

REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, MARCH 24, 2015
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WA 98110

1. 6:30 P.M. EXECUTIVE SESSION
Potential Litigation (RCW 42.30.110(1)(l))
2. 7:00 P.M. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. 7:05 P.M. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. 7:10 P.M. PUBLIC COMMENT
5. 7:20 P.M. CITY MANAGER'S REPORT
Comprehensive Plan/Navigate Bainbridge Update
6. 7:25 P.M. NEW BUSINESS
 - A. 7:25 PM Agreement Between City Of Bainbridge Island And International Association Of Machinists And Aerospace Workers District Lodge 160 (IAM)

Documents: [032415 IAM Contract Agenda Bill.docx](#), [032415 IAM Contract 2015-2016 Final.pdf](#)
7. 7:35 P.M. UNFINISHED BUSINESS
 - A. Eagle Harbor Sewer Beach Mains Project, Final Change Order

Documents: [032415 EHSBM Final CO Agenda Bill.docx](#), [EHSBM_Final_CO.xlsx](#)
8. 7:45 P.M. CONSENT AGENDA

Documents: [032415 Consent Agenda Bill.pdf](#)
 - A. Accounts Payable Vouchers And Payroll Approval

Documents: [032415 Accounts Payable Voucher and Payroll Reports.pdf](#)
 - B. Business Meeting Minutes - March 10, 2015

Documents: [032415 CCMIN 031015 Draft.pdf](#)
 - C. National Estuary Program Grant Opportunity

Documents: [032415 National Estuary Program Grant Opportunity Agenda Bill.docx](#), [032415 National Estuary Grant Information.pdf](#)
 - D. 2015 Island-Wide Asphalt Repair Project

Documents: [032415 2015 Asphalt Repair Agenda Bill.docx](#), [032415 2015 Asphalt Repair Bid Form.pdf](#), [032415 2015 Asphalt Repair Contract.doc](#), [032415 2015 Asphalt Repair Map.pdf](#)
 - E. Interlocal Agreement With King County Regarding Data Assessment

Documents: [032415 King Co. Data Assessment ILA Agenda Bill.docx](#), [032415 King County Data Assessment Agreement.pdf](#)

F. Historic Preservation Commission 2015 Work Plan

Documents: [032415 Historic Preservation Commission 2015 Work Plan Agenda Bill.docx](#), [032415 Historic Preservation Commission 2015 Work Plan.docx](#)

G. Road Ends Advisory Committee 2014 Annual Report And 2015 Work Plan

Documents: [032415 Road Ends Advisory Committee Agenda Bill.docx](#), [032415 Road Ends Advisory Committee 2014 Annual Report 2015 Work Plan.docx](#)

H. Ordinance No. 2015-02 Amending The Animal Control Regulations Regarding Dogs At Large

Documents: [032415 Ordinance No. 2015-02 Animal Control Agenda Bill.docx](#), [032415 Ordinance No. 2015-02 Animal Control.docx](#)

I. Amendment 2 To Professional Services Agreement With Joseph Tovar For Comprehensive Plan Update Services

Documents: [032415 Tovar PSA Agenda Bill.docx](#), [032415 Amendment No 2 to Tovar PSA.docx](#), [032415 Exhibit A to Amendment 2- Scope and schedule \(2\).docx](#), [032415 Attachment 1 to Council Packet-Schedule.pdf](#)

J. Ordinance No. 2015-08, Comprehensive Plan Amendment (CPA) Requests During Update Process

Documents: [032415 Ordinance No 2015-08 Agenda Bill.docx](#), [032415 Ordinance No 2015-08 CPA Requests.docx](#)

9. 7:50 P.M. COMMITTEE REPORTS
10. 8:00 P.M. FOR THE GOOD OF THE ORDER
11. 8:05 P.M. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED)
 - A. 8:05 PM General Sewer Plan Presentation

Documents: [General Sewer Plan Agenda Bill.docx](#)
12. 8:50 P.M. ADJOURNMENT

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Agreement between City of Bainbridge Island and International Association of Machinists and Aerospace Workers District Lodge 160 (IAM)	Date: March 24, 2015
Agenda Item: New Business	Bill No.: 15-061
Proposed By: City Manager Doug Schulze	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action:

Consider approval of the two-year collective bargaining agreement between the City and International Association of Machinists and Aerospace Workers District Lodge 160 (IAM).

Background:

Negotiations have concluded with the IAM, with contract ratification by their membership on March 16, 2015. Attached is a copy of the collective bargaining agreement between the City and IAM, for the period covering January 1, 2015 through December 31, 2016.

RECOMMENDED ACTION

Motion:

I move the City Council authorize the City Manager to execute the attached collective bargaining agreement with the IAM for the period covering January 1, 2015 through December 31, 2016.

A G R E E M E N T

BY AND BETWEEN

CITY OF BAINBRIDGE ISLAND

AND

**INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE
WORKERS DISTRICT LODGE 160**

**REPRESENTING FINANCE & ADMINISTRATION,
PUBLIC WORKS, PLANNING & COMMUNITY DEVELOPMENT,
INFORMATION TECHNOLOGY, MUNICIPAL COURT,
AND POLICE EMPLOYEES**

JANUARY 1, 2015 THROUGH DECEMBER 31, 2016

TABLE OF CONTENTS

PREAMBLE	1
ARTICLE 1 RECOGNITION AND BARGAINING UNIT	1
ARTICLE 2 MANAGEMENT RIGHTS	1
ARTICLE 3 UNION SECURITY	1
ARTICLE 4 GRIEVANCE PROCEDURE	2
ARTICLE 5 UNION REPRESENTATION — ACCESS TO EMPLOYEES	4
ARTICLE 6 NONDISCRIMINATION	5
ARTICLE 7 STRIKES OR LOCKOUTS	5
ARTICLE 8 SAFETY	6
ARTICLE 9 LABOR MANAGEMENT COMMITTEE	6
ARTICLE 10 EMPLOYEE PROBATION	7
ARTICLE 11 SENIORITY	7
ARTICLE 12 EMPLOYEE CLASSIFICATIONS	8
ARTICLE 13 WAGES AND CLASSIFICATIONS	9
ARTICLE 14 HOLIDAYS	12
ARTICLE 15 VACATION	13
ARTICLE 16 SICK LEAVE	14
ARTICLE 17 EMPLOYEE RIGHTS	15
ARTICLE 18 DISCIPLINE & DISCHARGE PROCEDURES	16
ARTICLE 19 LEAVE OF ABSENCE	17
ARTICLE 20 HEALTH AND BENEFITS	19
ARTICLE 21 INDEMNIFICATION OF CITY EMPLOYEES	20
ARTICLE 22 SUBCONTRACTING	20
ARTICLE 23 OUT OF CLASS PAY	20
ARTICLE 24 EDUCATION INCENTIVE	20
ARTICLE 25 ALLOWANCES AND REIMBURSEMENTS	20
ARTICLE 26 SAVINGS CLAUSE	22
ARTICLE 27 COMPLETE AGREEMENT	22
ARTICLE 28 TERM OF AGREEMENT	22

BY AND BETWEEN
CITY OF BAINBRIDGE ISLAND
AND
INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS
DISTRICT LODGE 160
REPRESENTING FINANCE & ADMINISTRATION,
PUBLIC WORKS, PLANNING & COMMUNITY DEVELOPMENT,
INFORMATION TECHNOLOGY, MUNICIPAL COURT, AND POLICE EMPLOYEES

PREAMBLE

This Agreement is between the CITY OF BAINBRIDGE ISLAND, WASHINGTON (the "Employer") and the INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS, DISTRICT LODGE NO. 160 (the "Union") for the purposes of setting forth the mutual understanding of the parties as to conditions of employment for those employees for whom the City recognizes the Union as the collective bargaining representative.

ARTICLE 1RECOGNITION AND BARGAINING UNIT

- 1.1 The Employer recognizes the Union as the exclusive bargaining representative for all employees designated by the classifications set forth below as certified by the Public Employment Relations Commission Case No. 8043-E-89-1361, December 17, 1990, excluding elected officials, officials appointed for a fixed term, confidential employees, supervisors and all other employees.

Job Title/Classifications:

Accounting Technician	Parking Enforcement Officer
Administrative Specialist I	Permit Specialist
Administrative Specialist II	Planner
Administrative Specialist III	Records Management Coordinator
Associate Planner	Senior Accounting Technician
Building Inspector/Plans Examiner	Senior IT Specialist
Code Compliance Officer	Senior Judicial Specialist
Construction Inspector	Senior Plan Check Engineer
Court Security Officer	Senior Planner
Development Engineer	Senior Police Clerk
Engineer I	Signs and Markings Specialist I
Engineer II	Signs and Markings Specialist II
Engineering Project Manager	Special Project Planner
Engineering Specialist (Water Resources)	Storm and Surface Water Technician
Evidence Technician	Maintenance Technician I
Fiscal Specialist I	Maintenance Technician II
GIS/CAD Specialist	Maintenance Technician III
IT Technician	Survey Program Manager
Judicial Specialist	Survey Technician
Mechanic I	Systems Administrator
Mechanic II	Treatment Plant Operator I
Mechanic III	Treatment Plant Operator II
Operations Project Manager	Treatment Plant Operator III

ARTICLE 2MANAGEMENT RIGHTS

- 2.1 DIRECTION OF WORKFORCE — The Union recognizes the prerogative of the Employer to operate and manage its affairs in all respects in accordance with its lawful mandate, and the powers of authority which the Employer has not specifically abridged, delegated, or modified by this Agreement are retained by the Employer, including but not limited to the right to contract services of any and all types, in accordance with this Agreement. The direction of its work force is vested exclusively in the Employer. This shall include, but is not limited to, the rights to (a) direct employees, (b) hire, promote, transfer, reclassify, assign and retain employees; (c) suspend, demote, discharge, or take legitimate disciplinary action against employees for just cause; (d) relieve employees from duty because of lack of work or other legitimate reasons; (e) maintain the efficiency of the operation entrusted to the City; (f) determine methods, means and personnel by which such operations are to be conducted; and (g) take any actions necessary in conditions of emergency regardless of prior commitments, to carry out the mission of the agency; provided, however, that items (a) through (g) shall not conflict with City ordinances, personnel rules and the terms of this Agreement.
- 2.2 EMPLOYER RULES AND REGULATIONS — The Employer shall have the right to make such reasonable direction, rules and regulations as may be deemed necessary by the Employer for the conduct and the management of the affairs of the Employer, and the Union agrees that the employees shall be bound by and obey such directions, rules, and the regulations insofar as the same do not conflict with the terms of the contract.
- 2.3 APPLICATION OF RULES — Rules shall be applied in a fair and equitable manner to all employees. Rules and regulations shall be made available by the Employer in writing to all employees.

ARTICLE 3UNION SECURITY

- 3.1 MAINTENANCE OF MEMBERSHIP — All employees and newly hired employees covered by this Agreement shall become members of the Union within thirty-one (31) days from the effective date of this Agreement or within thirty-one (31) days from the date of employment, whichever is later and shall remain members of the Union in good standing as a condition of continued employment. For the purpose of this Article, membership in the Union shall be deemed to have been maintained if the employee has not failed to tender his/her normal monthly dues and/or initiation fee for an accumulative period of two (2) months.
- 3.2 PAYROLL DEDUCTION FOR UNION DUES — The Employer shall deduct monthly dues required of the employees in the Bargaining Unit who voluntarily execute a wage assignment authorization form. The Employer will deposit such dues and shop Agency Fee with Aerospace Industrial District Lodge 160, 9135 - 15th Place South, Seattle, Washington 98108-5190. Upon issuance and transmission of such dues and initiation fees to the Union, the Employer's responsibility shall cease with respect to such deductions. The Union and each employee authorizing the assignment of wages for payment of Union dues hereby undertake to indemnify and hold the Employer harmless from all claims, demands, suits or other forms of liability that may arise against the Employer for or on account of any deduction made from the wages of such employee.

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- 3.3 NEW EMPLOYEES — The Employer will notify the Union of all new hires involving Bargaining Unit positions within fourteen calendar (14) days of hire. All newly hired employees shall be introduced to the Chief Steward or designee who will be allowed fifteen (15) minutes to brief the new hire on the collective bargaining agreement, Union membership and related matters as part of the new hire orientation.
- 3.4 "FAIR SHARE PROVISION" AND RELIGIOUS EXEMPTION — Employees who choose not to be members of the Union shall make "fair share" payments, not to exceed an amount equal to Union dues, in lieu of Union dues. These payments shall be for costs of the Union which are germane to the collective bargaining processing. Such payments shall be made in the amounts allowed under applicable federal and state law for such payments. These payments shall be remitted to the Union by payroll deduction or paid directly to the Union before the end of each month. The Union shall provide advance information as to the amount and calculation of the fair share payment to any Employee who requests the information. If an Employee wishes to challenge the amount of the fair share payment, an independent arbitrator shall be selected by the American Arbitration Association from their outside panel of arbitrators. The Employee and the Union shall share equally the cost of the arbitration. Initiating such a challenge shall not relieve the Employee's requirement to continue to make fair share payments. Religious exemptions shall be handled as per Washington State law.

ARTICLE 4GRIEVANCE PROCEDURE

- 4.1 The purpose of this procedure is to provide an orderly method for resolving grievances. A determined and good faith effort shall be made by Union and City representatives to settle any differences at the lowest possible level of the grievance procedure. The parties further recognize the benefit of attempting to resolve non-grievance disputes by meeting and conferring in good faith.
- 4.2 A grievance shall be defined as an alleged violation of the explicit terms and conditions of this Collective Bargaining Agreement. Grievances shall be processed in strict accordance with the following procedures and stated time limits.
- 4.3 In the grievance procedure, the aggrieved employee shall have the right to represent him or herself or to be represented by a Union representative. The Union has the right, in its own capacity, to act as an aggrieved party in the grievance procedure.
- 4.4 In the event the aggrieved party is an individual employee, the grievance procedure shall begin with Step 1.
- 4.5 A grievance may be initiated by the Union. In the event the Union is the aggrieved party, the procedure shall begin with Step 2.
- 4.6 A grievance may be advanced to any step in the grievance process by mutual written agreement of the parties.
- 4.7 In the event that a particular matter may be grieved under this Article or appealed to the Bainbridge Island Civil Service Commission under its Civil Service Rules, then the Union and the employee may file a grievance or file an appeal with the Commission -- the Union and the employee may not exercise both approaches.

STEPS IN GRIEVANCE PROCEDURE

- 4.8 STEP 1: ORAL DISCUSSION — The aggrieved employee and/or the employee's Union representative shall meet with the aggrieved employee's immediate supervisor within twenty-eight (28) calendar days of the occurrence of the alleged grievance to attempt to resolve the difference at that level. The employee and/or the employee's Union representative shall state clearly to the supervisor that the discussion is considered to be Step 1 of the grievance process.
- 4.9 STEP 2 — In the event the grievance is not settled in Step 1, or in the event the Union is the aggrieved party, the grievant or the Union representative of the grievant shall, within forty-two (42) calendar days of the occurrence of the alleged grievance, prepare a written grievance document which shall include the following:
- 4.9.1 Statement of the grievance and relevant facts, including:
- (1) Full name(s) of grievant(s);
 - (2) Description of the event giving rise to the grievance;
 - (3) Date and time (if appropriate) of event giving rise to the grievance;
 - (4) Names of employees involved in the event;
 - (5) Names of any and all witnesses, if known at time of filing;
 - (6) Specific provisions(s) of the Agreement violated; and
 - (7) Remedy sought.
- 4.9.2 The written grievance shall be filed with the Department Director or his/her designee. The Director or his/her designee shall conduct an investigation and shall notify the grievant and the Union, in writing, of the decision and the reasons therefore within twenty-one (21) calendar days after receipt of the written grievance. The period during which the Director or designee shall have to investigate and notify the aggrieved party of the decision shall begin on the first working day after such individual receives the grievance. If the grievance is against the Director, then the grievance shall be filed directly with the City Manager or his/her designee in accordance with Subsection 4.9.3.
- 4.9.3 STEP 3 - If the grievant is dissatisfied with the decision of the Director, the grievant may file the written grievance with and request review by the City Manager or his/her designee. Such request shall be filed with the City Manager or his/her designee within twenty-one (21) calendar days of the grievant's receipt of the Director's decision. The City Manager or his/her designee shall conduct an investigation and shall notify the grievant and the Union, in writing, of the decision and the reasons therefore within twenty-one (21) calendar days after receipt of the written grievance. In the event the City Manager is not available to receive a written grievance, and the City Manager's designee has not been appointed, then such grievance shall be filed upon the City Manager's earliest availability. The period during which the City Manager or his/her designee shall have to investigate and notify the aggrieved party of the decision shall begin on the first working day after such individual receives the grievance.
- 4.10 STEP 4 — ARBITRATION —
- 4.10.1 If the grievant is dissatisfied with the decision of the City Manager, or their respective designee, the grievant may submit the matter to arbitration within thirty (30) calendar days of receipt of such decision. The grievant shall initiate the arbitration process by delivering to the City Manager or their respective

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- designee written notice of the party's intent to submit the grievance to arbitration. The written notice shall identify the basis for grievance (including reported violations of the collective bargaining agreement) and the remedy sought.
- 4.11 SELECTION OF AN ARBITRATOR — Within fourteen (14) calendar days from the date of receipt of the arbitration request, the parties shall confer for the purpose of selecting an arbitrator.
- 4.12 If agreement cannot be reached on the selection of the arbitrator, either party may request the Federal Mediation & Conciliation Service to submit a list of seven (7) impartial persons qualified to act as arbitrators. Each person on the list must be a current member of the National Academy of Arbitrators and reside in the State of Washington or Oregon. The parties shall confer within fourteen (14) calendar days after the receipt of such list. If the parties cannot mutually agree on one of the listed arbitrators, the parties will each strike one arbitrator's name from the list of seven and shall then repeat this procedure until there is only one name remaining. That person shall be the duly selected arbitrator. The party to strike the first name from the list shall be determined by a coin flip.
- 4.13 The parties shall request that the arbitrator's decision shall be made in writing.
- 4.14 The arbitrator shall have no power to render a decision that will add to, subtract from or alter, change or modify the terms of this Agreement, and the arbitrator's power shall be limited to interpretation and application of the express terms of this Agreement.
- 4.15 The decision of the arbitrator shall be final and binding upon the City, the Union and the employees involved.
- 4.16 The fees, expenses and all other costs of the arbitrator shall be shared equally by the parties. Regardless of the outcome, each party shall bear the cost of presenting its own case, including but not limited to attorney's fees and expenses.
- 4.17 Any time limits stipulated in the grievance procedure shall be strictly adhered to unless extended by mutual agreement.
- 4.18 In the event the City has not responded to the grievance within the specified time limitation of any step in the procedure in this Article, the grievance may be moved to the next step in the procedure.
- 4.19 In the event the grievant or Union does not advance the grievance within the specified time frames, the grievance shall be deemed withdrawn.

ARTICLE 5UNION REPRESENTATION — ACCESS TO EMPLOYEES

- 5.1 The Business Representative of the Union and/or Chief Steward and/or Shop Steward shall be allowed reasonable access to all facilities of the City wherein the employees covered under this contract may be working for the purposes of investigating grievances, provided such representative or steward does not interfere with the normal work processes.
- 5.1.1 No Union member or officer shall conduct any Union business on City time and no Union meetings shall be on City time, except as provided in section 5.1.2.
- 5.1.2 After notifying and receiving permission from the City Manager or his/her designee, which permission shall not be unreasonably withheld, the Chief Steward of the Union or designated stewards may make reasonable use of City time in

order to investigate and process grievances, meet with City officials and carry out the business of the Union. In the case of meetings with City officials that are scheduled by the City or for the purpose of contract negotiations, the Chief Steward or designated stewards are not required to provide advance notice to or receive permission from the City Manager or designee, but they must provide advance notice to their immediate supervisor.

- 5.1.3 Normally, Union contact with employees shall occur during the employees' breaks and/or lunch periods, provided there is no suspension of work or interference with the operations of the City.
- 5.1.4 Union members may conduct Union business on City property provided such use conforms to the terms of this Agreement and does not violate any City policies regarding the use of public facilities.
- 5.2 Employees shall not be discharged or unlawfully discriminated against for upholding lawful Union principles or for engaging in protected concerted activity so long as these activities do not interfere with normal work processes of the Employer.
- 5.3 UNION BULLETIN BOARDS — The Employer shall provide suitable non-public space for the Bargaining Unit to use a bulletin board in each City building staffed by Bargaining Unit employees. Postings by the Bargaining Unit on such boards shall be confined to official business of the Union.
- 5.4 E-MAIL — E-mail may be used to expedite scheduling representation for discipline issues and for notification of a Union meeting. The Union's use of the Employer's e-mail system shall be limited to only that use specifically authorized by the Employer and all such use shall not interfere with the normal work process and operations of the Employer or employees.

ARTICLE 6NONDISCRIMINATION

- 6.1 It is mutually agreed that there shall be no unlawful discrimination because of lawful Union activity, race, creed, color, religion, sex, age, marital status, national origin, sexual orientation, or physical, mental or sensory disability that do not prevent proper performance of the job, unless based upon a bona fide occupational qualification. The Union and management representatives shall work cooperatively to assure the achievement of equal employment opportunity. Furthermore, employees who feel they have been unlawfully discriminated against shall be encouraged to use the grievance procedure set up under this Agreement prior to seeking relief through other channels. Grievances under this Article shall not be subject to Step Three of the grievance procedure (arbitration), but may be pursued in a Court of Law.

ARTICLE 7STRIKES OR LOCKOUTS

- 7.1 During the term of this Agreement, neither the Union nor any employee shall cause, engage in, sanction, encourage, direct, request, or assist in a slow-down, work stoppage, interruption of work, strike of any kind, including a sympathy strike, against the Employer. The Union and its representatives will undertake every reasonable measure to prevent and/or terminate all such strikes, slow-downs, or stoppage of work. The Employer may discipline or discharge any employee who violates this Article. This remedy shall not be exclusive of any

other remedy available to the Employer. The sole question which may be processed through the grievance and arbitration procedure in the event of discipline or discharge for violation of this Article is whether in fact the employee did violate this Article. During the term of this Agreement, the Employer shall not cause, permit, or engage in any lockout of its employees. Both the employee and Employer shall comply with state law as prescribed by the Revised Code of Washington 41.56.120 and 41.56.490 as currently enacted or as hereafter amended.

ARTICLE 8SAFETY

- 8.1 MUTUAL OBJECTIVE — It is the mutual objective of both parties to this Agreement to maintain high standards of safety in order to eliminate as far as possible industrial accidents and illness.
- 8.2 SAFETY COMMITTEE — The Safety Committee shall consist of a minimum of four (4) employees, with equal representation from management and labor. The chair of this committee shall be rotated between the Employer and the Union once every year. The Safety Committee shall meet a minimum of once every calendar quarter. The Safety Committee meetings shall be conducted on Employer's paid time and shall not exceed four (4) hours per employee per calendar quarter.
- 8.2.1 The duties of the Safety Committee shall be to advise on matters relating to employee safety as set forth in the State's Division of Occupational Safety and Health (DOSH) laws, review applicable DOSH laws and regulations, and make recommendations for maintenance of proper safety standards. Minutes of the meetings will be taken by an appointed member of the Committee. Copies of the minutes shall be sent to the City Manager's office and to the Union Representative. Available members of the Safety Committee, including at least one (1) designee of the Union shall be invited to accompany DOSH authorities on any walk-around inspections.
- 8.3 SAFETY EQUIPMENT — The Employer shall furnish proper safety devices for all employees as prescribed by DOSH standards. It shall be mandatory that all employees use such devices, and an employee's violation of this requirement may be just cause for disciplinary action.

ARTICLE 9LABOR MANAGEMENT COMMITTEE

- 9.1 LABOR MANAGEMENT — The Employer and the Union agree that a need exists for close cooperation between labor and management, and further, from time to time suggestions and complaints of a general nature affecting the Union and the Employer require consideration. To accomplish this objective, the Employer and the Union agree that no more than four (4) duly authorized representatives of the Union, excluding the business representative, shall function as one-half (½) of a Labor-Management Committee, the other half being no more than four (4) certain representatives of the Employer named for that purpose. The committee shall meet as mutually agreed for the purpose of discussing and facilitating the resolution of all problems which may arise between the parties. Should the Union and Employer mutually agree to change, add, or delete any provision of this Agreement, such change shall be set forth in a Memorandum of Understanding, signed by authorized Employer and Union representatives and added as an

addendum to the executed Agreement, with sequential numbering for subsequent Memoranda of Understanding

ARTICLE 10EMPLOYEE PROBATION

- 10.1 PROBATION (FULL TIME) — Regular full time employees shall serve a probation period of (6) six months and shall have no seniority rights during that period. After six (6) months an employee's seniority date shall become the date on which the employee started the probation period. The Union may not question the dismissal of any employee during the probation period nor shall the dismissal be the subject of a grievance.
- 10.2 PROBATION (PART TIME)- Regular part time employees shall serve a probation period of twelve (12) months, or shall be given credit for time worked based on pro rata hours worked (based on a 2,080-hour year), and shall have no seniority rights during that period. After twelve (12) months, or within the pro rata period set forth above, an employee's seniority date shall become the date on which the employee started the probation period. The Union may not question the dismissal of any employee during the probation period nor shall the dismissal be or become the subject of a grievance.
- 10.3 PROMOTION PROBATION — The probation period for an employee who has been promoted to a new classification shall be three (3) months. If an employee's performance in the new classification is found to be unacceptable, as determined by the Employer, and if the employee is qualified to return to the position from which the employee was promoted, the employee shall have the right to return to the position from which the employee was promoted. The Union may not question the Employer's decision to return the employee to his/her previous position. Nor shall the Union question or grieve the Employer's decision to return the employee to his/her previous position.

ARTICLE 11SENIORITY

- 11.1 DEFINITIONS — Seniority shall be defined as the length of continuous service with the Employer, including the employee's satisfactorily completed probationary period. Seniority shall not be affected by an approved leave of absence of not more than ninety (90) calendar days.
- 11.2 SENIORITY LIST — The Employer shall strive to maintain a seniority list which shall be brought up to date when changes occur in the Bargaining Unit. The order of seniority shall be based on the hire or rehire date of employment or acceptance, whichever is later.
- 11.3 VACANCIES AND PROMOTIONS — The Employer's intent is to encourage employees to apply for promotional opportunities. As job openings occur, notices shall be placed on bulletin boards at the Operations and Maintenance facility and distributed through the use of internal e-mail for not fewer than five (5) working days prior to outside posting. The final decision shall be posted immediately following selection. Seniority shall be given consideration along with the requirements of the Employer in filling job vacancies and promotions. Seniority within classification shall apply when bona fide occupational qualifications are equal.

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- 11.4 LAYOFFS— Layoffs due to work force reductions shall be determined strictly by the order of seniority with the employee with the least seniority within classification affected first. Employees who have previously held other classifications shall have the right to return to such classifications if the Employee is still qualified for the position and their overall seniority is greater than other employees who are currently in said classification. Employees shall not accrue seniority while on layoff.
- 11.5 RECLASSIFICATION – Reclassification occurs when the Employer changes an employee’s job classification based on the results of an Employer review which indicates that more than 50% of the job duties have changed since initial classification. In the event of a reclassification, the employee shall carry seniority from his/her currently held classification to the new classification. The Employer will select which classifications to review. Results of the review and implementation shall be discussed with the Union prior to implementation. The outcomes for different employees working in the same classification will depend on the results of the review.
- 11.6 RECALL — Laid off or reclassified employees shall be recalled strictly on the basis of seniority to any previously held classification if a vacancy occurs. A laid off or reclassified employee with one (1) year of service but less than three (3) years of service, who is not recalled within one (1) year, shall lose recall rights. A laid off or reclassified employee with three (3) or more years of service, who is not recalled within two (2) years, shall lose recall rights.
- 11.6.1 When an employee is on layoff and a job opening occurs within the City, the laid off employee, if qualified for minimum job requirements, shall have the opportunity to compete for such job.
- 11.6 LOSS OF SENIORITY RIGHTS — An employee shall lose seniority rights for any of the following reasons:
- (a) voluntary resignation;
 - (b) discharge for just cause;
 - (c) failure to report for work within two (2) weeks after receipt of notice of recall from layoff unless mutually extended by the Employer and the employee;
 - (d) exceeding a leave of absence (unless excused in writing or due to extenuating circumstances)
 - (e) giving a false reason for obtaining a leave of absence;
 - (f) accepting employment while on leave of absence unless agreed to in writing by the Employer, with a copy of such writing to be sent to the Union;
 - (g) Expiration of employee's recall rights.

ARTICLE 12EMPLOYEE CLASSIFICATIONS

- 12.1 FULL-TIME REGULAR EMPLOYEES — “Full-time employee” means any position in which the employee regularly works forty (40) hours per week.
- 12.2 PART-TIME REGULAR EMPLOYEES — “Part-time regular employee” means a position in which the employee regularly works at least twenty (20) but less than forty (40) hours per week. Part-time regular employees shall accrue vacation, sick leave, seniority, and holiday benefits in direct ratio to hours worked. Part-time regular employees are eligible for medical, dental, vision, life, long term

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- disability and employee assistance program benefits on a pro rata basis. No full time employee shall be displaced by the use of part time regular employees, except by mutual consent of the Employer and the Union.
- 12.3 UNREPRESENTED TEMPORARY EMPLOYEES — Temporary employees are not part of the bargaining unit.
- 12.3.1 PART-TIME NON-REGULAR EMPLOYEES (TEMPORARY) — Temporary part-time non-regular employees may work less than twenty (20) hours per week, occasionally may work more than twenty (20) hours per week, or up to forty (40) hours per week on a seasonal basis, not to exceed eight hundred (800) hours in a calendar year. No full-time employee or regular part-time employee shall be displaced by the use of temporary part-time non-regular employees. Extensions may be granted by mutual agreement.
- 12.3.2 INTERNS — Interns must be actively pursuing a course of study related to the job classification for which they are employed. Employment shall be limited to eight hundred (800) hours per intern, per year. Interns shall not receive benefits or accrue seniority. Interns applying for regular City employment shall not be considered as City employees.
- 12.5 SUPERVISORY PERSONNEL — Supervisors shall be allowed to perform departmental Bargaining Unit work. Department directors shall not permanently replace Bargaining Unit employees.
- 12.6 NEW CLASSIFICATIONS — Should the Employer establish a new Bargaining Unit classification during the term of this Agreement, the Employer will discuss them with the Union and attempt to arrive at mutual agreement on wage rates for the new Bargaining Unit classification. If no agreement is reached, the Employer shall implement its proposed wage rate. The implemented wage rate may be subject to the grievance procedure.

ARTICLE 13WAGES AND CLASSIFICATIONS

- 13.1 WAGES AND CLASSIFICATIONS.
- 13.1.1 The wages in effect January 1, 2015 shall be in accordance with attached and incorporated Exhibit A, which reflects an increase in the base rate of pay of 1%.
- 13.1.2 Effective January 1, 2016, the base rate of pay in effect on December 31, 2015 for current employees shall be increased by one and one-quarter percent (1.25%).
- 13.1.4 Employees shall receive one (1) year step increases on January 1 each year, until they reach the top step. Step advancement shall be based on satisfactory performance.
- 13.2 HOURS OF WORK — The normal work week for full-time employees, excluding parking enforcement, shall consist of five (5) work days of eight (8) hours each, Monday through Friday, and the workday shall normally commence between 6 am and 8:30 am. A work day begins at 12 am and terminates at 11:59 pm. The Employer and employee may mutually agree in writing to some other work schedule.
- 13.2.1 HOURS OF WORK: PARKING ENFORCEMENT — The normal work week for parking enforcement shall consist of either five (5) work days of eight (8) hours each, or

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- four (4) work days of ten (10) hours each, Sunday through Saturday, and the workday shall normally commence between 5 am and 11 am.
- 13.2.2 Any change in normal work schedules shall be posted on the Union bulletin board and sent by memo to affected employees at least ten (10) calendar days prior to the effective date of the change. These notice requirements shall not apply to work schedule changes that are implemented due to an emergency or at the employee's request.
- 13.2.2.1 A "change in normal work schedules" shall mean a change in an employee's starting and stopping work time for a period of not less than two (2) consecutive weeks. An employee who is scheduled to work outside of his/her regular shift for less than two consecutive weeks shall be paid at the rate of one-and-one-half (1½) times the employee's straight time hourly rate of pay for all hours worked between regularly scheduled shifts, unless the change to the employee's schedule is at the employee's request.
- 13.3 MEAL & REST PERIODS — Employees shall receive an unpaid one-half (½) hour meal period, and two paid fifteen (15) minute rest periods.
- 13.3.1 All job classifications at the Public Works Operations and Maintenance facility will combine their two (2) fifteen (15) minute rest periods with their one-half (½) hour unpaid lunch period for a one (1) hour lunch period each day. The first one-half (½) hour will be designated as their unpaid lunch period, and the second one-half (½) hour as their two (2) paid rest periods. The two (2) paid rest periods are considered time worked for purposes of calculating leave requests of less than eight (8) hours.
- 13.3.1.1 A meal period of thirty (30) minutes in duration will be scheduled within one and one-half (1½) hours of the mid-point of the scheduled work shift for Public Works Operations and Maintenance employees. It is recognized that occasionally, due to the requirements and nature of the work performed by these employees, that the employee or employee group will be unable to take the meal period at the scheduled time. In such cases, the meal period will be taken when mutually convenient for the employee(s) and Employer. If this is not possible, the employee(s) may, with supervisory approval:
- a) Choose to forego the unpaid meal period and be credited with thirty (30) minutes of overtime by completing the balance of their scheduled shift; or
 - b) End the work shift one-half (1/2) hour early by foregoing the unpaid meal period and counting this time as time worked towards the employee's regularly scheduled hours of work and receive no overtime; or
 - c) End the work shift one-half (1/2) hour early by foregoing the unpaid meal period and be credited with thirty (30) minutes of overtime by completing the balance of the scheduled shift with one-half (1/2) hour of positive leave pay (vacation, compensatory time or stand-by).
- 13.3.2 All other employees shall have the option to request that their two (2) fifteen (15) minute rest periods be combined with their one-half (½) hour unpaid lunch period for a one (1) hour lunch period each day. The first one-half (½) hour will be designated as their unpaid lunch period, and the second one-half (½) hour as their two (2) paid rest periods.
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- 13.3.2.1 Any such request to combine rest periods with the meal period shall be made in writing to the employee's immediate supervisor. The supervisor shall have the discretion to deny such request if he/she determines that, due to business necessity, the rest periods and meal period should not be combined. The supervisor's approval or denial of such request shall be in writing.
- 13.3.2.2 The purpose of combining the rest periods and meal period is to provide a one (1) hour lunch period, and not for the purpose of allowing the employee to leave early or come in late.
- 13.4 EARLY RELEASE — If early release is imposed, the employee will be paid for the balance of the shift. When employees are not sent home, but are allowed to leave early, or not report to work, the employee may use vacation, compensatory time, or leave without pay.
- 13.5 EMERGENCY CLOSURE — Should the Employer elect to close its offices due to an emergency, the Employer shall pay lost wages to the employees not allowed to work to a maximum of two (2) days per year, not compounding. Essential employees who are required to work during such emergencies shall be given up to two (2) days of compensatory time (not compounding) per year for such closures. Employees who are on scheduled leave must use their vacation or compensatory time. Employees who leave work prior to the City's declaration of closure will use vacation, compensatory leave, personal leave or leave without pay for the remainder of their shift.
- 13.6 PROMOTIONS — Any employee who is promoted into a higher classification shall be placed into a step in the higher classification that represents a rate of pay which is not less than five (5) percent above the previous rate of pay that the employee received in the classification from which the employee was promoted.
- 13.7 OVERTIME — All authorized time worked in excess of an employee's regular shift in a day or forty (40) hours in any work period shall be paid at one-and-one-half (1½) times the employee's regular straight time hourly rate of pay. Sick leave shall not apply as time worked for the purpose of earning overtime in a given day. In so far as practical, overtime assignments will be distributed equitably to those employees who are qualified.
- 13.8 COMPENSATORY TIME — All full-time employees may receive compensatory time at one-and one-half (1½) times all overtime hours worked, subject to the approval of the Employer, and 29 CFR Part 553 of the Fair Labor Standards Act. The maximum compensatory time that an employee may accrue is one hundred sixty (160) hours. Employees may request in writing payoff of accrued comp time or any portion thereof.
- 13.9 CALLBACK — Employees who have left the premises and are called back to work outside their normally scheduled shift shall receive not less than two (2) hours' pay at one-and one-half (1½) times the employee's straight time hourly rate of pay for each callback. Callbacks that are the result of employee negligence shall not be compensated in accordance with this section. Should the employee complete their assigned callback duties prior to the completion of the two (2) hour minimum, the Employer may require the employee to take on additional assignments for the remainder of the callback period. Call backs shall not pyramid.
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- 13.9.1 Subject to the triggering mechanism of the callback provisions of Section 13.9, whenever additional duties are scheduled after normal work hours, all hours worked between the end of shift and the beginning of the next shift shall be paid at the rate of one-and-one-half (1½) times the employee's straight time hourly rate of pay.
- 13.10 NON-EMERGENCY STAND-BY — Any employee who is required to be on stand-by outside of their normal shift shall receive one (1) hour compensatory time for each work day of stand-by. Should the employee be assigned to seven (7) straight stand-by days, they shall receive one (1) additional hour off, for a total of eight (8) hours.
- 13.11 EMERGENCY STAND-BY – Any employee who is required to be on stand-by outside of their normal shift, with less than forty-eight (48) hours' advance notice, shall receive two (2) hours of compensatory time for each work day of stand-by. If the Employer cancels an employee's emergency stand-by, the employee shall still receive two (2) hours of compensatory time for each work day of emergency stand-by cancelled.

ARTICLE 14HOLIDAYS

- 14.1 NUMBER OF PAID HOLIDAYS — All full-time regular employees shall be entitled to compensation at their regular rate of pay for twelve (12) holidays per year as listed below. The holidays herein referred to shall be as follows:
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| New Year's Day | Veterans Day |
| Martin Luther King, Jr. Day | Thanksgiving Day |
| President's Day | The day following Thanksgiving |
| Memorial Day | Christmas Eve |
| Fourth of July | Christmas Day |
| Labor Day | One Floating Holiday |
- 14.2 DATES OF HOLIDAYS — Dates of the above legal holidays will be so designated as celebrated and proclaimed by the State of Washington. The floating holiday shall be chosen by mutual agreement by the employee and the Employer. The floating holiday may be carried over to the new calendar year; provided, however, it must be used prior to any other vacation leave.
- 14.3 ELIGIBILITY — New employees shall be eligible for all holidays except the floating holiday. New employees shall become eligible for the floating holiday after four (4) months of continuous employment.
- 14.3.1 In order to be eligible for a holiday an employee must be in a paid status on the regular workday immediately preceding and immediately following the scheduled holiday.
- 14.4 WORKED HOLIDAY — If a full-time or part-time regular employee is required to work four (4) hours or more on any holiday, the employee shall then be given an additional "floating holiday" which may be converted to compensatory time. In addition, all time worked on the regular holidays shall be paid at one-and-one-half (1½) times the employee's regular straight time hourly rate of pay.

ARTICLE 15VACATION

- 15.1 VACATION — All full-time regular employees shall be entitled to the following vacation time with pay after the indicated period of continuous service.

Years of Service	Hours Per Year
0-1	96
2	96
3	96
4	104
5	112
6	120
7	120
8	120
9	120
10-14	136
15-19	160
20-24	176
25+	184

- 15.2 Each full-time regular employee shall be entitled to accrue unused vacation leave not to exceed a maximum of three hundred and twenty (320) hours. Should the three-hundred-and-twenty (320) hour maximum be exceeded through no fault of the employee, the Employer shall pay the employee for all vacation hours in excess of three hundred and twenty (320) hours. Otherwise such vacation hours shall be forfeited.
- 15.3 PAYMENT FOR UNUSED VACATION LEAVE UPON SEPARATION — Upon meeting all of the proper severance requirements, employees who leave the employment of the Employer shall be paid for all accrued vacation leave not used.
- 15.4 VACATION SCHEDULING
- 15.4.1 All vacation leave shall be taken at a time mutually agreeable between the employee and the Employer, and the Employer reserves the right to deny requested vacation leave when such leave would interfere with the operations of the City or create an undue negative impact on accomplishment of work.
- The Employer reserves the right to make reasonable modifications to the vacation schedule depending on bona fide operational requirements. Employees shall take at least one vacation period of no less than five (5) consecutive work days per year. Except in an emergency, the Employer shall not change the scheduled vacation within thirty (30) days of the scheduled date. For the purposes of this section, "emergency" shall mean an unforeseen circumstance which could not be predicted by a reasonable person. The Employer may not black out any month for vacation scheduling.
- 15.4.2 VACATION BIDDING AND AWARD – On or before October 1, the Employer will notify employees of their rights to bid for annual vacation leave. The leave calendar shall cover the upcoming calendar year. Employees will submit leave request forms to the work unit supervisor by October 15, or the following work day if this date falls on a weekend.
- 15.4.2.1 An employee may choose to split their leave requests into multiple time periods, with at least one time period made up of five (5) consecutive days. Employees

must submit separate leave request forms for each time period. Each individual request submitted shall be labeled as first, second or third choice.

- 15.4.2.2 Between October 15 and November 1, the work unit supervisors will review the submitted leave requests. First, second and third choice leave requests will be reconciled within each choice category before moving onto the next choice category. Supervisors will use the following criteria in this order when resolving conflicting requests: 1) minimum staffing levels within each work unit; 2) overall seniority within work unit; and 3) adherence to minimum of five (5) consecutive days off. Any scheduling conflicts will be identified and resolved with the affected employee(s) before the posting of the leave calendar. The approved annual leave calendar will be posted November 1 or the following work day if this date falls on a weekend. For the purposes of this section, work units in the Public Works Operations and Maintenance division are defined as Streets and Facilities, SSWM (Storm and Surface Water), Fleet, Wastewater Treatment Plant and Water and Wastewater. In other departments/divisions, work units are defined as all employees who report to one supervisor.
- 15.4.2.3 No first-come, first-served leave requests will be accepted until after the publication of the annual leave calendar. All employees requesting leave after the annual leave calendar is published will be approved on a first-come, first-served basis.
- 15.4.2.4 If the employee wishes to cancel an approved leave, the employee will provide the work unit supervisor with written notice of this cancellation. When an employee cancels an approved vacation or leave, and frees up a time slot on the annual leave calendar, employees within that work unit will be notified and allowed to bid on the open time slot. Seniority and operational requirements will be used to determine award of the open time slot.
- 15.4.2.5 If the Employer cancels an employee's approved leave and the employee has incurred unrecoverable deposits, the Employer will reimburse the employee. The employee is required to provide proof of unrecoverable deposits.
- 15.4.3 Department/division annual leave calendars will be maintained in Outlook.

ARTICLE 16SICK LEAVE

- 16.1 SICK LEAVE ACCRUAL — Sick leave shall be earned at the rate of eight (8) hours per month for full time regular employees including for the month they begin work and the month they terminate. Part time regular employees (employees with a regular recurring schedule) will accrue sick leave at a rate equal to the percentage of full-time hours worked. Accrued sick leave shall be utilized on first in, first out basis. Each year the employee shall be entitled to sixty-four (64) hours to be used as sick leave and thirty-two (32) hours to be used as personal leave. At the end of each year all unused personal leave shall be converted to sick leave.
- 16.2 Maximum accumulated sick leave shall be one thousand forty (1,040) hours.
- 16.3 SICK LEAVE INCENTIVE — When an employee accumulates one thousand forty (1,040) hours of sick leave, sick leave shall continue to accumulate at the employee's normal rate of pay until the end of the calendar year, at which time all sick leave in excess of one thousand forty (1,040) hours will be purchased at fifty percent (50%) of the employee's regular straight time hourly rate of pay.

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- 16.4 USE OF SICK LEAVE — Sick leave may be used for any of the following reasons and purposes:
- (a) Personal illness or incapacity of the employee;
 - (b) Forced quarantine of the employee by a public health official;
 - (c) Serious injury or illness of a member of the employee's household;
 - (d) Attend the birth of the employee's child;
 - (e) Family Medical Leave Act (FMLA)-qualifying leave;
 - (f) Disability phase of pregnancy and recovery from childbirth;
 - (g) Medical or dental appointments of the employee or dependent children under the age of eighteen, when such appointments cannot be scheduled during off-duty time;
 - (h) To care for a child of the employee with a health condition that requires treatment or supervision; or to care for a spouse, parent, parent-in-law, or grandparent of the employee who has a serious health condition or an emergency condition;
 - (i) For any other reasons agreed upon by the parties or provided by law.

ARTICLE 17EMPLOYEE RIGHTS

- 17.1 EMPLOYEE PROTECTION — All employees within the Bargaining Unit shall be entitled to the following protection:
- 17.2 APPLICATION OF DISCIPLINE — Any formal discipline of employees shall be applied by the Employer. Formal discipline shall include documented oral warnings, written warnings, suspension or discharge for just cause. No employee covered by this Agreement shall formally discipline another employee, provided however, nothing in this Article shall prevent such employee from directing the workforce, recommending discipline, conducting an investigation which may result in disciplinary action, or advising the employee of any disciplinary action when so assigned by the Employer.
- 17.3 An employee shall have the right, upon request, to have the Union Steward and/or Union Representative present at any meeting during which an employee reasonably believes discipline may be implemented against the employee; provided, that nothing herein shall be construed as prohibiting, limiting or restricting the Employer's right to discuss with any employee performance and/or other work-related issues which will not result in any formal disciplinary action.
- 17.4 An employee shall be provided a copy of any document to be placed in the employee's personnel file that relates to disciplinary action and shall be given an opportunity to acknowledge, by signature, such document. Should the employee refuse to sign such document, a notation to that effect shall be made and witnessed prior to filing.
- 17.5 INVESTIGATIONS — An employee who is the subject of an investigation which may result in disciplinary action shall be provided written notice of the investigation prior to being interviewed or questioned in conjunction with such investigation, which notice shall advise the employee of the nature of the investigation and the fact that the employee is a subject of the investigation.
- 17.6 Any interview of an employee shall be at a reasonable hour, when the employee is on duty unless the exigencies of the investigation dictate otherwise. Where practicable, interviews shall be scheduled for the daytime.

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- 17.7 All employee interviews shall take place at an Employer's facility, except when impractical. Where an employee is the subject of an investigation, the employee shall be afforded opportunities and facilities to contact and consult privately with the Union Steward or Union Representative before being interviewed. Upon the employee's request, the Union Steward or a Union Representative shall be present during the interview, if requested, and may provide the employee with full representation.
- 17.8 The interview shall not be overly long and the employee shall be entitled to such reasonable intermissions as the employee shall request for personal necessities, telephone calls, and conference with Union officials.
- 17.9 The employee shall not be subjected to any offensive language, nor shall the employee be threatened with dismissal, transfer or other disciplinary punishment as a guise to attempt to obtain the employee's resignation, nor shall the employee be intimidated in any other manner; provided, however, that nothing herein shall be construed as prohibiting the Employer from advising the employee as to contemplated or potential disciplinary action as set forth in a written notice of pre-disciplinary hearing and anticipated disciplinary action. No promises or rewards shall be made as an inducement to answer questions.
- 17.10 Any employee who is the subject of an investigation may request an attorney of their choosing to be present during such investigation; provided, that such request shall not unreasonably delay or hinder the Employer's investigation. The cost of such attorney shall be paid by the employee requesting such attorney.
- 17.11 POLYGRAPH TESTS — No employee shall be required to take or be subjected to any polygraph as a condition of continued employment.
- 17.12 SUBSTANCE ABUSE TESTS — Employees shall be subject to random alcohol and/or drug testing, as required by federal, state and/or local law. The Employer may also require that an employee submit to post-accident and reasonable suspicion alcohol and/or drug testing. Except as set forth herein and in return-to-work agreements, no employee shall be required to take or be subject to any random alcohol and/or drug testing as a condition of continued employment.

ARTICLE 18DISCIPLINE & DISCHARGE PROCEDURES

- 18.1 The following procedure of progressive discipline shall be applied by the Employer; provided, that the Employer need not follow progressive discipline before suspension or discharge if the suspension or discharge is for: theft; deliberate damage or sabotage to City property; gross insubordination; physical violence and/or threats of physical violence; violation of conflicts of interest laws; unlawful harassment and/or discrimination; or similar offenses. It is recognized that this list is not exhaustive and does not include all offense/violations for which the Employer need not follow progressive discipline.
- 18.2 For those offenses not warranting an immediate suspension and/or discharge, the Employer may implement disciplinary action for just cause according to the following progression:
- 18.2.1 Verbal warning. At the Employer's discretion, the Employer shall verbally warn the employee and shall counsel the employee as to areas of needed improvement. The employee will be provided with written documentation of the areas of improvement discussed in the verbal warning.

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- 18.2.2 Written warning/reprimand. At the Employer's discretion, the Employer may issue a written warning to the employee.
- 18.2.3 Suspension. At the Employer's discretion, the employee shall be suspended without pay for up to three (3) days, depending upon the nature of the offense, to be reasonably determined by the Employer.
- 18.2.4 Further suspension or discharge. At the Employer's discretion, the Employer may impose a further suspension without pay, or may alternatively discharge the employee for just cause.
- 18.3 The Employer shall document the disciplinary action implemented by placing a written summary of such disciplinary action in the employee's personnel file, which summary shall include the date, nature and details of the offense for which the disciplinary action is issued, and the name of the supervisor implementing the disciplinary action. The employee shall be given the opportunity to acknowledge the written summary pursuant to provisions set forth above.
- 18.4 Notwithstanding the progressive disciplinary procedure set forth herein, the Employer may elect to impose a lesser form of discipline than that allowed pursuant to this Agreement; provided, that such election shall not be construed as compromising the Employer's rights to subsequently implement discipline in accordance with this schedule.
- 18.5 Except for the imposition of a documented verbal or written warning, the procedures set forth herein shall be subject to the terms of the grievance procedure.

ARTICLE 19LEAVE OF ABSENCE

- 19.1 MEDICAL LEAVE — An employee who becomes disabled (as defined by applicable federal, state, and/or local law) due to illness, injury or pregnancy, or an employee who suffers an industrial injury or illness shall be granted a medical leave of absence without pay effective the first day of absence from work as required by law or the terms of this Agreement; provided, that the employee shall submit to the Employer as soon as reasonably practical a written claim of such illness or injury along with supporting medical documentation as required by law. The Employer may, at its sole cost and expense, require a second opinion of a doctor of its own choosing to verify illness or injury, and a doctor's statement of fitness to return to work. This does not preclude an employee from using accrued sick leave or vacation pay during medical leave.
- 19.2 FAMILY AND MEDICAL LEAVE — Leave taken pursuant to the federal Family and Medical Leave Act (FMLA) is without pay, except that FMLA leave shall run concurrently with use of accrued leave and employees shall use accrued, unused sick leave, vacation time, comp time and/or other paid time while on FMLA leave. In the event the employee's accrued leave(s) do not extend for the entire FMLA-qualifying absence, the balance of the FMLA leave shall be unpaid.
- 19.2.1 An employee on FMLA leave who is receiving continuous compensation through the use of accrued, unused sick leave, vacation time, comp time and/or other paid time shall continue to accrue leave and seniority benefits.
- 19.2.2 An employee on FMLA leave who has exhausted all paid leave time and who is not receiving compensation shall not accrue leave while on unpaid leave.

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- 19.3 PROLONGED DISABILITY — An employee shall not be terminated by the Employer because of a non-job-related injury or prolonged continuous illness or injury, provided; that the period of disability is not longer than six (6) months, and provided, further that on or before the expiration of said six (6) month period, the employee will be able to perform the essential functions of the employee's job. Upon being certified as physically or mentally fit to return to work by the employee's doctor and, if deemed necessary, the Employer's doctor(s), the employee shall be reinstated to the same or substantially equivalent classification if such classification exists. Such employees on prolonged disability shall continue to accumulate seniority during such disability, except that seniority shall not apply towards advancement through the wage step program.
- 19.3.1 An employee on prolonged absence because of occupational illness or injury incurred in the service of the City, shall not be terminated by the Employer because of such absence for a period of twelve (12) months; provided, that on or before the expiration of such twelve (12) month period the employee will be able to perform the essential functions of the employee's job. Such employees on prolonged disability shall continue to accumulate seniority during such disability, except that seniority shall not apply towards advancement through the wage step program.
- 19.3.2 Prolonged disability leave shall not be taken more than once in a five-year period, unless mutually agreed upon by the parties.
- 19.4 MILITARY LEAVE — Every full-time regular employee shall be entitled to and shall be granted military leave of absence, in accordance with applicable law. During a period of military leave taken pursuant to RCW 38.40.060, the employee shall receive from the Employer his or her normal pay for a period not exceeding twenty-one (21) working days during each twelve (12) month period from October 1 through September 30.
- 19.5 JURY DUTY — Employees who are required by due process of law to render jury service shall receive their regular pay during such period. If any payment, excluding travel pay, is received for jury duty, such pay will be reimbursed to the Employer or deducted from the employee's paycheck.
- 19.6 BEREAVEMENT LEAVE — All employees who suffer a death in their immediate family shall be compensated for and given up to three (3) days off with full pay per incident. If additional leave is necessary it may be granted, subject to the approval of the Employer and such additional bereavement leave shall be deducted from accrued vacation, sick leave, compensatory time, or leave without pay.
- 19.6.1 Immediate family shall be defined as spouse, domestic partner, son, daughter, mother, father, brother, son-in-law, daughter-in-law, sister, mother-in-law, father-in-law, sister-in-law, brother-in-law, stepson, stepdaughter, stepparents, grandchildren and grandparents on both sides, aunts, uncles, nieces, nephews.
- 19.6.2 When an employee participates in a funeral or memorial ceremony for a person other than those in the immediate family the employee may, subject to the approval of the Employer, be granted reasonable vacation, or compensatory time off.
- 19.7 LEAVE OF ABSENCE WITHOUT PAY – An employee may apply to the City Manager or his/her designee for a leave of absence without pay. The City Manager or
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his/her designee shall have sole discretion whether to grant the request, including but not limited to the duration of the leave of absence. A leave of absence without pay may be used only after all other accrued leave has been used except for Union business leave of two (2) weeks or less in duration. Unless otherwise required by law or the terms of this Agreement, an employee shall not receive any benefits and/or wages/pay/compensation nor accrue seniority during such leave of absence. The Employer reserves the right to recall any employee from a previously authorized leave of absence.

ARTICLE 20HEALTH AND BENEFITS

20.1 MEDICAL — The Employer shall make available the Regence HealthFirst and Group Health medical insurance plans for all full-time regular employees, employee's spouse/domestic partner, and qualified dependents. Effective January 1, 2016, the Employer shall also make available the AWC Regence High Deductible Health Plan (HDHP) with a Health Savings Account (HSA) and the AWC Group Health High Deductible Health Plan (HDHP) with a Health Savings Account (HSA). The Employer and employee shall share the costs of the medical insurance premiums in accordance with the following:

For the non-HDHP Regence HealthFirst and Group Health plans, each employee shall pay fifteen percent (15%) of the medical insurance premiums for the employee's spouse/domestic partner and qualified dependents. Each employee shall pay five percent (5%) of medical insurance premium for coverage of themselves.

For the HDHP plans, the Employer will pay 100% of the medical insurance premiums for the employee, the employee's spouse/domestic partner and qualified dependents. In addition, the Employer will contribute into the employee's Health Savings Account the following amount per year paid on a monthly basis, provided that the contribution into the HSA cannot exceed the Affordable Care Act excise tax threshold:

\$2250 for an employee with no dependents

\$3250 for an employee with dependents.

The Employer and the Union acknowledge that the currently-offered non-HDHP Regence HealthFirst and Group Health plans, and the optional flexible spending account program, are scheduled to end on December 31, 2017.

20.2 DENTAL — The Employer shall make available the Delta Dental of Washington Plan F plus Orthodontia Rider Plan V for all full-time regular employees, and shall pay one hundred percent (100%) of the premiums for employee, employee's spouse and qualified dependents.

20.3 VISION — The Employer shall make available the AWC Vision Services Plan for all full-time regular employees, and shall pay one hundred (100%) of the premium.

20.4 LIFE — The Employer shall make available the Standard Insurance Life Insurance Plan (\$40,000) for all full-time regular employees, and shall pay one hundred percent (100%) of the premium.

20.5 LONG TERM DISABILITY – The Employer shall make available the Standard Insurance Long Term Disability Insurance Plan for all full-time regular employees.

The Employer shall use payroll deduction to deduct the monthly premium for employees and submit the premium payments on their behalf.

20.5 EMPLOYEE ASSISTANCE PROGRAM — The Employer shall make available the AWC Employee Assistance Plan (EAP) for all full-time regular employees enrolled in either Group Health or Regence medical plans, and shall pay one hundred percent (100%) of the premium.

20.7 If the Group Health non-HDHP medical premium should become higher than the Regence HealthFirst non-HDHP medical premium, employees opting for Group Health non-HDHP shall pay 100% of the difference between the two premiums.

ARTICLE 21INDEMNIFICATION OF CITY EMPLOYEES

21.1 The Employer indemnifies and holds personally harmless all of its employees for any action, claim or proceeding instituted against said individual arising out of acts or omissions, except in cases of intentional acts or omissions and willful and wanton negligence, in the scope of employment. The Employer holds said individuals harmless from any expenses connected with the defense, settlement, or monetary judgment from such actions, claims or proceedings. If insurance becomes unavailable, then employees shall, at the Employer's request, obtain substitute individual insurance protecting themselves against liability for their acts or omissions in the scope of their employment. The Employer shall pay the premiums for such insurance and shall have the right to approve the policies. If substitute individual insurance is unavailable, or if no policy is in effect at the time of a liability-creating event, the Employer shall act as self-insurer for the indemnity under this Article.

ARTICLE 22SUBCONTRACTING

22.1 The Employer shall not subcontract Bargaining Unit work without negotiating the decision and impacts in compliance with the law.

ARTICLE 23OUT OF CLASS PAY

23.1 WORK OUT OF CLASSIFICATION — Employees who are assigned to work in any higher classification other than their current classification for more than one (1) day shall receive a five percent (5%) increase in pay over and above their current pay for all hours so assigned, provided such assignments are in writing and signed by the Employer.

ARTICLE 24EDUCATION INCENTIVE

24.1 In the sole discretion of the City Manager or designee, the City Manager or designee may authorize an employee to take college classes and upon receiving a passing grade ("C" or better) the Employer shall reimburse the employee for tuition and book expenses associated with the authorized class. The authorization must be in writing and received prior to enrollment in order to be eligible for tuition and book reimbursement.

ARTICLE 25ALLOWANCES AND REIMBURSEMENTS

-
- 25.1 CLOTHING ALLOWANCE —The Employer will provide an annual clothing allowance of three hundred and fifty dollars (\$350) to each qualified employee in the Public Works Operations and Maintenance Division. Supervisors will determine which employees are qualified for this allowance. The annual clothing allowance will use a calendar year for definition. The clothing purchased will be appropriate work attire for the employee's job duties, as determined by the supervisor, and shall consist of coats, shirts and pants. Coats and shirts will be black, blue, brown or a high-visibility color. Pants will be blue jean-style. The allowance will be paid to employees in the first pay period of September each year. Employees who leave employment with the City will not be required to pay back the allowance.
- 25.2 EMPLOYER-PROVIDED CLOTHING/EQUIPMENT – The Employer will provide reflective vests, ear plugs, eye protection, rain gear, gloves, rubber boots, hard hats and any other required safety equipment as needed, as determined by supervisors.
- 25.2.1 The Employer will provide coveralls for employees in the Mechanic and Treatment Plant Operator classification series for use on a daily basis, and will maintain a stock of coveralls for other employees to use on an as-needed basis. The Employer will pay to have the coveralls laundered.
- 25.2.2 The Employer shall provide employees in the Parking Enforcement Officer classification with uniforms and equipment necessary to perform the job duties. The type and/or brand of specific uniform items shall be determined by the Employer.
- 25.2.3 Should any items listed in section 25.2 and its subsections become unserviceable due to service-related activity or normal wear and term, said items shall be replaced by the Employer. Should any of the items listed above become unserviceable due to a negligent act of the employee, said item shall then be replaced at the employee's expense. Any changes or additions to the uniform required by the Employer shall be purchased by the Employer. All issued items are the property of the Employer and shall be returned to the Employer upon the employee's separation from employment.
- 25.3 CLOTHING REIMBURSEMENT – The Employer will provide reimbursement to employees in classifications within the Public Works Engineering division and the Planning and Community Development department of up to two hundred-fifty dollars (\$250) per calendar year for clothing irreparably damaged while performing City duties. Employees shall be reimbursed upon presentation of the damaged item(s) and providing the Employer with the necessary receipt(s).
- 25.4 BOOT REIMBURSEMENT – The Employer shall provide an annual boot reimbursement of up to two hundred dollars (\$200) to employees who are regularly in situations where safety boots are required. Any unspent funds from one year may be carried over to the next year, for a maximum reimbursement of four hundred dollars (\$400) in a given year. Employees shall be reimbursed upon presentation of the necessary receipts and proof of ASTM International standard (or its successor). Supervisors shall determine which employees are qualified to receive this reimbursement.
- 25.5 TOOL REIMBURSEMENT – The Employer shall provide an annual tool reimbursement of up to five hundred dollars (\$500) to all employees in the Mechanic classification series. Employees shall be reimbursed upon presentation of the necessary receipts. The City will provide insurance coverage for tools on
-

City property that are used to perform City work, subject to the terms of the insurance plan. Employees will maintain a detailed inventory of such tools on file with the Finance Department for insurance purposes.

- 25.6 VISION REIMBURSEMENT – The Employer shall pay a replacement cost equal to the vision care replacement cost, per incident, for prescription lenses/frames which are lost or damaged while performing City duties, provided that the employee shall submit to the Employer a written request for replacement, along with an explanation of occurrence and proof of loss.

ARTICLE 26SAVINGS CLAUSE

- 27.1 Should any term or provision of this Agreement be in conflict with any State or Federal statute or other applicable law or regulation binding upon the Employer, such law or regulation shall prevail. In such event, however, the remaining terms and provisions of this Agreement will continue in full force and effect. No City ordinance or resolution shall modify or change any Article of this Agreement during the life of this Agreement, unless mutually agreed by the Employer and the Union.
- 27.2 If any Article or Section of this Agreement shall be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section shall be restrained by such tribunal, the remainder of this Agreement shall not be affected thereby, and the parties shall enter into immediate collective negotiations for the purpose of arriving at a mutually satisfactory replacement for such Article or Section.

ARTICLE 27COMPLETE AGREEMENT

- 28.1 The Agreement expressed herein in writing constitutes the entire Agreement between the parties. All matters not specifically covered in the Agreement shall be deemed to have been raised and disposed of as if specifically covered herein. It is agreed that this document contains a full and complete Agreement on all bargainable issues between the parties hereto and for all whose benefit this Agreement is made, and no party shall be required during the term of this Agreement to negotiate or bargain upon any issue except as otherwise specified herein. While those Letters of Intent executed concurrent with this Agreement are not specifically part of this Agreement, they represent a continuing intent of the Employer to abide with their terms during this Agreement. The parties agree that no changes in wages, hours, or working conditions shall be made without negotiating such changes as required by law. Past practices shall not prevail.

ARTICLE 28TERM OF AGREEMENT

- 29.1 This Agreement shall remain in full force and effect from January 1, 2015 through December 31, 2016; provided, however, that this Agreement shall be subject to change or modification as may be mutually agreed upon by the parties hereto.

DATED this _____ day of _____, 2015

CITY OF BAINBRIDGE ISLAND

INTERNATIONAL ASSOCIATIONS OF
MACHINISTS AND AEROSPACE WORKERS
DISTRICT LODGE 160

By _____
Doug Schulze, City Manager

By _____
Paul Miller, Business Representative

By _____
Heather Beckmann, Chief Steward

By _____
Aaron Claiborne, Steward

By _____
Mark Bartholomew, Steward

By _____
Greg Vause, Steward

Exhibit A: Wages

Annual and monthly salaries, in effect 1/1/15

Range	Positions	min			max	
		Step A	Step B	Step C	Step D	Step E
10.7	Parking Enforcement Officer	42,275	44,735	47,341	50,080	52,989
		3,523	3,728	3,945	4,173	4,416
11.5	Accounting Technician	45,232	47,862	50,649	53,583	56,734
		3,769	3,988	4,221	4,465	4,728
11.5	Court Clerk	45,232	47,862	50,649	53,583	56,734
		3,769	3,988	4,221	4,465	4,728
12.0	Senior Accounting Technician	47,498	50,262	53,207	56,285	59,558
		3,958	4,188	4,434	4,690	4,963
12.0	Administrative Specialist II	47,498	50,262	53,207	56,285	59,558
		3,958	4,188	4,434	4,690	4,963
12.0	Senior Court Clerk	47,498	50,262	53,207	56,285	59,558
		3,958	4,188	4,434	4,690	4,963
12.0	Senior Police Clerk	47,498	50,262	53,207	56,285	59,558
		3,958	4,188	4,434	4,690	4,963
12.5	Evidence Technician	49,765	52,637	55,728	58,952	62,394
		4,147	4,386	4,644	4,913	5,199
12.6	Water and Wastewater Maintenance Technician II	50,965	53,946	57,049	60,394	63,897
		4,247	4,496	4,754	5,033	5,325
12.6	Stormwater and Wastewater Collection Maintenance Technician II	50,965	53,946	57,049	60,394	63,897
		4,247	4,496	4,754	5,033	5,325
12.6	Streets and Facilities Maintenance Technician II	50,965	53,946	57,049	60,394	63,897
		4,247	4,496	4,754	5,033	5,325
12.6	Permit Specialist	50,965	53,946	57,049	60,394	63,897
		4,247	4,496	4,754	5,033	5,325
13.5	Mechanic II	54,734	57,934	61,303	64,866	68,648
		4,561	4,828	5,109	5,406	5,721
13.5	Records Management Coordinator	54,734	57,934	61,303	64,866	68,648
		4,561	4,828	5,109	5,406	5,721
13.5	Administrative Specialist III	54,734	57,934	61,303	64,866	68,648
		4,561	4,828	5,109	5,406	5,721
13.5	Signs & Markings Specialist II	54,734	57,934	61,303	64,866	68,648
		4,561	4,828	5,109	5,406	5,721
14.0	Code Compliance Officer	57,473	60,806	64,357	68,114	72,090
		4,789	5,067	5,363	5,676	6,007
14.0	Planner	57,473	60,806	64,357	68,114	72,090
		4,789	5,067	5,363	5,676	6,007
14.0	Fiscal Specialist I	57,473	60,806	64,357	68,114	72,090
		4,789	5,067	5,363	5,676	6,007
14.0	Water and Wastewater Maintenance Technician III	57,473	60,806	64,357	68,114	72,090
		4,789	5,067	5,363	5,676	6,007
14.0	Stormwater and Wastewater Collection Maintenance Technician III	57,473	60,806	64,357	68,114	72,090
		4,789	5,067	5,363	5,676	6,007
14.0	Streets and Facilities Maintenance Technician III	57,473	60,806	64,357	68,114	72,090
		4,789	5,067	5,363	5,676	6,007
14.0	Treatment Plant Operator II	57,473	60,806	64,357	68,114	72,090

Exhibit A: Wages

Annual and monthly salaries, in effect 1/1/15

Range	Positions	min			max	
		Step A	Step B	Step C	Step D	Step E
		4,789	5,067	5,363	5,676	6,007
14.0	Building Inspector/Plans Examiner	57,473	60,806	64,357	68,114	72,090
		4,789	5,067	5,363	5,676	6,007
14.0	Court Security Officer	57,473	60,806	64,357	68,114	72,090
		4,789	5,067	5,363	5,676	6,007
14.5	Survey Technician	58,988	62,406	66,054	69,908	73,980
		4,916	5,200	5,505	5,826	6,165
14.5	Storm & Surface Water Technician	58,988	62,406	66,054	69,908	73,980
		4,916	5,200	5,505	5,826	6,165
14.5	Capital Projects Coordinator	58,988	62,406	66,054	69,908	73,980
		4,916	5,200	5,505	5,826	6,165
14.5	Construction Inspector	58,988	62,406	66,054	69,908	73,980
		4,916	5,200	5,505	5,826	6,165
14.5	Utilities Project Coordinator	58,988	62,406	66,054	69,908	73,980
		4,916	5,200	5,505	5,826	6,165
14.5	Streets, Facilities & Fleet Project Coordinator	58,988	62,406	66,054	69,908	73,980
		4,916	5,200	5,505	5,826	6,165
14.5	Mechanic III	58,988	62,406	66,054	69,908	73,980
		4,916	5,200	5,505	5,826	6,165
14.5	GIS/CAD Specialist	58,988	62,406	66,054	69,908	73,980
		4,916	5,200	5,505	5,826	6,165
15.0	Associate Planner	63,230	66,902	70,793	74,926	79,277
		5,269	5,575	5,899	6,244	6,606
15.0	Senior IT Technician	63,230	66,902	70,793	74,926	79,277
		5,269	5,575	5,899	6,244	6,606
15.0	Treatment Plant Operator III	63,230	66,902	70,793	74,926	79,277
		5,269	5,575	5,899	6,244	6,606
16.0	Systems Administrator	69,545	73,593	77,871	82,404	87,203
		5,795	6,133	6,489	6,867	7,267
16.0	Senior Planner	69,545	73,593	77,871	82,404	87,203
		5,795	6,133	6,489	6,867	7,267
16.0	Special Project Planner	69,545	73,593	77,871	82,404	87,203
		5,795	6,133	6,489	6,867	7,267
16.0	Engineering Specialist (Water Resources)	69,545	73,593	77,871	82,404	87,203
		5,795	6,133	6,489	6,867	7,267
17.0	Engineer I	76,501	80,949	85,652	90,658	95,930
		6,375	6,746	7,138	7,555	7,994
17.0	Survey Program Manager	76,501	80,949	85,652	90,658	95,930
		6,375	6,746	7,138	7,555	7,994
17.5	Senior Plan Check Engineer	80,319	85,010	89,943	95,166	100,729
		6,693	7,084	7,495	7,931	8,394
17.5	Development Engineer	80,319	85,010	89,943	95,166	100,729
		6,693	7,084	7,495	7,931	8,394
17.5	Engineer II	80,319	85,010	89,943	95,166	100,729
		6,693	7,084	7,495	7,931	8,394

Exhibit A: Wages

Annual and monthly salaries, in effect at start of first pay period immediately following ratification

Range	Position	Steps								
		min								max
		1	2	3	4	5	6	7	8	9
11	Parking Enforcement Officer	43,181	44,420	45,695	47,006	48,355	49,743	51,171	52,639	54,150
		3,598	3,702	3,808	3,917	4,030	4,145	4,264	4,387	4,512
12	Court Security Officer *	47,499	48,862	50,264	51,707	53,191	54,717	56,288	57,903	59,565
12	Court Clerk									
12	Accounting Technician									
12	Administrative Specialist II									
13	Senior Court Clerk	52,248	53,748	55,291	56,877	58,510	60,189	61,916	63,693	65,521
13	Records Management Coordinator *									
13	Fiscal Specialist I *									
13	Senior Accounting Technician									
13	Administrative Specialist III *									
13	Permit Specialist									
13	Senior Police Clerk									
13	Evidence Technician									
13	Maintenance Technician II	57,473	59,123	60,820	62,565	64,361	66,208	68,108	70,063	72,090
14	Code Compliance Officer									
14	Building Inspector/Plans Examiner									
14	Planner									
14	Signs & Markings Specialist II									
14	Mechanic II									
14	Survey Technician									
14	Storm and Surface Water Technician									
14	Treatment Plant Operator II	4,789	4,927	5,068	5,214	5,363	5,517	5,676	5,839	6,008

Exhibit A: Wages

Annual and monthly salaries, in effect at start of first pay period immediately following ratification

Range Position		Steps								
		min								max
		1	2	3	4	5	6	7	8	9
15	Senior IT Specialist	63,221	65,035	66,902	68,822	70,797	72,829	74,926	77,069	79,281
15	GIS/CAD Specialist									
15	Associate Planner									
	Construction									
15	Inspector	5,268	5,420	5,575	5,735	5,900	6,069	6,243	6,422	6,607
	Treatment Plant	5,268	5,420	5,575	5,735	5,900	6,069	6,243	6,422	6,607
15	Operator III									
	Maintenance									
15	Technician III									
	Systems	69,543	71,539	73,592	75,704	77,876	80,112	82,411	84,776	87,209
16	Administrator									
	Special Project									
16	Planner									
16	Senior Planner	5,795	5,962	6,133	6,309	6,490	6,676	6,868	7,065	7,267
	Engineering Specialist	5,795	5,962	6,133	6,309	6,490	6,676	6,868	7,065	7,267
16	(Water Resources)									
	Engineering Project									
16	Manager									
	Operations Project	76,497	78,692	80,951	83,274	85,664	88,123	90,652	93,254	95,930
16	Manager									
17	Engineer I									
	Survey Program									
17	Manager	6,375	6,558	6,746	6,940	7,139	7,344	7,554	7,771	7,994
	Development	84,147	86,562	89,046	91,602	94,231	96,935	99,717	102,579	105,523
18	Engineer									
	Senior Plan Check									
18	Engineer									
18	Engineer II	7,012	7,213	7,420	7,633	7,853	8,078	8,310	8,548	8,794

**Employees in these classifications on Jan. 1, 2015 will be red-lined, but will receive future cost-of-living-adjustments. Future employees hired into these classifications will be subject to the salary ranges above.*

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Eagle Harbor Sewer Beach Mains Final Change Order	Date: March 24, 2015
Agenda Item: Unfinished Business	Bill No.: AB 10-102
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: Sewer CIP	Expenditure Req: \$128,540.32	Budgeted: Yes - Amendment: No
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REFERRALS/REVIEW

Study Session: 01/06/15	Recommendation: Forward to future City Council meeting.		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Eagle Harbor Sewer Beach Mains project emergency final change order in the amount of \$128,540.32.

Background:

On January 6, 2015, City Council was notified of an emergency work change directive authorized under City Manager's administrative authority in accordance with BIMC 3.72.070. Staff was directed to report back once the change order was finalized.

Upon completion of the Sewer Beach Mains project in late 2014, the Wastewater Treatment Plant (WWTP) began experiencing increased issues with "tail water" on the screens and back onto the incoming collection system during periods of intense rainfall. The City had received preliminary information from the updated General Sewer Plan (GSP) that the WWTP would require "short term" upgrades that should be constructed in the near future to address these issues. Due to the expectation of continued high rainfall during the winter months, and in order to prevent any potential overflows, the decision was made to complete the work as an emergency work change directive under the force account procedures in the contract.

Due to site constraints at the WWTP and unsuitable soils discovered during excavation, the final change order was significantly higher than estimated. The soil conditions required extra care to prevent the "liquid sand" from disturbing the surrounding buildings and the use of CDF (liquid cement) as backfill material. The construction was successfully completed without placing any suspension on the WWTP operations or sewer spills from the surcharged system.

Budget:

This work was completed within the project budget and will avoid the future CIP requirement to complete WWTP Influent Pipe Improvements estimated by the GSP to cost \$400,000.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Eagle Harbor Sewer Beach Mains project final change order in the amount of \$128,540.32 and authorize the City Manager to execute the document.

Change Order

Eagle Harbor Beach Mains Project

City of Bainbridge Island - Public Works Department

280 Madison Ave. N
Bainbridge Island, WA 98110
206.842.2016 Fax. 206.780.3710
pwadmin@ci.bainbridge-isl.wa.us

Change Order No. 4 - FINAL
DATE March 16, 2015
Vendor ID 7986

CONTRACTOR Frank Coluccio Construction Company
9600 Martin Luther King Way, South
Seattle, WA 98118

Contract No.	21400067
PO /Pymt No.	21400106
PO / Ret No.	N/A

CHANGE ORDER DESCRIPTION: The contract is hereby revised as shown below and on any applicable attached detail, sheet, and sheet notes to this Change Order.

Item No.	Description	Unit	Unit Price	Bid Qty	Actual Qty	Final CO
CO#4						
CO#4	FA - 12/15 - 16/2014	EA	101,628.24	0	1.00	101,628.24
CO#4	Landscaping Addition - Parks Log Removal	EA	16,624.12	0	1.00	16,624.12
				Total C/O:		118,252.36

	Amount	Sales Tax	Total w/ Tax
Original Contract Amount:	2,045,825.00	175,940.95	2,221,765.95
Previous Change Orders:	178,551.30	17,579.79	196,131.09
Current Contract Amount:	2,224,376.30	193,520.74	2,417,897.04
Net Change This Change Order:	118,252.36	10,287.96	128,540.32
New Contract Amount:	2,342,628.66	203,808.70	2,546,437.36

Contractors Acceptance:

Frank Coluccio Construction Co.

Date _____

Prepared By:

Patricia Jenkins, PE

Date _____

Approved By:

Douglas Schulze - City Manager

Date _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-063
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Consent Agenda Items A through J:

- A. Accounts Payable Voucher and Payroll Approval
- B. Business Meeting Minutes, March 10, 2015
- C. National Estuary Program Grant Opportunity
- D. 2015 Island-Wide Asphalt Repair Project Contract
- E. Interlocal Agreement with King County, Data Assessment
- F. Historic Preservation Commission 2015 Work Plan
- G. Road Ends Advisory Committee 2014 Annual Report and 2015 Work Plan
- H. Ordinance No. 2015-02, Amending the Animal Control Regulations Regarding Dogs At Large
- I. Amendment No. 2 to Professional Services Agreement with Joseph Tovar for Comprehensive Plan Update Services
- J. Ordinance No. 2015-08, Comprehensive Plan Amendment (CPA) Requests During Update Process

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda Items A through J as presented.

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: March 9, 2015 - March 23, 2015
CITY COUNCIL: March 10, 2015 - March 24, 2015

Last check from previous run: 338084 dated 3/11/15 issued to Zee Medical Service Co in the amount of 99.49

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	N/A	N/A		Ø
ACH	N/A	N/A		Ø
EFT	N/A	N/A		Ø
Manual	2/11/15	337814	Duplicate Payment -Paid from Order #	Void
Manual	2/11/15	337828	Duplicate Payment -Paid from Order #	Void
Manual	3/12/15	338085	US Bank Credit Card Purchases	12,740.53
Manual	3/13/15	338086	Puget Sound Energy	29,754.92
Manual	3/17/15	338087	POL/Michele Martaus/Reimbursement	277.76
Manual	3/17/15	338088	Pitney Bowes/City Hall Postage Machine Refill	5,000.00
Manual Checks, Electronic Disbursements				47,773.21

Regular Run	3/25/15	338089 - 338201	Regular Check Run	164,793.06
Total Disbursements				212,566.27

Retainage Release	3/5/15	129	Stripe Rite - 2014 Road Striping	4,837.35
Travel Advance	3/3/15	66	POL/Kelly Eisenhood/WSP CRD Conference	150.00

Prepared and Reviewed by Linda Steinberg Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Jennifer Longfield
Jennifer Longfield, Budget Manager

3-18-15
Date

VOID

03/06/2015 15:48 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
337814	02/11/2015	VOID	5517 PALACE ENTERPRISES I	196231	16678	01/08/2015			-449.59
Invoice: 16678						PW/REPLACE TOILET VALVE			
				-449.59	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
						CHECK	337814	TOTAL:	-449.59
337828	02/11/2015	VOID	252 H.D. FOWLER COMPANY	196173	I3824870	01/09/2015			-286.51
Invoice: I3824870						PW/MISC PLUMBING SUPPLIES			
				-286.51	73421355 531100	WIN COLL-SUPPLIES			
						CHECK	337828	TOTAL:	-286.51
				NUMBER OF CHECKS	2	*** CASH ACCOUNT TOTAL ***			-736.10
						COUNT		AMOUNT	
				TOTAL VOIDED CHECKS		2		736.10	
						*** GRAND TOTAL ***			-736.10

03/06/2015 15:48 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 3 54									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			449.59
03/06/2015	337814 VOID					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		449.59	
03/06/2015	337814 VOID					AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE			286.51
03/06/2015	337828 VOID					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		286.51	
03/06/2015	337828 VOID					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								736.10	736.10
APP 631-130000						DUE TO/FROM CLEARING			736.10
03/06/2015 02/08/15	VOID								
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		449.59	
03/06/2015 02/08/15	VOID								
APP 402-130000						DUE TO/FROM CLEARING		286.51	
03/06/2015 02/08/15	VOID								
SYSTEM GENERATED ENTRIES TOTAL								736.10	736.10
JOURNAL 2015/03/54 TOTAL								1,472.20	1,472.20

03/06/2015 15:48
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	54	03/06/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING	449.59	
001-213000				GENERAL - ACCOUNTS PAYABLE		449.59
				FUND TOTAL	449.59	449.59
402 SEWER OPERATING FUND	2015 3	54	03/06/2015			
402-130000				DUE TO/FROM CLEARING	286.51	
402-213000				ACCOUNTS PAYABLE		286.51
				FUND TOTAL	286.51	286.51
631 CLEARING FUND	2015 3	54	03/06/2015			
631-130000				DUE TO/FROM CLEARING		736.10
635-111100				CASH	736.10	
				FUND TOTAL	736.10	736.10

03/06/2015 15:48
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		449.59
402	SEWER OPERATING FUND		286.51
631	CLEARING FUND	736.10	
	TOTAL	736.10	736.10

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03/12/2015 07:58 |CITY OF BAINBRIDGE ISLAND
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P 1
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

338085	03/12/2015	PRTD	7314 US BANK	196916	01/26/15-BB	02/25/2015	M031215	25.00
Invoice: 01/26/15-BB				25.00	51011214 443410	POL/LEIRA ONLINE/TRAING REGISTR		
						PD-C/E-ADMIN-TRAINING		
				196917	01/27/2015-BB	02/25/2015	M031215	22.01
Invoice: 01/27/2015-BB				22.01	51011211 539100	POL/BEVERAGES/ICE-ALL HAND MTG		
						PD-C/E-ADM-WORKED MEALS		
				196918	01/27/15-BB-A	02/25/2015	M031215	147.82
Invoice: 01/27/15-BB-A				147.82	51011211 539100	POL/WESTSIDE PIZZA/ALL HANDS		
						PD-C/E-ADM-WORKED MEALS		
				196919	01/26/15-BB-A	02/25/2015	M031215	90.00
Invoice: 01/26/15-BB-A				52.16	73637891 531100	POL/GOOD2GO/TRAING/TRANSPOND		
				4.50	51011214 443410	OFFICE SUPPLIES		
				33.34	53011212 443410	PD-C/E-ADMIN-TRAINING		
						POLICE - C/E PATROL TRAINING		
				196920	02/212/15-BB	02/25/2015	M031215	119.90
Invoice: 02/212/15-BB				119.90	53011212 443410	POL/LITTLE CRK CAS/DEP-MOTRCYC		
						POLICE - C/E PATROL TRAINING		
				196921	02/18/15-BB	02/25/2015	M031215	37.14
Invoice: 02/18/15-BB				37.14	51011211 531100	POL/OFFIC DEALER/FILE FOLDRS		
						PD-C/E-ADM-SUPPLIES		
				196922	02/24/15-BB	02/25/2015	M031215	268.00
Invoice: 02/24/15-BB				268.00	51011211 531100	POL/OFFIC FURN/CONF RM CHAIRS		
						PD-C/E-ADM-SUPPLIES		
				196923	01/31/15-BD	02/25/2015	M031215	84.67
Invoice: 01/31/15-BD				84.67	51011211 541100	POL/IS CNTRY IN/LODG-DV VICTM		
						PD-C/E-ADM-PROF SVCS		
				196924	02/03/15-MH	02/25/2015	M031215	10.75
Invoice: 02/03/15-MH				10.75	51011211 543100	POL/OLIVE GARDN/KIRKLND CHIEF		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
				196925	02/06/15-MH	02/25/2015	M031215	7.12
Invoice: 02/06/15-MH				7.12	51011211 543100	POL/SUBWAY/NACOLE SYMPOSIUM		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
				196926	01/26/15-GK	02/25/2015	M031215	42.05
Invoice: 01/26/15-GK				42.05	53011212 531100	POL/BROWNELLS/MAGAZINE COUPLR		
						PD-C/E-PATROL SUPPLIES		
				196927	01/31/15-GK	02/25/2015	M031215	84.56
Invoice: 01/31/15-GK				84.56	53011212 531100	POL/MAGPUL/PMAG 30 AR/M4		
						PD-C/E-PATROL SUPPLIES		
				196928	02/03/15-GK	02/25/2015	M031215	26.05
Invoice: 02/03/15-GK						POL/76 GAS/INSTR DEV CLASS		

03/12/2015 07:58 |CITY OF BAINBRIDGE ISLAND
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|P 2
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

	26.05	53011212	443410	POLICE - C/E PATROL TRAINING		
Invoice: 02/05/15-GK	196929	02/05/15-GK		02/25/2015 M031215	28.18	
				POL/CHEVRON/INSTR DEV CLASS		
	28.18	53011212	443410	POLICE - C/E PATROL TRAINING		
Invoice: 01/31/15-AL	196930	01/31/15-AL		02/25/2015 M031215	27.20	
				POL/BUDG RENTAL/TOLLS-COLORADO		
	27.20	52011212	543100	PD-INV-TRAVEL/MEALS/LODGING		
Invoice: 01/29/15-JR	196931	01/29/15-JR		02/25/2015 M031215	49.00	
				PCD/FRED PRYOR/TRAINING-HB		
	49.00	63011586	443410	CUR - C/E TRAINING TRAVEL		
Invoice: 01/23/15-JR	196932	01/23/15-JR		02/25/2015 M031215	19.94	
				PCD/ONLINE LABELS/WEATHERPRF		
	19.94	62471591	531100	BLDG - BLDG OFFICE SUPPLIES		
Invoice: 02/06/15-JR	196933	02/06/15-JR		02/25/2015 M031215	11.34	
				PCD/USPS/POSTAGE-MACH BROKEN		
	11.34	61011581	531100	PCD - C/E ADMIN SUPPLIES		
Invoice: 02/11/15-JR	196934	02/11/15-JR		02/25/2015 M031215	275.00	
				PCD/APA/MEMBER DUES-SPEER		
	275.00	63470588	549100	CUR-DEV PLAN-DUES/SUBSCR		
Invoice: 02/12/15-JR	196935	02/12/15-JR		02/25/2015 M031215	1,650.00	
				PCD/WABO/CONFERENC REG-5		
	1,650.00	62471594	443410	BLDG - BLDG TRAINING TRAVEL		
Invoice: 02/12/15-JR-A	196936	02/12/15-JR-A		02/25/2015 M031215	300.00	
				PCD/WABO/CONFERNCE REG-VAUSE		
	300.00	65011597	443410	CODE - C/E TRAINING EXPENSE		
Invoice: 02/12/15-JR-B	196937	02/12/15-JR-B		02/25/2015 M031215	105.85	
				PCD/USPS/POSTAGE-MACH BROKN		
	105.85	91011189	542500	GG-C/E-CITY HALL-POSTAGE		
Invoice: 02/13/15-JR	196938	02/13/15-JR		02/25/2015 M031215	730.00	
				PCD/APA/CONF REGISTR-SUTTON		
	730.00	61011584	443410	PCD - C/E ADM TRAINING		
Invoice: 02/18/15-JR	196939	02/18/15-JR		02/25/2015 M031215	1,550.00	
				PCD/APA/CONF REGISTR-CC, HB		
	1,550.00	63011586	443410	CUR - C/E TRAINING TRAVEL		
Invoice: 02/10/15-TH	196940	02/10/15-TH		02/25/2015 M031215	11.20	
				CRT/USPS/STAMPS		
	11.20	91011189	542500	GG-C/E-CITY HALL-POSTAGE		
Invoice: 02/02/15-KB	196941	02/02/15-KB		02/25/2015 M031215	27.80	
				HR/WSF/FARE-HR ROUND TABLE		

03/12/2015 07:58 |CITY OF BAINBRIDGE ISLAND
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|P 3
 |apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				27.80	33011161 543100	HR-C/E-TRAVEL			
Invoice: 02/06/15-KB				196942	02/06/15-KB	02/25/2015		M031215	748.70
						HR/ICMA/WEBINAR TRAINING			
				748.70	33011164 443410	HR-C/E-TRAINING EXP			
Invoice: 02/09/15-KB				196943	02/09/15-KB	02/25/2015		M031215	190.00
						HR/SHRM/ANNUAL MEMBERSHIP			
				190.00	33011161 549100	HR-C/E-DUES & SUBSCRIPTIONS			
Invoice: 02/12/15-KB				196944	02/12/15-KB	02/25/2015		M031215	27.80
						HR/WSF/FARE-WCIA TRAINING			
				27.80	33011164 443410	HR-C/E-TRAINING EXP			
Invoice: 02/12/15-KB-A				196945	02/12/15-KB-A	02/25/2015		M031215	9.47
						HR/CHIPOTLE/WCIA TRAIN-MEAL			
				9.47	33011164 443410	HR-C/E-TRAINING EXP			
Invoice: 02/23/15-KB				196946	02/23/15-KB	02/25/2015		M031215	25.00
						HR/CRAIGSLIST/JOB AD-PERM SPEC			
				25.00	33011161 544161	HR-ADV-EE RECRUIT-PCD			
Invoice: 02/24/15-KB				196947	02/24/15-KB	02/25/2015		M031215	104.31
						HR/ICMA/SUPERVISORY MATERIALS			
				104.31	33011161 531100	HR-C/E-SUPPLIES			
Invoice: 01/29/15-AR				196948	01/29/15-AR	02/25/2015		M031215	295.00
						EX/ICMA/REG SUMMIT REG-DS			
				295.00	31011134 443410	EXEC - C/E TRAINING			
Invoice: 02/02/15-AR				196949	02/02/15-AR	02/25/2015		M031215	20.00
						EX/BIMPRD/TAKES A VILL REG-DS			
				20.00	31011134 443410	EXEC - C/E TRAINING			
Invoice: 02/02/15-AR-A				196950	02/02/15-AR-A	02/25/2015		M031215	146.10
						EX/LAMBS/OFFICE SUPPLIES			
				146.10	31011131 531100	EXEC - C/E SUPPLIES			
Invoice: 02/16/15-AR				196951	02/16/15-AR	02/25/2015		M031215	545.66
						EX/LAMBS/PRINTER CARTRIDGES			
				545.66	31011131 531100	EXEC - C/E SUPPLIES			
Invoice: 02/23/15-AR				196952	02/23/15-AR	02/25/2015		M031215	75.00
						EX/AWC ACTION DAYS REG-SB			
				75.00	11011116 443410	COUNCIL - TRAINING			
Invoice: 02/23/15-AR-A				196953	02/23/15-AR-A	02/25/2015		M031215	1,068.40
						EX/US AIR/ICMA SEI CONF-AR,DS			
				1,068.40	31011134 443410	EXEC - C/E TRAINING			
Invoice: 01/30/15-BS				196954	01/30/15-BS	02/25/2015		M031215	292.66
						POL/PT BROWNSVILLE/FUEL-BOAT			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				292.66	54025212 532000	MARINE - FUEL			
Invoice: 02/24/15-BS				196955	02/24/15-BS	02/25/2015		M031215	163.05
						POL/MERC MARINE/VERADO SVC			
				163.05	54025212 531100	MARINE - SUPPLIES			
Invoice: 02/24/15-BS-A				196956	02/24/15-BS-A	02/25/2015		M031215	298.05
						POL/MERC MARINE/STUD REMV TOOL			
				298.05	54025212 548100	MARINE - REPAIRS			
Invoice: 02/10/15-KJ				196957	02/10/15-KJ	02/25/2015		M031215	523.84
						FIN/VARIDESK/STANDUP DESK			
				523.84	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 02/12/15-KJ				196958	02/12/15-KJ	02/25/2015		M031215	386.20
						FIN/'VARIDESK/STANDUP DESK			
				386.20	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 02/20/15-KJ				196959	02/20/15-KJ	02/25/2015		M031215	382.91
						FIN/VARIDESK/STANDUP DESK			
				382.91	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 02/23/15-KJ				196960	02/23/15-KJ	02/25/2015		M031215	-96.06
						FIN/AMAZON/CREDIT CUSHIONS			
				-96.06	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 02/11/15-SM				196961	02/11/15-SM	02/25/2015		M031215	35.69
						IT/HOME DEP/CABLE ADAPTR/BATT			
				35.69	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
Invoice: 02/17/15-SM				196962	02/17/15-SM	02/25/2015		M031215	120.35
						IT/AMAZON/PHONE SYS ADAPTORS			
				120.35	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
Invoice: 02/24/15-SM				196963	02/24/15-SM	02/25/2015		M031215	727.20
						IT/DELL/REPLC LAPTOP-COURT			
				727.20	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
Invoice: 01/30/15-DS				196964	01/30/15-DS	02/25/2015		M031215	2.50
						EX/IMPARK/ED BREAKF PRKG-DS			
				2.50	31011134 443410	EXEC - C/E TRAINING			
Invoice: 02/16/15-DS				196965	02/16/15-DS	02/25/2015		M031215	21.75
						EX/CONSTNT CONTACT/EMAIL MKTG			
				21.75	31011131 542450	EX-COMMUNITY INFO & OUTREACH			
Invoice: 02/23/15-DS				196966	02/23/15-DS	02/25/2015		M031215	13.90
						EX/WSF/FARE-HPO MTG-ISSAQUAH			
				13.90	31011134 443410	EXEC - C/E TRAINING			
Invoice: 01/31/15-CK				196967	01/31/15-CK	02/25/2015		M031215	350.00
						PW/GRCC/TRAINING-RW, CD			

03/12/2015 07:58 |CITY OF BAINBRIDGE ISLAND
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|P 5
 |apcshdsb

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

	350.00	73411345	443410	O&M-WTR MAINT-TRAINING EXP		
Invoice: 02/05/15-CK	196968	02/05/15-CK		02/25/2015	M031215	17.94
				PW/AMAZON/VEHIC PHONE CHRGRS		
	17.94	73637891	531100	OFFICE SUPPLIES		
Invoice: 02/18/15-KG	196969	02/18/15-KG		02/25/2015	M031215	105.09
				ENG/AMAZON/UNIF PLUMBNG CODE		
	105.09	73637892	531100	O&M-ALLOC-WTR-CONSUMABLES		
Invoice: 02/18/15-KG-A	196970	02/18/15-KG-A		02/25/2015	M031215	34.44
				ENG/AMAZON/LIQUINOX CLEANER		
	34.44	72431835	53110000451	MONITORING-SUPPLIES		
Invoice: 01/28/15-LM	196971	01/28/15-LM		02/25/2015	M031215	355.00
				LEGAL/WSBA 2015 LIC/DUES		
	355.00	32011152	549100	LEGAL-C/E-DUES & SUBSCR SVCS		

CHECK 338085 TOTAL: 12,740.53

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 12,740.53

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 12,740.53

*** GRAND TOTAL *** 12,740.53

CLERK: lsteinberg

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 3 120									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		10,235.96	
03/12/2015 M031215		031215				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			12,740.53
03/12/2015 M031215		031215				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		175.19	
03/12/2015 M031215		031215				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		1,944.94	
03/12/2015 M031215		031215				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		350.00	
03/12/2015 M031215		031215				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		34.44	
03/12/2015 M031215		031215				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								12,740.53	12,740.53
APP 631-130000						DUE TO/FROM CLEARING		12,565.34	
03/12/2015 M031215		031215							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			10,235.96
03/12/2015 M031215		031215							
APP 407-130000						DUE TO/FROM CLEARING			1,944.94
03/12/2015 M031215		031215							
APP 401-130000						DUE TO/FROM CLEARING			350.00
03/12/2015 M031215		031215							
APP 403-130000						DUE TO/FROM CLEARING			34.44
03/12/2015 M031215		031215							
SYSTEM GENERATED ENTRIES TOTAL								12,565.34	12,565.34
JOURNAL 2015/03/120 TOTAL								25,305.87	25,305.87

03/12/2015 07:58
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 7
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2015	3	120	03/12/2015			
001-130000					GENERAL - DUE TO/FROM CLEARING		10,235.96
001-213000					GENERAL - ACCOUNTS PAYABLE	10,235.96	
					FUND TOTAL	10,235.96	10,235.96
401 WATER OPERATING FUND	2015	3	120	03/12/2015			
401-130000					DUE TO/FROM CLEARING		350.00
401-213000					ACCOUNTS PAYABLE	350.00	
					FUND TOTAL	350.00	350.00
403 STORM & SURFACE WATER FUND	2015	3	120	03/12/2015			
403-130000					DUE TO/FROM CLEARING		34.44
403-213000					ACCOUNTS PAYABLE	34.44	
					FUND TOTAL	34.44	34.44
407 BUILDING & DEVELOPMENT FUND	2015	3	120	03/12/2015			
407-130000					DUE TO/FROM CLEARING		1,944.94
407-213000					ACCOUNTS PAYABLE	1,944.94	
					FUND TOTAL	1,944.94	1,944.94
631 CLEARING FUND	2015	3	120	03/12/2015			
631-130000					DUE TO/FROM CLEARING	12,565.34	
631-213000					ACCOUNTS PAYABLE	175.19	
635-111100					CASH		12,740.53
					FUND TOTAL	12,740.53	12,740.53

03/12/2015 07:58
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 8
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		10,235.96
401	WATER OPERATING FUND		350.00
403	STORM & SURFACE WATER FUND		34.44
407	BUILDING & DEVELOPMENT FUND		1,944.94
631	CLEARING FUND	12,565.34	
	TOTAL	12,565.34	12,565.34

** END OF REPORT - Generated by Linda Steinberg **

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03/13/2015 10:08 |CITY OF BAINBRIDGE ISLAND
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|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

338086	03/13/2015	PRTD	1205	PUGET SOUND ENERGY	196996	696FEB15	03/02/2015	M031315	10.81
Invoice: 696FEB15									
					10.81	91011768 547100	BJUNE/WFP BOOTH EL PANEL		
							GG-C/E-PARKS-ELECTRIC		
					196997	823FEB15	03/02/2015	M031315	10.81
Invoice: 823FEB15									
					10.81	91011768 547100	BRIEN DRIVE N/BOOTH EL PANEL		
							GG-C/E-PARKS-ELECTRIC		
					196998	640FEB15	03/02/2015	M031315	51.16
Invoice: 640FEB15									
					51.16	91011768 547100	BRIEN DRIVE S/BOOTH EL PANEL		
							GG-C/E-PARKS-ELECTRIC		
					196999	573FEB15	03/02/2015	M031315	12.83
Invoice: 573FEB15									
					12.83	91411345 547100	COMMODORE/HS RESERVOIR		
							GG-WTR-ELECTRIC		
					197000	093FEB15	03/02/2015	M031315	2,081.02
Invoice: 093FEB15									
					2,081.02	91411345 547100	FLETCHER BAY WELL FIELD		
							GG-WTR-ELECTRIC		
					197001	256FEB15	03/02/2015	M031315	388.56
Invoice: 256FEB15									
					388.56	91421355 547100	SLS-8 HWY 305/HARBORVIEW		
							GG-SWR-ELECTRIC		
					197003	291FEB15	03/02/2015	M031315	14.17
Invoice: 291FEB15									
					14.17	91411345 547100	HEAD OF THE BAY WELL FIELD		
							GG-WTR-ELECTRIC		
					197004	031FEB15	03/02/2015	M031315	195.85
Invoice: 031FEB15									
					195.85	91421355 547100	SLS-6 LOVELL LOWER		
							GG-SWR-ELECTRIC		
					197005	466FEB15	03/02/2015	M031315	10.81
Invoice: 466FEB15									
					10.81	91111264 547100	MADISON/HS RAINBRINGER		
							GG-STREET-TRAF CONTROL-UTILITY		
					197006	893FEB15	03/02/2015	M031315	3,283.85
Invoice: 893FEB15									
					3,283.85	91111263 547100	MUNICIPAL STREET LIGHTING		
							GG-STRT-STREET LIGHTING-UTIL		
					197007	143FEB15	03/02/2015	M031315	14.25
Invoice: 143FEB15									
					14.25	91111264 547100	REITAIN ROAD/WELCOME TO BI		
							GG-STREET-TRAF CONTROL-UTILITY		
					197008	735FEB15	03/02/2015	M031315	87.89
Invoice: 735FEB15									
					87.89	91011768 547100	SHANNON DRIVE/WFP DOCK		
							GG-C/E-PARKS-ELECTRIC		
					197009	736FEB15	03/02/2015	M031315	66.29
Invoice: 736FEB15									
					66.29	91011768 547100	SHANNON DRIVE/WFP RESTRM		
							GG-C/E-PARKS-ELECTRIC		

03/13/2015 10:08 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 647EB15	197010	647EB15	03/02/2015	M031315	30.04
	30.04	91111263 547100	STREET LIGHTS/TRAFFIC CONTR		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: 021FEB15	197011	021FEB15	03/02/2015	M031315	95.42
	95.42	91421355 547100	SLS-3 TREATMENT PLANT		
			GG-SWR-ELECTRIC		
Invoice: 710FEB15	197012	710FEB15	03/02/2015	M031315	209.83
	209.83	91421355 547100	SLS-2 VILLAGE CENTER		
			GG-SWR-ELECTRIC		
Invoice: 168FEB15	197013	168FEB15	03/02/2015	M031315	74.10
	74.10	91011768 547100	WATERFRONT PARK		
			GG-C/E-PARKS-ELECTRIC		
Invoice: 717FEB15	197014	717FEB15	03/02/2015	M031315	267.85
	267.85	91011215 547100	POLICE STATION-METER 1(ORIGI)		
			GG-C/E-PD-ELECTRIC		
Invoice: 111FEB15	197015	111FEB15	03/02/2015	M031315	396.06
	396.06	91011215 547100	POLICE STATION-METER 2		
			GG-C/E-PD-ELECTRIC		
Invoice: 520-298FEB15	197016	520-298FEB15	03/02/2015	M031315	308.43
	308.43	91421355 547100	SLS-5 WW/SUNDAY COVE		
			GG-SWR-ELECTRIC		
Invoice: 797FEB15	197017	797FEB15	03/02/2015	M031315	189.13
	189.13	91011255 547100	MUNICIPAL COURT - METER E3 - 10255 NE Valley Road		
			GG-C/E-COURT BLDG-ELECTRIC		
Invoice: 182FEB15	197018	182FEB15	03/02/2015	M031315	61.12
	61.12	91011255 547100	MUNICIPAL COURT - METER E6 - 10255 NE Valley Road		
			GG-C/E-COURT BLDG-ELECTRIC		
Invoice: 520-347FEB15	197019	520-347FEB15	03/02/2015	M031315	76.75
	76.75	91111264 547100	SIGNAL AT 108 OLYMPIC DR SE		
			GG-STREET-TRAF CONTROL-UTILITY		
Invoice: 973FEB15	197020	973FEB15	03/02/2015	M031315	77.75
	77.75	91415345 547100	OC RESERVOIR LID17 PHASE 2 - 1100 Old Creosote Rd		
			GG-ROCKAWAY BCH-UTILITIES		
Invoice: 336FEB15	197021	336FEB15	03/02/2015	M031315	134.98
	134.98	91421355 547100	SLS-9 ISLAND TERRACE-1174 Ferncliff Avenue NE		
			GG-SWR-ELECTRIC		
Invoice: 461FEB15	197022	461FEB15	03/02/2015	M031315	6,394.44
	6,394.44	91425358 547100	WWTP - 1220 DONALD PLACE		
			GG-WWTP-ELECTRIC		

03/13/2015 10:08 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 040-581FEB15	197023	040-581FEB15	03/02/2015	M031315	135.98
			3900 HALLS HILL ROAD PUMP		
	135.98	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 444FEB15	197024	444FEB15	03/02/2015	M031315	591.02
			BI COMMONS - 402 Bjune Drive		
	591.02	91011755 547100	GG-C/E-COMMONS-ELECTRIC		
Invoice: 446FEB15	197025	446FEB15	03/02/2015	M031315	10.81
			WATERFRONT PARK BOOTH - 402 Brien Drive		
	10.81	91011768 547100	GG-C/E-PARKS-ELECTRIC		
Invoice: 636FEB15	197026	636FEB15	03/02/2015	M031315	105.56
			SLS-7 WING POINT WAY - 4296 Wing Point Way		
	105.56	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 206FEB15	197027	206FEB15	03/02/2015	M031315	403.78
			4586 POINT WHITE DRIVE NE		
	403.78	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 040-751FEB15	197028	040-751FEB15	03/02/2015	M031315	10.81
			520 ERICKSEN AVENE PRV-wtr sys		
	10.81	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 828FEB15	197029	828FEB15	03/02/2015	M031315	134.68
			TAYLOR WELLS LID17 PHASE 1 - 6300 Taylor Avenue		
	134.68	91415345 547100	GG-ROCKAWAY BCH-UTILITIES		
Invoice: 247FEB15	197030	247FEB15	03/02/2015	M031315	13.75
			SSWM/DECANT FACILITY-6400 Don Palmer Avenue NE		
	13.75	91435838 547100	GG-DECANT-ELECTRIC		
Invoice: 884FEB15	197031	884FEB15	03/02/2015	M031315	79.79
			SLS FERRY TERMINAL-692 Klickitat Place NE		
	79.79	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 520-136FEB15	197032	520-136FEB15	03/02/2015	M031315	2,539.84
			HOB BOOSTER PUMP/WELL-7290 Wyatt Way		
	2,539.84	91411345 547100	GG-WTR-ELECTRIC		
Invoice: 900FEB15	197033	900FEB15	03/02/2015	M031315	28.49
			NE HIDDEN COVE - PASS THRU - 7315 Hidden Cove Road		
	28.49	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC		
Invoice: 558FEB15	197034	558FEB15	03/02/2015	M031315	2,219.21
			7315 NE HIDDEN COVE ROAD		
	2,219.21	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC		
Invoice: 058FEB15	197035	058FEB15	03/02/2015	M031315	47.32
			NE HIDDEN COVE-SHOP-7315 Hidden Cove Rd		
	47.32	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC		

03/13/2015 10:08 |CITY OF BAINBRIDGE ISLAND
 lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 4
 |apcshdsb

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 040-714FEB15	197036	040-714FEB15	03/02/2015	M031315	10.81
	10.81	91021182 547100	7573 FLETCHER BAY ROAD-OS property next to Johnson GG-OS-PROP MNGT-ELECTRIC		
Invoice: 831FEB15	197037	831FEB15	03/02/2015	M031315	1,737.52
	1,737.52	91411345 547100	SANDS AVENUE NE WELL FIELD - 8499 Sands Avenue NE GG-WTR-ELECTRIC		
Invoice: 983FEB15	197038	983FEB15	03/02/2015	M031315	11.68
	11.68	91111264 547100	MILLER ROAD NE BEACON-8800 1/2 Miller Road GG-STREET-TRAF CONTROL-UTILITY		
Invoice: 888EB15	197039	888EB15	03/02/2015	M031315	238.44
	238.44	91411345 547100	NE HIGH SCHOOL ROAD PUMP-9330 NE HS Road GG-WTR-ELECTRIC		
Invoice: 067FEB15	197040	067FEB15	03/02/2015	M031315	10.81
	10.81	91111263 547100	MADISON PARKING LOT GG-STRT-STREET LIGHTING-UTIL		
Invoice: 658FEB15	197041	658FEB15	03/02/2015	M031315	72.61
	72.61	91421355 547100	SLS-4 IRENE/LOWER HAWLEY GG-SWR-ELECTRIC		
Invoice: 682-A-FEB15	197042	682-A-FEB15	03/02/2015	M031315	14.17
	14.17	91111263 547100	MUNIC PARKNG LOT-MADISON/MADRONA GG-STRT-STREET LIGHTING-UTIL		
Invoice: 682-B-FEB15	197043	682-B-FEB15	03/02/2015	M031315	14.17
	14.17	91111263 547100	MUNIC PARKNG LOT-MADISON/MADRONA GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL1FEB15	197044	IL1FEB15	03/02/2015	M031315	154.42
	154.42	91111263 547100	ERCKSN/MDSN/WNSLW/KNCHTL GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL2FEB15	197045	IL2FEB15	03/02/2015	M031315	125.17
	125.17	91111263 547100	FACILITIES DETAIL ON IL1 GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL3FEB15	197046	IL3FEB15	03/02/2015	M031315	281.11
	281.11	91111263 547100	ROUNDAABOUT HS/MADISON IMPR GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL4FEB15	197047	IL4FEB15	03/02/2015	M031315	94.93
	94.93	91111263 547100	FACILITIES DETAIL ON IL3 GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL5FEB15	197048	IL5FEB15	03/02/2015	M031315	98.73
	98.73	91111263 547100	COMMODORE OFF HS @ OLYMPIC GG-STRT-STREET LIGHTING-UTIL		

03/13/2015 10:08 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 5
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: IL6FEB15				197049	IL6FEB15	03/02/2015		M031315	82.55
						MADISON PRJ HS TO WINSLOW			
				82.55	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL7FEB15				197050	IL7FEB15	03/02/2015		M031315	354.14
						MADISON PRJ HS TO WINSLOW II			
				354.14	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL8FEB15				197051	IL8FEB15	03/02/2015		M031315	25.53
						FACILITIES DETAIL ON IL6 AND IL7			
				25.53	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL9FEB15				197052	IL9FEB15	03/02/2015		M031315	60.12
						MADISON AVENUE SOUTH			
				60.12	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL10FEB15				197053	IL10FEB15	03/02/2015		M031315	76.99
						FACILITIES DETAIL ON IL9			
				76.99	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: 285EB15				197054	285EB15	03/02/2015		M031315	252.43
						SPS NORTH TOWN/SPORTSMAN			
				252.43	91421355 547100	GG-SWR-ELECTRIC			
Invoice: IL11FEB15				197055	IL11FEB15	03/02/2015		M031315	113.18
						STREET LIGHTS WW MAD TO 305			
				113.18	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL12FEB15				197056	IL12FEB15	03/02/2015		M031315	49.36
						STREET LIGHTS WW 305-FRNCLFF			
				49.36	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL13FEB15				197057	IL13FEB15	03/02/2015		M031315	45.05
						FACILITIES DETAIL ON IL12			
				45.05	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: WW&GROWFEB15				197058	WW&GROWFEB15	03/02/2015		M031315	49.60
						WINSLOW WAY & GROW			
				49.60	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: WW&305FEB15				197059	WW&305FEB15	03/02/2015		M031315	83.39
						WINSLOW WAY & 305			
				83.39	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			
Invoice: WW&305FEB15-A				197060	WW&305FEB15-A	03/02/2015		M031315	95.95
						WINSLOW WAY & 305			
				95.95	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			
Invoice: WW*305FEB15-B				197061	WW*305FEB15-B	03/02/2015		M031315	521.36
						WINSLOW WAY & 305			
				521.36	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC						
Invoice: SPRINGFEB15	197062	SPRINGFEB15	03/02/2015	M031315	29.32	
	29.32	91111263 547100	SPRINGRIDGE RD/HANSEN HILL			
			GG-STRT-STREET LIGHTING-UTIL			
Invoice: SPRINGFEB15-A	197063	SPRINGFEB15-A	03/02/2015	M031315	35.39	
	35.39	91111263 547100	SPRINGRIDGE RD/HANSEN HILL-2			
			GG-STRT-STREET LIGHTING-UTIL			
Invoice: 520-330FEB15	197064	520-330FEB15	03/02/2015	M031315	10.81	
	10.81	91011768 547100	210 WINSLOW WAY E IRRIGATION			
			GG-C/E-PARKS-ELECTRIC			
Invoice: 837MAR15	197065	837MAR15	03/02/2015	M031315	4,139.94	
	3,889.94	91011189 547100	CITY HALL 200006410837			
	250.00	91011189 547101	GG-C/E-CITY HALL-ELECTRIC			
			ELECTRIC-GREEN POWER			
			CHECK	338086	TOTAL:	29,754.92
	NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			29,754.92
			COUNT	AMOUNT		
	TOTAL PRINTED CHECKS	1		29,754.92		

03/13/2015 10:08
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 8
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	134	03/13/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		8,273.63
001-213000				GENERAL - ACCOUNTS PAYABLE	8,273.63	
				FUND TOTAL	8,273.63	8,273.63
101 STREET FUND	2015 3	134	03/13/2015			
101-130000				STREETS - DUE TO/FROM CLEARING		5,842.82
101-213000				STREETS - ACCOUNTS PAYABLE	5,842.82	
				FUND TOTAL	5,842.82	5,842.82
401 WATER OPERATING FUND	2015 3	134	03/13/2015			
401-130000				DUE TO/FROM CLEARING		6,836.25
401-213000				ACCOUNTS PAYABLE	6,836.25	
				FUND TOTAL	6,836.25	6,836.25
402 SEWER OPERATING FUND	2015 3	134	03/13/2015			
402-130000				DUE TO/FROM CLEARING		8,788.47
402-213000				ACCOUNTS PAYABLE	8,788.47	
				FUND TOTAL	8,788.47	8,788.47
403 STORM & SURFACE WATER FUND	2015 3	134	03/13/2015			
403-130000				DUE TO/FROM CLEARING		13.75
403-213000				ACCOUNTS PAYABLE	13.75	
				FUND TOTAL	13.75	13.75
631 CLEARING FUND	2015 3	134	03/13/2015			
631-130000				DUE TO/FROM CLEARING	29,754.92	
635-111100				CASH		29,754.92
				FUND TOTAL	29,754.92	29,754.92

03/13/2015 10:08
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 9
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		8,273.63
101	STREET FUND		5,842.82
401	WATER OPERATING FUND		6,836.25
402	SEWER OPERATING FUND		8,788.47
403	STORM & SURFACE WATER FUND		13.75
631	CLEARING FUND	29,754.92	
	TOTAL	29,754.92	29,754.92

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03/17/2015 11:03
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdab

CASH ACCOUNT: 635
CHECK NO

111100
CHK DATE

CASH
TYPE

VENDOR NAME

VOUCHER

INVOICE

INV DATE

PO

CHECK RUN

NET

INVOICE DTL DESC

338087	03/17/2015	PRTD	8136	MARTAUD, MICHELE	197213	03/13/2015	03/13/2015	M031715	277.76
Invoice: 03/13/2015									
					277.76	51011211	548100	POL/REIMBURSE FLAT TIRE REPR PD-C/E-ADMIN REPAIRS	
									CHECK 338087 TOTAL: 277.76

338088	03/17/2015	PRTD	1565	PITNEY BOWES INC	197214	03/16/2015	03/16/2015	M031715	5,000.00
Invoice: 03/16/2015									
					5,000.00	91011189	542500	CITY HALL POSTAGE MACH REFILL GG-C/E-CITY HALL-POSTAGE	
									CHECK 338088 TOTAL: 5,000.00

NUMBER OF CHECKS	2	*** CASH ACCOUNT TOTAL ***	5,277.76
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	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	5,277.76

*** GRAND TOTAL ***	5,277.76
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03/17/2015 11:03 |CITY OF BAINBRIDGE ISLAND
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|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 3	178								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		5,277.76	
03/17/2015	M031715	031715				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			5,277.76
03/17/2015	M031715	031715				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		5,277.76	5,277.76
APP 631-130000						DUE TO/FROM CLEARING		5,277.76	
03/17/2015	M031715	031715							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			5,277.76
03/17/2015	M031715	031715							
						SYSTEM GENERATED ENTRIES TOTAL		5,277.76	5,277.76
						JOURNAL 2015/03/178 TOTAL		10,555.52	10,555.52

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE		DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015 3	178	03/17/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		5,277.76
001-213000				GENERAL - ACCOUNTS PAYABLE	5,277.76	
				FUND TOTAL	5,277.76	5,277.76
631 CLEARING FUND	2015 3	178	03/17/2015			
631-130000				DUE TO/FROM CLEARING	5,277.76	
635-111100				CASH		5,277.76
				FUND TOTAL	5,277.76	5,277.76

03/17/2015 11:03
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			5,277.76
631 CLEARING FUND		5,277.76	
	TOTAL	5,277.76	5,277.76

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03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

Regular

|P 1
|apcshdsb

CASH ACCOUNT: 635			111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
338089	03/25/2015	PRTD	4973 ARTHUR J CRAIGEN	197148	19283	03/09/2015		03/22/15	283.55	
Invoice: 19283						CRT/SUMMONS/NOTICE FORMS				
				283.55	21011125 531100	COURT - SUPPLIES				
								CHECK	338089 TOTAL:	283.55
338090	03/25/2015	PRTD	5 ACE HARDWARE	196972	30049	02/25/2015		03/22/15	23.34	
Invoice: 30049						PW/SPRING CLAMP/CHALK-WWTP				
				23.34	73425358 531100	O&M-WWTP-SUPPLIES				
				196973	30091	03/01/2015		03/22/15	54.84	
Invoice: 30091						PW/PAINT SUPPLIES-POLICE STAT				
				54.84	73011215 531100	O&M-C/E-POLICE FAC-SUPPLIES				
				196974	30096	03/02/2015		03/22/15	13.00	
Invoice: 30096						PW/RUBBING ALCOHOL				
				13.00	73411345 531100	OFFICE SUPPLIES				
				196975	30098	03/02/2015		03/22/15	44.46	
Invoice: 30098						PW/PLUMBING SUPPLIES				
				44.46	73421355 531100	WIN COLL-SUPPLIES				
				196976	30108	03/03/2015		03/22/15	48.89	
Invoice: 30108						PW/PIPE CUTTER/OIL THREAD CUT				
				48.89	73426943 63110000675	GEN PLUG LYNWOOD-SUPPLIES				
				196977	30131	03/04/2015		03/22/15	14.54	
Invoice: 30131						PW/CORNER BRACES/FASTENERS				
				14.54	73011215 531100	O&M-C/E-POLICE FAC-SUPPLIES				
				196978	30134	03/04/2015		03/22/15	17.24	
Invoice: 30134						PW/FELT STRIP/RUBB ALCOHOL				
				17.24	73011215 531100	O&M-C/E-POLICE FAC-SUPPLIES				
				196979	30138	03/05/2015		03/22/15	20.40	
Invoice: 30138						PW/PROPANE CYLINDER/OXYCLEAN				
				20.40	73423943 63110000721	LOVELL SLS BEACH MAINS-SUPPLY				
				196980	30141	03/05/2015		03/22/15	15.73	
Invoice: 30141						PW/WIRE BRUSHES X 3				
				15.73	73423943 63110000721	LOVELL SLS BEACH MAINS-SUPPLY				
				196981	29979	02/18/2015		03/22/15	4.33	
Invoice: 29979						PW/RUBBER HOLD DOWN STRAP				
				4.33	73431835 531100	OFFICE SUPPLIES				
				196984	30024	02/24/2015		03/22/15	16.29	
Invoice: 30024						PW/KNEE PAD W/CLIP				
				16.29	73011183 531100	O&M-C/E-CH FAC-SUPPLIES				
				196985	30137	03/05/2015		03/22/15	22.82	

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
 lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
 |apcshdsb

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 30137									
	22.82	73011897	531100						
				PW/COMBINAT PADLOCK					
				O&M-C/E-PWYD FAC-SUPPLIES					
	196986	30145			03/06/2015	03/22/15		50.05	
Invoice: 30145				PW/CARWASH BRUSH/PRIMER/ALUM					
	50.05	73011897	531100	O&M-C/E-PWYD FAC-SUPPLIES					
	196987	30156			03/06/2015	03/22/15		4.88	
Invoice: 30156				PW/PLASTIC SURG GLUE					
	4.88	73011183	531100	O&M-C/E-CH FAC-SUPPLIES					
	196988	30155			03/06/2015	03/22/15		73.30	
Invoice: 30155				PW/BATTERIES/CABLE/SQ MOUNTS					
	73.30	73011183	531100	O&M-C/E-CH FAC-SUPPLIES					
	197149	30144			03/06/2015	03/22/15		17.38	
Invoice: 30144				PW/SAWZAL BLADES					
	17.38	73423943	63110000721	LOVELL SLS BEACH MAINS-SUPPLY					
	197150	30176			03/10/2015	03/22/15		29.64	
Invoice: 30176				PW/WASTE CAN/CLEANER/BRUSH					
	29.64	73011215	531100	O&M-C/E-POLICE FAC-SUPPLIES					
	197151	30183			03/11/2015	03/22/15		22.82	
Invoice: 30183				PW/ROOF CEMENT					
	22.82	73423943	63110000721	LOVELL SLS BEACH MAINS-SUPPLY					
	197236	30210			03/12/2015	03/22/15		8.69	
Invoice: 30210				PW/SIMPLE GREEN CLEANER					
	8.69	73011189	531100	O&M - C/E FACIL OFC SUPPLIES					
	197237	30212			03/12/2015	03/22/15		67.22	
Invoice: 30212				PW/MISC SUPPLIES-PAVEMT MARK					
	67.22	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY					
	197238	30213			03/12/2015	03/22/15		43.18	
Invoice: 30213				PW/FLUR BULB X 3					
	43.18	73011897	531100	O&M-C/E-PWYD FAC-SUPPLIES					
	197239	30223			03/13/2015	03/22/15		67.37	
Invoice: 30223				PW/PAINT X 2-CITY HALL					
	67.37	73011183	531100	O&M-C/E-CH FAC-SUPPLIES					
	197240	30227			03/15/2015	03/22/15		13.34	
Invoice: 30227				PW/MISC PAINT SUPPLIES					
	13.34	73011183	531100	O&M-C/E-CH FAC-SUPPLIES					

CHECK 338090 TOTAL: 693.75

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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338091	03/25/2015	PRTD	863 INTERSTATE BATTERIES	196989	21076484	03/05/2015		03/22/15	96.87
	Invoice: 21076484					PW/BATTERY-VEH#31			
				96.87	73421355 531100	WIN COLL-SUPPLIES			
						CHECK	338091	TOTAL:	96.87

338092	03/25/2015	PRTD	7994 PENINSULA SERVICES	197152	69224	02/28/2015		03/22/15	32.00
	Invoice: 69224					CRT/ON-SITE SHREDDING SVC			
				32.00	21011125 541100	COURT - PROFESSIONAL SERVICES			
				197191	69225	02/28/2015		03/22/15	64.00
	Invoice: 69225					POL/MOBILE SHREDDING			
				64.00	51011211 541100	PD-C/E-ADM-PROF SVCS			
						CHECK	338092	TOTAL:	96.00

338093	03/25/2015	PRTD	29 AMERICAN WATER WORKS	196990	0001048705	02/10/2015		03/22/15	135.50
	Invoice: 0001048705					PW/BOOKS FOR A. CLAIBORNE			
				135.50	73411345 531100	OFFICE SUPPLIES			
				197170	7000980917-15	02/26/2015		03/22/15	339.00
	Invoice: 7000980917-15					ENG/2015 AGENCY RENEWAL			
				339.00	71011321 549100	PWADM-C/E-DUES/SUBSCR/MEMBRSH			
						CHECK	338093	TOTAL:	474.50

338094	03/25/2015	PRTD	4710 ASSOCIATED PETROLEU	196991	0708687-IN	02/19/2015		03/22/15	2,008.45
	Invoice: 0708687-IN					PW/910 GAL REGULAR			
				2,008.45	73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS			
				196992	0711270-IN	02/24/2015		03/22/15	479.46
	Invoice: 0711270-IN					PW/BULK PROPANE			
				479.46	91011897 547200	GG-C/E-O&M YARD FAC-PROPANE			
				197153	0717456-IN	03/10/2015		03/22/15	419.20
	Invoice: 0717456-IN					PW/475 BULK PROPANE			
				419.20	91011897 547200	GG-C/E-O&M YARD FAC-PROPANE			
						CHECK	338094	TOTAL:	2,907.11

338095	03/25/2015	PRTD	7821 AUS WEST LOCKBOX	197154	1987901998	03/05/2015		03/22/15	47.97
	Invoice: 1987901998					PW/LAUNDRY SERVICE			
				47.97	73638893 589310	LAUNDRY SERVICES			
						CHECK	338095	TOTAL:	47.97

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

| P 4
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

338096	03/25/2015	PRTD	7939 ARGUS PACIFIC, INC	196993	56610	02/23/2015	03/22/15	370.00
Invoice: 56610				185.00	73111290 443410	PW/HAZ WASTE REFRESHER-RN,LE		
				185.00	73431835 443410	O&M-STREET-MAINT O/H-TRAINING		
						O&M-SSWM MAINT-TRAVEL EXP		

CHECK 338096 TOTAL: 370.00

338097	03/25/2015	PRTD	6420 AT&T MOBILITY	196994	0932FEB15	02/21/2015	03/22/15	105.64
Invoice: 0932FEB15				105.64	91011189 542100	ENG/DATA CARD SURVEY EQ		
						GG-C/E-CITY HALL-PHONE		

CHECK 338097 TOTAL: 105.64

338098	03/25/2015	PRTD	1235 AT&T ONENET SERVICE	197241	1261317346	03/01/2015	03/22/15	.49
Invoice: 1261317346				.49	91011189 542100	PCD/MAR15 FAX LD		
						GG-C/E-CITY HALL-PHONE		

				197242	1261307280	03/01/2015	03/22/15	23.92
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Invoice: 1261307280

FIN/MAR15 FAX LD
GG-C/E-CITY HALL-PHONE

CHECK 338098 TOTAL: 24.41

338099	03/25/2015	PRTD	1159 AUTOGLASS PLUS INC	196995	B0033793	03/03/2015	03/22/15	48.86
Invoice: B0033793				48.86	73011321 548100	PW/REPAIR WINDSHIELD-VEH#76		
						O&M-C/E-ENG VEH WORK-R&M		

CHECK 338099 TOTAL: 48.86

338100	03/25/2015	PRTD	4365 AUTOMATIC FUNDS TRAN	197171	80003	02/27/2015	03/22/15	2.88
Invoice: 80003				.48	43411341 541100	FIN/FINAL BILL PRINT & MAIL		
				.48	73421351 541100	FIN - WATER ADMIN PROF SERVICE		
				.96	91411891 542500	WIN COLL-ADM-PROF SVCS		
				.96	91421891 542500	GG-WTR-FAC-POSTAGE		
						GG-SWR-FAC-POSTAGE		

CHECK 338100 TOTAL: 2.88

338101	03/25/2015	PRTD	736 AVAYA INC	197251	2733397464	03/08/2015	03/22/15	1,249.15
Invoice: 2733397464				1,249.15	81011881 548500	IT/PHONE SYSTEM MAINT		
						IT - C/E COMPUTER SUPPORT		

CHECK 338101 TOTAL: 1,249.15

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 5
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

338102 03/25/2015 PRD 47 BAINBRIDGE DISPOSAL 197069 09521FEB15 02/28/2015 03/22/15 105.57
Invoice: 09521FEB15

105.57 91011755 547900

FEB15 COMMONS DISPOSAL
GG-C/E-COMMONS-GARBAGE

Invoice: 010963FEB15

197070 010963FEB15

02/28/2015 03/22/15

1,227.09

FEB15 CITYWIDE DISPOSAL
GG-C/E-PD-GARBAGE
GG-C/E-PARKS-GARBAGE
GG-WWTP-GARBAGE (NOT BIOSOLIDS)
GG-C/E-O&M YARD FAC-GARBAGE

85.35 91011215 547900
282.99 91011768 547900
301.61 91425358 547900
557.14 91011897 547900

Invoice: 015003FEB15

197071 015003FEB15

02/28/2015 03/22/15

196.65

FEB15 CITY HALL DISPOSAL
GG-C/E-CITY HALL-GARBAGE

196.65 91011189 547900

CHECK 338102 TOTAL: 1,529.31

338103 03/25/2015 PRD 54 BAINBRIDGE RENTAL IN 197087 172712 03/09/2015 03/22/15 137.94
Invoice: 172712

137.94 73011183 531100

PW/BLADE ATTACH/POLY CUT 20-3
O&M-C/E-CH FAC-SUPPLIES

Invoice: 172533

197088 172533

03/05/2015 03/22/15

47.20

PW/PROPANE-13.4
O&M-C/E-PWYD FAC-SUPPLIES

47.20 73011897 531100

Invoice: 172910

197243 172910

03/13/2015 03/22/15

4.24

PW/PULL CORD
O&M-C/E-MECH SHOP-SUPPLIES

4.24 73011483 531100

Invoice: 172925

197244 172925

03/13/2015 03/22/15

26.07

PW/PROPANE-1 GAL
O&M-STREET-TRAF CONTROL-SUPPLY

26.07 73111264 531100

Invoice: 172932

197245 172932

03/13/2015 03/22/15

32.40

PW/PROPANE-1 GAL
O&M-STREET-TRAF CONTROL-SUPPLY

32.40 73111264 531100

Invoice: 172934

197246 172934

03/13/2015 03/22/15

81.44

PW/ULTRA OIL/GEAR BX GREASE
OFFICE SUPPLIES

81.44 73111427 531100

CHECK 338103 TOTAL: 329.29

338104 03/25/2015 PRD 55 BAINBRIDGE ISLAND RE 197089 617441 02/27/2015 03/22/15 138.13
Invoice: 617441

138.13 63470586 544000

PCD/LEGAL AD-NOA/COONAN
CUR - DEV ZONING ADVERTISING

Invoice: 618841

197090 618841

03/06/2015 03/22/15

86.18

PCD/LEGAL AD-SHOR VAR-DHALIWAL

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 6
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

86.18 63470586 544000 CUR - DEV ZONING ADVERTISING

Invoice: 1251575

197107 1251575 02/13/2015 03/22/15 141.57

PCD/CLASSIFIED-WYATT COTTAGES

141.57 63470586 544000 CUR - DEV ZONING ADVERTISING

Invoice: 1251575A

197108 1251575A 02/20/2015 03/22/15 141.57

PCD/CLASSIFIED-WYATT COTTAGES

141.57 63470586 544000 CUR - DEV ZONING ADVERTISING

Invoice: 152356

197109 152356 02/13/2015 03/22/15 141.57

PCD/CLASSIFIED-NAVIGATE BAINB

141.57 61011582 54245000700 COMP PLAN UPDATE-COMM OUTREACH

Invoice: 1252356A

197110 1252356A 02/20/2015 03/22/15 141.57

PCD/CLASSIFIED-NAVIGATE BAINB

141.57 61011582 54245000700 COMP PLAN UPDATE-COMM OUTREACH

Invoice: 1252356B

197111 1252356B 02/27/2015 03/22/15 141.57

PCD/CLASSIFIED-NAVIGATE BAINB

141.57 61011582 54245000700 COMP PLAN UPDATE-COMM OUTREACH

Invoice: 618733

197155 618733 03/06/2015 03/22/15 102.71

HEX/LEGAL AD-WYATT HILL-50074

102.71 34470586 544000 HEX - DEV ADVERTISING

Invoice: 1225388

197193 1225388 02/06/2015 03/22/15 141.57

POL/CLASSIFIED AD-CITIZ ACAD

141.57 51011211 54400000589 PD-COMM OUTREACH-ADV

Invoice: 620270

197252 620270 03/13/2015 03/22/15 40.14

CLERK/LEGAL-SPRIS SPINE TRAIL

40.14 72011562 64400000697 SPORTSMAN SPINE TRAIL-ADV

CHECK 338104 TOTAL: 1,216.58

338105 03/25/2015 PRD 55 BAINBRIDGE ISLAND RE 197192 BI0000211847-MAR 03/13/2015 03/22/15 85.00

Invoice: BI0000211847-MAR

POL/SUBSCRIPTION X 2

85.00 51011211 549100 PD-C/E-ADM-DUES/SUBCR/MEMBRSH

CHECK 338105 TOTAL: 85.00

338106 03/25/2015 PRD 57 BAY HAY & FEED 197068 1055923 03/04/2015 03/22/15 139.09

Invoice: 1055923

PW/BLACK MUCK BOOTS

139.09 73111290 531100 O&M-STREET-MAINT O/H-SUPPLIES

CHECK 338106 TOTAL: 139.09

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 7
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338107	03/25/2015	PRTD	314 BAINBRIDGE ISLAND FI	197194	G 2-2015	03/05/2015		03/22/15	525.07
Invoice: G 2-2015						POL/235.1 GAL GASOLIINE			

17.17	52011212	532000
507.90	53011212	532000

PD DET-C/E-FUEL
PD-C/E-PATROL-FUEL

CHECK 338107 TOTAL: 525.07

338108	03/25/2015	PRTD	3775 BAINBRIDGE ISLAND SP	197195	2015BIPD	03/01/2015		03/22/15	2,220.00
Invoice: 2015BIPD						POL/ANNUAL DUES X 24			

185.00	51011211	549100
185.00	52011212	549100
1,850.00	53011212	549100

PD-C/E-ADM-DUES/SUBCR/MEMBRSH
PD-C/E-INV-DUES/SUBSCR/MEMBRSH
PD-C/E-PATROL-DUES/SUBCR/MEMBR

CHECK 338108 TOTAL: 2,220.00

338109	03/25/2015	PRTD	1341 BLUE SKY PRINTING	197197	103760	03/12/2015		03/22/15	55.44
Invoice: 103760						POL/BUSINESS CARDS/C SIAS			

55.44	53011212	531100
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PD-C/E-PATROL SUPPLIES

CHECK 338109 TOTAL: 55.44

338110	03/25/2015	PRTD	69 BLUMENTHAL UNIFORMS	197198	122155	03/09/2015		03/22/15	60.82
Invoice: 122155						POL/UNIFORM SHIRT/801			

60.82	51011211	520000
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PD-C/E ADMIN-BENEFITS

				197199	124401	03/02/2015		03/22/15	100.55
Invoice: 124401						POL/SERVICE HASHMARKS			

100.55	53011212	520000
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POLICE - C/E PATROL BENEFITS

CHECK 338110 TOTAL: 161.37

338111	03/25/2015	PRTD	72 BRATWEAR	197200	14385	03/04/2015		03/22/15	424.47
Invoice: 14385						POL/DUTY JACKET-PEPPER			

424.47	53011212	520000
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POLICE - C/E PATROL BENEFITS

CHECK 338111 TOTAL: 424.47

338112	03/25/2015	PRTD	78 BROWNE WHEELER ENGIN	197172	7610	03/09/2015	21300189	03/22/15	973.75
Invoice: 7610						DRAINAGE IMROVEMENTS - YEOMALT			

973.75	72433438	64110000663
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YEOMALT RECONSTR-DESIGN

CHECK 338112 TOTAL: 973.75

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 8
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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338113	03/25/2015	PRTD	5517 PALACE ENTERPRISES I	197156	016904	03/09/2015		03/22/15	143.01
Invoice: 016904									
				143.01	73011215 548100				

PW/REPR CLOGGED TOILET-JAIL
O&M-C/E-POLICE FAC-REPAIRS

				197157	016905	03/09/2015		03/22/15	339.23
Invoice: 016905									
				339.23	73011768 548100				

PW/REPAIR WTR FRT PRK TOILET
O&M-C/E-PARKS-R&M

CHECK 338113 TOTAL: 482.24

338114	03/25/2015	PRTD	5258 BUSINESS TELECOM PRO	197253	233509	03/02/2015		03/22/15	49.95
Invoice: 233509									
				49.95	81011881 535500				

IT/PHONE HEADSET BATTERIES
IT - C/E COMPUTER PARTS & EQ

CHECK 338114 TOTAL: 49.95

338115	03/25/2015	PRTD	4586 CHS, INC.	197091	7753 /2	03/04/2015		03/22/15	372.31
Invoice: 7753 /2									
				372.31	73411345 531100				

PW/50# BAGS SALT X 49
OFFICE SUPPLIES

CHECK 338115 TOTAL: 372.31

338116	03/25/2015	PRTD	551 CENTURYLINK	197072	0225MAR15	03/02/2015		03/22/15	79.97
Invoice: 0225MAR15									
				79.97	91011897 542100				

O&M FIRE ALARM MONITORING
GG-C/E-O&M YARD FAC-PHONE

				197073	0754MAR15	03/02/2015		03/22/15	71.94
Invoice: 0754MAR15									
				71.94	91411891 542100				

FLETCHER BAY WELL TELEMETRY
GG-WTR-FAC-PHONE

				197074	1745MAR15	03/02/2015		03/22/15	38.53
Invoice: 1745MAR15									
				38.53	91011189 542100				

CITY HALL ELEVATOR LINE
GG-C/E-CITY HALL-PHONE

				197075	3271MAR15	03/02/2015		03/22/15	37.52
Invoice: 3271MAR15									
				37.52	91011897 542100				

O&M DIAL IN EMERGENCY
GG-C/E-O&M YARD FAC-PHONE

				197076	3542MAR15	03/02/2015		03/22/15	37.52
Invoice: 3542MAR15									
				37.52	91011215 542100				

POL DIAL IN EMERGENCY
GG-C/E-PD-PHONE

				197077	3736MAR15	03/02/2015		03/22/15	79.97
Invoice: 3736MAR15									
				79.97	91011189 542100				

CITY HALL FIRE ALARM MONITOR
GG-C/E-CITY HALL-PHONE

				197078	4110MAR15	03/02/2015		03/22/15	37.52
Invoice: 4110MAR15									

CITY HALL DIAL IN EMERGENCY

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|P          9
|apcshdsb
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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37.52 91011189 542100 GG-C/E-CITY HALL-PHONE

197079	5100MAR15	03/02/2015	03/22/15	48.33
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Invoice: 5100MAR15

POLICE BACK DOOR LINE

48.33 91011215 542100 GG-C/E-PD-PHONE

Invoice: 5211MAR15

197080	5211MAR15	03/02/2015	03/22/15	122.42
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POLICE PHONE SERVICE

122.42 91011215 542100 GG-C/E-PD-PHONE

Invoice: 8731MAR15

197081	8731MAR15	03/02/2015	03/22/15	43.19
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COMMONS FIRE ALARM MONITORG

43 19 91011755 542100 GG-C/E-COMMONS-PHONE

Invoice: 9136MAR15

197082	9136MAR15	03/02/2015	03/22/15	90.03
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CITY HALL SECURITY ALARM

90.03 91011189 542100 GG-C/E-CITY HALL-PHONE

Invoice: 9791MAR15

197083	9791MAR15	03/02/2015	03/22/15	137.47
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POLICE T1 MANDUS-CENCOM

137.47 91011215 542100 GG-C/E-PD-PHONE

Invoice: 9840MAR15

197084	9840MAR15	03/02/2015	03/22/15	50.35
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HEAD OF BAY WELL TELEMeTRY

50.35 91411891 542100 GG-WTR-FAC-PHONE

Invoice: 0399EB15

197085	0399EB15	02/23/2015	03/22/15	2,496.44
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CITYWIDE PHONE SERVICE

1,514,51 91425358 542100 GG-WWTP-TELEPHONE/FAX

611.26 91411891 542100 GG-WTR-FAC-PHONE

44-99 91011755 542100 GG-C/E-COMMONS-PHONE

90.07 91011189 542100 GG-C/E-CITY HALL-PHONE

151.62 91011897 542100 GG-C/E-O&M YARD FAC-PHONE

42.67 91011255 542100 GG-C/E-COURT BLDG-PHONE

41 32 91011215 542100 GG-C/E-PD-PHONE

Invoice: 9858MAR15

197086	9858MAR15	03/02/2015	03/22/15	50.35
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SANDS AVE WELL TELEMETRY

50.35 91411891 542100 GG-WTR-FAC-PHONE

CHECK 338116 TOTAL: 3,421.55

338117 03/25/2015 PRD 11 CITY OF BAINBRIDGE I 197173 TRVLMAR15-KE

03/16/2015 03/22/15

Invoice: TRVLMAR15-KE

POL/WSP CRD CONFERENCE

150.00 51011214 443410 PD-C/E-ADMIN-TRAINING

CHECK 338117 TOTAL: 150.00

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 10
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338118	03/25/2015	PRTD	104 CITY OF BREMERTON	197092	BKAT000286	03/02/2015		03/22/15	2,585.70
Invoice: BKAT000286						EX/MAR15 BKAT SERVICE			

2,585.70 91011572 54242000297 GG-C/E-OUTREACH TELEVISED

CHECK 338118 TOTAL: 2,585.70

338119	03/25/2015	PRTD	1921 CNA SURETY	197158	68363519-15	03/06/2015		03/22/15	180.00
Invoice: 68363519-15						2015 NOTARY INSURANCE			

75.00	31029476	546000	EXEC-INS SFUND-MISC INS
30.00	41029476	546000	FIN - INS RISK XFER INSURANCE
15.00	51029147	546000	POLICE - INS INSURANCE
15.00	61029147	546000	PCD - INS INSURANCE
45.00	71029147	546000	PW - INS INSURANCE

CHECK 338119 TOTAL: 180.00

338120	03/25/2015	PRTD	51 BAINBRIDGE ISLAND	197255	26799396	03/17/2015		03/22/15	50.00
Invoice: 26799396						CRT/OUT COURT TICKET			

50.00 63638 389000 COURT NON-REVENUE

CHECK 338120 TOTAL: 50.00

338121	03/25/2015	PRTD	112 CODE PUBLISHING COMP	197067	49050	02/26/2015		03/22/15	814.16
Invoice: 49050						CLERK/BI MUNIC CODE UPDATE			

814.16 36011143 531100 CLERK - C/E SUPPLIES

CHECK 338121 TOTAL: 814.16

338122	03/25/2015	PRTD	6920 COMCAST	197201	02/20/2015	02/20/2015		03/22/15	11.45
Invoice: 02/20/2015						POL/XFINITY HD CONVERTER BOX			

11.45 51011211 545000 PD-C/E-ADMIN RENTS/LEASE

CHECK 338122 TOTAL: 11.45

338123	03/25/2015	PRTD	8111 COMMUNITY SOLAR SOLU	197093	03/02/2015	03/02/2015		03/22/15	95.99
Invoice: 03/02/2015						EX/FEB15 SOLAR NET METERING			

95.99 91011189 54500000627 CH SOLAR-NET METERING PYMTS

CHECK 338123 TOTAL: 95.99

338124	03/25/2015	PRTD	7166 AMERICAN MESSAGING	197094	W4104492PC	03/01/2015		03/22/15	79.82
Invoice: W4104492PC						PW/MAR15 MESSAGING SVC			

79.82 73637891 542100 O&M - ALLOC FACIL TELEPHONE

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
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|P 11
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

						CHECK	338124	TOTAL:	79.82
338125	03/25/2015	PRTD	142 COPIERS NORTHWEST IN	197112	INV1168070	02/28/2015		03/22/15	228.18
			Invoice: INV1168070			EX/FIN/IR6075 COPIER LEASE			
				114.09	31011131 545000	EXEC - C/E RENTS & LEASES			
				114.09	41011141 545000	FIN - C/E ADMIN RENTS & LEASES			
				197113	INV1168071	02/28/2015		03/22/15	81.97
			Invoice: INV1168071			EX/FIN/IR6075 COPIER MAINT			
				40.98	31011131 548100	EXEC - C/E MAINT & REPAIRS			
				40.99	41011141 548100	FIN - C/E ADMIN REPAIRS/MAINT			
						CHECK	338125	TOTAL:	310.15
338126	03/25/2015	PRTD	7016 CUSTOM PRINTING	197095	4739	03/02/2015		03/22/15	76.09
			Invoice: 4739			PCD/BUSINESS CARDS-SS, JW			
				38.04	62471591 531100	BLDG - BLDG OFFICE SUPPLIES			
				38.05	63470588 531100	CUR - DEV DEV PLAN OFC SUPPLY			
						CHECK	338126	TOTAL:	76.09
338127	03/25/2015	PRTD	152 DAILY JOURNAL OF COM	197096	3297305	02/18/2015		03/22/15	113.20
			Invoice: 3297305			PW/LEGAL AD-CITY DOCK IMPRV			
				113.20	72011475 64400000732	WF PARK DOCK IMPRV-ADV			
						CHECK	338127	TOTAL:	113.20
338128	03/25/2015	PRTD	6805 WICK DUFFORD	197097	03/03/2015	03/03/2015		03/22/15	600.00
			Invoice: 03/03/2015			HEX/HEARING EXAMINER-4 HRS			
				600.00	34470586 541110	HEX - DEV HEARING EX & PRO TEM			
						CHECK	338128	TOTAL:	600.00
338129	03/25/2015	PRTD	8134 EVERBRIDGE, INC	197120	1949	01/13/2015		03/22/15	5,500.00
			Invoice: 1949			EX/NIXLE MESSAG THRU 1/12/16			
				5,500.00	91011286 541100	GG-C/E-ALERT SYSTEMS			
						CHECK	338129	TOTAL:	5,500.00
338130	03/25/2015	PRTD	7510 EXPERIAN	197202	CD1511002498	02/27/2015		03/22/15	92.39
			Invoice: CD1511002498			POL/CREDIT CHECK SERVICE			
				92.39	52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
						CHECK	338130	TOTAL:	92.39

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 12
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

338131 03/25/2015 PRD 212 FABRICARE 02 - PLANT 197203 03/03/2015 03/03/2015 03/22/15 235.11
Invoice: 03/03/2015

42.70 51011211 520000 POL/LAUNDRY SERVICE
15.57 51011217 520000 PD-C/E ADMIN-BENEFITS
170.20 52011212 520000 PD-C/E-PARKING ENF-BEN
6.64 53011212 520000 POLICE - C/E INVEST BENEFITS
POLICE - C/E PATROL BENEFITS

CHECK 338131 TOTAL: 235.11

338132 03/25/2015 PRD 216 FEDERAL EXPRESS CORP 197174 2-953-25367 02/27/2015 03/22/15 119.32
Invoice: 2-953-25367

119.32 72421352 54250000343 SWR SYS COMP PLAN-POSTAGE

CHECK 338132 TOTAL: 119.32

338133 03/25/2015 PRD 1953 FERGUSON ENTERPRISES 197098 3259644 02/24/2015 03/22/15 347.06
Invoice: 3259644

347.06 73637945 531100 PW/PARTS FOR VEHIC #25
O&M ALLOC-SWEEPER-SUPPLIES

CHECK 338133 TOTAL: 347.06

338134 03/25/2015 PRD 6940 FREMONT ANALYTICAL 197204 1503021 03/06/2015 21500005 03/22/15 900.00
Invoice: 1503021

900.00 72431832 54110000445 NPDES PERMIT-PRO SVCS

CHECK 338134 TOTAL: 900.00

338135 03/25/2015 PRD 231 GALLS, AN ARAMARK CO 197205 003159715 02/23/2015 03/22/15 62.94
Invoice: 003159715

62.94 53011212 520000 POL/NAME TAGS-NEW HIRES X 4
POLICE - C/E PATROL BENEFITS

CHECK 338135 TOTAL: 62.94

338136 03/25/2015 PRD 3876 GLOBAL PRINTER SERVI 197256 0290323-IN 12/23/2014 03/22/15 92.50
Invoice: 0290323-IN

92.50 81011881 535500 IT/REPLACE FUSER-PRINTER 204
IT - C/E COMPUTER PARTS & EQ

CHECK 338136 TOTAL: 92.50

338137 03/25/2015 PRD 513 GRAINGER 197159 9678709412 02/27/2015 03/22/15 249.94
Invoice: 9678709412

249.94 73411345 531100 PW/PLUMBING PARTS
OFFICE SUPPLIES

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 13
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

CHECK 338137 TOTAL: 249.94

338138 03/25/2015 PRD 1517 GUARDIAN SECURITY SY 197206 565960 03/01/2015 03/22/15 237.00
Invoice: 565960 POL/SECURITY AND FIRE ALARMS
237.00 51011215 541100 POLICE - C/E FACIL PROF SVCS

CHECK 338138 TOTAL: 237.00

338139 03/25/2015 PRD 252 H.D. FOWLER COMPANY 197099 I3854618 02/27/2015 03/22/15 657.37
Invoice: I3854618 PW/PLUMBING SUPPL-LOWR LOVELL
657.37 73423943 63110000721 LOVELL SLS BEACH MAINS-SUPPLY

Invoice: I3858511 197100 I3858511 03/05/2015 03/22/15 55.98
PW/8" CAP-LOWER LOVELL
55.98 73423943 63110000721 LOVELL SLS BEACH MAINS-SUPPLY

CHECK 338139 TOTAL: 713.35

338140 03/25/2015 PRD 6847 IMAGE WEAR SOLUTIONS 197207 00281237 03/02/2015 03/22/15 33.95
Invoice: 00281237 POL/RETROFT UNIFORM SHIRTSX3
33.95 53011212 520000 POLICE - C/E PATROL BENEFITS

CHECK 338140 TOTAL: 33.95

338141 03/25/2015 PRD 280 INTEGRA CHEMICAL COM 197101 0114076-IN 02/27/2015 03/22/15 2,113.08
Invoice: 0114076-IN PW/50# SODIUM FLOURIDE X 18
2,113.08 73411345 531100 OFFICE SUPPLIES

CHECK 338141 TOTAL: 2,113.08

338142 03/25/2015 PRD 333 KITSAP COUNTY AUDITO 197104 266997 02/05/2015 03/22/15 73.00
Invoice: 266997 CLERK/REC DOC-TABAFUNDA REL
73.00 36431143 551000 CLERK-RECORDING AT CO AUDITOR

Invoice: 268222-C1 197105 268222-C1 02/19/2015 03/22/15 33.00
CLERK/REC DOC-SIS LID
33.00 36426143 551000 CLERK-SIS-RECORDING

CHECK 338142 TOTAL: 106.00

338143 03/25/2015 PRD 2306 KITSAP COUNTY PROSEC 197209 2015-03 03/16/2015 03/22/15 8,167.58
Invoice: 2015-03 LEGAL/MAR15 KC PROS ATTORNEY
8,167.58 32011521 541112 LGL-CRIMINA-OUTSIDE PROSECUTOR

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| P      14
| apcshdgb
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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CHECK 338143 TOTAL: 8,167.58

3.695.38 51011236 551000 POLICE - C/E PRISONER DETENT'N

197211	JAIL MEDICAL-JAN15	03/13/2015	03/22/15	121.67
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POL/PRISONER MEDS
POLICE - C/E PRISONER DETENT'N

CHECK 338144 TOTAL: 3,817.05

132.67	41612860	586000	CRIME VICTIMS-OUT
7.00	41613860	586000	COUNTY LAW LIB - DISB OUT

CHECK 338145 TOTAL: 139.67

264.21 61470581 545000 PCD - DEV ADMIN RENTS & LEASES

CHECK	338146	TOTAL:	264.21
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248.17 32470152 54111100734 LIT-SYNDER/SALTESE LUPA

CHECK 338147 TOTAL: 248.17

287.73 72111421 54400000222 STREET-ROADS PRES-ADVERTISING

CHECK 338148 TOTAL: 287.73

21.74 73431835 548100 REPAIRS & MAINTENANCE

197115	193534	02/27/2015	03/22/15	480.58
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PW/TIRES-VEH#76
O&M-C/E-ENG VEH WORK-R&M

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 15
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 338149 TOTAL: 502.32

338150 03/25/2015 PRD 308 KITSAP REGIONAL COOR 197247 03/16/2015 03/16/2015 03/22/15 100.69
Invoice: 03/16/2015 2014 EXPENSE OVERAGE

100.69 91011589 551000 EXEC - C/E REGIONAL PLANNING

CHECK 338150 TOTAL: 100.69

338151 03/25/2015 PRD 5408 CRC UNIFORMS & EQUIP 197212 23782 02/26/2015 03/22/15 87.28
Invoice: 23782 POL/UNIFORMS

87.28 53011212 520000 POLICE - C/E PATROL BENEFITS

CHECK 338151 TOTAL: 87.28

338152 03/25/2015 PRD 6789 LAMB'S OFFICE SUPPLY 197116 0002688-001 03/03/2015 03/22/15 279.82
Invoice: 0002688-001 EX/FIN/COPY PAPER/MISC SUPPL

119.89 31011131 531100 EXEC - C/E SUPPLIES
159.93 41011141 531100 FIN - C/E ADMIN SUPPLIES

197117 0002690-001 03/05/2015 03/22/15 17.82

Invoice: 0002690-001 FIN/1 DZ BALL PT PENS
17.82 41011141 531100 FIN - C/E ADMIN SUPPLIES

197161 0002720-001 03/08/2015 03/22/15 150.94

Invoice: 0002720-001 CRT/ENVELOPES/PROTECTORS
150.94 21011125 531100 COURT - SUPPLIES

197162 0002742-001 03/11/2015 03/22/15 107.45

Invoice: 0002742-001 FIN/PLAIN ENVELOPES X 3 BX
107.45 41011141 531100 FIN - C/E ADMIN SUPPLIES

197215 0002731-001 03/10/2015 03/22/15 219.43

Invoice: 0002731-001 POL/OFFICE SUPPLIES
219.43 51011211 531100 PD-C/E-ADM-SUPPLIES

CHECK 338152 TOTAL: 775.46

338153 03/25/2015 PRD 5011 LEXISNEXIS RISK DATA 197216 1272084-20150228 02/28/2015 03/22/15 54.35
Invoice: 1272084-20150228 POL/INFORMATION SERVICES

54.35 52011212 549100 PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK 338153 TOTAL: 54.35

338154 03/25/2015 PRD 7970 LUNT, JOHN 197118 022715-002 02/27/2015 03/22/15 243.75
Invoice: 022715-002 EX/COMP PLAN FLYER/FERRY AD

243.75 31011572 541100 EXEC-C/E-OUTREACH-PROF SVCS

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 16
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

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CHECK	338154	TOTAL:	243.75
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338155	03/25/2015	PRTD	8012 MACLEOD RECKORD, PLL	197217	7065	03/05/2015	21400120	03/22/15	26,287.83
			Invoice: 7065				SOUND TO OLYMPIC - DESIGN		

26,287.83 72334562 64110000668 SOUND TO OLY TRAIL-ENG/DESIGN

CHECK	338155	TOTAL:	26,287.83
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338156	03/25/2015	PRTD	163 DENNIS MARTIN	197218	03/02/2015	03/02/2015		03/22/15	104.90
			Invoice: 03/02/2015				POL/LEOFF1 REIMBURSEMENT		

104.90 91029211 521500 POLICE - INS ADD MEDICAL COSTS

CHECK	338156	TOTAL:	104.90
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338157	03/25/2015	PRTD	6035 MERCURY MARINE	197219	7679605	03/02/2015		03/22/15	107.00
			Invoice: 7679605				POL/BOAT REPAIR KIT		

107.00 54025212 531100 MARINE - SUPPLIES

CHECK	338157	TOTAL:	107.00
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338158	03/25/2015	PRTD	8135 MIDWEST MOTOR SUPPLY	197208	4084464	03/06/2015		03/22/15	45.59
			Invoice: 4084464				PW/PENETRATING GREASE		

45.59 73638935 531100 OFFICE SUPPLIES

CHECK	338158	TOTAL:	45.59
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338159	03/25/2015	PRTD	493 MODERN COLLISION REB	197119	18844	03/04/2015		03/22/15	293.49
			Invoice: 18844				PW/FULL DETAIL PKG-VEH#34		

293.49 73011321 548100 O&M-C/E-ENG VEH WORK-R&M

CHECK	338159	TOTAL:	293.49
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338160	03/25/2015	PRTD	4645 MPH INDUSTRIES INC	197220	664013	02/27/2015		03/22/15	60.79
			Invoice: 664013				POL/LOCKS FOR SPEED READERS		

60.79 51011217 531100 PD-C/E-PARKING ENF-SUPPLIES

CHECK	338160	TOTAL:	60.79
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338161	03/25/2015	PRTD	1052 CANNON SOLUTIONS AME	197254	902297521	03/10/2015		03/22/15	126.53
			Invoice: 902297521				IT/PLOTTER PAPER		

63.26 72011321 531100 ENG - C/E ADMIN SUPPLIES
63.27 61011581 531100 PCD - C/E ADMIN SUPPLIES

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 17
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
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INVOICE DTL DESC

					CHECK	338161	TOTAL:	126.53
338162	03/25/2015	PRTD	4111 OLYMPIC SPRINGS INC	197223 270715	02/28/2015	03/22/15		33.32
Invoice: 270715					POL/PURIFIED WATER			
					POLICE - C/E FACIL SUPPLIES			
					33.32	51011215	531100	
					CHECK	338162	TOTAL:	33.32
338163	03/25/2015	PRTD	1986 PALADIN DATA SYSTEMS	197257 2219	03/13/2015	03/22/15		23,587.90
Invoice: 2219					IT/SMARTGOV PERMIT SYS MAINT			
					IT - C/E COMPUTER SUPPORT			
					23,587.90	81011881	548500	
					CHECK	338163	TOTAL:	23,587.90
338164	03/25/2015	PRTD	4173 PAPERDIRECT INC	197224 35159103000015	03/05/2015	03/22/15		302.82
Invoice: 35159103000015					FIN/BUS LIC CERTS/MINI BRDS			
					FIN-C/E-BUS LIC-SUPPLIES			
					302.82	41011148	531100	
					CHECK	338164	TOTAL:	302.82
338165	03/25/2015	PRTD	7405 PARR FORD	197121 76872	03/03/2015	03/22/15		329.94
Invoice: 76872					PW/RELAY-POLIC VEH#191			
					PD-C/E-PATROL SUPPLIES			
					329.94	53011212	531100	
					CHECK	338165	TOTAL:	329.94
338166	03/25/2015	PRTD	360 PROBUILD COMPANY LLC	197163 1558293	03/04/2015	03/22/15		147.07
Invoice: 1558293					PW/STAKES/PAIL/CEMENT/RULE			
					LOVELL SLS BEACH MAINS-SUPPLY			
					147.07	73423943	63110000721	
					CHECK	338166	TOTAL:	147.07
338167	03/25/2015	PRTD	8131 RANDALL L BARNES	197196 15-04	03/03/2015	03/22/15		2,400.00
Invoice: 15-04					POL/WORKSHOPS X 3			
					PD-C/E-ADMIN-TRAINING			
					2,400.00	51011214	443410	
					CHECK	338167	TOTAL:	2,400.00
338168	03/25/2015	PRTD	557 RELIABLE STORAGE BAI	197122 13622	03/02/2015	03/22/15		484.00
Invoice: 13622					PCD/APR15-UNITS M007,M008			
					PCD - DEV ADMIN RENTS & LEASES			
					484.00	61470581	545000	
					CHECK	338168	TOTAL:	484.00

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 18
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

338169 03/25/2015 PRD 8099 RIGHT! SYSTEMS INC 197258 133843 02/27/2015 03/22/15 469.28
Invoice: 133843 IT/PHONE SYST IMPLM SVC BALANCE
469.28 81011881 535500 IT - C/E COMPUTER PARTS & EQ
CHECK 338169 TOTAL: 469.28

338170 03/25/2015 PRD 408 ROLLING BAY COMMERCIAL 197123 2015-04 03/02/2015 03/22/15 3,801.98
Invoice: 2015-04 CRT/APR15 LEASE
3,801.98 91011255 545000 GG-C/E-COURT BLDG-RENT
CHECK 338170 TOTAL: 3,801.98

338171 03/25/2015 PRD 618 SAFEWAY INC 197124 804364-022615-1252 02/26/2015 03/22/15 24.39
Invoice: 804364-022615-1252 POL/BEVERAGES/SNACKS
24.39 51011211 539100 PD-C/E-ADM-WORKED MEALS
197125 803428-022815-1252 02/28/2015 03/22/15 17.49
Invoice: 803428-022815-1252 POL/WTR/SNACKS-CITIZEN ACAD
17.49 51011211 53110000589 PD-COMM OUTREACH-SUPPLIES
CHECK 338171 TOTAL: 41.88

338172 03/25/2015 PRD 1670 SEATTLE PUMP & EQUIP 197126 15-0693 02/27/2015 03/22/15 497.14
Invoice: 15-0693 PW/ENVIRO GREEN BUG REMOVER
497.14 73011897 531100 O&M-C/E-PWYD FAC-SUPPLIES
CHECK 338172 TOTAL: 497.14

338173 03/25/2015 PRD 4689 SITESTAR DONOBI INTE 197259 6572512 03/10/2015 03/22/15 2,055.00
Invoice: 6572512 IT/MAR15 WAN ISP
2,055.00 81011881 545000 IT - C/E RENTS & LEASES
197260 6578256 03/10/2015 03/22/15 2,055.00
Invoice: 6578256 IT/APR15 WAN ISP
2,055.00 81011881 545000 IT - C/E RENTS & LEASES
CHECK 338173 TOTAL: 4,110.00

338174 03/25/2015 PRD 8129 SMARSH INC 197261 INV00061923 02/28/2015 03/22/15 203.00
Invoice: INV00061923 IT/TEXT & SOC MEDIA ARCHIVING
203.00 81011881 548500 IT - C/E COMPUTER SUPPORT
CHECK 338174 TOTAL: 203.00

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 19
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

338175 03/25/2015 PRD 601 SOUND REPROGRAPHICS 197177 33478 03/13/2015 03/22/15 13.04
Invoice: 33478
13.04 72111421 53110000222 STREET-ROADS PRES-SUPPLIES
CHECK 338175 TOTAL: 13.04

338176 03/25/2015 PRD 8132 SPECTRA LABORTORIES- 197128 15-01162 02/26/2015 03/22/15 77.28
Invoice: 15-01162
77.28 73411345 54110000391 LAB SVCS-WATER
197164 15-01331 03/06/2015 03/22/15 19.32
Invoice: 15-01331
19.32 73415345 54110000391 LAB SVCS-WATER ROCKAWAY
197165 15-01332 03/06/2015 03/22/15 19.32
Invoice: 15-01332
19.32 73411345 54110000391 LAB SVCS-WATER
197166 15-01333 03/06/2015 03/22/15 19.32
Invoice: 15-01333
19.32 73011897 54110000391 LAB SVCS-PW YARD FAC
CHECK 338176 TOTAL: 135.24

338177 03/25/2015 PRD 2467 STAPLES ADVANTAGE 197167 3256171985 01/31/2015 03/22/15 860.88
Invoice: 3256171985
860.88 31011131 531100 EX/WORKFIT-STANDUP DESK
EXEC - C/E SUPPLIES
197168 3259004144 02/28/2015 03/22/15 -860.88
Invoice: 3259004144
-860.88 31011131 531100 EX/CREDIT RETURN WORKFIT DESK
EXEC - C/E SUPPLIES
197225 3259004179 02/28/2015 03/22/15 273.87
Invoice: 3259004179
273.87 62471591 531100 PCD/LEGAL FOLDERS
BLDG - BLDG OFFICE SUPPLIES
197226 3259004180 02/28/2015 03/22/15 211.15
Invoice: 3259004180
211.15 62471591 531100 PCD/PRESSBD FOLDERS X 5
BLDG - BLDG OFFICE SUPPLIES
197227 3259004181 02/28/2015 03/22/15 102.40
Invoice: 3259004181
102.40 61011581 531100 PCD/SPLS MULTIUSE X 3
PCD - C/E ADMIN SUPPLIES
197228 3259004182 02/28/2015 03/22/15 62.88
Invoice: 3259004182
62.88 63470588 531100 PCD/COAT TREE
CUR - DEV DEV PLAN OFC SUPPLY
197229 3259004183 02/28/2015 03/22/15 62.36

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
Isteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 20
|apcshdsb

CASH ACCOUNT: 635			111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
Invoice: 3259004183						PCD/RUBBER BNDS/DISINFECT					
				62.36	61011581 531100	PCD - C/E ADMIN SUPPLIES					
				197230	3259004184	02/28/2015		03/22/15	67.58		
Invoice: 3259004184						PCD/MISC OFFICE SUPPLIES					
				67.58	61011581 531100	PCD - C/E ADMIN SUPPLIES					
								CHECK	338177 TOTAL:	780.24	
338178	03/25/2015	PRTD	7095 SUPERIOR SAW & SUPPL	197169	82957	03/10/2015		03/22/15	145.88		
Invoice: 82957						PW/SHARPEN SAW CHN/WEEDEATR					
				145.88	73111427 548100	O&M-ACCESS RDSIDE R&M					
								CHECK	338178 TOTAL:	145.88	
338179	03/25/2015	PRTD	3843 EIKO SHIBAYAMA, P.R.	197127	2015-Q1	03/13/2015		03/22/15	2,831.00		
Invoice: 2015-Q1						2015 Q1 LAND PURCHASE INTEREST					
				2,831.00	91021921 783000	FIN-OS INTEREST EXP					
								CHECK	338179 TOTAL:	2,831.00	
338180	03/25/2015	PRTD	5044 SVR DESIGN COMPANY	197129	0011764	02/18/2015	21500011	03/22/15	16,988.25		
Invoice: 0011764						OLYMPIC DR WATER IMP					
				16,988.25	72413434 64110000336	WTR MAINS ANN UPG-ENG CAP DESIGN					
								CHECK	338180 TOTAL:	16,988.25	
338181	03/25/2015	PRTD	6746 SYMBOL ARTS	197231	0229858-IN	03/06/2015		03/22/15	85.00		
Invoice: 0229858-IN						POL/BADGE FOR CHIEF					
				85.00	51011211 531100	PD-C/E-ADM-SUPPLIES					
								CHECK	338181 TOTAL:	85.00	
338182	03/25/2015	PRTD	8010 TOVAR, JOSEPH	197130	1409-7	02/28/2015	21400140	03/22/15	4,200.00		
Invoice: 1409-7						2016 COMP PLAN CONSULTING					
				4,200.00	61011582 54245000700	COMP PLAN UPDATE-COMM OUTREACH					
								CHECK	338182 TOTAL:	4,200.00	
338183	03/25/2015	PRTD	8010 TOVAR, JOSEPH	197131	1409-7A	02/28/2015	21400140	03/22/15	163.80		
Invoice: 1409-7A						2016 COMP PLAN CONSULTING					
				163.80	61011582 54245000700	COMP PLAN UPDATE-COMM OUTREACH					
								CHECK	338183 TOTAL:	163.80	

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 21
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338184	03/25/2015	PRTD	558 TOWN & COUNTRY MARKE	197132	02/25/2015	02/25/2015		03/22/15	13.03
Invoice: 02/25/2015						PCD/COFFEE-COMP PLAN MTG			
				13.03	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES		

				197133	02/25/2015-A	02/25/2015		03/22/15	40.98
Invoice: 02/25/2015-A						PCD/WTR/BROWNIES-COMP PLAN			
				40.98	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES		

				197134	03/02/2015	03/02/2015		03/22/15	42.28
Invoice: 03/02/2015						PCD/CREAM/PASTRY-COMP PLAN			
				42.28	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES		

				197135	03/02/2015-A	03/02/2015		03/22/15	30.41
Invoice: 03/02/2015-A						PCD/COFFEE-COMP PLAN MTG			
				30.41	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES		

				197136	03/04/2015	03/04/2015		03/22/15	25.06
Invoice: 03/04/2015						PCD/WTR/SNACKS-COMP PLAN MTG			
				25.06	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES		

				197178	03/05/2015	03/05/2015		03/22/15	23.92
Invoice: 03/05/2015						PW/DISTILLED WATER-WWTP			
				23.92	73425358	531100	O&M-WWTP-SUPPLIES		

CHECK	338184	TOTAL:	175.68
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338185	03/25/2015	PRTD	7954 TRANSPORTATION SOLUT	197137	16348	02/26/2015		03/22/15	3,500.00
Invoice: 16348						PCD/PT MADISON TRAFF ANALYSIS			
				3,500.00	65538	38600000197	TRAFFIC ANALYSIS-3PARTY-RECEIP		

CHECK	338185	TOTAL:	3,500.00
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338186	03/25/2015	PRTD	2190 UNITED PARCEL SERVIC	197232	000028Y3Y1105	03/07/2015		03/22/15	22.83
Invoice: 000028Y3Y1105						POL/SHIPPING			
				22.83	91011215	542500	GG-C/E-PD-POSTAGE		

CHECK	338186	TOTAL:	22.83
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338187	03/25/2015	PRTD	2425 THE UPS STORE #1265	197138	02/26/2015	02/26/2015		03/22/15	59.00
Invoice: 02/26/2015						PW/SHIPPING-WWTP			
				59.00	91425358	542500	GG-WWTP-POSTAGE/SHIPPING		

CHECK	338187	TOTAL:	59.00
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338188	03/25/2015	PRTD	1152 USA BLUE BOOK	197139	569755	02/17/2015		03/22/15	24.95
Invoice: 569755						PW/ORP STANDARD 200-WWTP			
				24.95	73425358	531100	O&M-WWTP-SUPPLIES		

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 22
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 327364
197140 327364 02/17/2015 03/22/15 274.02
PW/CHEMICALS/GLOVES-WWTP
274.02 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 338188 TOTAL: 298.97

338189 03/25/2015 PRD 553 UTILITIES UNDERGROUN 197179 5020096 02/28/2015 03/22/15 136.74
Invoice: 5020096 PW/EXCAVATION NOTICES X 106
136.74 73637893 54110000393 O&M ALLOC-LOCATING SVCS

CHECK 338189 TOTAL: 136.74

338190 03/25/2015 PRD 1485 VERIZON WIRELESS 197141 9741549349 03/01/2015 03/22/15 2,808.57
Invoice: 9741549349 CITYWIDE CELL PHONE SVC
2,808.57 91011189 542100 GG-C/E-CITY HALL-PHONE

CHECK 338190 TOTAL: 2,808.57

338191 03/25/2015 PRD 5457 VERN'S ORGANIC TOPSO 197248 97214 03/13/2015 03/22/15 293.49
Invoice: 97214 PW/MEDIUM BARK
293.49 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

CHECK 338191 TOTAL: 293.49

338192 03/25/2015 PRD 4815 NATIONAL ASSOCIATION 197221 585 02/08/2015 03/22/15 40.00
Invoice: 585 POL/ANNUAL DUES-CIENEGA
40.00 53011212 549100 PD-C/E-PATROL-DUES/SUBCR/MEMBR

CHECK 338192 TOTAL: 40.00

338193 03/25/2015 PRD 4104 WA ST FERRIES 197143 RK245582 02/28/2015 03/22/15 546.70
Invoice: RK245582 FEB2015 WAVE2GO FERRY CHARGES
51.80 31011131 543100 EXEC-C/E-TRAVEL/MEALS/LODGING
16.00 41011141 543100 FIN - C/E ADMIN TRAVEL EXPENSE
363.50 51011211 543100 PD-C/E-ADM-TRAVEL/MEALS/LODGIN
51.80 72011321 543100 ENG - C/E ADMIN TRAVEL EXPENSE
63.60 73011189 543100 O&M-FAC-TRAVEL/MEALS/LODGING

CHECK 338193 TOTAL: 546.70

338194 03/25/2015 PRD 952 WA STATE PATROL 197142 I15006279 03/02/2015 03/22/15 114.50
Invoice: I15006279 FEB15 CPL BACKGROUND CHECKS
114.50 41654861 586100 AGENCY DISBURSEMENTS

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 23
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 338194 TOTAL: 114.50

338195 03/25/2015 PRD 2251 WA ST TREASURER 197145 03/05/2015 03/05/2015 03/22/15 7,462.77
Invoice: 03/05/2015

OUT COURT REMIT

3,144.59 41611860 586000 PSEA 60% OUT
1,632.16 41610860 586000 PSEA 30% OUT
69.76 41619860 586000 PSEA 3 - STATE DISB OUT
670.45 41616860 586000 THEFT PRV&TR BRAIN INJ-OUT
1,066.50 41614860 586000 JUDICIAL INFO SYST.-OUT
82.21 41615860 586000 BREATH TEST-CUSTODIAL
187.00 41617860 586000 SCHOOL SAFETY ZONE-OUT
610.10 41618860 586000 TRAUMA CARE-OUT

Invoice: 3/5/15-SBCC

197146 3/5/15-SBCC 03/05/2015 03/22/15 117.00
OUT COURT REMIT
117.00 41652860 586000 SBCC BLDG.-OUT

CHECK 338195 TOTAL: 7,579.77

338196 03/25/2015 PRD 5709 WEBCHECK INC 197233 5103 03/03/2015 03/22/15 130.44
Invoice: 5103

FIN/FEB15 WEBCHECK SVC

65.22 43411341 541100 FIN - WATER ADMIN PROF SERVICE
65.22 43421351 541100 FIN - SEWER ADMIN PROF SERVICE

CHECK 338196 TOTAL: 130.44

338197 03/25/2015 PRD 4819 WEST PAYMENT CENTER 197144 83140221 03/01/2015 03/22/15 574.25
Invoice: 83140221

LEGAL/INFORMATION CHARGES

574.25 32011152 549100 LEGAL-C/E-DUES & SUBSCR SVCS

CHECK 338197 TOTAL: 574.25

338198 03/25/2015 PRD 499 WESTBAY AUTO PARTS I 197180 036246 02/23/2015 03/22/15 13.70
Invoice: 036246

PW/MINIATURE LAMP-SUPPLIES
OFFICE SUPPLIES

13.70 73638935 531100

Invoice: 036332

197181 036332 02/24/2015 03/22/15 6.63
PW/OIL FILTERS X 2
6.63 990 141100 MERCHANDISE

Invoice: 036333

197182 036333 02/24/2015 03/22/15 85.67
PW/OIL/AIR FILTERS/CAPS
85.67 990 141100 MERCHANDISE

Invoice: 036334

197183 036334 02/24/2015 03/22/15 104.33
PW/TAILLIGHT CIRCUIT-VEH#28
104.33 73411345 531100 OFFICE SUPPLIES

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| P      24
| apcshdsb
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CHECK NO	CHK DATE	TYPE	VENDOR	NAME
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INV	DATE	PO
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Invoice: 036335	197184	036335	02/24/2015	03/22/15	39.38		
	39.38	990	141100	PW/SERPENTINE BELT MERCHANDISE			
Invoice: 036938	197185	036938	02/25/2015	03/22/15	30.91		
	30.91	73011321	531100	PW/BLADE-VEH#76-JEEP O&M-C/E-ENG VEH WORK-SUPPLIES			
Invoice: 037389	197186	037389	02/27/2015	03/22/15	489.33		
	489.33	73011189	531100	PW/MODULE/FUEL PUMP-VEH#84 O&M - C/E FACIL OFC SUPPLIES			
Invoice: 038847	197187	038847	03/04/2015	03/22/15	82.42		
	41.21	73111423	531100	PW/OIL PRESS SWITCH-VEH#48 OFFICE SUPPLIES			
	41.21	73111427	531100	OFFICE SUPPLIES			
Invoice: 037095	197188	037095	03/05/2015	03/22/15	10.41		
	10.41	990	141100	PW/OIL/AIR FILTER MERCHANDISE			
Invoice: 039235	197189	039235	03/05/2015	03/22/15	21.28		
	21.28	73423943	63110000721	PW/2DR PARTS-LOVELL BEACH LOVELL SLS BEACH MAINS-SUPPLY			
Invoice: 040625	197190	040625	03/10/2015	03/22/15	24.66		
	24.66	990	141100	PW/OIL FILTERS MERCHANDISE			
Invoice: 040858	197249	040858	03/10/2015	03/22/15	20.26		
	20.26	73637942	531100	PW/V-BELT-EQ#8 INT'L AQUATECH R&M-SUPPLIES			
				CHECK	338198 TOTAL: 928.98		
338199 03/25/2015 PRTD	6671	TOM WHEALDON CONSTRU	197147	BLD18444	03/03/2015	03/22/15	335.10
Invoice: BLD18444			335.10	47148	322110	PCD/REFUND BLD18444 PLAN'G REVIEW OF BLDG PERMITS	
						CHECK	338199 TOTAL: 335.10
338200 03/25/2015 PRTD	8115	XYLEM DEWATERING SOL	197250	400473646	01/16/2015	03/22/15	6,026.33
Invoice: 400473646			6,026.33	73425358	545000	PW/DIESEL PUMP RENTAL O&M-WWTP-RENTS	
						CHECK	338200 TOTAL: 6,026.33

03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 25
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

338201	03/25/2015	PRTD	7450 XYLEM WATER SOLUTION	197234	3556827508	02/17/2015		03/22/15	1,173.96
Invoice: 3556827508						PW/ECORAY UV LAMP-WWTP			

1,173.96	73425358	531100	O&M-WWTP-SUPPLIES
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197235	3556828927	02/26/2015	03/22/15	2,327.27
Invoice: 3556828927				
PW/ECORAY BALLAST-WWTP				

2,327.27	73425358	531100	O&M-WWTP-SUPPLIES
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CHECK	338201	TOTAL:	3,501.23
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NUMBER OF CHECKS	113	*** CASH ACCOUNT TOTAL ***	164,793.06
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	COUNT	AMOUNT
TOTAL PRINTED CHECKS	113	164,793.06

*** GRAND TOTAL ***	164,793.06
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03/18/2015 09:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 26
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015 3 191									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		83,812.18	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			164,793.06
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		13,116.14	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		20,942.89	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		2,157.82	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		1,060.29	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		2,749.59	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		3,165.63	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		11,333.94	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		26,287.83	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000						ACCOUNTS PAYABLE		166.75	
	03/25/2015	03/22/15	032515			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								164,793.06	164,793.06
APP 631-130000						DUE TO/FROM CLEARING		162,043.47	
	03/25/2015	03/22/15	032515						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			83,812.18
	03/25/2015	03/22/15	032515						
APP 402-130000						DUE TO/FROM CLEARING			13,116.14
	03/25/2015	03/22/15	032515						
APP 401-130000						DUE TO/FROM CLEARING			20,942.89
	03/25/2015	03/22/15	032515						
APP 403-130000						DUE TO/FROM CLEARING			2,157.82
	03/25/2015	03/22/15	032515						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			1,060.29
	03/25/2015	03/22/15	032515						
APP 407-130000						DUE TO/FROM CLEARING			3,165.63
	03/25/2015	03/22/15	032515						
APP 650-130000						DUE TO/FROM CLEARING			11,333.94
	03/25/2015	03/22/15	032515						
APP 301-130000						DUE TO/FROM CLEARING			26,287.83
	03/25/2015	03/22/15	032515						
APP 901-130000						DUE TO/FROM CLEARING			166.75
	03/25/2015	03/22/15	032515						

03/18/2015 09:45
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 28
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	191	03/25/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		83,812.18
001-213000				GENERAL - ACCOUNTS PAYABLE	83,812.18	
				FUND TOTAL	83,812.18	83,812.18
101 STREET FUND	2015 3	191	03/25/2015			
101-130000				STREETS - DUE TO/FROM CLEARING		1,060.29
101-213000				STREETS - ACCOUNTS PAYABLE	1,060.29	
				FUND TOTAL	1,060.29	1,060.29
301 CAPITAL CONSTRUCTION FUND	2015 3	191	03/25/2015			
301-130000				DUE TO/FROM CLEARING		26,287.83
301-213000				ACCOUNTS PAYABLE	26,287.83	
				FUND TOTAL	26,287.83	26,287.83
401 WATER OPERATING FUND	2015 3	191	03/25/2015			
401-130000				DUE TO/FROM CLEARING		20,942.89
401-213000				ACCOUNTS PAYABLE	20,942.89	
				FUND TOTAL	20,942.89	20,942.89
402 SEWER OPERATING FUND	2015 3	191	03/25/2015			
402-130000				DUE TO/FROM CLEARING		13,116.14
402-213000				ACCOUNTS PAYABLE	13,116.14	
				FUND TOTAL	13,116.14	13,116.14
403 STORM & SURFACE WATER FUND	2015 3	191	03/25/2015			
403-130000				DUE TO/FROM CLEARING		2,157.82
403-213000				ACCOUNTS PAYABLE	2,157.82	
				FUND TOTAL	2,157.82	2,157.82
407 BUILDING & DEVELOPMENT FUND	2015 3	191	03/25/2015			
407-130000				DUE TO/FROM CLEARING		3,165.63
407-213000				ACCOUNTS PAYABLE	3,165.63	
				FUND TOTAL	3,165.63	3,165.63
631 CLEARING FUND	2015 3	191	03/25/2015			
631-130000				DUE TO/FROM CLEARING	162,043.47	
631-213000				ACCOUNTS PAYABLE	2,749.59	
635-111100				CASH		164,793.06
				FUND TOTAL	164,793.06	164,793.06

03/18/2015 09:45
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 29
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
650 AGENCY FUND	2015	3	191	03/25/2015			
650-130000					DUE TO/FROM CLEARING		11,333.94
650-213000					ACCOUNTS PAYABLE	11,333.94	
					FUND TOTAL	11,333.94	11,333.94
901 CITY-WIDE REPORTING FUND	2015	3	191	03/25/2015			
901-130000					DUE TO/FROM CLEARING		166.75
901-213000					ACCOUNTS PAYABLE	166.75	
					FUND TOTAL	166.75	166.75

03/18/2015 09:45
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 30
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		83,812.18
101	STREET FUND		1,060.29
301	CAPITAL CONSTRUCTION FUND		26,287.83
401	WATER OPERATING FUND		20,942.89
402	SEWER OPERATING FUND		13,116.14
403	STORM & SURFACE WATER FUND		2,157.82
407	BUILDING & DEVELOPMENT FUND		3,165.63
631	CLEARING FUND	162,043.47	
650	AGENCY FUND		11,333.94
901	CITY-WIDE REPORTING FUND		166.75
	TOTAL	162,043.47	162,043.47

** END OF REPORT - Generated by Linda Steinberg **

Ret Rel

03/05/2015 10:54 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

129	03/05/2015	PRTD	585 STRIPE RITE	196915	RETREL-00235	02/24/2015	RT030515	4,837.35
Invoice: RETREL-00235						RET REL-2014 ROAD STRIPING		
				4,837.35 41628860 586000		RETAINAGE RELEASE		

CHECK 129 TOTAL: 4,837.35

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 4,837.35

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 4,837.35

*** GRAND TOTAL *** 4,837.35

03/05/2015 10:54 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT					LINE DESC			
	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3			
2015	3	46							
APP 622-213000						ACCOUNTS PAYABLE		4,837.35	
	03/05/2015	RT030515	RETREL			AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100						CASH-RETAINAGE			4,837.35
	03/05/2015	RT030515	RETREL			AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2015/03/46	TOTAL	4,837.35	4,837.35

03/05/2015 10:54
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622 EXPENDABLE TRUST FUND	2015 3	46	03/05/2015			
622-213000				ACCOUNTS PAYABLE	4,837.35	
628-111100				CASH-RETAINAGE		4,837.35
				FUND TOTAL	4,837.35	4,837.35

** END OF REPORT - Generated by Linda Steinberg **

Tru Adv

03/03/2015 15:43 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 013 111100 ADV TRAVEL - CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

66 03/03/2015 PRD 8130 EISENHOO, KELLY 196914 TRVLMAR15-KE 01/22/2015 TA030315 150.00
Invoice: TRVLMAR15-KE POL/GRAND MOUND-TRAINING
150.00 013 122100 ADV TRAVEL ACCOUNTS RECEIVABLE

CHECK 66 TOTAL: 150.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 150.00

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 150.00

*** GRAND TOTAL *** 150.00

03/03/2015 15:43 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 3 24									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		150.00	
03/03/2015	TA030315	030315				AP CASH DISBURSEMENTS JOURNAL			
APP 013-111100						ADV TRAVEL - CASH			150.00
03/03/2015	TA030315	030315				AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2015/03/24	TOTAL	150.00	150.00

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 3	24	03/03/2015			
001-213000				GENERAL - ACCOUNTS PAYABLE	150.00	
013-111100				ADV TRAVEL - CASH		150.00
FUND TOTAL					150.00	150.00

** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

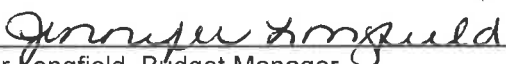
PAYROLL CHECK RUN: 3 - 20 - 2015

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	3/20/2015	032580 - 032690	P/R check run - direct deposit	252,240.11
Normal	3/20/2015	107024 - 107028	P/R check run - regular	8,481.13
Vendor	3/20/2015	107029 - 107040	P/R vendor check run	79,807.66
EFTPS	3/20/2015		Federal Tax Electronic Transfer	103,727.64
			TOTAL:	444,256.54

Prepared and Reviewed by: 
Christy Shipman

Date 3-19-15

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


Jennifer Longfield, Budget Manager

Date 3-19-15

ITEMS DISCUSSED

1. EXECUTIVE SESSION: COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS (RCW 42.30.140)
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
6. UNFINISHED BUSINESS
 - A. LICENSE AGREEMENT WITH MADISON DINER FOR TRAIL ACCESS, AB 15-021
 - B. ALLOCATION FROM HOUSING TRUST FUND GRANT, AB 15-032
7. NEW BUSINESS
 - A. PROCLAIMING MARCH 18, 2015 AS TRAUMATIC BRAIN INJURY AWARENESS DAY, AB 15-047
 - B. ELECTION OF DEPUTY MAYOR FOR APRIL-JUNE, 2015
8. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. ADVANCE MEETING MINUTES, JANUARY 27, 2015
 - C. BUSINESS MEETING MINUTES, FEBRUARY 10, 2015
 - D. STUDY SESSION MINUTES, FEBRUARY 17, 2015
 - E. BUSINESS MEETING MINUTES, FEBRUARY 24, 2015
 - F. STUDY SESSION MINUTES, MARCH 3, 2015
 - G. LYNWOOD CENTER OUTFALL IMPROVEMENT PROJECT, AB 11-086 (VOTED ON SEPARATELY)
 - H. GROUNDWATER ASSESSMENT PROFESSIONAL SERVICES AGREEMENT, AB 15-038
 - I. INTERLOCAL AGREEMENT WITH THE PORT GAMBLE S'KLALLAM TRIBE REGARDING THE PURCHASE OF TWO MOTORCYCLES, AB 15-037
 - J. PUBLIC WORKS VEHICLE PROCUREMENT, AB 15-036
 - K. CONTRACT AMENDMENT WITH RIDOLFI TO AMEND CONTRACT SCHEDULE FOR RESTORATION MONITORING PROGRAM AT JOHN NELSON PARK AT STRAWBERRY CANNERY COVE AND PRITCHARD EAST BLUFF, AB 15-044
 - L. TRANSFER OF KITSAP COUNTY TIDELANDS TO CITY OF BAINBRIDGE ISLAND, AB 15-042
 - M. PROFESSIONAL SERVICES AGREEMENT FOR CHAMBER OF COMMERCE LODGING TAX ADVISORY COMMITTEE PROJECT, AB 14-020
9. COMMITTEE REPORTS
 - A. NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE REPORT (MARCH 4, 2015)
10. REVIEW UPCOMING COUNCIL MEETING AGENDAS
11. FOR THE GOOD OF THE ORDER
12. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED) TRAFFIC IMPACT FEE DISCUSSION
13. ADJOURNMENT

1. EXECUTIVE SESSION: COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS (RCW 42.30.140) 6:31 PM

Mayor Blair called an executive session to order at 6:31 p.m. with Councilmembers Blossom, Bonkowski, Roth, Scott, Tollefson, Townsend, and City Attorney Marshall to discuss Collective Bargaining Negotiations, Issues or Proceedings (RCW 42.30.140) in the Planning Conference Room. The recording system was turned off and a notice was posted on the door of the Council Chamber. The executive session adjourned at 7:00 p.m. No action was taken.

2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 7:03 PM

Mayor Blair called the regular business meeting to order at 7:03 p.m. with Councilmembers Blossom, Bonkowski, Roth, Scott, Tollefson and Townsend present. Everyone stood for the Pledge of Allegiance. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:04 PM

7:04 PM

MOTION: *The agenda accept the agenda as presented.*
BONKOWSKI/TOLLEFSON: *The motion carried 7-0.*

Councilmember Blossom will abstain from voting on Item 8G due to family-business connections.

4. PUBLIC COMMENT 7:05 PM

Erika Shriner, NE Baker Hill Road, commented on the PSE Green Power program.

Brian Anderson, NE Hill Top Drive, spoke to PSE using coal for the next 20 years.

Jane Lindley, Torvanger Road, president of Sustainable Bainbridge, encouraged green energy.

Peggy Erickson, Hawley Road, fully supported the adoption of green energy by the city.

Gloria Sayler supported green energy.

Kim Raymond, Wallace Way, asked for discussion on mobile food retail.

Dave Henry commented on the Tot Lot.

Craig Spencer, Hidden Cove, commented on the Tot Lot and use restrictions.

5. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:29 PM

City Manager Schulze's report included:

- The final two Comprehensive Plan listening sessions have taken place; the comments will be reviewed by Joe Tovar.
- A meeting of the Access Channel task force took place on March 6.
- Citizens representing an initiative to form a municipal electric utility met with City Manager Schulze providing him with an update and to answer questions. At this point, it is still very much a grassroots effort.

6. UNFINISHED BUSINESS 7:36 PM

A. LICENSE AGREEMENT WITH MADISON DINER FOR TRAIL ACCESS, AB 15-021

City Attorney Marshall briefed Council on the issue of the 305 Madison Diner property that contains a well-used pedestrian pathway that connects Shepard Way to Madison Avenue. When the Diner property was developed about 14 years ago, the developer constructed a staircase on the western boundary of his property to accommodate access from his property to Shepard Way. Pedestrian traffic typically enters the property from the east, travels across the Diner parking lot, up the stairs on the westerly border of the property, and onto Shepard Way.

The Madison Diner property owner desires to enter into an agreement to prevent any legal exposure to the Diner that may arise from the public's use of the Diner property as a trail connection. Under the agreement, the City does not pay for the use of the Diner property. The City's use of the property without paying for it is something the Diner property owner is giving up; in exchange for use of the property without charge, the City is accepting possible liability for personal or property damage on the trail. The term of the initial license agreement is for five years, renewing for successive five-year periods thereafter. The agreement requires the City to maintain insurance; if personal injury arose from the public's use of the Diner property, the City's insurance carrier (WCIA) would most likely cover it.

Council reviewed this item at the February 3, 2015 Study Session. Following that meeting, the City Attorney was approached by a citizen with a request to add the following statement to Paragraph 2, subsection 2: "provided that such determination may not be made under any circumstances during the first five-year Term of this Agreement." The addition of this phrase operates to prevent the Diner from revoking the License during the first five years of the term of the Agreement. No other change has been made since the February 3, 2015 Study Session.

7:39 PM

MOTION: I move the City Council authorize the City Manager to execute the attached License Agreement with Madison Diner for trail access.

TOLLEFSON/BONKOWSKI: The motion carried 7-0.

B. ALLOCATION FROM HOUSING TRUST FUND GRANT, AB 15-032 7:39 PM

The City Council allocated a transfer of \$100,000 from the General Fund to the Housing Trust Fund (HTF) in both the 2015 Budget and the 2016 Budget years, but did not provide specific plans for expenditures from this funding.

At Council meetings on February 10 and February 24, Council discussed a funding request from Housing Resources Bainbridge (HRB). HRB requested \$75,000 in both 2015 and 2016 (a total of \$150,000) as part of the funding to complete the development of the HRB Ferncliff Townhomes Project. Council discussed approving this request, with the understanding that the Ferncliff Townhomes Project would achieve funding from other sources, and begin this project in 2015.

7:51 PM

MOTION: *The motion to designate \$75,000 of the total of \$100,000 placed in the Housing Trust Fund in 2015 and \$75,000 of the total of \$100,000 placed in the Housing Trust Fund in 2016 to support the Housing Resources Bainbridge Ferncliff Townhomes Project subject to a mutually agreed upon contract establishing deliverables.*
TOLLOFSEN/TOWNSEND: *The motion carried 7-0.*

7. NEW BUSINESS 7:51 PM

A. PROCLAIMING MARCH 18, 2015 AS TRAUMATIC BRAIN INJURY AWARENESS DAY, AB 15-047

A brain injury can happen anytime, anywhere to anyone. Brain injuries do not discriminate. 1.7 million people each year sustain a brain injury. We also nationally are seeing an increase need for brain injury care for active duty military and veterans. An injury that happens in an instant can bring a lifetime of physical, cognitive and behavior challenges. Early, equal and adequate access to care will greatly increase overall quality of life.

7:53 PM

MOTION: *I move that the City Council authorize the Mayor to sign the proclamation declaring March 18, 2015 as Traumatic Brain Injury Awareness day.*
BONKOWSKI/SCOTT: *The motion carried 7-0.*

B. ELECTION OF DEPUTY MAYOR FOR APRIL-JUNE, 2015 7:54 PM

The motion to reappoint Deputy Mayor Townsend for the months April through June carried 7-0.

8. CONSENT AGENDA 7:55 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable ACH Check Numbers 173-174, EFT Check Number 175, Manual Void Check Numbers 337788 and 337762, Manual Check Numbers 337971 through 337981, Regular Run Check Numbers 337982-338084 for a total of \$342,133.34. Payroll Miscellaneous Check Numbers 107004-107115, Direct Deposit Check Numbers 032469-032579, Regular Run Check Numbers 107006-107010, Vendor Check Numbers 107011-107023 and Federal Tax Electronic Transfer for a total of \$594,528.95

B. ADVANCE MEETING MINUTES, JANUARY 27, 2015

C. BUSINESS MEETING MINUTES, FEBRUARY 10, 2015

D. STUDY SESSION MINUTES, FEBRUARY 17, 2015

E. BUSINESS MEETING MINUTES, FEBRUARY 24, 2015

F. STUDY SESSION MINUTES, MARCH 3, 2015

G. LYNWOOD CENTER OUTFALL IMPROVEMENTS PROJECT, AB 11-086 [VOTED ON SEPARATELY]

H. GROUNDWATER ASSESSMENT PROFESSIONAL SERVICES AGREEMENT, AB 15-038

Approve the Groundwater Assessment Professional Services Agreement with Aspect Consulting in the amount of \$55,200.00.

I. INTERLOCAL AGREEMENT WITH THE PORT GAMBLE S'KLALLAM TRIBE REGARDING THE PURCHASE OF TWO MOTORCYCLES, AB 15-037

Approve the Interlocal Agreement with the Port Gamble S'Klallam Tribe to purchase two 2009 BMW G650 GS-P motorcycles in the amount of \$10,000.00 plus sales tax and amend the CIP to authorize the purchase of two police gasoline motorcycles.

J. PUBLIC WORKS VEHICLE PROCUREMENT, AB 15-036

Approve the purchase of a 2015 Ford F150 in the amount of \$31,509.20 from the Washington State Department of Enterprise Services and authorize the City Manager to execute the procurement documents.

K. CONTRACT AMENDMENT WITH RIDOLFI TO AMEND CONTRACT SCHEDULE FOR RESTORATION MONITORING PROGRAM AT JOHN NELSON PARK AT STRAWBERRY CANNERY COVE AND PRITCHARD EAST BLUFF, AB 15-044

Approve the contract amendment with Ridolfi to amend contract schedule for restoration monitoring program at John T. Nelson Park at Strawberry Cannery Cove and Pritchard East Bluff.

L. TRANSFER OF KITSAP COUNTY TIDELANDS TO CITY OF BAINBRIDGE ISLAND, AB 15-042

Authorize the City Manager to execute 21 quitclaim deeds for transfer of Kitsap County Tidelands to the City.

M. PROFESSIONAL SERVICES AGREEMENT FOR CHAMBER OF COMMERCE LODGING TAX ADVISORY COMMITTEE PROJECT, AB 14-020

Approve a professional services agreement with the Chamber of Commerce in the amount of \$34,818 to support the Visitor Information Center as approved by City Council during review of the Lodging Tax Advisory Committee funding recommendations for 2015.

MOTION: *I move that the City Council approve Consent Agenda Items A through M (except Item G) as presented.*
BONKOWSKI/ROTH: *The motion carried 7-0.*

G. LYNWOOD CENTER OUTFALL IMPROVEMENT PROJECT, AB 11-086 [VOTED ON SEPARATELY]

***MOTION:** I move that the City Council approve the Lynwood Center Outfall Improvements project award to Sound Excavation in the amount of \$249,700 and approve a budget amendment of \$60,000 from the SSWM fund.*

***CM/CM:** The motion carried 6-0 with one abstention (Blossom.)*

9. COMMITTEE REPORTS 7:56 PM

A. NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE REPORT (MARCH 4, 2015)

Information only.

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS 7:57 PM

March 17

Proposed Revisions to Animal Control Ordinance (Info.)

PBB: Affirm Results Map

Police Department Annual Report (Info.)

Professional Services Agreement with Joseph Tovar for Comprehensive Plan Update (Info.)

Ordinance No. 2015-08 Modifying BIMC 2.16.190 Regarding Comprehensive Plan Amendment Process (Info.)

2015 Asphalt Repair Contract (Info.)

Interlocal Agreement w/King County-Data Assessment (Info.)

Business License Amendment Related to Retail Marijuana Sales (Info.)

Historic Preservation Commission 2015 Work Plan (Info.)

Road Ends Advisory Committee 2015 Work Plan (Info.)

National Estuary Program Grant Opportunity (Info.)

Proclamation for Meals on Wheels Kitsap (Consider Action)

11. FOR THE GOOD OF THE ORDER 8:05 PM

Councilmember Tollefson provided an overview of the Madison Avenue Tot Lot issue.

12. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED) TRAFFIC IMPACT FEE DISCUSSION 8:14 PM

The 2004 Island-wide Transportation Plan identified traffic impact fees as a potential revenue source to provide for transportation improvements to accommodate future growth. More recently, members of City Council expressed interest in studying transportation impact fees; therefore, this item was added to the City's 2014 Work Plan.

Victor Salemann, PE, of Transportation Solutions Inc, addressed Council and provided a PowerPoint presentation.

13. ADJOURNMENT 8:53 PM

Mayor Blair adjourned the meeting at 8:53 p.m.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: National Estuary Program Grant Opportunity	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-060
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: SSWM

Expenditure Req: \$ N/A Budgeted? ☐ Yes ☒ No Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: 3/17/14	Recommendation: Forward to 3/24/15 consent agenda	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of staff moving forward with a National Estuary Program grant application.

Background:

The Department of Ecology and Commerce are opening solicitation for National Estuary Program (NEP) grant applications. Approximately \$1.5 million is available with a maximum award of \$250,000 per project with no local match requirements. Applications are due by April 20, 2015.

Under the NEP program, the US Environmental Protection Agency (EPA) receives federal funds to support local efforts to protect and restore Puget Sound. Puget Sound is one of twenty-eight estuaries of national significance as designated by the Program.

The City plans to apply for a grant to complete a stormwater retrofit study which will produce a prioritized list of beneficial stormwater projects in the downtown Winslow urban drainage basin.

RECOMMENDED ACTION

Motion:

I move that the City Council approve City staff moving forward with a National Estuary Program grant application and, if grant application is successful, commit to fund in the proposed 2016 budget.


<http://www.ecy.wa.gov>
[Ecology home](#) > [Funding Opportunities](#) > National Estuary Program (NEP) Watershed Protection and Restoration Grants

Shorelands and Environmental Assistance (SEA) Program Funding Opportunities:

National Estuary Program (NEP) Watershed Protection and Restoration Grants

History of Grant Program

Puget Sound is one of 28 estuaries of national significance as designated by the National Estuary Program (NEP). Under this program, the US Environmental Protection Agency (EPA) receives federal funding to support local efforts to protect and restore Puget Sound. These funds are used for financial assistance to state, local and Tribal governments for their efforts to implement the Puget Sound Action Agenda. In January 2011, EPA selected the Washington Departments of Ecology and Commerce to receive a grant for "Watershed Protection and Restoration". This established a six-year grant program under which the state agencies receive annual allotments from EPA and pass through a large part of the funding as sub awards to other entities such as local governments.

With this funding, Ecology and Commerce are coordinating a six-year implementation strategy to protect and restore watersheds that drain into Puget Sound. This strategy is based on working in partnership with local and tribal governments and other regional entities to implement practical solutions that advance the priorities of the Puget Sound Action Agenda toward achieving the ecosystem recovery targets set by Puget Sound Partnership (PSP).

Commerce and Ecology are implementing programs across four activity areas: Watershed characterization, improving land use and protecting rural working lands, managing stormwater, and implementing other watershed protection and restoration projects. Our primary goal is to protect and restore ecosystem processes, structures, and functions within a watershed context. This program has received a total of approximately \$23.9 million.

Funding Source

Environmental Protection Agency, Region 10 under the National Estuary Program (Federal Grant Program No. 66.123 - Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program).

MORE INFORMATION

- [EAGL](#)
- [Ecology's Grants & Loans](#)
- [More about "Saving Puget Sound," Watershed Protection and Restoration Grants](#)
- [NEP Grants Awarded in 2014](#)

Current Funding Cycle

Ecology is opening a solicitation for applications January 20, 2015, with applications due by April 20, 2015. These projects should be completed by December 31, 2017. Awards will be made for qualifying projects until the funds are exhausted. Applications must be made through [on-line EAGL](#)

[system](http://www.ecy.wa.gov/puget_sound/grants_fed_watershed.html). Information on this grant opportunity is available at www.ecy.wa.gov/puget_sound/grants_fed_watershed.html

Applications Accepted	Who's Eligible	Eligible Project Types	Match	Grant Limit
Ecology will solicit applications January 20 through April 20, 2015	Counties, cities, federally recognized tribes, special purpose districts, and non-profit non-governmental organizations.	Improving land use management	No match requirement	The maximum award will be \$250,000. A total of approximately \$1.5 million is available.

Contact Us

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Watershed Protection and Restoration Grants
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Kim Harper

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[Back to Top](#)

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CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: 2015 Island-wide Asphalt Repair Project	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-053
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: 2015 CIP – Annual Roads Preservation @ \$915,000.00		
Expenditure Req: \$497,217.00	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 03/17/15	Recommendation: Forward to 03/24/15 Consent Agenda	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the 2015 Island-wide Asphalt Repair Project.

Background:

The 2015 Island-wide Asphalt Repair project consists of asphalt patching on various roads on the Island. See attached location map.

Bids were solicited through the local newspapers and the bid opening was held on Tuesday, March 3, 2015. The apparent low bidder is Granite Construction in the amount of \$497,271.00. See attached bid form.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the 2015 Island-wide Asphalt Repair project award to Granite Construction in the amount of \$497,217.00 and authorize the City Manager to execute the contract.



City of Bainbridge Island
Public Works Department – Engineering

DRAFT

Project: 2015 – Islandwide Asphalt Repair Project

Bid Opening Date: Tuesday, March 3, 2015 – Bids due at 9:00 AM & Open at 9:30 AM

Note: Bids Are Opened in Order Received.

Bids Solicited by: ☒ Advertisement The Engineers Estimate is: \$499,300.00 (Base Bid)	AA ASPHALTING	LAKESIDE INDUSTRIES	NORTHWEST ASPHALT	NORTHERN ASPHALT	GRANITE CONSTRUCTION
Proposal	√	√	√	√	√
Signature Page	√	√	√	√	√
Addenda Acknowledged - (2)	√	√	√	√	√
Non-Collusion Declaration	√	√	√	√	√
Proposal Bond (5%)	√	√	√	√	√
Statement of Bidders Qualifications	√	√	√	√	√
Statement of Proposed Sub-Contractors	√	√	√	√	√
BASE BID AMOUNT	\$603,397.80	\$526,527.50	\$611,654.50	\$494,996.65	\$427,607.00
ALTERNATIVE A1 TOTAL	\$28,389.00	\$31,840.00	\$29,925.00	\$33,224.00	\$20,699.00
BASE + ALTERNATIVE A1 TOTAL	\$631,786.80	\$558,367.50	\$641,579.50	\$528,220.65	\$448,306.00
ALTERNATIVE A2 TOTAL	\$40,621.00	\$44,490.00	\$40,040.00	\$44,759.50	\$30,028.00
BASE BID + ALTERNATIVE A1 & A2 TOTAL	\$672,407.80	\$602,857.50	\$681,619.50	\$572,980.15	\$478,334.00
ALTERNATIVE A3 TOTAL	\$26,554.00	\$29,180.00	\$27,838.00	\$33,509.62	\$18,885.00
BASE BID + ALT. A1, A2, A3 TOTAL	\$698,761.80	\$632,037.50	\$709,457.50	\$606,489.77	\$497,217.00

A total of 5 bids were received for the **2015–Islandwide Asphalt Repair Project**. The Project Manager has reviewed all the bids and recommends that the City Council award the contract to the apparent low bidder, Granite Const. in the base bid amount of \$427,607.00 + alternatives if recommended.

Contract

CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT (hereinafter "Contract"), made the _____, day of _____, 2015, by and between the City of Bainbridge Island (hereinafter referred to as the "City" and the "CONTRACTING AGENCY") and GRANITE CONSTRUCTION COMPANY (hereinafter called "CONTRACTOR").

WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings and other contract documents to be prepared for certain Work as described therein, known as the **2015 ISLANDWIDE ASPHALT REPAIR**, and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract, and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The CONTRACTING AGENCY agrees to pay the CONTRACTOR the contract price of Four Hundred Ninety-Seven Thousand Two Hundred Seventeen Dollars (\$497,217.00) for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the "Contract Documents":

1. This Contract including the form "Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices"
2. Washington State Department of Transportation, Standard Specifications, 2014 (sometimes referred to as the "Standard Specification")
3. Amendments to the Standard Specifications
4. Special Provisions
5. Prevailing Wage Schedules and Regulations
6. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
7. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

CONTRACTING AGENCY and CONTRACTOR recognize that time is of the essence of this Contract and that CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

CONTRACTOR's Initials: _____

INDEMNITY AND TITLE 51 WAIVER. CONTRACTOR hereby waives the protection of Title 51 RCW as provided in the Indemnity Agreement attached hereto and incorporated in this Contract

by reference. The parties warrant and represent this waiver and the Indemnity Agreement have been specifically bargained for and accepted by the parties. CONTRACTOR further agrees to require all subcontractors to similarly waive Title 51 RCW as a condition of its subcontracts.

CONTRACTOR's Initials: _____

CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference. The person executing this Contract warrants and represents that they are fully authorized to execute this Contract.

CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

CONTRACTOR:
GRANITE CONSTRUCTION COMPANY

By: _____

Its: _____

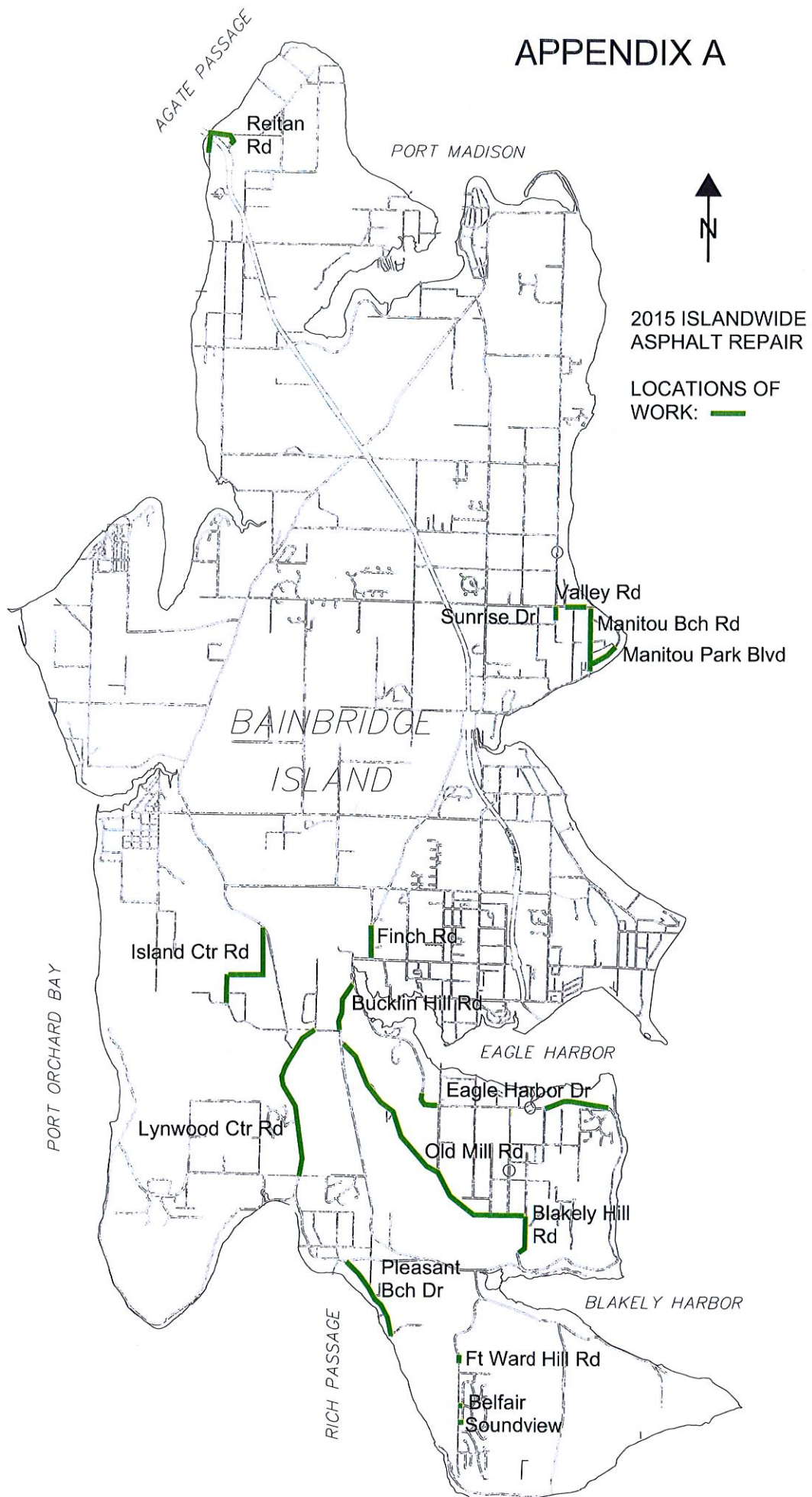
Date: _____

CITY OF BAINBRIDGE ISLAND

By: _____
Douglas Schulze, City Manager

Date: _____

APPENDIX A



CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Interlocal Agreement with King County Regarding Data Assessment	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-054
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: Public Works/Surface and Stormwater Management		
Expenditure Req: \$14,936.88	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 03/17/15	Recommendation: Forward to 03/24/15 Consent Agenda	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

Action Item:

Consider approval of the Interlocal Agreement with King County for stream benthos (stream bug) and hydrologic (flow) data assessment.

Background:

The Water Quality and Flow Monitoring Program's primary focus in 2015 is comprehensive data assessment in preparation for the *2nd Edition State of the Island's Waters* Report (tentatively scheduled for release in late 2016).

This project is an in-depth assessment of the City's continuous flow and stream benthic macroinvertebrate monitoring data using metrics researched and developed over the last 15 years by King County's Department of Natural Resources and Parks – Water and Land Resources Division. This project will compare flow metric results to land use/land cover within the contributing drainage basin and to stream benthic macroinvertebrate data to assess for flow alteration impacts to the stream benthos community. This methodology is widely used in the Puget Lowlands, and therefore allows for comparison of the City's data to the rest of the Puget Sound Region.

Further, this approach credibly identifies impacts from specific land uses or activities in Island watersheds, allowing the City to favorably compete for water and/or habitat quality-related grant funding for capital projects, utility improvements, and planning assessments (including habitat restoration, stormwater drainage system retrofits and Low Impact Development).

Acquiring the technology and expertise to conduct this assessment in-house was not feasible. Utilizing King County for these services allows staff time to complete remaining data assessments to include sediment, targeted storm event, long-term status and trends, and the Murden Cove Watershed Project. Proposed work is within current budget and workplan.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Interlocal Agreement with King County for stream benthos and hydrologic data assessment in the amount of \$14,936.88.

Agreement
Between King County and the City of Bainbridge Island
for Services Related to Stream Benthos and Hydrologic Data Evaluation

This Agreement ("Agreement") is made and entered into by King County, Washington, as represented by its Department of Natural Resources and Parks, Water and Land Resources Division, hereinafter referred to as "WLRD" and the City of Bainbridge Island, hereinafter referred to as "City," or "Bainbridge Island," collectively referred to as the "Parties," in order for WLRD to provide services to support the City in conducting stream benthos and hydrologic data evaluation ("Project").

The Parties mutually agree as follows:

I. Purpose

The purpose of this Agreement is to provide a mechanism whereby WLRD will provide services to the City to support its work on the Project, as described in Exhibit One, attached to this Agreement and incorporated herein and made a part hereof.

II. Management of Technical Services Provision

- A. The provision of services under this Agreement will be managed for King County by Curtis DeGasperi, or other staff as designated by King County, and for Bainbridge Island by Cami Apfelbeck, or other staff as may be designated by Bainbridge Island ("Project Administrators").
- B. In the event that a dispute arises under this Agreement, it shall be resolved by the Project Administrators. If the dispute cannot be resolved by the Project Administrators, it shall be referred for resolution to the Division Director of King County WLRD and the (City of Bainbridge Island Public Works Director. This dispute resolution provision shall not be construed as prohibiting either Party from seeking enforcement of the terms of this Agreement, or relief or remedy from a breach of the terms of this Agreement, in law or in equity.

III. Responsibilities

- A. WLRD will provide services as described in Exhibit One.
- B. Bainbridge Island will provide funding to cover WLRD's costs to provide services.
- C. The Parties represent that funding necessary for activities under this Agreement has been appropriated and is available. To the extent that such service provision requires future appropriations beyond current appropriation authority, each of the Parties' obligations are contingent upon the appropriation of sufficient funds by that Party's legislative authority to complete the activities described herein. If no such appropriation is made for either Party, this Agreement will terminate at the close of the appropriation year for which the last appropriation that funds these activities was made.

IV. Costs and Billing

- A. Bainbridge Island will pay WLRD's actual costs to provide services. As documented on Exhibit One, service costs are estimated at \$14,936.88 and will not exceed this amount unless agreed to in writing by the Parties.
- B. WLRD will invoice Bainbridge Island for services on an annual basis. The invoice shall be accompanied by a summary of activities conducted under this Agreement and associated costs.
- C. Payment to WLRD will be made by Bainbridge Island within forty-five (45) days of receipt of invoices.

V. Duration, Termination, and Amendment

- A. This Agreement shall become effective upon its signature, and will expire on December 30, 2015, unless terminated sooner or extended as provided herein.
- B. This Agreement may be terminated by either Party upon 30 days' written notice
- C. This Agreement may be amended only by written agreement of the Parties.
- D. This Agreement is not assignable by either Party, either in whole or in part.
- E. This Agreement is a complete expression of the intent of the Parties and any oral or written representations or understandings not incorporated herein are excluded. The parties recognize that time is of the essence in the performance of the provisions of this Agreement. Waiver of any default shall not be deemed to be waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a

waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such through written approval by the parties which shall be attached to the original Agreement.

VI. Indemnification and Hold Harmless

King County shall protect, defend, indemnify, and save harmless Bainbridge Island, its officers, officials, and employees, while acting within the scope of their employment, from any and all costs, claims, judgments, and/or awards of damages, arising out of or in any way resulting from King County's own negligent acts or omissions, or the negligent acts or omissions of King County's officials, officers, or employees in connection with activities conducted under this Agreement. Bainbridge Island shall protect, defend, indemnify, and save harmless King County, its officers, officials, and employees, while acting within the scope of their employment, from any and all costs, claims, judgments, and/or awards of damages, arising out of or in any way resulting from Bainbridge Island's own negligent acts or omissions, or the negligent acts or omissions of Bainbridge Island's officials, officers or employees in connection with activities conducted under this Agreement. Each Party agrees that its obligations under this Article VI extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event that either Party incurs any judgment, award, and/or cost arising therefrom, including attorney's fees, to enforce the provisions of this Article, all such fees, expenses, and costs shall be recoverable from the responsible Party to the extent of that Party's culpability. The indemnification provided for in this Article VI shall survive the termination of this Agreement.

VII. Governing Law and Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for either Kitsap County or King County, Washington.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the _____ day of _____, 2015.

Approved as to Form

King County:

By: 
Title: Deputy Prosecuting Attorney

By: 
Title: Water and Land Resources Division Director

City of Bainbridge Island:

By: _____
Title: City of Bainbridge Island City Manager

Scope of Work

City of Bainbridge Island Stream Benthos and Hydrologic Data Evaluation

The goal of this study is to analyze City of Bainbridge Island benthic invertebrate community health data from eight locations sampled annually and continuous hydrologic data from four locations. Land use/land cover (LU/LC) data will also be compiled for comparison to benthic index of biotic integrity (B-IBI) scores at the eight sampling locations and to hydrologic metrics from the four flow gauging locations. Relationships between B-IBI scores and hydrologic metrics and between hydrologic metrics and LU/LC will also be evaluated. In addition, City of Bainbridge Island B-IBI and hydrologic metric data will be compared to data from other areas across the Puget Sound lowlands.

Under this Scope of Work, King County Water and Land Resources Division will perform the following tasks for the City of Bainbridge Island to be completed by December 30, 2015.

Task 1- *Analyze taxonomic data and assess B-IBI scores over time*

Stream benthos data collected by City of Bainbridge Island and stored in the Puget Sound Stream Benthos data management system (www.pugetsoundstreambenthos.org) will be analyzed to generate B-IBI scores and component metrics in 10-50 and 0-100 scale using the latest attribute list. Trend graphs of B-IBI scores and component metrics for each sampling site over time will be prepared and statistical trend tests reported for each sampling site with multiple years of data.

Deliverable: Complete data download from Puget Sound Stream Benthos, including updated B-IBI scores and component metrics in 10-50 and 0-100 scale using the latest attribute list. Produce graphs and written summaries for each sampling site with multiple years of data.

Task 2- *Compile contributing basin and land cover data for sampling locations*

Compile available basin delineations and LU/LC data for six macroinvertebrate site contributing basins (available from the Puget Sound B-IBI Recalibration Study), and delineate the remaining two contributing basins that have not yet been delineated. With basins delineated, National Land Cover Dataset (NLCD) land cover data for 2006 and 2011 will be analyzed on a full basin, 1km contributing basin, and 90 m buffer scales, consistent with the data already available for the other six locations.

Additionally, compile available basin delineations and LU/LC data for one stormwater outfall discharge gauging station.

Deliverable: Data table reporting 2006 and 2011 National Land Cover Data (NLCD) statistics for all basins and GIS shapefiles of basin delineations.

Task 3- *Analyze hydrologic data*

Compile all available stream gauge data for the three streams of interest and analyze hydrologic metrics identified through previous King County research that are applicable to B-IBI (e.g., high pulse count, high pulse range).

Additionally, compile gauging data and analyze hydrologic metrics for one stormwater outfall gauging station.

Deliverable: Data table of computed flow metrics.

Task 4- *Summarize relationship between contributing basin land cover and B-IBI scores and hydrologic metrics*

Use relevant catchment characteristics (Task 2) for each contributing basin and analyze their correlations with B-IBI metrics and the ten component metrics (Task 1). Compare 2006 and 2011 land cover data for any significant changes that may be reflected in macroinvertebrate communities and B-IBI scores. In addition, analyze correlations with hydrologic metrics.

Deliverable: Data table reporting summary statistics addressing relationship between B-IBI and land cover, and hydrologic metrics and land cover.

Task 5- *Compare Bainbridge B-IBI scores and hydrologic metrics to other locations throughout the Puget Sound basin*

Compare B-IBI scores and hydrologic metrics for City of Bainbridge Island basins to B-IBI scores and hydrologic metric values recorded across the Puget Sound lowlands.

Deliverable: Comparison of City of Bainbridge Island B-IBI scores in relation to other locations throughout the Puget Sound basins.

Task 6- *Integrate the results of Tasks 1-5 into a Draft and Final Report*

Prepare draft report for review by City of Bainbridge Island and revise and submit a final report

Deliverable: Draft and Final Reports

			Task 1	Task 2	Task 3	Task 4	Task 5	Task 6		
			Analyze taxonomic sample data in PSSB and assess B-IBI scores over time	Compile contributing basin and land cover data for sampling locations	Analyze hydrologic data	Summarize relationship between land cover of contributing basins and B-IBI and hydrologic metrics	Compare Bainbridge B-IBI scores and hydrologic metrics to basins throughout the Puget Sound lowland	Integrate the results of tasks 1-6 into draft and final report		
Staff	Title	Rate	Hours							
Chris Gregersen	Environmental Scientist I	35.03	15	20	4	16	10	40		
Curtis DeGasperi	Engineer IV	54.98	10		8	8	10	40		
2015 Rates	Direct Labor Cost		\$1,075.29	\$700.60	\$580.00	\$1,000.36	\$900.14	\$3,600.58	\$7,856.97	
	Indirect	36.90%	\$396.78	\$258.52	\$214.02	\$369.13	\$332.15	\$1,328.61	\$2,899.22	
	Benefits and	53.21%	\$572.16	\$372.79	\$308.62	\$532.29	\$478.97	\$1,915.87	\$4,180.69	
	Paid Time Off									
			90.11%	\$2,044.24	\$1,331.91	\$1,102.63	\$1,901.78	\$1,711.26	\$6,845.06	\$14,936.88

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Historic Preservation Commission 2015 Work Plan	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: 15-058
Proposed By: Mayor Blair, Liaison	Referral(s):

BUDGET INFORMATION

Department: Legislative	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 03/17/15	Recommendation: Forward to 03/24/15 consent agenda
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A
	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider accepting the 2015 Work Plan from the Historic Preservation Commission.

History:

Attached for City Council's consideration is the 2015 Work Plan from the Historic Preservation Commission.

RECOMMENDED ACTION

Motion:

I move that the City Council accept the 2015 Work Plan from the Historic Preservation Commission

HISTORIC PRESERVATION COMMISSION

2015 WORK PLAN

- I. STATUTORY DUTIES- Ongoing
 - A. Maintain Status as a Certified Local Government
 - a. Meet once a month to discuss historic preservation issues
 - b. Maintain Local Inventory and Review Nominations to Local Register
 - c. Review nominations to the National Register
 - d. Review changes/alterations to Local Register properties
 - e. Review Special Tax Valuation applications
 - B. Review nominations to the Heritage Tree Program
 - C. Serve as the Fort Ward Historic Review Committee
- II. NONSTATUTORY DUTIES – Ongoing
 - a. Review and comment on demolition permits
 - b. Review and comment on land use applications that involve historic structures and sites
 - c. Provide SEPA comments for sites with historic/cultural resources
 - d. Determine appropriateness and content of historical signs
- III. ADVOCATE, EDUCATE AND PROMOTE PRESERVATION
 - a. Conduct public education session “My Old House” --- 3rd quarter
 - b. Determine the 2015 Blakely Recipients for the Project of Excellence and Preservation Leader Awards in Historic Preservation --- May 2015
 - c. Submit articles and press releases to local outlets --- as needed
- IV. GRANT ADMINISTRATION
 - a. Finalize the 2014 Historic Farm Inventory Grant
 - b. Review materials from the Consultant for the 2015 Suyematsu Farm Historic Structure Report
 - c. Apply for 2015-2016 grant with the Department of Archaeology and Historic Preservation
- V. IMPLEMENT REVISED COMPREHENSIVE PLAN CHANGES (adopted 11.25.13)
 - a. Revise Section 18.24 of COBI Code to Enact Changes (HP 1.2)—Ongoing and adopted in 3rd Quarter
 - i. Revise powers and duties of Commission
 - ii. Add new category, “Heritage Properties” (HP 2.5)

- iii. Include "Register Eligible" properties as subject to HPC Review (HP 2.1)
- iv. Incorporate the process for nomination and review of Heritage Properties
- v. Incorporate the process for review of changes to "Register Eligible" properties
- vi. Include Public Notice requirement for changes to historically significant properties
- vii. Include "demolition by neglect" provision for Register and Heritage properties
- viii. Incorporate financial incentives for owners to encourage preservation (HP 3.5, 3.6)
- ix. Establish city funded signage program (similar to that for Heritage Trees) for Heritage and Register properties (HP 3.1, 3.6)

- b. Establish a broad base of support from citizens and their government to strengthen the community's commitment to historic preservation (Goal 4 of HP Comp Plan) by increasing ties to stakeholders: Complete by 4th quarter.

- 1. Planning and Community Development
- 2. Design Review Board
- 3. Historical Society (Museum)
- 4. Parks Department
- 5. Suquamish Tribe
- 6. Friends of the Farms
- 7. BIJAC
- 8. Downtown Association
- 9. Chamber of Commerce
- 10. Local Realtors
- 11. Neighborhood Associations
- 12. Other as identified

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Road Ends Advisory Committee 2014 Annual Report and 2015 Work Plan	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: 15-059
Proposed By: Mayor Blair, Liaison	Referral(s):

BUDGET INFORMATION

Department: Legislative	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 03/17/15	Recommendation: Forward to 03/24/15 consent agenda
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider accepting the Road Ends Advisory Committee 2014 Annual Report and 2015 Work Plan.

History:

Attached for City Council's consideration is the 2014 Annual Report and 2015 Work Plan from the Road Ends Advisory Committee.

RECOMMENDED ACTION

Motion:

I move that the City Council accept the 2014 Annual Report and 2015 Work Plan from the Road Ends Advisory Committee

**City of Bainbridge Island
Road Ends Advisory Committee**

**2014 Report
&
2015 Work Plan**

February 9, 2015

Responsible Departments

Planning and Community Development and Public Works Department

Established By

Ordinance No. 2014-21

Purpose

The Road Ends Committee shall:

- Develop recommendations for the annual road ends work plan in collaboration with City Manager staff
- Enlist volunteers, neighborhood members, and community organizations to assist with the implementation of the approved work plan items adopted by the City Council
- Promote and coordinate opportunities to develop individual sites as appropriate circumstances occur
- Report annually to the City Council prior to the start of the budget process
- Work with appropriate City Manager staff to assist and support successful and timely completion of Council approved workplan, prioritized list of recommended projects and plans within the resources available to the City
- Work with the City Manager or his designee to ensure that all recommendations are feasible and comply with the plans and regulations of concerned jurisdictions.

Terms of Service

This committee follows the terms of service for all City advisory committees.

Current Member	Position #	Term Expires
Marci Burkel	1	June 30, 2017
Bill McCoy	2	June 30, 2017
Don Fisher	3	June 30, 2015
Vince Larson	4	June 30, 2015
Roger van Gelder	5	June 30, 2016
Bitsy Ostenson	6	June 30, 2016
Greg Spils	7	June 30, 2016

Meetings

Second Monday of every month, time and place as posted on the City website. Study sessions may be called by the chairperson as needed, but action of the Committee must be deferred to the regular public meetings except in schedule-constrained cases.

2014 Committee Report

Last year was a productive year for the road ends committee, as we closely aligned with the City in efforts to improve public rights-of-way to shore view and shore access on Bainbridge Island. Accomplishment highlights:

- Commencement of City O&M Department routine maintenance at developed road ends
- Pilot bench installations at South Beach and Gordon as models for other road ends
- Design approval for Fletcher Landing to improve public access
- City Staff support in June's "Spring Fling," a joint road ends awareness event with Go Bainbridge
- Began systematic site visits to assess and inventory current conditions of road ends. Two committee members, Roger van Gelder and Greg Spils, began site visits starting with road end #40 and working down the list to #65 to date (approximately one-third of all sites)

2015 Work Plan Proposal

The road end committee proposes and unanimously recommends for City approval the following 2015 objectives in four categories:

1. **Permanent Steel Boundary Sign Posts in Concrete** – Maximize the number of road ends with permanent steel boundary posts set in concrete in order to preserve awareness of road-end boundaries.
2. **Permanent Steel Shore Access Sign Posts in Concrete** – Maximize the number of road ends with permanent steel shore-access/view/rule-of-the-road signage in order to increase awareness of road ends' access.
3. **Benches** - For road ends with sufficient permanent signage and awareness, maximize the number of road ends with benches in order to broaden the use of these sites for viewing and to enable less mobile users to enjoy road ends.
4. **Capital Projects** – Complete Fletcher Landing, the current capital project in progress, and approve one new capital project.
5. **Encroachment Reduction** – Identify and mitigate encroachment issues consistent with established state law on City rights-of-way and public access to shoreline (RCW 35.79.035).

1. Permanent Steel Boundary Sign Posts in Concrete

Permanent boundary posts set in concrete maintain public and private property rights at both developed and undeveloped road ends. Temporary survey boundary markers at many sites go missing over time and require the city to resurvey these road ends unnecessarily.. In the committee's first set of site visits, road ends #40-#65, we identified the following 14 road ends in need of boundary sign posts:

#	Road End	Boundary Sign Post Requirements
44	Williams Lane	Only south boundary since north is contiguous with Williams-Olsen Park
46	Brigham Road	Both boundary markers
49	Hidden Cove Rd	Both boundary markers
50	Seabold Road	Both boundary markers
52	Reitan Road	Both boundary markers to replace temporary flags
55	North Street	Both boundary markers
62	Island Way	Both boundary markers
63	Skogen Lane	Both boundary markers
64	West Water Way	Both boundary markers
68	LaFayette Street	Both boundary markers
69	Portway	Both boundary markers

Committee members will continue site visits and update the city as this list progresses. The 2015 goal is to have all developed road ends (approximately 45) clearly marked with permanent boundary posts in concrete.

2. Permanent Steel Shore Access Sign Posts in Concrete

Permanent steel signage posts set in concrete inform the public how to properly access road ends. Signage includes shore view, shore access, rules-of-the-road, and parking sites in the road ends' vicinity as needed on a case by case basis (some road ends are high bluffs with shore views but not shore access, etc..). In the committee's first set of site visits, road ends #40-#65, we identified the following 6 road ends in need of road end access signage:

#	Road	Shore Access Signage Needs
47	Woodland Dr	Shore Access sign needed at intersection with Bayview
50	Seabold Rd	Shore Access sign needed at intersection with Henderson
52	Reitan Rd	Shore Access sign needed up Reitan to inform people of RE
54	Agate Street	Shore View sign needed
55	North Street	Shore Access signs needed from closest paved road
65	Sivertson Road	Shore View sign needed at turn above road end
68	LaFayette Street	Shore Access sign needed

The committee will continue to visit sites and update the city as this list progresses. The 2015 goal is to have all developed road ends (approximately ~45 recognized road ends) clearly marked with appropriate shore access signage.

3. Benches

For developed road ends with space for a bench, benches improve the road end experience for all users to enjoy, especially less mobile users. We identified the following 9 road ends in need of benches in our first set of site visits:

#	Road	Boundary Needs
44	Williams Lane	Flat area will host a bench well
46	Brigham Road	Flat area will host a bench well at top of slope
47	Woodland Dr	Replace rotting bench
50	Reitan Rd	Flat area will host a bench well at top of slope
54	Agate Street	Replace rotted, fallen bench
58	Broom Street	Flat area will host a bench well
63	Skogen Lane	Flat area will host a bench well
65	Sivertson Road	Flat area will host a bench well
68	LaFayette Street	Flat area will host a bench well

The committee will continue to visit sites and update the City as this list progresses. The long-term goal is to install a bench at all developed road ends that have space for one. At \$200/bench for materials, the Committee is requesting \$3,600 from the City for benches and installation costs.

4. Capital Projects

In addition to City Council approval and City Staff assignment to the Fletcher Bay improvement project, substantial progress has been made on Ward Street road end access. The public can access the public dock slip agreed upon with the marina at the end of Ward Street with the removal of the locked gate, cleats have been installed at the dock slip, and improved markings at the dock slip make it clear to the public is available to access the water. This work plan recommendation presumes full completion of Fletcher Landing and Ward Street work in 2015.

The Committee recommends Reitan Road as the next focus as a 2015 capital project. In addition to permanent signage needs for Reitan (see #1 and #2 above), the Committee recommends building a staircase from the end of Reitan Road's approximate 8' bluff to the shore for public access. This will require City Staff and capital spending from the remaining road end funds after Fletcher Landing completion, estimated to be \$25,000.

#	Road	2015 Capital Project Recommendation
52	Reitan Road	Staircase from the approximate 8' bluff to shore access.

5. Encroachment Prevention

The Road Ends Committee will continue to raise encroachment issues to City Staff in order to uphold established state law on public access to shoreline (RCW 35.79.035). Committee site visits and public input have identified the following road ends may have potential encroachment issues:

#	Road	Encroachment Information
55	North Street	Landscaping overlaid on previously surveyed and established road end access
18	Gowan	Landscaping overlaid on previously established public parking
49	Hidden Cove	Landscaping overlaid on previously agreed and established road end access

The Committee will work with the City to resolve any encroachment issues by either the public or neighboring property owners in order to respect the property rights of both private land owners and public access. Installation of boundary markers (see #1 above) and where appropriate shore access/view signage (see #2) above, is recommended by the Committee as a primary and default protective action at both developed and undeveloped road-end sites.

In summary, significant progress on road ends was made in 2014, including City Staff support Road End Committee liaison, City O&M Department routine maintenance of developed road ends, City Staff project management of Fletcher Landing capital project, and active City support is assuring citizens' access to shoreline established by state law. We look forward to another productive 2015 of collaboration with the City to advance citizen access to our Bainbridge Island

shoreline.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2015-02 Amending the Animal Control Regulations Regarding Dogs At Large	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: 13-092
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department: Legal	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: 03/17/15	Recommendation: Forward to 03/24/15 consent agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☐ Yes ☐ No ☒ N/A

Action Item:

Consider approval of Ordinance No. 2015-02 Amending the Animal Control Regulations Regarding Dogs At Large.

Background:

Presently, the Bainbridge Island Municipal Parks and Recreation District (BIMPRD) prohibits dogs off-leash on BIMPRD property except for Strawberry Hill Dog Park. The BIMC currently defines ‘at large’ as “off the owner’s premises and/or out of visual contact of the owner unless under physical and/or immediate effective voice or signal control of a competent person.” Accordingly, under the City’s code, dogs can be off-leash on City property if under voice command, but not off-leash on school or park property (except for at designated off-leash times and locations).

The most recent revisions proposed by Councilors Roth and Tollefson define public property as property owned by the BIMPRD and BISD; the revisions define dogs “at large” when on public property and private property without the consent of the owner or lessor except in parks, school district property, Winslow and in the Lynwood Neighborhood Service Center when the dog is on a leash or chain no longer than 6 feet in length or is within the bounds of an established off-leash area under its owner’s direct control and is obedient to its owner’s commands, and elsewhere on Bainbridge Island, when the animal is under physical restraint adequate to the size and nature of the animal or is sufficiently near its owner to be under its owner’s direct control and is obedient to its owner’s commands.

At their March 17, 2015, the City Council discussed the proposed ordinance and received public comment.

RECOMMENDED ACTION

Motion:

I move the City Council approve Ordinance No. 2015-02.

ORDINANCE NO. 2015-02

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to dogs on public property and amending Sections 6.04.010, 6.04.030, 6.04.100, 12.20.020, 12.20.030 and 12.20.070 of the Bainbridge Island Municipal Code (BIMC).

WHEREAS, the City desires to require that dogs be leashed while on public property and while on private property not belonging to the dog's owner;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 6.04.010 of the Bainbridge Island Municipal Code is hereby amended to add a new definition, "public property" to read as follows:

"Public property" shall mean public rights-of-way, property owned by the City of Bainbridge Island, property owned by the Bainbridge Island Metropolitan Park & Recreation District, and property owned by the Bainbridge Island School District.

Section 2. Section 6.04.010.8 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

8. ~~"At large" means off the owner's premises and/or out of visual contact of the owner unless under physical and/or immediate effective voice or signal control of a competent person.~~ "At large" means a dog on public property or private property without permission of the property owner or lessor except:

- a. In parks, on Bainbridge Island School District property, in Winslow in an area bounded by Eagle Harbor, Madison Avenue, High School Road and Ferncliff Avenue, and in the Lynwood Neighborhood Service Center unless the dog is on a leash or chain no longer than 6 feet in length or is within the bounds of an established off-leash area under its owner's direct control and is obedient to its owner's commands.
- b. Elsewhere on Bainbridge Island, unless the animal is under physical restraint adequate to the size and nature of the animal or is sufficiently near its owner to be under its owner's direct control and is obedient to its owner's commands.

Section 2. Section 6.04.030 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

6.04.030 Running at large.

It is unlawful for the owner of an animal to permit the animal, whether licensed or not, to run at large as defined in BIMC 6.04.010.8. ~~in any park, public beach, pond, fountain or stream, or upon a public playground, school grounds, or in a public building. An animal in violation of this section is declared to be a nuisance and may be seized and impounded. This section shall not apply to cats or owners of cats, and shall not prohibit a person from walking or exercising an animal, when such animal is on a leash and proper safeguards are taken to protect the public and property from injury or damage by the animal. (Ord. 91-41 § 2, 1991)~~

Section 3. Section 6.04.100 of the Bainbridge Island Municipal Code is deleted in its entirety:

~~6.04.100 Animal at large.~~

~~It is unlawful for the owner of an animal to permit the animal, whether licensed or not, to run at large, at any time. An animal at large is declared to be a nuisance and may be seized and impounded. This section shall not apply to cats or owners of cats.~~

Section 4. Section 12.12.020(D) of the Bainbridge Island Municipal Code is hereby amended to read as follows:

D. "Park" is a park, reservation, playground, beach, recreation center or any other area in the city, owned or used by the City or the Bainbridge Island Metropolitan Parks and Recreation District, and devoted to active or passive recreation.

Section 5. Section 12.20.030 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

12.20.030 Park property.

No person in a park shall:

A. Buildings and Other Property.

1. Disfigurement and Removal. Willfully mark, deface, disfigure, injure, tamper with, or displace or remove, any building, bridges, tables, benches, fireplaces, railings, paving or paving material, water lines or other public utilities or parts or appurtenances thereof, signs, notices or placards whether temporary or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal,

2. Restrooms and Washrooms. Fail to cooperate in maintaining restrooms and washrooms in a neat and sanitary condition,

3. Removal of Natural Resources. Dig, or remove any beach sand, whether submerged or not, or any soil, rock, stones, trees, shrubs or plants, down-timber or other wood or materials, or make any excavation by tool, equipment, blasting, or other means or agency,

4. Erection of Structures. Construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon, or across such lands, except on special written permit issued under this chapter;

B. Trees, Shrubbery, Lawns.

1. Injury and Removal. Damage, cut, carve, transplant or remove any tree or plant or injure the bark, or pick the flowers or seeds, of any tree or plant; nor shall any person attach any rope, wire, or other contrivance to any tree or plant. A person shall not dig in or otherwise disturb grass areas, or in any other way injure or impair the natural beauty or usefulness of any area,

2. Climbing Trees, etc. Climb any tree or walk, stand or sit upon monuments, vases, fountains, railing, fences or upon any other property not designated or customarily used for such purposes,

3. Hitching of Animals. Tie or hitch a horse or other animal to any tree or plant;

C. Wild Animals, Birds, etc.

1. Hunting. Hunt, molest, harm, frighten, kill, trap, chase, tease, shoot or throw missiles at any animal, reptile or bird, nor shall he remove or have in his possession the young of any wild animal, or the eggs or nest, or young of any reptile or bird,

2. Feeding. Give or offer, or attempt to give, to any animal or bird any tobacco, alcohol or other known noxious substances;

D. ~~Dogs~~-Dog at Large. Allow a dog to run at large. "At large" has the same meaning as set forth in BIMC 6.04.010.8. ~~Such dog must be on leash or within immediate control of the person.~~

Section 5. Section 12.20.070 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

12.20.070 Behavior.

No person in a park shall:

A. Intoxicating Beverages. Have entered or be under the influence of intoxicating liquor;

B. Fireworks and Explosives. Brought, or have in his possession, or set off or otherwise cause to explode or discharge or burn, any firecrackers, torpedo, rocket, or other fireworks or explosives of inflammable material, or discharge them or throw them into any such area from land or water adjacent thereto. This prohibition includes any substance, compound, mixture, or article that in conjunction with any other substance or compound would be dangerous from any of the foregoing standpoints;

~~C. Domestic Animals. Have been responsible for the entry of a dog or other domestic animal into areas other than automobile parking concourses and walks immediately adjacent thereto; and in such other areas as may be clearly marked by signs bearing the words "Domestic Animals Permitted in This Area." Nothing in this section shall be construed as permitting the running of dogs at large. All dogs in those areas where such animals are permitted shall be restrained at all times on adequate leashes not greater than six feet in length;~~

~~CD. Alms. Solicit contributions for any purpose, whether public or private;~~

~~DE. Fires. Build or attempt to build a fire except in such areas and under such regulations as may be designated by the director. No person shall drop, throw, or otherwise scatter lighted matches, burning cigarettes or cigars, tobacco paper or other inflammable material, within any park area or on any highway, road or street abutting or contiguous thereto;~~

~~EF. Closed Areas. Enter an area posted as "Closed to the Public," nor shall any person use, or abet the use of any area in violation of posted notices;~~

~~EG. Games of Chance. Gamble, or participate in or abet any game of chance;~~

~~GH. Loitering and Boisterousness. Sleep or protractedly lounge on the seat, or benches, or other areas, or engage in loud, boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct or behavior tending to a breach of the public peace;~~

HI. Exhibit Permits. Fail to produce and exhibit any permit from the director he claims to have upon request of any authorized person who desires to inspect the same for the purpose of enforcing compliance with any ordinance or rule;

IJ. Interference with Permittees. Disturb or interfere unreasonably with any person or party occupying any area, or participating in any activity, under the authority of a permit.

Section 6. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2015.

APPROVED BY THE MAYOR this _____ day of _____, 2015.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK:	March 12, 2015
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NUMBER:	2015-02

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Amendment 2 to Professional Services Agreement with Joseph Tovar for Comprehensive Plan Update Services	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: 15-062
Proposed By: Kathy Cook, Planning Director	Referral(s):

BUDGET INFORMATION

Department: PCD	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 03/17/15	Recommendation: Forward to 3/24/15 Consent Agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Approve Amendment 2 to the Professional Services Agreement with Joseph Tovar, increasing the services provided by Mr. Tovar, extending the term of the agreement through December 31, 2016, and increasing the dollar amount by \$99,365, for a new total of \$120,365.

Background:

On August 20, 2014, the City entered into a Professional Services Agreement (PSA) with Joseph Tovar for consultant services related to the 2016 Comprehensive Plan Update. The PSA was in the amount of \$16,000 and for the period through December 31, 2014. On December 18, 2014, the City Manager approved Amendment 1 to the PSA, adding \$5,000 for a new total of \$21,000, and extending the time period through March 31, 2015. The \$21,000 was funded from the 2014 budget. .

The Comprehensive Plan Update is now in full swing, and the City wishes to continue working with Mr. Tovar through the completion date of the update process. Amendment 2 to the Tovar PSA increases the services provided by Mr. Tovar, extends the term of the agreement through December 31, 2016 (per Council direction, March 17 study session), and increases the dollar amount by \$99,365, for a new total of \$120,365. Funding for consultant services supporting the Comprehensive Plan Update was approved as part of the City's 2015-16 budget.

The revised scope of work is included in Exhibit A to the PSA amendment. A graphic illustrating the timeline for the Comprehensive Plan Update process is also included as Attachment 1 to this Council packet.

RECOMMENDED ACTION

Motion:

I move the City Council approve Amendment 2 to the Professional Services Agreement with Joseph Tovar for consultant services related to the Comprehensive Plan Update.

**AMENDMENT NO. 2 TO
AGREEMENT FOR PROFESSIONAL SERVICES**

This Amendment No. 2 to the Agreement for Professional Services, dated as of the date written below (this "Amendment"), between the City of Bainbridge Island (the "City") and Joe Tovar (the "Consultant") amends that certain Agreement for Professional Services, dated August 20, 2014, between the City and the Consultant, as amended by Amendment No. 1 to Agreement for Professional Services, dated December 18, 2014 (the "Agreement").

WHEREAS, the City and the Consultant entered into the Agreement to provide consultant services in connection with the update of the City's Comprehensive Plan; and

WHEREAS, City desires to increase the services provided under the Agreement, extend the term of the Agreement, and amend the maximum amount payable under the Agreement;

NOW, THEREFORE, the City and the Consultant agree to amend the Agreement as follows:

1. Section 2(A) is hereby amended to read as follows:

A. The City shall pay the Consultant for such services: (check one)

[X] Hourly, at a rate of \$175.00 with total hours not to exceed ~~150~~ 710 plus actual travel and expenses not to exceed ~~\$400.00~~ \$1,765.00, in accordance with Attachment A, but not more than a total of ~~\$21,000.00~~ \$120,365.00;

[] Fixed Sum: a total amount of \$_____;

[] Other, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts."

2. Section 6(A) is hereby amended to read as follows:

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until ~~March 31, 2015~~ December 31, 2016, unless sooner terminated by either party as provided below.

3. Attachment A to the Agreement is hereby amended and restated in its entirety as shown in the attached Exhibit A.

4. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of March ____,
2015.

CONSULTANT

CITY OF BAINBRIDGE ISLAND

By: _____
Joseph W. Tovar
Tax #EIN 47-1955461
City Business License #44546

By: _____
Douglas Schulze, City Manager

EXHIBIT A

SCHEDULE AND SCOPE OF SERVICES

- Indicates decision point

2015			
Month	Tasks	Estimated \$ Labor Cost [Hours]	RT WSF
April	● Consultant and staff present to the City Council recommended issues/topics to include in Final Update Scope. ● Council affirms Final Update Scope by resolution or motion.	\$10,500 [60]	5
	● From Council approved Final Update Scope, Consultant works with staff to draft potential amendatory language/maps/ tables to be reviewed by Planning Commission at public meetings beginning in May and continuing through January of 2016. ● Project deliverables: for each Plan Element, the Consultant will submit monthly for staff and Planning Commission review: ○ Proposed draft new Goals, Policies, Maps or Graphics ○ Proposed draft “scrub” of existing goals and policies to identify (1) text to be removed (e.g., redundant or obsolete); (2) data or text to move to other documents (e.g., plan appendix or functional plans); (3) text to move to “temporary moorage” for subsequent consideration (e.g., text that addresses subarea plans or appears more regulatory than policy) ○ Summary of possible Implementation Strategies/Actions ○ Issue-specific white papers as appropriate (e.g., sustainability, healthy communities, urban design) ● The first Elements to be prepared by staff and consultant in April are <i>Introduction</i> and <i>Land Use, including, relevant portion of the Winslow Master Plan</i>.		
May	● Begin Planning Commission study sessions on draft <i>Introduction</i> and <i>Land Use Element, including relevant portion of the Winslow Master Plan</i>. ● Two to three Planning Commission meetings. ● Two to three staff meetings with Consultant. ● City issues RFP/RFQ to retain Capital Facilities sub-consultant.	\$10,500 [60]	5
June	● Continued Planning Commission study sessions on draft <i>Introduction</i> and <i>Land Use Elements</i>. Two to three Planning Commission meetings. ● Consultant works with staff on draft <i>Environmental and Water Resources Elements, including relevant portion of the Winslow Master Plan</i>. ● After draft proposed <i>Introduction</i>, <i>Land Use Element</i> and <i>Future Land Use Map</i> have taken shape, City shall decide whether to issue RFP/RFQ for additional consultants to perform technical background studies for Transportation and Critical Areas updating using Best Available Science. ● At end of month, check in with City Council on draft <i>Land Use Element, including relevant portion of the Winslow Master Plan</i>.	\$9,625 [55]	4

July	- Planning Commission study sessions on <i>Water Resources and Environmental Elements, including relevant portion of the Winslow Master Plan.</i> - Consultant works with staff to prepare draft of <i>Housing Element, including relevant portion of the Winslow Master Plan</i>	\$8,750 [50]	4
August	- Planning Commission study sessions on <i>Housing Element, including relevant portion of the Winslow Master Plan.</i> - Consultant works with staff on draft of <i>Utilities Element and Economic Element, including relevant portion of the Winslow Master Plan.</i> At end of month, check in with City Council on draft <i>Environmental, Water Resources and Housing Elements.</i>	\$7,875 [45]	3
Sep	- Planning Commission study sessions on <i>Utilities Element and Economic Elements, including relevant portion of the Winslow Master Plan.</i> - Consultant works with staff to review technical consultant information on transportation issues and prepare draft of <i>Transportation Element including the Non-Motorized Transportation Plan and relevant portion of the Winslow Master Plan.</i>	\$7,000 [40]	3
Oct	- Planning Commission study sessions on <i>Transportation Element including the Non-Motorized Transportation Plan and relevant portion of the Winslow Master Plan.</i> - Consultant works with staff and technical consultants to prepare <i>Capital Facilities Element, including relevant portion of the Winslow Master Plan.</i>	\$7,000 [40]	3
Nov	- Planning Commission study sessions on <i>Capital Facilities Element, including relevant portion of the Winslow Master Plan.</i> - Consultant works with staff on any revisions necessary to assure consistency among the <i>Plan Elements.</i> At end of month, check in with City Council on draft <i>Utilities, Capital Facilities and Transportation Elements, including the Non-Motorized Transportation Plan and relevant portion of the Winslow Master Plan.</i>	\$7,000 [40]	3
Dec	- Consultant works with staff on any revisions to <i>Land Use Element</i> needed to assure consistency. - Consultant works with staff on draft of <i>Cultural and Human Resources Elements, including relevant portion of the Winslow Master Plan.</i>	\$7,000 [40]	2
TOTAL FOR PSA AMENDMENT #2 IN FISCAL YEAR 2015		\$75,250 [430]	32

Month	2016	Estimated \$ Labor Cost [Hours]	RT WSF
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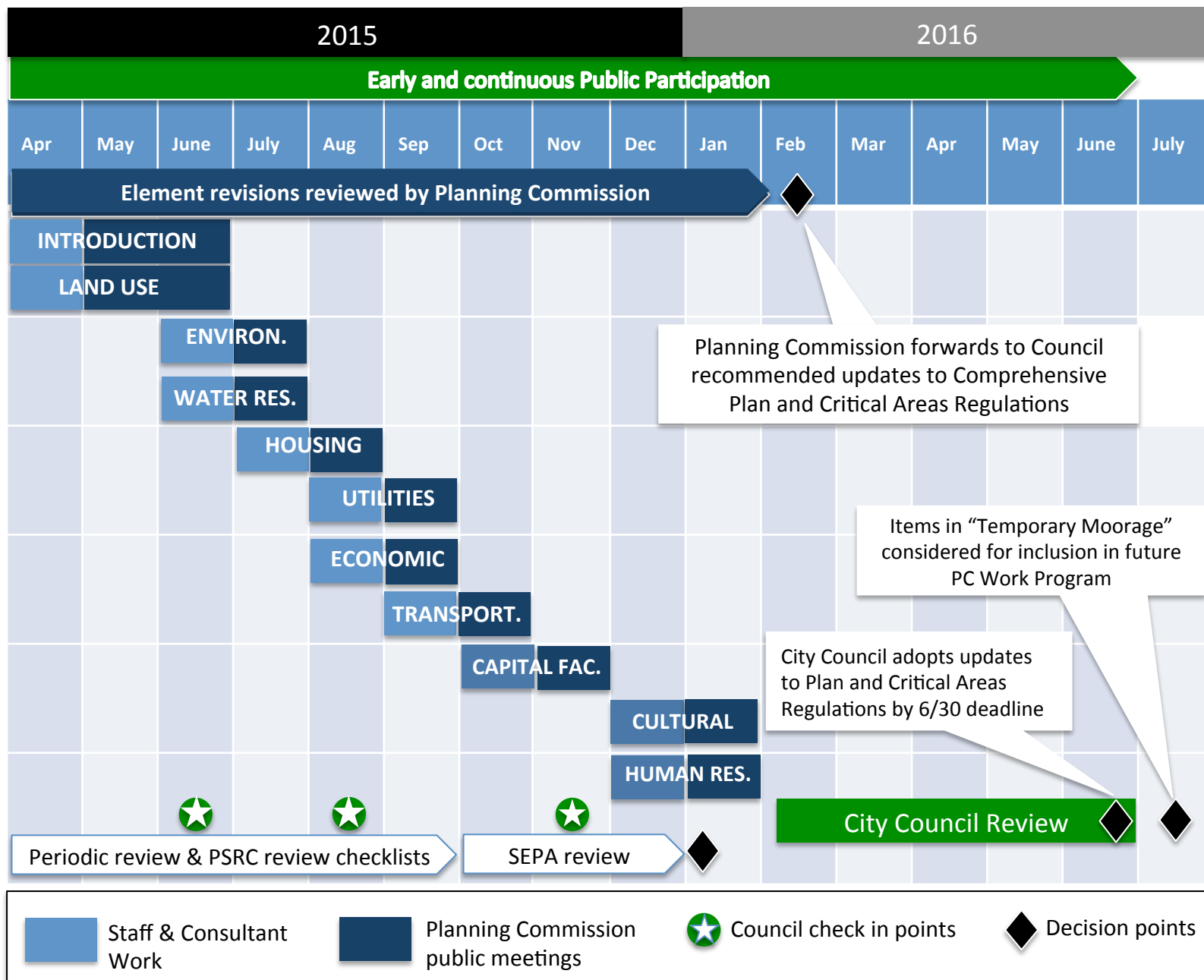
Jan	- Planning Commission study sessions on <i>Cultural and Human Resources Elements, relevant portion of the Winslow Master Plan</i> and any revisions to the <i>Land Use Element</i> or other <i>Elements</i> needed to assure consistency. - Consultant works with staff to prepare any further revisions needed. - City's Responsible Official makes SEPA determination.	\$5,250 [30]	3
Feb	Planning Commission makes final edits and forwards final recommended updated Comprehensive Plan and development regulations to the City Council.	\$3,500 [20]	3
Mar	City Council continues review of the Planning Commission recommendations for the Comprehensive Plan, development regulations, the public record and SEPA information.	\$3,500 [20]	3
Apr	- City Council continues its review of the Planning Commission recommendations regarding the Comprehensive Plan, development regulations, the public record and the SEPA information. - City sends to State Department of Commerce the 60-day notice of intent to adopt Plan Update.	\$3,500 [20]	3
May	City Council continues its review of the Planning Commission recommendations regarding the Comprehensive Plan, development regulations, the public record and the SEPA information.	\$3,500 [20]	3
June	- City Council adopts Comprehensive Plan amendments by ordinance. - City Council adopts development regulation amendments by ordinance. - In Ordinance recitals, Council states that these actions conclude the City's Update process required by the GMA.	\$3,500 [20]	3
2016 Totals		\$22,750 [130]	18
PSA Amendment #2 Total for 2015 and 2016		\$98,000 [560]	50
TOTAL			

Total Cost of PSA Amendment #2 is estimated at 560 hours @\$175 hourly = **\$98,000.00**
50 round trips to Bainbridge Island on Washington State Ferries (WSF) \$27.30@ = **\$1,365.00**
Total PSA Amendment #2 not to exceed \$99,365.

July	- City to Publish Notice of Adoption of Ordinance(s) amending the Comprehensive Plan and development regulations. - City to submit final update ordinance(s) to Washington State Department of Commerce. - Planning Commission and Council to discuss which "temporary moorage" items to include in the Work Program for the balance of 2016 and into 2017.		
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Project Management and Assumptions

1. City and Consultant will establish a regular weekly or biweekly project management call to ensure continued coordination and progress on the project. Action will be taken if needed to avoid adversely impacting costs and project schedule.
2. The schedule and cost shown for each task are estimates. Time may be transferred from one task to another due to greater or lesser level of work required, provided that each task shall be completed and the total budget shall not be exceeded.
3. The Consultant deliverables will be limited to electronic files. The City will be responsible for document reproduction and distribution of all review and final drafts.
4. The City shall provide to Consultant any requested hard copies of official city documents related to planning, regulation, capital project or operating budget.
5. The City understands and agrees that additional technical work may be necessary for the transportation, capital facilities and critical areas best available science assessment and that such work will be performed by others. The City and Consultant would discuss at that time the means of managing and coordinating such sub-consultant work in support of this project.
6. The City may determine that circumstances warrant taking more time than is shown on the Scope and Schedule in order to complete public hearings or planning commission or city council review. In such case, the City and Consultant will discuss and agree to appropriate adjustment to subsequent tasks and timing.



CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2015-08, Comprehensive Plan Amendment (CPA) Requests During Update Process	Date: March 24, 2015
Agenda Item: Consent Agenda	Bill No.: 15-051
Proposed By: Kathy Cook, Planning Director; Jennifer Sutton, Special Project Planner	

BUDGET INFORMATION

Depart/Fund: N/A

Expenditure Req: N/A Budgeted? ☐ Yes ☒ No Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 3/17/18	Recommendation: Forward to 3/24/15 consent agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item: Consider approval of Ordinance No. 2015-08, amending Bainbridge Island Municipal Code (BIMC) Chapter 2.16.190 relating to the Comprehensive Plan amendment regular schedule and the 2016 Comprehensive Plan Update process.

Background:

BIMC Chapter 2.16.190 *Legislative Comprehensive Plan Amendments* describes the process for individuals to submit Comprehensive Plan Amendment (CPA) requests. The submission window occurs once every three years, and the last submission cycle was in early 2013. If unchanged, the next regular CPA submission window would be January-February 2016; when the City will be completing work on the larger, Comprehensive Plan Update, which is due June 30, 2016.

Ordinance No. 2015-08 modifies BIMC Chapter 2.16.190 to allow for CPA requests to be submitted May-June 2015 to be considered through the larger Comprehensive Plan Update process, currently underway. The ordinance also changes the next regular CPA submission cycle to 2019, three years after the Update process is completed.

RECOMMENDED ACTION

Motion: I move that the City Council approve Ordinance No. 2015-08.

ORDINANCE NO. 2015-08

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the Comprehensive Plan amendment regular schedule and the 2016 Comprehensive Plan Update process; amending Bainbridge Island Municipal Code Chapter 2.16.190.

WHEREAS, the State Growth Management Act requires that cities and counties that plan under the Act periodically review their Comprehensive Plan, looking out 20 years; and

WHEREAS, the City of Bainbridge Island has begun that periodic review, and any changes must be adopted by June 30, 2016; and

WHEREAS, a committee of Councilmembers and Planning Commissioners known as the Comprehensive Plan Steering Committee has been established to guide the Update process; and

WHEREAS, the City's regular three-year Comprehensive Plan Amendment cycle described in BIMC Chapter 2.16.190 provides for the next amendment submission period to occur in early 2016; and

WHEREAS, the Steering Committee agrees that it is advisable to have any independent Comprehensive Plan amendment requests submitted earlier in the Comprehensive Plan Update process in order to consider changes to the Plan as a whole; now, therefore

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN, AS FOLLOWS:

Section 1: Sections 2.16.190.F and G of the Bainbridge Island Municipal Code are amended to read as follows:

F. Frequency of Amendments.

1. Amendments. Except in the event of an emergency as determined by the city council or in the event of amendments related to updating the capital facilities plan, plan amendments will be considered together so that the cumulative effects of all proposed amendments can be analyzed for consistency and the overall effect on the comprehensive plan. As part of the City's periodic 2016 comprehensive plan update, the city will accept comprehensive plan amendment requests between May 1 and June 30, 2015, and those amendments will be considered through the update process. The next comprehensive plan amendment submission cycle will be in Starting in 2010 2019, and thereafter no more often than every three calendar years, the planning commission may recommend and the city

council may adopt amendments to the land use map, or the text of the comprehensive plan, upon finding that each proposal meets all of the applicable conditions and requirements of this chapter.

2. Emergency Amendments. The city council may determine, by resolution, that a proposed amendment be processed as an emergency amendment to the comprehensive plan.

G. Review Process. The city shall process comprehensive plan amendment applications in accordance with the following procedures:

1. Preapplication Conference. Prior to submittal of a comprehensive plan amendment application, the applicant or applicant's representative shall attend a preapplication conference in accordance with the procedures of BIMC 2.16.020.G. Interested citizens may attend the preapplication meeting.
2. Application. Proposed amendments shall be submitted between January 1st and the last day in February, starting in 2013 and subsequently every third year, except as described in Subsection F.1 above in connection with the 2016 Comprehensive Plan update.
3. SEPA Review. The applicant is responsible for conducting any environmental analysis, including the preparation of an environmental impact statement, if necessary. Environmental review shall be completed prior to planning commission review.
4. Written Analysis. For each proposed amendment, staff will prepare a written analysis for the planning commission. The analysis will be accompanied by a recommendation that the proposed amendment be approved, denied, or approved with modification. Proposals may be grouped and evaluated by geographic sector and/or subject matter to be assessed for cumulative impact.
5. Planning Commission Review. Subsequent to completion of the analysis and SEPA review prepared by staff, the planning commission shall conduct one or more public hearings as defined in BIMC 2.14.020.G. The planning commission shall also solicit comments regarding the proposed amendment from the public or from government agencies in any other manner it determines necessary and appropriate to the nature of the proposed amendment and consistent with RCW 36.70A.140. The notice and public hearing for proposed comprehensive plan amendments may be combined with any notice or public hearing for proposed amendments to the land use code or for other actions of the planning commission;

provided, that all appropriate noticing is conducted as required by law.

6. **Planning Commission Recommendation.** The planning commission shall base its recommendation on whether the application meets the required decision criteria contained in subsection H of this section and consider public input, conclusions from any required studies, the staff recommendation, and findings from the SEPA analysis. The planning commission may recommend to approve, approve with conditions, or deny the proposed amendment. The planning commission must make findings supporting their recommendation. If the planning commission recommends denial of a proposed amendment, the findings shall include that (a) the proposal does not comply with the decision criteria contained in subsection H of this section, or (b) a majority of the planning commission finds that the proposal would be more appropriately and effectively addressed through another aspect of the city's work program. The planning commission's findings and conclusions regarding its recommendation shall be forwarded to the city council within 30 days of their final hearing.
7. **City Council Review and Decision.**
 - a. The city council considers whether the application meets the required decision criteria contained in subsection H of this section and also considers staff's recommendation and the planning commission's recommendations within the context of its budget discussions, and may act on the amendment proposals prior to or at the same time as it adopts the city budget.
 - b. The council may decide to approve, deny, or approve with modification the proposed amendment.
 - c. The council shall base its decision on consideration of the record and the required decision criteria contained in subsection H of this section and shall cite these in their findings and conclusions.
8. **Denied Amendments.**
 - a. Denied amendments will not be accepted for the next comprehensive plan amendment cycle, unless the proposed amendment is substantially modified or circumstances related to the amendment request have significantly changed. The planning director shall make this determination.

Section 2. This ordinance shall take effect and be in force on and after five days from its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL this _____, 2015.

APPROVED BY THE MAYOR this _____, 2015.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK:	March 10, 2015
PASSED BY THE CITY COUNCIL:	_____
PUBLISHED:	_____
EFFECTIVE DATE:	_____
ORDINANCE NUMBER:	2015-08

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: General Sewer Plan Presentation	Date: March 24, 2015
Agenda Item: Work Session	Bill No.: AB 12-108
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund:		
Expenditure Req: \$ N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: N/A	Recommendation:	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

City staff and consultant Carollo Engineers to present to the City Council the Final Draft of the General Sewer Plan (GSP) for the city-owned Winslow and South Island Sewer Systems.

Background:

On December 12, 2012, the City Council approved the General Sewer Plan update award to Carollo Engineers in the amount of \$274,961.00. Prior to 2012, the last update occurred in 1994.

Scheduling:

The Draft GSP was presented to the Utilities Advisory Committee (UAC) in December 2014 and was subsequently reviewed and discussed over several UAC meetings. The UAC-approved review comments have been incorporated into the plan being presented to City Council.

Depending upon actions by City Council to revise or approve the plan, certain directed changes, such as sewer service area or other policies may require future ordinance readings. The Final Draft plan will be submitted to the Department of Ecology for concurrence and review.

To view the General Sewer Plan Final Draft, please visit <http://www.bainbridgewa.gov/450/General-Sewer-Plan>

RECOMMENDED ACTION

Motion:

Informational Only.