

REGULAR BUSINESS MEETING
TUESDAY - FEBRUARY 24, 2014
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WA 98110

1. 7:00 P.M. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. 7:05 P.M. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. 7:10 P.M. PUBLIC COMMENT
4. 7:20 P.M. CITY MANAGER'S REPORT
Comprehensive Plan/Navigate Bainbridge Update
5. 7:25 P.M. PRESENTATION
Kitsap Public Health District Results of ETA-Funded Shoreline Survey Project
6. 7:45 P.M. CONSENT AGENDA

Documents: [022415-1 Consent Agenda Bill.docx](#)
 - A. Accounts Payable Voucher And Payroll Approval

Documents: [022415-2 AP Report to Council of Cash Disbursements 2-25-15.pdf](#),
[022415-3 Payroll Check Run.pdf](#)
 - B. Regular Study Session Meeting Minutes, February 3, 2015

Documents: [022415-4 CCMIN 020315 Draft Kelly J.docx](#)
 - C. Kitsap Regional Coordinating Council Interlocal Agreements

Documents: [022415-1 KRCC ILA Agenda Bill.docx](#), [022415-2 KC-055-15 Interlocal Agreement with BI Poulsbo PO Cities 2015 and 2016.pdf](#), [022415-3 KC-057-15 ILA regarding SHB 2060 Surcharge Funds\(no cover\).pdf](#)
 - D. Electric Vehicle Charging Station

Documents: [022415-1 Electric Vehicle Charging Station Agenda Bill.docx](#), [022415-2 ChargePoint_NW.pdf](#)
 - E. Lodging Tax Advisory Committee Recommendations For 2015 Awards

Documents: [022415-1 AB 2015 LTAC Award Recommendation.docx](#), [022415-2 LTAC 2015 Recommendation to Council.pdf](#)
 - F. Comcast Franchise Negotiations, Professional Services Agreement

Documents: [022415-1 PSA Comcast Franchise Negotiation Agenda Bill.docx](#),
[021715-2 PSA River Oaks.pdf](#)
7. 7:50 P.M. COUNCIL DISCUSSION
 - A. Housing Resources Bainbridge Request For Housing Trust Fund Grant

Documents: [022415-1 HRB Housing Trust Fund Request AB.docx](#), [022415-2 COBI](#)

8. 7:55 P.M. WORK SESSION (PUBLIC COMMENT TO BE ACCEPTED)

A. Shoreline Master Program Monitoring Alternatives

Documents: [022415 SMP MONITORING.pdf](#)

9. 8:40 P.M. COMMITTEE REPORTS

10. 8:45 P.M. REVIEW UPCOMING COUNCIL MEETING AGENDAS

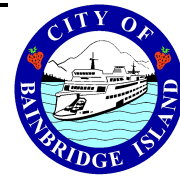
11. 9:00 P.M. FOR THE GOOD OF THE ORDER

12. 9:05 P.M. ADJOURNMENT

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: February 24, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-035
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A
	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Consent Agenda Items A through F:

- A. Accounts Payable Voucher and Payroll Approval
- B. Regular Study Session Meeting Minutes, February 3, 2015
- C. Kitsap Regional Coordinating Council Interlocal Agreements AB 15-034
- D. Electric Vehicle Charging Station, AB 15-031
- E. Lodging Tax Advisory Committee Recommendations for 2015 Awards, AB 14-020
- F. Comcast Franchise Negotiations, Professional Services Agreement, AB 15-033

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda Items A through F:

- A. Accounts Payable Voucher and Payroll Approval
- B. Regular Study Session Meeting Minutes, February 3, 2015
- C. Kitsap Regional Coordinating Council Interlocal Agreements AB 15-034
- D. Electric Vehicle Charging Station, AB 15-031
- E. Lodging Tax Advisory Committee Recommendations for 2015 Awards, AB 14-020
- F. Comcast Franchise Negotiations, Professional Services Agreement, AB 15-033

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: February 9, 2015 - February 23, 2015
CITY COUNCIL: February 10, 2015 - February 24, 2015

Last check from previous run: 337868 dated 2/11/15 issued to Zee Medical Service Co in the amount of 189.19

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	N/A	N/A		Ø
ACH	N/A	N/A		Ø
EFT	N/A	N/A		Ø
Manual	2/11/15	337858	Incorrect Address	Void
Manual	2/11/15	337859	Incorrect Address	Void
Manual	2/6/15	337869	POL/PW/Toshiba Financial Services-St Louis/3530C Copier Lease	794.60
Manual	2/6/15	337870	PCD/ENG/Toshiba Financial Services-Dallas/6550C & 4540C Copier Lease	558.53
Manual	2/6/15	337871	Washington Water Service/January 2015 Water/Decant Facility	114.52
Manual	2/13/15	337872	PW/Good2Go/Civil Penalty Late Fee	51.50
Manual	2/13/15	337873	LEGAL/Law Office of Thomas S Alpaugh, Inc/Feb15 Public Defender Service	4,291.67
Manual	2/13/15	337874	Puget Sound Energy	28,308.51
Manual	2/13/15	337875	POL/Safeway/Snacks-All Hands Meeting	36.01
Manual	2/11/15	337876	US Bank Credit Card Purchases - FY 2014	6,651.26
Manual	2/12/15	337877	US Bank Credit Card Purchases - FY 2015	9,447.73
Manual	2/13/15	337878	POL/LexisNexis/Information Services	76.63
Manual	2/13/15	337879	PCD/WA Dept of Ecology/Class Registration-C Carr	125.00
Manual Checks, Electronic Disbursements				50,455.96

Regular Run	2/25/15	337880 - 337887	2014 Regular Check Run	5,098.16
Regular Run	2/25/15	337888 - 337970	2015 Regular Check Run	200,347.73
Total Disbursements				255,901.85

Retainage Release	N/A	N/A	No Retainage Release	Ø
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by  Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.


Jennifer Longfield, Budget Manager

2/18/15
Date

VOID

02/05/2015 14:08 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

337858 02/11/2015 VOID 6714 TOSHIBA FINANCIAL SE 196191 16412057 01/15/2015 -329.37
Invoice: 16412057 PCD/6550C COPIER LEASE

-329.37 61470581 545000 PCD - DEV ADMIN RENTS & LEASES

196258 270728256 01/22/2015 -428.28

Invoice: 270728256

PW/3530C COPIER LEASE
RENTS & LEASES - OPERATING

-428.28 73637891 545000

CHECK 337858 TOTAL: -757.65

337859 02/11/2015 VOID 6714 TOSHIBA FINANCIAL SE 196192 16429150 01/19/2015 -229.16
Invoice: 16429150 ENG/4540C COPIER LEASE

-229.16 72011321 545000 ENG - C/E ADMIN RENTS & LEASES

196259 270777105 01/22/2015 -366.32

Invoice: 270777105

POL/3530C COPIER LEASE
PD-C/E-ADMIN RENTS/LEASE

-366.32 51011211 545000

CHECK 337859 TOTAL: -595.48

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** -1,353.13

COUNT AMOUNT

TOTAL VOIDED CHECKS 2 1,353.13

*** GRAND TOTAL *** -1,353.13

02/05/2015 14:08 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcsbdb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015 2 24									
APP 407-213000						ACCOUNTS PAYABLE			329.37
02/11/2015	337858	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		329.37	
02/11/2015	337858	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE			428.28
02/11/2015	337858	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		428.28	
02/11/2015	337858	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			595.48
02/11/2015	337859	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		595.48	
02/11/2015	337859	VOID				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								1,353.13	1,353.13
APP 631-130000						DUE TO/FROM CLEARING			924.85
02/11/2015	02/08/15	VOID							
APP 407-130000						DUE TO/FROM CLEARING		329.37	
02/11/2015	02/08/15	VOID							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		595.48	
02/11/2015	02/08/15	VOID							
SYSTEM GENERATED ENTRIES TOTAL								924.85	924.85
JOURNAL 2015/02/24 TOTAL								2,277.98	2,277.98

02/05/2015 14:08
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2015	2	24	02/11/2015			
001-130000					GENERAL - DUE TO/FROM CLEARING	595.48	
001-213000					GENERAL - ACCOUNTS PAYABLE		595.48
					FUND TOTAL	595.48	595.48
407 BUILDING & DEVELOPMENT FUND	2015	2	24	02/11/2015			
407-130000					DUE TO/FROM CLEARING	329.37	
407-213000					ACCOUNTS PAYABLE		329.37
					FUND TOTAL	329.37	329.37
631 CLEARING FUND	2015	2	24	02/11/2015			
631-130000					DUE TO/FROM CLEARING		924.85
631-213000					ACCOUNTS PAYABLE		428.28
635-111100					CASH	1,353.13	
					FUND TOTAL	1,353.13	1,353.13

02/05/2015 14:08
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			595.48
407 BUILDING & DEVELOPMENT FUND			329.37
631 CLEARING FUND		924.85	
	TOTAL	924.85	924.85

** END OF REPORT - Generated by Linda Steinberg **

Manual

02/06/2015 08:17 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

337869	02/06/2015	PRTD	6714 TOSHIBA FINANCIAL SE	196318	270777105A	01/22/2015	M020615	366.32	
Invoice: 270777105A						POL/3530C COPIER LEASE			

366.32	51011211	545000	PD-C/E-ADMIN RENTS/LEASE	
--------	----------	--------	--------------------------	--

196319	270728256A	01/22/2015	M020615	428.28					
Invoice: 270728256A						PW/3530C COPIER LEASE			

428.28	73637891	545000	RENTS & LEASES - OPERATING	
--------	----------	--------	----------------------------	--

CHECK	337869	TOTAL:	794.60
-------	--------	--------	--------

337870	02/06/2015	PRTD	6714 TOSHIBA FINANCIAL SE	196316	16412057A	01/15/2015	M020615	329.37	
Invoice: 16412057A						PCD/6550C COPIER LEASE			

329.37	61470581	545000	PCD - DEV ADMIN RENTS & LEASES	
--------	----------	--------	--------------------------------	--

196317	16429150A	01/19/2015	M020615	229.16					
Invoice: 16429150A						ENG/4540C COPIER LEASE			

229.16	72011321	545000	ENG - C/E ADMIN RENTS & LEASES	
--------	----------	--------	--------------------------------	--

CHECK	337870	TOTAL:	558.53
-------	--------	--------	--------

337871	02/06/2015	PRTD	5271 WASHINGTON WATER SER	196315	0131710JAN15	01/14/2015	M020615	114.52	
Invoice: 0131710JAN15						JAN15 WATER/DECANT FACILITY			

114.52	91435838	547500	GG-DECANT-WATER/SEWER	
--------	----------	--------	-----------------------	--

CHECK	337871	TOTAL:	114.52
-------	--------	--------	--------

NUMBER OF CHECKS	3	*** CASH ACCOUNT TOTAL ***	1,467.65
------------------	---	----------------------------	----------

COUNT	AMOUNT
-------	--------

TOTAL PRINTED CHECKS	3	1,467.65
----------------------	---	----------

*** GRAND TOTAL ***	1,467.65
---------------------	----------

02/06/2015 08:17 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2015 2 78									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		595.48	
02/06/2015 M020615		020615				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			1,467.65
02/06/2015 M020615		020615				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		428.28	
02/06/2015 M020615		020615				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		329.37	
02/06/2015 M020615		020615				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		114.52	
02/06/2015 M020615		020615				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								1,467.65	1,467.65
APP 631-130000						DUE TO/FROM CLEARING		1,039.37	
02/06/2015 M020615		020615							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			595.48
02/06/2015 M020615		020615							
APP 407-130000						DUE TO/FROM CLEARING			329.37
02/06/2015 M020615		020615							
APP 403-130000						DUE TO/FROM CLEARING			114.52
02/06/2015 M020615		020615							
SYSTEM GENERATED ENTRIES TOTAL								1,039.37	1,039.37
JOURNAL 2015/02/78 TOTAL								2,507.02	2,507.02

02/06/2015 08:17
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2015	2	78	02/06/2015			
001-130000					GENERAL - DUE TO/FROM CLEARING		595.48
001-213000					GENERAL - ACCOUNTS PAYABLE	595.48	
					FUND TOTAL	595.48	595.48
403 STORM & SURFACE WATER FUND	2015	2	78	02/06/2015			
403-130000					DUE TO/FROM CLEARING		114.52
403-213000					ACCOUNTS PAYABLE	114.52	
					FUND TOTAL	114.52	114.52
407 BUILDING & DEVELOPMENT FUND	2015	2	78	02/06/2015			
407-130000					DUE TO/FROM CLEARING		329.37
407-213000					ACCOUNTS PAYABLE	329.37	
					FUND TOTAL	329.37	329.37
631 CLEARING FUND	2015	2	78	02/06/2015			
631-130000					DUE TO/FROM CLEARING	1,039.37	
631-213000					ACCOUNTS PAYABLE	428.28	
635-111100					CASH		1,467.65
					FUND TOTAL	1,467.65	1,467.65

02/06/2015 08:17
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		595.48
403	STORM & SURFACE WATER FUND		114.52
407	BUILDING & DEVELOPMENT FUND		329.37
631	CLEARING FUND	1,039.37	
	TOTAL	1,039.37	1,039.37

** END OF REPORT - Generated by Linda Steinberg **

manual

02/12/2015 10:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
337872	02/12/2015	PRTD	7451 GOOD TO GO!	196399	CP-157185237	01/21/2015		M021315	51.50
Invoice: CP-157185237				25.75	73111423 543100	PW/GOOD2GO CIVIL PENALTY			
				25.75	73111427 543100	TRAVEL EXPENSE			
						O&M-ACCESS RDSIDE TRAVEL EXP			
						CHECK	337872	TOTAL:	51.50
337873	02/12/2015	PRTD	7849 LAW OFFICE OF THOMAS	196398	01/30/2015	01/30/2015		M021315	4,291.67
Invoice: 01/30/2015				4,291.67	32011281 541113	FEB15 PUBLIC DEFENDER SERVICE			
						LGL-C/E-PUBLIC DEF-OUTSIDE ATT			
						CHECK	337873	TOTAL:	4,291.67
337874	02/12/2015	PRTD	1205 PUGET SOUND ENERGY	196400	696jan15	02/02/2015		M021315	10.81
Invoice: 696jan15				10.81	91011768 547100	BJUNE/WFP BOOTH EL PANEL			
						GG-C/E-PARKS-ELECTRIC			
Invoice: 823JAN15				196401	823JAN15	02/02/2015		M021315	10.81
				10.81	91011768 547100	BRIEN DRIVE N/BOOTH EL PANEL			
						GG-C/E-PARKS-ELECTRIC			
Invoice: 640JAN15				196402	640JAN15	02/02/2015		M021315	47.82
				47.82	91011768 547100	BRIEN DRIVE S/BOOTH EL PANEL			
						GG-C/E-PARKS-ELECTRIC			
Invoice: 573JAN15				196403	573JAN15	02/02/2015		M021315	12.34
				12.34	91411345 547100	COMMODORE/HS RESERVOIR			
						GG-WTR-ELECTRIC			
Invoice: 093JAN15				196404	093JAN15	02/02/2015		M021315	1,080.66
				1,080.66	91411345 547100	FLETCHER BAY WELL FIELD			
						GG-WTR-ELECTRIC			
Invoice: 256JAN15				196405	256JAN15	02/02/2015		M021315	367.05
				367.05	91421355 547100	SLS-8 HWY 305/HARBORVIEW			
						GG-SWR-ELECTRIC			
Invoice: 291JAN15				196406	291JAN15	02/02/2015		M021315	13.40
				13.40	91411345 547100	HEAD OF THE BAY WELL FIELD			
						GG-WTR-ELECTRIC			
Invoice: 031JAN15				196407	031JAN15	02/02/2015		M021315	157.18
				157.18	91421355 547100	SLS-6 LOVELL LOWER			
						GG-SWR-ELECTRIC			
Invoice: 466JAN15				196408	466JAN15	02/02/2015		M021315	10.81
				10.81	91111264 547100	MADISON/HS RAINBRINGER			
						GG-STREET-TRAF CONTROL-UTILITY			
196409	893JAN15					02/02/2015		M021315	3,045.33

02/12/2015 10:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 893JAN15

3,045.33 91111263 547100

MUNICIPAL STREET LIGHTING
GG-STRT-STREET LIGHTING-UTIL

196410 143JAN15

02/02/2015 M021315

13.80

Invoice: 143JAN15

13.80 91111264 547100

REITAIN ROAD/WELCOME TO BI
GG-STREET-TRAF CONTROL-UTILITY

196411 735JAN15

02/02/2015 M021315

65.35

Invoice: 735JAN15

65.35 91011768 547100

SHANNON DRIVE/WFP DOCK
GG-C/E-PARKS-ELECTRIC

196412 736JAN15

02/02/2015 M021315

53.92

Invoice: 736JAN15

53.92 91011768 547100

SHANNON DRIVE/WFP RESTRM
GG-C/E-PARKS-ELECTRIC

196413 647JAN15

02/02/2015 M021315

29.36

Invoice: 647JAN15

29.36 91111263 547100

STREET LIGHTS/TRAFFIC CONTR
GG-STRT-STREET LIGHTING-UTIL

196414 021JAN15

02/02/2015 M021315

91.55

Invoice: 021JAN15

91.55 91421355 547100

SLS-3 TREATMENT PLANT
GG-SWR-ELECTRIC

196415 710JAN15

02/02/2015 M021315

195.67

Invoice: 710JAN15

195.67 91421355 547100

SLS-2 VILLAGE CENTER
GG-SWR-ELECTRIC

196416 168JAN15

02/02/2015 M021315

63.48

Invoice: 168JAN15

63.48 91011768 547100

WATERFRONT PARK
GG-C/E-PARKS-ELECTRIC

196417 717JAN15

02/02/2015 M021315

239.60

Invoice: 717JAN15

239.60 91011215 547100

POLICE STATION-METER 1(ORIGI)
GG-C/E-PD-ELECTRIC

196418 111JAN15

02/02/2015 M021315

335.30

Invoice: 111JAN15

335.30 91011215 547100

POLICE STATION-METER 2
GG-C/E-PD-ELECTRIC

196419 520-298JAN15

02/02/2015 M021315

281.58

Invoice: 520-298JAN15

281.58 91421355 547100

SLS-5 WW/SUNDAY COVE
GG-SWR-ELECTRIC

196420 797JAN15

02/02/2015 M021315

164.82

Invoice: 797JAN15

164.82 91011255 547100

MUNICIPAL COURT - METER E3 - 10255 NE Valley Road
GG-C/E-COURT BLDG-ELECTRIC

196421 182JAN15

02/02/2015 M021315

50.25

Invoice: 182JAN15

50.25 91011255 547100

MUNICIPAL COURT - METER E6 - 10255 NE Valley Road
GG-C/E-COURT BLDG-ELECTRIC

196422 520-374-JAN15

02/02/2015 M021315

66.50

02/12/2015 10:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

Invoice: 520-374-JAN15

66.50 91111264 547100

SIGNAL AT 108 OLYMPIC DR SE
GG-STREET-TRAF CONTROL-UTILITY

196423 973JAN15

02/02/2015

M021315

66.59

Invoice: 973JAN15

OC RESERVOIR LID17 PHASE 2 - 1100 Old Creosote Rd
GG-ROCKAWAY BCH-UTILITIES

66.59 91415345 547100

196424 336JAN15

02/02/2015

M021315

129.71

Invoice: 336JAN15

SLS-9 ISLAND TERRACE-1174 Ferncliff Avenue NE
GG-SWR-ELECTRIC

129.71 91421355 547100

196425 461JAN15

02/02/2015

M021315

5,647.30

Invoice: 461JAN15

WWTP - 1220 DONALD PLACE
GG-WWTP-ELECTRIC

5,647.30 91425358 547100

196426 040-581JAN15

02/02/2015

M021315

124.43

Invoice: 040-581JAN15

3900 HALLS HILL ROAD PUMP
GG-SWR-ELECTRIC

124.43 91421355 547100

196427 444JAN15

02/02/2015

M021315

632.95

Invoice: 444JAN15

BI COMMONS - 402 Bjune Drive
GG-C/E-COMMONS-ELECTRIC

632.95 91011755 547100

196428 446JAN15

02/02/2015

M021315

10.81

Invoice: 446JAN15

WATERFRONT PARK BOOTH - 402 Brien Drive
GG-C/E-PARKS-ELECTRIC

10.81 91011768 547100

196429 636JAN15

02/02/2015

M021315

91.55

Invoice: 636JAN15

SLS-7 WING POINT WAY - 4296 Wing Point Way
GG-SWR-ELECTRIC

91.55 91421355 547100

196430 206JAN15

02/02/2015

M021315

361.73

Invoice: 206JAN15

4586 POINT WHITE DRIVE NE
GG-SWR-ELECTRIC

361.73 91421355 547100

196431 040-751JAN15

02/02/2015

M021315

11.19

Invoice: 040-751JAN15

520 ERICKSEN AVENE PRV-wtr sys
GG-WTR-ELECTRIC

11.19 91411345 547100

196432 828JAN15

02/02/2015

M021315

122.61

Invoice: 828JAN15

TAYLOR WELLS LID17 PHASE 1 - 6300 Taylor Avenue
GG-ROCKAWAY BCH-UTILITIES

122.61 91415345 547100

196433 247JAN15

02/02/2015

M021315

14.31

Invoice: 247JAN15

SSWM/DECANT FACILITY-6400 Don Palmer Avenue NE
GG-DECANT-ELECTRIC

14.31 91435838 547100

196434 884JAN15

02/02/2015

M021315

71.18

Invoice: 884JAN15

SLS FERRY TERMINAL-692 Klickitat Place NE
GG-SWR-ELECTRIC

71.18 91421355 547100

196435 520-136JAN15

02/02/2015

M021315

2,330.68

02/12/2015 10:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

Invoice: 520-136JAN15

2,330.68 91411345 547100

HOB BOOSTER PUMP/WELL-7290 Wyatt Way
GG-WTR-ELECTRIC

196436 900JAN15

02/02/2015

M021315

28.99

Invoice: 900JAN15

NE HIDDEN COVE - PASS THRU - 7315 Hidden Cove Road
GG-C/E-O&M YARD FAC-ELECTRIC

28.99 91011897 547100

196437 558JAN15

02/02/2015

M021315

2,097.35

Invoice: 558JAN15

7315 NE HIDDEN COVE ROAD
GG-C/E-O&M YARD FAC-ELECTRIC

2,097.35 91011897 547100

196438 058JAN15

02/02/2015

M021315

47.79

Invoice: 058JAN15

NE HIDDEN COVE-SHOP-7315 Hidden Cove Rd
GG-C/E-O&M YARD FAC-ELECTRIC

47.79 91011897 547100

196439 040-714JAN15

02/02/2015

M021315

10.81

Invoice: 040-714JAN15

7573 FLETCHER BAY ROAD-OS property next to Johnson
GG-OS-PROP MNGT-ELECTRIC

10.81 91021182 547100

196440 831JAN15

02/02/2015

M021315

2,671.25

Invoice: 831JAN15

SANDS AVENUE NE WELL FIELD - 8499 Sands Avenue NE
GG-WTR-ELECTRIC

2,671.25 91411345 547100

196441 983JAN15

02/02/2015

M021315

11.42

Invoice: 983JAN15

MILLER ROAD NE BEACON-8800 1/2 Miller Road
GG-STREET-TRAF CONTROL-UTILITY

11.42 91111264 547100

196442 888JAN15

02/02/2015

M021315

216.72

Invoice: 888JAN15

NE HIGH SCHOOL ROAD PUMP-9330 NE HS Road
GG-WTR-ELECTRIC

216.72 91411345 547100

196443 067JAN15

02/02/2015

M021315

10.81

Invoice: 067JAN15

MADISON PARKING LOT
GG-STRT-STREET LIGHTING-UTIL

10.81 91111263 547100

196444 658JAN15

02/02/2015

M021315

62.40

Invoice: 658JAN15

SLS-4 IRENE/LOWER HAWLEY
GG-SWR-ELECTRIC

62.40 91421355 547100

196445 682-A-JAN15

02/02/2015

M021315

14.14

Invoice: 682-A-JAN15

MUNIC PARKNG LOT-MADISON/MADRONA
GG-STRT-STREET LIGHTING-UTIL

14.14 91111263 547100

196446 682-B-JAN15

02/02/2015

M021315

14.14

Invoice: 682-B-JAN15

MUNIC PARKNG LOT-MADISON/MADRONA
GG-STRT-STREET LIGHTING-UTIL

14.14 91111263 547100

196447 IL1JAN15

02/02/2015

M021315

131.95

Invoice: IL1JAN15

ERCKSN/MDSN/WNSLW/KNCHTL
GG-STRT-STREET LIGHTING-UTIL

131.95 91111263 547100

196448 IL2JAN15

02/02/2015

M021315

125.17

02/12/2015 10:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 5
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

Invoice: IL2JAN15

125.17 91111263 547100

FACILITIES DETAIL ON IL1
GG-STRT-STREET LIGHTING-UTIL

196449 IL3JAN15

02/02/2015 M021315

240.44

Invoice: IL3JAN15

240.44 91111263 547100

ROUNDAABOUT HS/MADISON IMPR
GG-STRT-STREET LIGHTING-UTIL

196450 IL4JAN15

02/02/2015 M021315

94.93

Invoice: IL4JAN15

94.93 91111263 547100

FACILITIES DETAIL ON IL3
GG-STRT-STREET LIGHTING-UTIL

196451 IL5JAN15

02/02/2015 M021315

92.40

Invoice: IL5JAN15

92.40 91111263 547100

COMMODORE OFF HS @ OLYMPIC
GG-STRT-STREET LIGHTING-UTIL

196452 IL6JAN15

02/02/2015 M021315

70.54

Invoice: IL6JAN15

70.54 91111263 547100

MADISON PRJ HS TO WINSLOW
GG-STRT-STREET LIGHTING-UTIL

196453 IL7JAN15

02/02/2015 M021315

322.04

Invoice: IL7JAN15

322.04 91111263 547100

MADISON PRJ HS TO WINSLOW II
GG-STRT-STREET LIGHTING-UTIL

196454 IL8JAN15

02/02/2015 M021315

25.53

Invoice: IL8JAN15

25.53 91111263 547100

FACILITIES DETAIL ON IL6 AND IL7
GG-STRT-STREET LIGHTING-UTIL

196455 IL9JAN15

02/02/2015 M021315

51.48

Invoice: IL9JAN15

51.48 91111263 547100

MADISON AVENUE SOUTH
GG-STRT-STREET LIGHTING-UTIL

196456 IL10JAN15

02/02/2015 M021315

76.99

Invoice: IL10JAN15

76.99 91111263 547100

FACILITIES DETAIL ON IL9
GG-STRT-STREET LIGHTING-UTIL

196457 285JAN15

02/02/2015 M021315

227.87

Invoice: 285JAN15

227.87 91421355 547100

SPS NORTH TOWN/SPORTSMAN
GG-SWR-ELECTRIC

196458 IL11JAN15

02/02/2015 M021315

103.39

Invoice: IL11JAN15

103.39 91111263 547100

STREET LIGHTS WW MAD TO 305
GG-STRT-STREET LIGHTING-UTIL

196459 IL12JAN15

02/02/2015 M021315

42.25

Invoice: IL12JAN15

42.25 91111263 547100

STREET LIGHTS WW 305-FRNCLEFF
GG-STRT-STREET LIGHTING-UTIL

196460 IL13JAN15

02/02/2015 M021315

45.05

Invoice: IL13JAN15

45.05 91111263 547100

FACILITIES DETAIL ON IL12
GG-STRT-STREET LIGHTING-UTIL

196461 WW&305JAN15

02/02/2015 M021315

77.12

02/12/2015 10:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

P 6
apcsdhsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

Invoice: WW&305JAN15

77.12 91111264 547100

WINSLOW WAY & 305

GG-STREET-TRAF CONTROL-UTILITY

196462 WW&305JAN15-A

02/02/2015

M021315

82.12

Invoice: WW&305JAN15-A

82.12 91111264 547100

WINSLOW WAY & 305

GG-STREET-TRAF CONTROL-UTILITY

196463 WW&305JAN15-B

02/02/2015

M021315

521.36

Invoice: WW&305JAN15-B

521.36 91111264 547100

WINSLOW WAY & 305

GG-STREET-TRAF CONTROL-UTILITY

196464 SPRINJAN15

02/02/2015

M021315

25.02

Invoice: SPRINJAN15

25.02 91111263 547100

SPRINGRIDGE RD/HANSEN HILL

GG-STRT-STREET LIGHTING-UTIL

196465 SPRINGJAN15-A

02/02/2015

M021315

35.39

Invoice: SPRINGJAN15-A

35.39 91111263 547100

SPRINGRIDGE RD/HANSEN HILL-2

GG-STRT-STREET LIGHTING-UTIL

196466 520-330JAN15

02/02/2015

M021315

10.81

Invoice: 520-330JAN15

10.81 91011768 547100

210 WINSLOW WAY E IRRIGATION

GG-C/E-PARKS-ELECTRIC

196467 837FEB15

02/02/2015

M021315

4,698.41

Invoice: 837FEB15

4,448.41 91011189 547100

CITY HALL 200006410837

GG-C/E-CITY HALL-ELECTRIC

250.00 91011189 547101

ELECTRIC-GREEN POWER

CHECK 337874 TOTAL:

28,308.51

337875 02/12/2015 PRD 618 SAFEWAY INC
Invoice: 806554-012615-1252

196397 806554-012615-1252

01/26/2015

M021315

36.01

POL/SNACKS-ALL HANDS MEETING

36.01 51011211 539100

PD-C/E-ADM-WORKED MEALS

CHECK 337875 TOTAL:

36.01

NUMBER OF CHECKS 4

*** CASH ACCOUNT TOTAL ***

32,687.69

COUNT

AMOUNT

TOTAL PRINTED CHECKS

4

32,687.69

*** GRAND TOTAL ***

32,687.69

02/12/2015 10:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 7
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 2 166									
APP 101-213000						STREETS - ACCOUNTS PAYABLE		5,430.98	
02/13/2015	M021315	021315				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			32,687.69
02/13/2015	M021315	021315				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		12,907.76	
02/13/2015	M021315	021315				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		6,525.44	
02/13/2015	M021315	021315				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		7,809.20	
02/13/2015	M021315	021315				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		14.31	
02/13/2015	M021315	021315				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								32,687.69	32,687.69
APP 631-130000						DUE TO/FROM CLEARING		32,687.69	
02/13/2015	M021315	021315							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			5,430.98
02/13/2015	M021315	021315							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			12,907.76
02/13/2015	M021315	021315							
APP 401-130000						DUE TO/FROM CLEARING			6,525.44
02/13/2015	M021315	021315							
APP 402-130000						DUE TO/FROM CLEARING			7,809.20
02/13/2015	M021315	021315							
APP 403-130000						DUE TO/FROM CLEARING			14.31
02/13/2015	M021315	021315							
SYSTEM GENERATED ENTRIES TOTAL								32,687.69	32,687.69
JOURNAL 2015/02/166 TOTAL								65,375.38	65,375.38

02/12/2015 10:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 8
|apcsahdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 2	166	02/13/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		12,907.76
001-213000				GENERAL - ACCOUNTS PAYABLE	12,907.76	
				FUND TOTAL	12,907.76	12,907.76
101 STREET FUND	2015 2	166	02/13/2015			
101-130000				STREETS - DUE TO/FROM CLEARING		5,430.98
101-213000				STREETS - ACCOUNTS PAYABLE	5,430.98	
				FUND TOTAL	5,430.98	5,430.98
401 WATER OPERATING FUND	2015 2	166	02/13/2015			
401-130000				DUE TO/FROM CLEARING		6,525.44
401-213000				ACCOUNTS PAYABLE	6,525.44	
				FUND TOTAL	6,525.44	6,525.44
402 SEWER OPERATING FUND	2015 2	166	02/13/2015			
402-130000				DUE TO/FROM CLEARING		7,809.20
402-213000				ACCOUNTS PAYABLE	7,809.20	
				FUND TOTAL	7,809.20	7,809.20
403 STORM & SURFACE WATER FUND	2015 2	166	02/13/2015			
403-130000				DUE TO/FROM CLEARING		14.31
403-213000				ACCOUNTS PAYABLE	14.31	
				FUND TOTAL	14.31	14.31
631 CLEARING FUND	2015 2	166	02/13/2015			
631-130000				DUE TO/FROM CLEARING	32,687.69	
635-111100				CASH		32,687.69
				FUND TOTAL	32,687.69	32,687.69

02/12/2015 10:59
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 9
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		12,907.76
101	STREET FUND		5,430.98
401	WATER OPERATING FUND		6,525.44
402	SEWER OPERATING FUND		7,809.20
403	STORM & SURFACE WATER FUND		14.31
631	CLEARING FUND	32,687.69	
	TOTAL	32,687.69	32,687.69

** END OF REPORT - Generated by Linda Steinberg **

Manual

02/12/2015 13:53 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
337876	02/11/2015	PRTD	7314 US BANK	196372	12/31/14-GK	01/26/2015		M021115	18.86
Invoice: 12/31/14-GK				18.86	53011212 443410	POL/CHEVRON/GAS-FIREARMS TRAIN			
						POLICE - C/E PATROL TRAINING			
Invoice: 12/26/14-AL				196373	12/26/14-AL	01/26/2015		M021115	530.20
				530.20	52011212 543100	POL/FRONTIER/DENVER-BCKGRD CHK			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/29/14-AL				196374	12/29/14-AL	01/26/2015		M021115	3.27
				3.27	52011212 543100	POL/SONIC/LUNCH-BACKGRD CHECK			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/29/14-AL-A				196375	12/29/14-AL-A	01/26/2015		M021115	13.29
				13.29	52011212 543100	POL/STARBUCKS/BREAKFAST			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/29/14-AL-B				196376	12/29/14-AL-B	01/26/2015		M021115	25.00
				25.00	52011212 543100	POL/FRONTIER/CHECKED BAG			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/31/14-AL				196377	12/31/14-AL	01/26/2015		M021115	19.99
				19.99	52011212 543100	POL/CONOCO/FUEL-DENVER			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/31/14-AL-A				196378	12/31/14-AL-A	01/26/2015		M021115	309.37
				309.37	52011212 543100	POL/BUDGET/CAR RENTAL-DENVER			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/31/14-AL-B				196379	12/31/14-AL-B	01/26/2015		M021115	84.00
				84.00	52011212 543100	POL/PORT SEATTLE-SEATAC PRKG			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/31/15-AL-C				196380	12/31/15-AL-C	01/26/2015		M021115	10.76
				10.76	52011212 543100	POL/DENVER AIRPORT/SNACKS			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/31/14-AL-D				196381	12/31/14-AL-D	01/26/2015		M021115	25.00
				25.00	52011212 543100	POL/FRONTIER/CHECKED BAG			
						PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 12/29/14-JR				196382	12/29/14-JR	01/26/2015		M021115	40.76
				40.76	61470581 549500	PCD/SOUND REPROG/SMP INDEX CD			
						PCDADM-DEV-COPIES/PRINTING			
Invoice: 12/29/14-AR				196383	12/29/14-AR	01/26/2015		M021115	490.56
				490.56	31011131 531100	EX/LAMBS/OFFICE SUPPLIES			
						EXEC - C/E SUPPLIES			
Invoice: 12/31/14-BS				196384	12/31/14-BS	01/26/2015		M021115	422.64
				422.64	54025212 548100	POL/PRT SUPPLY/BOAT MAINTENANCE			
						MARINE - REPAIRS			

02/12/2015 13:53 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
196385	12/29/14-BS	01/26/2015		M021115	38.34
Invoice: 12/29/14-BS		POL/SHIPYARD ISL/BOAT-OIL SEAL			
38.34	54025212 548100	MARINE - REPAIRS			
196386	12/26/14-BS	01/26/2015		M021115	854.60
Invoice: 12/26/14-BS		POL/DELTA/TICKET-EXTRADITION			
854.60	52011212 543100	PD-INV-TRAVEL/MEALS/LODGING			
196387	12/26/14-BS-A	01/26/2015		M021115	2,888.40
Invoice: 12/26/14-BS-A		POL/DELTA/TICKETS-BS, TZ-EXTRAD			
2,888.40	52011212 543100	PD-INV-TRAVEL/MEALS/LODGING			
196388	12/30/14-BS	01/26/2015		M021115	42.08
Invoice: 12/30/14-BS		POL/TEX RDHSE/DINNER-EXTRADIT			
42.08	52011212 543100	PD-INV-TRAVEL/MEALS/LODGING			
196389	12/31/14-BS-A	01/26/2015		M021115	22.47
Invoice: 12/31/14-BS-A		POL/DELTA/MEALS-BS, TZ, SUBJECT			
22.47	52011212 543100	PD-INV-TRAVEL/MEALS/LODGING			
196390	12/30/14-BS-A	01/26/2015		M021115	56.00
Invoice: 12/30/14-BS-A		POL/SEATAC/PARKING			
56.00	52011212 543100	PD-INV-TRAVEL/MEALS/LODGING			
196391	12/31/14-BS-B	01/26/2015		M021115	273.70
Invoice: 12/31/14-BS-B		POL/HOMEWOOD STES/LODG-BS, TZ			
273.70	52011212 543100	PD-INV-TRAVEL/MEALS/LODGING			
196392	12/23/14-SM-C	01/26/2015		M021115	58.64
Invoice: 12/23/14-SM-C		IT/AMAZON/COMFORT KEYBOARDS			
58.64	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
196393	12/23/14-SM-D	01/26/2015		M021115	17.91
Invoice: 12/23/14-SM-D		IT/AMAZON/USB EXTEN CABLES			
17.91	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
196394	12/24/14-SM	01/26/2015		M021115	76.52
Invoice: 12/24/14-SM		IT/AMAZON/UPS BATTERIES			
76.52	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
196395	12/30/14-KJ	01/26/2015		M021115	288.90
Invoice: 12/30/14-KJ		FIN/AMAZON/SEAT CUSHION-CHAMB			
288.90	41011141 531100	FIN - C/E ADMIN SUPPLIES			
196396	12/28/14-KRS	01/26/2015		M021115	40.00
Invoice: 12/28/14-KRS		FIN/WEB CPE INC/TRAINING			
40.00	41011144 443410	FIN - C/E TRAINING			
CHECK				337876 TOTAL:	6,651.26

02/12/2015 13:53
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 6,651.26

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	6,651.26

*** GRAND TOTAL *** 6,651.26

02/12/2015 13:53 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 2 167									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		6,610.50	
02/11/2015	M021115	021115				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			6,651.26
02/11/2015	M021115	021115				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		40.76	
02/11/2015	M021115	021115				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								6,651.26	6,651.26
APP 631-130000						DUE TO/FROM CLEARING		6,651.26	
02/11/2015	M021115	021115							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			6,610.50
02/11/2015	M021115	021115							
APP 407-130000						DUE TO/FROM CLEARING			40.76
02/11/2015	M021115	021115							
SYSTEM GENERATED ENTRIES TOTAL								6,651.26	6,651.26
JOURNAL 2015/02/167 TOTAL								13,302.52	13,302.52

02/12/2015 13:53
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 5
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2015	2	167	02/11/2015			
001-130000					GENERAL - DUE TO/FROM CLEARING		6,610.50
001-213000					GENERAL - ACCOUNTS PAYABLE	6,610.50	
					FUND TOTAL	6,610.50	6,610.50
407 BUILDING & DEVELOPMENT FUND	2015	2	167	02/11/2015			
407-130000					DUE TO/FROM CLEARING		40.76
407-213000					ACCOUNTS PAYABLE	40.76	
					FUND TOTAL	40.76	40.76
631 CLEARING FUND	2015	2	167	02/11/2015			
631-130000					DUE TO/FROM CLEARING	6,651.26	
635-111100					CASH		6,651.26
					FUND TOTAL	6,651.26	6,651.26

02/12/2015 13:53
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 6
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			6,610.50
407 BUILDING & DEVELOPMENT FUND			40.76
631 CLEARING FUND		6,651.26	
	TOTAL	6,651.26	6,651.26

** END OF REPORT - Generated by Linda Steinberg **

Manual

02/12/2015 13:57 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
337877	02/12/2015	PRTD	7314 US BANK	196320	01/03/15-BB	01/26/2015		M021215	10.85
Invoice: 01/03/15-BB						POL/JOANN/VELCRO TAPE			
				10.85	53011212 531100	PD-C/E-PATROL SUPPLIES			
				196321	01/05/15-BB	01/26/2015		M021215	44.95
Invoice: 01/05/15-BB						POL/PAYPAL/VIKING TACTIC SLING			
				44.95	53011212 531100	PD-C/E-PATROL SUPPLIES			
				196322	01/05/15-BB-A	01/26/2015		M021215	150.00
Invoice: 01/05/15-BB-A						POL/IAPE/ANNUAL DUES-MH,BB,JC			
				150.00	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
				196323	01/06/15-BB	01/26/2015		M021215	42.65
Invoice: 01/06/15-BB						POL/AMAZON/CONDIMENT ORGANIZ			
				42.65	51011211 53110000589	PD-COMM OUTREACH-SUPPLIES			
				196324	01/05/15-BB-B	01/26/2015		M021215	90.00
Invoice: 01/05/15-BB-B						POL/FBINAA/DUES-HAMNER			
				90.00	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
				196325	01/06/15-BB-A	01/26/2015		M021215	75.00
Invoice: 01/06/15-BB-A						POL/WAPRO/MEMBER RENWALS			
				75.00	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
				196327	01/05/15-BB-C	01/26/2015		M021215	1,500.00
Invoice: 01/05/15-BB-C						POL/FORCE SCI INST/TUITION-JB			
				1,500.00	53011212 443410	POLICE - C/E PATROL TRAINING			
				196328	01/06/15-BB-B	01/26/2015		M021215	21.23
Invoice: 01/06/15-BB-B						POL/TARGET/TOTES-EVENT SUPPL			
				21.23	51011211 53110000589	PD-COMM OUTREACH-SUPPLIES			
				196329	01/20/15-BB	01/26/2015		M021215	30.00
Invoice: 01/20/15-BB						POL/GOOD2GO/BRIDGE TOLLS			
				10.00	53011212 543100	PATROL-TRAVEL/MEALS/LODGING			
				20.00	51011214 443410	PD-C/E-ADMIN-TRAINING			
				196330	01/23/15-BB	01/26/2015		M021215	350.00
Invoice: 01/23/15-BB						POL/TASER ACAD/2 DAY TUITN-DJ			
				350.00	53011212 443410	POLICE - C/E PATROL TRAINING			
				196331	01/21/15-BB	01/26/2015		M021215	129.79
Invoice: 01/21/15-BB						POL/GREAT WOLF LODG/CLASS-KE			
				129.79	51011214 443410	PD-C/E-ADMIN-TRAINING			
				196332	01/23/15-BB-A	01/26/2015		M021215	123.92
Invoice: 01/23/15-BB-A						POL/SUBWAY/MEAL-ALL HANDS MTG			
				123.92	51011211 539100	PD-C/E-ADM-WORKED MEALS			
				196333	01/22/15-BB	01/26/2015		M021215	91.13
Invoice: 01/22/15-BB						POL/MARRIOTT/APPLIC BCKGRND INV			
				91.13	52011212 543100	PD-INV-TRAVEL/MEALS/LODGING			

02/12/2015 13:57 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

P 2
apcsdhsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

Invoice: 01/23/15-BB-B	196334	01/23/15-BB-B	01/26/2015	M021215	128.00				
			POL/FRED PRYOR/EXCEL CLS-PEO						
	128.00	51011217 443410	PD-C/E-PARKING ENF-TRAINING						
Invoice: 01/20/15-MH	196335	01/20/15-MH	01/26/2015	M021215	10.80				
			POL/CAP DOME DELI/WRK LUNCH						
	10.80	51011211 539100	PD-C/E-ADM-WORKED MEALS						
Invoice: 01/20/15-MH-A	196336	01/20/15-MH-A	01/26/2015	M021215	9.00				
			POL/CAPITOL PRKG/LAW&JUSTICE						
	9.00	51011211 543100	PD-C/E-ADM-TRAVEL/MEALS/LODGIN						
Invoice: 01/09/15-JH	196337	01/09/15-JH	01/26/2015	M021215	60.83				
			POL/BELLA LUNA/AGATE PT DIG MEAL						
	60.83	51011211 531100	PD-C/E-ADM-SUPPLIES						
Invoice: 01/08/15-JH	196338	01/08/15-JH	01/26/2015	M021215	65.15				
			POL/NORMAN ROCKWELL STOR/PIC						
	65.15	51011215 531100	POLICE - C/E FACIL SUPPLIES						
Invoice: 01/09/15-JH-A	196339	01/09/15-JH-A	01/26/2015	M021215	39.27				
			POL/SAFEWAY/BEVERAG-AGATE PT						
	39.27	51011211 531100	PD-C/E-ADM-SUPPLIES						
Invoice: 01/22/15-JH	196340	01/22/15-JH	01/26/2015	M021215	3,768.20				
			POL/MERCURY MARINE/PARTS- BOAT						
	3,768.20	54025212 548100	MARINE - REPAIRS						
Invoice: 01/12/15-JH	196341	01/12/15-JH	01/26/2015	M021215	46.00				
			POL/RIDGETOP76/FUEL/CLS-CJTC						
	46.00	51011214 443410	PD-C/E-ADMIN-TRAINING						
Invoice: 01/15/15-JH	196342	01/15/15-JH	01/26/2015	M021215	48.50				
			POL/RIDGETOP76/FUEL/CLS-CJTC						
	48.50	51011214 443410	PD-C/E-ADMIN-TRAINING						
Invoice: 01/16/15-JH	196343	01/16/15-JH	01/26/2015	M021215	6.10				
			POL/ACAD CAFE/CLAS-CJTC MEAL						
	6.10	51011214 443410	PD-C/E-ADMIN-TRAINING						
Invoice: 01/12/15-JH-A	196344	01/12/15-JH-A	01/26/2015	M021215	7.07				
			POL/ACAD CAFE/CLAS-CJTC MEAL						
	7.07	51011214 443410	PD-C/E-ADMIN-TRAINING						
Invoice: 01/13/15-JH	196345	01/13/15-JH	01/26/2015	M021215	5.99				
			POL/ACAD CAFE/CLAS-CJTC MEAL						
	5.99	51011214 443410	PD-C/E-ADMIN-TRAINING						
Invoice: 01/07/15-GK	196346	01/07/15-GK	01/26/2015	M021215	25.21				
			POL/76 KIRKLAND/FORCE TRAING						
	25.21	53011212 443410	POLICE - C/E PATROL TRAINING						

02/12/2015 13:57 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 01/24/15-GK				196347	01/24/15-GK	01/26/2015		M021215	101.92
						POL/VIKING TACTICS/SLINGS			
				101.92	53011212 531100	PD-C/E-PATROL SUPPLIES			
Invoice: 01/23/15-GK				196348	01/23/15-GK	01/26/2015		M021215	40.52
						POL/BRATWEAR/NAME PATCH ALTER			
				40.52	53011212 520000	POLICE - C/E PATROL BENEFITS			
Invoice: 01/09/15-JR				196349	01/09/15-JR	01/26/2015		M021215	48.00
						PCD/APA/JOURNAL SUBSCRIPTION			
				48.00	63470588 549100	CUR-DEV PLAN-DUES/SUBSCR			
Invoice: 01/16/15-AR				196350	01/16/15-AR	01/26/2015		M021215	158.22
						EX/BROWN PAPER TICK/REGISTR			
				158.22	31011131 549100	EXEC-C/E-DUES/SUBCR/MEMBERSH			
Invoice: 01/19/15-AR				196351	01/19/15-AR	01/26/2015		M021215	27.80
						EX/WSF/FARE-ICMA MEETING			
				27.80	31011131 543100	EXEC-C/E-TRAVEL/MEALS/LODGING			
Invoice: 01/16/15-KB				196352	01/16/15-KB	01/26/2015		M021215	54.08
						HR/ANS/NOTARY STAMP			
				54.08	31011131 531100	EXEC - C/E SUPPLIES			
Invoice: 01/16/15-KB-A				196353	01/16/15-KB-A	01/26/2015		M021215	30.00
						HR/ANS/NOTARY LICENSE			
				30.00	31011131 549100	EXEC-C/E-DUES/SUBCR/MEMBERSH			
Invoice: 01/16/15-KB-B				196354	01/16/15-KB-B	01/26/2015		M021215	50.00
						HR/ANS/NOTARY BOND			
				50.00	91011182 546000	GG-C/E-INSURANCE			
Invoice: 01/02/15-SM				196355	01/02/15-SM	01/26/2015		M021215	382.60
						IT/RAKUTEN/SERV MEMORY UPRG			
				382.60	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
Invoice: 01/12/15-KJ				196356	01/12/15-KJ	01/26/2015		M021215	523.25
						FIN/VARIDSK/STANDUP DESK-CS			
				523.25	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 01/24/15-KJ				196357	01/24/15-KJ	01/26/2015		M021215	121.71
						EX/WALMART/SEAT CUSHION-CHAMB			
				121.71	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 01/19/15-KJ				196358	01/19/15-KJ	01/26/2015		M021215	-43.09
						FIN/AMAZON/RETURN CUSHIONS			
				-43.09	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 01/02/15-KS				196362	01/02/15-KS	01/26/2015		M021215	10.00
						EX/FACEBOOK/NIXLE ADVERTIS			
				10.00	31011572 542450	EXEC-C/E-OUTREACH-ADV			

02/12/2015 13:57 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 01/26/15-KS	196363	01/26/15-KS	01/26/2015	M021215	18.00
			EX/CHAMBER COMM/BREAKFAST		
	18.00	31011572 549900	EXEC-C/E-OUTREACH-MISC		
Invoice: 01/05/15-KRS	196364	01/05/15-KRS	01/26/2015	M021215	230.00
			FIN/WA ST BD ACCT/RENEW CPA LIC		
	230.00	41011141 549100	FIN-C/E-DUES, SUBS, MEMBERSHIPS		
Invoice: 01/21/15-KRS	196365	01/21/15-KRS	01/26/2015	M021215	1.00
			FIN/NMI/CRED CARD SYST TEST		
	1.00	41011141 549900	FIN-C/E-MISC EXP		
Invoice: 01/02/15-DS	196366	01/02/15-DS	01/26/2015	M021215	20.00
			EX/FACEBOOK/MARKETING CAMPGN		
	20.00	31011131 542450	EX-COMMUNITY INFO & OUTREACH		
Invoice: 01/14/15-DS	196367	01/14/15-DS	01/26/2015	M021215	21.75
			EX/CONSTANT CONTAC/EMAIL MKTG		
	21.75	31011131 542450	EX-COMMUNITY INFO & OUTREACH		
Invoice: 01/23/15-DS	196368	01/23/15-DS	01/26/2015	M021215	187.00
			EX/WCMA/MEMBERSHIP-DS		
	187.00	31011131 549100	EXEC-C/E-DUES/SUBCR/MEMBERSH		
Invoice: 01/26/15-DS	196369	01/26/15-DS	01/26/2015	M021215	8.00
			EX/WSF/FARE-UW RECRUITING		
	8.00	31011131 531100	EXEC - C/E SUPPLIES		
Invoice: 01/26/15-KG	196370	01/26/15-KG	01/26/2015	M021215	54.08
			ENG/T&C/WFP INTERVW LUNCHES		
	54.08	72011476 63110000637	WFP CAP-SUPPLIES		
Invoice: 01/22/15-KG	196371	01/22/15-KG	01/26/2015	M021215	523.25
			ENG/VARIDSK/STANDUP DESK		
	523.25	72011321 531100	ENG - C/E ADMIN SUPPLIES		

CHECK 337877 TOTAL: 9,447.73

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 9,447.73

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	9,447.73

*** GRAND TOTAL *** 9,447.73

02/12/2015 13:57 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 5
|apcsbdb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL

SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2015 2 168									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		9,399.73	
	02/12/2015	M021215	021215			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			9,447.73
	02/12/2015	M021215	021215			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		48.00	
	02/12/2015	M021215	021215			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								9,447.73	9,447.73
APP 631-130000						DUE TO/FROM CLEARING		9,447.73	
	02/12/2015	M021215	021215						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			9,399.73
	02/12/2015	M021215	021215						
APP 407-130000						DUE TO/FROM CLEARING			48.00
	02/12/2015	M021215	021215						
SYSTEM GENERATED ENTRIES TOTAL								9,447.73	9,447.73
JOURNAL 2015/02/168 TOTAL								18,895.46	18,895.46

02/12/2015 13:57 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 6
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2015	2	168	02/12/2015			
	001-130000					GENERAL - DUE TO/FROM CLEARING		9,399.73
	001-213000					GENERAL - ACCOUNTS PAYABLE	9,399.73	
						FUND TOTAL	9,399.73	9,399.73
407	BUILDING & DEVELOPMENT FUND	2015	2	168	02/12/2015			
	407-130000					DUE TO/FROM CLEARING		48.00
	407-213000					ACCOUNTS PAYABLE	48.00	
						FUND TOTAL	48.00	48.00
631	CLEARING FUND	2015	2	168	02/12/2015			
	631-130000					DUE TO/FROM CLEARING	9,447.73	
	635-111100					CASH		9,447.73
						FUND TOTAL	9,447.73	9,447.73

02/12/2015 13:57
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 7
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		9,399.73
407	BUILDING & DEVELOPMENT FUND		48.00
631	CLEARING FUND	9,447.73	
	TOTAL	9,447.73	9,447.73

** END OF REPORT - Generated by Linda Steinberg **

Manual

02/13/2015 14:11 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcsbdb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

337878	02/13/2015	PRTD	5011 LEXISNEXIS RISK DATA	196496	1272084-20141231	12/31/2014		M21315	76.63
--------	------------	------	---------------------------	--------	------------------	------------	--	--------	-------

Invoice: 1272084-20141231

POL/INFORMATION SERVICES

76.63 52011212 549100

PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK	337878	TOTAL:	76.63
-------	--------	--------	-------

337879	02/13/2015	PRTD	167 WA ST DEPT OF ECOLOG	196529	00193	12/31/2014		M21315	125.00
--------	------------	------	--------------------------	--------	-------	------------	--	--------	--------

Invoice: 00193

POL/CLASS REGISTRAT-C CARR

125.00 63011586 443410

CUR - C/E TRAINING TRAVEL

CHECK	337879	TOTAL:	125.00
-------	--------	--------	--------

NUMBER OF CHECKS	2	*** CASH ACCOUNT TOTAL ***	201.63
------------------	---	----------------------------	--------

COUNT	AMOUNT
-------	--------

TOTAL PRINTED CHECKS	2	201.63
----------------------	---	--------

*** GRAND TOTAL ***	201.63
---------------------	--------

CLERK: lsteinberg

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2015 2 187									
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			201.63	
02/13/2015	M21315	021315			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				201.63
02/13/2015	M21315	021315			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			201.63	201.63
APP 631-130000					DUE TO/FROM CLEARING			201.63	
02/13/2015	M21315	021315							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				201.63
02/13/2015	M21315	021315							
					SYSTEM GENERATED ENTRIES TOTAL			201.63	201.63
					JOURNAL 2015/02/187 TOTAL			403.26	403.26

02/13/2015 14:11
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2015	2	187	02/13/2015			
	001-130000					GENERAL - DUE TO/FROM CLEARING		201.63
	001-213000					GENERAL - ACCOUNTS PAYABLE	201.63	
						FUND TOTAL	201.63	201.63
631	CLEARING FUND	2015	2	187	02/13/2015			
	631-130000					DUE TO/FROM CLEARING	201.63	
	635-111100					CASH		201.63
						FUND TOTAL	201.63	201.63

02/13/2015 14:11
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|p 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			201.63
631 CLEARING FUND		201.63	
	TOTAL	201.63	201.63

*** END OF REPORT - Generated by Linda Steinberg ***

Regular 2014

02/18/2015 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcsbdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
337880	02/25/2015	PRTD	5 ACE HARDWARE	196468	25607	10/24/2013		02/21/15	22.97
Invoice: 25607						PW/BULBS/SPRAY/STRAW			
				22.97	73011897 531100	O&M-C/E-PWYD	FAC-SUPPLIES		
				196469	28056	07/16/2014		02/21/15	5.17
Invoice: 28056						PW/SINGLE CUT KEY			
				5.17	73011897 531100	O&M-C/E-PWYD	FAC-SUPPLIES		
				196470	29472	12/19/2014		02/21/15	4.34
Invoice: 29472						PW/NON-TOXIC DUST MASK			
				4.34	73431835 531100	OFFICE SUPPLIES			
				196471	25958	12/03/2013		02/21/15	30.33
Invoice: 25958						PW/GRAY SPRAY PAINT			
				30.33	73111264 531100	O&M-STREET-TRAF	CONTROL-SUPPLY		
				196472	026005	12/06/2013		02/21/15	7.59
Invoice: 026005						PW/MINWAX STAIN			
				7.59	73011897 531100	O&M-C/E-PWYD	FAC-SUPPLIES		
				196473	026021	12/06/2013		02/21/15	68.57
Invoice: 026021						PW/MISC PLUMBING SUPPLIES			
				68.57	73431835 531100	OFFICE SUPPLIES			
				196474	26078	12/12/2013		02/21/15	50.26
Invoice: 26078						PW/WASHERS/LAGS			
				50.26	73111264 531100	O&M-STREET-TRAF	CONTROL-SUPPLY		
				196475	028345	08/13/2014		02/21/15	14.11
Invoice: 028345						PW/WASP KILLER			
				14.11	73011897 531100	O&M-C/E-PWYD	FAC-SUPPLIES		
				196476	028424	08/21/2014		02/21/15	10.85
Invoice: 028424						PW/GLUESTICK/SUPER GLUE			
				10.85	73411345 531100	OFFICE SUPPLIES			
				196477	028822	10/05/2014		02/21/15	114.58
Invoice: 028822						PW/MISC PLUMBING SUPPLIES			
				114.58	73411345 531100	OFFICE SUPPLIES			
				196478	028884	10/10/2014		02/21/15	11.08
Invoice: 028884						PW/DRILL BIT			
				11.08	73431835 531100	OFFICE SUPPLIES			
				196479	028836	10/06/2014		02/21/15	27.14
Invoice: 028836						PW/FILTERS/ACID			
				27.14	73411345 531100	OFFICE SUPPLIES			
				196480	029060	10/30/2014		02/21/15	2.61
Invoice: 029060						PW/HARDWARE			
				2.61	73011183 531100	O&M-C/E-CH	FAC-SUPPLIES		

02/18/2015 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

Invoice: 029184	196481 029184	11/14/2014	02/21/15	96.43
		PW/SCREWS/HOOKS/TRASH CAN		
	96.43 73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES		
Invoice: 1213615	196483 1213615	12/31/2014	02/21/15	53.71
		HR/JOB AD/PLANNER		
	53.71 33011161 544161	HR-ADV-EE RECRUIT-PCD		
		CHECK	337880 TOTAL:	519.74
337881 02/25/2015 PRD	5907 AMSAN OLYMPIC SUPPLY 196656 320056179	09/23/2014	02/21/15	68.63
Invoice: 320056179		PW/RENOV DISPENSERS		
	68.63 73637948 531100	O&M ALLOC-CITY WIDE SUPPLIES		
Invoice: 328324249	196657 328324249	01/23/2015	02/21/15	-49.18
		PW/RETURN RENOV DISPENSERS		
	-49.18 73637948 531100	O&M ALLOC-CITY WIDE SUPPLIES		
		CHECK	337881 TOTAL:	19.45
337882 02/25/2015 PRD	55 BAINBRIDGE ISLAND RE 196482 1212854	12/31/2014	02/21/15	61.00
Invoice: 1212854		HR/JOB AD/STREET FACIL MAINT		
	61.00 33011161 544173	HR-ADV-EE RECRUIT-PW O&M		
		CHECK	337882 TOTAL:	61.00
337883 02/25/2015 PRD	11 CITY OF BAINBRIDGE I 196484 TRVLDEC14-CS	12/22/2014	02/21/15	200.00
Invoice: TRVLDEC14-CS		POL/COFFEE W/COP TRAINING		
	200.00 53011212 443410	POLICE - C/E PATROL TRAINING		
		CHECK	337883 TOTAL:	200.00
337884 02/25/2015 PRD	5226 HATTON MARINE 196485 49341	12/12/2014	02/21/15	1,863.04
Invoice: 49341		PW/LOWER LOVELL GENERATOR		
	1,863.04 73421355 548100	WIN COLL-R&M		
Invoice: 49496	196486 49496	12/22/2014	02/21/15	888.06
		PW/LOWER LOVELL GEN INSP		
	888.06 73421355 548100	WIN COLL-R&M		
		CHECK	337884 TOTAL:	2,751.10
337885 02/25/2015 PRD	4850 HOME DEPOT CREDIT SE 196658 2012071	12/23/2014	02/21/15	59.86
Invoice: 2012071		PW/ACR 24X48X.22		
	59.86 73011183 531100	O&M-C/E-CH FAC-SUPPLIES		
	196659 5021799	12/20/2014	02/21/15	26.82

02/18/2015 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 5021799

26.82 73011183 531100

PW/ACR 24X48
O&M-C/E-CH FAC-SUPPLIES

196660 2150760

12/23/2014 02/21/15

-26.82

Invoice: 2150760

-26.82 73011183 531100

PW/RETURN ACR 24X48
O&M-C/E-CH FAC-SUPPLIES

CHECK 337885 TOTAL: 59.86

337886 02/25/2015 PRD 318 KC ALCOHOLISM SPECIA 196661 0414-Q4

02/09/2015 02/21/15

1,391.11

Invoice: 0414-Q4

1,391.11 91011660 553000

2014 Q4 ALCOHOLISM SERVICES
EXEC - C/E DETOX

CHECK 337886 TOTAL: 1,391.11

337887 02/25/2015 PRD 579 KITSAP SUN

196662 20144557

12/31/2014 02/21/15

95.90

Invoice: 20144557

95.90 33011161 544173

HR/CLASSIFIED-STRT/FACIL JOB
HR-ADV-EE RECRUIT-PW O&M

CHECK 337887 TOTAL: 95.90

NUMBER OF CHECKS 8 *** CASH ACCOUNT TOTAL *** 5,098.16

COUNT AMOUNT

TOTAL PRINTED CHECKS 8 5,098.16

*** GRAND TOTAL *** 5,098.16

02/18/2015 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2015 2 206									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		2,010.46	
02/25/2015	02/21/15	022515				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			5,098.16
02/25/2015	02/21/15	022515				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		83.99	
02/25/2015	02/21/15	022515				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		80.59	
02/25/2015	02/21/15	022515				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		152.57	
02/25/2015	02/21/15	022515				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		19.45	
02/25/2015	02/21/15	022515				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		2,751.10	
02/25/2015	02/21/15	022515				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								5,098.16	5,098.16
APP 631-130000						DUE TO/FROM CLEARING		5,078.71	
02/25/2015	02/21/15	022515							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			2,010.46
02/25/2015	02/21/15	022515							
APP 403-130000						DUE TO/FROM CLEARING			83.99
02/25/2015	02/21/15	022515							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			80.59
02/25/2015	02/21/15	022515							
APP 401-130000						DUE TO/FROM CLEARING			152.57
02/25/2015	02/21/15	022515							
APP 402-130000						DUE TO/FROM CLEARING			2,751.10
02/25/2015	02/21/15	022515							
SYSTEM GENERATED ENTRIES TOTAL								5,078.71	5,078.71
JOURNAL 2015/02/206 TOTAL								10,176.87	10,176.87

02/18/2015 08:55
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 5
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2015	2	206	02/25/2015		
001-130000				GENERAL - DUE TO/FROM CLEARING		2,010.46
001-213000				GENERAL - ACCOUNTS PAYABLE	2,010.46	
				FUND TOTAL	2,010.46	2,010.46
101 STREET FUND	2015	2	206	02/25/2015		
101-130000				STREETS - DUE TO/FROM CLEARING		80.59
101-213000				STREETS - ACCOUNTS PAYABLE	80.59	
				FUND TOTAL	80.59	80.59
401 WATER OPERATING FUND	2015	2	206	02/25/2015		
401-130000				DUE TO/FROM CLEARING		152.57
401-213000				ACCOUNTS PAYABLE	152.57	
				FUND TOTAL	152.57	152.57
402 SEWER OPERATING FUND	2015	2	206	02/25/2015		
402-130000				DUE TO/FROM CLEARING		2,751.10
402-213000				ACCOUNTS PAYABLE	2,751.10	
				FUND TOTAL	2,751.10	2,751.10
403 STORM & SURFACE WATER FUND	2015	2	206	02/25/2015		
403-130000				DUE TO/FROM CLEARING		83.99
403-213000				ACCOUNTS PAYABLE	83.99	
				FUND TOTAL	83.99	83.99
631 CLEARING FUND	2015	2	206	02/25/2015		
631-130000				DUE TO/FROM CLEARING	5,078.71	
631-213000				ACCOUNTS PAYABLE	19.45	
635-111100				CASH		5,098.16
				FUND TOTAL	5,098.16	5,098.16

02/18/2015 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 6
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		2,010.46
101	STREET FUND		80.59
401	WATER OPERATING FUND		152.57
402	SEWER OPERATING FUND		2,751.10
403	STORM & SURFACE WATER FUND		83.99
631	CLEARING FUND	5,078.71	
	TOTAL	5,078.71	5,078.71

** END OF REPORT - Generated by Linda Steinberg **

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

Regular 2015

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

337888	02/25/2015	PRTD	7588 A WORKSAFE SERVICE I	196633	202935	01/30/2015		02/22/15	52.00
Invoice: 202935						PW/DRUG TEST-SP			

52.00	73111290	520000	O&M-STREET-MAINT O/H-BENEFITS
-------	----------	--------	-------------------------------

CHECK	337888	TOTAL:	52.00
-------	--------	--------	-------

337889	02/25/2015	PRTD	5 ACE HARDWARE	196487	29714	01/29/2015		02/22/15	164.01
Invoice: 29714						PW/BATTERIES/MAGNETIC CATCH			

164.01	73011215	531100	O&M-C/E-POLICE FAC-SUPPLIES
--------	----------	--------	-----------------------------

Invoice: 29742	196488	29742	01/27/2015	02/22/15	27.69
			PW/HALO BULB-POL VEH#182		

27.69	53011212	531100	PD-C/E-PATROL SUPPLIES
-------	----------	--------	------------------------

Invoice: 29745	196489	29745	01/27/2015	02/22/15	5.42
			PW/12 VOLT BATT-EQ#24		

5.42	73111423	531100	OFFICE SUPPLIES
------	----------	--------	-----------------

Invoice: 29756	196490	29756	01/28/2015	02/22/15	44.27
			PW/MISC WWTP SUPPLIES		

44.27	73425358	531100	O&M-WWTP-SUPPLIES
-------	----------	--------	-------------------

Invoice: 29770	196491	29770	01/29/2015	02/22/15	1.46
			PW/FASTENERS		

1.46	73011215	531100	O&M-C/E-POLICE FAC-SUPPLIES
------	----------	--------	-----------------------------

Invoice: 29771	196492	29771	01/29/2015	02/22/15	14.29
			PW/KEY/SNAP KEY RING		

14.29	73431835	531100	OFFICE SUPPLIES
-------	----------	--------	-----------------

Invoice: 29804	196493	29804	02/02/2015	02/22/15	45.64
			PW/POSTHOLE DIGGER		

45.64	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY
-------	----------	--------	--------------------------------

Invoice: 29812	196497	29812	02/03/2015	02/22/15	89.10
			PW/CLEANER/HOSE/NOZZLE		

89.10	73011897	531100	O&M-C/E-PWYD FAC-SUPPLIES
-------	----------	--------	---------------------------

Invoice: 29814	196498	29814	02/03/2015	02/22/15	6.49
			PW/DOUBLE CUT PLASTIC		

6.49	73431835	531100	OFFICE SUPPLIES
------	----------	--------	-----------------

Invoice: 29816	196499	29816	02/03/2015	02/22/15	15.21
			PW/GARDEN SPRAYER		

15.21	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY
-------	----------	--------	--------------------------------

Invoice: 29818	196500	29818	02/03/2015	02/22/15	29.60
			PW/LIGHT BULBS-WWTP		

29.60	73425358	531100	O&M-WWTP-SUPPLIES
-------	----------	--------	-------------------

196501	29829		02/04/2015	02/22/15	28.22
--------	-------	--	------------	----------	-------

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

337895 02/25/2015 PRD 4710 ASSOCIATED PETROLEU 196505 0699023-IN 01/27/2015 02/22/15 1,720.89
Invoice: 0699023-IN PW/1001 GAL REGULAR
1,720.89 73638932 532000 O&M-FUEL ALLOC TO OTH DEPTS

196506 0701886-IN 02/02/2015 02/22/15 570.61
Invoice: 0701886-IN PW/650 BULK PROPANE
570.61 91011897 547200 GG-C/E-O&M YARD FAC-PROPANE

CHECK 337895 TOTAL: 2,291.50

337896 02/25/2015 PRD 1235 AT&T ONENET SERVICE 196507 1261115047 02/01/2015 02/22/15 44.53
Invoice: 1261115047 FIN FAX LONG DISTANCE
44.53 91011189 542100 GG-C/E-CITY HALL-PHONE

196508 1261125363 02/01/2015 02/22/15 48
Invoice: 1261125363 PCD FAX LONG DISTANCE
48 91011189 542100 GG-C/E-CITY HALL-PHONE

CHECK 337896 TOTAL: 45.01

337897 02/25/2015 PRD 47 BAINBRIDGE DISPOSAL 196509 014082JAN15 01/31/2015 02/22/15 477.11
Invoice: 014082JAN15 JAN15 GRIT BOX-DECANT
477.11 91435838 547900 GG-DECANT-GARBAGE

196510 009521JAN15 01/31/2015 02/22/15 105.57
Invoice: 009521JAN15 JAN15 SR CENTER DISPOSAL
105.57 91011755 547900 GG-C/E-COMMONS-GARBAGE

CHECK 337897 TOTAL: 582.68

337898 02/25/2015 PRD 54 BAINBRIDGE RENTAL IN 196513 171260 02/03/2015 02/22/15 107.56
Invoice: 171260 PW/CORDURA CHAPS-PICKARD
107.56 73637891 531100 OFFICE SUPPLIES

CHECK 337898 TOTAL: 107.56

337899 02/25/2015 PRD 55 BAINBRIDGE ISLAND RE 196514 612051 01/30/2015 02/22/15 46.04
Invoice: 612051 CLERK/LEGAL AD-ORD 2015-06
46.04 64011317 54400000289 SMP UPDATE-ADVERTISING

196515 612456 01/30/2015 02/22/15 61.39
Invoice: 612456 CLERK/LEGAL AD-ORD 2015-06
61.39 64011317 54400000289 SMP UPDATE-ADVERTISING

196551 1228285 01/16/2015 02/22/15 141.57
Invoice: 1228285 PCD/CLASSIFIED-ROOST/BLUE MOON
141.57 63470586 544000 CUR - DEV ZONING ADVERTISING

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

196636 703288 01/31/2015 02/22/15 566.28

Invoice: 703288

POL/CLASSIFIED AD-CITIZ ACAD

566.28 51011211 54400000589 PD-COMM OUTREACH-ADV

CHECK 337899 TOTAL: 815.28

337900 02/25/2015 PRD 57 BAY HAY & FEED 196516 1051198 02/05/2015 02/22/15 139.09

Invoice: 1051198

PW/STEEL TOE BOOTS-GOLDEN

139.09 73431835 531100 OFFICE SUPPLIES

CHECK 337900 TOTAL: 139.09

337901 02/25/2015 PRD 6618 BAYSIDE ENGRAVERS LL 196517 4711 02/09/2015 02/22/15 79.79

Invoice: 4711

POL/DOOR PLATES X 4

79.79 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 337901 TOTAL: 79.79

337902 02/25/2015 PRD 314 BAINBRIDGE ISLAND FI 196511 FSS 2015 02/03/2015 02/22/15 81,895.80

Invoice: FSS 2015

2015 FIRE SAFETY SERVICES

81,895.80 91011223 551000 EXEC - C/E FIRE PREVENTION

196512 G 1-2015 02/03/2015 02/22/15 314.58

Invoice: G 1-2015

POL/158.1 GAL GASOLINE

37.01 52011212 532000 PD DET-C/E-FUEL
277.57 53011212 532000 PD-C/E-PATROL-FUEL

CHECK 337902 TOTAL: 82,210.38

337903 02/25/2015 PRD 1341 BLUE SKY PRINTING 196520 103352 02/05/2015 02/22/15 50.00

Invoice: 103352

POL/BUSINESS CARDS-PEFFER

50.00 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 337903 TOTAL: 50.00

337904 02/25/2015 PRD 69 BLUMENTHAL UNIFORMS 196521 112637 01/30/2015 02/22/15 547.20

Invoice: 112637

POL/COMMENDATION BARS X 33

547.20 51011211 531100 PD-C/E-ADM-SUPPLIES

CHECK 337904 TOTAL: 547.20

337905 02/25/2015 PRD 551 CENTURYLINK 196530 0225FEB15 02/02/2015 02/22/15 79.98

Invoice: 0225FEB15

O&M FIRE ALARM MONITORING

79.98 91011897 542100 GG-C/E-O&M YARD FAC-PHONE

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

P 5
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 0754FEB15				196531	0754FEB15	02/02/2015		02/22/15	71.94
				71.94	91411891 542100	FLETCHER BAY WELL TELEMETRY			
						GG-WTR-FAC-PHONE			
Invoice: 1745FEB15				196532	1745FEB15	02/02/2015		02/22/15	38.54
				38.54	91011189 542100	CITY HALL ELEVATOR LINE			
						GG-C/E-CITY HALL-PHONE			
Invoice: 3271FEB15				196533	3271FEB15	02/02/2015		02/22/15	37.53
				37.53	91011897 542100	O&M DIAL IN EMERGENCY			
						GG-C/E-O&M YARD FAC-PHONE			
Invoice: 3542FEB15				196534	3542FEB15	02/02/2015		02/22/15	37.53
				37.53	91011215 542100	POL DIAL IN EMERGENCY			
						GG-C/E-PD-PHONE			
Invoice: 3736FEB15				196535	3736FEB15	02/02/2015		02/22/15	79.98
				79.98	91011189 542100	CITY HALL FIRE ALARM MONITORING			
						GG-C/E-CITY HALL-PHONE			
Invoice: 4110FEB15				196536	4110FEB15	02/02/2015		02/22/15	37.53
				37.53	91011189 542100	CITY HALL DIAL IN EMERGENCY			
						GG-C/E-CITY HALL-PHONE			
Invoice: 5100FEB15				196537	5100FEB15	02/02/2015		02/22/15	48.33
				48.33	91011215 542100	POLICE BACK DOOR LINE			
						GG-C/E-PD-PHONE			
Invoice: 5211FEB15				196538	5211FEB15	02/02/2015		02/22/15	122.42
				122.42	91011215 542100	POLICE PHONE SERVICE			
						GG-C/E-PD-PHONE			
Invoice: 8731FEB15				196539	8731FEB15	02/02/2015		02/22/15	39.96
				39.96	91011755 542100	COMMONS FIRE ALARM MONITORING			
						GG-C/E-COMMONS-PHONE			
Invoice: 9136FEB15				196540	9136FEB15	02/02/2015		02/22/15	90.05
				90.05	91011189 542100	CITY HALL SECURITY ALARM			
						GG-C/E-CITY HALL-PHONE			
Invoice: 9840FEB15				196541	9840FEB15	02/02/2015		02/22/15	50.35
				50.35	91411891 542100	HEAD OF BAY WELL TELEMETRY			
						GG-WTR-FAC-PHONE			
Invoice: 9791FEB15				196542	9791FEB15	02/02/2015		02/22/15	137.49
				137.49	91011215 542100	POLICE T1 MANDUS-CENCOM			
						GG-C/E-PD-PHONE			
Invoice: 9858FEB15				196543	9858FEB15	02/02/2015		02/22/15	50.35
				50.35	91411891 542100	SANDS AVE WELL TELEMETRY			
						GG-WTR-FAC-PHONE			

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 6
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

CHECK 337905 TOTAL: 921.98

337906	02/25/2015	PRTD	460 CITY OF BI - PETTY C	196544	44939	01/09/2015	02/22/15	3.25	
Invoice: 44939				3.25	72011321 531100	ENG/HILL-SOAP			
				196545	44940	01/09/2015	02/22/15	17.54	
Invoice: 44940				17.54	72011321 531100	ENG/EPSTEIN COFFEE-WFP MTG			
				196546	44941	01/09/2015	02/22/15	1.90	
Invoice: 44941				1.90	01136 369900	FIN/LANT REFUND CRED CRD FEE			
				196547	44942	01/13/2015	02/22/15	.57	
Invoice: 44942				.57	91011189 542500	USPS-POSTAGE DUE			
				196548	44943	01/26/2015	02/22/15	.49	
Invoice: 44943				.49	91011189 542500	GG-C/E-CITY HALL-POSTAGE			
				196549	44944	01/27/2015	02/22/15	1.00	
Invoice: 44944				1.00	01136 369810	PETTY CASH REIMB-OVERAGE			
				CASHIER'S OVERAGES & SHORTAGES					
								CHECK 337906 TOTAL: 24.75	

337907	02/25/2015	PRTD	460 CITY OF BI - PETTY C	196526	2015-01	01/05/2015	02/22/15	.19	
Invoice: 2015-01				.19	01136 369810	POL/CASH-SHORT			
				196527	2015-02	01/22/2015	02/22/15	32.45	
Invoice: 2015-02				32.45	51011211 539100	POL/LUNCH X 2-VEHIC SHOPPING			
				PD-C/E-ADM-WORKED MEALS					
								CHECK 337907 TOTAL: 32.64	

337908	02/25/2015	PRTD	103 CITY OF BAINBRIDGE I	196525	21500014	02/10/2015	02/22/15	174.69	
Invoice: 21500014				31.29	73111290 531100	SANDS AVE WELL USAGE			
				46.41	73421355 531100	O&M-STREET-MAINT O/H-SUPPLIES			
				34.42	73426355 531100	WIN COLL-SUPPLIES			
				62.57	73431835 531100	O&M-SIS-SUPPLIES			
				OFFICE SUPPLIES					
								CHECK 337908 TOTAL: 174.69	

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 7
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

337909 02/25/2015 PRD 104 CITY OF BREMERTON 196528 BKAT000280 01/29/2015 02/22/15 2,585.70
Invoice: BKAT000280 2015 MONTHLY BKAT SERVICE

2,585.70 91011572 54242000297 GG-C/E-OUTREACH TELEVISED

CHECK 337909 TOTAL: 2,585.70

337910 02/25/2015 PRD 7870 CLASSIC CYCLE, INC 196554 02/04/2015 02/04/2015 02/22/15 86.94
Invoice: 02/04/2015 POL/BICYCLE TRIP METER X 2

86.94 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 337910 TOTAL: 86.94

337911 02/25/2015 PRD 51 BAINBRIDGE ISLAND 196522 501050 02/09/2015 02/22/15 50.00
Invoice: 501050 OUT COURT TICKET-HENDRICKSON

50.00 63638 389000 COURT NON-REVENUE

196523 501051 02/09/2015 02/22/15 50.00

Invoice: 501051 OUT COURT TICKET-SANISLO
50.00 63638 389000 COURT NON-REVENUE

196524 501069 02/09/2015 02/22/15 50.00

Invoice: 501069 OUT COURT TICKET-BEATTIE
50.00 63638 389000 COURT NON-REVENUE

CHECK 337911 TOTAL: 150.00

337912 02/25/2015 PRD 8111 COMMUNITY SOLAR SOLU 196552 02/02/15 02/02/2015 02/22/15 88.39
Invoice: 02/02/15 EX/JAN15 SOLAR NET METERING

88.39 91011189 54500000627 CH SOLAR-NET METERING PYMTS

CHECK 337912 TOTAL: 88.39

337913 02/25/2015 PRD 7166 AMERICAN MESSAGING 196553 W4104492PB 02/01/2015 02/22/15 79.82
Invoice: W4104492PB FEB15 MESSAGE SERVICE

79.82 73637891 542100 O&M - ALLOC FACIL TELEPHONE

CHECK 337913 TOTAL: 79.82

337914 02/25/2015 PRD 142 COPIERS NORTHWEST IN 196555 INV1140129 12/31/2014 02/22/15 228.18
Invoice: INV1140129 EX/FIN/IR6075 COPIER LEASE

114.09 31011131 545000 EXEC - C/E RENTS & LEASES

114.09 41011141 545000 FIN - C/E ADMIN RENTS & LEASES

196556 INV1145786 12/31/2014 02/22/15 155.57

Invoice: INV1145786 EX/FIN/IR6075 COPIER MAINT
77.78 31011131 548100 EXEC - C/E MAINT & REPAIRS

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 8
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

77.79 41011141 548100 FIN - C/E ADMIN REPAIRS/MAINT

Invoice: INV1155136

196557 INV1155136 01/31/2015 02/22/15 228.18

EX/FIN/IR6072 COPIER LEASE

114.09 31011131 545000 EXEC - C/E RENTS & LEASES

114.09 41011141 545000 FIN - C/E ADMIN RENTS & LEASES

Invoice: INV1155137

196558 INV1155137 01/31/2015 02/22/15 111.27

EX/FIN/IR6075 COPIER MAINT

55.63 31011131 548100 EXEC - C/E MAINT & REPAIRS

55.64 41011141 548100 FIN - C/E ADMIN REPAIRS/MAINT

CHECK 337914 TOTAL: 723.20

337915 02/25/2015 PRTD 8122 CURRAN, THOMAS & JUD 196360 43805

Invoice: 43805

02/11/2015 02/22/15 114.13

647 HORIZON VIEW PLACE NW

114.13 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 337915 TOTAL: 114.13

337916 02/25/2015 PRTD 7016 CUSTOM PRINTING

Invoice: 4644

196559 4644

01/22/2015 02/22/15 110.55

FIN/BUSINESS CARDS-GB/LL/KJ

110.55 41011141 531100 FIN - C/E ADMIN SUPPLIES

Invoice: 4921

196560 4921

01/29/2015 02/22/15 3,994.73

PW/EMERG TREE REMOVAL-BAKER

3,994.73 73111427 54810000354 TREE PRES & REMOVAL-ROADS

CHECK 337916 TOTAL: 4,105.28

337917 02/25/2015 PRTD 1876 ENVIRONMENTAL RESOUR 196562 744270

Invoice: 744270

01/27/2015 02/22/15 476.89

PW/CHEMICALS-WWTP

476.89 73425358 54110000391 LAB & TESTING SVCS-WWTP

CHECK 337917 TOTAL: 476.89

337918 02/25/2015 PRTD 7510 EXPERIAN

Invoice: CD01510002524

196561 CD01510002524

01/30/2015 02/22/15 93.26

POL/CREDIT CHECK SERVICE

93.26 52011212 549100 PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK 337918 TOTAL: 93.26

337919 02/25/2015 PRTD 212 FABRICARE 02 - PLANT 196563 02/01/2015

Invoice: 02/01/2015

02/01/2015 02/22/15 140.39

POL/LAUNDRY SERVICE

34.16 51011211 520000 PD-C/E ADMIN-BENEFITS

15.57 51011217 520000 PD-C/E-PARKING ENF-BEN

90.66 52011212 520000 POLICE - C/E INVEST BENEFITS

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 9
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 337919 TOTAL: 140.39

337920 02/25/2015 PRD 513 GRAINGER 196564 9648334382 01/23/2015 02/22/15 327.73
Invoice: 9648334382 PW/DEHUMIDIFIER

327.73 73011897 531100 O&M-C/E-PWYD FAC-SUPPLIES

196565 9648573112 01/23/2015 02/22/15 430.55
Invoice: 9648573112 PW/COMPRESSED AIR FILTER X 4

430.55 73421355 531100 WIN COLL-SUPPLIES

CHECK 337920 TOTAL: 758.28

337921 02/25/2015 PRD 8124 GREEN PRO SOLUTIONS 196567 4918 01/30/2015 02/22/15 1,088.50
Invoice: 4918 PW/SEWER SOLVENT X 100

1,088.50 73421355 531100 WIN COLL-SUPPLIES

CHECK 337921 TOTAL: 1,088.50

337922 02/25/2015 PRD 1517 GUARDIAN SECURITY SY 196568 560288 02/01/2015 02/22/15 42.00
Invoice: 560288 POL/SECURITY ALARM

42.00 51011215 541100 POLICE - C/E FACIL PROF SVCS

CHECK 337922 TOTAL: 42.00

337923 02/25/2015 PRD 4850 HOME DEPOT CREDIT SE 196569 1020980 01/23/2015 02/22/15 122.87
Invoice: 1020980 PW/LAMP/BALLASTS-COURT

122.87 73011255 531100 O&M-C/E-COURT FAC-SUPPLIES

CHECK 337923 TOTAL: 122.87

337924 02/25/2015 PRD 7961 KATY BIGELOW, ARBORI 196518 3558 01/22/2015 02/22/15 250.00
Invoice: 3558 PW/CH ORNAMENTAL TREE ASSESS

250.00 73011183 54110000354 TREE PRES/REMOVAL-CH-PROF SVCS

196519 3563 01/28/2015 02/22/15 343.75
Invoice: 3563 PW/ASSESS TREES-ROW PT WHITE

203.13 73111427 54110000354 TREE PRES/REMOVAL-CH-PROF SVCS
140.62 73111427 54110000354 TREE PRES/REMOVAL-CH-PROF SVCS

CHECK 337924 TOTAL: 593.75

337925 02/25/2015 PRD 2306 KITSAP COUNTY PROSEC 196574 2015-02 02/03/2015 02/22/15 8,167.58
Invoice: 2015-02 LEGAL/FEB15 KC PROS ATTORNEY

8,167.58 32011521 541112 LGL-CRIMINA-OUTSIDE PROSECUTOR

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 10
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

CHECK	337925 TOTAL:	8,167.58
-------	---------------	----------

337926	02/25/2015	PRTD	1505 KITSAP COUNTY TREASU	196575	02/05/2015	02/05/2015	02/22/15	71.97
Invoice: 02/05/2015								

64.97	41612860	586000	OUT COURT REMIT
7.00	41613860	586000	CRIME VICTIMS-OUT COUNTY LAW LIB - DISB OUT

CHECK	337926 TOTAL:	71.97
-------	---------------	-------

337927	02/25/2015	PRTD	1971 KELLEY IMAGING SYSTE	196571	16483774	01/30/2015	02/22/15	264.21
Invoice: 16483774								

264.21	61470581	545000	PCD/4540C COPIER LEASE PCD - DEV ADMIN RENTS & LEASES
--------	----------	--------	--

CHECK	337927 TOTAL:	264.21
-------	---------------	--------

337928	02/25/2015	PRTD	8114 KENYON DISEND, PLLC	196572	182514	01/31/2015	02/22/15	378.52
Invoice: 182514								

378.52	32470152	541110	LEGAL/DEVELOPMENT LGL-DEVELOP-CIVIL-OUTSIDE ATTY
--------	----------	--------	---

196573	182515	01/31/2015	02/22/15	1,508.90
LEGAL/LAND USE				

1,508.90	32470152	54111100734	LIT-SYNDER/SALTESE LUPA
----------	----------	-------------	-------------------------

CHECK	337928 TOTAL:	1,887.42
-------	---------------	----------

337929	02/25/2015	PRTD	4792 KILBOURNE & KILBOURN	196577	841859	01/08/2015	02/22/15	414.15
Invoice: 841859								

414.15	33011161	53110000302	HR/CUSTOM SERVICE LAPEL PINS EMPLOYEE RECOG-HR-C/E-SUPPLIES
--------	----------	-------------	--

CHECK	337929 TOTAL:	414.15
-------	---------------	--------

337930	02/25/2015	PRTD	315 KITSAP HUMANE SOCIET	196576	948	02/01/2015	02/22/15	5,122.50
Invoice: 948								

5,122.50	91011393	541100	FEB15 ANIMAL CONTROL FIN - C/E ANIMAL CONTROL FEES
----------	----------	--------	---

CHECK	337930 TOTAL:	5,122.50
-------	---------------	----------

337931	02/25/2015	PRTD	309 KITSAP TIRE CENTER I	196570	193217	02/06/2015	02/22/15	392.21
Invoice: 193217								

392.21	53011212	531100	PW/TIRES-POL VEHIC#109 PD-C/E-PATROL SUPPLIES
--------	----------	--------	--

CHECK	337931 TOTAL:	392.21
-------	---------------	--------

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 11
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

337932	02/25/2015	PRTD	6789 LAMB'S OFFICE SUPPLY	196579	0002172-001	01/03/2015		02/22/15	221.42
Invoice: 0002172-001						EX/FIN/COPY PAPER			

110.71	31011131	531100	EXEC - C/E SUPPLIES
110.71	41011141	531100	FIN - C/E ADMIN SUPPLIES

196580	0002298-001	01/19/2015	02/22/15	4.37
Invoice: 0002298-001				
EX/NOTORIAL SEAL				
4.37	31011131	531100	EXEC - C/E SUPPLIES	

196581	0002450-001	02/05/2015	02/22/15	221.42
Invoice: 0002450-001				
EX/FIN/COPY PAPER				
110.71	31011131	531100	EXEC - C/E SUPPLIES	
110.71	41011141	531100	FIN - C/E ADMIN SUPPLIES	

196614	0002438-001	02/04/2015	02/22/15	97.92
Invoice: 0002438-001				
CRT/MISC OFFICE SUPPLIES				
97.92	21011125	531100	COURT - SUPPLIES	

196615	0002438-002	02/06/2015	02/22/15	139.33
Invoice: 0002438-002				
CRT/SPLIT KEYBOARD				
139.33	21011125	531100	COURT - SUPPLIES	

CHECK	337932 TOTAL:	684.46
-------	---------------	--------

337933	02/25/2015	PRTD	5011 LEXISNEXIS RISK DATA	196578	1272084-20150131	01/31/2015		02/22/15	54.35
Invoice: 1272084-20150131						POL/INFORMATION SERVICES			

54.35	52011212	549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH
-------	----------	--------	--------------------------------

CHECK	337933 TOTAL:	54.35
-------	---------------	-------

337934	02/25/2015	PRTD	163 DENNIS MARTIN	196582	02/02/2015	02/02/2015		02/22/15	253.03
Invoice: 02/02/2015						POL/LEOFF1 REIMBURSEMENT			

253.03	91029211	521500	POLICE - INS ADD MEDICAL COSTS
--------	----------	--------	--------------------------------

CHECK	337934 TOTAL:	253.03
-------	---------------	--------

337935	02/25/2015	PRTD	6035 MERCURY MARINE	196583	2152497	01/29/2015		02/22/15	30.00
Invoice: 2152497						POL/ELECTRONIC PARTS CATALOG			

30.00	54025212	531100	MARINE - SUPPLIES
-------	----------	--------	-------------------

CHECK	337935 TOTAL:	30.00
-------	---------------	-------

337936	02/25/2015	PRTD	2574 NATIONAL BARRICADE C	196586	256901	01/31/2015		02/22/15	1,337.22
Invoice: 256901						PW/VARIOUS ALUM SIGNS X 35			

1,269.28	990	141100	MERCHANDISE
67.94	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 12
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

Invoice: 256902	196587	256902	01/31/2015	02/22/15	516.37
	516.37	990 141100	PW/BIKE TRAIL SIGNS X 8		
			MERCHANDISE		
			CHECK	337936 TOTAL:	1,853.59
337937 02/25/2015 PRD	4111 OLYMPIC SPRINGS INC	196588 269736	01/31/2015	02/22/15	48.32
Invoice: 269736		48.32 51011215 531100	POL/PURIFIED WATER		
			POLICE - C/E FACIL SUPPLIES		
			CHECK	337937 TOTAL:	48.32
337938 02/25/2015 PRD	1754 OTIS ELEVATOR COMPAN	196589 ST16567001	01/19/2015	02/22/15	1,022.32
Invoice: ST16567001		1,022.32 73011183 548100	PW/CH ELEVATOR INSPECTION		
			O&M-C/E-CH FAC-REPAIRS		
			CHECK	337938 TOTAL:	1,022.32
337939 02/25/2015 PRD	1123 PACIFIC RUBBER INC	196590 3026357	02/02/2015	02/22/15	597.14
Invoice: 3026357		597.14 73431835 531100	PW/NEOPRENE RUBBER-TRK#204		
			OFFICE SUPPLIES		
			CHECK	337939 TOTAL:	597.14
337940 02/25/2015 PRD	7908 PATRICK IBARRA	196584 05-2015	02/01/2015	02/22/15	11,856.60
Invoice: 05-2015		11,856.60 31011131 541100	EX/STRATEGIC PLANNING ADV MTG		
			EXEC - C/E PROF SERVICES		
			CHECK	337940 TOTAL:	11,856.60
337941 02/25/2015 PRD	8121 PAULI, WILLIAM & JAN	196359 43804	02/11/2015	02/22/15	117.66
Invoice: 43804		117.66 411 122100	915 CANNERY LANE NW		
			WATER ACCOUNTS RECEIVABLE		
			CHECK	337941 TOTAL:	117.66
337942 02/25/2015 PRD	8113 PAYNE, JEANE P	196616 02/03/2015	02/03/2015	02/22/15	50.00
Invoice: 02/03/2015		50.00 21011125 541210	CRT/PRO TEM-1 HR		
			COURT - JUDGE PRO TEMPORE SVCS		
			CHECK	337942 TOTAL:	50.00
337943 02/25/2015 PRD	8013 PMI TRUCK BODIES, IN	196637 13777	01/30/2015 21400121	02/22/15	11,520.03
Invoice: 13777		11,520.03 73434438 66400000517	2014-SSWM VEH SERVICE BODY		
			CAP EQ REPLACEMENT-SSWM		

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 13
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

Invoice: 13844	196638	13844	02/05/2015	21400137	02/22/15	20,479.55			
			UPFITTING FOR 2015 F450						
	20,479.55	73111944	66400000517	CAP EQ REPLACEMENT-STREET					
			CHECK	337943	TOTAL:	31,999.58			
337944 02/25/2015 PRD	360	PROBUILD COMPANY LLC	196591	1554771	02/03/2015	02/22/15	48.37		
Invoice: 1554771					PW/50 WOOD STAKES				
	48.37	73111427	531100	OFFICE SUPPLIES					
			CHECK	337944	TOTAL:	48.37			
337945 02/25/2015 PRD	408	ROLLING BAY COMMERCIAL	196592	2015-03	02/02/2015	02/22/15	3,801.98		
Invoice: 2015-03					CRT/MAR15 LEASE				
	3,801.98	91011255	545000	GG-C/E-COURT BLDG-RENT					
			CHECK	337945	TOTAL:	3,801.98			
337946 02/25/2015 PRD	7446	STAFFORD L. SMITH	196596	01/31/2015	01/31/2015	02/22/15	1,650.00		
Invoice: 01/31/2015					HEX/HEARING EXAMINER FEES				
	1,650.00	34470586	541110	HEX - DEV HEARING EX & PRO TEM					
			CHECK	337946	TOTAL:	1,650.00			
337947 02/25/2015 PRD	8040	SOLENIIS LLC	196593	130939674	01/26/2015	02/22/15	3,883.20		
Invoice: 130939674					PW/PRAESTOL K279 FLX IBC				
	3,883.20	73425358	531100	O&M-WWTP-SUPPLIES					
			CHECK	337947	TOTAL:	3,883.20			
337948 02/25/2015 PRD	601	SOUND REPROGRAPHICS	196594	32320	01/19/2015	02/22/15	41.85		
Invoice: 32320					EX/COUNCIL NAME PLATE				
	41.85	11011116	531100	COUNCIL - SUPPLIES					
	196595	32454	01/26/2015	02/22/15	146.47				
Invoice: 32454					PCD/NAME PLATES X 7				
	146.47	63470588	531100	CUR - DEV DEV PLAN OFC SUPPLY					
			CHECK	337948	TOTAL:	188.32			
337949 02/25/2015 PRD	2467	STAPLES ADVANTAGE	196597	3253250714	01/03/2015	02/22/15	55.82		
Invoice: 3253250714					FIN/COPY PAPER/CUPS/MARKER				
	55.82	41011141	531100	FIN - C/E ADMIN SUPPLIES					
	196598	3256172028	01/31/2015	02/22/15	82.45				

```
| P      14
| apcshdsb
```

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

Invoice: 3256172028		82.45	73637891	531100	PW/MISC OFFICE SUPPLIES				
					OFFICE SUPPLIES				
		196599	3256171988		01/31/2015	02/22/15		48.77	
Invoice: 3256171988					FIN/ADDING MACHINE ROLLS				
		48.77	41011141	531100	FIN - C/E ADMIN SUPPLIES				
					CHECK	337949	TOTAL:		187.04
337950 02/25/2015 PRD	5730 SUMMIT LAW GROUP	196601	71643		01/16/2015	02/22/15		390.00	
Invoice: 71643					LEGAL/GENERAL				
		390.00	32011152	541110	LGL-C/E-CIVIL-GEN'L OUTSIDE AT				
		196602	71644		01/16/2015	02/22/15		2,054.00	
Invoice: 71644					LEGAL/BARGAINING				
		2,054.00	32011152	54111000274	LABOR NEGOTIATION SVCS				
					CHECK	337950	TOTAL:		2,444.00
337951 02/25/2015 PRD	7095 SUPERIOR SAW & SUPPL	196600	82127		02/03/2015	02/22/15		85.44	
Invoice: 82127					PW/SHARPEN WEDEATER BLADES				
		85.44	73111427	548100	O&M-ACCESS RDSIDE R&M				
					CHECK	337951	TOTAL:		85.44
337952 02/25/2015 PRD	558 TOWN & COUNTRY MARKE	196603	01/15/15		01/15/2015	02/22/15		146.03	
Invoice: 01/15/15					PCD/COFFEE/PASTRIES/PLATES				
		146.03	63470588	531100	CUR - DEV DEV PLAN OFC SUPPLY				
		196604	02/09/2015		02/09/2015	02/22/15		49.17	
Invoice: 02/09/2015					PCD/PASTRY/WTR-COMP PLAN MTG				
		49.17	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES				
		196605	02/09/15		02/09/2015	02/22/15		2.29	
Invoice: 02/09/15					PCD/CREAM-COMP PLAN MTG				
		2.29	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES				
		196606	02/09/15-A		02/09/2015	02/22/15		26.07	
Invoice: 02/09/15-A					PCD/COFFEE-COMP PLAN MTG				
		26.07	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES				
		196607	02/11/2015		02/09/2015	02/22/15		71.98	
Invoice: 02/11/2015					PCD/COOKIES-COMP PLAN MTG				
		71.98	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES				
		196608	02/11/15		02/09/2015	02/22/15		13.03	
Invoice: 02/11/15					PCD/COFFEE-COMP PLAN MTG				
		13.03	61011582	53110000700	COMP PLAN UPDATE-SUPPLIES				

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

P 15
apcshdab

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

					CHECK	337952	TOTAL:	308.57	
337953	02/25/2015	PRTD	560 TWISS ANALYTICAL INC	196609	15-00543	01/29/2015		02/22/15	57.96
Invoice: 15-00543					PW/WINSLOW WTR TESTING				
					57.96	73411345	54110000391	LAB SVCS-WATER	
Invoice: 15-00691					196610	15-00691	02/06/2015	02/22/15	19.32
					PW/O&M WTR TESTING				
					19.32	73011897	54110000391	LAB SVCS-PW YARD FAC	
Invoice: 15-00692					196611	15-00692	02/06/2015	02/22/15	19.32
					PW/WINSLOW WTR TESTING				
					19.32	73411345	54110000391	LAB SVCS-WATER	
Invoice: 15-00693					196612	15-00693	02/06/2015	02/22/15	19.32
					PW/ROCKAWAY WTR TESTING				
					19.32	73415345	54110000391	LAB SVCS-WATER ROCKAWAY	
					CHECK	337953	TOTAL:	115.92	
337954	02/25/2015	PRTD	6088 ULINE SHIPPING SUPPL	196617	64881626	01/28/2015		02/22/15	194.49
Invoice: 64881626					POL/HOTHANDS- CHILLY HILLY				
					194.49	51011211	53110000589	PD-COMM OUTREACH-SUPPLIES	
					CHECK	337954	TOTAL:	194.49	
337955	02/25/2015	PRTD	8120 UNIVERSITY OF VIRGIN	196618	22276-RLD15523	02/02/2015		02/22/15	2,948.40
Invoice: 22276-RLD15523					EX/2015 ICMA REGIS-SCHULTZE				
					2,948.40	31011134	443410	EXEC - C/E TRAINING	
					CHECK	337955	TOTAL:	2,948.40	
337956	02/25/2015	PRTD	2190 UNITED PARCEL SERVIC	196622	1008658376	02/02/2015		02/22/15	1.41
Invoice: 1008658376					POL/LATE FEE				
					1.41	91011215	542500	GG-C/E-PD-POSTAGE	
Invoice: 000028Y3Y1065					196639	000028Y3Y1065	02/07/2015	02/22/15	8.53
					POL/SHIPPING				
					8.53	91011215	542500	GG-C/E-PD-POSTAGE	
					CHECK	337956	TOTAL:	9.94	
337957	02/25/2015	PRTD	5348 US MOWER	196620	272025	01/29/2015		02/22/15	918.07
Invoice: 272025					PW/CW/BA BOOM DECK CYL-EQ#18				
					918.07	73111427	531100	OFFICE SUPPLIES	

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
 lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 16
 |apcsbdb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

									CHECK 337957 TOTAL:	918.07
337958	02/25/2015	PRTD	7687 US WATER SERVICES, I	196621	INV176661	01/30/2015		02/22/15		921.07
Invoice: INV176661									PW/QUARTERLY SERVICE BILLING	
									O&M-C/E-CH FAC-PROF SVCS	
									CHECK 337958 TOTAL:	921.07
337959	02/25/2015	PRTD	1152 USA BLUE BOOK	196619	548390	01/21/2015		02/22/15		39.64
Invoice: 548390									PW/FLOAT SWITCH WEIGHT ASSY	
									WIN COLL-SUPPLIES	
									CHECK 337959 TOTAL:	39.64
337960	02/25/2015	PRTD	553 UTILITIES UNDERGROUN	196623	5010095	01/31/2015		02/22/15		131.58
Invoice: 5010095									PW/102 EXCAVATION NOTICES	
									O&M ALLOC-LOCATING SVCS	
									CHECK 337960 TOTAL:	131.58
337961	02/25/2015	PRTD	1485 VERIZON WIRELESS	196624	9739861348	02/01/2015		02/22/15		2,814.21
Invoice: 9739861348									CITYWIDE CELL PHONE SERVICE	
									GG-C/E-CITY HALL-PHONE	
									CHECK 337961 TOTAL:	2,814.21
337962	02/25/2015	PRTD	4815 NATIONAL ASSOCIATION	196585	588	02/10/2015		02/22/15		40.00
Invoice: 588									POL/2015 DUES/819	
									PD-C/E-PATROL-DUES/SUBCR/MEMBR	
									CHECK 337962 TOTAL:	40.00
337963	02/25/2015	PRTD	938 WA ST DEPT OF HEALTH	196627	97650 T-2015	02/02/2015		02/22/15		3,482.90
Invoice: 97650 T-2015									PUBLIC WTR SYS CERT FEE COBI	
									PERMITS-COBI OR OUTSIDE AGENCY	
									CHECK 337963 TOTAL:	3,482.90
337964	02/25/2015	PRTD	4104 WA ST FERRIES	196625	RK244001	01/31/2015		02/22/15		88.60
Invoice: RK244001									JAN 2015 WAVE2GO FERRY CHGS	
									PD-C/E-ADM-TRAVEL/MEALS/LODGIN	
									ENG - C/E ADMIN TRAVEL EXPENSE	
									O&M-FAC-TRAVEL/MEALS/LODGING	

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
Isteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 17
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
----------	----------	------	-------------	---------	---------	----------	----	-----------	-----

INVOICE DTL DESC

CHECK	337964 TOTAL:	88.60
-------	---------------	-------

337965	02/25/2015	PRTD	952 WASHINGTON STATE PAT	196628	I15005488	02/02/2015		02/22/15	299.50
			Invoice: I15005488						

JAN15 CPL BACKGROUND CHECK
AGENCY DISBURSEMENTS

299.50 41654861 586100

CHECK	337965 TOTAL:	299.50
-------	---------------	--------

337966	02/25/2015	PRTD	2251 WA ST TREASURER	196629	02/05/15-SBCC	02/05/2015		02/22/15	148.50
			Invoice: 02/05/15-SBCC						

OUT COURT REMIT-SBCC
SBCC BLDG.-OUT

148.50 41652860 586000

Invoice: 02/05/2015

196630 02/05/2015

OUT COURT REMIT
PSEA 60% OUT

1,875.15 41611860 586000

PSEA 30% OUT

799.97 41610860 586000

PSEA 3 - STATE DISB OUT

41.70 41619860 586000

THEFT PRV&TR BRAIN INJ-OUT

438.23 41616860 586000

JUDICIAL INFO SYST.-OUT

850.85 41614860 586000

BREATH TEST-CUSTODIAL

.12 41615860 586000

BREATH TEST-CUSTODIAL

.70 41615860 586000

TRAUMA CARE-OUT

562.49 41618860 586000

CHECK	337966 TOTAL:	4,717.71
-------	---------------	----------

337967	02/25/2015	PRTD	6860 WCI	196631	150311885	01/31/2015		02/22/15	793.97
			Invoice: 150311885						

CITYWIDE PHONE SERVICE

793.97 41637891 542100

FIN - ALLOC TELEPHONE

CHECK	337967 TOTAL:	793.97
-------	---------------	--------

337968	02/25/2015	PRTD	5709 WEBCHECK INC	196632	5081	02/03/2015		02/22/15	91.31
			Invoice: 5081						

JAN15 WEBCHECK SVC

45.66 43411341 541100

FIN - WATER ADMIN PROF SERVICE

45.65 43421351 541100

FIN - SEWER ADMIN PROF SERVICE

CHECK	337968 TOTAL:	91.31
-------	---------------	-------

337969	02/25/2015	PRTD	499 WESTBAY AUTO PARTS I	196640	029294	01/30/2015		02/22/15	216.94
			Invoice: 029294						

PW/ALTERNATOR-POL BOAT #137

216.94 54025212 531100

MARINE - SUPPLIES

196641 029774

02/02/2015

02/22/15

25.96

Invoice: 029774

PW/SOLVENT X 12

25.96 73638935 531100

OFFICE SUPPLIES

196642 029998

02/02/2015

02/22/15

17.73

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 18
|apcsbdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 029998				17.73	53011212 531100	PPW/TRUNK REL-POL VEH#116 PD-C/E-PATROL SUPPLIES			
Invoice: 028242				196643	028242	01/27/2015		02/22/15	27.82
				27.82	990 141100	PW/REPLACABLE CAPS X 3 MERCHANDISE			
Invoice: 030477				196644	030477	02/04/2015		02/22/15	23.29
				23.29	73011768 531100	PW/BUSHING KIT/MOULDG-VEH#71 O&M-C/E-PARKS-SUPPLIES			
Invoice: 030614				196645	030614	02/04/2015		02/22/15	20.74
				20.74	73011768 531100	PW/TOOL-VEH#71 O&M-C/E-PARKS-SUPPLIES			
Invoice: 03663				196646	03663	02/04/2015		02/22/15	49.45
				49.45	73638935 531100	PW/GRV JOINT PLIERS OFFICE SUPPLIES			
Invoice: 030799				196647	030799	02/04/2015		02/22/15	-87.81
				-87.81	73011768 531100	PW/RETRN DR HINGE ASSY-VEH#71 O&M-C/E-PARKS-SUPPLIES			
Invoice: 03912				196648	03912	02/05/2015		02/22/15	188.33
				188.33	73431835 531100	PW/COATING/MASK TAPE-VEH#204 OFFICE SUPPLIES			
Invoice: 031044				196649	031044	02/05/2015		02/22/15	74.57
				74.57	73638935 531100	PW/GOLDFLEX JOB OFFICE SUPPLIES			
Invoice: 031052				196650	031052	02/05/2015		02/22/15	72.26
				72.26	73638935 531100	PW/SHOP SUPPLIES OFFICE SUPPLIES			
Invoice: 031098				196651	031098	02/05/2015		02/22/15	-5.21
				-5.21	73638935 531100	PW/RETURN GOLDFLEX OFFICE SUPPLIES			
Invoice: 031150				196652	031150	02/06/2015		02/22/15	57.73
				57.73	73638935 531100	PW/6" PSA DISCS/ACETONE OFFICE SUPPLIES			
Invoice: 031217				196653	031217	02/06/2015		02/22/15	14.16
				14.16	990 141100	PW/OIL FILTERS MERCHANDISE			
Invoice: 031232				196654	031232	02/06/2015		02/22/15	318.06
				318.06	53011212 531100	PW/BRAKES/ROTOR-POL VEH#109 PD-C/E-PATROL SUPPLIES			
				196655	031837	02/09/2015		02/22/15	184.70

02/18/2015 09:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 19
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 031837

184.70 990 141100

PW/FUEL & AIR FILTERS
MERCHANDISE

CHECK 337969 TOTAL: 1,198.72

337970 02/25/2015 PRTD 7450 XYLEM WATER SOLUTION 196634 3556824703

01/27/2015 02/22/15

2,310.62

Invoice: 3556824703

2,310.62 73425358 531100

PW/BALLAST ECORAY X 4-WWTP
O&M-WWTP-SUPPLIES

CHECK 337970 TOTAL: 2,310.62

NUMBER OF CHECKS 83 *** CASH ACCOUNT TOTAL *** 200,347.73

COUNT

AMOUNT

TOTAL PRINTED CHECKS

83

200,347.73

*** GRAND TOTAL *** 200,347.73

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL								
SRC ACCOUNT					ACCOUNT DESC	T OB	DEBIT	CREDIT	
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2015 2 207									
APP 101-213000					STREETS - ACCOUNTS PAYABLE		26,957.01		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH			200,347.73	
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		132,481.39		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 402-213000					ACCOUNTS PAYABLE		8,554.49		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000					ACCOUNTS PAYABLE		13,033.27		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000					ACCOUNTS PAYABLE		4,050.79		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 650-213000					ACCOUNTS PAYABLE		5,681.72		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 631-213000					ACCOUNTS PAYABLE		3,341.03		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 407-213000					ACCOUNTS PAYABLE		4,235.70		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
APP 901-213000					ACCOUNTS PAYABLE		2,012.33		
02/25/2015 02/22/15		022515			AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL							200,347.73	200,347.73	
APP 631-130000					DUE TO/FROM CLEARING		197,006.70		
02/25/2015 02/22/15		022515							
APP 101-130000					STREETS - DUE TO/FROM CLEARING			26,957.01	
02/25/2015 02/22/15		022515							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			132,481.39	
02/25/2015 02/22/15		022515							
APP 402-130000					DUE TO/FROM CLEARING			8,554.49	
02/25/2015 02/22/15		022515							
APP 403-130000					DUE TO/FROM CLEARING			13,033.27	
02/25/2015 02/22/15		022515							
APP 401-130000					DUE TO/FROM CLEARING			4,050.79	
02/25/2015 02/22/15		022515							
APP 650-130000					DUE TO/FROM CLEARING			5,681.72	
02/25/2015 02/22/15		022515							
APP 407-130000					DUE TO/FROM CLEARING			4,235.70	
02/25/2015 02/22/15		022515							
APP 901-130000					DUE TO/FROM CLEARING			2,012.33	
02/25/2015 02/22/15		022515							
SYSTEM GENERATED ENTRIES TOTAL							197,006.70	197,006.70	
JOURNAL 2015/02/207 TOTAL							397,354.43	397,354.43	

02/18/2015 09:00
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 21
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2015 2	207	02/25/2015			
001-130000				GENERAL - DUE TO/FROM CLEARING		132,481.39
001-213000				GENERAL - ACCOUNTS PAYABLE	132,481.39	
				FUND TOTAL	132,481.39	132,481.39
101 STREET FUND	2015 2	207	02/25/2015			
101-130000				STREETS - DUE TO/FROM CLEARING		26,957.01
101-213000				STREETS - ACCOUNTS PAYABLE	26,957.01	
				FUND TOTAL	26,957.01	26,957.01
401 WATER OPERATING FUND	2015 2	207	02/25/2015			
401-130000				DUE TO/FROM CLEARING		4,050.79
401-213000				ACCOUNTS PAYABLE	4,050.79	
				FUND TOTAL	4,050.79	4,050.79
402 SEWER OPERATING FUND	2015 2	207	02/25/2015			
402-130000				DUE TO/FROM CLEARING		8,554.49
402-213000				ACCOUNTS PAYABLE	8,554.49	
				FUND TOTAL	8,554.49	8,554.49
403 STORM & SURFACE WATER FUND	2015 2	207	02/25/2015			
403-130000				DUE TO/FROM CLEARING		13,033.27
403-213000				ACCOUNTS PAYABLE	13,033.27	
				FUND TOTAL	13,033.27	13,033.27
407 BUILDING & DEVELOPMENT FUND	2015 2	207	02/25/2015			
407-130000				DUE TO/FROM CLEARING		4,235.70
407-213000				ACCOUNTS PAYABLE	4,235.70	
				FUND TOTAL	4,235.70	4,235.70
631 CLEARING FUND	2015 2	207	02/25/2015			
631-130000				DUE TO/FROM CLEARING	197,006.70	
631-213000				ACCOUNTS PAYABLE	3,341.03	
635-111100				CASH		200,347.73
				FUND TOTAL	200,347.73	200,347.73
650 AGENCY FUND	2015 2	207	02/25/2015			
650-130000				DUE TO/FROM CLEARING		5,681.72
650-213000				ACCOUNTS PAYABLE	5,681.72	
				FUND TOTAL	5,681.72	5,681.72

02/18/2015 09:00
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 22
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
901 CITY-WIDE REPORTING FUND	2015 2	207	02/25/2015			
901-130000				DUE TO/FROM CLEARING		2,012.33
901-213000				ACCOUNTS PAYABLE	2,012.33	
				FUND TOTAL	2,012.33	2,012.33

02/18/2015 09:00
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 23
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		132,481.39
101	STREET FUND		26,957.01
401	WATER OPERATING FUND		4,050.79
402	SEWER OPERATING FUND		8,554.49
403	STORM & SURFACE WATER FUND		13,033.27
407	BUILDING & DEVELOPMENT FUND		4,235.70
631	CLEARING FUND	197,006.70	
650	AGENCY FUND		5,681.72
901	CITY-WIDE REPORTING FUND		2,012.33
	TOTAL	197,006.70	197,006.70

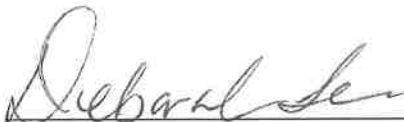
** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 2 - 20 - 2015

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	2/20/2015	032360 - 032468	P/R check run - direct deposit	244,013.25
Normal	2/20/2015	106987 - 106991	P/R check run - regular	8,665.55
Vendor	2/20/2015	106992 - 107003	P/R vendor check run	78,054.40
EFTPS	2/20/2015		Federal Tax Electronic Transfer	100,860.45
			TOTAL:	431,593.65

Prepared and Reviewed by:


Deborah Lee

Date

2-18-15

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


Jennifer Longfield, Budget Manager

Date

2-18-15

**REGULAR STUDY SESSION
TUESDAY - FEBRUARY 3, 2015**

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. CITY MANAGER'S REPORT
4. PRESENTATION
 - A. PUBLIC ART PROGRAM: PLANNING FOR WAYPOINT PROJECT AND PROGRAM FUNDING OPTIONS, AB 15-022
5. STAFF INTENSIVE
 - A. COMMUNITY RESOURCE OFFICER GRANT APPLICATION, AB 15-006
 - B. WASHINGTON STATE PARKS AND RECREATION COMMISSION BOATING PROGRAMS: SAFER BOATING GRANT APPLICATION, AB 15-017
 - C. MEMORANDUM OF UNDERSTANDING BETWEEN WASHINGTON TRAFFIC SAFETY COMMISSION AND THE CITY OF BAINBRIDGE ISLAND FOR SPEEDING EMPHASIS PATROL, AB 15-023
 - D. WATERFRONT PARK DESIGN PHASE 1 PROFESSIONAL SERVICES AGREEMENT, AB 13-025
 - E. PROPOSED REVISIONS TO THE COMPREHENSIVE PLAN VISION, AB 15-018
 - F. ORDINANCE NO. 2015-05, ESTABLISHING A TREE FUND, AB 15-011
 - G. EASEMENT REQUEST AND STREAM RESTORATION/STORMWATER PROJECT IMPROVEMENTS AT JOHN T. NELSON PARK AT STRAWBERRY CANNERY COVE, AB 15-019
 - H. REVIEW OF CITY'S 2014 WORKPLAN RESULTS AND 2015 CITY-WIDE WORKPLAN PRIORITIES, AB 15-020
 - I. LICENSE AGREEMENT WITH MADISON DINER FOR TRAIL ACCESS, AB 15-021
6. COMMITTEE REPORTS
 - A. UTILITY ADVISORY COMMITTEE LIAISON REPORT, JANUARY 26, 2015
7. REVIEW UPCOMING COUNCIL MEETING AGENDAS
 - A. NEW APPROACH: WORK SESSIONS AT REGULAR BUSINESS MEETINGS
8. FOR THE GOOD OF THE ORDER
9. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 7:00 P.M.

Deputy Mayor Roger Townsend called the meeting to order at 7:00 p.m. Councilmembers Blair, Bonkowski, Scott, Blossom and Roth were in attendance. Councilmember Tollefson was absent and excused. Records Manager Jahraus monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:00 P.M.

7:00 P.M.

***MOTION:** I move to accept the agenda as presented
BLAIR/BONKOWSKI: The motion carried 6-0.*

3. CITY MANAGER'S REPORT 7:01 P.M.

City Manager Schulze shared information regarding Bainbridge Island Public Defender Thomas Alpaugh. Mr. Alpaugh was recognized by the Kitsap County Bar Association with the Professionalism Award for his long-time service as a public defender in the Bainbridge Island Municipal Court.

Three candidates were sent offer letters to join the Police Department. All three have verbally accepted.

Systems Administrator Kathleen McKnight retired; she had been with the City for 27 years. There are no immediate plans on how to fill the position.

The Police Department has completed and implemented the Lexipol system.

4. PRESENTATION 7:06 P.M.

A. PUBLIC ART PROGRAM: PLANNING FOR WAYPOINT PROJECT AND PROGRAM FUNDING OPTIONS, AB 15-022

The City's Municipal Code establishes a Public Art Program and designates BIAHC as the agency to oversee this program. The Code establishes a Public Art Committee (PAC) that is structured such that the Chair of the PAC is a member of the BIAHC Board of Directors (see BIMC 3.80.010, 3.80.020, and 3.80.040).

**REGULAR STUDY SESSION
TUESDAY - FEBRUARY 3, 2015**

The following materials were provided as additional background:

- Staff memo on recent decisions related to funding and expenditures for Public Art.
- BIAHC memo on proposed planning for a public art project at the Waypoint.
- BIAHC memo on funding options for the Public Art Program.

Barbara Sacerdote, Executive Director at Bainbridge Island Arts & Humanities Council, briefed Council on proposed plans for a public art project at the Waypoint site.

7:36 P.M.

MOTION: *The motion to approve the plan to spend 45K and authorize the Arts and Humanities Council to proceed with the plan as presented carried 5-1. (Blossom)*
BONKOWSKI/SCOTT: *The motion carried 5-1. (Blossom)*

Ms Sacerdote continued the discussion with Council, focusing on the funding portion of the program.

Deputy City Manager Smith summarized next steps: that an ordinance would retain a 2% allocation but would change the base of that to be the actual project cost itself. The council should have a discussion regarding the eligibility of projects and whether utilities would or would not be part of that base.

5. STAFF INTENSIVE

A. COMMUNITY RESOURCE OFFICER GRANT APPLICATION, AB 15-006 8:04 P.M.

Police Chief Hamner introduced the agenda item and addressed Council. The Community Resource Officer (CRO) will be focused on Bainbridge Island Police Department's Community Policing Plan and building relationships of trust within the community. The CRO is responsible for the Citizen Police Academy, National Night Out, the Coffee with a Cop Program, Police Youth Advisory Group, liaison with all of the island schools and other tasks related to community policing. The CRO is an extension of Community Policing and dedicates a full time officer. The officer, in addition to the duties assigned regarding community awareness, will conduct walking beats and bicycle patrol to support the goal of building and enhancing BIPD's Community Policing.

Public Comment

Dave Henry, saying he has history interfacing with the schools and the police department. He cautions about bugs in the program.

8:16 P.M.

MOTION: *I move that the City Council authorize staff to apply for the grant.*
BONKOWSKI/BLAIR: *The motion carried 6-0.*

B. WASHINGTON STATE PARKS AND RECREATION COMMISSION BOATING PROGRAMS: SAFER BOATING GRANT APPLICATION, AB 15-017 8:16 P.M.

Police Chief Hamner introduced the agenda item and addressed Council. The purpose of the Boating Federal Financial Assistance Grant is to distribute proceeds from watercraft excise tax and a portion of boat registration fees to local governments for boating safety enforcement and education programs, and to help defray costs for training and equipment.

The Washington State Parks and Recreation Commission Boating Program will provide the Bainbridge Island Police Department (BIPD) up to \$19,057 for fiscal year 2015.

The Boating Federal Financial Assistance Grant Program is facilitated by the Washington State Parks & Recreation Commission Recreational Boating Program. Funding for the grant is specifically for the performance of recreation boating safety services in the areas of boating education and enforcement of boating regulations. Performed services comply with the agency contract established under WAC 352-65 *Boating Safety Program Approval*.

8:19 P.M.

MOTION: *I move that the City Council authorize staff to apply for the grant.*
BLAIR/ROTH: *The motion carried 6-0.*

C. MEMORANDUM OF UNDERSTANDING BETWEEN WASHINGTON TRAFFIC SAFETY COMMISSION AND THE CITY OF BAINBRIDGE ISLAND FOR SPEEDING EMPHASIS PATROL, AB 15-023 8:20 P.M.

Chief Hamner introduced the agenda item. The purpose of this agreement is to provide overtime funding to law enforcement agencies to conduct speed-focused, multi-jurisdictional, high visibility enforcement patrols under the management of the county Target Zero Manager. The dates of such patrols will be October 1, 2014 through September 30, 2015 for a total funding amount of \$1,680.00.

Citizen _____ asked Chief Hamner about a traffic problem on Crystal Springs.

8:25 P.M.

MOTION: *I move City Council forward the memorandum of understanding between the Washington Traffic Safety Commission and the City of Bainbridge Island for speed emphasis patrols on the February 10, 2015 consent agenda.*

SCOTT/BLAIR: *The motion carried 6-0.*

D. WATERFRONT PARK DESIGN PHASE 1 PROFESSIONAL SERVICES AGREEMENT, AB 13-025 8:26 P.M.

The Waterfront Park improvements are included in the Winslow Master Plan and part of the City's Comprehensive Plan. In 2013, the City undertook an extensive public outreach effort that culminated a 30% design for the Park.

The City advertised for Request for Qualifications in December 2014 for completion of the design, permitting, and construction support services. The top three firms were interviewed and Walker Macy was selected as the most qualified consultant to design the project.

8:29 P.M.

MOTION: *I move that the City Council forward the Professional Services Agreement with Walker Macy in the amount of \$83,978.00 for the Waterfront Park Phase 1 design to the February 10, 2015 consent agenda.*

ROTH/BLAIR: *The motion carried 6-0.*

E. PROPOSED REVISIONS TO THE COMPREHENSIVE PLAN VISION, AB 15-018 8:30 P.M.

8:40 P.M.

MOTION: *I move to endorse the draft Vision statement for the Comprehensive Plan, with the understanding that the Vision could change over the course of the 2016 Comprehensive Plan Update process.*

BLAIR/BONKOWSKI: *The motion carried 6-0.*

F. ORDINANCE NO. 2015-05, ESTABLISHING A TREE FUND, AB 15-011 8:40 P.M.

Special Planner Sutton addressed council. Through the discussion of existing tree and landscaping regulations, the Tree Ordinance Ad Hoc Committee and City Council have broadly discussed the concept of creating a new City *Tree Fund* where fines collected by the City's Code Enforcement officer for tree related offenses could be directed.

The Tree Ordinance Ad Hoc Committee and City Council both discussed future Tree Fund policy questions at their January 20 meetings. Finance Director Schroer then translated the discussion into draft Ordinance No. 2015-05, creating new BIMC Chapter 3.39.

8:42 P.M.

MOTION: *I move that the City Council forward Ordinance No. 2015-05 to the February 10, 2015 consent agenda.*

BLAIR/ROTH: *The motion carried 6-0.*

G. EASEMENT REQUEST AND STREAM RESTORATION/STORMWATER PROJECT IMPROVEMENTS AT JOHN T. NELSON PARK AT STRAWBERRY CANNERY COVE, AB 15-019 8:43 P.M.

On November 6, 2014, DeNova Northwest submitted a subdivision application (PLN50074SUB) for a 19-lot subdivision located on Wyatt Way between Grow Avenue and Nicholson Place, abutting unopened Shepard right-of-way. The application is currently under review. As with all subdivisions, the applicant is required to treat their stormwater. As an alternative to on-site stormwater treatment, DeNova Northwest is proposing an off-site treatment that includes restoration to portions of Weaver Creek that lead to and terminate at John Nelson Park at Strawberry Cannery Cove. Because the proposed work is on public property, it would require an easement from the City.

REGULAR STUDY SESSION

TUESDAY - FEBRUARY 3, 2015

The project is located in the lower Weaver Creek stream reach, south of Shepard Way through John Nelson Park at Strawberry Cannery Cove, as it outlets to Eagle Harbor. The restoration project includes the installation of a flow diversion structure and stream channel and buffer enhancements. The flow diversion structure would be constructed to collect flows east of Weaver Creek and south of Wyatt Way and divert the high flows from this area to the shoreline, while keeping the low flows going into the creek (see attached Confluence Environmental Report dated November 21, 2014).

All proposed work is on City-owned property and portions are located in the shoreline jurisdiction. The Park is zoned R-2 and the shoreline designation is Island Conservancy. The proposed work is permitted in the Island Conservancy and R-2 zoning district as an accessory utility.

The applicant held a pre-application meeting with City staff to understand the permitting requirements for this proposal. The applicant is seeking the Council's approval to apply for a temporary use easement to perform the improvements; which after completion, would be owned and maintained by the City. These improvements would not occur until after preliminary subdivision approval, during the plat utility phase.

Public Comment

Stan Palmer lives in the Leslie Landing neighborhood and asked about stormwater catchment.

Adam Wheeler, of Browne Wheeler Engineers, spoke to Mr. Palmer's concerns.

Charles Schmid, Manitou Beach, believes it is critical to look at the streams and easements, especially the possible forfeiture of the easement.

City Attorney Marshall stated the reason this is before Council is timing; it is critical the planning department and developer have some predictability of whether an easement will be granted or not.

8:56 P.M.

MOTION: *I move that the City Council forward the easement request to the February 10, 2015 consent agenda.*
BLAIR/BONKOWSKI: *The motion carried 6-0.*

H. REVIEW OF CITY'S 2014 WORKPLAN RESULTS AND 2015 CITYWIDE WORKPLAN PRIORITIES, AB 15-020 8:57 P.M.

Deputy City Manager Smith addressed Council. In January 2014, the City staff and City Council identified a workplan for the year that highlighted key activities, projects, and initiatives. The status of those items as of year-end 2014 was provided in the agenda packet.

The City has identified key priorities for 2015 and these are provided in a separate report. Each item identified for the 2015 Workplan has been connected with one or more of the target "Results" that were developed within the Priority Based Budgeting process. This workplan will be used throughout the year to guide the allocation of City resources and to provide accountability on high priority tasks.

At their Annual Advance on January 27, 2014, the City Council developed a preliminary list of priority tasks for the City Council. A draft of this list was provided for City Council review and discussion.

I. LICENSE AGREEMENT WITH MADISON DINER FOR TRAIL ACCESS, AB 15-021 9:09 P.M.

City Attorney Marshall addressed Council. The 305 Madison Diner property contains a well-used pedestrian pathway that connects Shepard Way to Madison Avenue. When the Diner property was developed about 14 years ago, the developer constructed a staircase on the western boundary of his property to accommodate access from his property to Shepard Way. Pedestrian traffic typically enters the property from the east, travels across the Diner parking lot, up the stairs on the westerly border of the property, and onto Shepard Way.

The City was approached by the attorney for the Madison Diner several months ago regarding the proposed license agreement, attached. The Madison Diner property owner desires to enter into the agreement to prevent any legal exposure to the Diner that may arise from the public's use of the Diner property as a trail connection. Under the agreement, the City does not pay for the use of the Diner property. The City's use of the property without paying for it is something the Diner property owner is giving up; in exchange for use of the property without charge, the City is accepting possible liability for personal or property damage on the trail. The term of the initial license agreement is for five years, renewing for successive five-year periods thereafter. The agreement requires the City to maintain insurance; if personal injury arose from the public's use of the Diner property, it would most likely be covered by the City's insurance carrier (WCIA).

REGULAR STUDY SESSION
TUESDAY - FEBRUARY 3, 2015
Public Comment

Charles Schmid, Manitou Beach, stated the trail is a very important link.

9:13 P.M.

MOTION: *I move the City Council forward the license agreement to the February 10, 2015 consent agenda.*

ROTH/SCOTT: *The motion carried 6-0.*

6. COMMITTEE REPORTS 9:14 P.M.

A. UTILITY ADVISORY COMMITTEE LIAISON REPORT, JANUARY 26, 2015

Councilmember Tollefson was absent and excused; he submitted a written report. Mayor Blair also submitted a report.

7. REVIEW UPCOMING COUNCIL MEETING AGENDAS

A. NEW APPROACH: WORK SESSIONS AT REGULAR BUSINESS MEETINGS

Council very briefly discussed an approach to tailoring the regular business meetings to include work session items. This will shorten the study session meetings that tend to last longer.

February 10

Ordinance No. 2015-06, Six-Month Aquaculture Moratorium (Public Hearing)

Advance Follow-up

Citizen Committee/Commission Liaisons & Regional Appointments

Resolution No. 2015-02 Revisions to the Commute Trip Reduction Program (Approve)

Ordinance No. 2015-01 Public Disturbance Noises (Approve)

Washington State Parks and Recreation Commission Boating Programs: Safer Boating Grant

Waterfront Park Design Phase 1 PSA (Approve)

License Agreement with Madison Diner for Trail Access (Approve)

Ordinance No. 2015-03 (Formally 2014-38) Land Clearing (Approve)

WTSC MOU - Speed Emphasis (Approve)

Ordinance No. 2015-05 Establish Tree Fund (Approve)

Resolution No. 2015-01 Amending Fee Schedule, After-the-Fact Clearing Permit (Approve)

8. FOR THE GOOD OF THE ORDER 9:35 P.M.

Mayor Blair wanted Council to acknowledge the passing of former Mayor Darlene Kordonowy's husband Mr. Jay Abbott.

9. ADJOURNMENT 9:37 P.M.

Deputy Mayor Townsend adjourned the meeting at 9:37 p.m.

/s/

Anne S. Blair, Mayor

/s/

Kelly Jahraus, Records Management Coordinator

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Kitsap Regional Coordinating Council Interlocal Agreements	Date: February 24, 2015
Agenda Item: Consent Agenda	Bill No.: 15-034
Proposed By: Mayor Anne Blair	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A
---	--	--

DESCRIPTION/SUMMARY

Action Item:

The organizational restructuring and long-term sustainability of Kitsap Regional Coordinating Council has been under discussion for over a year. Pending development of inter-jurisdictional Interlocal Agreements (ILAs), COBI representatives to the KRCC Executive Board Blair and Bonkowski will describe the preliminary restructuring plans and discuss proposed ILAs.

RECOMMENDED ACTION

Motion: I move to approve one Interlocal Agreement associated with the KRCC restructure and two Interlocal Agreements related to transfer of the Housing Grants Programs with Kitsap County.

**INTERLOCAL COOPERATION AGREEMENT FOR URBAN COUNTY COMMUNITY
DEVELOPMENT PROGRAM FUNDS BETWEEN KITSAP COUNTY AND THE CITIES
OF BAINBRIDGE ISLAND, PORT ORCHARD AND POULSBO**

PROGRAM YEARS 2015 - 2016 AND AS HEREIN RENEWED

This agreement is entered into between Kitsap Urban County (hereinafter referred to as "COUNTY"), a political subdivision of the State of Washington, and the cities of Bainbridge Island, Port Orchard and Poulsbo (hereinafter referred to as "CITIES"), municipal corporations of the State of Washington within Kitsap County, for the cooperation of units of local government under the authority of RCW 39.34. It will become effective upon adoption by the parties and will continue until terminated as provided herein.

SECTION 1. RECITALS

1.1 WHEREAS, the Congress of the United States of America has enacted the National Affordable Housing Act, HOME Investments in Affordable Housing Program, as promulgated by the U S Department of Housing and Urban Development (hereinafter HUD) in 24 CFR Part 92, allowing units of general local government to enter into mutual cooperation agreements to form a consortium for the purpose of obtaining funding as a participating jurisdiction under the HOME Investment Partnership Program (HOME Program);

1.2 WHEREAS, it is found that these objectives are pertinent to the concerns and needs of the COUNTY and of the CITIES;

1.3 WHEREAS, eligibility for HOME Investment Partnership funds is based upon criteria similar to the criteria for eligibility for Urban County designation for CDBG funds;

1.4 WHEREAS, the COUNTY and CITIES of Bainbridge Island, Port Orchard and Poulsbo have requested Urban "County" status under the CDBG Program and the City of Bremerton qualifies as a separate entitlement under the CDBG program;

1.5 WHEREAS, COUNTY shall administer the HOME program as well as the Urban County CDBG program and the CITY of Bremerton will administer its own CDBG program. Both of these programs will be included in the County Consortium's Consolidated Plan;

1.6 WHEREAS, the signatory political subdivisions to this agreement have determined that obtaining funding under the HOME Program will increase their ability to provide affordable housing for their low and moderate income residents; and

1.7 WHEREAS, the Department of Housing and Urban Development has specified the minimum provisions which must be included within any intergovernmental agreement for the cooperating governmental bodies to qualify for Urban County eligibility.

1.8 NOW, THEREFORE, in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

SECTION 2. ACTIVITIES

2.1 This agreement covers the CDBG Entitlement program and the Home Investment Partnership Program of the signatory parties.

2.2 The signatory parties agree to take affirmative action to further fair housing in their jurisdictions. Such actions may include planning, education and outreach, and enforcement components.

2.3 The signatory parties agree that they will take all actions necessary to assure compliance with the urban county's certification required by section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 109 of Title I of the Housing and Community Development Act of 1974, and other applicable laws. Urban County funding is prohibited for activities, in or in support of, any city that does not affirmatively further fair housing within its own jurisdiction or that impedes the county's actions to comply with the county's fair housing certification. Noncompliance by a city included in an urban county may constitute noncompliance by the entire urban county which can, in turn, provide cause for funding sanctions or other remedial actions by the Department.

2.4 The signatory parties agree to cooperate to undertake or assist in undertaking community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing.

2.5 The signatory parties understand, that by executing the CDBG cooperation agreement, they:

- (a) may not apply for grants from appropriations under the Small Cities or State CDBG Programs for fiscal years during the period in which it participates in the urban county's CDBG program; and
- (b) may receive a formula allocation under the HOME Program only through the urban county. Thus, even if the urban county does not receive a HOME formula allocation, the participating unit of local government cannot form a HOME consortium with other local governments.

2.6 The signatory parties understand that, pursuant to 24 CFR 570.501(b) they are subject the same requirements applicable to subrecipients, including the requirement of a written agreement described in 24 CFR 570.503

2.7 The signatory parties agree that each party has adopted and is enforcing:

- (a) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- (b) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions."

SECTION 3. ADMINISTRATION

3.1 The COUNTY will administer both the Urban County's Community Development Block Grant Program and HOME Investment Partnership Program.

3.2 The CITIES are responsible for submitting in a timely manner to the COUNTY all information necessary for the Consolidated Plan, the HOME program description and certifications (24 CFR 92.150), and performance reports. The Consolidated Plan Annual Performance Report, HOME Annual Performance Report, and the Annual Consolidated Plan information shall be provided to the COUNTY by the dates specified by the COUNTY.

3.3 The COUNTY shall have decision making authority regarding the Consolidated Plan, the Urban County's annual Community Development Policy plan and annual project allocations consistent with the process in the Policy Plan as well as the HOME allocation process and plan. Development of the documents will require input from the CITIES and the participation of citizens appointed to an Advisory Board(s). Appointments will be made each year as follows: each Mayor shall appoint one citizen volunteer to each Board and each County Commissioner shall appoint one citizen volunteer to each Board. Representatives of the CITIES shall have the opportunity to attend a study session on the recommended grant awards prior to the COUNTY making final awards. The COUNTY, however, has ultimate responsibility for selecting the Urban County's CDBG activities and the HOME activities and submitting the Consolidated Plan to the Department of Housing and Urban Development.

SECTION 4. TERM OF THIS AGREEMENT

4.1 This agreement covers the CDBG Entitlement and Home Investment Partnership funds for fiscal years 2015 – 2016 and for such future fiscal years as this agreement is automatically renewed, along with such program income generated from the expenditure of said funds.

4.2 This agreement shall automatically be renewed at the end of each three-year qualification period, unless changes to the agreement are required by HUD that would require the execution of a new agreement, or if the COUNTY or CITIES provide written notice that they elect not to participate in the new qualification period. A copy of this notice must be sent to the HUD Field Office. The COUNTY, by the date specified in HUD's urban county qualification notice, shall notify the CITIES of their right not to participate in the new qualification period. A copy of this notice shall be sent to the HUD Field Office by the date specified in the urban county qualification schedule in Section II.

4.3 The signatory parties agree to adopt any amendment to the agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period, and to submit such amendment to HUD as provided in the urban county qualification notice. A failure of any of the signatory parties to adopt such amendments will void the automatic renewal provision for such qualification period.

4.4 This agreement shall remain in full force and effect from the date of execution and approval by HUD until the CDBG and Home funds and program income received with respect to activities carried out during the three-year qualification period are expended and the funded activities completed.

4.5 The consortium members are required to remain in the consortium and cannot terminate or withdraw during the entire period, unless HUD revokes the designation as a participating jurisdiction in accordance with 24 CFR 92.107.

CITY OF BAINBRIDGE ISLAND

Anne Blair, Mayor

DATE: _____

CITY OF PORT ORCHARD

Tim Matthes, Mayor

DATE: _____

CITY OF POULSBO

Becky Erickson, Mayor

DATE: _____

**KITSAP COUNTY BOARD OF
COMMISSIONERS**

Robert Gelder, Chair

Edward E. Wolfe, Commissioner

Charlotte Garrido, Commissioner

DATE: _____

ATTEST:

Dana Daniels, Clerk of the Board

CERTIFICATION

I hereby find that the terms and provisions of this Intergovernmental Agreement are fully authorized under State and local law, and that the Agreement provides full legal authority for the COUNTY to undertake or assist in undertaking essential community development and housing activities, specifically urban renewal and publicly assisted housing.

TINA R. ROBINSON
PROSECUTING ATTORNEY

By: _____
Shelley Kneip, Deputy Prosecuting Attorney

**Interlocal Agreement Between Kitsap County and the
City of Bainbridge Island, City of Bremerton, City of Port Orchard and City
of Poulsbo Concerning Allocation of SHB 2060 Surcharge Funds to Very
Low-Income Housing Projects in Kitsap County and its Incorporated Cities**

This Agreement, made pursuant to Chapter 39.34 RCW, is between KITSAP COUNTY (hereinafter, the County), a political subdivision of the State of Washington, and the CITY OF BAINBRIDGE ISLAND, the CITY OF BREMERTON, the CITY OF PORT ORCHARD, and the CITY OF POULSBO, (hereinafter, the Cities), municipal corporations of the State of Washington.

WHEREAS, in 2002, the State enacted an Act relating to funding the operation and maintenance of low-income housing projects through SHB 2060, 2002 Washington Laws Ch. 294;

WHEREAS, pursuant to SHB 2060, RCW 36.22.178, revenue generated through a surcharge on recording documents (*hereafter* “SHB 2060 surcharge funds”) may be used by the County and its Cities and Towns for housing projects that are affordable to very low-income persons;

WHEREAS, under the Act, the portion of the surcharge retained by a county shall be allocated to very low-income housing projects or units within such housing projects in the county and the cities within the county according to an Interlocal Agreement;

WHEREAS, in 2004, the County and the Cities agreed through an inter-local agreement that the SHB 2060 surcharge funds would be distributed through a competitive grant program (*hereafter* “grant program”) that would be administered and governed through the Kitsap Regional Coordinating Council (hereinafter KRCC);

WHEREAS, the grant program was implemented through the KRCC, using a set of Guiding Principles developed jointly by the County and the Cities that served as a framework for allocating the surcharge monies to the various projects;

WHEREAS, these Guiding Principles were incorporated into a Policy Plan in 2012 that was adopted and subsequently updated by the County and the Cities through participation in the KRCC;

WHEREAS, in January 2015, the KRCC voted to recommend to the Cities and County that this grant program be administered and governed by Kitsap County instead of by the KRCC;

WHEREAS, the County and the Cities desire to formalize this agreement to designate Kitsap County to carry out administration and governance of the SHB 2060 surcharge funds through this Interlocal Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions contained herein, the parties agree as follows:

SECTION 1 PURPOSE

The purpose of this Agreement is to establish the County as the administrator and governing-body for the allocation of SHB 2060 (RCW 36.22.180) surcharge funds to eligible applicants.

SECTION 2 ADMINISTRATIVE STRUCTURE

2.1 The County is governed by the Board of County Commissioners, consisting (BoCC) of elected commissioners from three voting districts. The BoCC shall set policy concerning the use and distribution of SHB 2060 funds as per the Affordable Housing Program Policy Plan previously adopted by the KRCC Board, and may amend the Policy Plan at its discretion from time to time.

2.2 The Kitsap Continuum of Care Coalition (KCoCC), which is an unincorporated association of low-income and homeless housing providers in Kitsap County, has agreed, through a separate memorandum of agreement, to act as the technical advisory body to the BoCC for this program.

2.3 The KCoCC agreed to develop and recommend to the BoCC specific annual priorities for the use of that year's SHB 2060 funds. Representatives of the Cities and the County shall have the opportunity to participate in the process to develop funding priorities.

2.4 Each year an Advisory Board(s) of citizen volunteers shall be appointed as follows: each Mayor shall appoint one citizen volunteer to each Board and each County Commissioner shall appoint one citizen volunteer to each Board. The Advisory Board(s) will review funding applications and prepare funding recommendations for the BoCC's consideration. The Advisory Board(s) will review the annual priorities developed by the KCoCC and include in its recommendations how the priorities are being addressed by the recommendations given. The recommendations may include options or a single set of recommended projects. Representatives of the Cities shall have the opportunity to attend a study session on the recommended grant awards prior to the BoCC making final awards.

2.5 The Kitsap County Human Services Department and the Kitsap County Auditor shall partner to administer awarded funds. The administrative costs are to be covered by the 5% of the surcharge allowed to be retained by the County for collecting and dispersing the document recording fees, as referenced in the Policy Plan.

2.6 The County may set aside a percentage or specific amount of funds to address emergent housing needs consistent with the purposes of Chapter 36.22 RCW, so long as it meets the requirements of RCW 36.22.178.

SECTION 3 FUND AVAILABILITY

3.1 On an annual basis, the County shall publish a Notice Of Funds Availability (NOFA). This notice will set forth the annual program priorities; amount of funds available; the duration of funds to be awarded or distributed; the deadline for submission of funding applications; and any other pertinent information related to the process.

SECTION 4 ELIGIBLE RECIPIENTS

4.1 Eligible recipients. Eligible recipients of the SHB 2060 surcharge funds shall include public housing authorities, IRS-certified non-profit agencies/providers of affordable housing, the Cities, the County, the Tribes, and for-profit developers, provided the funds are used only for projects as defined in Section 5, herein and as provided under RCW 36.22.178.

4.2 Geographic Equity. The County shall be responsible for ensuring that funds are distributed in a manner that balances existing needs throughout the County with program users' access to services. It is the overall intent of this Agreement that, over time, all areas of Kitsap County shall equitably receive appropriate levels of funding pursuant to this Interlocal Agreement consistent with countywide and local housing needs and policies.

SECTION 5 PERMISSIBLE USES OF SHB 2060 SURCHARGE FUNDS

5.1 Permissible Uses of the SHB 2060 surcharge funds are limited to those uses set out under RCW 36.22.178 as follows:

(a) Acquisition, construction, or rehabilitation of housing projects or units within housing projects that are affordable to very low-income households with incomes at or below fifty percent (50%) of the area median income, including units for homeownership, rental units, seasonal and permanent farm worker housing units, units reserved for victims of human trafficking and their families, and single room occupancy units;

(b) Supporting building operation and maintenance costs of housing projects or units within housing projects eligible to receive housing trust funds, that are affordable to very low-income households with incomes at or below fifty percent (50%) of the area median income, and that require a supplement to rent income to cover ongoing operating expenses;

(c) Rental assistance vouchers for housing units that are affordable to very low-income households with incomes at or below fifty percent (50%) of the area median income, including rental housing vouchers for victims of human trafficking and their families, to be administered by a local public housing authority or other local organization that has an existing rental assistance voucher program, consistent with or similar to the United States Department of Housing and Urban Development's Section 8 rental assistance voucher program standards; and

(d) Operating costs for emergency shelters and licensed overnight youth shelters.

5.2 SHB 2060 funds shall not be used for construction of new housing if at any time the vacancy rate for available low-income housing within the County rises above ten percent (10%).

5.3 A priority must be given to eligible housing activities that serve extremely low-income households with incomes at or below thirty percent (30%) of the area median income.

5.4 In the event RCW 36.22.178 is amended to include additional permissible uses of the SHB 2060 surcharge funds, those permissible uses shall also be permitted under this Agreement without formal amendment to this Agreement.

5.5 In the event RCW 36.22.178 is amended to disallow any current permissible uses of the SHB 2060 surcharge funds, set forth in Section 5.1 above, those permissible uses shall no longer be permitted under this Agreement without formal amendment to this Agreement.

SECTION 6 FUND DISTRIBUTION

6.1 As a condition to receiving any SHB 2060 surcharge funds, each successful applicant shall enter into a contract with Kitsap County, relating to the applicant's use of the funds and applicable standards for the project ("the Contract").

6.2 The process for grantees receiving funds is specified in the Policy Plan.

SECTION 7 SHB 2060 PROGRAM REVIEW

At least each five years the County, with input from the cities, KCoCC, the public and other interested parties, shall review the program operation, including geographic equity, and shall implement any appropriate changes.

SECTION 8 PROJECT MONITORING

8.1 The County shall monitor all projects for compliance with the funding terms and conditions in the Contract(s).

8.2 The County shall require all funding recipients to provide quarterly program reports to the County.

SECTION 9 MISCELLANEOUS

9.1 Duration. This Agreement will have an indefinite duration unless the funding source is eliminated by the State Legislature.

9.2 Termination. Any party may terminate its participation in this Agreement upon 90 days' written notice to the other parties.

9.3 Filing. When fully executed, this Agreement shall be filed with the Kitsap County Auditor.

9.4 Notices. Any notices required by this Agreement shall be delivered, or mailed postage prepaid, and addressed to:

Kitsap County

Clerk to the Board

Office of the Kitsap County

Board of Commissioners

614 Division Street

Mailstop 4

Port Orchard, WA 98366

City of Bainbridge Island

City Clerk

City of Bainbridge Island

280 Madison Avenue N.

Bainbridge Island, WA 98110

City of Bremerton

City Clerk

City of Bremerton

239 4th Street

Bremerton, WA 98337

<u>City of Port Orchard</u>	<u>City of Poulsbo</u>
City Clerk	Mayor
City of Port Orchard	City of Poulsbo
216 Prospect Street	19050 Jensen Way NE
Port Orchard, WA 98366	P.O. Box 98
	Poulsbo, WA 98370

9.5 Administration. As this Agreement contemplates no joint or cooperative undertaking, each party shall administer the Agreement as to its own responsibilities under the Agreement. The County shall oversee the revenue sharing process provided for in this Agreement.

9.6 Reporting. At the start of each calendar year, the County shall report to the Cities all awards made with SHB 2060 surcharge funds pursuant to this Agreement during the preceding calendar year.

9.7 Waiver. The failure by the County or any City to enforce any term or condition of this Agreement shall not be construed to constitute a waiver of any other term or condition, or of any subsequent breach of any provision, of this Agreement.

9.8 Entire Agreement. This Agreement includes the entire Agreement of the parties with respect to any matter addressed in this Agreement

9.9 Amendment. This Agreement may be amended only upon the written agreement of the parties made with the same formalities as those required for its original execution.

9.10 Review. The County and the Cities shall review this Agreement every five years; **provided**, that nothing herein shall be construed as limiting the parties' rights to amend this Agreement at any time in accordance with Section 9.9 above.

9.11 Effective Date. This Agreement shall take effect immediately upon recording a fully executed original of this Agreement in the office of the Kitsap County Auditor.

9.12 Authorization. By resolution or ordinance, the governing bodies of the County and the Cities have authorized their respective designated officials to execute this Agreement on their behalf.

9.13. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

**Interlocal Agreement Between Kitsap County and the
City of Bainbridge Island, City of Bremerton, City of Port Orchard and City
of Poulsbo Concerning Allocation of SHB 2060 Surcharge Funds to Very
Low-Income Housing Projects in Kitsap County and its Incorporated Cities**

APPROVED BY THE KITSAP COUNTY BOARD OF COMMISSIONERS
this _____ day of _____, 2015

Robert Gelder, Chair

Edward E. Wolfe, Commissioner

Charlotte Garrido, Commissioner

ATTEST:

Dana Daniels, Clerk of the Board

**Interlocal Agreement Between Kitsap County and the
City of Bainbridge Island, City of Bremerton, City of Port Orchard and City
of Poulsbo Concerning Allocation of SHB 2060 Surcharge Funds to Very
Low-Income Housing Projects in Kitsap County and its Incorporated Cities**

PASSED BY THE CITY OF BAINBRIDGE ISLAND CITY COUNCIL
this _____ day of _____, 2015.

APPROVED BY THE CITY OF BAINBRIDGE ISLAND CITY MANAGER
this _____ day of _____, 2015.

Doug Schulze, City Manager

ATTEST:

Rosalind Lassoff, City Clerk

APPROVED AS TO FORM:

Lisa Marshall, City Attorney

**Interlocal Agreement Between Kitsap County and the
City of Bainbridge Island, City of Bremerton, City of Port Orchard and City
of Poulsbo Concerning Allocation of SHB 2060 Surcharge Funds to Very
Low-Income Housing Projects in Kitsap County and its Incorporated Cities**

PASSED BY THE CITY OF BREMERTON CITY COUNCIL
this _____ day of _____, 2015.

APPROVED BY THE CITY OF BREMERTON MAYOR
this _____ day of _____, 2015.

Patty Lent, Mayor

ATTEST:

Shannon L. Corin, City Clerk

APPROVED AS TO FORM:

Roger A. Lubovich, City Attorney

**Interlocal Agreement Between Kitsap County and the
City of Bainbridge Island, City of Bremerton, City of Port Orchard and City
of Poulsbo Concerning Allocation of SHB 2060 Surcharge Funds to Very
Low-Income Housing Projects in Kitsap County and its Incorporated Cities**

PASSED BY THE CITY OF PORT ORCHARD CITY COUNCIL
this _____ day of _____, 2015.

APPROVED BY THE CITY OF PORT ORCHARD MAYOR
this _____ day of _____, 2015.

Tim Matthes, Mayor

ATTEST:

Brandy Riearson, City Clerk

APPROVED AS TO FORM:

City Attorney

**Interlocal Agreement Between Kitsap County and the
City of Bainbridge Island, City of Bremerton, City of Port Orchard and City
of Poulsbo Concerning Allocation of SHB 2060 Surcharge Funds to Very
Low-Income Housing Projects in Kitsap County and its Incorporated Cities**

PASSED BY THE CITY OF POULSBO CITY COUNCIL
this _____ day of _____, 2015.

APPROVED BY THE CITY OF POULSBO MAYOR
this _____ day of _____, 2015.

Becky Erickson, Mayor

ATTEST:

Nicole Stephens, CMC, City Clerk

APPROVED AS TO FORM:

James Haney, City Attorney

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Electric Vehicle Charging Station	Date: February 24, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-031
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Expenditure Req: \$ 8,224.00	Depart/Fund: General Fund
------------------------------	---------------------------

REFERRALS/REVIEW

Study Session: 02/17/15	Recommendation: Forward to 02/24/15 Consent Agenda		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A	

Action Item:

Consider approval of amending the Equipment CIP to authorize purchase of a Chargepoint Electric Vehicle charging station in the estimated amount of \$8,224.00.

Background:

The electrical vehicle charging station located on Winslow Way was installed by Blink and is now owned by the City. The unit has been down for several months, and without an ongoing contract, Blink will not repair the unit. Blink will assume ownership of the unit and repair or replace it with the contract terms being an exclusive 4-year entitlement to operate this unit and any other units the City might want to install over this term. In addition, Blink will keep 60% of the net profits generated by the unit net of operating costs.

Due to common issues with unit reliability and service from Blink, many cities have converted to ChargePoint units. Attached are background and customer information and a quote from Charge Northwest for the removal of the existing Blink charging station and installation of a new Chargepoint dual head charger. An additional estimated \$1,000.00 is needed for an electrical contractor to install the charging station for a total estimated expense of \$8,224.00. These costs include a 3-year discounted, pre-paid network subscription plan. In addition Charge Point keeps 10% of the fees collected at the station. The City will have full control over setting the fees charged.

A ChargePoint unit will be installed as part of the renovation project at Town & Country Market, and other units exist at Central Market in Poulsbo and other locations in Kitsap. It is anticipated that service will be more responsive with these other units already in the area.

RECOMMENDED ACTION

Motion:

I move that the City Council approve amending the 2015 Equipment CIP to authorize the purchase of a Chargepoint electric vehicle charging station and authorize the City Manager to execute the procurement documents in the estimated amount of \$8,224.00.



Charge Northwest LLC

2709 52nd Ave NW
Gig Harbor, WA 98335

(253)265-0919
robin@chargenw.com
http://www.chargenw.com

Quote

Date	Quote No.
01/13/2015	1305
Exp. Date	03/31/2015

Address

Barry Loveless
City Of Bainbridge Island
280 Madison Ave. N
Bainbridge Island, WA 98110

Ship Via

fedex

Product	Description	Quantity	Price	Amount
CT4021-GW1	• Dual Output Gateway Option USA, Bollard Unit - 208/240V @30A with Cord Management, Power Share, LED Lighting, Video Screen Regular \$7295.00* Special BLINK removal Credit	1	5,795.00	5,795.00
CTSW-SAS-COMM-3	• 3 Year PRE PAY 24/7/365 Network Operation & Driver Support, Station Manager Login, Pricing Control, Reservation Control, Station API Use, Billing API Use, Reservation API Use Regular \$280/year/head	2	640.00	1,280.00
Provisioning	• Provisioning and Network Set-up (Normally \$349/station) • *BLINK removal Credit, requires removal of old Blink EV CHARGER and replacement with Chargepoint Dual Head Charger. Before & After Pictures required • WA State Sales Tax Exempt per WA HB1481	1	0.00	0.00

NOTES: QUESTIONS OR ISSUES?
PLEASE CONTACT JIM BLAISDELL 253-265-0919
Blaze@chargenw.com

SubTotal	\$7,075.00
Shipping	\$149.00
Total	\$7,224.00

Accepted By

Accepted Date

CT4000 Family

ChargePoint® Charging Stations

The CT4000 is the latest generation of ChargePoint® charging stations. These easy-to-use stations provide corporations, municipalities and utilities industry leading EV charging solutions. Integrating design and functionality with superior reliability and durability, the CT4000 family of charging stations is ideal for workplace, commercial, or outdoor public charging.

The CT4000 is available in bollard and wall mount configurations for easy installation anywhere. The innovative power sharing feature of the CT4000 enables two charging ports to share a single circuit, allowing for sites with single port EV stations to upgrade to dual port stations without requiring additional electrical services. For new installations, the CT4000 requires half the electrical capacity and installation complexity of comparable dual port stations.

All CT4000 models offer one or two standard SAE J1772™ Level 2 charging ports, each supplying up to 7.2kW (208/240VAC @ 30A). The need for drivers to coil up the cord is eliminated with the self-retracting cord management system, ensuring that the cord is always off the ground when not in use.

ChargePoint Software Service Plans¹ let you control access, set pricing, display advertising, monitor status, and generate usage reports while ChargePoint provides 24/7/365 call center support to drivers so you don't have to.

LCD Display Allows for Customizable Video

- + Daylight readable, with auto brightness control
- + 640X480 resolution active matrix
- + Full motion 30fps video support
- + Download up to 60 seconds of full-motion, full-color video to any arbitrary group of stations as often as you like²
- + Brand your charging stations and communicate with drivers
- + Multiple language support allows drivers to select English, French or Spanish

Energy Measurement and Management

- + Real-time energy measurement
- + 15 minute interval recording
- + Time of day (TOD) pricing
- + Load shed by % of running average or to fixed power output

Hassle-Free Cord Management

- + Keep charging cords off the ground and out of drivers hands
- + Ultra-reliable second-generation gravity operated mechanism

Power Sharing³ (patent pending)

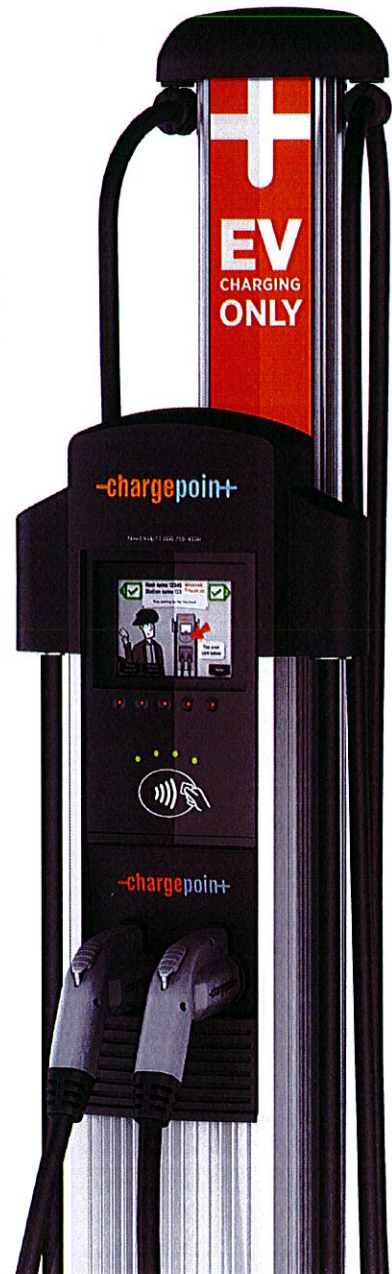
- + Share one 40A 208/240 circuit between two parking spaces
- + Single vehicle charges at full 6.2/7.2kW (30A @208/240V) and two vehicles simultaneously charge at 3.3/3.8kW (16A @ 208/240V) each

Multi-format RFID Card Reader

- + ISO 15693 , ISO 14443 and NFC
- + Accepts ChargePoint cards as well as Visa PayWave, MasterCard PayPass, American Express ExpressPay, and Discover Zip contactless credit cards

The 5.7" LCD display provides full motion charging instructions in a clear and simple format. It also allows station owners to deliver advertising messaging.

Driver interaction is supported in any weather by five rugged, back-lit buttons with audio feedback.



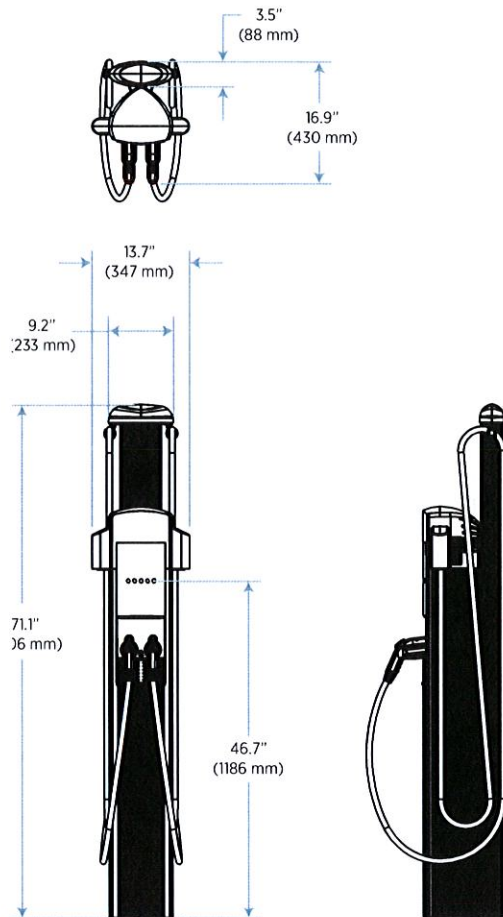
¹ Sold separately

² Video service plan required

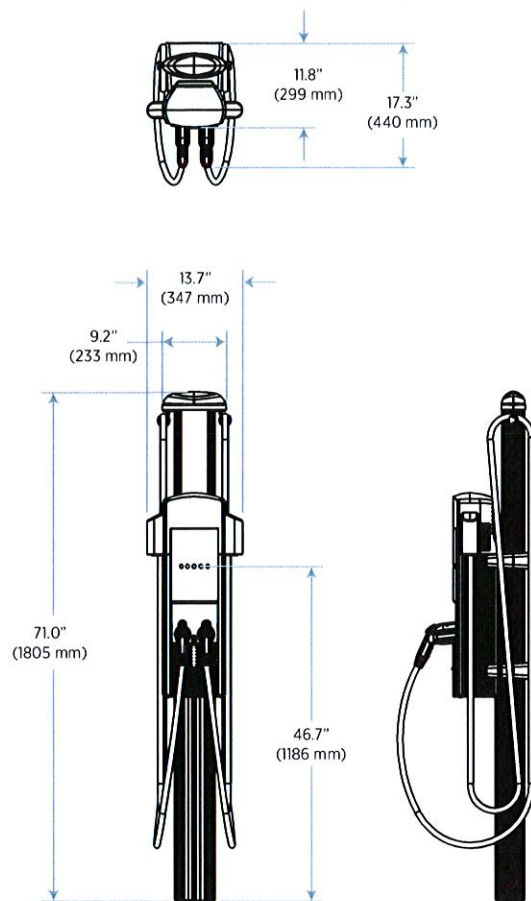
³ Dual port models only

CT4000 Mechanical Drawings

CT4021 Bollard



CT4023 Wall Mount



CT4000 Family Specifications

Electrical Input

	Single Port	Dual Port
AC Power Input Rating - Standard	208/240VAC 60Hz single phase @ 32A	208/240VAC 60Hz single phase @ 32A x 2
AC Power Input Rating - Power Sharing	n/a	208/240 VAC 60Hz single phase @ 32A
Input Power Connections - Standard	One 40A branch circuit.	Two independent 40A branch circuits.
Input Power Connections - Power Sharing	n/a	One 40A branch circuit
Required Service Panel Breaker - Standard	40A dual pole (non-GFCI type)	40A dual pole (non-GFCI type) x 2
Required Service Panel Breaker - Power Sharing	n/a	40A dual pole (non-GFCI type)
Service Panel GFCI	Do not provide external GFCI as it may conflict with internal GFCI (CCID)	
Wiring - Standard	3-wire (L1, L2, Earth)	5-wire (L1, L1, L2, L2, Earth)
Wiring - Power Sharing	n/a	3-wire (L1, L2, Earth)
Standby Power	15W typical (standby), 20W maximum (operation)	

Electrical Output

AC - Standard	7.2kW (240VAC @ 30A)	7.2kW (240VAC @ 30A) x 2
AC - Power Sharing	n/a	7.2kW (240VAC @ 30A) x 1 OR 3.8kW (240VAC @ 16A) x 2

Functional Interfaces

Connector(s) Type	SAE J1772™	SAE J1772™ x 2
Charging Cable Length	18' (5.5 meters)	18' (5.5 meters) x 2
Overhead Cable Management System	Yes	Yes
Card Reader	ISO 15693, 14443, NFC	
Locking Holster	Yes	Yes x 2

Safety and Connectivity Features

Ground Fault Detection	20mA CCID with auto retry
Open Safety Ground Detection	Continuously monitors presence of safety (green wire) ground connection
Plug-Out Detection	Power terminated per SAE J1772™ specifications
Power Measurement Accuracy	+/- 2% from 2% to full scale (32A)
Power Report/Store Interval	15 minute, aligned to hour
Local Area Network	2.4 GHz Wi-Fi (802.11 b/g/n)
Wide Area Network	3G GSM, 3G CDMA

Safety and Operational Ratings

Enclosure Rating	Type 3R per UL 50E
Safety Compliance	UL listed for USA and cUL certified for Canada; Complies with UL 2594, UL 2231-1, UL 2231-2, and NEC Article 625
Surge Protection	6kV @ 3000A. In geographic areas subject to frequent thunder storms, supplemental surge protection at the service panel is recommended.
EMC Compliance	FCC Part 15 Class A
Operating Temperature	-22°F to 122°F (-30°C to +50°C)
Operating Humidity	up to 85% @ +50°C (122°F) non-condensing
Non-operating Humidity	up to 95% @ +50°C (122°F) non-condensing
Terminal Block Temperature Rating	221°F (105°C)
Maximum Charging Stations per 802.11 Radio Group	10. Each station must be located within 150 feet "line of sight" of a gateway station.

ChargePoint, Inc. reserves the right to alter product offerings and specifications at any time without notice, and is not responsible for typographical or graphical errors that may appear in this document.



CT4021 Bollard
charging station

Ordering Information

Specify model number followed by the applicable code(s).
The order code sequence is:

Model-Options-Warranty

Option		Order Code
Model	Single Port Bollard Mount	CT4011
	Dual Port Bollard Mount	CT4021
	Single Port Wall Mount	CT4013
	Dual Port Wall Mount	CT4023
Options	Integral Gateway Modem - USA	-GW1
	Integral Gateway Modem - Canada	-GW2
Warranty	Parts Only Extended Warranty - 2, 3, 4, or 5 year	CT4000-EWn*

* Substitute *n* for the duration of the warranty (2, 3, 4, or 5 year)

Order Code Examples

If ordering this:	The order code is:
Dual Port Bollard Mount USA Gateway Station	CT4021-GW1
Single Port Wall Mount Station with 5 Year Warranty	CT4013 CT4000-EW5
Dual Port Wall Mount Canada Gateway Station with 2 Year Warranty	CT4023-GW2 CT4000-EW2

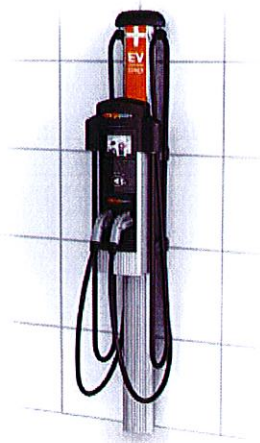
For More Information

Visit chargepoint.com

Follow us on Twitter [@chargepointnet](https://twitter.com/chargepointnet)

Like us on Facebook [@chargepoint](https://www.facebook.com/chargepoint)

ChargePoint. Access anywhere. Go everywhere.



CT4023 Wall Mount
charging station



ChargePoint, Inc.
1692 Dell Avenue
Campbell, CA 95008-6901 USA

+ (877) 370-3802
chargepoint.com

Copyright © 2013 ChargePoint, Inc. All rights reserved. CHARGEPOINT is a U.S. registered trademark/service mark, and an EU registered logo mark of ChargePoint, Inc. All other products or services mentioned are the trademarks, service marks, registered trademarks or registered service marks of their respective owners.

PN 73-001020-01 Rev 2

Listed by Underwriters
Laboratories Inc.  LISTED

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Lodging Tax (Civic Improvement Fund) Distribution for 2015	Date: February 24, 2015
Agenda Item: Consent Agenda	Bill No.: 14-020
Proposed By: Councilmember Sarah Blossom, Lodging Tax Advisory Committee Chair	Referral(s):

BUDGET INFORMATION

Department: Legislative	Fund: Lodging Tax Fund	Munis Contract #
Expenditure Req: \$135,000	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
---	--	--

DESCRIPTION/SUMMARY

Action Item:

Consideration of Lodging Tax Advisory Committee recommendations for funding 2015 projects from the Civic Improvement Fund.

Background:

In response to a Request for Proposal issued by the City in Fall 2014, the Lodging Tax Advisory Committee (LTAC) has received and reviewed proposals submitted by eligible organizations requesting monies from the Lodging Tax (Civic Improvement) Fund for 2015. The City received requests for funding from 12 projects. Eligible funding requests totaled \$299,381 for next year's funding cycle.

The 2015 LTAC recommendation totals \$135,000. The recommended grants for each project range from 80% to 0% of the requested amount. Details of LTAC's review and the suggested funding are included in the attached 2015 Funding Recommendation.

The City's Code contains a provision to encourage the use of these funds for Capital Projects and specifically provides that 50% of the funds be provided to capital projects. In past years, this requirement has often been waived by the City Council at the time of the approval of the project awards. Changes to State law in mid-2013 eliminated LTAC eligibility for capital projects undertaken by non-profit or private sector entities. As a result, only municipal entities may currently use LTAC funds for capital expenditures. This change decreases the pool of potential applications that are eligible to propose capital projects.

Following City Council approval, contracts will be developed for each agency for which 2015 funding is provided.

RECOMMENDED ACTION

MOTION:

I move that the City Council approve the distribution of \$135,000 in 2015 Civic Improvement Funds as detailed in the 2015 Funding Recommendation from LTAC and waive the requirement that 50% of the funds go to capital expenditures.

City of Bainbridge Island

Recommendations for 2015 Civic Improvement Fund Expenditures Lodging Tax Advisory Committee February 2015

**2015 Lodging Tax Advisory Committee (LTAC)
(Appointed by City Council on September 23, 2014)**

Sarah Blossom	(City Councilmember, Chair)
Roger Townsend	(City Councilmember, Vice-Chair, Non-Voting)
Greg Robinson	(Eligible Organization)
Linda Thurrott	(Lodging Business)
Talina Wood	(Eligible Organization)
Robin Wright	(Lodging Business)

Overview

In response to a Request for Proposal (RFP) issued by the City, the Lodging Tax Advisory Committee (LTAC) received and reviewed proposals submitted by 14 organizations, of which 13 were determined to be eligible to request monies from the Civic Improvement Fund (CIF) for 2015. This report outlines the LTAC's recommendations as to how the tax proceeds should be distributed.

The LTAC is established through Chapter 67.28 of the Revised Code of Washington and is charged with reviewing and making recommendations to the City Council about the allocation of the Civic Improvement Fund (CIF.) This special fund exists pursuant to City Code 3.65.040 through the collection of a tax on overnight lodging on the island.

Eligibility

The City's RFP restricts the use of the fund to projects that either promote tourism on Bainbridge Island, or to support the operation of tourism related facilities. For 2015, the LTAC determined to support \$135,000 in distributions. The funding parameters for 2015 allow applicants to apply for grants between \$2,000 minimum and \$62,500 maximum. The eligibility requirements for 2015 are identified below:

- Applicants seeking funding for the operation of a tourism-related facility must be registered as a federally sanctioned nonprofit under 26 U.S.C. Sec. 501(c)(3) or 26 U.S.C. Sec. 501(c)(6).
- Applicants for other types of projects must be registered with the Washington Secretary of State as a Washington State Corporation.
- Individual persons are not eligible for funding.
- Proposals must comply with federal, state and City laws and requirements.
- Proposals are to be for goods and services provided during calendar year 2015; funding requests for goods or services to be provided in 2014 or beyond calendar year 2015 will not be considered.
- Proposals from organizations with a board or staff member serving on the 2015 Lodging Tax Advisory Committee are not eligible for funding and will not be considered.
- Proposals involving special events, signs, building or construction, impacts to public property or other activities that require permits under City code or state or federal law must demonstrate that the applicant has researched the appropriate permit regulations, confirmed the viability of the proposed activities and incorporated permit fees in the project budget.
- The City may not designate use of public funds as a gift to an individual, a business, or organization.

State law governs the representative membership of the LTAC, and the State Auditor has stressed the importance of avoiding conflicts of interest in the LTAC process. As in past years, the LTAC members agreed that any person(s) with an actual or perceived conflict related to an individual proposal would recuse themselves from discussion and voting on the proposal. Committee members did not participate at the committee level on proposals in which they had a direct interest, and Conflict of Interest forms are on file for each member.

Scoring

The 2015 LTAC used the following criteria and point system in determining allocations:

Lodging Fund Project Evaluation – Basic Criteria	Score
A. Encourages tourism from visitors traveling more than 50 miles and/or from visitors traveling from outside Washington State.	20
B. Expected impact on increase in overnight stays on the island.	15
C. Economic impact on Island businesses, facilities, events, and amenities.	15
D. Potential to draw visitors to the Island and increase overnight stays during the off-season, i.e. Labor Day through Memorial Day.	10
E. Applicant's demonstrated history of organizational and project success (not necessarily nor solely LTAC-funded project(s)).	10
F. Project reflects partnerships with other organizations and businesses, to encourage cooperative tourism marketing and minimize duplication of services.	10
G. Project goals are measurable, allowing project results to be assessed.	10
H. Project will leverage award funds with additional matching funds or donated in-kind goods or services.	10
TOTAL POINTS AVAILABLE	100

Recommended Funding

The committee recommends City Council approve the following awards for 2015:

<u>Applicant</u>	<u>Project</u>	<u>Request</u>	<u>Award</u>	<u>As a % of Request</u>
Bainbridge Arts & Crafts	Ads - Art Access & WSF	\$6,450	\$3,449	53%
Bainbridge Island Arts & Humanities Council	Ads - extra copies of Currents	\$15,895	\$7,948	50%
Bainbridge Island Downtown Association	Ads, events, website, marketing	\$61,016	\$29,016	48%
Bainbridge Island History Museum	Operations - extended hours	\$15,000	\$12,000	80%
Bainbridge Island Lodging Association	Ads & marketing - Website expansion	\$45,240	\$27,743	61%
Bloedel Reserve	Ads - brochure printing & dist	\$25,052	\$12,526	50%
Chamber of Commerce	Ads, marketing, operations & kiosk	\$43,918	\$34,818	79%
EduCulture	Ads & marketing - agritourism event	\$28,500		
Friends of the Farms	Ads & strategies - Cittaslow certificati	\$13,310		
Islandwood	Ads - destination video	\$15,000		
KidiMu	Play & Stay passes	\$10,000	\$5,000	50%
North Kitsap Tourism Consortium	Ads & marketing - Website expansion	\$5,000	\$2,500	50%
Visit Kitsap Peninsula	Ads, marketing, operations	\$15,000		
Total:		\$299,381	\$135,000	

The complete proposals for each project reviewed by the LTAC are available on the City's website, <http://www.ci.bainbridge-isl.wa.us/>.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Comcast Franchise Negotiations, Professional Services Agreement	Date: February 24, 2015
Agenda Item: Consent Agenda	Bill No.: AB 15-033
Proposed By: Doug Schulze, City Manager	Referral(s):

BUDGET INFORMATION

Department/Fund: Executive		Munis Contract #	
Expenditure Req: \$70,000	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No	

REFERRALS/REVIEW

Study Session:	Recommendation:		
City Manager ☒ Yes ☐ No ☐	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

The City's franchise agreement with Comcast of California/Colorado/Washington L.P. terminated on January 31, 2013. A review of files from January 2010 – January 2013 did not result in any documentation of an extension, which is provided for in the franchise agreement. The first step in the process of renewing a cable television franchise is receipt of written notice from the cable operator under Section 626 of the 1984 Cable Act, which provides for the commencement of a formal renewal procedure. The City of Bainbridge Island received the written notification from Comcast on March 8, 2010. No further action has been taken by either party since the notification was received.

The expired franchise agreement is extremely outdated and there are significant elements missing that would be beneficial to the City. For example, the expired franchise agreement's definition of gross revenues does not provide detail to include many revenues generated by cable operators. The expired franchise agreement does not provide the City with authority to conduct performance evaluations regarding compliance with the franchise agreement. There is no authority for the City to require a basic quality of service or ensure technical performance meets or exceeds federal technical standards.

In 2014, River Oaks Communication Corporation was chosen as the consultant to engage Comcast in franchise negotiations. This request is to enter into a new PSA with River Oaks Communications Corporation to continue their work in developing a revised franchise agreement.

RECOMMENDED ACTION

Motion:

I move the City Council approve the Professional Service Agreement with River Oaks Communications

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (this "Agreement") is entered into as of the date written below between the City of Bainbridge Island, a Washington state municipal corporation (the "City") and River Oaks Communications Corporation, (the "Consultant" or "River Oaks") whose principal office is located at 3 South Tejon, Suite 200, Colorado Springs, Colorado 80903.

WHEREAS, the City desires to have the Consultant perform certain consulting services for the City; and

WHEREAS, the Consultant has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as Attachment A and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. PAYMENT

A. The City shall pay the Consultant for such services: (check one)

☒ Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of \$70,000;

☐ Fixed Sum: a total amount of \$ _____;

☐ Other

B. The Consultant shall submit monthly invoices for services performed in a previous calendar month in a format acceptable to the City. Each project and each task within a project shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. All invoices shall be paid by mailing a city check within thirty (30) days of receipt of a proper invoice.

D. If the services rendered do not meet the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

3. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

5. DISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 5 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

6. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and includes billings for work performed on and since January 9, 2015 (since work is underway and continuing with the City's authorization and direction) and shall continue in full force and effect until August 8, 2015, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 2 for any satisfactory work completed prior to the date of termination.

7. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda and other documents developed under this Agreement whether finished or not shall become the property of the City, shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant agrees to protect, defend, indemnify, and hold harmless the City, its elected officials, officers, employees and agents from any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including reasonable attorneys' fees and disbursements) caused by or occurring by reason of any negligent act, error and/or omission of the Consultant, its officers, employees, and/or agents, arising out of or in connection with the performance or non-performance of the services, duties, and obligations required of the Consultant under this Agreement.

B. In the event that the Consultant and the City are both negligent, then the Consultant's liability for indemnification of the City shall be limited to the contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can appropriately be apportioned to the Consultant, its officers, employees and agents.

C. The foregoing indemnity is specifically and expressly intended to constitute a waiver of the immunity of the Consultant under Washington's Industrial Insurance Act, RCW Title 51, as respects the other parties only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the employees of the Consultant. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

D. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify and/or invalidate any of these covenants of indemnification.

E. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.

F. The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

10. INSURANCE

Consultant shall maintain insurance as follows:

- ☒ Commercial General Liability as described in Attachment B.
- ☒ Professional Liability as described in Attachment B.
- ☒ Automobile Liability as described in Attachment B.
- ☐ None.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
 280 Madison Avenue North
 Bainbridge Island, WA 98110
 Attention: City Manager

To the Consultant: River Oaks Communications Corporation
 Thomas F. Duchon, President
 El Paso Building
 3 South Tejon, Suite 200
 Colorado Springs, CO 80903

Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties

to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the _____ day of February, 2015.

RIVER OAKS COMMUNICATIONS
CORPORATION

CITY OF BAINBRIDGE ISLAND

By Thomas F. Duchon President
Thomas F. Duchon, President
Tax I.D. # 84-1043862
City Bus. Lic. # _____

By _____
Douglas Schulze, City Manager

ATTACHMENT A

SCOPE OF WORK

Scope of Services to be Provided by River Oaks: River Oaks shall furnish the following services:

- A. Continue review of existing Cable Franchise Agreement- Ordinance No. 70-14, Ordinance No. 2001-52, Ordinance No. 2003-26 and Ordinance No. 2007-43.
- B. Continue review of any pertinent City Cable Communications Ordinance and determine impact of any Telecommunications Ordinance.
- C. Continue review of correspondence from and to City/Comcast.
- D. Address Section 626 Letter from Comcast and franchise extension issue.
- E. Address existing Franchise with respect to numerous issues including, but not limited to, Franchise Fees and Gross Revenues, the amount of the PEG Fee, PEG Requirements and Channels, Term, Competitive Equity and two FCC Orders, Interconnection, Compliance Issues, Local Office, Right-of-Way Issues, the Comcast Entity, Franchise Fee Reporting, Free Service, PEG Channels being located on the Basic Tier, Return Lines, Emergency Alert System and the Scrambled Channel.
- F. Continue to Draft and Negotiate with Comcast a renewal Franchise document under the Informal Renewal Process and address numerous matters for possible inclusion in the renewed Franchise. The Draft of the current Franchise contains extensive issues where the City and Comcast have not reached agreement with respect to PEG Fees, Gross Revenues inclusions, Definitional matters, Police Power issues, Telecommunications issues, Term of Franchise, Joint Trenching, Competitive Equity, Audits, Financial Records, Tax Liability, Indemnification, Insurance, Letter of Credit and Bond, Customer Service Office, Open Records, Customer Service issues, Complimentary Cable Service, Access Channels, Government Video on Demand, High Definition, Signal Quality of PEG Channels, Location of PEG Channels, Return Connectivity, Changes in Technology, Right-of-Way Standards, Construction, Excavation, Undergrounding, Timeframe for Removal of Lines from Poles, Scrambled Channel, Inspection of Construction, Timeframe for Service Extensions and Service Availability, Emergency City and Public Communications, Franchise Default Standards, Transfer of Ownership, Venue, Governing Laws and numerous other matters.
- G. Continue to participate in Conference Calls/Phone Meetings and In-Person Negotiation Sessions with the City and Comcast.

- H. Continue to review Comcast's Response with respect to the Compliance Letter. This Compliance Letter identifies the most important components from a Past Performance standpoint and is not a detailed comprehensive Past Performance Review.
- I. Review the 1984 and 1992 Cable Acts, Telecommunications Act of 1996, FCC Orders and FCC Regulations in connection with the above.
- J. Attend numerous Meetings with the City and Comcast in Bainbridge Island as requested by the City.
- K. In the course of the renewal process there has been a PEG Equipment Needs Ascertainment which was conducted by CBG Communications, Inc. The City has elected to work with BKAT (rather than River Oaks and CBG Communications, Inc. with respect to certain aspects of the Cable Renewal Process which are outside of this Scope of Work). BKAT will be advising the City as to what PEG Equipment, sound and lighting equipment, etc. is necessary to meet community and City needs and upgrade the current City Facilities and to provide opportunities for Community Programming. In this regard, BKAT will be preparing the RFP which is sent to prospective PEG Equipment vendors. BKAT will evaluate the Responses to the RFPs, together with the City select the designated vendor and work with such vendor with respect to installation of PEG Equipment and facilities and warranties.

The foregoing Scope of Work does not include work under the Formal Renewal Process, a Technical Inspection, Franchise Fee Audit, Comprehensive Compliance Review, Survey or Needs Assessment or the above-described work which will be done by BKAT.

It shall be the City's decision whether to renew or not renew the Comcast Cable Franchise.

Billing/Rate Information: River Oaks shall be compensated at the following rate and reimbursed for its expenses as follows:

River Oaks Communications Corporation - \$265/hour

Reimbursable direct costs:

- Federal Express
- Postage
- Long Distance Telephone Charges
- Outside Clerical
- Faxes
- Copies
- Travel upon request (Airfare, Car Rental, Lodging and Meals)

It is estimated that the costs for 178 to 216 hours of work shall be in the range of \$47,300-\$57,300 plus expenses of \$12,700, for a total of \$60,000-\$70,000. This work shall be done within the next 7 months subject to cooperation of Comcast. Work in connection with Mobile

Broadband Mapping, Internet/Broadband Mapping or Availability or other Telecommunications, Telecommunications Ordinance, Telephone or Wireless matters or BKAT related PEG matters will be separate work and would require a separate budget between the City and River Oaks.

ATTACHMENT B

Insurance against claims for injuries to persons or damage to property arising out of or in connection with the performance of this Agreement by the Consultant, its officers, employees and agents:

A. Automobile Liability Insurance with limits no less than \$1,000,000.00 combined single limit per accident for bodily injury and property damage.

B. Commercial General Liability Insurance written on an occurrence basis with limits no less than \$1,000,000.00 combined single limit per occurrence and \$2,000,000.00 aggregate for personal injury, bodily injury and property damage. Coverage shall include, but not be limited to blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.

C. Professional Liability Insurance with limits no less than \$1,000,000.00 limit per occurrence.

Before commencing work and services, the Consultant shall provide to the person identified in Section 16 of the Agreement a Certificate of Insurance evidencing the required insurance. City reserves the right to request and receive a certified copy of all required insurance policies.

Any payment of deductible or self-insured retention shall be the sole responsibility of the Consultant. City shall be named as an additional insured on the Commercial General Liability Insurance Policy, with regard to work and services performed by or on behalf of the Consultant, and a copy of the endorsement naming City as an additional insured shall be attached to the Certificate of Insurance.

The insurance policies (1) shall state that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (2) shall be primary insurance with regard to City; and (3) shall state that City will be given at least 30 days' prior written notice of any cancellation, suspension or material change in coverage.

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Housing Resources Bainbridge Request for Housing Trust Fund Grant	Date: February 24, 2015
Agenda Item: Council Discussion	Bill No.: AB 15-032
Proposed By: Doug Schulze, City Manager	Referral(s):

BUDGET INFORMATION

Department/Fund: Executive		Munis Contract #
Expenditure Req: \$150,000	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

	Recommendation: Provide staff direction regarding next step(s).	
City Manager ☒ Yes ☐ No ☐	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

The attached letter from Housing Resources Board is a funding request for a Housing Trust Fund grant to complete the development of the HRB Ferncliff Townhomes Project. The City Council allocated a transfer of \$150,000 from the General Fund to the Housing Trust Fund in the 2015 Budget, but did not appropriate expenditures from the HTF. Therefore, any expenditure from the HTF will require a budget amendment.

RECOMMENDED ACTION

Council discussion. Provide direction to staff regarding next step(s).



HOUSING RESOURCES BOARD

A Community Land Trust Organization

250 Madrona Way NE, Ste. 110-B
Post Office Box 11391
Bainbridge Island, WA 98110
Tel: 206-842-1909
Fax: 206-842-1120

To: Bainbridge Island City Council
Subject: Housing Trust Fund Application

Date: 1.14.2015

Dear Council Members:

HRB is pleased to submit a \$150,000 funding request to the Housing Trust Fund (HTF) to complete the development of our Ferncliff Townhomes project. The project will consist of sixteen 2 & 3-bedroom townhomes, all permanently affordable under the community land trust model. The for-sale townhomes will provide homeownership opportunities for our community's workforce; eleven affordable to families with incomes between 50% and 80% of Kitsap AMI, and five affordable to families with incomes between 80% and 120% of Kitsap AMI.

Resolution 2008-25 and Chapter 3.38 of the City's Municipal Code, are clear in intent – establishing the HTF as the appropriate mechanism for supporting the development and preservation of affordable housing in accordance with the City's Comprehensive Plan. Supporting the completion of the Ferncliff Townhomes project clearly meets the highest priorities for funding established by the Resolution. These priorities include:

1. Create permanently affordable housing with a 30 year or more commitment to preserve affordability;
2. Provide homeownership opportunities;
3. Provide mixed-income housing to more than one income level;
4. Demonstrate a high degree of leverage of other funding sources.

The proposed \$150,000 grant would be used to help complete financing for the project and leverage the remaining funding sources. The request comes at a critical juncture for the project. While significant permanent funding has been secured (over 90%), a funding commitment from the City is essential in order to complete the package. We are hoping to secure the additional funds needed from the County and private foundations. Without this City leveraging support, the Ferncliff Townhomes development could miss a scheduled July 2015 construction start and be delayed a year or more. We already have a growing waiting list from income-qualified families seeking this homeownership opportunity, and it would be unfortunate if the project failed to become a reality.

Attached is the formal funding request application following the evaluation criteria as spelled out in Resolution 2008-25 and Chapter 3.38. We would appreciate your consideration for our request. Please let us know if you have any questions or need additional information.

Sincerely,

Mark Blatter

Mark Blatter, Executive Director

Clive Pardy, Chair, Board of Directors

**CITY OF BAINBRIDGE ISLAND
HOUSING TRUST FUND**

**HRB FERNCLIFF TOWNHOMES DEVELOPMENT
FUNDING REQUEST: \$150,000**

Consistency with Bainbridge Island Housing Needs/Goals

Fostering diversity in our community is one of the five over-riding principles that guide decision-making by our City Council. The Comprehensive Plan is explicit in directing the City to take a proactive role in developing affordable workforce housing as a way of fostering this diversity. Moreover, the recent 2014 Housing Needs Assessment provides the necessary data that highlights the need for more affordable workforce housing, and housing at all income levels.

Timeliness

The timing is critical because City support is needed to leverage other local funds to ensure that the project proceeds on schedule. The preliminary site plan for the Ferncliff Townhomes project is complete and a formal plat amendment application is under review by City staff. HRB has already secured significant funding for the project, including grants from the federal SHOP program, FHLB Affordable Housing Program, and a commitment from HomeStreet Bank to provide mortgage loans to home buyers. Applications for construction financing are underway at two local banks. The success of securing these additional funds will be greatly improved if we can show a local funding commitment. City commitment by early in 2015 will ensure that the needed funding is in place to meet our 2015 construction schedule and have homes available for occupancy in 2016.

Level of Affordability

All sixteen townhomes will meet the Bainbridge Island definition of affordable. Eleven of the townhomes will provide homeownership opportunities to low-income families with incomes between 50% and 80% of Kitsap Area Median Income (AMI). The other 5 homes will be sold to moderate income families with incomes between 80% and 120% of Kitsap AMI. All will be permanently affordable, with resale price limits and the requirement to sell only to income-qualified buyers.

Displacement/Relocation

The property is undeveloped and there will be no displacement of residents or businesses.

Organization/Project Team

Ferncliff Townhomes represents Phase 2 of our Ferncliff Village affordable housing project. Phase 1, 24 single family homes is complete and all units have been sold. Phase 2 will be led by the same HRB staff that successfully completed Phase 1. Local firms are part of HRB's development team, including Sean Parker Architects, Browne-Wheeler Engineering, Adams and Goldsworthy Survey, and Fischer-Bouma Landscape Architects. This project will be fully designed and a contractor selected by public or invited bid.

Development Budget

HRB's proposed development budget is summarized on the attached Table 1.

Operations/Support Services Budget

HRB has over 25 years of hands-on experience developing, operating and managing both rental apartments and homeownership units on Bainbridge Island. Providing project management for the Ferncliff Townhomes development, including marketing and selling of homes, assisting buyers in securing mortgages, working with the owners to maintain common areas, and overseeing re-sales will be a simple extension of the same services we are now providing our homeowners at Ferncliff Village. HRB's annual work plan and operating budget, supported by ground lease fees, will include the necessary resources to provide these services.

Funding Sources, Uses and Commitments

Table 2, attached, summarizes the sources of funds - secured and proposed - to complete the project. The proposed sources equal the proposed development budget.

Management Plan

Residents of the 16 Ferncliff Townhome homes will become members of the Ferncliff Village Homeowners Association, which was incorporated in 2012 with the development of Phase 1. The Association is the designated managing entity responsible for enforcing and administering all the covenants, conditions and restrictions established. HRB is a permanent member of the Association with ultimate responsibility for its management.

Site Control/Site Issues

HRB has complete site control of the property. Through the generous donation of the Curtis family title was secured in 2008. There are no pending site-related issues with the property. The 16 Ferncliff Townhomes will be developed under the City's Housing Design Demonstration Program (HDDP). The City formally approved both Phases of the Ferncliff Village HDDP project in 2010, with Phase 2 described then as a 24-unit multifamily project. A plat amendment to the project is presently being reviewed by the City. We are anticipating staff approval of the amendment in January and anticipate initiating the building permit phase shortly thereafter. Total project financial commitments must be secured in order for HRB to complete that phase of the project. Approval of this \$150,000 grant request from the City's Housing Trust Fund will ensure that the project can proceed in a timely manner.

TABLE 1
FERNCLIFF TOWNHOMES
PROPOSED DEVELOPMENT BUDGET

Category	Development Expense	Estimated Budget
Acquisition	Donated Land	\$705,000
Construction	New Homes Construction, Contractor O/H, Construction Contingency (7%), Site Work, Infrastructure, Sales Tax	\$3,050,000
Soft Costs	A&E Services, Market Study, GeoTech, Developer Fee, Project Management	\$400,000
Construction Financing	Financing Fees and Interest	\$51,000
Other Development Costs	Real Estate Taxes, Insurance, Permits, Fees, Hookups, Marketing, Carrying Costs	\$389,000
TOTAL DEVELOPMENT BUDGET		\$4,595,000

TABLE 2
FERNCLIFF TOWNHOMES
PROPOSED SOURCES OF FUNDS

Source	Amount	Type	Status
FHLB AHP Subsidy	\$234,000	Grant	Approved
Land	\$705,000	Donation	Approved
SHOP Funds	\$180,000	Grant	Approved
City of Bainbridge Island	\$150,000	Grant	Requested
HomeStreet Mortgage Loan (Sale Proceeds)	\$2,960,000	Equity	Approved
Other: HOME/Kitsap County	\$266,000	Grant	Proposed
Other: Foundations/Individuals	\$100,000	Grants/Donations	Proposed
TOTAL SOURCES OF FUNDS	\$4,595,000		

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Alternatives for Shoreline Master Program (SMP) Monitoring	Date: February 24, 2015
Agenda Item: Work Session	Bill No.: 14-089
Proposed By: Associate Planner C. Carr/Planning Director K. Cook	

BUDGET INFORMATION

Depart/Fund:		
Expenditure Req:	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: January 6, 2015	Recommendation: Develop monitoring options.
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No N/A Finance ☒ Yes ☐ No N/A

DESCRIPTION/SUMMARY

Action Item:

Consider alternatives for an SMP monitoring program.

Background:

The City's Shoreline Master Plan (SMP) Update took effect on July 30, 2014. One of the Department of Ecology's (Ecology) requirements associated with the revised regulations is that jurisdictions monitor for "no net loss" of shoreline ecological functions. The Council has had a number of discussions over the past several months on how to put together an effective monitoring program, including, at the January 6, 2015 Council meeting, authorizing work through the Puget Sound Marine and Nearshore Grant Program, "Improving Compliance with Puget Sound Marine Shoreline Regulations," to produce an updated land use/land cover map that would serve as a baseline for an SMP monitoring program. At the same Council meeting, Council directed planning staff to present Council with a range of alternatives for an SMP monitoring program.

Planning staff consulted with ETAC, Ecology and other jurisdictions to develop three alternatives for an SMP monitoring program. The monitoring program will include: (a) how and what is measured to determine if no net loss is being achieved; (b) what components, relationships and responsibilities are necessary for implementation and management; and (c) a realistic approach that meets Ecology's basic requirements, coordinates with other monitoring efforts on a local and regional scale and addresses the identified community need for local data sources.

The three alternatives for an SMP monitoring program provide a spectrum of "high, medium and low" in terms of financial, technical and human resources needed to implement and manage the program. Each alternative includes an overview of these components: (1) basic approach; (2) parameters for monitoring and establishing baseline; (3) staffing; (4) funding; (5) volunteers and community participation; (6) coordination with other programs and (7) oversight.

RECOMMENDED ACTION

Motion: I move that the City Council authorize staff to finalize one of the three SMP monitoring program alternatives.

City of Bainbridge Island
PLANNING & COMMUNITY DEVELOPMENT



MEMORANDUM

TO: City Council
City Manager Doug Schulze

FROM: Christy Carr, Associate Planner
Kathy Cook, Planning Director

DATE: February 24, 2015

RE: Shoreline Master Program Monitoring Alternatives

Introduction

The City's Shoreline Master Plan (SMP) update took effect on July 30, 2014. One of the Department of Ecology's (Ecology) requirements associated with the revised regulations is that jurisdictions monitor for "no net loss" of shoreline ecological functions. The Council has had a number of discussions over the past several months on how to put together an effective monitoring program, including, at the January 6, 2015 Council meeting, authorizing work through the Puget Sound Marine and Nearshore Grant Program, "Improving Compliance with Puget Sound Marine Shoreline Regulations," to produce an updated land use/land cover map that will serve as a baseline for an SMP monitoring program. At the same Council meeting, Council directed planning staff to present provide a range of alternatives for an SMP monitoring program.

This memorandum is intended to provide background and a summary of three alternatives for a SMP monitoring program. The action requested of the Council at the February 24 Council meeting is to authorize staff to finalize one of the three SMP monitoring program alternatives described below, with the understanding that some aspects of the selected monitoring program may be revised upon further research.

Background

Overall, the concept of "no net loss" in terms of shoreline monitoring is still somewhat of an enigma for all involved. In any monitoring program, a number of issues must be carefully considered before data are collected, including monitoring goals. Goal formulation plays a critical role in the planning process, involving development of a vision that leads to specific performance objectives and monitoring protocol. It may be useful for Council to review the alternatives below within the context of their goals for a monitoring program and consider which alternative – or combination of alternatives – will best achieve those goals.

In the course of developing alternatives, staff consulted with ETAC, Ecology, other jurisdictions and consulting firms. Input ranged from vague and programmatic (from Ecology) to a detailed outline for a draft monitoring plan (from ETAC; summarized as Alternative 3, below). Staff also contacted a number of jurisdictions having recently completed SMP updates (including Kitsap and King Counties and City of Seattle), none of which has established a monitoring program.

Ecology staff emphasized that monitoring efforts do not need to produce new data, should not include development activities outside of shoreline jurisdiction, should use the City's cumulative impact analysis and permit tracking data and could be done just once as part of the periodic review. Ecology also suggested that better tracking of all shoreline permits and volunteer restoration projects, along with standardized permit-level monitoring conditions, would be useful monitoring tasks.

The City Council previously indicated a preference for a more robust monitoring program than what would be required meet the minimum Ecology requirements. The ETAC and many community members have also expressed that these minimum requirements are unacceptable and prefer to see a monitoring program that seeks to measure change in particular ecosystem parameters in the hope of providing valuable and critical information for making accurate and science-driven management decisions related to the nearshore environment. Without objective quantitative information, future decisions may be driven by guesswork, which may lead to further degradation of an area, inappropriate and/or ineffective regulations or inefficient use of funds and effort.

Summary of Alternatives

The three alternatives for an SMP monitoring program provide a spectrum of "high, medium and low" in terms of financial, technical and human resources needed to implement and manage the program. Each alternative includes an overview of these components: (1) basic approach; (2) parameters for monitoring and establishing baseline; (3) staffing; (4) funding; (5) volunteers and community participation; (6) coordination with other programs and (7) oversight.

It is staff's understanding that a presentation regarding Kitsap Public Health District's Shellfish Restoration and Protection Project is also included in the February 24, 2015 Council agenda. Relevant findings from this project could be incorporated into any of the three alternatives below.

More information and additional detail for each alternative will be provided at the February 24, 2015 Council meeting.

SMP Monitoring Program Alternatives

Program Component	Alternative 1
Basic approach	Meet Ecology's minimum monitoring requirements. Ecology's requirements for SMP monitoring are limited and somewhat vague. Ecology does not currently have monitoring requirements outside of the general provision for ensuring no net loss of ecological functions provided in the legislation itself and the SMP Guidelines. Alternative 1 will meet minimum state requirements by tracking the type, number and location of shoreline permits and then repeating (or updating) the background documents completed for the 2014 update, including the Cumulative Impacts Analysis and Nearshore Habitat Characterization and Assessment. This approach relies on the findings of the Cumulative Impacts Analysis that, "On its own, the proposed SMP, which includes the <i>Shoreline Restoration Plan</i> , is expected to protect shorelines within the City while accommodating reasonable foreseeable future shoreline development that results in, at a minimum, no net loss of shoreline ecological functions."
Parameters for monitoring and establishing baseline	• Updated land use/land cover map will be completed (using LiDAR and high resolution imagery) with established data plots used for ground truthing. Map will be baseline for update. • No new data will be collected. • Permits and permitted actions (type, number and location) will be tracked with existing permit tracking database.
Staffing	Existing Planning staff
Funding	No new funding required until periodic update in 7 years; anticipate potential funding assistance from Ecology at that time.
Volunteers and community participation	None
Coordination with other programs	None
Oversight	Annual reporting of permit tracking activities will be presented to ETAC and Council. No other oversight role anticipated.

SMP Monitoring Program Alternatives

Program Component	Alternative 2
Basic approach	Alternative 2 includes a more robust permit tracking system than proposed in Alternative 1 combined with ongoing data collection at established data plots and more intensive effort coordinating with other agencies and seeking alternative revenue sources. Would also include updating the background documents completed for the 2014 update, including the Cumulative Impacts Analysis and Nearshore Habitat Characterization and Assessment.
Parameters for monitoring and establishing baseline	- Updated land use/land cover map will be completed (using LiDAR and high resolution imagery) with established data plots used for ground truthing and additional data collection. Map will be baseline for update. - Includes developing a shoreline-specific permit tracking system including the type, number and location of shoreline permits as wells as indicators/metrics such as: shoreline stabilization (linear length of new/replacement), overwater structures (number/square footage of new/replacement/removed), in-water structures, impervious surface (area of new/replacement), native vegetation cover (area of disturbance/mitigation), etc. - Standard metrics and naming conventions would be developed based on established management areas and development activities included in the City's single-family residential mitigation manual. - Information captured at the permit application, review and monitoring stages and tracked with the City's existing permit tracking database. - Will also rely on, coordinate and utilize work being done by other agencies and Tribes. Explore grant opportunities for primary data collection.
Staffing	- Current Planning staff would need to be shifted to dedicated time on monitoring efforts (estimated at 10-20% FTE). - Possibly utilize water quality program interns (estimated at less than .25 FTE).
Funding	- No new funding required until periodic update in 7 years; anticipate potential funding assistance from Ecology at that time. - Intern salary adds approximately \$8,000 annually (based on .25 FTE). - Explore grant funding opportunities, such as 2015 National Estuary Program (NEP) Watershed Protection and Restoration Grant Program <u>(scheduled for discussion at City Council meeting on March 3, 2015).</u>
Volunteers and community participation	Volunteers utilized to collect data at established data plots; utilize existing City (Public Works) and existing organization's (e.g. BI Watershed Council) protocol for volunteer recruitment and management.

	• Develop mechanism to engage shoreline landowners in monitoring efforts (either at established data plots or through permit requirements).
Coordination with other programs	• Extensive coordination with other agencies, programs, Tribes and groups on a local, regional, state and federal level to share data, coordinate protocols, increase efficiencies and seek funding. • Partner with other jurisdictions, agencies and Tribes to ensure regional data collection is useful and compatible with our needs, or to partner on specific components.
Oversight	Annual reporting of permit tracking activities will be presented to ETAC and Council. ETAC to provide input and guidance on technical components, including data acquisition and management and coordination and/or funding opportunities.

SMP Monitoring Program Alternatives

Program Component	Alternative 3
Basic approach	Alternative 3 implements the monitoring plan proposed by the Environmental Technical Advisory Committee (ETAC) and strives to bring new data and scientific rigor to the table. This is the only alternative that includes ecological monitoring parameters; however, it does not relate those changes to specific stressors (i.e.; actions in the shoreline permitted through the SMP). The primary purpose of Alternative 3 is to look at select ecological parameters over time for changes that would indicate whether there is a no net loss or gain of ecological functions. The program would begin with an inventory and gap analysis of existing data and projects and cement relationships with agencies and others who would support the program. Would also include updating the background documents completed for the 2014 update, including the Cumulative Impacts Analysis and Nearshore Habitat Characterization and Assessment.
Parameters for monitoring and establishing baseline	- Monitoring parameters selected based on previous work done on the island, recent and current research, expert input, scale and available resources. They include: eelgrass and kelp, intertidal beach sediment supply, marine riparian vegetation, water quality and estuarine emerging vegetation (salt marsh). - Updated land use/land cover map will be completed (using LiDAR and high resolution imagery). Established data plots used for ground truthing utilized for additional data collection.
Staffing	New staff – Monitoring Program Coordinator – at .5 to 1 FTE. ETAC discussions indicate coordinator would likely be 1 FTE at a minimum; also would require additional staff for program management and sub-contract costs.
Funding	Assuming 50% FTE, annual program costs at \$72,500 -- \$87,500. One FTE raises annual costs to \$122,500 - \$137,500 (not including additional staff as needed). Could seek grant funding.
Volunteers and community participation	Robust volunteer monitoring program to collect data; community engagement/participation that educates broader community and ties monitoring to community needs.
Coordination with other programs	- Extensive coordination with other agencies, programs, Tribes and groups on a local, regional, state and federal level to share data, coordinate protocols, increase efficiencies and seek funding. - Partner with other jurisdictions, agencies and Tribes to ensure regional data collection is useful and compatible with our needs, or to partner on specific components.
Oversight	Annual monitoring report completed by program coordinator, reviewed by ETAC and presented to Council. ETAC can provide feedback on best way to manage and report data.

Staff Recommendation: All three of the alternatives meet Ecology's monitoring requirements. However, the Council, ETAC and community members have expressed a commitment to a more robust monitoring program that will provide recent, local and scientifically appropriate information with which to review, and update as necessary, the SMP. The challenge is how to meet this goal in a manner that is balanced with available staff and financial resources, and is realistic in the use of community volunteers. Staff recommends that Alternative 2 is the most appropriate selection, with the understanding that additional research and work is needed to finalize it.