately $80,000.
REET	$60,000	Assumes budget adjustment to allow for spending of higher than budgeted revenue on qualifying City expenses. This will create additional General Fund capacity in 2017.

D. Policy Reserve Forecasts for Year-end 2016

City staff will use the results reported in this mid-year 2016 review as part of on-going monitoring and as key assumptions used in the development of the 2017-2018 adopted budget. At year-end, all of Council's policy reserves are forecast to be fully funded, as shown in the table below.

Table Three: City General Fund Policy Reserve Balances Year-End Forecast

	Dec. 31, 2016	Annual target	Notes
Contingency Reserve (2016)	$400,000	$400,000	Funded on a monthly basis. 2016 amount assumes no spending.
Emergency Reserve	$1,000,000	$1,000,000	
Legal Contingency	$100,000	$100,000	General Fund legal contingency
General Fund Stability Reserve	$11,670,000	$3,000,000	Reserve amount is net of estimated accruals and other specially-tracked General Fund monies.
Washington State Ferry Funds for Waterfront Park	$0	N/A	Reflects spending of settlement funds in 2014 and 2015; the balance is expected to be spent in 2016.
Washington State Ferry Funds for City Dock	$875,000	N/A	The balance is expected to be spent in and 2017 and 2018.
Washington State Ferry Funds for Road Ends	$30,000	N/A	The balance is expected to be spent in and 2017 and 2018.

The forecast, net of reserves, shows approximately $7.8 million beyond the policy reserve levels as of year-end 2016. It is important to remember that the General Fund will support significant capital expenditures originally planned in 2016 that are now expected to occur in 2017, estimated at $1.3 million for expenses related to the City Dock project and the State Route 305 projects between the Ferry Terminal and High School Road. In addition, the CIP as proposed in June contains $4.9 million of City General Fund support for projects planned for the 2017-18 biennium. Both the set of projects and project budgets are under development, and staff expects to see a change to this total in the proposal included with the 2017-2018 biennial budget.

UTILITY FUNDS

Financial performance for the three utilities is governed by decisions made specific to each utility.

A. 2016 Mid-year Actual Results

Water Fund

In the fall of 2013, a rate reduction took effect for water consumption rates. Since that time, water rates have remained the same. At mid-year 2016, revenue from water sales is $569,000, or 53% of budget, which is 24% more than the $459,000 received in the first half of 2015. However, further review of the data indicates a timing issue in reporting, as July revenue is included in the $569,000 total for the first half of 2016. Adjusting for this discrepancy shows 2016 revenue at $480,000 for the first half of the year, comparable to 2015. This timing issue will not affect year-end totals. Other revenue sources include system participation fees and connection fees both of which show increases over 2015. Operating expenditures are $509,000, or 47% of budget. The most significant capital project for the Water utility in 2016 is the water component of the Wing Point Way Reconstruction Project, which is on pace for completion as scheduled.

Sewer Fund

Sewer Fund operating revenue through June 30 was $2.0 million, or 58% of budget, $277,000, or 21%, more than the $1.77 million received for the same period in 2015. As with the Water Fund, a data issue reports July revenue in the first half of the year. Adjusting for this discrepancy shows 2016 revenue through mid-year at $1.73 million, or slightly less than the same time period last year. Other revenue sources include payments of Local Improvement District (LID) assessments and system participation fees. Operating expenditures were $1.2 million, or 54% of budget. The Sewer Fund also pays significant debt service and made scheduled payments of $1.1 million in principal and interest payments in the first half of 2016. Significant capital projects in the first half of 2016 included Wing Point Way and the Lynwood Center Pump Station.

Storm and Surface Water Management (SSWM) Fund

SSWM Fund operating revenue was comparable to the same period in 2015 with $1.1 million of revenue in both years; 54% of the budget in 2016. In 2015, the City completed a comprehensive review of the SSWM code and impervious surface measurements, reflected in the 2016 billing for the first time. Revenue under the new rate structure has remained stable at previous levels. Other revenue in the first half of 2016 includes $181,000 in grant revenue for a capital project at Lynwood Center. Operating expenditures were $793,000, or 51% of budget.

B. Cash balances

This report also provides an opportunity to review the City utilities' cash position, as reflected in the cash flow analysis attached.

Table Four: Cash Balances of City Utility Funds at June 30

	June 30, 2016	June 30, 2015
Water Fund	$6,611,000	$6,492,000
Sewer Fund	$5,449,000	$4,731,000
SSWM Fund	$1,473,000	$1,164,000

C. Forecast for Year-end 2016

Water Fund

Year-end forecasts for the Water Fund assume 2016 revenues consistent with 2015, the result of the unchanged water rates. Expenditures are assumed to continue at a pace similar to the first half of the year. Capital spending is forecast to increase, as included in the approved CIP. The estimated cash balance at the end of the year is $6.6 million, a decrease of approximately $309,000 from the beginning of 2016. The decrease was expected due to capital spending, as rates have been planned to cover only operating costs in recent years.

Sewer Fund

Year-end forecasts for the Sewer Fund assume 2016 revenues consistent with 2015, the result of unchanged rates. Operating expenditures will continue at levels similar to the first half of the year. Capital spending is forecast to increase, as included in the approved CIP. The estimated cash balance at the end of the year is $4.3 million, a decrease of approximately $1.5 million from the beginning of 2016, consistent with planned capital spending.

Storm and Surface Water Management (SSWM) Fund

Year-end forecasts for the SSWM Fund anticipate that revenues will continue at levels similar to the first half of the year, with the exception of grant revenue received in the first half of the year but not anticipated. Operating expenditures will continue at levels similar to the first half of the year, while capital expenditures will increase. The estimated cash balance at the end of the year is $809,000, a decrease of approximately $337,000 from the beginning of 2016. The SSWM Fund balance is nearing the minimums set by policy reserves and will be carefully monitored by staff throughout the year.

Table Five: Estimated Cash Balances of Utility Funds at Year-end 2016

	Estimated Dec. 31, 2016	Comment
Water Fund	$6,573,000	Not reduced for estimated year-end accruals of $65,000.
Sewer Fund	$4,302,000	Not reduced for estimated year-end accruals of $125,000.
SSWM Fund	$809,000	Not reduced for estimated year-end accruals of $150,000.

PRELIMINARY 2017-2018 BUDGET FORECAST

City staff is using the results reported in this mid-year 2016 assessment to support the Council's ongoing review of 2016 financial performance and the development of the 2017-2018 Biennial Budget.

A. Tax-Supported Funds

Forecasts for the upcoming biennium indicate continuing modest revenue growth for the City's tax-supported funds. In July, staff and Council discussed the recent performance of the City's tax-supported funds, with a key summary chart of results as shown in the charts on the next page.

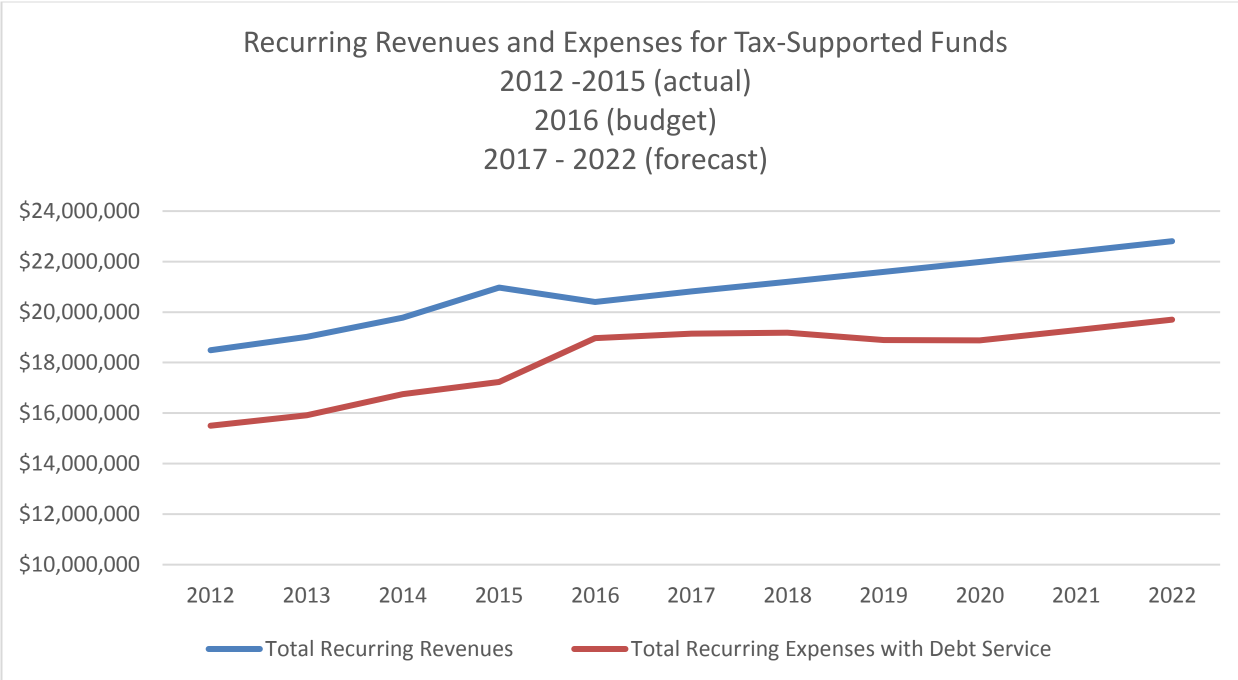
Key assumptions staff is using in preparing revenue forecasts for 2017 and 2018 are as follows:

- Property tax increases at 1.0% annually, plus new construction for a total increase of 1.75%
- Sales tax revenue increases at 3% annually
- REET revenue increases at 2% annually in 2018, after adjusting 2017 revenue estimates up from $2.0 M to $2.6M based on 2016 performance
- TBD revenue will be included in budget forecasts for 2017 and 2018 at 2016 levels.
- All grant revenue is treated as one-time rather than as a recurring revenue source.

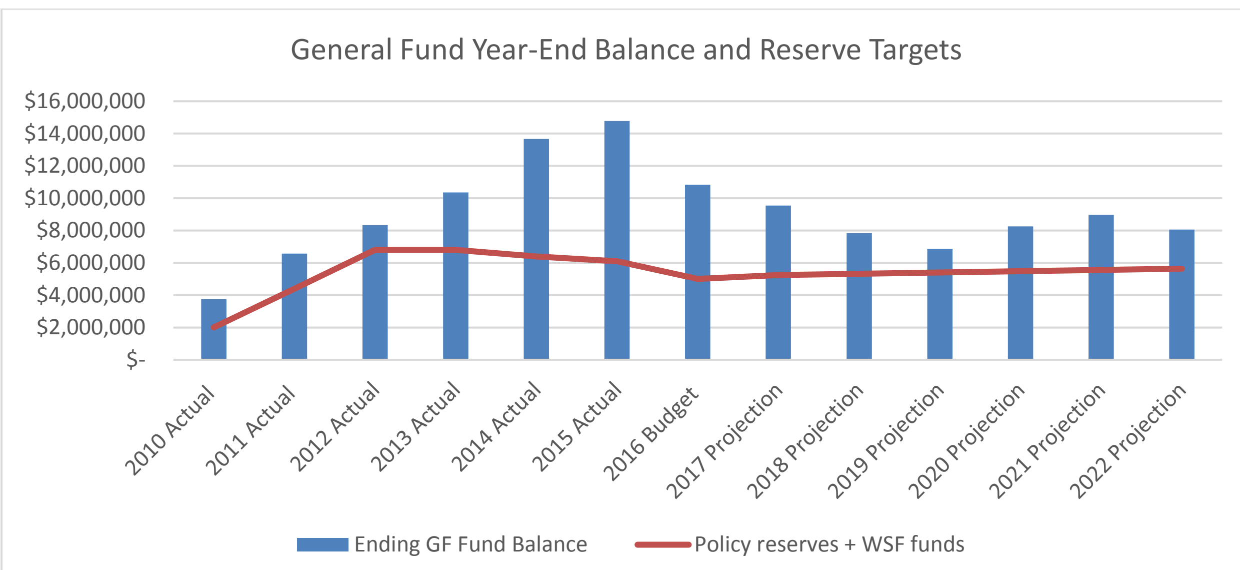
Key assumptions staff is using in preparing expenditure forecasts are as follows:

- Salary increases at 2.5% annually, which includes both cost of living adjustments and step increases. Notably, in contrast to previous years, over half of City staff are not at the top of the salary band, and receive step increases each year. This shift to lower years of service reflects recent staff retirements and employee turnover.
- Benefit increases at a blended total of 4.0% annually, including significant costs that the City does not control such as medical insurance and retirement contributions.
- Most operating expenses increase at 2% annually.
- Debt service expenses are forecast according to previously-issued debt and are included as a recurring expense.
- Capital expenses will be included in accordance with the proposed CIP.

The chart on the next page shows recurring revenue (shown by the blue line) exceeding recurring expenditure (shown by the red line). The relationship of recurring revenues to recurring expenditures is a key budget metric, and all proposed budgets will preserve the fact that recurring revenues fully support recurring expenditures. Use of one-time resources, such as fund balance, is limited to one-time expenses, such as capital projects or specific operating initiatives of limited duration. This chart assumes that City programs, services, and staffing remain at 2016 approved levels and is based on mid-year 2016 information. Any changes proposed and approved through the budget process will change the relative positions of the lines; this analysis will be provided with the proposed budget.



The chart below shows General Fund information only, and includes an analysis of all revenues and expenditures. The decreasing fund balance is the result of one-time planned capital expenditures. This chart also reflects information as of mid-year 2016, and will be updated through the budget process.



The City continues to confront structural challenges that must be addressed to achieve financial sustainability. Near-term revenue performance from existing revenue streams is forecast to grow at a modest rate. However, cost drivers such as retirement and health care can increase City expenditure levels at a pace greater than general inflation. This is a situation faced by most municipal employers, and one that the City must factor into budget development. In addition, the City has developed a significant capital program, funded through a combination of external grants, debt and internal City revenues.

A. Utility Funds

Forecasts for the upcoming biennium indicate continuing modest revenue growth for the City's utility funds based on a slowly-growing population. The City's three utility funds are fully-supported by charges and fees; with revenues growing or shrinking based primarily on changes to the rates. Operating expenses are driven by personnel and the programs and service levels offered by the utility.

The Water and Sewer utilities have had the same rates since 2013; current budget forecasts do not include a change to the rates. Capital plans were recently updated through system plans prepared by outside consultants. These plans are under review by staff, Council and the Utility Advisory Committee. The level of capital spending will be set through the budget process.

The City undertook a comprehensive review of the SSWM utility in recent years, which was completed in 2015. In 2016, consultants provided information about recommended capital plans, which are under review by staff, Council and the Utility Advisory Committee. In addition, Council adopted two policy changes to the existing cost allocation methodology, which will reduce 2017 expenditures by transferring costs to the General Fund. Current recurring revenues support current recurring expenditures, but do not provide adequate support for a significantly expanded capital plan. Through the budget process, staff will provide updated information on the combined results of the capital planning, changes to expenses, and anticipated revenue needs.

ATTACHED SCHEDULES

The attached schedules give comparative financial figures for the first 6 months of the year and include estimates for expected year-end results.

Schedule A: 2016 Budget to Actuals

Schedule B: Revenues by Fund through June

Schedule C: Expenditures by Fund through June

Schedule D: Expenditures by Department through June

Schedule E: Cash Flow spreadsheets

Note – The Cash Flow spreadsheets do not match Schedules A through C due to the difference in the accounting basis (modified accrual as compared to cash). These spreadsheets are provided to show the City's forecast through the end of 2016.

Schedule F: Sales Tax monthly revenue 2012 – 2016

Schedule G: REET monthly revenue 2012 – 2016

Schedule H: Surplus Property Report

CITY OF BAINBRIDGE ISLAND
2016 BUDGET TO ACTUAL - CITYWIDE
THROUGH JUNE

	2016 REVISED	2016 ACTUAL	2016 TAX SUPPORTED ACTUAL	2016 UTILITY SUPPORTED ACTUAL
REVENUES				
Taxes	17,849,800	10,352,689	10,352,689	-
Fees & Service Charges	2,391,801	1,485,819	1,485,819	-
Intergovernment Revenue	2,256,000	1,419,735	1,238,911	180,824
Fines & Forfeits	124,000	46,472	46,472	-
Charges for Utility Services	6,626,200	3,715,614	15,790	3,699,823
Miscellaneous	470,000	196,024	38,834	157,189
Assessments	264,000	304,820	46,531	258,289
Investment Revenue	108,000	52,655	23,737	28,918
TOTAL REVENUES	30,089,801	17,573,828	13,248,785	4,325,044
OTHER SOURCES				
Gain on Sale of Fixed Assets	5,000	151,064	140,938	10,126
From Other Funds and Sub-Funds	29,103,995	506,458	506,458	-
TOTAL RESOURCES	59,198,796	18,231,350	13,896,181	4,335,169
EXPENDITURES				
OPERATING EXPENDITURES				
Salaries	10,264,608	4,845,711	3,844,932	1,000,780
Benefits	4,083,010	1,874,448	1,470,004	404,445
Supplies	820,384	352,054	264,764	87,290
Professional Services	2,424,525	877,026	739,804	137,222
Other Services & Charges	4,107,389	1,715,496	1,305,763	409,732
Intergovernmental Services	1,609,993	864,528	436,029	428,498
TOTAL OPERATING EXPENDITURES	23,309,909	10,529,262	8,061,296	2,467,967
NON-OPERATING EXPENDITURES				
Capital Equipment	929,817	120,487	120,487	-
Capital Projects	13,917,262	2,054,551	1,493,718	560,832
Debt Service	4,229,262	1,532,538	413,385	1,119,153
TOTAL EXPENDITURES	42,386,250	14,236,838	10,088,886	4,147,952
OTHER USES				
To Other Funds and Sub-Funds	5,874,959	506,458	506,458	-
TOTAL USES	48,261,209	14,743,296	10,595,344	4,147,952

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2016 THROUGH JUNE

FUND/ACCOUNT	2016 REVISED BUDGET	2016 YTD COLLECTED	2016 MTD COLLECTED	2016 REMAINING TO COLLECT	2016 % COLL	2015 YTD COLLECTED	2015 % COLL
GENERAL FUND							
GENERAL FUND							
Property Taxes	7,052,500	3,792,092	36,545	3,260,408	53.8%	3,699,831	53.2%
Sales and Use Tax	3,300,000	1,704,788	260,291	1,595,212	51.7%	1,690,795	60.2%
Sales Tax - Criminal Justice	275,000	165,750	28,050	109,250	60.3%	151,086	54.9%
B&O Tax and Penalties	451,000	479,569	1,305	(28,569)	106.3%	459,521	103.1%
Utility Tax on Private Utilities	2,805,000	1,513,537	152,434	1,291,463	54.0%	1,403,628	50.0%
Utility Tax on City Utilities	387,600	260,110	55,132	127,490	67.1%	229,352	59.2%
TAXES	**14,271,100**	**7,915,847**	**533,756**	**6,355,253**	55.5%	7,634,213	55.8%
Leasehold & Other Taxes	11,000	7,685	414	3,315	69.9%	4,802	43.7%
Business License & Penalties	191,000	164,762	4,034	26,238	86.3%	170,266	89.4%
Franchise Fees on Cable TV	320,000	193,058	-	126,942	60.3%	184,714	58.5%
Franchise Fees on Cable TV - PEG Capital	65,000	33,684	-	31,316	51.8%	36,471	57.9%
Transportation Benefit	-	201,767	32,551	(201,767)	- %	191,525	- %
Other Licenses & Permits	4,000	2,331	565	1,669	58.3%	1,530	43.7%
Adult Probation Fees	86,000	25,852	20,960	60,148	30.1%	28,670	33.5%
Court Fees & Law Enforcement Charges	5,000	217	191	4,783	4.3%	1,969	39.4%
All Other Taxes	41,600	33,852	9,443	7,748	81.4%	21,907	50.8%
Interfund Rent	334,201	170,671	28,445	163,530	51.1%	169,349	48.0%
FEES & SERVICE CHARGES	**1,057,801**	**833,878**	**96,603**	**223,923**	78.8%	811,205	75.8%
Criminal Justice	30,000	16,828	182	13,172	56.1%	16,306	54.4%
Liquor Excise	50,000	55,818	-	(5,818)	111.6%	26,157	52.3%
Liquor Profits	205,000	100,828	50,334	104,172	49.2%	102,360	81.9%
Intergovernmental Service Revenue	-	2,362	-	(2,362)	- %	2,325	77.5%
Vessel Registration Fees	-	-	-	-	- %	-	- %
Law Enforcement Grants	-	116,842	46,914	(116,842)	- %	11,305	- %
Planning and Other Operating Grants	-	42,429	3,881	(42,429)	- %	1,477	- %
Motor Vehicle Fuel Tax	15,000	16,053	-	(1,053)	107.0%	14,680	104.9%
Other Intergovernmental Revenue	-	100,000	-	(100,000)	- %	-	- %
INTERGOVERNMENT REVENUE	**300,000**	**451,159**	**101,311**	**(151,159)**	150.4%	174,611	78.7%

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2016 THROUGH JUNE

FUND/ACCOUNT	2016 REVISED BUDGET	2016 YTD COLLECTED	2016 MTD COLLECTED	2016 REMAINING TO COLLECT	2016 % COLL	2015 YTD COLLECTED	2015 % COLL
Traffic Fines	45,000	16,560	14,199	28,440	36.8%	19,497	43.3%
Drug Related Confiscations	-	-	-	-	- %	-	- %
Parking Fines	62,000	22,290	18,785	39,710	36.0%	30,030	48.4%
D.U.I. Penalties	2,000	603	471	1,397	30.1%	969	96.9%
Other Traffic Misdemeanors	2,000	1,043	807	957	52.1%	1,222	61.1%
Non-Traffic Misdemeanors	4,000	1,398	1,287	2,602	34.9%	185	4.6%
Court Recoupments	3,000	217	75	2,783	7.2%	1,160	38.7%
All Other Fines & Forfeits	6,000	4,362	3,571	1,638	72.7%	2,805	46.7%
FINES & FORFEITS	**124,000**	**46,472**	**39,194**	**77,528**	37.5%	55,867	45.4%
Facilities Rental	34,000	8,928	415	25,072	26.3%	11,975	35.2%
Dock Use Charges	34,000	17,280	4,379	16,720	50.8%	14,668	43.1%
Private Donations/Sales of PDRs/FAR Purchases	-	2,315	250	(2,315)	- %	200	- %
All Other Miscellaneous	9,000	6,346	863	2,654	70.5%	22,954	255.0%
Electric Car Charger Revenue	-	704	110	(704)	- %	160	- %
Insurance Recoveries	-	-	-	-	- %	-	- %
69800 CASH ADJUSTMENTS	-	418	418	(418)	- %	-	- %
MISCELLANEOUS	**77,000**	**35,991**	**6,436**	**41,009**	46.7%	49,957	64.9%
Interest	40,000	7,295	2,069	32,705	18.2%	8,825	22.1%
INVESTMENT REVENUE	**40,000**	**7,295**	**2,069**	**32,705**	18.2%	8,825	22.1%
Proceeds of Capital Lease	-	-	-	-	- %	-	- %
LOANS/SALE OF BONDS	**-**	**-**	**-**	**-**	- %	-	0.0%
Gain on Sale of Fixed Assets	5,000	127,673	938	(122,673)	2,553.5%	4,049	81.0%
OTHER EXTERNAL SOURCES	**5,000**	**127,673**	**938**	**(122,673)**	2,553.5%	4,049	81.0%
	15,874,901	**9,418,316**	**780,307**	**6,456,585**	**59.3%**	**8,738,727**	**57.4%**
TOTAL GENERAL FUND	**15,874,901**	**9,418,316**	**780,307**	**6,456,585**	**59.3%**	**8,738,727**	**57.4%**

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2016 THROUGH JUNE

FUND/ACCOUNT	2016 REVISED BUDGET	2016 YTD COLLECTED	2016 MTD COLLECTED	2016 REMAINING TO COLLECT	2016 % COLL	2015 YTD COLLECTED	2015 % COLL
STREETS FUND							
Commercial Parking Lot Tax	800,000	406,794	-	393,206	50.8%	377,378	53.9%
M.V. Fuel Tax - Streets & Arterials	485,000	241,839	43,059	243,161	49.9%	229,039	47.7%
Right of Way Permits	25,000	19,100	3,750	5,900	76.4%	18,650	74.6%
Parking - Taxable & Fees	-	-	-	-	- %	-	- %
Parking Monthly	-	-	-	-	- %	-	- %
Interest on Investments-Streets	-	-	-	-	- %	-	- %
Other Revenues-Streets	-	30,530	6,380	(30,530)	- %	3,913	0.6%
TOTAL STREETS FUND	**1,310,000**	**698,262**	**53,188**	**611,738**	**53.3%**	**628,979**	**34.8%**
BUILDING & DEVELOPMENT SERVICES							
Building Permits & Inspections	500,000	245,164	48,615	254,836	49.0%	277,273	69.3%
Planning Review of Building Permits	75,000	73,163	26,301	1,837	97.6%	49,898	83.2%
Fire Inspections & Reviews	-	-	-	-	- %	133	- %
Engineering Fees	-	152	-	(152)	- %	894	- %
Zoning & Subdivision	150,000	121,630	15,994	28,370	81.1%	92,759	77.3%
Plan Checking Fees	430,000	281,472	100,728	148,528	65.5%	251,628	83.9%
Other Planning & Development Fees	165,000	60,825	24,758	104,175	36.9%	95,943	60.0%
Interest on Investments & Other Rev - B&Ds	-	2,843	2,349	(2,843)	- %	500	- %
45840 TRANSPORTATION IMPACT FEE	-	-	(25,864)	-	- %	-	- %
TOTAL BUILDING & DEVELOPMENT SERVICES	**1,320,000**	**785,249**	**192,881**	**534,751**	**59.5%**	**769,028**	**73.9%**

FUND/ACCOUNT	2016 REVISED BUDGET	2016 YTD COLLECTED	2016 MTD COLLECTED	2016 REMAINING TO COLLECT	2016 % COLL	2015 YTD COLLECTED	2015 % COLL
SPECIAL REVENUE FUNDS							
REAL ESTATE EXCISE TAX FUND							
Real Estate Excise Tax	2,000,000	1,406,951	278,236	593,049	70.3%	1,112,983	65.5%
Interest on Investments-Real Estate Excise	-	-	-	-	- %	-	- %
	2,000,000	**1,406,951**	**278,236**	**593,049**	**70.3%**	**1,112,983**	**65.5%**
CIVIC IMPROVEMENT FUND							
Hotel/Motel Tax	160,000	89,919	7,563	70,081	56.2%	76,398	56.6%
Interest on Investments & Other Rev - Hotel/Mot	-	-	-	-	- %	-	- %
	160,000	**89,919**	**7,563**	**70,081**	**56.2%**	**76,398**	**56.6%**
AFFORDABLE HOUSING FUND							
Private Donations-Affordable Housing	-	-	-	-	- %	-	- %
Fees in Lieu/Other	-	-	-	-	- %	-	- %
Interest on Investments & Other Rev - Affordabl	-	-	-	-	- %	-	- %
	-	**-**	**-**	**-**	**0.0%**	**0**	**0.0%**
FAR-PUBLIC AMENITIES							
Zoning & Subdivision	-	-	-	-	- %	-	- %
Interest on Investments & Other Rev - FAR	-	-	-	-	- %	-	- %
	-	**-**	**-**	**-**	**0.0%**	**0**	**0.0%**
FAR-FARMLAND/AGRICULTURE							
Zoning & Subdivision	-	-	-	-	- %	-	- %
Interest on Investments & Other Rev - FAR	-	-	-	-	- %	-	- %
	-	**-**	**-**	**-**	**0.0%**	**0**	**0.0%**
TOTAL SPECIAL REVENUE FUNDS	**2,160,000**	**1,496,870**	**285,798**	**663,130**	**69.3%**	**1,189,381**	**64.8%**

CITY OF BAINBRIDGE ISLAND

REVENUES BY FUND
FY 2016 THROUGH JUNE

FUND/ACCOUNT	2016 REVISED BUDGET	2016 YTD COLLECTED	2016 MTD COLLECTED	2016 REMAINING TO COLLECT	2016 % COLL	2015 YTD COLLECTED	2015 % COLL
BOND FUNDS							
GO BOND FUND							
Property Taxes - BOND LEVY	607,700	323,727	3,160	283,973	53.3%	321,723	52.7%
GO Bond Fund	-	-	-	-	- %	-	- %
	607,700	**323,727**	**3,160**	**283,973**	**53.3%**	**321,723**	**52.7%**
LID BOND FUND							
LID Assessments	30,000	18,614	911	11,386	62.0%	24,188	80.6%
LID Special Assessments	40,000	44,359	-	(4,359)	110.9%	44,359	110.9%
LID Bond Fund	-	-	-	-	- %	-	- %
	70,000	**62,973**	**911**	**7,027**	**90.0%**	**68,547**	**97.9%**
TOTAL BOND FUNDS	**677,700**	**386,700**	**4,071**	**291,000**	**57.1%**	**390,270**	**57.3%**
CAPITAL & LID CONSTRUCTION FUNDS							
CAPITAL CONSTRUCTION FUND							
Intergovernmental Service Revenue	-	-	-	-	- %	-	- %
WA State & Local Grants & Donations	1,471,000	29,317	-	1,441,683	2.0%	-	- %
US Government Grants	-	500,639	26,055	(500,639)	- %	151,484	- %
Private and Developer Donations	-	-	-	-	- %	-	- %
Capital Construction Fund	-	-	-	-	- %	-	- %
	1,471,000	**529,956**	**26,055**	**941,044**	**36.0%**	**151,484**	**3.6%**
LID CAPITAL CONSTRUCTION FUND							
LID Construction	-	-	-	-	- %	-	- %
	-	**-**	**-**	**-**	**0.0%**	**0**	**0.0%**
TOTAL CAPITAL & LID CONSTRUCTION FUNDS	**1,471,000**	**529,956**	**26,055**	**941,044**	**36.0%**	**151,484**	**3.6%**
TOTAL TAX SUPPORTED FUNDS	**22,813,601**	**13,315,353**	**1,342,301**	**9,498,248**	**58.37%**	**11,867,868**	**47.90%**

FUND/ACCOUNT	2016 REVISED BUDGET	2016 YTD COLLECTED	2016 MTD COLLECTED	2016 REMAINING TO COLLECT	2016 % COLL	2015 YTD COLLECTED	2015 % COLL
UTILITY SUPPORTED FUNDS							
WATER OPERATING FUND							
Water Charges	1,091,200	569,556	191,637	521,644	52.2%	459,458	42.1%
U.L.I.D. Assessments	-	-	-	-	- %	-	- %
Connections & All Others	138,000	101,194	14,868	36,806	73.3%	52,916	38.3%
Interest on Investments-Utility	28,000	-	-	28,000	- %	-	- %
	1,257,200	**670,750**	**206,505**	**586,450**	**53.4%**	**512,374**	**40.7%**
SEWER OPERATING FUND							
Sewer Charges	3,510,000	2,044,368	614,454	1,465,632	58.2%	1,767,815	50.3%
U.L.I.D. Assessments	220,000	287,207	43,420	(67,207)	130.5%	235,385	96.1%
Connections & All Others	255,000	65,845	45,078	189,155	25.8%	100,829	39.5%
WA State & Other Intergovernmental Revenue	-	-	-	-	- %	694,156	- %
Interest on Investments-Utility	13,000	-	-	13,000	- %	-	- %
	3,998,000	**2,397,420**	**702,952**	**1,600,580**	**60.0%**	**2,798,185**	**69.5%**
STORM & SURFACE WATER FUND							
Storm Water Management Charges	2,025,000	1,085,899	9,406	939,101	53.6%	1,127,209	55.7%
U.L.I.D. Assessments	-	-	-	-	- %	-	- %
Connections & All Others	-	181,100	-	(181,100)	- %	78,918	- %
Interest on Investments-Utility	1,000	-	-	1,000	- %	-	- %
	2,026,000	**1,266,999**	**9,406**	**759,001**	**62.5%**	**1,206,127**	**59.4%**
TOTAL UTILITY SUPPORTED FUNDS	**7,281,200**	**4,335,169**	**918,862**	**2,946,031**	**59.5%**	**4,516,686**	**61.7%**
8ALL OTHER FUNDS							
45840 TRANSPORTATION IMPACT FEE	-	74,370	74,370	(74,370)	- %	-	- %
TOTAL 8ALL OTHER FUNDS	**-**	**74,370**	**74,370**	**(74,370)**	**- %**	**-**	**- %**
TOTAL REVENUE - ALL FUNDS	**30,094,801**	**17,724,892**	**2,335,532**	**12,369,909**	**58.9%**	**16,384,554**	**51.1%**

CITY OF BAINBRIDGE ISLAND

FUND 001 - GENERAL FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	5,702,826	2,754,260	476,552	-	2,948,566	48.3%	2,590,755	47.1%
Benefits	2,265,356	1,037,333	179,300	-	1,228,023	45.8%	979,501	44.9%
SALARIES & BENEFITS	7,968,182	3,791,593	655,852	-	4,176,589	47.6%	3,570,255	46.5%
SUPPLIES								
Supplies	376,997	197,658	17,192	9,000	170,339	54.8%	134,788	36.2%
Computer Equipment & Software	59,530	19,901	1,633	-	39,629	33.4%	15,261	25.6%
TOTAL SUPPLIES	436,527	217,559	18,825	9,000	209,968	51.9%	150,049	34.8%
Professional Services	1,103,427	453,119	49,737	112,724	537,583	51.3%	455,576	41.9%
Community Services	497,880	58,479	2,627	186,374	253,028	49.2%	155,257	34.9%
Communication	84,210	38,571	6,684	4,189	41,450	50.8%	51,351	52.9%
Travel	28,205	6,356	591	-	21,849	22.5%	6,370	22.6%
Training	103,422	56,797	9,947	-	46,625	54.9%	38,905	31.8%
Advertising	23,780	24,838	4,322	-	(1,058)	104.5%	4,039	17.0%
Operating Leases	142,323	62,408	16,365	-	79,915	43.8%	79,390	56.8%
Insurance	506,580	441,539	-	-	65,041	87.2%	283,849	101.9%
Utilities	236,171	104,566	16,171	-	131,605	44.3%	97,413	45.5%
Repair & Maintenance	472,504	189,143	35,894	51	283,311	40.0%	243,864	56.4%
All Other Miscellaneous	193,494	74,066	8,062	-	119,428	38.3%	558,470	101.6%
Contingency	-	-	-	-	-	- %	-	- %
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	3,391,995	1,509,883	150,399	303,337	1,578,775	53.5%	1,974,481	56.4%
Intergovernmental-Professional Services	661,402	347,391	22,549	68,571	245,440	62.9%	292,137	52.2%
Intergovernmental-Taxes and Assessments	31,400	26,484	-	-	4,916	84.3%	23,246	82.4%
Interfund - Taxes and Assessments	112,200	56,100	9,350	-	56,100	50.0%	56,100	50.0%
TOTAL INTERGOVERNMENTAL & INTERFUND	805,002	429,975	31,899	68,571	306,456	61.9%	371,483	53.1%
TOTAL OPERATING EXPENDITURES	12,601,706	5,949,011	856,974	380,908	6,271,788	50.2%	6,066,269	49.3%
NON-OPERATING EXPENDITURES								
Capital Equipment	424,817	120,487	98,062	44,080	260,251	38.7%	231,396	91.1%
Capital Projects	355,373	12,966	-	155,795	186,612	47.5%	168,118	40.2%
Debt Service	56,824	-	-	-	56,824	- %	117,093	99.2%
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Capital Spending Hold	-	-	-	-	-	- %	-	- %
Operating Transfers	3,401,165	467,458	176,100	-	2,933,707	13.7%	334,726	5.0%
TOTAL NON-OPERATING EXPENDITURES	4,238,179	600,911	274,162	199,875	3,437,393	18.9%	851,334	11.4%
TOTAL: EXPENDITURES	16,839,885	6,549,921	1,131,136	580,783	9,709,181	42.3%	6,917,603	35.0%

CITY OF BAINBRIDGE ISLAND

FUND 101 - STREET FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	1,068,808	453,022	79,260	-	615,786	42.4%	504,580	48.6%
Benefits	451,755	195,102	34,575	-	256,653	43.2%	210,720	48.0%
SALARIES & BENEFITS	1,520,563	648,125	113,834	-	872,438	42.6%	715,300	48.4%
SUPPLIES								
Supplies	141,739	40,333	3,578	-	101,406	28.5%	43,731	31.0%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	141,739	40,333	3,578	-	101,406	28.5%	43,731	31.0%
Professional Services	144,668	44,018	31,556	136,564	(35,913)	124.8%	134,848	83.8%
Communication	1,500	106	-	-	1,394	7.1%	141	9.4%
Travel	-	-	-	-	-	- %	37	- %
Training	5,122	7,048	525	-	(1,926)	137.6%	8,665	170.2%
Advertising	465	512	220	-	(47)	110.2%	1,364	299.2%
Operating Leases	103,999	44,418	9,031	-	59,581	42.7%	45,663	41.7%
Insurance	68,000	69,900	-	-	(1,900)	102.8%	59,716	90.5%
Utilities	69,600	30,401	6,104	-	39,199	43.7%	29,946	44.4%
Repair & Maintenance	878,365	26,083	245	572,826	279,456	68.2%	746,248	46.0%
All Other Miscellaneous	2,305	1,678	882	-	627	72.8%	1,227	53.8%
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	1,274,024	224,164	48,563	709,389	340,471	73.3%	1,027,855	50.5%
Intergovernmental-Professional Services	1,200	3,743	2,826	-	(2,543)	311.9%	1,431	119.3%
Intergovernmental-Taxes and Assessments	2,000	-	-	-	2,000	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	3,200	3,743	2,826	-	(543)	117.0%	1,431	47.7%
TOTAL OPERATING EXPENDITURES	2,939,526	916,365	168,801	709,389	1,313,772	55.3%	1,788,318	48.9%
NON-OPERATING EXPENDITURES								
Capital Equipment	205,000	-	-	191,388	13,612	93.4%	24,488	21.2%
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Capital Spending Hold	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	205,000	-	-	191,388	13,612	93.4%	24,488	21.2%
TOTAL: EXPENDITURES	3,144,526	916,365	168,801	900,777	1,327,384	57.8%	1,812,806	48.1%

CITY OF BAINBRIDGE ISLAND

FUND 103 - REAL ESTATE EXCISE TAX FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
All Other Miscellaneous	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	-	-	-	-	-	0.0%	-	0.0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
NON-OPERATING EXPENDITURES								
Operating Transfers	2,473,794	39,000	39,000	-	2,434,794	1.6%	517,300	39.8%
TOTAL NON-OPERATING EXPENDITURES	2,473,794	39,000	39,000	-	2,434,794	1.6%	517,300	39.8%
TOTAL: EXPENDITURES	2,473,794	39,000	39,000	-	2,434,794	1.6%	517,300	39.8%

CITY OF BAINBRIDGE ISLAND

FUND 104 - CIVIC IMPROVEMENT FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
SUPPLIES								
Supplies	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	-	-	-	-	-	0.0%	-	0.0%
Professional Services	160,000	26,368	-	62,791	70,841	55.7%	52,627	39.0%
Advertising	-	-	-	-	-	- %	-	- %
All Other Miscellaneous	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	160,000	26,368	-	62,791	70,841	55.7%	52,627	39.0%
TOTAL OPERATING EXPENDITURES	160,000	26,368	-	62,791	70,841	55.7%	52,627	39.0%
NON-OPERATING EXPENDITURES								
Capital Projects	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	160,000	26,368	-	62,791	70,841	55.7%	52,627	39.0%

CITY OF BAINBRIDGE ISLAND

FUND 108 - AFFORDABLE HOUSING FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	-	-	-	-	-	- %	-	- %
Benefits	-	-	-	-	-	- %	-	- %
SALARIES & BENEFITS	-	-	-	-	-	0.0%	-	0.0%
Professional Services	-	-	-	-	-	- %	-	- %
Community Services	197,611	93,460	2,100	93,327	10,824	94.5%	34,402	19.2%
Communication	-	-	-	-	-	- %	-	- %
Operating Leases	-	-	-	-	-	- %	-	- %
All Other Miscellaneous	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	197,611	93,460	2,100	93,327	10,824	94.5%	34,402	19.2%
TOTAL OPERATING EXPENDITURES	197,611	93,460	2,100	93,327	10,824	94.5%	34,402	19.2%
NON-OPERATING EXPENDITURES								
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Capital Spending Hold	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	197,611	93,460	2,100	93,327	10,824	94.5%	34,402	19.2%

CITY OF BAINBRIDGE ISLAND

FUND 171 - TRANSP BEN FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	-	-	-	-	-	- %	1,752	- %
Benefits	-	-	-	-	-	- %	522	- %
SALARIES & BENEFITS	-	-	-	-	-	0.0%	2,275	0.0%
Professional Services	-	-	-	-	-	- %	-	- %
Insurance	2,500	-	-	-	2,500	- %	2,500	100.0%
Repair & Maintenance	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	2,500	-	-	-	2,500	0.0%	2,500	100.0%
Intergovernmental-Professional Services	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	-	-	-	-	-	0.0%	-	0.0%
TOTAL OPERATING EXPENDITURES	2,500	-	-	-	2,500	- %	4,775	191.0%
NON-OPERATING EXPENDITURES								
Capital Projects	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	2,500	-	-	-	2,500	- %	4,775	191.0%

CITY OF BAINBRIDGE ISLAND

FUND 201 - GO BOND FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
All Other Miscellaneous	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	-	-	-	-	-	0.0%	-	0.0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
NON-OPERATING EXPENDITURES								
Debt Service	2,650,500	362,400	282,804	-	2,288,100	13.7%	432,777	16.1%
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	2,650,500	362,400	282,804	-	2,288,100	13.7%	432,777	16.1%
TOTAL: EXPENDITURES	2,650,500	362,400	282,804	-	2,288,100	13.7%	432,777	16.1%

CITY OF BAINBRIDGE ISLAND

FUND 203 - LID BOND FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
All Other Miscellaneous	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	-	-	-	-	-	0.0%	-	0.0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
NON-OPERATING EXPENDITURES								
Debt Service	51,032	50,984	-	-	48	99.9%	52,721	100.0%
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	51,032	50,984	-	-	48	99.9%	52,721	100.0%
TOTAL: EXPENDITURES	51,032	50,984	-	-	48	99.9%	52,721	100.0%

CITY OF BAINBRIDGE ISLAND

FUND 301 - CAPITAL CONSTRUCTION FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	-	-	-	-	-	- %	-	- %
Benefits	-	-	-	-	-	- %	-	- %
SALARIES & BENEFITS	-	-	-	-	-	0.0%	-	0.0%
SUPPLIES								
Supplies	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	-	-	-	-	-	0.0%	-	0.0%
Professional Services	-	-	-	-	-	- %	-	- %
Communication	-	-	-	-	-	- %	-	- %
Travel	-	-	-	-	-	- %	-	- %
Training	-	-	-	-	-	- %	-	- %
Advertising	-	-	-	-	-	- %	-	- %
Repair & Maintenance	-	-	-	-	-	- %	-	- %
All Other Miscellaneous	-	-	-	-	-	- %	-	- %
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	-	-	-	-	-	0.0%	-	0.0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	9,427,216	1,480,753	321,104	611,493	7,334,970	22.2%	1,346,453	17.4%
Debt Service	-	-	-	-	-	- %	-	- %
Capital Spending Hold	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	9,427,216	1,480,753	321,104	611,493	7,334,970	22.2%	1,346,453	17.4%
TOTAL: EXPENDITURES	9,427,216	1,480,753	321,104	611,493	7,334,970	22.2%	1,346,453	17.4%

CITY OF BAINBRIDGE ISLAND

FUND 302 - LID CAPITAL CONSTRUCTION FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	-	-	-	-	-	- %	-	- %
Benefits	-	-	-	-	-	- %	-	- %
SALARIES & BENEFITS	-	-	-	-	-	0.0%	-	0.0%
Professional Services	-	-	-	-	-	- %	-	- %
Advertising	-	-	-	-	-	- %	-	- %
Repair & Maintenance	-	-	-	-	-	- %	-	- %
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	-	-	-	-	-	0.0%	-	0.0%
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
NON-OPERATING EXPENDITURES								
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	16,626	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	16,626	- %
TOTAL: EXPENDITURES	-	-	-	-	-	- %	16,626	- %

CITY OF BAINBRIDGE ISLAND

FUND 401 - WATER OPERATING FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	465,164	210,862	32,326	-	254,302	45.3%	181,496	44.0%
Benefits	187,395	86,901	13,789	-	100,494	46.4%	68,231	42.1%
SALARIES & BENEFITS	652,559	297,763	46,115	-	354,797	45.6%	249,727	43.5%
SUPPLIES								
Supplies	55,091	20,925	4,150	-	34,166	38.0%	18,118	34.5%
Computer Equipment & Software	700	-	-	-	700	- %	-	- %
TOTAL SUPPLIES	55,791	20,925	4,150	-	34,866	37.5%	18,118	34.0%
Professional Services	74,555	19,810	769	38,459	16,286	78.2%	85,960	59.7%
Community Services	35,000	35,000	-	-	-	100.0%	10,000	100.0%
Communication	17,833	5,922	839	-	11,911	33.2%	8,486	49.0%
Travel	100	5	-	-	95	5.0%	69	69.1%
Training	5,122	718	-	-	4,403	14.0%	1,961	38.5%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	28,521	15,086	2,502	-	13,435	52.9%	15,185	50.4%
Insurance	18,600	19,271	-	-	(671)	103.6%	19,685	109.4%
Utilities	91,000	34,417	7,194	-	56,583	37.8%	34,178	38.7%
Repair & Maintenance	35,250	4,614	3,073	-	30,636	13.1%	3,588	10.2%
All Other Miscellaneous	9,107	6,572	608	-	2,534	72.2%	5,821	65.0%
Contingency	-	-	-	-	-	- %	-	- %
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	315,087	141,415	14,985	38,459	135,212	57.1%	184,934	51.8%
Intergovernmental-Professional Services	5,300	1,238	816	-	4,062	23.4%	483	9.1%
Intergovernmental-Taxes and Assessments	74,648	7,562	3,787	-	67,086	10.1%	11,884	15.9%
Interfund - Taxes and Assessments	75,492	40,245	12,390	-	35,247	53.3%	30,742	40.7%
TOTAL INTERGOVERNMENTAL & INTERFUND	155,440	49,045	16,994	-	106,395	31.6%	43,109	27.7%
TOTAL OPERATING EXPENDITURES	1,178,876	509,148	82,244	38,459	631,268	46.5%	495,888	43.5%
NON-OPERATING EXPENDITURES								
Capital Equipment	10,000	-	-	-	10,000	- %	-	- %
Capital Projects	1,141,918	299,552	51,068	62,673	779,693	31.7%	11,410	1.2%
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Capital Spending Hold	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	1,151,918	299,552	51,068	62,673	789,693	31.4%	11,410	1.2%
TOTAL: EXPENDITURES	2,330,794	808,701	133,312	101,132	1,420,961	39.0%	507,298	24.5%

CITY OF BAINBRIDGE ISLAND

FUND 402 - SEWER OPERATING FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	888,273	427,849	76,703	-	460,424	48.2%	376,849	44.5%
Benefits	353,455	177,516	31,799	-	175,939	50.2%	144,739	43.5%
SALARIES & BENEFITS	1,241,728	605,365	108,502	-	636,363	48.8%	521,587	44.2%
SUPPLIES								
Supplies	108,807	46,350	4,537	-	62,457	42.6%	45,192	41.9%
Computer Equipment & Software	700	-	-	-	700	- %	-	- %
TOTAL SUPPLIES	109,507	46,350	4,537	-	63,157	42.3%	45,192	41.6%
Professional Services	14,506	15,558	2,556	238	(1,290)	108.9%	9,965	25.3%
Communication	24,700	9,503	1,671	-	15,197	38.5%	11,373	47.0%
Travel	100	-	-	-	100	- %	69	69.1%
Training	5,122	1,052	-	-	4,070	20.5%	1,026	20.2%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	53,932	31,626	5,264	-	22,306	58.6%	31,829	55.6%
Insurance	34,500	38,060	-	-	(3,560)	110.3%	38,020	113.6%
Utilities	211,816	107,109	39,260	34,473	70,235	66.8%	132,253	64.3%
Repair & Maintenance	104,141	22,383	368	17,666	64,092	38.5%	23,554	32.0%
All Other Miscellaneous	9,758	3,615	630	-	6,143	37.0%	4,033	42.1%
Contingency	-	-	-	-	-	- %	-	- %
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	458,574	228,905	49,748	52,376	177,293	61.3%	252,120	56.2%
Intergovernmental-Professional Services	165,915	114,568	19,143	-	51,347	69.1%	103,832	63.3%
Intergovernmental-Taxes and Assessments	63,246	26,659	6,290	-	36,587	42.2%	28,925	45.7%
Interfund - Taxes and Assessments	227,040	143,845	42,177	-	83,195	63.4%	126,242	55.6%
TOTAL INTERGOVERNMENTAL & INTERFUND	456,201	285,072	67,610	-	171,129	62.5%	258,999	57.0%
TOTAL OPERATING EXPENDITURES	2,266,010	1,165,692	230,397	52,376	1,047,941	53.8%	1,077,899	49.2%
NON-OPERATING EXPENDITURES								
Capital Equipment	25,000	-	-	-	25,000	- %	-	- %
Capital Projects	2,561,944	230,360	65,296	42,851	2,288,733	10.7%	353,017	28.1%
Debt Service	1,417,716	1,065,962	78,925	-	351,754	75.2%	1,053,697	76.1%
Capital Spending Hold	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	4,004,660	1,296,323	144,221	42,851	2,665,486	33.4%	1,406,714	53.1%
TOTAL: EXPENDITURES	6,270,670	2,462,015	374,618	95,227	3,713,428	40.8%	2,484,613	51.3%

CITY OF BAINBRIDGE ISLAND

FUND 403 - STORM & SURFACE WATER FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	838,884	362,069	63,407	-	476,815	43.2%	378,169	46.4%
Benefits	341,245	140,028	24,410	-	201,217	41.0%	141,339	42.7%
SALARIES & BENEFITS	1,180,129	502,096	87,817	-	678,033	42.5%	519,508	45.3%
SUPPLIES								
Supplies	71,512	20,016	4,580	-	51,496	28.0%	39,399	48.3%
Computer Equipment & Software	600	-	-	-	600	- %	-	- %
TOTAL SUPPLIES	72,112	20,016	4,580	-	52,096	27.8%	39,399	48.0%
Professional Services	123,879	66,854	14,327	78,484	(21,460)	117.3%	80,514	41.7%
Community Services	-	-	-	-	-	- %	-	- %
Communication	1,001	296	98	-	705	29.6%	183	18.3%
Travel	-	79	33	-	(79)	- %	16	- %
Training	4,622	2,459	375	-	2,163	53.2%	936	20.4%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	68,186	32,761	5,556	-	35,425	48.0%	32,698	45.5%
Insurance	36,445	29,815	-	-	6,630	81.8%	32,692	92.3%
Utilities	143,707	5,017	828	85,610	53,080	63.1%	90,848	78.6%
Repair & Maintenance	16,665	6,419	82	-	10,246	38.5%	21,342	56.6%
All Other Miscellaneous	33,855	32,933	468	-	922	97.3%	24,315	70.0%
Contingency	-	-	-	-	-	- %	-	- %
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	428,360	176,633	21,766	164,094	87,632	79.5%	283,544	57.4%
Intergovernmental-Professional Services	33,500	2,214	1,672	-	31,286	6.6%	31,787	95.2%
Intergovernmental-Taxes and Assessments	30,450	16,146	3,822	-	14,304	53.0%	16,959	55.7%
Interfund - Taxes and Assessments	121,800	76,020	564	-	45,780	62.4%	72,368	59.4%
TOTAL INTERGOVERNMENTAL & INTERFUND	185,750	94,381	6,058	-	91,369	50.8%	121,113	65.2%
TOTAL OPERATING EXPENDITURES	1,866,351	793,126	120,220	164,094	909,131	51.3%	963,565	50.5%
NON-OPERATING EXPENDITURES								
Capital Equipment	265,000	-	-	244,257	20,743	92.2%	18,892	39.2%
Capital Projects	430,812	30,920	917	104,259	295,633	31.4%	390,740	74.3%
Debt Service	53,190	53,190	-	-	-	100.0%	53,215	99.6%
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Capital Spending Hold	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	749,002	84,110	917	348,516	316,376	57.8%	462,847	73.8%
TOTAL: EXPENDITURES	2,615,353	877,236	121,137	512,610	1,225,507	53.1%	1,426,412	56.3%

CITY OF BAINBRIDGE ISLAND

FUND 407 - BUILDING & DEVELOPMENT FUND
FY 2016 THROUGH JUNE

	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	1,300,653	637,649	87,158	-	663,004	49.0%	602,393	49.3%
Benefits	483,804	237,569	30,329	-	246,235	49.1%	210,572	46.5%
SALARIES & BENEFITS	1,784,457	875,218	117,487	-	909,239	49.0%	812,966	48.5%
SUPPLIES								
Supplies	4,708	6,871	785	-	(2,163)	146.0%	3,456	42.1%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	4,708	6,871	785	-	(2,163)	146.0%	3,456	42.1%
Professional Services	73,000	64,360	14,588	-	8,640	88.2%	81,661	111.9%
Communication	2,085	842	175	-	1,243	40.4%	657	5.7%
Travel	-	-	-	-	-	- %	-	- %
Training	9,000	2,104	-	-	6,896	23.4%	3,452	- %
Advertising	11,350	4,202	1,195	-	7,148	37.0%	4,137	36.5%
Operating Leases	122,892	58,475	8,919	-	64,417	47.6%	58,612	46.0%
Insurance	28,000	57,389	-	-	(29,389)	205.0%	45,890	80.2%
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	4,000	2,612	-	-	1,388	65.3%	2,845	71.1%
All Other Miscellaneous	53,437	1,708	267	-	51,729	3.2%	1,177	2.1%
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	303,764	191,692	25,145	-	112,071	63.1%	198,430	58.4%
Intergovernmental-Professional Services	4,400	2,311	1,802	-	2,089	52.5%	1,252	29.8%
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	4,400	2,311	1,802	-	2,089	52.5%	1,252	29.8%
TOTAL OPERATING EXPENDITURES	2,097,329	1,076,093	145,219	-	1,021,236	51.3%	1,016,104	50.1%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	2,097,329	1,076,093	145,219	-	1,021,236	51.3%	1,016,104	50.1%

CITY OF BAINBRIDGE ISLAND

DEPARTMENT SUMMARY
FY 2016 THROUGH JUNE

7/13/2016
7:45:41AM

CITY COUNCIL	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	87,000	43,500	7,250	-	43,500	50.0%	43,000	49.4%
Benefits	7,000	3,374	562	-	3,626	48.2%	3,343	47.8%
SALARIES & BENEFITS	94,000	46,874	7,812	-	47,126	49.9%	46,343	49.3%
SUPPLIES								
Supplies	1,100	1,154	252	-	(54)	104.9%	404	36.7%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	1,100	1,154	252	-	(54)	104.9%	404	36.7%
Professional Services	16,000	-	-	-	16,000	- %	-	- %
Communication	-	90	-	-	(90)	- %	-	- %
Travel	500	-	-	-	500	- %	-	- %
Training	500	1,255	750	-	(755)	250.9%	75	15.0%
Advertising	3,000	1,522	980	-	1,478	50.7%	1,106	36.9%
Operating Leases	-	-	-	-	-	- %	-	- %
Repair & Maintenance	-	-	-	-	-	- %	-	- %
All Other Miscellaneous	800	53	-	-	747	6.6%	1,643	205.3%
Contingency	-	-	-	-	-	- %	-	- %
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	20,800	2,919	1,730	-	17,881	14.0%	2,824	13.6%
Intergovernmental-Professional Services	-	-	-	-	-	- %	67	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	-	-	-	-	-	- %	67	- %
TOTAL OPERATING EXPENDITURES	115,900	50,947	9,794	-	64,953	44.0%	49,637	42.8%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	115,900	50,947	9,794	-	64,953	44.0%	49,637	42.8%

MUNICIPAL COURT	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	386,900	190,350	32,010	-	196,550	49.2%	179,979	47.8%
Benefits	135,000	63,869	10,731	-	71,131	47.3%	54,554	41.8%
SALARIES & BENEFITS	521,900	254,219	42,741	-	267,681	48.7%	234,533	46.2%
SUPPLIES								
Supplies	5,300	2,994	217	-	2,306	56.5%	2,422	45.7%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	5,300	2,994	217	-	2,306	56.5%	2,422	45.7%
Professional Services	12,000	3,284	50	-	8,716	27.4%	2,762	26.3%
Communication	-	1	-	-	(1)	- %	-	- %
Travel	2,000	403	104	-	1,597	20.1%	443	22.2%
Training	2,500	1,132	131	-	1,368	45.3%	1,141	57.0%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	15,000	3,791	509	-	11,209	25.3%	3,939	26.3%
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	1,000	82	-	-	918	8.2%	192	19.2%
All Other Miscellaneous	3,500	(66)	-	-	3,566	(1.9%)	974	27.8%
TOTAL SERVICES & CHARGES	36,000	8,627	794	-	27,373	24.0%	9,452	27.8%
Intergovernmental-Professional Services	1,000	-	-	-	1,000	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	1,000	-	-	-	1,000	- %	-	- %
TOTAL OPERATING EXPENDITURES	564,200	265,840	43,752	-	298,360	47.1%	246,407	45.0%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	- %	-	- %
TOTAL: EXPENDITURES	564,200	265,840	43,752	-	298,360	47.1%	246,407	45.0%

CITY OF BAINBRIDGE ISLAND

DEPARTMENT SUMMARY
FY 2016 THROUGH JUNE

EXECUTIVE	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	1,020,622	477,007	79,747	-	543,615	46.7%	459,289	46.5%
Benefits	381,090	184,501	28,675	-	196,589	48.4%	158,135	42.7%
SALARIES & BENEFITS	1,401,712	661,507	108,421	-	740,205	47.2%	617,425	45.5%
SUPPLIES								
Supplies	30,400	12,574	4,874	9,000	8,826	71.0%	6,542	14.4%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	30,400	12,574	4,874	9,000	8,826	71.0%	6,542	14.4%
Professional Services	631,500	202,413	43,103	-	429,087	32.1%	249,402	42.7%
Community Services	612,491	171,176	2,100	279,701	161,614	73.6%	181,559	35.2%
Communication	1,600	1,347	106	-	253	84.2%	2,061	128.8%
Travel	8,500	793	-	-	7,707	9.3%	1,677	19.7%
Training	28,500	21,948	2,715	-	6,552	77.0%	7,774	27.3%
Advertising	16,000	21,975	2,666	-	(5,975)	137.3%	1,311	8.2%
Operating Leases	22,300	799	114	-	21,501	3.6%	15,947	75.2%
Insurance	-	75	-	-	(75)	- %	125	- %
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	3,000	153	54	-	2,847	5.1%	596	19.9%
All Other Miscellaneous	186,500	14,993	5,802	-	171,507	8.0%	500,066	91.5%
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	1,510,391	435,673	56,661	279,701	795,017	47.4%	960,519	55.7%
Intergovernmental-Professional Services	2,000	460	268	-	1,540	23.0%	702	35.1%
TOTAL INTERGOVERNMENTAL & INTERFUND	2,000	460	268	-	1,540	23.0%	702	35.1%
TOTAL OPERATING EXPENDITURES	2,944,503	1,110,214	170,224	288,701	1,545,588	47.5%	1,585,188	50.6%
NON-OPERATING EXPENDITURES								
Capital Equipment	44,817	1,500	-	-	43,317	3.3%	183	- %
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	44,817	1,500	-	-	43,317	3.3%	183	- %
TOTAL: EXPENDITURES	2,989,320	1,111,714	170,224	288,701	1,588,906	46.8%	1,585,370	50.6%

CITY OF BAINBRIDGE ISLAND

DEPARTMENT SUMMARY
FY 2016 THROUGH JUNE

FINANCE & ADMINISTRATIVE SERVICES	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	727,827	369,332	60,568	-	358,495	50.7%	342,930	48.7%
Benefits	284,910	140,226	23,660	-	144,684	49.2%	117,792	42.6%
SALARIES & BENEFITS	1,012,737	509,558	84,227	-	503,179	50.3%	460,722	47.0%
SUPPLIES								
Supplies	22,500	7,145	311	-	15,355	31.8%	6,134	28.1%
Computer Equipment & Software	1,030	6,500	-	-	(5,470)	631.1%	6,500	650.0%
TOTAL SUPPLIES	23,530	13,645	311	-	9,885	58.0%	12,634	55.4%
Professional Services	87,989	58,002	771	422	29,565	66.4%	9,422	15.3%
Community Services	-	-	-	-	-	- %	-	- %
Communication	-	-	-	-	-	- %	500	- %
Travel	5,000	47	7	-	4,953	0.9%	82	1.6%
Training	10,000	1,089	49	-	8,912	10.9%	588	5.9%
Advertising	1,030	-	-	-	1,030	- %	54	5.4%
Operating Leases	16,600	7,879	7,194	-	8,721	47.5%	7,574	45.9%
Insurance	-	65	-	-	(65)	- %	30	- %
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	2,060	153	54	-	1,907	7.4%	597	29.9%
All Other Miscellaneous	4,000	(155)	682	-	4,155	(3.9%)	1,036	29.6%
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	126,679	67,079	8,757	422	59,178	53.3%	19,884	20.0%
Intergovernmental-Professional Services	-	-	-	-	-	- %	-	- %
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
Interfund - Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	-	-	-	-	-	- %	-	- %
TOTAL OPERATING EXPENDITURES	1,162,946	590,282	93,295	422	572,242	50.8%	493,240	44.7%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Operating Transfers	5,874,959	506,458	215,100	-	5,368,501	8.6%	868,653	10.9%
TOTAL NON-OPERATING EXPENDITURES	5,874,959	506,458	215,100	-	5,368,501	8.6%	868,653	10.9%
TOTAL: EXPENDITURES	7,037,905	1,096,740	308,395	422	5,940,743	15.6%	1,361,892	15.0%

CITY OF BAINBRIDGE ISLAND

DEPARTMENT SUMMARY
FY 2016 THROUGH JUNE

PUBLIC SAFETY	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	2,542,398	1,221,779	195,358	-	1,320,619	48.1%	1,148,773	46.8%
Benefits	886,475	437,633	69,632	-	448,842	49.4%	432,554	50.4%
SALARIES & BENEFITS	3,428,873	1,659,412	264,989	-	1,769,461	48.4%	1,581,327	47.8%
SUPPLIES								
Supplies	161,826	122,819	5,412	-	39,007	75.9%	66,822	42.4%
Computer Equipment & Software	3,000	4,000	-	-	(1,000)	133.3%	-	- %
TOTAL SUPPLIES	164,826	126,819	5,412	-	38,007	76.9%	66,822	41.6%
Professional Services	19,040	50,390	2,373	-	(31,350)	264.7%	7,923	41.7%
Communication	-	-	-	-	-	- %	-	- %
Travel	10,500	4,649	480	-	5,851	44.3%	1,989	18.9%
Training	39,500	28,412	6,231	-	11,088	71.9%	21,376	47.0%
Advertising	2,500	1,129	704	-	1,371	45.2%	1,017	40.7%
Operating Leases	6,500	2,376	290	-	4,124	36.6%	6,422	98.8%
Insurance	30	-	-	-	30	- %	15	50.0%
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	57,250	19,158	3,312	-	38,092	33.5%	15,791	24.8%
All Other Miscellaneous	20,000	7,538	538	-	12,462	37.7%	8,041	45.9%
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	155,320	113,652	13,928	-	41,668	73.2%	62,574	37.9%
Intergovernmental-Professional Services	417,402	262,032	9,778	35,444	119,927	71.3%	132,245	40.7%
TOTAL INTERGOVERNMENTAL & INTERFUND	417,402	262,032	9,778	35,444	119,927	71.3%	132,245	40.7%
TOTAL OPERATING EXPENDITURES	4,166,421	2,161,915	294,109	35,444	1,969,062	52.7%	1,842,967	46.5%
NON-OPERATING EXPENDITURES								
Capital Equipment	220,000	118,987	98,062	44,080	56,933	74.1%	182,652	90.8%
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	220,000	118,987	98,062	44,080	56,933	74.1%	182,652	90.8%
TOTAL: EXPENDITURES	4,386,421	2,280,902	392,171	79,523	2,025,996	53.8%	2,025,619	48.7%

CITY OF BAINBRIDGE ISLAND

DEPARTMENT SUMMARY
FY 2016 THROUGH JUNE

PLANNING & COMMUNITY DEVELOPMENT	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	1,744,249	795,759	137,043	-	948,490	45.6%	747,149	45.8%
Benefits	676,096	293,126	50,888	-	382,970	43.4%	269,890	42.9%
SALARIES & BENEFITS	2,420,345	1,088,885	187,931	-	1,331,460	45.0%	1,017,038	45.0%
SUPPLIES								
Supplies	20,755	13,093	1,529	-	7,662	63.1%	9,156	26.2%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	20,755	13,093	1,529	-	7,662	63.1%	9,156	26.2%
Professional Services	159,932	114,301	8,575	54,784	(9,153)	105.7%	71,145	36.1%
Community Services	-	-	-	-	-	- %	-	- %
Communication	1,500	-	-	4,189	(2,689)	279.3%	10,624	38.1%
Travel	855	112	-	-	743	13.1%	102	12.0%
Training	13,300	2,841	71	-	10,459	21.4%	9,109	51.8%
Advertising	11,850	4,342	1,166	-	7,508	36.6%	4,574	38.6%
Operating Leases	23,000	6,935	329	-	16,065	30.2%	7,042	30.6%
Insurance	-	15	-	-	(15)	- %	15	- %
Utilities	-	-	-	-	-	- %	-	- %
Repair & Maintenance	4,000	2,619	-	-	1,381	65.5%	2,830	70.7%
All Other Miscellaneous	3,900	1,674	235	-	2,226	42.9%	1,277	21.3%
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	218,337	132,838	10,377	58,973	26,525	87.9%	106,719	37.0%
Intergovernmental-Professional Services	10,000	10,000	-	-	-	100.0%	10,000	100.0%
TOTAL INTERGOVERNMENTAL & INTERFUND	10,000	10,000	-	-	-	100.0%	10,000	100.0%
TOTAL OPERATING EXPENDITURES	2,669,437	1,244,817	199,838	58,973	1,365,647	48.8%	1,142,913	44.1%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	3,122	-	-	3,122	-	100.0%	3,122	- %
Debt Service	-	-	-	-	-	- %	-	- %
Other Non-Operating Expenditures	-	-	-	-	-	- %	-	- %
Capital Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	3,122	-	-	3,122	-	100.0%	3,122	- %
TOTAL: EXPENDITURES	2,672,559	1,244,817	199,838	62,095	1,365,647	48.9%	1,146,035	44.2%

PUBLIC WORKS	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	3,257,003	1,575,543	273,277	-	1,681,460	48.4%	1,520,200	48.9%
Benefits	1,320,075	655,117	114,817	-	664,958	49.6%	617,614	49.3%
SALARIES & BENEFITS	4,577,078	2,230,660	388,094	-	2,346,418	48.7%	2,137,814	49.0%
SUPPLIES								
Supplies	510,473	171,623	21,879	-	338,850	33.6%	192,021	39.2%
Computer Equipment & Software	6,000	677	677	-	5,323	11.3%	-	- %
TOTAL SUPPLIES	516,473	172,299	22,555	-	344,173	33.4%	192,021	38.7%
Professional Services	435,823	178,087	51,188	271,785	(14,049)	103.2%	394,980	59.1%
Communication	2,484	23	23	-	2,461	0.9%	1,661	68.2%
Travel	450	373	33	-	77	82.9%	1,099	244.2%
Training	29,108	13,181	899	-	15,926	45.3%	14,015	48.4%
Advertising	1,215	584	220	-	631	48.1%	1,479	122.6%
Operating Leases	27,676	10,013	4,823	-	17,663	36.2%	10,966	39.9%
Insurance	400	60	-	-	340	15.0%	95	23.8%
Utilities	-	1,220	-	-	(1,220)	- %	-	- %
Repair & Maintenance	1,258,615	116,885	27,754	590,542	551,188	56.2%	900,762	46.3%
All Other Miscellaneous	30,956	16,025	3,659	-	14,931	51.8%	13,237	42.0%
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	1,786,727	336,453	88,599	862,327	587,947	67.1%	1,338,294	48.0%
Intergovernmental-Professional Services	160,115	110,556	16,132	-	49,559	69.0%	100,411	63.3%
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	160,115	110,556	16,132	-	49,559	69.0%	100,411	63.3%
TOTAL OPERATING EXPENDITURES	7,040,392	2,849,968	515,380	862,327	3,328,097	52.7%	3,768,539	48.3%
NON-OPERATING EXPENDITURES								
Capital Equipment	515,000	-	-	435,645	79,355	84.6%	91,942	40.6%
Capital Projects	13,914,140	2,046,176	438,384	973,949	10,894,015	21.7%	2,266,615	20.8%
Capital Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	14,429,140	2,046,176	438,384	1,409,594	10,973,370	23.9%	2,358,557	21.2%
TOTAL: EXPENDITURES	21,469,532	4,896,144	953,764	2,271,922	14,301,467	33.4%	6,127,096	32.4%

CITY OF BAINBRIDGE ISLAND

DEPARTMENT SUMMARY
FY 2016 THROUGH JUNE

INFORMATION TECHNOLOGY	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	383,650	166,741	27,154	-	216,909	43.5%	180,693	48.9%
Benefits	144,054	62,404	10,327	-	81,650	43.3%	61,399	43.8%
SALARIES & BENEFITS	527,704	229,146	37,481	-	298,558	43.4%	242,092	47.5%
SUPPLIES								
Supplies	500	-	-	-	500	- %	-	- %
Computer Equipment & Software	51,500	8,725	956	-	42,775	16.9%	8,761	17.0%
TOTAL SUPPLIES	52,000	8,725	956	-	43,275	16.8%	8,761	16.8%
Professional Services	-	-	-	-	-	- %	-	- %
Communication	-	-	-	-	-	- %	-	- %
Travel	600	65	-	-	535	10.8%	178	29.6%
Training	4,000	320	-	-	3,680	8.0%	625	15.6%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	25,000	14,385	2,055	-	10,615	57.5%	14,385	57.5%
Insurance	-	-	-	-	-	- %	-	- %
Repair & Maintenance	185,000	112,204	8,486	-	72,796	60.7%	120,673	65.2%
All Other Miscellaneous	-	-	-	-	-	- %	75	- %
TOTAL SERVICES & CHARGES	214,600	126,973	10,541	-	87,627	59.2%	135,936	63.3%
Intergovernmental-Professional Services	-	-	-	-	-	- %	-	- %
Intergovernmental-Taxes and Assessments	-	-	-	-	-	- %	-	- %
TOTAL INTERGOVERNMENTAL & INTERFUND	-	-	-	-	-	- %	-	- %
TOTAL OPERATING EXPENDITURES	794,304	364,844	48,978	-	429,460	45.9%	386,789	49.9%
NON-OPERATING EXPENDITURES								
Capital Equipment	150,000	-	-	-	150,000	- %	-	- %
Capital Projects	-	8,374	-	-	(8,374)	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	150,000	8,374	-	-	141,626	5.6%	-	- %
TOTAL: EXPENDITURES	944,304	373,218	48,978	-	571,086	39.5%	386,789	49.2%

CITY OF BAINBRIDGE ISLAND

DEPARTMENT SUMMARY
FY 2016 THROUGH JUNE

GENERAL GOVERNMENT	2016 REVISED BUDGET	2016 YTD EXPENDED	2016 MTD EXPENDED	2016 ENCUMB.	2016 AVAILABLE BALANCE	2016 % USED	2015 YTD EXPENDED	2015 % USED
Salaries	114,959	5,700	3,000	-	109,259	5.0%	13,982	12.1%
Benefits	248,310	34,199	4,909	-	214,111	13.8%	40,344	16.9%
SALARIES & BENEFITS	363,269	39,899	7,909	-	323,370	11.0%	54,326	15.4%
SUPPLIES								
Supplies	6,000	750	349	-	5,250	12.5%	1,184	19.7%
Computer Equipment & Software	-	-	-	-	-	- %	-	- %
TOTAL SUPPLIES	6,000	750	349	-	5,250	12.5%	1,184	19.7%
Professional Services	331,750	83,611	7,474	102,269	145,870	56.0%	165,515	60.0%
Community Services	118,000	15,762	2,627	-	102,238	13.4%	18,100	15.3%
Communication	125,745	53,779	9,338	-	71,966	42.8%	57,343	47.5%
Travel	-	-	-	-	-	- %	990	- %
Training	5,000	-	-	-	5,000	- %	242	4.8%
Advertising	-	-	-	-	-	- %	-	- %
Operating Leases	383,777	198,598	32,323	-	185,179	51.7%	197,101	49.1%
Insurance	694,195	655,759	-	-	38,436	94.5%	482,072	98.2%
Utilities	752,294	280,290	69,557	120,082	351,921	53.2%	384,636	55.7%
Repair & Maintenance	-	-	-	-	-	- %	-	- %
All Other Miscellaneous	52,300	80,510	-	-	(28,210)	153.9%	68,694	135.2%
Contingency	-	-	-	-	-	- %	-	- %
Operating Spending Hold	-	-	-	-	-	- %	-	- %
TOTAL SERVICES & CHARGES	2,463,061	1,368,308	121,319	222,352	872,401	64.6%	1,374,694	63.8%
Intergovernmental-Professional Services	281,200	88,419	22,630	33,127	159,654	43.2%	187,497	69.2%
Intergovernmental-Taxes and Assessments	201,744	76,851	13,899	-	124,893	38.1%	81,014	40.8%
Interfund - Taxes and Assessments	536,532	316,210	64,482	-	220,322	58.9%	285,452	53.2%
TOTAL INTERGOVERNMENTAL & INTERFUND	1,019,476	481,480	101,010	33,127	504,869	50.5%	553,964	55.1%
TOTAL OPERATING EXPENDITURES	3,851,806	1,890,437	230,587	255,478	1,705,890	55.7%	1,984,167	56.4%
NON-OPERATING EXPENDITURES								
Capital Equipment	-	-	-	-	-	- %	-	- %
Capital Projects	-	-	-	-	-	- %	-	- %
Debt Service	4,229,262	1,532,538	361,729	-	2,696,724	36.2%	1,709,504	39.8%
Operating Transfers	-	-	-	-	-	- %	-	- %
TOTAL NON-OPERATING EXPENDITURES	4,229,262	1,532,538	361,729	-	2,696,724	36.2%	1,709,504	39.8%
TOTAL: EXPENDITURES	8,081,068	3,422,975	592,316	255,478	4,402,615	45.5%	3,693,671	47.2%
GRAND TOTAL:	**48,261,209**	**14,743,296**	**2,719,231**	**2,958,141**	**30,559,772**	**36.7%**	**16,622,517**	**35.3%**

City of Bainbridge Island 2016 Cash Flow Plan - General Fund
As of July 2016

	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected			
	Jan-16	**Feb-16**	**Mar-16**	**Apr-16**	**May-16**	**Jun-16**	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**Nov-16**	**Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	15,305,805	15,052,794	15,074,081	15,314,138	17,655,125	18,000,548	17,784,872	17,546,651	16,584,546	16,083,830	17,922,548	16,982,841	15,305,805		
Cash Inflows															
Property Taxes	11,410	173,524	299,747	2,394,342	876,525	36,545	34,633	42,578	127,539	2,197,465	870,356	45,145	7,109,808	7,052,500	1%
Sales and Use Tax	295,266	402,583	268,923	276,338	339,086	288,341	284,058	351,393	328,371	305,799	340,735	279,406	3,760,298	3,575,000	5%
Utility Tax	377,869	143,186	429,013	374,782	241,232	370,725	286,181	132,618	197,138	340,196	314,630	211,861	3,419,431	3,192,600	7%
B&O Tax and Penalties	20,956	327,104	121,417	3,147	5,640	1,305	-11,647	0	3,838	12,736	0	0	484,497	451,000	7%
Leasehold & Other Taxes	70	5,045	0	2,157	0	414	141	1,606	193	1,841	0	1,915	13,382	11,000	22%
Business License & Penalties	16,029	98,719	34,891	6,911	4,179	4,034	4,314	2,351	4,305	2,021	1,922	667	180,343	191,000	-6%
Franchise Fees	114,401	0	0	112,341	0	0	96,884	0	0	0	97,227	0	420,853	385,000	9%
Other Fees & Service Charges	35,519	29,993	30,523	47,113	30,171	59,603	36,352	41,249	35,984	40,412	41,259	37,761	465,940	470,801	-1%
Intergovernmental Revenue	34,270	0	175,154	55,586	208	101,311	15,700	17,120	43,557	31,561	1,530	44,067	520,063	300,000	73%
Fines & Forfeits	7,278	0	0	0	0	39,194	10,062	12,158	9,136	11,695	9,952	8,708	108,183	124,000	-13%
Miscellaneous	3,071	5,816	7,224	7,868	5,406	6,436	4,828	7,522	4,232	23,220	4,026	2,732	82,382	77,000	7%
Investment Revenue	860	516	1,079	1,431	1,340	2,069	4,336	2,547	1,826	2,388	4,654	2,868	25,915	40,000	-35%
Other External Sources	101,029	2,240	1,600	21,867	0	938	0	1,583	0	0	0	0	129,256	5,000	2485%
Operating Transfers In	0	0	3,188	4,345	83,825	2,100	9,635	0	33,161	18,366	0	26,164	180,784	180,784	0%
Total Cash Inflows	1,018,029	1,188,726	1,372,758	3,308,226	1,587,612	913,016	775,478	612,726	789,279	2,987,698	1,686,292	661,295	16,901,135	16,055,685	5%
Cash Outflows															
Salary	478,453	460,088	437,931	450,204	439,039	479,349	475,236	475,236	475,236	475,236	475,236	475,236	5,596,477	5,702,826	-2%
Benefits	181,053	171,042	169,373	171,034	162,012	189,717	188,780	188,780	188,780	188,780	188,780	188,780	2,176,909	2,265,356	-4%
Supplies	22,548	28,654	18,084	114,561	29,421	21,423	24,796	30,141	22,929	35,580	41,739	58,737	448,613	426,527	5%
Professional Services	93,873	126,233	137,752	84,442	214,187	53,704	144,047	126,277	149,131	225,351	184,367	140,259	1,679,623	1,623,177	3%
Communications	7,847	8,381	12,272	7,958	15,377	9,451	10,235	30,849	20,579	11,862	13,333	23,685	171,830	206,399	-17%
Travel	443	317	206	3,670	1,245	980	2,598	1,768	1,316	2,845	2,571	1,785	19,742	28,205	-30%
Training	5,533	8,245	8,297	11,432	11,049	15,278	11,459	11,136	4,377	11,866	13,933	5,210	117,814	103,422	14%
Advertising	9,852	7,741	1,307	10,818	510	4,214	1,169	414	656	1,832	402	13,755	52,670	23,780	121%
Operating Leases	28,479	5,569	10,296	7,678	8,909	13,254	5,482	10,642	13,563	7,807	5,752	24,669	142,100	142,323	0%
Utilities	14,608	16,284	13,881	39,956	8,254	15,007	13,126	17,603	19,701	16,180	13,454	30,801	218,855	236,171	-7%
Repair & Maintenance	54,123	41,788	60,899	20,670	30,111	25,008	47,828	55,660	36,947	9,299	73,099	28,769	484,201	472,504	2%
All Other Miscellaneous	25,897	34,635	3,779	4,003	3,801	8,727	862	1,420	1,483	-656	2,436	3,229	89,616	203,494	-56%
Other Services & Charges	219,186	0	222,189	165	0	0	0	0	0	3,463	0	0	445,002	295,580	51%
Intergovernmental	120,145	243,972	21,156	33,254	26,642	42,072	47,118	207,635	15,845	34,603	35,767	64,318	892,527	805,002	11%
Capital Equipment	0	1,254	6,000	775	15,650	62,909	0	171,000	0	0	0	10,000	267,588	424,817	-37%
Capital Projects	9,003	13,238	6,091	2,275	-7,842	11,498	0	43,317	0	0	0	208,652	286,232	366,373	-22%
Debt Service	0	0	0	0	0	0	0	0	931	0	0	49,931	50,862	56,824	-10%
Operating Transfers Out	0	0	3,188	4,345	283,825	176,100	40,964	202,954	338,521	124,933	1,575,130	1,312,946	4,062,906	3,384,338	20%
Total Cash Outflows	1,271,040	1,167,440	1,132,701	967,239	1,242,190	1,128,691	1,013,698	1,574,831	1,289,994	1,148,981	2,625,999	2,640,762	17,203,566	16,767,117	3%
Ending Cash Balance	15,052,794	15,074,081	15,314,138	17,655,125	18,000,548	17,784,872	17,546,651	16,584,546	16,083,830	17,922,548	16,982,841	15,003,374	15,003,374		
Less: Restricted SubFunds	-1,676,992	-1,687,829	-1,695,714	-2,095,927	-1,885,461	-1,786,756	-1,776,304	-1,926,481	-1,936,475	-1,946,652	-1,956,646	-1,651,985	-1,651,985		
Less: WSF Restricted Reserve	-1,538,650	-1,538,853	-1,539,056	-1,742,376	-1,742,598	-1,710,680	-1,710,680	-1,710,680	-1,710,680	-1,710,680	-1,710,680	-1,687,000	-1,687,000		
Ending Unrestricted/Unreserved	11,837,152	11,847,399	12,079,369	13,816,822	14,372,489	14,287,436	14,059,668	12,947,385	12,436,676	14,265,216	13,315,515	11,664,389	11,664,389		
YE Accrued Liability													-784,480		
Ending Stability Reserve - Projected													10,879,909		

City of Bainbridge Island 2016 Cash Flow Plan - Street Fund
As of July 2016

	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected			
	Jan-16	**Feb-16**	**Mar-16**	**Apr-16**	**May-16**	**Jun-16**	**Jul-16**	**Aug-16**	**Sep-16**	**Oct-16**	**Nov-16**	**Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	140,511	408,997	338,074	237,196	162,351	264,314	146,595	246,227	357,281	36,760	123,822	267,725	140,511		
Cash Inflows															
Commercial Parking Lot Tax	170,342	39,582	0	14,071	182,798	0	168,458	36,723	0	177,975	41,282	0	831,232	800,000	4%
M.V. Fuel Tax - Streets & Arte	38,425	41,105	40,855	36,470	41,924	43,059	41,225	42,058	46,577	43,634	40,387	45,450	501,170	485,000	3%
Right of Way Permits	2,800	5,700	1,250	2,150	3,450	3,750	1,495	1,801	1,971	2,503	3,602	952	31,424	25,000	26%
Other Revenues - Streets	285,487	1,244	9,701	11,967	0	6,380	0	0	0	0	0	0	314,779	1	######
Operating Transfers In	0	0	0	0	0	0	211,027	238,899	197,974	401,827	215,009	25,363	1,290,100	1,526,888	-16%
Total Cash Inflows	497,055	87,631	51,806	64,658	228,172	53,188	422,206	319,481	246,522	625,939	300,280	71,765	2,968,704	2,836,889	5%
Cash Outflows															
Salary	75,468	75,996	78,170	70,483	72,811	75,306	89,067	89,067	89,067	89,067	89,067	89,067	982,638	1,068,808	-8%
Benefits	34,604	30,976	33,245	30,613	31,017	34,980	37,646	37,646	37,646	37,646	37,646	37,646	421,313	451,755	-7%
Supplies	7,943	8,398	10,613	6,216	6,830	6,388	16,163	9,094	9,578	12,881	13,280	21,176	128,562	141,739	-9%
Professional Services	13,023	24,797	9,964	395	1,194	31,881	162	298	235	85	510	17,637	100,181	156,846	-36%
Communications	16	16	16	25	33	0	101	101	203	0	203	0	714	1,500	-52%
Training	734	500	200	5,066	66	525	720	0	0	0	303	20	8,135	5,122	59%
Advertising	0	40	45	0	208	220	155	6	0	0	0	9	682	465	47%
Operating Leases	7,050	7,110	7,128	7,050	7,050	7,050	7,768	8,477	14,666	7,586	7,951	7,268	96,153	103,999	-8%
Utilities	6,056	5,875	6,054	6,089	6,045	6,338	5,308	6,024	5,681	5,668	5,224	12,691	77,052	69,600	11%
Repair & Maintenance	13,477	4,848	6,527	13,492	39	4,511	163,680	2,643	269,822	385,943	1,747	8,405	875,134	878,365	0%
All Other Miscellaneous	95	0	722	74	0	882	68	0	132	0	313	671	2,958	2,305	28%
Other Services & Charges	69,900	0	0	0	0	0	0	0	0	0	0	0	69,900	68,000	3%
Intergovernmental	0	0	0	0	917	2,826	1,735	69	14	0	133	69	5,763	3,200	80%
Capital Equipment	203	0	0	0	0	0	0	55,000	140,000	0	0	10,000	205,203	205,000	0%
Total Cash Outflows	228,569	158,555	152,684	139,503	126,210	170,907	322,574	208,426	567,044	538,877	156,378	204,660	2,974,386	3,156,704	-6%
Ending Cash Balance	408,997	338,074	237,196	162,351	264,314	146,595	246,227	357,281	36,760	123,822	267,725	134,830	134,830		
Ending Unrestricted/Unreserved	408,997	338,074	237,196	162,351	264,314	146,595	246,227	357,281	36,760	123,822	267,725	134,830	134,830		
YE Accrued Liability													-102,407		
Ending Stability Reserve - Projected													32,423		

City of Bainbridge Island 2016 Cash Flow Plan - Real Estate Excise Tax Fund
As of July 2016

	Actual **Jan-16**	Actual **Feb-16**	Actual **Mar-16**	Actual **Apr-16**	Actual **May-16**	Actual **Jun-16**	Projected **Jul-16**	Projected **Aug-16**	Projected **Sep-16**	Projected **Oct-16**	Projected **Nov-16**	Projected **Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	25,284	131,548	260,696	575,471	832,442	1,153,999	1,393,235	1,363,283	1,515,585	1,690,599	504,101	448,083	25,284		
Cash Inflows															
Real Estate Excise Tax	106,264	129,148	314,775	256,971	321,557	278,236	321,272	252,302	191,697	246,822	158,991	222,557	2,800,591	2,000,000	40%
Total Cash Inflows	106,264	129,148	314,775	256,971	321,557	278,236	321,272	252,302	191,697	246,822	158,991	222,557	2,800,591	2,000,000	40%
Cash Outflows															
Operating Transfers Out	0	0	0	0	0	39,000	351,224	100,000	16,683	1,433,319	215,009	212,434	2,367,668	2,473,794	-4%
Total Cash Outflows	0	0	0	0	0	39,000	351,224	100,000	16,683	1,433,319	215,009	212,434	2,367,668	2,473,794	-4%
Ending Cash Balance	131,548	260,696	575,471	832,442	1,153,999	1,393,235	1,363,283	1,515,585	1,690,599	504,101	448,083	458,207	458,207		
Ending Unrestricted/Unreserved	131,548	260,696	575,471	832,442	1,153,999	1,393,235	1,363,283	1,515,585	1,690,599	504,101	448,083	458,207	458,207		
Ending Stability Reserve - Projected													458,207		

City of Bainbridge Island 2016 Cash Flow Plan - Civic Improvement Fund
As of July 2016

	Actual **Jan-16**	Actual **Feb-16**	Actual **Mar-16**	Actual **Apr-16**	Actual **May-16**	Actual **Jun-16**	Projected **Jul-16**	Projected **Aug-16**	Projected **Sep-16**	Projected **Oct-16**	Projected **Nov-16**	Projected **Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	221,547	224,765	237,565	248,656	246,966	261,899	258,677	233,009	241,021	253,316	245,815	264,371	221,547		
Cash Inflows															
Hotel/Motel Tax	10,896	31,544	11,091	8,358	20,468	7,563	9,375	20,086	15,030	13,802	24,406	7,360	179,979	160,000	12%
Total Cash Inflows	10,896	31,544	11,091	8,358	20,468	7,563	9,375	20,086	15,030	13,802	24,406	7,360	179,979	160,000	12%
Cash Outflows															
Professional Services	7,678	18,744	0	10,048	5,535	10,785	35,043	12,074	2,735	21,304	5,849	30,206	160,000	160,000	0%
Total Cash Outflows	7,678	18,744	0	10,048	5,535	10,785	35,043	12,074	2,735	21,304	5,849	30,206	160,000	160,000	0%
Ending Cash Balance	224,765	237,565	248,656	246,966	261,899	258,677	233,009	241,021	253,316	245,815	264,371	241,526	241,526		
Ending Unrestricted/Unreserved	224,765	237,565	248,656	246,966	261,899	258,677	233,009	241,021	253,316	245,815	264,371	241,526	241,526		
YE Accrued Liability													-24,339		
Ending Stability Reserve - Projected													217,187		

City of Bainbridge Island 2016 Cash Flow Plan - Far-Public Amenities
As of July 2016

	Actual **Jan-16**	Actual **Feb-16**	Actual **Mar-16**	Actual **Apr-16**	Actual **May-16**	Actual **Jun-16**	Projected **Jul-16**	Projected **Aug-16**	Projected **Sep-16**	Projected **Oct-16**	Projected **Nov-16**	Projected **Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990		
Cash Inflows															
Cash Outflows															
Ending Cash Balance	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990	13,990		
Less: Restricted SubFunds	-13,990	-13,990	-13,990	-13,990	-13,990	-13,990	-13,990	-13,990	-13,990	-13,990	-13,990	-13,990	-13,990		

City of Bainbridge Island 2016 Cash Flow Plan - Far-Farm/Ag
As of July 2016

	Actual Jan-16	Actual Feb-16	Actual Mar-16	Actual Apr-16	Actual May-16	Actual Jun-16	Projected Jul-16	Projected Aug-16	Projected Sep-16	Projected Oct-16	Projected Nov-16	Projected Dec-16	Total	Budget	Variance
Beginning Cash Balance	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920		
Cash Inflows															
Cash Outflows															
Ending Cash Balance	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920	79,920		
Less: Restricted SubFunds	-79,920	-79,920	-79,920	-79,920	-79,920	-79,920	-79,920	-79,920	-79,920	-79,920	-79,920	-79,920	-79,920		

City of Bainbridge Island 2016 Cash Flow Plan - G O Bond Fund
As of July 2016

	Actual Jan-16	Actual Feb-16	Actual Mar-16	Actual Apr-16	Actual May-16	Actual Jun-16	Projected Jul-16	Projected Aug-16	Projected Sep-16	Projected Oct-16	Projected Nov-16	Projected Dec-16	Total	Budget	Variance
Beginning Cash Balance	90	1,073	15,836	41,318	199,050	241,061	417	3,421	7,107	18,251	5,646	80,737	90		
Cash Inflows															
Property Taxes - BOND LEVY	983	14,763	25,482	204,434	74,905	3,160	3,004	3,686	11,143	188,857	75,091	4,007	609,516	607,700	0%
Operating Transfers In	0	0	0	0	0	39,000	0	0	0	665,241	0	1,338,129	2,042,369	2,110,000	-3%
Total Cash Inflows	983	14,763	25,482	204,434	74,905	42,160	3,004	3,686	11,143	854,098	75,091	1,342,135	2,651,885	2,717,700	-2%
Cash Outflows															
Debt Service	0	0	0	46,703	32,894	282,804	0	0	0	866,703	0	1,421,398	2,650,500	2,650,500	0%
Total Cash Outflows	0	0	0	46,703	32,894	282,804	0	0	0	866,703	0	1,421,398	2,650,500	2,650,500	0%
Ending Cash Balance	1,073	15,836	41,318	199,050	241,061	417	3,421	7,107	18,251	5,646	80,737	1,475	1,475		
Ending Unrestricted/Unreserved	1,073	15,836	41,318	199,050	241,061	417	3,421	7,107	18,251	5,646	80,737	1,475	1,475		
Ending Stability Reserve - Projected													1,475		

City of Bainbridge Island 2016 Cash Flow Plan - L I D Bond Fund
As of July 2016

	Actual **Jan-16**	Actual **Feb-16**	Actual **Mar-16**	Actual **Apr-16**	Actual **May-16**	Actual **Jun-16**	Projected **Jul-16**	Projected **Aug-16**	Projected **Sep-16**	Projected **Oct-16**	Projected **Nov-16**	Projected **Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	129,569	129,569	129,569	131,741	143,952	133,102	141,718	141,718	141,718	141,718	141,718	141,718	129,569		
Cash Inflows															
LID Bond Fund	0	0	2,172	12,211	40,134	8,617	0	0	0	0	0	0	63,133	70,000	-10%
Total Cash Inflows	0	0	2,172	12,211	40,134	8,617	0	0	0	0	0	0	63,133	70,000	-10%
Cash Outflows															
Debt Service	0	0	0	0	50,984	0	0	0	0	0	0	0	50,984	51,032	0%
Total Cash Outflows	0	0	0	0	50,984	0	0	0	0	0	0	0	50,984	51,032	0%
Ending Cash Balance	129,569	129,569	131,741	143,952	133,102	141,718	141,718	141,718	141,718	141,718	141,718	141,718	141,718		
Ending Unrestricted/Unreserved	129,569	129,569	131,741	143,952	133,102	141,718	141,718	141,718	141,718	141,718	141,718	141,718	141,718		
Ending Stability Reserve - Projected													141,718		

City of Bainbridge Island 2016 Cash Flow Plan - Capital Construction Fund
As of July 2016

	Actual Jan-16	Actual Feb-16	Actual Mar-16	Actual Apr-16	Actual May-16	Actual Jun-16	Projected Jul-16	Projected Aug-16	Projected Sep-16	Projected Oct-16	Projected Nov-16	Projected Dec-16	Total	Budget	Variance
Beginning Cash Balance	670,535	614,658	541,911	241,967	334,761	225,457	100,943	100,943	100,943	127,861	21,413	85,585	670,535		
Cash Inflows															
WA State & Local Grants & Dc	0	19,915	11,464	6,241	11,612	0	0	0	0	0	90,234	3,377,811	3,517,277	1,471,000	139%
US Government Grants	0	0	126,751	347,833	0	26,055	0	0	0	0	270,000	592,000	1,362,639	0	0%
Operating Transfers In	0	0	0	0	200,000	174,000	0	0	59,311	379,552	1,400,000	1,850,000	4,062,863	1,306,000	211%
Total Cash Inflows	0	19,915	138,215	354,074	211,612	200,055	0	0	59,311	379,552	1,760,234	5,819,811	8,942,779	2,777,000	222%
Cash Outflows															
Capital Projects	55,877	92,662	438,159	261,280	320,916	324,569	0	0	32,393	486,000	1,696,062	5,689,463	9,397,382	8,767,216	7%
Total Cash Outflows	55,877	92,662	438,159	261,280	320,916	324,569	0	0	32,393	486,000	1,696,062	5,689,463	9,397,382	8,767,216	7%
Ending Cash Balance	614,658	541,911	241,967	334,761	225,457	100,943	100,943	100,943	127,861	21,413	85,585	215,933	215,933		
Less: Restricted SubFunds	0	0	0	0	0	0	0	0	0	0	0	0	0		
Ending Unrestricted/Unreserved	614,658	541,911	241,967	334,761	225,457	100,943	100,943	100,943	127,861	21,413	85,585	215,933	215,933		
YE Accrued Liability													-67,655		
Ending Stability Reserve - Projected													148,277		

City of Bainbridge Island 2016 Cash Flow Plan - Lid Capital Construction Fund
As of July 2016

	Actual **Jan-16**	Actual **Feb-16**	Actual **Mar-16**	Actual **Apr-16**	Actual **May-16**	Actual **Jun-16**	Projected **Jul-16**	Projected **Aug-16**	Projected **Sep-16**	Projected **Oct-16**	Projected **Nov-16**	Projected **Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	0	0	0	0	0	0	0	0	0	0	0	0	0		
Cash Inflows															
Cash Outflows															

City of Bainbridge Island 2016 Cash Flow Plan - Water Operating Fund
As of July 2016

	Actual **Jan-16**	Actual **Feb-16**	Actual **Mar-16**	Actual **Apr-16**	Actual **May-16**	Actual **Jun-16**	Projected **Jul-16**	Projected **Aug-16**	Projected **Sep-16**	Projected **Oct-16**	Projected **Nov-16**	Projected **Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	6,882,239	6,891,820	6,908,791	6,789,593	6,740,611	6,701,464	6,672,810	6,667,088	6,699,135	6,720,003	6,723,006	6,129,105	6,882,239		
Cash Inflows															
Water Charges	77,487	102,757	79,066	90,639	74,201	103,387	88,070	124,534	141,401	153,079	80,289	82,739	1,197,648	1,091,200	10%
Connections & All Others	44,007	750	31,600	4,254	14,137	14,868	750	750	750	750	750	750	114,116	138,000	-17%
Interest on Investments	0	0	0	0	0	0	2,333	2,333	2,333	2,333	2,333	2,333	14,000	28,000	-50%
Total Cash Inflows	121,494	103,507	110,666	94,893	88,338	118,255	91,153	127,617	144,484	156,162	83,372	85,822	1,325,764	1,284,700	3%
Cash Outflows															
Salary	32,767	33,326	33,287	34,465	40,383	36,204	38,764	38,764	38,764	38,764	38,764	38,764	443,014	465,164	-5%
Benefits	13,260	13,021	13,501	12,595	17,345	16,619	15,616	15,616	15,616	15,616	15,616	15,616	180,038	187,395	-4%
Supplies	16,638	4,024	4,905	1,480	3,099	4,226	5,185	5,456	6,134	6,078	1,336	19,260	77,820	55,791	39%
Professional Services	4,455	4,600	40,774	2,212	5,362	7,077	11,930	1,032	19,736	20,214	6,229	8,143	131,765	109,555	20%
Communications	807	1,127	1,344	1,074	1,133	1,048	1,313	1,183	1,321	1,221	1,320	1,317	14,208	17,833	-20%
Travel	0	5	0	0	0	0	0	0	38	20	5	0	67	100	-33%
Training	292	395	5	76	26	0	131	0	83	2,343	879	63	4,293	5,122	-16%
Operating Leases	2,502	2,502	2,502	2,502	2,578	2,502	2,346	2,393	2,393	2,397	2,384	2,236	29,235	28,521	3%
Utilities	8,912	6,431	6,277	7,534	6,981	7,194	7,582	11,018	10,726	9,164	7,565	12,947	102,331	91,000	12%
Repair & Maintenance	1,524	554	0	424	261	3,368	557	120	2,386	2,013	16,147	6,067	33,421	35,250	-5%
All Other Miscellaneous	135	5,451	16	39	338	608	284	0	63	0	233	450	7,619	9,107	-16%
Other Services & Charges	19,271	0	0	0	0	0	0	0	0	0	0	0	19,271	18,600	4%
Intergovernmental	11,350	5,509	5,504	6,499	7,810	16,994	13,168	19,989	26,358	21,784	25,065	-3,821	156,207	155,440	0%
Capital Equipment	0	0	0	0	0	0	0	0	0	0	0	10,000	10,000	10,000	0%
Capital Projects	0	9,590	121,750	74,975	42,171	51,068	0	0	0	33,545	561,729	241,176	1,136,003	1,142,141	-1%
Total Cash Outflows	111,913	86,535	229,864	143,875	127,485	146,909	96,876	95,570	123,616	153,160	677,273	352,217	2,345,293	2,331,017	1%
Ending Cash Balance	6,891,820	6,908,791	6,789,593	6,740,611	6,701,464	6,672,810	6,667,088	6,699,135	6,720,003	6,723,006	6,129,105	5,862,710	5,862,710		
Less: Capital Contingency Res	0	-122,139	-122,139	-122,139	-122,139	-122,139	-122,139	-122,139	-122,139	-122,139	-122,139	-122,139	-122,139		
Less: Operating Reserve	-199,882	-199,882	-199,882	-199,882	-199,882	-199,882	-199,882	-199,882	-199,882	-199,882	-199,882	-199,882	-199,882		
Ending Unrestricted/Unreserved	6,691,938	6,586,771	6,467,573	6,418,590	6,379,443	6,350,790	6,345,067	6,377,114	6,397,983	6,400,985	5,807,084	5,540,689	5,540,689		

City of Bainbridge Island 2016 Cash Flow Plan - Sewer Operating Fund
As of July 2016

	Actual **Jan-16**	Actual **Feb-16**	Actual **Mar-16**	Actual **Apr-16**	Actual **May-16**	Actual **Jun-16**	Projected **Jul-16**	Projected **Aug-16**	Projected **Sep-16**	Projected **Oct-16**	Projected **Nov-16**	Projected **Dec-16**	**Total**	**Budget**	**Variance**
Beginning Cash Balance	5,828,828	5,938,511	6,119,124	6,157,420	6,117,750	5,312,969	5,407,004	5,490,251	5,644,278	5,707,222	5,871,025	5,273,466	5,828,828		
Cash Inflows															
Sewer Charges	227,471	361,910	249,694	300,903	243,386	344,802	261,392	354,743	246,124	384,606	222,387	341,644	3,539,062	3,510,000	1%
U.L.I.D. Assessments	31,446	12,547	28,658	25,042	94,189	74,068	2,650	6,783	17,697	8,419	0	10,717	312,216	220,000	42%
Connections & All Others	76,846	0	17,847	-106,310	32,339	45,078	0	0	0	0	0	0	65,799	255,000	-74%
Interest on Investments	0	0	0	0	0	0	1,083	1,083	1,083	1,083	1,083	1,083	6,500	13,000	-50%
Total Cash Inflows	335,763	374,456	296,198	219,636	369,914	463,948	265,125	362,609	264,904	394,108	223,471	353,444	3,923,577	3,998,000	-2%
Cash Outflows															
Salary	62,595	60,672	75,181	75,413	74,498	71,830	74,023	74,023	74,023	74,023	74,023	74,023	864,326	888,273	-3%
Benefits	26,500	24,946	29,453	31,637	30,095	30,884	29,455	29,455	29,455	29,455	29,455	29,455	350,243	353,455	-1%
Supplies	2,213	16,389	2,132	9,637	6,761	9,532	10,282	6,172	13,103	2,674	12,371	4,774	96,040	109,507	-12%
Professional Services	26,652	20,204	1,289	6,294	2,900	3,271	169	291	172	1,298	1,203	9,335	73,077	14,506	404%
Communications	1,430	1,858	2,075	1,805	1,864	1,883	2,042	2,128	1,928	2,111	2,113	1,994	23,231	24,700	-6%
Travel	0	0	0	0	0	0	0	0	31	24	0	0	55	100	-45%
Training	415	0	0	597	40	0	530	0	733	0	2,069	0	4,384	5,122	-14%
Operating Leases	5,264	5,264	5,264	5,264	5,309	5,264	4,434	4,515	4,515	4,522	6,499	4,334	60,446	53,932	12%
Utilities	17,330	11,193	27,049	21,790	7,245	16,296	8,793	31,684	9,550	12,243	35,179	34,459	232,811	211,816	10%
Repair & Maintenance	13	2,789	6,006	9,340	3,758	109	383	13,847	8,871	54,836	9,309	4,951	114,212	116,888	-2%
All Other Miscellaneous	389	15	148	74	2,732	630	154	3,148	226	1,659	556	340	10,071	9,758	3%
Other Services & Charges	38,060	0	0	0	0	0	0	0	0	0	0	0	38,060	34,500	10%
Intergovernmental	45,220	44,384	28,559	45,495	28,954	83,268	36,614	43,320	44,353	47,461	63,030	10,641	521,300	456,201	14%
Capital Equipment	0	0	0	0	0	0	15,000	0	0	0	0	10,000	25,000	25,000	0%
Capital Projects	0	6,130	80,746	51,960	23,501	68,023	0	0	15,000	0	585,222	1,782,364	2,612,946	2,561,944	2%
Debt Service	0	0	0	0	987,037	78,925	0	0	0	0	0	283,925	1,349,887	1,417,716	-5%
Total Cash Outflows	226,080	193,844	257,902	259,305	1,174,694	369,914	181,878	208,582	201,960	230,306	821,029	2,250,595	6,376,090	6,283,417	1%
Ending Cash Balance	5,938,511	6,119,124	6,157,420	6,117,750	5,312,969	5,407,004	5,490,251	5,644,278	5,707,222	5,871,025	5,273,466	3,376,315	3,376,315		
Less: Capital Contingency Res	0	-220,953	-220,953	-220,953	-220,953	-220,953	-220,953	-220,953	-220,953	-220,953	-220,953	-220,953	-220,953		
Less: Operating Reserve	-298,532	-298,532	-298,532	-298,532	-298,532	-298,532	-298,532	-298,532	-298,532	-298,532	-298,532	-298,532	-298,532		
Ending Unrestricted/Unreserved	5,639,979	5,599,639	5,637,935	5,598,265	4,793,484	4,887,519	4,970,766	5,124,793	5,187,737	5,351,539	4,753,981	2,856,830	2,856,830		

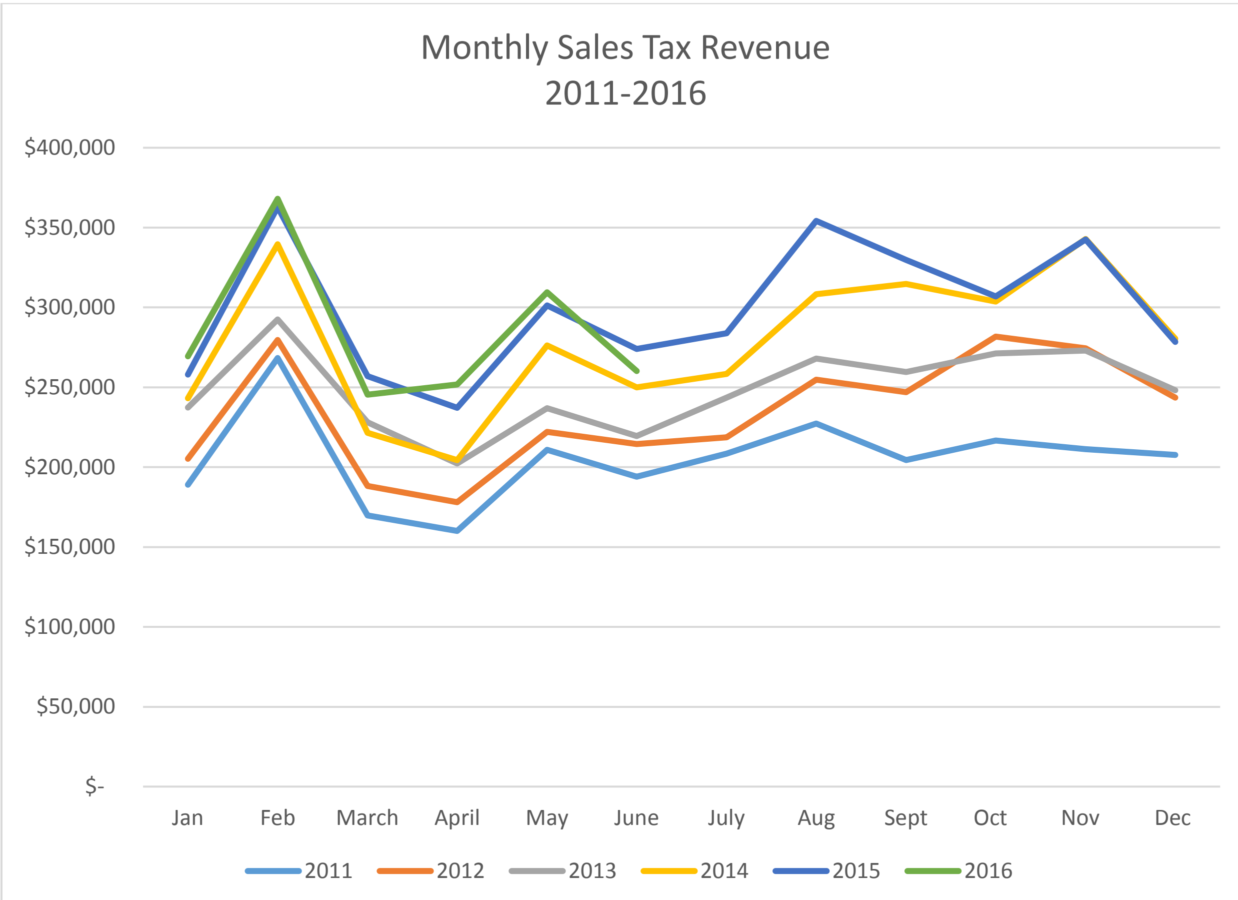
City of Bainbridge Island 2016 Cash Flow Plan - Storm & Surface Water Fund
As of July 2016

	Actual Jan-16	Actual Feb-16	Actual Mar-16	Actual Apr-16	Actual May-16	Actual Jun-16	Projected Jul-16	Projected Aug-16	Projected Sep-16	Projected Oct-16	Projected Nov-16	Projected Dec-16	Total	Budget	Variance
Beginning Cash Balance	1,146,520	932,745	849,638	789,040	1,356,430	1,590,642	1,478,922	1,314,189	919,968	825,242	1,291,002	1,292,028	1,146,520		
Cash Inflows															
Storm Water Management Cl	2,723	41,396	72,540	705,042	254,793	9,406	9,081	10,832	29,701	631,166	218,955	10,498	1,996,131	2,025,000	-1%
Connections & All Others	0	276	0	0	180,824	0	0	0	0	0	0	0	181,100	0	0%
Interest on Investments	0	0	0	0	0	0	83	83	83	83	83	83	500	1,000	-50%
Total Cash Inflows	2,723	41,671	72,540	705,042	435,617	9,406	9,164	10,915	29,785	631,249	219,038	10,581	2,177,731	2,026,000	7%
Cash Outflows															
Salary	74,110	66,619	49,750	55,057	49,698	63,586	69,907	69,907	69,907	69,907	69,907	69,907	778,262	838,884	-7%
Benefits	28,332	28,653	20,659	19,205	19,328	25,385	28,437	28,437	28,437	28,437	28,437	28,437	312,186	341,245	-9%
Supplies	2,065	2,715	6,884	1,739	2,605	2,325	4,233	7,490	5,424	5,057	1,886	5,244	47,667	72,112	-34%
Professional Services	39,703	1,178	44,386	906	4,759	346	22,247	13,684	5,807	7,231	10,677	56,579	207,503	134,664	54%
Communications	23	35	52	25	70	19	265	102	94	0	100	84	868	1,001	-13%
Travel	32	0	0	0	0	14	0	0	0	0	0	0	46	0	0%
Training	377	0	11	130	1,577	375	681	0	50	1,253	889	27	5,369	4,622	16%
Operating Leases	5,849	5,730	5,690	5,289	5,469	5,379	5,088	6,001	8,229	7,100	5,146	5,418	70,387	68,186	3%
Utilities	3,720	351	320	2,639	755	151	836	58,455	4,559	1,558	30,299	19,975	123,619	143,707	-14%
Repair & Maintenance	12	0	0	6,326	0	0	0	70	0	61	122	0	6,591	16,665	-60%
All Other Miscellaneous	22	16,324	0	39	0	16,571	0	0	104	0	0	926	33,984	33,855	0%
Other Services & Charges	29,815	0	0	0	0	0	0	0	0	0	0	0	29,815	36,445	-18%
Intergovernmental	14,443	2,526	4,988	43,391	37,255	6,058	7,204	989	1,899	44,885	59,157	-19,854	202,941	185,750	9%
Capital Equipment	0	0	0	0	0	0	35,000	220,000	0	0	0	10,000	265,000	265,000	0%
Capital Projects	17,995	648	399	2,906	26,699	917	0	0	0	0	11,393	378,408	439,364	405,812	8%
Debt Service	0	0	0	0	53,190	0	0	0	0	0	0	0	53,190	53,190	0%
Total Cash Outflows	216,498	124,779	133,138	137,652	201,406	121,125	173,898	405,135	124,510	165,490	218,012	555,150	2,576,792	2,601,138	-1%
Ending Cash Balance	932,745	849,638	789,040	1,356,430	1,590,642	1,478,922	1,314,189	919,968	825,242	1,291,002	1,292,028	747,459	747,459		
Less: Capital Contingency Res	0	-96,500	-96,500	-96,500	-96,500	-96,500	-96,500	-96,500	-96,500	-96,500	-96,500	-96,500	-96,500		
Less: Operating Reserve	-227,405	-227,405	-227,405	-227,405	-227,405	-227,405	-227,405	-227,405	-227,405	-227,405	-227,405	-227,405	-227,405		
Ending Unrestricted/Unreserved	705,341	525,733	465,135	1,032,525	1,266,737	1,155,017	990,284	596,063	501,337	967,097	968,123	423,554	423,554		

City of Bainbridge Island 2016 Cash Flow Plan - Building & Development Fund
As of July 2016

	Actual Jan-16	Actual Feb-16	Actual Mar-16	Actual Apr-16	Actual May-16	Actual Jun-16	Projected Jul-16	Projected Aug-16	Projected Sep-16	Projected Oct-16	Projected Nov-16	Projected Dec-16	Total	Budget	Variance
Beginning Cash Balance	373,083	274,957	188,229	119,853	29,900	16,898	55,437	149,255	153,594	156,234	181,475	294,989	373,083		
Cash Inflows															
Building Permits & Inspection	29,254	13,459	31,746	19,882	93,188	48,615	27,769	49,706	39,349	43,354	59,426	29,566	485,314	500,000	-3%
Planning Review of Building P	7,574	10,034	6,198	8,759	12,740	26,301	8,084	6,301	7,680	3,134	4,658	6,931	108,394	75,000	45%
Engineering Fees	0	0	152	90	0	0	0	0	0	0	0	0	242	0	0%
Zoning & Subdivision	63,613	9,156	22,205	9,730	932	15,994	1,397	333	8,117	20,729	10,686	10,088	172,980	150,000	15%
Plan Checking Fees	27,174	38,213	20,953	39,176	49,571	100,728	34,049	20,311	40,797	20,169	21,705	22,741	435,587	350,000	24%
Other Planning & Developme	-4,822	4,175	23,507	11,855	16,390	-1,869	24,640	34,650	9,871	14,874	12,858	28,222	174,350	245,000	-29%
Interest on Investments & Otl	109	-500	505	380	0	2,349	0	0	0	0	0	0	2,843	0	0%
Operating Transfers In	0	0	0	0	0	0	171,526	64,055	64,758	93,266	175,130	108,224	676,960	816,960	-17%
Total Cash Inflows	122,901	74,537	105,265	89,872	172,821	192,118	267,465	175,356	170,572	195,525	284,464	205,772	2,056,670	2,136,960	-4%
Cash Outflows															
Salary	108,956	105,587	105,105	110,184	113,952	89,837	108,388	108,388	108,388	108,388	108,388	108,388	1,283,947	1,300,653	-1%
Benefits	39,684	38,704	38,593	41,118	42,426	33,996	40,317	40,317	40,317	40,317	40,317	40,317	476,423	483,804	-2%
Supplies	362	33	209	5,297	446	766	880	108	177	79	140	515	9,011	4,708	91%
Professional Services	183	6,847	18,147	7,947	17,430	15,938	4,458	4,823	2,014	2,964	4,952	3,504	89,205	73,000	22%
Communications	20	135	273	0	259	175	171	339	152	0	178	367	2,068	2,085	-1%
Training	99	0	875	1,042	87	0	40	0	0	291	696	289	3,420	9,000	-62%
Advertising	557	253	205	1,164	652	1,056	797	1,700	558	952	819	871	9,584	11,350	-16%
Operating Leases	10,543	9,708	9,708	9,811	9,797	9,744	8,824	10,450	11,290	11,843	9,167	11,102	121,986	122,892	-1%
Repair & Maintenance	2,075	0	0	2,612	0	0	0	4	956	3	6	1,278	6,934	4,000	73%
All Other Miscellaneous	1,158	0	527	650	265	267	7,570	4,684	4,063	5,447	6,288	13,314	44,232	53,437	-17%
Other Services & Charges	57,389	0	0	0	0	0	0	0	0	0	0	0	57,389	28,000	105%
Intergovernmental	0	0	0	0	509	1,802	2,202	206	18	0	0	0	4,737	4,400	8%
Total Cash Outflows	221,027	161,266	173,642	179,824	185,823	153,580	173,646	171,017	167,932	170,284	170,951	179,945	2,108,937	2,097,329	1%
Ending Cash Balance	274,957	188,229	119,853	29,900	16,898	55,437	149,255	153,594	156,234	181,475	294,989	320,816	320,816		
Ending Unrestricted/Unreserved	274,957	188,229	119,853	29,900	16,898	55,437	149,255	153,594	156,234	181,475	294,989	320,816	320,816		
YE Accrued Liability													-87,958		
Ending Stability Reserve - Projected													232,858		

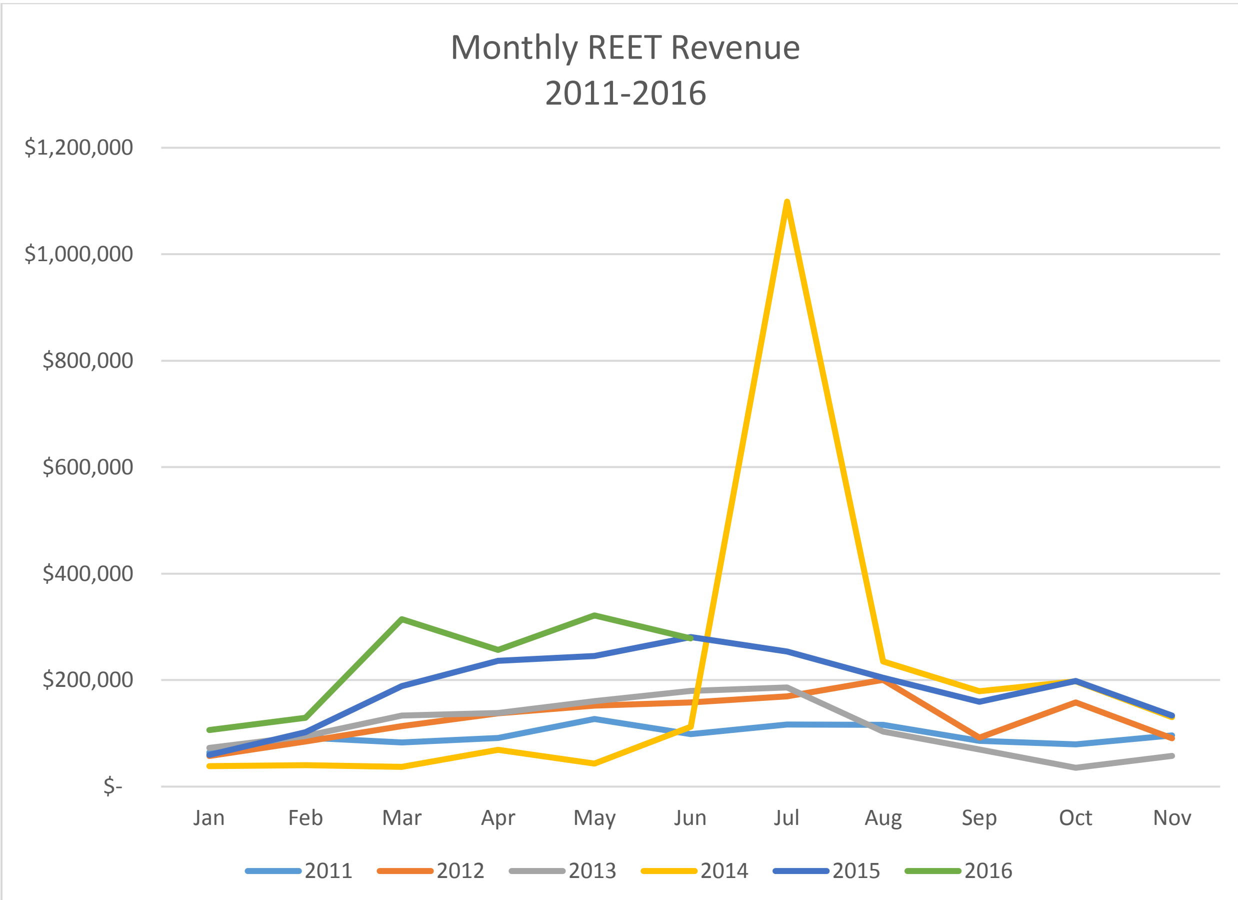
Attachment F – Sales Tax Revenue



The City receives monthly sales tax revenue, as shown in the chart above. The revenue arrives two months after the sales activity, for example, the February revenue stems from December sales.

Sales tax revenue for 2016, as shown by the green line, is comparable in most months to the revenue received in the same months in 2015.

Attachment G – Real Estate Excise Tax Revenue



The City receives monthly Real Estate Excise Tax (REET) revenue. The 2016 revenue, as shown by the green line in the chart above, was higher than the same month in 2015 in all months except June.

The large spike shown in 2014 is the result of a payment of back tax due to the City from Kitsap County. The payment corrected an error in the County database, which resulted in the City receiving less REET revenue than should have been paid.

CITY OF
BAINBRIDGE ISLAND

EXECUTIVE DEPARTMENT

MEMORANDUM

DATE: 8/2/2016

TO: CITY COUNCIL

FROM: CHRISTINE BROWN, PARALEGAL/PUBLIC RECORDS OFFICER

SUBJECT: ANNUAL REPORT ON SURPLUS REAL PROPERTY

This memorandum will provide an update on the status of the City's surplus properties and the progress made since the last report to Council in July 2015.

During 2009-2011, the City undertook a comprehensive review of City-owned real estate. The result was a series of decisions to surplus various properties, with some properties identified as intended for transfer to the Bainbridge Island Metropolitan Parks and Recreation District (BIMPRD), and some properties identified as candidates to be sold.

Table 1 provides an overview of the surplus properties still owned by the City or that have had a change in status in 2016.

Table 1.

Property	Year of Surplus	Intended Disposition	Status
Head-of-the-Bay property (2 parcels)	2009	Market sale	City still owns
Islander Mobile Home Park (IMHP) shares	2010	Market sale upon vacancy of individual shares	3 shares will be sold in 2016, 2 in process, 2 shares remain
Miller Rd.	2009	Market sale	City still owns
Weaver Well Site	2009	Negotiated sale to affordable housing nonprofit, or market sale	City still owns
Lovgreen Rd.	2011	Transfer to BIMPRD	City still owns; surplus resolution should be rescinded per recent decision to resume Public Works use of site
Manitou Beach Tidelands	2011	Transfer to BIMPRD	City still owns; transfer planned to occur in conjunction with surplus process for adjacent upland parcel
Meigs Farm (3 parcels)	2011	Transfer to BIMPRD	Transfer documents signed by City and BIMPRD; in process of being recorded
Pritchard Park (3 parcels)	2011	Transfer to BIMPRD	City still owns; transfer of one parcel and a portion of a second parcel in process pending boundary line adjustment
Islandwood Trail Easement	N/A	Transfer to BIMPRD	Surplus resolution will be brought to Council in 2016

The following report provides an update on the current status of City-owned surplus properties:

- Properties intended for transfer to BIMPRD
    - ✓ Manitou Beach Tidelands
    - ✓ Pritchard Park

- Properties intended for market sale
    - ✓ Head-of-the-Bay
    - ✓ Islander Mobile Home Park Shares
    - ✓ Miller Rd.
    - ✓ Weaver Well site

- Other property
    - ✓ Lovgreen Rd.
    - ✓ Islandwood Trail Easement

Properties intended for transfer to BIMPRD:

- ✓ Manitou Beach Tidelands
- ✓ Pritchard Park

Manitou Beach Tidelands (Parcel No. 142502-3-107-2005)

Current Status:

The City is undertaking parking improvements on the adjacent, upland property in order to improve public access opportunities. The project is currently scheduled for August 2016. Once the parking project is completed, the City intends to consider a surplus of the adjacent upland parcel and a potential transfer of both the upland and tideland parcels to BIMPRD for use as a passive park/open space. A boundary line adjustment with a neighboring parcel may be considered prior to transfer to resolve an encroachment issue on the upland parcel.

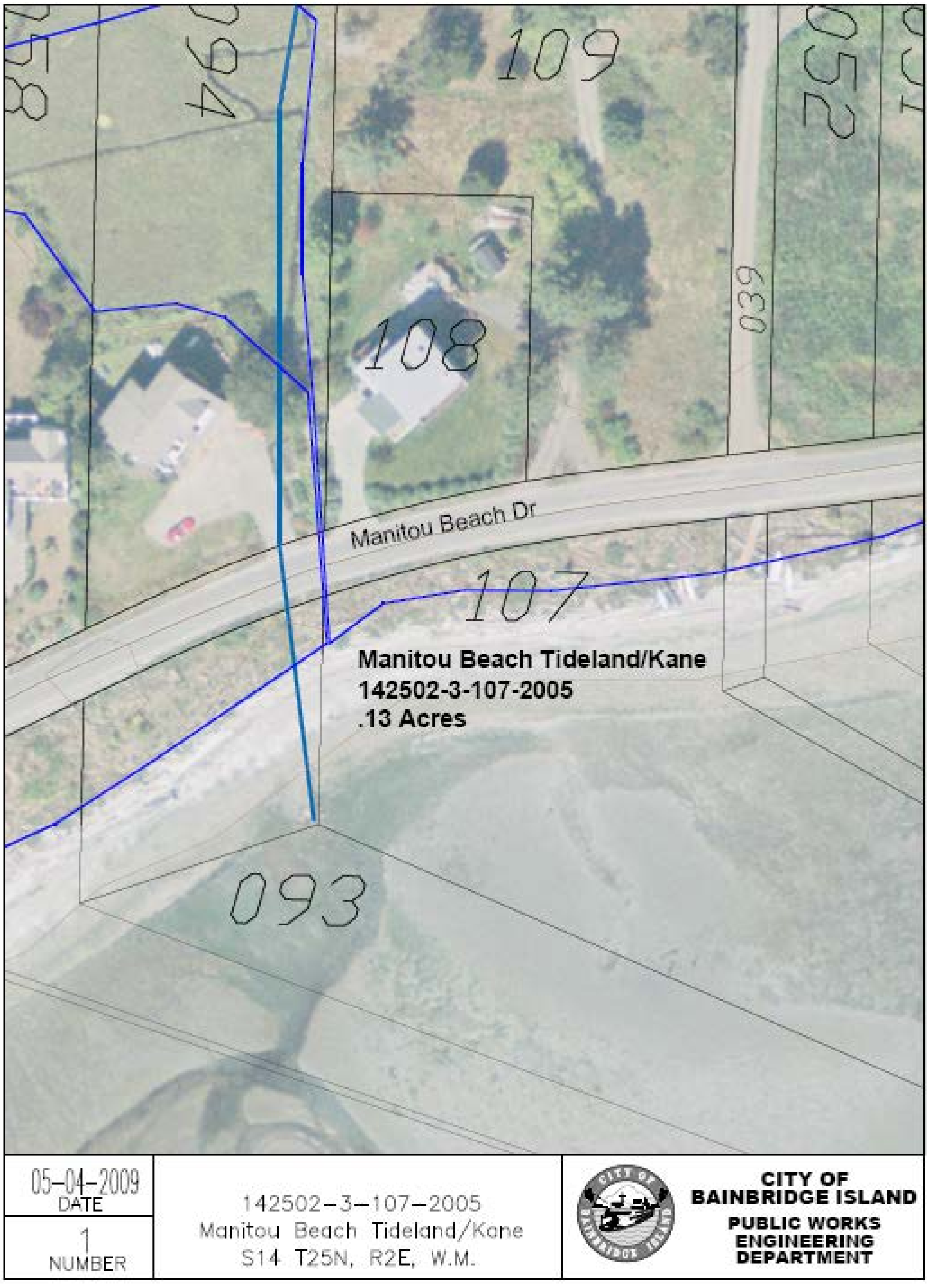
Background:

a. Description of the location and size of the property: This is a .13 acre tidelands parcel across Manitou Park Boulevard from an upland parcel also owned by the City.

b. Description of the circumstances under which the property was obtained: The property was acquired by the Open Space Commission from Peter and Elyse Kane on March 12, 2003.

c. Description of the funds used to acquire the property: Open Space Bond.

d. Surplus Information: City Council surplused the property pursuant to Resolution No. 2011-16 and authorized its transfer to the Park District. An adjacent upland parcel owned by the City has not been surplused.


109
108
107
093
039
052
094
Manitou Beach Dr
Manitou Beach Tideland/Kane
142502-3-107-2005
.13 Acres
05-04-2009
DATE
1
NUMBER
142502-3-107-2005
Manitou Beach Tideland/Kane
S14 T25N, R2E, W.M.
CITY OF
BAINBRIDGE ISLAND
PUBLIC WORKS
ENGINEERING
DEPARTMENT

Pritchard Park (Parcel Nos. 352502-1-001-2001 and 352502-1-034-2002)

Current Status:

The City is working with BIMPRD to prepare to transfer the City's ownership of this jointly-owned property (Parcel A on the attached map), together with a portion of Parcel C, owned by the City. The City has retained surveyors to prepare a boundary line adjustment to separate the Wycoff clean-up site and City well from the upland portion of Parcel C and add the upland portion to Parcel A. A well-head protection easement will be retained around the City's well on Parcel C, and the City will retain a water rights easement on Parcel A in order to allow the City to drill a replacement well in the future. The City will also retain an access and utility easement along the road on Parcel C. Parcel B will be retained by the City for utility purposes. Once the surveyors have completed their work, we will finalize the easements to be reserved and proceed with the transfer of the property to the Park District.

Background:

a. <u>Description of the location and size of the property</u>: This is a 49.5 acre parcel on the South side of Eagle Harbor at Bill Point. The Superfund site and the parcel south of Eagle Harbor Road are currently not under consideration for transfer.

b. <u>Description of the circumstances under which the property was obtained</u>: On May 14, 2003, the Trust for Public Land and the City entered into an Option Agreement under which the City purchased, in successive phases, two parcels of the Wycoff-Eagle Harbor Superfund Site in the years 2004-2006. Phase I of the purchase (Block A and C-1) closed on December 17, 2004, Phase II (C-2, south of Eagle Harbor Drive) closed on October 28, 2005 and Phase III (Block B, the Superfund site) closed on February 27, 2006. The parcels with Kitsap County Auditor's Parcel No. 352502-1-001-2001 and Kitsap County Auditor's Parcel No. 352502-1-035-2001 are jointly held by the Park District and the City.

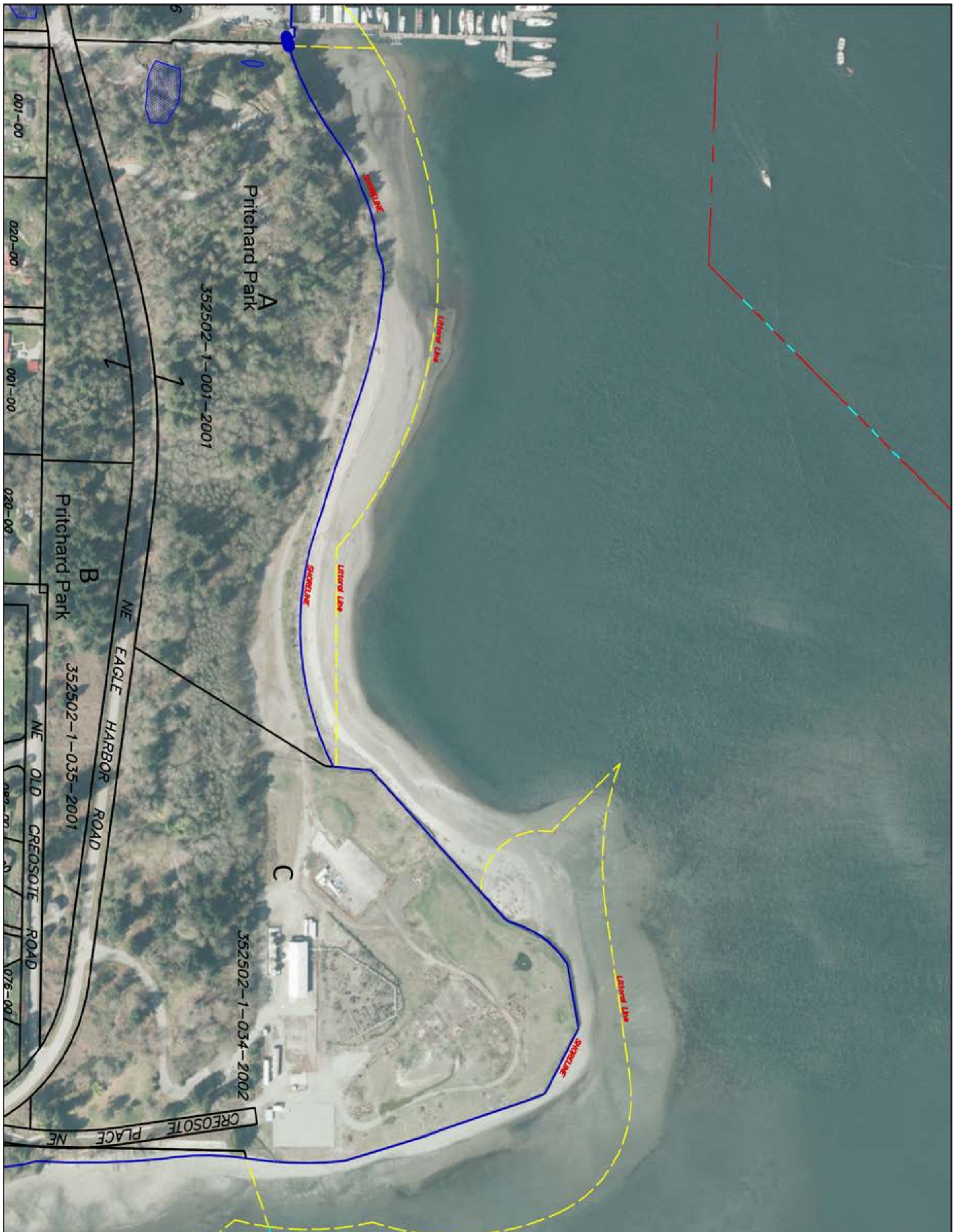
c. <u>Description of the funds used to acquire the property</u>: State of Washington Department of Community, Trade and Economic Development (CTED) grant, Open Space Bond funds, Kitsap County Open Space Future Funds, Washington State Interagency for Outdoor Recreation (IAC Local Park), Federal Coastal Zone Management Funds, private funds (administered by Friends of Pritchard Park, a joint project among the Bainbridge Island Land Trust, the Bainbridge Island Japanese-American Community and Trust for Public Land).

d. <u>Surplus information</u>: City Council surplused the property pursuant to Resolution No. 2011-16 and authorized its transfer to the Park District.

e. <u>Description:</u> Jointly owned by the City and the Park District, the property is currently used as a passive park/open space with shoreline access. Most of the park is forested and developed with trails, a shared vehicle entrance with the Memorial, and a small parking area located off this entrance at the east end of the park. There is no formal joint park management plan in place.

The Nikkei World War II Exclusion Memorial, *Nidoto Nai Yoni*, is on the western 8.5 acres of the site, adjacent to Taylor Avenue. Taylor Avenue is the former site of the Eagledale Dock, where on March 30, 1942, 227 Bainbridge Island residents of Japanese descent were forced from the Island under Presidential Order 9066. In 2008 through federal legislation, the Bainbridge memorial site became a sub-unit of the Minidoka National Historic Site, part of the National Park Service system.

City wells are located at the end of Taylor Avenue and on Parcel C, and there is a storm detention pond and swale near the Memorial walkway.



02-26-2015 DATE	352502-1-001-2001 352502-1-035-2001 Pritchard Park S35 T25 R2E, W.M.	**CITY OF BAINBRIDGE ISLAND** **PUBLIC WORKS ENGINEERING DEPARTMENT**
1 NUMBER		

Properties intended for market sale:

- ✓ Head-of-the-Bay
- ✓ Islander Mobile Home Park Shares
- ✓ Miller Rd.
- ✓ Weaver Well Site

Head of the Bay Parcel (Myer's Pit) (Parcel No. 272502-2-016-2002)

Current Status:

In 2014, the City finalized a boundary line adjustment that resolved an encroachment with the property to the South and provided an access and utility easement along Carmella Lane. This parcel is ready to be marketed and sold, subject to existing restrictions. Resolution No. 2009-24 specified that a conservation easement should be granted in favor of Bainbridge Island Land Trust along Cooper Creek to protect the salmon habitat and conservation work. A trail easement across the northern boundary will be retained to connect the Bethany Lutheran Church trail with the Lost Valley trail easements. As noted below, no active recreation facilities can be located at this site.

Background:

a. Description of the location and size of the property: This is a 6.08 acre parcel in the Head of the Bay area just south of Carmella Lane; adjacent to the Old Decant Facility.

b. Description of the circumstances under which the property was obtained: The purchase of this parcel was approved by City Council on May 9, 2001 under a Real Estate Contract with Kitsap County which was signed on August 13, 2001. Lovgreen Road and the Miller Road Shed were purchased under the same contract. The City paid the appraised price for two of the parcels and received the third parcel at no cost. Final payment was made in 2011. In connection with the Brewer Settlement Agreement, the City agreed that no active recreation facilities are permitted.

c. Description of the funds used to acquire the property: General Fund.

d. Surplus information: The parcel was surplused by Resolution No. 2009-24, and staff was authorized to list the property with a real estate agent through a multiple listing service or sell the parcel to Puget Sound Energy through a negotiated sale.

e. Description: The parcel was used by Kitsap County for extraction of gravel and for stockpiling road building materials. The site was used by the Operations and Maintenance Department following the City's acquisition in 2001. It is unused at the current time.

04-27-2009 DATE	272502-2-016-2002 Myer's Pit S27, T25N, R2E, W.M.	CITY OF BAINBRIDGE ISLAND PUBLIC WORKS ENGINEERING DEPARTMENT
1 NUMBER		

Head of the Bay Parcel (Old Decant Facility) (Parcel No. 272502-2-050-2009)

Current Status:

In 2014, the City finalized a boundary line adjustment that resolved an encroachment with the property to the South, created a well protection area, and provided an access and utility easement along Carmella Lane. This parcel is ready to be marketed and sold, subject to existing restrictions. A trail easement across the western boundary will be retained to connect the Bethany Lutheran Church trail with the Lost Valley trail easements. As noted below, no active recreation facilities can be located at this site.

Background:

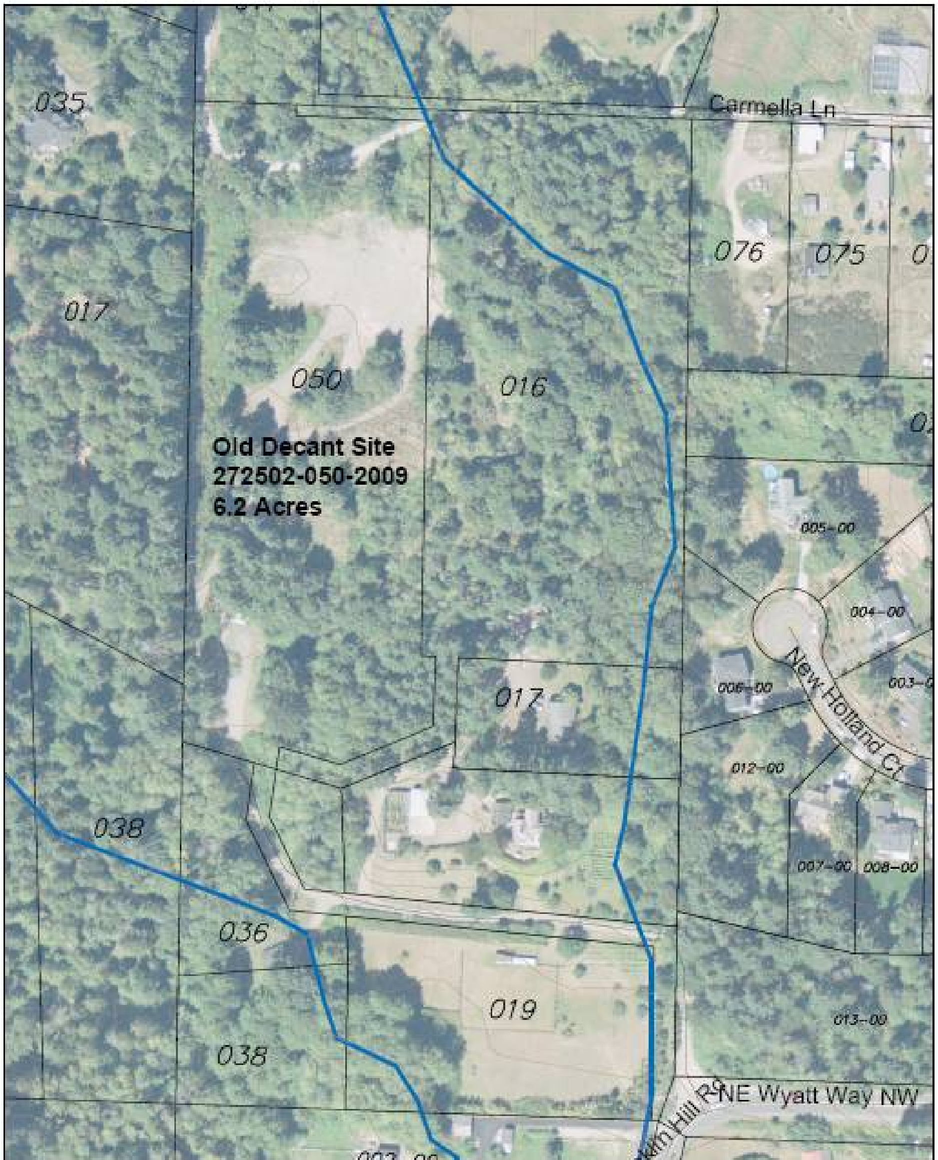
a. Description of the location and size of the property: This is a 6.2 acre parcel in the Head of the Bay area just south of Carmella Lane and adjacent to Myer's Pit.

b. Description of the circumstances under which the property was obtained: City Council approved the purchase of this parcel on June 16, 1983 for use as a maintenance facility and new well site. The property was purchased from Kitsap County on September 12, 1983.

c. Description of the funds used to acquire the property: General Fund; Limited Tax General Obligation Bonds issued under Limited Tax General Obligation Bond Ordinance No. 83-06. The final payment was made in 1993.

d. Surplus information: The parcel was surplused by Resolution No. 2009-24, and staff was authorized to list the property with a real estate agent through a multiple listing service or sell the parcel to Puget Sound Energy through a negotiated sale.

e. Description: The parcel was used as a decant facility and for storage of equipment by the Operations and Maintenance Department. It is unused at this time. Under the Brewer settlement agreement, no active recreation facilities are permitted.



04-27-2009 DATE	272502-2-050-2009 Old Decant Facility S27, T25N, R2E, W.M.	CITY OF BAINBRIDGE ISLAND PUBLIC WORKS ENGINEERING DEPARTMENT
1 NUMBER		

Islander Mobile Home Park

Current Status:

In 2016, the long-term tenant of 215 Madrona Way purchased her share from the City. Two additional shares became vacant, and the City initiated a bidding process for the sale of those shares (relating to 510 and 512 Madrona Way). A buyer has been identified for 510 Madrona Way, and City staff expect the sale will close by September 1. The bidding process for 512 Madrona Way closed on August 1, and the City is in the process of entering into a purchase agreement with the highest bidder for the share. The City will continue to pursue the sale of the remaining two shares if/when circumstances allow.

Background:

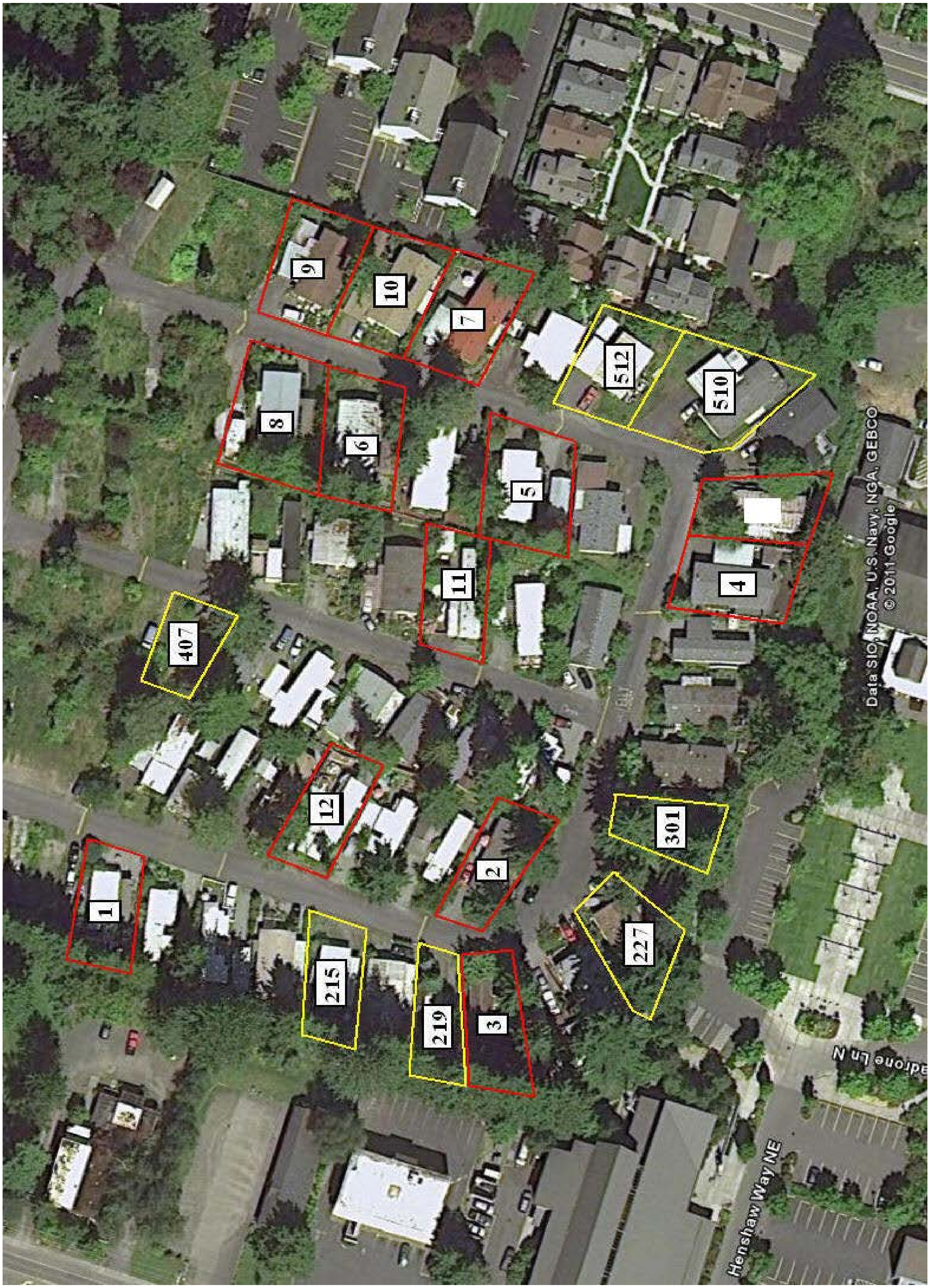
a. <u>Description of the location of the property</u>: The Islander Mobile Home Park property is located in downtown Winslow, just north of City Hall.

b. <u>Description of the circumstances under which the property was obtained</u>: In 2003, after 30 years of ownership by a private individual, the Islander Mobile Home Park property was put up for sale. In 2004, the City purchased seven shares in the Islanders Mobile Home Park Association for affordable and income qualified housing purposes, all of which Shares were associated with residents who wanted to remain at the park but were financially unable to purchase a share in the Association.

c. <u>Description of the funds used to acquire the property</u>: General Fund.

d. <u>Surplus information</u>: The parcel was surplused by Resolution No. 2010-24 on August 25, 2010, and staff were authorized to sell the shares only as current residents choose to vacate and the shares become available. The sale price of the City's Shares will be generally calculated based upon the Multiple Listing Service data for appreciation/depreciation rates of residential real estate in the City, from the date of the City's initial purchase of the City's Shares, which calculation the City generally accepts as a fair and accurate estimate of the "fair market value."

e. <u>Description</u>: The Islander Residents Association is a non-profit corporation formed with the stated purpose of purchasing the majority of the Islander Mobile Home Park and then owning and operating it as a mobile home park in perpetuity. The City purchased seven shares in the association, associated with the addresses 215, 219, 227, 301, 407, 510 and 512 Madrona Way (shown on attached map) and entered into subleases with the current residents. The shares associated with 219 and 407 Madrona Way were sold in previous years.


9
10
7
512
510
8
6
5
4
11
407
12
301
1
2
227
215
219
3
Data SIO, NOAA, U.S. Navy, NGA, GEBCO
© 2011 Google
Henshaw Way NE

Miller Road Shed/Old County Road Maintenance Site (Parcel No. 202502-1-049-2002)

Current Status:

The property was surveyed in 2011 and a boundary line adjustment was prepared to address conflicting legal descriptions. The survey also revealed that a portion of the road that serves the Island Cemetery parcel is on City property. An ingress and egress access easement was prepared to grant Island Cemetery use of the road. A boundary line adjustment was put on hold when agreement could not be reached with one of the property owners. That property has subsequently been sold. In addition to the boundary line adjustment and cemetery easement, a new ingress and egress access easement and maintenance agreement among all of the adjacent property owners will need to be finalized and recorded. The parcel should also be reviewed by the Non-Motorized Transportation Committee to see if retaining a trail easement is advisable.

Background:

a. Description of the location and size of the property: A 3.28 parcel located at 8964 Miller Road NE adjacent to Kol Shalom and near Bainbridge Gardens.

b. Description of the circumstances under which the property was obtained: The purchase of this parcel was approved by City Council on May 9, 2001 under a Real Estate Contract with Kitsap County which was signed on August 13, 2001. Lovgreen Road and Meyer's Pit were purchased under the same contract. The City paid the appraised price for two of the parcels and received the third parcel at no cost. Final payment was made in 2011.

c. Description of the funds used to acquire the property: General Fund.

d. Surplus information: The property was surplused by Resolution No. 2009-20 with authorization to list it for sale with a real estate agent through a multiple listing service.

e. Description: The Road Shed site was used by Kitsap County as a storage and vehicle servicing facility for Kitsap County Public Works equipment. The property is zoned R-2; seven residential lots/units are permitted. There are no critical areas on the parcel. An access easement, along the northern property line, is granted to adjoining properties to the northeast. A well on the site was decommissioned to Department of Ecology standards on June 14, 2002.

04-27-2009 DATE	202502-1-049-2002 Old County Rd Maint. Site S20, T25N, R2E, W.M.	CITY OF BAINBRIDGE ISLAND PUBLIC WORKS ENGINEERING DEPARTMENT
1 NUMBER		

Weaver Well Property (Parcel No. 272502-4-035-2005)

Current Status:

Public Works has assessed the site's significance to the Water Utility and determined that the site could be sold, provided that appropriate provisions were made to retain water rights and easements for access and utilities.

Background:

a. Description of the location and size of the property: This is a .69 acre parcel at the intersection of Shepard Way and Weaver Road NW, on the western edge of Winslow in a residential neighborhood. Note: An appraisal and 2000 study refer to this parcel as being .92 acres.

b. Description of the circumstances under which the property was obtained: It was acquired by the Town of Winslow in the 1950s.

c. Description of the funds used to acquire the property: Unknown; the Finance Department has no record of its purchase.

d. Surplus information: The parcel was surplused by Resolution No. 2009-23 with the recommendation that the City retain water rights and an access and utility easement. The surplus recommendation specified that a negotiated sale with a nonprofit provider of affordable housing be attempted first, and if unsuccessful, the property may be listed through a multiple listing service.

e. Description: The property has two City non-potable wells used to obtain water for use in the City's operations. There is a small shed on the west side. The City proposed locating a decant facility on this site in 1999-2000 but faced significant community opposition. The site is zoned R-3.5, but a stream divides the parcel. The stream is an unregulated class V stream, and there are no stream setback requirements for use of the parcel. A 2003 appraisal says that the parcel's highest and best use is subdivision into 3 lots. [Note: In 2003, Michelle Fischer arranged for an appraisal of the parcel in connection with a property transfer between departments. No information on this transfer could be found in the files.]

04-27-2009 DATE	272502-4-035-2005	CITY OF BAINBRIDGE ISLAND
1 NUMBER	Weaver Ave Well Site S27, T25N, R2E, W.M.	PUBLIC WORKS ENGINEERING DEPARTMENT

Other Properties:

- ✓ Lovgreen Rd.
- ✓ IslandWood Trail Easement

Lovgreen Road (Parcel No. 092502-4-002-2006)

Current Status:

In 2014, the City determined to use this site for spoils disposal and completed the regulatory requirements for use of the site. As it is now used for City operations, the City should rescind the surplus resolution for this site to clarify the property's status.

Background:

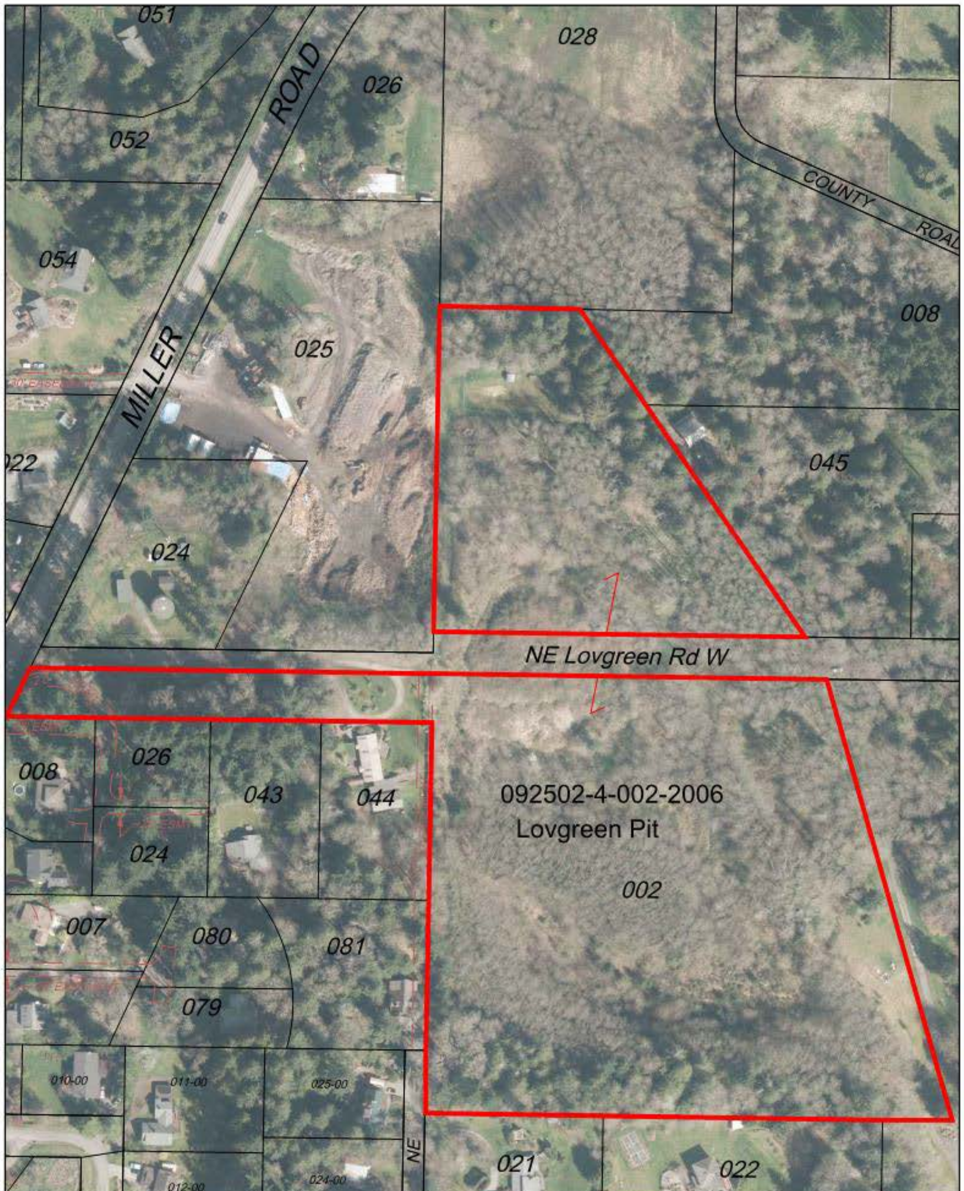
a. Description of the location and size of the property: A 14.39 acre site located off of Miller Road.

b. Description of the circumstances under which the property was obtained: The purchase of this parcel was approved by City Council on May 9, 2001 under a Real Estate Contract with Kitsap County which was signed on August 13, 2001. The City paid the appraised price for two of the parcels and received the third parcel at no cost. Final payment was made in 2011.

c. Description of the funds used to acquire the property: General Fund.

d. Surplus information: City Council surplused the property pursuant to Resolution No. 2011-16 and authorized its transfer to the Park District. In November 2014, Council chose to move forward with the re-use option that was presented.

e. Description: This was the site of a former gravel pit. Mining operations ceased in 1992.



03-27-2014 DATE	092502-4-002-2006 Lovgreen Pit Site	CITY OF BAINBRIDGE ISLAND PUBLIC WORKS ENGINEERING DEPARTMENT
1 NUMBER	S09, T25, R2E, W.M.	

IslandWood Trail Easement (Portion of Parcel No. 032402-1-033-2002)

Current Status:

City Council has directed staff to take the necessary steps to transfer the City's IslandWood Northern Boundary easement to the Bainbridge Island Metropolitan Park & Recreation District for the construction of a non-motorized trail consistent with the recommendations of the City's Non-Motorized Transportation Advisory Committee.

The Park District has outlined its proposed development, including assurances regarding not removing significant trees and working to accommodate neighborhood concerns. Following City Council support of the transfer of this easement to the Park District at the July 12 City Council meeting, City staff will prepare a surplus resolution for City Council consideration. The Park District may seek to begin trail construction before the transfer of the easement is formally completed. If needed, the Park District will request a Right-of-Way permit from the City to allow access to the area in advance of the property transfer.

Background:

a. Description of the location and size of the property: The 15-foot trail easement is located along the North and Northwest boundaries of IslandWood's property located at 4450 Blakely Avenue NE.

b. Description of the circumstances under which the property was obtained: The trail easement was deeded to the City on March 6, 2002 from the Puget Sound Environmental Learning Center (now known as IslandWood) as part of obtaining the original Conditional Use Permit for the property.

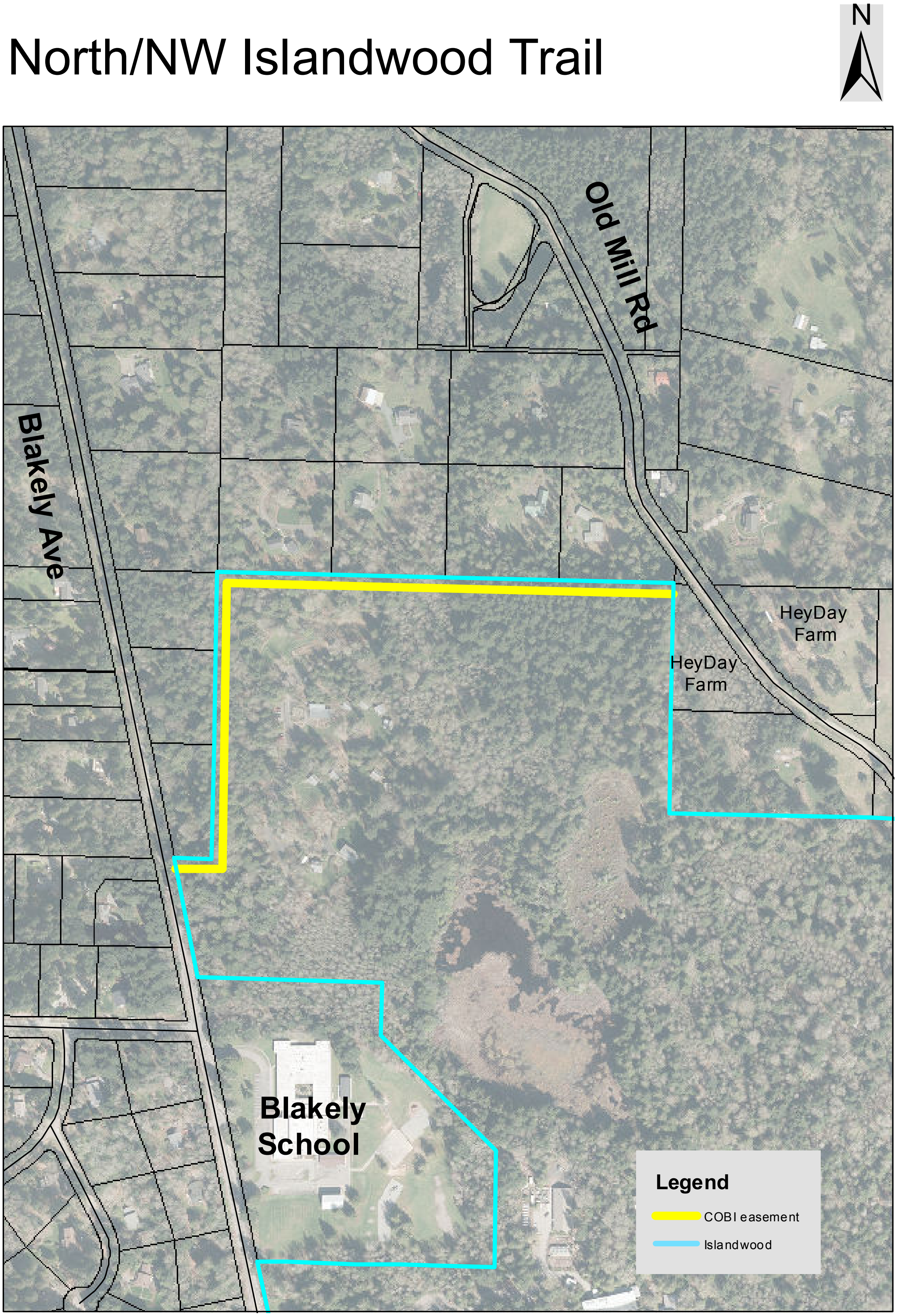
c. Description of the funds used to acquire the property: No funds exchanged.

d. Surplus information: The easement has not yet been surplused.

e. Description: In Fall 2015, the Parks Foundation proposed construction of a non-motorized trail to be located on property owned by IslandWood, within an easement that was previously granted to the City of Bainbridge Island. The trail proposal has been under consideration by the City's Non-Motorized Transportation Advisory Committee (NMTAC), which discussed this topic at several meetings in early 2016, received public comment, and participated in opportunities to walk the proposed trail site with representatives of the Parks Foundation, IslandWood, and neighboring property owners.

   At the NMTAC meeting on April 18, 2016, the committee recommended the City transfer its IslandWood trail easement to the Park District.

North/NW Islandwood Trail



City of Bainbridge Island
City Council Agenda Bill

PROCESS INFORMATION	
Subject: Ordinance No. 2016-24, Q2 2016 Budget Amendments, AB 16-058 - Finance (Pg. 159)	Date: 8/16/2016
Agenda Item: COUNCIL DISCUSSION	Bill No.: 16-058
Proposed By: Ellen Schroer, Finance Director	Referrals(s):

BUDGET INFORMATION		
Department: Finance	Fund: various	
Expenditure Req:	Budgeted? No	Budget Amend. Req? Yes

REFERRALS/REVIEW		
:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

The Finance and Administrative Services Department brings budget adjustments to Council for consideration on a quarterly basis. This timing allows real-time consideration of deviations from planned budget, and avoids the accumulation of a large number of year-end adjustments. In this set of adjustments, the items requiring new appropriation have been previously discussed with and approved by Council, with exceptions as noted below.

The action proposed in this agenda item officially amends the 2016 budget.

RECOMMENDED ACTION/MOTION

I move that the City Council forward Ordinance No. 2016-24 to the August 23, 2016 Consent Agenda.

ATTACHMENTS:

Description	Type
Q2 2016 Transmittal Memo	Backup Material
Ordinance 2016-24	Backup Material
Ordinance 2016-24 Attachment A	Backup Material

CITY OF
BAINBRIDGE ISLAND

Finance and Administrative Services Department

Memorandum

Date: August 16, 2016

To: City Council
Doug Schulze, City Manager

From: Ellen Schroer, Finance Director

Subject: Second Quarter 2016 Budget Adjustments

The Finance and Administrative Services Department brings budget adjustments to Council for consideration on a quarterly basis. This timing allows real-time consideration of deviations from planned budget, and avoids the accumulation of a large number of year-end adjustments. In this set of adjustments, the items requiring new appropriation have been previously discussed with and approved by Council, with exceptions as noted below. The action proposed in this agenda item officially amends the budget in accordance with the decisions made earlier this year.

The first three budget adjustments provide for consultant services for which funding is not included or is not adequate in the 2016 budget:

- Comprehensive Plan Consultant Services. This item provides $50,000 in additional funding for the professional service agreement with Joseph Tovar for continued support of the comprehensive plan update process. Council approved this item on June 28.
- Electric Utility Feasibility Study. This item provides $100,000 in additional funding to support a contract with D. Hittle & Associates for the purpose of conducting a feasibility study for an Island-wide electric utility. Council approved this item on July 12.
- Low Impact Development Municipal Code Update. This item provides funding for a professional service agreement to amend the City Municipal Code to allow Low Impact Development and supports permit requirements for the NPDES Phase II permit.

The next four budget adjustments are related to City capital projects.

- Olympic Drive Non-Motorized Project. This item updates the CIP and provides $353,000 in additional funding for design revisions for the Olympic Drive non-motorized project after the dedicated left-turn bike lane was not approved by the Federal Highway Administration. Council approved this item on June 14.

- Manitou Beach parking. This item updates the CIP and provides $40,000 in additional appropriation authority to support construction and permitting costs. Increased costs are due to additional waterfront amenities in the approved design and increased permit and construction expenses.
- Rockaway Beach Outfall Project. This item updates the CIP and provides $55,000 in additional funding to accommodate higher than budgeted design costs ($10,000) and higher than anticipated bid submittals ($45,000). This project is supported by the SSWM Fund. Council approved these items on June 14 and August 9, respectively.
- Wyatt Way Reconstruction Project. This item moves appropriation authority originally included in 2017 into 2016 to recognize the faster than anticipated schedule for this project. There is no change to total project budget.

The next budget adjustments relate to City operations:

- Island Mobile Home Park. This item provides $15,000 in funding for the required demolition costs for the existing mobile homes located on existing city-owned shares at the Islander Mobile Home Park. Both shares are in the process of being sold to new owners.
- Transportation Benefit Fund. This item provides appropriation authority for the Transportation Benefit District which was not part of the City budget at budget development time. In accordance with City practice, audit costs for the Transportation Benefit District are charged to this fund.

These amendments to the budget represent a total of $2.0 million of City spending. Of this total:

- $608,000 is new General Fund spending, which will come from the existing fund balance.
- $1,330,000 is accelerated spending, originally anticipated for future years. It is expected that some of this capital spending will occur after 2016; as capital appropriation it will carry forward without Council action.
- $55,000 is new SSWM Fund spending, which will come from the existing fund balance.
- $2,500 is new spending from the Transportation Benefit Fund.

Thank you for your consideration of these requests.

Attachment:

Budget Adjustment Spreadsheet

2016 BUDGET AMENDMENTS				
presented to City Council August 16, 2016				
approved on ___ __, 2016				
SUBJECT	**DESCRIPTION**	**FUND / Department**	**AMOUNT**	**Change to Appropriation**
Comprehensive Plan Consultant Services	This item provides additional funding for the professional service agreement with Joseph Tovar for continued support of the comprehensive plan update process.	General Fund/Planning and Community Development	$ 50,000	Increase
Electric Utility Feasibility Study	This item provides funding required to execute a contract with D. Hittle & Associates for the purpose of conducting a feasibility study for an Island-wide electric utility.	General Fund/Executive	$ 100,000	Increase
Low Impact Development Code Development	This item provides funding for a professional service agreement to amend the City Municipal Code to allow Low Impact Development and supports permit requirements for the NPDES Phase II permit.	General Fund / Public Works	$ 50,000	Increase
Olympic Drive Non-Motorized Project	This item updates the CIP and provides additional funding for design revisions for the Olympic Drive non-motorized project after the dedicated left-turn bike lane was not approved by FHWA.	General Fund/Public Works	$ 353,000	Increase
Manitou Beach Parking Project	This item updates the CIP and provides additional appropriation authority to support construction and permitting costs. Increased costs are due to additional waterfront amenities in the approved design and increased permit and construction expenses.	General Fund/Public Works	$ 40,000	Increase
Rockaway Beach Outfall Project	This item updates the CIP and increases budget authority to accommodate higher than anticipated bid submittals, and for higher than budgeted design costs.	SSWM Fund/Public Works	$ 55,000	Increase
Wyatt Way Reconstruction Phase I	This item moves appropriation authority from 2017 into 2016 to recognize the faster than anticipated schedule for this project. There is no change to total project budget.	General Fund/Public Works	$ 1,330,000	Move from 2017 to 2016
Islander Mobile Home Park	This item provides funding for the required demolition costs for the existing mobile homes located on existing city-owned shares at the Islander Mobile Home Park. Both shares are in the process of being sold to new owners.	General Fund/Executive	$ 15,000	Increase
Transportation Benefit District	This item provides appropriation authority for the Transportation Benefit District which was not part of the City budget at budget development time.	Transportation Benefit Fund/Finance	$ 2,500	Increase

ORDINANCE NO. 2016-24

AN ORDINANCE of the City of Bainbridge Island, Washington amending the 2016 Budget of the City and providing for uses not foreseen at the time the 2016 budget was adopted.

WHEREAS, on November 3, 2015 the City Council adopted the budget for 2016 by Ordinance No. 2015-33; and

WHEREAS, a number of situations have occurred during 2016 which require the City to expend money on items, projects and categories not included in the 2016 Budget; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2015-33 and the 2016 budget are each amended as shown on the attached Exhibit A.

Section 2. The City's Finance Director is authorized and directed by this ordinance to make the necessary changes to the 2016 Budget. The Finance Director is further directed to make sufficient interfund equity transfers from the appropriate funds to cover the added amounts authorized by this ordinance.

Section 3. The Finance Director is authorized and directed to properly account for the Building and Development Services activities of the City and to transfer such expenditures as are appropriate under Generally Accepted Accounting Principles from the General Fund to the Building and Development Services Fund provided that such transfers do not authorize an increase in expenditures.

Section 4. This ordinance shall take effect and be in force five days from and after its passage, approval and publication as required by law.

PASSED by the City Council this _____day of August, 2016.

APPROVED by the Mayor this ______ day of August, 2016.

____

Val Tollefson, Mayor

ATTEST / AUTHENTICATE:

____

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	August 11, 2016
PASSED BY THE CITY COUNCIL:	August __, 2016
PUBLISHED:	August __, 2016
EFFECTIVE DATE:	_______ __, 2016
ORDINANCE NO:	2016-24

2016 BUDGET AMENDMENTS
presented to City Council August 16, 2016
approved on ___ __, 2016

SUBJECT	DESCRIPTION	FUND / Department	AMOUNT	Change to Appropriation
Comprehensive Plan Consultant Services	This item provides additional funding for the professional service agreement with Joseph Tovar for continued support of the comprehensive plan update process.	General Fund/Planning and Community Development	$ 50,000	Increase
Electric Utility Feasibility Study	This item provides funding required to execute a contract with D. Hittle & Associates for the purpose of conducting a feasibility study for an Island-wide electric utility.	General Fund/Executive	$ 100,000	Increase
Low Impact Development Code Development	This item provides funding for a professional service agreement to amend the City Municipal Code to allow Low Impact Development and supports permit requirements for the NPDES Phase II permit.	General Fund / Public Works	$ 50,000	Increase
Olympic Drive Non-Motorized Project	This item updates the CIP and provides additional funding for design revisions for the Olympic Drive non-motorized project after the dedicated left-turn bike lane was not approved by FHWA.	General Fund/Public Works	$ 353,000	Increase
Manitou Beach Parking Project	This item updates the CIP and provides additional appropriation authority to support construction and permitting costs. Increased costs are due to additional waterfront amenities in the approved design and increased permit and construction expenses.	General Fund/Public Works	$ 40,000	Increase
Rockaway Beach Outfall Project	This item updates the CIP and increases budget authority to accommodate higher than anticipated bid submittals, and for higher than budgeted design costs.	SSWM Fund/Public Works	$ 55,000	Increase
Wyatt Way Reconstruction Phase I	This item moves appropriation authority from 2017 into 2016 to recognize the faster than anticipated schedule for this project. There is no change to total project budget.	General Fund/Public Works	$ 1,330,000	Move from 2017 to 2016
Islander Mobile Home Park	This item provides funding for the required demolition costs for the existing mobile homes located on existing city-owned shares at the Islander Mobile Home Park. Both shares are in the process of being sold to new owners.	General Fund/Executive	$ 15,000	Increase
Transportation Benefit District	This item provides appropriation authority for the Transportation Benefit District which was not part of the City budget at budget development time.	Transportation Benefit Fund/Finance	$ 2,500	Increase

City of Bainbridge Island
City Council Agenda Bill

PROCESS INFORMATION	
Subject: 7:45 PM Priority Based Budgeting Briefing - Update on 2016 Analysis, AB 16-057 - Finance (Pg. 166)	Date: 8/16/2016
Agenda Item: COUNCIL DISCUSSION	Bill No.: 16-057
Proposed By: Ellen Schroer, Finance Director	Referrals(s):

BUDGET INFORMATION		
Department: Finance	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW		
:	Recommendation:	
City Manager: N/A	Legal: N/A	Finance: N/A

DESCRIPTION/BACKGROUND

Since 2014, the City of Bainbridge Island has used the Priority Based Budgeting (PBB) approach to summarize the City's budget, programs and services. The City Council discussed PBB at meetings in 2014 including times on April 30, 2014, June 9, 2014, August 18, 2014 and September 9, 2014. In 2015, a short discussion reaffirmed the approach and City of Bainbridge Island Results, or overall organizing principles.

This agenda item is intended to provide a briefing on the current City programs and services using the PBB approach, and set the context for further analysis of the 2017 - 2018 budget during the budget adoption process this fall.

RECOMMENDED ACTION/MOTION

Information only.