

ITEMS DISCUSSED

1. EXECUTIVE SESSION: PROPERTY ACQUISITION (RCW 42.30.110(1)(b))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
5. STAFF INTENSIVE
 - A. COMMUNITY SERVICES FUNDING FRAMEWORK, AB 15-040 – EXECUTIVE
 - B. PUBLIC SAFETY SITE SELECTION, AB 14-008 – EXECUTIVE
 - C. TRANSFER OF KITSAP COUNTY TIDELANDS TO CITY OF BAINBRIDGE ISLAND, AB 15-043 – EXECUTIVE
 - D. CONTRACT AMENDMENT WITH RIDOLFI TO AMEND CONTRACT SCHEDULE FOR RESTORATION MONITORING PROGRAM AT JOHN NELSON PARK AT STRAWBERRY CANNERY COVE AND PRITCHARD EAST BLUFF AB 15-044 - PLANNING
 - E. NATIONAL ESTUARY PROGRAM (NEP) WATERSHED PROTECTION AND RESTORATION GRANT OPPORTUNITY, AB 15-046 – PLANNING
 - F. PUBLIC WORKS CONTRACTS, AB 15-045
 1. INTERLOCAL AGREEMENT WITH PORT GAMBLE TRIBE FOR POLICE MOTORCYCLES, AB 15-037
 2. LYNWOOD CENTER OUTFALL IMPROVEMENT PROJECT, AB 11-086
 3. GROUNDWATER ASSESSMENT PROFESSIONAL SERVICES AGREEMENT, AB 15-038
 - G. MEMORANDUM OF UNDERSTANDING WITH US MARSHALS SERVICE, VIOLENT OFFENDER TASK FORCE, AB 15-039 – POLICE
6. COUNCIL DISCUSSION
 - A. TRANSFER OF PRITCHARD PARK TO BAINBRIDGE ISLAND METROPOLITAN PARKS DISTRICT, AB 15-043 – COUNCILMEMBER TOLLEFSON
7. COMMITTEE REPORTS
 - A. UTILITY ADVISORY COMMITTEE LIAISON REPORT – COUNCILMEMBER TOLLEFSON
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. EXECUTIVE SESSION: PROPERTY ACQUISITION (RCW 42.30.110(1)(B)) 6:30 PM

Deputy Mayor Townsend called an executive session to order at 6:30 p.m. with Councilmembers Blair, Blossom, Bonkowski, Roth, Scott, Tollefson and City Attorney Marshall to discuss Property Acquisition (RCW 42.30.110(1)(B)) in the Planning Conference Room. The recording system was turned off and a notice was posted on the door to the Council Chamber. The executive session adjourned at 7:00 p.m. No action was taken.

2. CALL TO ORDER / ROLL CALL 7:02 PM

Deputy Mayor Townsend called the meeting to order at 7:00 p.m. with Councilmembers Blair, Blossom, Bonkowski, Roth, Scott, and Tollefson present. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:03 PM

***MOTION:** I move to accept the agenda as presented.*

***BLAIR/BONKOWSKI:** The motion carried 7-0.*

Councilmember Blossom stated she would abstain from voting on Item F 2 due to family-business connections.

4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:04 PM

City Manager Schulze's report included:

- Progress was made with negotiations with the IAM. Council will be briefed at the March 10 meeting.
- The final listening session on the Comp Plan updated will be held on Wednesday, March 4.
- City Manager Schulze was appointed to its credentialing board by the ICMA.
- The government TV task force will meet on Friday, March 6 to identify types of equipment we will need to restore some of the local programming left behind by BITV.

5. STAFF INTENSIVE 7:08 PM

A. COMMUNITY SERVICES FUNDING FRAMEWORK, AB 15-040 – EXECUTIVE

Deputy City Manager Smith explained that during discussions to develop the 2015-16 Biennial Budget in fall 2014, the City Council expressed intent to work in 2015 to review the process used to allocate community services funding. Funding is currently allocated according to a recommendation developed several years ago. Mayor Blair and Councilmember Tollefson have developed a proposed approach to update the methodology to award these funds.

Input from Council and staff will be used to further develop the proposed update to the allocation process. Mayor Blair and Councilmember Tollefson will continue discussions with key external stakeholders to confirm feasibility and finalize a proposed process. When ready, the refined proposal will be brought back to City Council for review at a study session, along with a proposed resolution to capture the key elements of the updated allocation process.

Public Comment

Jim Hopper is the executive director of the Bainbridge Community Foundation, explained to Council how the community needs assessment is done.

Joanne Tews, Executive Director of Helpline House thanked Deputy City Manager Smith for her help and sensitivity during the past four years. She stated that Helpline is not afraid of any kind of application process; they provide a scope of services and submit quarterly reports.

B. PUBLIC SAFETY SITE SELECTION, AB 14-008 – EXECUTIVE 7:48 PM

City Manager Schulze led a brief discussion on factors that should be measured as Council evaluates the three remaining sites in consideration for the public safety facility.

Public Comment

Andy Maron, Sands Avenue, has a historic interest in the siting of the police facility. He urged Council to give ample time for public comment once a property is chosen. If a site is chosen near the fire station, he said the City should use the Suzuki property that the City already owns.

**C. TRANSFER OF KITSAP COUNTY TIDELANDS TO CITY OF BAINBRIDGE ISLAND, AB 15-043
– EXECUTIVE 7:58 PM**

This is a discussion item regarding Kitsap County's request to transfer to the City 21 tideland parcels. The parcels are identified by parcel number on the attached Exhibit A in the agenda packet, and were not transferred to the City upon the City's incorporation.

The City's ownership of these parcels is desirable because the City is the permitting authority, with DOE as a partner, of shoreline activity through the City's Shoreline Master Program (SMP). Ownership of these parcels means that the City will not be required to rely upon the County for approval of docks, where allowed, over the tideland parcels.

Attached as Exhibit B in the agenda packet is a quitclaim deed for two of the 21 parcels: parcel number 352502-2-061-2006, and parcel number 352502-2-062-2005. The County prepared quitclaim deeds for these two parcels because Leann McDonald of Shoreline Solutions LLC represents the property owners adjacent to these two parcels who wish to submit development applications for construction of docks. Accordingly, the County wished to expedite the transfer of these two quitclaim deeds but has not prepared quitclaim deeds for the remaining two parcels.

If Council approves of the transfer of these 21 parcels to the City, staff will place this item on the March 10, 2015 business meeting consent agenda with a motion to authorize the City Manager to execute quitclaim deeds for transfer of each of the 21 parcels.

**D. CONTRACT AMENDMENT WITH RIDOLFI TO AMEND CONTRACT SCHEDULE FOR
RESTORATION MONITORING PROGRAM AT JOHN NELSON PARK AT STRAWBERRY
CANNERY COVE AND PRITCHARD EAST BLUFF AB 15-044 – PLANNING 8:00 PM**

The City manages two restoration sites located at Strawberry Cannery Cove and Pritchard Park East Bluff. The Elliott Bay Trustee Council identified the sites for habitat restoration projects, and the Trustees provided funds to restore natural resources injured by hazardous substances released from the Wyckoff facility in Eagle Harbor. Restoration activities were completed at the sites in 2011, and the City then entered into a professional services agreement with Ridolfi for restoration monitoring. The original scope of the work for the project is attached for as background information (Exhibit A) in the agenda packet.

The professional services agreement was intended to cover a three-year period, May 2012 through May 2015. However, the agreement documents inadvertently specified a termination date of December 31, 2014. The purpose of this amendment is to correct the termination date to May 31, 2015. The amendment does not change the scope of work.

8:03 PM **MOTION:** *I move to forward the Ridolfi contract amendment to the consent agenda on March 10, 2015.*
BLAIR/BONKOWSKI: *The motion carried 7-0.*

E. NATIONAL ESTUARY PROGRAM (NEP) WATERSHED PROTECTION AND RESTORATION GRANT OPPORTUNITY, AB 15-046 – PLANNING 8:03 PM

The Washington State Departments of Ecology (Ecology) and Commerce (Commerce) are soliciting applications for grants under the NEP Watershed Protection and Restoration Grant Program. The current funding solicitation is for proposals to “Improve Land Use Management.” The program is supported by federal funds from the Environmental Protection Agency (EPA).

The funding solicitation states, “Applicants should propose projects that focus on improving land use management and developing planning and regulatory tools that focus growth in urban centers and protect rural areas.” Some grant specifics include:

- The City must be ready to proceed with the project by September 1, 2015.
- The work must be completed no later than December 31, 2017.
- The maximum amount of award per project is \$250,000. There is no required local match for these funds.

The ongoing Comprehensive Plan update process is an ideal opportunity for the City to address inefficiencies in current policy and permitting processes and develop a more integrated, comprehensive approach for environmental protection and growth management. Planning staff is proposing to use NEP funding to undertake a comprehensive review of current critical areas protections, water quality monitoring efforts, proposed shoreline master program (SMP) monitoring strategies, and the under-utilized transfer/purchase of development programs to explore possibilities to integrate these various programs and protection mechanisms into a single, cohesive strategy that considers development actions and patterns and natural resource protection on a broad, landscape scale. Short-term outcomes will include an assessment and evaluation of the City’s current approach to critical areas protection and natural resource management; improved and/or refined policy, planning tools and development regulations (e.g.; recommended language for the Comprehensive Plan and critical areas ordinance updates and the SMP monitoring program); opportunities for larger scale protection, mitigation and restoration actions; and an integrated approach to critical areas, water quality and shoreline protection, monitoring and restoration. Long-term outcomes will include improvements in watershed-based ecological processes and functions such as riparian connectivity, decreased stormwater runoff, enhanced groundwater recharge, and improved water quality and aquatic/nearshore habitat.

8:09 PM **MOTION:** *I move that the City Council authorize staff to apply to the National Estuary Program (NEP) Watershed Protection & Restoration Grant Program.*
BONKOWSKI/SCOTT: *The motion carried 7-0.*

F. PUBLIC WORKS CONTRACTS, AB 15-045 8:10 PM
1. INTERLOCAL AGREEMENT WITH PORT GAMBLE TRIBE FOR POLICE MOTORCYCLES, AB 15-037

Police Chief Hamner addressed Council.

In the 2015 budget, \$30,000 was allocated for an electric motorcycle in keeping with the City’s desire to maintain a green community. After further research, it was determined to move forward with gasoline rather than electric type of motorcycle(s) until more data is available for police use. Staff is proposing to purchase two gasoline motorcycles at an exceptionally reasonable cost to initiate the motorcycle patrol program from the Port Gamble S’Klallam Tribe.

The Tribe has declared two 2009 BMW G650 GS-P motorcycles as surplus to their needs and pursuant to the provisions of the Inter Local Cooperation Act, RCW Chapter 39.34, the City desires to purchase the motorcycles in the amount of \$10,000.00 plus sales tax. The motorcycles are patrol ready with less than 200 miles each and will allow the officers to begin police motorcycle patrol training in spring of 2015.

The purchase of the motorcycles is for the Police Department’s use and shall be picked up by the City within (7) seven days of execution of the Agreement. The transfer of the motorcycles shall be by Bill of Sale provided to the City upon payment of the motorcycles.

8:13 PM **MOTION:** *I move that the City Council forward the Interlocal Agreement with the Port Gamble S'Klallam Tribe to purchase two 2009 BMW G650 GS-P motorcycles in the amount of \$10,000.00 plus sales tax and amend the CIP to authorize the purchase of two police gasoline motorcycles to the March 10, 2015 consent agenda.*
BONKOWSKI/BLAIR: *The motion carried 7-0.*

2. LYNWOOD CENTER OUTFALL IMPROVEMENT PROJECT, AB 11-086 8:14 PM

The Lynwood Center Outfall Improvements project consists of upgrading an existing 30" pipe system to 36" and 48" corrugated polyurethane pipe along with new catch basins. Work also includes cleaning approximately 100' of concrete outfall pipe and installation of a tidal check valve.

On June 13, 2012, the City Council accepted a Statewide Stormwater grant for the Lynwood Center Outfall project in the amount of \$188,000 with a city match of \$63,000.

On August 8, 2014, the City Council rejected the bid from Coluccio Construction as it was 142% over the engineer's estimate and the project was consequently postponed.

Bids were once again solicited through the local newspapers and the bid opening was held on February 24, 2015. The apparent low bidder is Sound Excavation in the amount of \$249,700.00. An additional amount of \$60,000.00 from the SSWM fund is needed to cover the contract amount, permit required, monitoring and additional construction contingency.

8:18 PM **MOTION:** *I move that the City Council forward the Lynwood Center Outfall Improvements project award to Sound Excavation in the amount of \$249,700.00 and approve a budget amendment of \$60,000.00 from the SSWM fund to the March 10, 2015 City Council consent agenda.*
BLAIR/ROTH: *The motion carried 6-0 with one abstention (Blossom.)*

3. GROUNDWATER ASSESSMENT PROFESSIONAL SERVICES AGREEMENT, AB 15-038 8:18 PM

Water Resources Specialist Apfelbeck addressed Council. This project will provide an in-depth hydro-geological assessment of Island-wide groundwater monitoring data, evaluate the City's groundwater model, implement City-selected model improvements, and utilize the model to test land use and resource management modifications in support of future updates to the City's Utility Management Plans and the pending update to the City's Comprehensive Plan.

The City solicited Requests for Proposal from seven firms from the MRSC consultant roster. A selection committee consisting of two outside agency professionals (King County and Kitsap Public Utility District), an ETAC representative, and key City staff reviewed the submitted proposals. Aspect Consulting was selected as the most qualified consultant to perform the work. See attached agreement and scope of work for further details.

8:30 PM **MOTION:** *I move that the City Council forward the Groundwater Assessment Professional Services Agreement with Aspect Consulting in the amount of \$55,200.00 to the March 10, 2015 consent agenda.*
BLAIR/SCOTT: *The motion carried 7-0.*

G. MEMORANDUM OF UNDERSTANDING WITH US MARSHALS SERVICE, VIOLENT OFFENDER TASK FORCE, AB 15-039 8:31 PM

The purpose of the Violent Offender Task Force (VOTF) is to investigate and arrest persons who have active state and federal warrants for their arrest. The intent of the MOU is to coordinate support from local agencies to make the apprehension of these fugitives a joint effort, thereby improving public safety and reducing the potential for violent crime.

Participating agencies refer cases for investigation and receive assistance in apprehending these criminals from members of the VOTF. Targeted crimes primarily include violent crimes against persons, weapons offenses, felony drug offenses, failure to register as a sex offender, and crimes committed by subjects who have a criminal history involving violent crimes, felony drug offenses, and/or weapons offenses. Participating agencies retain responsibility for the cases they refer to the VOTF.

The BIPD's participation as a member of the VOTF does not require a budget amendment. If the Marshals Service receives Asset Forfeiture funding for either 1) overtime incurred by state and local investigators who provide full time support to the US Marshals Service VOTF joint law enforcement task forces; or 2) travel, training, purchase or lease of police vehicles, fuel, supplies or equipment for state and local investigators in direct support of state and local investigators, the USMS shall, pending availability of funds, reimburse the BIPD for expenses incurred, spending on which category of funding is provided.

8:32 PM **MOTION:** *I move the memorandum of understanding between the U.S. Marshals Service and the City of Bainbridge Island Police Department be approved and signed.*
BLAIR/BONKOWSKI: *The motion carried 7-0.*

6. COUNCIL DISCUSSION 8:33 PM

A. TRANSFER OF PRITCHARD PARK TO BAINBRIDGE ISLAND METROPOLITAN PARKS DISTRICT, AB 15-043 – COUNCILMEMBER TOLLEFSON

Councilmember Tollefson led the discussion on the agenda item stating it's time for us to move on to getting the park transferred to the park district and we should transfer as much as we can.

Public Comment

Sallie Maron, spoke on behalf of the Bainbridge Island Japanese American Community. They are grateful that Council is considering the transfer because once completed, development of the memorial site can continue.

Council indicated strong support for City Manager Schulze to work with the BIMPD on completing the necessary steps to have the transfer occur. This item will be placed on a study session agenda for further discussion and public comment.

7. COMMITTEE REPORTS 8:44 PM

A. COUNCILMEMBER TOLLEFSON – UTILITY ADVISORY COMMITTEE LIAISON REPORT

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:44 PM

March 10 (Subject to Change)

Executive Session: Collective Bargaining
License Agreement with Madison Diner for Trail Access
Consider HRB Request for Housing Trust Fund Grant
Election of Deputy Mayor for April-June
Lynwood Center Outfall Improvement Project Contract (Consider Action)
Groundwater Assessment Professional Services Agreement Contract (Consider Action)
Public Works Vehicle Procurement (Consider Action)
Contract Amendment with Ridolfi - Restoration Project Monitoring, Pritchard Park East & Strawberry Plant Park
Transfer of Kitsap County Tidelands to City (Consider Action)
LTAC PSA - Chamber of Commerce (Consider Action)
Interlocal Agreement with Port Gamble Tribe - Police Motorcycles
Traffic Impact Fees Discussion (Work Session)

March 17 (Subject to Change)

Animal Control Ordinance
John Nelson Park
1st Reading Wireless Ordinance
Results Map
Annual Report from Public Safety
Public Works Contracts
Traffic Impact Fees
Business License Amendment
Historic Preservation
Meals on Wheels Proclamation
Joe Tovar Contract (Comprehensive Plan Update PSA)

9. FOR THE GOOD OF THE ORDER 8:51 PM

Councilmember Bonkowski mentioned button design contest for the upcoming second annual Bainbridge Island Volunteer Celebration Week.

Councilmember Tollefson cleared up some confusion about an article in the Kitsap Sun that unfortunately started a rumor that we are going to propose \$1000 fine for leash law violations. No change is being proposed regarding penalties. The fine up to \$1000 has to do with dangerous animals and cruelty to animals, and does not have to do with leash violations.

10. ADJOURNMENT 8:56 PM

Deputy Mayor Townsend adjourned the meeting at 8:56 p.m.



Kelly Jahraus, Records Management Coordinator


Anne S. Blair, Mayor