RESCHEDULED SPECIAL/REGULAR BUSINESS MEETING
NOVEMBER 10, 2014

ITEMS DISCUSSED

1. EXECUTIVE SESSION: CURRENT AND POTENTIAL LITIGATION (RCW 42.30.110(1)(i))
2. CALL TO ORDER/ROLL CALL/ PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. CITY MANAGER'S REPORT
6. NEW BUSINESS
   A. WINSLOW WAY PARKING REGULATIONS, AB 14-186 – EXECUTIVE
7. UNFINISHED BUSINESS
   A. ORDINANCE NO. 2014-33, ADOPTING TWO-YEAR BIENNIAL BUDGET FOR 2015-2016, AB 14-153 – FINANCE
   B. ORDINANCE NO. 2014-27, ADOPTING THE 2015-2020 SIX-YEAR CAPITAL FACILITIES PLAN, AB 14-041 – PUBLIC WORKS
8. CONSENT AGENDA
   A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL APPROVAL
   B. SPECIAL/REGULAR BUSINESS MEETING MINUTES SEPTEMBER 23, 2014
   C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, OCTOBER 7, 2014
   D. ISLAND-WIDE RIGHT-OF-WAY GAPS ACQUISITION PROFESSIONAL SERVICES AGREEMENT, AB 14-184 – PUBLIC WORKS
   E. SPORTSMAN CLUB TRAIL CONSTRUCTION AWARD, AB 14-164 – PUBLIC WORKS
   F. ORDINANCE NO. 2014-41, Q3 2014 BUDGET AMENDMENTS, AB 14-064 – FINANCE
9. COMMITTEE REPORTS
10. REVIEW UPCOMING COUNCIL MEETING AGENDAS
11. FOR THE GOOD OF THE ORDER
12. ADJOURNMENT

**1. EXECUTIVE SESSION: CURRENT AND POTENTIAL LITIGATION (RCW 42.30.110(1)(i))** 6:30 PM
At 6:30 PM, Mayor Blair recessed the November 10, 2014 meeting to an executive session with Councilmembers Blossom, Bonkowski, Roth, Tollefson, Townsend, and legal counsel in the Planning Conference Room to discuss current and potential litigation. Councilmember Ward was not in attendance. The recording system was turned off and the door to Council Chambers was posted. At 6:58 PM, Mayor Blair extended the executive session 15 minutes. No action was taken.

**2. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE** 7:08 PM
Mayor Blair called the meeting to order at 7:08 PM with aforementioned Councilmembers present. Councilmember Ward had an excused absence. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

**3. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE** 7:09 PM

> ***MOTION:*** *I move to accept the agenda as written.*
> ***BONKOWSKI/ROTH*** *– Motion carried 6-0.*

There were no conflicts of interest disclosed.

**4. PUBLIC COMMENT** 7:10 PM
Shannon Lee Wilford, Battlepoint Drive, Island Vinters, asked that the Council consider changing the parking times to one hour in front of her store and two hours across the street from 6 AM to 8 PM.

Birgul Soak asked that parking times be reduced from three to one or two hours in front of her store, Shirvan Rug.

Marty Lawrence Grant, 5989 Battlepoint Drive, shared her concern regarding Winslow Way parking, especially in front of her store, That's-A-Some Pizza. She suggested having one hour on her side of the street, two hours on the other side and bump up the free parking limit from 6 PM to 8 PM.

**5. CITY MANAGER'S REPORT** 7:18PM
City Manager Schulze provided an update from his weekly report.

**6. NEW BUSINESS**

**A. WINSLOW WAY PARKING REGULATIONS, AB 14-186 – EXECUTIVE** 7:21 PM

City Manager Schulze introduced a temporary solution addressing the lack of on-street parking on Winslow Way via a PowerPoint presentation. He explained approximately 40 parking spaces at the police station would be made available to employees of Winslow Way businesses to reduce the number of vehicles using on-street parking during business hours. He noted the on-street parking spaces on Winslow Way between SR 305 and Ericksen Avenue would be reduced from 3-hour to 1-hour parking and 3 spaces on each side of Winslow Way between Ericksen Avenue and Madison Avenue could also be restricted to 1-hour or even 30 minutes. He noted any changes would be implemented as soon as possible and the effects of these changes would be monitored and adjusted based upon feedback from the Parking Enforcement Officer, community members and downtown businesses.

There was a brief discussion regarding increasing the parking restriction time limit to 8:00 PM, enforcement issues and potentially changing all parking limits on Winslow Way to 1 or 2 hours.

City Manager Schulze indicated these changes are administrative in nature and no Council motion is necessary. Mayor Blair suggested City Manager Schulze contact business owners who signed the petition.

**7. UNFINISHED BUSINESS**

**A. ORDINANCE NO. 2014-33, ADOPTING TWO-YEAR BIENNIAL BUDGET FOR 2015-2016, AB 14-153 – FINANCE** 7:36 PM

Finance Director Schroer briefly reviewed the changes to date as follows: fund Housing Trust Fund at $100,000 for 2015 and 2016 for total additional spending of $200,000, dedicate $300,000 of Transportation Benefit District support to qualifying annual roads program projects in 2015 (increasing total budget for that program), fund the Kitsap Economic Development Alliance at $7,500 for 2015 and 2016 for a total additional spending of $5,000, updates to capital projects shown in the CIP summary sheets and supporting agenda packet, increase the Lodging Tax Advisory Committee appropriation from $125,000 to $135,000 for 2015 and 2016 for a total additional spending of $20,000 and eliminate new funding proposed for Annual Road Safety Program for 2015 and 2016 (this change removes a proposed new spending category, but preserves the intent to consider safety projects in conjunction with other repair and maintenance. The budget changes results in a total savings of $100,000 over the biennium). She noted the result of these changes preserves the balanced budget and fully funds all policy reserves

7:40 PM *MOTION: I move we approve the proposed 2015-2016 Budget.*
*BONKOWSKI/ROTH – Motion carried 6-0.*

**B. ORDINANCE NO. 2014-27, ADOPTING THE 2015-2020 SIX-YEAR CAPITAL FACILITIES PLAN, AB 14-041 – PUBLIC WORKS** 7:40 PM

Finance Director Schroer indicated no changes were made since the last time Council discussed this item.

7:40 PM *MOTION: I move that the City Council approve Ordinance No. 2014-27 adopting the 2015-2020 Capital Facilities Plan.*
***BONKOWSKI/ROTH** – Motion carried 6-0.*

**8. CONSENT AGENDA** 7:41 PM

**A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL APPROVAL**

Accounts Payable ACH Check Number 162, EFT Check Number 163, Void Manual Check Numbers 336993 and 336841, Manual Check Numbers 337078 through 337086 and Regular Run Check Numbers 337087 through 337153for a total of $327,468.49. Payroll Direct Deposit Check Numbers 031600 through 031708, Payroll Regular Run Check Numbers 106856 through 106864, Payroll Vendor Check Numbers 106865 through 106877 and Federal Tax Electronic Transfer for a total of $629,976.06.

**B. SPECIAL/REGULAR BUSINESS MEETING MINUTES SEPTEMBER 23, 2014**

**C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, OCTOBER 7, 2014**

**D. ISLAND-WIDE RIGHT-OF-WAY GAPS ACQUISITION PROFESSIONAL SERVICES AGREEMENT, AB 14-184 – PUBLIC WORKS**

The Island-wide Right-of-Way (ROW) Gaps Acquisition professional services agreement with Roland Resources Inc. for $90,000.00 consists of as-needed support services for right-of-way acquisition on projects identified in the City's Capital Facilities Plan which require right-of-way acquisition.

**E. SPORTSMAN CLUB TRAIL CONSTRUCTION AWARD, AB 14-164 – PUBLIC WORKS**
The Sportsman Club Trail consists of a gravel trail adjacent to Sportsman Club Road within an easement on the Sportsman Club property from approximately High School Road to New Brooklyn Road. The contract with the Wyser Construction Company, Inc. for $38,362.50 will complete the segment from High School Road to just past the Sportsman Club pond.

**F. ORDINANCE NO. 2014-41, Q3 2014 BUDGET AMENDMENTS, AB 14-064 – FINANCE**

***MOTION:*** *I move the City Council approve consent agenda items A through F: Item A) Accounts Payable Voucher and Payroll, Item B) Special/Regular Business Meeting Minutes, September 23, 2014, Item C) Special/Regular Study Session Minutes, October 7, 2014, Item D)Island-wide Right-of-Way Gaps Acquisition Professional Services Agreement, Item E) Sportsman Club Trail Construction Award and Item F) Ordinance No. 2014-41, Q3 2014 Amendments.*
***BONKOWSKI/ROTH** – Motion carried 6-0.*

**9. COMMITTEE REPORTS** 7:42 PM
Mayor Blair reported on the Mayor's Youth Advisory Council meeting held earlier today.

**10. REVIEW UPCOMING COUNCIL MEETING AGENDAS** 7:44 PM
City Manager Schulze reviewed the November 18, 2014 study session agenda. He indicated due to the Thanksgiving holiday, the November 25 meeting would be rescheduled to Saturday November 22 so that consent agenda items can be approved prior to the executive session to evaluate the performance of an employee. There was a brief discussion regarding future agendas.

**11. FOR THE GOOD OF THE ORDER** 7:50 PM
Mayor Blair asked whether the Council would be interested in scheduling a study session or workshop around culverts early next year. Councilmember Bonkowski asked if the topic was part of the Stormwater Management Plan being reviewed to which City Manager Schulze replied that issue is more related to the utility in general and this is a specific discussion about culverts and what is actually required. Councilmember Tollefson would like to understand the dynamics so we know if there is some communication we should be having with the Suquamish Tribe or other tribal interests as well as know whether the money is being spent the right way. Mayor Blair wondered if Council was interested in putting forward a discussion of the City's leash law early next year. Councilmember Townsend wondered where the lines between the City and Parks District are drawn and whether or not it makes sense to have some continuity there. Mayor Blair replied within the subcommittee there was a bright line drawn between the two agencies. Councilmember Blossom understood the subcommittee completed its work. There was a brief discussion of the Park District's establishment of a dog park at Strawberry Hill Park.

**12. ADJOURNMENT** 7:57 PM
The meeting adjourned at 7:57 PM.

Anne S. Blair

Anne S. Blair, Mayor

Rosalind D. Lassoff

Rosalind D. Lassoff, City Clerk