

ITEMS DISCUSSED

1. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i)); REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT/REVIEW PERFORMANCE OF AN EMPLOYEE (RCW 42.30.110(1)(g)); PROPERTY ACQUISITION (RCW 42.30.110(1)(b))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
5. PRESENTATIONS
 - A. NATIONAL POETRY MONTH READING
 - B. HARBOR COMMISSION 2014 ANNUAL REPORT AND 2015 WORK PLAN, AB 15-085
6. STAFF INTENSIVE
 - A. APPROVE PROFESSIONAL SERVICES AGREEMENTS ASSOCIATED WITH SMP MONITORING PROGRAM WITH QUANTUM SPATIAL, INC. AND THE UNIVERSITY OF WASHINGTON FOR LIDAR MONITORING, AB 15-086
 - B. RESOLUTION 2015-04, APPROVING THE SCOPE AND PROJECT SCHEDULE FOR THE NAVIGATE BAINBRIDGE COMPREHENSIVE PLAN UPDATE, AB 15-083
 - C. CITY DOCK IMPROVEMENT DESIGN PROFESSIONAL SERVICES AGREEMENT, AB 15-072
 - D. REVIEW WATER SYSTEM PLAN POLICIES, AB 15-088
 - E. ORDINANCE NO. 2015-09, RELATING TO BUSINESS LICENSING REQUIREMENTS FOR MARIJUANA PRODUCTION, PROCESSING, AND RETAILING, AB 15-089
 - F. UNAUDITED 2014 YEAR END FINANCIAL REPORT, AB 15-090
7. COMMITTEE REPORTS
 - A. HARBOR COMMISSION AND ROAD ENDS ADVISORY COMMITTEE NOTES, APRIL 13, 2015 – MAYOR BLAIR
 - B. UTILITY ADVISORY COMMITTEE NOTES, APRIL 13, 2015 – COUNCILMEMBER TOLLEFSON
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. EXECUTIVE SESSION 5:59 PM

POTENTIAL LITIGATION (RCW 42.30.110(1)(i)); REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT/REVIEW PERFORMANCE OF AN EMPLOYEE (RCW 42.30.110(1)(g)); PROPERTY ACQUISITION (RCW 42.30.110(1)(b))

Deputy Mayor Townsend called an executive session to order at 6:00 p.m. with Councilmembers Blair, Blossom, Roth, Tollefson and City Attorney Marshall to discuss Potential Litigation (RCW 42.30.110(1)(i)); Review Qualifications of an Applicant For City Employment/Review Performance of an Employee (RCW 42.30.110(1)(g)); and Property Acquisition (RCW 42.30.110(1)(b)). The recording system was turned off and a notice was posted on the door of the Council Chamber. The executive session adjourned at 7:00 p.m. No action was taken.

2. CALL TO ORDER / ROLL CALL 6:59 PM

Deputy Mayor Townsend called the meeting to order at 7:00 p.m. with Councilmembers Blair, Blossom, Roth and Tollefson present; Councilmembers Bonkowski and Scott were absent and excused. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:00 PM

7:00 PM

***MOTION:** I move to accept the agenda as presented.*

***BLAIR/BLOSSOM:** The motion carried 5-0.*

4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:00 PM

- Next meeting of the Comprehensive Plan/Navigate Bainbridge is a workshop on May 7 focusing on land use.
- The volunteer event was well attended.
- APA in Seattle, a group of 45 participants toured Bainbridge and visited City Hall; there were rave reviews from participants.
- Waterfront Community Center ribbon cutting for solar event on Wednesday, April 22.

5. PRESENTATIONS 7:03 PM

A. NATIONAL POETRY MONTH READING

Tamera Roza McCoskery read her poem "Unfurl."

B. HARBOR COMMISSION 2014 ANNUAL REPORT AND 2015 WORK PLAN, AB 15-085 7:07 PM
Elise Wright, Harbor Commission Member, addressed Council.

Much of the Harbor Commission's activity in 2014 continued to encourage and support the City in efforts to improve the Waterfront Park City Dock. Many of our efforts are continuous from year to year. Other highlights include:

- Completion of an updated Harbor Stewards Report.
- Monitoring the SMP process for provisions affecting marine waters and commenting when appropriate, specifically regarding the proposed regulations on Liveaboards in marinas, and regulations regarding aquaculture in navigable waters.
- Advising City Council and Administration regarding the Open Water Marina during Lease Re-negotiation with DNR.
- Recruiting volunteers to staff the Waterfront Information Kiosk during the summer.
- Providing trained volunteer Dock Hosts over the July 4 weekend.
- Providing a liaison to the Road Ends Committee, and commenting when appropriate during the public hearings regarding the Fletcher Landing designs.
- Harbormaster Tami Allen and the Marine Police Unit continue to assist in the Derelict Vessel Removal and the Buoy Enforcement Programs.

7:10 PM

MOTION: I move that the City Council forward the Harbor Commission 2014 Annual Report and 2015 Work Plan to the April 28, 2015 consent agenda.
BLAIR/TOLLEFSON: The motion carried 5-0.

6. STAFF INTENSIVE 7:11 PM

A. APPROVE PROFESSIONAL SERVICES AGREEMENTS ASSOCIATED WITH SMP MONITORING PROGRAM WITH QUANTUM SPATIAL, INC. AND THE UNIVERSITY OF WASHINGTON FOR LIDAR MONITORING, AB 15-086

Associate Planner Carr introduced the agenda item and briefed Council on the two professional service agreements. On October 31, 2014, in collaboration with the University of Washington, staff submitted a Puget Sound Marine and Nearshore Grant Program application entitled, "Monitoring Ecological Function with Remote Sensing at Bainbridge Island." On December 2, 2014, the City was notified that the grant application had been selected for funding. On January 6, 2015, the City Council authorized acceptance of the grant.

The grant products will provide baseline conditions of selected ecological parameters in support of the SMP monitoring program. It will also provide updated LiDAR data for the entire island that can be used by other City departments and projects. The majority of the grant will be completed by two consultants as described below:

1. Quantum Spatial, Inc. will acquire and process high-resolution LiDAR and 4-band orthophotography for Bainbridge Island to support development of a land use/land cover map by others. The technical specifications for data and imagery is included in the scope of work.
2. University of Washington will play a key role in the grant work. The work includes development of a land use/land cover map; establishing metrics of ecological function; coordination of field data collection; a training workshop on use of grant products; limited grant administration and sharing lessons learned. Specific grant tasks assigned to the University of Washington are included in the scope of work.

7:16 PM

MOTION: I move that the City Council forward approval of the professional services agreement with Quantum Spatial, Inc. to the April 28, 2015 consent agenda.
ROTH/BLAIR: The motion carried 5-0.

7:16 PM

MOTION: I move that the City Council forward approval of the professional services agreement with the University of Washington to the April 28, 2015 consent agenda.
ROTH/BLAIR: The motion carried 5-0.

B. RESOLUTION 2015-04, APPROVING THE SCOPE AND PROJECT SCHEDULE FOR THE NAVIGATE BAINBRIDGE COMPREHENSIVE PLAN UPDATE, AB 15-083 7:17 PM

Planning Director Cook introduced the agenda item and briefly described the scope of work and project schedule.

The draft Scope of Work, Exhibit A to Resolution 2015-04, was crafted by the City's planning consultant, Joe Tovar, with input from the Planning Commission and Comprehensive Plan Steering Committee, after the conclusion of the six Listening Sessions in February and March.

A memo summarizing Mr. Tovar's approach to developing the Scope of Work is included in the agenda packet. The Scope combines the ideas generated by the public with the mandatory Comprehensive Plan review requirements to outline an Element-by-Element review process. The Update Project Schedule, Exhibit B to Resolution 2015-04, shows the order of Element review by the Planning Commission over 2015 and early 2016, and includes decision points and workshops focused on each Element.

The Planning Commission reviewed the draft Scope of Work and Project Schedule over two meetings, completing their review with a recommendation of approval on April 9, 2015. The Comprehensive Plan Steering Committee reviewed the Commission's recommended Scope and Schedule at the April 15 meeting, making minor changes. It should be noted that any Scope and Schedule approved at this time by the City Council may be amended over the course of the Update process.

Public Comment

Ron Peltier thanked Mayor Blair for mentioning the need to review possible amendments prior to the workshops.

Melanie Keenan stated the need to augment the scope and schedule.

Charles Schmid, wanted clarification on when additions or augmentations can be applied. Councilmember Tollefson confirmed anytime during the process.

7:32 PM

***MOTION:** I move to forward Resolution 2015-04 to the April 28, 2015 consent agenda.
ROTH/BLAIR: The motion carried 5-0.*

C. CITY DOCK IMPROVEMENT DESIGN PROFESSIONAL SERVICES AGREEMENT, AB 15-072 7:32 PM
Public Works Director Loveless introduced the agenda item.

In 2013/2014, the City conducted an extensive public outreach program which resulted in the completion of the 30% design efforts for the City Dock. The City advertised for Request for Qualifications in February 2015 for completion of the design, permitting, and construction support services. A panel consisting of representatives from the Harbor Commission, Bainbridge Island Metropolitan Parks & Recreation District, and City staff selected PND Engineers as the best-qualified consultant to design the project.

7:35 PM

***MOTION:** I move that the City Council forward the City Dock Improvements Design Professional Services Agreement with PND Engineers in the amount of \$113,856.00 to the April 28, 2015 City Council consent agenda.
TOLLEFSON/ROTH: The motion carried 5-0.*

D. REVIEW WATER SYSTEM PLAN POLICIES, AB 15-088 7:35 PM
Public Works Director Loveless presented an overview of the water system plan objectives including ten major elements. The goal is to have the plan adopted this year if during the Comprehensive Plan Update there should be a change in the water element, the water system plan could inform the comprehensive plan.

Public Comment

Charles Schmid asked about the policy for the Fletcher Bay area for hooking up and how does it affect the rest of Winslow.

Ron Peltier echoed Mr. Schmid's comments and wanted a stronger statement about long-term sustainability.

E. ORDINANCE NO. 2015-09, RELATING TO BUSINESS LICENSING REQUIREMENTS FOR MARIJUANA PRODUCTION, PROCESSING, AND RETAILING, AB 15-089 8:12 PM
City Attorney Marshall introduced the agenda item. The City's business license regulations were adopted and codified prior to the passage of I-502, which legalized recreational marijuana production, processing and retail sales. Production, processing and sale of recreational marijuana requires a state license issued pursuant to WAC 314-55-035, and requires compliance with the zoning and use regulations in the Bainbridge Island Municipal Code (BIMC Chapter 18.09) pertaining to the production, processing or sale of marijuana.

The proposed ordinance adding a new section to the BIMC will address the requirement that (1) the applicant for a City business license for a marijuana business must first obtain a state license, and (2) the City business license will not issue until and unless the state marijuana license is issued, the state business license is issued, and the City's Department of Community Development, Police, and Fire Departments have verified that the proposed business meets the applicable local laws and regulations.

8:20 PM

***MOTION:** I move that the City Council forward Ordinance No. 2015-09 with the deletion of Section 1, Subsection E to the April 28, 2015 Council meeting agenda under unfinished business.*

***BLAIR/BLOSSOM:** The motion carried 5-0.*

F. UNAUDITED 2014 YEAR END FINANCIAL REPORT, AB 15-090 8:21 PM

The Finance Department is providing a report on the City's financial performance in 2014. The unaudited year-end financial reports will be finalized and filed with the State Auditor's Office before the end of May.

Public Comment

Charles Schmid asked about the unprogrammed general fund balance. Finance Director Schroer provided clarification.

7. COMMITTEE REPORTS 8:38 PM

A. HARBOR COMMISSION AND ROAD ENDS ADVISORY COMMITTEE NOTES, APRIL 13, 2015

B. UTILITY ADVISORY COMMITTEE NOTES, APRIL 13, 2015

Councilmember Tollefson emphasized that the report he provides is as liaison to the Council; should the UAC have a report, They will address Council directly.

Mayor Blair stated the ILA (organizational restructuring and long-term sustainability) with the KRCC has not yet been resolved; will be decided at the May 5 meeting.

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:43 PM

April 28

Transportation Benefit District Meeting (following adjournment of Business Meeting)

Public Hearing: Resolution No. 2015-02, Ferncliff Townhomes (formally Ferncliff Village Phase 2) Subdivision Amendment

Oath of Office and Promotion Ceremony (Police Officers and Sergeants)

Friends of the Farms: Proposed Updates to Master Lease for City Owned Farmland Exhibits B and D

City's Green Power Participation

Puget Sound Starts Here Proclamation

National Poetry Month Reading

Harbor Commission 2014 Annual Report and 2015 Work Plan

Ordinance No. 2015-09, Business License Amendment Related to Retail Marijuana Sales

Resolution No. 2015-04, Approving Scope of Work for 2016 Comprehensive Plan Update

City Dock Improvement Design PSA

SMP Monitoring: Quantum Spatial, Inc. and University of Washington PSA

Executive Session

9. FOR THE GOOD OF THE ORDER 8:49 PM

Mayor Blair mentioned a proposed resolution by the KPUD to participate in providing retail broadband services. Council agreed to discuss it at the next business meeting.

10. ADJOURNMENT 8:53 PM

Deputy Mayor Townsend adjourned the meeting at 8:53 p.m.


Kelly Jahraus, Records Management Coordinator
Anne S. Blair, Mayor