

REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, APRIL 14, 2015
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WA 98110

1. 6:15 P.M. EXECUTIVE SESSION
Potential Litigation (RCW 42.30.110(1)(i)); Review Qualifications of an Applicant for City
Employment/Review Performance of an Employee (RCW 42.30.110(1)(g))
2. 7:00 P.M. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. 7:05 P.M. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST
DISCLOSURE
4. 7:10 P.M. PUBLIC COMMENT
5. 7:20 P.M. CITY MANAGER'S REPORT
Comprehensive Plan/Navigate Bainbridge Update
6. 7:25 P.M. PRESENTATIONS
 - A. 7:25 PM National Poetry Month Reading
 - B. 7:30 PM Proclamation Declaring April 24, 2015 As Arbor Day

Documents: [041415 Arbor Day 2015 Agenda Bill.docx](#), [041415 Arbor Day 2015
Proclamation.docx](#)
 - C. 7:35 PM Proclamation Declaring April As Heritage Trees Month

Documents: [041415 Heritage Tree Proclamation Agenda Bill.docx](#), [041415
Heritage Tree Proclamation.docx](#)
 - D. 7:40 PM Proclamation Declaring April 22, 2015 As Earth Day

Documents: [041415 Earth Day Proclamation Agenda Bill.docx](#), [041415 Earth Day
Proclamation 2015.docx](#)
7. 7:45 P.M. UNFINISHED BUSINESS
 - A. 7:45 PM Shoreline Master Program Monitoring Program

Documents: [041415 SMP Monitoring Plan Agenda Bill.docx](#), [041415 SMP
Monitoring Program.pdf](#)
 - B. 8:00 PM Agreement Between Housing Resources Bainbridge (HRB) And The City Of
Bainbridge Island For Ferncliff Townhomes Project Funding

Documents: [041415 Housing Resources Board Agreement Agenda Bill.docx](#),
[041415 Housing Resources Board Agreement.docx](#)
8. 8:10 P.M. NEW BUSINESS
 - A. 8:10 PM Recording Of Declaration Of Covenants, Conditions And Restrictions
Relating To Conservation Of Property Against The Madison Tot Lot Property

Documents: [041415 Madison Avenue Tot Lot Agenda Bill.doc](#), [041415 Madison Tot](#)

[Lot Memorandum.doc](#), [041415 Madison Tot Lot Transfer to BIMPRD including Exhibit B.pdf](#), [041415 Madison Tot Lot Proposed Easement.pdf](#)

9. 8:25 P.M. CONSENT AGENDA

Documents: [041415 Consent Agenda Bill.pdf](#)

A. Accounts Payable Voucher And Payroll Approval

Documents: [041415 Accounts Payable Voucher and Payroll Approval.pdf](#)

B. Study Session Meeting Minutes, March 17, 2015

Documents: [041415 CCMIN 031715 Draft.pdf](#)

C. Business Meeting Minutes, March 24, 2015

Documents: [041415 CCMIN 032415 Draft.pdf](#)

D. Valley, Logg And Gertie Johnson Drainage Project Budget Amendment

Documents: [041415 Valley, Logg and Gertie Johnson Drainage Agenda Bill.docx](#), [041415 Valley, Logg, Gertie Johnson Sources and Use.pdf](#)

E. Cave Avenue And Knechtel Way Overlay Project Final Change Order And Budget Amendment

Documents: [041415 Cave Knechtel Way Change Order No. 2 Final.docx](#), [041415 Cave Knechtel Way Change Order No. 2 Final.pdf](#)

F. Sound To Olympics Trail Phase 2 Supplemental Agreement No. 3

Documents: [041415 Sound to Olympics Trail Phase 2 Supplemental Agreement No. 2 Agenda Bill.docx](#), [041415 Sound to Olympics Trail Phase 2 Supplemental Agreement No. 2.pdf](#)

10. 8:30 P.M. COMMITTEE REPORTS

A. Environmental Technical Advisory Committee Meeting Notes, April 8, 2015

Documents: [041415 ETAC Notes April 8, 2015.pdf](#)

B. Non-Motorized Transportation Advisory Committee Notes, April 8, 2015

Documents: [041415 NMTAC April 8, 2015 Notes.pdf](#)

11. 8:35 P.M. REVIEW UPCOMING COUNCIL MEETING AGENDAS

Documents: [041415 Review Upcoming Council Meeting Agendas.pdf](#)

12. 8:40 P.M. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED)

A. 8:40 PM Overview Of City Revenue Options And Trends

Documents: [041415 Revenue Trends and Options Agenda Bill.docx](#), [041415 Revenue Trends and Options Presentation.pdf](#)

B. 9:10 PM City's Green Power Participation

Documents: [041415 Green Power Participation Agenda Bill.docx](#)

13. 9:30 P.M. FOR THE GOOD OF THE ORDER

14. 9:35 P.M. ADJOURNMENT

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Proclamation Declaring Friday, April 24, 2015 as Arbor Day	Date: April 14, 2015
Agenda Item: Presentations	Bill No.: 15-075
Proposed By: Kathy Cook, Planning Director	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of a proclamation declaring Friday, April 24, 2015 as Arbor Day.

History:

The City of Bainbridge Island has been recognized as a Tree City by the Arbor Day Foundation since 2003. The celebration of Arbor Day is one of the requirements for a Tree City.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the proclamation declaring Friday, April 24, 2015, as Arbor Day and authorize the Mayor to sign it.



PROCLAMATION

A PROCLAMATION by the Mayor of the City of Bainbridge Island, Washington, declaring Friday, April 24, 2015, as Arbor Day.

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and beauty to our community, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas and provide character to our community, and

NOW, THEREFORE, I, Anne S. Blair, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim Friday, April 24, 2015, as ARBOR DAY in the City of Bainbridge Island, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

I further urge all citizens to plant trees in order to promote the well-being of this and future generations.

DATED this 14th day of April, 2015.

Anne S. Blair, Mayor

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Proclamation Declaring April as Heritage Tree Month	Date: April 14, 2015
Agenda Item: Presentations	Bill No.: 15-076
Proposed By: Kathy Cook, Planning Director and Heather Beckmann, Senior Planner	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session	Recommendation:
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider a proclamation declaring April as Heritage Tree Month, and recognize five heritage trees recently nominated to the Heritage Tree Program.

History:

On February 22, 2006, the City Council passed Resolution No. 2006-11, establishing the Heritage Tree Program. In September 2014, the City Council passed Resolution No. 2014-19, continuing the Program and transferring review and approval authority to the Historic Preservation Commission (HPC). The resolution states that the Mayor will acknowledge designated heritage trees and their nominators and owners at a City Council meeting. Since the transfer in 2014, the HPC has received and approved nominations to add five heritage trees to the local Program.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the proclamation declaring April as Heritage Tree Month and authorize the Mayor to sign it.



PROCLAMATION

A PROCLAMATION by the Mayor of the City of Bainbridge Island, Washington, declaring April as the month to recognize any newly added Heritage Trees to the Program from the previous year.

WHEREAS, the Heritage Tree Program was established in 2006, and

WHEREAS, the Heritage Tree Program is a voluntary program established to enhance the community's awareness of the value of trees; and

WHEREAS, in September 2014, the City Council promoted the Program and transferred the review and approval to the Historic Preservation Commission; and

WHEREAS, the Heritage Tree Program is designed to recognize trees that are remarkable in one of many ways, such as uncommon species or cultivar, size or historical/cultural significance; and

WHEREAS, there are three criteria for Heritage tree status including that the trees nominated shall be a specimen tree that exhibits exceptional characteristics worthy of standards for such trees in the City, and

WHEREAS, the second criteria is that the tree nominated shall exhibit unique features that are notable (e.g., unique specimen of a genus species, form, size, location or significant historical, cultural or habitat features), and

WHEREAS, the last criteria is that the owner of the tree agrees in writing to the Heritage Tree designation; and

WHEREAS, notice of all trees identified as Heritage Trees by the Historic Preservation Commission shall be forwarded to the Mayor. All designated trees, including names of the nominator and the property owner, will then be acknowledged in a Mayoral Proclamation at a City Council meeting;

NOW, THEREFORE, I, Anne S. Blair, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim April as

HERITAGE TREE MONTH

in the City of Bainbridge Island, and I urge all citizens to celebrate Heritage Tree month and to support efforts to protect our heritage trees. I further urge all citizens to nominate and protect any Heritage Trees in order to encourage the preservation of these trees for future generations.

DATED this 14th day of April, 2015

Anne S. Blair, Mayor

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Proclamation declaring April 22, 2015 as Bainbridge Island Earth Day	Date: April 14, 2015
Agenda Item: Presentations	Bill No.: 15-077
Proposed By: Mayor Blair	Referral(s):

DESCRIPTION/SUMMARY

Action Item:

Consideration of a proclamation declaring April 22, 2015 as Bainbridge Island Earth Day.

RECOMMENDED ACTION

Motion:

I move that the City Council authorize the Mayor to sign the proclamation declaring April 22, 2015 as Bainbridge Island Earth Day.



INTERGOVERNMENTAL PROCLAMATION

WHEREAS, Wednesday, April 22, 2015 is the 45th anniversary of Earth Day; and

WHEREAS, we are celebrating Earth Day 2015 with the theme “It’s Our Turn to Lead”, and

WHEREAS, the elected officials and staffs of the five local government agencies serving the people of Bainbridge Island, individually and collectively acknowledge our leadership responsibilities to promote and protect a healthy, safe environment for both current and future generations; and

WHEREAS, as leaders of these local government agencies we continue to be committed to inter-governmental cooperation as an important part of protecting the long-term sustainability of the island’s natural environment, economy and community; and

WHEREAS, each of our agencies, by instituting the two new environmentally sustainable practices and/or programs noted in Attachment A, will be a part of this year’s demonstration of the collective impacts and benefits of at least ten government-sponsored environment protecting actions; and

WHEREAS, by inviting and encouraging all citizens, businesses, organizations, schools, clubs, congregations, neighborhoods and families to come together and join our efforts to protect the environment, create a prosperous local economy, adopt sustainable practices and clean energy solutions and reduce carbon emissions, our island community will join over one billion people in 190 countries in observation and celebration of the Earth Day goals throughout 2015 and in the years to come;

NOW THEREFORE, I, Anne S. Blair, Mayor of the City of Bainbridge Island, Washington on behalf of the City Council, in partnership and inter-governmental cooperation with Faith Chapel, Superintendent of Bainbridge Island School District No. 303, Daniel Gottlieb, Bainbridge Island representative to the Kitsap Regional Library, Rebecca Judd, Bainbridge Island Library Administrator, Kirk B. Robinson, Chair Board of Commissioners of the Bainbridge Island Metropolitan Park and Recreation District, and Hank Teran, Chief of the Bainbridge Island Fire Department, do hereby proclaim April 22, 2015 as

Bainbridge Island Earth Day 2015

and we encourage all citizens to join us in this special, inter-governmental observance of this day.

SIGNED this 14th day of April 2015

Anne S. Blair, Mayor

ATTACHMENT A

Kitsap Regional Library

At the Bainbridge Library:

- Installation of new and additional bike racks.
- Free composting workshop with Master Composter, John Barutt.
- Feasibility planning for improvements to the facility, including conversion to LED lighting, consideration of installation of solar power and rain gardens, and improved connection to the surrounding landscape.

Elsewhere in KRL:

- Construction of a new Kingston Library and feasibility planning for the development of a new Silverdale Library, each of which will be built to LEED Silver standards.
- Reduction of KRL's "carbon footprint" through implementation of a more robust recycling and composting programs and energy audits at every branch library.

City of Bainbridge Island

- Launching a City led initiative to develop a pollinator pathway.
- The City will convert 80% of City owned lighting to LED light bulbs.

Bainbridge Island Fire Department

- The Department will be investigating alternatives in building and system designs to promote a sustainable practices and energy solutions in the construction of the two new fire stations.
- The Department recently completed the installation of diversion system at Station 21. The Department was concerned that wash water from the washing of fire engines and other department vehicles was entering the storm water system. This had the potential to allow detergents and other chemicals to enter our surrounding waters. To address the issue, the Department worked with COBI and Kitsap County to find acceptable solutions to address the issue. The Fox diversion system was chosen and installed in an existing catch basing that naturally caught the wash water from apparatus.

Bainbridge Island Metropolitan Park & Recreation District

- Lighting at the Aquatics Center will be changed in 2015 from metal-halide to LED.
- On April 14, 2015, the BHS Earth Service Corps is working with the Park District and Weed Warriors to remove invasive vegetation at Gideon Park
- On April 18, 2015, an Earth Day celebration and work party sponsored by the Park District in conjunction with Weed Warriors will be held at Pritchard Park to remove invasive vegetation.

Bainbridge Island School District

- Wilkes Elementary will be hosting their annual Sunflower planting event.
- The Woodward 8th graders will be participating in the Cleaner Island one-day Island clean-up event.
- Bainbridge High School is participating in an extensive review and communications program to encourage recycling. This program takes a holistic approach to encouraging recycling by integrating recycling education in the classroom; on-the-job with custodial staff, as well as exploring various techniques to effectively encourage students to recycle.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Shoreline Master Program (SMP) Monitoring Program	Date: April 14, 2015
Agenda Item: Unfinished Business	Bill No.: 14-089
Proposed By: Associate Planner Christy Carr and Planning Director Kathy Cook	

BUDGET INFORMATION

Depart/Fund:		
Expenditure Req:	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: February 24, 2015	Recommendation: Authorize staff to finalize Monitoring Program Option 2.	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approving Shoreline Master Program (SMP) monitoring program.

Background:

The City's SMP Update took effect on July 30, 2014. One of the Department of Ecology's (Ecology) requirements associated with the revised regulations is that jurisdictions monitor for "no net loss" of shoreline ecological functions.

Three alternatives for a SMP monitoring program were presented to the Council at the February 24, 2014 study session. The three alternatives provided a spectrum of "high, medium and low" in terms of financial, technical and human resources needed to implement and manage the program and ranged from meeting minimum Department of Ecology requirements to developing a robust ecological status and trends monitoring program. The action of the Council at the February 24, 2014 meeting was to authorize staff to finalize Option 2 with the understanding that it represented somewhat of a hybrid of all three alternatives.

Planning staff developed a SMP monitoring program based on the general framework of Option 2 presented at the February 24, 2014 study session. The monitoring program provides overall goals, a monitoring approach – including implementation monitoring, status and trends monitoring and adaptive management – and details regarding coordination, community involvement, staffing/funding, schedule and budget.

RECOMMENDED ACTION

Motion: I move that the City Council approve the SMP Monitoring Program as presented at the April 14, 2015 Business Meeting.

SHORELINE MASTER PROGRAM MONITORING PROGRAM

April 2015



EXECUTIVE SUMMARY

This monitoring program was developed to support the City of Bainbridge Island's Shoreline Master Program (SMP) requirement to achieve "no net loss" of shoreline ecological functions while responding to the community's interest in collecting recent, local and scientifically appropriate information with which to review and assess the effectiveness of the SMP. The monitoring program is designed to help answer several key questions:

- Is effective compliance with SMP regulations being achieved?
- Are gains or losses of ecological functions and processes occurring in the shoreline environment?
- If losses are occurring, what are the drivers? What are the programmatic and/or regulatory adjustments needed to achieve no net loss of shoreline functions and processes?

The City's overall goal is to protect shoreline functions and values through the net effect of shoreline regulations and restoration projects. Achievement of this goal will be tracked and measured through this monitoring program, which is designed to indicate if the SMP is achieving no net loss and/or whether changes are needed to current SMP regulations or other City programs. Primary goals of the SMP monitoring program include:

1. Meet regulatory requirements.
2. Document compliance with SMP regulations.
3. Quantify and characterize environmental change in shoreline.
4. Expand knowledge and understanding of SMP goals, policies and regulations.
5. Provide feedback for SMP update.

This monitoring program will use two types of monitoring – **implementation monitoring and status and trends monitoring** – that will provide data to inform adaptive management actions. In general, implementation monitoring will be used to (a) capture and track permit activity and (b) ensure compliance with permit-level mitigation measures and performance standards. Status and trends monitoring will be used to monitor change in established ecological parameters. Current resources include status and trend monitoring for Year 1; field data collection in subsequent years will require additional funding. Monitoring results will inform an **adaptive management** process aimed at improving both regulations and program implementation as needed. An approach to adaptive management will be developed in subsequent years of the monitoring program.

The monitoring program also includes supporting components such as coordination and community involvement and provides implementation detail for a Year 1 work plan, funding/staffing and data management and reporting. Emphasis is given to coordination with other ongoing monitoring programs and activities to the extent possible. Year 1 of the monitoring program will include an assessment of monitoring results as well as an evaluation of the program itself to evaluate the monitoring approach and future resource needs.

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I. Introduction

This monitoring program was developed to support the City of Bainbridge Island's Shoreline Master Program (SMP) requirement to achieve "no net loss" of shoreline ecological functions while responding to the community's interest in collecting recent, local and scientifically appropriate information with which to review and assess the effectiveness of the SMP. The SMP addresses multiple objectives; as such, the monitoring program will focus on a variety of desired outcomes that parallel these objectives along a continuum from basic verification of compliance with regulatory requirements to changes in knowledge and behavior to assessing changes in ecological parameters. Two types of monitoring – implementation monitoring and status and trends monitoring – will provide essential feedback for adaptive management. The adaptive management component will strive to evaluate the effectiveness of SMP regulations and whether modifications to these regulations or other City programs are needed to achieve no net loss of shoreline functions and processes.

The monitoring program is designed to help answer several key questions:

- Is effective compliance with SMP regulations being achieved?
- Are gains or losses of ecological functions and processes occurring in the shoreline environment?
- If losses are occurring, what are the drivers? What are the programmatic and/or regulatory adjustments needed to achieve no net loss of shoreline functions and processes?

II. Monitoring Goals

In any monitoring program, a number of issues must be carefully considered before data are collected, including monitoring goals. Goal formulation plays a critical role in the planning process by helping to establish a monitoring approach and specific monitoring parameters and protocols.

The City's overall goal is to protect shoreline functions and values through the net effect of shoreline regulations and restoration projects. Achievement of this goal will be tracked and measured through this monitoring program, which is designed to indicate if the SMP is achieving no net loss and/or whether changes are needed to current SMP regulations or other City programs. Primary goals of the SMP monitoring program include:

1. **Meet regulatory requirements.** SMA shoreline guidelines require that the effectiveness of the SMP be evaluated, including the no net loss requirement.
2. **Document compliance with SMP regulations.** Evaluation of SMP implementation is essential to measure progress toward maintaining existing conditions, complying with SMP regulations and restoring shoreline ecological functions and processes. Track regulatory implementation and degree of compliance on parcels developed under SMP.
3. **Quantify and characterize environmental change in shoreline.** Intended to look at select ecological parameters over time for changes that would help indicate whether there is a net loss or gain of ecological functions.
4. **Expand knowledge and understanding of SMP goals, policies and regulations.** Intended to convey the importance of the shoreline resources, provide permittees the opportunity to steward their own mitigation projects and enhance compliance with regulations.

-
5. **Provide feedback for SMP update.** Knowledge of program effectiveness is essential for the permit review process and for mid-course corrections to improve the program.

III. Monitoring Approach

This monitoring program will use two types of monitoring – implementation monitoring and status and trends monitoring – that will provide data to inform adaptive management actions. Using a combination of monitoring types is essential to meet the primary goals of the monitoring program and allow for some inferences as to the drivers of ecological change and how they may or may not relate to shoreline regulations. In other words, the ability to relate shoreline change to shoreline regulations depends on the quality and quantity of data collected on shoreline permitting activities.

The proposed monitoring parameters represent the preferred approach at this time. Refinement of the monitoring parameters may occur to maintain consistency with available data, program constraints, program goals and emerging research and/or to incorporate increased understanding of permit tracking software functionality. Further, available data from other monitoring or research projects will be collected and utilized to the extent possible.

A Note on Monitoring versus Research

An important purpose of monitoring is protection of natural resources. With this purpose in mind, monitoring focuses on human impacts to those resources. The basic monitoring question is, “Are human activities damaging the environment?” In contrast, the ultimate purpose of basic research is to understand and explain the environment. Unlike monitoring which focuses on human impacts to the environment, research typically focuses on the environment itself. The differences between monitoring and research often lie in their goals, purposes, and their relationships to management activities. As part of the feedback loop in adaptive management, the primary goal of monitoring is to provide information about management activities. Monitoring provides “a warning” when management activities are not achieving desired objectives. The primary goal of research is to acquire fundamental knowledge about natural phenomena (basic research) or about innovative management practices (applied research). Research leads to the facts and principles upon which regular management activities are based. It is important to note that this monitoring program is not a research program – data is being collected for the purpose of providing information about shoreline management activities.

Implementation Monitoring

In general, implementation monitoring will be used to (a) capture and track permit activity and (b) ensure compliance with permit-level mitigation measures and performance standards. Implementation monitoring is intended to achieve a higher level of permit compliance, but is broader in scope, as it monitors the performance of both the permittee and the planning staff.

Effectively tracking SMP permitting will provide information about the number, type and location of development activity occurring within the shoreline jurisdiction that can begin to explicate connections between changes in shoreline function and permitted activity. Permit tracking will be accomplished using SMARTGov, the City’s community development software that manages the full lifecycle of any permit, inspection or code enforcement action. In addition to permit tracking and monthly reporting, SMARTGov allows planning staff to set reminders for annual review dates for field inspections, track

violations and link permits issued to GIS maps. Shoreline permit applications have been revised to capture relevant existing and proposed site conditions at project locations.

Compliance with SMP regulations is a critical component to help meet the no net loss standard. The ongoing SMP permit process will apply no net loss principals (first avoiding, then minimizing and compensating for ecological impacts) on a case-by-case basis as individual shoreline project applications are reviewed and approved, conditioned, or denied. An important component of accomplishing no net loss is to ensure achievement of permit conditions in the office or in the field. When compensatory mitigation is required to offset impacts of a development activity, a periodic monitoring program must be included as a component of the required mitigation plan. Completion of the mitigation plan and submittal of a monitoring plan are attached as a condition to permit approval. Implementation monitoring will ensure that permit requirements are implemented (during construction or later) through: establishing standard permit conditions for mitigation measures and performance standards; tracking required field inspections and monitoring reports, including automatic reminders to staff and permittees; and identifying priorities for enforcement when there is failure to comply with the conditions of permit approval. Monitoring of mitigation permit conditions and performance standards will also provide useful information as to whether mitigation measures are being implemented as proposed and any need for increased efforts to induce the compliance with permit conditions. Permit tracking verifies basic compliance with permit requirements and, as importantly, verifies that tangible efforts have been made to achieve no net loss. Tracking individual permit mitigation measures provides direct feedback on how implementation is progressing and whether performance standards set forth in the permit are being achieved. Data from implementation monitoring can then be used in combination with status and trends monitoring, discussed below, to deduce whether the no net loss standard is being met.

Implementation monitoring will include capturing and tracking information at the permit application, review and monitoring stages using the City's SMARTGov permit tracking software. The type, number and location of shoreline permit activities will be tracked, including, but not limited to: shoreline stabilization (linear length of new/replacement), overwater structures (number/square footage of new/replacement/removed), in-water structures, new/replacement impervious surface and vegetation disturbance. For qualifying single-family residential development activity, impacts requiring mitigation that will be tracked include: vegetation clearing, new impervious surface, fill placed below OHWM and aquatic habitat disturbance.

The second piece of implementation monitoring is to track individual monitoring results when mitigation is required to compensate for project impacts. This will be achieved through ensuring submittal of annual monitoring reports and "rolling up" their results. Monitoring parameters will be selected based on common mitigation measures and performance standards proposed in monitoring reports.

Status and Trends Monitoring

Status and trends monitoring will be used to monitor change in established ecological parameters. It will include the establishment of a baseline, or starting point, through completion of a land use land cover map developed with LiDAR and high-resolution imagery and field data collection. *The intent is to look at select parameters over time for changes that would help indicate whether there is a net loss or gain of ecological functions.* The status and trends monitoring effort will utilize existing information and resources as much as possible, coordinate with other monitoring efforts on local and regional scales, connect to Puget-Sound wide efforts, integrate community participation, provide for program oversight for scientific rigor, financial effectiveness and policy needs.

Developing appropriate status and trends parameters to evaluate included consideration of:

- Previous work done on and around Bainbridge Island related to physical processes, nearshore and shoreline habitat health and modifications, human stressors, essential salmonid habitat, forage fish spawning, and other parameters;
- Recent and current research done in Puget Sound generally but more specifically around Bainbridge Island, and possible future planned research;
- Temporal and spatial scales of both ecological variables and policy needs (i.e. island-wide monitoring versus location specific, monitoring intervals required for ecological functions, level of effort at any given time for collecting data, timing for policy decisions, etc.); and
- Financial, human and technical resources available to support an effective program.

Based on these factors, proposed monitoring parameters include:

- Eelgrass and Kelp: *Monitoring Important Nearshore Subtidal Habitats*
- Intertidal Beach Sediment Supply, Sediment distribution, and Shoreline Position: *Monitoring Critical Habitat For Juvenile Salmonids, Forage Fish, Shellfish And Eelgrass and Changes To Major Shoreline Features*
- Marine Riparian Vegetation: *Monitoring Shading and Food Supply to the Nearshore*
- Water Quality: *Monitoring For Adequate Water Quality for Fish and Nearshore Resources*
- Estuarine Emerging Vegetation (salt marsh): *Monitoring Changes in Critical Salt Marsh Habitats*

As part of the City's "Monitoring Ecological Function with Remote Sensing at Bainbridge Island" grant project, funded through the Puget Sound Marine and Nearshore Grant Program, a land use land cover (LULC) map will be produced using airborne LiDAR data and high-resolution imagery. The project will develop a hierarchical LULC that includes base classes of trees, water, impervious surfaces, buildings and beach. Detailed subclasses will include eelgrass cover, shoreline position and beach structure, and marine riparian and estuarine vegetation cover. From these maps, quantitative measures of ecological function will be determined. For example, from the riparian vegetation information and positions of shorelines, estimates of shading can be derived, a key metric for marine habitat.

The accuracy of the land cover classification methodology will be assessed through field data collection at a minimum of 50 points. At each point, a sub-meter accuracy GPS unit will collect location data and linear transects will be installed, along which data will be collected for the various parameters. Data collection in 2015 will establish a baseline of conditions for tracking change in established parameters. The "baseline date" will be the date of the LiDAR flyover; however, it may be possible to set a baseline based on the effective date of the SMP (July 2014) based on estimates from permit activity. Projects that are underway will be recorded as occurring prior to the baseline.

The data from this project will describe and provide a baseline to support ground monitoring of select parameters in future years. A subset of the 50 data points will be selected to continue field data collection **as program resources allow**. Monitoring protocols will be established as part of the grant work; however, standard protocols (e.g.; from the Puget Sound Shoreline Monitoring Toolbox) will be implemented to the extent possible to emphasize methods that are simple and affordable. Ideally, the City will repeat aerial photography in advance of the 2020 SMP update or as appropriate to establish quantitative measurement of change over time.

Adaptive Management

A primary goal of this monitoring program is provide feedback for the City's next SMP update as well as for mid-course corrections to improve the overall SMP, including goals, policies and regulations. Monitoring results will provide information for management decisions in the adaptive management process. An approach to adaptive management will be developed in subsequent years of the monitoring program (after Year 1), and developing that plan will be a collective endeavor of policy makers, City staff and community members.

IV. Coordination

Coordination with other agencies, local government, academic researchers, volunteer groups and others is an essential component of the monitoring program to ensure cost control, scientific rigor, reduction of duplication in data collection and maximization of resources. To that end, the City will foster coordination with other monitoring programs, and local, university, state and federal jurisdictions doing shoreline monitoring in the West Sound, and other relevant areas including efforts such as:

- Research and identify what existing data and projects exist that can support the monitoring program;
- Identify and develop any relationships with agencies, local government, academic researchers and others that may support the program in providing relevant data on the parameters identified in this program;
- Identify how the City's monitoring program can be tied (connected) to other monitoring programs – both within the City and within other agencies/jurisdictions;
- Identify any data management needs of the City; and
- Develop a report identifying resources and data available, data gaps (what other data might need to be collected or identified).

The City will pro-actively engage volunteer and agency groups currently conducting related shoreline monitoring (e.g.; Bainbridge Beach Naturalists, Kitsap Public Health District) to incorporate other data sources into monitoring results as appropriate.

V. Community Involvement

Education and community involvement can raise the awareness and understanding of the shoreline environment, convey the importance of the resource and inform residents about the regulations in place to protect it. Raising awareness by educating existing and future project proponents about regulations can enhance compliance with regulations which will result in fewer unpermitted activities and, in turn, greater protection of the shoreline. Community involvement could also include landowners performing their own mitigation monitoring activities as part of shoreline permit approval. At a minimum, the monitoring program will include the opportunity for interested residents to participate in the workshop presenting results from the Puget Sound Marine and Nearshore Grant Program and to volunteer with field data collection in Year 2 and beyond. As resources allow, the monitoring program will include the development of a community participation/engagement plan that will appropriately educate and provide for participation in the program by the broader Bainbridge community. Potential community involvement activities include:

- Different methods of outreach, including newsletters, web page, presentations to community groups, presentation to science forum, annual meeting;
- Widely broadcasting that permits are required for specific types of work;
- Volunteer training for field collection efforts;
- Coordination of SMP monitoring program with other city monitoring efforts; and
- Outreach material explaining shoreline regulations and monitoring program.

VI. Implementation

The monitoring program will be managed and operated by planning staff with a role for the Environmental Technical Advisory Committee (ETAC) for review and input and annual reporting to City Council.

Work Plan and Schedule

This monitoring program was initiated in 2015 and will extend through the City's next SMP update in 2020. Year 1 will conclude at the end of 2015. A general overview of the Year 1 work plan is provided below. More detail for Years 2 through 6 will be developed when the monitoring program is further refined as part of the Year 1 work plan.

Month	Task	Description
April	Council approval	
April	Grant coordination	Ongoing through December
April	Coordination	Ongoing through December; coordination to develop report on what monitoring data/programs currently available and/or expected; outreach to potential volunteers; coordination with other ongoing programs
June	Implementation monitoring	Update SMARTGov permit tracking to capture shoreline permit data; build compliance-enhancing features and financial guarantees into permits
July	Implementation monitoring	Establish standard permit conditions for mitigation measures
July	Implementation monitoring	Systemize monitoring requirements and reporting
July	Data acquisition	LiDAR and high-resolution data acquisition (via contractor)
September	Data acquisition	Field data collection (via contractor/interns/volunteers)
November	Evaluate community involvement	Evaluate use of volunteers and other opportunities for community involvement and outreach/education efforts
November	Data management	Develop system for where data will "reside" (be stored), integrating other existing data and archiving data
December	LULC map	Completion of land use/land cover map (via contractor)
December	Workshop	Workshop disseminating results of grant (with contractor)
December	Annual report	Annual report completed summarizing baseline conditions and grant results (with contractor)
December	Evaluation	Evaluate program and assess next steps (Years 2-6)

Funding/Staffing

It is not anticipated that the first year of the monitoring program will require funding beyond allocation/dedication of current planning staff (.20 FTE Associate Planner). Establishing baseline conditions for ecological parameters will be supported through the Puget Sound Marine and Nearshore Grant and will include Year 1 field data collection. Subsequent years of the monitoring program will require funding dependent upon results of Year 1 and recommendations for adaptive management and program growth. Subsequent year funding should include, at a minimum, allocation of current planning staff (.20 FTE) for program management and intern funding for field data collection. Potential additional costs include: new staff (up to 1.0 FTE), allocation of other staff, equipment budget and sub-contract costs for other organizations such as volunteer monitoring groups trainings, costs associated with community engagement (facilitator or outreach coordinator). Planning staff will watch for and propose to Council grant or other outside funding opportunities.

Data Management and Reporting

Several aspects of data management and reporting will be important for effective monitoring:

- Collection and QA/QC
- Defining where data will “reside” (be stored)
- Integrating other existing data
- Archiving data
- Development of reports and updates

These components of the monitoring program will be developed in Year 1 and refined throughout the monitoring period. The first reporting activity will be the final grant report of the Puget Sound Marine and Nearshore Grant Program, due in December 2015. In subsequent years, staff will produce annual monitoring reports summarizing the implementation and status and trends monitoring parameters. As the program progresses, the annual monitoring reports will include an adaptive management component to evaluate whether modifications to SMP regulations or other City programs are needed to achieve no net loss of shoreline functions and processes. Monitoring results will inform the City’s next SMP update, due in 2020.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Agreement Between Housing Resources Bainbridge (HRB) and the City of Bainbridge Island for Ferncliff Townhomes Project Funding	Date: April 14, 2015
Agenda Item: Unfinished Business	Bill No.: 15-082
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department: Legal	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Business Meeting: March 10, 2015	Recommendation: Schedule for a future meeting
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

On March 10, 2015, the City Council directed staff to draft an agreement with Housing Resources Bainbridge (HRB), which formalizes the City's commitment of a Housing Trust Fund contribution of \$150,000 for the Ferncliff Townhomes project upon HRB's demonstration that it has secured the construction loan(s) for the project. The attached Agreement accomplishes Council's direction and was reviewed and approved by HRB.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the agreement between Housing Resources Bainbridge (HRB) and the City of Bainbridge Island for Ferncliff Townhomes Project Funding contingent upon HRB's demonstration that it has secured the construction loan(s) for the project.

AGREEMENT
Between Housing Resources Bainbridge and the City of Bainbridge Island
for Ferncliff Townhomes Project Funding

THIS AGREEMENT, by and between the City of Bainbridge Island (hereafter the “City”) and Housing Resources Bainbridge (hereafter “HRB”) sets forth the terms and conditions for the provision of funds to HRB from the City’s Housing Trust Fund (“HTF”) in connection with the Ferncliff Townhomes project (hereafter the “Project”);

WHEREAS, the City has an interest in promoting affordable housing within the City; and

WHEREAS, the Project will consist of sixteen two and three-bedroom townhomes for low and moderate income individuals and small families; eleven homes will be affordable to households with incomes below 80% of Kitsap area median income, and five homes will be affordable to households with income between 80% and 120% of area median income (“AMI”);

WHEREAS, the City desires to contribute funds from the HTF toward the completion of the Project through reimbursement to HRB of limited actual costs of permit fees, architectural and engineering services, and construction costs;

WHEREAS, in order to assure that the Project to which the City wishes to contribute funds will be completed, the City and HRB enter into this Agreement to set forth the terms under which the City will release funds to HRB;

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Service Provider as follows:

1. HRB TO OBTAIN CONSTRUCTION LOAN

HRB shall secure a construction loan in an amount necessary to construct eight (8) or more townhomes for the Project and demonstrate to the City that it has secured a commitment for such construction loan. For purposes of this Agreement, HRB shall demonstrate that it has secured a commitment for eight townhomes by forwarding to the City a construction financing agreement executed by the lender and HRB which includes disbursement or draw schedules.

2. REIMBURSEMENT TO HRB – CONTRACTOR INVOICES, RECEIPTS

- A. Upon the City’s determination that HRB has obtained financing for construction pursuant to paragraph 1, above, HRB may submit receipts and/or contractor invoices to the City for reimbursement on a form acceptable to the City. The total allowed reimbursement to HRB during 2015, if any, shall not exceed seventy five thousand dollars (\$75,000). The allowed reimbursement to HRB during 2016 shall not exceed seventy five thousand dollars (\$75,000) unless a portion or all of the 2015 funds are carried-over to 2016, in which case the total allowed reimbursement for 2016 shall be the sum of seventy-five thousand dollars

(\$75,000) and the unused 2015 funds. The total reimbursement amount shall not exceed one hundred fifty thousand dollars (\$150,000).

3. DISCRIMINATION AND COMPLIANCE WITH LAWS

A. HRB agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

B. HRB shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 3 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by the City, in whole or in part.

4. TERM

A. This Agreement shall become effective upon execution by both parties and shall continue in full force until December 31, 2016.

5. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda and other documents developed under this Agreement whether finished or not shall become the property of the City, shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

6. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall coordinate all communications, and review and approve all receipts and invoices, under this Agreement.

7. HOLD HARMLESS AND INDEMNIFICATION

A. HRB agrees to protect, defend, indemnify, and hold harmless the City, its elected officials, officers, employees and agents from any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including reasonable attorneys' fees and disbursements) caused by or occurring by reason of any negligent act, error and/or omission of HRB, its officers, employees, and/or agents, arising out of or in connection with the performance or non-performance of the duties and obligations required of HRB under this Agreement.

B. In the event that HRB and the City are both negligent, then HRB's liability for indemnification of the City shall be limited to the contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can be apportioned to HRB, its officers, employees and agents.

C. The foregoing indemnity is specifically and expressly intended to constitute a waiver of the immunity of HRB under Washington's Industrial Insurance Act, RCW Title 51, as respects the other parties only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the employees of HRB. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

D. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.

E. The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

8. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by HRB to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of HRB as stated herein.

9. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

10. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

11. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

12. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110
Attention: City Manager

To the Service Provider: Mark Blatter, Executive Director
Housing Resources Bainbridge
206/842-1909 ext. 1
www.housingresourcesbi.org

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

13. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

14. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

15. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of [_____] _____, 2015.

HOUSING RESOURCES BAINBRIDGE

CITY OF BAINBRIDGE ISLAND

By _____

By _____

Name _____

Douglas Schulze, City Manager

Title _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Recording of Declaration of Covenants, Conditions and Restrictions Relating to Conservation of Property Against the Madison Tot Lot Property		Date: April 14, 2015
Agenda Item: New Business		Bill No.: 15-078
Proposed By: Executive	Referral(s):	

BUDGET INFORMATION

Department: Legal	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session		Recommendation:	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☐ Yes ☐ No ☒ N/A	

DESCRIPTION/SUMMARY

See attached memorandum.

RECOMMENDED ACTION

Discussion item.



City of Bainbridge Island
EXECUTIVE DEPARTMENT
MEMORANDUM

TO: Mayor Blair and Council Members

FROM: Lisa Marshall, City Attorney

DATE: April 10, 2015

RE: Discussion of Recording of Covenants, Conditions and Restrictions
Relating to Conservation of Property against the Madison Tot Lot property

A discussion regarding whether to have recorded the Conservation Easement located on page 11 of the attached Agreement Regarding Transfer of Properties is taking place at this time because the area surrounding the Madison Tot Lot (hereafter the "Property") is being developed and the Bainbridge Island Metropolitan Parks and Recreation District (hereafter the "District") has been approached by the developer regarding a possible change in location of the current driveway. The Conservation Easement, if recorded, would further restrict the use of the Property for other than park/open space purposes, and would allow the City the right to further monitor and enforce uses inconsistent with park/open space uses. As is more fully discussed below, the proposed change in the driveway to the Madison Tot Lot would not be prevented by the recording of the Conservation Easement, but would allow the City greater control over the activity on the Property.

Background: In 1997, Randall and Josephine Varga short-platted their property located at 590 Madison Avenue into 2 lots and conveyed to the City Lot B, the lot upon which the Madison Tot Lot is located (hereafter the "Property"). The conveyance included a recorded Declaration of Covenants, Restrictions, and Reciprocal Easements which (1) recognized a mutual easement for ingress and egress off of Madison (the "U" shaped driveway across both lots); and (2) required that the Property be used solely as "undeveloped open space or a public park." The Declaration also contained the following language: "... the parties recognize that a park or open space may or may not be the best or most desirable use of Lot B in the future. Therefore, the parties agree to review the provisions of Section 5.1 after April 15, 2027, and to renegotiate the permitted uses of Lot B at such time"

In 2009, the City conveyed the Property to the Bainbridge Island Metropolitan Parks and Recreation District ("BIMPRD"). The parties executed and recorded an Agreement Regarding Transfer of Properties containing the following requirements: (1) the Property must be used exclusively for park purposes only; (2) the BIMPRD must comply with conditions or terms agreed to by the City upon the City's purchase of the Property; (3) upon the City's request, the BIMPRD must record a Conservation Easement in favor of the City against the Property; (4) if the BIMPRD conveys the Property or a portion thereof to a third party, the BIMPRD must first

notify the City in writing of its intent to transfer the Property and offer to re-convey the Property to the City without monetary remuneration or additional consideration; and (5) if the Property or any portion thereof ceases to be used for park/open space purposes, title to the entire Property will automatically revert to the City “without demand and without commencement of any action or proceeding.” The Agreement Regarding Transfer is attached.

The Conservation Easement: The subject of this memorandum and the Council’s discussion is number three above, the Conservation Easement. On page 11 of the attached Agreement Regarding Transfer is “Exhibit B,” which serves as the Conservation Easement which the BIMPRD must separately record if requested by the City. The 2009 Agreement Regarding Transfer of Properties states in pertinent part:

“The District therefore agrees that, at any time upon the request from the City, the District shall cause to be recorded against the Properties a Conservation Easement in favor of the City, in substantially similar form as that set forth in **Exhibit “B”**. The City shall have the sole discretion to determine when such Conservation Easement shall be recorded against the Properties. Prior to the recordation of the Conservation Easement, the District shall hold the Development Rights appurtenant to each Property in trust for the City and shall not develop the Properties or otherwise compromise or reduce the number of Development Rights appurtenant to the Properties. In connection with the recording of any Conservation Easement, the Development Rights appurtenant to the Property shall be severed from the Property, and said development rights shall be deposited into the City’s development rights bank, or as otherwise may be directed by the City, for the City’s sole use and disposition.”

While the 2009 Agreement, alone, operates to prevent the Property to be used for any purpose other than park/open space, recording of the Conservation Easement will convey to the City: (1) the Development Rights as defined in BIMC 18.36.030(69) associated with the Property; (2) the right to enter the Property at any time to monitor compliance with the Easement; (3) the right to prevent any activity on the Property inconsistent with the Conservation Easement; and (4) the right to place a sign on the Property concerning the City’s conservation of the Property. The Conservation Easement would also prohibit subdivision, surface alteration, construction of structures, mineral development, hunting and fishing, and the construction of sports fields. Finally, the Conservation Easement sets forth a process for the BIMPRD to request approval from the City of proposed uses or activities on the Property, and provides for remedies for enforcement of violations.

Proposed Revision to Access Easement. The original mutual easement (the “U” shaped driveway) on the Property is remains recorded against the Property. The developer of the area surrounding the Property, Blue North Development, proposes a change in the easement as shown on the map attached behind the 2009 Agreement. In short, the proposed relocation of the easement over the Property would reduce the current encumbrance by approximately 200 square feet, and a parking place would be provided for Tot Lot Users. The City would not be a party to the relocation of the easement, but the relocated easement would be executed by the District as the owner of the Property and the developer. The proposed relocation of the driveway is relevant to the discussion of the recording of the Conservation Easement because it prompted the City’s inquiry into the manner in which it may most effectively monitor and enforce the uses of the Property.



9/2/2009

AFTER RECORDING RETURN TO:
City of Bainbridge Island, Washington
Attn: City Manager
280 Madison Avenue North
Bainbridge Island, Washington 98110

AGREEMENT REGARDING TRANSFER OF PROPERTIES

Grantor(s): City of Bainbridge Island, Washington , a municipal corporation

Grantee(s): Bainbridge Island Metropolitan Park and Recreation District, a Washington special purpose district

Short Legal Description: in G.L. 4, Sec. 23, T.25N., R.2E., W.M.
Aaron Avenue Tot Park: Block 1 Lot 27 Plat of Northhill at Wing Point, as per Plat recorded in Volume 26 of Plats, Pages 82-87, Records of Kitsap County, Washington

in SW ¼, NW 1/4, Sec. 26, T.25N., R.2E., W.M.
Madison Avenue Tot Park: Lot B City of Bainbridge Island Short Plat No. BI-66 being a portion of the Southwest Quarter of the Northwest Quarter, Section 26, Township 2 North, Range 2 East, W.M. Kitsap County, Washington.

Complete legal description on Exhibit A hereto

Assessor's Property Tax **Aaron Avenue Tot Park:** 5152-001-027-0002
Parcel/Account Number(s): **Madison Avenue Tot Park:** 262502-2-105-2005

Reference Number(s) of Documents Assigned or Released: N/A

THIS AGREEMENT REGARDING TRANSFER OF PROPERTIES (this "Agreement") is entered into this 2nd day of September, 2009, by and between the CITY OF BAINBRIDGE ISLAND, WASHINGTON, a municipal corporation (the "City") and BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT, a Washington special purpose district (the "District").

Recitals

A. The City owns certain public park real property, which is located in Bainbridge Island, Kitsap County, Washington, commonly called the Aaron Avenue Tot Lot and the Madison Avenue Tot Lot, respectively, and legally described on **Exhibit "A"**, attached hereto and incorporated by this reference (collectively, the "Properties").

B. The City and the District frequently collaborate and cooperate with each other in acquiring, maintaining and operating park and open space properties located within the City, to ensure that adequate public parks and open space properties are available to the public and that said properties offer the public the variety of desirable recreational and natural amenities that Bainbridge Island has to offer.

C. The City and the District mutually agree that the District is in the best position to develop, manage, maintain and operate the Properties for their intended purposes as a public park. In consideration of the City's transfer of the Properties to the District, the District shall maintain, operate and manage the Properties as public parks. The District will assume all costs of maintenance, operations and improvement of the Properties, thereby saving the City these expenses, while also ensuring the City's constituents that the Properties will continue to be accessible as public parks.

D. The City therefore desires to transfer its interest in the Properties to the District pursuant to RCW 35.61.290 and Chapter 39.33 RCW. After holding a public hearing on the subject, the City has determined, via Resolution No. 2007-28, that the Properties are surplus to the City's needs and that the Properties may be appropriately transferred to the District for the purposes and subject to the contingencies, terms and conditions set forth herein.

E. The District desires to receive the City's interests in the Properties, and accepts the contingencies, terms and conditions of said transfer, as set forth in this Agreement. The District recognizes the value of the City's transfer and acknowledges and agrees that, in light of the value being conveyed to the District, the contingencies, terms and conditions set forth in this Agreement are reasonable and shall be binding upon the District.

NOW, THEREFORE, for and in good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. **Transfer of the Properties:** Upon mutual execution of this Agreement, the City shall quit claim and convey to the District all of the City's rights, title and interest to the Properties via standard form quit claim deed/assignment documents. The District shall record such documents within ten (10) days of the City's delivery of the same, and the District shall be responsible for all recording fees associated therewith.

2. **Conditions of Transfer:** The City's transfer of its interest in the Properties is expressly conditioned and contingent upon the following terms:

2.1. **Use for Public Park Only.** The Properties shall be used exclusively for park purposes only. The District shall have the sole discretion of determining which permitted uses shall be allowed on the Properties, and shall establish appropriate rules and regulations governing such use.

2.2. **Compliance with Terms Agreed to By City Upon Acquisition.** The District shall further comply with and satisfy all other conditions, restrictions or terms established or agreed to by the City at the time of the City's purchase of the Properties, or otherwise of record.

2.3. **Transfer of Development Rights/Conservation Easement.** The parties share the mutual intent and desire that the Properties be preserved in perpetuity for public park and/or open space purposes. The District therefore agrees that, at any time upon request from the City, the District shall cause to be recorded against the Properties a Conservation Easement in favor of the City, in substantially similar form as that set forth in **Exhibit "B"**. The City shall have sole discretion to determine when such Conservation Easement shall be recorded against the Properties. Prior to the recordation of the Conservation Easement, the District shall hold the Development Rights appurtenant to each Property in trust for the City and shall not develop the Properties or otherwise compromise or reduce the number of Development Rights appurtenant to the Properties. In connection with the recording of any Conservation Easement, the Development Rights appurtenant to the subject Property shall be severed from the Property, and said development rights shall be deposited into the City's development rights bank, or as otherwise may be directed by the City, for the City's sole use and disposition.

2.4 **Right of First Refusal.** The parties acknowledge and agree that the City is transferring the Properties and the City's interests therein to the District in consideration of the parties' relationship and the District's unique position to best

manage and operate the Properties. The District therefore agrees that, prior to offering, on any terms, any portion of the Properties, or any interest therein, to any third party, the District shall first notify the City in writing of the District's intent to transfer any portion of the Properties and shall offer to re-convey the Properties to the City, without monetary remuneration or additional consideration. The City shall have twenty (20) days from its receipt of the District's offer to accept said offer. If the City fails to accept the District's offer within such time, the District's offer shall be deemed rejected, and the District may proceed with the proposed transfer under such terms and conditions as the District determines.

2.5 Reservation of Automatic Reverter.

THE CONVEYANCE OF THE PROPERTIES IS EXPRESSLY AND UNCONDITIONALLY SUBJECT TO THE CITY'S RESERVATION OF AN AUTOMATIC REVERTER IN ITS FAVOR, AS FOLLOWS:

If either Property or any portion thereof at any time ceases to be used and/or occupied by the District or the District's successors, heirs and assigns, exclusively for public park and/or open space purposes (other than by reason of condemnation or other occurrence outside of the District's or the District's successors', heirs' and assigns' control), then at such time, without demand and without commencement of any legal action or proceeding, title to the entire Property, and the possession thereof, shall automatically revert to and be restored to the City or the City's successors, heirs and assigns.

The possibility of reverter reserved to the City herein, and the rights and obligations set forth in this deed shall be deemed to be a permanent covenant, shall be binding upon the District and the District's successors, heirs and assigns, shall run with the land and shall forever burden the title to each Property. The City may, at any time, exercise and assert the right of reverter set forth herein, in accordance with this Agreement, and the passage of time without action taken by the City shall not limit or extinguish the covenants relating to the City's right of reverter.

By taking possession of the Properties hereof, the District acknowledges and agrees that the City's reservation of the automatic reverter is reasonable and appropriate to effectuate the City's intent that each Property is used in perpetuity for its intended purpose as a public park and/or open space, and the District accepts the Properties subject to this reservation and the covenants set forth in this Agreement.

3. **Property "AS-IS"**. The District accepts the Properties, and the City's interests therein, in their present condition AS IS WHERE IS, without warranty or representation.

4. **Indemnity**. The District shall hold harmless, indemnify, and defend the City and its officers, employees, agents, and contractors and the heirs, personal representatives, successors and assigns of each of them (collectively "Indemnified Parties") from and against all liabilities, penalties, costs, losses, damages, expenses, causes of action, claims, demands, or judgments, including, without limitation, reasonable attorneys' fees, arising from or in any way connected with: (1) injury to or the death of any person, or physical damage to any property, resulting from any act, omission, condition, or other matter related to or occurring on or about the Properties, regardless of cause, unless due solely to the gross negligence or intentional misconduct of any of the Indemnified Parties; (2) the District's or the District's officers', employees', agents' or contractors' violation of any covenant or restriction touching or concerning any of the Properties lots; and (3) the District's ownership, operation and maintenance of the Properties or any interest therein.

5. **Covenants to Survive Transfer**. The covenants, conditions and contingencies set forth herein shall survive the City's transfer of the Properties and its interests therein, and shall be binding upon the District subsequent to the recording of the deeds. The City, in its sole discretion, may record this Agreement.

6. **Miscellaneous**.

6.1. **Attorneys' Fees**. In the event of any dispute, including mediation, arbitration or litigation concerning this Agreement or if this Agreement is otherwise placed with an attorney for action, then the prevailing party shall be awarded all reasonable litigation costs and expenses, and reasonable attorneys' fees. In the event of trial, the amount of the attorneys' fees shall be fixed by the court. The venue of any such suit shall be Kitsap County, Washington.

6.2 **Binding Effect**. This Agreement applies to, inures to the benefit of, and is binding on not only the parties hereto, but on their heirs, devisees, legatees, administrators, executors and assigns.

6.3 **Computation of Time**. Any time limit in or applicable to a notice shall commence on the day following receipt of the notice and shall expire at midnight of the last calendar day of the specified period of time, unless the last day is Saturday, Sunday or legal holiday as defined in RCW 1.16.050, in which event the time limit shall expire at midnight of the next business day. Any specified period of five (5)

days or less shall include business days only. Time is of the essence on this Agreement.

6.4 Notices. All notices, demands, consents, approvals and other communications which are required or desired to be given by either party to the other hereunder shall be in writing and shall be hand delivered or sent by United States regular mail, postage prepaid, return receipt requested, addressed to the appropriate party at its address set forth below, or at such other address as such party shall have last designated by notice to the other. Notices, demands, consents, approvals, and other communications shall be deemed given when delivered or three (3) days after mailing to the following addresses:

To the City: Attn: City Manager
280 Madison Avenue North
Bainbridge Island, Washington 98110
(206) 842-2545
(206) 780-8600 facsimile

To the District: Attn: Director
P. O. Box 10010
Bainbridge Island, Washington 98110
(206) 842-2306
(206) 842-0207 facsimile

6.5 Assignment. The District shall not assign this Agreement or any rights hereunder to any third party except with the express written consent of the City, which consent may be withheld for any reason.

6.6 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

6.7. Severability. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

6.7 Fair Meaning. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

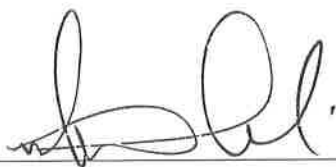
6.8 Non-Waiver. A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

6.9 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year indicated above.

THE CITY:

City of Bainbridge Island, Washington:

By: 
Mark Dombroski, City Manager

THE DISTRICT:

Bainbridge Island Metropolitan Park
and Recreation District:

By: 
Its: Executive Director

STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Mark Dombroski is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the City Manager of the City of Bainbridge Island, Washington to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.



DATED: 9-2-09

Christine A. Brown

NAME: Christine A. Brown
(Print Name)

Notary Public in and for the State of
Washington

Commission Expires: 3-19-11

STATE OF WASHINGTON)

) SS

COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Terry Lande is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the Executive Director of Bainbridge Island Metropolitan Park and Recreation District to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.



DATED: 9-2-09

Christine Brown

NAME: Christine A. Brown
(Print Name)

Notary Public in and for the State of
Washington

Commission Expires: 3-19-11

Exhibit "A"
To
Agreement Regarding Transfer of Properties

Legal Description of Properties

Aaron Avenue Tot Park

Parcel Number: 5152-001-027-0002

Lot 27, Block 1, (being designated as a Park) Plat of North Hill at Wing Point, according to the plat recorded in Volume 26 of plats, Pages 82 through 87, inclusive, records of Kitsap County, Washington.

Madison Avenue Tot Park

Parcel Number: 262502-2-105-2005

Lot B of City of Bainbridge Island Short Plat No. BI-66 (SPT 06-28-96-1) recorded under Auditor's File Nos. 3009294 and 3009295, being a portion of the Southwest quarter of the Northwest quarter, Section 26, Township 2 North, Range 2 East, W.M., Kitsap County, Washington.

TOGETHER with easements as depicted on the short plat.

Exhibit "B"

AFTER RECORDING RETURN TO:

City of Bainbridge Island
Attn: City Manager
280 Madison Avenue North
Bainbridge Island, Washington 98110

**DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS
RELATING TO CONSERVATION OF PROPERTY**

Grantor: Bainbridge Island Metropolitan Park and Recreation District, a
Washington special purpose district

Grantee: City of Bainbridge Island, Washington, a Washington municipal
corporation

Short Legal Description:

Assessor's Property Tax
Parcel/Account Number(s):

Reference Numbers of Documents Released or Assigned: N/A

THIS DECLARATION OF COVENANTS, CONDITIONS AND
RESTRICTIONS RELATING TO CONSERVATION OF PROPERTY (this
"Declaration") is made this ____ day of _____, 20__ by the BAINBRIDGE
ISLAND METROPOLITAN PARK AND RECREATION DISTRICT, a Washington
special purpose district (the "District").

I. Background and Intention

A. The District is the sole owner in fee simple of certain real property in
Kitsap County, Washington, more particularly described in **Exhibit A** (the "Property").

B. The Property has certain scenic area, natural, educational, wildlife habitat, and recreational values (collectively, "Conservation Values") of great importance to the City of Bainbridge Island (the "City") and the people of Bainbridge Island, Kitsap County and the State of Washington.

F. The specific Conservation Values are more particularly described and documented in **Exhibit B** ("Baseline Documentation"), which documentation provides, collectively, an accurate representation of the Property and description of the Conservation Values at the time of this Declaration and which is intended to serve as an objective information baseline for monitoring compliance with the terms of this Declaration.

G. The District desires to ensure that the Conservation Values shall be preserved and maintained in perpetuity by prohibiting uses of or activities on the Property that will impair or interfere with those values. In addition, and pursuant to BIMC 18.37.070, the District wishes to sever and transfer to the City ☐ development right[s] of the Property by executing this Declaration.

H. The City is a municipal corporation, qualified to receive the rights retained herein for the purpose of conserving and preserving the waters, wetlands, wildlife habitat, timberlands, undeveloped land, scenic areas, open spaces, and recreational and agricultural lands on Bainbridge Island and in Kitsap County.

II. Terms of Declaration

1. **Declaration of Covenants and Conditions.** For the reasons stated above, the District hereby declares that all of the Property is held and shall be held, conveyed, encumbered, leased, rented, occupied and improved subject to the provisions of this Declaration. The rights, restrictions and covenants contained herein shall be perpetual and shall run with the land.

2. **Purpose and Intent.** The purpose of this Declaration is to assure that the Property will be retained forever in its current condition and to prevent any use of the Property that will substantially impair or interfere with the Conservation Values. The District intends that this Declaration will restrict the use of the Property by the District and its successors and assigns to such activities as are consistent with the purpose of this Declaration.

3. **Rights of the District.** To accomplish the purpose of this Declaration the District hereby conveys to the City the following rights with respect to the Property:

3.1. To preserve and protect the Conservation Values;

3.2. To enter upon the Property at reasonable times, in the City's discretion, to monitor the District's compliance with and to otherwise enforce the terms of this Declaration; provided that the City shall provide reasonable notice to the District before entering upon the Property, and the City shall not unreasonably interfere with the District's use and quiet enjoyment of the Property;

3.3. To prevent any activity on or use of the Property that is inconsistent with the purpose of this Declaration and to require the restoration of such areas or features of the Property that may be damaged by any such inconsistent activity or use, pursuant to Section 8; and

3.4. To place a sign no larger than six square feet at the edge of the Property and/or a series of boundary markers along the boundary of the Property, declaring that the Property is being preserved pursuant to this Declaration in favor of the City of Bainbridge Island and stating other information about the City's conservation efforts.

4. **Prohibited Activities and Uses.** Any activity on or use of the Property inconsistent with the purpose of this Declaration is prohibited. Without limiting the generality of the foregoing, except to the extent such activities are expressly permitted in Section 5, the following activities on and uses of the Property are inconsistent with the purpose of this Declaration and are expressly prohibited:

4.1. **Subdivision.** The legal or de facto subdivision of the Property for any purpose;

4.2. **Surface Alteration.** Any alteration of the surface of the land, including, without limitation, grading and the excavation or removal of soil, sand, gravel, rock, peat, or sod, except as such alteration specifically relates to and facilitates the public park and/or open space activities permitted upon the Property;

4.3. **Construction of Structures.** The construction, installation or erection of any temporary or permanent structures, except for the playground structure, and to the extent that such structures are directly related to, consistent with, and facilitate the public park and/or open space activities permitted herein;

4.4 **Wetlands.** The draining, filling, dredging or diking of any wetland areas;

4.5 **Waste Disposal.** The dumping or other disposal of any waste, refuse or debris of any description, including toxic or hazardous substances as defined in any applicable federal, state or local laws, regulations or ordinances, but excluding refuse bins and containers which are incidental to the use of the Property for public park and/or open space purposes;

4.6 **Utility Systems.** The installation of new utility systems or extensions of existing utility systems, including, without limitation, water, sewer, septic, power, fuel, and communication lines and related facilities, except to the extent reasonably necessary to support the public park and/or open space activities upon the Property;

4.7 **Mineral Development.** The exploration for minerals, including sand and gravel, or hydrocarbons, or development or extraction thereof by any method;

4.8 **Hunting and Fishing.** Hunting, trapping, or otherwise catching or killing animals or fish except for the purpose of controlling feral domestic animals; and

4.9 **Sports Fields and Facilities.** The construction, installation or maintenance of temporary or permanent sports fields and facilities.

5. **Permitted Uses.** Notwithstanding the activities and uses expressly prohibited in Section 4, the following activities are consistent with the purpose of this Declaration and such activities and uses on the Property are permitted:

5.1. Park activities, such as hiking, bicycling, horseback riding, picnicking and nature viewing. A children's play structure is on the property and constitutes a permitted use. The use of motorized vehicles and equipment shall be permitted only to the extent that such use is necessary to maintain the Property for, and to facilitate, the public park and/or open space activities permitted herein;

5.2. The placement of signs or billboards may be displayed (i) to state the name and address of the Property, (ii) to state the preserved nature of the property; (iii) to advertise the public park and/or open space activities and operations conducted upon the Property; and (v) to post the Property to control unauthorized entry or use; and

5.3 All activities incidental and/or necessary to the use of the Property for public park and/or open space activities, in accordance with generally accepted industry standards and practices.

6. **Development Rights.** Pursuant to BIMC 18.37.080, concurrently herewith, the District is transferring to the City, via a Warranty Deed of Development Rights, [] unused development right[s] appurtenant to the Property. Upon such transfer, such right[s] shall be permanently severed, terminated and extinguished from the Property, and may not be used on or transferred to any portion of the Property as it now or hereafter may be bounded or described, or to any other property adjacent, or used for the purpose of calculating permissible lot yield or density of the Property. The District shall take such further action, including execution and delivery of such further papers or documents, as may be now or hereafter necessary to carry out the purpose and intent of this section in accordance with applicable law.

7. **Request for Approval of Actions; the City's Approval.**

7.1. **Request for Approval of Actions.** If the District is unsure whether a proposed use or action is permitted or prohibited hereby, the District may request approval by the City describing the nature, scope, design, location, timetable, and any other material aspect of the proposed use or activity in sufficient detail to permit the City to make an informed judgment as to whether it is inconsistent with the purpose and intent of this Declaration or within the meaning of an express prohibition or is consistent with the purpose and intent of this Declaration or within the meaning of an express permitted use.

7.2. **The City's Approval.** Where notice to the City of a proposed use or activity is required hereunder or where the City's approval of any use or activity is requested hereunder, the City shall in either case notify the District of its disapproval of such use or activity within sixty (60) days after receipt of the District's notice thereof or request therefor. The City's approval may be withheld if the proposed action is expressly prohibited or upon a reasonable determination by the City that the action as proposed would be inconsistent with the purpose and intent of this Declaration, in which case the District shall not undertake the proposed use or activity. If the City does not notify the District of its disapproval of the proposed use or activity within such sixty (60) day period, the City shall be deemed to have approved thereof.

8. **The City's Remedies.** If the City determines that the District is in violation of the terms of this Declaration or that a violation is threatened, the City may give written notice to the District of such violation and demand corrective action sufficient to cure the violation and, where the violation involves injury to the Property resulting from any prohibited uses or activity or any use or activity inconsistent with the

purpose of this Declaration, to restore of the portion of the Property so injured. If the District fails to cure the violation within thirty (30) days after receipt of the notice from the City, or under circumstances where the violation cannot reasonably be cured within a thirty (30) day period, fails to begin curing such violation within the thirty (30) day period, or fails to continue diligently to cure such violation until finally cured, the City may bring an action at law or in equity in a court of competent jurisdiction to enforce the terms of this Declaration, to enjoin the violation, ex parte as necessary, by temporary or permanent injunction, to recover any damages to which it may be entitled for violation of the terms of this Declaration or injury to any Conservation Values protected by this Declaration, including damages for the loss of any Conservation Values, and to require the restoration of the Property to the condition that existed before the injury.

The City's rights under this section apply equally in the event of either actual or threatened violations of the terms of this Declaration. The City's remedies at law for any violation of the terms of this Declaration are inadequate and the City shall be entitled to the injunctive relief described in this section, both prohibitive and mandatory, in addition to such other relief to which the City may be entitled, including specific performance of the terms of this Declaration, without the necessity of proving either actual damages or the inadequacy of otherwise available legal remedies. The City's remedies described in this section shall be cumulative and shall be in addition to all remedies now or later existing hereunder, or at law or in equity.

8.1. Costs of Enforcement. Any reasonable costs incurred by the City in enforcing the terms of this Declaration against the District, including, without limitation, costs of suit and attorneys fees, and any costs of restoration or other corrective action necessitated by the District's violation of the terms of this Declaration shall be borne by the District. If the District prevails in any action to enforce the terms of this Declaration, the District's costs of suit, including, without limitation, attorneys' fees, shall be borne by the City.

8.2. The City's Discretion. Enforcement of the terms of this Declaration shall be at the discretion of the City, and any forbearance, delay or omission by the City in the exercise of its rights or remedies under this Declaration in the event of any breach of any term of this Declaration by the District shall not be deemed or construed to be a waiver by the City of such term or of any subsequent breach of the same or any other term of this Declaration nor impair or be deemed a waiver of any of the City's rights or remedies under this Declaration.

8.3. Waiver of Certain Defenses. The District hereby waives any defense of laches, estoppel or prescription.

8.4. **Acts Beyond the District's Control.** Nothing contained in this Declaration shall be construed to entitle the City to bring any action against the District for any injury to or change in the Property resulting from causes beyond the District's control, including, without limitation, fire, flood, storm, and earth movement, or from any prudent action taken by the District under emergency conditions to prevent, abate or mitigate significant injury to the Property resulting from such causes.

8.5. **Third Party Claims.** In the event of any breach hereof resulting in injury or damages to the Conservation Values protected hereby, caused by any person or entity not within the control of the District, if the District does not promptly and diligently pursue any and all rights and remedies available to the District to prevent, abate, or mitigate such injury or damages, including restoration of the Conservation Values, then the District shall, at the City's request, assign all such rights and remedies to the City so as to permit the City to enforce such rights and remedies in its own name or the name of the District, and cooperate with the City in any action undertaken by the City to enforce such rights and remedies; provided, however, that the City shall be under no obligation to enforce such rights and remedies.

9. **Costs and Liabilities; Taxes.** The District shall be solely responsible for and shall bear all costs and liabilities of any kind related to the ownership, operation and maintenance of the Property, including the cost of adequate comprehensive general liability insurance coverage. The District shall pay before delinquent all taxes, assessments, fees and charges of any kind levied on or assessed against the Property by competent authority (collectively "taxes"). The City is authorized but in no event obligated to make or advance any payment of taxes, after three (3) days' prior written notice to the District, in accordance with any bill, statement, or estimate procured from the appropriate authority, without inquiry into the validity of the taxes or the accuracy of the bill, statement or estimate. If the City does make any such payment of taxes, the District shall reimburse the City with interest until paid at a rate of twelve percent (12%) per annum, on demand. The District hereby grants and conveys to the City a mortgage lien on the Property to secure such reimbursement. The City may record a notice of any such advance.

10. **Indemnity.** The District shall hold harmless, indemnify, and defend the City and its officers, employees, agents, and contractors and the heirs, personal representatives, successors and assigns of each of them (collectively "Indemnified Parties") from and against all liabilities, penalties, costs, losses, damages, expenses, causes of action, claims, demands, or judgments, including, without limitation, reasonable attorneys' fees, arising from or in any way connected with: (1) injury to or the death of any person, or physical damage to any property, resulting from any act, omission, condition, or other matter related to or occurring on or about the Property,

regardless of cause, unless due solely to the negligence of any of the Indemnified Parties; (2) the breach of any covenant herein by the District including without limitation the reasonable cost of any corrective action taken hereunder by the City; and (3) the existence or administration of this Declaration.

11. **Extinguishment.** This Declaration constitutes a real property interest immediately vested in the City. If circumstances arise in the future that render the purpose of this Declaration impossible to accomplish, this Declaration can be terminated or extinguished, whether in whole or in part, only with the City's consent, which consent may be withheld for any reason, or by judicial proceedings in a court of competent jurisdiction.

12. **Assignment; Executory Limitation.** The City may assign its rights and obligations under this Declaration only to a municipality or other organization that is a qualified organization at the time of transfer under Section 170(h) of the Internal Revenue Code, as amended (or any successor provision then applicable), and the applicable regulations promulgated under that section, and that is authorized to acquire and hold conservation easements under RCW 84.34.250, as amended. As a condition of such transfer, the City shall require assurances that the transferee will enforce the terms hereof in furtherance of its conservation purposes.

13. **Notices.** Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other shall be in writing and either served personally or sent by certified mail, postage prepaid, to the last known physical address of each party or to such other address as either party from time to time shall designate by written notice to the other. Notices shall be effective on receipt. Any subsequent owner of the Property shall promptly deliver to the City their physical address for service of any notices required herein. If the owner fails to notify the City of the owner's physical address, the City may serve notice upon the owner by posting said notice in a conspicuous place upon the Property. As of the date of this Declaration, the City's and District's respective addresses are:

City:

City of Bainbridge Island
Attn: City Manager
280 Madison Avenue North
Bainbridge Island, Washington 98110

District:

Bainbridge Island Metropolitan Park
and Recreation District
Attn: Director
P.O. Box 10010

Bainbridge Island, Washington 98110

14. General Provisions.

14.1 Controlling Law. The interpretation and construction of this Declaration shall be governed by the laws of the State of Washington.

14.2 Liberal Construction. Any general rule of construction to the contrary notwithstanding, this Declaration shall be liberally construed in favor of the grant to effect the purpose of this Declaration, the policy and purpose of RCW 84.34.200-240 and RCW 64.04.130, as amended. If any provision in this instrument is found to be ambiguous, an interpretation consistent with the purpose of this Declaration that would render the provision valid shall be favored over any interpretation that would render it invalid.

14.3 Severability. The invalidity or unenforceability of any term or provision hereof shall not affect the validity or enforceability of any other term or provision hereof.

14.4 Entire Agreement. This instrument sets forth the entire agreement of the parties with respect to the Declaration and supersedes all prior discussions, negotiations, understandings, or agreements relating to the Declaration, all of which are merged into this instrument.

14.5 Joint and Several Obligation. If the District includes more than one person or entity, the obligations imposed by this Declaration upon the District and each of them, shall be joint and several.

14.6 Successors. This Declaration shall be binding upon, and inure to the benefit of, the City and the District, and their respective heirs, personal representatives, successors and assigns.

14.7 Termination of Rights and Obligations. A party's rights and obligations under this Declaration shall terminate upon transfer of the party's interest in the Declaration or Property, except that liability for acts or omissions occurring before transfer shall survive transfer.

14.8 Captions. The captions in this instrument have been inserted solely for convenience of reference and are not a part of this instrument and shall have no effect upon construction or interpretation.

14.9 **Recordation.** This Declaration shall be recorded, along with the Certificate(s) of Development Rights attached hereto as **Exhibit C** and incorporated by this reference, in the official records of Kitsap County, Washington, and the City may re-record it at any time as may be required to preserve its rights in this Declaration.

14.10 **Amendment.** This Declaration may be amended only in writing signed by the District and the City or their successors and assigns, provided, however, that no amendment may adversely affect the qualification of this Declaration or the status of the City under any applicable laws, nor affect the Declaration's perpetual duration. Any amendment shall be recorded in the official records of Kitsap County, Washington.

14.11 **Counterparts.** This Declaration may be executed in any number of counterparts for the convenience of the parties, all of which, when taken together and after execution by all parties hereto, shall constitute one and the same instrument.

14.12 **Exhibits.** Exhibits A through C attached hereto are incorporated herein.

IN WITNESS WHEREOF, this document is executed as of the date written above.

THE CITY:

CITY OF BAINBRIDGE ISLAND,
WASHINGTON

By: _____
City Manager

THE DISTRICT:

BAINBRIDGE ISLAND METROPOLITAN
PARK AND RECREATION DISTRICT

By _____
Its _____

RECORDER'S NOTE
COMPLETE ACKNOWLEDGEMENT NOT EXECUTED

STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument, and acknowledged it as the City Manager of the City of Bainbridge Island, Washington to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

RECORDER'S NOTE
NOTARY SIGNATURE NOT AFFIXED

DATED: _____

RECORDER'S NOTE
NOTARY SEAL NOT AFFIXED

NAME: _____
(Print Name)

Notary Public in and for the State of

Washington.

Commission Expires: _____

STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the _____ of Bainbridge Island Metropolitan Park and Recreation District to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____

(Print Name)

Notary Public in and for the State of
Washington

Commission Expires: _____

RECORDER'S NOTE
NOTARY SIGNATURE NOT AFFIXED

RECORDER'S NOTE
NOTARY SEAL NOT AFFIXED

EXHIBIT A
Legal Description of Property

Unofficial Copy

EXHIBIT B**Conservation Values**

This composite Exhibit "B" is part of that certain Declaration of Covenants, Conditions and Restrictions relating to Conservation of Property (this "Easement") by the City of Bainbridge Island (the "City"), and consists of a total of two (2) pages, including the attachment listed below, which together with certain photographs and other documentation maintained by the City, describe and document the Conservation Values to be protected. The City also intends that the materials included in this Exhibit "B" establish the "conservation purpose" of this Easement within the meaning of IRC 170(h) and Treas. Reg. 1.170.A-14. This Exhibit "B" will also serve as a "natural resources inventory" within the meaning of Treas. Reg. 1.170.A-14(g)(5) (pertaining to property in which the City reserves certain rights), and the City hereby states that this natural resource inventory is an accurate representation of the physical condition of the Property as of the date on which the Easement became effective.

1. Vicinity Map. The general location of the Property on Bainbridge Island is indicated on the vicinity map attached as Schedule B-1 to this composite Exhibit "B".
2. Description of Property and Conservation Values. The following narrative provides a description of the Property and its Conservation Values:

[]

Other baseline documentation supplementing this summary description of the Property and its Conservation Values may be found in the City's offices.

EXHIBIT C

AFTER RECORDING RETURN TO:
City of Bainbridge Island, Washington
Attn: City Manager
280 Madison Avenue North
Bainbridge Island, Washington 98110

Certificate of Development Rights

This certifies that there is [] eligible development right on tax parcel
[] for sale, transfer or donation.

RECORDER'S NOTE
COMPLETE ACKNOWLEDGEMENT NOT EXECUTED

Property Use Restrictions

The conveyance of development rights restricts the use of the property by the owners, future purchasers, heirs and assigns to those permitted by BIMC 18.37.

Owner _____

Date _____

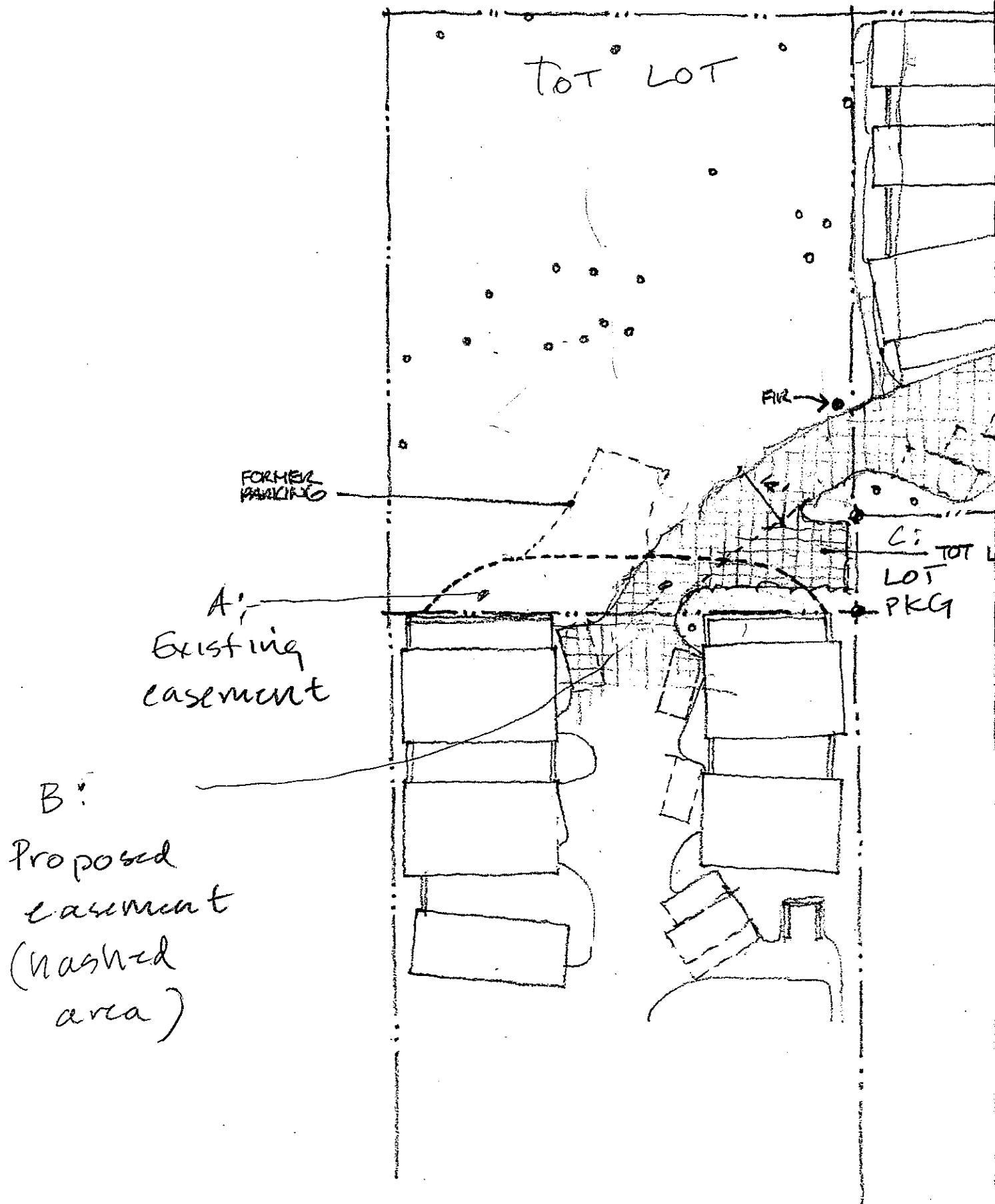
Owner _____

Date _____

Approved for Recording _____

Director of Planning &
Community Development

Date _____



CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: April 14, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-079
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Consent Agenda Items A through F:

- A. Accounts Payable Voucher and Payroll Approval
- B. Study Session Meeting Minutes, March 17, 2015
- C. Business Meeting Minutes, March 24, 2015
- D. Valley, Logg and Gertie Johnson Drainage Project Budget Amendment
- E. Cave Avenue and Knechtel Way Overlay Project, Final Change Order and Budget Amendment
- F. Sound to Olympic Trail Phase 2 Supplemental Agreement No. 3

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda Items A through F as presented.

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: March 23, 2015 - April 13, 2015
CITY COUNCIL: March 24, 2015 - April 14, 2015

Last check from previous run: 338201 dated 3/25/15 issued to Xylem Dewatering Solutions, Inc in the amount of 6026.33

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	3/26/15	176	COBI Utilities March Billing	1,123.33
ACH	3/26/15	177	Department of Licensing - Firearms/March CPL Transmittal	237.00
EFT	3/26/15	178	WA State Department of Revenue/February Excise Taxes	4,778.10
Manual	2/25/15	337916	Included a Wrong Vendor	Void
Manual	3/19/15	338202	FIN/Eagle Harbor Insurance/2015 Surety Bond Renewal	150.00
Manual	3/19/15	338203	PW/The Port Gamble S'Klallam Tribe/2 Motorcycles for Police Dept.	10,000.00
Manual	3/24/15	338204	POL/BIDA/Admin Fee-Hanging Boat Fair Banner	100.00
Manual	3/24/15	338205	POL/COBI/Nat'l Marina Day Deposit and Permit Fee	225.00
Manual	3/24/15	338206	POL/Mike Juneau/Hang and Remove Nat'l Marina Day/Boat Fair Banner	250.00
Manual	3/30/15	338207	FIN/PUD #1 of Kitsap County/2015 Water Festival	500.00
Manual	3/30/15	338208	PW/OpenWorks/Janitorial Services-January-March 2015	10,084.74
Manual	4/3/15	338209	PW/WWCPA/Level II Exam Application Fee-RG	15.00
Manual Checks, Electronic Disbursements				27,463.17

Regular Run	4/15/15	338210 - 338350	Regular Check Run	464,389.86
Total Disbursements				491,853.03

Retainage Release	3/26/15	130	Sound Excavation/Dripping Water Creek Repair	11,658.80
Travel Advance	4/3/15	67	POL/Tami Allen/Harbormasters Conference	100.00
Travel Advance	4/3/15	68	POL/Victor Cienega/Dale Johnson/Motorcycle Training Class	500.00

Prepared and Reviewed by Linda Steinberg Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Kimberly Dunscombe
Kimberly Dunscombe, Sr. Financial Analyst

4/8/2015
Date

ACH UP

03/26/2015 11:13 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

176	03/26/2015	MANL	103 CITY OF BAINBRIDGE I	197276	10460MAR15	03/03/2015		ACHMAR15	24.11
Invoice: 10460MAR15						WFP IRRIGATION			
				24.11	91011768 547500	GG-C/E-PARKS-WTR/SWR			
Invoice: 10461MAR15				197277	10461MAR15	03/03/2015		ACHMAR15	485.67
						WFP RESTROOM			
				485.67	91011768 547500	GG-C/E-PARKS-WTR/SWR			
Invoice: 10463MAR15				197278	10463MAR15	03/03/2015		ACHMAR15	297.70
						SENIOR CENTER			
				297.70	91011755 547500	GG-C/E-COMMONS-WTR/SWR			
Invoice: 10464MAR15				197279	10464MAR15	03/03/2015		ACHMAR15	288.99
						COMMONS			
				288.99	91011755 547500	GG-C/E-COMMONS-WTR/SWR			
Invoice: 11573MAR15				197280	11573MAR15	03/03/2015		ACHMAR15	17.40
						PRITCHARD PARK			
				17.40	91011768 547500	GG-C/E-PARKS-WTR/SWR			
Invoice: 12755MAR15				197281	12755MAR15	03/03/2015		ACHMAR15	9.46
						STRAWBERRY PLANT PARK IRRIGAT			
				9.46	91011768 547500	GG-C/E-PARKS-WTR/SWR			

CHECK 176 TOTAL: 1,123.33

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 1,123.33

COUNT AMOUNT

TOTAL MANUAL CHECKS 1 1,123.33

*** GRAND TOTAL *** 1,123.33


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|P      2
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CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015	3	333							
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		1,123.33	
	03/26/2015	ACHMAR15	ACH	UB		AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			1,123.33
	03/26/2015	ACHMAR15	ACH	UB		AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								1,123.33	1,123.33
APP 631-130000						DUE TO/FROM CLEARING		1,123.33	
	03/26/2015	ACHMAR15	ACH	UB					
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			1,123.33
	03/26/2015	ACHMAR15	ACH	UB					
SYSTEM GENERATED ENTRIES TOTAL								1,123.33	1,123.33
						JOURNAL 2015/03/333	TOTAL	2,246.66	2,246.66

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	333	03/26/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		1,123.33
001-213000				GENERAL - ACCOUNTS PAYABLE	1,123.33	
				FUND TOTAL	1,123.33	1,123.33
631 CLEARING FUND	2015 3	333	03/26/2015			
631-130000				DUE TO/FROM CLEARING	1,123.33	
635-111100				CASH		1,123.33
				FUND TOTAL	1,123.33	1,123.33

03/26/2015 11:13
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			1,123.33
631 CLEARING FUND		1,123.33	
	TOTAL	1,123.33	1,123.33

** END OF REPORT - Generated by Linda Steinberg **

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03/26/2015 14:06 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

177 03/26/2015 MANL 969 WA ST DEPT OF LICENS 197282 MAR15CPL 03/25/2015 ACHMARFA 237.00
Invoice: MAR15CPL MARCH 2015 CPL TRANSMITTAL
237.00 41654860 586000 GUN PERMIT OUT

CHECK 177 TOTAL: 237.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 237.00

COUNT AMOUNT

TOTAL MANUAL CHECKS 1 237.00

*** GRAND TOTAL *** 237.00

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT					LINE DESC			
	EFF DATE	JNL DESC	REF 1	REF 2	REF 3				
2015	3	335							
APP 650-213000						ACCOUNTS PAYABLE		237.00	
	03/26/2015	ACHMARFA	032615			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			237.00
	03/26/2015	ACHMARFA	032615			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		237.00	237.00
APP 631-130000						DUE TO/FROM CLEARING		237.00	
	03/26/2015	ACHMARFA	032615						
APP 650-130000						DUE TO/FROM CLEARING			237.00
	03/26/2015	ACHMARFA	032615						
						SYSTEM GENERATED ENTRIES TOTAL		237.00	237.00
						JOURNAL 2015/03/335 TOTAL		474.00	474.00

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EPF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631 CLEARING FUND	2015 3	335	03/26/2015			
631-130000				DUE TO/FROM CLEARING	237.00	
635-111100				CASH		237.00
FUND TOTAL					237.00	237.00
650 AGENCY FUND	2015 3	335	03/26/2015			
650-130000				DUE TO/FROM CLEARING		237.00
650-213000				ACCOUNTS PAYABLE	237.00	
FUND TOTAL					237.00	237.00

FUND		DUE TO	DUE FROM
631	CLEARING FUND	237.00	
650	AGENCY FUND		237.00
	TOTAL	237.00	237.00

** END OF REPORT - Generated by Linda Steinberg **

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03/26/2015 14:06 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

178	03/26/2015	MANL	124 WA ST DEPT OF REVENU	197275	2015-03	03/26/2015	EFTMAR15	4,778.10
Invoice: 2015-03						FEBRUARY 2015 EXCISE TAXES		
161.72	91421351	553000			FINANCE - SEWER - EXTRNL TAXES			
3,279.41	91421351	553000			FINANCE - SEWER - EXTRNL TAXES			
42.42	91421351	553000			FINANCE - SEWER - EXTRNL TAXES			
10.17	91411341	553000			FINANCE - WATER EXTRNL TAXES			
1.73	91411341	553000			FINANCE - WATER EXTRNL TAXES			
539.59	91431383	553000			FINANCE - SSWM - EXTRNL TAXES			
2,638.94	91411341	553000			FINANCE - WATER EXTRNL TAXES			
392.21	91421351	553000			FINANCE - SEWER - EXTRNL TAXES			
-2,500.00	91411341	553000			FINANCE - WATER EXTRNL TAXES			
25.93	54025212	531100			MARINE - SUPPLIES			
23.32	51011211	531100			PD-C/E-ADM-SUPPLIES			
3.66	53011212	531100			PD-C/E-PATROL SUPPLIES			
.99	62471591	531100			BLDG - BLDG OFFICE SUPPLIES			
25.93	54025212	548100			MARINE - REPAIRS			
10.47	81011881	535500			IT - C/E COMPUTER PARTS & EQ			
45.57	41011141	531100			FIN - C/E ADMIN SUPPLIES			
33.60	41011141	531100			FIN - C/E ADMIN SUPPLIES			
33.31	41011141	531100			FIN - C/E ADMIN SUPPLIES			
9.13	73637891	531100			OFFICE SUPPLIES			

CHECK 178 TOTAL: 4,778.10

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 4,778.10

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	4,778.10

*** GRAND TOTAL *** 4,778.10


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| P      2
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CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT								
	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015	3	334							
APP	402-213000					ACCOUNTS PAYABLE		3,875.76	
	03/26/2015	EFTMAR15	032615			AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100					CASH			4,778.10
	03/26/2015	EFTMAR15	032615			AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000					ACCOUNTS PAYABLE		150.84	
	03/26/2015	EFTMAR15	032615			AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000					ACCOUNTS PAYABLE		539.59	
	03/26/2015	EFTMAR15	032615			AP CASH DISBURSEMENTS JOURNAL			
APP	001-213000					GENERAL - ACCOUNTS PAYABLE		201.79	
	03/26/2015	EFTMAR15	032615			AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000					ACCOUNTS PAYABLE		.99	
	03/26/2015	EFTMAR15	032615			AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000					ACCOUNTS PAYABLE		9.13	
	03/26/2015	EFTMAR15	032615			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								4,778.10	4,778.10
APP	631-130000					DUE TO/FROM CLEARING		4,768.97	
	03/26/2015	EFTMAR15	032615						
APP	402-130000					DUE TO/FROM CLEARING			3,875.76
	03/26/2015	EFTMAR15	032615						
APP	401-130000					DUE TO/FROM CLEARING			150.84
	03/26/2015	EFTMAR15	032615						
APP	403-130000					DUE TO/FROM CLEARING			539.59
	03/26/2015	EFTMAR15	032615						
APP	001-130000					GENERAL - DUE TO/FROM CLEARING			201.79
	03/26/2015	EFTMAR15	032615						
APP	407-130000					DUE TO/FROM CLEARING			.99
	03/26/2015	EFTMAR15	032615						
SYSTEM GENERATED ENTRIES TOTAL								4,768.97	4,768.97
						JOURNAL 2015/03/334	TOTAL	9,547.07	9,547.07

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lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015 3	334	03/26/2015		
001-130000			GENERAL - DUE TO/FROM CLEARING		201.79
001-213000			GENERAL - ACCOUNTS PAYABLE	201.79	
			FUND TOTAL	201.79	201.79
401 WATER OPERATING FUND	2015 3	334	03/26/2015		
401-130000			DUE TO/FROM CLEARING		150.84
401-213000			ACCOUNTS PAYABLE	150.84	
			FUND TOTAL	150.84	150.84
402 SEWER OPERATING FUND	2015 3	334	03/26/2015		
402-130000			DUE TO/FROM CLEARING		3,875.76
402-213000			ACCOUNTS PAYABLE	3,875.76	
			FUND TOTAL	3,875.76	3,875.76
403 STORM & SURFACE WATER FUND	2015 3	334	03/26/2015		
403-130000			DUE TO/FROM CLEARING		539.59
403-213000			ACCOUNTS PAYABLE	539.59	
			FUND TOTAL	539.59	539.59
407 BUILDING & DEVELOPMENT FUND	2015 3	334	03/26/2015		
407-130000			DUE TO/FROM CLEARING		.99
407-213000			ACCOUNTS PAYABLE	.99	
			FUND TOTAL	.99	.99
631 CLEARING FUND	2015 3	334	03/26/2015		
631-130000			DUE TO/FROM CLEARING	4,768.97	
631-213000			ACCOUNTS PAYABLE	9.13	
635-111100			CASH		4,778.10
			FUND TOTAL	4,778.10	4,778.10

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		201.79
401	WATER OPERATING FUND		150.84
402	SEWER OPERATING FUND		3,875.76
403	STORM & SURFACE WATER FUND		539.59
407	BUILDING & DEVELOPMENT FUND		.99
631	CLEARING FUND	4,768.97	
	TOTAL	4,768.97	4,768.97

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03/19/2015 08:01 |CITY OF BAINBRIDGE ISLAND
Isteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

337916 02/25/2015 VOID 7016 CUSTOM PRINTING 196559 4644 01/22/2015 -110.55

Invoice: 4644

FIN/BUSINESS CARDS-GB/LL/KJ

-110.55 41011141 531100

FIN - C/E ADMIN SUPPLIES

196560 4921

01/29/2015

-3,994.73

Invoice: 4921

PW/EMERG TREE REMOVAL-BAKER

-3,994.73 73111427 54810000354 TREE PRES & REMOVAL-ROADS

CHECK 337916 TOTAL: -4,105.28

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -4,105.28

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 4,105.28

*** GRAND TOTAL *** -4,105.28

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	207	03/19/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING	110.55	
001-213000				GENERAL - ACCOUNTS PAYABLE		110.55
				FUND TOTAL	110.55	110.55
101 STREET FUND	2015 3	207	03/19/2015			
101-130000				STREETS - DUE TO/FROM CLEARING	3,994.73	
101-213000				STREETS - ACCOUNTS PAYABLE		3,994.73
				FUND TOTAL	3,994.73	3,994.73
631 CLEARING FUND	2015 3	207	03/19/2015			
631-130000				DUE TO/FROM CLEARING		4,105.28
635-111100				CASH	4,105.28	
				FUND TOTAL	4,105.28	4,105.28

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		110.55
101	STREET FUND		3,994.73
631	CLEARING FUND	4,105.28	
	TOTAL	4,105.28	4,105.28

** END OF REPORT - Generated by Linda Steinberg **

Manual

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lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338202 03/19/2015 PRD 1418 EAGLE HARBOR INSURAN 197262 02/18/2015 02/18/2015 M031915 150.00

Invoice: 02/18/2015

FIN/2015 SURETY BOND RENEWAL

150.00 91011755 546000

GG-C/E-COMMONS INSURANCE

CHECK 338202 TOTAL: 150.00

338203 03/19/2015 PRD 8138 THE PORT GAMBLE S'KL 197263 03/18/2015 03/18/2015 M031915 10,000.00

Invoice: 03/18/2015

PW/2 MOTORCYCLES FOR PD

10,000.00 53011421 66400000549 SUQ TRIBE IMPACT MIT GRANT-EQ

CHECK 338203 TOTAL: 10,000.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 10,150.00

COUNT AMOUNT

TOTAL PRINTED CHECKS 2 10,150.00

*** GRAND TOTAL *** 10,150.00

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lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT					LINE DESC			
	EFF DATE	JNL DESC	REF 1	REF 2	REF 3				
2015	3	220							
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		10,150.00	
	03/19/2015	M031915	031915			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			10,150.00
	03/19/2015	M031915	031915			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		10,150.00	10,150.00
APP 631-130000						DUE TO/FROM CLEARING		10,150.00	
	03/19/2015	M031915	031915						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			10,150.00
	03/19/2015	M031915	031915						
						SYSTEM GENERATED ENTRIES TOTAL		10,150.00	10,150.00
						JOURNAL 2015/03/220 TOTAL		20,300.00	20,300.00

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lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	220	03/19/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		10,150.00
001-213000				GENERAL - ACCOUNTS PAYABLE	10,150.00	
				FUND TOTAL	10,150.00	10,150.00
631 CLEARING FUND	2015 3	220	03/19/2015			
631-130000				DUE TO/FROM CLEARING	10,150.00	
635-111100				CASH		10,150.00
				FUND TOTAL	10,150.00	10,150.00

03/19/2015 14:13
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			10,150.00
631 CLEARING FUND		10,150.00	
	TOTAL	10,150.00	10,150.00

** END OF REPORT - Generated by Linda Steinberg **

Manual

03/24/2015 13:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	

INVOICE DTL DESC

338204	03/24/2015	PRTD	567 BAINBRIDGE ISLAND DO	197264	03/17/2015	03/16/2015	M032415	100.00	
Invoice: 03/17/2015					POL/HANGING BOAT FAIR BANNER				
					100.00	51011211	54110000589	PD-COMM OUTREACH-PROF SVC	

CHECK	338204	TOTAL:	100.00
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338205	03/24/2015	PRTD	634 CITY OF BAINBRIDGE I	197266	PD 15-005	03/16/2015	M032415	225.00	
Invoice: PD 15-005					POL/NMD DEPOSIT & PERMIT FEE				
					200.00	62238	386000	PARK/DOCK USE DEPOSIT	
					25.00	01136	362400	FACILITIES RENTALS-SHORT TERM	

CHECK	338205	TOTAL:	225.00
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338206	03/24/2015	PRTD	5364 MIKE JUNEAU	197265	03/16/2015-NMD	03/16/2015	M032415	250.00	
Invoice: 03/16/2015-NMD					POL/HANG & REMOVE NMD BANNER				
					250.00	51011211	54110000589	PD-COMM OUTREACH-PROF SVC	

CHECK	338206	TOTAL:	250.00
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NUMBER OF CHECKS	3	*** CASH ACCOUNT TOTAL ***	575.00
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	COUNT	AMOUNT
TOTAL PRINTED CHECKS	3	575.00

*** GRAND TOTAL ***	575.00
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| P      2
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CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT		REF 1	REF 2	REF 3	LINE DESC			
	EFF DATE	JNL DESC							
2015	3	274							
APP	001-213000					GENERAL - ACCOUNTS PAYABLE		375.00	
	03/24/2015	M032415	032415			AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100					CASH			575.00
	03/24/2015	M032415	032415			AP CASH DISBURSEMENTS JOURNAL			
APP	622-213000					ACCOUNTS PAYABLE		200.00	
	03/24/2015	M032415	032415			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								575.00	575.00
APP	631-130000					DUE TO/FROM CLEARING		575.00	
	03/24/2015	M032415	032415						
APP	001-130000					GENERAL - DUE TO/FROM CLEARING			375.00
	03/24/2015	M032415	032415						
APP	622-130000					DUE TO/FROM CLEARING			200.00
	03/24/2015	M032415	032415						
SYSTEM GENERATED ENTRIES TOTAL								575.00	575.00
JOURNAL 2015/03/274							TOTAL	1,150.00	1,150.00

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lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	274	03/24/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		375.00
001-213000				GENERAL - ACCOUNTS PAYABLE	375.00	
				FUND TOTAL	375.00	375.00
622 EXPENDABLE TRUST FUND	2015 3	274	03/24/2015			
622-130000				DUE TO/FROM CLEARING		200.00
622-213000				ACCOUNTS PAYABLE	200.00	
				FUND TOTAL	200.00	200.00
631 CLEARING FUND	2015 3	274	03/24/2015			
631-130000				DUE TO/FROM CLEARING	575.00	
635-111100				CASH		575.00
				FUND TOTAL	575.00	575.00

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lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			375.00
622 EXPENDABLE TRUST FUND			200.00
631 CLEARING FUND		575.00	
	TOTAL	575.00	575.00

** END OF REPORT - Generated by Linda Steinberg **

Manual

03/30/2015 15:23 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338207 03/30/2015 PRD 7170 OPEN WORKS 197285 inv634211 01/01/2015 21500004 M033015 3,361.58
Invoice: inv634211 JANITORIAL SERVICE - 2015
3,361.58 91011183 54110000269 JANITORIAL CONTRACT-PRO SVCS
197286 INV65328 02/01/2015 21500004 M033015 3,361.58
Invoice: INV65328 JANITORIAL SERVICE - 2015
3,361.58 91011183 54110000269 JANITORIAL CONTRACT-PRO SVCS
197287 INV636474 03/01/2015 21500004 M033015 3,361.58
Invoice: INV636474 JANITORIAL SERVICE - 2015
3,361.58 91011183 54110000269 JANITORIAL CONTRACT-PRO SVCS

CHECK 338207 TOTAL: 10,084.74

338208 03/30/2015 PRD 8149 PUD #1 OF KITSAP COU 197283 2992299 02/18/2015 M033015 500.00
Invoice: 2992299 FIN/2015 WATER FESTIVAL
500.00 43411342 542450 FIN-WTR-CONSERVATION-OUTREACH

CHECK 338208 TOTAL: 500.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 10,584.74

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	10,584.74

*** GRAND TOTAL *** 10,584.74

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|P      2
|apcshdsb
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CLERK: lsteinberg

21,169.48

03/30/2015 15:23
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	412	03/30/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		10,084.74
001-213000				GENERAL - ACCOUNTS PAYABLE	10,084.74	
				FUND TOTAL	10,084.74	10,084.74
401 WATER OPERATING FUND	2015 3	412	03/30/2015			
401-130000				DUE TO/FROM CLEARING		500.00
401-213000				ACCOUNTS PAYABLE	500.00	
				FUND TOTAL	500.00	500.00
631 CLEARING FUND	2015 3	412	03/30/2015			
631-130000				DUE TO/FROM CLEARING	10,584.74	
635-111100				CASH		10,584.74
				FUND TOTAL	10,584.74	10,584.74

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			10,084.74
401 WATER OPERATING FUND			500.00
631 CLEARING FUND		10,584.74	
	TOTAL	10,584.74	10,584.74

** END OF REPORT - Generated by Linda Steinberg **

Manual

04/03/2015 12:30 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

338209	04/03/2015	PRTD	3355 WWCFA	197420	03/26/2015	03/26/2015	M040315	15.00
Invoice: 03/26/2015						PW/LEVEL II EXAM APPLIC FEE		
				15.00	73421355	549100	WIN COLL-DUES/SUBCRIP	

CHECK 338209 TOTAL: 15.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 15.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	15.00

*** GRAND TOTAL *** 15.00

04/03/2015 12:30 |CITY OF BAINBRIDGE ISLAND
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|P 2
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 4 38									
APP 402-213000						ACCOUNTS PAYABLE		15.00	
04/03/2015 M040315		040315				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			15.00
04/03/2015 M040315		040315				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		15.00	15.00
APP 631-130000						DUE TO/FROM CLEARING		15.00	
04/03/2015 M040315		040315							
APP 402-130000						DUE TO/FROM CLEARING			15.00
04/03/2015 M040315		040315							
						SYSTEM GENERATED ENTRIES TOTAL		15.00	15.00
						JOURNAL 2015/04/38 TOTAL		30.00	30.00

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
402 SEWER OPERATING FUND	2015 4	38	04/03/2015			
402-130000				DUE TO/FROM CLEARING		15.00
402-213000				ACCOUNTS PAYABLE	15.00	
				FUND TOTAL	15.00	15.00
631 CLEARING FUND	2015 4	38	04/03/2015			
631-130000				DUE TO/FROM CLEARING	15.00	
635-111100				CASH		15.00
				FUND TOTAL	15.00	15.00

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lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
402 SEWER OPERATING FUND			15.00
631 CLEARING FUND		15.00	
	TOTAL	15.00	15.00

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Regular

04/08/2015 11:09 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
338210	04/15/2015	PRTD	7588 A WORKSAFE SERVICE I	197485	204232	02/27/2015		04/12/15	52.00
Invoice: 204232				52.00	73111290 520000	HR/PRE HIRE DRUG TEST			
						O&M-STREET-MAINT O/H-BENEFITS			
						CHECK	338210	TOTAL:	52.00
338211	04/15/2015	PRTD	5 ACE HARDWARE	197288	30160	03/09/2015		04/12/15	22.81
Invoice: 30160				22.81	73411345 531100	PW/PVC NIPPLES X 22			
						OFFICE SUPPLIES			
Invoice: 30191				197289	30191	03/11/2015		04/12/15	49.97
				49.97	73425358 531100	PW/BATTERIES-WWTP			
						O&M-WWTP-SUPPLIES			
Invoice: 30196				197290	30196	03/11/2015		04/12/15	26.61
				26.61	73411345 531100	PW/PVC CUTTER/BLADE			
						OFFICE SUPPLIES			
Invoice: 30220				197291	30220	03/13/2015		04/12/15	79.31
				79.31	73411345 531100	PW/MURIATIC ACID/FILTERS/HOUSNG			
						OFFICE SUPPLIES			
Invoice: 30221				197292	30221	03/13/2015		04/12/15	9.77
				9.77	73421355 531100	PW/FASTENERS/ELECTR TAPE			
						WIN COLL-SUPPLIES			
Invoice: 30243				197293	30243	03/17/2015		04/12/15	10.86
				10.86	73011151 531100	PW/NYLON CORD 3/16 X 50			
						O&M-C/E-PD FLEET-SUPPLIES			
Invoice: 30248				197294	30248	03/17/2015		04/12/15	28.24
				28.24	73411345 531100	PW/SCREWDRIVR SET/SUPER GLUE			
						OFFICE SUPPLIES			
Invoice: 30252				197295	30252	03/18/2015		04/12/15	38.81
				38.81	73431835 531100	PW/PLEDGE WIPES/GLADE ODOR ELIM			
						OFFICE SUPPLIES			
Invoice: 30265				197296	30265	03/19/2015		04/12/15	62.43
				62.43	73011255 531100	PW/PAINT/PAINT SUPPLY-COURT			
						O&M-C/E-COURT FAC-SUPPLIES			
Invoice: 30269				197297	30269	03/19/2015		04/12/15	48.85
				48.85	72111421 53110000222	ENG/SPRAY MARKING PAINT			
						STREET-ROADS PRES-SUPPLIES			
Invoice: 30277				197298	30277	03/20/2015		04/12/15	31.23
				31.23	73011183 531100	PW/CLEANING SUPPLIES			
						O&M-C/E-CH FAC-SUPPLIES			
				197299	30281	03/20/2015		04/12/15	4.21

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 30281

4.21 73011183 531100

PW/PAPER TOWELS
O&M-C/E-CH FAC-SUPPLIES

197300 30295

03/23/2015 04/12/15

173.91

Invoice: 30295

PW/SUMP PUMP FLOAT
O&M-C/E-PWYD FAC-SUPPLIES

173.91 73011897 531100

197301 30296

03/23/2015 04/12/15

40.48

Invoice: 30296

PW/PLASTIC WRAP/BAGS/FOIL
EMPLOYEE RECOG-HR-C/E-SUPPLIES

40.48 33011161 53110000302

197302 30297

03/23/2015 04/12/15

3.26

Invoice: 30297

PW/CLICK N FLAME LIGHTERS
EMPLOYEE RECOG-HR-C/E-SUPPLIES

3.26 33011161 53110000302

197303 30304

03/24/2015 04/12/15

19.00

Invoice: 30304

PW/IN-LINE FUSE HOLDER
O&M-C/E-CH FAC-SUPPLIES

19.00 73011183 531100

197304 30315

03/25/2015 04/12/15

23.87

Invoice: 30315

PW/FLOR LIGHT BULBS/PROTECTORS
O&M-C/E-CH FAC-SUPPLIES

23.87 73011183 531100

197441 30325

03/26/2015 04/12/15

55.37

Invoice: 30325

PW/MULCH/TOP SOIL/GUN NOZZLE
O&M-C/E-CH FAC-SUPPLIES

55.37 73011183 531100

197442 30328

03/26/2015 04/12/15

43.44

Invoice: 30328

PW/TURF BUILDER/TOP SOIL
O&M-C/E-CH FAC-SUPPLIES

43.44 73011183 531100

197443 30332

03/26/2015 04/12/15

-4.34

Invoice: 30332

PW/RETURN CEDAR BARK MULCH
O&M-C/E-CH FAC-SUPPLIES

-4.34 73011183 531100

197444 30333

03/26/2015 04/12/15

39.11

Invoice: 30333

PW/PEAT MOSS
O&M-C/E-CH FAC-SUPPLIES

39.11 73011183 531100

197445 30337

03/27/2015 04/12/15

56.02

Invoice: 30337

PW/DRILL BITS X 6
OFFICE SUPPLIES

56.02 73431835 531100

197446 30338

03/27/2015 04/12/15

6.52

Invoice: 30338

PW/HARDWARE
OFFICE SUPPLIES

6.52 73431835 531100

197447 30341

03/27/2015 04/12/15

14.11

Invoice: 30341

PW/PANEL NAILS/BVLD CRPT JNR
O&M-C/E-POLICE FAC-SUPPLIES

14.11 73011215 531100

197448 30383

04/01/2015 04/12/15

17.91

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lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

96.40	73011215	54810000495	BLDG SVCS CONTR-PD-MAINT
364.39	73011755	54810000495	BLDG SVCS CONTR-CMNS-MAINT
183.58	73425358	54810000495	BLDG SVCS CONTR-WWTP-MAINT

CHECK	338214	TOTAL:	6,597.41
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338215	04/15/2015	PRTD	5907 AMSAN OLYMPIC SUPPLY	197316	331987560	03/10/2015	04/12/15	1,462.73
Invoice: 331987560						PW/ISSUES/SOAP/LINERS		

1,462.73	73637948	531100	O&M ALLOC-CITY WIDE SUPPLIES
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CHECK	338215	TOTAL:	1,462.73
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338216	04/15/2015	PRTD	8144 ANDERSEN, MARJORIE L	197271	44707	03/25/2015	04/12/15	28.10
Invoice: 44707						UB 11792 750 VILLAGE CIRCLE NW		

28.10	411	122100	WATER ACCOUNTS RECEIVABLE
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CHECK	338216	TOTAL:	28.10
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338217	04/15/2015	PRTD	4710 ASSOCIATED PETROLEU	197309	0714750-IN	03/05/2015	04/12/15	1,639.55
Invoice: 0714750-IN						PW/650 GAL DIESEL		

1,639.55	73638893	532000	O&M-FUEL USE-ALLOCATION
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197310	0714751-IN	03/05/2015	04/12/15	1,916.29
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Invoice: 0714751-IN

1,916.29	73638932	532000	PW/750 GAL REGULAR O&M-FUEL ALLOC TO OTH DEPTS
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197311	0719243-IN	03/16/2015	04/12/15	1,835.89
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Invoice: 0719243-IN

1,835.89	73638932	532000	PW/804 GAL REGULAR O&M-FUEL ALLOC TO OTH DEPTS
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CHECK	338217	TOTAL:	5,391.73
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338218	04/15/2015	PRTD	7821 AUS WEST LOCKBOX	197312	1987890499	02/26/2015	04/12/15	56.73
Invoice: 1987890499						PW/LAUNDRY SERVICE		

56.73	73638893	589310	LAUNDRY SERVICES
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197313	1987913377	03/12/2015	04/12/15	47.97
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Invoice: 1987913377

47.97	73638893	589310	PW/LAUNDRY SERVICE LAUNDRY SERVICES
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197314	1987924712	03/19/2015	04/12/15	47.97
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Invoice: 1987924712

47.97	73638893	589310	PW/LAUNDRY SERVICE LAUNDRY SERVICES
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197315	1987936044	03/26/2015	04/12/15	52.35
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Invoice: 1987936044

52.35	73638893	589310	PW/LAUNDRY SERVICE LAUNDRY SERVICES
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lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 1987947462
197450 1987947462 04/02/2015 04/12/15 47.97
PW/LAUNDRY SERVICE
47.97 73638893 589310 LAUNDRY SERVICES
CHECK 338218 TOTAL: 252.99

338219 04/15/2015 PRD 1200 ARNESS INCORPORATED 197317 35283 02/02/2015 04/12/15 543.50
Invoice: 35283
PW/SEPTIC PUMP LYNWD/NO TOWN
543.50 73426943 64110000675 GEN PLUG LYNWOOD-PROF SVCS

Invoice: 35381
197318 35381 03/12/2015 04/12/15 577.47
PW/SEPTIC PUMPING-FERRY DOCK
577.47 73426943 64110000675 GEN PLUG LYNWOOD-PROF SVCS

Invoice: 35382
197319 35382 02/12/2015 04/12/15 543.50
PW/SEPTIC PUMPING-LYNWD LIFT STAT
543.50 73426943 64110000675 GEN PLUG LYNWOOD-PROF SVCS

Invoice: 35596
197471 35596 03/04/2015 04/12/15 407.63
PW/SEPTIC PUMPING-LYNWOOD
407.63 73426943 64110000675 GEN PLUG LYNWOOD-PROF SVCS

Invoice: 35680
197472 35680 03/13/2015 04/12/15 543.50
PW/SEPTIC PUMPING-NO TOWN
543.50 73426943 64110000675 GEN PLUG LYNWOOD-PROF SVCS

CHECK 338219 TOTAL: 2,615.60

338220 04/15/2015 PRD 2922 ARXCIS INC 197451 997624 03/30/2015 04/12/15 1,653.00
Invoice: 997624
PW/INSPECT/CERTIFY CRANES
1,653.00 73011897 541100 O&M-C/E-PWYD FAC-PROF SVCS

CHECK 338220 TOTAL: 1,653.00

338221 04/15/2015 PRD 2138 ASPECT CONSULTING LL 197320 21555 03/12/2015 21300165 04/12/15 578.24
Invoice: 21555
WATER RESOURCES DATABASE UPGRD
578.24 72431832 54110000454 NPDES SSWM ADM-PROF SVCS

CHECK 338221 TOTAL: 578.24

338222 04/15/2015 PRD 6420 AT&T MOBILITY 197321 0932MAR15 03/21/2015 04/12/15 105.64
Invoice: 0932MAR15
ENG/DATA CARD SURVEY EQ
105.64 91011189 542100 GG-C/E-CITY HALL-PHONE

CHECK 338222 TOTAL: 105.64

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338223 04/15/2015 PRD 4365 AUTOMATIC FUNDS TRAN 197322 80093 03/09/2015 04/12/15 1,631.90
Invoice: 80093

FIN/STATEMENT PREP & MAIL
FIN - WATER ADMIN PROF SERVICE
FIN - SEWER ADMIN PROF SERVICE
GG-WTR-FAC-POSTAGE
GG-SWR-FAC-POSTAGE

197323 80315 03/16/2015 04/12/15 5.77
Invoice: 80315

FIN/FINAL BILL PRT & MAIL
.97 43411341 541100 FIN - WATER ADMIN PROF SERVICE
.96 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
1.92 91411891 542500 GG-WTR-FAC-POSTAGE
1.92 91421891 542500 GG-SWR-FAC-POSTAGE

CHECK 338223 TOTAL: 1,637.67

338224 04/15/2015 PRD 762 ASSOCIATION OF WASHI 197324 34722-A 03/09/2015 04/12/15 11,602.23
Invoice: 34722-A

11,602.23 91011176 520000 2015 RETRO PROGRAM SVC FEE
GG-C/E-WORKERS COMP SVC-ADMIN

CHECK 338224 TOTAL: 11,602.23

338225 04/15/2015 PRD 47 BAINBRIDGE DISPOSAL 197453 015003MAR15 03/31/2015 04/12/15 196.65
Invoice: 015003MAR15

196.65 91011189 547900 MAR15 CITY HALL DISPOSAL SVC
GG-C/E-CITY HALL-GARBAGE

197454 010963MAR15 03/31/2015 04/12/15 1,463.88
Invoice: 010963MAR15

MAR15 CITYWIDE DISPOSAL SVC
GG-C/E-PD-GARBAGE
GG-STREET-ROADSIDE-GARBAGE
GG-C/E-PARKS-GARBAGE
GG-WWTP-GARBAGE (NOT BIOSOLIDS)
GG-C/E-O&M YARD FAC-GARBAGE

CHECK 338225 TOTAL: 1,660.53

338226 04/15/2015 PRD 49 BAINBRIDGE GARDENS 197325 03/04/2015 03/04/2015 04/12/15 513.80
Invoice: 03/04/2015

513.80 73421355 531100 PW/PLANTS AND COMPOST
WIN COLL-SUPPLIES

CHECK 338226 TOTAL: 513.80

338227 04/15/2015 PRD 55 BAINBRIDGE ISLAND RE 197326 621437 03/20/2015 04/12/15 83.82
Invoice: 621437

83.82 63470586 544000 PCD/LEGAL AD-NOA-STROMAN
CUR - DEV ZONING ADVERTISING

197327 621441 03/20/2015 04/12/15 81.46

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

Invoice: 621441

81.46 63470586 544000

PCD/LEGAL AD-WINSLOW SHORES
CUR - DEV ZONING ADVERTISING

197354 622800

03/27/2015 04/12/15

59.03

Invoice: 622800

CLERK/LEGAL AD-ORD 2015-02,08
COUNCIL - LEGAL NOTICES

59.03 11011113 544000

197355 622804

03/27/2015 04/12/15

41.32

Invoice: 622804

CLERK/LEGAL AD-BACH MAIN REPL
41.32 72423434 64400000471 BEACH MAIN REPL DES-CAP ADV

197546 624229

04/03/2015 04/12/15

61.39

Invoice: 624229

CLERK/LEGAL AD-FERNCLIFF VILL
COUNCIL - LEGAL NOTICES

61.39 11011113 544000

CHECK 338227 TOTAL:

327.02

338228 04/15/2015 PRD
Invoice: 4711-A

6618 BAYSIDE ENGRAVERS LL 197506 4711-A

02/09/2015 04/12/15

3.26

POL/SHIPPING CHARGE
GG-C/E-PD-POSTAGE

3.26 91011215 542500

CHECK 338228 TOTAL:

3.26

338229 04/15/2015 PRD
Invoice: 1503516

5412 BENEFIT ADMINISTRATI 197328 1503516

03/20/2015 04/12/15

158.00

2015 FLEX PLAN ADMIN
COURT - BENEFITS
EXEC - C/E BENEFITS
FIN - C/E ADMIN BENEFITS
PD-C/E ADMIN-BENEFITS
PCD - C/E ADMIN BENEFITS
PW - C/E BENEFITS
IT - C/E ADMIN BENEFITS

17.38 21011125 520000
23.70 31011131 520000
17.38 41011141 520000
30.02 51011211 520000
11.06 61011581 520000
47.40 71011321 520000
11.06 81011881 520000

CHECK 338229 TOTAL:

158.00

338230 04/15/2015 PRD
Invoice: PLN50047PRE

8147 BERNER, PIERRE O 197330 PLN50047PRE

03/18/2015 04/12/15

1,586.81

PCD/REFUND PLN50047 PRE
1,586.81 65538 38600000370 GEO TECH 3RD PARTY REVIEWS

CHECK 338230 TOTAL:

1,586.81

338231 04/15/2015 PRD
Invoice: 03/31/2015-Q1

7178 BAINBRIDGE ISL CHILD 197524 03/31/2015-Q1

03/31/2015 04/12/15

6,340.67

EX/Q1 CHILD CARE LOW INC FAM
6,340.67 31017540 54110000297 EXEC - HHHS CHILD PROF SVC

CHECK 338231 TOTAL:

6,340.67

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

338232 04/15/2015 PRD 314 BAINBRIDGE ISLAND FI 197563 G 3-2015 04/03/2015 04/12/15 234.80
Invoice: G 3-2015
34.88 52011212 532000 POL/92.1 GAL GASOLINE
199.92 53011212 532000 PD DET-C/E-FUEL
PD-C/E-PATROL-FUEL

CHECK 338232 TOTAL: 234.80

338233 04/15/2015 PRD 5202 BAINBRIDGE ARTS AND 197523 2015-Q1 LTAC 03/11/2015 04/12/15 565.00
Invoice: 2015-Q1 LTAC
565.00 91140573 541100 EX/Q1 2015 LTAC GRANT
GG-TOUR-PROF SERVICES

CHECK 338233 TOTAL: 565.00

338234 04/15/2015 PRD 4882 BLAZE CONE 197331 27111 03/19/2015 04/12/15 1,376.00
Invoice: 27111
1,376.00 73111264 531100 PW/SLIM CONES X 50
O&M-STREET-TRAF CONTROL-SUPPLY

CHECK 338234 TOTAL: 1,376.00

338235 04/15/2015 PRD 69 BLUMENTHAL UNIFORMS 197507 128725 03/25/2015 04/12/15 47.61
Invoice: 128725
47.61 53011212 520000 POL/TIES X 4
POLICE - C/E PATROL BENEFITS

Invoice: 129140
197508 129140 03/25/2015 04/12/15 697.90
697.90 53011212 520000 POL/UNIFORMS/828
POLICE - C/E PATROL BENEFITS

Invoice: 129145
197509 129145 03/25/2015 04/12/15 376.24
376.24 53011212 520000 POL/UNIFORMS/820
POLICE - C/E PATROL BENEFITS

Invoice: 129148
197510 129148 03/25/2015 04/12/15 779.80
779.80 53011212 520000 POL/UNIFORMS/829
POLICE - C/E PATROL BENEFITS

Invoice: 123074
197564 123074 03/26/2015 04/12/15 396.76
396.76 53011212 520000 POL/SHOULDER PATCHES X 100
POLICE - C/E PATROL BENEFITS

Invoice: 127240
197565 127240 04/02/2015 04/12/15 21.74
21.74 51011211 520000 POL/HASHMARKS X 20
PD-C/E ADMIN-BENEFITS

Invoice: 128323
197566 128323 03/27/2015 04/12/15 550.95
550.95 51011211 520000 POL/UNIFORMS/800
PD-C/E ADMIN-BENEFITS

197567 129111 03/30/2015 04/12/15 387.77

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

Invoice: 129111

387.77 53011212 520000

POL/UNIFORMS/829

POLICE - C/E PATROL BENEFITS

CHECK 338235 TOTAL: 3,258.77

338236 04/15/2015 PRD 5016 BAINBRIDGE ISLAND BO 197525 03/31/2015-Q1

03/31/2015 04/12/15

8,592.00

Invoice: 03/31/2015-Q1

EX/Q1 AFTER SCHOOL ACTIVITIES

8,592.00 31017540 54110000297 EXEC - HHHS CHILD PROF SVC

CHECK 338236 TOTAL: 8,592.00

338237 04/15/2015 PRD 4380 BPMS SOFTWARE

197526 1475

03/24/2015 04/12/15

562.00

Invoice: 1475

IT/WTR BACKFLOW SFTWR RENEW

562.00 81411341 548500 IT-WTR-COMP MAINT SUPPORT

CHECK 338237 TOTAL: 562.00

338238 04/15/2015 PRD 72 BRATWEAR

197511 14551

03/23/2015 04/12/15

171.20

Invoice: 14551

POL/UNIFORMS/812

171.20 52011212 520000 POLICE - C/E INVEST BENEFITS

197512 14463

03/13/2015 04/12/15

549.48

Invoice: 14463

POL/JUMPSUIT/819

549.48 53011212 520000 POLICE - C/E PATROL BENEFITS

197513 14478

03/16/2015 04/12/15

444.04

Invoice: 14478

POL/JACKET W/LINER/801

444.04 51011211 520000 PD-C/E ADMIN-BENEFITS

197568 14650

03/31/2015 04/12/15

2,044.10

Invoice: 14650

POL/JUMPSUITS/JACKETS-814/816

2,044.10 53011212 520000 POLICE - C/E PATROL BENEFITS

CHECK 338238 TOTAL: 3,208.82

338239 04/15/2015 PRD 78 BROWNE WHEELER ENGIN 197329 7516

12/22/2014 21400056 04/12/15

2,118.75

Invoice: 7516

VALLEY/GERTIE/LOGG DESIGN

1,118.75 72321951 64110000602 VALLEY RECONSTR-STREET-DESIGN

1,000.00 72433438 64110000602 VALLEY RECONSTR-SSWM-DESIGN

CHECK 338239 TOTAL: 2,118.75

338240 04/15/2015 PRD 4586 CHS, INC.

197332 83331/2

03/25/2015 04/12/15

372.31

Invoice: 83331/2

PW/50# BAGS SALT X 49

372.31 73411345 531100 OFFICE SUPPLIES

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

CHECK 338240 TOTAL: 372.31

338241 04/15/2015 PRD 551 CENTURYLINK 197421 0399MAR15 03/23/2015 04/12/15 2,496.28
Invoice: 0399MAR15

CITYWIDE PHONE SERVICE
GG-WWTP-TELEPHONE/FAX
GG-WTR-FAC-PHONE
GG-C/E-COMMONS-PHONE
GG-C/E-CITY HALL-PHONE
GG-C/E-O&M YARD FAC-PHONE
GG-C/E-COURT BLDG-PHONE
GG-C/E-PD-PHONE

CHECK 338241 TOTAL: 2,496.28

338242 04/15/2015 PRD 8024 CLEARWAY ENVIRONMENT 197336 COBI-ROCK-2 12/31/2014 21400129 04/12/15 5,879.83
Invoice: COBI-ROCK-2

MITIGATION & MONITORING SVCS.
5,879.83 72011391 54110000710 ROCKAWAY-MIT/MONITORING-P SVCS

197398 02/27/2015 02/27/2015 21400129 04/12/15 5,449.50
MITIGATION & MONITORING SVCS.

Invoice: 02/27/2015

5,449.50 72011391 54110000710 ROCKAWAY-MIT/MONITORING-P SVCS

CHECK 338242 TOTAL: 11,329.33

338243 04/15/2015 PRD 460 CITY OF BI - PETTY C 197462 44950 03/23/2015 04/12/15 4.21
Invoice: 44950

.21 91011189 542500
FIN/USPS/POSTAGE DUE
GG-C/E-CITY HALL-POSTAGE

197463 44951 03/23/2015 04/12/15 4.57
Invoice: 44951

.57 91011189 542500
FIN/USPS/POSTAGE DUE
GG-C/E-CITY HALL-POSTAGE

197464 44952 03/27/2015 04/12/15 5.75
Invoice: 44952

5.75 91011189 542500
ENG/POSTAGE-HILL
GG-C/E-CITY HALL-POSTAGE

197465 447953 03/27/2015 04/12/15 4.95
Invoice: 447953

.95 01136 369900
FIN/PAYGOV/REIMB CC ERROR
OTHER MISC REVENUE (INC NSF)

197466 44954 03/09/2015 04/12/15 16.00
Invoice: 44954

16.00 72431831 543100
ENG - SSWM ADM TRAVEL EXPENSE

197467 44955 03/16/2015 04/12/15 4.57
Invoice: 44955

.57 91011189 542500
FIN/USPS/POSTAGE DUE
GG-C/E-CITY HALL-POSTAGE

197468 44956 03/18/2015 04/12/15 4.49

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

Invoice: 44956

.49 91011189 542500

FIN/USPS/POSTAGE DUE
GG-C/E-CITY HALL-POSTAGE

197469 44957

03/23/2015

04/12/15

.57

Invoice: 44957

.57 91011189 542500

FIN/USPS POSTAGE DUE
GG-C/E-CITY HALL-POSTAGE

197470 03/31/2015

03/31/2015

04/12/15

6.80

Invoice: 03/31/2015

6.80 01136 369810

PETTY CASH SHORT
CASHIER'S OVERAGES & SHORTAGES

197515 2015-07

03/27/2015

04/12/15

21.63

Invoice: 2015-07

21.63 51011211 531100

POL/XTRA LG BINDERS
PD-C/E-ADM-SUPPLIES

CHECK 338243 TOTAL:

53.54

338244 04/15/2015 PRD
Invoice: 2015-06

460 CITY OF BI - PETTY C 197514 2015-06

03/12/2015

04/12/15

33.21

33.21 51011211 531100

POL/ADHESIVE/FRAMES
PD-C/E-ADM-SUPPLIES

CHECK 338244 TOTAL:

33.21

338245 04/15/2015 PRD
Invoice: 21500026

103 CITY OF BAINBRIDGE I 197547 21500026

04/07/2015

04/12/15

133.49

31.29 73111290 531100

SANDS AVE WELL USAGE

32.33 73421355 531100

O&M-STREET-MAINT O/H-SUPPLIES

69.87 73431835 531100

WIN COLL-SUPPLIES

OFFICE SUPPLIES

CHECK 338245 TOTAL:

133.49

338246 04/15/2015 PRD
Invoice: 49410

112 CODE PUBLISHING COMP 197548 49410

04/02/2015

04/12/15

350.00

350.00 36011143 541100

CLERK/MUNIC CODE WEB-APR16
CLERK-C/E-PROF SVCS

CHECK 338246 TOTAL:

350.00

338247 04/15/2015 PRD
Invoice: 03/20/2015

6920 COMCAST

197516 03/20/2015

03/20/2015

04/12/15

11.45

11.45 51011211 545000

POL/XFINITY HD CONVERTER BOX
PD-C/E-ADMIN RENTS/LEASE

CHECK 338247 TOTAL:

11.45

338248 04/15/2015 PRD
Invoice: 04/02/2015

8111 COMMUNITY SOLAR SOLU 197549 04/02/2015

04/02/2015

04/12/15

239.97

239.97 91011189 54500000627 CH SOLAR-NET METERING PYMTS

EX/MAR15 SOLAR NET METERING

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

CHECK 338248 TOTAL: 239.97

338249 04/15/2015 PRD 7977 COMPUCOM SYSTEMS, IN 197527 62711807
Invoice: 62711807
1,399.12 81011881 535100

03/30/2015 04/12/15
IT/ADOBE ACROB SOFTWR LIC
IT - C/E COMPUTER SOFTWARE

1,399.12

CHECK 338249 TOTAL: 1,399.12

338250 04/15/2015 PRD 7166 AMERICAN MESSAGING 197528 W4104492PD
Invoice: W4104492PD
79.87 73637891 542100

04/01/2015 04/12/15
PW/APR15 MESSAGING SVC
O&M - ALLOC FACIL TELEPHONE

79.87

CHECK 338250 TOTAL: 79.87

338251 04/15/2015 PRD 142 COPIERS NORTHWEST IN 197339 INV1175198
Invoice: INV1175198
133.85 21011125 545000

03/13/2015 04/12/15
CRT/IR3235I COPIER LEASE
COURT - RENTS & LEASES - OPER

133.85

197340 INV1175199
45.46 21011125 548100

03/13/2015 04/12/15
CRT/IR3235I COPIER MAINT
COURT - REPAIRS

45.46

197550 INV1183190
114.09 31011131 545000
114.09 41011141 545000

03/31/2015 04/12/15
EX/FIN/IR6075 COPIER LEASE
EXEC - C/E RENTS & LEASES
FIN - C/E ADMIN RENTS & LEASES

228.18

Invoice: INV1183190

197551 INV1183191
31.51 31011131 548100
31.51 41011141 548100

03/31/2015 04/12/15
EX/FIN/IR6075 COPIER MAINT
EXEC - C/E MAINT & REPAIRS
FIN - C/E ADMIN REPAIRS/MAINT

63.02

CHECK 338251 TOTAL: 470.51

338252 04/15/2015 PRD 3333 CAPITAL ONE COMMERCIAL 197399 26954274
Invoice: 26954274
1,912.99 81011881 535500

03/09/2015 04/12/15
IT/REPLACEMENT COMPUTERS
IT - C/E COMPUTER PARTS & EQ

1,912.99

CHECK 338252 TOTAL: 1,912.99

338253 04/15/2015 PRD 145 RICHARD H COURTNEY 197517 13015
Invoice: 13015
176.96 51011211 531100

03/25/2015 04/12/15
POL/OFFICER & CIVILIAN OF YR
PD-C/E-ADM-SUPPLIES

176.96

CHECK 338253 TOTAL: 176.96

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

338254 04/15/2015 PRD 7016 CUSTOM PRINTING 197341 4772 03/12/2015 04/12/15 378.74
Invoice: 4772
FIN/BUS LIC STICKERS/CERTIF
378.74 41011148 531100 FIN-C/E-BUS LIC-SUPPLIES
CHECK 338254 TOTAL: 378.74

338255 04/15/2015 PRD 5060 DARREL EMEL'S TREE S 197342 5036 03/16/2015 04/12/15 3,559.93
Invoice: 5036
PW/REMOVE TREE-TOLO RD
3,559.93 73111427 54810000354 TREE PRES & REMOVAL-ROADS
CHECK 338255 TOTAL: 3,559.93

338256 04/15/2015 PRD 158 DATANODE LLC 197343 0017556-IN 03/03/2015 04/12/15 328.50
Invoice: 0017556-IN
IT/PHONE SYS-CONFIGURED VLAN
328.50 81011881 535500 IT - C/E COMPUTER PARTS & EQ
CHECK 338256 TOTAL: 328.50

338257 04/15/2015 PRD 4975 DAY WIRELESS SYSTEMS 197569 382997 03/30/2015 04/12/15 1,114.77
Invoice: 382997
POL/RADAR CALIBRATIONS X 14
1,114.77 53011212 541100 POLICE - C/E PATROL PROF SVCS
CHECK 338257 TOTAL: 1,114.77

338258 04/15/2015 PRD 8139 DHALIWAL, SUKHDEEP 197400 PLN50138SSDP 03/16/2015 04/12/15 572.00
Invoice: PLN50138SSDP
PCD/REFUND PLN50138SSDP
572.00 47047 345890 OTHER PLANNING/DEVELOPM
CHECK 338258 TOTAL: 572.00

338259 04/15/2015 PRD 1198 THE DOCTORS CLINIC 197345 OMP3 FEB15 03/15/2015 04/12/15 563.00
Invoice: OMP3 FEB15
POL/PRE HIRE EXAM-CL
563.00 53011212 541100 POLICE - C/E PATROL PROF SVCS
CHECK 338259 TOTAL: 563.00

338260 04/15/2015 PRD 7144 DTMICRO, INC 197529 2217 03/15/2015 04/12/15 135.88
Invoice: 2217
IT/POL ILEADS CONN-KC APR15
135.88 91011215 542100 GG-C/E-PD-PHONE
CHECK 338260 TOTAL: 135.88

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338261 04/15/2015 PRD 8062 ECOADAPT INC 197401 2073-2103-2140 02/28/2015 21400156 04/12/15 10,000.00
Invoice: 2073-2103-2140 2016 COMP PLAN UPDATE PUB PART
10,000.00 61011582 54110000700 COMP PLAN UPDATE-PROF SVCS
CHECK 338261 TOTAL: 10,000.00

338262 04/15/2015 PRD 1625 EMP INDUSTRIES, INC 197346 11994 03/10/2015 04/12/15 162.59
Invoice: 11994 PW/NOZZLE ASSY-WFP DOCK
162.59 73011768 531100 O&M-C/E-PARKS-SUPPLIES
CHECK 338262 TOTAL: 162.59

338263 04/15/2015 PRD 8081 ERICKSEN URBAN COTTA 197267 44703 03/25/2015 04/12/15 126.15
Invoice: 44703 UB 12841 678 WINTERSWEET RD NE
126.15 411 122100 WATER ACCOUNTS RECEIVABLE
CHECK 338263 TOTAL: 126.15

338264 04/15/2015 PRD 7510 EXPERIAN 197570 CD1512002588 03/27/2015 04/12/15 92.39
Invoice: CD1512002588 POL/CREDIT CHECK SVC
92.39 52011212 549100 PD-C/E-INV-DUES/SUBSCR/MEMBRSH
CHECK 338264 TOTAL: 92.39

338265 04/15/2015 PRD 212 FABRICARE 02 - PLANT 197518 04/02/2015 04/02/2015 04/12/15 352.56
Invoice: 04/02/2015 POL/LAUNDRY SERVICE
95.37 51011211 520000 PD-C/E ADMIN-BENEFITS
41.30 51011217 520000 PD-C/E-PARKING ENF-BEN
115.33 52011212 520000 POLICE - C/E INVEST BENEFITS
70.57 53011212 520000 POLICE - C/E PATROL BENEFITS
29.99 55011757 520000 PD-HARBORMASTER-BENEFITS
CHECK 338265 TOTAL: 352.56

338266 04/15/2015 PRD 1953 FERGUSON ENTERPRISES 197455 0458207 03/26/2015 04/12/15 171.15
Invoice: 0458207 PW/4X12 SS REP CLAMP
171.15 421 141100 SEWER-INVENTORY
CHECK 338266 TOTAL: 171.15

338267 04/15/2015 PRD 8146 FRAIK, ROBERT D & BO 197273 44709 03/25/2015 04/12/15 63.67
Invoice: 44709 UB 12487 3973 PLEASANT BEACH DRIVE NE
63.67 421 122100 SEWER ACCOUNTS RECEIVABLE

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 338267 TOTAL: 63.67

338268 04/15/2015 PRD 7986 FRANK COLUCCIO CONST 197338 PAYREQ5-471 02/26/2015 21400106 04/12/15 128,540.32
Invoice: PAYREQ5-471 EAGLE HARBOR BEACH MAINS PROJ.

128,540.32 72423434 66300000471 BEACH MAIN REPL DES-CONSTR

CHECK 338268 TOTAL: 128,540.32

338269 04/15/2015 PRD 231 GALLS, AN ARAMARK CO 197519 003280369 03/20/2015 04/12/15 23.86
Invoice: 003280369 POL/NAME PIN/829

23.86 53011212 520000 POLICE - C/E PATROL BENEFITS

CHECK 338269 TOTAL: 23.86

338270 04/15/2015 PRD 4262 GEMPLER'S 197530 1020556727 03/26/2015 04/12/15 1,422.20
Invoice: 1020556727 PW/COATS/RAINSUITS/HRD HATS

1,422.20 73637891 531100 OFFICE SUPPLIES

CHECK 338270 TOTAL: 1,422.20

338271 04/15/2015 PRD 1517 GUARDIAN SECURITY SY 197571 574489 04/01/2015 04/12/15 42.00
Invoice: 574489 POL/SECURITY & FIRE ALARMS

42.00 51011215 541100 POLICE - C/E FACIL PROF SVCS

CHECK 338271 TOTAL: 42.00

338272 04/15/2015 PRD 252 H.D. FOWLER COMPANY 197351 I3863644 03/12/2015 04/12/15 450.89
Invoice: I3863644 PW/12 X 20 ADS BLUE SEAL POLY

450.89 73431835 531100 OFFICE SUPPLIES

Invoice: I3868709 197352 I3868709 03/18/2015 04/12/15 46.52
PW/ADAPTOR/PVC PLUG

46.52 73421355 531100 WIN COLL-SUPPLIES

CHECK 338272 TOTAL: 497.41

338273 04/15/2015 PRD 253 HACH COMPANY 197347 9286754 03/16/2015 04/12/15 1,147.44
Invoice: 9286754 ENG/HYDROLAB/INTERN BATT PCK

1,147.44 72431835 53110000451 MONITORING-SUPPLIES

Invoice: 9286756 197348 9286756 03/16/2015 04/12/15 51.64
ENG/HYDROLAB

51.64 72431835 53110000451 MONITORING-SUPPLIES

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 338273 TOTAL: 1,199.08

338274 04/15/2015 PRD 8154 HARPER, JEREMY 197552 03/24/2015 03/24/2015 04/12/15 124.81
Invoice: 03/24/2015 EX/REIMB SGT ASSESSMENT CTR

124.81 91011211 543100 GG-C/E-CIVIL SVC-TRAVEL

CHECK 338274 TOTAL: 124.81

338275 04/15/2015 PRD 6155 HDR ENGINEERING INC 197349 00202388-B 03/12/2015 21400027 04/12/15 1,691.81
Invoice: 00202388-B UTILITY DESIGN - WING POINT

563.95 72413434 64110000324 WING PT-WTR-DESIGN

563.93 72423434 64110000324 WING PT SWR-DESIGN

563.93 72433438 64110000324 WING PT SSWM-DESIGN

Invoice: 00202401-B 197350 00202401-B 03/12/2015 21300174 04/12/15 8,642.14
WING PT WAY NM IMPROVEMENTS

8,642.14 72334953 64110000324 WING PT-NM-DESIGN

CHECK 338275 TOTAL: 10,333.95

338276 04/15/2015 PRD 7544 HEAR FOR LIFE AUDIOL 197356 2010-6380 03/11/2015 04/12/15 35.00
Invoice: 2010-6380 HR/HEARING TEST-GR

35.00 21011125 541100 COURT - PROFESSIONAL SERVICES

Invoice: 2010-6381 197357 2010-6381 02/25/2015 04/12/15 35.00
HR/HEARING TEST-DF

35.00 73431835 541100 PROFESSIONAL SERVICES

Invoice: 2010-6382 197358 2010-6382 12/31/2014 04/12/15 35.00
HR/HEARING TEST-JL

35.00 53011212 541100 POLICE - C/E PATROL PROF SVCS

Invoice: 2010-6391 197359 2010-6391 03/20/2015 04/12/15 35.00
HR/HEARING TEST-SP

35.00 73431835 541100 PROFESSIONAL SERVICES

Invoice: 2010-6392 197360 2010-6392 03/16/2015 04/12/15 35.00
HR/HEARING TEST-LE

35.00 73431835 541100 PROFESSIONAL SERVICES

CHECK 338276 TOTAL: 175.00

338277 04/15/2015 PRD 5754 HEATH AND ASSOCIATES 197520 6470 03/27/2015 04/12/15 600.00
Invoice: 6470 PCD/PLN50075 DENOVA HEARING

600.00 63470588 541100 CUR-DEV PLAN-PROF SVCS

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 338277 TOTAL: 600.00

338278 04/15/2015 PRD 4850 HOME DEPOT CREDIT SE 197353 5032738 03/20/2015 04/12/15 649.63
Invoice: 5032738 PW/RAKES/LOPPERS/BROOMS/SHOVL

649.63 73111290 531100 O&M-STREET-MAINT O/H-SUPPLIES

Invoice: 9024869 197456 9024869 03/26/2015 04/12/15 8.98
PW/INSULATED WIRES DISCONNECT

8.98 73011897 531100 O&M-C/E-PWYD FAC-SUPPLIES

CHECK 338278 TOTAL: 658.61

338279 04/15/2015 PRD 333 KITSAP COUNTY AUDITO 197553 270430 03/11/2015 04/12/15 74.00
Invoice: 270430 CLERK/REC DOC-VALLIERE BUFR

74.00 36470143 551000 CLERK-RECORDING AT CO AUDITOR

Invoice: 272316 197554 272316 03/24/2015 04/12/15 76.00
CLERK/REC DOC-ILA S'KLALLAM

76.00 53011421 66400000549 SUQ TRIBE IMPACT MIT GRANT-EQ

Invoice: 273295 197555 273295 03/31/2015 04/12/15 34.00
CLERK/REC DOC-HAWK LID

34.00 36426143 551000 CLERK-SIS-RECORDING

CHECK 338279 TOTAL: 184.00

338280 04/15/2015 PRD 2306 KITSAP COUNTY PROSEC 197362 2015-04 04/01/2015 04/12/15 8,167.58
Invoice: 2015-04 LEGAL/APR15 PROS ATTORNEY

8,167.58 32011521 541112 LGL-CRIMINA-OUTSIDE PROSECUTOR

CHECK 338280 TOTAL: 8,167.58

338281 04/15/2015 PRD 1496 KITSAP COUNTY SEWER 197366 26099 03/20/2015 04/12/15 13,130.00
Invoice: 26099 APR15 SIS SERVICE FEE

13,130.00 73426356 551000 SIS-SD#7 PROCESSING CHGS

CHECK 338281 TOTAL: 13,130.00

338282 04/15/2015 PRD 339 KITSAP COUNTY - CENC 197522 BIPD2015-04 03/17/2015 21500002 04/12/15 6,971.73
Invoice: BIPD2015-04 POL/CENCOM SERVICE

2,091.52 52011286 551000 POLICE - C/E - INVEST CENCOM

4,880.21 53011286 551000 POLICE - C/E PATROL CENCOM

CHECK 338282 TOTAL: 6,971.73

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338283 04/15/2015 PRD 199 KITSAP ECONOMIC DEVE 197363 CBI-1Q-15 03/28/2015 04/12/15 1,875.00
Invoice: CBI-1Q-15
1,875.00 31011586 54110000297 EXEC-C/E-ECON DEV PLANNING
CHECK 338283 TOTAL: 1,875.00

338284 04/15/2015 PRD 1971 KELLEY IMAGING SYSTE 197361 IN44320 03/25/2015 04/12/15 1,201.41
Invoice: IN44320
900.91 61470581 548500 PCD/DEV ADM-PC SUPPORT MAINT
300.50 41011145 548500 FIN - C/E FACIL COMPUTER SUPT
CHECK 338284 TOTAL: 1,201.41

338285 04/15/2015 PRD 1971 KELLEY IMAGING SYSTE 197473 16763024 03/30/2015 04/12/15 264.21
Invoice: 16763024
264.21 61470581 545000 PCD/4540C COPIER LEASE
197572 IN45370 03/30/2015 04/12/15 2,883.81
Invoice: IN45370
2,883.81 51011215 545000 POL/ANNUAL COPIER LEASE
197573 IN45371 03/30/2015 04/12/15 223.37
Invoice: IN45371
223.37 51011211 545000 PD-C/E-ADMIN RENTS/LEASE
CHECK 338285 TOTAL: 3,371.39

338286 04/15/2015 PRD 1010 PAUL L KING 197364 44148 03/11/2015 04/12/15 1,861.21
Invoice: 44148
1,861.21 73011183 548100 PW/INST KEY PAD LOCK-LNCH RM
197365 44156 03/25/2015 04/12/15 184.74
Invoice: 44156
184.74 73011183 548100 O&M-C/E-CH FAC-REPAIRS
CHECK 338286 TOTAL: 2,045.95

338287 04/15/2015 PRD 8141 KING, CAROL 197268 44704 03/25/2015 04/12/15 21.84
Invoice: 44704
21.84 421 122100 UB 10516 590 MADISON AVENUE N
SEWER ACCOUNTS RECEIVABLE
CHECK 338287 TOTAL: 21.84

338288 04/15/2015 PRD 315 KITSAP HUMANE SOCIET 197531 972 03/02/2015 04/12/15 5,122.50
Invoice: 972
5,122.50 91011393 541100 EX/MAR15 ANIMAL CONTROL
FIN - C/E ANIMAL CONTROL FEES

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

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INV DATE PO

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INVOICE DTL DESC

CHECK 338288 TOTAL: 5,122.50

338289 04/15/2015 PRD	6789 LAMB'S OFFICE SUPPLY	197367	0002781-001	03/16/2015	04/12/15	91.46
Invoice: 0002781-001				CRT/MISC OFFICE SUPPLIES		
		91.46	21011125 531100	COURT - SUPPLIES		
		197368	0002781-002	03/17/2015	04/12/15	69.56
Invoice: 0002781-002				CRT/PRINTER CARTRIDGE		
		69.56	21011125 531100	COURT - SUPPLIES		
		197369	0002859-001	03/24/2015	04/12/15	338.92
Invoice: 0002859-001				CRT/PAPER/CLOCK/BATTERIES		
		338.92	21011125 531100	COURT - SUPPLIES		
		197533	0002889-001	03/25/2015	04/12/15	83.47
Invoice: 0002889-001				POL/TONER CARTRIDGE		
		83.47	51011211 531100	PD-C/E-ADM-SUPPLIES		
		197556	0002795-001	03/17/2015	04/12/15	11.62
Invoice: 0002795-001				FIN/BINDER/FILLER PAPER		
		11.62	41011141 531100	FIN - C/E ADMIN SUPPLIES		
		197557	0002811-001	03/18/2015	04/12/15	23.24
Invoice: 0002811-001				FIN/2 BINDERS/FILLER PAPER		
		23.24	41011141 531100	FIN - C/E ADMIN SUPPLIES		
		197574	0002950-001	04/05/2015	04/12/15	26.48
Invoice: 0002950-001				POL/32GIG FLASH DRIVE		
		26.48	52011212 531100	POLICE - C/E INVEST SUPPLIES		

CHECK 338289 TOTAL: 644.75

338290 04/15/2015 PRD	8155 LEIBMAN, DAVID	197558	03/19/2015	03/19/2015	04/12/15	51.81
Invoice: 03/19/2015				EX/REIMB SGT ASSESSMENT CTR		
		51.81	91011211 543100	GG-C/E-CIVIL SVC-TRAVEL		

CHECK 338290 TOTAL: 51.81

338291 04/15/2015 PRD	5011 LEXISNEXIS RISK DATA	197575	1272084-20150331	03/31/2015	04/12/15	54.35
Invoice: 1272084-20150331				POL/INFORMATION SERVICES		
		54.35	52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH		

CHECK 338291 TOTAL: 54.35

338292 04/15/2015 PRD	8145 LIN, CHUN-TING TIMOT	197272	44708	03/25/2015	04/12/15	15.49
Invoice: 44708				UB 11890 362 WYATT WAY NE		
		15.49	411 122100	WATER ACCOUNTS RECEIVABLE		

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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CHECK 338292 TOTAL: 15.49

338293	04/15/2015	PRTD	8153 LOGIN, INC	197534	25106	03/10/2015		04/12/15	875.00
Invoice: 25106						POL/IACP NET INFORMATION SVC			

875.00	51011211	549100				PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
						CHECK 338293 TOTAL:			875.00

338294	04/15/2015	PRTD	163 DENNIS MARTIN	197535	03/30/2015	03/30/2015		04/12/15	104.90
Invoice: 03/30/2015						POL/LEOFF1 REIMBURSEMENT			

104.90	91029211	521500				POLICE - INS ADD MEDICAL COSTS			
						CHECK 338294 TOTAL:			104.90

338295	04/15/2015	PRTD	2574 NATIONAL BARRICADE C	197370	257466	03/10/2015		04/12/15	1,966.19
Invoice: 257466						PW/SPEED/TURN/NOT ENTR SIGNS			

1,966.19	990	141100				MERCHANDISE			
						03/10/2015		04/12/15	970.31
Invoice: 257468						PW/SPEED LIM/NO PRKG SIGNX35			
970.31	990	141100				MERCHANDISE			

Invoice: 257469						03/10/2015		04/12/15	534.93
						PW/STOP/4 WAY SIGNS			

534.93	990	141100				MERCHANDISE			
						03/10/2015		04/12/15	154.90
Invoice: 257470						PW/BLANK ALUM SIGNS X 5			
154.90	990	141100				MERCHANDISE			

CHECK 338295 TOTAL: 3,626.33

338296	04/15/2015	PRTD	8156 NELSON, KYLE	197559	03/19/2015	03/19/2015		04/12/15	56.19
Invoice: 03/19/2015						EX/REIMB SGT ASSESSMENT CTR			

56.19	91011211	543100				GG-C/E-CIVIL SVC-TRAVEL			
						CHECK 338296 TOTAL:			56.19

338297	04/15/2015	PRTD	8035 NEW SHINE QUARRY, LL	197457	0004172	03/20/2015		04/12/15	476.98
Invoice: 0004172						PW/3/4" MINUS GRAVELX43.76 TONS			

476.98	73111427	531100				OFFICE SUPPLIES			
						CHECK 338297 TOTAL:			476.98

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

338298 04/15/2015 PRD 957 NORTH KITSAP FAMILY 197458 03/24/2015 03/24/2015 04/12/15 125.00
Invoice: 03/24/2015
125.00 73111290 520000 PW/CDL, EXAM-SP
O&M-STREET-MAINT O/H-BENEFITS
CHECK 338298 TOTAL: 125.00

338299 04/15/2015 PRD 5403 NORWEST MARINE, LLC 197375 PAYREQ1-0247 03/06/2015 21400158 04/12/15 611.44
Invoice: PAYREQ1-0247
611.44 73011757 54810000247 2014 LINEAR MOORAGE/BUOY R&M
WF DOCK/LINEAL MOORAGE R&M
197376 RETREQ1-0247 03/06/2015 21400159 04/12/15 611.44
Invoice: RETREQ1-0247
611.44 73011757 54810000247 2014 LINEAR MOOR/BUOY R&M-RET
WF DOCK/LINEAL MOORAGE R&M
CHECK 338299 TOTAL: 1,222.88

338300 04/15/2015 PRD 2430 OGDEN MURPHY WALLACE 197378 718489 03/17/2015 04/12/15 1,906.12
Invoice: 718489
1,906.12 32011152 54111100566 LEGAL/GERLACH
GERLACH BUOY APPEAL-LITIGATION
197379 718489A 03/17/2015 04/12/15 914.98
Invoice: 718489A
914.98 32011152 54111100633 LEGAL/CINGULAR WIRELESS CLAIM
CINGULAR WIRELESS CLAIM-LITIGA
197380 718489B 03/17/2015 04/12/15 740.00
Invoice: 718489B
740.00 32426152 5411110 LEGAL/LID FORECLOSURE
LGL-SO ISL SWR-LEGAL ADVICE
197381 718489C 03/17/2015 04/12/15 112.50
Invoice: 718489C
112.50 91011211 5411110 LEGAL/ALL CIVIL SVC COMM
GG-C/E-CIVIL SVC-LEGAL ADVICE
197382 718489D 03/17/2015 04/12/15 16,978.66
Invoice: 718489D
16,978.66 32470152 54111100711 LEGAL/RESPONS SHORELINE MNGMT
SMP LITIGATION
CHECK 338300 TOTAL: 20,652.26

338301 04/15/2015 PRD 4111 OLYMPIC SPRINGS INC 197536 271279 03/30/2015 04/12/15 78.32
Invoice: 271279
78.32 51011215 531100 POL/PURIFIED WATER
POLICE - C/E FACIL SUPPLIES
CHECK 338301 TOTAL: 78.32

338302 04/15/2015 PRD 1754 OTIS ELEVATOR COMPAN 197377 ST05151G415 03/20/2015 04/12/15 2,016.01
Invoice: ST05151G415
2,016.01 73011183 548100 PW/Q2 2015 SVC CONTRACT CHG
O&M-C/E-CH FAC-REPAIRS

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

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CHECK 338302 TOTAL: 2,016.01

338303 04/15/2015 PRD 7115 PACE ENGINEERS INC 197383 59119 02/19/2015 21500003 04/12/15 5,077.03
Invoice: 59119 ON CALL SURVEY SERVICES

5,077.03 72111421 54110000205 SURVEY SVCS-STREET-PRO SVCS

CHECK 338303 TOTAL: 5,077.03

338304 04/15/2015 PRD 4887 PHOENIX ENVIRONMENTA 197459 2151203 03/24/2015 04/12/15 372.80
Invoice: 2151203 PW/OIL FILTERS/ANTIFREEZE

372.80 91011897 547900 GG-C/E-O&M YARD FAC-GARBAGE

CHECK 338304 TOTAL: 372.80

338305 04/15/2015 PRD 420 PITNEY BOWES GLOBAL 197560 6920326-MR15 03/13/2015 04/12/15 1,075.77
Invoice: 6920326-MR15 Q1 2015 MAIL MACHINE LEASE

1,075.77 44011141 545000 RENTS & LEASES - OPERATING

CHECK 338305 TOTAL: 1,075.77

338306 04/15/2015 PRD 360 PROBUILD COMPANY LLC 197384 1559695 03/16/2015 04/12/15 66.13
Invoice: 1559695 PW/CONCRETE MIX/POWERLK TAPE

66.13 73111427 531100 OFFICE SUPPLIES

197385 1559919 03/18/2015 04/12/15 40.49

Invoice: 1559919

40.49 73111427 531100 PW/MISC SUPPLIES

OFFICE SUPPLIES

197386 1560357 03/20/2015 04/12/15 32.03

Invoice: 1560357

32.03 73011255 531100 PW/STAPLE GUN/STAPLES-CRT

O&M-C/E-COURT FAC-SUPPLIES

CHECK 338306 TOTAL: 138.65

338307 04/15/2015 PRD 7435 KANMAN INC 197387 22115450 03/01/2015 04/12/15 180.00
Invoice: 22115450 PW/RENTAL UNITS-DECANT/SHOP

90.00 73435838 545000 O&M-DECANT-RENTS

90.00 73011897 545000 O&M-C/E-PWYD FAC-RENTS

197388 22115451 03/01/2015 04/12/15 90.00

Invoice: 22115451

PW/RENTAL UNIT-PRITCHRD PRK

O&M-C/E-PARKS-OP LEASES

CHECK 338307 TOTAL: 270.00

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338308 04/15/2015 PRD 5431 RAY PETERSON 197389 545626 03/24/2015 04/12/15 54.35
Invoice: 545626 PW/5 YDS BRUSH DUMP FEE

54.35 91111427 547900 GG-STREET-ROADSIDE-GARBAGE

197460 545627 03/25/2015 04/12/15 32.61
Invoice: 545627 PW/3 YDS BRUSH DUMP FEE

32.61 91111427 547900 GG-STREET-ROADSIDE-GARBAGE

197461 545629 03/25/2015 04/12/15 32.61
Invoice: 545629 PW/3 YDS BRANCHES DUMP FEE

32.61 91111427 547900 GG-STREET-ROADSIDE-GARBAGE

CHECK 338308 TOTAL: 119.57

338309 04/15/2015 PRD 6685 REGIONAL DISPOSAL CO 197403 0000144721 01/31/2015 21500024 04/12/15 6,941.60
Invoice: 0000144721 BIOSOLIDS DISPOSAL

6,941.60 91425358 54790100551 WWTP-BIOSOLIDS WASTE DISPOSAL

197404 0000144919 02/28/2015 21500024 04/12/15 5,414.00
Invoice: 0000144919 BIOSOLIDS DISPOSAL

5,414.00 91425358 54790100551 WWTP-BIOSOLIDS WASTE DISPOSAL

CHECK 338309 TOTAL: 12,355.60

338310 04/15/2015 PRD 557 RELIABLE STORAGE BAI 197537 13974 04/01/2015 04/12/15 524.00
Invoice: 13974 PCD/MAY15 RENT UNIT M007,008

524.00 61470581 545000 PCD - DEV ADMIN RENTS & LEASES

CHECK 338310 TOTAL: 524.00

338311 04/15/2015 PRD 8140 RICHARDSON, LANSE & 197393 BLD20237SFR 03/16/2015 04/12/15 575.57
Invoice: BLD20237SFR PCD/REFUND BLD20237SFR FEE

575.57 65538 38600000370 GEO TECH 3RD PARTY REVIEWS

CHECK 338311 TOTAL: 575.57

338312 04/15/2015 PRD 7527 RIDOLFI INC 197394 2015-6045 01/31/2015 21400099 04/12/15 4,301.15
Invoice: 2015-6045 SHORELINE MONITORING

2,150.58 64011391 54110000340 STRAWBERRY-PROF SVCS

2,150.57 64011391 54110000341 PP E BLUFF-PROF SVCS

197395 3015-6081 02/28/2015 21400099 04/12/15 6,737.30
Invoice: 3015-6081 SHORELINE MONITORING

3,368.65 64011391 54110000340 STRAWBERRY-PROF SVCS

3,368.65 64011391 54110000341 PP E BLUFF-PROF SVCS

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 338312 TOTAL: 11,038.45

338313 04/15/2015 PRD 2409 RIVER OAKS COMMUNICA 197396 03/16/2015 03/16/2015 04/12/15 10,796.94
Invoice: 03/16/2015 EX/CONSULTING SVC-COMCAST
10,796.94 31011131 541100 EXEC - C/E PROF SERVICES

CHECK 338313 TOTAL: 10,796.94

338314 04/15/2015 PRD 408 ROLLING BAY COMMERCIAL 197397 2015-05 04/01/2015 04/12/15 3,801.98
Invoice: 2015-05 CRT/MAY15 LEASE
3,801.98 91011255 545000 GG-C/E-COURT BLDG-RENT

CHECK 338314 TOTAL: 3,801.98

338315 04/15/2015 PRD 5251 ROTARY CLUB OF BAINBRIDGE 197576 6629 04/01/2015 04/12/15 219.00
Invoice: 6629 POL/QUARTER DUES/MEALS-CHIEF
219.00 51011211 549100 PD-C/E-ADM-DUES/SUBCR/MEMBRSHIP

CHECK 338315 TOTAL: 219.00

338316 04/15/2015 PRD 617 S & B INC 197538 SB-23945 03/31/2015 04/12/15 570.15
Invoice: SB-23945 PW/SCHIEDER MODUM-SAKAI LIFT
570.15 73421355 531100 WIN COLL-SUPPLIES

CHECK 338316 TOTAL: 570.15

338317 04/15/2015 PRD 6820 RICH BOTTALICO 197405 1377 03/16/2015 04/12/15 550.00
Invoice: 1377 PW/WELD/GRIND LOADER-EQ#80
550.00 73111427 548100 O&M-ACCESS RDSIDE R&M

CHECK 338317 TOTAL: 550.00

338318 04/15/2015 PRD 1670 SEATTLE PUMP & EQUIP 197406 15-0912 03/17/2015 04/12/15 2,027.26
Invoice: 15-0912 PW/PARKER JET HOSE-EQ#8
2,027.26 73637941 531100 VACTOR R&M-SUPPLIES

CHECK 338318 TOTAL: 2,027.26

338319 04/15/2015 PRD 7385 CHARLES P. SHANE 197407 000891 03/24/2015 04/12/15 298.50
Invoice: 000891 CRT/PUBLIC DEFENDER SVC
298.50 32011281 541113 LGL-C/E-PUBLIC DEF-OUTSIDE ATT

Invoice: 000892 197408 000892 03/24/2015 04/12/15 144.00
CRT/PUBLIC DEFENDER SVC
144.00 32011281 541113 LGL-C/E-PUBLIC DEF-OUTSIDE ATT

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
CHECK 338319 TOTAL:									442.50
338320	04/15/2015	PRTD	2035 SIX ROBBLEES INC	197409	2-587423	03/17/2015		04/12/15	269.13
Invoice: 2-587423						PW/F450 MIRROR-EQ#68			
				269.13	73111427 531100	OFFICE SUPPLIES			
CHECK 338320 TOTAL:									269.13
338321	04/15/2015	PRTD	601 SOUND REPROGRAPHICS	197477	33832	03/31/2015		04/12/15	40.76
Invoice: 33832						EX/BI MAP LAMINATING			
				40.76	31011131 541100	EXEC - C/E PROF SERVICES			
CHECK 338321 TOTAL:									40.76
338322	04/15/2015	PRTD	8132 SPECTRA LABORTORIES-	197410	15-01392	03/10/2015		04/12/15	41.40
Invoice: 15-01392						PW/WTR TESTING-WWTP			
				41.40	73425358 54110000391	LAB & TESTING SVCS-WWTP			
				197411	15-01507	03/13/2015		04/12/15	38.64
Invoice: 15-01507						PW/WINSLOW WTR TESTING			
				38.64	73411345 54110000391	LAB SVCS-WATER			
				197412	15-01629	03/19/2015		04/12/15	41.40
Invoice: 15-01629						PW/WINSLOW WTR TESTING			
				41.40	73411345 54110000391	LAB SVCS-WATER			
				197413	15-01630	03/19/2015		04/12/15	55.66
Invoice: 15-01630						PW/ROCKAWAY WTR TESTING			
				55.66	73415345 54110000391	LAB SVCS-WATER ROCKAWAY			
				197474	15-01726	03/24/2015		04/12/15	20.70
Invoice: 15-01726						PW/WINSLOW WTR TESTING			
				20.70	73411345 54110000391	LAB SVCS-WATER			
				197475	15-01766	03/25/2015		04/12/15	141.68
Invoice: 15-01766						PW/WWTP WTR TESTING			
				141.68	73425358 54110000391	LAB & TESTING SVCS-WWTP			
				197476	15-01835	03/27/2015		04/12/15	19.32
Invoice: 15-01835						PW/WINSLOW WTR TESTING			
				19.32	73411345 54110000391	LAB SVCS-WATER			
CHECK 338322 TOTAL:									358.80
338323	04/15/2015	PRTD	2467 STAPLES ADVANTAGE	197422	325900152	02/28/2015		04/12/15	152.29
Invoice: 325900152						ENG/COPY PAPER			
				152.29	72011321 531100	ENG - C/E ADMIN SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 3259004153	197423	3259004153	02/28/2015	04/12/15	78.42
			ENG/FILE FOLDERS/ENVELOPES		
	78.42	72011321 531100	ENG - C/E ADMIN SUPPLIES		
Invoice: 3259004154	197424	3259004154	02/28/2015	04/12/15	60.62
			ENG/LEGAL JACKETS/BLUE PENS		
	60.62	72011321 531100	ENG - C/E ADMIN SUPPLIES		
Invoice: 3259004170	197425	3259004170	02/28/2015	04/12/15	162.67
			PW/MISC OFFICE SUPPLIES		
	162.67	73637891 531100	OFFICE SUPPLIES		
Invoice: 3259004171	197426	3259004171	02/28/2015	04/12/15	162.67
			PW/MISC OFFICE SUPPLIES		
	162.67	73637891 531100	OFFICE SUPPLIES		
Invoice: 3259004172	197427	3259004172	02/28/2015	04/12/15	-144.36
			PW/RETURN OFFICE SUPPLIES		
	-144.36	73637891 531100	OFFICE SUPPLIES		
Invoice: 3259004173	197428	3259004173	02/28/2015	04/12/15	-18.31
			PW/RETURN WALL CALENDAR		
	-18.31	73637891 531100	OFFICE SUPPLIES		
Invoice: 3259004185	197429	3259004185	02/28/2015	04/12/15	68.26
			PCD/MULTIUSE PAPER		
	68.26	61011581 531100	PCD - C/E ADMIN SUPPLIES		

CHECK 338323 TOTAL: 522.26

338324 04/15/2015 PRD 5730 SUMMIT LAW GROUP	197414	71960	02/17/2015	04/12/15	812.00
Invoice: 71960			LEGAL/GENERAL		
	812.00	32011152 541110	LGL-C/E-CIVIL-GEN'L OUTSIDE AT		
Invoice: 72599	197415	72599	03/23/2015	04/12/15	1,144.50
			LEGAL/GENERAL		
	1,144.50	32011152 541110	LGL-C/E-CIVIL-GEN'L OUTSIDE AT		
Invoice: 72071	197416	72071	02/17/2015	04/12/15	3,332.00
			LEGAL/BARGAINING		
	3,332.00	32011152 54111000274	LABOR NEGOTIATION SVCS		
Invoice: 72600	197417	72600	03/23/2015	04/12/15	4,704.00
			LEGAL/BARGAINING		
	4,704.00	32011152 54111000274	LABOR NEGOTIATION SVCS		

CHECK 338324 TOTAL: 9,992.50

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
338325	04/15/2015	PRTD	7095 SUPERIOR SAW & SUPPL	197430	83360	03/17/2015		04/12/15	96.42	
			Invoice: 83360			PW/SHARPEN CHAINS/WEEDEATER				
				96.42	73111427	548100	O&M-ACCESS RDSIDE R&M			
								CHECK	338325 TOTAL:	96.42
338326	04/15/2015	PRTD	5044 SVR DESIGN COMPANY	197431	0011832	03/19/2015	21400138	04/12/15	42,615.03	
			Invoice: 0011832			OLYMPIC DRIVE NM IMP/ DESIGN				
				42,615.03	72334951	64110000596	SR305-OLYMPIC NM-ENG/DESIGN			
								CHECK	338326 TOTAL:	42,615.03
338327	04/15/2015	PRTD	7706 SWERVE FLEET TRAININ	197432	8399	02/18/2015		04/12/15	269.00	
			Invoice: 8399			PCD/SUDDEN IMPACT TRAINING-JL				
				269.00	62471594	443410	BLDG - BLDG TRAINING TRAVEL			
								CHECK	338327 TOTAL:	269.00
338328	04/15/2015	PRTD	8143 THOMES, ALICE & ANDR	197270	44706	03/25/2015		04/12/15	455.94	
			Invoice: 44706			UB 11502 4008 ROCKAWAY BEACH ROAD NE				
				455.94	415	122100	ROCKAWAY WATER ACCOUNTS REC			
								CHECK	338328 TOTAL:	455.94
338329	04/15/2015	PRTD	8142 THORPE, TERESA L	197269	44705	03/25/2015		04/12/15	24.81	
			Invoice: 44705			UB 11488 8680 STAGER COURT NE				
				24.81	411	122100	WATER ACCOUNTS RECEIVABLE			
								CHECK	338329 TOTAL:	24.81
338330	04/15/2015	PRTD	6714 TOSHIBA FINANCIAL SE	197478	274988401	03/22/2015		04/12/15	559.43	
			Invoice: 274988401			PW/3530C COPIER LEASE				
				559.43	73637891	545000	RENTS & LEASES - OPERATING			
			Invoice: 275053429			POL/3530C COPIER LEASE				
				486.37	51011211	545000	PD-C/E-ADMIN RENTS/LEASE			
								CHECK	338330 TOTAL:	1,045.80
338331	04/15/2015	PRTD	6714 TOSHIBA FINANCIAL SE	197433	16698403	03/16/2015		04/12/15	329.37	
			Invoice: 16698403			PCD/6550C COPIER LEASE				
				329.37	61470581	545000	PCD - DEV ADMIN RENTS & LEASES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 338331 TOTAL: 329.37

338332 04/15/2015 PRTD 558 TOWN & COUNTRY MARKE 197479 03/21/2015 03/21/2015 04/12/15 17.94
Invoice: 03/21/2015 HR/MANDARIN ORNG-EMPL APPREC

17.94 33011161 53110000302 EMPLOYEE RECOG-HR-C/E-SUPPLIES

197480 03/23/2015 03/23/2015 04/12/15 2.29

Invoice: 03/23/2015 HR/WHT VINEGAR-EMPL APPREC

2.29 33011161 53110000302 EMPLOYEE RECOG-HR-C/E-SUPPLIES

CHECK 338332 TOTAL: 20.23

338333 04/15/2015 PRTD 7954 TRANSPORTATION SOLUT 197434 16281 11/28/2014 21400089 04/12/15 11,063.75
Invoice: 16281 Isl. Wide Transp. Needs Assess

11,063.75 72111444 54110000689 TRAFFIC CONCUR STUDY-PROF SVCS

CHECK 338333 TOTAL: 11,063.75

338334 04/15/2015 PRTD 2190 UNITED PARCEL SERVIC 197540 000028Y3Y1125 03/21/2015 04/12/15 18.44
Invoice: 000028Y3Y1125 POL/SHIPPING

18.44 91011215 542500 GG-C/E-PD-POSTAGE

CHECK 338334 TOTAL: 18.44

338335 04/15/2015 PRTD 2425 THE UPS STORE #1265 197435 03/12/2015 03/12/2015 04/12/15 34.87
Invoice: 03/12/2015 PW/SHIPPING-WWTP

34.87 91425358 542500 GG-WWTP-POSTAGE/SHIPPING

197481 03/30/2015 03/30/2015 04/12/15 35.49

Invoice: 03/30/2015 PW/O&M SHIPPING

35.49 91011897 542500 GG-C/E-O&M YARD FAC-POSTAGE

CHECK 338335 TOTAL: 70.36

338336 04/15/2015 PRTD 1152 USA BLUE BOOK 197436 585726 03/09/2015 04/12/15 418.30
Invoice: 585726 PW/CARTRIDGES/CHEM-WWTP

418.30 73425358 531100 O&M-WWTP-SUPPLIES

197437 590346 03/13/2015 04/12/15 183.88

Invoice: 590346 PW/BOTTLES W/CAPS-WWTP

183.88 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 338336 TOTAL: 602.18

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
338337	04/15/2015	PRTD	5402 VIRTUAL GRAFFITI INC	197541	632942	03/25/2015		04/12/15	2,129.00
Invoice: 632942						IT/EMAIL ARCHIVE SYS AN MAINT			
				2,129.00	81011881 548500	IT - C/E COMPUTER SUPPORT			
								CHECK 338337 TOTAL:	2,129.00
338338	04/15/2015	PRTD	518 WA ST CRIMINAL JUSTI	197542	20114778	03/16/2015		04/12/15	75.00
Invoice: 20114778						POL/FTO ACADEMY-GK			
				75.00	53011212 443410	POLICE - C/E PATROL TRAINING			
								CHECK 338338 TOTAL:	75.00
338339	04/15/2015	PRTD	4634 WA DEPT OF RETIREMEN	197482	1096849	03/16/2015		04/12/15	57.77
Invoice: 1096849						2015 OLD AGE SURVIVORS INS			
				57.77	91011172 520000	GG-C/E-PENSION SVCS-ADMIN-BEN			
								CHECK 338339 TOTAL:	57.77
338340	04/15/2015	PRTD	4104 WA ST FERRIES	197484	RK247167	03/31/2015		04/12/15	355.90
Invoice: RK247167						MAR2015 WAVE2GO FERRY CHGS			
				13.90	31011131 543100	EXEC-C/E-TRAVEL/MEALS/LODGING			
				27.80	21011125 543100	COURT - TRAVEL EXPENSE			
				69.50	51011211 543100	PD-C/E-ADM-TRAVEL/MEALS/LODGIN			
				27.80	61011581 543100	PCD - C/E ADMIN TRAVEL EXPENSE			
				37.90	72011321 543100	ENG - C/E ADMIN TRAVEL EXPENSE			
				179.00	73011189 543100	O&M-FAC-TRAVEL/MEALS/LODGING			
								CHECK 338340 TOTAL:	355.90
338341	04/15/2015	PRTD	952 WA STATE PATROL	197543	03/18/2015	03/18/2015		04/12/15	190.00
Invoice: 03/18/2015						POL/CRIM RECORDS COURSE-KE			
				190.00	51011214 443410	PD-C/E-ADMIN-TRAINING			
								CHECK 338341 TOTAL:	190.00
338342	04/15/2015	PRTD	952 WASHINGTON STATE PAT	197439	I15007113	04/01/2015		04/12/15	280.25
Invoice: I15007113						MAR15 CPL BACKGROUND CHECKS			
				280.25	41654861 586100	AGENCY DISBURSEMENTS			
								CHECK 338342 TOTAL:	280.25
338343	04/15/2015	PRTD	5271 WASHINGTON WATER SER	197438	0131710MAR15	03/19/2015		04/12/15	127.39
Invoice: 0131710MAR15						MAR15 WATER/DECANT FACILITY			
				127.39	91435838 547500	GG-DECANT-WATER/SEWER			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

CHECK	338343	TOTAL:	127.39
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338344	04/15/2015	PRTD	8157 WATKINS, BRAD	197561	03/17/2015	03/17/2015	04/12/15	30.00
Invoice: 03/17/2015				EX/REIMB SGT ASSESSMENT CTR				

30.00	91011211	543100	GG-C/E-CIVIL SVC-TRAVEL
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CHECK	338344	TOTAL:	30.00
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338345	04/15/2015	PRTD	6860 WCI	197440	150901885	03/31/2015	04/12/15	948.75
Invoice: 150901885				CITYWIDE PHONE SERVICE				

948.75	41637891	542100	FIN - ALLOC TELEPHONE
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CHECK	338345	TOTAL:	948.75
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338346	04/15/2015	PRTD	5709 WEBCHECK INC	197562	5125	04/02/2015	04/12/15	247.84
Invoice: 5125				MAR15 WEB ESCROW SERVICE				

123.92	43411341	541100	FIN - WATER ADMIN PROF SERVICE
123.92	43421351	541100	FIN - SEWER ADMIN PROF SERVICE

CHECK	338346	TOTAL:	247.84
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338347	04/15/2015	PRTD	2175 WEST SOUND WILDLIFE	197544	03/31/2015-Q1	03/31/2015	04/12/15	2,137.50
Invoice: 03/31/2015-Q1				EX/Q1 2015 WILDLIFE CONTROL SVC				

2,137.50	91011393	541100	FIN - C/E ANIMAL CONTROL FEES
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CHECK	338347	TOTAL:	2,137.50
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338348	04/15/2015	PRTD	499 WESTBAY AUTO PARTS I	197486	039680	03/06/2015	04/12/15	-32.61
Invoice: 039680				PW/CORE DEPOSIT CREDIT				

-32.61	73011189	531100	O&M - C/E FACIL OFC SUPPLIES
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Invoice: 041819	197487	041819	03/13/2015	04/12/15	37.41
PW/OIL FILTERS/REPL CAPS					

32.34	990	141100	MERCHANDISE
5.07	73638935	531100	OFFICE SUPPLIES

Invoice: 042424	197488	042424	03/16/2015	04/12/15	287.58
PW/BRAKE CALIPERS/PADS-EQ#79					

287.58	73411345	531100	OFFICE SUPPLIES
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Invoice: 042461	197489	042461	03/16/2015	04/12/15	87.93
PW/BRAKE PADS-FRONT-EQ#79					

87.93	73411345	531100	OFFICE SUPPLIES
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Invoice: 042984	197490	042984	03/17/2015	04/12/15	1.01
PW/NYLON ROPE X 3					

1.01	73011151	531100	O&M-C/E-PD FLEET-SUPPLIES
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338350	04/15/2015	PRTD	2607 ZEE MEDICAL SERVICE	197418	033226	10/30/2014		04/12/15	119.62
Invoice: 033226						PW/1ST AID RESTOCK-SHOP			

119.62	73637891	531100	OFFICE SUPPLIES
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197419	033437	03/26/2015	04/12/15	126.42
Invoice: 033437		1ST AID RESTOCK-CITY HALL		
126.42	41011189	531100	FIN - C/E CNIL SV SUPPLIES	

197501	68283919	03/26/2015	04/12/15	127.71
Invoice: 68283919		PW/1ST AID RESTOCK		
127.71	73637891	531100	OFFICE SUPPLIES	

CHECK	338350	TOTAL:	373.75
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NUMBER OF CHECKS	141	*** CASH ACCOUNT TOTAL ***	464,389.86
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	COUNT	AMOUNT
TOTAL PRINTED CHECKS	141	464,389.86

*** GRAND TOTAL *** 464,389.86

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 4 116									
APP 101-213000						STREETS - ACCOUNTS PAYABLE		24,254.14	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			464,389.86
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		4,410.73	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		164,808.79	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		173,650.33	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		4,301.75	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		12,760.10	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		20,677.43	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		2,442.63	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		565.00	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		52,593.24	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000						ACCOUNTS PAYABLE		3,925.72	
04/15/2015	04/12/15	041515				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								464,389.86	464,389.86
APP 631-130000						DUE TO/FROM CLEARING		451,629.76	
04/15/2015	04/12/15	041515							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			24,254.14
04/15/2015	04/12/15	041515							
APP 401-130000						DUE TO/FROM CLEARING			4,410.73
04/15/2015	04/12/15	041515							
APP 402-130000						DUE TO/FROM CLEARING			164,808.79
04/15/2015	04/12/15	041515							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			173,650.33
04/15/2015	04/12/15	041515							
APP 403-130000						DUE TO/FROM CLEARING			4,301.75
04/15/2015	04/12/15	041515							
APP 407-130000						DUE TO/FROM CLEARING			20,677.43
04/15/2015	04/12/15	041515							
APP 650-130000						DUE TO/FROM CLEARING			2,442.63
04/15/2015	04/12/15	041515							
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			565.00
04/15/2015	04/12/15	041515							
APP 301-130000						DUE TO/FROM CLEARING			52,593.24

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
04/15/2015	04/12/15	041515							
APP 901-130000						DUE TO/FROM CLEARING			3,925.72
04/15/2015	04/12/15	041515							
SYSTEM GENERATED ENTRIES TOTAL								451,629.76	451,629.76
JOURNAL 2015/04/116 TOTAL								916,019.62	916,019.62

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015	4	116	04/15/2015		
001-130000				GENERAL - DUE TO/FROM CLEARING		173,650.33
001-213000				GENERAL - ACCOUNTS PAYABLE	173,650.33	
				FUND TOTAL	173,650.33	173,650.33
101 STREET FUND	2015	4	116	04/15/2015		
101-130000				STREETS - DUE TO/FROM CLEARING		24,254.14
101-213000				STREETS - ACCOUNTS PAYABLE	24,254.14	
				FUND TOTAL	24,254.14	24,254.14
104 CIVIC IMPROVEMENT FUND	2015	4	116	04/15/2015		
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		565.00
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	565.00	
				FUND TOTAL	565.00	565.00
301 CAPITAL CONSTRUCTION FUND	2015	4	116	04/15/2015		
301-130000				DUE TO/FROM CLEARING		52,593.24
301-213000				ACCOUNTS PAYABLE	52,593.24	
				FUND TOTAL	52,593.24	52,593.24
401 WATER OPERATING FUND	2015	4	116	04/15/2015		
401-130000				DUE TO/FROM CLEARING		4,410.73
401-213000				ACCOUNTS PAYABLE	4,410.73	
				FUND TOTAL	4,410.73	4,410.73
402 SEWER OPERATING FUND	2015	4	116	04/15/2015		
402-130000				DUE TO/FROM CLEARING		164,808.79
402-213000				ACCOUNTS PAYABLE	164,808.79	
				FUND TOTAL	164,808.79	164,808.79
403 STORM & SURFACE WATER FUND	2015	4	116	04/15/2015		
403-130000				DUE TO/FROM CLEARING		4,301.75
403-213000				ACCOUNTS PAYABLE	4,301.75	
				FUND TOTAL	4,301.75	4,301.75
407 BUILDING & DEVELOPMENT FUND	2015	4	116	04/15/2015		
407-130000				DUE TO/FROM CLEARING		20,677.43
407-213000				ACCOUNTS PAYABLE	20,677.43	
				FUND TOTAL	20,677.43	20,677.43
631 CLEARING FUND	2015	4	116	04/15/2015		

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631-130000				DUE TO/FROM CLEARING	451,629.76	
631-213000				ACCOUNTS PAYABLE	12,760.10	
635-111100				CASH		464,389.86
				FUND TOTAL	464,389.86	464,389.86
650 AGENCY FUND	2015 4	116	04/15/2015			
650-130000				DUE TO/FROM CLEARING		2,442.63
650-213000				ACCOUNTS PAYABLE	2,442.63	
				FUND TOTAL	2,442.63	2,442.63
901 CITY-WIDE REPORTING FUND	2015 4	116	04/15/2015			
901-130000				DUE TO/FROM CLEARING		3,925.72
901-213000				ACCOUNTS PAYABLE	3,925.72	
				FUND TOTAL	3,925.72	3,925.72

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		173,650.33
101	STREET FUND		24,254.14
104	CIVIC IMPROVEMENT FUND		565.00
301	CAPITAL CONSTRUCTION FUND		52,593.24
401	WATER OPERATING FUND		4,410.73
402	SEWER OPERATING FUND		164,808.79
403	STORM & SURFACE WATER FUND		4,301.75
407	BUILDING & DEVELOPMENT FUND		20,677.43
631	CLEARING FUND	451,629.76	
650	AGENCY FUND		2,442.63
901	CITY-WIDE REPORTING FUND		3,925.72
	TOTAL	451,629.76	451,629.76

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 628 111100 CASH-RETAINAGE

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

130 03/26/2015 PRD 7927 SOUND EXCAVATION, IN 197274 RETREL-577 03/24/2015 RT032615 11,658.80

Invoice: RETREL-577 RET REL DRIPPING WATER CREEK

11,658.80 41628860 586000 RETAINAGE RELEASE

CHECK 130 TOTAL: 11,658.80

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 11,658.80

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	11,658.80

*** GRAND TOTAL *** 11,658.80

CLERK: lsteinberg

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 3 332									
APP 622-213000						ACCOUNTS PAYABLE		11,658.80	
03/26/2015	RT032615	032615				AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100						CASH-RETAINAGE			11,658.80
03/26/2015	RT032615	032615				AP CASH DISBURSEMENTS JOURNAL			
JOURNAL 2015/03/332 TOTAL								11,658.80	11,658.80

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	DEBIT	CREDIT
ACCOUNT					ACCOUNT DESCRIPTION		
622 EXPENDABLE TRUST FUND	2015	3	332	03/26/2015			
622-213000					ACCOUNTS PAYABLE	11,658.80	
628-111100					CASH-RETAINAGE		11,658.80
					FUND TOTAL	11,658.80	11,658.80

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04/03/2015 13:50 |CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 013 111100 ADV TRAVEL - CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

67 04/03/2015 PRD 1767 TAMI ALLEN 197391 TRVLAPR15-TA 03/20/2015 TA040315 100.00
Invoice: TRVLAPR15-TA
100.00 013 122100 POL/2015 HRBRMASTER CONF
ADV TRAVEL ACCOUNTS RECEIVABLE
CHECK 67 TOTAL: 100.00

68 04/03/2015 PRD 1747 VICTOR R CIENEGA 197392 TRVLAPR15-VC 04/01/2015 TA040315 500.00
Invoice: TRVLAPR15-VC
500.00 013 122100 POL/MOTORCYCLE TRN CLASS
ADV TRAVEL ACCOUNTS RECEIVABLE
CHECK 68 TOTAL: 500.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 600.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	600.00

*** GRAND TOTAL *** 600.00

04/03/2015 13:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT								
	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE DESC		
2015	4	45							
APP	001-213000						GENERAL - ACCOUNTS PAYABLE	600.00	
	04/03/2015	TA040315		040315			AP CASH DISBURSEMENTS JOURNAL		
APP	013-111100						ADV TRAVEL - CASH		600.00
	04/03/2015	TA040315		040315			AP CASH DISBURSEMENTS JOURNAL		
							JOURNAL 2015/04/45	TOTAL	
								600.00	600.00

04/03/2015 13:50
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 4	45	04/03/2015			
001-213000				GENERAL - ACCOUNTS PAYABLE	600.00	
013-111100				ADV TRAVEL - CASH		600.00
				FUND TOTAL	600.00	600.00

** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 4 - 5 - 2015

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	4/5/2015	032691 - 032804	P/R check run - direct deposit	253,379.14
Normal	4/5/2015	107041 - 107044	P/R check run - regular	6,487.70
Vendor	4/5/2015	107045 - 107057	P/R vendor check run	251,028.68
Misc	4/5/2015	107058	Misc - JL Reimbursement	60.35
Misc	4/5/2015	107059	Misc - GV Reimbursement	14.00
EFTPS	4/5/2015		Federal Tax Electronic Transfer	103,770.82
			TOTAL:	614,740.69

Prepared and Reviewed by: Deborah Lee Date 4-3-15
Deborah Lee

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Jennifer Longfield Date 4/3/15
Jennifer Longfield, Budget Manager

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
4. NEW BUSINESS
 - A. PROCLAMATION DECLARING MARCH 16-20, 2015 AS COMMUNITY CHAMPIONS FOR MEALS ON WHEELS WEEK, AB 15-060
 - B. HISTORIC PRESERVATION COMMISSION 2015 WORK PLAN, AB 15-058
 - C. ROAD ENDS ADVISORY COMMITTEE 2014 ANNUAL REPORT AND 2015 WORK PLAN, AB 15-059
5. STAFF INTENSIVE
 - A. ORDINANCE NO. 2015-02, AMENDING THE ANIMAL CONTROL REGULATIONS REGARDING DOGS AT LARGE, AB 13-092
 - B. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH JOSEPH TOVAR FOR COMPREHENSIVE PLAN UPDATE SERVICES, AB 15-062
 - C. ORDINANCE NO. 2015-08, COMPREHENSIVE PLAN AMENDMENT (CPA) REQUESTS DURING UPDATE PROCESS, AB 15-051
 - D. NATIONAL ESTUARY PROGRAM GRANT OPPORTUNITY, AB 15-060
 - E. PUBLIC WORKS CONTRACTS, AB 15-052
 1. 2015 ISLAND-WIDE ASPHALT REPAIR PROJECT CONTRACT, AB 15-053
 2. INTERLOCAL AGREEMENT WITH KING COUNTY, DATA ASSESSMENT, AB 15-054
 - F. POLICE DEPARTMENT ANNUAL REPORT, AB 15-055
 - G. AFFIRM PRIORITY BASED BUDGETING RESULTS MAP, AB 15-057
6. COMMITTEE REPORTS
 - A. UTILITY ADVISORY COMMITTEE MARCH 11, 2015 MEETING REPORT – COUNCIL LIAISON TOLLEFSON
 - B. LIAISON REPORTS – MARCH 17, 2015 – MAYOR BLAIR
7. REVIEW UPCOMING COUNCIL MEETING AGENDAS
8. FOR THE GOOD OF THE ORDER
9. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 7:00 PM

Deputy Mayor Townsend called the meeting to order at 7:00 p.m. with Councilmembers Blair, Blossom, Bonkowski, Roth, Scott, and Tollefson present. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:01 PM

MOTION: *I move to accept the agenda as presented.*

BONKOWSKI/BLAIR: *The motion carried 7-0.*

3. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:01 PM

The City Manager will send his report via email to the listserv.

4. NEW BUSINESS 7:02 PM

A. PROCLAMATION DECLARING MARCH 16-20, 2015 AS COMMUNITY CHAMPIONS FOR MEALS ON WHEELS WEEK, AB 15-060

Meals on Wheels Kitsap participates in the national March for Meals campaign, which is an annual event sponsored by the Meals on Wheels Association of America. It is designed to generate public awareness about senior hunger and isolation and to celebrate the invaluable services provided by the more than 5,000 Meals on Wheels programs across the country. Given the exemplary public-private partnership Meals on Wheels embodies, this annual campaign is also intended to help recruit new volunteers from our community and to increase fundraising from local businesses and supports.

7:05 PM

MOTION: *I move that the City Council forward the proclamation declaring March 16-20, 2015 as Community Champions for Meals on Wheels Week to the March 24, 2015 Consent Agenda.*

BLAIR/BONKOWSKI: *The motion carried 7-0.*

B. HISTORIC PRESERVATION COMMISSION 2015 WORK PLAN, AB 15-058 7:10 PM

Glenn Hartmann and Dave Williams, co-chairs of the Historic Preservation Commission, provided a brief overview of the commission's work plan for 2015.

7:17 PM

MOTION: I move that the City Council forward the 2015 Work Plan from the Historic Preservation Commission to the March 24, 2015 Consent Agenda.

BONKOWSKI/SCOTT: The motion carried 7-0.

C. ROAD ENDS ADVISORY COMMITTEE 2014 ANNUAL REPORT AND 2015 WORK PLAN, AB 15-059

7:17 PM

Vince Larson briefed Council on work completed in 2014 and plans for projects in 2015.

7:28 PM

MOTION: I move that the City Council forward the 2014 Annual Report and 2015 Work Plan from the Road Ends Advisory Committee to the March 24, 2015 Consent Agenda.

SCOTT/ROTH: The motion carried 7-0.

5. STAFF INTENSIVE 7:29 PM

A. ORDINANCE NO. 2015-02, AMENDING THE ANIMAL CONTROL REGULATIONS REGARDING DOGS AT LARGE, AB 13-092

Presently, the Bainbridge Island Municipal Parks and Recreation District (BIMPRD) prohibits dogs off-leash on BIMPRD property except for Strawberry Hill Dog Park. The BIMC currently defines "at large" as "off the owner's premises and/or out of visual contact of the owner unless under physical and/or immediate effective voice or signal control of a competent person." Accordingly, under the City's code, dogs can be off-leash on City property if under voice command, but not off-leash on school or park property (except for at designated off-leash times and locations).

On January 6, 2015, the City Council considered revisions to its animal control regulations. Because those revisions would have regulated cats and other small animals in the same manner as dogs, the Council asked staff to propose revisions to the animal control regulations regulating dogs and not other animals. On February 10, 2015, the City Council considered amendments to the BIMC that would prohibit dogs – but not other animals – at large on all public rights of way, city-owned property, and on private property not belonging to the owner. Following citizen comments received at the February 10, 2015 meeting, the City Council asked Councilors Roth and Tollefson to propose revised regulations that may operate to regulate dogs in some areas of the City but not necessarily in all areas.

The most recent revisions proposed by Councilors Roth and Tollefson define public property as property owned by the BIMPRD and BISD; the revisions define dogs "at large" when on public property and private property without the consent of the owner or lessor except in parks, school district property, Winslow and in the Lynwood Neighborhood Service Center when the dog is on a leash or chain no longer than 6 feet in length or is within the bounds of an established off-leash area under its owner's direct control and is obedient to its owner's commands, and elsewhere on Bainbridge Island, when the animal is under physical restraint adequate to the size and nature of the animal or is sufficiently near its owner to be under its owner's direct control and is obedient to its owner's commands.

Public Comment

Becca Hanson, Olympus Beach Road, stated a six-foot leash length would not give us well-behaved dogs.

Linda Mangel, West Blakely, commented that Pritchard Park should contain an exemption to the leash law. Does not think we need a trial period and Pritchard Park should be left as is.

Monica Aufrecht, on behalf of the dog advisory committee with Bainbridge Island Metropolitan Parks and Recreation wanted to say thank you for the thought and time put in to this issue. We would be happy to help make Pritchard Park a permanent 24/7 off-leash park.

Gerri Harrington, Erikson Avenue, is concerned about dog issues. All dogs at farmer's market are on leash. A leash law will not train the dogs that have not been trained by their owners. Put value on the dog's quality of life. A dog leash law will make us more like Redmond.

Bill Glasser, requests the City ask the community directly rather than listen to just the Bainbridge Island Metropolitan Parks and Recreation.

Darrell Hailitt, Springridge, commented that the ordinance has stated you could be on a trail with your dog since 1991...the law has never been enforced. If you must make a change, restrict trails or hours.

8:08 PM

MOTION: *I move the City Council forward Ordinance No. 2015-02 to the March 24, 2015 consent agenda.*

TOLLEFSON/ROTH: *The motion carried 5-2 (Blair and Scott)*

B. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH JOSEPH TOVAR FOR COMPREHENSIVE PLAN UPDATE SERVICES, AB 15-062 8:11 PM

On August 20, 2014, the City entered into a Professional Services Agreement (PSA) with Joseph Tovar for consultant services related to the 2016 Comprehensive Plan Update. The PSA was in the amount of \$16,000 and for the period through December 31, 2014. On December 18, 2014, the City Manager approved Amendment 1 to the PSA, adding \$5,000 for a new total of \$21,000, and extending the time period through March 31, 2015. The \$21,000 was funded from the 2014 budget. A progress report detailing the work performed by Mr. Tovar to date is included as Attachment 2 to this Council packet.

The Comprehensive Plan Update is now in full swing, and the City wishes to continue working with Mr. Tovar through the completion date of the update process, June 30, 2016. Amendment 2 to the Tovar PSA increases the services provided by Mr. Tovar, extends the term of the agreement through June 30, 2016, and increases the dollar amount by \$99,365, for a new total of \$120,365. Funding for consultant services supporting the Comprehensive Plan Update was approved as part of the City's 2015-16 budget.

The revised scope of work is included in Exhibit A to the PSA amendment. A graphic illustrating the timeline for the Comprehensive Plan Update process is included in the agenda packet.

8:15 PM

MOTION: *I move the City Council forward Amendment Number 2 to the Professional Services Agreement with Joseph Tovar to the March 24, 2015 consent agenda and extend the contract to the end of 2016.*

BLAIR/BONKOWSKI: *The motion carried 7-0.*

C. ORDINANCE NO. 2015-08, COMPREHENSIVE PLAN AMENDMENT (CPA) REQUESTS DURING UPDATE PROCESS, AB 15-051 8:18 PM

BIMC Chapter 2.16.190 *Legislative Comprehensive Plan Amendments* describes the process for individuals to submit Comprehensive Plan Amendment (CPA) requests. The submission window occurs once every three years, and the last submission cycle was in early 2013. If unchanged, the next regular CPA submission window would be January-February 2016; when the City will be completing work on the larger, Comprehensive Plan Update, which is due June 30, 2016.

Ordinance No. 2015-08 modifies BIMC Chapter 2.16.190 to allow CPA requests to be submitted May-June 2015 to be considered through the larger Comprehensive Plan Update process, currently underway. The ordinance also changes the next regular CPA submission cycle to 2019, three years after the Update process is completed.

8:22 PM

MOTION: *I move that the City Council forward Ordinance No. 2015-08 on to the consent agenda for approval on March 24, 2015.*

BONKOWSKI/BLAIR: *The motion carried 7-0.*

D. NATIONAL ESTUARY PROGRAM GRANT OPPORTUNITY, AB 15-060 8:23 PM

The Department of Ecology and Commerce are opening solicitation for National Estuary Program (NEP) grant applications. Approximately \$1.5 million is available with a maximum award of \$250,000 per project with no local match requirements. Applications are due by April 20, 2015.

Under the NEP program, the US Environmental Protection Agency (EPA) receives federal funds to support local efforts to protect and restore Puget Sound. Puget Sound is one of twenty-eight estuaries of national significance as designated by the Program.

The City plans to apply for a grant to complete a stormwater retrofit study that will produce a prioritized list of beneficial stormwater projects in the downtown Winslow urban drainage basin.

8:27 PM

MOTION: *I move that the City Council forward the National Estuary Program grant application opportunity to the March 24, 2015 consent agenda.*

BLAIR/BONKOWSKI: *The motion carried 7-0.*

E. PUBLIC WORKS CONTRACTS, AB 15-052 8:28 PM

1. 2015 ISLAND-WIDE ASPHALT REPAIR PROJECT CONTRACT, AB 15-053

The 2015 Island-wide Asphalt Repair project consists of asphalt patching on various roads on the Island.

Bids were solicited through the local newspapers and the bid opening was held on Tuesday, March 3, 2015. The apparent low bidder is Granite Construction in the amount of \$497,271.00.

8:31 PM

MOTION: *I move that the City Council forward the 2015 Island-wide Asphalt Repair project award to Granite Construction in the amount of \$497,217.00 to the March 24, 2015 City Council consent agenda.*

BLAIR/SCOTT: *The motion carried 7-0.*

2. INTERLOCAL AGREEMENT WITH KING COUNTY, DATA ASSESSMENT, AB 15-054 8:32 PM

The Water Quality and Flow Monitoring Program's primary focus in 2015 is comprehensive data assessment in preparation for the 2nd Edition State of the Island's Waters report (tentatively scheduled for release in late 2016).

This project is an in-depth assessment of the City's continuous flow and stream benthic macro invertebrate monitoring data using metrics researched and developed over the last 15 years by King County's Department of Natural Resources and Parks – Water and Land Resources Division. This project will compare flow metric results to land use/land cover within the contributing drainage basin and to stream benthic macro invertebrate data to assess for flow alteration impacts to the stream benthos community. This methodology is widely used in the Puget Lowlands, and therefore allows for comparison of the City's data to the rest of the Puget Sound Region.

Further, this approach credibly identifies impacts from specific land uses or activities in Island watersheds, allowing the City to favorably compete for water and/or habitat quality-related grant funding for capital projects, utility improvements, and planning assessments (including habitat restoration, stormwater drainage system retrofits and Low Impact Development).

Acquiring the technology and expertise to conduct this assessment in-house was not feasible. Utilizing King County for these services allows staff time to complete remaining data assessments to include sediment, targeted storm event, long-term status and trends, and the Murden Cove Watershed Project. Proposed work is within current budget and workplan.

8:37 PM

MOTION: *I move that the City Council forward the Interlocal Agreement with King County for stream benthos and hydrologic data assessment in the amount of \$14,936.88 to the March 24, 2015 consent agenda.*

BLAIR/BONKOWSKI: *The motion carried 7-0.*

F. POLICE DEPARTMENT ANNUAL REPORT, AB 15-055 8:38 PM

Chief Hamner addressed Council and reviewed the annual report for years 2013-2014.

G. AFFIRM PRIORITY BASED BUDGETING RESULTS MAP, AB 15-057 8:55 PM

In March 2014, the City Council approved the use of priority-based budgeting as a City project for 2014. The Priority Based Budgeting approach to budgeting follows five steps:

1. Determine Results
2. Clarify Result Definitions
3. Identify Programs and Services
4. Value Programs Based on Results
5. Allocate Resources Based on Priorities

Finance Director Schroer provided a PowerPoint to review the current Results Map.

6. COMMITTEE REPORTS 9:03 PM

A. UTILITY ADVISORY COMMITTEE MARCH 11, 2015 MEETING REPORT: COUNCIL LIAISON TOLLEFSON

B. LIAISON REPORTS – MARCH 17, 2015 – MAYOR BLAIR

7. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:05 PM

March 24 Business Meeting

EHSBM Final Change Order

IAM Contract

Interlocal Agreement w/King County-Data Assessment

Ordinance No 2015-08 Modifying BIMC 2.16.190 Regarding Comprehensive Plan Amendment Process

2015 Island-wide Asphalt Repair Contract

Historic Preservation Commission 2015 Work Plan

Road Ends Advisory Committee 2014 Annual Report and 2015 Work Plan

Ordinance No. 2015-02 Amending the Animal Control Regulations Regarding Dogs At Large

Amendment to Professional Services Agreement with Joseph Tovar for Comprehensive Plan Update Services

8. FOR THE GOOD OF THE ORDER 9:14 PM

Mayor Blair mentioned Grayson Wildsmith who is the City's nominee for the AWC scholarship award.

Council discussed the MIDD grant proposal put forth by Kim Hendrickson. The Council gave support to the concept and authorized the mayor, the judge, and the police chief to meet and make a determination about the City of Bainbridge Island's support.

9. ADJOURNMENT 9:30 PM

Deputy Mayor Townsend adjourned the meeting at 9:30 p.m.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

ITEMS DISCUSSED

1. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(I))
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
6. NEW BUSINESS
 - A. AGREEMENT BETWEEN CITY OF BAINBRIDGE ISLAND AND INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS DISTRICT LODGE 160 (IAM), AB 15-061 – EXECUTIVE
7. UNFINISHED BUSINESS
 - A. EAGLE HARBOR SEWER BEACH MAINS PROJECT, FINAL CHANGE ORDER, AB 10-102 – PUBLIC WORKS
 - B. ORDINANCE NO. 2015-02, AMENDING THE ANIMAL CONTROL REGULATIONS REGARDING DOGS AT LARGE, AB 13-092 – EXECUTIVE
8. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. BUSINESS MEETING MINUTES, MARCH 10, 2015
 - C. NATIONAL ESTUARY PROGRAM GRANT OPPORTUNITY, AB 15-060 – PUBLIC WORKS
 - D. 2015 ISLAND-WIDE ASPHALT REPAIR PROJECT CONTRACT, AB 15-053 – PUBLIC WORKS
 - E. INTERLOCAL AGREEMENT WITH KING COUNTY, DATA ASSESSMENT, AB 15-054 – PUBLIC WORKS
 - F. HISTORIC PRESERVATION COMMISSION 2015 WORK PLAN, AB 15-058 – MAYOR BLAIR
 - G. ROAD ENDS ADVISORY COMMITTEE 2014 ANNUAL REPORT AND 2015 WORK PLAN, AB 15-059
 - ~~H. ORDINANCE NO. 2015-02, AMENDING THE ANIMAL CONTROL REGULATIONS REGARDING DOGS AT LARGE, AB 13-092~~ MOVED TO UNFINISHED BUSINESS, ITEM 7B
 - I. AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH JOSEPH TOVAR FOR COMPREHENSIVE PLAN UPDATE SERVICES, AB 15-062 – PLANNING
 - J. ORDINANCE NO. 2015-08, COMPREHENSIVE PLAN AMENDMENT (CPA) REQUESTS DURING UPDATE PROCESS, AB 15-051 – PLANNING
9. COMMITTEE REPORTS
10. REVIEW UPCOMING COUNCIL MEETING AGENDAS
11. FOR THE GOOD OF THE ORDER
12. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED): GENERAL SEWER PLAN PRESENTATION, AB 12-107 PUBLIC WORKS
13. ADJOURNMENT

1. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(I)) 6:30 PM

Deputy Mayor Townsend called an executive session to order at 6:30 p.m. with Councilmembers Bonkowski, Roth, Scott, Tollefson and City Attorney Marshall to discuss Potential Litigation (RCW 42.30.110(1)(I)) in the Planning Conference Room. Councilmember Blossom joined the meeting at 6:50 p.m. The recording system was turned off and a notice was posted on the door of the Council Chamber. The executive session adjourned at 7:00 p.m. No action was taken.

2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 7:00PM

Deputy Mayor Townsend called the regular business meeting to order at 7:00 p.m. with Councilmembers Blossom, Bonkowski, Roth, Scott, and Tollefson present. Mayor Blair was absent and excused. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:01 PM

Councilmember Tollefson requested that Item 8H be moved from Consent Agenda to Unfinished Business, Item 7B.

MOTION: *The agenda was accepted the as amended.*

TOLLEFSON/BONKOWSKI: *The motion carried 6-0.*

4. PUBLIC COMMENT 7:04 PM

Melanie Keenan used the overhead to explain seawater intrusion.

Ron Peltier commented on the Comprehensive Plan Update comment period being moved up to May-June of 2015 rather than 2016.

Dave Henry provided general comment.

5. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:15 PM

City Manager Schulze's report included information on:

- The Employee Appreciation Breakfast held on Tuesday, March 24.
- The 2nd Annual Volunteer Celebration taking place on April 16. The event is being held in the Bainbridge High School Commons from 5:00 p.m. to 7:00 p.m.
- Winslow Parking Committee met the week of March 31.
- Attendance at the ICMA West Coast Summit.
- Illegal dumping in Winslow.

6. NEW BUSINESS

A. AGREEMENT BETWEEN CITY OF BAINBRIDGE ISLAND AND INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS DISTRICT LODGE 160 (IAM), AB 15-061– EXECUTIVE 7:21 PM

Negotiations have concluded with the IAM, with contract ratification by their membership on March 16, 2015. Attached is a copy of the collective bargaining agreement between the City and IAM, for the period covering January 1, 2015 through December 31, 2016.

7:26 PM

MOTION: *I move the City Council authorize the City Manager to execute the collective bargaining agreement with the IAM for the period covering January 1, 2015 through December 31, 2016.*

BONKOWSKI/ROTH: *The motion carried 6-0.*

7. UNFINISHED BUSINESS

A. EAGLE HARBOR SEWER BEACH MAINS PROJECT, FINAL CHANGE ORDER, AB 10-102 – PUBLIC WORKS 7:27 PM

On January 6, 2015, City Council was notified of an emergency work change directive authorized under City Manager's administrative authority in accordance with BIMC 3.72.070. Staff was directed to report back once the change order was finalized.

Upon completion of the Sewer Beach Mains project in late 2014, the Wastewater Treatment Plant (WWTP) began experiencing increased issues with "tail water" on the screens and back onto the incoming collection system during periods of intense rainfall. The City had received preliminary information from the updated General Sewer Plan (GSP) that the WWTP would require "short term" upgrades that should be constructed in the near future to address these issues. Due to the expectation of continued high rainfall during the winter months, and in order to prevent any potential overflows, the decision was made to complete the work as an emergency work change directive under the force account procedures in the contract.

Due to site constraints at the WWTP and unsuitable soils discovered during excavation, the final change order was significantly higher than estimated. The soil conditions required extra care to prevent the "liquid sand" from disturbing the surrounding buildings and the use of CDF (liquid cement) as backfill material. The construction was successfully completed without placing any suspension on the WWTP operations or sewer spills from the surcharged system.

7:33 PM

MOTION: *I move that the City Council approve the Eagle Harbor Sewer Beach Mains project final change order in the amount of \$128,540.32 and authorize the City Manager to execute the document.*

TOLLEFSON/BONKOWSKI: *The motion carried 6-0.*

B. ORDINANCE NO. 2015-02, AMENDING THE ANIMAL CONTROL REGULATIONS REGARDING DOGS AT LARGE, AB 13-092 – EXECUTIVE 7:33 PM

Presently, the Bainbridge Island Municipal Parks and Recreation District (BIMPRD) prohibits dogs off-leash on BIMPRD property except for Strawberry Hill Dog Park. The BIMC currently defines "at large" as "off the owner's premises and/or out of visual contact of the owner unless under physical and/or immediate effective voice or signal control of a competent person." Accordingly, under the City's code, dogs can be off-leash on City property if under voice command, but not off-leash on school or park property (except for at designated off-leash times and locations).

The most recent revisions proposed by Councilors Roth and Tollefson define public property as property owned by the BIMPRD and BISD; the revisions define dogs "at large" when on public property and private property without the consent of the owner or lessor except in parks, school district property, Winslow and in the Lynwood Neighborhood Service Center when the dog is on a leash or chain no longer than 6 feet in length or is within the bounds of an established off-leash area under its owner's direct control and is obedient to its owner's commands, and elsewhere on Bainbridge Island, when the animal is under physical restraint adequate to the size and nature of the animal or is sufficiently near its owner to be under its owner's direct control and is obedient to its owner's commands.

7:34 PM

MOTION: A motion to amend Section 2, 8 A to read: In parks, on Bainbridge Island School District property, in Winslow in an area bounded by Eagle Harbor, Madison Avenue, High School Road and Ferncliff Avenue, and in the Lynwood Neighborhood Service Center unless the dog is on a leash or chain no longer than 6 feet in length **or is within an area of a park during hours which the owner of the park has designated as available to off leash dogs, if under its owners direct control and obedient to its owners command.**

TOLLEFSON/BONKOWSKI: The motion carried 6-0.

The motion to approve Ordinance 2012-02 as amended carried 5-1. (Scott)

8. CONSENT AGENDA

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable Manual Void Check Numbers 337814 and 337828, Manual Check Numbers 338085-338088, Regular Run Check Numbers 338089-338201 for a total of \$212,566.27. Retainage Release Check Number 129 for a total of \$4,837.35 and Travel Advance Check Number 66 for a total of \$150.00. Payroll Direct Deposit Check Numbers 032580-032690, Regular Run Check Numbers 107024-107028, Vendor Check Numbers 107029-107040 and Federal Tax Electronic Transfer (EFT) for a total of \$444,256.54.

B. BUSINESS MEETING MINUTES, MARCH 10, 2015

C. NATIONAL ESTUARY PROGRAM GRANT OPPORTUNITY, AB 15-060 – PUBLIC WORKS

D. 2015 ISLAND-WIDE ASPHALT REPAIR PROJECT CONTRACT, AB 15-053 – PUBLIC WORKS

E. INTERLOCAL AGREEMENT WITH KING COUNTY, DATA ASSESSMENT, AB 15-054 – PUBLIC WORKS

F. HISTORIC PRESERVATION COMMISSION 2015 WORK PLAN, AB 15-058 – MAYOR BLAIR

G. ROAD ENDS ADVISORY COMMITTEE 2014 ANNUAL REPORT AND 2015 WORK PLAN, AB 15-059

~~H. ORDINANCE NO. 2015-02, AMENDING THE ANIMAL CONTROL REGULATIONS REGARDING DOGS AT LARGE, AB 13-092~~ MOVED TO UNFINISHED BUSINESS, ITEM 7B

I. AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH JOSEPH TOVAR FOR COMPREHENSIVE PLAN UPDATE SERVICES, AB 15-062 – PLANNING

J. ORDINANCE NO. 2015-08, COMPREHENSIVE PLAN AMENDMENT (CPA) REQUESTS DURING UPDATE PROCESS, AB 15-051– PLANNING

MOTION: I move to approve consent agenda items A – G and I – J.

BONKOWSKI/ROTH: The motion carried 6-0.

9. COMMITTEE REPORTS 7:36 PM

None offered.

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS 7:37 PM

April 7 Study Session

Friends of the Farms: 2014 Annual Report on Public Farmland Management

Friends of the Farms: Proposed Updates to Master Lease for City Owned Farmland

Review Current Food Truck Regulations and Food Service in Industrial Zones

Sound to Olympic Trail Phase 2 Supplemental Agreement No. 3

Long Range Planning for Road Reconstruction Projects

Police Oversight Proposal

Valley, Logg and Gertie Johnson Drainage Project Final Change Order and Budget Amendment

Cave Avenue and Knechtel Way Overlay Budget Amendment

Proclamation Declaring April 12-18, 2015 as Volunteer Week

National Poetry Month Reading

Proclamation Declaring April 9, 2015 as Spartronics Day

11. FOR THE GOOD OF THE ORDER 7:44 PM

Councilmembers Tollefson and Bonkowski referred to the need for another Island-wide survey; they are working with Community Engagement Specialist Stickney for survey opportunities.

12. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED): GENERAL SEWER PLAN PRESENTATION, AB 12-107 – PUBLIC WORKS

Public Works Director Loveless introduced the agenda item and introduced Bob Eimstad and Alena Bennett, consultants for Carollo Engineers, who provided an extensive presentation on the General Sewer Plan.

Public Comment

Melanie Keenan, Rolling Bay, does not understand the need for sewer in Rolling Bay, which essentially would be a septic system. Overall, a good tool for planning but it begs for impact fees.

Ron Peltier, Valley Heights Circle, touched on tertiary outflow from sewer treatment.

Charles Schmid, Manitou Park Blvd, also requested the City take a look at a tertiary system.

Andy Maron, Utility Advisory Committee Chair, provided in-depth comment.

13. ADJOURNMENT 9:13 PM

Deputy Mayor Townsend adjourned the meeting at 9:13 p.m.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Valley, Logg, and Gertie Johnson Road Drainage Improvements Project Budget Amendment

Date: April 14, 2015

Agenda Item: Consent Agenda

Bill No.: AB 14-122

Proposed By: Public Works Director Barry Loveless

BUDGET INFORMATION

Depart/Fund: 2015 Annual Drainage Program

Expenditure Req: \$9,589.00

Budgeted? ☐ Yes ☒ No

Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: 04/07/15

Recommendation: Forward to 04/14/15 Consent Agenda

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☐ Yes ☐ No ☒ N/A

Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

City Council to consider approval of the Valley, Logg, and Gertie Johnson Road Drainage Improvements project budget amendment.

Background:

The Valley, Logg, and Gertie Johnson Road Drainage Improvements project included roadway and storm drainage improvements to portions of Valley Road to Logg Road and Gertie Johnson Road. The project was approved at the August 11, 2014 City Council meeting in the original contract amount of \$245,736.00. Over the course of the project, two change orders were processed in the combined amount of \$ 6,143.22 resulting in a revised contract amount of \$251,879.22.

An overall budget amendment in the amount of \$9,589.00 from the 2015 Annual Drainage program will be needed to balance the project budget. See attached Sources & Use spreadsheet.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Valley, Logg, and Gertie Johnson Road Drainage Improvements project budget amendment in the amount of \$9,589.00 from the 2015 Annual Drainage program.

Notes:

Sources and Uses of WGA Registration esig get the value key complete

Sources and Uses

Page 1 of 1

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Cave Avenue & Knechtel Way Overlay Project – Final Change Order	Date: April 14, 2015
Agenda Item: Consent Agenda	Bill No.: AB 14-133
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Dept/Fund: 2015 Roads Preservation program		
Expenditure Req: \$8,368.00	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: 04/07/15	Recommendation: Forward to 04/14/15 Consent Agenda	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

City Council to consider approval of Cave Avenue & Knechtel Way Overlay project final change order and budget amendment.

Background:

This project consisted of applying a thin asphalt overlay on Cave Avenue and Knechtel Way; install speed humps on Cave Avenue, and drainage/sidewalk improvements on Knechtel Way.

The Cave Avenue and Knechtel Way Overlay project was approved at the August 25, 2014 City Council meeting in the amount of \$137,891.50. Change Order No. 1 in the amount of \$4,003.35 equaled a revised contract amount of \$141,894.85.

The final change order in the amount of \$8,368.00 is necessary to balance out the quantity adjustments equaling a revised contract amount of \$150,262.85. See attached final change order for details. A budget amendment in the amount of \$7,489.94 from the 2015 Roads Preservation fund will be needed.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Cave Avenue & Knechtel Way Overlay project final change order in the amount of \$8,368.00 and approve a budget amendment in the amount of \$7,489.94 from the 2015 Road Preservation fund.

Change Order

Knechtel and Cave Overlay Project

City of Bainbridge Island - Public Works Department

280 Madison Ave. N
Bainbridge Island, WA 98110
206.842.2016 Fax. 206.780.3710
pwadmin@ci.bainbridge-isl.wa.us

Change Order No. 2 - Final
DATE March 24, 2015
Vendor ID 6577

CONTRACTOR Lakeside Industries
PO Box 7016
Issaquah, WA 98027

Contract No. 21400085
PO /Pymt No. 21400131
PO / Ret No.

CHANGE ORDER DESCRIPTION: The contract is hereby revised as shown below and on any applicable attached detail, sheet, and sheet notes to this Change Order.

Item No.	Description	Unit	Unit Price	Bid Qty	Actual Qty	Final CO
6	HMA for Preleveling	TN	200.00	7.6	17.84	2,048.00
7	HMA for Pavement Repair	TN	200.00	16	60.95	8,990.00
10	Corr. HDPE Storm Pipe 12" Diam.	LF	65.00	60	73.00	845.00
20	Plastic Stop Line	LF	22.00	60	15.00	(990.00)
22	Inlet Projection	EA	125.00	18	9.00	(1,125.00)
25	Minor Change	DOL	4,000.00	1	0.65	(1,400.00)
				Total C/O:		8,368.00

	<u>Amount</u>	<u>Sales Tax</u>	<u>Total w/ Tax</u>
Original Contract Amount:	<u>137,891.50</u>	<u>0.00</u>	<u>137,891.50</u>
Previous Change Orders:	<u>4,003.35</u>	<u>0.00</u>	<u>4,003.35</u>
Current Contract Amount:	141,894.85		<u>141,894.85</u>
Net Change This Change Order:	8,368.00		<u>8,368.00</u>
New Contract Amount:	150,262.85		<u>150,262.85</u>

Contractors Acceptance:

Lakeside Industries

Date _____

Prepared By:

Chris Hammer, PE, PMP

Date _____

Approved By:

Douglas Schulze - City Manager

Date _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Sound to Olympics (STO) Trail Phase 2 Supplemental Agreement Number 3	Date: April 14, 2015
Agenda Item: Consent Agenda	Bill No.: AB 14-096
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: 2015 CIP STO Phase 2 @ \$1,450,000 – Federal Transp. Alt. Grant @ \$1,254,000		
Expenditure Req: \$26,377.03	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 04/07/15	Recommendation: Forward to 04/14/15 Consent Agenda	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

City Council to consider approval of the STO Trail Phase 2 Supplemental Agreement Number 3.

Background:

The STO Trail Phase 2 project provides for a separated shared-use pathway along SR305 from Winslow Way to High School Road. This project will complete the “first mile” of the Sound to Olympics Trail and study potential branch connections.

City Council approved the original design Agreement at their August 4, 2014 meeting, awarding the design to MacLeod Reckord in the amount of \$135,948.02. In 2014, two Supplemental Agreements were processed for environmental permitting and geotechnical services as well as finalized design and construction documentation for the recommended alignment, totaling a combined amount of \$283,879.63.

Supplemental Agreement Number 3 in the amount of \$26,377.03 is needed for structural design and engineering of elevated trail, structural retaining walls, and mechanically stabilized embankments for portion of the Trail.

See attached Supplemental Agreement No. 3 for more details.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Sound to Olympics Trail Phase 2 Supplemental Agreement Number 3 with MacLeod Reckord in the amount of \$26,377.03.



Supplemental Agreement Number <u>3 (three)</u>		Organization and Address City of Bainbridge Island Public Works Department 280 Madison Avenue N Bainbridge Island, WA 98110 Phone: (206) 780-3720	
Original Agreement Number <u>21400077</u>			
Project Number <u>00668</u>	Execution Date	Completion Date <u>3/30/2016</u>	
Project Title <u>Sound to Olympics Trail Phase 2</u>	New Maximum Amount Payable \$ 446,204.68		
Description of Work Provide structural design and engineering of elevated trail for portions of Phase 2 and Phase 4 of the STO Trail.			

The Local Agency of City of Bainbridge Island
desires to supplement the agreement entered into with MacLeod Reckord PLLC
and executed on 8/5/2014 and identified as Agreement No. 21400077

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Provide structural design and engineering of elevated trail and structural retaining walls and vegetated face
mechanically stabilized embankment for portions of the Sound to Olympics Trail Phases 2 and 4.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Begin work November 20, 2014; Completion Date March 30, 2016

III

Section V, PAYMENT, shall be amended as follows:

increase by \$26,377.03 for a new total of \$446,204.68

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Connie Reckord

By: _____



Consultant Signature

Approving Authority Signature

Date

SUPPLEMENTAL AGREEMENT NUMBER 3

SECTION 1

Scope of Work

March 12, 2015

City of Bainbridge Island SOUND TO OLYMPICS TRAIL PHASES 2 AND 4

SUPPLEMENTAL EXHIBIT A-1 AS FOLLOWS:

PROJECT DESCRIPTION

Provide structural design and engineering of elevated trail and structural retaining walls and vegetated face mechanically stabilized embankment for portions of the Sound to Olympics Trail Phases 2 and 4.

PROJECT TEAM ROLES AND RESPONSIBILITIES

MacLeod Reckord – project management, conceptual design and final horizontal and vertical layout of elevated trail; conceptual design and final design and layout, including elevations, for structural retaining walls; conceptual design and layout for vegetated face mechanically stabilized embankments; coordination with subconsultants and with COBI; incorporation of additional specifications and cost estimate.

N.L. Olson & Associates (Olson) – structural engineering for elevated trail and structural retaining walls over 4 feet tall; final engineering and detailing for elevated trail and structural retaining walls; draft and final structural calculations for elevated trail and walls as required for permit approval; coordination with team and with COBI; provision of additional specifications and cost estimate.

HWA GeoSciences (HWA) – geotechnical evaluation and engineering for vegetated face mechanically stabilized embankments (or reinforced slopes) as identified in the plans; modification of existing geotechnical report to incorporate new information; recommendations will include details and specifications to incorporate into final documents; provision of additional specifications and cost estimate.

DELIVERABLES

- **50% Design Development** – submittal of structural components will not coincide with that of the rest of the trail project in order to maintain current schedule.
- **90% Construction Documents** – submittal will be incorporated with other trail documents.
- **100% Bid Documents** – submittal will be incorporated with other trail documents.

Assumptions:

- Retaining wall height is defined as the elevation difference between bottom of footing and top of retained grade.
- Structural design will be provided for structural retaining walls, which are assumed to be reinforced cast-in-place concrete walls, with a stacked stone face. Mechanically Stabilized Earth (MSE) walls with either vegetated faces or exposed wire faces are assumed to be designed by the MSE wall supplier.
- Structural retaining walls are assumed to have a height of no more than 10 feet.

- Total elevated trail length is assumed to be approximately 400 feet. Elevated trail maximum width is assumed to be 10 feet.
- Coordination of permanent or temporary relocation, preservation, or temporary stabilization of utilities including, but not limited to, power poles and guy anchors/poles; vaults for power, lighting, or traffic signal will be the responsibility of COBI. MacLeod Reckord will provide supporting materials to the allowance indicated in the fee proposal.

Exhibit E-1
Consultant Fee Determination - Summary Sheet

3.12.2015

Sound to Olympics Trail
MacLeod Reckord

Direct Salary Cost

Item	Classification	Hours	Rate	Cost	
Task 1	Project Management				
	Principal in Charge	1	45.00	45.00	
	Project Manager	2	41.00	82.00	
	Project Designer	-	32.00	0.00	
	Designer	-	24.00	0.00	
	Drafter	-	27.00	0.00	
	Graphics	-	26.00	0.00	
	Admin	1	30.00	30.00	Subtotal: 157.00
Task 12	50% Design Development				
	Principal in Charge	1	45.00	45.00	
	Project Manager	14	41.00	574.00	
	Project Designer	6	32.00	192.00	
	Designer	-	24.00	0.00	
	Drafter	11	27.00	297.00	
	Graphics	-	26.00	0.00	
	Admin	-	30.00	0.00	Subtotal: 1,108.00
Task 13	90% Construction Documents				
	Principal in Charge	1	45.00	45.00	
	Project Manager	14	41.00	574.00	
	Project Designer	14	32.00	448.00	
	Designer	-	24.00	0.00	
	Drafter	16	27.00	432.00	
	Graphics	-	26.00	0.00	
	Admin	-	30.00	0.00	Subtotal: 1,499.00
Task 14	100% Bid Documents				
	Principal in Charge	1	45.00	45.00	
	Project Manager	2	41.00	82.00	
	Project Designer	4	32.00	128.00	
	Designer	-	24.00	0.00	
	Drafter	8	27.00	216.00	
	Graphics	-	26.00	0.00	
	Admin	-	30.00	0.00	Subtotal: 471.00

TOTAL DSC: 3,235.00

Overhead (OH cost - including salary additives):

OH Rate X DSC of 203.91% X 3,235.00 6,596.49

Fixed Fee (FF):

FF Rate X DSC of 30% X 3,235.00 970.50

Subtotal MacLeod Reckord 10,801.99

Reimbursables (mileage, courier, copies)

Subconsultant Costs (Exhibit G) 15,575.04

GRAND TOTAL: **\$26,377.03**

Prepared by: Connie Reckord

3/12/2015

Sound to Olympics Trail
Fee Estimate

March 12, 2015		MacLeod Reckord							
Task	SCOPE OF WORK	Principal in Charge	Project Manager	Project Designer	Designer	Drafter/ ACAD	Graphics	Admin.	SUBTOTAL
1.0	PROJECT MANAGEMENT								
1.1	Coordination and Review	1							\$45
1.5	Subconsultant Management		2					1	\$112
	Subtotal:	1	2	0	0	0	0	1	\$157
12.0	50% Design Development								
12.5.1	Electrical and Traffic Signal coordination with COBI		2			1			\$109
12.6	Structural (itemized below)								\$0
12.6.1	Wall layout and elevations (total 4 walls); coordination with structural	1	6	4		8			\$635
12.6.2	Boardwalk layout and detailing; coordination with structural		4			1			\$191
12.6.3	Vegetated MSE layout; coordination with geotechnical		2	2		1			\$173
									\$0
	Subtotal:	1	14	6	0	11	0	0	\$1,108
13.0	90% Construction Documents								
13.4.1	Electrical and Traffic Signal coordination with COBI		2			1			\$109
13.6	Structural (itemized below)								\$0
13.6.1	Finalize wall layout, grades, elevs, details; coordination with structural	1	6	12		12			\$999
13.6.2	Finalize boardwalk layout and detailing; coordination with structural		4			2			\$218
13.6.3	Finalize vegetated MSE layout; coordination with geotechnical		2	2		1			\$173
									\$0
	Subtotal:	1	14	14	0	16	0	0	\$1,499
14.0	100% Bid Documents								
14.1.1	Finalize all PS&E for structural walls, boardwalk, vegetated MSE	1	2	4		8			\$471
									\$0
									\$0
	Subtotal:	1	2	4	0	8	0	0	\$471
	Subtotal	4	32	24	0	35	0	1	\$3,235
Reimbursables:									
SUBTOTAL:									\$3,235

Exhibit G

Subcontracted Work

The AGENCY permits subcontracts for the following portions of the work of this AGREEMENT:

N.L. Olson & Associates - Structural Engineering

Exhibit G-1
Subconsultant Fee Determination - Summary Sheet
11-Mar-15

Sound To Olympics Trail Phase 2 & 4
NL OLSON - Structural

Direct Salary Cost

Item	Classification	Hours	Rate	Cost
Task 1	Retaining Wall Design			
	Principal Engineer	-		0.00
	Structural Engineer	14	40.08	561.12
	Design Engineer	36	22.00	792.00
	Structural CAD	-		0.00
Subtotal:				1,353.12
Task 2	Elevated Trail Design			
	Principal Engineer	-		0.00
	Structural Engineer	22	40.08	881.76
	Design Engineer	46	22.00	1,012.00
	Structural CAD	-		0.00
Subtotal:				1,893.76
Task 3	Specifications and Estimate			
	Principal Engineer	-		0.00
	Structural Engineer	10	40.08	400.80
	Design Engineer	-	22.00	0.00
	Structural CAD	-		0.00
Subtotal:				400.80
TOTAL DSC:				3,647.68

Overhead (OH cost - including salary additives):

OH Rate X DSC of 176.47% X 3,647.68 6,437.06

Fixed Fee (FF):

FF Rate X DSC of 30% X 3,647.68 1,094.30

Subtotal

11,179.04

Reimbursables (mileage, courier, copies)

0.00

GRAND TOTAL:

\$11,179.04

Prepared by: Matthew Zawlocki

3/11/2015

Sound To Olympics Trail Phase 2
 Fee Estimate

March 12, 2015		NL Olson - Structures							
		Principal Engineer	Structural Engineer	Design Engineer	Structural CAD	Job Title	Job Title	Job Title	SUBTOTAL
Task	SCOPE OF WORK		\$40.08	\$22.00					
1	RETAINING WALL DESIGN								
	Retaining wall analysis		2	8					\$256
	Prepare Sheets & Review		6	22					\$724
	Rail Coordination		2	4					\$168
	Interim Submittal and Meeting		2						\$80
	Final review and signature		2	2					\$124
	Subtotal:	0	14	36	0	0	0	0	\$1,353
2	ELEVATED PATH DESIGN								
	Pile and deck analysis		8	4					\$409
	Plan preparation section and plan		6	30					\$900
	Details		4	10					\$380
	Interim submittal & Meeting		2						\$80
	Final review and signature		2	2					\$124
	Subtotal:	0	22	46	0	0	0	0	\$1,894
3	SPECIFICATIONS & ESTIMATE								
	Specifications		7						\$281
	Engineer's Estimate		3						\$120
									\$0
		0	10	0	0	0	0	0	\$401
	Subtotal	0	46	82	0	0	0	0	\$3,648
Reimbursables:									\$0
SUBTOTAL:									\$3,648

RECEIVED



**Washington State
Department of Transportation**

Lynn Peterson
Secretary of Transportation

MAR 05 2015

N.L. OLSON & ASSOC., INC.

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

February 27, 2015

N.L. Olson & Associates
PO Box 637
2453 Bethel Avenue
Port Orchard, WA 98366

Subject: Acceptance FYE December 31, 2013 ICR – Risk Assessment Review

Dear: Mr. Edie Baglio:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed ICR of 176.47% for FYE December 31, 2013. This ICR shall be good until 180 days following your FYE December 31, 2014 closing date. This rate may be subject to additional review if considered necessary by WSDOT and will be applicable for Local Agency contracts only.

Costs billed to agreements will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to call me at (360) 705-7106 or via email consultantrates@wsdot.wa.gov.

Regards;

A handwritten signature in black ink, appearing to read 'Erik K. Jonson'.

ERIK K. JONSON

Manager, Consultant Services Office

EKJ:rck

Exhibit G-1

Project Cost Estimate
Geotechnical Engineering Services
Sound to Olympics Trail
Bainbridge Island, Washington



2014-153-21
23-Feb-15

DJH

Scope of Work: See Scope Document.

ESTIMATED HWA LABOR:

WORK TASK DESCRIPTION	PERSONNEL & 2014 DIRECT RATES										TOTAL HOURS	TOTAL AMOUNT
	Principal	Geotech Engr VI	Geotech Engr IV	Geotech Engr I	Geologist V	Geologist I	CAD	Clerical				
	\$72.00	\$48.08	\$45.67	\$25.48	\$31.39	\$23.32	\$22.07	\$20.82				
Engineered Slopes Analysis and Recommendations		1	8	12							21	\$719
Modify Draft Geotechnical Report	1	2	4	4			6				17	\$585
Additional Project and Contract Management			3	15							3	\$137
TOTAL LABOR:	1	3	15	16	0	0	6	0			41	\$1,441

LABORATORY TESTING ESTIMATE:

TEST	Est. No. Tests	Unit Test Cost	Total Cost
Atterberg Limits	0	\$140	\$0
Grain Size Analysis	0	\$90	\$0
Grain Size Analysis with Hydrometer	0	\$220	\$0
Moisture Content	0	\$18	\$0
LABORATORY TOTAL:			\$0

ESTIMATED DIRECT EXPENSES:

Mileage @ \$0.56/mile		\$0
Ferry Fees		\$0
Laboratory Testing		\$0
Traffic Control Rental		\$0
TOTAL DIRECT EXPENSES:		\$0

ESTIMATED LABOR EXPENSE:

Direct Salary		\$1,441
Overhead @ 175.00 of Direct Salary		\$2,522
Fixed Fee @ 30 % of Direct Salary		\$432
TOTAL LABOR EXPENSE:		\$4,396

PROJECT TOTALS AND SUMMARY:

Total Labor		\$4,396
Direct Expenses		\$0
ESTIMATED PROJECT TOTAL:		\$4,396

Minutes for ETAC Monthly Meeting

*Wednesday, April 8, 2015
Scheduled 3:00 PM – 5:00 PM
Council Conference Room*

AGENDA

1. Call to Order -3:00PM Attendance :Christy Carr, Frank Gremse, Steve Bonkowski

2. Acceptance or Modification of Agenda –

-accepted by members present

3. General discussion of ETAC procedures and processes

Confirm meeting dates, times, location

-Confirmed May 13, 2015; 3-5PM, City Council Room

Meeting minutes

- Bonkowski volunteered

Cloud storage of documents

-agreed to move to May 13

Use of COBI email

-agreed to move to May 13

4. Shoreline Master Program - monitoring plan revision status

-Reviewed Draft plan developed by Christy Carr, made minor suggestions and approved to present to council next week

5. LIDAR survey – status

Christy Carr provided summary overview and will provide detailed schedule and update at next ETAC meeting.

6. Recruitment of new members

Frank Gremse discussed his outreach

7. Critical Areas Ordinance – provide documents

Christy Carr will provide copy of critical area ordinance to Frank Gremse and provide training of available data on city server next meeting (Steve Bonkowski to provide laptop to facilitate training)

8. Comments from the Public

None

9. Liaison Report Out

None

10. Miscellaneous Items

Discussed potential city study of ground water and aquifer recharge. Steve Bonkowski to contact KPUD and brief ETAC next meeting on KPUD involvement county wide in ground water recharge.

11. Adjournment

Adjourned 4:00PM

Future Topics: May 13 Overview of “Public Records and Open Public Meetings Act”-Lisa Marshall

TO: City Council
RE: Non-Motorized Transportation Advisory Committee

April 8, 2015 committee meeting

Present: Alyse Nelson, Marsha Cutting, and Patty Lyman. Also attending were COBI Liaison Wayne Roth and City Engineer Chris Hammer. Absent: Demi Allen, Lief Horwitz, Christian Ford, Don Willott and Park District Liaison Kirk Robinson. Three members of the public attended the meeting.

1. Public comment Equestrian advocates spoke about rider safety concerns on Day Road between Manzanita Park and the Saddle Club. Reduced speed limit and a wider shoulder were suggested.

2. Engineer's Report

Mr. Hammer presented "Proposed New Non-motorized Projects for the 2016 CIP and Bonding Proposals". The key components, defined below, were shown in a draft map of City-wide preliminary trail concepts which was well-received and discussed at some length by the committee.

- Complete Streets and Greenway Projects
- Core 40 Plus Projects
- Regional, Branch Trail, and Inter-Island Spine Trail Projects

The Sound to Olympics 30% Plans for the segment on the west side of Highway 305 between Winslow Way and High School Road were reviewed.

Draft revisions to Chapters 2 & 7 of the Transportation Plan were distributed and discussed briefly. Chris noted that the expected deadline to complete the update is the end of summer.

3. Vision Zero Presentation The agenda for a special meeting on April 29th was reviewed. Representatives from the Cascade Bicycle Club and the Puget Sound Regional Council will make a presentation on *Vision Zero* beginning at 7:00pm in the Council Chamber. Outreach Coordinator Kellie Stickney will be approached about promoting the event.

Respectfully submitted

Wayne Roth
NMTAC Liaison

2015 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Clerk	Department	Timing (min)	Study Session 7 pm		Absences	Clerk	Department	Timing (min)	Business Meeting 7 pm	
Morgan	Kelly		25	21-Apr			Roz		25	28-Apr	
		PW	20	Water System Plan Update - Review Policies (Info.)				PCD	20	Public Hearing: Resolution No. 2015-02, Ferncliff Townhomes (formally Ferncliff Village Phase 2) Subdivision Amendment (Consider Action) - rescheduled from 4/14	
		PCD		Ordinance No. 2015-04 (Formerly 2014-07) Landscaping and Tree Ordinance (1st Reading) - moved to 6/9					15	Swearing-In Ceremony (Police Officers)	
		FIN	15	2014 Year End Financial Report (Info.)				EXEC	10	Friends of the Farms: Proposed Updates to Master Lease for City Owned Farmland Exhibits B and D - Unfinished Business (Consider Action)	
		CC	15	Harbor Commission 2014 Annual Report and 2015 Work Plan (Info.)				CC	5	Puget Sound Starts Here Proclamation (Consider Action)	
		PCD	15	Resolution No. 2015-04, Approving Scope of Work for 2016 Comprehensive Plan Update (Info.)				CC	5	National Poetry Month Reading	
		PCD	15	Planning Contracts				CC	CA	Harbor Commission 2014 Annual Report and 2015 Work Plan (Consider Action)	
				SMP Monitoring: WDFW Contract No. 15-03129, Monitoring Ecological Function with Remote Sensing				EXEC	CA	Business License Amendment Related to Retail Marijuana Sales (Consider Action)	
				SMP Monitoring: Quantum Spatial, Inc. and University of Washington				PCD	CA	Resolution No. 2015-04, Approving Scope of Work for 2016 Comprehensive Plan Update (Consider Action)	
		EXEC	10	Business License Amendment Related to Retail Marijuana Sales (Info.)				PW	CA	City Dock Improvement Design PSA (Consider Action)	
		PW	10	Public Works Contract					80		
				City Dock Improvement Design PSA (Info.)							
		CC	5	National Poetry Month Reading							
			130								
										Work Session	
								PW	45	Storm and Surface Water Management Utility Overview and Utility Advisory Committee Recommendations	

2015 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Overview of City Revenue Options and Trends	Date: April 17, 2015
Agenda Item: Work Session	Bill No.: AB 15-080
Proposed By: Doug Schulze, City Manager; Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department/Fund: Executive		Munis Contract #
Expenditure Req: N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

	Recommendation: Provide staff direction regarding next step(s).	
City Manager ☒ Yes ☐ No ☐	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Understanding the City's revenue sources and performance is a key part of financial planning. The City Manager and Finance Director will provide a briefing and lead a Council discussion related to current revenue and possible changes to our current revenue portfolio.

Recent budgets have included significant City investment in capital projects, with the funding coming from the City's general fund. Current budgets very closely match recurring revenues and recurring expenditures. This means that in future years, the City will not be able to continue to plan to fund capital projects from existing fund balance, and continued capital expenditures at the current level will not be sustainable without new revenue sources.

RECOMMENDED ACTION

Discussion only.

Overview of City Revenue: Trends & Options



April 14, 2015

Introduction

- City revenue policies benefit from intentional management and a long-range perspective
- In general, revenue trends are stable with only moderate increases
- Recurring, non-capital expenses are within 99% of revenues
- Expanded capital plans will require new funding sources

Introduction

- I. Review key revenue sources and recent trends
- II. Describe levers available to impact revenue outcomes
- III. Selected examples of potential revenue options
- IV. Identify next steps & timing

Revenue Overview

Section I: KEY SOURCES & TRENDS

Key Sources & Trends

- **General Fund**

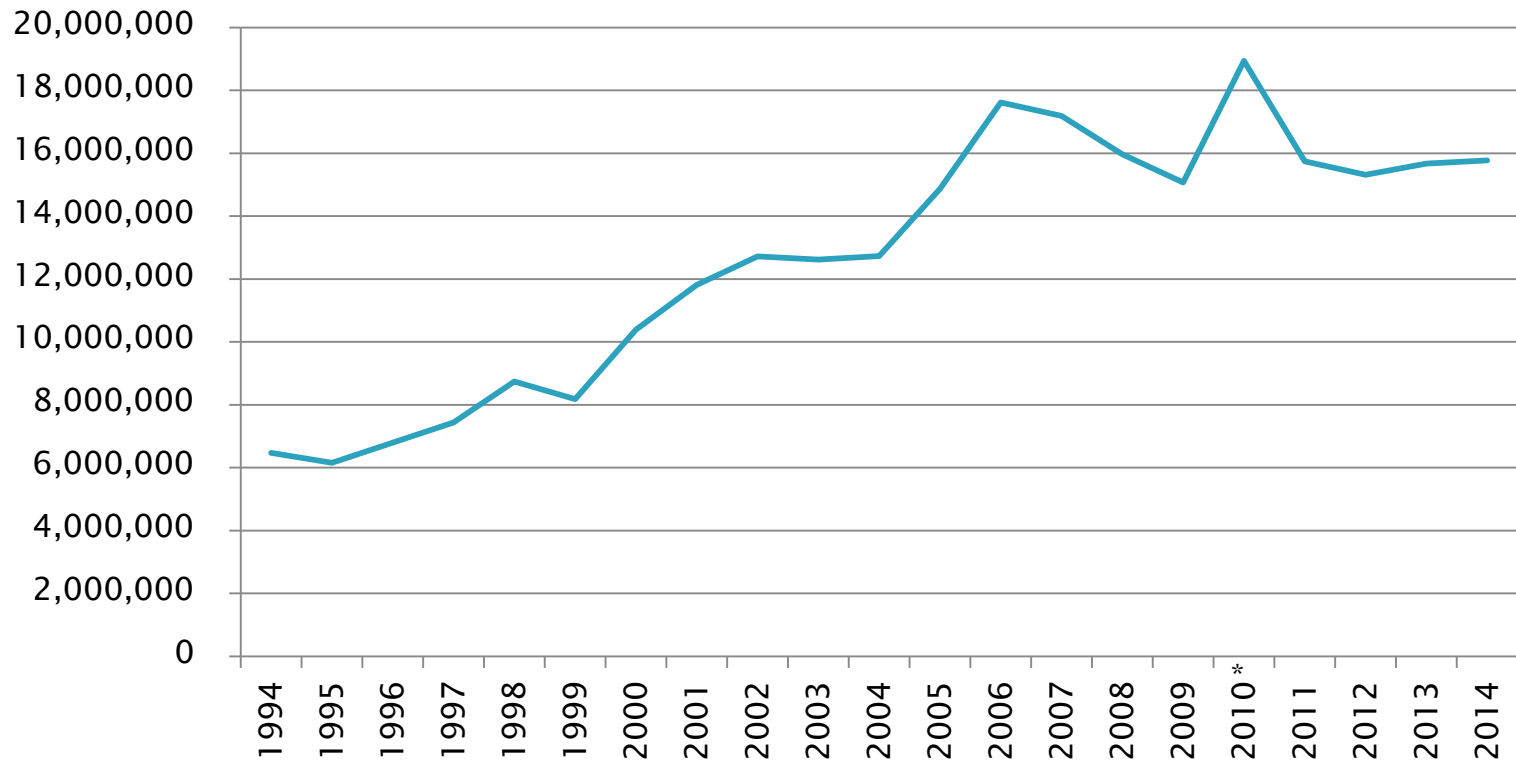
- ✓ Overview: 10 year trends
- ✓ Components
- ✓ Property Tax
- ✓ Sales Tax

- **Other Funds**

- ✓ Street Fund
- ✓ Building & Development
- ✓ REET
- ✓ Civic Improvement (LTAC)

General Fund Revenue – Overview

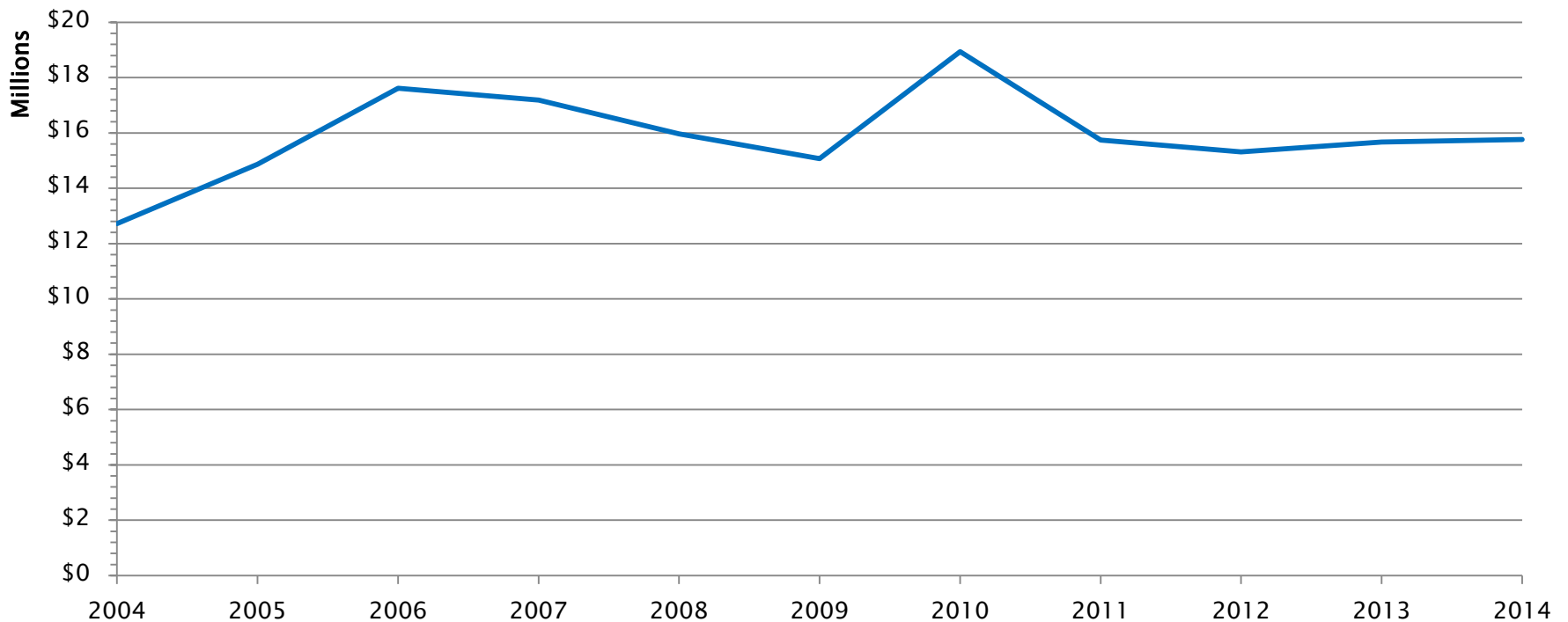
General Fund Revenue 1994–2014



Note: 2010 includes \$2 million Washington State Ferry settlement

General Fund Revenue – Overview

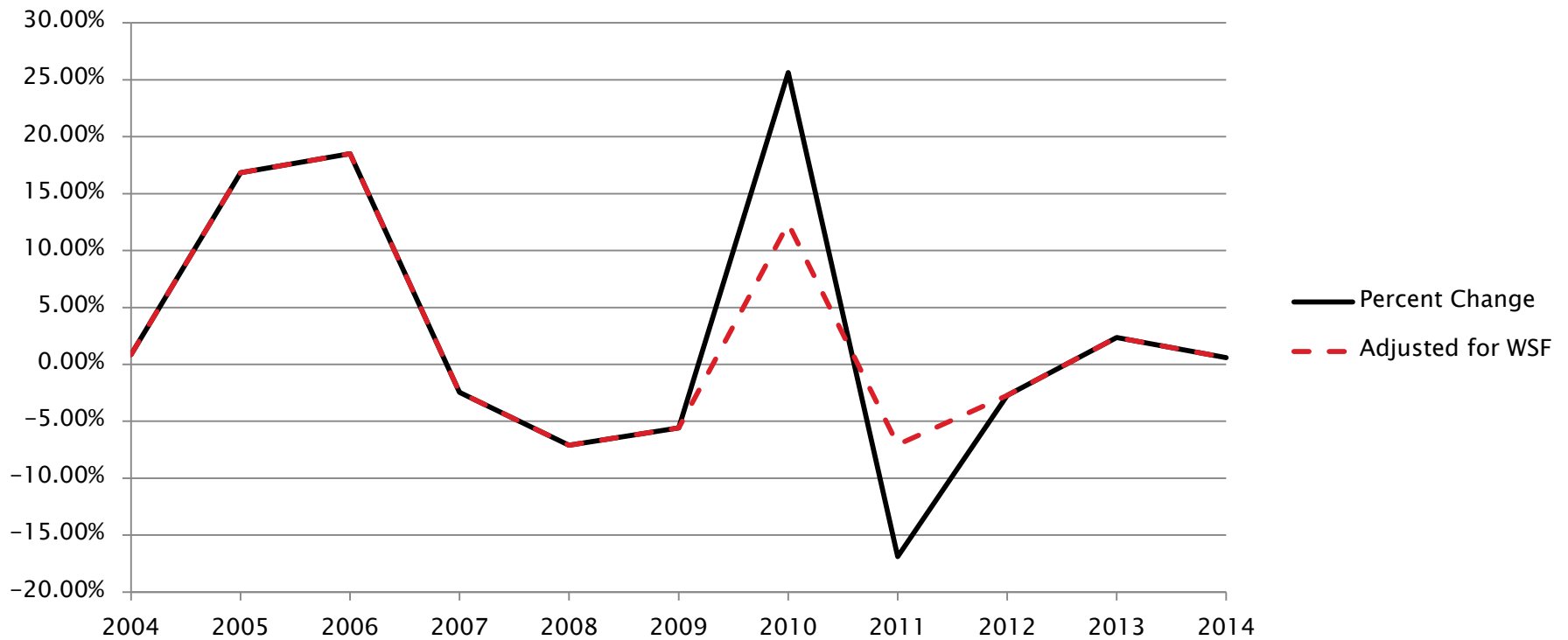
General Fund Revenues 2004 – 2014



Note: 2010 includes \$2 million Washington State Ferry settlement

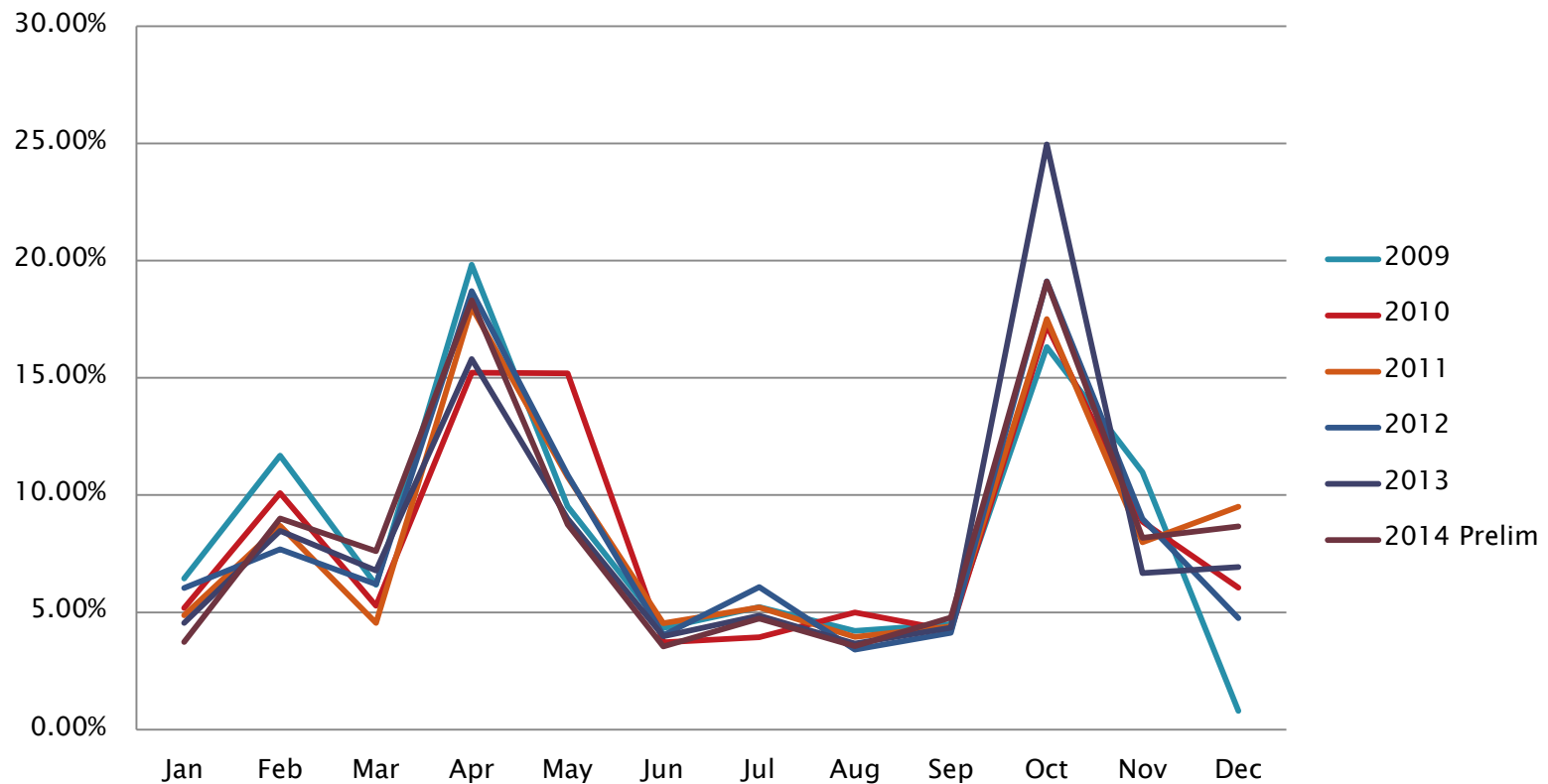
General Fund Revenue – Overview

General Fund Revenues Year-over-Year Trends 2004 – 2014



General Fund Revenue – Overview

General Fund Revenue Seasonality

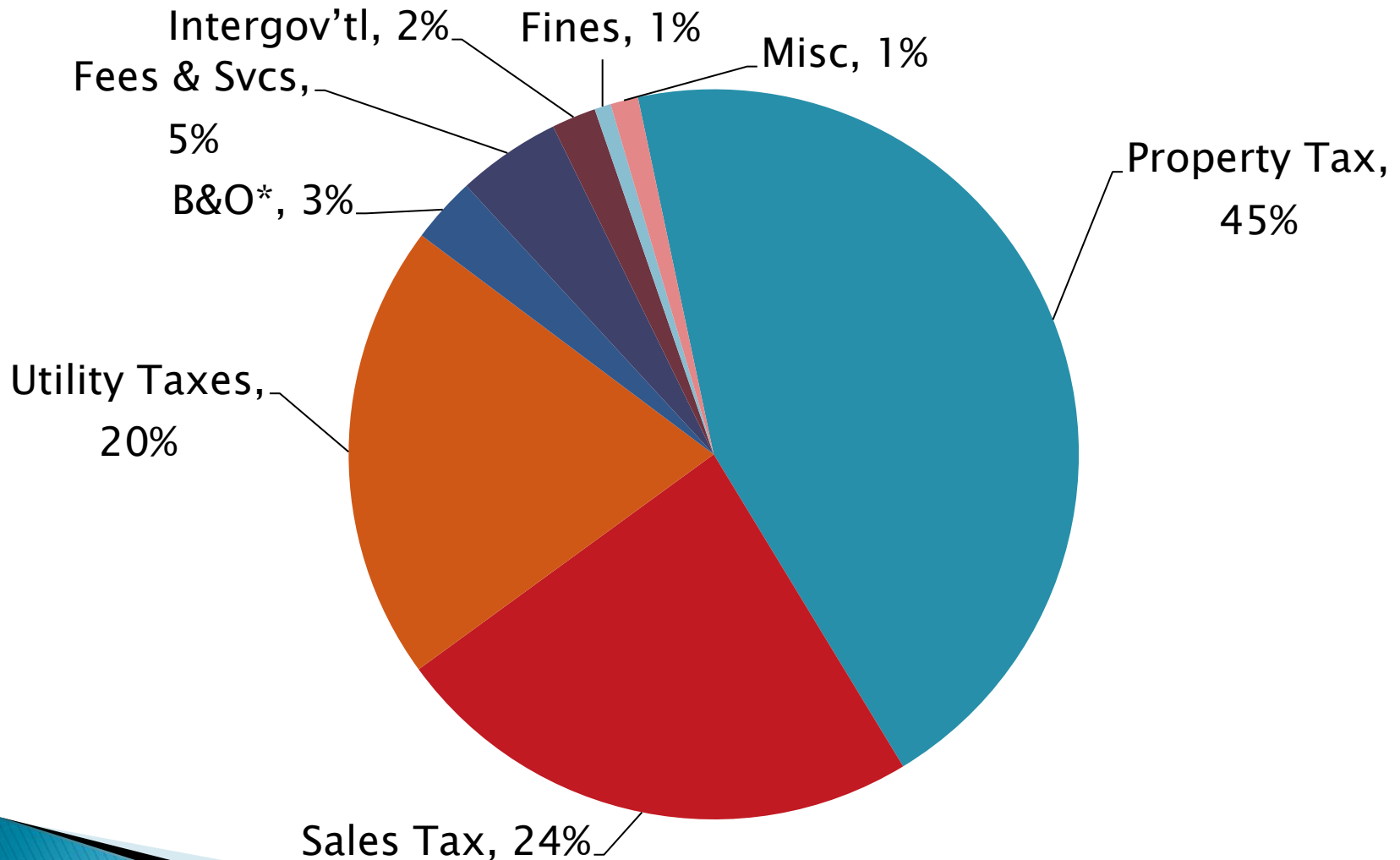


General Fund Revenue – Overview

Overall Trends:

- ▶ Seasonality is significant, but consistent
- ▶ Recent year-over-year performance ranges from over 15% in 2005–06 to close to 0% in 2012–14
- ▶ 10-year average annual growth is +2.4%
- ▶ 5-year average annual growth is +1.1%

General Fund Revenue – Components



General Fund Revenue – Components

Three “Major” Sources:

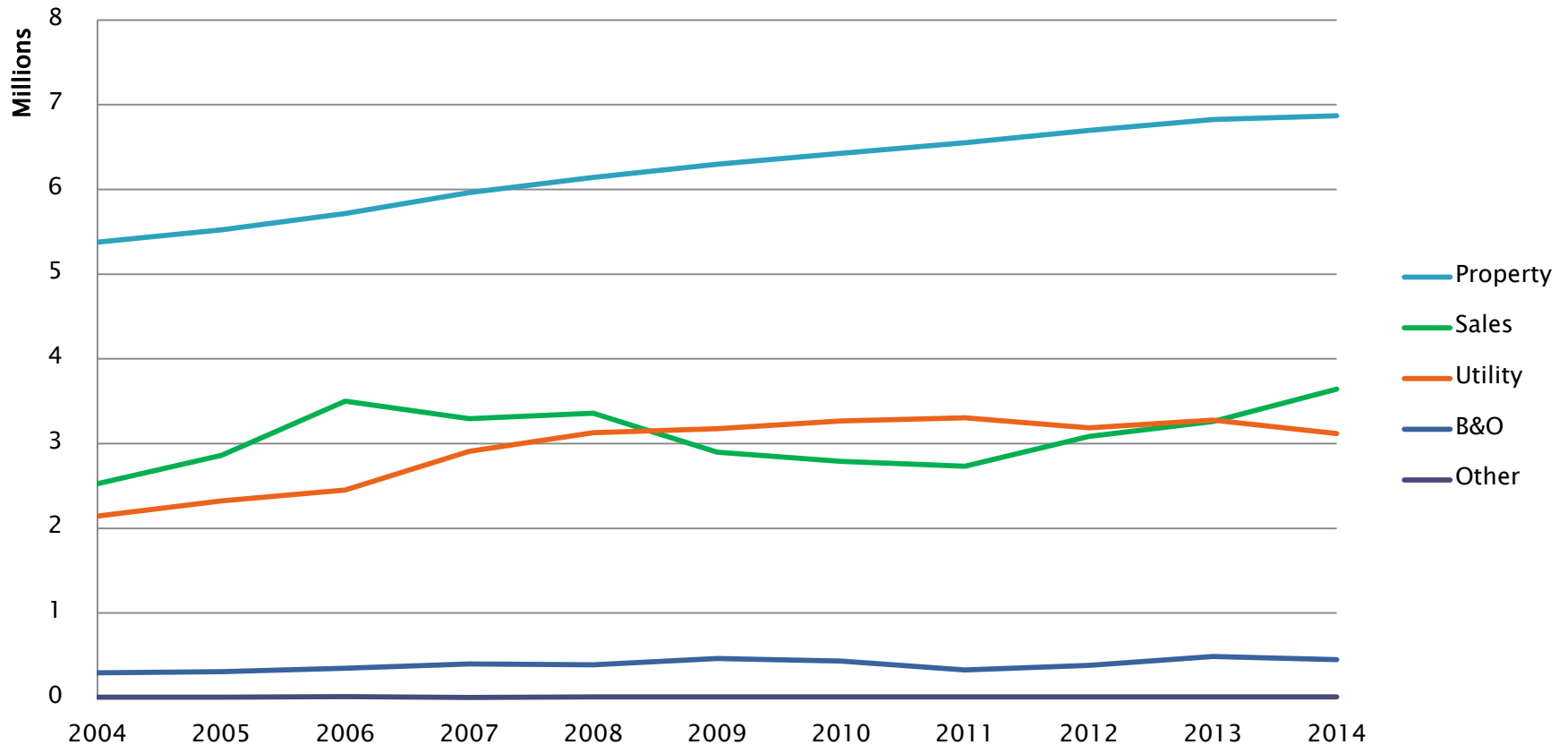
Each contributes > 20% of General Fund

- Property tax – 45%
- Sales tax – 24%
- Utility Taxes – 20%

Combined account for nearly 90% of all GF revenue

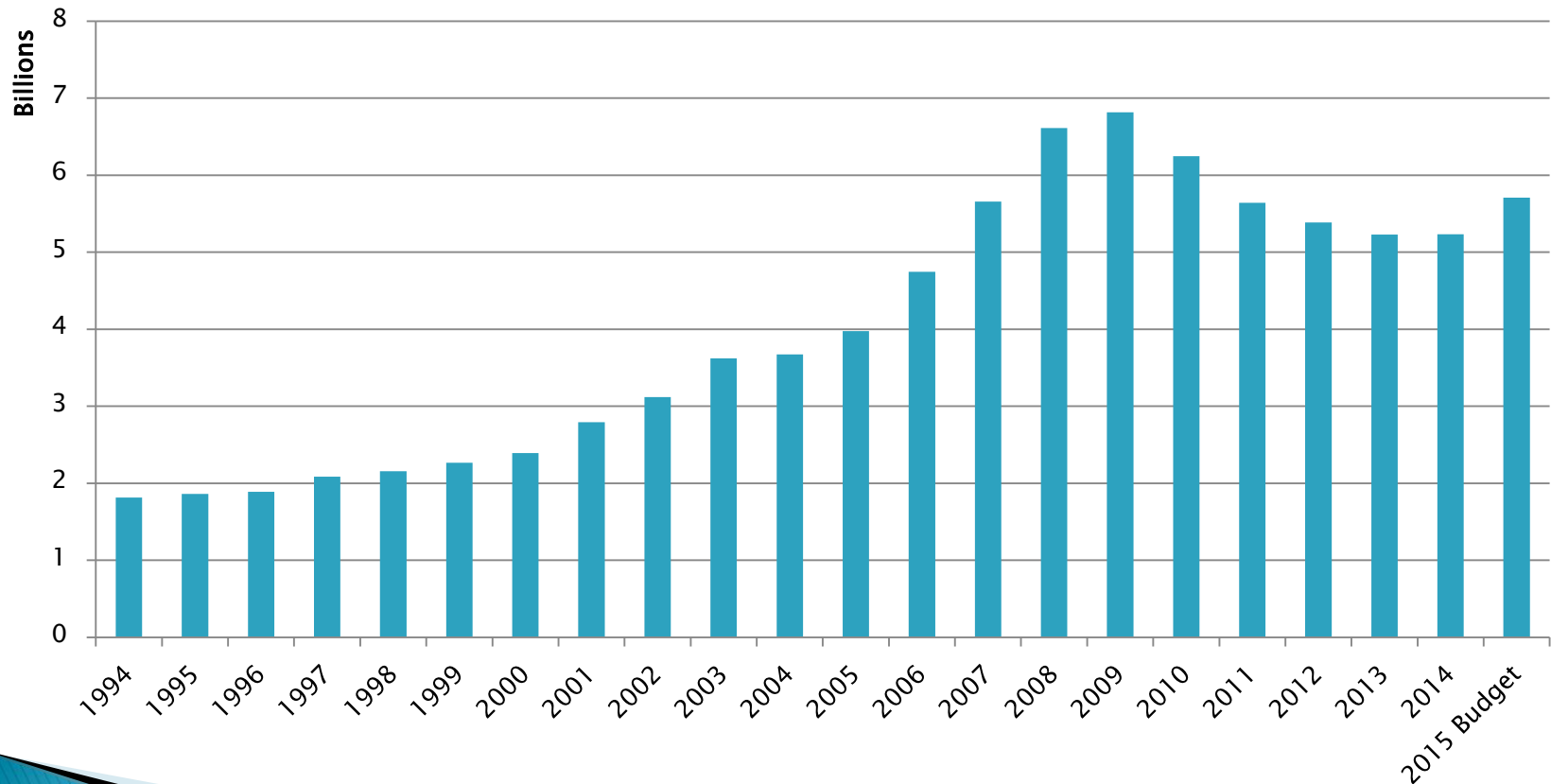
General Fund Revenue – Taxes

General Fund – Taxes 2004 – 2014



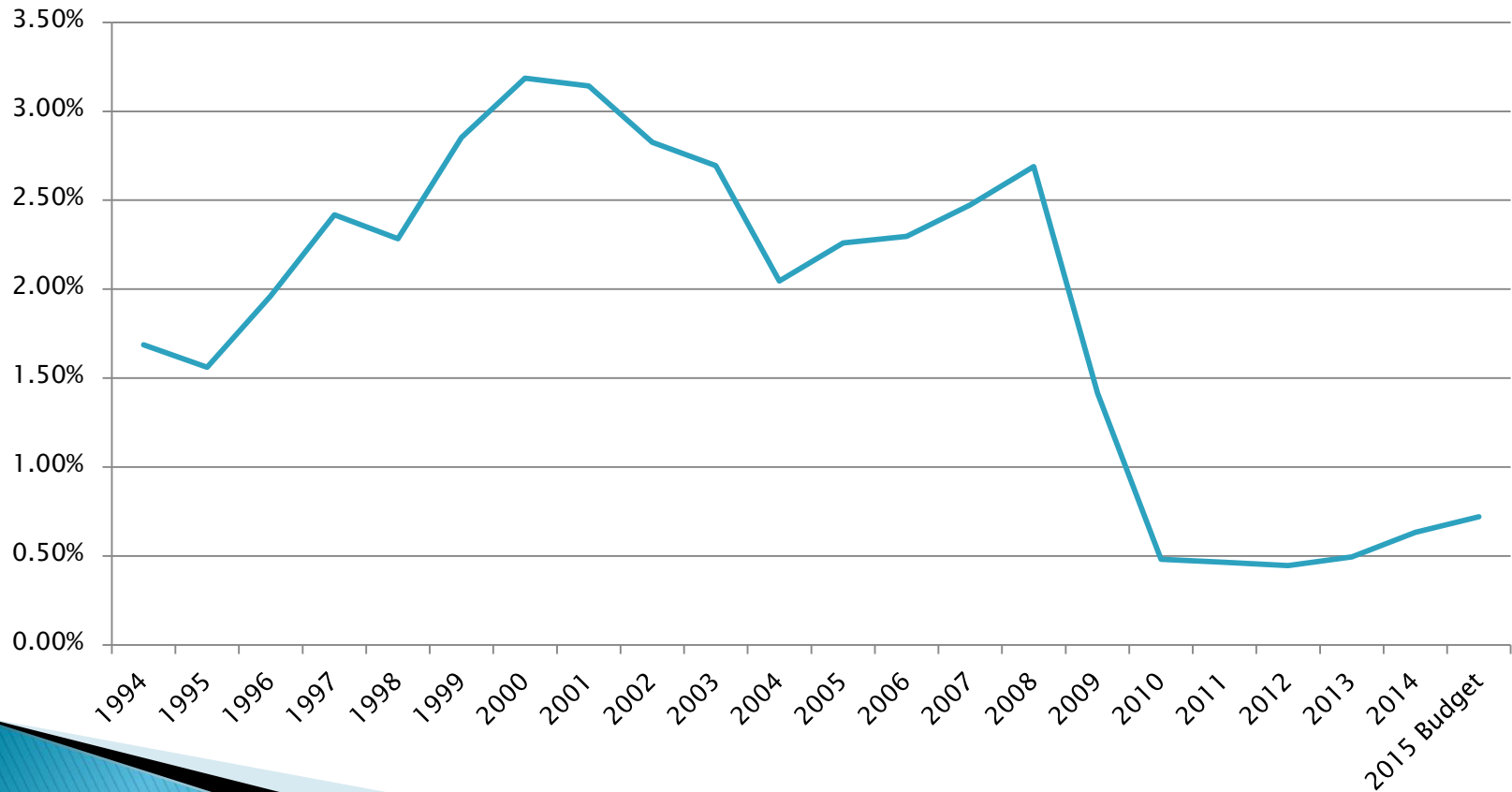
General Fund Revenue – Property Tax

Assessed Value
1994 – 2015



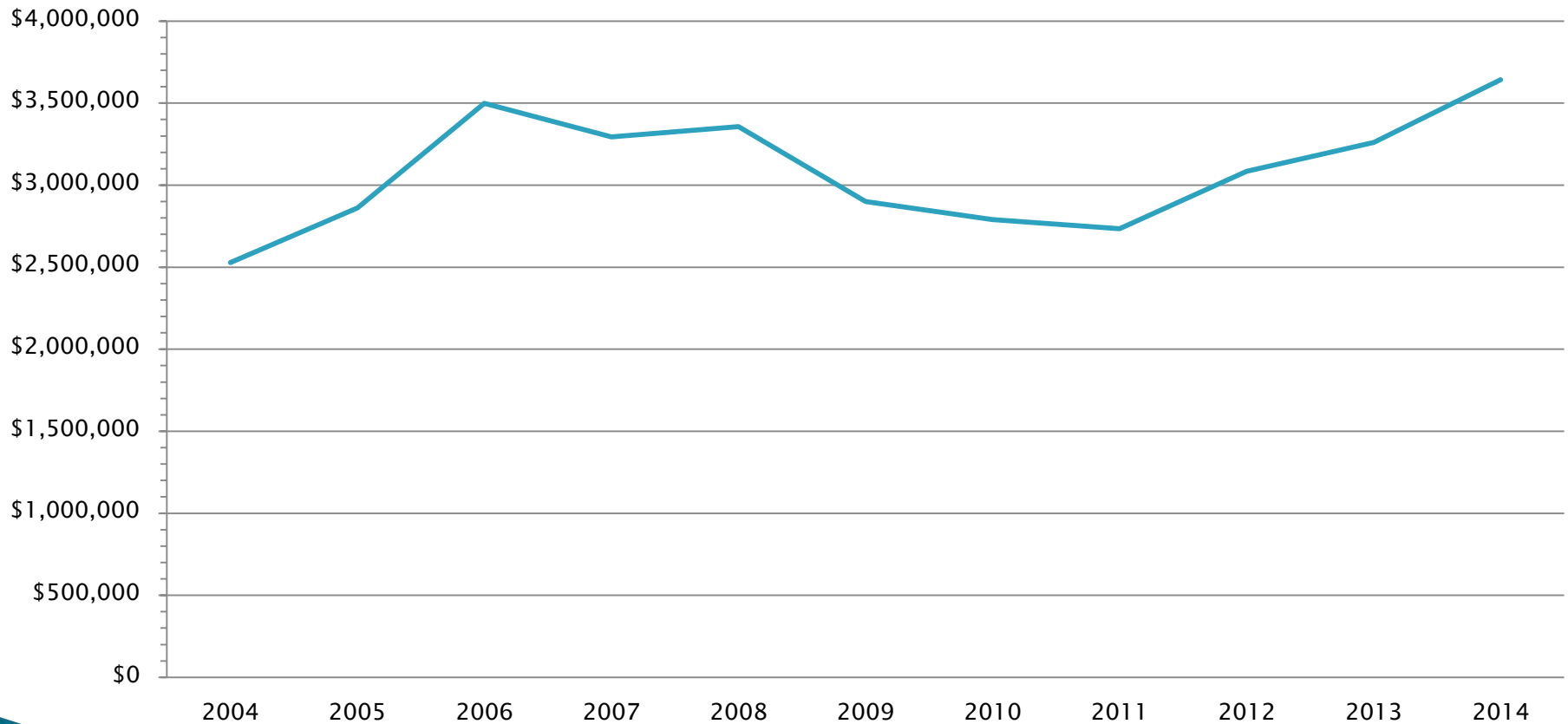
General Fund Revenue – Property Tax

New construction as a percentage
of total assessed value
1994 – 2015



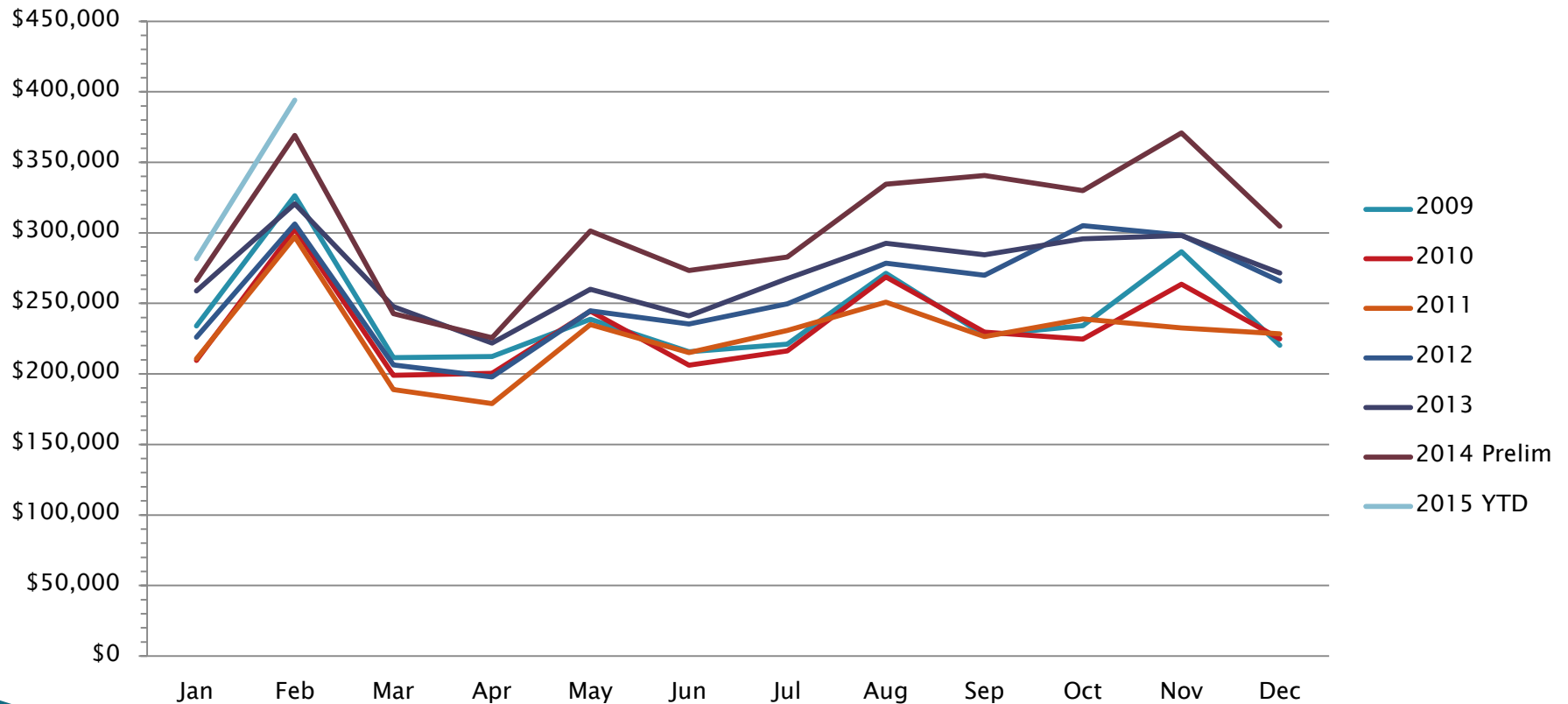
General Fund Revenue – Sales Tax

Annual Sales Tax Revenue 2004–2014

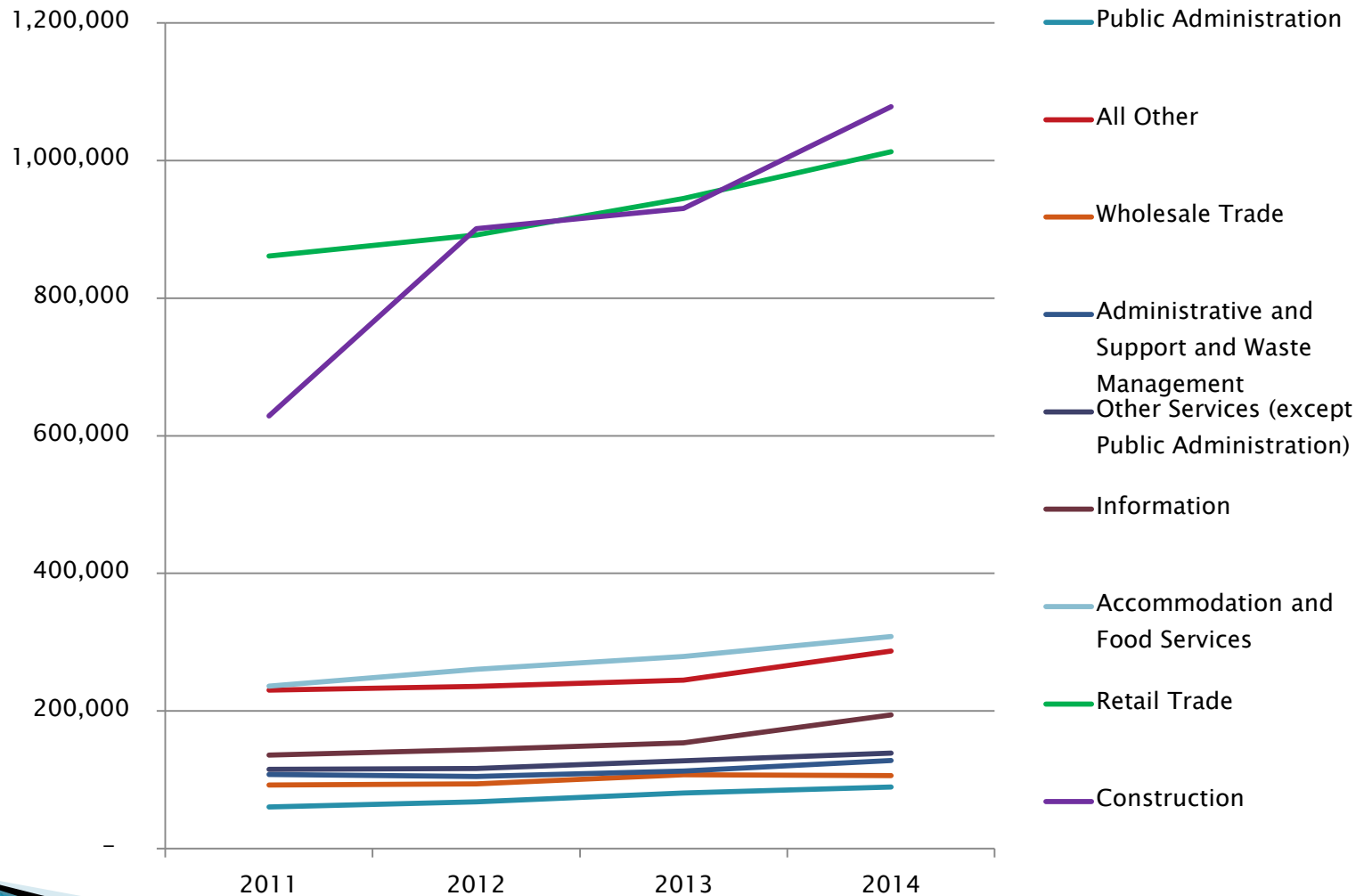


General Fund Revenue – Sales Tax

Monthly Sales Tax Revenue Annual Comparison

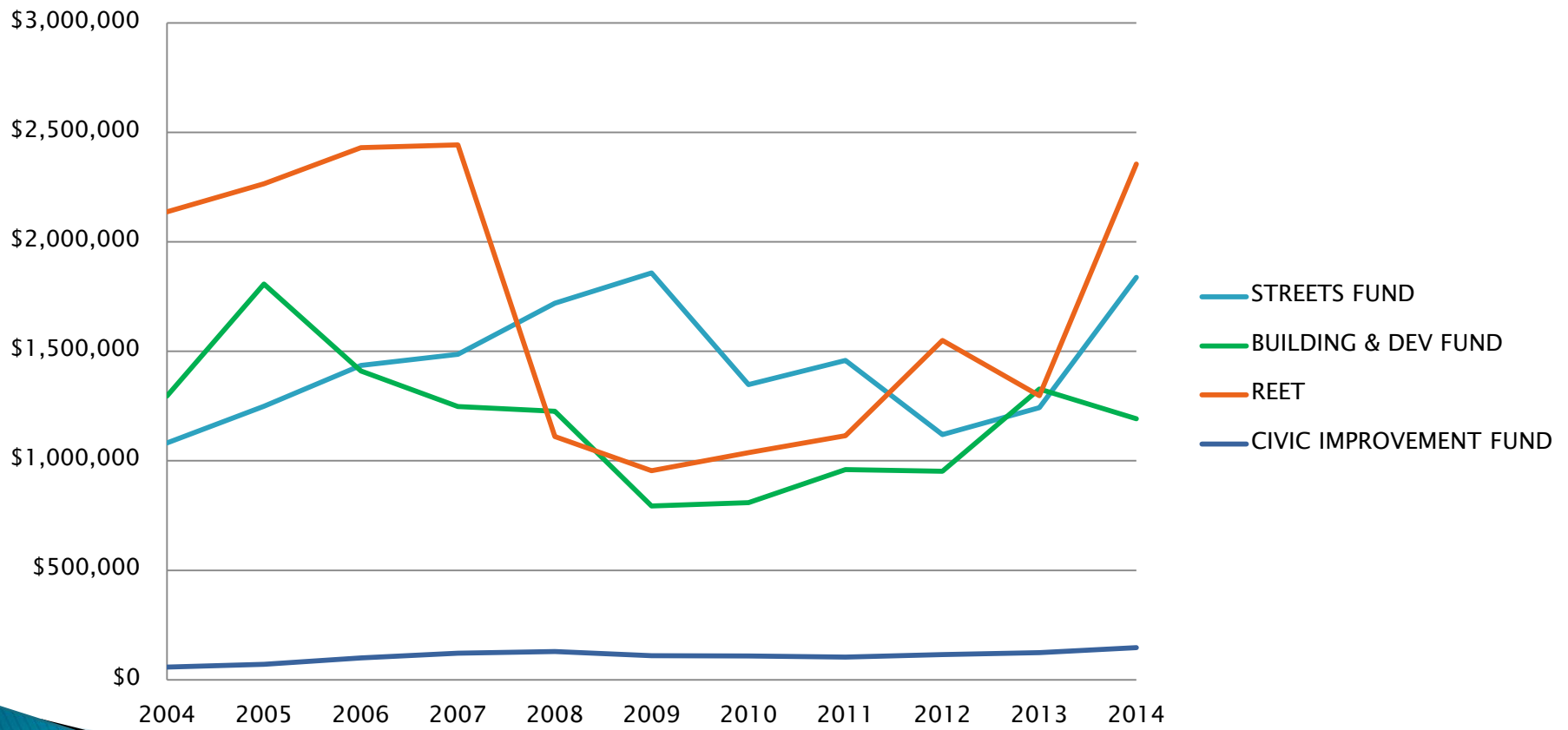


General Fund Revenue – Sales Tax



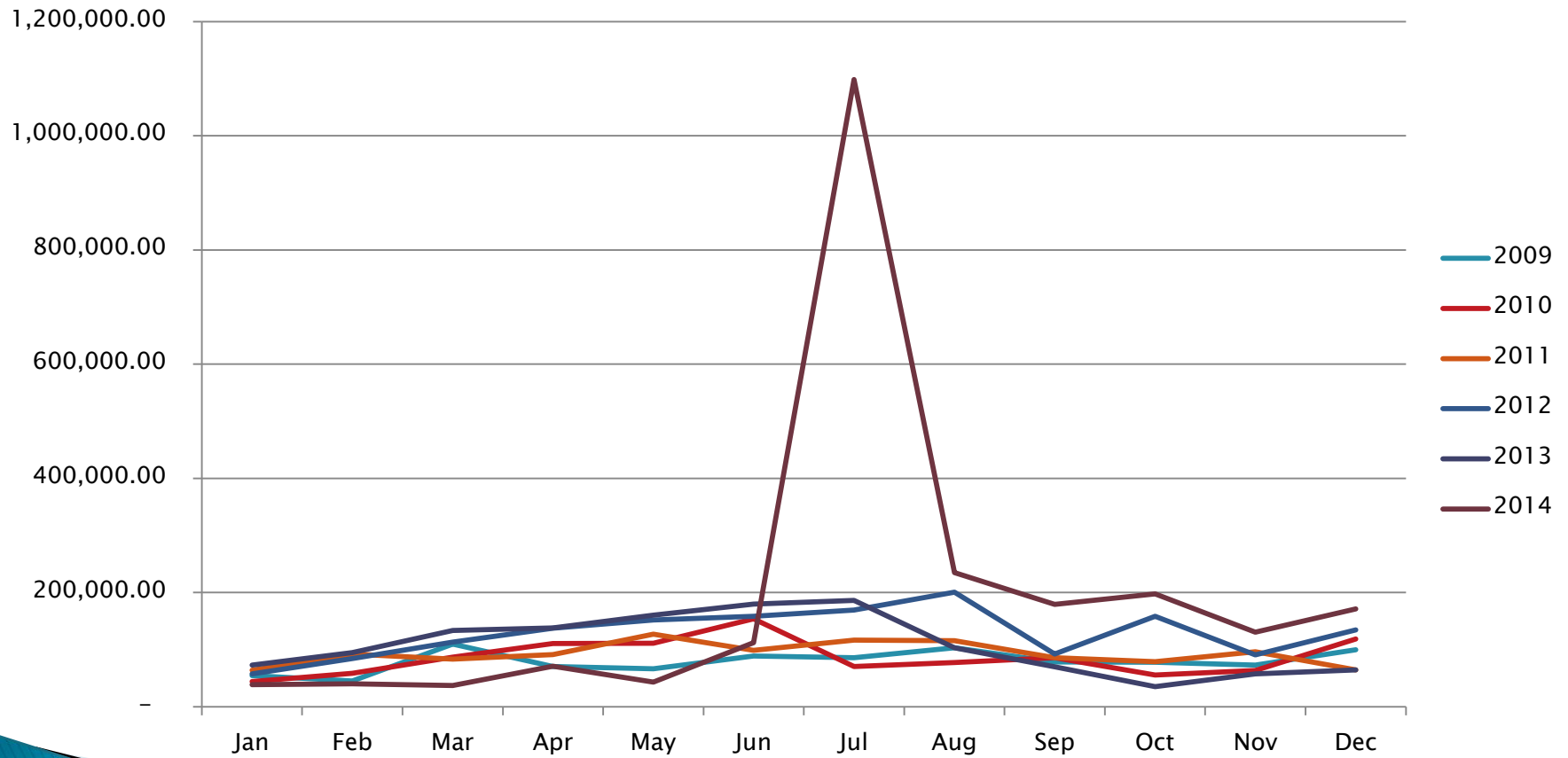
General Government Revenue – Key Funds

Other Key Funds 2004 – 2014



REET Revenue

Monthly REET revenue, not adjusted
2009 – 2014

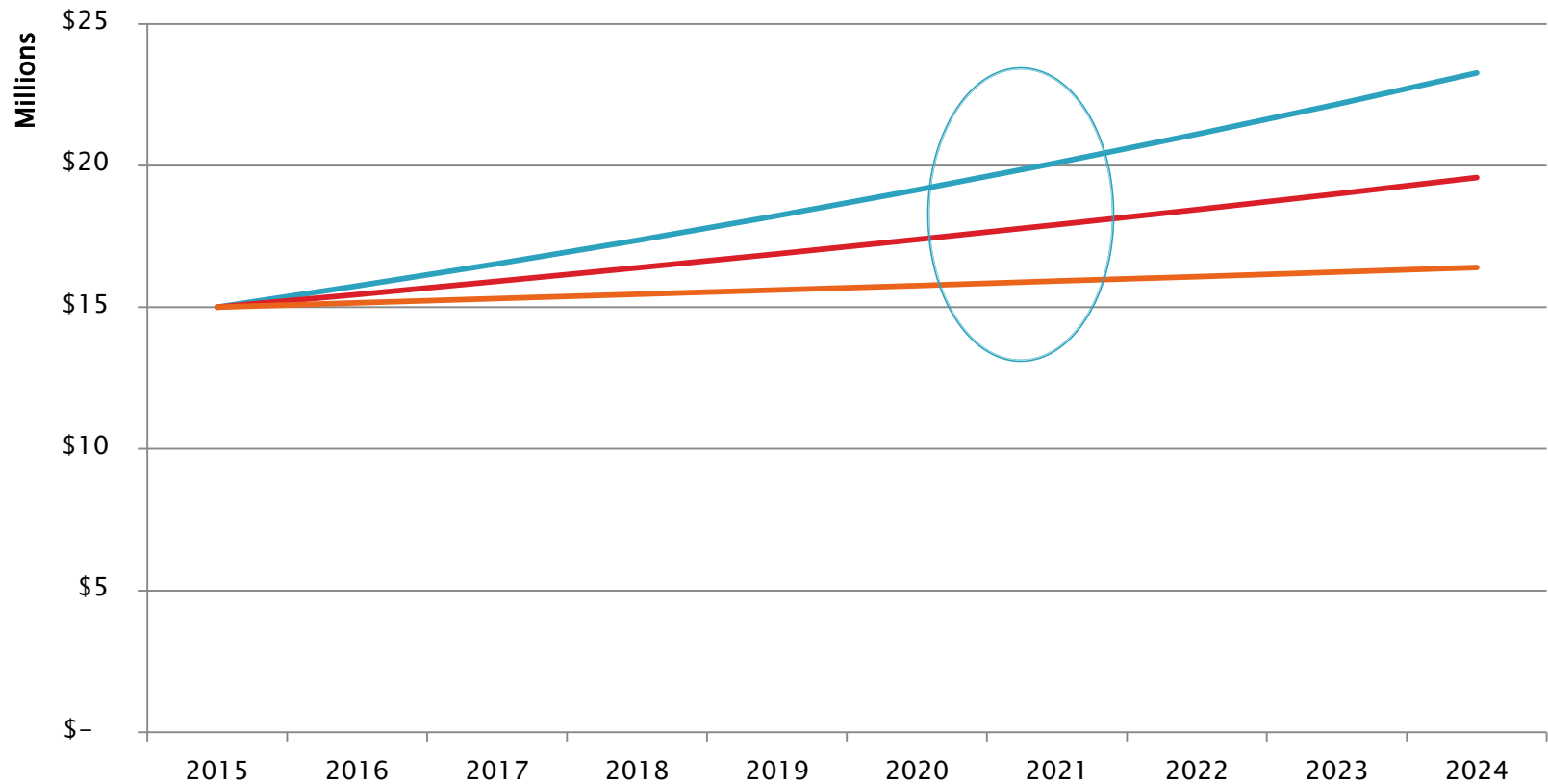


Revenue Overview

Section II: **REVENUE TOOLS**

Revenue Tools

Influencing Capacity



Revenue Tools

Available levers/policy options:

- Portfolio
- Base
- Rates
- Collection/Administration
- Revenue Sharing
- Sale of City Assets

Revenue Tools

Opportunities:

	General Fund	Streets	Building & Dev	REET
Portfolio	XX	X	X	
Rates	XXX	XX	X	X
Base	X			X
Administration / Collection	X	X	X	X

Revenue Overview

Section III: SELECTED EXAMPLES OF REVENUE OPTIONS

Revenue Options

Near Term Options – Rates:

- Utility taxes
- Property taxes
- TBD fees
- Permit fees

Revenue Options – Rates

Utility Taxes:

- Expand base to impose 6% tax on other providers for Water and Sewer
- Increase tax rates beyond 6% (Water, Sewer & SSWM)
- Total revenue would depend on rates
- Would require Council action

Revenue Options – Rates

Property Tax Lid Lift:

- Increase property tax rates above statutory cap of 1% to repay debt
- Generally used to generate dollars for a specific purpose
- Requires voter approval by simple majority
- Bounded by time limits

Revenue Options – Rates

Adopt maximum allowable Property Tax Levy:

- Would move City property tax levy rate toward maximum of \$3.60 less other taxing districts.
- Could generate up to approximately \$6.0 million in additional revenue
- Requires voter approval

Revenue Options – Rates

Increase Transportation Benefit District (TBD) fees:

- Increase annual vehicle license fee from \$20 to \$40
- Would generate approximately \$350,000 in additional revenue

Revenue Options – Rates

Increase Permit Fees:

- Across-the-board increase of 5% of fees related to building permits could generate approximately \$30,000 in additional revenue
- Requires a review of cost data, and may require a rate study

Revenue Options

Near Term Options – Portfolio:

- Impose new development fees
- Impose new/expanded franchise fees

Revenue Options – Portfolio

Impose Development Fees:

- Increase of 5% on fees related to zoning, development and plan review could generate approximately \$25,000 in additional revenue
- Requires a review of cost data, and may require a rate study

Revenue Options – Portfolio

Expand Franchise Fees:

- Solid Waste
- Sewer District
- Water Systems (Class A)

Revenue Options

Near Term Options – Other:

- Sale of City owned property
- Pursue legislative authority for key changes
 - ✓ Marijuana revenues
 - ✓ Increase property tax cap above 1%

Revenue Options

Long Term Options:

- Support tourism & economic development
- Examine zoning & development opportunities

Revenue Options

Support economic development & tourism:

- Expand retail base, reduce leakage
- For example, increase of +20% = \$670,000 additional revenue
- Focus on tourism opportunities/investment

Revenue Options

How do we significantly influence City's revenue outcome?

- Protect existing revenue streams
- Consider changes to rates & base
- Pursue expanded portfolio of revenue sources
- Monitor collection and administration
- Consider policy decisions that encourage long-term growth

Revenue Overview

Section IV:
NEXT STEPS

Next Steps

Near Term Options to Consider?

Rates	Utility Taxes	Property Tax	Trans. Benefit District (TBD)	Permit Fees
Portfolio	New Development Fees	New Franchise Fees		
Other	Sale of City Property			
Legislative Authority	Marijuana Revenue Sharing	Increase 1% Prop. Tax Cap		

Revenue Overview

Questions?

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Review City's Green Power Participation	Date: April 17, 2015
Agenda Item: Work Session	Bill No.: AB 15-081
Proposed By: Doug Schulze, City Manager; Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department/Fund: Executive		Munis Contract #
Expenditure Req: N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

	Recommendation: Provide staff direction regarding next step(s).		
City Manager ☒ Yes ☐ No ☐	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Puget Sound Energy (PSE) has offered a voluntary Green Power option to its customers since 2002. This program gives customers the opportunity to match a portion or all of their electricity usage with renewable energy generated by independent power producers in the Pacific Northwest

Green Power purchase: The City Council passed Resolution 2014-01 Authorizing Purchase of Green Power on February 19, 2014. Council set the City's participation level to represent approximately a third more than 2014 Island-wide participation level. Using this guidance, the City is now purchasing \$3,000 per year through the Green Power program, entirely funded by the General Fund. Current Island-wide residential participation in the Green Power program is 13%. The total City electric bill is approximately \$330,000 annually across all funds.

City participation of 100% in the Green Power program would be an annual expense of approximately \$15,000.

RECOMMENDED ACTION

Discussion only.