

ITEMS DISCUSSED

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2. SWEARING IN CEREMONY/ PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA
4. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS (MOVED UP; WAS ITEM 8)
5. STAFF INTENSIVE
 - A. WEST SOUND WATER TYPE ASSESSMENT PROGRAM INFORMATION
 - B. FLETCHER LANDING ROAD END PROJECT UPDATE, AB 13-174
 - C. RESOLUTION NO. 2013-22, RATIFYING 2013 CHANGES TO THE KITSAP COUNTYWIDE PLANNING POLICIES, AB 13-166
 - D. FINANCIAL SYSTEMS REPLACEMENT UPDATE
 - E. ROCKAWAY BEACH ROAD STABILIZATION PROJECT, CONSTRUCTION SUPPLEMENT AMENDMENT NO. 4, AB 11-061
 - F. WARDWELL ROAD DRAINAGE DESIGN, PROFESSIONAL SERVICES AGREEMENT INFORMATION, AB 13-168
 - G. PUBLIC ART PROGRAM FUNDING, AB 13-148
 - H. YEOMALT AREA DRAINAGE PHASE I DESIGN, PROFESSIONAL SERVICES AGREEMENT INFORMATION, AB 13-169
 - I. ROAD RATING SERVICES CONTRACT INFORMATION, AB 13-170
 - J. BIOSOLIDS DISPOSAL CONTRACT AMENDMENT NO. 1, AB 12-057
 - K. ROAD SPOILS DISPOSAL SERVICES CONTRACT AMENDMENT NO. 1, AB 12-065
 - L. CONTRACTS FOR LEGAL SERVICES AND PROSECUTION SERVICES WITH THE KITSAP COUNTY PROSECUTOR'S OFFICE INFORMATION, AB 13-165
 - M. PRELIMINARY REPORT ON 2013 WORKPLAN PRIORITIES AND RESULTS, AB 13-175
 - N. OVERVIEW OF 2014 ORGANIZATIONAL CHANGES, AB 13-176
6. COUNCIL DISCUSSION
 - A. NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE RE-APPOINTMENT AND APPOINTMENTS, AB 13-167
7. CITY MANAGER'S REPORT
8. COMMITTEE REPORTS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL

Mayor Bonkowski called the meeting to order at 7:08 PM with Councilmembers Blossom, Hytopoulos, Lester, Ward, Scales, and Blair in attendance. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

2. SWEARING IN CEREMONY OF SARA MCCULLOCH/PLEDGE OF ALLEGIANCE

Court Administrator Hauth introduced:

- Bainbridge Island Municipal Court Judge Kathryn Carruthers
- Washington Supreme Court Justice Charles Wiggins
- Washington Supreme Court Justice Sheryl Gordon-McCloud
- Washington Court of Appeals, Division 2, Judge Robin Hunt
- Kitsap County Superior Court Judge Kevin Hull
- Kitsap County District Court Judge Stephen Holman
- Kitsap County District Court Judge Jeffrey Jahns
- Kitsap County District Court Judge Marilyn Paja
- Port Orchard Municipal Court Judge Terrell Decker
- Bremerton Municipal Court Judge James Docter
- Bothell Municipal Court Judge Michelle Gehlsen
- Suquamish Tribal Court Judge Cindy Smith
- Bremerton Municipal Court Commissioner Shane Seaman
- Retired Kitsap County District Court Karen Conley
- Kitsap County District Court Judge Jennifer Forbes

After comments from Judge Carruthers, City Manager Schulze and Mark Larson, Sara McCulloch was sworn in as the City of Bainbridge Island Municipal Court Judge.

3. ACCEPTANCE OR MODIFICATION OF AGENDA

Mayor Bonkowski requested that item #8 (agenda setting) be moved to the first item on the evening's agenda.

***MOTION:** To accept the agenda as modified.*

***WARD/LESTER:** The motion carried, 7-0.*

4. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS (MOVED UP; WAS ITEM 8)

The Department of Ecology (DOE) has recommended that the public hearing for December 11 be canceled because they have not yet completed their changes to the SMP. DOE has indicated that there is no possibility a draft final document would be available for the public hearing on December 11. Interim City Attorney Haney stated council could go ahead with the public hearing on December 11, but the risk is that if there are significant changes to the SMP we will have to repeat the public hearing at some point in the future.

After council discussion, the consensus was to cancel the public hearing and postpone the approval until the New Year. Mayor Pro-Tem Blair emphasized that the focus will be on the aquaculture sections, not the entire document.

***MOTION:** To encapsulate the recommendations from this council to the 2014 council to reconsider the DOE requirements and recommendations.*

***LESTER/BONKOWSKI:** The motion carried, 6-1 (Blossom).*

Mayor Bonkowski stated the LTAC has recommendations for funding awards and would meet on December 10; would council accept a presentation even though the presentation may not be complete on December 11? Material would be presented for review and guidance from the council and community. Council concurred.

5. STAFF INTENSIVE

A. WEST SOUND WATER TYPE ASSESSMENT PROGRAM INFORMATION

Kathy Peters, West Sound Watershed Salmon Recovery, presented information on the fieldwork to commence in 2014 on Bainbridge Island. The outcome and output will result in accurately developing and protecting the resources of the island with full knowledge of what you are working with rather than a faulty map.

B. FLETCHER LANDING ROAD END PROJECT UPDATE, AB 13-174

Planner Conrad provided an update on Fletcher Landing Road End Project. The first step towards improving the landing is a community outreach plan that includes meetings with the Road Ends Committee and the Fletcher Bay neighborhood. The proposed outreach plan encourages participation and input from both the immediate neighborhood and the larger Island-wide community. To accomplish this, two public meetings are proposed for Tuesday, January 21 and Thursday, January 23. Following these public meetings, the goals and concerns of the public will be discussed with the Road Ends Committee. The Committee will then develop one or more improvement plans for Fletcher Landing based on the Committee's input and the comments received from the public. Subsequent public meetings to discuss the draft improvement plan are tentatively scheduled for March 2014.

C. RESOLUTION NO. 2013-22, RATIFYING 2013 CHANGES TO THE KITSAP COUNTY-WIDE PLANNING POLICIES, AB 13-166

Planning Director Cook introduced AB 13-166. KRCC is asking that the cities and tribes ratify the 2013 changes to the County-Wide Planning Policies before the end of the year. Upon ratification, the County will adopt the implementing ordinance.

***MOTION:** I move to forward Resolution 2013-22, Ratifying 2013 Changes to the Kitsap County-Wide Planning Policies, to the December 11, 2013 consent agenda.*

***BONKOWSKI/LESTER:** The motion carried, 7-0.*

D. FINANCIAL SYSTEMS REPLACEMENT UPDATE

IT Manager Miller provided an update on the financial systems replacement update. At council's request, an RFP was developed and issued to replace our current MUNIS system. He distributed an analysis of responses to the RFP; City Manager Schulze and IT Manager Miller will have further discussion.

E. ROCKAWAY BEACH ROAD STABILIZATION PROJECT, CONSTRUCTION SUPPLEMENT AMENDMENT NO. 4, AB 11-061

Interim Public Works Director Cunningham introduced AB 11-061. This proposed Supplement Agreement No. 4 is to extend the expiration date of the Local Agency Standard Consultant Agreement with BergerABAM Inc. from January 1, 2014 to June 30, 2014 due to the need to have additional time for project closeout. There is no additional cost associated with this agreement expiration date extension.

***MOTION:** I move that the City Council forward the Local Agency Standard Consultant Supplement Agreement No. 4 with BergerABAM Inc. for the Rockaway Beach Road Stabilization Phase 2 design to the December 11, 2013 consent agenda.*

***WARD/LESTER:** The motion carried, 7-0.*

F. WARDWELL ROAD DRAINAGE DESIGN, PROFESSIONAL SERVICES AGREEMENT INFORMATION, AB 13-168

Interim Public Works Director Cunningham introduced AB 13-168. The City solicited statements of qualification from twelve firms from the consultant roster and Map Ltd. was selected as the most qualified consultant to design the project.

***MOTION:** I move that the City Council forward the Professional Services Agreement with Map Ltd. for the Wardwell Road Drainage design to the December 11, 2013 consent agenda.*

***BONKOWSKI/LESTER:** the motion carried, 7-0.*

G. PUBLIC ART PROGRAM FUNDING, AB 13-148

Deputy City Manager Smith introduced AB 13-148. In 2010, the City Council approved a suspension of annual funding to the City's Public Art Subfund. Since that time, existing fund balance has been maintained in a designated account, but no new funding has been appropriated. In 2013, the City Council has made several changes to other citizen advisory committees to improve Council-Committee communication, clarify workplans, and streamline appointments and recruitment. In conjunction with that effort and as part of a general review of the Public Art Program, it may be useful to re-examine the role of this committee, their intersection with the City Council and City staff, and the mechanics of their appointment process.

H. YEOMALT AREA DRAINAGE PHASE I DESIGN, PSA INFORMATION, AB 13-169

Interim Public Works Director Cunningham introduced AB 13-169. The design will incorporate water quality facilities such as bio-retention pond systems, bio-filtration swales, and improved conveyance systems and in selected locations, roadway improvements. This project is included in the 2014 CIP list of projects adopted by the City Council at their November 25, 2013 meeting. The City solicited statements of qualification from twelve firms from the consultant roster and Brown -Wheeler Engineers Inc. was selected as the most qualified consultant to design the project.

***MOTION:** I move that the City Council forward the Professional Services Agreement with Brown-Wheeler Engineers Inc. for the Yeomalt Area Drainage Phase I design to the December 11, 2013 consent agenda.*

***BONKOWSKI/LESTER:** the motion carried, 7-0.*

I. ROAD RATING SERVICES CONTRACT INFORMATION, AB 13-170

Interim Public Works Director Cunningham introduced AB 13-170. The City solicited for the Road Rating Services by advertising in the local newspapers. After reviewing five proposals received, Infrastructure Management Services was selected to move forward with contract negotiations.

***MOTION:** I move that the City Council forward the contract with Infrastructure Management Services for the Road Rating Services to the December 11, 2013 consent agenda.*

***WARD/LESTER:** the motion carried, 7-0.*

At 9:20 PM, Councilmember Scales left for the remainder of the meeting.

J. BIOSOLIDS DISPOSAL CONTRACT AMENDMENT NO.1, AB 12-057

Interim Public Works Director Cunningham introduced AB 12-057. City Council approved the existing BioSolids Agreement with Allied Waste North America, Inc. for a two-year contract for 2012 through 2013 at their June 6, 2012 city council meeting.

Amendment No. 1 would extend the Agreement expiration date from December 31, 2013 to February 28, 2014 until a newly revised annual contract can be negotiated. The 2014 per ton disposal cost will be \$1,191.00, a 3.6% increase over the 2013 per ton disposal cost of \$1,149.50.

***MOTION:** I move that the City Council forward Amendment No. 1 to the BioSolids Disposal Agreement with Allied Waste North America, Inc. to the December 11, 2013 consent agenda.*

***LESTER/WARD:** the motion carried, 6-0.*

K. ROAD SPOILS DISPOSAL SERVICES CONTRACT AMENDMENT NO. 1, AB 12-065

Interim Public Works Director Cunningham introduced AB 12-065. City Council approved the existing Street and Storm Drainage Spoils Disposal Services Contract with Waste Management Disposal Services of Oregon for a two-year contract (2012 thru 2013) at their October 10, 2012 city council meeting. Amendment No. 1 would extend the Agreement expiration date from January 31, 2014 to December 31, 2015 for an additional two-years with an approximated cost of \$ \$103,530 annually. Disposal services are calculated and paid for on a per ton basis, and have been averaging approximately \$103,530 per year.

MOTION: I move that the City Council forward Amendment No. 1 to the Street and Storm Drainage Spoils Disposal Services Contract with Waste Management Disposal Services of Oregon to the December 11, 2013 consent agenda.

LESTER/WARD: the motion carried, 6-0.

City Manager Schulze introduced Barry Loveless, the city's new Public Works Director.

L. CONTRACTS FOR LEGAL SERVICES & PROSECUTION SERVICES WITH THE KC PROSECUTOR'S OFFICE AB 13-165

City Manager Schulze introduced AB 13-165. In 2011, the City entered into a Legal Services Agreement, Prosecution Services, with the Kitsap County Prosecutor's Office following a Request for Proposals for Prosecution and Litigation Services. The City has entered into annual agreements each year since then, and the administration recommends entering into a similar contract for 2014. The annual cost for prosecution services in 2014 is the same as in 2013.

MOTION: I move that the City Council forward the Legal Services Agreement, Prosecution Services, with the Kitsap County Prosecutor's Office to the December 11, 2013 consent agenda.

BONKOWSKI/LESTER: the motion carried 6-0.

M. PRELIMINARY REPORT ON 2013 WORKPLAN PRIORITIES AND RESULTS, AB 13-175

City Manager Schulze introduced AB 13-175 for discussion. A comprehensive report on the workplan results will be provided in January, in order to provide input on 2014 areas of focus and longer term strategic planning. The final report will also include information on unanticipated tasks and issues that emerged during 2013 and that generated impacts to the planned workplan, for example, expanded review of the SMP, discussions related to cost allocation, personnel transitions, etc.

N. OVERVIEW OF 2014 ORGANIZATIONAL CHANGES, AB 13-176

City Manager Schulze introduced AB 13-176 for discussion. The 2014 budget adjustments include several staff changes which will result in organizational modifications intended to improve service delivery. The changes do not significantly alter the current structure of the City, but do reflect the type of changes previously discussed in terms of moving the organization to a position of doing the right things.

6. COUNCIL DISCUSSION

A. NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE RE-APPOINTMENT AND APPOINTMENTS, AB 13-167

MOTION: I move that the City Council confirm the re-appointment of Don Willott to Position 4 for a two-year term ending June 30, 2015 and the appointment of Marsha Cutting to Position 1 for a one-year term ending June 30, 2014, Christian Ford to Position 3 for a two-year term ending June 30, 2015 and Demi Allen to Position 7 for a three-year term ending June 30, 2016.

BONKOWSKI/WARD: the motion carried 6-0.

7. CITY MANAGER'S REPORT

City Manager Doug Schulze announced the launch of the city's new web site.

8. COMMITTEE REPORTS

Councilmember Lester reported on a meeting she attended at Housing Kitsap.

9. FOR THE GOOD OF THE ORDER

Councilmember Lester reported on several community events taking place.

10. ADJOURNMENT

The meeting was adjourned at 10:02 p.m.


Kelly Jahraus, Records Management Coordinator


Anne S. Blair, Mayor