

SPECIAL/REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, OCTOBER 28, 2014
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WA 98110

1. 6:15 P.M. EXECUTIVE SESSION
Current Litigation (RCW 42.30.110(1)(l))
2. 7:00 P.M. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. 7:05 P.M. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. 7:10 P.M. PUBLIC COMMENT
5. 7:20 P.M. CITY MANAGER'S REPORT
Comprehensive Plan/Navigate Bainbridge Update
6. 7:25 P.M. PUBLIC HEARINGS
 - A. 7:25 PM Ordinance No. 2014-34, Property Tax Levy For Collection In 2015

Documents: [102814 Ordinance No. 2014-34 Agenda Bill.doc](#), [102814 Ordinance No_2014-34 2015 Property Tax Levy.doc](#), [102814 2015 Tax Year Levy Limit Calculation.pdf](#)
 - B. 7:35 PM Ordinance No. 2014-27, Adopting The 2015-2020 Six-Year Capital Facilities Plan

Documents: [102814 Ordinance No. 2014-27 2015-2020 CFP.pdf](#)
 - C. 7:50 PM Ordinance No. 2014-33, Adopting Two-Year Biennial Budget For 2015-2016

Documents: [102814 Ordinance No. 2014-33 2015-2016 Biennial Budget.pdf](#)
7. 8:20 P.M. ORDINANCES/2ND READING
 - A. 8:20 PM Ordinance No. 2014-35, Eliminating The Automatic Annual Fee Adjustment To The City's Water Utility Rates For 2015

Documents: [102814 Ordinance No. 2014-35 Agenda Bill.docx](#), [102814 Ordinance No. 2014-35 Water Rates 2015.docx](#)
 - B. 8:30 PM Ordinance No. 2014-36, Eliminating The Automatic Annual Fee Adjustment To The City's Sewer Utility Rates For 2015

Documents: [102814 Ordinance No. 2014-36 Agenda Bill.doc](#), [102814 Ordinance No. 2014-36 Sewer Rates 2015.doc](#)
 - C. 8:40 PM Ordinance No. 2014-37, Eliminating The Automatic Annual Fee Adjustment To The City's Storm And Surface Water Utility Rates For 2015

Documents: [102814 Ordinance No. 2014-37 Agenda Bill.docx](#), [102814 Ordinance No. 2014-37.docx](#)
8. 8:50 P.M. UNFINISHED BUSINESS
 - A. 8:50 pm Resolution 2014-23 Approving The 2015 Comprehensive Plan Update (Navigate

- A. 8:30 PM Resolution 2014-23, Approving The 2010 Comprehensive Plan Update (navigate Bainbridge) Public Participation Program

Documents: [102814 Public Participation Program Agenda Bill.docx](#), [102814 Resolution No. 2014-23 Public Participation Program.doc](#), [102814 Draft Public Participation Program.pdf](#), [102814 App A Process Diagram.pdf](#), [102814 App B Community Group List.pdf](#)

- B. 9:00 PM Scope Of Work For Grant Application To The Puget Sound Marine And Nearshore Grant Program, "Improving Compliance With Puget Sound Marine Shoreline Regulations"

Documents: [102814 Scope of Work for Grant Application - Puget Sound Marine and Nearshore Program.pdf](#)

- C. 9:20 PM McNabb Settlement Agreement

Documents: [102814 McNabb Agenda Bill.docx](#), [102814 McNabb Settlement Agreement.pdf](#)

9. 9:25 P.M. NEW BUSINESS

- A. 9:25 PM Utility Advisory Committee Appointment

Documents: [102814 UAC Appointment Agenda Bill.docx](#), [102814 Sato - UAC \(Redacted\).pdf](#)

- B. 9:30 PM Mayor's Youth Advisory Council Appointments

Documents: [102814 MYAC Appts Agenda Bill.docx](#), [102814 MYAC Applications \(Redacted\).pdf](#)

10. 9:30 P.M. CONSENT AGENDA

Documents: [102814 Consent Agenda Bill.pdf](#)

- A. Accounts Payable Voucher And Payroll Approval

Documents: [102814 AP Voucher and Payroll Reports.pdf](#)

- B. Regular Business Meeting Minutes, September 9, 2014

Documents: [102514 CCMIN 091614 Draft.pdf](#)

- C. Special/Regular Study Session Meeting Minutes, September 16, 2014

Documents: [102514 CCMIN 091614 Draft.pdf](#)

- D. Computer Voice Stress Analyzer (CVSA) Upgrade

Documents: [102814 CVSA User Agreement Agenda Bill.docx](#), [102814 CVSA User License Agreement.pdf](#), [102814 CVSA Invoice.pdf](#)

- E. Kitsap County Traffic Safety Task Force Memorandum Of Understanding

Documents: [102814 2014-2015 KCTSTF MOU Agenda Bill.docx](#), [102814 2014-2015 KCTSTF MOU.docx](#), [102814 2014-2015 Target Zero Emphasis Patrol Dates.pdf](#)

- F. City Hall HVAC Upgrade Contract Award And Terminate Earlier Contract Award

Documents: [102814 HVAC Agenda Bill.docx](#), [102814 HVAC-Contract_rev_cb.docx](#), [102814 HVAC Bid Form.docx](#), [102814 HVAC TERMINATION LETTER.pdf](#)

- G. Lvnwood Center Outfall Improvements Project - Request To Re-Apply For Statewide

Stormwater Grant

Documents: [102814 Lynwood Center Outfall Agenda Bill.docx](#)

11. 9:35 P.M. COMMITTEE REPORTS
12. 9:40 P.M. REVIEW UPCOMING COUNCIL MEETING AGENDAS

Documents: [102814 Review Upcoming Council Meeting Agendas.pdf](#)

13. 9:45 P.M. FOR THE GOOD OF THE ORDER
14. 9:50 P.M. ADJOURNMENT

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-34, Property Tax Levy for Collection in 2015	Date: October 28, 2014
Agenda Item: Ordinances/2 nd Reading	Bill No.: 14-154
Proposed By: Finance Director Ellen Schroer	Referral(s):

BUDGET INFORMATION

Department: Finance	Fund: N/A	Munis Contract # N/A
Expenditure Req: N/A	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

October 7, 2014 Study Session	Recommendation: Consider Approval
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Ordinance No. 2014-34 relating to the levy of property taxes for the City of Bainbridge Island for the fiscal year commencing January 1, 2015

History:

Part of the process for approving the 2015 Budget includes setting the Property Tax Levy for collection in 2015. The budget proposes an increase in the dollar amount being collected (plus charges on new construction) in the amount allowed by Initiative 747 as calculated by the Kitsap County assessor. The dollar increase for the Property Tax is \$61,054, the new construction amount is \$53,882 and the tax refund amount is \$18,134 bringing the total levy to \$6,992,453 on total assessed valuation of \$5,713,489,997. Assessed valuation would decrease the levy rate from \$1.309 to \$1.221 per \$1,000.

In addition, Ordinance No. 2014-34 proposes to levy \$607,700 to pay the 2015 debt service cost of the Open Space General Obligation Bonds (the levy is equal to the amount of the debt service) decreasing that levy rate from \$.116 to \$.106.

Budget:

The revenue estimates in the 2015 budget reflect the dollars stated in this agenda bill and Ordinance No. 2014-34.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2014-34 relating to the levy of property taxes for the City of Bainbridge Island for the fiscal year commencing January 1, 2015.

ORDINANCE NO. 2014-34

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the levy of property taxes for the City of Bainbridge Island, for the fiscal year commencing January 1, 2015, on all real and personal property within the City that is subject to taxation; levying both general property taxes for the purpose of providing sufficient revenue to carry on the normal activities of the City as required by law, and special levy taxes as authorized by the voters in the November 6, 2001 election.

WHEREAS, the City Council of Bainbridge Island has considered the financial requirements of the City for 2015 as set forth in the City Manager's Proposed 2015 Budget, and the amounts necessary and available to be raised by ad valorem taxes on real, personal, and utility property which are included therein; and

WHEREAS, the population of the City is greater than 10,000; and

WHEREAS, the City Council has properly given notice of the public hearing held on _____ to consider the City's revenue sources for the City's 2015 General Fund budget; and

WHEREAS, the previous year's actual levy was \$6,859,383; and

WHEREAS, the City Council after hearing and duly considering all relevant evidence and testimony presented, has determined that the City requires an increase in property tax revenue from the previous year equal to 0.8901 percent of the amount levied for collection in 2015 as authorized by RCW 84.55.005, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the City and in its best interest; and

WHEREAS, at an election held on November 6, 2001, the voters of the City approved and authorized the City to issue general obligation bonds to finance the costs of acquiring and preserving forested areas, open space, wildlife habitat, and farms and agricultural lands and creating new trails and passive parks, and to levy excess property taxes to repay such bonds (referred to as the "2002 Unlimited Tax General Obligation Bonds" and the "Unlimited General Obligation Bonds, 2004"); and

WHEREAS, the debt service on such bonds for the year 2015 will be \$607,700; now, therefore,

**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, DOES
ORDAIN AS FOLLOWS:**

Section 1. The 2014 regular property tax levy for collection in 2015 is declared to be the previous year's levy of \$6,859,383 plus an increase of \$61,054 which is an increase of 0.8901 percent, plus an increase equal to the amount allowed under the new construction provisions of RCW 84.55.010 (\$53,882) and any increase in the value of state-assessed property, and any additional amounts resulting from any refunds made (\$18,134). The total is \$6,992,453.

Section 2. In addition to City's regular property tax levy described in Section 1 above, there is levied for collection in 2015, upon all property, both real and personal within the City and within the area subject to taxation, a voter-approved special levy property tax to pay the debt service on the City's 2004 Unlimited Tax General Obligation Bonds which were refunded in 2013. The special levy to pay the 2015 debt service on the refunded debt service amount is \$607,700.

Section 3. This ordinance shall be certified to the proper Kitsap County officials, as provided by law. The taxes levied in this ordinance shall be collected and paid to the Director of Finance and Administrative Services of the City of Bainbridge Island at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for non-charter code cities.

Section 4. This ordinance shall take effect on January 1, 2015 after its passage, approval and publication as required by law.

PASSED by the City Council this ____ day of _____.

APPROVED by the Mayor the ____ day of _____.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK
PASSED BY THE CITY COUNCIL
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO:

October 1, 2014
_____, 2014
_____, 2014
January 1, 2015
2014-34

2015 TAX YEAR LEVY LIMIT CALCULATION

CITY OF BAINBRIDGE ISLAND

District # 8730

Previous Year's Levy Including Any Refunds & Canceled Taxes Levied = 6,859,383

The district's resolution or ordinance must authorize any increase in terms of both the dollars and percentage over the previous year's levy. This increase is exclusive of new construction, increases in state assessed property (utilities), any annexations and refunds requested.

Highest Allowed Levy Since 1986 = 6,851,918

Differences between this amount and the previous year's levy are refunds and canceled taxes levied last year which are not included in this amount and/or any banked capacity your district may have.

1% Increase to Highest Allowed Levy = 6,920,437

This is the maximum allowed but may change to match what is authorized by resolution or is lawfully allowed for your district. It is exclusive of the items listed under the previous year's levy. The dollar and percent increase over the previous year's actual levy to collect this amount is \$61,054 and 0.8901%.

Amount due to New Construction = 53,882

New construction assessed value 41,101,784 X 1.310946 (the prior year's levy rate) = 53,882

Amount due to Increase in Utilities = 0

This amount will be zero until the values are received from the Department of Revenue. Since this amount may be unknown when you have your budget hearings, you may want to add an amount in your budget or levy certification in order to collect any unknown amount due to an increase in utilities.

AV of Annexed Property = 0

Amount due to Annexations = 0

The amount due for annexations is set when assessed values are final in January. Districts with annexations may want to add an amount in the budget or levy certification for any increases allowed.

Current Total Assessed Value = 5,713,489,997

This amount may fluctuate until values are final in January.

Tax Refunds & Canceled Taxes Less Supplements = 18,134

Please include a dollar amount for refunds and canceled taxes in your budget and or levy certification to show the district's intent to collect these amounts.

Projected Levy Rate = 1.220676

Maximum Levy Rate = 2.340000

Maximum levy rates for cities are estimated until final levy rates for Fire and Library Districts are known.

ESTIMATED TOTAL LEVY LIMIT AMOUNT = 6,992,453

Estimate of Allowable 2014 Property Tax Levy For taxes payable in 2015

September 24, 2014

Enclosed you will find **estimated levy limit calculations for the 2014 regular levies** to which your district is entitled. The estimate is based upon a 1% increase over the highest allowable levy since 1986. Also included is our estimate of additional amounts attributable to new construction, annexations, refunds and abatements. The assessed valuation of state-assessed utilities is not yet available. Your district may want to include an additional amount in the budget and/or levy certification in the event there is an increase to state-assessed utilities. The **IPD** is not known yet, but is estimated to be above **1%**.

If additional property taxes are required, your district's voters must approve them.

RCW 84.52.020 requires all taxing districts to "certify to the county legislative authority, for the purpose of levying district taxes, their budgets or estimates of the amounts to be raised" by property tax. Please send the original document to the address below.

In order to receive new construction, annexation, state-assessed utilities and refunds, the district may use the Ordinance/Resolution form provided by the Department of Revenue. If the district writes their own ordinance or resolution, it must include wording to request those items. The district's resolution/ordinance must reflect the dollar increase and percentage change over the previous year's actual levy according to RCW 84.55.120.

The total amount to be levied may not exceed the district's budget and/or levy certification. If your district wants to collect refunds and cancellations, the amount to be collected should be specified on the levy certification form to indicate the district's intent to levy refunds and cancellations. The enclosed Department of Revenue Levy Certification form provides a specific area to request the refund amount. The levy calculation sheet lists the total amount determined for refunds and canceled taxes.

Please mail an **original** of the resolution/ordinance by which property taxes are levied to:

**Jim Avery
Kitsap County Assessor
614 Division Street MS-22
Port Orchard, WA 98366**

We recommend that you schedule your budget hearings now, as all levy-related documents must be **received no later than November 30, 2014.**

If you have any questions please contact our Levy Specialist, Shannon Lewis at 360-337-7094 (slewis@co.kitsap.wa.us) or Administration Supervisor, Maxine Schoales at 360-337-4511 (mschoale@co.kitsap.wa.us).

The following are links to the Department of Revenue's Ordinance/Resolution form and Levy Certification form that you may use. Both are fill in formats.

<http://dor.wa.gov/docs/forms/PropTx/Forms/OrdinanceResolution.doc>

<http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>



CITY OF BAINBRIDGE ISLAND
FINANCE AND ADMINISTRATIVE
SERVICES DEPARTMENT
MEMORANDUM

TO: City Council
Doug Schulze, City Manager

FROM: Ellen Schroer, Finance Director

DATE: October 23, 2014

RE: Updates to 2015-2016 Proposed Budget

As we move forward with budget discussions, I'd like to provide you with some information about the dollar impact of the changes discussed to date. The changes fall into three general categories:

Council change to service level: These changes reflect a policy decision to increase the level of service in a current City program.

- a. Fund Affordable Housing Fund at \$100,000 for 2015 and 2016 for a total impact of \$200,000
- b. Dedicate \$300,000 of Transportation Benefit District support to qualifying annual roads program projects in 2015, increasing total budget for that program.

Updates to Capital Projects: These changes reflect the new project cost and timing discussed with Council through the budget deliberations. Current plans are shown in the CIP summary sheets and supporting project sheets in the packet.

- c. Transportation – The current version of the CIP includes \$1.23M of 2015 projects, including \$303,000 of grant funding and \$985,000 of City funding. In 2016, the CIP includes \$920,000 of projects, all of which as City funded. The current CIP differs from the version in the Proposed Budget by deferral of some projects. In one case, Country Club Road Reconstruction and Drainage, the deferral is due to the availability of funding for SSWM portions of the projects, and moves \$175,000 of spending to 2017.

- d. Non-motorized transportation – The current version of the CIP includes \$4.84M of 2015 projects, including \$4.09M of grant funding and \$752,000 of City funding. In 2016, the CIP includes \$577,000 of projects, with \$405,000 of grant funding and \$172,000 of City funding. The current CIP differs from the version in the Proposed Budget due to changes in scope or timing of some projects.
- e. Waterfront Park/City Dock – Both the timing and the cost of these projects have changed. The current CIP being considered by Council reflects \$1.0M of City spending in 2015 for the Waterfront Park project and \$220,000 for the City Dock project. In 2016, the City Dock project is budgeted for \$1.85M, of which \$835,000 is anticipated to be grant funded and \$638,000 will be City funding. The two year total for these projects as currently presented is \$2.2M of City funding, of which \$1.6M will be provided by the remaining Washington State Ferry settlement funds, and \$638,000 will be required from additional General Fund support.

Staff revision to budgeted amounts: These changes reflect ongoing staff review of the budget, and new information or corrections identified through the fall.

- f. Include appropriation of \$500,000 towards Police Facility project in 2015. This appropriation replaces the \$500,000 noted as a reserve in the Proposed Budget.
- g. Update to costs of Police Vehicles in 2015 and 2016 based on 2014 actual costs. Offsetting reductions are identified in the Police Department operating budget
- h. Increase the Lodging Tax Advisory Committee appropriation from \$125,000 to \$135,000 for 2015 and 2016 based on current revenue performance levels.

This list provides a summary of changes discussed and approved to date. Staff will compile all changes and provide options for a balanced budget at a subsequent meeting.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-27, Adopting the 2015-2020 Six-Year Capital Facilities Plan	Date: October 28, 2014
Agenda Item: Public Hearing	Bill No.: AB 14-041
Proposed By: Public Works Director Barry Loveless and Finance Director Ellen Schroer	Referral(s):

BUDGET INFORMATION

Department: Public Works	Fund: N/A	Munis Contract #
Expenditure Req: No	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: October 7, 2014		Recommendation: Schedule public hearing for October 28, 2014.	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consideration of Ordinance No. 2014-27 adopting the 2015-2020 update of the six-year Capital Facilities Plan and amending the Capital Facilities Element of the Bainbridge Island Comprehensive Plan.

History:

As part of the Growth Management Act (GMA) requirements, the City annually updates the Capital Facilities Element of the Comprehensive Plan to include a six-year financing plan. The GMA (RCW 36.70A.070(3)(d)) states that a jurisdiction develop a "at least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes". On July 24, 2014, the Planning Commission reviewed the six-year plan and recommended approval of the list of proposed programs.

Since that time, Council has discussed the Capital Improvement Plan (CIP) several times.

Updated -six-year CIP and Projects sheets are provided for inclusion in the Exhibit for the proposed Ordinance.

RECOMMENDED ACTION

I move that City Council schedule Ordinance No. 2014-27, adopting the 2015-2020 Capital Facilities Plan, for third reading and approval on November 25, 2014.

ORDINANCE NO. 2014-27

AN ORDINANCE of the City of Bainbridge Island, Washington, adopting the 2015-2020 update of the six-year Capital Facilities Plan and amending the Capital Facilities Element of the Bainbridge Island Comprehensive Plan.

WHEREAS, in accordance with the Growth Management Act, the City of Bainbridge Island adopted a Comprehensive Plan on September 1, 1994, and revised it on December 8, 2004. The Plan contains a Capital Facilities Element that establishes goals and policies for the provision and financing of capital facilities for the citizens of Bainbridge Island; and

WHEREAS, the Growth Management Act requires that the six-year Capital Facilities Plan be updated at least biennially and adopted as an amendment to the Comprehensive Plan and Comprehensive Plan Policies CF 1.3, 1.4, and 1.5 require an annual update; and

WHEREAS, the 2015-2020 update of the six-year Capital Facilities Plan addresses all of the goals and requirements set forth in the Growth Management Act and the Bainbridge Island Comprehensive Plan; and

WHEREAS, the 2015-2020 update of the six-year Capital Facilities Plan is in accordance with the decision criteria for amendments of the Comprehensive Plan as set forth in BIMC Chapter 2.16.190; and

WHEREAS, the Planning Commission and the City Council have received, discussed, and considered testimony, written comments, and materials from the public; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The 2015-2020 update of the six-year Capital Facilities Plan of the Capital Facilities Element of the Bainbridge Island Comprehensive Plan, attached as Exhibit A, is adopted as of [REDACTED].

Section 2. In the event that there are instances where the dollar amounts or timing of capital projects included in this update differ from those in other sections of the Comprehensive Plan, the amounts and timing in this update shall prevail.

Section 3. This ordinance authorizes the reformatting of Exhibit A into a final edition for publication and the reformatting of information and the transmission of this information to the State of Washington as the City's annual State Transportation Improvement Program (STIP).

Section 4. The six-year 2014-2020 Capital Facilities Plan of the Bainbridge Island School District adopted on September 11, 2014 is adopted by reference.

Section 5. The six-year Comprehensive Plan of the Bainbridge Island Metropolitan Park & Recreation District adopted by Resolution No. 2014-14 on July 10, 2014 and the 2015 Capital Improvement Plan adopted on are adopted by reference.

Section 6. The 2013-2022 Strategic Plan of the Bainbridge Island Fire Department adopted in October 2013 is adopted by reference.

Section 7. The six-year Capital Facilities Plan of the Kitsap County Sewer District No. 7 for the years 2013-2018 and the 2015 Capital Improvement Plan adopted on are adopted by reference.

Section 8. The 2011-2017 Water System Plan of the Kitsap County Public Utilities District No. 1 for projects identified on Bainbridge Island is adopted by reference.

Section 9. If any section, sentence, clause or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 10. This ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as required by law.

PASSED by the City Council this ____ day of _____ 2014.

APPROVED by the Mayor this ____ day of _____ 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK: October 1, 2014
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER: 2014-27



CITY OF BAINBRIDGE ISLAND

2015-2020 CAPITAL FACILITIES PLAN UPDATE

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- A. Bainbridge Island School District – 2013-2019 Capital Facilities Plan
- C. Bainbridge Island Metropolitan Park and Recreation District CIP
- D. Bainbridge Island Fire District Financial Plan
- E. Kitsap County Sewer District 7 Response
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I. INTRODUCTION

Capital Facilities Plans (CFPs) are required under State law to identify capital facility deficiencies needed to serve our existing population, plan for capital facility improvements to meet the needs of our future population, and ensure that local governments have the fiscal capacity to afford to construct and maintain those capital facilities. The 2014~~5~~ CFP update includes an inventory of existing facilities, a 20-year forecast of capital facility needs, and a 6-year Capital Improvement Plan (CIP) for the years 2014~~5~~-2019~~20~~.

The Capital Facilities Plan includes summary details of the major capital projects of the City and a financial capacity analysis. As the general purpose government on Bainbridge Island, the City is required to analyze and integrate the capital facilities plans from special purpose districts (Schools, Parks, Fire, etc) into its Capital Facilities Plan. The City and the special purpose districts continue to work together to integrate their capital planning efforts to provide a more even tax impact and to prioritize their projects while still providing quality facilities and services for the citizens they serve. This is consistent with Goal 6 of the Framework of the Comprehensive Plan:

All government entities strive to cooperate and serve their constituents in a fiscally sound manner; and Policy CF1.10 of the Capital Facilities Element: The City shall coordinate with other public entities which provide public services within the City to ensure that the Capital Facilities Plans of each of these entities are consistent with the City's Comprehensive Plan.

This CFP update has been developed in accordance with the RCW 36.70A, the Growth Management Act (GMA), and WAC 365-196, the Procedural Criteria. It begins with a short review of some of the concepts behind the Capital Facilities Plan.

This Capital Facilities Plan is the product of many separate but coordinated planning documents and planning bodies. Each of the special districts (Schools, Parks, Fire, etc) has its own capital facilities or strategic plans, which are attached as appendices to this document. The City's Comprehensive Plan has various elements that relate land use and population growth management to water resources and transportation, which in turn have various adopted plans, including a Non-Motorized Transportation Plan, Water System Plan, a Sewer System Plan, a Storm and Surface Water Management Plan, and a Pavement Management System Plan – each providing an inventory of existing facilities, an analysis of deficiencies and future demand, and recommendation for capital improvements. Most facilities must be planned for years in advance, which means determining not only when a facility will be needed but how it will be financed. For facilities that are projected for four to six years in the future, capital costs are more estimates than actual. As the time for construction nears, actual costs are narrowed as design and engineering are completed. It is important to remember that capital facilities planning is not a once a year or once every two years effort, but an ongoing process requiring continual review as new information becomes available, conditions change, and priorities evolve.

The GMA requires that the Capital Facilities Element contain a financing plan that identifies the type and location of expanded or new capital facilities and the sources of funding that will be used to pay for them. There are two questions that must be satisfactorily answered:

- 1) What is the quantity of the public facilities that will be required during the six years? (identified in the inventory and needs analysis);
- 2) Is it financially feasible to provide the quantity of facilities that are required? (do we now, or will we, have the money to pay for them?)

Dependable revenue sources must be identified that equal or exceed the anticipated costs. If the costs exceed the revenue, the local government must reduce its level of service, reduce its costs (or increase revenue), or modify the land use element of its Comprehensive Plan to bring future development into balance with available or affordable facilities and services. This plan will examine each type of facility separately. The costs of all the facilities will then be added together in order to determine the financial feasibility of the plan. The Capital Facilities Plan is intended to be a planning document. It, therefore, does not contain the level of detail that the annual budget must contain. Some costs in the plan are estimated in order to give citizens a general idea of how much certain types of projects or facilities may cost.

Relationship of Capital Facilities Plan to the Budget

The Capital Facilities Plan and the City's budget serve different but related purposes. The budget authorizes the amount to be spent during the coming biennium; whereas the Capital Facilities Plan identifies needed capital facilities over a six year period. A requirement of the Capital Facilities Plan is that it show how the needed facilities will be paid for during at least a six-year period. Because State law requires that no money can be spent on capital projects which are not shown in the Capital Facilities Plan, it is important that the budget not authorize spending on capital facilities not in the Plan.

What is a Capital Facility?

Capital facilities are those public facilities, including utilities, which are necessary for a government to carry out its functions to provide services to its citizens. Examples are roads, public buildings, schools, parks, water and sewer systems, fire protection and police protection facilities, and libraries. Often the entire collection of these facilities is referred to as infrastructure. Studies or plans (e.g. transportation studies) are not capital facilities and are not included in the Capital Facilities Plan.

There are several categories of capital projects and a key distinction is whether new or expanded facilities will serve existing residents or future population growth. Projects may also be proposed to maintain or repair existing capital facilities (cure deficiencies). The categories are as follows and will be used to identify specific projects proposed in the Plan:

- (M) Major maintenance, repair, renovation, or replacement of an existing facility that do not add additional capacity.
- (E) New facilities or improvements to existing facilities that provide added capacity to serve the existing population.
- (N) New facilities or improvements to existing facilities that are built primarily to provide added capacity to serve future population or employment growth.

How are Capital Facility Projects Identified?

Capital facility projects are generally identified from a planning process for a particular type of facility (e.g. roads, sewer, water, schools, parks, etc) that includes an inventory of existing facilities, an analysis of existing and future demand for service, an analysis of existing or anticipated deficiencies in service (often based on adopted levels of service), and maintenance needs. This planning process is typically incorporated into a local government's Comprehensive Plan or a specific system plan which is then adopted as part of a Comprehensive Plan.

Levels of Service (LOS)

Levels of Service (LOS) are usually quantifiable measures of the amount and/or quality of public facilities or services that are provided to the community and are usually expressed as a ratio of amount of service to a selected demand unit. For example, sewer LOS is expressed as 100 gallon per capita per day, public school LOS may be expressed as the number of square feet available per student or as the number of students per classroom. Police or Fire protection may be expressed as the average response time for emergency calls. Parks LOS is often expressed as the number of acres of park per 1,000 population. Once the level of service is decided upon it can then be determined what capital improvements are necessary to 1) cure any existing deficiencies, and 2) maintain that level as the community grows.

Prioritizing Capital Projects

Since it is unlikely that there is adequate money and resources to implement every capital project in a one-year period, the City goes through a process to prioritize capital projects. The City uses a combination of criteria to prioritize and rank projects that are proposed in a Six-Year Capital Improvement Project (CIP) list, including consistency with the City's Comprehensive Plan, level-of-service deficiency, financial capacity, budgetary policies, and community need. A recommended Capital Facilities Plan is presented to the City Council for consideration and adoption. Public outreach and participation is integrated throughout this process.

II. CAPITAL FACILITIES INVENTORY & PLANNING

The following is the City's capital facilities inventory. The inventory is organized by category and includes a current inventory of facilities, a narrative providing a general background of the planning activities and some discussion of future plans, and a discussion of level of service (LOS), if applicable.

City Offices, Facilities, & Undeveloped Land

City offices are located at several sites due to space constraints at City Hall. Additional City buildings and facilities provide a variety of functions, including public works operations and house cultural and social services. In recent years, the City has also led an extensive effort to purchase open space and agricultural lands throughout the Island with revenue generated from an \$8 million bond approved by voters in 2001.

Table 1: City Land and Office Facility Inventory

Building and Location	Land Area		Building Area		Owned or Leased	Uses
City Hall						Administration, Finance, Planning, & Engineering
- 280 Madison Ave. N	1.92	Ac	24,107	SqFt	Owned	
Police Station						Police
- 625 Winslow Way E	0.82	Ac	7,000	SqFt	Owned	
Municipal Court						Municipal Court
- 10255 NE Valley Rd.	n/a		2,289	SqFt	Leased	
Subtotal Staff Office Space	2.74	Ac	33,396	SqFt		
Bainbridge Island Commons						Social Services & Public Meetings
- 223 Bjune Ave.	0.38	Ac	4,975	SqFt	Owned	Under renovation in 2012
Bainbridge Performing Arts (land only)						Land leased to BPA for \$1/yr through May, 2081
- 200 Madison Ave. N	2.45	Ac	n/a		Owned	
Public Works Facility						O&M Offices, Shop, and
- 7305 NE Hidden Cove Road	12.62	Ac	22,712	SqFt	Owned	Covered Equipment Storage
Public Works Facility						Covered Storage
- 7305 NE Hidden Cove Road	Included		1,524	SqFt	Owned	
Public Works Facility						Fueling Facility
- 7305 NE Hidden Cove Road	Included		n/a		Owned	
Land with City-owned utilities	15.42	Ac	n/a		Owned	Wells, pump stations, etc.
Total	34.68	Ac	67,007	SqFt		

Table 2: City Public Works Facilities Inventory

Facility	Floor Area		Function
Portable office trailers (4)	2,520	SqFt *	Storage, safety & future parks buildings
Steel shop building	2,400	SqFt	Storage - holds telemetry
PW Facility - Wood Building	100	SqFt	Well house
PW Facility - Shop	7,776	SqFt *	Mechanics Shop / Equipment Maintenance
PW Facility - Covered Equipment Storage	11,520	SqFt *	Covered Equipment Storage
PW Facility - Office Trailer	1,792	SqFt *	O & M Office
Fueling Facility			Vehicle Fueling inside covered equipment storage building
Total	26,108	SqFt	

*These facilities are also counted in the main office inventory above.

Table 3: City Undeveloped Land Inventory

Location / Description	Land Area		Owned or Leased	Uses
High School Rd. near Madison	1.42	Ac	Owned	proposed surplus property
Head of the Bay	30.77	Ac	Owned	Wellhead protection
Lumpkin Property	11.00	Ac	Owned	Transferring to Park District
Suzuki Property	13.83 15.00	Ac	Owned	Potential surplus property
Salter Property	5.00	Ac	Owned	Transferring to Park District
Johnson Farm	14.51	Ac	Owned	Agricultural/Open space
Suyematsu Farm	15.00	Ac	Owned	Agricultural land
County Gravel Pit ("Lovgren Pit")	15.54 17.00	Ac	Owned	Transferring to Park District
Council Site ("Road Shed")	2.00	Ac	Owned	Proposed surplus property
Council Site ("Myers Pit")	6.00	Ac	Owned	Proposed surplus property
Vincent Road Landfill	34.15	Ac	Owned	Public Works Facility/open space
Manitou Property less tidelands	1.36	Ac	Owned	Open space
M & E Tree Farm	13.00	Ac	Owned	Open space/Agricultural
Morales Property	4.74	Ac	Owned	Agricultural land
Crawford Property	2.30	Ac	Owned	Agricultural land
Near Schel Chelb	0.74	Ac	Owned	Transferring to Park District
Ft. Ward Estates - 5 lots	1.61	Ac	Owned	Transferring to Park District
Ft. Ward Parade Ground - 2 lots	0.28	Ac	Owned	Transferring to Park District
Lost Valley Trail	8.06	Ac	Owned	Open space
Blossom - Pt White Drive	0.88	Ac	Owned	Transferring to Park District
Blossom - Sullivan Road	3.32	Ac	Owned	Transferring to Park District
Unocal Site Waypoint Park	1.03	Ac	Owned	Open space-Park plans in development
Strawberry Plant	4.20	Ac	Owned	Shoreline restoration and park
Bentryn Property	11.50	Ac	Owned	Agricultural land
Pritchard Park Phase II - East	27.18	Ac	Owned	Shoreline restoration and park
Meigs Farm (Cool) & Lowery	24.85	Ac	Owned	Transferring to Park District
Misc. unimproved land	2.24	Ac	Owned	No use specified

Total	256.06 259.7	Ac		
Open Space & Future Park Land Included in Above:			149.46 152.54	Ac

Parks & Trails

Most of the parks and trails on Bainbridge Island are owned and managed by the Bainbridge Island Metropolitan Park and Recreation District. The City has a few parks which are generally maintained (with the exception of Waterfront Park) by the Park District under contract to the City. During the past several years, the City has acquired or helped the Park District acquire a large amount of open space and park lands. A number of these parcels are being transferred to the Park District based on Resolution Number 2011-16. The City has adopted the Bainbridge Island Park and Recreation District Comprehensive Plan for 2008 to 2014, which establishes levels of service for park and recreation facilities for the Island as summarized below. Note on columns: NRPA is National Park & Recreation Association; RCO is Washington State Recreation & Conservation Office (formerly the Interagency for Outdoor Recreation); BI P& R is property and facilities owned by the Park and Recreation District; All is all properties and facilities on Bainbridge Island; Recommend is the recommended additional properties and facilities included in the plan.

Table 4: Park Facility Levels of Service

	NRPA	RCO	BI P&R	All	Recmmd.
Acres of Park Land			1413	2506	310
Ratio per Thousand Population	34.45		62.5	110.9	95.48
Waterfront - Freshwater			1	1	0
Ratio per Thousand Population			0.04	0.04	0.03
Waterfront - Saltwater			15	20	0
Ratio per Thousand Population			0.66	0.88	0.68
Kayaking and Canoeing Launch Sites			4	4	7
Ratio per Thousand Population			0.18	0.18	0.37
Boat ramps - saltwater			1	2	0
Ratio per Thousand Population		1.77	0.04	0.09	0.17
Picnic Tables			54	151	106
Ratio per Thousand Population			2.39	6.68	8.71
Picnic Shelters			7	10	8
Ratio per Thousand Population			0.31	0.44	0.61
Multipurpose bike and hike trails (miles)			18.7	20.6	20.7
Ratio per Thousand Population	0.50	0.13	0.83	0.91	1.40
Beach Trail (miles)			1.5	2.6	20.7
Ratio per Thousand Population			0.07	0.12	0.79
Hiking trail (miles)			28.5	34.7	28.1
Ratio per Thousand Population	0.50	0.14	1.26	1.54	2.13
Off-leach dog parks			1	1	4
Ratio per Thousand Population			0.04	0.04	0.17
Playgrounds			8	15	10
Ratio per Thousand Population		0.53	0.35	0.67	0.85
Skateboard courts			1	1	9

Ratio per Thousand Population			0.04	0.04	0.34
Outdoor Basketball Courts			2.5	9.5	12.0
Ratio per Thousand Population	0.30	0.09	0.11	0.42	0.73
Tennis Courts			5	16	6
Ratio per Thousand Population	0.50	0.22	0.22	0.71	0.75
Soccer Fields - Youth			3	7	0
Ratio per Thousand Population			0.13	0.31	0.24
Soccer Fields - Adult			2	4	0
Ratio per Thousand Population	0.10	0.29	0.09	0.18	0.14
Baseball/softball fields - youth			6	10	0
Ratio per Thousand Population			0.27	0.44	0.34
Baseball/softball fields - youth			5	6	0
Ratio per Thousand Population	0.40	0.49	0.22	0.26	0.20
Swimming Pool – sq feet			9400	16400	0
Ratio per Thousand Population	0.05	503	416	725	546
Indoor Recreation Centers (Gymnasium) sq ft			11000	70000	15000
Ratio per Thousand Population			487	3097	2881
Indoor Rec Centers (physical conditioning) Sq Feet			11000	34200	2400
Ratio per Thousand Population			487	1513	1240
Teen Center – sq feet			3000	3000	8000
Ratio per Thousand Population			133	133	373
Senior Center – sq feet			4800	4800	12000
Ratio per Thousand Population			212	212	570
Golf Courses - holes			0	27	0
Ratio per Thousand Population	0.13	0.43		1.19	0.92
Golf Driving Ranges			0	2	0
Ratio per Thousand Population				0.09	0.07

Table 5: Parks & Trails Inventory

Park Site	Owner	Facilities	Size (Acres)
Resource Conservancy :			
Meigs Park	Park District	None as yet	67.0
W. Port Madison Preserve	Park District	Trails, picnic shelters, beach access	13.8
Manzanita Park	Park District	Horse & pedestrian trails	120.0
The Grand Forest	Park District	Horse & pedestrian trails	240.0
Gazzam Lake Preserve (Close, Peters and Veterane)	Park District	Horse & pedestrian trails Beach Access	444.6
Battle Point Park, North	Park District	Fishing pond, trails, picnicking	45.3
Rockaway Beach Parcels	Park District	None as yet - undesignated	0.5
Hawley Cove Park (Eagle Harbor)	Park District	None as yet - undesignated	11.7
Ted Olson Park	Park District	Trails	17.0
Athletic Parks/Playgrounds :			
Battle Point Park, South	Park District	Sport courts, fields, play area, trails, horse arena, maintenance facility	45.0
Strawberry Hill Park	Park District	Sport courts, field sports, classrooms, skate park , picnicking, administrative offices	17.8
Aaron Tot Park	Park District	Children's play structure	0.3

Eagledale Park	Park District	Sport courts, play structure, covered picnic shelter, art center	6.7
Gideon Park	Park District	Trail and playground	2.5
Hidden Cove Park	Park District	Ballfields and trails	7.8
Rotary Park	Park District	Ballfields & children's' play structure	9.8
Sands Road Park	School District	Ballfields	10.0
Resource Activity Parks :			
Camp Yeomalt	Park District	Multi-use bldg, trail, picnicking	3.0
Waterfront Park	City Park	Boat launch, picnicking, tennis courts, playground	8.1
T'Chookwop Park	Park District	Picnicking	0.3
Fay Bainbridge Park	Park District	Picnicking, camping, boat launch, volleyball, sandy beach	16.8
Fort Ward Park	Park District	Boat launch, picnicking, trails, beach access	137.0
Hidden Cove Park (Spargur)	Park District	Shoreline and boat access - to be designed	6.1
Pritchard Park	Park District & City	Shoreline access, WWII Japanese - American Memorial	21.9
Blakely Harbor Park	Park District	Picnicking, hand-carry boat access, shoreline	39.0
Recreation Centers :			
Island Center Park	Park District	Community hall, picnicking	2.5
Linear Park / Trail :			
Fairy Dell Trail Park	Park District	Trail and beach access	2.5
South End Trails	Park District	Trails, easements, trail implementation	4 linear miles
Forest to Sky Trails	Park District	Trails, easements, trail implementation	10.7
Special Use Facility :			
B. I. Aquatic Center	Park District (leased)	Aquatic Center	1.5
Point White Dock	Park District	Dock, fishing, clamming	0.3
Other :			
City Open Space	City	None - Designated for Open Space / Ag	163.72
Total (Acres)			1,470.72

Transportation Facilities (Roads, Bike Lanes, Sidewalks, Trails)

Of the many types of capital facilities that are constructed, operated and maintained by the City, the most costly and most familiar to citizens are the transportation facilities. Where there are facility needs that involve SR305 or the ferries, the Washington State Department of Transportation assumes the costs. Kitsap Transit pays for facilities that support transit service.

The transportation system outside of historic Winslow has suffered from "deferred maintenance." The Pavement Management System (PMS) [study studies periodically](#) conducted for the City ~~in~~ [1992/1995](#) indicated the wearing surface of many of the roads to be at or near failure, especially the smaller suburban roads. Since many of the Island's roads were initially only scraped and then a thin layer of asphalt applied, the maintenance performed by the City is usually more extensive, and costly, than normal maintenance of "paved" roads. Many roads, having no

substantial base before placing asphalt, need considerable base preparation. The PMS study indicated a need for \$600,000 per year for 10-12 years in the annual roads maintenance and repaving program to maintain the roads at the then current status. The City Council recently committed to providing \$600,000 per year for the next 6 years to address annual roads maintenance, and is in the process of identifying additional road reconstruction project needs and associated funds.

A complete inventory of the Island's transportation facilities is contained in the Island-wide Transportation System Study and a complete inventory of the Island's non-motorized transportation facilities is contained in the Non-Motorized Transportation Plan. A summary of those facilities follows:

Table 6: Transportation Facilities Inventory

Type of Facility	Description	Example	Length	
FRC 1 *	State Highway	SR305	6.8	miles
FRC 2 *	Secondary Arterial	Miller Road	35.2	miles
FRC 3 *	Collectors	Oddfellows Road	42.3	miles
FRC 4 *	Residential Urban	Wood Avenue	21.7	miles
FRC 5 *	Residential Suburban	Spargur Loop Road	38.3	miles
FRC 6 *	Unimproved City Roads (gravel)	Walden Lane	10.2	miles
Subtotal			154.4	miles
Without SR305 & gravel roads			137.5	miles
Bike lanes**	Shared roadway on paved shoulders	High School Road	23.5	miles
Sidewalks	Paved walkway	Madison Ave.	7.6	miles
Trails	pedestrian, bike, equestrian, etc.	The Grand Forest	6.9	miles

*FRC = Functional Road Classification; Source: Public Works Department, Pavement Management Program (Klohn Leonoff)

** With the exception of SR305, bike lanes on Bainbridge Island are three to five foot paved shoulders. Bike lanes are reported in lane miles. SR305 is included here.

Water

Domestic drinking water is supplied by the City of Bainbridge Island, Kitsap County P.U.D. No. 1, South Bainbridge Water Company, numerous smaller public water systems (2 or more hookups), and over 1,000 private single-dwelling wells.

The levels of service in the Water Element for water systems on Bainbridge Island are the minimum design standards and performance specifications provided in the 1992 Kitsap County Coordinated Water System Plan. Fire flow requirements were adopted by Ordinance 98-30 and Resolution 98-34 and are tiered based on zoning and type of construction. Residences can satisfy deficiencies by installing individual sprinkler systems. Levels of service are as follows:

Table 7: Water System Levels of Service

Pressure	30 psi residual
Pipe sizing	8" diameter min. (where fire system is required)
Storage	"Sizing Guidelines for Public Water Systems"
Quality	Federal and State minimum standards
Fire Flow	Residential Zone R.04 & R.1 = 500 gpm or sprinkler
Fire Flow	Residential Other Zones = 1,000 gpm or sprinkler
Fire Flow	Commercial & LM = 1,000 gpm or don't build

The Bremerton-Kitsap County Health District records indicate approximately 170 water systems on the Island that have 2 or more households connected. The number of Group A & B systems are listed below and following is a summary of systems with more than 100 connections.

Table 8: Group A & B Water Systems

Group A systems	(15 or more connections)	44 <u>39</u>
Group B systems	(under 15 connections)	124 <u>145</u>

Table 9: Waters Systems with over 100 Connections (2005/2006 2010-2013)

System	# Connections	Capacity		Storage
		(ERU)	(MGD)	Volumes (gal.)
Island Utility	140 <u>197</u>	455	0.43	400,000
PUD #1 North Island	1,688 <u>1767</u>	2,028	0.36 <u>5</u>	860,000 <u>825,105</u>
PUD #1 Fletcher Bay	<u>102</u>	<u>Unspec</u>	<u>Unspec</u>	<u>0</u>
Meadowmeer (MWSA)	279 <u>306</u>	283 <u>335</u>	.45	200,000 <u>225,000</u>
South Bainbridge	1,395 <u>1,241</u>	<u>1,415</u>	0.90	562,000 <u>807,000</u>
Lynwood Center Water	<u>115</u>	<u>Unspec</u>	<u>Unspec</u>	<u>50,000</u>
Winslow (City)	2,184 <u>2,708</u>	4,727 <u>Unspec</u>	1.00 <u>Unspec</u>	2,800,000
Total	3,791 <u>6,436</u>	6,540 <u>Unspec</u>	2.43 <u>Unspec</u>	3,597,000 <u>5,107,105</u>

Most existing water systems were established under state and local guidelines and generally provide high quality water at an adequate pressure and flow rate for residential use. However, because of the number of systems on the Island, it must be concluded that there are systems that may not be in compliance with Department of Health water quality requirements and may not meet minimum requirements of pressure and reliability. It is also concluded that most of the smaller systems have poor or nonexistent fire protection designed into their systems due to the cost of providing large diameter pipes and storage tanks.

Winslow Water System

The Winslow Water System is owned and operated by the City of Bainbridge Island under the direction and control of the Department of Public Works. It serves an area similar to the historic Winslow city limits plus Fletcher Bay and Rockaway Beach. The system gets all of its water from the eleven wells owned by the City as noted below. Water is pumped into the distribution system both directly from the well pumps and by booster pump stations. A detailed inventory is provided in the Winslow Water System Plan, which was accepted by the City Council in 2007. The next update of this plan ~~is required in~~ was scheduled for January of 2013. ~~However, however an extension on this deadline is in process with~~ the Department of Health approved an extension to this deadline in 2013.

Table 10: Winslow Water System Well Inventory

Name	Capacity		Depth		Present Yield	
Head of Bay #1	50	gpm	135	ft.	32	gpm
Head of Bay #1A	150	gpm	145	ft.	135	gpm
Head of Bay #2	215	gpm	50	ft.	184	gpm
Head of Bay #3	100	gpm	50	ft.	270	gpm
Head of Bay #4	138	gpm	150	ft.	115	gpm
Head of Bay #5	96	gpm	160	ft.	111	gpm

Head of Bay #6	110	gpm	70	ft.	91	gpm
Lower Weaver *	80	gpm	135	ft.	47	gpm
Fletcher Bay	688	gpm	1,050	ft.	500	gpm
Sands Ave. #1	288	gpm	1,055	ft.	365	gpm
Sands Ave. #2	600	gpm	1,055	ft.	400	gpm
Commodore Well	100	gpm	190	ft.	47	gpm
Taylor Avenue	80	gpm	600	ft.	56	gpm
Total	2,615	gpm			2,297	gpm

*Not a potable source - used for construction

Under Washington law, water purveyors, including the City, need water rights in order to be assured that it can continue to provide water. The City has "primary" water rights for 2,054 acre-feet per years and "allocated instantaneous capacity" for 3,037 gpm (about 60% over the City's present capacity).

According to the existing Winslow Water System plan, the system's capacity is adequate to serve the needs of the potential build-out population under existing zoning and build-out to the highest density possible (to R-28) in the Land Use Element. The available sources are adequate to serve a potential population of approximately 7,900 or approximately 4,000 units. The system currently serves a population of 3,500 and approximately 3,500 residential equivalent units. There are, however, upgrades necessary to provide adequate fire flow in areas, more efficiently use existing storage capacity, rehabilitate existing wells, and improve system reliability.

Sanitary Sewage Disposal

The City of Bainbridge Island provides for the collection, treatment, and disposal of effluent in the Winslow service area. The Kitsap County Sewer District #7 treatment plant north of Fort Ward Park serving customers within the District's service area in Fort Ward and the City's sewer service areas in the Emerald Heights, Point White, North Pleasant Beach, and Rockaway Beach neighborhoods and Blakely School. All other residents not within the service areas of the above districts rely upon on-site septic systems that require approval from the Bremerton-Kitsap County Health District.

Levels of service for wastewater treatment systems are typically expressed as the number of gallons of flow per capita per day and the level of treatment provided by the treatment plant. The current and proposed level of service for the Winslow service area follow the Department of Ecology guidelines of 100 gallons per capita per day (flow) and secondary treatment. In areas not served by treatment plants, on-site septic systems must be built to Bremerton-Kitsap County Health District standards that consider combinations of lot size, soil type, infiltration capacity, depth to hardpan, and proximity to surface water among others.

The Winslow sanitary sewer system consists of two separate parts: the collection system, and the treatment plant.

Table 11: Winslow Sewer Facility Inventory

Collection system	15 miles gravity sewer (pipes 8 inches to 12 inches diameter)
	12 miles pressure sewer (pipes 4 inches to 12 inches diameter)
	16 pumping stations (300 to 2,300 gallons per minute)
Treatment plant	Secondary treatment facility located on Donald Place NE (3.9 million gallon per day and 2642 ppd BOD)

The existing system will be able to accommodate projected population growth in the Winslow area through approximately 2018 if maintenance and periodic facility upgrades are performed timely. The sewer system plan was last updated in 1994 and ~~should be updated, or a new sewer system plan should be prepared by the City within the coming 2 to 4 years to the City began working on the update to the General Sewer Plan in July, 2013. The City's goal is to have the updated General Sewer Plan finalized by June, 2015; the updated plan will~~ document the existing system and needs for new facilities and replacement or upgrading existing facilities during the coming decade. The system plan or a separate study should be done to assess infiltration and inflow (I/I) in the collection system so that an I/I reduction program can be undertaken. All pumping stations are now connected to a Supervisory Control/Data Acquisition (SCADA) system that is operated by the City's utility operations team. The SCADA system allows monitoring and operation of pumping equipment and response to alarms from a central station located at the Winslow Wastewater Treatment Plant (WWTP). Additionally, all of the City's sewer pumping stations are now equipped with emergency generators so that operations continue during power interruptions.

The existing WWTP was designed for a population equivalent of 10,000 and began operation in 1978. The WWTP will have an excess "population equivalent" capacity (including commercial and multi-family customers converted to a level population equivalent) of approximately 1600 for flow and 4260 for BOD at the conclusion of the current improvements. The WWTP was upgraded in 1994 at a cost of \$2.5 million. An engineering assessment in 2003 identified a number of additional upgrades necessary to meet regulatory requirements for effluent disinfection, energy efficiency and for process reliability and redundancy. Some of the identified upgrades (replacing effluent pumps and controls, and conversion from chlorine-based to ultraviolet-based disinfection) were designed and constructed between 2004 and 2007. Engineering and construction documents for the remaining upgrades to the WWTP process, including enhanced odor control, was completed in 2007 and construction in early 2008. This work was completed in 2011 at a cost of approximately \$13.9 million, including engineering and construction management.

An engineering study of the WWTP outfall to Puget Sound was completed in 2008. Planning and decisions regarding future modification of the outfall and related decisions regarding additional WWTP process enhancements, including upgrading the WWTP process to produce Class A effluent and biosolids for discharge or re-use, are proposed future activities.

Surface & Storm Water Management

In the Winslow urban area and a few smaller areas, stormwater is managed by a combination of piped collectors, roadside ditches and natural stream channels. All other watersheds and sub-basins on the Island are drained by natural streams and roadside ditches only. The existing

natural drainage system consists of wetlands, streams, springs, ditches, and culverts crossing roadways and is labor intensive to maintain. Surface and storm water is managed by the City as a utility. A recent Surface and Stormwater Management Plan and ongoing system evaluation are used to identify capital projects. In addition, the City places priority on the improvement and restoration of natural stream channels, particularly undersized or perched culverts, for the improvement of fish passage and fish habitat.

III. FINANCIAL CAPACITY ANALYSIS/ SIX-YEAR CAPITAL IMPROVEMENT PLAN

Provided below is the Six-Year Financial Capacity Analysis and Capital Improvement Plan (CIP) for the City of Bainbridge Island. This CIP list shows the anticipated expense and timing of each project and contains a project description, if available, and the results of the Comprehensive Plan consistency review and level of service (LOS) deficiency analysis. The CIP lists for the special districts on Bainbridge Island are provided in the appendices attached to this document. The City conducts a financial capacity analysis in order to evaluate the City's ability to fund capital expenditures along with general operations. The financial capacity analysis is presented first with assumptions and the CIP list follows.

2015 - 2020 Capital Improvement Plan List

COMPREHENSIVE PLAN

PLAN CATEGORIES

M	Major maintenance, repair, renovation or replacement of an existing facility. Does not add additional capacity.
E	New facilities or improvements to existing facilities that provide added capacity to serve the existing population.
N	New facilities or improvement to existing facilities that are built primarily to provide added capacity to serve future population or employment growth.
U	Unclassified

PLAN CONSISTENCY CODES

GC	Generally Consistent with Comp Plan
SC	Specifically Consistent with Comp Plan
F	Flagged; may not be consistent with Comp Plan
I	Inconsistent with Comp Plan
LOS	Level of Service

PRIORITIZATION

Criteria:

Legal	Necessary to comply with a court order, legal mandate or regulation.
Preservation	Necessary to preserve function.
Deficiency	Necessary to maintain LOS at the state goal.
Discretionary	Other considerations to be defined by community, council and administration. Not a legal requirement, preservations need or deficiency.

Tier:

1	Legal mandate, immediate preservation need, current deficiency.
2	Preservation required in near future, expected deficiency in near future.
3	Discretionary

Priority:

A.	Immediate need
B.	Required within four years
C.	Required more than four years out

City of Bainbridge Island
DRAFT Transportation CIP (2015 - 2020)

10/23/2014
12:00 PM

Project	Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
TRANSPORTATION PROJECTS - 6-YEAR CIP																
Annual Roads Preservation		X		303	Y					918	624	637	649	662	676	9,464
Annual Roads Preservation - Trans Benefit District					Y					300						
Annual Safety Upgrades					Y					50	50	50	50	50	50	700
Mountain View Reconstruction	Manitou to End				Y			Y		20	66					
Wyatt Way Reconstr. - Phase 1	Madison to Lovell	X		2776	Y	Y		Y	Y			150	120	1,330	2,100	
Winslow Way Reconstr. -Ph 2	Madison to Grow	X			Y	Y	Y	Y	Y			TBD	TBD			
Sportsman's Club/N-Brooklyn	Intersection Imprv.	X			Y						180	813				
Wardwell Rd Reconstr & Drain	Sportsman's to TCrown	X			Y			Y				100				
Country Club Rd Recon & Drain	Pst Toe Jam to Seawall				Y			Y				175				
TRANSPORTATION PROJECTS - 20-YEAR CIP																
Annual Gravel Roads Upgrade Program					Y			Y								TBD
<i>Roadway Reconstruction Projects</i>																
Old Mill Reconstruction	Blakely to Blakely Hill				Y			Y								TBD
Wyatt Way Reconstr. - Phase 2	Ericksen - Madison				Y			Y								TBD
Blakely Hill Road Reconstr	Halls Hill to top of hill				Y			Y								TBD
Halls Hill Road Reconstr	Blakely to top of hill	X			Y			Y								TBD
<i>Shoreline Road Stabilization Projects</i>																
Manitou Beach Rd Stabilization	Falk to Skiff				Y											TBD
Country Club Rd Stabilization	Shoreline frontage				Y											TBD
Manitou Beach Rd Stabilization	Murden Cove - Falk				Y											TBD
Crystal Springs Rd Stabilization	Baker to Pt White				Y											TBD
<i>Intersection Improvement Projects</i>																
Madison/ New Brooklyn	Intersection Imprv.	X			Y											TBD
Madison/ Wyatt	Intersection Imprv.	X			Y											TBD
Sportsman's Club/ High School	Intersection Imprv.	X			Y											TBD
TOTALS										1,288	920	1,925	819	2,042	2,826	TBD
Grant Totals										303		113	90	998	1575	
City Funding										985	920	1,812	729	1,044	1,251	TBD

City of Bainbridge Island — Capital Project Summary

Annual Roads Preservation Program

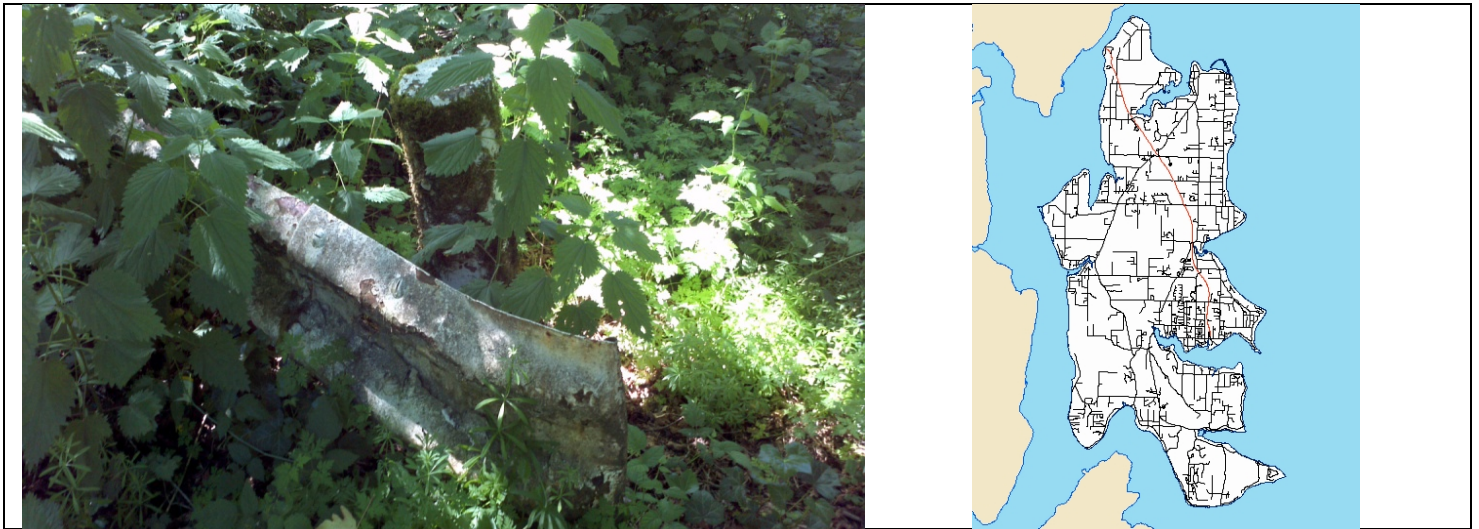


DESCRIPTION	The Annual Roads Preservation Program consists of a combination of 1) grinding & patching roadways and/or 2) chip sealing. Grinding & patching the roadways is a maintenance operation and chip sealing adds a coating of asphalt oil and fine crushed rock over the existing pavement to preserve the street surface and to keep the roads in good drivable condition.
BENEFIT	Preservation and prolonged life of the roadway system.
SCHEDULE	Annual, preferably during warm weather construction season.
CATEGORY	Preservation 1A M;GC

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	in-house	in-house	in-house	in-house	in-house	in-house
ROW						
Construction	1218	624	637	649	662	676
Sub-total	\$1,218	\$624	\$637	\$649	\$662	\$676
FUND SOURCES (1,000's)						
Street Fund	\$615	\$624	\$637	\$649	\$662	\$676
Grant	303					
Trans Benefit District	300					
Sub-total	\$1,218	\$624	\$637	\$649	\$662	\$676

City of Bainbridge Island — Capital Project Summary

Annual Roadside Safety Upgrades



DESCRIPTION	Following the Staff assessment of roadside conditions on the City's arterial streets in 2014, funding is needed for a new annual program to repair/ replace guardrails, reconstruct soft shoulders, remove obstructions, and address other roadside safety concerns.
BENEFIT	Safety.
SCHEDULE	Annual program.
CATEGORY	M/E, GC, Tier 1, Priority A.

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	in-house	in-house	in-house	in-house	in-house	in-house
ROW						
Construction	50	50	50	50	50	50
Sub-total	\$50	\$50	\$50	\$50	\$50	\$50
FUND SOURCES (1,000's)						
Street Fund	50	50	50	50	50	50
Grant						
Sub-total	\$50	\$50	\$50	\$50	\$50	\$50

City of Bainbridge Island — Capital Project Summary

Mountain View Road Reconstruction Project

(From Manitou)

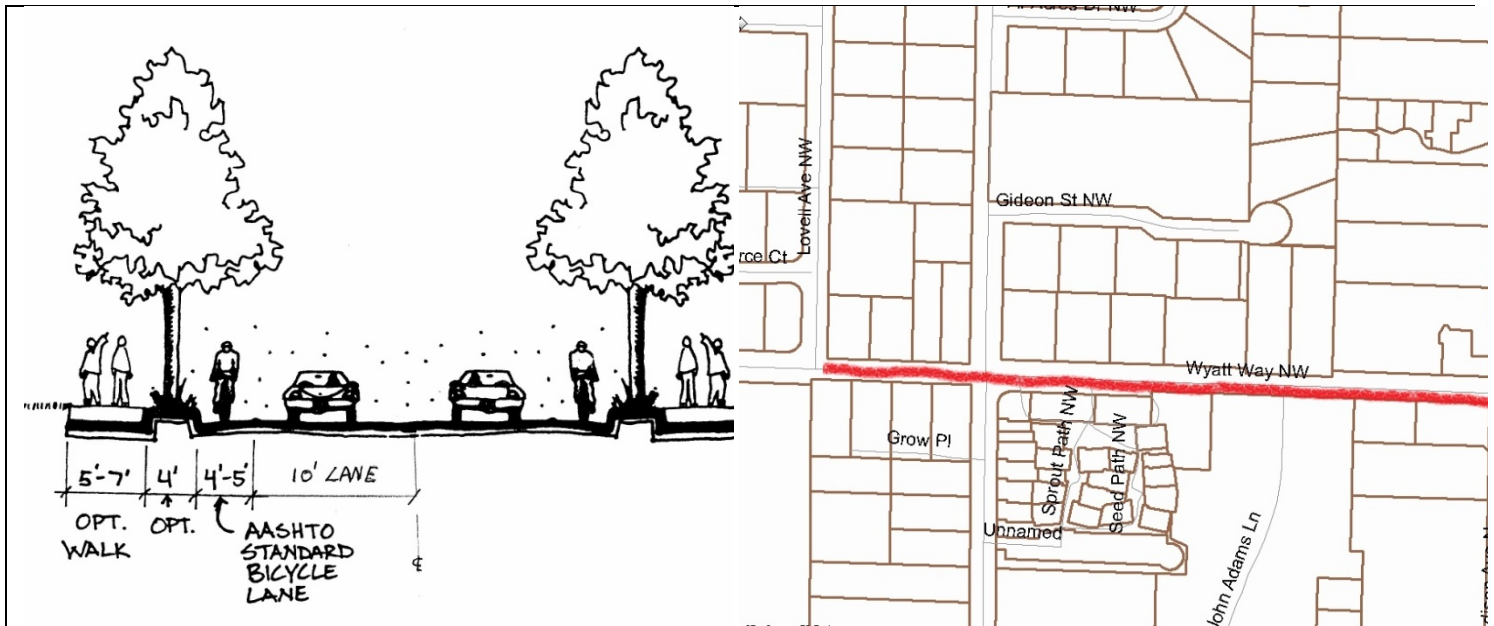
	
DESCRIPTION	Provides for roadway surfacing reconstruction and storm drainage improvements on Mountain View. Work includes upgrading the inlet condition at the outfall to address a capacity deficiency. This work was identified in the 2012 Area Drainage Study performed by Brown Wheeler Engineering. Note that a significant portion of the work is associated with stormwater improvements.
BENEFIT	Provides for surfacing repairs. Currently the roadway lacks conveyances for storm water. The project provides for conveying storm water and improves the capacity of the existing outfall. Providing conveyances better accommodates fronting property owner stormwater drainage above Gertie Johnson Road and Rolling Bay Walk which has a history of slides.
SCHEDULE	Design to be completed in 2014. Construction delayed to 2015 due to staff resource issues.
CATEGORY	M/E, GC, Tier 1, Priority A

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	32					
ROW	0					
Construction		107				
Sub-total	\$32	\$107	0	0	0	0
FUND SOURCES (1,000's)						
Street Fund	19.8	66.2				
SSWM Fund	12.2	40.8				
Grant	0					
Sub-total	\$32	\$107	0	0	0	0

City of Bainbridge Island — Capital Project Summary

Wyatt Way Reconstruction – Phase 1

(From Madison to Lovell)



DESCRIPTION	Capacity (level of service) improvements to the intersection of Madison and Wyatt. Current level of service D. Possibilities include round about or signalized intersection. Complete sidewalk and bicycle facilities on both sides of the street from Madison to Lovell. Reconstruct roadway surfacing and drainage. Additional right of way needed along frontage. Design 50% completed in 2006. Potential for Federal (STP) or State (TIB) grant funding.
BENEFIT	Relieve current and future intersection congestion and ensure mobility by implementing improvements prior to development. Address a gap in non-motorized facilities to improve mobility and safety. Support businesses and employment in the downtown area.
SCHEDULE	YR1 Preliminary Design and ROW, YR2/3 ROW & Permitting, YR4 Construction
CATEGORY	M/E, GC, Tier 1(Current Deficiency), Priority A.

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	100	20	80			
ROW	50	100	1250			
Construction	0	0	0	2100		
Sub-total	\$150	\$120	\$1,330	\$2,100	\$0	\$0
FUND SOURCES (1,000's)						
Street Fund	37	30	332	525		
SSWM Fund						
Water						
Sewer						
Grant (TIB?)	113	90	998	1575		
Sub-total	\$150	\$120	\$1,330	\$2,100	\$0	\$0

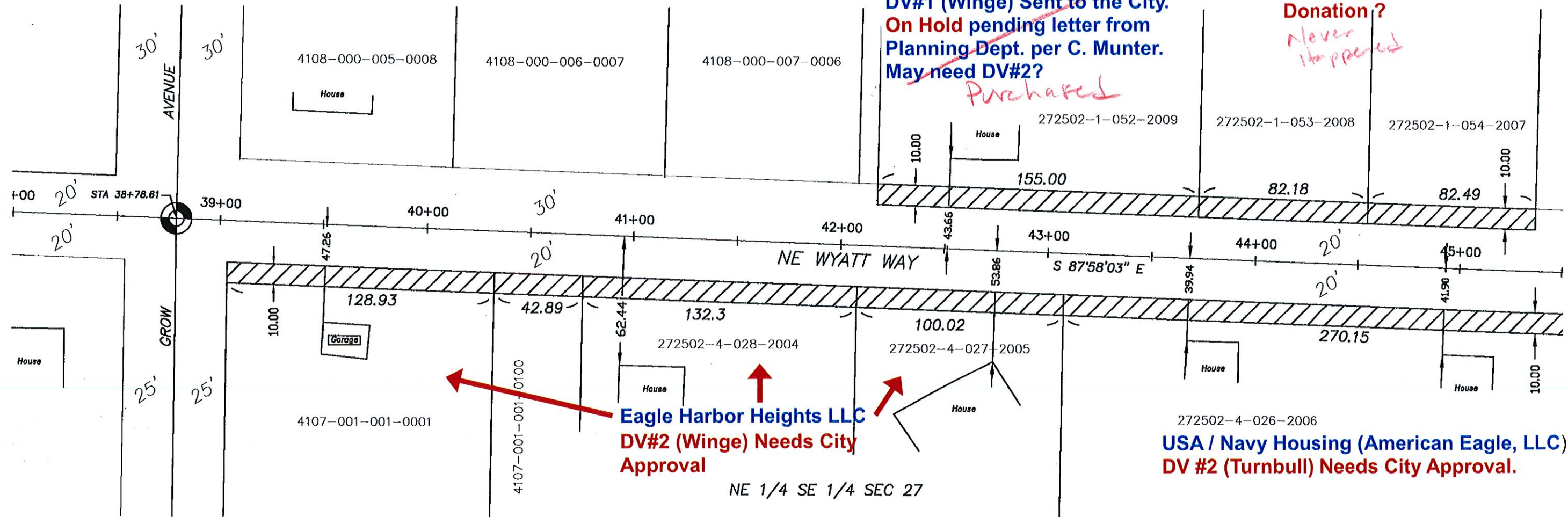
T25N R2E W.M.

Meriam
DV#1 (Winge) Sent to the City.
On Hold pending letter from
Planning Dept. per C. Munter.
May need DV#2?

Anderson, D
Donation?

Never happened

Purchased



Eagle Harbor Heights LLC
DV#2 (Winge) Needs City
Approval

USA / Navy Housing (American Eagle, LLC)
DV #2 (Turnbull) Needs City Approval.

NE 1/4 SE 1/4 SEC 27



RIGHT-OF-WAY ACQUISITION

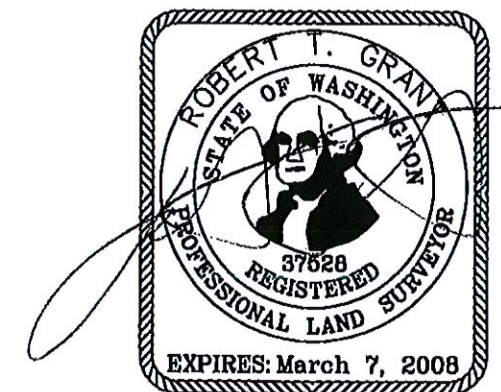
MONUMENTS

38+78.61 = BRASS CAP
 48+65.31 = CALC'D POSITION
 52+50 = COTTON SPINDLE

* TOTAL AREA BASED ON ASSESSOR DATA

OWNERSHIPS			
PARCEL NO.	NAME	*TOTAL AREA (SF)	R/W ACQ (SF)
272502-4-026-2006	FAMILY HOUSING NEAR BANGOR	236095	2701.91
272502-4-027-2005	EAGLE HARBOR HEIGHTS LLC	16553	999.19
272502-4-028-2004	EAGLE HARBOR HEIGHTS LLC	21780	1323.93
4107-001-001-0100	EAGLE HARBOR HEIGHTS LLC	6098	427.96
4107-001-001-0001	EAGLE HARBOR HEIGHTS LLC	18731	1290.55
272502-1-052-2009	MERIAM, J	21344	1550.0
272502-1-053-2008	ANDERSON, D	20038	821.8
272502-1-054-2007	ANDERSON, D	20038	824.89

Parcel Notes Last Revised
12-18-06 by Paul Lovgren



12/11/06



CITY OF
BAINBRIDGE ISLAND
ENGINEERING & PUBLIC
WORKS DEPARTMENT

Designed By:
 CDM
 Drawn By:
 CDM
 W.O. No.:
 Surveyed By:
 MS
 Date:
 10-27-2006

0 50
 SCALE: 1" = 50'
 BAR MEASURES ONE INCH
 ON ORIGINAL DRAWINGS

WYATT WAY (GROW TO MADISON)

RIGHT-OF-WAY PLAN
(STA 39+00 TO STA 45+50)

Drawing No.

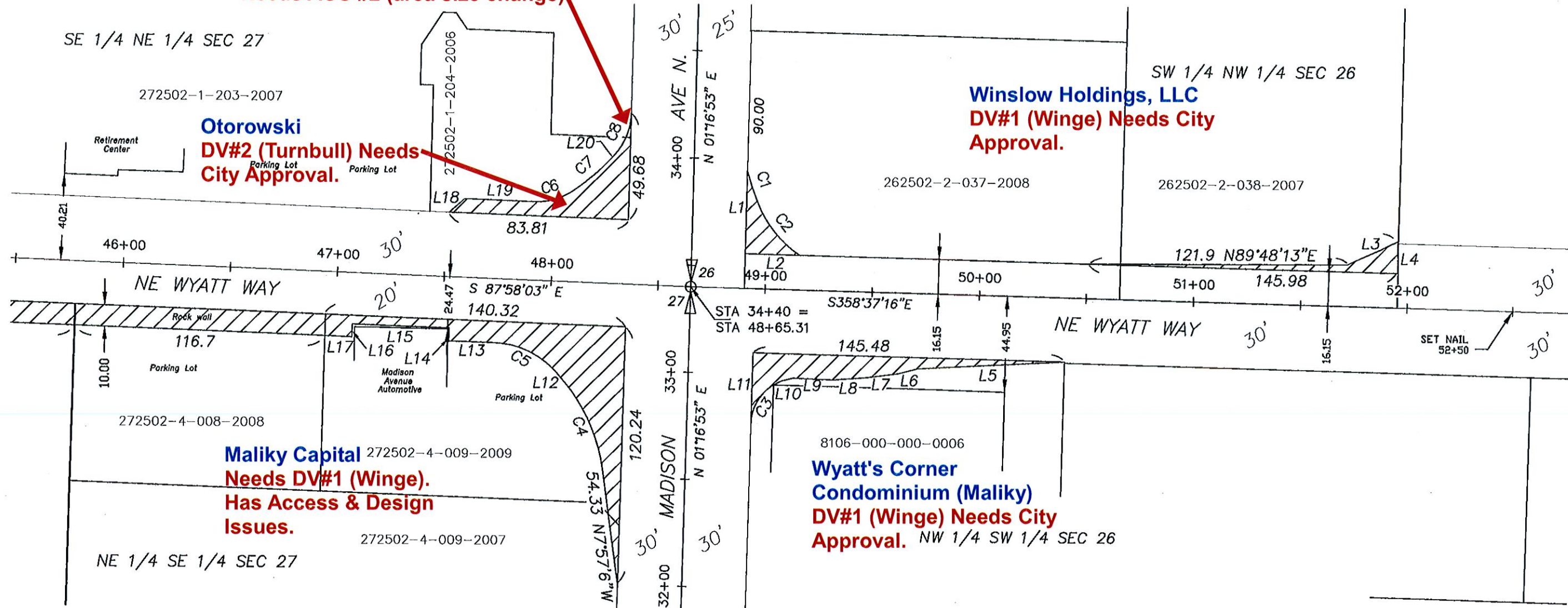
Sheet No.

1 / 2

Of Total

Wyatt House Retirement Center LLC
Needs AOS #2 (area size change)

T25N R2E W.M.



* TOTAL AREA BASED ON ASSESSOR DATA

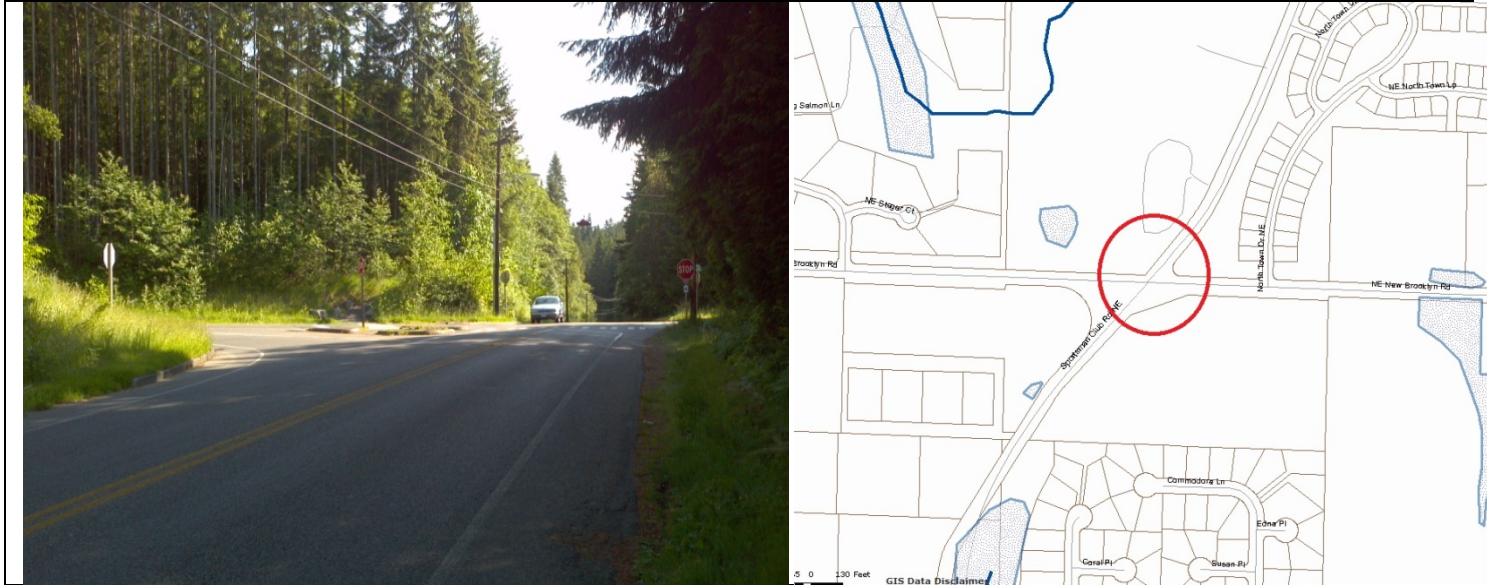
OWNERSHIPS			
PARCEL NO.	NAME	*TOTAL AREA (SF)	R/W ACQ (SF)
262502-2-037-2008	WINSLOW HOLDINGS LLC	20909	353.97
262502-2-038-2007	WINSLOW HOLDINGS LLC	19602	421.01
8106-000-000-0006	MALIKY CAPITAL LLC	31363	1064.46
272502-4-009-2009	MALIKY CAPITAL LLC	11761	2564.85
272502-4-009-2007	MALIKY CAPITAL LLC	26136	74.14
272502-4-008-2008	MALIKY CAPITAL LLC	9583	1166.99
272502-1-203-2007	WYAT HOUSE RETIREMENT CENTER	43996	8.56
272502-1-204-2006	OTOROWSKI, C & S	6534	1033.51

LINE TABLE		
LINE	LENGTH	BEARING
L1	38.49	S01°13'55"W
L2	25.48	S88°37'16"E
L3	26.24	N65°46'44"E
L4	14.69	S00°26'39"E
L5	68.79	S87°02'20"W
L6	9.15	S75°00'47"W
L7	15.71	S82°41'15"W
L8	15.15	S86°06'18"W
L9	18.55	N87°49'43"W
L10	3.00	S76°35'30"W
L11	32.86	N01°20'10"E
L12	4.91	N40°20'31"W
L13	21.72	N87°58'03"W
L14	6.00	N02°01'57"E
L15	45.36	N87°58'03"W
L16	6.00	S02°01'57"W
L17	12.61	N87°58'03"W
L18	9.61	N48°49'24"E
L19	32.53	S87°58'03"E
L20	1.96	N42°56'40"E

City of Bainbridge Island — Capital Project Summary

Sportsman's Club Road and New Brooklyn Road

(Intersection Improvements)



DESCRIPTION	Capacity (level of service) improvements at intersection. Level of service C from 2004 study. Since that time the Sakai and Woodward schools have changed schedules resulting in impacts to the intersection. A roundabout is proposed. Estimated schedule and costs assume a right-of-way donation by the School District.
BENEFIT	Relieve current and future congestion.
SCHEDULE	YR1 Design and Permitting. YR2 Construction.
CATEGORY	M/E, GC, Tier 1(Current Deficiency), Priority A.

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	180					
ROW	0					
Construction	0	813				
Sub-total	\$180	\$813	\$0	\$0	\$0	\$0
FUND SOURCES (1,000's)						
Street Fund	\$180	813				
SSWM Fund						
Water	*	*				
Sewer	*	*				
Grant	*	*	0	0	0	
Sub-total	\$180	\$813	\$0	\$0	\$0	\$0

City of Bainbridge Island — Capital Project Summary

Wardwell Road Reconstruction Project

(From Short of Sportsman's Club to Triple Crown)



DESCRIPTION	Provides for roadway surfacing reconstruction and storm drainage improvements. The City completed design in 2014 with funds received from a DOE grant for water quality improvements. The City plans to apply for grant funding for the water quality related elements of the project in 2015. The culvert replacement at Woodward Creek listed separately may be combined with this project. Temporary construction easements may be needed.
BENEFIT	Provides for surfacing repairs. Currently the roadway lacks conveyances. The project provides for the construction of the conveyance system for the roadway to reduce ponding and improve water quality. Currently the Woodward Creek culvert overtops during storm events and does not provide for fish passage. The Grant allows the City to comprehensively address road repair and stormwater drainage at a reduced cost.
SCHEDULE	Design to be completed in 2014. Candidate for DOE grant funding application in 2015.
CATEGORY	M/E, GC, Tier 1, Priority A.

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	60					
ROW	0					
Construction	0			446		
Sub-total	\$60			\$446		
FUND SOURCES (1,000's)						
Street Fund	0			100		
SSWM Fund	0					
DOE Grant	60			346		
Sub-total	\$60			\$446		

City of Bainbridge Island
Draft Non-Motorized Transportation CIP (2015 - 2020)

10/23/2014

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Project	Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Comp	Wtr Comp	Swr Comp	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
NON-MOTORIZED PROJECTS - 6-YEAR CIP																
SR305/Olympic Drive NM	Harbor Dr. to Winslow Way	x	x	1,092	Y					724		618				
Sound to Olympic Trail Phase 2	Winslow W. to Hi School Rd.	x	x	1,254	Y					1,450						
Sound to Olympics Trail Phase 3	STO Trail to Ericksen Ave.	x		2,427	Y					215	15	100	2,610			
Sound to Olympics Trail Phase 4	Vineyard Ln to High School Rd	x		692	Y					800						
Wing Point Way Non Motorized	Ferncliff to Park	x		1,331	Y	Y	Y			1,539						
Islandwide Gaps ROW Acquisition	* Identifies Projects				Y					TBD	TBD	TBD	TBD			
Wyatt Way Reconstr- Phase 1		x												TBD	TBD	
Winslow Way Reconstr.- Phase 2	Madison to Grow	x			Y	Y	Y					TBD	TBD			
Cave Ave. Sidewalk Improvements				8	Y					6	3	43	25			
Connecting Pathways					Y					25	25	25	25	25	25	350
C40-Spot Projects					Y					50	50	50	50	50	50	700
Top 5 Road Safety Projects by NMTAC:																
C40 - Miller Bay Road	Tolo to Pederson Hill	x		874	Y							113	897			
C40 - Bucklin Phase 2	Blakely - Fletcher Bay	x			Y					31	16	252	281			
C40 - Eagle Harbor - Phase 1	Wyatt - Past Bucklin	x			Y		Y					50	20	7	360	275
C40 - Eagle Harbor - Phase 2	Pst Bucklin- McDonald	x			Y											700
C40 - Fletcher Bay Road	New Brooklyn to HS Rd	x		405	Y					2	468					
C40 - Lynwood Center	Bucklin - Pt. White	x			Y										505	
Transportation Projects - 20 Years CIP																
Wyatt NM - Phase 2	Ericksen - Madison				Y											TBD
Wyatt Sidewalk Extension	E of Weaver - Weaver				Y											TBD
Wyatt sidewalk Extension	Weaver to Gowen				Y											TBD
Sound Olympics Trail Future Phases	Various	x			Y											TBD
C40 - Valley	N. Madison - Sunrise				Y											TBD
Grow Ave NM Impr.	Winslow Way - Wyatt				Y											TBD
Lost Valley Trail - Phase 1	Carmella Lane				Y											TBD
Madison Avenue NM Impr.	Wyatt to High School				Y											TBD
C40 - Fletcher - Phase 2+	Lynwood to High School	x														TBD
C40 - Day	SR305 to N. Madison	x														TBD
C40 - Blakely	Bucklin to Country Club	x														TBD
C40 - Sportsman's Club	Wyatt to SR305	x														TBD
C40 - High School	Sportsman's to Fletcher Bay	x														TBD
C40 - North Madison, Phase 3+	Winther to Day	x														TBD
TOTALS										4,842	577	1,251	3,908	82	940	TBD
Grant Totals										4,090	405	463	2,387	0		
City Funding										752	172	788	1,521	82	940	TBD

Amounts in thousands

City of Bainbridge Island — Capital Project Summary

SR305 – Olympic Drive Non-Motorized Improvement Project

Harbor Drive to Winslow Way



DESCRIPTION	Olympic Drive is a roadway with inadequate pedestrian and bicycle accommodations. This project provides improvements for pedestrians and cyclists along this heavily trafficked roadway.
BENEFIT	Non motorized level of service improvement, safety enhancement
SCHEDULE	Phase 1 Design in late 2013 and 2014, Construction in 2015. Phase 2 eligible for grant application in 2016.
CATEGORY	Deficiency 1B, E; SC

PROJECT COSTS (1000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design / Permitting	304	0	0	175		
ROW	0	0	0	0		
Construction	0	724	0	443		
Sub-total	\$304	\$724	\$0	\$618	\$0	\$0
FUND SOURCES (1000's)						
Street Fund	224	80	0	170		
Grant	120	644	0	448		
Sub-total	\$344	\$724	\$0	\$618	\$0	\$0

City of Bainbridge Island — Capital Project Summary

Sound to Olympics Trail, Phase 2

Winslow Way to High School Road



DESCRIPTION	Design of Sound to Olympic trail and study of branch trails. Construction of separated pathway from Winslow Way to the existing Ravine Creek non motorized bridge.
BENEFIT	Non motorized level of service improvement, safety enhancement
SCHEDULE	Design in 2014 and construction in 2015
CATEGORY	E/N, SC, Tier3, Priority C

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	420					
ROW						
Construction		1,450				
Sub-total	\$420	\$1,450	\$0	\$0	\$0	\$0
FUND SOURCES (1,000's)						
Street Fund	57	196				
Grant	363	1,254				
Sub-total	\$420	\$1,450	\$0	\$0	\$0	\$0

City of Bainbridge Island — Capital Project Summary

Sound to Olympics Trail, Phase 3

(Connecting Wing Point Way to Wyatt Way)



DESCRIPTION	Separated grade crossing to connect Ericksen Avenue near Wyatt to the STO trail near Vineyard. Application submitted for Pedestrian Bicycle Program Grant for design. Right-of-way Acquisition may be needed depending on location and configuration.
BENEFIT	Non motorized level of service improvement, safety enhancement
SCHEDULE	Design in 2015.
CATEGORY	E/N. SC, Tier 3, Priority A.

PROJECT COSTS (1000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design / Permitting	200	10	50	0		
ROW	15	5	50	0		
Construction	0	0	0	2610		
Sub-total	\$215	\$15	\$100	\$2,610		
FUND SOURCES (1000's)						
Street Fund	46	15	100	352		
Grant	169			2258		
Sub-total	\$215	\$15	\$100	\$2,610		

City of Bainbridge Island — Capital Project Summary

Sound to Olympics Trail, Phase 4

Vineyard Lane to High School Road



DESCRIPTION	Construction of separated pathway from the existing Ravine Creek non motorized bridge to High School Road.
BENEFIT	Non motorized level of service improvement, safety enhancement
SCHEDULE	Design in 2014 and construction in 2015
CATEGORY	E/N, SC, Tier3, Priority A

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting						
ROW						
Construction	800					
Sub-total	\$800	\$0	\$0	\$0	\$0	\$0
FUND SOURCES (1,000's)						
Street Fund	108					
Grant	692					
Sub-total	\$800	\$0	\$0	\$0	\$0	\$0

City of Bainbridge Island — Capital Project Summary

Wing Point Way Non Motorized Improvement

(From Ferncliff to Park)



DESCRIPTION	Reconstruct roadway surfacing and drainage. Provide sidewalk, on the downhill side, and shoulders, on the uphill side. Water and sewer utility repairs are also included.
POLICY	Project Identified in CIP. Council authorized grant accept. and Design Contract award August, 2013
BENEFIT	Preservation, safety enhancement, & non-motorized level of service.
SCHEDULE	The City received grant funding for the design phase in the summer of 2013. The City contracted with HDR. Design began in late 2013 and continued with permitting in 2014. The City submitted application for grant funding in 2014 for the construction phase.
CATEGORY	M/E, GC, Tier 1(Current Deficiency), Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	371					
ROW	0					
Construction	0		3381			
Sub-total	\$371	0	3381	0	0	0
FUND SOURCES (1,000's)						
Street Fund	48		208			
Storm Drain Fund	0		0			
Water	10		769			
Sewer	10		1073			
STP Grant	303		1331			
Sub-total	\$371	\$0	\$3,381	0	0	0

City of Bainbridge Island — Capital Project Summary

Island-wide Right-of-Way Gaps Acquisition

(Various locations)

	
DESCRIPTION	Procure right-of-way for critical non-motorized improvement projects. Locations include Bucklin Hill from Blakely to Fletcher for the C40 Bucklin project, Cave Avenue for a sidewalk, Eagle Harbor Drive at Cooper Creek for C40 Eagle Harbor – Phase 1, Knetchel for a sidewalk, Wyatt between Grow and Lovell for the Wyatt Way Reconstruction Project, and adjacent to SR305 for the Sound to Olympics Trail. The project will provide for consulting services for right-of-way outreach and negotiations, appraisals, funding purchase of real property. Additionally where the City may apply for federal funding the project will provide for an agreement with WSDOT for oversight.
BENEFIT	Safety and Non Motorized Transportation Connectivity.
SCHEDULE	TBD based on CIP programming priorities.
CATEGORY	E, GC, Tier3, Priority C

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	0	0	0	0	0	0
ROW	TBD	TBD	TBD	TBD	TBD	TBD
Construction	0	0	0	0	0	0
Sub-total	TBD	TBD	TBD	TBD	TBD	TBD
FUND SOURCES (1,000's)						
Street Fund	TBD	TBD	TBD	TBD	TBD	TBD
Storm Drain Fund	0	0	0	0	0	0
STP Grant	0	0	0	0	0	0
Sub-total	TBD	TBD	TBD	TBD	TBD	TBD

City of Bainbridge Island — Capital Project Summary

Cave Avenue Sidewalk Improvements



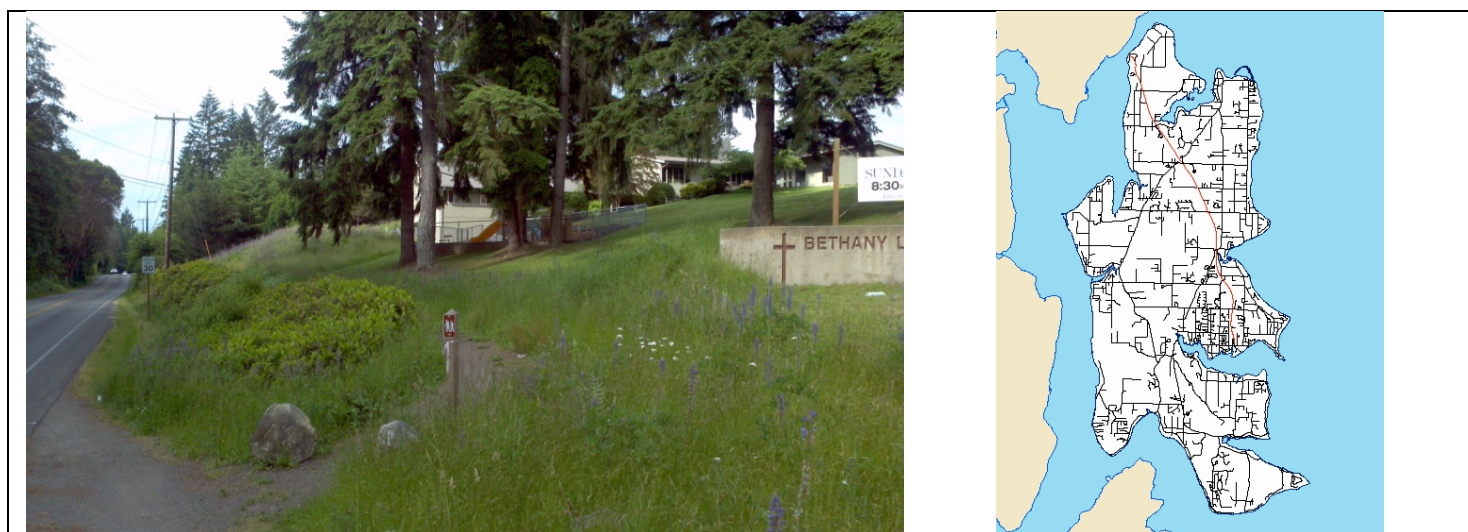
DESCRIPTION	The City received a developer contribution in 2014 for the purpose of constructing a 330 linear foot section of sidewalk on the east side of the street fronting an undeveloped parcel. If not constructed within 5 years the contribution will be refunded. In order to construct the improvement the City needs to acquire right-of-way.
BENEFIT	Addresses a gap in the sidewalk on the east side of the roadway.
SCHEDULE	YR1: Preliminary design and ROW; Yr2&3; ROW, Yr 4; Design, Permit, Construct.
CATEGORY	M/E, GC, Tier 1(Current Deficiency), Priority B.

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
Design/permitting	0						0
ROW	6	3	43				52
Construction				25			25
Sub-total	\$6	3	0	0	0	0	9
FUND SOURCES (1,000's)							
Street Fund	6	3	43	17			69
Storm Drain Fund							0
Water							*
Sewer							*
Contribution				8			8
Sub-total	\$6	0	0	0	0	0	6

City of Bainbridge Island — Capital Project Summary

Connecting Pathways

(Various locations)



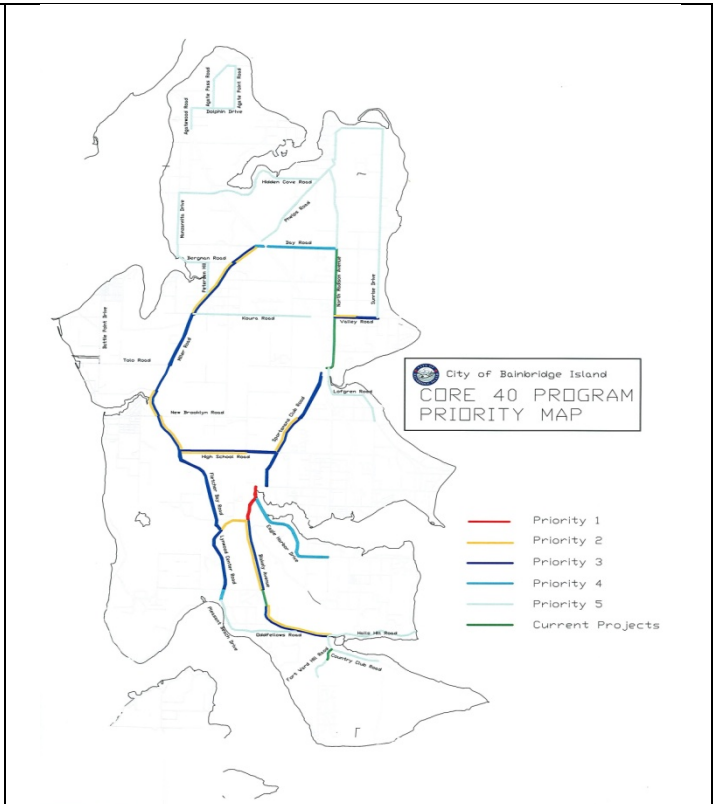
DESCRIPTION	Annual funding to address trail opportunities such as easements and construction. Potential projects include Bucklin Hill trail near Hyla School, Sportsman's Club Spine Trail (near Sportsman's Club), Sportsman's Club Spine Trail (north of Sakai School), Lost Valley starting at Carmela and on City parcel, Cave connector to STO trail, Woodward School (Sportsman's to Wardwell) and Central Connecting Path Spine Trail (Wardwell to Koura)
BENEFIT	Safety and Non Motorized Transportation Connectivity.
SCHEDULE	As opportunities arise
CATEGORY	E, SC, Tier3, Priority C

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	0	0	0	0	0	0
ROW	0	0	0	0	0	0
Construction	25	25	25	25	25	25
Sub-total	\$25	\$25	\$25	\$25	\$25	\$25
FUND SOURCES (1,000's)						
Street Fund	25	25	25	25	25	25
Storm Drain Fund	0	0	0	0	0	0
STP Grant	0	0	0	0	0	0
Sub-total	\$25	\$25	\$25	\$25	\$25	\$25

City of Bainbridge Island — Capital Project Summary

C40 – Annual Spot Projects

(Various locations)



DESCRIPTION	Add on to the Annual Roads Preservation Program to fund shoulder repairs and infill missing short segments. Potential projects include Wyatt (Weaver to Finch), Eagle Harbor (blind curve near McDonald), Finch (Wyatt to Sportsman's), and Fletcher Bay (blind curve near Island Center Hall).
BENEFIT	Safety and Non Motorized Transportation Connectivity.
SCHEDULE	Constructed annually.
CATEGORY	E, SC, Tier3, Priority C

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	0	0	0	0	0	0
ROW	0	0	0	0	0	0
Construction	50	50	50	50	50	50
Sub-total	\$50	\$50	\$50	\$50	\$50	\$50
FUND SOURCES (1,000's)						
Street Fund	50	50	50	50	50	50
Storm Drain Fund	0	0	0	0	0	0
STP Grant	0	0	0	0	0	0
Sub-total	\$50	\$50	\$50	\$50	\$50	\$50

City of Bainbridge Island — Capital Project Summary

C40 Miller Bay Road

(From Tolo Rd. to Peterson Hill Rd.)



DESCRIPTION	Provide shoulder widening on both sides of Miller Bay Road from Tolo Road to Miller Bay Road. Assumes that no permanent ROW acquisition is needed.
BENEFIT	Safety and Non Motorized Transportation Connectivity.
SCHEDULE	Yr1; Design & Permit. Yr2; Construct.
CATEGORY	E/N, SC, Tier 3, Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR6
Design/permitting	113	-				
ROW	0	0				
Construction	0	897				
Sub-total	\$113	897	-	0	0	
FUND SOURCES (1,000's)						
Street Fund	15	121				
Storm Drain Fund	0	0				
STP Grant	98	776				
Sub-total	\$113	897	0	0	0	

City of Bainbridge Island — Capital Project Summary

C40 Bucklin Hill Road – Phase 2

(From Blakely to Fletcher)



DESCRIPTION	Provide shoulder widening on both sides of Bucklin Hill Road and Lynwood Center Road from Blakely Avenue to Fletcher Bay Road. The project is planned to be designed by COBI staff w/ the support of a consultant for right-of-way acquisition.
BENEFIT	Safety and Non-Motorized Transportation Connectivity.
SCHEDULE	Yr1; Design to 30% and begin ROW acquisition. YR2&3; Following right of way acquisition, permitting and complete the design. YR4; Construct.
CATEGORY	E/N, SC, Tier 3, Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	1	1	2			
ROW	30	15	250			
Construction	0			281		
Sub-total	\$31	16	252	281	0	
FUND SOURCES (1,000's)						
Street Fund	31	16	252	281		
Storm Drain Fund	0					
STP Grant	0					
Sub-total	\$31	16	252	281	0	

City of Bainbridge Island — Capital Project Summary

C40 Eagle Harbor Drive – Phase 1

(Wyatt to past Bucklin Hill)



DESCRIPTION	Current level of service E for Pedestrians and D for cyclists. Provides shoulder widening on both sides. Necessitates upgrading Cooper Creek Culvert to accommodate road widening. Involves ROW acquisition. Assumes additional land will be needed to mitigate displaced wetlands. Desirable to improve curb radius at bottom of Wyatt.
BENEFIT	Safety and Non Motorized Transportation Connectivity.
SCHEDULE	YR1 Preliminary Design, ROW, YR2 ROW, YR3/4 ROW, Permitting, Design, YR5 Construction.
CATEGORY	E/N, SC, Tier 3, Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR6	Total
Design/permitting	80	30	10	50	0		\$170
ROW	30	15	5	750	0		\$800
Construction	0	0	0	0	610		\$610
Sub-total	\$110	45	15	800	610		\$1,580
FUND SOURCES (1,000's)							
Street Fund	50	20	7	360	275		\$712
Storm Drain Fund	60	25	8	440	335		\$868
STP Grant	0	0	0	0	0		\$0
Sub-total	\$110	45	15	800	610		\$1,580

City of Bainbridge Island — Capital Project Summary

C40 Eagle Harbor Drive – Phase 2

(From past Bucklin Hill to McDonald)



DESCRIPTION	Provide shoulder widening on both sides. This project is planned to be designed by City Staff assuming no right-of-way acquisition is required.
BENEFIT	Safety and Non-Motorized Transportation Connectivity.
SCHEDULE	Yr1; Design and Permitting. Yr2; Construction.
CATEGORY	E/N, SC, Tier 3, Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR6	Total
Design/permitting	-	-					\$0
ROW	0	0					\$0
Construction	0	700					\$700
Sub-total	\$0	700	-	0	0		\$700
FUND SOURCES (1,000's)							
Street Fund		95					\$95
Storm Drain Fund	0	0					\$0
STP Grant	0	605					\$605
Sub-total	\$0	700	0	0	0		\$700

City of Bainbridge Island — Capital Project Summary

C40 Fletcher Bay Road

(From High School to New Brooklyn)



DESCRIPTION	Provide shoulder widening on both sides of Fletcher Bay Road from Blakely High School Road to New Brooklyn Road. The project is planned to be designed by COBI staff. Assumes that no permanent ROW acquisition is needed.
BENEFIT	Safety and Non Motorized Transportation Connectivity.
SCHEDULE	Yr1; Design & Permit. Yr2; Construct.
CATEGORY	E/N, SC, Tier 3, Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR6	Total
Design/permitting	2	-					\$2
ROW	0	0					\$0
Construction	0	468					\$468
Sub-total	\$2	468	-	0	0		\$470
FUND SOURCES (1,000's)							
Street Fund	2	63					\$65
Storm Drain Fund	0						\$0
STP Grant	0	405					\$405
Sub-total	\$2	468	0	0	0		\$470

City of Bainbridge Island — Capital Project Summary

C40 Lynwood Center Road

(From Fletcher Bay Rd. to Point White Dr.)



DESCRIPTION	Provide shoulder widening on both sides. Assumes that no permanent ROW acquisition is needed. Assumes designed in house.
BENEFIT	Safety and Non Motorized Transportation Connectivity.
SCHEDULE	Yr1; Design & Permit. Yr2; Construct.
CATEGORY	E/N, SC, Tier 3, Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	-	-				
ROW	0	0				
Construction	0	505				
Sub-total	\$0	505	-	0	0	
FUND SOURCES (1,000's)						
Street Fund	0	68				
Storm Drain Fund	0	0				
STP Grant	0	437				
Sub-total	\$0	505	0	0	0	

City of Bainbridge Island
DRAFT Facilities CIP (2015- 2020)

10/23/2014

12:00

Project	Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
FACILITIES PROJECTS - 6-YEAR CIP																
Waterfront Park Phase 1 Impr.	Waterfront Park				Y											
Design/Permitting		x								84						
Construction		x								916						
City Dock Impr.	Waterfront Park				Y											
Design/Permitting		x								220						
Construction		x		835							1,847					
Police Station Replacement	Police Station				Y											
Design										500						
Construction											TBD					
Court Facility Replacement	Court Facility				Y											
Design										TBD						
Construction											TBD					
Downtown Parking Facility	Winslow				Y											
Design										TBD						
Construction											TBD					
Pedestrian Bridge Reconstruction	WF Park Trail									100						
Road End Improvements	Island Wide				Y					150						
RCM Lighting Upgrade	City Hall				Y						25					
HVAC System Equip. Upgrade	City Hall				Y					41	42	43	44			
Fueling System Upgrade Design	Public Works Facility				Y								15			
HVAC System Equip. Upgrade	Public Works Facility				Y									14		
Fueling System Upgrade	Public Works Facility				Y									75		
FACILITIES PROJECTS - 20-YEAR CIP																
City Farmland Infrastructure	Island Wide				Y											TBD
SCADA Software Upgrade (HVAC)	City Hall				Y											TBD
SCADA Software Upgrade (Security)	City Hall				Y											TBD
TOTALS										2,011	1,914	43	59	89	0	TBD
Grant Totals										0	835	0				
City Total										2,011	1,079	43	59	89	0	

Amounts in thousands

City of Bainbridge Island — Capital Project Summary

Waterfront Park Phase 1 Improvements

EAGLE HARBOR WATERFRONT PARK: EXISTING PHOTOS PAGE 2



DESCRIPTION	This project provides for renovations and repairs to elements of the Waterfront Park.
BENEFIT	Maintain utility of public infrastructure associated with the City park. Ensure user safety is maintained. Enhance accessibility and utility for various user groups.
SCHEDULE	Design beginning in 2013; additional design and construction to continue in 2014 - 2016.
CATEGORY	

PROJECT COSTS (1,000's)	2015	2016	2017	2018	2019	2020
Park Phase 1						
Design/permitting	84					
Construction	916					
Sub-total	\$1,000	\$0	\$0	\$0	\$0	\$0
FUND SOURCES (1,000's)	Year 1	Year 2	Year 3	Year 4		
General Fund	\$1,000		\$0	\$0	\$0	\$0
Grant	0	0				
Sub-total	\$1,000	\$0	\$0	\$0	\$0	\$0

City of Bainbridge Island — Capital Project Summary

Waterfront Park City Dock Replacement



DESCRIPTION	This project provides for replacement of the Waterfront Park City Dock and expansion of the Boat Ramp.
BENEFIT	Maintain utility of public infrastructure associated with the City park. Ensure user safety is maintained. Enhance accessibility and utility for various user groups.
SCHEDULE	Design beginning in 2013; additional design and construction to continue in 2014 - 2016.
CATEGORY	

PROJECT COSTS (1,000's)	2015	2016	2017	2018	2019	2020	
Design/permitting	220						
Construction		1,847					
Sub-total	\$220	\$1,847	\$0	\$0	\$0	\$0	
FUND SOURCES (1,000's)							
General Fund	\$112	\$1,120	\$0	\$0	\$0	\$0	
Grant	\$108	\$727					
Sub-total	\$220	\$1,847	\$0	\$0	\$0	\$0	

City of Bainbridge Island — Capital Project Summary

Police Station Replacement Project

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DESCRIPTION	This project provides for a replacement Police Station
BENEFIT	Replacement facility will provide adequate space for current and future departmental need, while correcting numerous space, structural, and security deficiencies in the current facility.
SCHEDULE	Design beginning in 2015;.
CATEGORY	

PROJECT COSTS (1,000's)	2015	2016	2017	2018	2019	2020
Design/permitting	500					
ROW						
Construction		TBD	TBD			
Sub-total	\$500	\$0	\$0	\$0	\$0	\$0
FUND SOURCES (1,000's)						
General Fund	\$500	TBD	\$0	\$0	\$0	\$0
Sub-total	\$500	\$0	\$0	\$0	\$0	\$0

City of Bainbridge Island — Capital Project Summary

Pedestrian Bridge Upgrade Project

Waterfront Park Trail

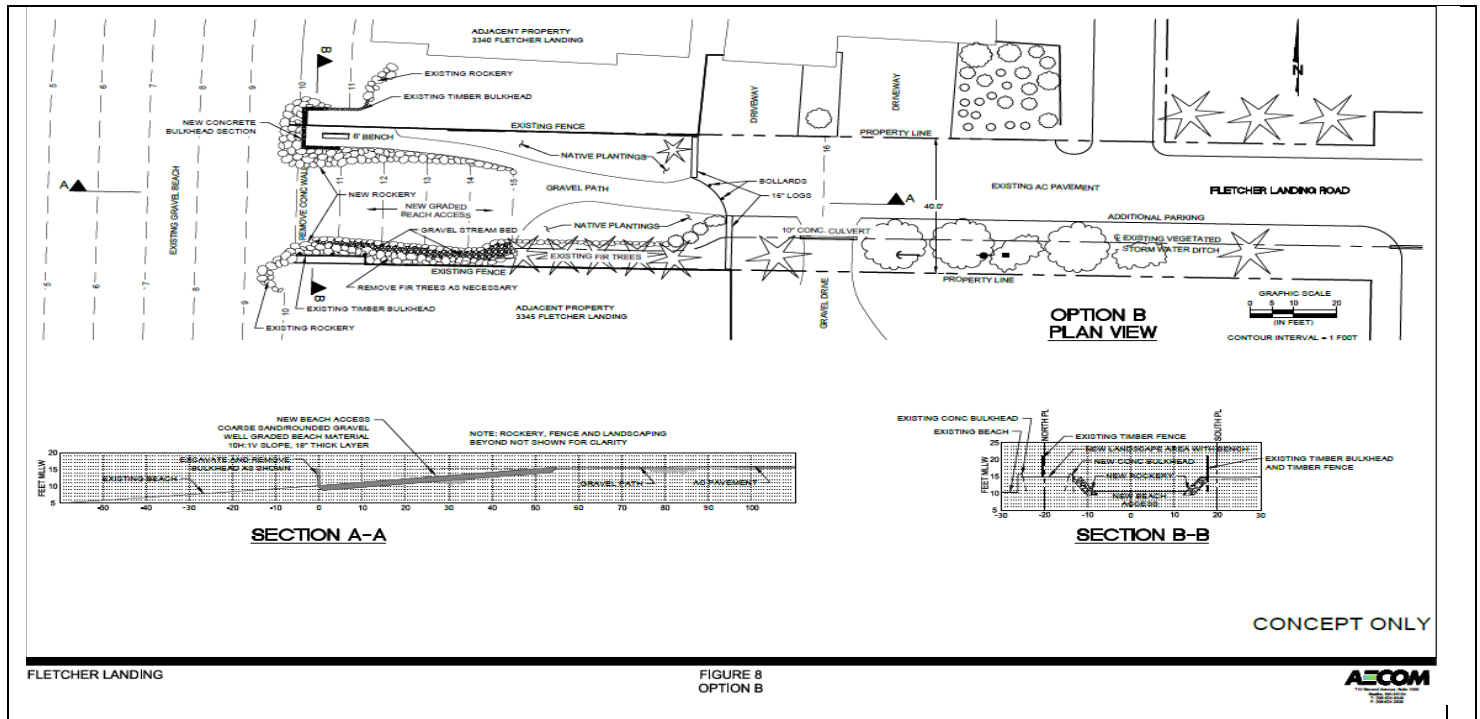


DESCRIPTION	The Waterfront Park trail pedestrian bridge is over 40 years old and is in need of upgrades. The bridge had an emergency pile replacement project in 2013. This project will include deck and railing replacement and painting. Because of the sensitive environmental location, the work site will be contained from the environment during painting activities.
POLICY	
BENEFIT	Infrastructure preservation and public safety improvement.
SCHEDULE	Construct 2015
CATEGORY	

PROJECT COSTS (1,000's)	2015	2016	2017	2018	2019	2020
Design/permitting	0					
ROW	0					
Construction	100					
Sub-total	\$100	\$0	\$0	\$0	\$0	\$0
FUND SOURCES (1,000's)						
General Fund	100					
	0					
	0					
Sub-total	\$100	0	0	0	0	0

City of Bainbridge Island — Capital Project Summary

City Road Ends Improvements (Island-Wide)



DESCRIPTION	This project provides for infrastructure enhancements at various City-owned road ends.
BENEFIT	The project will enhance public access to the waterfront. Ensure user safety is maintained. Enhance accessibility and utility for various user groups.
SCHEDULE	Design and Construction in 2015
CATEGORY	

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	0					
ROW	0					
Construction	150					
Sub-total	\$150	0	0	0	0	0
FUND SOURCES (1,000's)						
Street Fund	150					
Storm Drain Fund	0					
STP Grant	0					
Sub-total	\$150	0	0	0	0	0

City of Bainbridge Island — Capital Project Summary

HVAC System Equipment Upgrade

City Hall
280 Madison Avenue

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DESCRIPTION	The City Hall HVAC system upgrade project is based on the recommendation of the city's current HVAC service provider, Air Management Systems Inc. The City Hall is served by 21 individual heat pumps. The heat pumps are currently 13 years old and have an estimated life expectancy of 12 – 15 years. The heat pump that serves the Information Technology room will be replaced in 2013. The City Hall HVAC system upgrade project will replace 4 heat pumps each year from 2014 through 2018. This project will insure systems reliability and avoid costly unscheduled failures.
POLICY	
BENEFIT	Systems reliability.
SCHEDULE	Construct 2014, 2015, 2016, 2017, 2018
CATEGORY	

PROJECT COSTS (1,000's)	2014	2015	2016	2017	2018	2019
Design/permitting	0					
ROW	0					
Construction	40	41	42	43	44	
Sub-total	\$40	\$41	\$42	\$43	\$44	\$0
FUND SOURCES (1,000's)						
General Fund	40	41	42	43	44	
	0					
	0					
Sub-total	\$40	\$41	\$42	\$43	\$44	0

City of Bainbridge Island
DRAFT FLEET and EQUIPMENT CIP (2015 - 2020)

10/23/2014

12:00 PM

Project		Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
FLEET PROJECTS - 6-YEAR CIP																
Police Vehicles (3)					152					152	156	161	166	170	176	
Small Capital Equip <\$10,000					10	10	10	10	10	50	50	50	50	50	50	
Roadside Mower						77			19	96						
Medium Duty Pickup Truck					33	8				41						
Motorcycle		x		10	30					30						
Police Computers for Cars					150						150					
Sweeper						42			169		211					
Phone System					50						50					
Cab and Chassis						88			88			176				
Medium Duty Pickup Truck					22	22						44				
Roadside Mower						83			21				104			
Chipper						36							36			
Commercial Lawn Mower					8								8			
Roller Compactor w Trailer						35								35		
Pup Trailer						29			29					58		
Van							33	8						41		
Light Duty Pick Up					7	7	7	7	7					35		
Emergency Generator								60						60		
Shoulder Gravel Conveyor						37								37		
Small Sander Attachment						6								6		
FLEET PROJECTS - 20-YEAR CIP																
Annual - Fleet Replacement					x	x	x	x	x							TBD
Annual - IT Equipment Capital Items					350											350
TOTALS										369	617	431	364	272		350

WATER UTILITY

Project Title	Fund	Location	Description of Work	Added for 2015-2020 CIP	Proposed Year	Comments	Comp. Plan Designation
6 Year CIP:							
2015 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction		2015	Water System Rehabilitation	M
2016 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction		2016	Water System Rehabilitation	M
2017 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction		2017	Water System Rehabilitation	M
2018 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction		2018	Water System Rehabilitation	M
2019 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction	Y	2019	Water System Rehabilitation	M
2020 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction	Y	2020	Water System Rehabilitation	M
Wing Point Way	Water		TBD		2015	TBD	TBD
Taylor Avenue Well	Water		TBD		2016	Deferred; pending system plan	E/N
Sands Well #2 - Design	Water		New or retrofitted production well		2016	Deferred; pending system plan	E
Sands Well #2 - Construction	Water		New or retrofitted production well		2016	Deferred; pending system plan	E
High School Reservoir - Design	Water		Retrofit		2017	Deferred; pending system plan	E/N
High School Reservoir - Construct	Water		Retrofit		2018	Deferred; pending system plan	E/N
Fletcher Bay Well	Water		Redundancy well		2018	Deferred; pending system plan	E/N
20 Year CFP:							
Annual Preservation Program			2% inflation per year for 14 years			Water System Rehabilitation	E/N
Wyatt High Zone Main		Madison to Grow	Extend high pressure zone further south			Improve customer water pressure	E/N

M - Major Maintenance, repair, renovation, or replacement of an existing facility that does not add additional capacity

E - New facilities or improvements to existing facilities that provide added capacity to serve the existing population

N - New facilities or improvements to existing facilities that are built primarily to provide added capacity to serve future population or employment growth

City of Bainbridge Island
DRAFT Water CIP (2015- 2020)

10/23/2014
12:00 PM

Project	Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
WATER PROJECTS - 6-YEAR CIP																
Annual Preservation Program						Y				147	148	151	154	157	160	2,170
Wing Point Way						Y	Y	Y		769						
Winslow Way Reconstr.-Ph 2	Madison to Grow					Y	Y	Y				TBD	TBD			
WATER PROJECTS - 20-YEAR CIP																
Taylor Avenue Well						Y										TBD
Sands Well #2						Y										TBD
High School Reservoir						Y										TBD
Fletcher Bay Well						Y										TBD
Wyatt High Zone Main	Madison - Grow					Y	Y	Y								TBD
TOTALS										916	148	151	154	157	160	2,170

Amounts in thousands

City of Bainbridge Island — Capital Project Summary

Water System Annual Preservation Program

(Water System Wide)



DESCRIPTION	This project addresses system-wide water system preservation projects. Specific projects will be determined as identified during annual inspection and maintenance program. Typical projects include pipe replacement, water valve replacement/repairs, water meter replacement/repairs, pressure reducing station replacement/repairs, etc.
BENEFIT	Improved water system reliability and increased system life.
SCHEDULE	Design and Construction all years.
CATEGORY	Deficiency 1B,M, SC

City of Bainbridge Island — Capital Project Summary

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	0					
ROW	0					
Construction	147	148	151	154	157	160
Sub-total	\$147	\$148	\$151	\$154	\$157	\$160
FUND SOURCES (1,000's)						
Water Fund	\$147	\$148	\$151	\$154	\$157	\$160
Sub-total	\$147	\$148	\$151	\$154	\$157	\$160

SEWER UTILITY

Project Title	Fund	Location	Description of Work	Added for 2014-2019 CIP	Proposed Year	Comments	Comp. Plan Designation
6 Year CIP:							
2015 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes		2015	Collection system rehabilitation	E/N
2016 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes		2016	Collection system rehabilitation	E/N
2017 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes		2017	Collection system rehabilitation	E/N
2018 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes		2018	Collection system rehabilitation	E/N
2019 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes	Y	2019	Collection system rehabilitation	E/N
2020 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes	Y	2020	Collection system rehabilitation	E/N
Wing Point Way	Sewer	with Non Motorized project	Gravity and force main piping, manholes	Y	2015	Sewer element of project only; needs assessment and design	TBD
20 Year CFP:							
Annual Preservation Program			2% inflation per year for 14 years				E/N
Pump Station Upgrade - Various			Mechanical and electrical retrofit			Programmed as part of GSP update	E/N
Pump Station Upgrade - Village	Sewer	SR305 / High School Rd	Mechanical and electrical retrofit			Defer until GSP complete	E/N
WWTP Upgrade - Various			Mechanical and electrical retrofit			Programmed as part of GSP update	E/N

M - Major Maintenance, repair, renovation, or replacement of an existing facility that does not add additional capacity

E - New facilities or improvements to existing facilities that provide added capacity to serve the existing population

N - New facilities or improvements to existing facilities that are built primarily to provide added capacity to serve future population or employment growth

City of Bainbridge Island
DRAFT Sewer CIP (2015 - 2020)

10/23/2014
12:00 PM

Project	Location and/or Phase	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
SEWER PROJECTS - 6-YEAR CIP																
Annual Preservation Program								Y		149	152	155	158	161	161	2,240
Wing Point Way Sewer	Wing Point					Y	Y	Y		1,073						
Winslow Way Reconstr.-Ph 2	Madison to Grow					Y	Y	Y				TBD	TBD			
SEWER PROJECTS - 20-YEAR CFP																
Pump Station Upgrade - Various	Madison - Grow					Y	Y	Y								TBD
Pump Station Upgrade - Village	Village															TBD
WWTP Upgrade - Various	Hawley															TBD
Extend Outfall	Wing Point															TBD
Lovell Pump Station Beach Mains	Lower Lovell															TBD
TOTALS										1,222	152	155	158	161	161	2,240

Amounts in thousands

City of Bainbridge Island — Capital Project Summary

Sewer System Annual Preservation Program

(Sewer System Wide)



DESCRIPTION	This project addresses system-wide sewer system preservation projects. Specific projects will be determined as identified during annual inspection and maintenance program. Typical projects include pipe replacement, inflow/infiltration elimination, pump station repairs, manhole repairs, etc.
BENEFIT	Improved sewer system reliability and increased system life.
SCHEDULE	Design and Construction all years.
CATEGORY	Deficiency 1B,E/N; SC

City of Bainbridge Island — Capital Project Summary

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	15	15	16	16	16	16
ROW	0					
Construction	134	137	139	142	145	145
Sub-total	\$149	\$152	\$155	\$158	\$161	\$161
FUND SOURCES (1,000's)						
Sewer Fund	\$149	\$152	\$155	\$158	\$161	\$161
Sub-total	\$149	\$152	\$155	\$158	\$161	\$161

City of Bainbridge Island
Draft Stormwater CIP (2015 - 2020)

10/23/2014
12:00 PM

Project	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
STORMWATER PROJECTS - 6-YEAR CIP															
2015-20 Annual Stormwater Preservation								Y	100	100	291	297	303	309	4326
								Y							
Wardwell Rd Reconstruction and Drainage Imp.	X		346	Y				Y			346				
Wardwell Rd Culvert (Woodward Creek)								Y			45	200			
Mtn. View Dr. Reconstruction and Drainage Imp.				Y				Y	12	41					
Yeomalt Area Drainage Improvements	X		383					Y			510				
Blakely Falls Creek Culvert (Halls Hill)								Y			150				
Waterfront Park Outfall Reconstruction	X		128					Y			45	125			
Deep Culvert Preservation Assessment								Y	75						
Deep Culvert Preservation Program								Y		50	200	250	200	250	2500
Eagle Hrbr Dr. McDonald Creek Culvert Repair								Y					40	80	
Eagle Hrbr Dr. Creosote Creek Culvert Repairs								Y				50	150		
Rockaway Beach Rd. Outfall								Y	50	150					
Country Club Rd. Reconstruction & Drainage Impr.				Y				Y			75				
Blakely Avenue Drainage Improvements								Y				45	30	250	
C40 Eagle Harbor Dr. (Cooper Creek Culvert Repl)				Y				Y			60	25	8	440	335
Springbrook Creek Restoration and Culvert Replace	X		450					Y			600				
STORMWATER PROJECTS - 20-YEAR CIP															
<i>Culvert and Outfall Projects:</i>															
Miller Rd at Issei Creek Culvert Replacement								Y							TBD
Yeomalt Outfall Improvements								Y							TBD
Country Club Rd at Mac's Dam Creek Culvert Replace								Y							TBD
Southbeach Drive Culvert & Outfall Impr.								Y							TBD
<i>Area Drainage Projects:</i>															
Hansen Road Area Drainage Improvements								Y							TBD
Park Avenue Area Drainage Improvements								Y							TBD
Sunrise Drive Area Drainage Improvements								Y							TBD
Manzanita Area Drainage Improvements															TBD
Battle Point Dr. and Skinner Rd Area Drainage Impr.								Y							TBD
Venice Loop Area Drainage Improvements								Y							TBD
<i>Puget Sound Partnership LIO Projects:</i>															
Management Reserve for Water Quality Projects															TBD
Salt Marsh and Creek Restoration	X							Y							TBD
WF Park Bulkhead Removal and Conveyance Retrofit	X							Y							TBD
Point Monroe Lagoon/ Faye Bainbridge Outfall	X							Y							TBD
Blakely Hill Road Drainage and Outfall Imp.	X							Y							TBD
Yeomalt Madrona Retrofits and Outfall Imp.	X							Y							TBD
Madison South and Winslow Way East Retrofits	X							Y							TBD
Euclid Culvert Replacement	X							Y							TBD

Amounts in thousands

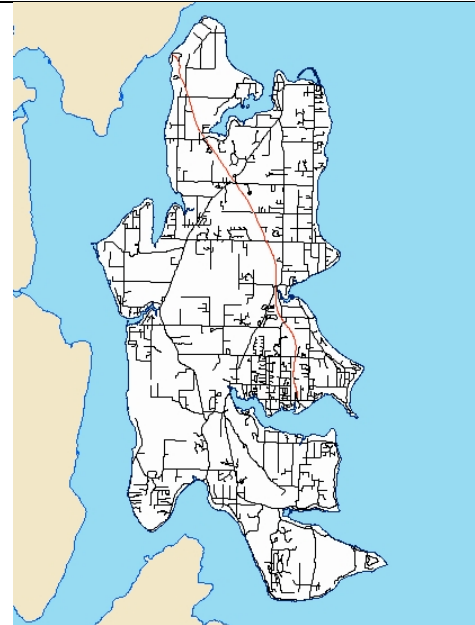
City of Bainbridge Island
Draft Stormwater CIP (2015 - 2020)

10/23/2014
12:00 PM

Project	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
TOTALS									237	341	2322	992	731	1329	TBD
Grant Totals									0	0	1213	94	0	0	TBD
City Funding									237	341	1,110	898	731	1,329	TBD

City of Bainbridge Island — Capital Project Summary

Annual Stormwater Preservation (Location: Island-wide)



DESCRIPTION	This program provides for on-going repair or replacement of conveyance structures such as cross culverts, catch basins & underground storm piping. The program typically funds projects with construction costs less than \$100K and with less complex design and permitting. As of 2013 95 of the city's 1180 cross culverts are in need of repair/ replacement.
BENEFIT	Preservation
SCHEDULE	Study Year 1
CATEGORY	M/E, GC, Tier 1 (Preservation), Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	100	100	291	297	303	309
ROW						
Construction						
Sub-total	\$100	100	291	297	303	309
FUND SOURCES (1,000's)						
Street Fund						
Storm Drain Fund	100	100	291	297	303	309
Grant						
Sub-total	\$100	100	291	297	303	309

City of Bainbridge Island — Capital Project Summary

Wardwell Road Culvert

(Woodward Creek Fish Passage Culvert)



DESCRIPTION	Woodward Creek overtops Wardwell Road during storm events and backs up, flooding private property. Recommend replacement of a failing culvert with a new fish passage culvert. This project may be combined with the Wardwell Road Reconstruction and Drainage Project. Temporary construction easements may be needed.
BENEFIT	Replaces an undersized culvert and addresses fish passage. The project furthers the water quality and habitat goals of the Murden Cove Watershed Nutrient and Bacteria Reduction Project.
SCHEDULE	Y1 Design and Permitting, Y2 Construction.
CATEGORY	M/E, GC, Tier 1, Priority B

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	\$45					
ROW	0					
Construction	0	200				
Sub-total	\$45	\$200	0	0	0	0
FUND SOURCES (1,000's)						
Street Fund	0					
Storm Drain Fund	\$45	\$200				
DOE Grant	0					
Sub-total	\$45	\$200	0	0	0	0

City of Bainbridge Island — Capital Project Summary

Yeomalt Area Drainage Improvements Project

(Area bordered by Cherry, Yeomalt Drive, Madrona, and Wing Point Way)



DESCRIPTION	Provides for storm drainage improvements in the Yeomalt area. The City completed design in 2014 with funds received from a DOE grant for water quality improvements. This work was identified in the 2013 Area Drainage Study performed by Browne Wheeler Engineering. The City plans to apply for grant funding for this project in 2015 and anticipates that a local match of 25% will be required.
BENEFIT	Much of the Wing Point area above Yeomalt Point was developed before regulations required conveyance systems. Currently there are drainage problems in many areas and or existing conveyances are lacking or inadequate.
SCHEDULE	Design to be completed in 2014. Candidate for grant funding application in 2015.
CATEGORY	E/N, GC, Tier 1, Priority A.

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	60					
ROW						
Construction				510		
Sub-total	\$60			\$510	\$0	\$0
FUND SOURCES (1,000's)						
Street Fund				0		
SSWM Fund				128		
DOE Grant	60			382		
Sub-total	\$60			\$510	\$0	\$0

City of Bainbridge Island — Capital Project Summary

Waterfront Park Outfall Reconstruction (East of Dock)

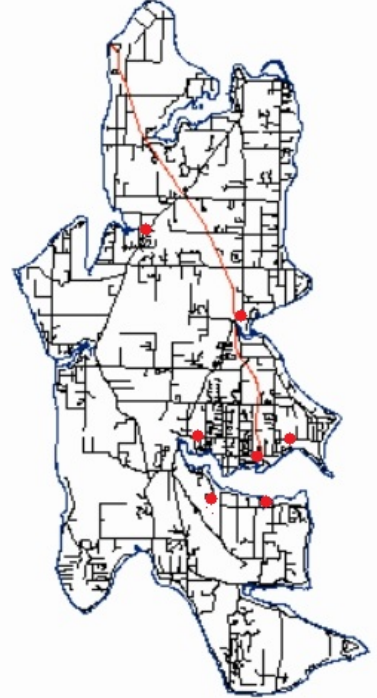


DESCRIPTION	Provides for a removal of an old deep water outfall and a water quality structure. The Department of Natural Resources has required that the outfall be removed from the aquatic land habitat and conservancy. The City Council authorized a Grant Application for the project on May 15, 2013. The City did not receive funding in 2013.
BENEFIT	Addresses obligation by the City and provides water quality improvement for a conveyance receiving significant run off from parking areas.
SCHEDULE	Design and Construction upon grant receipt.
CATEGORY	M/E, GC, Tier 1, Priority C.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	45	0				
ROW	0	0				
Construction	0	125				
Sub-total	\$45	\$125	0	0	0	0
FUND SOURCES (1,000's)						
Street Fund	0					
Storm Drain Fund	11	31				
Grant	34	94				
Sub-total	\$45	\$125	0	0	0	0

City of Bainbridge Island — Capital Project Summary

Deep Culvert Preservation Assessment (Location: Island-wide)



DESCRIPTION	Many culverts in deep ravines are deteriorating. This project will identify and inspect deep culverts, assess conditions, and provide repair recommendations. Providing repairs extends service life and avoids more costly replacements. Most of the Island's deep culverts were constructed of concrete pipe in the 50's and 60's or corrugated metal pipe in the 60's and 70's. Many deep culverts are showing signs of failure such as settlement, heavy corrosion, separations, and dropped sections. Failures have occurred in recent years (Hidden Cove Rd at Coho Creek, Sunrise Drive at Rolling Bay Creek) and this program will help mitigate risk of potential catastrophic failures at deep culverts.
BENEFIT	Preservation
SCHEDULE	Study Year 1
CATEGORY	M/E, GC, Tier 1 (Preservation), Priority A.

City of Bainbridge Island — Capital Project Summary

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	75					
ROW						
Construction						
Sub-total	\$75	0	0	0	0	0
FUND SOURCES (1,000's)						
Street Fund						
Storm Drain Fund	75					
Sub-total	\$75	0	0	0	0	0

City of Bainbridge Island — Capital Project Summary

Deep Culvert Preservation Program (Location: Island-wide)

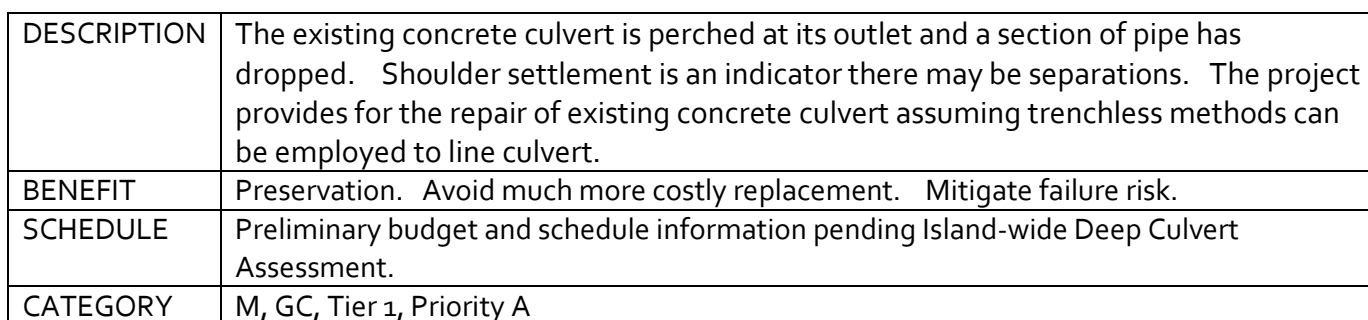


Note: Green dots – Repair/Replace, Red dots - Evaluate

DESCRIPTION	Provides for the repair of culverts in deep fill sections island-wide. Assumption: culverts can be repaired using trenchless technologies, no ROW acquisition (limited to temp construction easements), repair one culvert per year over next 6 years.
BENEFIT	Preservation. Cost benefit in that repairs are far less expensive than replacements.
SCHEDULE	Study Year 1
CATEGORY	M/E, GC, Tier 1 (Preservation), Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	50	50	50	50	50	50
ROW						
Construction		\$150	200	150	200	150
Sub-total	\$50	\$200	\$250	\$200	\$250	\$200
FUND SOURCES (1,000's)						
Street Fund						
Storm Drain Fund	50	200	250	200	250	200
Grant						
Sub-total	\$50	\$200	\$250	\$200	\$250	\$200

Eagle Harbor Drive at McDonald Creek Culvert Replacement (5530 Eagle Harbor Drive)

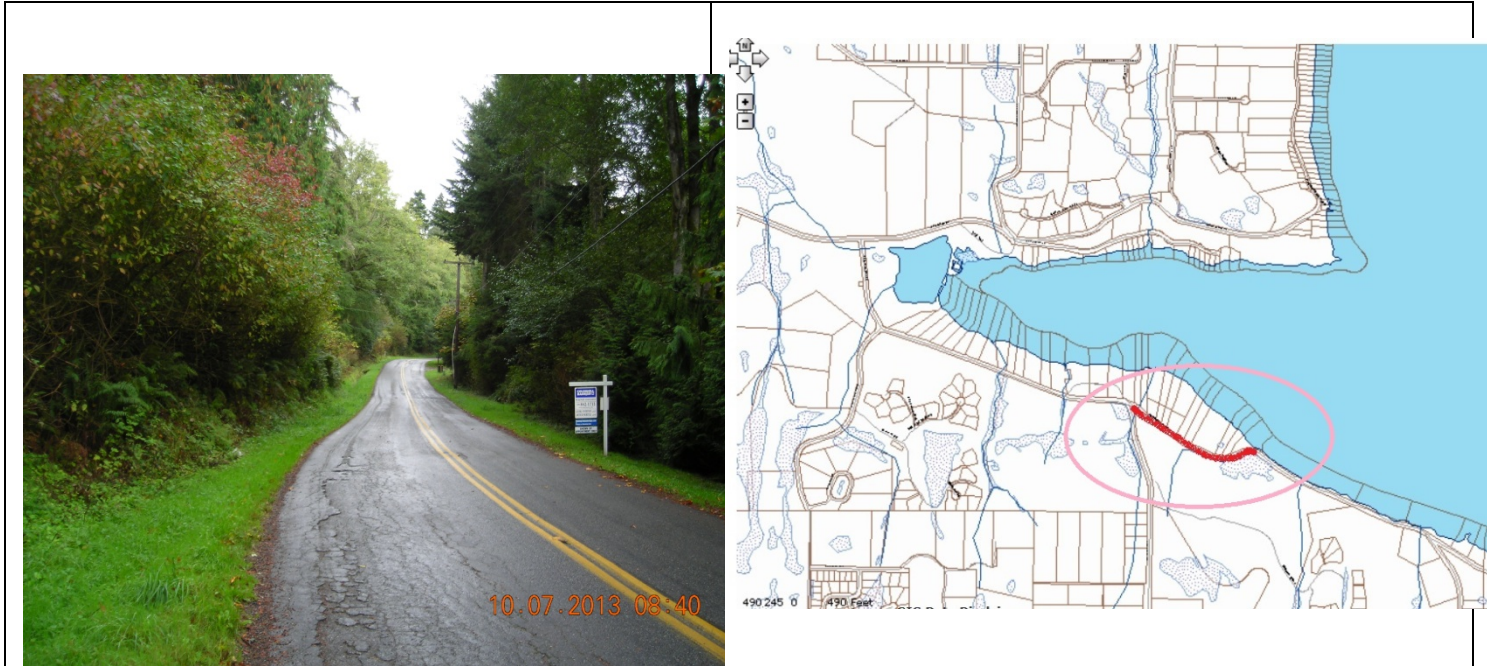


PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	40					
ROW						
Construction		80				
Sub-total	\$40	\$80	\$0	\$0	\$0	\$0
FUND SOURCES (1,000's)						
Street Fund						
SSWM Fund	40	80				
? Grant						
Sub-total	\$40	\$80	\$0	\$0	\$0	\$0

City of Bainbridge Island — Capital Project Summary

Country Club Road Reconstruction and Drainage Improvement

(From Toe Jam Hill Road to the Seawall)



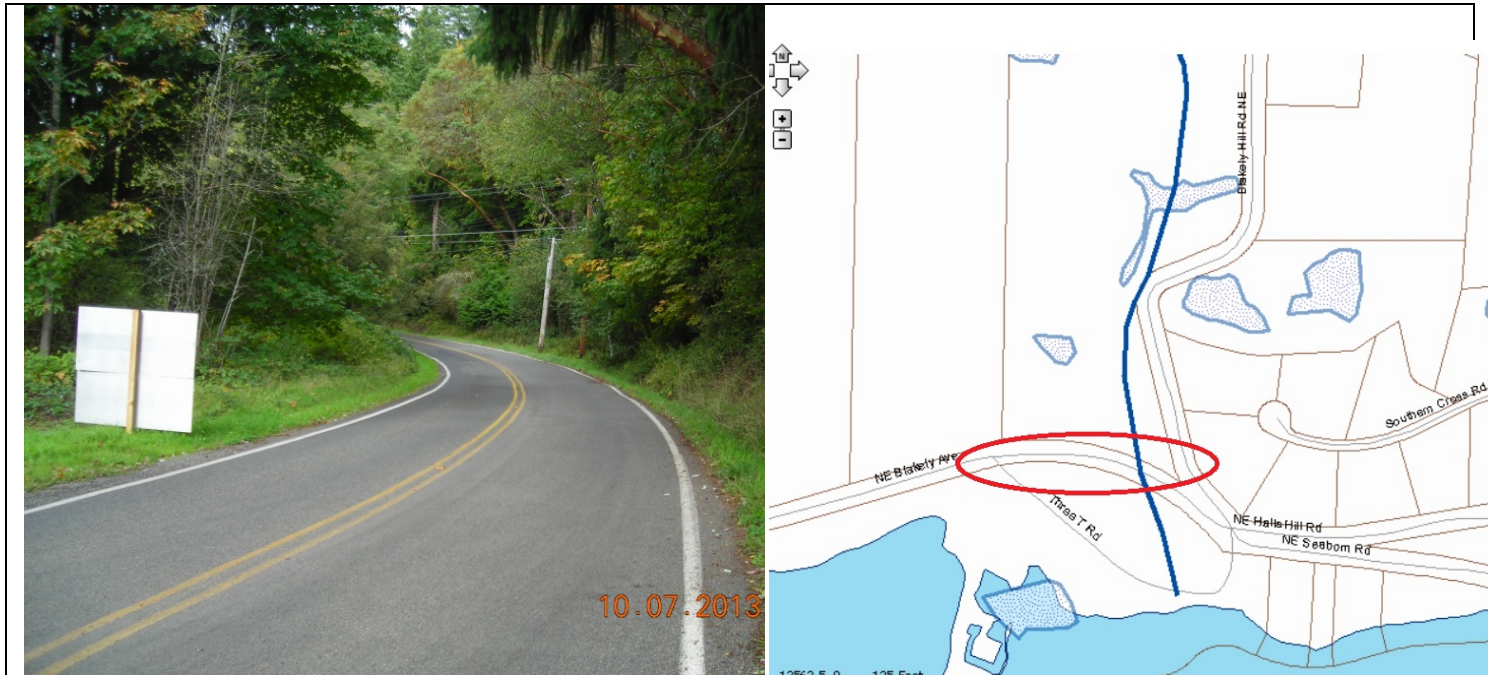
DESCRIPTION	The current roadway and fronting properties flood. The roadway surfacing is in poor condition. The project provides for raising the roadway to a higher elevation, reconstructing roadside ditches to flow, and restoring the surfacing. Temporary construction easements are needed for adjusting driveway elevations. The project design, permitting, and easement acquisition is envisioned to be performed in house by Engineering Staff.
BENEFIT	Addresses surfacing repair and flooding.
SCHEDULE	Design, Permit, Easements year 1, Construct year 2.
CATEGORY	M/E, GC, Tier 1, Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	0					
ROW	*					
Construction	250	\$0				
Sub-total	\$0	\$0	0	0	0	0
FUND SOURCES (1,000's)						
Street Fund	175	0				
Storm Drain Fund	75	0				
Grant		0				
Sub-total	\$250	\$0	0	0	0	0

City of Bainbridge Island — Capital Project Summary

Blakely Ave. Drainage Improvements

(In the vicinity of Blakely Hill and Halls Hill intersection and BIMPD Parklands)

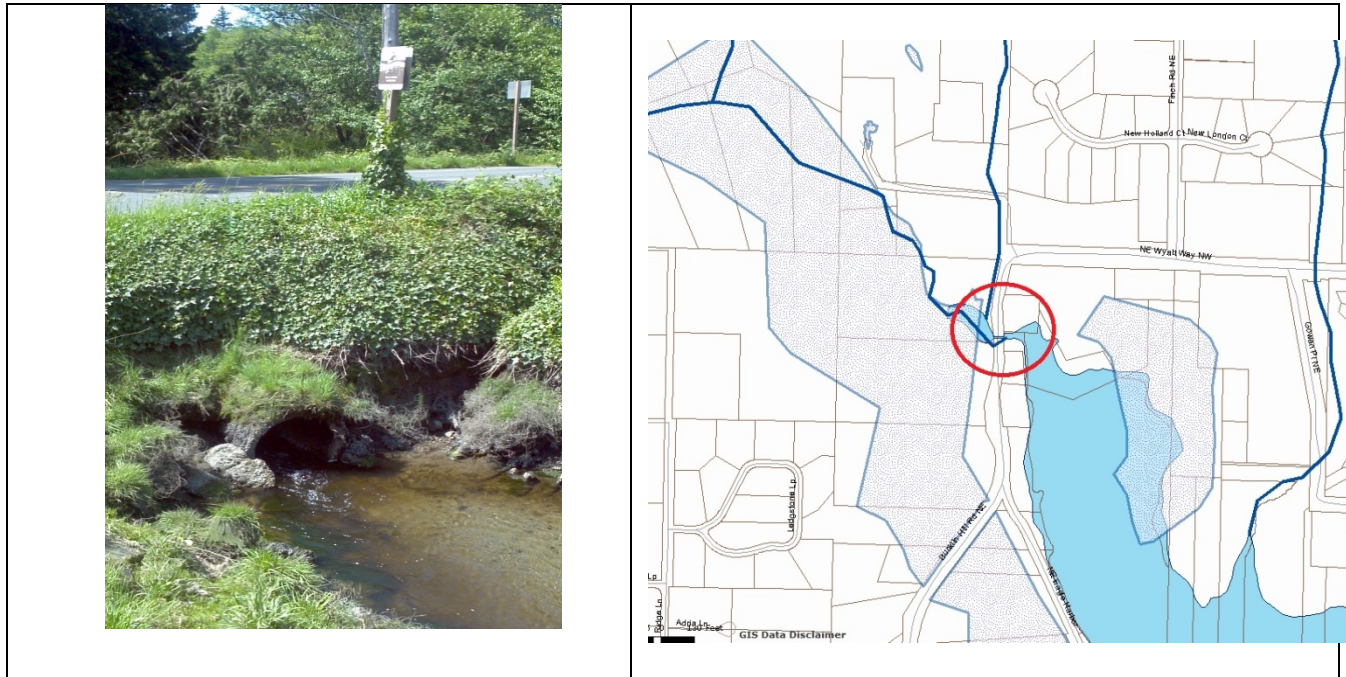


DESCRIPTION	Blakely Avenue in the vicinity of the head of Blakely Harbor and the adjacent Park lands flood. Also there are drainage problems at the bottom of Blakely Hill road that often contribute to water on the roadway and the potential for icing at the intersection. The project will provide for drainage improvements. Portions of the improvements would be located outside of the ROW and on Park property.
BENEFIT	Addresses water on roadway and poor drainage.
SCHEDULE	Design, Permit, ROW year 1, Construct year 2
CATEGORY	M/E, GC, Tier 1, Priority A.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	45	30				
ROW		*				
Construction			250			
Sub-total	\$45	\$30	\$250	0	0	0
FUND SOURCES (1,000's)						
Street Fund						
Storm Drain Fund	45	30	250			
Grant						
Sub-total	\$45	\$30	\$250	0	0	0

City of Bainbridge Island — Capital Project Summary

C40 Eagle Harbor Drive at Cooper Creek Culvert Replacement (Head of the Bay North of Ray's Automotive)



DESCRIPTION	Culvert backs up and floods roadway and adjacent properties during storm events. Provides for the replacement of existing culvert with a new concrete box culvert or bridge. Refer to the C40-Eagle Harbor Drive – Phase 1 project for cost information.
BENEFIT	Preservation. Addresses flooding. Improves water quality, habitat, and provides for fish passage.
SCHEDULE	Preliminary Design and Right-of-Way needed to verify scope, schedule, and budget.
CATEGORY	E/N, GC, Tier 1, Priority A.

PROJECT COSTS (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Design/permitting	*			*		
ROW	*	*	*	*		
Construction					*	
Sub-total	*	*	*	*	*	\$0
FUND SOURCES (1,000's)						
Street Fund	*	*	*	*	*	
SSWM Fund	*	*	*	*	*	
? Grant						
Sub-total	*	*	*	*	*	\$0

City of Bainbridge Island — Capital Project Summary

Springbrook Creek Restoration and Culvert Replacement

(Vicinity of High School and Fletcher Intersection)



DESCRIPTION	Upgrade old culverts to fish passage culverts and restore section of creek that has been degraded. This project has been identified as a high priority by the LIO, and there may be an opportunity to obtain grant funds.
BENEFIT	Culvert Preservation, Environmental – Water Quality, Habitat
SCHEDULE	3 to 4 years to design, acquire easement, permit, and construct.
CATEGORY	M, GC, Tier3, Priority C.

PROJECT COSTS (1,000's)	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Design/permitting	*	*	*			
ROW		*	*			
Construction	600			*		
Sub-total	*	*	*	*	0	0
FUND SOURCES (1,000's)						
Street Fund						
Storm Drain Fund	150					
DOE Grant	450	*	*	*		
Sub-total	\$600	*	*	*	0	0

District	Capital Plan Document	Status	Completion Date Estimate
B.I. School District	2014-2020 Capital Facilities Plan	Final	September 11, 2014
B.I. Metro Park and Recreation District	2015 Capital Improvement Plan		Planned 11/15/2014
	2014 Comprehensive Plan	Final	July 2014
BI Fire Department	2013-2022 Strategic Plan	Final	October 2013
Kitsap PUD	2011-2017 Water System Plan	Final	2011
Sewer District # 7	2015 CIP		Planned 11/13/14

-BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-33, Adopting Two-Year Biennial Budget for 2015-2016	Date: October 28, 2014
Agenda Item: Public Hearing	Bill No.: 14-153
Proposed By: Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: October 7, 2014	Recommendation: Schedule public hearing for October 28, 2014
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Hold public hearing of Ordinance No. 2014-33 adopting the final budget of the City for fiscal years ending December 31, 2015 and December 31, 2016 for October 28, 2014.

Schedule third reading for November 25, 2014.

[Link](#) to 2015-2016 preliminary budget on City website.

History:

City Council and the administration are working on the 2015-2016 biennial budget through a series of City Council meetings. The first reading of Ordinance No. 2014-33 on October 7 began the formal process to adopt the biennial budget.

RECOMMENDED ACTION

Motion:

I move that City Council schedule Ordinance No. 2014-33, adopting the 2015-2016 biennial budget, for 3rd third reading on November 25, 2014.

ORDINANCE NO. 2014-33

AN ORDINANCE of the City of Bainbridge Island, Washington adopting the final budget of the City for fiscal years ending December 31, 2015 and December 31, 2016.

WHEREAS, on September 10, 2014 the budget was submitted to the City Manager with estimates of revenues, and requests from all departments for expenditures for the fiscal year ending December 31, 2015 (these dates being prior to the dates required by law); and

WHEREAS, the City Manager reviewed the estimates and made such changes and/or additions as he deemed appropriate, and on September 23, 2014, filed the revised preliminary budget with the City Clerk, and

WHEREAS, this preliminary budget was presented to the City Council at a City Council meeting on September 23, 2014, and was discussed at City Council meetings on October 7, 14, 21, and XX November XX and XX, 2014]; and

WHEREAS, a public hearing was held concerning the budget on October 28, 2014 for the purpose of providing information to the public regarding the estimates and programs contained in the preliminary budget and at which hearing all taxpayers were heard who appeared for or against any part of said budget; and

WHEREAS, the City Council met regarding the proposed budget on XX, 2014 for the purpose of adopting a final budget for 2015 and a budget for 2016 and at which meeting the City Council made such changes as it deemed necessary and proper; now, therefore:

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON DOES ORDAIN AS FOLLOWS:

Section 1. The final budget for the fiscal year 2015 is hereby adopted in full, and the budget for the fiscal year 2016 is adopted. The entire budget document is to be placed on file with the office of the City Clerk for public inspection.

Section 2. Attached hereto and identified as Exhibit A (2015) and Exhibit B (2016) in summary form, are the totals of budgeted expenditures for each separate fund and the aggregate totals for all such funds combined.

Section 3. Because the amounts of revenues and expenditures to be recorded in the Building & Development Services Fund are not clearly fixed and because the Building & Development Services Fund receives operating transfers from the General Fund, this Budget authorizes additional amounts to be spent from the Building & Development Services Fund and to be covered by additional operating transfers from the General Fund provided that the total expenditures for these two funds shall be no more than the amount authorized by this ordinance.

Section 4. A complete copy of the final budget for 2015, as adopted, and the final budget for 2016, as adopted, together with a copy of this ordinance shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 5. This ordinance shall take effect on January 1, 2015.

PASSED by the City Council this _____ day of November, 2014.

APPROVED by the Mayor this _____ day of November, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	September 23, 2014
PASSED BY THE CITY COUNCIL:	November __, 2014
PUBLISHED:	November __, 2014
EFFECTIVE DATE:	January 1, 2015
ORDINANCE NO.:	2014-33

CITY OF BAINBRIDGE ISLAND - 2015 PROPOSED BUDGET

SUMMARY BY FUND

Exhibit A

ORDINANCE NO. 2014-33

ADOPTING THE 2015 BUDGET

<u>CITY FUNDS</u>		<u>2015 EXPENDITURES</u>
001	GENERAL FUND	18,053,757
101	STREET FUND	3,164,122
103	REAL ESTATE EXCISE TAX FUND	1,300,000
104	CIVIC IMPROVEMENT FUND	125,000
108	AFFORDABLE HOUSING FUND	79,160
151	FAR-PUBLIC AMENITIES	-
152	FAR-FARMLAND/AGRICULTURE	-
201	GO BOND FUND	2,692,159
203	LID BOND FUND	52,699
301	CAPITAL CONSTRUCTION FUND	5,974,000
302	LID CAPITAL CONSTRUCTION FUND	-
401	WATER OPERATING FUND	2,022,670
402	SEWER OPERATING FUND	4,806,339
403	STORM & SURFACE WATER FUND	2,271,325
407	BUILDING & DEVELOPMENT FUND	2,027,855
TOTAL EXPENDITURES		42,569,085

CITY OF BAINBRIDGE ISLAND - 2016 PROPOSED BUDGET**SUMMARY BY FUND****Exhibit B****ORDINANCE NO. 2014-33****ADOPTING THE 2016 BUDGET**

<u>CITY FUNDS</u>	<u>2016 EXPENDITURES</u>
001 GENERAL FUND	17,288,869
101 STREET FUND	2,875,976
103 REAL ESTATE EXCISE TAX FUND	2,198,794
104 CIVIC IMPROVEMENT FUND	125,000
108 AFFORDABLE HOUSING FUND	80,784
151 FAR-PUBLIC AMENITIES	-
152 FAR-FARMLAND/AGRICULTURE	-
201 GO BOND FUND	2,650,500
203 LID BOND FUND	51,032
301 CAPITAL CONSTRUCTION FUND	2,685,000
302 LID CAPITAL CONSTRUCTION FUND	-
401 WATER OPERATING FUND	1,255,056
402 SEWER OPERATING FUND	3,754,838
403 STORM & SURFACE WATER FUND	2,026,408
407 BUILDING & DEVELOPMENT FUND	2,039,369
TOTAL EXPENDITURES	37,031,627

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-35, Eliminating the Automatic Annual Fee Adjustment to the City's Water Utility Rates for 2015	Date: October 28, 2014
Agenda Item: Ordinances / 2 nd Reading	Bill No.: 14-155
Proposed By: Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department: Public Works	Fund: Water	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 10-07-14	Recommendation: Forward to 2 nd reading 10-28-14
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A
	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Ordinance No. 2014-35, eliminating the automatic annual fee adjustment to water utility rates for 2015.

History:

Section 13.16.060 of the Bainbridge Island Municipal Code provides for an annual automatic rate increase of equal to the annual percentage increase in the United States Consumer Price Index, All Urban Consumers (CPI-U) for November of the preceding year unless City Council determines that by December 31st of any year that adjustment shall be another amount or shall not occur for the next year.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2014-35, eliminating the automatic annual fee adjustment to water utility rates for 2015.

ORDINANCE NO. 2014-35

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the City Water Utility and eliminating the automatic fee adjustment for monthly water service rates in 2015.

WHEREAS, a structure for establishing water and sewer rates, charges, and fees was established by Ordinance No. 82-20 and amended by Ordinance No. 2011-26 to provide that water utility rates shall be set forth in Section 12(B) of the City's Fee Schedule, as amended by ordinance passed by the City Council; and

WHEREAS, Section 13.16.060 of the Bainbridge Island Municipal Code provides for an annual rate of increase equal to the annual percentage increase in the United States Consumer Price Index, All Urban Consumers (CPI-U) for November of the preceding year as shown in the release from the Bureau of Labor Statistics plus two percent, unless City Council determines that by December 31st of any year that adjustment shall be another amount or shall not occur for the next year; and

WHEREAS, the City has determined that no annual increase is necessary for 2015; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. There will be no automatic annual fee adjustment of the City's water utility fees under Section 13.16.060 of the Bainbridge Island Municipal Code for 2015.

Section 2. This ordinance shall take effect and be in force on January 1, 2015 after its passage, approval, and publication as required by law.

PASSED by the City Council this ___ day of_____, 2014.

APPROVED by the Mayor this ___ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.:

September 18, 2014
_____, 2014
_____, 2014
January 1, 2015
2014-35

DRAFT

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-36, Eliminating the Automatic Annual Fee Adjustment of the City's Sewer Utility Rates for 2015	Date: October 28, 2014
Agenda Item: Ordinances/2 nd Reading	Bill No.: 14-156
Proposed By: Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department: Public Works	Fund: Sewer	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 10-07-14	Recommendation: Forward to 2 nd reading on 10-28-14
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A
	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approving Ordinance No. 2014-36, eliminating the automatic fee adjustment for monthly sewer service rates in 2015.

History:

Section 13.16.060 of the Bainbridge Island Municipal Code provides for an annual rate increase equal to the annual percentage increase in the United States Consumer Price Index, All Urban Consumers (CPI-U) for November of the preceding year plus two percent unless City Council determines that by December 31st of any year that adjustment shall be another amount or shall not occur for the next year.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2014-36 eliminating the automatic annual fee adjustment of the City's Sewer Utility Rates for 2015.

ORDINANCE NO. 2014-36

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the City's Sewer Utility and eliminating the automatic fee adjustment for monthly sewer service rates in 2015.

WHEREAS, a structure for establishing water and sewer rates, charges, and fees was established by Ordinance No. 82-20 and amended by Ordinance No. 2011-25 to provide that sewer utility rates shall be set forth in Section 12(B) of the City's Fee Schedule, as amended by ordinance passed by the City Council; and

WHEREAS, Section 13.16.060 of the Bainbridge Island Municipal Code provides for an annual rate of increase equal to the annual percentage increase in the United States Consumer Price Index, All Urban Consumers (CPI-U) for November of the preceding year as shown in the release from the Bureau of Labor Statistics plus two percent, unless City Council determines that by December 31st of any year that adjustment shall be another amount or shall not occur for the next year; and

WHEREAS, the City has determined that no annual increase is necessary for 2015; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. There will be no automatic annual fee adjustment of the City's sewer utility fees under Section 13.16.060 of the Bainbridge Island Municipal Code for 2015.

Section 2. This ordinance shall take effect and be in force on January 1, 2015 after its passage, approval, and publication as required by law.

PASSED by the City Council this ___ day of _____, 2014.

APPROVED by the Mayor this ___ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.:

September 18, 2014
_____, 2014
_____, 2014
January 1, 2015
2014-36

DRAFT

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-37, Eliminating the Automatic Annual Fee Adjustment of the City's Storm and Surface Water Utility Rates for 2015	Date: October 28, 2014
Agenda Item: Ordinances/ 2 nd Reading	Bill No.: 14-157
Proposed By: Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department: Public Works	Fund: SSWM	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 10-07-14	Recommendation: Consider forwarding to 2 nd reading 10-28-14
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A
	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approving Ordinance No. 2014-37, eliminating the automatic annual fee adjustment of the City's storm and surface water utility fees for 2015.

History:

Section 13.24.065 of the Bainbridge Island Municipal Code provides for an annual rate of increase equal to the annual rate of increase in the Seattle Area Consumer Price Index, unless City Council determines that by December 31st of any year that adjustment shall be another amount or shall not occur for the next year.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2014-37 eliminating the automatic annual fee adjustment of the City's storm and surface water utility fees for 2015.

ORDINANCE NO. 2014-37

AN ORDINANCE of the City of Bainbridge Island, Washington, eliminating the automatic annual fee adjustment of the City's storm and surface water utility fees for 2015.

WHEREAS, RCW Chapter 35.67 provides that cities are authorized to establish storm water ("storm sewer") utilities; and

WHEREAS, the City of Bainbridge Island has had a Storm and Surface Water Management (formerly "Storm Drain") utility since 1987; and

WHEREAS, Section 13.24.065 of the Bainbridge Island Municipal Code provides for an annual rate of increase equal to the annual rate of increase in the Seattle Area Consumer Price Index, unless City Council determines that by December 31st of any year that adjustment shall be another amount or shall not occur for the next year; and

WHEREAS, the City has determined that no annual increase is necessary for 2015; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. There will be no automatic annual fee adjustment of the City's storm and surface water utility fees under Section 13.24.065 of the Bainbridge Island Municipal Code for 2015.

Section 2. This ordinance shall take effect and be in force on January 1, 2015 after its passage, approval, and publication as required by law.

PASSED by the City Council this ___ day of _____ 2014.

APPROVED by the Mayor this ___ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	September 18, 2014
PASSED BY THE CITY COUNCIL:	_____, 2014
PUBLISHED:	_____, 2014
EFFECTIVE DATE:	January 1, 2015
ORDINANCE NO.:	2014-37

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Resolution 2014-23, Approving the 2016 Comprehensive Plan Update (Navigate Bainbridge) Public Participation Program	Date: October 28, 2014
Agenda Item: Study Session	Bill No.: 14-150
Proposed By: Navigate Bainbridge Steering Committee/ Staff	

BUDGET INFORMATION

Depart/Fund:		
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Planning Commission : 10-1-2014 City Council Study Session: 10-21-14		Recommendation: Planning Commission: Approve Draft Public Participation Program City Council: Forward to 10-28-14 agenda	
City Manager	☒ Yes ☐ No ☐ N/A	Legal	☒ Yes ☐ No ☐ N/A
		Finance	☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Approve Resolution No. 2014-23 which adopts the 2016 Comprehensive Plan Update (Navigate Bainbridge) Public Participation Program.

Background:

The City is beginning the multi-year Comprehensive Plan Update process (Update), as required by the [Washington State Growth Management Act \(GMA\), RCW 36.70.A](#). The update to the Comprehensive Plan must be adopted by June 30, 2016. The GMA requires that local government create and broadly disseminate a Public Participation Program to describe how the City will meet a requirement for early and continuous public participation throughout the Update process ([RCW 36.70A.140](#)). The City Council authorized the creation of a Navigate Bainbridge Steering Committee made up of three Councilmembers and three Planning Commissioners. The Steering Committee provided City staff guidance in developing the draft Public Participation Program, which was then forwarded to the Planning Commission.

The Planning Commission reviewed the draft Program over two meetings, completing their review on October 1, and recommending approval of the attached draft Program to the City Council. The Planning Commission took public comment at each meeting; some comments were related to substantive issues to be discussed during the Update process. The City Council discussed the draft Program at the October 21 meeting, and requested several changes to the document. Those changes have been made. Once the City Council adopts a final Program with Resolution No. 2014-23, then the substantive work of the Update will begin, with a community discussion on the Comprehensive Plan *Vision* and *Principles* in November.

RECOMMENDED ACTION

Motion: I move to approve Resolution No. 2014-23, adopting a Public Participation Program for the 2016 Comprehensive Plan Update.

RESOLUTION NO. 2014-23

A RESOLUTION of the City Council of the City of Bainbridge Island approving a Public Participation Program which identifies procedures to provide early and continuous public participation during the 2016 Comprehensive Plan update process.

WHEREAS, the deadline to update to the City's Comprehensive Plan is June 30, 2016; and

WHEREAS, in August 2014, the City Council established a Comprehensive Plan Update Steering Committee comprised of three Planning Commissioners and three City Council members to help guide the process; and

WHEREAS, the Steering Committee met several times in August, September and October, giving feedback to staff on the Public Participation Program; and

WHEREAS, the draft Public Participation Program was discussed by the Planning Commission on September 11 and October 1, 2014; and

WHEREAS, after hearing from the public, the Planning Commission voted to recommend approval of the draft Public Participation Program to the City Council on October 1, 2014; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Public Participation Program shown in Exhibit A attached hereto and incorporated by this reference is approved.

PASSED by the City Council this ____ day of October, 2014.

APPROVED by the Mayor this ____ day of October, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE

Rosalind Lassoff, City Clerk

FILED WITH THE CITY CLERK: October 14, 2014
PASSED BY THE CITY COUNCIL: October ___,

RESOLUTION NUMBER:

2014-23

PUBLIC PARTICIPATION PROGRAM:

NAVIGATE BAINBRIDGE- 2016 COMPREHENSIVE PLAN UPDATE

The City of Bainbridge Island is undertaking a major periodic review and updateⁱ of the Comprehensive Plan and development regulations as required by the [Washington State Growth Management Act \(GMA\), RCW 36.70.A](#)ⁱ. This Public Participation Program is required by the GMA to describe how the City will encourage early and continuous public participation throughout the process of reviewing and updating the Comprehensive Planⁱⁱ. The City must approve the update to the Comprehensive Plan and any necessary revisions to its development regulations by **June 30, 2016**. This Public Participation Program outlines the timing of the Update process and opportunities for public participation, and provides City contact information and web addresses. This document is a working document and will be adjusted if needed to provide for the greatest and broadest public participation.

GOALS

Overall goals of this Public Participation Program are to:

- Provide objective information to assist the public in understanding issues and solutions related to the Comprehensive Plan itself and the Update process.
- Provide opportunities for the public to contribute ideas and provide feedback through all phases of the Comprehensive Plan Review and Update process.
- Improve the involvement of traditionally under-represented audiences.
- Make the Update process accessible and engaging to interested participants by using a variety of media, plain language, and easy-to-understand materials.

HOW TO GET AND STAY INVOLVED

The City is committed to providing multiple opportunities for the public to engage in the Update throughout the process. These public meetings will begin in the fall of 2014 and continue through the Spring/ Summer 2016. Most meetings will be hosted by the Planning Commission or City Council, an estimated timeline is below. The City will strive to provide one-week notice or more on all public meetings related to the Update. The City will take advantage of all modes of communication to inform the public and encourage their participation. A useful graphic depiction of the process can be found in Appendix A.

- **Sign up on *Notify Me*:** To be notified about meetings and all other aspects of the [Comprehensive Plan Update- Navigate Bainbridge](#); residents can sign up to receive email or text notifications.
- **Comment: Residents can provide comment** in-person to the Planning Commission, City Council or Staff, or in writing submitted to the City by letter, email, or by posting on [Community Voice](#) on the City website. All comments will be documented, preserved, posted on the City website and available for public review. The record of comments will be updated weekly.
- **Website:** [Navigate Bainbridge: 2016 Comprehensive Plan Update Project Page](#)

- **Invite:** Request members of the Planning Commission, City Council or City Staff to give a presentation and take Q&A on the Comprehensive Plan Update to community groups or any public forum.

In-Person Public Participation Opportunities	
Outreach Meetings	Timeline
Comprehensive Plan 101 Workshop	July 22, 2014
Public Participation Plan Development	September - October 2014
Navigate Bainbridge Launch: Context and Vision Public Meetings	November 2014
Navigate Bainbridge Scoping/ Listening Forums	Dec. 2014 – March 2015
Staff and Steering Committee Synthesize Comments & Draft Scope	Winter 2015
City Council Reviews and Adopts Scope of Update	Winter - Spring 2015
Planning Commission Review	Spring 2015 - Winter 2016
City Council Review	Winter - Summer 2016
Additional Development Regulations Review and Adoption	Summer - Winter 2016

September- October 2014: Public Participation Program Development

Public meetings were held at the Planning Commission, and then City Council will provide the public with an opportunity to provide feedback on the DRAFT Public Participation Program. The City Council will then adopt the Public Participation Program by resolution.

November 2014: Navigate Bainbridge-Comprehensive Plan Update Launch- Setting Our Context, Defining Our Vision

This series of meetings will be used to launch the Navigate Bainbridge process. These meetings will be facilitated discussions that focus on creating community consensus around Bainbridge Island's values, while establishing the context for future discussions and envisioning our future given the changing world we live in. The goal will be to come out of these meetings with a clear vision and guiding principles for the updated Comprehensive Plan, and a framework for future discussions. This series will include a minimum of two identical meetings - one at night, and one during the day in order to allow for the greatest number of people to attend.

December 2014- March 2015: Navigate Bainbridge Scoping/ Listening Forums

To help the City determine the scope of potential amendments to the Comprehensive Plan, the public will have the opportunity to provide input specific to any of the Comprehensive Plan elements (e.g., Land Use, Housing, Transportation, etc.) at any of six Listening/Scoping forums. In order to better coordinate the Comprehensive Plan with the daily operations of the City, the forums will be organized around one of the six themes:

- Healthy and Attractive Community
- Safe City
- Green, Well Planned Community
- Vibrant Economy
- Good Governance
- Reliable Infrastructure and Connected mobility

Although each forum will focus on a specific theme, comments on any topic are welcome, with the understanding that people will not be able to attend every meeting.

Community input from these meetings will be recorded and subsequently sorted by the Steering Committee into the applicable Comprehensive Plan update elements for further discussion. The public is invited to attend and participate at each meeting. Meetings may be held at different locations to increase accessibility. The public will also have the opportunity to submit comment on each topic area by email at pcd@bainbridgewa.gov, in writing at City Hall or on the [city website](#).

Winter 2015: City Staff and Steering Committee Synthesize Comments & Draft Scope

City staff will work with the Steering Committee to sort all public feedback into the appropriate elements of the Comprehensive Plan. There may be elements added, changed or deleted, depending on the input of the community, while remaining consistent with the law. This process will be transparent for the public. The Steering Committee or City Council may create ad hoc committees that include identified subject area experts or representatives from stakeholder groups to focus on specific issues, as needed.

The Steering Committee may advise that work be completed to immediately address changes in the Bainbridge Island Municipal Code (BIMC). Otherwise, the Steering Committee will place public input related to other regulatory changes or issues that merit a larger, focused discussion into **“Temporary Moorage”** (see Appendix XX, Diagram of Comprehensive Plan Update Process). After the Comprehensive Plan is updated, City staff and the Planning Commission will revisit the items in **“Temporary Moorage”** to consider which of those should be placed on the work program for public input and potential adoption by Council.

Winter – Spring 2015: City Council Reviews and Adopts Scope of Update

The City Council will consider the Steering Committee’s recommendation regarding the Scope of the Comprehensive Plan Update and BIMC. Part of reviewing the DRAFT Scope is reviewing the **“Temporary Moorage”** and the public comments submitted to date. The Council will make any adjustments to the Scope, and formally adopt a Final Scope for the Comprehensive Plan Update.

Spring 2015 - Winter 2016: Planning Commission Review

The Commission and City Staff will develop and draft the amendments to the Comprehensive Plan and BIMC. At this time the public will have another opportunity to comment on the revisions proposed. This will be an iterative process that will take place over several meetings, including public hearings. The Planning Commission will then vote to recommend updates to the Comprehensive Plan and BIMC to the City Council.

Winter – Summer 2016: City Council Review

The City Council will receive the Planning Commission’s recommendation, and discuss over several public meetings. The public will be able to provide comment to the City Council on the proposed changes at all meetings. The Council will hold a public hearing on the proposed changes to the Plan, and then will vote to approve changes to the Plan.

Summer – Winter 2016: Development Regulation Changes Review and Approval

Some changes to the BIMC, such as change necessary to comply with the GMA, may go through the legislative process of the Planning Commission and City Council review and approval concurrent with the Comprehensive Plan Update. Work on an ordinance integrating the larger changes to the BIMC, and any development regulation issues identified in the “**Temporary Moorage**” tool, will begin immediately after the Comprehensive Plan Update is completed.

PROPOSED OUTREACH METHODS AND TOOLS

The overall objective of this Program is to describe how the City will engage the public during the course of the Update process. Public participation methods and tools may vary by phase of the Update process. This Public Participation Program may continue to be reviewed and refined throughout the Update process, if needed. The City will take advantage of all modes of communication to engage the public. Public outreach will consist of in-person outreach efforts, traditional media and advertising, and outreach efforts utilizing technology and social media. Public meetings shall be noticed as far in advance as possible, and the City shall strive to provide a minimum of one week notice.

In-person Outreach methods

- In-person presentations at group meetings, i.e. School Board or Parent Teacher Association meetings
- Ferry – video ad screen, voice over announcement with table on ferry

Traditional media and advertising

- Press releases to local papers, blogs and newsletters
- Utilize community organization email lists, newsletters and social media
- Flyering for meeting events
- Bainbridge Community Broadcasting
- Periodic columns in the Bainbridge Island Review
- School District Communication Networks
- Town and Country Reader Board
- Send emails to current City email listservs, volunteer lists and citizen advisory groups

Technology and Social media

- City Website
 - Background information, existing Comprehensive Plan, useful weblinks to planning resources, and materials prepared for public meetings should be available to the public

on the City's Navigate Bainbridge: Comprehensive Plan Update project webpage. Hard copies will also be available in a designated Comprehensive Plan Update Resource Area at City Hall

- [Notify Me](#) – There is a listserv for the public to sign up for *Navigate Bainbridge: Comprehensive Plan Update*
- Press releases related to Comprehensive Plan and Update process
- Posting Comprehensive Plan and Update events and meetings to the calendar on the City website
- [Community Voice](#): an online portal allowing for the community to engage in discussion about the comp plan
- Online Survey Tool
- [City Facebook page](#)
 - Posting Update events, meetings, and stories related to Council, committees, and City Admin
- Facebook and email groups
 - Island moms, Bainbridge Islanders, Bainbridge-Open Community, Radio Free Bainbridge
- Twitter
- Weekly City Manager Update

NAVIGATE BAINBRIDGE-COMPREHENSIVE PLAN UPDATE STEERING COMMITTEE

The Navigate Bainbridge Steering Committee was created by the City Council on August 18, 2014 to guide and oversee the Comprehensive Plan Update process. The Steering Committee provides guidance to staff on how the update process is organized, and will make recommendations on process and policies to the Planning Commission and City Council. The Steering Committee is comprised of three Planning Commissioners and three City Councilmembers:

City Councilmembers

Anne Blair
Val Tollefson (Committee Chair)
Sarah Blossom

Planning Commissioners

Mike Lewars
Mack Pearl
Maradel Gale

ROLE OF THE PLANNING COMMISSION

The City of Bainbridge Island Planning Commission (Commission), is comprised of 7 volunteer members appointed by the City Council, and is the steward of the Comprehensive Plan. In this role, the Commission provides independent and objective recommendations to the City Departments and City Council on broad planning goals, policies, and plans for the development of Bainbridge Island. The Commission focuses on issues that shape Bainbridge Island, such as land use, transportation, housing, and environmental policy.

The Planning Commission will be involved throughout the process and will provide recommendations and comments to the City Council. Three Planning Commissioners are on the Navigate Bainbridge Steering Committee, and the Planning Commission members will be involved in hosting and facilitating six public listening sessions designed to gather citizen input on the scope of the update of the Bainbridge Island Comprehensive Plan. The Commissioners will consider the public input from the scoping forums to craft draft amendments to the Comprehensive Plan, and a list of potential development code amendments. Finally, the Commission will host public hearings to invite public comment on the draft amendments. After closing the public hearing, the Commission will prepare a final set of recommendations for the City Council on amendments to the Comprehensive Plan, and a list of potential code revisions for consideration in the fall of 2016.

ROLE OF THE CITY COUNCIL

As the final decision makers on all aspects of the Comprehensive Plan Update, it is important that the City Council receive regular communications from the Planning Commission on all aspects of the Update process. The Council will schedule periodic joint meetings with the Planning Commission at several points in the overall process. This fall, the City Council will adopt the final public participation program by resolution and meet jointly with the Planning Commission to review and consider changes to the overarching Comprehensive Plan *Vision* and *Principles*. This winter, the Council will assist the Planning Commission in listening to public input at six scoping meetings. After the Commission synthesizes the scoping input, they will craft potential plan amendments for review and public comment during 2015 and into 2016. The Council will receive the Planning Commission's final recommended amendments to the Comprehensive Plan and a list of potential development regulation revisions in 2016. The Council will take action on the Comprehensive Plan update by June 30, 2016.

CONTACT INFORMATION FOR NAVIGATE BAINBRIDGE- 2016 COMPREHENSIVE PLAN UPDATE

To submit written comments: pcd@bainbridgewa.gov ; jsutton@bainbridgewa.gov; 280 Madison Ave. N

To submit questions or comments over the phone: Jennifer Sutton, Special Project Planner, 206.780.3772

To sign-up for Notify Me-Navigate Bainbridge: <http://www.bainbridgewa.gov/list.aspx>

To engage in a discussion on Community Voice:

<http://www.bainbridgewa.gov/CommunityVoice/Ideas?initiativeID=Navigate-BainbridgeThe-Comprehensive-Pla-10>

For more information on the process: <http://www.bainbridgewa.gov/615/Navigate-Bainbridge-Comprehensive-Plan-U>, <https://www.facebook.com/citybainbridgeisland?ref=hl>, Twitter @cityofbi,

To sign-up for the City Manager Report: <http://www.bainbridgewa.gov/500/City-Managers-Report>

To arrange to have a presentation at your community meeting: Kellie Stickney, kstickney@bainbridgewa.gov or 206.780.3741

ⁱ RCW 36.70A. (2)(a) Each county and city shall **establish and broadly disseminate to the public a public participation program** consistent with RCW [36.70A.035](#) and [36.70A.140](#) that identifies procedures and schedules whereby updates, proposed amendments, or revisions of the comprehensive plan are considered by the governing body of the county or city no more frequently than once every year, except that, until December 31, 2015, the program shall provide for consideration of amendments of an urban growth area in accordance with RCW [36.70A.1301](#) once every year. **"Updates" means to review and revise, if needed**, according to subsection (1) of this section, and the deadlines in subsections (4) and (5) of this section or in accordance with the provisions of subsection (6) of this section. Amendments may be considered more frequently than once per year under the following circumstances:

ⁱⁱ RCW 36.70.A.130(5) Except as otherwise provided in subsections (6) and (8) of this section, following the **review of comprehensive plans and development regulations** required by subsection (4) of this section, counties and cities **shall take action to review and, if needed, revise their comprehensive plans and development regulations to ensure the plan and regulations comply with the requirements of this chapter** as follows.

Opportunities for early and continuous public participation in the Update process

2014 Fall

2015 Winter

Members of the public are encouraged to submit letters or emails about the **scope of the update** to the Comprehensive Plan (the **Plan**) and/or Development Regulations (the **Code**). The final adopted **"Scope"** determines which topics or issues will be heard and considered by the City for potential adoption as Plan or Code amendments.

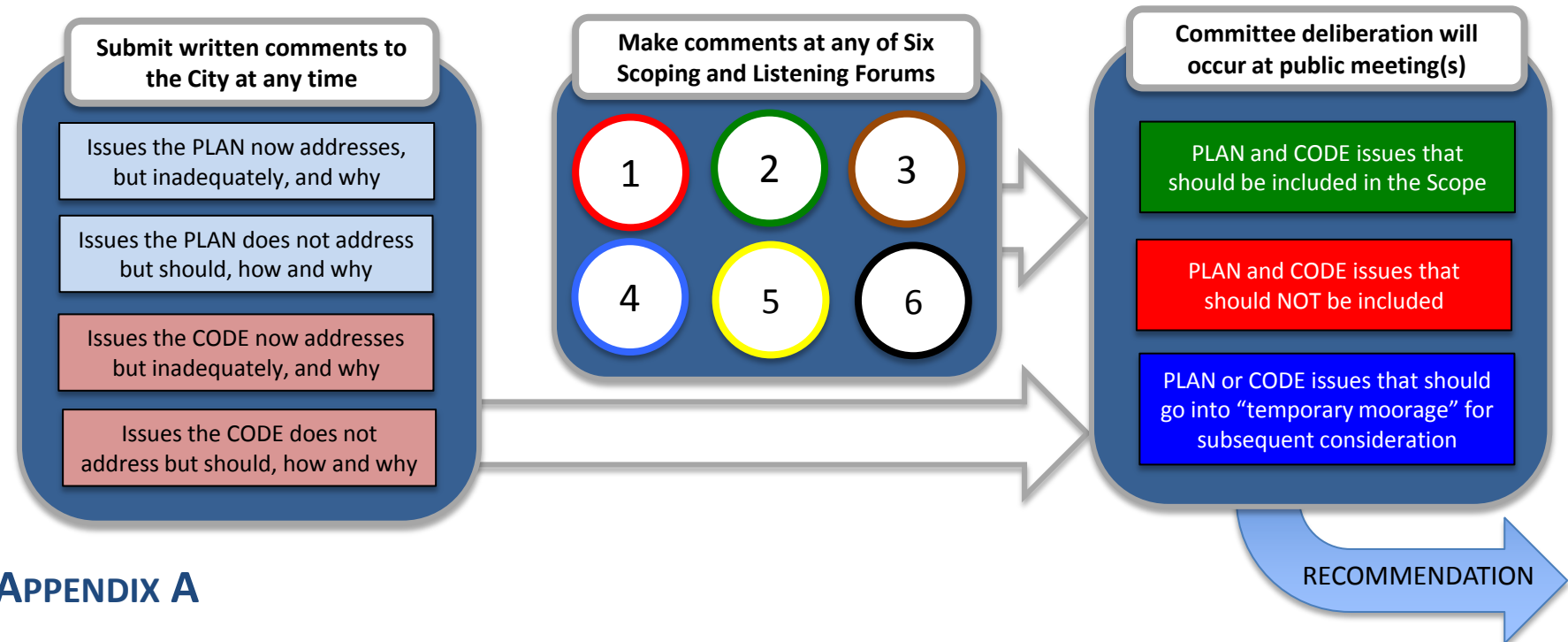
Commenters should identify which Plan elements (e.g., land use, transportation, etc.) or Code sections are most relevant. Each written comment will be numbered as part of the record considered by the Planning Commission and Council.

In addition to the opportunity to submit written comments about the scope of the Update, people may also offer oral comments about the Plan or the Code at any of six SCOPING/LISTENING FORUMS hosted and facilitated by the Planning Commission and City Council.

The forums are an opportunity for people to hear each others' comments and for Council and Commission members to ask clarifying questions.

A **Steering Committee** of 3 City Council Members and 3 Planning Commissioners will review all the written and oral public comment regarding the proposed scope of amendments to the Plan and Code.

The Committee will sift and sort the written and oral comments into three categories, and forward their recommendation about the final scope of the Plan and Code update to the City Council for its consideration.



Adoption of the Final Scope, drafting amendments and ongoing Public Comment

2015 Winter

Spring

Summer

Fall

2016 Winter

Spring

Summer

City Council receives the Committee's recommendation regarding the SCOPE of the update to the PLAN and CODE

City Council makes any adjustments it deems appropriate and **adopts Final Scope**



Council may decide to appoint **Ad Hoc Advisory Committees** to assist with the drafting of amendatory language for items in the Final Scope

Planning Commission, staff and consultant draft amendatory PLAN and CODE language pursuant to the Final Scope

Planning Commission conducts public hearings on the draft proposed amendments to the Comprehensive Plan and any proposed draft amendments to the Development Code.

Public Comment is invited in writing and orally at every public hearing. As with scoping comments, each substantive comment will be numbered and become part of the record.

City Council will conduct periodic joint meetings with the **Planning Commission** to review progress and provide any needed feedback for consideration by the public and planning commission.

City Council receives final package of Amendments, makes any adjustments and by Ordinance **adopts amendments to the Plan and Code**



City Council meets jointly with the **Planning Commission** to review items in Temporary Moorage

City Council decides which items from Temporary Moorage should be put on the Planning Commission work program for the coming six months



COMMUNITY GROUP OUTREACH LIST:

NAVIGATE BAINBRIDGE- 2016 COMPREHENSIVE PLAN UPDATE

This list is comprised of different Bainbridge Island groups that the City will attempt to engage with during the Comprehensive Update process. This list is meant to be a working document, and was last updated on October 22, 2014. Contact Community Engagement Specialist Kellie Stickney to add any community groups to this list: kstickney@bainbridgewa.gov or 206-780-3741.

CITY CITIZEN ADVISORY GROUPS

Design Review Board
Environmental Technical Advisory Committee
Harbor Commission
Historic Preservation Commission
Lodging Tax Advisory Committee
Non-motorized Transportation Advisory Committee
Planning Commission
Road Ends Committee
Utility Advisory Committee
Mayor's Youth Advisory Council

OTHER PUBLIC AGENCIES

Public and Private Schools
Bainbridge Island Fire Department
Bainbridge Island Metro Park and Recreation District
Kitsap Transit
Kitsap Public Utility District
Sewer District 7
Kitsap Public Health District
Puget Sound Regional Council
Bainbridge Public Library

COMMUNITY GROUPS

Arts and Humanities Council
Association of Bainbridge Communities
Bainbridge Business Women
Bainbridge Community Foundation
Bainbridge Youth Services
BI Downtown Association
BI Farmers Market
BI Historical Society
BI Japanese American Exclusion Memorial Org.
BI Land Trust
BI Senior Community Center
BI Sportsmen's Club
BI Watershed Council
Boys and Girls Club of BI
Chamber of Commerce
Educulture
Environmental Bainbridge
Friends of the Farms

Grow Community
Habitat for Humanity of Kitsap County
Helpline House
Housing Resources Board
Interfaith Council
Islanders for Responsible Development
Island Volunteer Caregivers
IslandWood
Kiwanis Club
League of Women Voters
Rotary Club of Bainbridge Island
Sakai Villages Homeowner Association
Sierra Club
Squeaky Wheels Bicycle Club
Sustainable Bainbridge
Winslow Cohousing Group
Youth Athletic Leagues

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Scope of Work for Grant Application to the Puget Sound Marine and Nearshore Grant Program, "Improving Compliance with Puget Sound Marine Shoreline Regulations"

Date: October 28, 2014

Agenda Item: Unfinished Business

Bill No.: 14-148

Proposed By: Planning Department

BUDGET INFORMATION

Depart/Fund:

Expenditure Req:

Budgeted? ☐ Yes ☒ No

Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: September 16, 2014

Recommendation:

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☒ Yes ☐ No N/A

Finance ☒ Yes ☐ No N/A

DESCRIPTION/SUMMARY

Action Item: Discuss scope of work and next steps.

Background: The City's Shoreline Master Plan (SMP) Update took effect on July 30, 2014. One of the DOE's requirements is that jurisdictions monitor for "no net loss" of shoreline ecological functions. The Council has had a number of discussions on how to put together an effective monitoring program, including the possibility of working with the University of Washington to use multi-spectral imagery and LIDAR technology to produce an updated land use/land cover map that would serve as a baseline for an SMP monitoring program. The Environmental Technical Advisory Committee gave a presentation on this concept to the Council on September 2, 2014.

On September 2, 2014, the Puget Sound Marine and Nearshore Grant Program: "Improving Compliance with Puget Sound Marine Shoreline Regulations" solicited proposals to improve compliance with shoreline development regulations that are designed to protect marine and nearshore habitat species.

At the City Council study session on September 16, 2014, the City Council authorized staff to apply to the grant program, and also requested that staff come back to the Council with additional information on the grant program and proposed scope of work.

There are four eligible activity types that can be included in the grant proposal: 1. Monitoring compliance, 2. Education and outreach, 3. Permitting efficiency and 4. Enforcement.

The attached draft application was developed in partnership with the University of Washington, and proposes to collect and describe baseline conditions of the shoreline environment utilizing airborne LIDAR data and high-resolution imagery to produce maps of land use and land cover (LULC). The application will include monitoring compliance and education and outreach. The primary regulation the project proposes to improve compliance with is the City's SMP. The primary project activity – producing a LULC map – was proposed in order to collect essential baseline conditions from which to monitor the City's updated SMP. Specifically, the data set and metrics produced by the grant project will enable the City to develop a monitoring program for the no net loss (NNL) provision of the SMP that it is required to achieve.

Other activity types – permitting efficiency and enforcement – were not considered for the application given the outstanding need for baseline data to develop a monitoring program for the SMP and lack of SMP-related permitting and enforcement activity currently underway. While project activities of this type were seen as premature at this time, staff may recommend future grant opportunities for such work.

RECOMMENDED ACTION

Motion: Discuss scope of work and next steps.

Puget Sound Marine and Nearshore Grant Program

GRANT APPLICATION

Improving Compliance with Puget Sound Marine Shoreline Regulations

A complete proposal consists of: 1) This completed Grant Application; 2) Budget Worksheet (Excel); and 3) Optional Supporting Document (one PDF). Send completed documents by **12:00 PM (Noon), Friday, October 31, 2014** to PSMarineNSGrants@dfw.wa.gov.

Cover Page

Project Title:	Monitoring Ecological Function with Remote Sensing at Bainbridge Island	
Location:	Bainbridge Island	
	Primary Contact	Secondary Contact
Contact Name:	Christy Carr	Jeffrey Richardson
Affiliation:	Bainbridge Island Department of Planning and Community Development	University of Washington, School of Environmental and Forest Sciences
Address:	280 Madison Ave. North Bainbridge Island, WA 98110	Box 352100, Seattle WA 98195
Office Phone:	206-780-3719	206-778-4290
Cell Phone:		206-778-4290
E-mail:	ccarr@bainbridgewa.gov	jeffjr@uw.edu
Grant request:	\$132,624	
Project duration:	January 2015 – December 2015	

Non-Mitigation Statement

- ☒ Please check here to affirm this project is not associated with a mitigation or other compensatory restoration project, system, or bank, either through a shared footprint, adjacency, design, financing, or other mechanisms.

Certification of Information

- ☒ The applicant, by the signature below, certifies that he or she has read and understands the Landowner Incentives Request for Grant Proposals and that all of the information contained in this application and supporting materials is accurate as of the below-listed date. The applicant certifies that its governing board has been legally constituted and that it supports the project as described in this application. The applicant understands that Puget Sound Marine and Nearshore Grant Program staff may independently verify all information provided, and that the discovery of incomplete, inaccurate, or misleading information are grounds for the disqualification of this grant application or the revoking of an award.

(SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL)

Date

NAME AND TITLE

Project Overview

Please answer the following questions about the proposed project. Please limit this section to six pages.

- 1. What specific geographic area would the proposed project cover? How many marine shoreline miles would the project affect? Why is regulatory compliance important for your area?**

The remote sensing data acquisition, field data acquisition, and analysis would cover the City of Bainbridge Island, which includes approximately 53 miles of marine shoreline. Regulatory compliance is important for the all-island city because of its extensive shoreline area, continued rate of shoreline development and strong commitment to preservation and protection of Puget Sound marine and nearshore ecosystems.

- 2. What regulations does your project propose to improve the compliance of?**

The primary regulation the project proposes to improve compliance of is the Bainbridge Island Shoreline Master Program. Under Washington State's Shoreline Management Act (SMA), the City of Bainbridge Island (City) is required to adopt, update and implement a Shoreline Master Program (SMP), which is designed to balance local and statewide interest in the management and development of shoreline areas through a set of local land use policies and regulations (via permits). The City has primary responsibility for administering the regulatory requirements of its SMP. The City updated its SMP in 2014 with an effective date of July 30, 2014. One of the new elements of the update, as required in the SMA, is the provision for "no net loss" (NNL) of ecological functions. The proposed project is intended to improve the compliance of this NNL provision of the City's SMP. The Puget Sound Nearshore Ecosystem Restoration Project's 2009 Technical Report on management measures points to the challenge of implementing the NNL provision because of the uncertainty about baseline conditions and the difficulty of quantifying and tracking net changes. The success of the City's SMP will depend on its ability to meet this challenge. The proposed project will collect clear quantitative measures of ecological function to establish accurate and robust baseline conditions and provide metrics for monitoring compliance with the NNL provision of the City's SMP.

- 3. Describe specifically what activities you propose to do.**

3a. If you are proposing activities described in the Request for Grant Proposals (RFGP) under the four activity types, list them. For each, describe why it is important and how conducting the activity is directly related to improving compliance in the project area. If you are using an existing methodology or model, which project are you trying to replicate, and why?

Monitoring Compliance: The bulk of this project would be focused on researching and developing a remote sensing based technique to allow for monitoring change along the shoreline. The current regulation requiring "no net loss in ecological function" is difficult to enforce without clear quantitative measures of ecological function. Existing methodologies have been developed that utilize airborne LiDAR data and high-resolution imagery to produce maps of land use and land cover (LULC). In this study, we propose to develop a hierarchical LULC that includes base classes of trees, water, impervious surfaces, buildings, and beach. Detailed

subclasses will include: eel grass cover, shoreline position and beach structure, and marine riparian and estuarine vegetation cover. Additional classes may be included as the project develops. From these maps, quantitative measures of ecological function can be determined. For instance, from the riparian vegetation information and positions of shorelines, estimates of shading can be derived, a key metric for marine habitat. In order for compliance with current regulations to be achieved, a baseline measure of ecological function is necessary to establish a monitoring program firmly based in quantitative metrics. This quantitative baseline will improve methods for tracking and allow for a standardized dataset that can be compared across departments at the City of Bainbridge Island. In addition, the results of this study can be used by other communities in Puget Sound to improve their compliance as well.

In order to assess the validity and utility of the individual classes and subclasses derived from the LULC classification, a rigorous accuracy assessment is necessary. In this study, we will collect precise field data at a minimum of 50 randomized points along the Bainbridge Island shoreline. At each point, a sub-meter accuracy GPS unit will collect location data and linear transects will be installed, along which eel grass cover (recorded at low tide), beach structure, shoreline position, vegetation cover, and impervious surfaces will be recorded. In addition, we will seek to utilize the Department of Natural Resources (DNR) nearshore surveys of eelgrass to further assess the accuracy of the LULC. The DNR collects these data annually at randomized points in the Puget Sound and has not set locations for 2015.

Education and Outreach: The methodologies and data products produced through this study will be disseminated to City staff and interested parties (shoreline landowners, local non-profits, monitoring volunteers, neighboring jurisdictions, etc.) through a workshop near the end of this study. During this workshop, the accuracies and utility of the various data products will be discussed, in order for staff and others to understand how to use these products to understand baseline conditions and gauge change in ecological functions. City staff will be trained to a sufficient level to take ownership of the data products for use as a future monitoring program is developed to support the SMP. The results and methodologies of this study will also be shared through a white paper published online so that other communities in Puget Sound can implement similar SMP monitoring programs.

3b. If you are proposing activities not listed in the RFGP, describe the issue or problem that activity would solve, as well as how conducting the activity is important and directly related to improving compliance in the project area.

4. What threats to Puget Sound habitat and species does this project address? Describe how the project would benefit marine and nearshore habitat and improve the protection of shorelines.

As a component of a larger monitoring program of the City's SMP, the data from this project will describe and provide a baseline for the shoreline and nearshore to support ground monitoring of several parameters. While the program is still being finalized, the parameters include Eelgrass and Kelp: Important Nearshore Subtidal Habitats; Intertidal Beach Sediment Supply and Shoreline Position Changes: Critical Habitat For Juvenile Salmonids, Forage Fish, Shellfish And

Eelgrass and Location And Provision Of Physical Habitat Structure; Marine Riparian Vegetation, including Estuarine Emerging Vegetation: Shading, Shoreline stabilization and Food Supply to the Nearshore, and Changes in Critical Salt Marsh Habitats; and Water Quality: Adequate Water Quality for Fish and Nearshore Resources. The table below shows the connections between three of these parameters and the proposed project (water quality will rely on more ground-based methodologies). With this information, the City will be able to repeat aerial photography to help establish whether marine and nearshore habitats are benefiting from the implementation of the SMP over time.

Eelgrass and Kelp	1. High resolution imagery to show presence and allow calculations of areas of seagrass and kelp 2. High resolution imagery and LiDAR for bulkhead and development type
Intertidal Beach Sediment Supply and Shoreline Position Changes	1. High resolution imagery and LiDAR for current shoreline position and features 2. High resolution imagery and LiDAR for armoring and beach sediment features
Marine Riparian Vegetation, including Estuarine Emerging Vegetation	1. High resolution imagery and LiDAR for vegetation distribution and typing

5. What are the long-term goals and short-term measurable objectives of the proposed project?

Short term measurable objectives:

1. Develop a set of quantifiable metrics of ecological function
2. Assess the accuracy of these metrics using field data
3. Disseminate and interpret the results of this study to key partners

Long-term goals:

1. Use the LULC data products and measures of ecological function as a baseline for monitoring efforts related to “no net loss of ecological function”
2. Perform annual field surveys guided by data products and metrics to monitor changes in ecological functions
3. Acquire future LiDAR and high-resolution data with low-cost unmanned aerial vehicles in 2020 and beyond

6. How will proposed project activities be sustained and/or contribute to effective regulation beyond the period of grant funding? Describe resources, partnerships, or other tools available, and demonstrate the commitment of relevant organizations.

The City’s Environmental Technical Advisory Committee (ETAC) has proposed that the City develop a monitoring program for the SMP, based on a need to measure baseline conditions and track changes over time to address the NNL provision. The proposed project will fill this

need and assist the City in monitoring its compliance with the NNL provision. The ETAC is a seven-member appointed technical advisory committee that provides City officials and staff with scientific and technical recommendations on the SMP and other environmental regulations. The ETAC recently held a peer forum to discuss the development of a framework for a SMP monitoring program that was attended by over 20 regional experts in the fields of shoreline ecosystems and aquatic ecology, wildlife management, geology and hydrology as well as staff from state agencies and neighboring jurisdictions. This level of participation demonstrates a region-wide commitment to the City's efforts in developing a methodology for monitoring the NNL provision of the SMP and suggests that the City is a leader in establishing model for multiple Puget Sound jurisdictions to ensure compliance with updated SMPs. In addition to the ETAC and its pool of supporting professionals, the City employs seven FTE planning staff, responsible for the administration of the SMP. In early 2014, the City implemented a new permit tracking software system – SMARTGov – to improve permit processing time and expand the type and amount of information captured on permit applications. This state-of-the-art permit tracking system will allow planning staff to input and analyze shoreline baseline data and metrics at the permit application stage and allow for reporting based on desired queries and monitoring parameters. The City also houses a five-person information technology (IT) department, including a Geographic Information System (GIS) specialist. The City also has a successful Water Quality and Flow Monitoring Program, designed to monitor freshwater, nearshore water, and stormwater quality. The program is administered by the City's Water Resources Specialist, and has a strong history of recruiting volunteers to conduct monitoring activities. The City will be able to integrate the data sets collected and created for this project into its existing GIS database and make it available to City staff, ETAC members, and others.

7. How will your project approach result in a measurable improvement in compliance?

The proposal to produce a high resolution LULC map of classes that can be used to derive metrics of ecological function and other potential ecological indicators on the City's shoreline is connected to and will provide support for SMP NNL monitoring in a number of ways. While the Department of Ecology oversees local agency actions, it has provided little guidance as to how NNL should be measured. As such, the City is seeking to define and develop a local program to monitor shoreline functions and measure NNL. Developing a baseline for current shoreline uses and functions is a critical first step. To date, the City does not have a quantitative process to measure loss or gain of ecological function and thus lacks the tools to measure compliance with its SMP. The data collected and metrics established as part of the proposed project will provide valuable information to City staff to aid in improving permit review, processing time, and tracking as well as ensuring effective mitigation associated with shoreline development. These advancements in regulatory review and permitting will result in a measurable improvement in compliance with the NNL provision of the SMP.

8. Is this proposed project consistent with Local Near-Term Actions or other priorities described in the Puget Sound Action Agenda? If so, describe.

The City of Bainbridge Island belongs to the North Central Puget Sound action Area, and includes several priority areas that will be positively impacted by this project. For instance, local-near term action item WC2 seeks to ensure non-net gain in shoreline armoring in the entire action area. This project will provide data for the current state of shoreline armoring and beach structure on Bainbridge. Action item WC3 is focused on eel grass monitoring, and this project will show a methodology for monitoring eel grass using high-resolution imagery taken at low tide. In general, a priority of the Puget Sound Action Agenda is to protect and restore ecological function, a priority this project directly supports.

Statement of Work

Please use the following template for the proposed Statement of Work. Tasks 1 and 2, as well as the deliverables listed below them, are necessary parts of all proposals. Additional tasks and deliverables should be added to clearly demonstrate what would be accomplished via the grant agreement, by what day, and at what cost. Each task should have one or more deliverables. Add as many tasks as needed.

Task 1: Project administration/management

The project sponsor will administer the project, including but not limited to: maintaining project records; submitting invoices to WDFW for payment; submitting bi-annual FEATS progress reports and the final performance report; and compliance with applicable terms, conditions, and other grant requirements.

The project sponsor will also manage the project, including but not limited to: conducting, coordinating, and scheduling project activities; ensuring quality control; communicating with project partners and Grant Program staff; and ensuring completion of the project as outlined in the grant agreement.

- Deliverable 1.1: Quarterly project progress reports
 - o Cost: \$2,920
 - o Completion dates: April 1, 2015, July 1, 2015, October 1, 2015, January 1, 2016
- Deliverable 1.2: Bi-annual federal FEATS reports
 - o Cost: \$1,460
 - o Completion dates: April 15th and October 15th of each year, for the duration of the grant
- Deliverable 1.3: Final federal FEATS report
 - o Cost: \$1,460
 - o Completion date: January 1, 2016

Task 2: Performance evaluation

A performance evaluation plan will be developed that outlines what will be measured (such as inputs, outputs, outcomes), how these metrics will be measured, and how the results of the evaluation will be used. The project will be evaluated using this plan, and the final report will include the results of the performance evaluation.

- Deliverable 2.1: Performance evaluation plan
 - o Cost: \$1,460
 - o Completion date: February 1st, 2015
- Deliverable 2.2: Final performance evaluation report
 - o Cost: \$1,460
 - o Completion date: January 1, 2016

Task 3: LiDAR and High-Resolution Data Acquisition

- Deliverable 3.1: Aerial LiDAR (minimum 8 points m²), Imagery (6 inch pixel resolution; Blue, Green, Red, and Near Infrared Bands)
 - o Cost: \$46,866
 - o Completion date: July 1, 2015

Task 4: Field Data Acquisition

- Deliverable 4.1: Excel spreadsheet containing GPS locations and data from at least 50 transects
 - o Cost: \$33,004

- Completion date: 9/1/2015 Bainbridge Island Water Quality Monitoring Program: City planning and public works staff utilized funding from the Department of Ecology Centennial Clean Water Fund to develop and implement a comprehensive monitoring program that identified water quality and water flow problems and defined thresholds for initiation of management responses. The project identified baseline conditions, established target standards, and delineated thresholds of concern for water quality and water flow in the island's watersheds and nearshore waters. This 30-month, \$296,935 project was completed on time and on-budget and included grant administration, scientific data collection, and coordination with contractors.

Task 5: Development of Land Use/Land Cover Map

- Deliverable 5.1: Raster map containing LULC cover classes with a minimum 1 meter resolution.
 - Cost: \$17,518
 - Completion date: 9/1/2015
- Deliverable 5.2: Metrics of ecological function and accuracy assessment
 - Cost \$17,518
 - Completion date: 11/1/2015

Task 6: Education and Outreach

- Deliverable 6.1: Workshop in the City of Bainbridge Island to disseminate results and provide training and context for how to use data products to key staff and volunteers.
 - Cost: \$4,5789
 - Completion date: 12/1/2015
- Deliverable 6.2: White paper outlining the methodologies used, metrics created, and suggestions for incorporating into monitoring plans for other Puget Sound municipalities.
 - Cost: \$4,379
 - Completion date: 1/1/2016

Management Proposal

Project Team Description

Summarize who would be involved with implementation of the proposed project, and their respective roles, using the following format. Identify the name and organization of the Project Sponsor, as well as anyone the Project Sponsor would partner with to complete the project. Clearly indicate if any partners would be sub-contractors.

Project Sponsor: Christy Carr

Organization: City of Bainbridge Island Department of Planning and Community Development

Role: Coordination of remote sensing data acquisition along with Dr. L. Monika Moskal, ensuring data meets SMP monitoring and compliance needs, coordination of project findings dissemination to Bainbridge Island staff, control of budget and deliverables

Team Member: Dr. Jeffrey Richardson

Organization: University of Washington

Role: Production/development of remote sensing data products, coordination of field data acquisition, production of accuracy assessment, production of project deliverables

Team Member: Dr. L. Monika Moskal

Organization: University of Washington

Role: Coordination of remote sensing data acquisition along with Christy Carr, hiring of field assistants for field data acquisition, supervision and guidance of Dr. Jeffrey Richardson

Partner: Russ Faux

Sub-Contractor: Yes

Organization: Quantum Spatial

Role: Acquisition of LiDAR and Imagery

Statement of Qualifications

1. Describe how the expertise, qualifications, and knowledge of key project staff (including any contracted resources) will enable them to successfully implement the project.

Christy Carr has over 15 years of professional experience in environmental planning, and holds a Master's degree in Urban Planning from the University of Washington. She is well suited to coordinate the various moving parts of this project. Jeffrey Richardson has over 8 years of professional experience in coordinating remote sensing research projects and hold a PhD in remote sensing from the University of Washington. His experience in developing metrics of ecological function from remotely sensed data in Olympia, Seattle, and the Duwamish watershed will ensure the success of this project. L. Monika Moskal has over 15 years of professional experience in supervising research projects and hold a PhD in geography from the University of Kansas. Russ Faux has worked for over 15 years at Watershed Sciences and Quantum Spatial where he has become the industry leader in aerial LiDAR and high-resolution imagery acquisition in the Northwest. Michael Hannam has over 10 years of professional experience in monitoring eelgrass and hold a PhD in marine ecology from the University of Washington.

2. Submit a list of no more than three projects similar in size, scope, and relevance to the proposed project that your organization or anyone on your project team performed within the last three years and describe whether and how you were able to successfully complete and manage the agreements within the original budget and schedule.
 - a. King County Riparian Wood Study: Jeffrey Richardson and Monika Moskal worked with King County Water and Land Resources Division to produce maps and ecological metrics from aerial LiDAR and high-resolution imagery using data acquired by Russ Faux and Quantum Spatial. This 12 month, \$101,209 project was successfully completed within the original budget and schedule by setting realistic expectations and managing time through regular team meetings. This project included grant administration, field data collection, and a final report.
 - b. Bainbridge Island Water Quality Monitoring Program: City planning and public works staff utilized funding from the Department of Ecology Centennial Clean Water Fund to develop and implement a comprehensive monitoring program that identified water quality and water flow problems and defined thresholds for initiation of management responses. The project identified baseline conditions, established target standards, and delineated thresholds of concern for water quality and water flow in the island's watersheds and nearshore waters. This 30-month, \$296,935 project was completed on time and on-budget and included grant administration, scientific data collection, and coordination with contractors. The City has specific published guidelines on professional services contracting, deadlines, and record-keeping. Further, the City's Finance Department utilizes MUNIS, a municipal-based financial tracking and management software, to comprehensive create, manage, and report on City-wide budget, accounts receivable and payable, and revenue management.
 - c. City of Seattle LULC: Jeffrey Richardson and Monika Moskal worked with the U.S. Forest Service, Forterra, and King County to complete a LULC classification using LiDAR and NAIP imagery for the city of Seattle. The principal use of the classification was to estimate forest cover in the city. This 6 month, \$48,129 project was completed on time and on-budget and included grant administration, data analysis, and results published in a peer-reviewed journal.

Additional Documents to Complete the Grant Proposal

There are two more documents to complete the proposal, one required and one optional.

REQUIRED: The Budget Worksheet and Narrative, in Excel (two tabs)

OPTIONAL: Additional Attachments, in one PDF.

Puget Sound Marine and Nearshore Grant Program

Improving Compliance with Puget Sound Marine Shoreline Regulations

Grant Application: BUDGET Proposal and Narrative

Project Sponsor: City of Bainbridge Island

Date: 10/31/2014

Project title: Monitoring Ecological Function with Remote Sensing at Bainbridge Island

Grant Request: \$132,624

					Add deliverables as needed							
	Deliverable 1.1	Deliverable 1.2	Delieverable 1.3	Deliverable 2.1	Deliverable 2.2	Deliverable 3.1	Deliverable 4.1	Deliverable 5.1	Deliverable 5.2	Deliverable 6.1	Deliverable 6.2	
Description of Deliverable	Quarterly Project Progress Reports	Bi-annual Federal FEATS Reports	Final Federal FEATS Report	Performance Evaluation Plan	Final Performance Evaluation Report	LiDAR and Imagery	Field Data	Land Use Land Cover Map	Metrics of Ecological Function and Accuracy Assessment	Workshop	White Paper	
Delivery Date	4/1/2015; 7/1/2015; 10/1/2015; 1/1/2016	4/15/2015; 10/15/2015	1-Jan-16	1-Feb-15	1-Jan-16	7/1/2015	9/1/2015					
Personnel	1554.666667	777.3333333	777.3333333	777.3333333	777.3333333		17,207	9328	9328	2332	2332	
Fringe Benefits	262.7386667	131.3693333	131.3693333	131.3693333	131.3693333		2013	1576.432	1576.432	394.108	394.108	
Travel							1479					
Equipment (anything over \$5,000)												
Supplies						46,866	1000			200		
Contractual												
Other												
Indirect/Overhead	1,102	551	551	551	551	0	11,305	6,614	6,614	1,653	1,653	
Total	2,920	1,460	1,460	1,460	1,460	46,866	33,004	17,518	17,518	4,579	4,379	

Deliverables listed must match deliverables described in the Grant Application Statement of Work

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: McNabb Settlement Agreement	Date: October 28, 2014
Agenda Item: Unfinished Business	Bill No.: 14-182
Proposed By: Lisa Marshall, City Attorney	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action Item:

Authorize the City Manager to execute a Settlement and Release Agreement terminating the litigation in *McNabb, et. al v. City of Bainbridge Island, Kitsap County Superior Court Cause No. 06-2-01832-1*.

History:

In 2006, Darrell and Vannee McNabb, owners of the Bainbridge Island Marina, filed a lawsuit against the City and the Park District claiming that a City stormwater outfall located on property jointly owned by the City and the Park District caused siltation of the marina. Many of the claims were dismissed, but claims for trespass, negligence, inverse condemnation, and violations of the Clean Water Act remained. The parties attended a mediation in May, 2014 and entered into a Memorandum of Understanding to settle the litigation under the terms that follow.

Summary:

The Settlement and Release Agreement contains the following terms:

- The City will relocate the sewer outfall currently located within the former right of way of Taylor Avenue to the East. The City will bear the cost of the relocation with the Park District contributing \$10,000 to the relocation. The City and Park District disclaim any promise that the relocation will remedy the sedimentation or abate any alleged damages.
- As settlement for the McNabbs damages claims, payment of 400,000 will be paid to the McNabbs; \$300,000 will be paid by the City and \$100,000 will be paid by the Park District. Upon payment, the McNabbs will dismiss the lawsuit.
- The Parks District shall have an Option to purchase the property on which the Marina is located for a purchase price of the greater of (a) \$5,000,000 or (b) the appraised fair market value. The Option expires on 6/15/15 but may be extended for an additional six months upon payment of \$50,000.
- Upon the earlier of the City's application of permits for the outfall or the closing of a sale of the Marina property to the Park District, the parties forever release one another.

The City is not a party to the Option to purchase the Marina property. The City's share of the settlement amount, \$300,000 is covered by the City's insurance provider, WCIA. Each party was responsible for and paid its own attorneys fees.

RECOMMENDED ACTION

Motion:

I move to authorize the City Manager to execute the attached McNabb Settlement and Release Agreement.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: McNabb Settlement Agreement	Date: October 28, 2014
Agenda Item: Unfinished Business	Bill No.: 14-182
Proposed By: Lisa Marshall, City Attorney	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

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RECOMMENDED ACTION

Motion:

I move to authorize the City Manager to execute the attached McNabb Settlement and Release Agreement.

SETTLEMENT AND RELEASE AGREEMENT

This Settlement Agreement ("Agreement") is made and entered into by and among Darrell A. McNabb, Vannee R. McNabb, Bainbridge Island Boatyard, Inc. d/b/a Bainbridge Island Marina, Inc. and Eva C, LLC, a Washington limited liability company (collectively the "Plaintiffs"), the City of Bainbridge Island (the "City") and Bainbridge Island Metropolitan Park and Recreation District (the "Park District") (collectively referred to herein as the "Defendants"). Plaintiffs and Defendants may be individually referred to as a "Party" and collectively referred to as the "Parties."

RECITALS

- A. Plaintiffs filed suit against Defendants in *McNabb, et. al. v. City of Bainbridge Island, Kitsap County Superior Court, Cause No. 06-2-01832-1* ("Original Complaint"), seeking, *inter alia*, to quiet title to land along the Parties' common property line and alleging, *inter alia*, that Defendants have trespassed and caused damages to Plaintiffs' property located at 4200 Eagle Harbor Drive, City of Bainbridge Island, Kitsap County, Washington, 98110, lots 001, 002, 003, aggregated Kitsap County Tax Parcel No. 352502-2-086-2007, as legally described and depicted in **Exhibit A** to this Agreement ("Plaintiffs' Property"). Defendants dispute these allegations.
- B. Defendants own the real property abutting Plaintiffs' Property to the east, Kitsap County tax parcel number 352502-1-001-2001, as legally described in **Exhibit B** to this Agreement ("Defendants' Property"). The Bainbridge Island Japanese American Exclusion Memorial ("Memorial") is located on a portion of this property to commemorate the internment of Japanese-Americans during World War II. Plaintiffs' claims against Defendants arise from the construction of this park, Memorial and the construction and operation of an associated stormwater outfall depicted on **Exhibit C** to this Agreement (the "Outfall").
- C. The property line between Plaintiffs' and Defendants' Properties has been established by a previous partial settlement of claims between the Parties ("Prior Settlement").
- D. Defendants contend, *inter alia*, that no trespass, nuisance, encroachment or damage has occurred on Plaintiffs' Property from the park, Memorial or Outfall construction and operation. Plaintiffs dispute these claims.
- E. Plaintiffs have asserted allegations in two Sixty-day Notice letters dated July 19, 2013 and March 6, 2013 that Defendants and Cindy Stahl, Marine Water Construction, Inc., Robert Crowell and On Deck Consulting, Inc. are liable under the federal Clean Water Act as a result of the construction and operation of the Outfall (the "CWA Claims"). Defendants deny these allegations.

- F. In their Second Amended Complaint, Plaintiffs have asserted claims against Defendants for statutory and common law trespass, nuisance, negligent construction, inverse condemnation and abatement. Defendants dispute these claims.
- G. On or about January 8, 2014, Plaintiffs filed their Third Amended Complaint for Damages for Trespass and Other Common Law and Statutory Claims, asserting similar claims as pleaded in their Original Complaint and subsequent amended complaints. Defendants dispute these claims. Plaintiffs' Original Complaint, Second and Third Amended Complaints and all intervening amended or revised complaints are collectively referred to as the "Lawsuit" or the "Litigation."
- H. The Parties desire to bring closure to the dispute regarding their respective claims, allegations and defenses.
- I. Each Party denies any liability to the other, and this settlement and release is not to be construed as an admission of liability by any Party.
- J. The Parties desire to settle, release and forever discharge one another for any and all claims, demands, liabilities, charges, complaints, and causes that were or could have been included in the Lawsuit and / or the CWA Claims, inclusive of all damages, taxes, costs, fees and attorney's fees, in exchange for good and valuable consideration, the sufficiency of which is hereby acknowledged.

AGREEMENT

- 1. The Parties hereby incorporate the Recitals above, which the Parties agree are true and correct and are material for providing context to and the interpretation of the Parties' duties, rights and obligations set forth in this Agreement.
- 2. The Parties shall perform the following in consideration of the promises stated in this Agreement:
 - (a) The Outfall currently located within the former right of way of Taylor Avenue shall be relocated to the East side of the large cedar witness tree at the general location indicated in the Wetland Plan North Sheet 4 of 16, **Exhibit C** to this Agreement (the "Relocated Outfall"). The City shall bear all costs of the relocation, except that the Park District shall contribute Ten Thousand Dollars (\$10,000.00 USD) to the City for said relocation. The relocation, including decommissioning of the Outfall and stabilization / restoration of the embankment surrounding the Outfall, shall be done in a workmanlike manner consistent with accepted engineering practices and consistent with any applicable local, state and federal regulations. The City and the Park District disclaim any promise, guarantee, representation or warranty (express or implied) that relocating the Outfall may or will remedy, lessen or in any way abate any alleged damages, including but not limited to sedimentation, to Plaintiffs' Property and / or the DNR tidelands that abut Plaintiffs' Property, but the City and Park District are willing relocate the Outfall in order to facilitate settlement of this matter.

Plaintiffs expressly and fully assume the risk that relocating the Outfall may or may not remedy, lessen or in any way abate any alleged damages, including but not limited to sedimentation, to Plaintiffs' Property, and Plaintiffs shall not assert any claim in the future related in any way related to sedimentation or damages to Plaintiffs' Property and / or the DNR tidelands that abut Plaintiffs' Property caused in whole or in part by the Relocated Outfall.

- (b) As settlement for Plaintiffs' damages claims, payment of Four Hundred Thousand Dollars (\$400,000.00 USD), with Three Hundred Thousand Dollars (\$300,000.00 USD) to be paid by City and One Hundred Thousand Dollars (\$100,000.00 USD) to be paid by Park District, shall be delivered to Plaintiffs within ten (10) court days of the effective date of this Agreement (the "Settlement Payment"). The Settlement Payment shall be made in the form of either a cashier's check or wire transfer payable to Darrell McNabb. In the event that the Park District exercises the Option Agreement per **Section 2(c)** below, then the entire Settlement Payment shall be deducted from the option purchase price ("Option Credit"), PROVIDED, however, that the amount of the Option Credit shall be decreased for all bona fide dredging costs incurred by Plaintiffs (at their sole discretion) up to a limit of Three Hundred Thousand Dollars (\$300,000.00 USD). Bona fide dredging costs include permitting fees, design, engineering, equipment rental and disposal costs incurred for the purpose of dredging any or all of the marina dredge basin associated with Plaintiff's Property.
- (c) Plaintiffs grant the Park District an exclusive option to purchase Plaintiffs' Property as legally described and depicted in **Exhibits A** to this Agreement and in Exhibit A to the Option Agreement attached hereto as **Exhibit D**, the terms of which Option Agreement are hereby incorporated by reference as if fully restated herein.
- (d) Upon payment and receipt of the Settlement Payment described in **Section 2(b)** above, the Parties shall execute a stipulation and order of dismissal to dismiss the Lawsuit with prejudice and in its entirety without award of attorneys' fees or costs to any Party, which stipulation and order shall be entered in the court by Plaintiffs' legal counsel within two (2) court days of receipt of all signatures of Defendants' legal counsel on said stipulation and order.
- (e) Upon the Effective Date of this Agreement, the City shall diligently pursue design and permitting to relocate the stormwater outfall as described in **Section 2(a)** above. The City shall apprise Plaintiffs at reasonable intervals of the status and progress of its relocation design and permitting efforts.
- (f) Upon the earlier of the City's submittal of all permit applications necessary to relocate the stormwater outfall as described in **Section 2(a)** above or the closing of the sale of Plaintiff's Property to the Park District per **Section 2(c)** above, the Parties shall forever release and covenant that none of them shall sue Plaintiffs', the City, the Park District, the Bainbridge Island Japanese American Exclusion

Memorial Association, the Bainbridge Island Japanese American Community, the U.S. National Park Service, the State of Washington Department of Natural Resources (which owns the tidelands abutting Plaintiffs' Property), Cindy Stahl, Marine Water Construction, Inc., Robert Crowell and / or On Deck Consulting, Inc. or any other person or entity regarding the Outfall as it is currently configured or the Relocated Outfall as it will be configured upon completion of the work described in **Section 2(a)**. The Parties' release and covenant not to sue specifically includes, but is not limited to, any suit seeking equitable relief, attorneys' fees, or penalties under the federal Clean Water Act or any other similar environmental codes or statutes, as well as any administrative action or suit seeking equitable relief, damages, attorneys' fees or penalties arising from or related to the current or future configuration of the Outfall and / or Relocated Outfall.

3. **Release.** The Parties mutually release each other from any and all known and unknown claims that they currently have or that may accrue in the future related in whole or in part to the events and facts alleged in the Lawsuit or that otherwise arise from or relate to the existing Outfall and / or the Relocated Outfall and / or the drainage system that is the subject of this dispute, including but not limited to all federal Clean Water Act claims and any related claims for penalties, attorneys' fees, fines, taxes, penalties or costs of any kind. This release shall include the Parties' predecessors, successors, employees, agents, officers, directors and assigns. Nothing herein shall be construed as a waiver of the City's police power.
4. **Release of Non-Parties.** To the extent that the release in **Section 3** does not apply to the following persons and entities, the Parties further agree to release Cindy Stahl, Marine Water Construction, Inc., Robert Crowell, On Deck Consulting, Inc., the Bainbridge Island Japanese American Exclusion Memorial Association, the Bainbridge Island Japanese American Community, the State of Washington Department of Natural Resources (which owns the tidelands abutting Plaintiffs' Property), and the U.S. National Park Service from any and all known and unknown claims that the Parties currently have or that may accrue in the future related in whole or in part to the events and facts alleged in the Lawsuit or that are otherwise related to the existing Outfall and / or the Relocated Outfall and / or the drainage system that is the subject of this dispute, including but not limited to all federal Clean Water Act claims and any related claims for penalties, attorney fees, or costs. This release includes all the Parties' successors, employees, agents, officers, directors and assigns of the released persons and entities. Nothing herein shall be construed as a waiver of the City's police power.
5. **Settlement Agreement is Not an Admission.** The Parties acknowledge and agree that the payment and acceptance of the Settlement Payment and other consideration specified herein are a compromise of matters involving disputed issues of facts and law. Nothing in this Agreement shall be considered an admission by any Party of any past or present wrongdoing.
6. **Parties to Bear Own Cost and Attorney Fees.** Except as expressly set forth herein, each Party shall be responsible for its own costs and attorneys' fees in connection with

the Lawsuit, the CWA Claims, the mediation, the drafting and review of this Agreement, and the performance of any duty or obligation hereunder.

7. **Applicable Law, Mediation and Venue.** This Agreement is entered into in the state of Washington and shall be construed and interpreted in accordance with Washington law, including without limitation Washington's common law duty of good faith and fair dealing for parties to agreements. In the event a dispute arises from this Agreement, including any exhibit hereto and the Option Agreement, the Parties shall engage in at least one (1) full day of mediation with mediator Bill Joyce at WAMS, prior to commencing any judicial action. Following mediation, should the dispute remain, any action shall be brought in the Kitsap County Superior Court.
8. **Construction / Interpretation of Agreement.** This Agreement has been jointly prepared, drafted, and reviewed by the Parties and their respective legal counsel following negotiations among the Parties. This Agreement shall be construed according to the fair intent of the language as a whole and not for or against any Party.
9. **Severability.** If any portion of this Agreement is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect any other portion of this Agreement.
10. **Advice of Counsel.** The Parties represent that they have relied upon legal advice of their attorneys and fully understand and voluntarily accept the terms of this Agreement.
11. **Authority to Execute.** Each person executing this Agreement represents and warrants that he or she has the authority to do so and has obtained all necessary consents and approvals to execute the Agreement.
12. **Integration, Modification and Intent to Bind.** The Parties agree that this Agreement contains the entire agreement between the Parties as to the subject matter herein; that its terms supersede and replace all prior negotiations, agreements, or representations whether oral or written as to the subject matter herein; and that this Agreement may be amended or modified only by an agreement executed in writing by all Parties in the same manner as the execution of this Agreement. The Parties further agree that this Agreement shall be binding upon and is entered into for the benefit of the Parties and their respective heirs, successors, and assigns. This Agreement shall not be construed to amend, modify and / or impair in any way the Parties' obligations set forth in any prior settlement agreement arising from and / or related to the Lawsuit.
13. **Mutual Cooperation.** The Parties shall cooperate in good faith to execute such documents as are necessary to accomplish the goals and actions set forth in this Agreement, including but not limited to amend of the existing easements regarding and affecting the current stormwater drainage design on the Parties' respective properties. Further, the City shall process any and all such applications of any Party in accordance with applicable codes and regulations.

14. **Non-Retaliation.** For purposes of processing Plaintiffs' building and / or other permits to implement the land use entitlements set out in the historic land use approvals issued by Kitsap County, and / or for new permit applications for the use and development of Plaintiffs' Property, the City shall process the same consistent with applicable regulations and without regard to the Lawsuit. The City's agreement herein to process any such permit applications without regard to the Lawsuit shall not be construed by any Party, person, or entity as pre-approval of any land use application, nor shall the City's agreement herein diminish or extinguish its authority to condition approval of such permit applications to applicable regulations.
15. **No Protest.** Plaintiffs and the Park District shall not unreasonably oppose any development and / or redevelopment of the other Party's real property as described and depicted in **Exhibits A and B** hereto, including the permitting or construction of new park facilities or buildings or expansion of existing marina operations. Plaintiffs and the Park District shall discuss with the other any future redevelopment and / or expansion plans, and in good faith consider suggestions from the other Party as to any such development, redevelopment and / or expansion.
16. **Assignment.** The Parties warrant that as of the Effective Date of this Agreement they have not assigned any claim or right to claim to any other person, party, or entity.
17. **Counterparts.** This Agreement may be executed in duplicated originals, with electronically transmitted (faxed or emailed) signatures acceptable and with each duplicate serving as an original.
18. **Effective Date of Agreement.** This Agreement shall be deemed effective and fully enforceable according to its terms upon the date that the last Party executes and transmits an original or electronic transmission of an original signature and delivery to Defendants of a fully executed original of the attached Option Agreement, **Exhibit D**, in the manner and form required by this Agreement. It is understood and agreed that the City and Park District may only execute this Agreement and this Agreement will only be effective once the Agreement has been presented to and approved by the City Council and Park District Board at a properly noticed open public meeting.
19. **Notice.** Any notice under this Agreement shall be delivered to the Parties' representatives at the addresses listed below by certified U.S. Mail:

City	Plaintiffs	Park District
City Manager	Darrell A. McNabb	Director
City of Bainbridge Island	P.O. Box 10325	P.O. Box 10010
280 Madison Avenue	Bainbridge Island, WA 98110	Bainbridge Island, WA 98110
Bainbridge Island, WA 98110		

AGREED TO BY:

City of Bainbridge Island

**Bainbridge Island Metropolitan Park
And Recreation District**

By:
Its:
Date:

By:
Its:
Date:

**Darrell A. McNabb (Individually, on behalf of his marital community, Bainbridge
Island Marina, Inc. as its President and Eva C, LLC as its Manager)**

By:
Its:
Date:

**Vannee R. McNabb (Individually, on behalf of her marital community and Eva C,
LLC as its Manager)**

Date:

EXHIBIT A

Plaintiffs' Property Legal Description

**DESCRIPTION FOR TAX PARCEL 352502-2-086-2007
AND FOR A PORTION OF THE SECOND CLASS TIDELANDS FRONTING
THE ADJACENT LOT "A" OF THE BOUNDARY LINE ADJUSTMENT
PER AFN 201406030195 AND 201406030196.**

RESULTANT PARCEL OF BOUNDARY LINE AGREEMENT AND QUIT CLAIM DEED RECORDED UNDER AUDITOR'S FILE NO. 200908030200, AND AS DEPICTED ON SURVEY RECORDED UNDER AUDITOR'S FILE NO. 200906080052, IN VOLUME 72 OF SURVEYS, PAGES 146 - 147, RECORDS OF KITSAP COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

PARCEL 1: THAT PORTION OF GOVERNMENT LOT 2, SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA; DESCRIBED AS FOLLOWS: BEGINNING AT THE EAST LINE OF SAID GOVERNMENT LOT 2; THENCE NORTH 01°27' EAST 20 FEET FROM THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2; THENCE NORTH 88°27' WEST 185.34 FEET ALONG THE COUNTY ROAD; THENCE NORTH 01°03' EAST 80 FEET; THENCE SOUTH 88°27' EAST 185.90 FEET; THENCE SOUTH 01°27' WEST 80 FEET TO THE POINT OF BEGINNING; EXCEPT THAT PORTION FOR ROAD AS CONVEYED TO KITSAP COUNTY, WA, BY DEEDS RECORDED UNDER AFN 678474 AND 673494;

THAT PORTION OF SAID GOVERNMENT LOT 2 DESCRIBED AS FOLLOWS: BEGINNING ON THE EAST LINE OF SAID GOVERNMENT LOT 2 AT A POINT NORTH 01°27' EAST 100 FEET FROM THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2; THENCE NORTH 88°27' WEST 185.90 FEET; THENCE NORTH 01°03' EAST 80 FEET; THENCE SOUTH 88°27' EAST 186.46 FEET; THENCE SOUTH 01°27' WEST 80 FEET TO THE POINT OF BEGINNING; EXCEPT ROAD PER AFN 673494 FOR EAGLEDALE-CRESOTE ROAD;

PARCEL 2: THAT PORTION OF GOVERNMENT LOT 2, SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA; DESCRIBED AS FOLLOWS: BEGINNING AT THE POINT OF INTERSECTION OF THE MEANDER LINE OF SAID SECTION WITH THE EAST LINE OF SAID GOVERNMENT LOT 2; THENCE SOUTH ALONG THE EAST LINE 720 FEET, MORE OR LESS, TO THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2; THENCE NORTH 88°27' WEST 185 FEET; THENCE NORTH 01°03' EAST 365.98 FEET TO AN ANGLE POINT; THENCE NORTH 20°57' WEST 70 FEET, MORE OR LESS, TO THE MEANDER LINE; THENCE NORTHEASTERLY ALONG SAID MEANDER LINE 340 FEET, MORE OR LESS, TO THE POINT OF BEGINNING; EXCEPT THE SOUTH 260 FEET THEREOF; TOGETHER WITH

TIDELANDS OF THE SECOND CLASS, AS CONVEYED BY THE STATE OF WA, SITUATE IN FRONT OF, ADJACENT TO OR ABUTTING THEREON;

PARCEL 3: THAT PORTION OF GOVERNMENT LOT 2, SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA; DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE EAST LINE OF SAID GOVERNMENT LOT 2, NORTH 01°27' EAST 180 FEET FROM THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2; THENCE NORTH 88°27' WEST 186.46 FEET; THENCE NORTH 01°03' EAST 80 FEET; THENCE SOUTH 88°27' EAST 187.02 FEET; THENCE SOUTH 01°27' WEST 80 FEET TO THE POINT OF BEGINNING;

EXCEPT THAT PORTION OF GOVERNMENT LOT 2 SITUATE IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA, DESCRIBED AS FOLLOWS: BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 35, A CONCRETE MONUMENT IN CASE, THENCE ALONG THE EAST-WEST CENTERLINE THEREOF SOUTH 88°58'06" EAST 2636.25 FEET TO THE CENTER OF SAID SECTION 35; THENCE ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 35 NORTH 01°28'09" EAST 309.03 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 88°31'51" WEST 5.72 FEET; THENCE NORTH 01°21'54" EAST 291.33 FEET; THENCE SOUTH 88°31'51" EAST 6.25 FEET; THENCE SOUTH 01°28'09" WEST 291.33 FEET TO THE TRUE POINT OF BEGINNING;

SUBJECT TO AND TOGETHER WITH A ROAD EASEMENT, A UTILITY EASEMENT, A VEGETATION EASEMENT, A STORMWATER CONVEYANCE EASEMENT, AND A PIER EASEMENT, ALL AS DEFINED IN THE MASTER EASEMENT AGREEMENT RECORDED UNDER AFN 200908030199;

TOGETHER WITH THAT PORTION OF THE EAGLE HARBOR TIDELANDS FRONTING RESULTANT LOT "A" OF A BOUNDARY LINE ADJUSTMENT RECORDED UNDER AFN 201406030195 AND 201406030196; SITUATE IN GOVERNMENT LOT 2, SECTION 35, TOWNSHIP 25 N., RANGE 2 E., W.M., KITSAP COUNTY, WA; DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2, THENCE ALONG THE SOUTH LINE THEREOF NORTH 88°58'06" WEST 185.00 FEET; THENCE NORTH 01°04'09" EAST 27.47 FEET TO A POINT ON THE NORTHERLY MARGIN OF THE RIGHT-OF-WAY FOR NE EAGLE HARBOR DRIVE; THENCE CONTINUING NORTH 01°04'09" EAST 338.51 FEET; THENCE NORTH 20°55'50" WEST 103.33 FEET TO A POINT ON THE GOVERNMENT MEANDER LINE OF SAID EAGLE HARBOR; THENCE ALONG THE EASTERLY LATERAL TIDELANDS BOUNDARY OF SAID LOT "A" NORTH 11°16'02" EAST 78.60 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING NORTH 11°16'02" EAST 545.03 FEET TO THE LEASE LINE FOR THE DNR LEASE NUMBER 20-076362; THENCE ALONG SAID LEASE LINE NORTH 66°58'44" WEST 51.39 FEET; THENCE NORTH 69°46'46" WEST 18.63 FEET TO THE LATERAL TIDELANDS BOUNDARY OF A BOUNDARY LINE AGREEMENT WITH KITSAP COUNTY RECORDED UNDER AFN 8208020094; THENCE ALONG SAID

BOUNDARY SOUTH 15°43'49" WEST 478.91 FEET; THENCE LEAVING SAID
BOUNDARY NORTH 90°00'00" EAST 88.12 FEET; THENCE SOUTH 00°00'00" EAST
100.09 FEET TO THE TRUE POINT OF BEGINNING.

EXHIBIT A

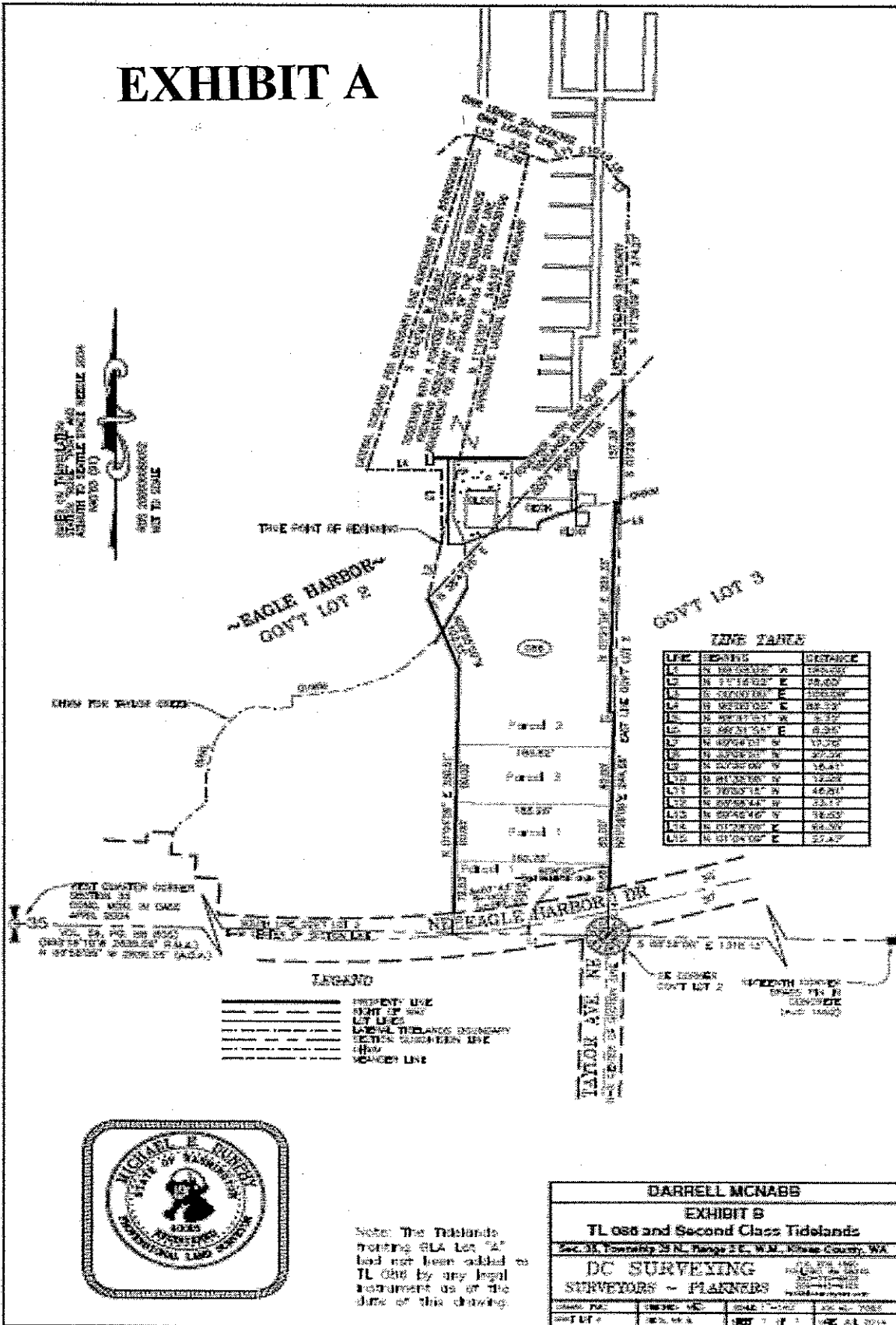


EXHIBIT B

Defendants' Property Legal Description

RESULTANT PARCEL OF BOUNDARY LINE AGREEMENT AND QUIT CLAIM DEED RECORDED UNDER AUDITOR'S FILE NO. 200908030200, AND AS DEPICTED ON SURVEY RECORDED UNDER AUDITOR'S FILE NO. 200906080052, IN VOLUME 72 OF SURVEYS, PAGES 146 - 147, RECORDS OF KITSAP COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS: RESULTANT PARCEL A OF BOUNDARY LINE ADJUSTMENT RECORDED UNDER AUDITOR'S FILE NO. 200411240195, RECORDS OF KITSAP COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

PARCEL A: THAT PORTION OF GOVERNMENT LOTS 3 AND 4, SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., CITY OF BAINBRIDGE ISLAND, KITSAP COUNTY, WASHINGTON, LYING WESTERLY OF THE FOLLOWING DESCRIBED LINE: BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 35; THENCE ALONG THE EAST-WEST CENTERLINE OF SAID SECTION 35, SOUTH 88°57'00" EAST 2636.39 FEET TO THE CENTER OF SAID SECTION 35; THENCE ALONG THE NORTH LINE OF THE PLAT OF EAGLE HARBOR ACRE TRACTS AS RECORDED IN VOLUME 2, PAGE 80 OF PLATS, RECORDS OF SAID KITSAP COUNTY, SOUTH 89°01'49" EAST 1000.00 FEET TO THE TRUE POINT OF BEGINNING; THENCE LEAVING SAID NORTH LINE, NORTH 01°39'59" EAST 288.38 FEET TO THE NORTHERLY RIGHT-OF-WAY OF NE EAGLE HARBOR DRIVE; THENCE EASTERLY ALONG SAID RIGHT OF WAY ON A 1462.39 FOOT RADIUS CURVE TO THE RIGHT THE CENTER OF WHICH BEARS SOUTH 02°39'18" WEST THROUGH A CENTRAL ANGLE OF 05°33'28", AN ARC, DISTANCE OF 141.86 FEET; THENCE CONTINUING ALONG SAID RIGHT OF WAY, SOUTH 81°47'14" EAST 299.49 FEET; THENCE LEAVING SAID RIGHT OF WAY, NORTH 30°28'39" EAST 567.00 FEET TO THE WEST FACE OF THE SOUTH END OF A STEEL SHEET PILE BULKHEAD; THENCE ALONG SAID WEST FACE AND ITS NORTHERLY EXTENSION NORTH 02°17'00" EAST TO THE NORTHERLY LIMITS OF SAID GOVERNMENT LOT 4 AND THE TERMINUS;

EXCEPT NE EAGLE HARBOR DRIVE;

TOGETHER WITH SECOND CLASS TIDELANDS TO THE LINE OF EXTREME LOW TIDE AS CONVEYED BY THE STATE OF WASHINGTON, SITUATE IN FRONT OF, ADJACENT TO AND ABUTTING THEREON; EXCEPT ANY PORTION OF SAID TIDELANDS LYING WESTERLY OF THE BOUNDARY LINE DESCRIBED IN THE INSTRUMENT RECORDED UNDER KITSAP COUNTY AUDITOR'S FILE NUMBER 8208020105;

AND TOGETHER WITH ANY PORTION OF SAID TIDELANDS LYING EASTERLY OF THE BOUNDARY LINE DESCRIBED IN THE INSTRUMENT RECORDED UNDER AUDITOR'S FILE NUMBER 8208020105;

SUBJECT TO AND TOGETHER WITH EASEMENTS, RESTRICTIONS, AND RESERVATIONS OF RECORD;

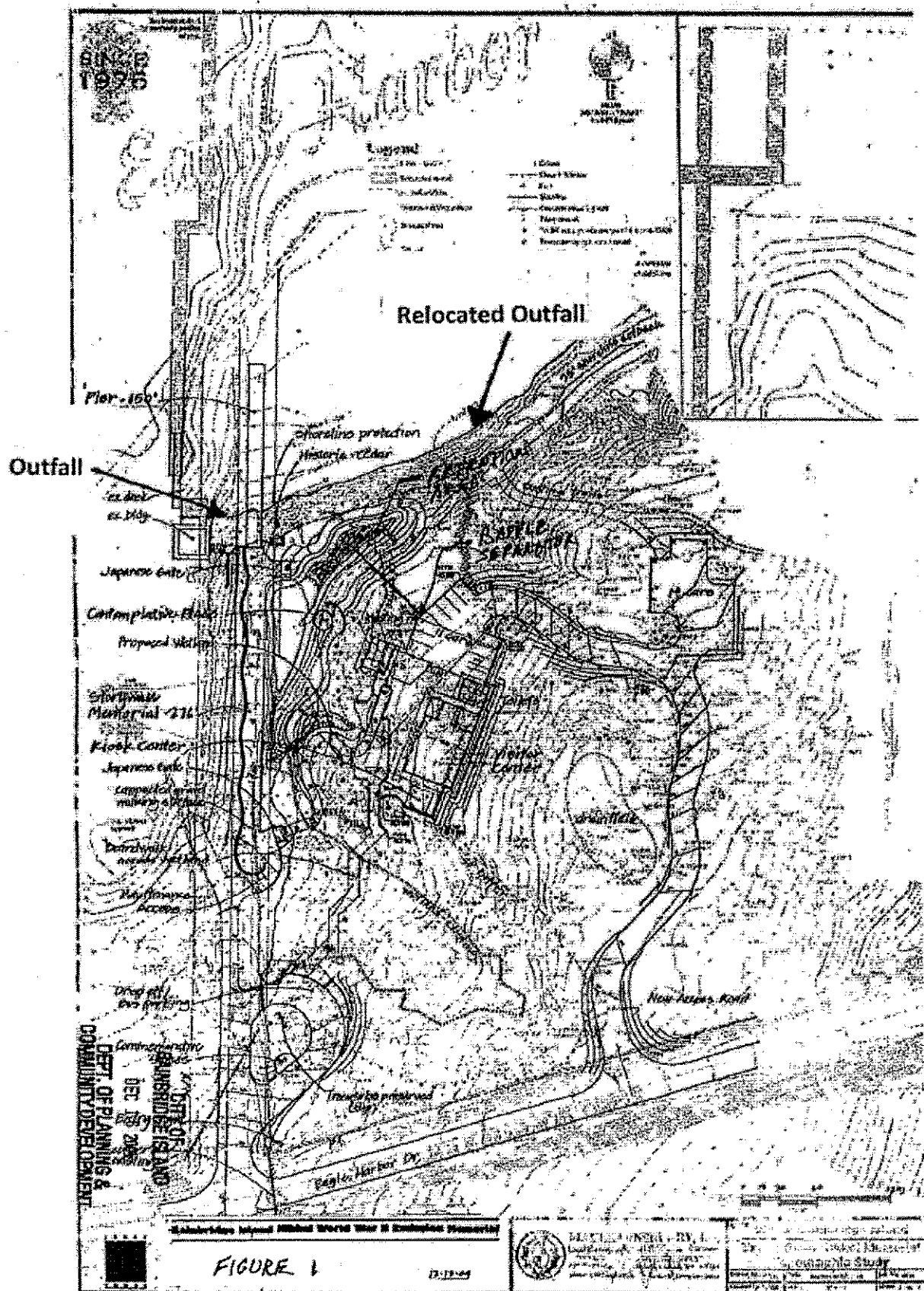
TOGETHER WITH THAT PORTION OF GOVERNMENT LOT 2 SITUATE IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA, DESCRIBED AS FOLLOWS: BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 35, A CONCRETE MONUMENT IN CASE, THENCE ALONG THE EAST-WEST CENTERLINE THEREOF SOUTH 88°58'06" EAST 2636.25 FEET TO THE CENTER OF SAID SECTION 35; THENCE ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 35 NORTH 01°28'09" EAST 309.03 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 88°31'51" WEST 5.72 FEET; THENCE NORTH 01°21'54" EAST 291.33 FEET; THENCE SOUTH 88°31'51" EAST 6.25 FEET; THENCE SOUTH 01°28'09" WEST 291.33 FEET TO THE TRUE POINT OF BEGINNING;

SUBJECT TO AND TOGETHER WITH A ROAD EASEMENT, A UTILITY EASEMENT, A VEGETATION EASEMENT, A STORM WATER CONVEYANCE EASEMENT, AND A PIER EASEMENT, ALL AS DEFINED IN THE MASTER EASEMENT AGREEMENT RECORDED UNDER AUDITOR'S FILE NO. 200908030199.

EXHIBIT C

Relocated Outfall

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depictions on subsequent two pages.]



CONCEPT MASTER PLAN

1-15-04

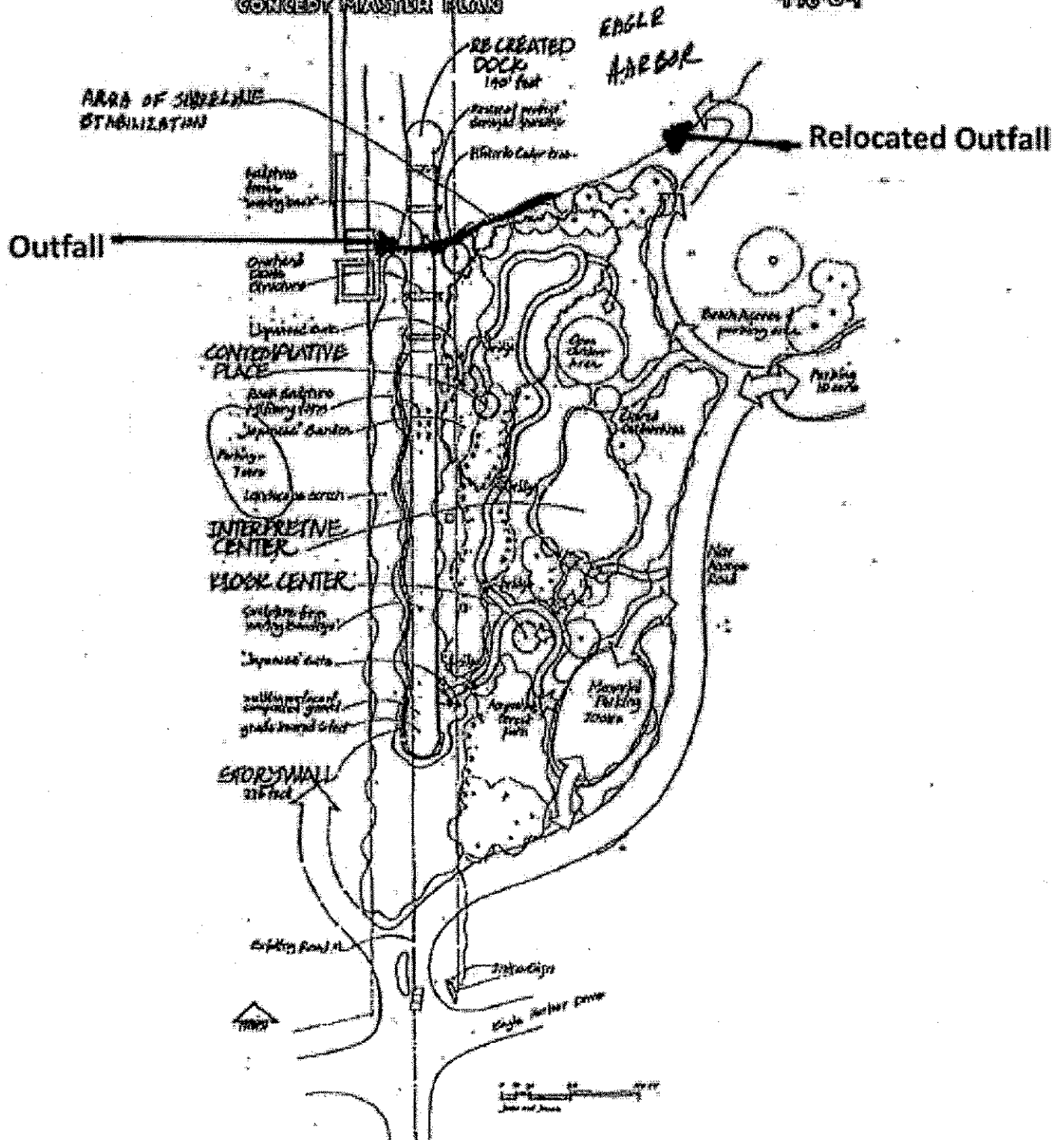


EXHIBIT D

Option Agreement

[Copy attached.]

**REAL ESTATE OPTION AGREEMENT
(Including Purchase & Sale Agreement Terms)**

Between

EVA C, LLC, a Washington limited liability company, and BAINBRIDGE ISLAND
BOATYARD, INC., a Washington corporation,

and

BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT

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EXHIBITS:

Exhibit A - Legal Description

Exhibit B - Statutory Warranty Deed

Exhibit C - Memorandum of Option Agreement

REAL ESTATE OPTION AGREEMENT

THIS REAL ESTATE OPTION AGREEMENT ("Agreement") is entered into as of the _____ day of October, 2014, between EVA C, LLC, a Washington limited liability company ("Eva C"), and BAINBRIDGE ISLAND BOATYARD, INC., a Washington corporation (the "Marina") (collectively "Grantors"), and the BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT a Washington special district, (the "Park District") (the "Grantee"). McNabb, the Marina, and the Park District are each a "Party" and collectively the "Parties" to this Agreement.

RECITALS

A. Grantee desires to obtain an option to purchase property from Grantors located on Bainbridge Island, Washington, adjacent to Pritchard Park, to be owned and operated by the Park District as a public park and recreation site.

B. During the term of the option Grantee and its supporters intend to attempt to raise funds necessary to pay the down payment of the purchase price.

C. Grantors are willing to grant to Grantee, and Grantee is willing to accept, such an option on the terms and conditions set forth herein.

AGREEMENT

In consideration of the foregoing and the mutual covenants set forth herein and the execution of that certain Settlement Agreement of even date herewith (the "Settlement Agreement"), the receipt and sufficiency of which is hereby acknowledged, Grantors and Grantee agree as follows:

1. **Grant of Option.** Grantors hereby grant to Grantee, and Grantee hereby accepts from Grantors, an exclusive option on and subject to the terms and conditions herein set forth (the "Option") to purchase Grantors' real property situated in the County of Kitsap, State of Washington, described in Exhibit A attached hereto, with all appurtenances thereto including without limitation mineral rights and water rights, and zoning and land use rights, boat slip leases if any, together with all buildings and improvements thereon and all of Grantors' right, title and interest, if any, in and to any adjacent streets or rights of way and any strips or gores of real estate adjoining the land (collectively, the "Property").

2. **Consideration for Option.** The Parties agree that consideration for the Option is provided by the mutual covenants set forth herein and by the execution of the Settlement Agreement.

3. **Term of Option / Extension of Option Term / Exercise of the Option.** The Option shall expire if not exercised by 5:00 p.m. on June 30, 2015, but may be extended for an additional six (6) months upon written notice and payment of Fifty Thousand and 00/100s Dollars (\$50,000.00 USD) by Grantee to Grantors (the "Extension Payment") prior to the expiration of the Option. The Extension Payment shall be nonrefundable, fully-earned upon

receipt by Grantors and applicable at closing to the Purchase Price to be paid for the Property. The Extension Payment is consideration for the extension of the term of the Option and shall not be considered to be earnest money. If the Option is extended, the Memorandum of Option Agreement referred to in **Section 27** of this Agreement and attached as Exhibit C shall be amended and recorded to memorialize the extension, and, at Closing, Grantors shall confirm in writing receipt and payment in full of the Extension Payment.

The Option may be exercised by giving written notice of such exercise to Grantors and by contemporaneously delivering a copy of the notice and this Agreement into escrow at Pacific Northwest Escrow Corp. at Pacific Northwest Title Company, 921 Hildebrand Lane NE # 200, Bainbridge Island, Washington ("Title Company"). The date that notice of exercise of the Option is delivered to Grantors is referred to in this Agreement as the "Exercise Date." The Party to whom title is to be conveyed at closing, as specified in the notice, is referred to in this Agreement as the "Purchaser."

4. Purchase Price & Payment. 4.1 Purchase Price. The purchase price for the Property shall be the greater of (a) Five Million and 00/100s Dollars (\$5,000,000.00 USD), or (b) the fair market value of the Property determined by appraisal pursuant to **Section 4.2** of this Agreement less the Option Credit described in **Section 2(b)** of the Settlement Agreement ("Purchase Price"). For example, if the appraised fair market value is Five Million and 00/100s Dollars, and the Option Credit is Four Hundred Thousand and 00/100s Dollars (\$400,000.00), then the Purchase Price shall be Four Million Six Hundred Thousand and 00/100s Dollars (\$4,600,000.00). The Option Credit is not consideration for the Option, not part of the Purchase Price and shall not be reflected or referenced in the closing documents associated with the purchase of the Property, including without limitation the excise tax affidavits, by any person or Party.

4.2 Fair Market Value Appraisal. The Parties agree to appraise the Property to determine its fair market value using a mutually agreed appraiser. The appraiser shall be qualified to apply Washington State Recreation and Conservation Office appraisal standards and meet Park District consultant roster standards. The appraiser shall be a qualified MAI member of the Appraisal Institute, who shall have at least ten (10) years of experience in appraising property of the subject's type within the Puget Sound Region. Such appraiser shall exercise best efforts to complete the appraisal as soon as practicable but in no event later than sixty (60) days of the date of appointment, and the Parties shall endeavour to select a qualified appraiser who is capable of completing the appraisal within such time period. In the event that the Parties are unable to agree upon the selection of the appraiser within fifteen (15) days from the date of the delivery to Grantors of notice of exercise of the Option, the appointment of the appraiser shall be determined by the Presiding Judge of Kitsap County Superior Court. The Property shall be appraised for its highest and best use, and no deduction shall be made based on the existence of the Option, identity of the Purchaser or the particular purpose, whether public or private, to which the Purchaser may wish to use the Property. All conditions material to a determination of the market value of the Property shall be considered. The Purchaser shall be responsible for and shall pay the reasonable fees of the appraiser.

4.3 Payment Terms. On Closing, Purchaser shall pay to Grantors the Purchase Price, less any credit given for (i) the Option Credit paid to Grantors per **Section 4.1**

above and pursuant to Section 2(b) of the Settlement Agreement; and (ii) the Extension Payment, if any, referred to in **Section 3** above.

5. Grantee's Investigation.

5.1 Physical Inspection. Prior to exercise of the Option, Grantee may, if Grantee so chooses, enter the property and conduct such reviews, inspections, verifications, studies, and tests with respect to the Property and Grantors' Information (defined below), as Grantee reasonably deems necessary (herein collectively called "Grantee's Investigation"). Grantee shall give Grantors reasonable prior written notice of such physical entries, which shall be conducted at such times as may be approved in advance by Grantor, such approval not to be unreasonably withheld. Grantee's Investigation shall be at Grantee's sole cost and expense, and shall be conducted in a manner as to minimize and avoid, if possible, any interference with Grantors' use and enjoyment of the Property and the operation of the marina.

Grantee shall (i) promptly repair any damage to the Property caused by Grantee's Investigation, and (ii) indemnify, defend and hold Grantors, and each of them, harmless from and against any and all loss, liability, damage, claims, costs or expenses, including attorney's fees, if any, arising or resulting from Grantee's Investigation except to the extent attributable to the negligent acts or omissions of Grantor or its employees, agents or contractors. The provisions of this indemnity shall survive the Closing or termination of this Agreement.

5.2 Title Inspection. Within three (3) business days after the Exercise Date, Grantors shall request, and shall thereafter cause to be delivered to Purchaser, a title insurance commitment from the Title Company, including copies of all documents underlying the exceptions set forth in the commitment (the "Commitment"). Title to the Property, shall be insurable and indefeasible, conveyed by Statutory Warranty Deed free and clear of all liens and encumbrances except those accepted by Purchaser as Permitted Exceptions. Title shall be insurable by a form of an ALTA Owner's Standard Coverage Policy of title insurance in the amount of the Purchase Price, subject only to the Permitted Exceptions. Purchaser shall have ten (10) business days after receipt of the Commitment to review the condition of title and notify Grantors in writing of any objections to title ("Title Objections"). If the Purchaser disapproves any of the exceptions or defects set forth in the Commitment, Grantor shall have four (4) days of receipt of Purchaser's notice to notify the Purchaser whether Grantor (in Grantor's sole discretion) elects to eliminate any of the Title Objections from the policy of title insurance to be issued in favor of the Purchaser; provided, that all monetary encumbrances and liens, if any, shall be deemed automatically disapproved and shall be paid by Grantor at Closing. All exceptions which Grantor agrees to remove from title shall be removed from title at or prior to Closing.

If Grantor fails to notify the Purchaser within four (4) days of receipt of Purchaser's notice, of Grantor's willingness to remove one or more Title Objections at or prior to Closing, or if Grantor notifies the Purchaser in writing that Grantor will not eliminate the same, then Purchaser may elect to terminate this Agreement by delivery or written notice of termination to Seller within ten (10) business days after expiration of the foregoing four-day period, and (in such event) neither the Purchaser nor Grantor shall have any further rights, duties or obligations hereunder. If Purchaser does not so terminate this Agreement, then all Title Objections that Seller has not agreed to remove shall be deemed to be acceptable and shall be included in the definition of "Permitted Exceptions."

6. Grantors' Representations and Warranties. Except as otherwise disclosed to Grantee in writing, Grantors hereby make the following representations and warranties to Grantee, which shall be deemed also made to Purchaser as of the Closing, and the remedies for breach thereof shall survive Closing for a period of twelve (12) months after the date of Closing:

6.1 Except for this Agreement, or as disclosed herein, Grantors have entered into no other purchase or commission agreement with respect to the Property that has not expired, and will not enter into any such agreement during the term of the Option unless it is expressly subordinated to the rights of the Grantee under this Agreement.

6.2 Grantors have not (a) made a general assignment for the benefit of creditors; (b) filed any voluntary petition or suffered the filing of an involuntary petition by Grantors' creditors; (c) suffered the appointment of a receiver to take all, or substantially all, of Grantors' assets; (d) suffered the attachment or other judicial seizure of all, or substantially all, of Grantors' assets; or (e) admitted in writing its inability to pay its debts as they fall due, and no such action is threatened or contemplated. If any of such actions have been taken or brought against Grantors, then prior to the date hereof the same have been fully disclosed and Grantors discharged therefrom so that there are no prohibitions or conditions upon Grantors' sale of the Property.

6.3 Neither the execution and delivery of this Agreement and the documents contemplated hereby nor the consummation of the transaction contemplated by this Agreement, will result (either immediately or after the passage of time and/or the giving of notice) in breach or default by Grantors under any agreement or understanding to which Grantors are a party, by which Grantors may be barred from performing its obligations under this Agreement, or which would have an effect upon Grantors' ability to fully perform their obligations under this Agreement.

6.4 All requisite action has been taken by Grantors in connection with entering into this Agreement, the instruments referenced herein, and the consummation of the transaction contemplated hereby. Grantors have the right, power and authority to execute, deliver and perform this Agreement without obtaining any consents or approvals from, or the taking of any other actions with respect to, any third parties. This Agreement, when executed and delivered by Grantors and Grantee, and all documents executed by Grantors pursuant hereto, will constitute the valid and binding agreement of Grantors.

6.5 The persons executing this Agreement and the documents contemplated hereby on behalf of Grantors have the power and authority to bind Grantors.

6.6 Except as disclosed to Grantee in writing, Grantors have not received any written notice of the existence of any current violation of any applicable covenant, condition or restriction or any applicable statute, ordinance, regulation, order, permit, rule or law, including, without limitation, any building, zoning, environmental, health or safety restriction or requirement, which violation concerns the filling, use, construction, maintenance, repair, replacement, operation or occupancy of the Property.

6.7 There are no contractual obligations known to Grantors in connection with the Property that will be binding upon Grantee after Closing, except as disclosed in writing or accepted (or deemed accepted) by Grantee as a Permitted Exception. No tenant or lessee renewal rights exist other than rental agreements for boat slips at the marina.

6.8 Except as disclosed to Grantee in writing, Grantors has received no written notice of any claims, actions, suits or governmental investigations or proceedings existing or threatened against or involving the Property (including, without limitation any condemnation or eminent domain proceeding or matter related to the formation of or assessment by a local improvement district).

6.9 To the best of Grantors' knowledge, all of the documentation that has been or will be delivered by Grantors to Grantee are true and correct copies of copies or originals of such documentation in Grantors' possession. Copies of the documents delivered by Grantors pursuant to **Section 8** will be full and complete copies thereof to the extent they are in Grantors' possession or control.

6.10 As of the date of this Agreement, Grantors have not entered into any other unexpired contracts for the sale of the Property to any other party, or for the sale, transfer, conveyance or restriction of any development rights relating to the Property, nor do there exist any rights of first refusal or options to purchase the Property. Grantors will not enter into any such contracts or grant any such rights or option to a third party during the term of the Option, unless expressly subordinated to the rights of the Grantees under this Agreement.

6.11 If, prior to Closing, Grantors have disclosed to Grantee facts or circumstances or new development that would constitute a breach of Grantors' representations and warranties set forth in this Agreement, then Grantors' representations and warranties contained in this Agreement shall be deemed to have been qualified by the facts and circumstances so disclosed to Grantee, and Grantors shall have no liability for misrepresentation or breach of warranty. If Grantors makes any such disclosure after the Option has been exercised, Purchaser shall have the right to withdraw its notice of exercise of the Option by written notice to Grantors given at any time before Closing.

7. Grantee's Representations and Warranties. Grantee hereby makes the following representations and warranties to Grantors, which shall be deemed also made as of the Closing:

7.1 Neither the execution and delivery of this Agreement nor the consummation of the transaction contemplated by this Agreement will result (either immediately or after the passage of time and/or the giving of notice) in breach or default by Grantee under any agreement or understanding to which Grantee is a party or by which Grantee may be bound or which would have an effect upon Grantee's ability to fully perform its obligations under this Agreement.

7.2 All requisite action has been taken by Grantee in connection with entering into this Agreement, the instruments referenced herein, and the consummation of the transaction contemplated hereby. Grantee has the right, power and authority to execute, deliver and perform this Agreement without obtaining any consents or approvals from, or the taking of any other actions with respect to, any third parties. This Agreement, when executed and delivered by Grantors and Grantee, and all documents executed by Grantee pursuant hereto, will constitute the valid and binding agreement of Grantee.

7.3 The persons executing this Agreement and the documents contemplated hereby on behalf of Grantee have the power and authority to bind Grantee.

8. **Delivery of Information by Grantors.** Upon receipt of written request from Grantee, Grantors shall deliver to Grantee, without warranty, full and complete copies of all maps, surveys, historical documents, reports, analyses and all other documents relating to physical condition of the Property, as may be within Grantors' possession and/or control ("Grantors' Information"). Grantors also shall promptly deliver to Grantee, without warranty, copies of any such documentation acquired by Grantors after the date hereof. Grantors' Information shall be considered confidential and if Closing does not occur as contemplated herein, it shall be promptly returned to Grantors.

9. **Execution of New Leases and Condition of Property.** Grantors shall not enter into any lease of the property for the duration of the Option other than (a) rental agreements for boat slips at the marina entered into by Grantors in the ordinary course of business consistent with Grantors' prior practices, or (b) leases that are expressly subordinated to the rights of Grantee under this Agreement and are terminable at or prior to Closing. Until Closing, Grantors shall continue to maintain the Property in accordance with Grantors' prior practices, and shall pay, and at the closing will agree to indemnify Purchaser and hold Purchaser harmless from, any costs and expenses related to the Property allocable to the period prior to Closing.

10. **Closing; Prorations.** The closing of the sale of the Property shall occur in the manner set forth below (the "Closing") on or before thirty (30) days after the 'Exercise Date (the "Closing Date").

10.1 At Closing, the following shall occur:

10.1.1 Purchaser shall deliver or cause to be delivered to Grantors through escrow:

a. The Purchase Price due according to the payment terms of **Section 4.3;**

b. evidence reasonably satisfactory to Grantors and the Title Company that the person executing the closing documents on behalf of Purchaser has full right, power and authority to do so;

c. Department of Revenue excise tax affidavits, fully executed by Grantors as required by law;

d. execution and delivery by Purchaser of a certificate confirming that each of Purchaser's representations and warranties set forth herein continue to be true and in full force and effect except as otherwise disclosed in writing; and

any other funds and instruments reasonably necessary to close this Agreement, including, by way of example but not limitation, settlement statements, escrow instructions, and other instruments required by the Title Company.

10.1.2 Grantors shall deliver or cause to be delivered to Purchaser through escrow:

10.1.2.1 Statutory Warranty Deed, fully executed and acknowledged by Grantors, conveying the Property to the Park District, subject only to the Permitted Exceptions, in substantially the form attached hereto as Exhibit B;

10.1.2.2 Department of Revenue excise tax affidavits, fully executed by Grantors as required by law;

10.1.2.3 an owner's ALTA Policy of Title Insurance with standard coverage, in the amount of the Purchase Price, issued by Title Company pursuant to the Commitment, or a further commitment therefor, insuring that Purchaser is the owner of the Property subject only to the Permitted Exceptions, provided that such policy shall be delivered to Purchaser as soon as available after Closing;

10.1.2.4 a certificate meeting the requirements of Section 1445 of the Internal Revenue Code executed by Grantors;

10.1.2.5 evidence reasonably satisfactory to Purchaser and the Title Company as to Grantors' due formation and existence and that the person executing the closing documents on behalf of Grantors has full right, power and authority to do so, including without limitation, as appropriate, an authorizing resolution and incumbency certificate, copies of organizational documents, certificates of existence/authorization, etc.;

10.2.2.6 execution and delivery by Grantors of a certificate confirming that each of Grantors' representations and warranties set forth herein continue to be true and in full force and effect except as otherwise disclosed in writing; and

10.2.2.7 any other funds and instruments reasonably necessary to close this Agreement, including, by way of example but not limitation, settlement statements, escrow instructions, and other instruments required by the Title Company.

10.2 All normal and customarily pro rata items, including without limitation, rents, utilities, real estate taxes and assessments, shall be prorated as of the Closing, on the basis of a 365 day year unless otherwise agreed, Grantors being charged and credited for all of same up to such date and Purchaser being charged and credited for all of same on and after such date. Grantors shall pay the cost of the Owner's standard

coverage Policy of Title Insurance (Title shall be insurable by a form of an ALTA Owner's Standard Coverage Policy of title insurance in the amount of the Purchase Price, subject only to the Permitted Exceptions). Purchaser shall pay the cost of extended coverage or title endorsements, to the extent Purchaser elects to purchase them and they are commercially available. Grantors, at their own expense, may purchase seller's title insurance in their discretion. Grantors and Purchaser shall each pay one-half of the escrow fee. Grantors shall pay the real estate excise tax on transfer of the Property. Purchaser shall pay the cost of recording the Deed. Grantee shall pay for its own inspection, survey and appraisal costs. Each Party shall pay its own legal costs.

10.3 Purchaser shall be entitled to possession of the Property on Closing, subject to rental agreements for boat slips at the marina, if any.

11. Title Insurance. At Closing, Purchaser's title shall be insurable pursuant to the Commitment subject only to (i) the printed exclusions and general exceptions appearing in the standard coverage policy form, (ii) special exceptions that Purchaser does not agree to remove at Closing, and (iii) real property taxes that are not delinquent (collectively, the "Permitted Exceptions"). Notwithstanding the preceding and **Section 17** below, Grantors shall not be responsible to cure survey matters or exceptions to title not approved by Purchaser that are not reasonably within Grantors' control to remove.

As soon as available after Closing, Grantors shall provide to Purchaser an ALTA owner's policy of title insurance with standard coverage issued by Title Company as agent for First American Title Insurance Company pursuant to the Commitment, dated as of the Closing and insuring Purchaser in the amount of the Purchase Price ' subject only to the Permitted Exceptions.

12. Default; Remedies. Time is of the essence of this Agreement. Prior to and after exercise of the Option, if any Party fails to perform any of its obligations hereunder, then the other Party or Parties shall have all available legal and equitable remedies, including the remedy of specific performance.

13. Notices. All notices provided for or permitted to be given under this Agreement shall be in writing and may be served by (a) depositing same in the United States mail, addressed to the Party to be notified, postage prepaid and registered or certified with return receipt requested; (b) delivering the same in person to such party; (c) overnight courier; or (d) facsimile copy thereof. Notice given in accordance herewith shall be effective upon receipt at the address of the addressee. For purposes of notice, the addresses of the Parties shall be as follows:

If to Grantors, to:

Eva C, LLC
c/o Darrell A. McNabb

P.O. Box 10325
Bainbridge Island, WA 98110

If to Grantee, to:

Park District
Director
P.O. Box 10010
Bainbridge Island, WA 98110

And to:

Park District
Vancil Law Offices
Ryan Vancil
266 Ericksen Ave NE
Bainbridge Island, WA 98110

14. Commissions. No Party has engaged the services of a real estate broker or agent in connection with this Agreement, the Option or the sale of the Property. The Parties agrees to defend, indemnify, and hold harmless each other from and against any claim by any third party for brokerage, commission, finders or other fees relative to this Agreement, the Option or the sale of the Property, and any court costs, attorneys' fees or other costs or expenses arising therefrom to the extent any such fees, costs or expenses are alleged to be due by authorization of the indemnifying party.

15. Assignment. Until 5:00 p.m. on June 30, 2015, Grantors may, upon written notice to Grantee, transfer an interest in:

i. The Property; and

ii. Grantors' rights and obligations under this Agreement and the Settlement Agreement

to a Washington limited liability company which is controlled by Grantors and owned by Darrell A. McNabb, Vannec R. McNabb and their descendants (or by one or more trusts for their benefit; the "LLC Assignee"), so long as the LLC Assignee assumes joint and several obligations under this Agreement and the Settlement Agreement.

16. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Washington.

17. Entire Agreement. This Agreement is the entire agreement between the Parties concerning the sale of the Property and supersedes all prior term sheets, letters of intent, agreements or understandings, written or oral, signed or unsigned, concerning sale of the Property. No modification hereof or subsequent agreement relative to the subject matter hereof shall be binding on either party unless reduced to writing and signed by the Parties.

18. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision hereof.

19. **Costs and Expenses.** Each Party hereto shall bear its own costs and expenses, including attorneys fees, in connection with the negotiation, preparation and execution of this Agreement and other documentation related hereto and in the performance of its obligations hereunder.

20. **Headings.** The headings in this Agreement are for convenience only and do not in any way limit or affect the terms and provisions hereof.

21. **Calculation of Time Periods.** Unless otherwise specified, in determining the running of any period of time described in this Agreement, "days" means calendar days, the day of the act or event after which a period of time begins to run shall not be counted, and the last day of the period shall be counted unless such last day is a Saturday, Sunday or legal holiday, in which case the last day of the period shall be the next day that is not a Saturday, Sunday or legal holiday. The last day of any such period shall be deemed to end at 5:00 p.m., Pacific Standard (PST) or Daylight (PDT) time, as applicable.

22. **Waiver.** A party may, at any time or times, at its election, waive any of the conditions to its obligations hereunder, but any such waiver shall be effective only if contained in a writing signed by such party. No waiver shall reduce the rights and remedies of such party by reason of any breach of any other party. No waiver by any party of any breach hereunder shall be deemed a waiver of any other or subsequent breach.

23. **Facsimile Signatures.** Each Party (i) has agreed to permit the use, from time to time and where appropriate, of telecopied signatures or emailed signatures in PDF format in order to expedite the transaction contemplated by this Agreement, (ii) intends to be bound by its respective telecopied or emailed signature, (iii) is aware that the other will rely on the telecopied or emailed signature, and (iv) acknowledges such reliance and waives any defenses to the enforcement of the documents effecting the transaction contemplated by this Agreement based on the fact that a signature was sent by telecopy or email in PDF format. This provision shall not apply to instruments to be recorded, real estate excise tax affidavits, FIRPTA affidavits, or other instruments that require original signatures.

24. **Recitals; Exhibits.** The Recitals set forth above are incorporated herein. Exhibits A through C attached hereto are incorporated herein.

25. **Counterparts.** This Agreement may be executed in multiple counterparts, all of which together shall constitute one agreement.

26. **Attorneys' Fees.** In any suit, action, proceeding, or appeal therefrom, to enforce this Agreement or any term or provision hereof, or to interpret this Agreement, the substantially prevailing party shall be entitled to recover its costs incurred therein, including reasonable attorneys' fees.

27. **Notice of Option.** On execution hereof, a Memorandum of Option Agreement in the form attached hereto as Exhibit C shall be executed and recorded against the Property by

Grantors. Such memorandum shall explicitly state that it expires by its own terms 5:00 p.m. on June 30, 2015, unless a written extension thereof is recorded per **Section 3** above.

EXECUTED in duplicate original as of the date and year first above written.

EVA C, LLC

By: _____
 Vannee R. McNabb, Manager
 Date: _____

STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

On this ____ day of _____, 2014 personally appeared before me Darrell and Vanee, to me known to be the Managers of Eva C, LLC, the limited liability company that executed the within and foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said limited liability company, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument.

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2014.

Print Name: _____
 Notary Public in and for the State of
 Washington, residing at _____
 My commission expires: _____

By: _____
Name: Darrell A. McNabb
Its: President
Date: _____

STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

IN WITNESS WHEREOF I have hereunto set my hand and affixed my official seal the day and year first above written.

Print Name: _____
 Notary Public in and for the State of
 Washington, residing at _____
 My commission expires: _____

GRANTEE:

BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT

By: _____

Name:

Its:

Date: _____

STATE OF WASHINGTON)

) ss

COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the _____ of Bainbridge Island Metropolitan Park and Recreation District to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____

(Print Name)

Notary Public in and for the State of Washington

Commission Expires: _____

Exhibits

Exhibit A – Legal Description

Exhibit B – Statutory Warranty Deed

Exhibit C – Memorandum of Option Agreement

EXHIBIT A

LEGAL DESCRIPTION

DESCRIPTION FOR TAX PARCEL 352502-2-086-2007

**AND FOR A PORTION OF THE SECOND CLASS TIDELANDS FRONTING
THE ADJACENT LOT "A" OF THE BOUNDARY LINE ADJUSTMENT
PER AFN 201406030195 AND 201406030196.**

RESULTANT PARCEL OF BOUNDARY LINE AGREEMENT AND QUIT CLAIM DEED RECORDED UNDER AUDITOR'S FILE NO. 200908030200, AND AS DEPICTED ON SURVEY RECORDED UNDER AUDITOR'S FILE NO. 200906080052, IN VOLUME 72 OF SURVEYS, PAGES 146 - 147, RECORDS OF KITSAP COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

PARCEL 1: THAT PORTION OF GOVERNMENT LOT 2, SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA; DESCRIBED AS FOLLOWS: BEGINNING AT THE EAST LINE OF SAID GOVERNMENT LOT 2; THENCE NORTH 01°27' EAST 20 FEET FROM THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2; THENCE NORTH 88°27' WEST 185.34 FEET ALONG THE COUNTY ROAD; THENCE NORTH 01°03' EAST 80 FEET; THENCE SOUTH 88°27' EAST 185.90 FEET; THENCE SOUTH 01°27' WEST 80 FEET TO THE POINT OF BEGINNING; EXCEPT THAT PORTION FOR ROAD AS CONVEYED TO KITSAP COUNTY, WA, BY DEEDS RECORDED UNDER AFN 678474 AND 673494;

THAT PORTION OF SAID GOVERNMENT LOT 2 DESCRIBED AS FOLLOWS:

BEGINNING ON THE EAST LINE OF SAID GOVERNMENT LOT 2 AT A POINT NORTH 01°27' EAST 100 FEET FROM THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2; THENCE NORTH 88°27' WEST 185.90 FEET; THENCE NORTH 01°03' EAST 80 FEET; THENCE SOUTH 88°27' EAST 186.46 FEET; THENCE SOUTH 01°27' WEST 80 FEET TO THE POINT OF BEGINNING; EXCEPT ROAD PER AFN 673494 FOR EAGLEDALE-CRESOTE ROAD;

PARCEL 2: THAT PORTION OF GOVERNMENT LOT 2, SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA; DESCRIBED AS FOLLOWS: BEGINNING AT THE POINT OF INTERSECTION OF THE MEANDER LINE OF SAID SECTION WITH THE EAST LINE OF SAID GOVERNMENT LOT 2; THENCE SOUTH ALONG THE EAST LINE 720 FEET, MORE OR LESS, TO THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2; THENCE NORTH 88°27' WEST 185 FEET; THENCE NORTH 01°03' EAST 365.98 FEET TO AN ANGLE POINT; THENCE NORTH 20°57' WEST 70 FEET, MORE OR LESS, TO THE MEANDER LINE; THENCE NORTHEASTERLY ALONG SAID MEANDER LINE 340 FEET, MORE OR LESS, TO THE POINT OF BEGINNING; EXCEPT THE SOUTH 260 FEET THEREOF; TOGETHER WITH TIDELANDS OF THE SECOND CLASS, AS CONVEYED BY THE STATE OF WA, SITUATE IN FRONT OF, ADJACENT TO OR ABUTTING THEREON;

PARCEL 3: THAT PORTION OF GOVERNMENT LOT 2, SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA; DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE EAST LINE OF SAID GOVERNMENT LOT 2, NORTH 01°27' EAST 180 FEET FROM THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2; THENCE NORTH 88°27' WEST 186.46 FEET; THENCE NORTH 01°03' EAST 80 FEET; THENCE SOUTH 88°27' EAST 187.02 FEET; THENCE SOUTH 01°27' WEST 80 FEET TO THE POINT OF BEGINNING;

EXCEPT THAT PORTION OF GOVERNMENT LOT 2 SITUATE IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WA, DESCRIBED AS FOLLOWS: BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 35, A CONCRETE MONUMENT IN CASE, THENCE ALONG THE EAST-WEST CENTERLINE THEREOF SOUTH 88°58'06" EAST 2636.25 FEET TO THE CENTER OF SAID SECTION 35; THENCE ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 35 NORTH 01°28'09" EAST 309.03 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 88°31'51" WEST 5.72 FEET; THENCE NORTH 01°21'54" EAST 291.33 FEET; THENCE SOUTH 88°31'51" EAST 6.25 FEET; THENCE SOUTH 01°28'09" WEST 291.33 FEET TO THE TRUE POINT OF BEGINNING;

SUBJECT TO AND TOGETHER WITH A ROAD EASEMENT, A UTILITY EASEMENT, A VEGETATION EASEMENT, A STORMWATER CONVEYANCE EASEMENT, AND A PIER EASEMENT, ALL AS DEFINED IN THE MASTER EASEMENT AGREEMENT RECORDED UNDER AFN 200908030199;

TOGETHER WITH THAT PORTION OF THE EAGLE HARBOR TIDELANDS FRONTING RESULTANT LOT "A" OF A BOUNDARY LINE ADJUSTMENT RECORDED UNDER AFN 201406030195 AND 201406030196; SITUATE IN GOVERNMENT LOT 2, SECTION 35, TOWNSHIP 25 N., RANGE 2 E., W.M., KITSAP COUNTY, WA; DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 2, THENCE ALONG THE SOUTH LINE THEREOF NORTH 88°58'06" WEST 185.00 FEET; THENCE NORTH 01°04'09" EAST 27.47 FEET TO A POINT ON THE NORTHERLY MARGIN OF THE RIGHT-OF-WAY FOR NE EAGLE HARBOR DRIVE; THENCE CONTINUING NORTH 01°04'09" EAST 338.51 FEET; THENCE NORTH 20°55'50" WEST 103.33 FEET TO A POINT ON THE GOVERNMENT MEANDER LINE OF SAID EAGLE HARBOR; THENCE ALONG THE EASTERLY LATERAL TIDELANDS BOUNDARY OF SAID LOT "A" NORTH 11°16'02" EAST 78.60 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING NORTH 11°16'02" EAST 545.03 FEET TO THE LEASE LINE FOR THE DNR LEASE NUMBER 20-076362; THENCE ALONG SAID LEASE LINE NORTH 66°58'44" WEST 51.39 FEET; THENCE NORTH 69°46'46" WEST 18.63 FEET TO THE LATERAL TIDELANDS BOUNDARY OF A BOUNDARY LINE AGREEMENT WITH KITSAP COUNTY RECORDED UNDER AFN 8208020094; THENCE ALONG SAID BOUNDARY SOUTH 15°43'49" WEST 478.91 FEET; THENCE LEAVING SAID BOUNDARY NORTH 90°00'00" EAST 88.12 FEET; THENCE SOUTH 00°00'00" EAST 100.09 FEET TO THE TRUE POINT OF BEGINNING.

EXHIBIT A

LOT TABLE

LOT	REMARKS	DISTANCE
1	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
2	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
3	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
4	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
5	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
6	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
7	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
8	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
9	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
10	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
11	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
12	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
13	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
14	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000
15	N 1/4 SEC 10 T. 10 N. R. 10 E.	1.0000

LEGEND

- PROPERTY LINE
- RIGHT OF WAY
- LOT LINE
- EASEMENT
- ADJACENT TOWN OF EAGLE HARBOR

NOTES:

- ALL LOTS ARE 1.0000 ACRES
- ALL LOTS ARE 1.0000 ACRES
- ALL LOTS ARE 1.0000 ACRES

LINE	ITEMS	PERCENT
1	1000000000	100.00
2	1000000000	100.00
3	1000000000	100.00
4	1000000000	100.00
5	1000000000	100.00
6	1000000000	100.00
7	1000000000	100.00
8	1000000000	100.00
9	1000000000	100.00
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87	1000000000	100.00
88	1000000000	100.00
89	1000000000	100.00
90	1000000000	100.00
91	1000000000	100.00
92	1000000000	100.00
93	1000000000	100.00
94	1000000000	100.00
95	1000	

DARRELL MCMAHON

THE MATHS

First and Second Class Tideland.

PC SUPPORTING

COMPUTERS - PLANNERS

201-1-74-22	25	25
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Note: The Delandts
fronting SLA lot "A"
had not been shown to
the jury and by that
date of the closing.

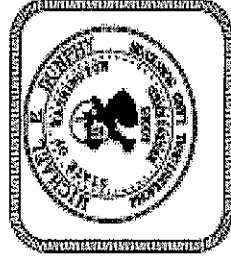


EXHIBIT B

STATUTORY WARRANTY DEED

When recorded return to:
Vancil Law Offices, PLLC
Ryan Vancil
266 Ericksen Ave. NE
Bainbridge Island, WA 98110

STATUTORY WARRANTY DEED

THE GRANTOR(S)

for and in consideration of

in hand paid, conveys, and warrants to

the following described real estate, situated in the County of Kitsap, State of Washington:

Abbreviated Legal: (Required if full legal not inserted above.)

Tax Parcel Number(s):

Dated:

STATE OF WASHINGTON

SS.

COUNTY OF KITSAP

I certify that I know or have satisfactory evidence that

before me, and said person(s) acknowledged that (is/are) the person(s) who appeared
signed this instrument and acknowledged it to be
free and voluntary act for the uses and purposes mentioned in this instrument..

Dated:

Notary name printed or typed:
Notary Public in and for the State of Washington
Residing at
My appointment expires:

EXHIBIT C

Notice of Option

MEMORANDUM OF OPTION AGREEMENT

This MEMORANDUM OF OPTION AGREEMENT (the "Memorandum") is made, executed and delivered as of the ____ day of _____, 2014, by and between DARRELL A. AND VANNEE R. MCNABB, a married couple, and BAINBRIDGE ISLAND BOATYARD, INC., a Washington corporation (collectively "Grantors") and the BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT (the "Grantee").

Grantors and Grantee have entered into an Option Agreement, whereby Grantors have granted to Grantee an option (the "Option") to purchase the real estate legally described on the attached Exhibit A (the "Property"):

The term of the Option is from the date hereof and expires at 5:00 p.m. on the 30th day of June, 2015 ("Expiration Date"), unless a written extension of the Expiration Date is recorded.

The Buyer can exercise the Option at any time prior to the Expiration Date.

This Memorandum shall be released and satisfied of record automatically on the Expiration Date without the necessity for the recording of any further instrument.

See Exhibit A (Legal Description) attached

Grantors:

Grantee:

State of Washington
County of Kitsap

I certify that I know or have satisfactory evidence that _____ is
the person who appeared before me, and said person acknowledged that he/she signed this
instrument and acknowledged it to be his/her free and voluntary act for the uses and purposes
mentioned in the instrument.

Dated:

(Seal or stamp)

(Signature)

Title _____

My appointment Expires

State of Washington

County of Kitsap

I certify that I know or have satisfactory evidence that _____ is
the person who appeared before me, and said person acknowledged that he/she signed this

instrument and acknowledged it to be his/her free and voluntary act for the uses and purposes mentioned in the instrument.

Dated:

(Seal or stamp)

(Signature)

Title _____

My appointment Expires _____

Buyer:

BAINBRIDGE ISLAND METROPOLITAN
PARK AND RECREATION DISTRICT

By _____
Its _____

STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the _____ of Bainbridge Island Metropolitan Park and Recreation District to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____
(Print Name)

Notary Public in and for the State of Washington
Commission Expires: _____

STATE OF WASHINGTON)
)
COUNTY OF _____)

I certify that I know or have satisfactory evidence that
_____ is the person who appeared before me,
and said person acknowledged that he/she signed this instrument, on oath stated that he/she was
authorized to execute the instrument and acknowledged it as the _____
of the City of Bainbridge Island, to be the free and voluntary act of such party for the uses and
purposes mentioned in the instrument.

Dated: _____

(Seal or stamp)

(Signature)

(Name legibly printed or stamped)

Notary Public in and for the State of
Washington
residing at _____

My appointment expires _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Utility Advisory Committee Appointment	Date: October 28, 2014
Agenda Item: New Business	Bill No.: 14-180
Proposed By: Mayor Blair	Referral(s):

BUDGET INFORMATION

Department: Legislative	Fund:	Munis Contract #
Expenditure Req: none	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A
	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Mayor Blair is recommending the appointment of Emily Sato to the Utility Advisory Committee.

History:

The interview panel of Mayor Blair, Councilmember Ward and UAC Chair Maron reviewed the application and interviewed Ms. Sato.

Application is attached.

RECOMMENDED ACTION

Motion:

I move that the City Council confirm the appointment of Emily Sato to the Utility Advisory Committee (Position 2) for a three-year term expiring June 30, 2017.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Sunday, October 05, 2014 12:49:23 AM

If you are having problems viewing this HTML email, click to view a [Text version](#).

Citizen Advisory Group Application

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name*

Emily Sato

Email*

Phone*

Address*

City*

State*

Zip*

Current Employer*

Self

Current Position*

Trustee

I am interested in serving on one of the following advisory groups (select all that apply):

Civil Service Commission

Design Review Board

Ethics Board

Historic Preservation
Commission

Non-Motorized Transportation Advisory
Committee

Road Ends Committee

Utility Advisory Committee

Community Forestry
Commission

Environmental Technical Advisory
Committee

Harbor Commission

Lodging Tax Advisory Committee

Planning Commission

Salary Commission

Have you served on any city advisory groups in the past?*

Yes No

Please share your qualifications for this appointment (skills, activities, training, education) if any:

Please share your community interests (groups, committees, organizations) if any:

Type the Year
2014

By typing the year in this box, you verify that you are a legitimate user.

The following form was submitted via your website: Citizen Advisory Group Application

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.:

Applicant Name: Emily Sato

Email:

Phone:

Address:

City: Bainbridge Island

State: WA

Zip: 98110

Current Employer: Self

Current Position: Trustee

I am interested in serving on one of the following advisory groups (select all that apply):
Utility Advisory Committee

Have you served on any city advisory groups in the past?: Yes

If so, please indicate which groups: Historic Preservation Commission

Please share your qualifications for this appointment (skills, activities, training, education) if any: Commissioner (Position 1) for Kitsap County Sewer District #7 (Fort Ward sewer), 2000-2006;

Inactive member of the Wa. State Bar (WSBA#25695);
J.D., University of Virginia Law School, 1994.

Please share your community interests (groups, committees, organizations) if any: Currently on the Marketing and Communications Committee for Raising Resilience, a local non-profit. Formerly a volunteer with the island-wide STEM committee for the school district.

Type the Year: 2014

Additional Information:

Form Submitted on: 10/5/2014 12:49:56 AM

Submitted from IP Address: 73.53.21.92

Referrer Page: <http://www.bainbridgewa.gov/FormCenter/Citizen-Advisory-Groups-7/Citizen-Advisory-Group-Application-46>

Form Address: <http://www.bainbridgewa.gov/FormCenter/Citizen-Advisory-Groups-7/Citizen-Advisory-Group-Application-46>

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Mayor's Youth Advisory Council Appointments	Date: October 28, 2014
Agenda Item: New Business	Bill No.: 14-181
Proposed By: Mayor Blair	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A
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DESCRIPTION/SUMMARY

Action Item:

Consider confirming appointments to the Mayor's Youth Advisory Council.

Background:

The Mayor's Youth Advisory Council (MYAC) advises and makes recommendations to the Mayor of Bainbridge Island on local government issues and those of particular interest to teens and young people. MYAC offers Bainbridge High School and Eagle Harbor High School students a direct and meaningful role developing and shaping city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Mayor Blair, Councilmembers Townsend and Ward reviewed the applications.

RECOMMENDED ACTION

Motion:

I move that the City Council confirm the appointment of the following Bainbridge High School seniors to the Mayor's Youth Advisory Council for a one-year term expiring in June 2016: Mikelle Ackerley, Nick Allen, Maxsena Butler, Savana Gordon, Margaret Hoberg, Kellie Miller, Ian O'Keefe, Richard Perry and Grayson Wildsmith.

I move that the City Council confirm the appointment of the following Bainbridge High School juniors to the Mayor's Youth Advisory Council for a two-year term expiring June 2017: Audrey Baker, Clair Branley, Jem Bullock, Faith Eckford-Prosser, Connor Lee, Nate Marx, Brian Messing, Amy Willerford and Zarye Wassne.



Youth Advisory Council Application

Directions: Thank you for your interest in serving on the Bainbridge Island Mayor's Youth Advisory Council.

Carefully read the job description for members of the Youth Advisory Council (attached). Then, complete the first part of this application. After you have completed the student section, you must give this application to one of your high school teachers. That individual will complete the application and then submit it for consideration by September 26, 2014. (Ms. Ward will collect all applications to give to Mayor Blair.)

I. Part 1: Student Section

Student Name: Mikelle Ackerley

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I am a hard working student athlete and I want to be involved in making important decisions for Bainbridge Island. I have lived here for my whole life and believe in the importance of growth for the community as well as keeping the traditional island we love a place that honors its history and residence members.

2. What do you see the Youth Advisory Council accomplishing? I hope that the Youth Advisory Council will be able to keep more students and community members aware of issues surrounding them and the island. As well as give students a chance to become involved in community projects, and see the importance of applying themselves to things they care about.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Mikelle Ackerley

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Carolyn Ackerley

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Catherine DeLoray

Background Information for the Teacher:

The Youth Advisory Council, formed by Mayor Blair, is intended to make recommendations to the Mayor of Bainbridge Island on local government issues and those particular interest to teens and young people. It serves provides a meaningful role for youth to assist in the developing and shaping of city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓+			
3. Demonstrates dependability	✓			
4. Self-motivated	✓+			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓+			
7. Strives for excellence	✓+			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓+			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓+			
13. Demonstrates optimism and self-respect	✓+			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓+			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: Catherine Delorey

Date: 9/26/14

If you have any additional comments, please provide them below:

Excellent choice. Enthusiastic!



Youth Advisory Council Application

Directions: Thank you for your interest in serving on the Bainbridge Island Mayor's Youth Advisory Council.

Carefully read the job description for members of the Youth Advisory Council (attached). Then, complete the first part of this application. After you have completed the student section, you must give this application to one of your high school teachers. That individual will complete the application and then submit it for consideration by September 26, 2014. (Ms. Ward will collect all applications to give to Mayor Blair.)

I. Part 1: Student Section

Student Name: Nick Allen

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I believe I am a worthy candidate because I've had extensive leadership pursuing and achieving the rank of Eagle Scout. In addition I believe I am an observant youth who can offer diverse and steadfast views and services to the council.

2. What do you see the Youth Advisory Council accomplishing? I see the council providing informed advice to the council and bringing new and unique issues to the fore. The council can not only provide youth a glimpse into local government but also provide invaluable experience in how to conduct oneself in an organized and professional manner, as well as give teenagers an unprecedented voice in the community.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Nicholas

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: C Flint

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Steve Johnson

Background Information for the Teacher:

The Youth Advisory Council, formed by Mayor Blair, is intended to make recommendations to the Mayor of Bainbridge Island on local government issues and those particular interest to teens and young people. It serves provides a meaningful role for youth to assist in the developing and shaping of city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	+			
2. Gets along well/respects others	+			
3. Demonstrates dependability	+			
4. Self-motivated	+			
5. Demonstrates responsibility (directs energies toward tasks)	+			
6. Demonstrates enthusiasm in performing assigned tasks	++++			
7. Strives for excellence	+			
8. Punctual	+			
9. Mentally alert (organization skills/problem-solving skills)	+			
10. Demonstrates proper etiquette and manners	+			
11. Personal appearance/grooming	+			
12. Demonstrates integrity/honesty	+			
13. Demonstrates optimism and self-respect	+			
14. Capacity to try new ideas and increase knowledge	+			
15. Attitude toward constructive criticism	+			
16. Ability to adapt to change	+			
17. Cooperates with others	+			
18. Communication skills	+			
19. Demonstrates attention to detail	+			
20. Ability to set realistic goals	+			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: Steve Johnson Date: 9/26/2014

If you have any additional comments, please provide them below: Nick would be an outstanding candidate. As noted above he is highly enthusiastic and committed to any activity he is engaged in.



Youth Advisory Council Application

Directions: Thank you for your interest in serving on the Bainbridge Island Mayor's Youth Advisory Council.

Carefully read the job description for members of the Youth Advisory Council (attached). Then, complete the first part of this application. After you have completed the student section, you must give this application to one of your high school teachers. That individual will complete the application and then submit it for consideration by September 26, 2014. (Ms. Ward will collect all applications to give to Mayor Blair.)

I. Part 1: Student Section

Student Name: Maxsena Butler

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council?

I feel like I would be a good member of the youth advisory council because I have great leadership skills. I have the ability to listen to others and incorporate everyone's ideas. I am co-president of Interact Club and feel that I know how to run successful meetings. I care tremendously about Bainbridge Island and have worked with Marina Wildsmith as a BYS youth council member to make better opp for teen involvement and I feel that we could do this on the Youth Advisory Council.

2. What do you see the Youth Advisory Council accomplishing?

I think the Youth Advisory Council could accomplish youth involvement within the community. I think this would be a great way for youth to have more say in the community and a way for adults to understand youth more.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Maxsena Butler

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Brad Butler

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Steve Johnson

Background Information for the Teacher:

The Youth Advisory Council, formed by Mayor Blair, is intended to make recommendations to the Mayor of Bainbridge Island on local government issues and those particular interest to teens and young people. It serves provides a meaningful role for youth to assist in the developing and shaping of city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	+			
2. Gets along well/respects others	++			
3. Demonstrates dependability	++			
4. Self-motivated	+			
5. Demonstrates responsibility (directs energies toward tasks)	++			
6. Demonstrates enthusiasm in performing assigned tasks	+			
7. Strives for excellence	+			
8. Punctual	+			
9. Mentally alert (organization skills/problem-solving skills)	+			
10. Demonstrates proper etiquette and manners	+			
11. Personal appearance/grooming	+			
12. Demonstrates integrity/honesty	+			
13. Demonstrates optimism and self-respect	+			
14. Capacity to try new ideas and increase knowledge	+			
15. Attitude toward constructive criticism	+			
16. Ability to adapt to change	+			
17. Cooperates with others	+			
18. Communication skills	+			
19. Demonstrates attention to detail	+			
20. Ability to set realistic goals	+			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: Steve John Date: 9/26/2014

If you have any additional comments, please provide them below: Maxsena is an outstanding candidate. She is very thoughtful and active as a leader in many ways. She is extremely conscientious and will give well-thought-out advice.



Youth Advisory Council Application

Directions: Thank you for your interest in serving on the Bainbridge Island Mayor's Youth Advisory Council.

Carefully read the job description for members of the Youth Advisory Council (attached). Then, complete the first part of this application. After you have completed the student section, you must give this application to one of your high school teachers. That individual will complete the application and then submit it for consideration by September 26, 2014. (Ms. Ward will collect all applications to give to Mayor Blair.)

I. Part 1: Student Section

Student Name: Savana Gordon

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I believe I am a good candidate for the Youth Advisory Council because I am ambitiously striving to be a leader in this community. It would be an honor to become a member of the MYAC and demonstrate my communication skills, concerns and recommendations and ability to work with the local government in an effective, beneficial manner to our community and use these strategies throughout my life to continue being a leader and inspiring others to do the same.
2. What do you see the Youth Advisory Council accomplishing? I see the Youth Advisory Council accomplishing a foundation for the youth of Bainbridge Island communicating with the local government and learning the important aspects of contributing as a meaningful role in a community. I believe the MYAC will implement strategies for the youth to improve our community and learn the tools to be the successful future generation leaders of our communities, and the nation as a whole.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Savana Gordon

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Chris

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Mr. Dunn

Background Information for the Teacher:

The Youth Advisory Council, formed by Mayor Blair, is intended to make recommendations to the Mayor of Bainbridge Island on local government issues and those particular interest to teens and young people. It serves provides a meaningful role for youth to assist in the developing and shaping of city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: _____

Date: _____

9/25/2014

If you have any additional comments, please provide them below:

Savanna is a very inquisitive student never taking things at face value and always asking why. She is respectful and kind. She gets along well with her peers and I consider her to be a strong leader.



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Margaret Hoberg

Current Grade (please circle): Junior ☐ Senior ☒

Address _____ Cellphone _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I grew up on Bainbridge and have a deep appreciation for the community, but I have also lived in other parts of the world, which gives me a global perspective on what is possible.

2. What do you see the Youth Advisory Council accomplishing? Increasing youth visibility and engagement both in city government and in the community as a whole.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Margaret M Hoberg

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Menthor

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Tricia Corsetti

Background Information for the Teacher:

The Youth Advisory Council, formed by Mayor Blair, is intended to make recommendations to the Mayor of Bainbridge Island on local government issues and those particular interest to teens and young people. It serves provides a meaningful role for youth to assist in the developing and shaping of city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature:

Julia Conner

Date:

9/11/14

If you have any additional comments, please provide them below:

Maggie is an incredibly intelligent, motivated, and self-directed young woman. She is very articulate, responsible, and successful! Awesome candidate!



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Kellie Miller

Current Grade (please circle): Junior ☐ Senior ☒

Address: _____ Cellphone: _____ e-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I am an excellent candidate for a myriad of reasons, including my strong work ethic, mature level of responsibility and discretion, and my commitment. As a member of the National Honor Society and my proven leadership at school, I was chosen to be a member of Bainbridge High School's Academic Coach Program, and I was also chosen to represent the teen community at a Lynwood Center Development roundtable.

2. What do you see the Youth Advisory Council accomplishing? I envision the Advisory Council helping bridge the gap between our community's youth and our community's leaders. As a productive member of the Council, I look forward to voicing the concerns of my peers, with honor and integrity.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Kellie Miller

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Liliana M. Miller

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Jason Vitvugt

Background Information for the Teacher:

The Youth Advisory Council, formed by Mayor Blair, is intended to make recommendations to the Mayor of Bainbridge Island on local government issues and those particular interest to teens and young people. It serves provides a meaningful role for youth to assist in the developing and shaping of city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	X			
2. Gets along well/respects others	X			
3. Demonstrates dependability	X			
4. Self-motivated	X			
5. Demonstrates responsibility (directs energies toward tasks)	X			
6. Demonstrates enthusiasm in performing assigned tasks	X			
7. Strives for excellence	X			
8. Punctual	X			
9. Mentally alert (organization skills/problem-solving skills)	X			
10. Demonstrates proper etiquette and manners	X			
11. Personal appearance/grooming	X			
12. Demonstrates integrity/honesty	X			
13. Demonstrates optimism and self-respect	X			
14. Capacity to try new ideas and increase knowledge	X			
15. Attitude toward constructive criticism	X			
16. Ability to adapt to change	X			
17. Cooperates with others	X			
18. Communication skills	X			
19. Demonstrates attention to detail	X			
20. Ability to set realistic goals	X			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: _____

Date: _____

9-24-14

If you have any additional comments, please provide them below: _____



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: IAN O'KEEFE

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I BELIEVE I'M A GOOD CANDIDATE FOR THE YOUTH ADVISORY COUNCIL BECAUSE I AM INTERESTED IN LEARNING MORE ABOUT LOCAL GOVERNMENT, AWARE THAT MANY LOCAL ISSUES ON BAINBRIDGE ISLAND CENTER AROUND YOUNG PEOPLE, AND MOTIVATED TO ENSURE THAT THE YOUTH VOICE CONCERNING PUBLIC AFFAIRS IS HEARD. I WOULD BE AN IDEAL CANDIDATE TO ESTABLISH A CONNECTION BETWEEN THE YOUTH OF BAINBRIDGE ISLAND AND THEIR MUNICIPAL GOVERNMENT.

2. What do you see the Youth Advisory Council accomplishing? I SEE THE YOUTH ADVISORY COUNCIL GIVING A LEGITIMATE VOICE IN PUBLIC AFFAIRS TO YOUNG ISLANDERS WHO OFTEN FEEL AS THOUGH THEY HAVE LITTLE TO NO SAY IN WHAT GOES ON IN LOCAL GOVERNMENT. ADDITIONALLY, I SEE THE YOUTH ADVISORY COUNCIL PROVIDING A WONDERFUL OPPORTUNITY FOR INTERESTED YOUTH TO PARTICIPATE IN AND LEARN MORE ABOUT THEIR OWN LOCAL GOVERNMENT.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: *Ian O'Keefe*

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: *Ma O'Keefe*

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Jason U. Fungt

Background Information for the Teacher:

The Youth Advisory Council, formed by Mayor Blair, is intended to make recommendations to the Mayor of Bainbridge Island on local government issues and those particular interest to teens and young people. It serves provides a meaningful role for youth to assist in the developing and shaping of city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	X			
2. Gets along well/respects others	X			
3. Demonstrates dependability	X			
4. Self-motivated	X			
5. Demonstrates responsibility (directs energies toward tasks)	X			
6. Demonstrates enthusiasm in performing assigned tasks	X			
7. Strives for excellence	X			
8. Punctual	X			
9. Mentally alert (organization skills/problem-solving skills)	X			
10. Demonstrates proper etiquette and manners	X			
11. Personal appearance/grooming	X			
12. Demonstrates integrity/honesty	X			
13. Demonstrates optimism and self-respect	X			
14. Capacity to try new ideas and increase knowledge	X			
15. Attitude toward constructive criticism	X			
16. Ability to adapt to change	X			
17. Cooperates with others	X			
18. Communication skills	X			
19. Demonstrates attention to detail	X			
20. Ability to set realistic goals	X			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: 

Date: 9-19-14

If you have any additional comments, please provide them below:

Sam is one of the best students that I have had the chance to work with. He can do anything he sets his mind to.
If you have any questions or would like more info, please email me at juitvluht@bisd303.org



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Richard Perry

Current Grade (please circle): Junior Senior

Address: _____ Telephone: _____ Email: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I am the ASB president of Bainbridge Highschool. I am constantly involved in the Bureaucracy of the Administration. I am interested in the system of government on the island level because I want to expand my knowledge of politics and leadership.

2. What do you see the Youth Advisory Council accomplishing? First we must succeed in giving youth a voice and perhaps a vote on public issues. In the short term I would like to see ignorances regarding youth dispelled on the city council. This would help adults make better informed decisions when addressing matters regarding youth.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: [Signature]

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: [Signature]

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Ben de Guzman

Background Information for the Teacher:

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Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: [Signature] Date: 9/25/14

If you have any additional comments, please provide them below: Picky is a conscientious student who would be a wonderful addition to the Advisory Council.



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Grayson Wildsmith

Current Grade (please circle): Junior Senior

Address: _____ Telephone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I believe I am a good candidate because of my involvement with the community in a leadership position. I am the president of the Social Justice League, I work at Island Fitness, and I have a high rate of involvement with Bainbridge Youth Services.

2. What do you see the Youth Advisory Council accomplishing? I see this board accomplishing and voting policies on the island that affect youth in a positive way much like the board I am on for Kitsap County. I am on the Kitsap Commission on youth and health which is a state run committee.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: [Signature]

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: [Signature]

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Amanda Ward

Background Information for the Teacher:

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Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: Amara Ward Date: 9-19-14

If you have any additional comments, please provide them below: Grayson is bright energetic and hard working. He is well-respected by his peers and quick to share his ideas. He would be an effective representative on the council for his personality traits and also his impressive communication skills.



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I. Part 1: Student Section

Student Name: Audrey Baker

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council?

I believe I am a good candidate for the Youth Advisory Council because I am a hard working student, creative thinker, and a good listener. I am eager to learn and contribute to my community.

2. What do you see the Youth Advisory Council accomplishing?

I believe that the Youth Advisory Council will help to connect the city council and the youth of Bainbridge Island. The youth will learn about how the city council functions and the challenges it faces, while also providing the council with its perspective and ideas.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Audrey Baker

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Debrah S. Baker

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Marlyn Tsolomitis, M.Ed.

Background Information for the Teacher:

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Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	X			
2. Gets along well/respects others	X			
3. Demonstrates dependability	X			
4. Self-motivated	X			
5. Demonstrates responsibility (directs energies toward tasks)	X			
6. Demonstrates enthusiasm in performing assigned tasks	X			
7. Strives for excellence	X			
8. Punctual	X			
9. Mentally alert (organization skills/problem-solving skills)	X			
10. Demonstrates proper etiquette and manners	X			
11. Personal appearance/grooming	X			
12. Demonstrates integrity/honesty	X			
13. Demonstrates optimism and self-respect	X			
14. Capacity to try new ideas and increase knowledge	X			
15. Attitude toward constructive criticism	X			
16. Ability to adapt to change	X			
17. Cooperates with others	X			
18. Communication skills	X			
19. Demonstrates attention to detail	X			
20. Ability to set realistic goals	X			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: M. Brown Date: 9/15/14

If you have any additional comments, please provide them below:

Andrey is an excellent candidate for the advisory board. She is responsible, in tune with the concerns for youth, bright, and a pleasure to work with.
I recommend her wholeheartedly. MO



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Claire Branley

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I believe I am a good candidate for this council because I am outspoken, dedicated, and involved in the community. I have had a lot of experience in council settings, from being secretary of the BHS Radio Club to representing several homeroom classes in Associated Student Body meetings since 7th grade. I take a lot of interest in the current events of our island, and would be honored to be part of such an influential group.

2. What do you see the Youth Advisory Council accomplishing? I imagine the Youth Advisory Council accomplishing many things, most importantly bringing awareness to the events happening on the island to high schoolers like me. I think having a group of young adults making recommendations will bring a fresh perspective when making important decisions, and be valuable to the council and the city in the future.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Claire Branley

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Charles Branley

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Charles Branley

Background Information for the Teacher:

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Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature:

Date:

7/18/2014

If you have any additional comments, please provide them below:

Claire is a very strong, well-rounded individual! I have had her for two classes now and she never fails to impress. She is a natural leader and approaches each issue with a level head. She is very intelligent and I see no barriers that could impede her drive to succeed.



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Jim Bullock

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I think I am a good candidate for the Youth Advisory Council because I am hard working, and a good leader. Throughout my career at Bainbridge High School, I have worked my hardest and my teachers have liked me. I have done several leadership training camps and activities, including the National Outdoor Leadership School (NOLS) and being employed at Camp Dudley in Westport, NY.

2. What do you see the Youth Advisory Council accomplishing? I see the youth advisory council accomplishing making decisions with the insight of the youth of Bainbridge in mind. This is important because teens make up a significant number of the population. If teens are happy, the island will be a better place.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Jim Bullock

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Sarah A. Bullock

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Charles Jones

Background Information for the Teacher:

The Youth Advisory Council, formed by Mayor Blair, is intended to make recommendations to the Mayor of Bainbridge Island on local government issues and those particular interest to teens and young people. It serves provides a meaningful role for youth to assist in the developing and shaping of city policies and serves as an identifiable communication link between the island's young people and the City of Bainbridge Island.

Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: _____

Date: _____

If you have any additional comments, please provide them below:

Sean is a very strong leader and very intelligent. He is a very grounded and well-rounded individual. He makes good decisions and will provide excellent advice.



Youth Advisory Council Application

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Carefully read the job description for members of the Youth Advisory Council (attached). Then, complete the first part of this application. After you have completed the student section, you must give this application to one of your high school teachers. That individual will complete the application and then submit it for consideration by September 26, 2014. (Ms. Ward will collect all applications to give to Mayor Blair.)

I. Part 1: Student Section

Student Name: Faith Eckford-Prossor

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I believe I'm a good candidate for the youth advisory council because I'm passionate about citizens' action in government and I possess a lot of the qualities that are crucial for someone in this position. This past winter break I had the opportunity to page at our state capital. I was very inspired there about how much access we have to our government at that level and the city level, I would truly make the most of this position with that knowledge in mind. I'm also very outgoing and I think that is one of the most important qualities for this position.

2. What do you see the Youth Advisory Council accomplishing? I see the MYAC getting to a point where there's more of a connection between the community and the schools (EHS & BHS). I think a lot of times there are things going on at the high school, like sports games or events, that people in the community might want to go to but feel like it's just for people affiliated with the high school. If we could get back to that stronger connection between the high schools and the community, we could get back to that small town feeling Bainbridge once had and really grow stronger as an Island.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Faith Eckford-Prossor

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Antonia Prossor

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Barbara Deines

Background Information for the Teacher:

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Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	X			
2. Gets along well/respects others	X			
3. Demonstrates dependability	X			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	X			
6. Demonstrates enthusiasm in performing assigned tasks	X			
7. Strives for excellence	X			
8. Punctual	.			
9. Mentally alert (organization skills/problem-solving skills)	X			
10. Demonstrates proper etiquette and manners	X			
11. Personal appearance/grooming	X			
12. Demonstrates integrity/honesty	X			
13. Demonstrates optimism and self-respect	X			
14. Capacity to try new ideas and increase knowledge	X			
15. Attitude toward constructive criticism				
16. Ability to adapt to change				
17. Cooperates with others	X			
18. Communication skills	X			
19. Demonstrates attention to detail	X			
20. Ability to set realistic goals				

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: Barbara Dimes Date: 9/24/14

If you have any additional comments, please provide them below: Faira was a student in my Modern World History class last year. She is a dedicated student - conscientious and hard working but with good people skills and a great sense of humor. I think she is an ideal candidate.



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Connor Lee

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I would be a good candidate for the Youth Advisory Council because I am new to the area and I would have a open and non-bias position in all the issues being discuss. I have also lived in many different places, this experience has given me Ideas and thought that would not normally be seen in a student my age.

2. What do you see the Youth Advisory Council accomplishing? I see the Youth Advisory Council accomplishing goals such as issues in the Youth Community on the island as well as in the overall community.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Connor Lee

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: [Signature]

II. Part 2: Teacher Recommendation

Teacher Recommender Name: _____

Background Information for the Teacher:

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Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: _____

Date: _____

9/17/2014

If you have any additional comments, please provide them below: _____

★ Connor is new to BHS. He has lived in many places across the country. I think that he could provide a great outsiders perspective on important issues. He has a great, positive attitude.



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Nate Marx

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? _____

I strongly believe in being involved with issues that relate to me and my peers. I have been a student leader for a long time: I was involved in the student council club in fifth and sixth grades, elected to Associated Student Body (ASB) in seventh and eighth grades, and was President of my class freshman year. I am a second year participant in the Future Business Leaders of America (FBLA) club and was recently elected treasurer for the 2014-15 school year. I am a good candidate for MYAC because of my demonstrated past in student government and my continued interest to help shape my community.

2. What do you see the Youth Advisory Council accomplishing? _____

I am excited with the creation of this new council and would personally love to become an advocate for youth on current issues in the community. I see MYAC as a forum for youth to provide direct feedback and testimony to the Island's elected officials and be a voice for kids and teens. Personally, I would welcome the opportunity to learn about local legislative processes and better understand issues we are faced with on a community level and what the competing interests are. I am particularly interested in city projects such as Connecting Non-Motorized Trails and renovating the Waterfront Park. I think these projects have potential for improving Bainbridge's recreational opportunities while including the interests of residents of all ages.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Nate Marx

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: [Signature]

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Ms. Kooistra

Background Information for the Teacher:

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Because of the high expectations for members of the Youth Advisory Council, students should be responsible, hard working, intelligent and committed to serving one-year or two-year terms, advising the mayor on issues of concern to adolescents.

Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: K. Koster Date: 9/19/14

If you have any additional comments, please provide them below: Nate is an excellent leader; he has much to contribute. His ideas are always thoughtful, well developed and sincere. He is also well respected by his peers because of his maturity and intellectual ideas. He would do an excellent job fulfilling the responsibilities of this role. The ideas he listed on this application about possible goals to be accomplished would truly benefit our community.



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I. Part 1: Student Section

Student Name: Brian Messing

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I believe that I would be a good candidate for the Youth Advisory Council because of my experience and time spent on Bainbridge. I am a fourth generation islander. My great grand parents came to Bainbridge from Scotland and the Midwest. I have lived on the island my entire life. In this time I have also served on many leadership councils. These include BHS Site Council and Student Council at Sabal and Woodward.

2. What do you see the Youth Advisory Council accomplishing? I see the Youth Advisory Council accomplishing a greater connection between our city's youth and local government. We are the future, and the better educated and prepared we are the better off all Islanders are. I hope to represent the youth on the council by using my knowledge of what they stand for, with my knowledge of government.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Brian Messing

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: [Signature]

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Barbara Dennis

Background Information for the Teacher:

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Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions				
2. Gets along well/respects others	X			
3. Demonstrates dependability	X			
4. Self-motivated				
5. Demonstrates responsibility (directs energies toward tasks)	X			
6. Demonstrates enthusiasm in performing assigned tasks	X			
7. Strives for excellence	X			
8. Punctual	X			
9. Mentally alert (organization skills/problem-solving skills)	X			
10. Demonstrates proper etiquette and manners	XXX			
11. Personal appearance/grooming	XXX			
12. Demonstrates integrity/honesty	X			
13. Demonstrates optimism and self-respect	X			
14. Capacity to try new ideas and increase knowledge				
15. Attitude toward constructive criticism				
16. Ability to adapt to change				
17. Cooperates with others	X			
18. Communication skills	XX			
19. Demonstrates attention to detail	X			
20. Ability to set realistic goals				

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: Barbara Derner Date: 9/22/14

If you have any additional comments, please provide them below: I have served on The Barnbridge High School Site-Based Council with Brian for three. I can think of no better candidate for the Youth Advisory Council than him. He is responsible, earnest and engaged.



Youth Advisory Council Application

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I. Part 1: Student Section

Student Name: Amy Willerford

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I have lived on the Island my whole life and I think I could share a unique perspective that will connect me with all different age groups. I think it is very important for any type of government to serve the non voting youth citizens and give them a voice.

2. What do you see the Youth Advisory Council accomplishing? I think that the Youth Advisory Council has the potential to connect people from different generations and get them talking about the issues. A change in policy shouldn't be the final goal of this council. I believe that by promoting participation in local government among the younger generations will strengthen the awareness and education of the community as a whole.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: Amy Willerford

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: Dan Willerford

II. Part 2: Teacher Recommendation

Teacher Recommender Name: Michael Holloway

Background Information for the Teacher:

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Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No

Teacher signature: _____

Date: _____

9/25/14

If you have any additional comments, please provide them below:

Anna is easily one of the brightest, most sincere and energetic students I've had the fortune to know and teach.



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I. Part 1: Student Section

Student Name: Zarge Wossene

Current Grade (please circle): Junior Senior

Address: _____ Cellphone: _____ E-mail: _____

In one or two sentences, please answer the following questions:

1. Why do you believe you are a good candidate for the Youth Advisory Council? I believe that I would be a good candidate for the Youth Advisory Council, because I would be fully committed to helping the council make decisions in recognition of the Bainbridge youth population. Also part of my passion is being a leader, and by taking this opportunity, I can show the council and community my growing leadership qualities, while as well putting my leadership into power.

2. What do you see the Youth Advisory Council accomplishing? I see the Youth Advisory Council accomplishing a greater prespective view on the Bainbridge Youth population. I also see the council creating a stronger community by including a youth force in the council. I also believe the council will accomplish its highest standards and accomplish its highest goals in improving our community to its fullest.

I am aware of the requirements and commitments of the Mayor's Youth Advisory Council.

Student Signature: [Signature]

I am aware and support my child's candidacy for the Mayor's Youth Advisory Council.

Parent Signature: [Signature]

II. Part 2: Teacher Recommendation

Teacher Recommender Name: [Signature] CHARISA L. MOORE

Background Information for the Teacher:

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Thank you in advance for your willingness to provide candid information about this student.

Please check in the appropriate column assessing the factors for which you have adequate information for appraisal.

FACTORS	GOOD	FAIR	POOR	N/A
1. Ability to follow instructions	✓			
2. Gets along well/respects others	✓			
3. Demonstrates dependability	✓			
4. Self-motivated	✓			
5. Demonstrates responsibility (directs energies toward tasks)	✓			
6. Demonstrates enthusiasm in performing assigned tasks	✓			
7. Strives for excellence	✓			
8. Punctual	✓			
9. Mentally alert (organization skills/problem-solving skills)	✓			
10. Demonstrates proper etiquette and manners	✓			
11. Personal appearance/grooming	✓			
12. Demonstrates integrity/honesty	✓			
13. Demonstrates optimism and self-respect	✓			
14. Capacity to try new ideas and increase knowledge	✓			
15. Attitude toward constructive criticism	✓			
16. Ability to adapt to change	✓			
17. Cooperates with others	✓			
18. Communication skills	✓			
19. Demonstrates attention to detail	✓			
20. Ability to set realistic goals	✓			

Do you recommend this applicant for the Mayor's Youth Advisory Council?

☒ Yes ☐ No **ABSOLUTELY!**

Teacher signature: C. J. M. Date: 9.16.14

If you have any additional comments, please provide them below: Zayre would be my top pick for this program. Very responsible + hard working.

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: October 28, 2014
Agenda Item: Consent Agenda	Bill No.: 14-183
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Consent Agenda Items A through G: A. Accounts Payable Voucher and Payroll, B. Regular Business Meeting Minutes, September 9, 2014, C. Special/Regular Study Session Meeting Minutes, September 16, 2014, D. Computer Voice Stress Analyzer Upgrade, E. Kitsap County Traffic Safety Task Force Memorandum of Understanding, F. City Hall HVAC Upgrade Contract Award and Terminate Earlier Contract Award and G. Lynwood Center Outfall Improvements Project- Request to Re-apply for Statewide Stormwater Grant.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda Items A through G: A. Accounts Payable Voucher and Payroll, B. Regular Business Meeting Minutes, September 9, 2014, C. Special/Regular Study Session Meeting Minutes, September 16, 2014, D. Computer Voice Stress Analyzer Upgrade, E. Kitsap County Traffic Safety Task Force Memorandum of Understanding, F. City Hall HVAC Upgrade Contract Award and Terminate Earlier Contract Award and G. Lynwood Center Outfall Improvements Project- Request to Re-apply for Statewide Stormwater Grant.

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: October 13, 2014 - October 27, 2014
CITY COUNCIL: October 14, 2014 - October 28, 2014

Last check from previous run: 336972 dated 10/15/14 issued to Zee Medical Service Co in the amount of 245.65

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	N/A	N/A		Ø
EFT	N/A	N/A		Ø
Manual	10/15/14	336947	Void-Wrong Vendor Remit Address	Void
Manual	10/09/14	336973	LEGAL/WAPRO/Certification Application-CB	100.00
Manual	10/14/14	336974	FIN/Pitney Bowes/Refill City Hall Postage Machine	5,000.00
Manual	10/16/14	336975	Puget Sound Energy	29,793.84
Manual	10/15/14	336976	US Bank Credit Card Purchases	13,138.35
Manual	10/17/14	336977	ENG/Frank Coluccio Construction/Eagle Harbor Beach Mains	310,387.73
Manual	10/17/14	336978	POL/Staples Credit Plan/Digital Camera/826	126.08
Manual	10/20/14	336979	POL/WA State Highway Patrol/Fingerprints	26.00
Manual Checks, Electronic Disbursements				358,572.00

Regular Run	10/29/14	336980 - 337077	Regular Check Run	351,921.15
Total Disbursements				710,493.15

Retainage Release	N/A	N/A	No Retainage Release	Ø
Travel Advance	9/24/14	64	POL/Matthew Hamner/IACP Conference	100.00

Prepared and Reviewed by Linda Steinberg Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 10/22/2014
Karl R. Shaw, Accounting Manager Date

VOID

10/15/2014 07:15 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

336947	10/15/2014	VOID	2467	STAPLES ADVANTAGE	193722	1150412071	09/04/2014	-126.08
Invoice: 1150412071							POL/DIGITAL CAMERA/826	
							PD-C/E-PATROL SUPPLIES	
-126.08							53011212 531100	

CHECK 336947 TOTAL: -126.08

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -126.08

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	126.08

*** GRAND TOTAL *** -126.08

10/15/2014 07:15 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	99								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			126.08
10/15/2014	336947	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		126.08	
10/15/2014	336947	VOID				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		126.08	126.08
APP 631-130000						DUE TO/FROM CLEARING			126.08
10/15/2014	10/12/14	VOID							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		126.08	
10/15/2014	10/12/14	VOID							
						SYSTEM GENERATED ENTRIES TOTAL		126.08	126.08
						JOURNAL 2014/10/99	TOTAL	252.16	252.16

10/15/2014 07:15
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	99	10/15/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING	126.08	
001-213000				GENERAL - ACCOUNTS PAYABLE		126.08
				FUND TOTAL	126.08	126.08
631 CLEARING FUND	2014 10	99	10/15/2014			
631-130000				DUE TO/FROM CLEARING		126.08
635-111100				CASH	126.08	
				FUND TOTAL	126.08	126.08

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lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			126.08
631 CLEARING FUND		126.08	
	TOTAL	126.08	126.08

** END OF REPORT - Generated by Linda Steinberg **

Manual

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336973 10/09/2014 PRD 679 WASHINGTON ASSOCIATI 193885 10/03/2014 10/09/2014 M100914 100.00
Invoice: 10/03/2014
100.00 32011152 549150 LEGAL/CERTIFICATION APPLICAT
LGL-CERTIFICATIONS/LICENSES

CHECK 336973 TOTAL: 100.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 100.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	100.00

*** GRAND TOTAL *** 100.00

10/09/2014 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	76								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		100.00	
10/09/2014	M100914	100914				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			100.00
10/09/2014	M100914	100914				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		100.00	100.00
APP 631-130000						DUE TO/FROM CLEARING		100.00	
10/09/2014	M100914	100914							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			100.00
10/09/2014	M100914	100914							
						SYSTEM GENERATED ENTRIES TOTAL		100.00	100.00
						JOURNAL 2014/10/76	TOTAL	200.00	200.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	76	10/09/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		100.00
001-213000				GENERAL - ACCOUNTS PAYABLE	100.00	
				FUND TOTAL	100.00	100.00
631 CLEARING FUND	2014 10	76	10/09/2014			
631-130000				DUE TO/FROM CLEARING	100.00	
635-111100				CASH		100.00
				FUND TOTAL	100.00	100.00

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			100.00
631 CLEARING FUND		100.00	
	TOTAL	100.00	100.00

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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INVOICE DTL DESC

336974 10/14/2014 PRD 1565 PITNEY BOWES INC 193958 10/13/14 10/13/2014 M101414 5,000.00
Invoice: 10/13/14 REFILL PITNEY BOWES POSTAGE MACH
5,000.00 91011189 542500 GG-C/E-CITY HALL-POSTAGE

CHECK 336974 TOTAL: 5,000.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 5,000.00

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 5,000.00

*** GRAND TOTAL *** 5,000.00

10/14/2014 13:55 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	96								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		5,000.00	
10/14/2014	M101414	101414				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			5,000.00
10/14/2014	M101414	101414				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		5,000.00	5,000.00
APP 631-130000						DUE TO/FROM CLEARING		5,000.00	
10/14/2014	M101414	101414							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			5,000.00
10/14/2014	M101414	101414							
						SYSTEM GENERATED ENTRIES TOTAL		5,000.00	5,000.00
						JOURNAL 2014/10/96	TOTAL	10,000.00	10,000.00

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	96	10/14/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		5,000.00
001-213000				GENERAL - ACCOUNTS PAYABLE	5,000.00	
				FUND TOTAL	5,000.00	5,000.00
631 CLEARING FUND	2014 10	96	10/14/2014			
631-130000				DUE TO/FROM CLEARING	5,000.00	
635-111100				CASH		5,000.00
				FUND TOTAL	5,000.00	5,000.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			5,000.00
631 CLEARING FUND		5,000.00	
	TOTAL	5,000.00	5,000.00

** END OF REPORT - Generated by Linda Steinberg **

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10/16/2014 14:00 |CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

336975	10/16/2014	PRTD	1205	PUGET SOUND ENERGY	193988	837SEP14	10/01/2014	M101614	2,968.60
Invoice: 837SEP14							CITY HALL 200006410837		
					2,718.60	91011189 547100	GG-C/E-CITY HALL-ELECTRIC		
					250.00	91011189 547101	ELECTRIC-GREEN POWER		
Invoice: 696SEP14							10/01/2014	M101614	10.81
							BJUNE/WFP BOOTH EL PANEL		
					10.81	91011768 547100	GG-C/E-PARKS-ELECTRIC		
Invoice: 823SEP14							10/01/2014	M101614	10.81
							BRIEN DRIVE N/BOOTH EL PANEL		
					10.81	91011768 547100	GG-C/E-PARKS-ELECTRIC		
Invoice: 640SEP14							10/01/2014	M101614	35.17
							BRIEN DRIVE S/BOOTH EL PANEL		
					35.17	91011768 547100	GG-C/E-PARKS-ELECTRIC		
Invoice: 573SEP14							10/01/2014	M101614	13.76
							COMMODORE/HS RESERVOIR		
					13.76	91411345 547100	GG-WTR-ELECTRIC		
Invoice: 093SEP14							10/01/2014	M101614	2,607.34
							FLETCHER BAY WELL FIELD		
					2,607.34	91411345 547100	GG-WTR-ELECTRIC		
Invoice: 256SEP14							10/01/2014	M101614	325.11
							SLS-8 HWY 305/HARBORVIEW		
					325.11	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 291SEP14							10/01/2014	M101614	13.90
							HEAD OF THE BAY WELL FIELD		
					13.90	91411345 547100	GG-WTR-ELECTRIC		
Invoice: 031SEP14							10/01/2014	M101614	107.01
							SLS-6 LOVELL LOWER		
					107.01	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 466SEP14							10/01/2014	M101614	10.81
							MADISON/HS RAINBRINGER		
					10.81	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY		
Invoice: 893SEP14							10/01/2014	M101614	3,222.70
							MUNICIPAL STREET LIGHTING		
					3,222.70	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: 143SEP14							10/01/2014	M101614	14.15
							REITAIN ROAD/WELCOME TO BI		
					14.15	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY		
Invoice: 735SEP14							10/01/2014	M101614	50.49
							SHANNON DRIVE/WFP DOCK		
					50.49	91011768 547100	GG-C/E-PARKS-ELECTRIC		

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CASH ACCOUNT: 635 111100 CASH
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Invoice: 736SEP14	194001	736SEP14	10/01/2014	M101614	59.13
	59.13	91011768 547100	SHANNON DRIVE/WFP RESTRM GG-C/E-PARKS-ELECTRIC		
Invoice: 647SEP14	194002	647SEP14	10/01/2014	M101614	29.53
	29.53	91111263 547100	STREET LIGHTS/TRAFFIC CONTR GG-STRT-STREET LIGHTING-UTIL		
Invoice: 021SEP14	194003	021SEP14	10/01/2014	M101614	89.35
	89.35	91421355 547100	SLS-3 TREATMENT PLANT GG-SWR-ELECTRIC		
Invoice: 710SEP14	194004	710SEP14	10/01/2014	M101614	202.53
	202.53	91421355 547100	SLS-2 VILLAGE CENTER GG-SWR-ELECTRIC		
Invoice: 168SEP14	194005	168SEP14	10/01/2014	M101614	18.67
	18.67	91011768 547100	WATERFRONT PARK GG-C/E-PARKS-ELECTRIC		
Invoice: 717SEP14	194006	717SEP14	10/01/2014	M101614	317.26
	317.26	91011215 547100	POLICE STATION-METER 1 (ORIGI) GG-C/E-PD-ELECTRIC		
Invoice: 111SEP14	194007	111SEP14	10/01/2014	M101614	431.25
	431.25	91011215 547100	POLICE STATION-METER 2 GG-C/E-PD-ELECTRIC		
Invoice: 520-298SEP14	194008	520-298SEP14	10/01/2014	M101614	238.66
	238.66	91421355 547100	SLS-5 WW/SUNDAY COVE GG-SWR-ELECTRIC		
Invoice: 797SEP14	194009	797SEP14	10/01/2014	M101614	89.20
	89.20	91011255 547100	MUNICIPAL COURT - METER E3 - 10255 NE Valley Road GG-C/E-COURT BLDG-ELECTRIC		
Invoice: 182SEP14	194010	182SEP14	10/01/2014	M101614	63.07
	63.07	91011255 547100	MUNICIPAL COURT - METER E6 - 10255 NE Valley Road GG-C/E-COURT BLDG-ELECTRIC		
Invoice: 520-374SEP14	194011	520-374SEP14	10/01/2014	M101614	66.80
	66.80	91111264 547100	SIGNAL AT 108 OLYMPIC DR SE GG-STREET-TRAF CONTROL-UTILITY		
Invoice: 973SEP14	194012	973SEP14	10/01/2014	M101614	14.84
	14.84	91415345 547100	OC RESERVOIR LID17 PHASE 2 - 1100 Old Creosote Rd GG-ROCKAWAY BCH-UTILITIES		
Invoice: 336SEP14	194013	336SEP14	10/01/2014	M101614	163.02
	163.02	91421355 547100	SLS-9 ISLAND TERRACE-1174 Ferncliff Avenue NE GG-SWR-ELECTRIC		

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CASH ACCOUNT: 635 111100 CASH
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Invoice: 461SEP14

194014 461SEP14
6,581.05 91425358 547100

10/01/2014 M101614
WWTP - 1220 DONALD PLACE
GG-WWTP-ELECTRIC

6,581.05

Invoice: 040-581SEP14

194016 040-581SEP14
129.61 91421355 547100

10/01/2014 M101614
3900 HALLS HILL ROAD PUMP
GG-SWR-ELECTRIC

129.61

Invoice: 444SEP14

194017 444SEP14
388.04 91011755 547100

10/01/2014 M101614
BI COMMONS - 402 Bjune Drive
GG-C/E-COMMONS-ELECTRIC

388.04

Invoice: 446SEP14

194018 446SEP14
10.81 91011768 547100

10/01/2014 M101614
WATERFRONT PARK BOOTH - 402 Brien Drive
GG-C/E-PARKS-ELECTRIC

10.81

Invoice: 636SEP14

194019 636SEP14
104.07 91421355 547100

10/01/2014 M101614
SLS-7 WING POINT WAY - 4296 Wing Point Way
GG-SWR-ELECTRIC

104.07

Invoice: 206SEP14

194020 206SEP14
383.07 91421355 547100

10/01/2014 M101614
4586 POINT WHITE DRIVE NE
GG-SWR-ELECTRIC

383.07

Invoice: 040-751SEP14

194021 040-751SEP14
10.81 91411345 547100

10/01/2014 M101614
520 ERICKSEN AVENUE PRV-wtr sys
GG-WTR-ELECTRIC

10.81

Invoice: 828SEP14

194022 828SEP14
391.32 91415345 547100

10/01/2014 M101614
TAYLOR WELLS LID17 PHASE 1 - 6300 Taylor Avenue
GG-ROCKAWAY BCH-UTILITIES

391.32

Invoice: 247SEP14

194023 247SEP14
12.68 91435838 547100

10/01/2014 M101614
SSWM/DECANT FACILITY-6400 Don Palmer Avenue NE
GG-DECANT-ELECTRIC

12.68

Invoice: 884SEP14

194024 884SEP14
98.97 91421355 547100

10/01/2014 M101614
SLS FERRY TERMINAL-692 Klickitat Place NE
GG-SWR-ELECTRIC

98.97

Invoice: 520-136SEP14

194025 520-136SEP14
2,583.09 91411345 547100

10/01/2014 M101614
HOB BOOSTER PUMP/WELL-7290 Wyatt Way
GG-WTR-ELECTRIC

2,583.09

Invoice: 900SEP14

194026 900SEP14
30.41 91011897 547100

10/01/2014 M101614
NE HIDDEN COVE - PASS THRU - 7315 Hidden Cove Road
GG-C/E-O&M YARD FAC-ELECTRIC

30.41

Invoice: 558SEP14

194027 558SEP14
1,304.60 91011897 547100

10/01/2014 M101614
7315 NE HIDDEN COVE ROAD
GG-C/E-O&M YARD FAC-ELECTRIC

1,304.60

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

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Invoice: 058SEP14

194028 058SEP14
27.41 91011897 547100

10/01/2014 M101614
NE HIDDEN COVE-SHOP-7315 Hidden Cove Rd
GG-C/E-O&M YARD FAC-ELECTRIC

27.41

Invoice: 040-714SEP14

194029 040-714SEP14
10.81 91021182 547100

10/01/2014 M101614
7573 FLETCHER BAY ROAD-OS property next to Johnson
GG-OS-PROP MNGT-ELECTRIC

10.81

Invoice: 831SEP14

194030 831SEP14
3,707.11 91411345 547100

10/01/2014 M101614
SANDS AVENUE NE WELL FIELD - 8499 Sands Avenue NE
GG-WTR-ELECTRIC

3,707.11

Invoice: 983SEP14

194031 983SEP14
11.80 91111264 547100

10/01/2014 M101614
MILLER ROAD NE BEACON-8800 1/2 Miller Road
GG-STREET-TRAF CONTROL-UTILITY

11.80

Invoice: 888SEP14

194032 888SEP14
182.67 91411345 547100

10/01/2014 M101614
NE HIGH SCHOOL ROAD PUMP-9330 NE HS Road
GG-WTR-ELECTRIC

182.67

Invoice: 067SEP14

194033 067SEP14
10.81 91111263 547100

10/01/2014 M101614
MADISON PARKING LOT
GG-STRT-STREET LIGHTING-UTIL

10.81

Invoice: 658SEP14

194034 658SEP14
102.71 91421355 547100

10/01/2014 M101614
SLS-4 IRENE/LOWER HAWLEY
GG-SWR-ELECTRIC

102.71

Invoice: 682-A-SEP14

194035 682-A-SEP14
13.90 91111263 547100

10/01/2014 M101614
MUNIC PARKNG LOT-MADISON/MADRONA
GG-STRT-STREET LIGHTING-UTIL

13.90

Invoice: 682-B-SEP14

194036 682-B-SEP14
13.90 91111263 547100

10/01/2014 M101614
MUNIC PARKNG LOT-MADISON/MADRONA
GG-STRT-STREET LIGHTING-UTIL

13.90

Invoice: IL1SEP14

194037 IL1SEP14
151.64 91111263 547100

10/01/2014 M101614
ERCKSN/MDSN/WNSLW/KNCHTL
GG-STRT-STREET LIGHTING-UTIL

151.64

Invoice: IL2SEP14

194038 IL2SEP14
125.17 91111263 547100

10/01/2014 M101614
FACILITIES DETAIL ON IL1
GG-STRT-STREET LIGHTING-UTIL

125.17

Invoice: IL3SEP14

194039 IL3SEP14
276.48 91111263 547100

10/01/2014 M101614
ROUNABOUT HS/MADISON IMPR
GG-STRT-STREET LIGHTING-UTIL

276.48

Invoice: IL4SEP14

194040 IL4SEP14
94.93 91111263 547100

10/01/2014 M101614
FACILITIES DETAIL ON IL3
GG-STRT-STREET LIGHTING-UTIL

94.93

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: IL5SEP14	194041	IL5SEP14	10/01/2014	M101614	96.87
			COMMODORE OFF HS @ OLYMPIC		
	96.87	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL6SEP14	194042	IL6SEP14	10/01/2014	M101614	81.14
			MADISON PRJ HS TO WINSLOW		
	81.14	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL7SEP14	194043	IL7SEP14	10/01/2014	M101614	347.69
			MADISON PRJ HS TO WINSLOW II		
	347.69	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: ILL8SEP14	194044	ILL8SEP14	10/01/2014	M101614	25.53
			FACILITIES DETAIL ON IL6 AND IL7		
	25.53	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL9SEP14	194045	IL9SEP14	10/01/2014	M101614	59.11
			MADISON AVENUE SOUTH		
	59.11	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL10SEP14	194046	IL10SEP14	10/01/2014	M101614	76.99
			FACILITIES DETAIL ON IL9		
	76.99	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: 285SEP14	194047	285SEP14	10/01/2014	M101614	192.98
			SPS NORTHTOWN/SPORTSMAN		
	192.98	91421355 547100	GG-SWR-ELECTRIC		
Invoice: IL11SEP14	194048	IL11SEP14	10/01/2014	M101614	111.10
			STREET LIGHTS WW MAD TO 305		
	111.10	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL12SEP14	194049	IL12SEP14	10/01/2014	M101614	48.53
			STREET LIGHTS WW 305-FRNCLEFF		
	48.53	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL13SEP14	194050	IL13SEP14	10/01/2014	M101614	45.05
			FACILITIES DETAIL ON IL12		
	45.05	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		
Invoice: WW&305SEP14	194051	WW&305SEP14	10/01/2014	M101614	81.80
			WINSLOW WAY & 305		
	81.80	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY		
Invoice: WW&305SEP14A	194052	WW&305SEP14A	10/01/2014	M101614	94.18
			WINSLOW WAY & 305		
	94.18	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY		
Invoice: WW&305SEP14B	194053	WW&305SEP14B	10/01/2014	M101614	521.36
			WINSLOW WAY & 305		
	521.36	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

Invoice: SPRINGSEP14

194054	SPRINGSEP14	10/01/2014	M101614	28.76
		SPRINGRIDGE RD/HANSEN HILL		
28.76	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		

Invoice: SPRINGSEP14A

194055	SPRINGSEP14A	10/01/2014	M101614	35.39
		SPRINGRIDGE RD/HANSEN HILL-2		
35.39	91111263 547100	GG-STRT-STREET LIGHTING-UTIL		

Invoice: 520-330SEP14

194056	520-330SEP14	10/01/2014	M101614	15.52
		210 WINSLOW WAY E IRRIGATION		
15.52	91011768 547100	GG-C/E-PARKS-ELECTRIC		

CHECK 336975 TOTAL: 29,793.84

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 29,793.84

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	29,793.84

*** GRAND TOTAL *** 29,793.84

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2014 10	120										
APP 001-213000								GENERAL - ACCOUNTS PAYABLE		5,842.06	
	10/16/2014	M101614		101614				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100								CASH			29,793.84
	10/16/2014	M101614		101614				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000								ACCOUNTS PAYABLE		9,524.84	
	10/16/2014	M101614		101614				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000								ACCOUNTS PAYABLE		8,718.14	
	10/16/2014	M101614		101614				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000								STREETS - ACCOUNTS PAYABLE		5,696.12	
	10/16/2014	M101614		101614				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000								ACCOUNTS PAYABLE		12.68	
	10/16/2014	M101614		101614				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										29,793.84	29,793.84
APP 631-130000								DUE TO/FROM CLEARING		29,793.84	
	10/16/2014	M101614		101614							
APP 001-130000								GENERAL - DUE TO/FROM CLEARING			5,842.06
	10/16/2014	M101614		101614							
APP 401-130000								DUE TO/FROM CLEARING			9,524.84
	10/16/2014	M101614		101614							
APP 402-130000								DUE TO/FROM CLEARING			8,718.14
	10/16/2014	M101614		101614							
APP 101-130000								STREETS - DUE TO/FROM CLEARING			5,696.12
	10/16/2014	M101614		101614							
APP 403-130000								DUE TO/FROM CLEARING			12.68
	10/16/2014	M101614		101614							
SYSTEM GENERATED ENTRIES TOTAL										29,793.84	29,793.84
JOURNAL 2014/10/120 TOTAL										59,587.68	59,587.68

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	120	10/16/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		5,842.06
001-213000				GENERAL - ACCOUNTS PAYABLE	5,842.06	
				FUND TOTAL	5,842.06	5,842.06
101 STREET FUND	2014 10	120	10/16/2014			
101-130000				STREETS - DUE TO/FROM CLEARING		5,696.12
101-213000				STREETS - ACCOUNTS PAYABLE	5,696.12	
				FUND TOTAL	5,696.12	5,696.12
401 WATER OPERATING FUND	2014 10	120	10/16/2014			
401-130000				DUE TO/FROM CLEARING		9,524.84
401-213000				ACCOUNTS PAYABLE	9,524.84	
				FUND TOTAL	9,524.84	9,524.84
402 SEWER OPERATING FUND	2014 10	120	10/16/2014			
402-130000				DUE TO/FROM CLEARING		8,718.14
402-213000				ACCOUNTS PAYABLE	8,718.14	
				FUND TOTAL	8,718.14	8,718.14
403 STORM & SURFACE WATER FUND	2014 10	120	10/16/2014			
403-130000				DUE TO/FROM CLEARING		12.68
403-213000				ACCOUNTS PAYABLE	12.68	
				FUND TOTAL	12.68	12.68
631 CLEARING FUND	2014 10	120	10/16/2014			
631-130000				DUE TO/FROM CLEARING	29,793.84	
635-111100				CASH		29,793.84
				FUND TOTAL	29,793.84	29,793.84

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		5,842.06
101	STREET FUND		5,696.12
401	WATER OPERATING FUND		9,524.84
402	SEWER OPERATING FUND		8,718.14
403	STORM & SURFACE WATER FUND		12.68
631	CLEARING FUND	29,793.84	
	TOTAL	29,793.84	29,793.84

** END OF REPORT - Generated by Linda Steinberg **

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Manual

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336976	10/15/2014	PRTD	7314 US BANK	193887	08/25/14-BB	09/25/2014	M101514	59.59
Invoice: 08/25/14-BB				59.59	51011211 531100	POL/T&C/CAKE/CUPS-SWEARING IN		
						PD-C/E-ADM-SUPPLIES		
Invoice: 08/27/14-BB				193888	08/27/14-BB	09/25/2014	M101514	15.47
				15.47	51011211 531100	POL/SAFEWAY/BEVERAGE-ALL HANDS		
						PD-C/E-ADM-SUPPLIES		
Invoice: 08/28/14-BB				193889	08/28/14-BB	09/25/2014	M101514	148.85
				148.85	91011215 542500	POL/USPS/3 ROLLS STAMPS		
						GG-C/E-PD-POSTAGE		
Invoice: 08/27/14-BB-A				193890	08/27/14-BB-A	09/25/2014	M101514	207.51
				207.51	51011211 539100	POL/THAT SOME PIZZA/ALL HANDS		
						PD-C/E-ADM-WORKED MEALS		
Invoice: 09/04/14-BB				193891	09/04/14-BB	09/25/2014	M101514	46.23
				46.23	53011212 531100	POL/OFFIC DEPOT/FILE BOXES X2		
						PD-C/E-PATROL SUPPLIES		
Invoice: 09/05/14-BB				193892	09/05/14-BB	09/25/2014	M101514	509.13
				509.13	53011212 443410	POL/SKAMANIA/FBINAA CONF-DG		
						POLICE - C/E PATROL TRAINING		
Invoice: 09/10/14-BB				193893	09/10/14-BB	09/25/2014	M101514	59.00
				59.00	51011214 443410	POL/EXPEDIA/BOOK FEE/INS-CHIEF		
						PD-C/E-ADMIN-TRAINING		
Invoice: 09/09/14-BB				193894	09/09/14-BB	09/25/2014	M101514	720.70
				720.70	51011214 443410	POL/AMER AIRLINE/IACP CONF-MH		
						PD-C/E-ADMIN-TRAINING		
Invoice: 09/10/14-BB-A				193895	09/10/14-BB-A	09/25/2014	M101514	58.25
				58.25	51011211 520000	POL/NAME TAG COUNTR/BADGES-CIV		
						PD-C/E ADMIN-BENEFITS		
Invoice: 09/11/14-BB				193896	09/11/14-BB	09/25/2014	M101514	300.00
				300.00	55011757 443410	POL/PCC CONGRESS/CONF REG-TA		
						PD-HARBORMASTER-TRAINING		
Invoice: 09/11/14-BB-A				193897	09/11/14-BB-A	09/25/2014	M101514	311.96
				311.96	55011757 443410	POL/PAINTERS LODG/PCC CONF-TA		
						PD-HARBORMASTER-TRAINING		
Invoice: 09/16/14-BB				193898	09/16/14-BB	09/25/2014	M101514	30.00
				30.00	52011212 541100	POL/GOOD2GO/ACCT REPLENISH		
						POLICE - C/E INVEST PROF SVCS		
Invoice: 09/17/14-BB				193899	09/17/14-BB	09/25/2014	M101514	503.63
				503.63	51011211 53110000589	POL/INTERPRINT/NEIGHBOR WATCH		
						PD-COMM OUTREACH-SUPPLIES		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 09/18/14-BB	193900	09/18/14-BB	09/25/2014	M101514	184.00
	184.00	53011212 443410	POL/AMAZON/STREAMLIGHT/REMOTE POLICE - C/E PATROL TRAINING		
Invoice: 09/17/14-BB-A	193901	09/17/14-BB-A	09/25/2014	M101514	134.49
	134.49	53011212 443410	POL/TACTICAL DES/HOLSTR/GLOCK POLICE - C/E PATROL TRAINING		
Invoice: 08/29/14-MH	193902	08/29/14-MH	09/25/2014	M101514	56.60
	56.60	51011211 539100	POL/SAN CARLOS/WORKED LUNCH PD-C/E-ADM-WORKED MEALS		
Invoice: 09/03/14-MH	193903	09/03/14-MH	09/25/2014	M101514	29.77
	29.77	51011214 443410	POL/SKAMANIA/FBINAA CONF MEAL PD-C/E-ADMIN-TRAINING		
Invoice: 09/05/14-MH	193904	09/05/14-MH	09/25/2014	M101514	89.32
	89.32	51011214 443410	POL/CHEVRON/FBINAA CONF FUEL PD-C/E-ADMIN-TRAINING		
Invoice: 09/05/14-MH-A	193905	09/05/14-MH-A	09/25/2014	M101514	23.79
	23.79	51011214 443410	POL/SPIFFYS/FBINAA CONF MEAL PD-C/E-ADMIN-TRAINING		
Invoice: 08/27/14-JH	193906	08/27/14-JH	09/25/2014	M101514	100.00
	100.00	51011211 545000	POL/BI METRO PRKS/PICNIC DEPOSIT PD-C/E-ADMIN RENTS/LEASE		
Invoice: 08/27/14-GK	193907	08/27/14-GK	09/25/2014	M101514	99.12
	99.12	53011212 443410	POL/LAW ENF TARGET/TARGETS/BACKR POLICE - C/E PATROL TRAINING		
Invoice: 08/30/14-GK	193908	08/30/14-GK	09/25/2014	M101514	13.24
	13.24	53011212 443410	REMINGTON ARMS/TRAINING SUPPL POLICE - C/E PATROL TRAINING		
Invoice: 09/12/14-GK	193909	09/12/14-GK	09/25/2014	M101514	59.75
	59.75	53011212 443410	POL/ST ACTION PRO/TRAINING SUPPL POLICE - C/E PATROL TRAINING		
Invoice: 08/25/14-KB	193910	08/25/14-KB	09/25/2014	M101514	10.00
	10.00	33011161 544172	HR/UW SYMPPLICITY/WTR RES INTERN HR-ADV-EE RECRUIT-PW ENG		
Invoice: 09/08/14-AL	193911	09/08/14-AL	09/25/2014	M101514	571.60
	571.60	52011212 543100	POL/DELTA/1 WAY FLIGHT-EXTRADIT PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/08/14-AL-A	193912	09/08/14-AL-A	09/25/2014	M101514	844.20
	844.20	52011212 543100	POL/DELTA/RND TRIP EXTRAD-AL PD-INV-TRAVEL (NOT MEALS/LODG)		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 09/08/14-AL-B	193913	09/08/14-AL-B	09/25/2014	M101514	844.20
	844.20	52011212 543100	POL/DELTA/RND TRIP EXTRAD-TZ		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/09/14-AL	193914	09/09/14-AL	09/25/2014	M101514	20.00
	20.00	52011212 543100	POL/YELLOW CAB/AIRPORT-HOTEL		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/09/14-AL-A	193915	09/09/14-AL-A	09/25/2014	M101514	18.98
	18.98	52011212 543100	POL/DELTA/MIDFLIGHT MEAL-AL, TZ		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/10/14-AL	193916	09/10/14-AL	09/25/2014	M101514	23.83
	23.83	52011212 543100	POL/JACK BROWN BURG/EXTRAD MEAL		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/10/14-AL-A	193917	09/10/14-AL-A	09/25/2014	M101514	25.59
	25.59	52011212 543100	POL/MCDONALD/EXTRADITN MEALS		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/10/14-AL-B	193918	09/10/14-AL-B	09/25/2014	M101514	56.00
	56.00	52011212 543100	POL/SEATAC/PARKING-EXTRAD TRIP		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/10/14-AL-C	193919	09/10/14-AL-C	09/25/2014	M101514	23.97
	23.97	52011212 543100	POL/DELTA/FLIGHT MEAL-AL, TZ, LUCAS		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/10/14-AL-D	193920	09/10/14-AL-D	09/25/2014	M101514	382.96
	382.96	52011212 543100	POL/HOTEL ROANOKE/EXTRAD LODG		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/10/14-AL-E	193921	09/10/14-AL-E	09/25/2014	M101514	38.00
	38.00	52011212 543100	POL/HOTEL ROANOKE/BRKFST-AL, TZ		
			PD-INV-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/15/14-AL	193922	09/15/14-AL	09/25/2014	M101514	99.00
	99.00	51011217 443410	POL/FRED PRYOR/SEMINAR-KEN L		
			PD-C/E-PARKING ENF-TRAINING		
Invoice: 09/16/14-AL	193923	09/16/14-AL	09/25/2014	M101514	10.50
	10.50	52011212 443410	POL/OLYMPIA PRKG/WHIA OIS TRAINING		
			POLICE - C/E INVEST TRAINING		
Invoice: 09/16/14-AL-A	193924	09/16/14-AL-A	09/25/2014	M101514	16.96
	16.96	52011212 443410	POL/BOBBY JAYZ/LUNCH-OIS TRAINING		
			POLICE - C/E INVEST TRAINING		
Invoice: 09/10/14-AR	193925	09/10/14-AR	09/25/2014	M101514	64.74
	64.74	91011189 542500	EX/USPS/SHIPPING		
			GG-C/E-CITY HALL-POSTAGE		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 09/13/14-AR	193926	09/13/14-AR	09/25/2014	M101514	9.31
	9.31	31011131 543100	EX/DISH DLISH/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/15/14-AR	193927	09/15/14-AR	09/25/2014	M101514	86.85
	86.85	31011131 531100	EX/LAMBS/OFFICE SUPPLIES		
			EXEC - C/E SUPPLIES		
Invoice: 09/15/14-AR-A	193928	09/15/14-AR-A	09/25/2014	M101514	21.32
	21.32	31011131 543100	EX/WESTIN/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/16/14-AR	193929	09/16/14-AR	09/25/2014	M101514	8.39
	8.39	31011131 543100	EX/CRVA/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/16/14-AR-A	193930	09/16/14-AR-A	09/25/2014	M101514	10.90
	10.90	31011131 543100	EX/WESTIN/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/17/14-AR	193931	09/17/14-AR	09/25/2014	M101514	10.47
	10.47	31011131 543100	EX/FUEL ON GREEN/ICMA CONF MEAL		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/17/14-AR-A	193932	09/17/14-AR-A	09/25/2014	M101514	20.00
	20.00	31011131 543100	EX/BLACKFINN/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/17/14-AR-B	193933	09/17/14-AR-B	09/25/2014	M101514	7.79
	7.79	31011131 543100	EX/STARBUCK/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/18/14-AR	193934	09/18/14-AR	09/25/2014	M101514	12.45
	12.45	31011131 543100	EX/CRVA/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/18/14-AR-A	193935	09/18/14-AR-A	09/25/2014	M101514	20.00
	20.00	31011131 543100	EX/TAGLIATELLA/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/19/14-AR	193936	09/19/14-AR	09/25/2014	M101514	12.50
	12.50	31011131 543100	EX/COMMUTR COMF/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/19/14-AR-A	193937	09/19/14-AR-A	09/25/2014	M101514	3.78
	3.78	31011131 543100	EX/STARBUCK/ICMA CONF MEAL-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		
Invoice: 09/149/14-AR-B	193938	09/149/14-AR-B	09/25/2014	M101514	8.00
	8.00	31011131 543100	EX/WSF/FARE-ICMA CONF-AR		
			EXEC-C/E-TRAVEL (NOT MEALS/LODG)		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 09/19/14-AR-C	193939	09/19/14-AR-C	09/25/2014	M101514	190.00
			EX/ACT/WSAMA CONF REG-LISA M		
	190.00	32011154 443410	LEGAL-C/E-TRAINING		
Invoice: 09/19/14-AR-D	193940	09/19/14-AR-D	09/25/2014	M101514	20.00
			EX/BI TAXI/TAXI-ICMA CONF-AR		
	20.00	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 09/19/14-AR-E	193941	09/19/14-AR-E	09/25/2014	M101514	1,035.68
			EX/WESTIN CHARL/ICMA CONF LODG		
	1,035.68	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 09/19/14-AR-F	193942	09/19/14-AR-F	09/25/2014	M101514	50.00
			EX/US AIR/BAGGAGE FEES-DS,AR		
	50.00	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 09/22/14-AR	193943	09/22/14-AR	09/25/2014	M101514	75.00
			EX/KRYTERION/ASSESS TEST-ICMA-AR		
	75.00	31011134 443410	EXEC - C/E TRAINING		
Invoice: 09/23/14-AR	193944	09/23/14-AR	09/25/2014	M101514	125.90
			EX/SANTIAGOS/CIVL SVC COMM MEAL		
	125.90	91011211 443410	GG-C/E-CIVIL SVC-TRAINING		
Invoice: 09/23/14-AR-A	193945	09/23/14-AR-A	09/25/2014	M101514	6.00
			EX/COMMUTR COMF/CIV SVC MEAL-AR		
	6.00	91011211 443410	GG-C/E-CIVIL SVC-TRAINING		
Invoice: 09/24/14-AR	193946	09/24/14-AR	09/25/2014	M101514	34.60
			EX/WSF/FARE-CIVL SVC COMM TRAIING		
	34.60	91011211 443410	GG-C/E-CIVIL SVC-TRAINING		
Invoice: 09/24/14-AR-A	193947	09/24/14-AR-A	09/25/2014	M101514	4.75
			EX/MIDTOWN/CIV SVC COMM MEAL-AR		
	4.75	91011211 443410	GG-C/E-CIVIL SVC-TRAINING		
Invoice: 09/24/14-AR-B	193949	09/24/14-AR-B	09/25/2014	M101514	6.05
			EX/STARBUCK/CIV SVC COMM MEAL-AR		
	6.05	91011211 443410	GG-C/E-CIVIL SVC-TRAINING		
Invoice: 08/24/14-BS	193950	08/24/14-BS	09/25/2014	M101514	727.36
			POL/SHILSHOLE BAY/POL BOAT FUEL		
	727.36	54025212 532000	MARINE - FUEL		
Invoice: 09/01/14-BS	193951	09/01/14-BS	09/25/2014	M101514	175.00
			POL/NEAK MEDICA/DEFRIE PATCHES		
	175.00	54025212 531100	MARINE - SUPPLIES		
Invoice: 09/03/14-SM	193952	09/03/14-SM	09/25/2014	M101514	108.94
			IT/RAYMAR/MODEM-CH SEC SYST		
	108.94	81011881 535500	IT - C/E COMPUTER PARTS & EQ		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 09/08/14-SM	193954	09/08/14-SM	09/25/2014	M101514	543.49
			IT/RAKUTEN/FLAT PAN TV-EX CONF		
	543.49	81011881 535500	IT - C/E COMPUTER PARTS & EQ		
Invoice: 09/10/14	193955	09/10/14	09/25/2014	M101514	65.00
			IT/YOBITECH/HRD DRV REPLAC-GIS		
	65.00	81011881 535500	IT - C/E COMPUTER PARTS & EQ		
Invoice: 09/10/14-SM	193956	09/10/14-SM	09/25/2014	M101514	47.68
			IT/AMAZON/TV MOUNT/CHAIR		
	47.68	81011881 535500	IT - C/E COMPUTER PARTS & EQ		
Invoice: 09/15/14-SM	193957	09/15/14-SM	09/25/2014	M101514	23.09
			IT/AMAZON/POWER SUPPL/LAPTOP		
	23.09	81011881 535500	IT - C/E COMPUTER PARTS & EQ		
Invoice: 09/24/14-AR-C	193959	09/24/14-AR-C	09/25/2014	M101514	14.00
			EX/CASA VITTORE/CIV SVC COM MEAL		
	14.00	91011211 443410	GG-C/E-CIVIL SVC-TRAINING		
Invoice: 09/12/14-KJ	193960	09/12/14-KJ	09/25/2014	M101514	36.16
			FIN/AMAZON/MOUSE		
	36.16	41011141 531100	FIN - C/E ADMIN SUPPLIES		
Invoice: 09/14/14-KJ	193961	09/14/14-KJ	09/25/2014	M101514	44.70
			FIN/AMAZON/HAND SANITIZER		
	44.70	41011141 531100	FIN - C/E ADMIN SUPPLIES		
Invoice: 09/17/14-KJ	193962	09/17/14-KJ	09/25/2014	M101514	337.50
			FIN/SMARTSIGN/HANG TAGS		
	337.50	41011141 531100	FIN - C/E ADMIN SUPPLIES		
Invoice: 09/08/14-KS	193963	09/08/14-KS	09/25/2014	M101514	19.00
			FIN/WA ST DEPT REV/BUS LIC-COBI		
	19.00	91011199 549100	EXEC - C/E GEN'L GOV'T DUES		
Invoice: 09/15/14-DS	193964	09/15/14-DS	09/25/2014	M101514	30.00
			EX/YELLOW CAB/FARE-ICMA CONF		
	30.00	31011131 543100	EXEC-C/E-TRAVEL(NOT MEALS/LODG		
Invoice: 09/15/14-DS-A	193965	09/15/14-DS-A	09/25/2014	M101514	25.00
			EX/US AIR/BAGGAGE FEE		
	25.00	31011131 543100	EXEC-C/E-TRAVEL(NOT MEALS/LODG		
Invoice: 09/15/14-DS-B	193966	09/15/14-DS-B	09/25/2014	M101514	21.74
			EX/CONSTANT CONTACT/EMAIL MRKTG		
	21.74	31011131 542450	EX-COMMUNITY INFO & OUTREACH		
Invoice: 09/16/14-DS	193967	09/16/14-DS	09/25/2014	M101514	15.00
			EX/ICMA/BOOKS		
	15.00	31011131 543100	EXEC-C/E-TRAVEL(NOT MEALS/LODG		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 09/18/14-DS	193968	09/18/14-DS	09/25/2014	M101514	17.87
			EX/TAGLIATELLA/ICMA CONF MEAL		
	17.87	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 09/18/14-DS-A	193969	09/18/14-DS-A	09/25/2014	M101514	46.80
			EX/YELLOW CAB-CHARL/FARE ICMA CONF		
	46.80	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 09/18/14-DS-B	193970	09/18/14-DS-B	09/25/2014	M101514	8.39
			EX/US AIR/INFLIGHT MEAL-DS		
	8.39	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 09/19/14-DS	193971	09/19/14-DS	09/25/2014	M101514	8.00
			EX/WSF/FARE-ICMA CONF		
	8.00	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 09/19/14-DS-A	193972	09/19/14-DS-A	09/25/2014	M101514	1,090.31
			EX/WESTIN CHARL/ICMA CONF LODG		
	1,090.31	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 09/08/14-KC	193973	09/08/14-KC	09/25/2014	M101514	55.00
			PCD/ULI/ULI PLAN MEETING-WEAVER		
	55.00	63011586 443410	CUR - C/E TRAINING TRAVEL		
Invoice: 09/08/14-KC-A	193974	09/08/14-KC-A	09/25/2014	M101514	433.68
			PCD/CAMPBELL LODG/WSCCP CONF-JW		
	433.68	62471594 443410	BLDG - BLDG TRAINING TRAVEL		
Invoice: 09/11/14-KG	193975	09/11/14-KG	09/25/2014	M101514	66.96
			ENG/CONNEY/TERRY HAT BANDS		
	66.96	72011325 531100	ENG - C/E FACIL SUPPLIES		
Invoice: 09/05/14-CK	193976	09/05/14-CK	09/25/2014	M101514	260.87
			PW/CALPORTLAND/CONCRETE		
	260.87	73111261 531100	OFFICE SUPPLIES		
Invoice: 09/24/14-SM	193977	09/24/14-SM	09/25/2014	M101514	250.00
			IT/ACCIS/FALL CONFERENCE REG		
	250.00	81011881 443410	IT - C/E TRAINING		
Invoice: 09/09/14-KST	193978	09/09/14-KST	09/25/2014	M101514	52.74
			EX/BROWN PAPER/FROG EVENT		
	52.74	31011572 539100	EXEC-C/E-OUTREACH-MEALS/EVENTS		
Invoice: 09/09/14-KST-A	193979	09/09/14-KST-A	09/25/2014	M101514	18.00
			EX/BI CHAMBER/BREAKFAST		
	18.00	31011572 539100	EXEC-C/E-OUTREACH-MEALS/EVENTS		
Invoice: 09/10/14-KST	193980	09/10/14-KST	09/25/2014	M101514	5.40
			EX/FACEBOOK/ADVERTISING		
	5.40	31011572 542450	EXEC-C/E-OUTREACH-ADV		

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CHECK 336976 TOTAL: 13,138.35

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 13,138.35

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	13,138.35

*** GRAND TOTAL *** 13,138.35

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	121								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		12,443.80	
10/15/2014	M101514	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			13,138.35
10/15/2014	M101514	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		433.68	
10/15/2014	M101514	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		260.87	
10/15/2014	M101514	101514				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								13,138.35	13,138.35
APP 631-130000						DUE TO/FROM CLEARING		13,138.35	
10/15/2014	M101514	101514							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			12,443.80
10/15/2014	M101514	101514							
APP 407-130000						DUE TO/FROM CLEARING			433.68
10/15/2014	M101514	101514							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			260.87
10/15/2014	M101514	101514							
SYSTEM GENERATED ENTRIES TOTAL								13,138.35	13,138.35
JOURNAL 2014/10/121 TOTAL								26,276.70	26,276.70

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	121	10/15/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		12,443.80
001-213000				GENERAL - ACCOUNTS PAYABLE	12,443.80	
				FUND TOTAL	12,443.80	12,443.80
101 STREET FUND	2014 10	121	10/15/2014			
101-130000				STREETS - DUE TO/FROM CLEARING		260.87
101-213000				STREETS - ACCOUNTS PAYABLE	260.87	
				FUND TOTAL	260.87	260.87
407 BUILDING & DEVELOPMENT FUND	2014 10	121	10/15/2014			
407-130000				DUE TO/FROM CLEARING		433.68
407-213000				ACCOUNTS PAYABLE	433.68	
				FUND TOTAL	433.68	433.68
631 CLEARING FUND	2014 10	121	10/15/2014			
631-130000				DUE TO/FROM CLEARING	13,138.35	
635-111100				CASH		13,138.35
				FUND TOTAL	13,138.35	13,138.35

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		12,443.80
101	STREET FUND		260.87
407	BUILDING & DEVELOPMENT FUND		433.68
631	CLEARING FUND	13,138.35	
	TOTAL	13,138.35	13,138.35

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336977 10/17/2014 PRD 7986 FRANK COLUCCIO CONST 193986 PAYREQ3-471 10/02/2014 21400106 M101714 310,387.73

Invoice: PAYREQ3-471

EAGLE HARBOR BEACH MAINS PROJ.

310,387.73 72423434 66300000471 BEACH MAIN REPL DES-CONSTR

CHECK 336977 TOTAL: 310,387.73

336978 10/17/2014 PRD 2467 STAPLES CREDIT PLAN 193987 1150412071A 09/04/2014 M101714 126.08

Invoice: 1150412071A

POL/DIGITAL CAMERA/826

126.08 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 336978 TOTAL: 126.08

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 310,513.81

COUNT AMOUNT

TOTAL PRINTED CHECKS 2 310,513.81

*** GRAND TOTAL *** 310,513.81

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	137								
APP 402-213000						ACCOUNTS PAYABLE		310,387.73	
10/17/2014	M101714	101714				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			310,513.81
10/17/2014	M101714	101714				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		126.08	
10/17/2014	M101714	101714				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								310,513.81	310,513.81
APP 631-130000						DUE TO/FROM CLEARING		310,513.81	
10/17/2014	M101714	101714							
APP 402-130000						DUE TO/FROM CLEARING			310,387.73
10/17/2014	M101714	101714							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			126.08
10/17/2014	M101714	101714							
SYSTEM GENERATED ENTRIES TOTAL								310,513.81	310,513.81
JOURNAL 2014/10/137 TOTAL								621,027.62	621,027.62

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	137	10/17/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		126.08
001-213000				GENERAL - ACCOUNTS PAYABLE	126.08	
				FUND TOTAL	126.08	126.08
402 SEWER OPERATING FUND	2014 10	137	10/17/2014			
402-130000				DUE TO/FROM CLEARING		310,387.73
402-213000				ACCOUNTS PAYABLE	310,387.73	
				FUND TOTAL	310,387.73	310,387.73
631 CLEARING FUND	2014 10	137	10/17/2014			
631-130000				DUE TO/FROM CLEARING	310,513.81	
635-111100				CASH		310,513.81
				FUND TOTAL	310,513.81	310,513.81

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		126.08
402	SEWER OPERATING FUND		310,387.73
631	CLEARING FUND	310,513.81	
	TOTAL	310,513.81	310,513.81

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336979 10/20/2014 PRTD 952 WASHINGTON STATE PAT 194187 10/14/14 10/14/2014 M102014 26.00

Invoice: 10/14/14

POL/FINGERPRINTS

26.00 41654861 586100 AGENCY DISBURSEMENTS

CHECK 336979 TOTAL: 26.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 26.00

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 26.00

*** GRAND TOTAL *** 26.00

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	191								
APP 650-213000						ACCOUNTS PAYABLE		26.00	
10/20/2014	M102014	102014				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			26.00
10/20/2014	M102014	102014				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		26.00	26.00
APP 631-130000						DUE TO/FROM CLEARING		26.00	
10/20/2014	M102014	102014							
APP 650-130000						DUE TO/FROM CLEARING			26.00
10/20/2014	M102014	102014							
						SYSTEM GENERATED ENTRIES TOTAL		26.00	26.00
						JOURNAL 2014/10/191	TOTAL	52.00	52.00

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631 CLEARING FUND	2014 10	191	10/20/2014			
631-130000				DUE TO/FROM CLEARING	26.00	
635-111100				CASH		26.00
				FUND TOTAL	26.00	26.00
650 AGENCY FUND	2014 10	191	10/20/2014			
650-130000				DUE TO/FROM CLEARING		26.00
650-213000				ACCOUNTS PAYABLE	26.00	
				FUND TOTAL	26.00	26.00

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631	CLEARING FUND	26.00	
650	AGENCY FUND		26.00
	TOTAL	26.00	26.00

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CASH ACCOUNT: 635			111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
336980	10/29/2014	PRTD	5 ACE HARDWARE	194057	28788	10/01/2014		10/26/14	18.61		
Invoice: 28788						PW/PAINTBRUSHES X 8					
				18.61	73011183 531100	O&M-C/E-CH FAC-SUPPLIES					
				194058	28791	10/02/2014		10/26/14	3.25		
Invoice: 28791						PW/TOP SOIL					
				3.25	73111261 531100	OFFICE SUPPLIES					
				194059	28814	10/03/2014		10/26/14	13.02		
Invoice: 28814						PW/LATEX GLUE X 2					
				13.02	73431835 531100	OFFICE SUPPLIES					
				194060	28821	10/05/2014		10/26/14	53.23		
Invoice: 28821						PW/TIES/VALVE GAS LEVER/AUGER					
				53.23	73421355 531100	WIN COLL-SUPPLIES					
				194061	28827	10/06/2014		10/26/14	31.48		
Invoice: 28827						PW/WASP KILLER/LIME SOIL CONDIT					
				31.48	73421355 531100	WIN COLL-SUPPLIES					
				194062	28833	10/06/2014		10/26/14	18.98		
Invoice: 28833						PW/SANDBLASTER/WIPES/ALCOHOL					
				18.98	73011183 531100	O&M-C/E-CH FAC-SUPPLIES					
				194063	28839	10/07/2014		10/26/14	16.27		
Invoice: 28839						PW/WALNUT SPRAYPAINT					
				16.27	73011183 531100	O&M-C/E-CH FAC-SUPPLIES					
				194064	28852	10/08/2014		10/26/14	34.24		
Invoice: 28852						PW/TOP SOIL/HOLD DOWN STRAPS					
				34.24	73111261 531100	OFFICE SUPPLIES					
				194065	28854	10/08/2014		10/26/14	108.68		
Invoice: 28854						PW/STIFF POLY PUSHBROOM					
				108.68	73111261 531100	OFFICE SUPPLIES					
				194066	28855	10/08/2014		10/26/14	32.50		
Invoice: 28855						PW/TOP SOIL					
				32.50	73111261 531100	OFFICE SUPPLIES					
				194067	28871	10/09/2014		10/26/14	8.69		
Invoice: 28871						PW/MURIATIC ACID					
				8.69	73411345 531100	OFFICE SUPPLIES					
				194068	28876	10/09/2014		10/26/14	110.85		
Invoice: 28876						PW/PLUMBING SUPPLIES					
				110.85	73421355 531100	WIN COLL-SUPPLIES					
				194069	28881	10/10/2014		10/26/14	42.37		
Invoice: 28881						PW/WET-DRY VAC/BATTERY					
				42.37	73421355 531100	WIN COLL-SUPPLIES					

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336981 10/29/2014 PRD 8057 ADPLANET, INC 194073 12317 10/10/2014 10/26/14 242.15
Invoice: 12317 EX/CUSTOM PRINT BUTTONS X500
242.15 31011572 542450 EXEC-C/E-OUTREACH-ADV

CHECK 336981 TOTAL: 242.15

336982 10/29/2014 PRD 8015 AECOM TECHNICAL SERV 194103 37477387 10/02/2014 21400122 10/26/14 10,492.79
Invoice: 37477387 MARINE & COASTAL ENGINEERING
10,492.79 72020476 64110000698 FLETCHER LANDING RD END-DESIGN

CHECK 336982 TOTAL: 10,492.79

336983 10/29/2014 PRD 7994 PENINSULA SERVICES 194233 67617 09/30/2014 21400109 10/26/14 128.00
Invoice: 67617 POL/MOBILE SHREDDING SERVICE
128.00 51011211 541100 PD-C/E-ADM-PROF SVCS

CHECK 336983 TOTAL: 128.00

336984 10/29/2014 PRD 8014 ALSTON, COURTNAGE & 194074 96281 09/30/2014 10/26/14 320.00
Invoice: 96281 LEGAL/MADISON AVE NO PROP
320.00 32011152 541110 LGL-C/E-CIVIL-GEN'L OUTSIDE AT

CHECK 336984 TOTAL: 320.00

336985 10/29/2014 PRD 6488 AMEC EARTH & ENVIRON 194188 S25750410 09/20/2014 10/26/14 2,462.38
Invoice: S25750410 PCD/BLD19317GAR-BRACKENWOOD
2,462.38 65538 38600000370 GEO TECH 3RD PARTY REVIEWS

CHECK 336985 TOTAL: 2,462.38

336986 10/29/2014 PRD 6801 AMERICAN BUILDING & 194253 POU00191669-001 09/11/2014 10/26/14 838.08
Invoice: POU00191669-001 PW/5 GAL ROOF COATING X 3-PD
838.08 73011215 531100 O&M-C/E-POLICE FAC-SUPPLIES

CHECK 336986 TOTAL: 838.08

336987 10/29/2014 PRD 4710 ASSOCIATED PETROLEU 194212 0647283-IN 10/08/2014 10/26/14 1,991.09
Invoice: 0647283-IN PW/702 GAL REGULAR
1,991.09 73638932 532000 O&M-FUEL ALLOC TO OTH DEPTS

CHECK 336987 TOTAL: 1,991.09

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

336988	10/29/2014	PRTD	6420 AT&T MOBILITY	194104	0932SEP14	09/21/2014		10/26/14	103.74
Invoice: 0932SEP14						ENG/DATA CARDS SURVEY EQUIP			
				103.74	91011189 542100	GG-C/E-CITY HALL-PHONE			
								CHECK 336988 TOTAL:	103.74

336989	10/29/2014	PRTD	1235 AT&T ONENET SERVICE	194075	1260345838	10/01/2014		10/26/14	.34
Invoice: 1260345838						PCD FAX LONG DISTANCE			
				.34	91011189 542100	GG-C/E-CITY HALL-PHONE			
								CHECK 336989 TOTAL:	13.90
336989	10/29/2014	PRTD	1235 AT&T ONENET SERVICE	194076	1260335606	10/01/2014		10/26/14	13.56
Invoice: 1260335606						FIN FAX LONG DISTANCE			
				13.56	91011189 542100	GG-C/E-CITY HALL-PHONE			
								CHECK 336989 TOTAL:	13.90

336990	10/29/2014	PRTD	736 AVAYA INC	194254	2733266418	10/08/2014		10/26/14	1,485.55
Invoice: 2733266418						IT/PHONE SYSTEM MAINTENANCE			
				1,485.55	81011881 548500	IT - C/E COMPUTER SUPPORT			
								CHECK 336990 TOTAL:	1,485.55

336991	10/29/2014	PRTD	47 BAINBRIDGE DISPOSAL	194077	009521SEP14	09/30/2014		10/26/14	105.57
Invoice: 009521SEP14						SEP14 SENIOR CENTER/COMMONS			
				105.57	91011755 547900	GG-C/E-COMMONS-GARBAGE			
								CHECK 336991 TOTAL:	124.57
336991	10/29/2014	PRTD	47 BAINBRIDGE DISPOSAL	194078	10/09/14	10/09/2014		10/26/14	19.00
Invoice: 10/09/14						PW/FLETCHER/LYNWOOD PICKUP			
				19.00	91111427 547900	GG-STREET-ROADSIDE-GARBAGE			
								CHECK 336991 TOTAL:	124.57

336992	10/29/2014	PRTD	54 BAINBRIDGE RENTAL IN	194256	167423	10/17/2014		10/26/14	80.66
Invoice: 167423						PW/SAW REPAIR			
				80.66	73111423 548100	REPAIRS & MAINTENANCE			
								CHECK 336992 TOTAL:	80.66

336993	10/29/2014	PRTD	55 BAINBRIDGE ISLAND RE	194085	1028513	10/03/2014		10/26/14	54.09
Invoice: 1028513						PW/BULK PROPANE			
				54.09	73111423 531100	OFFICE SUPPLIES			
								CHECK 336993 TOTAL:	54.09

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

336994 10/29/2014 PRTD	55 BAINBRIDGE ISLAND RE	194083	591968	10/03/2014	10/26/14	62.57
Invoice: 591968				CLERK/LEGAL AD-ORD 2014-38		
		62.57	63470586 544000	CUR - DEV ZONING ADVERTISING		
		194084	591970	10/03/2014	10/26/14	63.75
Invoice: 591970				CLERK/LEGAL AD-ORD 2014-39		
		63.75	63470586 544000	CUR - DEV ZONING ADVERTISING		
		194189	1138232	09/12/2014	10/26/14	187.25
Invoice: 1138232				PCD/DISPLAY-COMM OUTRCH MTG		
		187.25	63470588 542450	CUR-DEV PLAN-COMM OUTREACH		
		194190	593355	10/10/2014	10/26/14	122.78
Invoice: 593355				PCD/LEGAL AD-MDNS SAGE MFG		
		122.78	63470586 544000	CUR - DEV ZONING ADVERTISING		
		194191	593344	10/10/2014	10/26/14	164.10
Invoice: 593344				PCD/LEGAL AD-MDNS WINS WHARF MARINA		
		164.10	63470586 544000	CUR - DEV ZONING ADVERTISING		
		194192	593349	10/10/2014	10/26/14	133.40
Invoice: 593349				PCD/LEGAL AD-SUTTON SHRT PLAT		
		133.40	63470586 544000	CUR - DEV ZONING ADVERTISING		
		194193	593352	10/10/2014	10/26/14	88.54
Invoice: 593352				PCD/LEGAL AD-NOA PB VILL POOL		
		88.54	63470586 544000	CUR - DEV ZONING ADVERTISING		
		194235	592228	10/03/2014	10/26/14	165.28
Invoice: 592228				CLERK/LEGAL AD-ORD 2014-33		
		165.28	41011141 544000	FIN - C/E ADMIN ADVERTISING		
		194236	1140309	09/19/2014	10/26/14	141.57
Invoice: 1140309				POL/DISPLAY AD-RX TAKE BACK		
		141.57	51011211 54400000589	PD-COMM OUTREACH-ADV		
		194237	1140710	09/26/2014	10/26/14	141.57
Invoice: 1140710				POL/DISPLAY AD-RX TAKE BACK		
		141.57	51011211 54400000589	PD-COMM OUTREACH-ADV		
		194270	594714	10/17/2014	10/26/14	62.57
Invoice: 594714				CLERK/LEGAL AD-ORD 2014-34		
		62.57	41011141 544000	FIN - C/E ADMIN ADVERTISING		
		194271	594763	10/17/2014	10/26/14	42.50
Invoice: 594763				CLERK/LEGAL AD-ORD 2014-39		
		42.50	63470586 544000	CUR - DEV ZONING ADVERTISING		
				CHECK	336994 TOTAL:	1,375.88

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
336995	10/29/2014	PRTD	2281 BAINBRIDGE SEPTIC TA	194082	0000399370	09/30/2014		10/26/14	.41
			Invoice: 0000399370			PW/DELINQUENT FEE			
				.41	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
						CHECK	336995	TOTAL:	.41
336996	10/29/2014	PRTD	7179 BAINBRIDGE YOUTH SER	194086	09/30/14 Q3	09/30/2014	21400086	10/26/14	8,000.00
			Invoice: 09/30/14 Q3			Q3 COUNSELING/OUTREAC-ADOLES			
				8,000.00	31017526 54110000297	EX-HHHS-YOUTH COUNS & JOB OPP			
						CHECK	336996	TOTAL:	8,000.00
336997	10/29/2014	PRTD	8045 BARTSCH, DENEL	193881	41341	10/08/2014		10/26/14	218.41
			Invoice: 41341			UB 10192 220 CLAYTON PLACE NW			
				218.41	411 122100	WATER ACCOUNTS RECEIVABLE			
						CHECK	336997	TOTAL:	218.41
336998	10/29/2014	PRTD	50 BAINBRIDGE ISLAND EL	194213	20140488	10/10/2014		10/26/14	416.04
			Invoice: 20140488			PW/STAIRWELL BALLAST CITY HALL			
				416.04	73011183 548100	O&M-C/E-CH FAC-REPAIRS			
				194255	20140543	10/10/2014		10/26/14	326.10
			Invoice: 20140543			PW/FIRE PUMP EMERG GENERATOR			
				326.10	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
						CHECK	336998	TOTAL:	742.14
336999	10/29/2014	PRTD	314 BAINBRIDGE ISLAND FI	194234	10/02/14	10/02/2014		10/26/14	1,495.29
			Invoice: 10/02/14			POL/432.4 GAL GASOLINE			
				1,495.29	53011212 532000	PD-C/E-PATROL-FUEL			
						CHECK	336999	TOTAL:	1,495.29
337000	10/29/2014	PRTD	971 BAINBRIDGE ISLAND HI	194079	230	10/07/2014	21400087	10/26/14	3,000.00
			Invoice: 230			INCREASED HRS OF OPERAT COST			
				3,000.00	91140573 541100	GG-TOUR-PROF SERVICES			
						CHECK	337000	TOTAL:	3,000.00
337001	10/29/2014	PRTD	2265 BAINBRIDGE ISLAND LO	194209	10/16/14 Q3	10/16/2014	21400068	10/26/14	3,021.48
			Invoice: 10/16/14 Q3			Q3 WEB IMPROVEMENTS FOR BILA 2014			
				3,021.48	91140573 541100	GG-TOUR-PROF SERVICES			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

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CHECK 337001 TOTAL: 3,021.48

337002 10/29/2014 PRD 7696 BAINBRIDGE ISLAND MU 194081 1864 10/06/2014 10/26/14 200.00
Invoice: 1864 EX/SMP MONITORING PEER WRKSHOP
200.00 31011131 545000 EXEC - C/E RENTS & LEASES

CHECK 337002 TOTAL: 200.00

337003 10/29/2014 PRD 1 BAINBRIDGE ISLAND SC 194105 1001400048 10/13/2014 10/26/14 322.50
Invoice: 1001400048 EX/COMP PLAN MTG RENTAL FEE
322.50 31011572 54500000700 COMP PLAN UPDATE-RENTS/LEASES

194238 1001400054 10/14/2014 10/26/14 270.00
Invoice: 1001400054 POL/CUSTODIAL SVC, NNO
270.00 51011211 54110000649 NAT'L NIGHT OUT-PROF SVCS

CHECK 337003 TOTAL: 592.50

337004 10/29/2014 PRD 4586 CHS, INC. 194087 4214 /2 10/13/2014 10/26/14 524.27
Invoice: 4214 /2 PW/50# BAGS SALT X 69
524.27 73411345 531100 OFFICE SUPPLIES

CHECK 337004 TOTAL: 524.27

337005 10/29/2014 PRD 551 CENTURYLINK 194106 0225OCT14 10/02/2014 10/26/14 79.82
Invoice: 0225OCT14 O&M FIRE ALARM MONITORING
79.82 91011897 542100 GG-C/E-O&M YARD FAC-PHONE

194107 0754OCT14 10/02/2014 10/26/14 71.94
Invoice: 0754OCT14 FLETCHER BAY WELL TELEMETRY
71.94 91411891 542100 GG-WTR-FAC-PHONE

194108 1745OCT14 10/02/2014 10/26/14 38.47
Invoice: 1745OCT14 CITY HALL ELEVATOR LINE
38.47 91011189 542100 GG-C/E-CITY HALL-PHONE

194109 3271OCT14 10/02/2014 10/26/14 37.46
Invoice: 3271OCT14 O&M DIAL IN EMERGENCY
37.46 91011897 542100 GG-C/E-O&M YARD FAC-PHONE

194110 3542OCT14 10/02/2014 10/26/14 37.46
Invoice: 3542OCT14 POLICE DIAL IN EMERGENCY
37.46 91011215 542100 GG-C/E-PD-PHONE

194111 3736OCT14 10/07/2014 10/26/14 79.82
Invoice: 3736OCT14 CITY HALL FIRE ALARM MONITORING
79.82 91011189 542100 GG-C/E-CITY HALL-PHONE

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CASH ACCOUNT: 635 111100 CASH

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Invoice: 4110OCT14	194112	4110OCT14	10/02/2014	10/26/14	37.46
			CITY HALL DIAL IN EMERGENCY		
	37.46	91011189 542100	GG-C/E-CITY HALL-PHONE		
Invoice: 5100OCT14	194113	5100OCT14	10/02/2014	10/26/14	48.26
			POLICE BACK DOOR LINE		
	48.26	91011215 542100	GG-C/E-PD-PHONE		
Invoice: 5211OCT14	194114	5211OCT14	10/07/2014	10/26/14	122.18
			POLICE PHONE SERVICE		
	122.18	91011215 542100	GG-C/E-PD-PHONE		
Invoice: 8731OCT14	194115	8731OCT14	10/07/2014	10/26/14	37.46
			COMMONS FORE ALARM MONITORING		
	37.46	91011755 542100	GG-C/E-COMMONS-PHONE		
Invoice: 9136OCT14	194116	9136OCT14	10/07/2014	10/26/14	89.89
			CITY HALL SECURITY ALARM		
	89.89	91011189 542100	GG-C/E-CITY HALL-PHONE		
Invoice: 9791OCT14	194117	9791OCT14	10/02/2014	10/26/14	137.49
			POLICE T1 MANDUS-CENCOM		
	137.49	91011215 542100	GG-C/E-PD-PHONE		
Invoice: 9840OCT14	194118	9840OCT14	10/07/2014	10/26/14	50.35
			HEAD OF BAY WELL TELEMETRY		
	50.35	91411891 542100	GG-WTR-FAC-PHONE		
Invoice: 9858OCT14	194119	9858OCT14	10/02/2014	10/26/14	50.35
			SANDS AVE WELL TELEMETRY		
	50.35	91411891 542100	GG-WTR-FAC-PHONE		

CHECK 337005 TOTAL: 918.41

337006 10/29/2014 PRD	8024 CLEARWAY ENVIRONMENT	194258	COBI-ROCK-1	09/30/2014 21400129	10/26/14	18,580.90
Invoice: COBI-ROCK-1				MITIGATION & MONITORING SVCS		
		18,580.90	72011391 54110000710	ROCKAWAY-MIT/MONITORING-P SVCS		

CHECK 337006 TOTAL: 18,580.90

337007 10/29/2014 PRD	8048 CHRISMAN, JOSEPH & D	193884	41344	10/08/2014	10/26/14	13.09
Invoice: 41344				UB 11672 708 VILLAGE CIRCLE NW		
		13.09	411 122100	WATER ACCOUNTS RECEIVABLE		

CHECK 337007 TOTAL: 13.09

337008 10/29/2014 PRD	102 CITY OF BAINBRIDGE I	194195	RETREQ1-602	10/10/2014 21400126	10/26/14	5,456.68
Invoice: RETREQ1-602				VALLEY GERTIE LOGG-RET		
		2,985.90	72321953 66300000602	VALLEY RECONSTR-STREET-CONSTR		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

2,470.78 72433438 66300000602 VALLEY RECONSTR-SSWM-CONSTR

CHECK 337008 TOTAL: 5,456.68

337009 10/29/2014 PRD 11 CITY OF BAINBRIDGE I 194089 TRVOCT14-TA 10/06/2014 10/26/14 164.17
Invoice: TRVOCT14-TA POL/PCC HARBORMASTERS-TA
164.17 55011757 443410 PD-HARBORMASTER-TRAINING

CHECK 337009 TOTAL: 164.17

337010 10/29/2014 PRD 103 CITY OF BAINBRIDGE I 194091 2120214 10/08/2014 10/26/14 200.25
Invoice: 2120214 SANDS AVE WELL WATER USAGE
28.68 73011189 531100 O&M - C/E FACIL OFC SUPPLIES
38.59 73111290 531100 O&M-STREET-MAINT O/H-SUPPLIES
45.37 73421355 531100 WIN COLL-SUPPLIES
38.59 73426355 531100 O&M-SIS-SUPPLIES
49.02 73431835 531100 OFFICE SUPPLIES

CHECK 337010 TOTAL: 200.25

337011 10/29/2014 PRD 104 CITY OF BREMERTON 194090 BKAT000265 10/01/2014 21400041 10/26/14 2,535.00
Invoice: BKAT000265 BKAT PUBLIC BROADCASTING SERV
2,535.00 91011572 54242000297 GG-C/E-OUTREACH TELEVISED

CHECK 337011 TOTAL: 2,535.00

337012 10/29/2014 PRD 8059 CITY OF GIG HARBOR 194120 10/15/14 10/15/2014 10/26/14 300.00
Invoice: 10/15/14 EX/PROMOTIONAL GRAPHIC PRESENTAT
300.00 11011112 544000 COUNCIL-LOBBYING/PROMOTION

CHECK 337012 TOTAL: 300.00

337013 10/29/2014 PRD 6642 COMMUNITY SOLAR SOLU 194092 10/01/14 10/01/2014 10/26/14 373.90
Invoice: 10/01/14 EX/SEPT SOLAR NET METERING
373.90 91011189 54500000627 CH SOLAR-NET METERING PYMTS

CHECK 337013 TOTAL: 373.90

337014 10/29/2014 PRD 7166 AMERICAN MESSAGING 194088 W41044920J 10/01/2014 10/26/14 79.77
Invoice: W41044920J PW/OCT14 MESSAGING SVC
79.77 73637891 542100 O&M - ALLOC FACIL TELEPHONE

CHECK 337014 TOTAL: 79.77

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

337015 10/29/2014 PRD 142 COPIERS NORTHWEST IN 194259 INV1100849 10/07/2014 10/26/14 250.83
Invoice: INV1100849 IT/PLOTTER OCECW300 MAINT

125.41 72011321 548100 ENG - C/E ADMIN REPAIRS
125.42 61011581 548100 PCD - C/E ADMIN REPAIRS MAINT

Invoice: INV1104801 194260 INV1104801 10/14/2014 10/26/14 133.85
133.85 21011125 545000 CRT/IR3235I COPIER LEASE
COURT - RENTS & LEASES - OPER

Invoice: INV1104802 194261 INV1104802 10/14/2014 10/26/14 29.61
29.61 21011125 548100 CRT/IR3235I COPIER MAINT
COURT - REPAIRS

CHECK 337015 TOTAL: 414.29

337016 10/29/2014 PRD 7016 CUSTOM PRINTING 194121 4423 10/13/2014 10/26/14 53.15
Invoice: 4423 EX/BUSINESS CARDS X500-STICKNEY

53.15 31011131 531100 EXEC - C/E SUPPLIES

Invoice: 4429 194122 4429 10/13/2014 10/26/14 84.57
42.29 72011321 531100 PW/ENG/BUSINESS ACARDS-AC,JB
42.28 73637891 531100 ENG - C/E ADMIN SUPPLIES
OFFICE SUPPLIES

Invoice: 4423A 194194 4423A 10/13/2014 10/26/14 767.43
767.43 63470588 549500 PCD/STOP WRK/PUB HEARG SIGNS
CUR-DEV PLAN-COPIES/PRINTING

CHECK 337016 TOTAL: 905.15

337017 10/29/2014 PRD 5060 DARREL EMEL'S TREE S 194093 4479 09/29/2014 10/26/14 3,369.70
Invoice: 4479 PW/DOWN FIR-BERGMAN & MANZANITA

3,369.70 73111427 548100 O&M-ACCESS RDSIDE R&M

Invoice: 4500 194215 4500 10/06/2014 10/26/14 923.95
923.95 73111427 548100 PW/FALLEN MADRONA-MANITOU BCH
O&M-ACCESS RDSIDE R&M

CHECK 337017 TOTAL: 4,293.65

337018 10/29/2014 PRD 1198 THE DOCTORS CLINIC 194096 10/01/14 10/02/2014 10/26/14 120.00
Invoice: 10/01/14 PW/CDL PHYSICAL-JR

120.00 73111264 520000 O&M-STREET-TRAF CONTROL-BENEFI

CHECK 337018 TOTAL: 120.00

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
337019	10/29/2014	PRTD	6582 DP NICOLI INC	194094	IR98241	09/24/2014		10/26/14	423.79	
Invoice: IR98241						PW/STEEL PLATES X 2/QUICK PICK				
				423.79	73431835 545000	RENTS & LEASES - OPERATING				
				194095	IR98491	09/30/2014		10/26/14	760.90	
Invoice: IR98491						PW/RETURN FREIGHT-DPN TRUCK				
				760.90	73431835 545000	RENTS & LEASES - OPERATING				
								CHECK	337019 TOTAL:	1,184.69
337020	10/29/2014	PRTD	1625 EMP INDUSTRIES, INC	194216	11619	08/20/2014		10/26/14	166.70	
Invoice: 11619						PW/NOZZLE ASSY STD				
				166.70	73011768 531100	O&M-C/E-PARKS-SUPPLIES				
								CHECK	337020 TOTAL:	166.70
337021	10/29/2014	PRTD	6940 FREMONT ANALYTICAL	194123	1409250	10/10/2014	21400024	10/26/14	364.00	
Invoice: 1409250						NPDES TECH SUPPORT				
				364.00	72431832 54110000445	NPDES PERMIT-PRO SVCS				
				194124	1410050	10/14/2014	21400024	10/26/14	900.00	
Invoice: 1410050						NPDES TECH SUPPORT				
				900.00	72431832 54110000445	NPDES PERMIT-PRO SVCS				
								CHECK	337021 TOTAL:	1,264.00
337022	10/29/2014	PRTD	8052 GEURTSSEN, WERNER	193981	41440	10/15/2014		10/26/14	50.96	
Invoice: 41440						UB 10780 745 BEAVER BEND ROAD				
				50.96	411 122100	WATER ACCOUNTS RECEIVABLE				
								CHECK	337022 TOTAL:	50.96
337023	10/29/2014	PRTD	8055 GIRARD, MICHEL	193984	41443	10/15/2014		10/26/14	12.76	
Invoice: 41443						UB 12886 8651 SPRINGRIDGE RD				
				12.76	411 122100	WATER ACCOUNTS RECEIVABLE				
								CHECK	337023 TOTAL:	12.76
337024	10/29/2014	PRTD	2133 CALPORTLAND CO	194214	92248439	10/01/2014		10/26/14	764.17	
Invoice: 92248439						PW/6.0 SK 3/8 AEA 60/40				
				764.17	73111261 531100	OFFICE SUPPLIES				
								CHECK	337024 TOTAL:	764.17

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

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337025 10/29/2014 PRD 8046 HESKEW, RAY & SHERI 193882 41342 10/08/2014 10/26/14 31.35
Invoice: 41342 UB 10799 1111 WING POINT WAY NE
31.35 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 337025 TOTAL: 31.35

337026 10/29/2014 PRD 4850 HOME DEPOT CREDIT SE 194125 1025329 09/25/2014 10/26/14 26.79
Invoice: 1025329 PW/BEHR PAINT-COMMONS
26.79 73011755 531100 O&M-COMMONS SUPPLIES

CHECK 337026 TOTAL: 26.79

337027 10/29/2014 PRD 268 HOUSING RESOURCES BO 194126 2014-179 Q3 09/30/2014 21400095 10/26/14 3,750.00
Invoice: 2014-179 Q3 2014 IMHP MGMT FEES
3,750.00 31180592 54130200297 IMHP MNGT FEES

Invoice: 2014-361 Q3 194127 2014-361 Q3 09/30/2014 21400094 10/26/14 1,863.47
2014 HOMESHARE PROG
1,863.47 31180592 54130600297 HOMESHARE

Invoice: 2014-361A Q3 194128 2014-361A Q3 09/30/2014 21400093 10/26/14 6,717.66
2014 INDEPENDENT LIVING PROG
6,717.66 31180592 54130100297 INDEPENDENT LVG PRGM

CHECK 337027 TOTAL: 12,331.13

337028 10/29/2014 PRD 6847 IMAGE WEAR SOLUTIONS 194240 00281187 10/10/2014 10/26/14 172.00
Invoice: 00281187 POL/PARKING, UNIFORMS
172.00 51011217 520000 PD-C/E-PARKING ENF-BEN

CHECK 337028 TOTAL: 172.00

337029 10/29/2014 PRD 277 INSLEE BEST DOEZIE & 194129 202503 09/26/2014 10/26/14 297.60
Invoice: 202503 LEGAL/MCNABB
297.60 32011152 54111100184 MCNABB-LITIGATION-OUTSIDE ATTY

Invoice: 202847 194241 202847 10/13/2014 10/26/14 198.40
LEGAL/MCNABB
198.40 32011152 54111100184 MCNABB-LITIGATION-OUTSIDE ATTY

CHECK 337029 TOTAL: 496.00

337030 10/29/2014 PRD 2012 INTELLIGENT PRODUCTS 194217 177019 05/16/2014 10/26/14 736.75
Invoice: 177019 PW/7 CARTONS MUTT MITTS
589.40 73011768 531100 O&M-C/E-PARKS-SUPPLIES
147.35 73011189 531100 O&M - C/E FACIL OFC SUPPLIES

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 337030 TOTAL: 736.75

337031 10/29/2014 PRD 7184 INTERFAITH VOLUNTEER 194130 09/30/14 q3 09/30/2014 21400082 10/26/14 3,246.24
Invoice: 09/30/14 q3 SVCS FOR ELDERLY & DISABLED

3,246.24 31017555 54110000297 EXEC-HHHS AGING IN-HOME SVCS

CHECK 337031 TOTAL: 3,246.24

337032 10/29/2014 PRD 333 KITSAP COUNTY AUDITO 194134 252308 09/30/2014 10/26/14 76.00
Invoice: 252308 CLERK/REC DOC PATRICK ST VAC

76.00 72111421 551000 ENG-STREET-MAINT-GOVT PRO SVCS

Invoice: 252645

194135 252645 09/30/2014 10/26/14 80.00
CLERK/REC DOC-COOK SWR EASEMENT

80.00 72423434 65100000471 BEACH MAIN REPL DES-RECORDING

Invoice: 253377

194136 253377 09/30/2014 10/26/14 77.00
CLERK/REC DOC-CAMPBELL RELEASE

77.00 63470588 551000 CUR-DEV PLAN-RECORDING FEES

CHECK 337032 TOTAL: 233.00

337033 10/29/2014 PRD 1505 KITSAP COUNTY TREASU 194138 10/08/14 10/08/2014 10/26/14 79.03
Invoice: 10/08/14 OUT COURT REMIT

72.03 41612860 586000 CRIME VICTIMS-OUT
7.00 41613860 586000 COUNTY LAW LIB - DISB OUT

CHECK 337033 TOTAL: 79.03

337034 10/29/2014 PRD 4354 KITSAP COUNTY TREASU 194142 042502-1-108-2000-A 01/21/2014 10/26/14 4,844.53
Invoice: 042502-1-108-2000-A SSWM/O & M FACILITY

4,844.53 91011897 547400 GG-C/E-O&M YARD FAC-SSWM FEE

Invoice: 042502-1-109-2009-A

194143 042502-1-109-2009-A 01/21/2014 10/26/14 74.43
SSWM/PUBLIC WORKS YARD

74.43 91011897 547400 GG-C/E-O&M YARD FAC-SSWM FEE

Invoice: 092502-4-002-2006-A

194144 092502-4-002-2006-A 01/21/2014 10/26/14 74.91
SSWM/LOVGREN PIT

74.91 91021182 547400 GG-OS-PROP MNGT-SSWM FEES

Invoice: 102502-1-052-2008-A

194145 102502-1-052-2008-A 01/21/2014 10/26/14 74.93
SSWM/SUYEMATSU FARM

74.93 91021182 547400 GG-OS-PROP MNGT-SSWM FEES

Invoice: 102502-1-062-2006-A

194146 102502-1-062-2006-A 01/21/2014 10/26/14 74.51
SSWM/MORALES FARM

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

	74.51	91021182	547400	GG-OS-PROP MNGT-SSWM FEES			
Invoice: 202502-1-049-2002-A	194147	202502-1-049-2002-A	01/21/2014	10/26/14	74.47		
				SSWM/OLD COUNTRY ROAD SITE			
	74.47	91021182	547400	GG-OS-PROP MNGT-SSWM FEES			
Invoice: 212502-4-006-2006-A	194148	212502-4-006-2006-A	01/21/2014	10/26/14	74.52		
				SSWM/SANDS AVE WELL FACILITY			
	74.52	91411345	547400	GG-WTR-COBI SSWM FEE			
Invoice: 262502-2-007-2004-A	194149	262502-2-007-2004-A	01/21/2014	10/26/14	74.38		
				SSWM/SLS-HILDEBRAND/305			
	74.38	91421355	547400	GG-SWR-COBI SSWM FEE			
Invoice: 262502-3-046-2005-A	194150	262502-3-046-2005-A	01/21/2014	10/26/14	514.66		
				SSWM/HISTORICAL SOCIETY			
	514.66	91011753	547400	GG-C/E-HIST SOC-COBE SSWM FEE			
Invoice: 262502-3-064-2002-A	194151	262502-3-064-2002-A	01/21/2014	10/26/14	881.56		
				SSWM/CITY HALL			
	881.56	91011189	547400	GG-C/E-CITY HALL-SSWM FEE			
Invoice: 262502-3-095-2005-A	194152	262502-3-095-2005-A	01/21/2014	10/26/14	808.18		
				SSWM/MADISON AVE SSWM OUTFALL			
	808.18	91431835	547400	GG-SSWM-COBI SSWM FEE			
Invoice: 262502-3-098-2002-A	194153	262502-3-098-2002-A	01/21/2014	10/26/14	441.28		
				SSWM/WATERFRONT PARK			
	441.28	91011768	547400	GG-C/E-PARKS-COBI SSWM FEE			
Invoice: 262502-3-100-2008-A	194154	262502-3-100-2008-A	01/21/2014	10/26/14	954.94		
				SSWM/POLICE FACILITY			
	954.94	91011215	547400	GG-C/E-PD-COBI SSWM FEE			
Invoice: 262502-3-129-2005-A	194155	262502-3-129-2005-A	01/21/2014	10/26/14	74.38		
				SSWM/SLS-FOLS BAT NE GOVT G3			
	74.38	91421355	547400	GG-SWR-COBI SSWM FEE			
Invoice: 262502-3-143-2004-A	194156	262502-3-143-2004-A	01/21/2014	10/26/14	661.47		
				SSWM/BAINBRIDGE PERFORMING ARTS			
	661.47	91011189	547400	GG-C/E-CITY HALL-SSWM FEE			
Invoice: 272502-3-028-2006-A	194157	272502-3-028-2006-A	01/21/2014	10/26/14	147.76		
				SSWM/WEAVER AVE HOUSING			
	147.76	91011515	547400	EXEC-C/E-HELPLINE HSE-SSWM FEE			
Invoice: 272502-4-006-2000-A	194158	272502-4-006-2000-A	01/21/2014	10/26/14	1,982.37		
				SSWM/STRAWBERRY PLANT			
	1,982.37	91021182	547400	GG-OS-PROP MNGT-SSWM FEES			
Invoice: 332502-2-019-2001-A	194159	332502-2-019-2001-A	01/21/2014	10/26/14	882.88		
				SSWM/DECANT FACILITY			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

882.88 91435838 547400 GG-DECANT-SSWM FEES

Invoice: 352502-1-034-2002-A

194160 352502-1-034-2002-A 01/21/2014 10/26/14 7,193.13
SSWM/PRITCHARD PARK
7,193.13 91011768 547400 GG-C/E-PARKS-COBI SSWM FEE

Invoice: 4114-002-001-0000-A

194161 4114-002-001-0000-A 01/21/2014 10/26/14 74.56
SSWM/WATERFRONT PARK
74.56 91011768 547400 GG-C/E-PARKS-COBI SSWM FEE

Invoice: 4114-002-007-0004-A

194162 4114-002-007-0004-A 01/21/2014 10/26/14 74.38
SSWM/COMMONS
74.38 91011755 547400 GG-C/E-COMMONS-COBI SSWM FEE

Invoice: 4114-002-008-0003-A

194164 4114-002-008-0003-A 01/21/2014 10/26/14 74.38
SSWM/SENIOR CENTER
74.38 91011755 547400 GG-C/E-COMMONS-COBI SSWM FEE

Invoice: 4115-004-007-0009-A

194165 4115-004-007-0009-A 01/21/2014 10/26/14 808.22
SSWM/WWTP
808.22 91425358 547400 GG-WWTP-SSWM FEES

CHECK 337034 TOTAL: 20,940.83

337035 10/29/2014 PRD 1971 KELLEY IMAGING SYSTE
Invoice: IN12994

194131 IN12994 10/02/2014 10/26/14 436.21
PW/3530C COPIER MAINT
436.21 73637891 548100 REPAIRS

Invoice: IN13531

194132 IN13531 10/06/2014 10/26/14 548.32
ENG/4540C COPIER MAINT
548.32 71011321 548100 PW - C/E REPAIRS & MAINTENANCE

CHECK 337035 TOTAL: 984.53

337036 10/29/2014 PRD 4198 KENT D BRUCE COMPANY
Invoice: 145

194218 145 10/14/2014 10/26/14 707.54
PW/CORNR & CTR MODULES-POL VEH
707.54 53011421 66400000684 2014 PD REPL VEH CAP EQ

CHECK 337036 TOTAL: 707.54

337037 10/29/2014 PRD 8050 KILLIAN, ROBERT
Invoice: 10/14/14

194133 10/14/14 09/30/2014 10/26/14 223.16
EX/CIVIL SVC COMM CONF EXP REIMB
223.16 91011211 443410 GG-C/E-CIVIL SVC-TRAINING

CHECK 337037 TOTAL: 223.16

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

337038 10/29/2014 PRD 315 KITSAP HUMANE SOCIET 194137 50119 10/01/2014 21400022 10/26/14 4,973.25
Invoice: 50119 ANIMAL CONTROL 2014
4,973.25 91011393 541100 FIN - C/E ANIMAL CONTROL FEES

CHECK 337038 TOTAL: 4,973.25

337039 10/29/2014 PRD 309 KITSAP TIRE CENTER I 194139 190459 08/25/2014 10/26/14 2,034.69
Invoice: 190459 PW/IND TIRES/SWITCH/TUBES
2,034.69 73431835 531100 OFFICE SUPPLIES

194140 191114 10/02/2014 10/26/14 1,196.09
Invoice: 191114 PW/TIRES/MOUNT/BAL
1,196.09 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 337039 TOTAL: 3,230.78

337040 10/29/2014 PRD 1851 KRAZAN & ASSOCIATES 194141 1068147-5873 09/30/2014 21300133 10/26/14 410.00
Invoice: 1068147-5873 ON-CALL TESTING & INSPECTION
410.00 72334951 64110000594 C40-N MAD NM PH2-DESIGN

CHECK 337040 TOTAL: 410.00

337041 10/29/2014 PRD 8012 MACLEOD RECKORD, PLL 194166 6969 10/06/2014 21400120 10/26/14 20,805.23
Invoice: 6969 SOUND TO OLYMPIC - DESIGN
20,805.23 72334562 64110000668 SOUND TO OLY TRAIL-ENG/DESIGN

CHECK 337041 TOTAL: 20,805.23

337042 10/29/2014 PRD 8047 MILLER, ELLEN MICHAEL 193883 41343 10/08/2014 10/26/14 222.76
Invoice: 41343 UB 10878 11020 WING POINT WAY NE
222.76 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 337042 TOTAL: 222.76

337043 10/29/2014 PRD 8051 MJ TRUCKING, INC 194167 0914-2222B 09/26/2014 10/26/14 14,045.82
Invoice: 0914-2222B PW/718.53 TONS 3/4" CRUSHED
14,045.82 73111423 531100 OFFICE SUPPLIES

CHECK 337043 TOTAL: 14,045.82

337044 10/29/2014 PRD 678 MUNICIPAL RESEARCH & 194168 AG11700 10/17/2014 10/26/14 240.00
Invoice: AG11700 ENG/MRSC ROSTERS
240.00 71011321 549100 PWADM-C/E-DUES/SUBSCR/MEMBRSH

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 337044 TOTAL: 240.00

337045 10/29/2014 PRD 8060 NUNES, DAVID 194196 10/16/14-BLD19254 10/16/2014 10/26/14 10,936.95
Invoice: 10/16/14-BLD19254 PCD/REFND ASSUR DEP-BLD19254CLR
10,936.95 62338 386000 BID/SURETY DEPOSITS CUS

CHECK 337045 TOTAL: 10,936.95

337046 10/29/2014 PRD 1052 CANNON SOLUTIONS AME 194257 902244269 10/07/2014 10/26/14 126.53
Invoice: 902244269 IT/PLOTTER PAPER

63.27 72011321 531100 ENG - C/E ADMIN SUPPLIES
63.26 61011581 531100 PCD - C/E ADMIN SUPPLIES

CHECK 337046 TOTAL: 126.53

337047 10/29/2014 PRD 2430 OGDEN MURPHY WALLACE 194242 715166 10/13/2014 10/26/14 3,485.40
Invoice: 715166 LEGAL/GERLACH

3,485.40 32011152 54111100566 GERLACH BUOY APPEAL-LITIGATION

194243 715166A 10/13/2014 10/26/14 203.40
LEGAL/CINGULAR WIRELESS CLAIM

203.40 32011152 54111100633 CINGULAR WIRELESS CLAIM-LITIGA

194244 715166B 10/13/2014 10/26/14 697.50
LEGAL/MCNABB

697.50 32011152 54111100184 MCNABB-LITIGATION-OUTSIDE ATTY

194245 715166C 10/13/2014 10/26/14 225.00
LEGAL/CAPSTONE

225.00 32470152 54111100683 LITIGATION-CAINION REZONE

194246 715166D 10/13/2014 10/26/14 980.00
LEGAL/2014 LID FORECLOSURE

980.00 32426152 541110 LGL-SO ISL SWR-LEGAL ADVICE

194247 715166E 10/13/2014 10/26/14 135.00
LEGAL/INTERIM CITY ATTY

67.50 91011211 541110 GG-C/E-CIVIL SVC-LEGAL ADVICE
67.50 32011152 541110 LGL-C/E-CIVIL-GEN'L OUTSIDE AT

194248 715166F 10/13/2014 10/26/14 630.00
LEGAL/SMP

630.00 32011152 54111000289 SMP-CIVIL LEGAL SVCS

CHECK 337047 TOTAL: 6,356.30

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

337048 10/29/2014 PRD 4215 OLYMPIC GLASS 194262 043671 10/17/2014 10/26/14 405.99
Invoice: 043671
405.99 73011183 548100 PW/REPLACE INSULATED GLASS-CH
O&M-C/E-CH FAC-REPAIRS
CHECK 337048 TOTAL: 405.99

337049 10/29/2014 PRD 4129 OWEN EQUIPMENT COMPA 194169 00073218 09/30/2014 10/26/14 2,347.92
Invoice: 00073218
2,347.92 73637945 531100 PW/ELGIN 5 SEG BLUE
O&M ALLOC-SWEEPER-SUPPLIES
CHECK 337049 TOTAL: 2,347.92

337050 10/29/2014 PRD 5932 PACIFIC ELECTRONICS 194249 56792 10/09/2014 10/26/14 620.68
Invoice: 56792
620.68 53011212 548100 POL/REPAIR HAND-HELD RADIOS
POLICE - C/E PATROL MAINTENANC
CHECK 337050 TOTAL: 620.68

337051 10/29/2014 PRD 8053 PELTO, MAURI 193982 41441 10/15/2014 10/26/14 36.43
Invoice: 41441
36.43 411 122100 UB 11849 215 WEAVER ROAD NW
WATER ACCOUNTS RECEIVABLE
CHECK 337051 TOTAL: 36.43

337052 10/29/2014 PRD 7803 PINTO, MICHELLE 194263 272 10/10/2014 10/26/14 100.00
Invoice: 272
100.00 21011125 541230 CRT/2 HRS INTERPRETER SERVICE
COURT - INTERPRETER
CHECK 337052 TOTAL: 100.00

337053 10/29/2014 PRD 7840 PORTER FOSTER RORICK 194176 103138 10/02/2014 10/26/14 2,553.00
Invoice: 103138
2,553.00 32011152 54111100655 LEGAL/PAULSON/FORTNER
PAULSON/FORTNER PRR SUIT-LEGAL
CHECK 337053 TOTAL: 2,553.00

337054 10/29/2014 PRD 360 PROBUILD COMPANY LLC 194170 1540907 09/30/2014 10/26/14 44.53
Invoice: 1540907
44.53 73111261 531100 PW/2X4S/WOOD STAKES
OFFICE SUPPLIES

194171 1541024 10/01/2014 10/26/14 28.66
Invoice: 1541024
28.66 73111261 531100 PW/DOUG FIR 2X4S/10' EXPANSION
OFFICE SUPPLIES

194172 1541264 10/02/2014 10/26/14 3.25

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 1541264				3.25	73111261 531100				
				194173	1541329	10/03/2014	10/26/14	21.16	
Invoice: 1541329				21.16	73431835 531100				
				194174	1541536	10/06/2014	10/26/14	80.85	
Invoice: 1541536				80.85	73421355 531100				
				194175	1541666	10/06/2014	10/26/14	23.99	
Invoice: 1541666				23.99	73111261 531100				
				CHECK 337054 TOTAL:				202.44	
337055	10/29/2014	PRTD	2203 PUBLIC SAFETY TESTIN	194264	2014-5704	10/15/2014	10/26/14	400.00	
Invoice: 2014-5704				250.00	91011211 541100				
				150.00	33011161 544151				
				CHECK 337055 TOTAL:				400.00	
337056	10/29/2014	PRTD	2409 RIVER OAKS COMMUNICA	194265	10/13/14	10/13/2014	21400096	10/26/14	8,817.51
Invoice: 10/13/14				8,817.51	31011131 541100				
				CHECK 337056 TOTAL:				8,817.51	
337057	10/29/2014	PRTD	408 ROLLING BAY COMMERC	194177	2014-11	10/01/2014	10/26/14	3,727.43	
Invoice: 2014-11				3,727.43	91011255 545000				
				CHECK 337057 TOTAL:				3,727.43	
337058	10/29/2014	PRTD	5251 ROTARY CLUB OF BAINB	194178	6399	10/07/2014	10/26/14	219.00	
Invoice: 6399				50.00	31011131 549100				
				169.00	31011131 543100				
				194250	6360	10/07/2014	21400010	10/26/14	219.00
Invoice: 6360				219.00	51011211 549100				
				CHECK 337058 TOTAL:				438.00	

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

337059	10/29/2014	PRTD	8058 RWC INTERNATIONAL LL	194179	1518M	10/08/2014		10/26/14	157.58
Invoice: 1518M						PW/PART ETN0113534-EQ#37			
						O&M-WWTP-SUPPLIES			
						157.58	73425358	531100	

CHECK 337059 TOTAL: 157.58

337060	10/29/2014	PRTD	7446 STAFFORD L. SMITH	194198	09/30/14	09/30/2014		10/26/14	885.00
Invoice: 09/30/14						HEX/ROLLING SUNRISE SUBDIV			
						HEX - DEV HEARING EX & PRO TEM			
						885.00	34470586	541110	

CHECK 337060 TOTAL: 885.00

337061	10/29/2014	PRTD	7927 SOUND EXCAVATION, IN	194197	PAYREQ1-602	10/10/2014	21400125	10/26/14	103,676.87
Invoice: PAYREQ1-602						VALLEY LOGGLGERTIE JHNSN PRJ			
						56,731.98 72321953 66300000602 VALLEY RECONSTR-STREET-CONSTR			
						46,944.89 72433438 66300000602 VALLEY RECONSTR-SSWM-CONSTR			

CHECK 337061 TOTAL: 103,676.87

337062	10/29/2014	PRTD	601 SOUND REPROGRAPHICS	194180	30513	10/14/2014		10/26/14	196.77
Invoice: 30513						ENG/SPORTSMAN SPINE TRL BKS			
						196.77 72011562 64950000697 SPORTSMAN SPINE TRAIL-COPIES			

						10/08/2014		10/26/14	221.75
Invoice: 30393						POL/COLOR GRAPHICS			
						221.75 51011211 54110000589 PD-COMM OUTREACH-PROF SVC			

						07/10/2014		10/26/14	41.25
Invoice: 28438						ENG/GRANT POSTERS X 55			
						41.25 72431832 53110000454 NPDES SSWM ADM-SUPPLIES			

						08/11/2014		10/26/14	67.12
Invoice: 29098						ENG/305 SHOULDER WID BKS			
						67.12 72011951 64950000597 SR305 SHOULDER/VINEYARD-COPIES			

CHECK 337062 TOTAL: 526.89

337063	10/29/2014	PRTD	2467 STAPLES ADVANTAGE	194181	3244961236	10/04/2014		10/26/14	79.98
Invoice: 3244961236						ENG/MISC OFFICE SUPPLIES			
						79.98 72011321 531100 ENG - C/E ADMIN SUPPLIES			

						10/04/2014		10/26/14	36.51
Invoice: 3244961237						ENG/HEAVY DUTY DATE STAMP			
						36.51 72011321 531100 ENG - C/E ADMIN SUPPLIES			

						10/04/2014		10/26/14	52.67
Invoice: 3244961238						ENG/CLAMP BINDERS X 15			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

52.67 72011321 531100 ENG - C/E ADMIN SUPPLIES

Invoice: 3244961239

194184 3244961239 10/04/2014 10/26/14 32.81

ENG/LASER TAGS/INDEX FLAGS

32.81 72011321 531100 ENG - C/E ADMIN SUPPLIES

Invoice: 3244961240

194185 3244961240 10/04/2014 10/26/14 245.60

PW/MISC OFFICE SUPPLIES

245.60 73637891 531100 OFFICE SUPPLIES

Invoice: 3244961241

194186 3244961241 10/04/2014 10/26/14 233.25

PW/TONER/CALENDARS/COR TAPE

233.25 73637891 531100 OFFICE SUPPLIES

Invoice: 3244961242

194199 3244961242 10/04/2014 10/26/14 84.73

PCD/RULER/CLIPS/MESSAGE LOG

84.73 61011581 531100 PCD - C/E ADMIN SUPPLIES

Invoice: 3244961243

194200 3244961243 10/04/2014 10/26/14 98.36

PCD/MISC OFFICE SUPPLIES

98.36 61011581 531100 PCD - C/E ADMIN SUPPLIES

Invoice: 3244961244

194201 3244961244 10/04/2014 10/26/14 41.97

PCD/HP BLACK INK

41.97 61011581 531100 PCD - C/E ADMIN SUPPLIES

Invoice: 3244961245

194202 3244961245 10/04/2014 10/26/14 103.03

PCD/HP BLACK & COLOR INK

103.03 61011581 531100 PCD - C/E ADMIN SUPPLIES

CHECK 337063 TOTAL: 1,008.91

337064 10/29/2014 PRD 7095 SUPERIOR SAW & SUPPL 194203 78835

Invoice: 78835

10/07/2014 10/26/14 20.65

PW/SHARPEN SAW CHAINS

20.65 73111427 548100 O&M-ACCESS RDSIDE R&M

CHECK 337064 TOTAL: 20.65

337065 10/29/2014 PRD 6746 SYMBOL ARTS

Invoice: 0220955-IN

194252 0220955-IN 09/30/2014 10/26/14 185.00

POL/DETECTIVE BADGES X 2

185.00 52011212 531100 POLICE - C/E INVEST SUPPLIES

CHECK 337065 TOTAL: 185.00

337066 10/29/2014 PRD 558 TOWN & COUNTRY MARKE 194204 09/02/14A

Invoice: 09/02/14A

09/02/2014 10/26/14 3.25

PW/HAIR SPRAY-HOSE REPAIR

3.25 73638935 531100 OFFICE SUPPLIES

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lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

CHECK	337066	TOTAL:	3.25
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337067	10/29/2014	PRTD	560 TWISS ANALYTICAL INC	194205	14-72366	10/01/2014		10/26/14	38.64
			Invoice: 14-72366						
						PW/WINSLOW WATER TESTING			

38.64	73411345	54110000391	LAB SVCS-WATER
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194206	14-72535	10/06/2014	10/26/14	77.28
		PW/WINSLOW WATER TESTING		

77.28	73411345	54110000391	LAB SVCS-WATER
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194219	14-71928	09/17/2014	10/26/14	41.40
		PW/BIOSOLIDS TESTING-WWTP		

41.40	73425358	54110000391	LAB & TESTING SVCS-WWTP
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194220	14-72747	10/10/2014	10/26/14	19.32
		PW/O&M WATER TESTING		

19.32	73011897	54110000391	LAB SVCS-PW YARD FAC
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194221	14-72748	10/10/2014	10/26/14	19.32
		PW/WINSLOW WATER TESTING		

19.32	73411345	54110000391	LAB SVCS-WATER
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CHECK	337067	TOTAL:	195.96
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337068	10/29/2014	PRTD	2190 UNITED PARCEL SERVIC	194268	000028Y3Y1414	10/11/2014		10/26/14	18.24
			Invoice: 000028Y3Y1414						
						POL/SHIPPING			

18.24	91011215	542500	GG-C/E-PD-POSTAGE
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194269	000028Y3Y1404	10/04/2014	10/26/14	42.87
		POL/SHIPPING		

42.87	91011215	542500	GG-C/E-PD-POSTAGE
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CHECK	337068	TOTAL:	61.11
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337069	10/29/2014	PRTD	1152 USA BLUE BOOK	194207	462235	09/29/2014		10/26/14	209.53
			Invoice: 462235						
						PW/5 GAL HDPE JERRICAN			

209.53	73415345	531100	OFFICE SUPPLIES
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CHECK	337069	TOTAL:	209.53
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337070	10/29/2014	PRTD	1485 VERIZON WIRELESS	194208	9733035532	10/01/2014		10/26/14	2,619.20
			Invoice: 9733035532						
						CITYWIDE CELL PHONE SERVICE			

2,619.20	91011189	542100	GG-C/E-CITY HALL-PHONE
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CHECK	337070	TOTAL:	2,619.20
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

337071 10/29/2014 PRD 605 WA ST AUDITOR'S OFFI 194222 L105101 10/13/2014 10/26/14 2,171.00
Invoice: L105101

FIN/2014 STATE AUDIT SERVICE
FIN - C/E BUDGET STATE AUDITOR
GG-STRT-I/G PROF SVCS
FINANCE - WATER - I'GOVT SERV
FIN-SWR-AUDIT SVCS & OTHER I/G
GG-SWM-I/G PROF SVCS
FIN - BLDG AUDITING COSTS
FINANCE - BLDG - INTERGOV'T

CHECK 337071 TOTAL: 2,171.00

337072 10/29/2014 PRD 203 WA ST EMPLOYMENT SEC 194223 2014-Q3 09/30/2014 10/26/14 5,289.24
Invoice: 2014-Q3

2014 Q3 UI TAX
GG-C/E-UNEMPLOYMENT PAYMENTS

CHECK 337072 TOTAL: 5,289.24

337073 10/29/2014 PRD 2251 WA ST TREASURER 194225 10/08/14-SBCC 10/08/2014 10/26/14 148.50
Invoice: 10/08/14-SBCC

OUT COURT REMIT SBCC
'SBCC BLDG.-OUT

194226 10/08/14 10/08/2014 10/26/14 3,896.36

Invoice: 10/08/14

OUT COURT REMIT
PSEA 60% OUT
PSEA 30% OUT
PSEA 3 - STATE DISB OUT
THEFT PRV&TR BRAIN INJ-OUT
JUDICIAL INFO SYST.-OUT
BREATH TEST-CUSTODIAL
TRAUMA CARE-OUT

CHECK 337073 TOTAL: 4,044.86

337074 10/29/2014 PRD 8054 WARREN, LAURA 193983 41442 10/15/2014 10/26/14 17.51
Invoice: 41442

UB 11871 332 WYATT WAY NE
WATER ACCOUNTS RECEIVABLE

CHECK 337074 TOTAL: 17.51

337075 10/29/2014 PRD 7097 WELLS FARGO EQUIPMEN 194227 9578465-2014-2 10/06/2014 10/26/14 12,034.92
Invoice: 9578465-2014-2

2 2011 FORD POLICE VEHICLES
PD VEHICLE REPL 2011-PRIN PYMT
PD VEHICLE REPL 2011-INT EXP

194228 9579178-2014-2 10/06/2014 10/26/14 18,233.01

Invoice: 9579178-2014-2

2010 PD VEHICLES & ENG EQUIP

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

14,175.17 91011912 77500000377 PD VEHICLE REPL 2010-PRIN PYMT
228.91 91011922 78300000377 PD VEHICLE REPL 2010-INT EXP
3,768.08 91011912 77500000472 SURVEY EQ REPL 2010-PRIN PYMT
60.85 91011922 78300000472 SURVEY EQ REPL 2010-INT EXP

CHECK 337075 TOTAL: 30,267.93

337076 10/29/2014 PRD 499 WESTBAY AUTO PARTS I 194230 000626+ 10/14/2014 10/26/14 55.18
Invoice: 000626+ PW/FUSE BLOCK/RELAY/LOOM SPLIT

55.18 73434438 66400000517 CAP EQ REPLACEMENT-SSWM

194231 998814 10/07/2014 10/26/14 7.61
Invoice: 998814 PW/OIL FILTERS X 2

7.61 990 141100 MERCHANDISE

CHECK 337076 TOTAL: 62.79

337077 10/29/2014 PRD 522 WA ST DEPT OF TRANSP 194224 RE-313-ATB40916087 09/16/2014 21400139 10/26/14 341.48
Invoice: RE-313-ATB40916087 SR305 WSDOT SERV/OVERSIGHT

341.48 72334951 64110000597 SR305 SHOULDER/VINE-ENG/DESIGN

CHECK 337077 TOTAL: 341.48

NUMBER OF CHECKS 98 *** CASH ACCOUNT TOTAL *** 348,921.15

COUNT AMOUNT

TOTAL PRINTED CHECKS 98 348,921.15

*** GRAND TOTAL *** 348,921.15

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL	SRC ACCOUNT	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC	
2014 10	250					
APP 001-213000					GENERAL - ACCOUNTS PAYABLE	141,530.50
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 635-111100					CASH	348,921.15
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 101-213000					STREETS - ACCOUNTS PAYABLE	20,028.32
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 403-213000					ACCOUNTS PAYABLE	55,926.92
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 402-213000					ACCOUNTS PAYABLE	4,126.95
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 401-213000					ACCOUNTS PAYABLE	1,833.97
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 650-213000					ACCOUNTS PAYABLE	6,586.27
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 631-213000					ACCOUNTS PAYABLE	5,379.37
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 407-213000					ACCOUNTS PAYABLE	2,937.09
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 104-213000					CIVIC IMPR - ACCOUNTS PAYABLE	6,021.48
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 301-213000					ACCOUNTS PAYABLE	81,274.59
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 108-213000					AFFORD HSG - ACCOUNTS PAYABLE	12,331.13
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 622-213000					ACCOUNTS PAYABLE	10,936.95
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
APP 901-213000					ACCOUNTS PAYABLE	7.61
10/29/2014	10/26/14	102914			AP CASH DISBURSEMENTS JOURNAL	
					GENERAL LEDGER TOTAL	348,921.15 348,921.15
APP 631-130000					DUE TO/FROM CLEARING	343,541.78
10/29/2014	10/26/14	102914				
APP 001-130000					GENERAL - DUE TO/FROM CLEARING	141,530.50
10/29/2014	10/26/14	102914				
APP 101-130000					STREETS - DUE TO/FROM CLEARING	20,028.32
10/29/2014	10/26/14	102914				
APP 403-130000					DUE TO/FROM CLEARING	55,926.92
10/29/2014	10/26/14	102914				
APP 402-130000					DUE TO/FROM CLEARING	4,126.95
10/29/2014	10/26/14	102914				
APP 401-130000					DUE TO/FROM CLEARING	1,833.97
10/29/2014	10/26/14	102914				
APP 650-130000					DUE TO/FROM CLEARING	6,586.27
10/29/2014	10/26/14	102914				
APP 407-130000					DUE TO/FROM CLEARING	2,937.09

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
10/29/2014	10/26/14	102914							
APP 104-130000					CIVIC IMPR DUE TO/FROM CLEAR'G			6,021.48	
10/29/2014	10/26/14	102914							
APP 301-130000					DUE TO/FROM CLEARING			81,274.59	
10/29/2014	10/26/14	102914							
APP 108-130000					AFFORD HSG DUE TO/FROM CLEAR'G			12,331.13	
10/29/2014	10/26/14	102914							
APP 622-130000					DUE TO/FROM CLEARING			10,936.95	
10/29/2014	10/26/14	102914							
APP 901-130000					DUE TO/FROM CLEARING			7.61	
10/29/2014	10/26/14	102914							
SYSTEM GENERATED ENTRIES TOTAL								343,541.78	343,541.78
JOURNAL 2014/10/250 TOTAL								692,462.93	692,462.93

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2014 10	250	10/29/2014		
001-130000			GENERAL - DUE TO/FROM CLEARING		141,530.50
001-213000			GENERAL - ACCOUNTS PAYABLE	141,530.50	
			FUND TOTAL	141,530.50	141,530.50
101 STREET FUND	2014 10	250	10/29/2014		
101-130000			STREETS - DUE TO/FROM CLEARING		20,028.32
101-213000			STREETS - ACCOUNTS PAYABLE	20,028.32	
			FUND TOTAL	20,028.32	20,028.32
104 CIVIC IMPROVEMENT FUND	2014 10	250	10/29/2014		
104-130000			CIVIC IMPR DUE TO/FROM CLEAR'G		6,021.48
104-213000			CIVIC IMPR - ACCOUNTS PAYABLE	6,021.48	
			FUND TOTAL	6,021.48	6,021.48
108 AFFORDABLE HOUSING FUND	2014 10	250	10/29/2014		
108-130000			AFFORD HSG DUE TO/FROM CLEAR'G		12,331.13
108-213000			AFFORD HSG - ACCOUNTS PAYABLE	12,331.13	
			FUND TOTAL	12,331.13	12,331.13
301 CAPITAL CONSTRUCTION FUND	2014 10	250	10/29/2014		
301-130000			DUE TO/FROM CLEARING		81,274.59
301-213000			ACCOUNTS PAYABLE	81,274.59	
			FUND TOTAL	81,274.59	81,274.59
401 WATER OPERATING FUND	2014 10	250	10/29/2014		
401-130000			DUE TO/FROM CLEARING		1,833.97
401-213000			ACCOUNTS PAYABLE	1,833.97	
			FUND TOTAL	1,833.97	1,833.97
402 SEWER OPERATING FUND	2014 10	250	10/29/2014		
402-130000			DUE TO/FROM CLEARING		4,126.95
402-213000			ACCOUNTS PAYABLE	4,126.95	
			FUND TOTAL	4,126.95	4,126.95
403 STORM & SURFACE WATER FUND	2014 10	250	10/29/2014		
403-130000			DUE TO/FROM CLEARING		55,926.92
403-213000			ACCOUNTS PAYABLE	55,926.92	
			FUND TOTAL	55,926.92	55,926.92
407 BUILDING & DEVELOPMENT FUND	2014 10	250	10/29/2014		

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
407-130000				DUE TO/FROM CLEARING		2,937.09
407-213000				ACCOUNTS PAYABLE	2,937.09	
				FUND TOTAL	2,937.09	2,937.09
622 EXPENDABLE TRUST FUND	2014 10	250	10/29/2014			
622-130000				DUE TO/FROM CLEARING		10,936.95
622-213000				ACCOUNTS PAYABLE	10,936.95	
				FUND TOTAL	10,936.95	10,936.95
631 CLEARING FUND	2014 10	250	10/29/2014			
631-130000				DUE TO/FROM CLEARING	343,541.78	
631-213000				ACCOUNTS PAYABLE	5,379.37	
635-111100				CASH		348,921.15
				FUND TOTAL	348,921.15	348,921.15
650 AGENCY FUND	2014 10	250	10/29/2014			
650-130000				DUE TO/FROM CLEARING		6,586.27
650-213000				ACCOUNTS PAYABLE	6,586.27	
				FUND TOTAL	6,586.27	6,586.27
901 GENERAL LONG TERM DEBT	2014 10	250	10/29/2014			
901-130000				DUE TO/FROM CLEARING		7.61
901-213000				ACCOUNTS PAYABLE	7.61	
				FUND TOTAL	7.61	7.61

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		141,530.50
101	STREET FUND		20,028.32
104	CIVIC IMPROVEMENT FUND		6,021.48
108	AFFORDABLE HOUSING FUND		12,331.13
301	CAPITAL CONSTRUCTION FUND		81,274.59
401	WATER OPERATING FUND		1,833.97
402	SEWER OPERATING FUND		4,126.95
403	STORM & SURFACE WATER FUND		55,926.92
407	BUILDING & DEVELOPMENT FUND		2,937.09
622	EXPENDABLE TRUST FUND		10,936.95
631	CLEARING FUND	343,541.78	
650	AGENCY FUND		6,586.27
901	GENERAL LONG TERM DEBT		7.61
	TOTAL	343,541.78	343,541.78

** END OF REPORT - Generated by Linda Steinberg **

Trvl Adv

10/14/2014 07:07 |CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 013 111100 ADV TRAVEL - CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

64 10/13/2014 PRD 7759 HAMNER, MATTHEW 193886 TRVLOCT14 10/13/2014 TA101314 100.00
Invoice: TRVLOCT14 POL/IACP CONFERENCE
100.00 013 122100 ADV TRAVEL ACCOUNTS RECEIVABLE

CHECK 64 TOTAL: 100.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 100.00

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 100.00

*** GRAND TOTAL *** 100.00

10/14/2014 07:07
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	86	10/13/2014			
001-213000				GENERAL - ACCOUNTS PAYABLE	100.00	
013-111100				ADV TRAVEL - CASH		100.00
				FUND TOTAL	100.00	100.00

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	86								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		100.00	
10/13/2014	TA101314	101314				AP CASH DISBURSEMENTS JOURNAL			
APP 013-111100						ADV TRAVEL - CASH			100.00
10/13/2014	TA101314	101314				AP CASH DISBURSEMENTS JOURNAL			
JOURNAL 2014/10/86							TOTAL	100.00	100.00

ITEMS DISCUSSED

1. EXECUTIVE SESSION: REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)g))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
5. PRESENTATIONS
 - A. KITSAP REGIONAL COORDINATING COUNCIL UPDATE
 - B. KITSAP ECONOMIC DEVELOPMENT ALLIANCE – Q2 UPDATE
 - C. WATER QUALITY MONITORING PROGRAM
6. STAFF INTENSIVE
 - A. OLYMPIC DRIVE NON-MOTORIZED IMPROVEMENTS DESIGN OPTIONS, AB 14-023 – PUBLIC WORKS
 - B. WASHINGTON STATE DEPARTMENT OF ECOLOGY COMPETITIVE STORMWATER CAPACITY GRANT OPPORTUNITY, AB 14-145 – PUBLIC WORKS
 - C. PUGET SOUND MARINE AND NEARSHORE GRANT PROGRAM OPPORTUNITY, “IMPROVING COMPLIANCE WITH PUGET SOUND MARINE SHORELINE REGULATIONS,” AB14-148 - PLANNING
7. COUNCIL DISCUSSION
 - A. PROCLAMATION DECLARING SEPTEMBER 21-27, 2014 AS CLIMATE WEEK ON BAINBRIDGE ISLAND, AB 14-140 – MAYOR BLAIR
 - B. PROCLAMATION DECLARING SEPTEMBER 17-23, 2014 AS CONSTITUTION WEEK, AB 14-150 – MAYOR BLAIR
8. COMMITTEE REPORTS
12. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) [ADDED]
9. REVIEW UPCOMING COUNCIL MEETING AGENDAS
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

1. EXECUTIVE SESSION: REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)g)) 6:44 PM

Deputy Mayor Roth adjourned the meeting to an executive session at 6:44 PM with Mayor Blair, Councilmembers Blossom, Bonkowski, Tollefson, Townsend, Ward, and legal counsel to review qualifications of an applicant for City employment. The executive session was held in the Planning Conference Room. The recording system was turned off and a notice was posted on the door to the Council Chamber. No action was taken.

2. CALL TO ORDER / ROLL CALL 6:58 PM

Deputy Mayor Roth called the regular meeting to order at 6:58 PM with Mayor Blair, Councilmembers Blossom, Bonkowski, Tollefson, Townsend and Ward present. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 6:59 PM

***MOTION:** I move we accept the agenda as presented.*

***BLAIR/BONKOWSKI:** The motion carried 7-0.*

4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:00 PM

Planning Director Cook briefed Council on the Planning Commission meeting that took place on September 11. The two-hour meeting was to introduce the public participation portion of the Comprehensive Plan Update. Fifty community members attended with 20 giving public comment.

Deputy City Manager Smith reported that City Manager Schulze was in Charlotte, North Carolina for the International City/County Management Association Conference. The City of Bainbridge Island was awarded the Voice of the People Award for Excellence in Community Engagement and Natural Environment.

5. PRESENTATIONS 7:05 PM

A. SUBJECT: KITSAP ECONOMIC DEVELOPMENT ALLIANCE

John Powers, Executive Director, provided a video presentation to illustrate the work being done to attract business to Kitsap County.

B. KITSAP REGIONAL COORDINATING COUNCIL UPDATE

Kitsap County Commissioner Rob Gelder addressed Council and provided written material.

C. WATER QUALITY MONITORING PROGRAM

Eva Crim and Stuart Whitford of the Kitsap Health District provided a PowerPoint presentation to illustrate the work being done throughout Kitsap County on water quality.

6. STAFF INTENSIVE 8:13 PM

A. OLYMPIC DRIVE NON-MOTORIZED IMPROVEMENTS DESIGN OPTIONS, AB 14-023 – PUBLIC WORKS

Public Works Director Loveless and Engineering Manager Hammer provided a PowerPoint and narrative to illustrate the two different alternatives for the Olympic Drive Non-Motorized Improvements. Demi Allen, a member of the Non-Motorized Committee, also provided comment.

The Olympic Drive Non-Motorized Improvements project consists of pedestrian and bicycle improvements on Olympic Drive located near the Bainbridge Island ferry terminal. Proposed design features included in the original grant application provide for a non-motorized pathway and/or sidewalk widening, accessibility improvements, bike lanes or sharrows, painted bike boxes, center divider curbing, street lighting, signal modifications and landscaping. The City currently has \$764,000 in grant funds for the project of which \$30,000 has been spent for preliminary design.

Mayor Blair shared her concern about the potential liability risks because the project does not have standards and is both experimental and new. City Attorney Marshall stated there are significant legal risks with the plan but could not enumerate because it is more appropriate to discuss in an executive session. Risks are attendant the experimental nature of the project and it is not at this time MUTC (Manual on Uniform Traffic Control Devices) compliant and would expose the city if it were to adopt this plan.

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Councilmember Ward offered a friendly amendment to the motion.

9:40 PM **MOTION:** *I move to drop the word “experimental” and use the word innovative.*
WARD/TOWNSEND: *The motion carried 5-2. (Blossom and Roth)*

AMENDED MOTION: *I move that the City Council consider forwarding the following approved motion to the September 23, 2014 City Council consent agenda: Move forward with the NMTAC-recommended Alternative 1 for the Olympic Drive Non-Motorized project including an “~~experimental~~” innovative dedicated left-turn bike lane design and request a project budget amendment of \$304,000. Additionally, approve Amendment No. 1 to the Design Professional Services Agreement for completing the design and construction support services in an amount not to exceed \$299,100. Additionally, the City Council directs staff to apply for a State Pedestrian and Bicycle Program grant in 2016 for the second phase of the project with a local match up to 25% or \$170,200.*

BONKOWSKI/TOLLEFSON: *The motion carried 7-0.*

Public Comment 8:59 PM

Kathy Dunn, Harborview Drive, read a statement into the record and presented a petition from the Eagle Harbor Condominium Homeowners Association signed by 56 residents.

Lisa Macchio, Old Mill Road, is in support of Option 1.

Ross Hathaway, Blakely Avenue NE. He is the president of Squeaky Wheels. He offered suggestions on the options presented and recommends Option 1.

Joyce Granger, Madison Avenue, stated that as a new bike rider attempting a left hand turn on Winslow Way is “mind blowing.” She stated that separation of the modes of transportation would be more efficient and safer.

Jennifer White, Crystal Springs Drive, believes the left hand turn option is the safest.

Don Willott, member of the Non-Motorized Committee. He stated the left turn works best for the risk-tolerant and experienced bike rider. Mr. Willott has worked on a few grant submissions; he hopes the council thinks in terms of how Option 1 would be implemented and funded.

B. WASHINGTON STATE DEPARTMENT OF ECOLOGY COMPETITIVE STORMWATER CAPACITY GRANT OPPORTUNITY, AB 14-145 – PUBLIC WORKS 9:43 PM

In 2013/14, the Washington State Legislature appropriated up to \$15 million for design and \$66 million for construction under the Municipal Stormwater Capacity grant funding for cities covered by Phase I or II National Pollutant Discharge Elimination System permits.

In August 2013, City Council accepted the Department of Ecology’s Municipal Stormwater Capacity Grant funding for design of both the Wardwell and Yeomalt drainage improvement projects in the amount of \$120,000.00. Both projects are eligible to submit for the competitive grant cycle.

City staff recommends applying for Ecology Competitive Stormwater Capacity Grant for construction funds for Wardwell and Yeomalt and allocate \$1,218,000 in the proposed 2016 budget cycle if grant applications are successful. Grant applications are due November 7, 2014.

9:44 PM **MOTION:** *I move that the City Council forward the Ecology Competitive Stormwater Capacity Grant opportunity to the September 23, 2014 consent agenda authorizing Public Works staff to move forward with the proposed grant applications for the Wardwell and Yeomalt drainage improvement projects and commit to fund in the proposed 2016 budget in the amount of \$1,218,000 if the grant applications are successful.*

BONKOWSKI/BLAIR: *The motion carried 7-0.*

C. PUGET SOUND MARINE AND NEARSHORE GRANT PROGRAM OPPORTUNITY, “IMPROVING COMPLIANCE WITH PUGET SOUND MARINE SHORELINE REGULATIONS,” AB14-148 – PLANNING 9:45 PM

The City’s Shoreline Master Plan (SMP) Update took effect on July 30, 2014. One of the Department of Ecology’s requirements associated with the revised regulations is that jurisdictions monitor for “no net loss” of shoreline ecological functions. The Council has had a number of discussions over the past several months on how to put together an effective monitoring program, including the possibility of working with the University of Washington to use multi-spectral imagery and LIDAR technology to produce an updated land use/land cover map that would serve as a baseline for an SMP monitoring program. The City’s Environmental Technical Advisory Committee gave a presentation on this concept to the Council on September 2, 2014.

On September 2, 2014, the Department of Fish and Wildlife and the Department of Natural Resources issued a request for grant proposals for the Puget Sound Marine and Nearshore Grant Program, “Improving Compliance with Puget Sound Marine Shoreline Regulations.” The grant submittal deadline is October 31, 2014; funding up to \$160,000 is available for individual grant proposals.

Public Comment 9:52 PM

Lisa Macchio offered public comment by stating that she never wants to undercut efforts to get money but she thinks that Planning Director Cook may be looking more into the grant requirements. She advises the City to not ever not deliver on a grant because it jeopardizes chances to get money in the future; when you think about the deliverable, make sure you do deliver.

9:53 PM **MOTION:** *I move that the City Council authorize staff to apply to the Puget Sound Marine and Nearshore Grant Program, "Improving Compliance with Puget Sound Marine Shoreline Regulations," possibly in collaboration with the University of Washington.*
BONKOWSKI/WARD: *The motion carried 7-0.*

7. COUNCIL DISCUSSION

A. PROCLAMATION DECLARING SEPTEMBER 21-27, 2014 AS CLIMATE WEEK ON BAINBRIDGE ISLAND, AB 14-140 – MAYOR BLAIR 9:54 PM

9:56 PM **MOTION:** *I move that the City Council authorize the Mayor to sign the proclamation declaring September 21-27, 2014 as Climate Week on Bainbridge Island.*
BONKOWSKI/TOWNSEND: *The motion carried 7-0.*

B. PROCLAMATION DECLARING SEPTEMBER 17-23, 2014 AS CONSTITUTION WEEK, AB 14-150 – MAYOR BLAIR 9:57 PM

9:57 PM **MOTION:** *I move that the City Council authorize the Mayor to sign the proclamation declaring September 17-23, 2014 as Constitution Week.*
BLOSSOM/TOLLEFSON: *The motion carried 7-0.*

12. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) [ADDED] 9:58 PM

The meeting was adjourned to executive session to discuss potential litigation. The regular study session meeting was called back to order at 10:23 PM with no action being taken.

9. COMMITTEE REPORTS 10:24 PM

Councilmember Ward reported that the Utility Advisory Committee held their first meeting since December 2013. The agenda focused on election of the chair and vice-chair and the work plan.

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS 10:24 PM

Deputy City Manager Smith reviewed the agenda for the September 23 agenda.

11. FOR THE GOOD OF THE ORDER 10:30 PM

Mayor Blair and Deputy Mayor Roth have two items to discuss. One is a letter to the Secretary of Transportation requesting an immediate emergency order establishing a clear, near-term timeline for prohibiting the shipment of Bakken Oil and other highly flammable and explosive crude oil in older, unsafe rail cars known as DOT-111 tank cars. Mayor Blair and Deputy Mayor Roth are the signatories on the letter.

10:35 PM **MOTION:** *I move that the Council sign the letter.*
BLAIR/BLOSSOM: *The motion carried 7-0.*

The second item was a letter to Governor Jay Inslee regarding support for Washington Clean Fuel Standards. All Councilmembers are signatories on the letter but only those who wish to sign will do so.

10:36 PM **MOTION:** *I move that the Council sign the letter.*
BLAIR/_____: *The motion carried 6-0 with one abstention (Councilmember Blossom).*

Mayor Blair asked Council whether they were supportive of moving forward with applying for a grant for the Suyematsu Barn which they were. The topic will be added to the October 7 study session for potential approval. She also mentioned that the Housing Resources Board would like to receive a proclamation recognizing their 25th anniversary and as such declare October as Housing Resources Board Anniversary month. Council was supportive of bringing the proclamation forward next week. She distributed an outline for discussion on a way to do the City Manager's review.

11. ADJOURNMENT 10:49 PM

The September 16, 2014 meeting was adjourned at 10:49 PM.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

ITEMS DISCUSSED

1. EXECUTIVE SESSION: REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)g))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
5. PRESENTATIONS
 - A. KITSAP REGIONAL COORDINATING COUNCIL UPDATE
 - B. KITSAP ECONOMIC DEVELOPMENT ALLIANCE – Q2 UPDATE
 - C. WATER QUALITY MONITORING PROGRAM
6. STAFF INTENSIVE
 - A. OLYMPIC DRIVE NON-MOTORIZED IMPROVEMENTS DESIGN OPTIONS, AB 14-023 – PUBLIC WORKS
 - B. WASHINGTON STATE DEPARTMENT OF ECOLOGY COMPETITIVE STORMWATER CAPACITY GRANT OPPORTUNITY, AB 14-145 – PUBLIC WORKS
 - C. PUGET SOUND MARINE AND NEARSHORE GRANT PROGRAM OPPORTUNITY, “IMPROVING COMPLIANCE WITH PUGET SOUND MARINE SHORELINE REGULATIONS,” AB14-148 - PLANNING
7. COUNCIL DISCUSSION
 - A. PROCLAMATION DECLARING SEPTEMBER 21-27, 2014 AS CLIMATE WEEK ON BAINBRIDGE ISLAND, AB 14-140 – MAYOR BLAIR
 - B. PROCLAMATION DECLARING SEPTEMBER 17-23, 2014 AS CONSTITUTION WEEK, AB 14-150 – MAYOR BLAIR
8. COMMITTEE REPORTS
12. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) [ADDED]
9. REVIEW UPCOMING COUNCIL MEETING AGENDAS
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

1. EXECUTIVE SESSION: REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)g)) 6:44 PM

Deputy Mayor Roth adjourned the meeting to an executive session at 6:44 PM with Mayor Blair, Councilmembers Blossom, Bonkowski, Tollefson, Townsend, Ward, and legal counsel to review qualifications of an applicant for City employment. The executive session was held in the Planning Conference Room. The recording system was turned off and a notice was posted on the door to the Council Chamber. No action was taken.

2. CALL TO ORDER / ROLL CALL 6:58 PM

Deputy Mayor Roth called the regular meeting to order at 6:58 PM with Mayor Blair, Councilmembers Blossom, Bonkowski, Tollefson, Townsend and Ward present. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 6:59 PM

***MOTION:** I move we accept the agenda as presented.*

***BLAIR/BONKOWSKI:** The motion carried 7-0.*

4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:00 PM

Planning Director Cook briefed Council on the Planning Commission meeting that took place on September 11. The two-hour meeting was to introduce the public participation portion of the Comprehensive Plan Update. Fifty community members attended with 20 giving public comment.

Deputy City Manager Smith reported that City Manager Schulze was in Charlotte, North Carolina for the International City/County Management Association Conference. The City of Bainbridge Island was awarded the Voice of the People Award for Excellence in Community Engagement and Natural Environment.

5. PRESENTATIONS 7:05 PM

A. SUBJECT: KITSAP ECONOMIC DEVELOPMENT ALLIANCE

John Powers, Executive Director, provided a video presentation to illustrate the work being done to attract business to Kitsap County.

B. KITSAP REGIONAL COORDINATING COUNCIL UPDATE

Kitsap County Commissioner Rob Gelder addressed Council and provided written material.

C. WATER QUALITY MONITORING PROGRAM

Eva Crim and Stuart Whitford of the Kitsap Health District provided a PowerPoint presentation to illustrate the work being done throughout Kitsap County on water quality.

6. STAFF INTENSIVE 8:13 PM

A. OLYMPIC DRIVE NON-MOTORIZED IMPROVEMENTS DESIGN OPTIONS, AB 14-023 – PUBLIC WORKS

Public Works Director Loveless and Engineering Manager Hammer provided a PowerPoint and narrative to illustrate the two different alternatives for the Olympic Drive Non-Motorized Improvements. Demi Allen, a member of the Non-Motorized Committee, also provided comment.

The Olympic Drive Non-Motorized Improvements project consists of pedestrian and bicycle improvements on Olympic Drive located near the Bainbridge Island ferry terminal. Proposed design features included in the original grant application provide for a non-motorized pathway and/or sidewalk widening, accessibility improvements, bike lanes or sharrows, painted bike boxes, center divider curbing, street lighting, signal modifications and landscaping. The City currently has \$764,000 in grant funds for the project of which \$30,000 has been spent for preliminary design.

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Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Computer Voice Stress Analyzer (CVSA) Upgrade	Date: October 28, 2014
Agenda Item: Consent Agenda	Bill No.: 14-168
Proposed By: Police Chief Matthew Hamner	Referral(s):

BUDGET INFORMATION

Department: Police	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: 10/21/14	Recommendation: Forward to 10/28/14 consent agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approving the purchase of an upgraded Computer Voice Stress Analyzer (CVSA).

Background:

The Bainbridge Island Police Department currently has a CVSA unit which is outdated. New technology exists and the department has come to an agreement with the manufacturer to trade-in the old equipment for an upgraded system and subsequent training. The upgrade, 3-year hardware and accident warranty, the recertification of a certified CVSA operator and training of a new CVSA operator comes to \$4,640. There is currently \$33,094.99 available in the narcotics sub-fund.

Expenditures applied against this sub-fund must be directly related to narcotics prevention. The CVSA unit will primarily be used in the interview/interrogation of subjects involved in the manufacture, distribution, and/or sale of narcotics.

Schedule/Next Activities:

Should the City Council approve the expenditure, the equipment upgrade and training will take place immediately.

Budget:

The equipment and training are budgeted, but require council approval since funding are moving between restricted funds.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the purchase of an upgraded Computer Voice Stress Analyzer (CVSA).

END-USER LICENSE AGREEMENT FOR CVSA SOFTWARE

IMPORTANT READ CAREFULLY: This End-User License Agreement (EULA) is a legal agreement between you (either an individual or a single entity) and the NITV Federal Services, LLC (NFS) which installed the Computer Voice Stress Analyzer[®] (SOFTWARE PRODUCT or SOFTWARE) on a Dell Latitude or Dell ATG or Dell XFR or other Computer (COMPUTER). The SOFTWARE PRODUCT includes computer software, the associated media, any printed materials, and any online or electronic documentation. Once the EULA is signed by any member of said entity or the CVSA[®] is used by anyone employed by said entity, it is understood and agreed to be bound by the terms of this EULA.

SOFTWARE PRODUCT LICENSE

The SOFTWARE PRODUCT is protected by copyright laws and international copyright treaties, as well as other intellectual property laws and treaties. **The CVSA SOFTWARE PRODUCT is licensed, not sold.**

I. GRANT OF LICENSE. This EULA grants you the following rights:

- **Software.** You may use this copy of the SOFTWARE PRODUCT (CVSA Program) only on the COMPUTER described below in this Agreement.

II. DESCRIPTION OF OTHER RIGHTS AND LIMITATIONS.

- **Limitation on Reverse Engineering, De-compilation and Disassembly.** You may not reverse engineer, de-compile, or disassemble the SOFTWARE PRODUCT, except and only to the extent that such activity is expressly permitted by applicable law notwithstanding this limitation.
- **Separation of Components.** The SOFTWARE PRODUCT (CVSA) is licensed as a single product. Its component parts may not be separated for use on any other computer.
- **Single COMPUTER.** The SOFTWARE PRODUCT is licensed with the COMPUTER described below as a single integrated product. This license specifically excludes any use, review, evaluation, research & development (R&D), scientific testing or analysis of the CVSA SOFTWARE PRODUCT by the user or any third parties not specifically authorized by NFS.
- **Rental.** You may not rent, lease, assign, sub-lease, loan, sell, or otherwise transfer any rights to the SOFTWARE PRODUCT or COMPUTER under this agreement.
- **Termination.** Without prejudice to any other rights, NFS may terminate this EULA if you fail to comply with the terms and conditions of this EULA. In such event, you must return the computer in question in order to allow NFS to destroy all copies of the SOFTWARE PRODUCT and all of its component parts. The computer will then be returned minus the CVSA program.

III. UPGRADES. If you receive a CVSA SOFTWARE PRODUCT upgrade, you may use that upgrade only in accordance with this EULA and added only to the computer described below.

IV. COPYRIGHT. All title and copyrights in and to the CVSA SOFTWARE PRODUCT (including but not limited to any images, photographs, animations, videos, audio, music, algorithms, text and “applets”) incorporated into the SOFTWARE PRODUCT, are owned by NFS or its suppliers. You may not copy the printed materials accompanying the CVSA SOFTWARE PRODUCT. All rights not specifically granted under this EULA are reserved by NFS.

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- V. **PRODUCT SUPPORT.** Product support for the SOFTWARE PRODUCT is provided by NFS. For product support, or if you have any questions concerning this EULA, please refer to the information provided in the CVSA User's Manual.
- VI. **U.S. GOVERNMENT RESTRICTED RIGHTS.** The SOFTWARE PRODUCT and documentation are provided with RESTRICTED RIGHTS. Use, duplication, or disclosure by the Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the rights in Technical Data and Computer Software clause at DFARS 252.227-7031 or subparagraphs (c)(1) and (2) of the Commercial Computer Software Restricted Rights at 48 CFR 52.227-19, as applicable. Manufacturer is NFS, 11400 Fortune Circle, West Palm Beach, FL 33414.
- VII. **CONFIDENTIAL INFORMATION.** During the term of this Agreement, Licensee and its Employees, agents, and duly authorized users shall be exposed to certain information concerning the business, products, proposed new products, customers and related information concerning NFS or the CVSA which is not known to the public ("Confidential Information"). Licensee agrees not to disclose or otherwise make such Confidential Information available to third parties or to make any use of such Confidential Information without prior written consent of NFS, which consent may be withheld in NFS's sole and arbitrary discretion. Licensee shall be liable for any and all damages, costs, and attorney's fees incurred by reason of a breach of this provision, or any other provision of this Agreement, whether directly by Licensee or any user Licensee employs or otherwise directly or indirectly, has enabled access to the Confidential Information. Licensee shall be responsible for all damages including but not limited to, incidental and consequential damages. This license agreement in no way supersedes any state or local statute, and this section shall not apply to any disclosure required by law.
- VIII. **CAVEAT.** NFS sells the Computer Voice Stress Analyzer as an *investigative tool*. The results of any testing should not be used as a final determinant, nor should the results of any test be included in a *probable cause* affidavit. The results of a CVSA examination should not be used to obtain an arrest or search warrant.
- IX. **EXPORT CONTROL WARNING:** The CVSA is classified as a Restricted Crime Control Technology by the US Department of Commerce and subject to Export Licensing by the US Government. The CVSA should not be removed from the US without an Export Determination by the US Government. Violations are subject to severe fines and possible CRIMINAL PROSECUTION.
- X. **NFS has advised purchaser of the option to secure extended 4-year Dell warranty at an additional cost.**
- ☐ Purchaser agrees to buy 4 year *on-site* warranty at the Dell price of \$300.00.
 - ☐ Purchaser declines purchase to buy 4-year warranty.
- XI. **SUMMARY:**
- The Licensee understands that the CVSA software is limited to their use for the purposes intended. The CVSA program can never be copied or transferred to any other computer or device.

END-USER LICENSE AGREEMENT FOR CVSA SOFTWARE

- The Print Utility, as required, may be copied and installed on any other computer for the purposes of reading VSA files or printing.
- The NFS agrees to reload the CVSA program on a Licensee's CVSA in the event of a hardware failure.

The warranty on the COMPUTER and SOFTWARE PRODUCT will be in effect when this document is signed and returned to NFS, and when the CVSA[®] is shipped to purchaser.

I have read and understand this End-User License Agreement and Limited Warranty for the Computer Voice Stress Analyzer. Authorized Company or Agency Representative for the purchase of the Computer Voice Stress Analyzer as described below:

 _____, Title CHIEF OF POLICE
Authorized signature

Printed name of authorized signature MATTHEW HAMNER

Entity purchasing the CVSA BAINBRIDGE ISLAND POLICE DEPARTMENT
625 WINSLOW WAY EAST

(Address)

BAINBRIDGE ISLAND, WA 98110
(City, State, Zip)

(206) 842-5211
(Phone number)

POLICECHIEF@BAINBRIDGEWA.GOV
(E-mail address required for transfer of warranty)

Signed this 31 day of July, 2014

(BELOW: FOR OFFICE USE ONLY)

(1) Dell Latitude Computer (2) Dell ATG (3) Dell XFR (4) Other

Model # _____

Number of Computers _____

Serial #'s _____

**NITV FEDERAL SERVICES, LLC****11400 Fortune Circle,
West Palm Beach, FL 33414****Phone # 561-798-6280 * Fax # 561-798-1594****Invoice**

Date	Invoice #
8/18/2014	4363

Bill To
Bainbridge Island Police Department 625 Winslow Way E. Bainbridge Island, WA 98110

Ship To
Bainbridge Island Police Department Attn: Det Scott Weiss 625 Winslow Way E. Bainbridge Island, WA 98110

Due Date	PO No.	Terms	Ship Date	Ship Via
10/16/2014	081514BB	Net 30	9/17/2014	FedEx

Description	Serial No.	Qty	Rate	Amount
CVSA Trade-In of older Toshiba Model (Serial Number 64116195Q) to Current Model CVSA® II - Dell Latitude 5000 seies	8NBDH12	1	3,495.00	3,495.00
Dell 4-year Onsite Hardware Service Warranty and Accident Protection Plan		1	300.00	300.00
CEC - Special new examiner tuition discounted with Purchase: \$495 per student, normally \$1295; limit 2 available; Student Gary Koon to attend CVSA training Kitsap Co SO, Tacoma, WA, Sept 29- Oct. 3, 2014		1	495.00	495.00
Recertification Training; Det Scott Weiss to attend all 5-days of CVSA training, held at Kitsap Co SO, Bremerton, WA, Sept 29- Oct. 3, 2014		1	350.00	350.00

Thank you for your business.
Please make checks payable to: NITV Federal Services.
TIN: 55-0829542

Total \$4,640.00

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Kitsap County Traffic Safety Task Force Memorandum of Understanding	Date: October 28, 2014
Agenda Item: Consent Agenda	Bill No.: 14-171
Proposed By: Police Chief Matthew Hamner	Referral(s):

BUDGET INFORMATION

Department: Police	Fund:	Munis Contract #
Expenditure Req: n/a	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 10/21/14	Recommendation: Forward to 10/28/14 consent agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the memorandum of understanding between the Washington Traffic Safety Commission and the City of Bainbridge Island for emphasis patrols.

History:

The Bainbridge Island Police Department wishes to continue its ongoing participation in the Kitsap County Traffic Safety Task Force (KCTSTF), which coordinates the combined efforts of law enforcement agencies in Kitsap County to conduct multi-jurisdictional high visibility enforcement (HVE) traffic safety emphasis patrols in support of Target Zero priorities. The memorandum is valid from 10/1/2014 to 9/30/2015. During the effective period of this memorandum, the task force is offering the Bainbridge Island Police Department up to \$1,680 for emphasis patrols on Impaired Driving, \$520 for Seat Belts, and \$3,024 for Distracted Driving.

Budget:

Each KCTSTF participating agency is responsible for all wages and benefits due any of its employees providing services under this memorandum of understanding, including overtime pay, worker's compensation benefits and death benefits in the same manner as when those employees are on duty working directly for their employing agency.

RECOMMENDED ACTION

Motion:

I move to approve the memorandum of understanding between the Washington Traffic Safety Commission and the City of Bainbridge Island for emphasis patrols.



**MEMORANDUM OF UNDERSTANDING
WASHINGTON TRAFFIC SAFETY COMMISSION**

THIS AGREEMENT, pursuant to Chapter 39.34 RCW, is made and entered into by and between the **CITY OF BAINBRIDGE ISLAND**, acting through the **BAINBRIDGE ISLAND POLICE DEPARTMENT**, and the **Washington Traffic Safety Commission (WTSC)**.

IT IS THE PURPOSE OF THIS AGREEMENT to provide overtime funding to law enforcement agencies to conduct multijurisdictional, high visibility enforcement (HVE), traffic safety emphasis patrols (**as outlined in Addendum A**), in support of Target Zero priorities. **The Target Zero Manager and Law Enforcement Liaison assigned to your county shall coordinate the Scope of Work as outlined below:**

TERM: October 1, 2014 - September 30, 2015

**Impaired Driving Funding: \$1,680
CFDA# 20.600**

**Seat Belt Funding: \$520
CFDA # 20.602 and 20.600**

**Distracted Driving Funding: \$3024
CFDA #20.600**

These funds shall not be commingled and are only to be utilized for the specific emphasis area.

**SWV 0019249-00
(BAINBRIDGE ISLAND POLICE DEPARTMENT) Statewide Vendor
Number**

IT IS, THEREFORE, MUTUALLY AGREED THAT:

1. **GOAL:** To reduce traffic related deaths and serious injuries through aggressive impaired driving, occupant protection, and distracted driving multijurisdictional HVE patrols.
2. **SCOPE OF WORK:**

Impaired Driving:

The **BAINBRIDGE ISLAND POLICE DEPARTMENT** will engage in multijurisdictional HVE patrols, as part of the national effort, for all or part of the following:

Holiday DUI Patrols; November 26, 2014 – January 1, 2015
Drive Sober or Get Pulled Over Labor Day DUI Crackdown;
August 21 – September 7, 2015.

These DUI patrols shall be deployed at locations where the data indicates that the most traffic safety benefit can be realized as determined by the local Traffic Safety Task Force. For statewide mobilizations patrols shall not begin before 4:00 pm and will occur Friday-Sunday, with the exception of:

Wednesday and Thursday, November 26 and 27, (Thanksgiving);
Wednesday, December 31 and Thursday, January 1 (New Year's Eve);
Monday, September 7 (Labor Day.)

Law enforcement officers will complete the Emphasis Patrol Activity Logs and forward to their Target Zero Manager within 48 hours of the completion of the seat belt patrols.

Funds permitting (not guaranteed), the local Task Force may coordinate HVE DUI patrols from January 1 – September 30, 2015. Dates of local patrols will be reported to the WTSC on a quarterly basis by the county Target Zero Manager. Only work done on Task Force/TZM pre-approved dates will be considered for reimbursement.

Seat Belts:

The **BAINBRIDGE ISLAND POLICE DEPARTMENT** will engage in multijurisdictional HVE seat belt-focused patrols on some or all of the following dates as part of the national effort:

Click it or Ticket - May 11 – May 25, 2015

These patrols shall be deployed at locations where the data indicates that the most traffic safety benefit can be realized as determined by the local Traffic Safety Task Force. Wherever possible these patrols shall occur in areas with the lowest seat belt use. Ideally, these patrols will not begin before 4:00 pm. The **BAINBRIDGE ISLAND POLICE DEPARTMENT** agrees to take a zero tolerance approach to seat belt and child car seat violations.

Law enforcement officers will complete the Emphasis Patrol Activity Logs and forward to their Target Zero Manager within 48 hours of the completion of the seat belt patrols.

Funds permitting (not guaranteed), the local Task Force may coordinate HVE occupant protection patrols from January 1 – September 30, 2015. Dates of local patrols will be reported in advance to the WTSC on a quarterly basis by the county Target Zero Manager. Only work done on Task Force/TZM pre-approved dates will be considered for reimbursement.

Distracted Driving (OPTIONAL)

The **BAINBRIDGE ISLAND POLICE DEPARTMENT** may engage in multijurisdictional HVE distracted driving focused patrols, as part the national effort, on some or all of the following dates:

U Drive. U Text. U Pay – April 1 – 14, 2015

These patrols shall be deployed at locations where the data indicates that the most traffic safety benefit can be realized as determined by the local Traffic Safety Task Force. Wherever possible these patrols shall occur in areas with the highest number of distracted driving violations.

Law enforcement officers will complete the Emphasis Patrol Activity Logs and forward to their Target Zero Manager within 48 hours of the completion of the seat belt patrols.

Funds permitting (not guaranteed), the local Task Force may coordinate HVE distracted driving patrols from January 1 – September 30, 2015. Dates of local patrols will be reported to the WTSC on a quarterly basis by the county Target Zero Manager. Only work done on Task Force/TZM pre-approved dates will be considered for reimbursement.

3. CONDITIONS:

For each of the emphasis patrols listed above, **Multijurisdictional High Visibility Enforcement Protocols**, as outlined in **Addendum A** of this document will be followed. These protocols are incorporated in their entirety to this document by reference. Exceptions to these protocols may only be provided by the WTSC Program Director.

These are enforcement activities intended to apprehend impaired drivers, and unbuckled vehicle occupants. It is expected that Notices of Infraction/Citation (NOI/C's) will be issued at contact unless circumstances dictate otherwise.

Standardized Field Sobriety Testing (SFST) Training Requirement

The **BAINBRIDGE ISLAND POLICE DEPARTMENT** certifies that all officers participating in these patrols are SFST trained. To meet this requirement:

- Officer must be BAC certified and have passed the SFST refresher training within the prior three years, or
- Officer must have successfully completed Advanced Roadside Impaired Driving Enforcement (ARIDE), or
- Officer must be a certified Drug Recognition Expert.

Media Contacts:

All of these patrols are conducted as part of a highly publicized, statewide effort. As such, publicity campaigns about these patrols are planned to alert the public to the fact that extra patrols are targeting these violations. Therefore, the **BAINBRIDGE ISLAND POLICE DEPARTMENT** must provide the names of at least two agency officers who can be available for media requests and questions.

***At least one of the individuals listed below must be available for weekend media contacts, beginning at noon on Fridays before mobilizations:**

Matthew Hamner, Chief of Police	Jeffrey Horn, Deputy Chief of Police
Name/Title	Name/Title
206-780-4686 mhamner@bainbridgewa.gov	206-780-4688 jhorn@bainbridgewa.gov
Office Phone & e-mail	Office Phone & e-mail
206-249-2014	206-730-7888
Cell Phone	Cell Phone

☒ Available weekends per above?* ☐ Available weekends per above?*

4. PAYMENT FOR LAW ENFORCEMENT: The **BAINBRIDGE ISLAND POLICE DEPARTMENT** will provide commissioned law enforcement with appropriate equipment (vehicle, radar, PBTs etc.) to participate in these emphasis patrols. **WTSC** will reimburse for overtime at 1.5 times officer's normal rate plus **BAINBRIDGE ISLAND POLICE DEPARTMENT** contributions to employee benefits including FICA, Medicare, Worker's Compensation and unemployment.
5. SHIFT LENGTH: The **BAINBRIDGE ISLAND POLICE DEPARTMENT** will not schedule individual officer shifts for longer than eight hours. (WTSC understands there may be instances when more than eight hours are billed because of DUI processing, etc.)
6. RESERVE OFFICERS: The **BAINBRIDGE ISLAND POLICE DEPARTMENT** certifies that any reserve officer for whom reimbursement is claimed has exceeded his/her normal monthly working hours when participating in this emphasis patrol and is authorized to be paid the amount requested. The **BAINBRIDGE ISLAND POLICE DEPARTMENT** understands that reserve officers are not eligible for *overtime* for this project.
7. DISPATCH: **WTSC** will reimburse communications officers/dispatch personnel for work on this project providing the **BAINBRIDGE ISLAND POLICE DEPARTMENT** has received prior approval from their local Target Zero Manager.

8. GRANT AMOUNT: **WTSC** will reimburse the **BAINBRIDGE ISLAND POLICE DEPARTMENT** for overtime salary and benefits. The total cost of overtime and benefits shall not be exceeded in any one campaign area and **funds may not be commingled between campaign areas.**

Upon agreement by the **BAINBRIDGE ISLAND POLICE DEPARTMENT** and the local Target Zero Manager, the DUI or Occupant Protection allocation may be increased or decreased without amending this agreement PROVIDED THAT the increase in the allocation does not exceed 50% of the original agreed amount for the specific emphasis area. Any increase in allocation exceeding 50% will require an amendment to this document.

9. PERFORMANCE STANDARDS:

- a. Participating law enforcement officers are required to make a minimum of 3 self-initiated contacts per hour of enforcement.
- b. Some violator contacts may result in related, time-consuming activity. This activity is reimbursable.
- c. Other activities, such as collision investigation or emergency response that are not initiated through emphasis patrol contact **WILL NOT** be reimbursed.

10. REIMBURSEMENT OF CLAIMS: Claims for reimbursement must include:

a. Invoice Voucher (A19 Form).

- 1) **BAINBRIDGE ISLAND POLICE DEPARTMENT** identified as the "Claimant"
- 2) Statewide Vendor Number
- 3) A Federal Tax ID #
- 4) Original signature of the agency head, command officer or contracting officer, and
- 5) Other information denoted by arrows on the form.

b. Payroll support documents (signed overtime slips, payroll documents, etc.).

c. Emphasis Patrol Activity Logs showing 3 or more self-initiated contacts per hour.

Emphasis Patrol Activity Logs cannot be modified.

Payment cannot be made unless these activity logs are included.

The Invoice Voucher (A19 Form), payroll supporting documents, and Emphasis Patrol Activity Logs shall be submitted to your Target Zero Manager for review and approval. The Target Zero Manager will forward these documents to WTSC for processing and payment.

11. DEADLINES FOR CLAIMS

All claims must be approved by your Target Zero Manager, please allow adequate time for processing in order to meet the following deadlines:

- a. **First Deadline:** All claims for reimbursement for emphasis conducted from October 1, to June 30, must be received by **WTSC** no later than August 15, 2015.
- b. **Second Deadline:** All claims for reimbursement for emphasis conducted between July 1 and September 30 must be received by **WTSC** no later than November 15, 2015.

Invoices submitted for reimbursement after the above dates, will not be paid.

WTSC will NOT accept faxed invoices.

12. **DISPUTES:** Disputes arising under this Memorandum shall be resolved by a panel consisting of one representative of the **WTSC**, one representative from the **BAINBRIDGE ISLAND POLICE DEPARTMENT**, and a mutually agreed upon third party. The dispute panel shall decide the dispute by majority vote.

13. **TERMINATION:** Either party may terminate this agreement upon 30 days written notice to the other party. In the event of termination of this Agreement, the terminating party shall be liable for the performance rendered prior to the effective date of termination.

14. **SUPPLANTING DISCLAIMER:** I certify that none of the funds for this project supplant the normally budgeted funds of this agency nor do these funds pay for routine traffic enforcement normally provided by this agency.

IN WITNESS THEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT.

CITY OF BAINBRIDGE ISLAND
Signature

WTSC Signature

Printed Name

Printed Name

(Date)

(Date)

Agency Address (where fully executed copy of this document will be mailed):

Street

City, State Zip Attn:

**Please return this signed MOU (No later than October 17, 2014) to
your Target Zero Manager:**

**MARSHA MASTERS, KITSAP COUNTY TARGET ZERO
614 DIVISION, PORT ORCHARD, WA 98366**

Target Zero Manager will forward this signed document to:

Angie Ward, WTSC
621 – 8th Avenue SW, Suite 409
PO Box 40944
Olympia, WA 98504-0944
360.725.9888

No later than October 31, 2014

Addendum A

Multijurisdictional High-Visibility Enforcement Protocols

Purpose

This protocol is intended to guide Target Zero Managers, Law Enforcement Liaisons, and law enforcement agencies in coordinating multijurisdictional high visibility enforcement (HVE) mobilizations to address impaired driving, distracted driving, and seat belt use. These mobilizations are funded by federal highway safety grants.

Goal

The goal of multijurisdictional high-visibility campaigns is to reduce fatal and serious injury collisions through the coordination of:

- Publicity addressing increased enforcement, and
- Increased contacts and arrests of violators.

Method

Funding from the Washington Traffic Safety Commission (WTSC) will support multijurisdictional HVE patrol activities to increase the number of officers working on impaired driving, distracted driving, and occupant protection enforcement. Public education and media will be coordinated by the Target Zero Manager and Law Enforcement Liaison. The law enforcement activity will support the media effort by demonstrating to the public that the media messages are true; i.e., that “extra enforcement patrols (with a particular focus) are going on now” so that the public takes the media messages seriously.

The media work will support the police effort by encouraging voluntary compliance with the law. The objective of multijurisdictional HVE patrol activities is to change driver behavior by raising the awareness of increased enforcement.

Definitions:

- HVE is enforcement of the law in conjunction with publicity that draws the attention of the public to the enforcement activity.
- Multijurisdictional enforcement is defined as a minimum of three law enforcement agencies (LEA's) or patrol units participating at a designated date and time, enforcing a specific activity, in a location determined by the local Target Zero Task Force.

Responsibilities

WTSC:

- Provide Funding.
- Provide state/local traffic fatality and serious injury data.
- Coordinate paid media at the state level for statewide and local mobilizations (when possible).
- Lead news media efforts for:
 - o Holiday DUI
 - o Click It or Ticket
 - o U Drive. U Text. U Pay
 - o Drive Sober or Get Pulled Over
- Summarize statewide enforcement activity.
- Report results to the National Highway Traffic Safety Administration.

Target Zero Manager and Law Enforcement Liaison:

- Lead the development of Multijurisdictional High Visibility Enforcement Mobilization Plans.
- Report any plans for local DUI, seat belt, or distracted mobilizations to the WTSC on quarterly basis:

Plans Due:	For local patrols planned from:
October 31, 2014	January – March, 2015
January 30, 2015	April – June, 2015
April 30, 2015	July – September, 2015

*One yearly plan for local mobilizations may be submitted on October 31 in lieu of three quarterly plans.

- Coordinate mobilization briefings.
- Lead news media and community outreach efforts for local mobilizations.
- Review and approve all MOUs, invoices, and other documentation before submission to WTSC. This includes follow-up on incomplete invoicing paperwork and Emphasis Patrol Activity Logs with unexplained low contacts.
- Report local mobilization enforcement totals (by agency and task force) to WTSC within two weeks of mobilization end date.

Law Enforcement Agencies:

- Send a representative to local task force meetings to plan mobilization locations and exact dates.
- Ensure availability of agency media contact, noted on page 3 of this agreement, prior to and during all mobilization dates.

- Provide commissioned police officer(s) (active or paid reserve) with appropriate equipment (vehicle, radar, etc.) to participate in multijurisdictional HVE patrols.
- Ensure that officers assigned to the multijurisdictional HVE campaigns are qualified to enforce the impaired driving laws as outlined on page 2, section 3 of this agreement.
- Require all officers participating in multijurisdictional HVE patrols to attend mobilization briefings.
- Ensure officers working the overtime conduct **a minimum of three (3) self-initiated contacts per hour.**

This is an enforcement activity that is intended to apprehend violators. It is expected that a Notice of Infraction/Citation (NOI/C) will be issued at contact unless circumstances dictate otherwise. It is understood that violator contacts may result in related, time-consuming activity. Such activity will be considered for reimbursement.

Activity other than that initiated through HVE patrol contact (investigating collisions, emergency responses, etc.) will be the responsibility of the contracting agency and may not be considered for reimbursement.

- Require officers to complete and submit multijurisdictional HVE patrol productivity on WTSC Emphasis Patrol Activity Log.

CITY OF BAINBRIDGE ISLAND/BAINBRIDGE ISLAND POLICE DEPARTMENT

Signature

Date

<u>DATE</u>	<u>REQUIRED</u>	<u>TYPE</u>	<u>CAMPAIGN</u>	<u>TIME</u>	<u>LOCATION</u>	<u>BRIEFING</u>
12.12.14	YES	DUI	Night of 1,000 Stars	7 pm - 2 am	Central	KCSO-Silverdale
12.31.14	YES	DUI	New Years Eve	6 pm - 3 am	Bremerton	BPD
2.18.15	YES	Distracted Driving	Distracted Driving	12 pm - 4 pm	Bremerton	
4.6.15	YES	Distracted Driving	Distracted Driving	10 am - 2 pm	Port Orchard	
4.20.15	YES	Distracted Driving	Distracted Driving	2 pm - 6 pm	Bainbridge	
5.16.15	YES	Seatbelt	Click it or Ticket	4 pm - 12 am	Port Orchard	
6.26.15	YES	Distracted Driving	Fathom's of Fun	3 pm - 7 pm	Port Orchard	
7.3.15	YES	Distracted Driving	Poulsbo fireworks	5 pm - 9 pm	Poulsbo	
7.24.15	YES	Distracted Driving	Whaling Days	3 pm - 7 pm	Central	
8.21.15	YES	DUI	Kitsap County Fair	6 pm - 2 am	Central	
8.22.15	YES	DUI	Kitsap County Fair	6 pm - 2 am	Central	
SPEED PATROLS	PENDING					

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: City Hall HVAC Upgrade Contract Award and Terminate Earlier Contract Award	Date: October 28, 2014
Agenda Item: Consent Agenda	Bill No.: 14-074
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: Public Works-Operations & Maintenance-General Fund-Repair & Maintenance		
Expenditure Req: \$37,019.96	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 10-21-14	Recommendation: Forward to 10-28-14 consent agenda		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the City Hall HVAC Upgrade contract award to Air Management Solutions and approve city staff decision to terminate contract with Ameritech.

Background:

The proposed City Hall HVAC Upgrades include replacement of two commercial 10-ton heat pumps that serve the common and lobby areas on the first and second floors of City Hall. Both heat pumps are approaching their average life expectancy and repair costs have increased over the last couple of years. The heat pumps are located in confined spaces (ceiling) in Room 215 within the IT division and Room 145 within the Engineering division.

Bids were solicited using the Small Works Roster process and two bids were received at the April 18, 2014 bid opening. The low bidder, Ameritech, was awarded the contract at the April 28, 2014 City Council meeting. Since that time, Ameritech has been non-responsive; therefore, city staff issued a notice of contract termination effective September 28, 2014 for failure to start and complete the scope of work within the specified contract timeframe. City staff has reviewed the second bidder's qualifications and recommends contract award to Air Management Solutions in the base bid amount of \$37,019.96.

RECOMMENDED ACTION

Motion:

I move that the City Council approve:

- City staff decision to terminate the earlier City Hall HVAC Upgrade contract award with Ameritech in the base bid amount of \$33,283.07 from the April 28, 2014 City Council meeting.
- Award the City Hall HVAC Upgrade contract to Air Management Solutions in the base bid amount of \$37,019.96.

**CITY OF BAINBRIDGE ISLAND
LIMITED PUBLIC WORKS CONTRACT**

THIS LIMITED PUBLIC WORKS CONTRACT (this "Contract") is made this ____ day of October, 2014, by and between, the **CITY OF BAINBRIDGE ISLAND**, a municipal corporation ("City") and **AIR MANAGEMENT SOLUTIONS, LLC** ("Contractor") (individually a "Party" and collectively the "Parties").

In consideration of the terms and conditions set forth in this Contract, the Parties agree as follows:

1. Contractor Services. The Contractor shall furnish at its own cost and expense all labor, tools, materials and equipment required to construct and complete in a good workmanlike manner, and to the satisfaction of the City, the public works project known as the HVAC Upgrade ("Project"). The Project is detailed in the Scope of Work, Exhibit A, and the following documents, which are attached hereto and incorporated herein by reference:

- Scope of Work (Exhibit A)
- Declaration of Retainage
- Payment and Performance Bonds (if not waived by City)
- Schedule of Prevailing Wages
- Guarantee Form

2. Notice to Proceed; Term of Contract. The Contractor shall commence work within twenty (20) days after the City issues a written Notice to Proceed, and this Contract shall continue in full force until completion of the scope of work. The time of beginning, rate of progress and time of completion are essential conditions of this Contract.

3. Payment.

3.1 Payment amount and procedures. The City shall pay the Contractor for all work and services covered by this Contract in an amount that shall not exceed Thirty-Seven Thousand Nineteen Dollars and Ninety-Six Cents (\$37,019.96), including applicable sales tax.

The payment amount shall exclude approved change orders, in accordance with the quantity and unit prices shown on the attached bid proposal. The Contractor shall submit invoices for work and services performed in a format acceptable to the City. The City shall pay for the portion of the work described in the invoice that has been completed by Contractor and approved by the City. The City's payment shall not constitute a waiver of the City's right to final inspection and acceptance of the work.

3.2 Defective or Unauthorized Work. If during the course of the Contract, the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the work, the

City may complete the work by contract or otherwise, and the Contractor shall be liable to the City for any additional costs incurred by the City. "Additional costs" means all reasonable costs incurred by the City, including legal costs and attorneys' fees, beyond the maximum contract price under this Contract. The City further reserves the right to deduct the cost to complete the work, including any additional costs, from any amounts due or to become due to the Contractor.

3.3 Final Payment; Waiver of Claim. Thirty (30) days after completion and final acceptance of the Project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by this Contract except those required to be withheld by law or agreed to in special contract provisions. THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

3.4 Retainage. The City shall hold back a retainage in the amount of five percent (5%) of any and all payments made to the Contractor for a period of sixty (60) days after the date of final acceptance, or until receipt of all necessary releases from the State Department of Revenue and the State Department of Labor and Industries, and until settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

4. Prevailing Wage. The Contractor shall comply with and pay prevailing wages as required by Chapter 39.12 RCW, as it may be amended in the future. Prevailing rate shall be paid on public works and building service maintenance contracts, funded in part or in whole with Federal funds. Federal wage laws and regulations shall be applicable. No worker, laborer or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington.

Prior to making any payment under this Contract, the Contractor must submit to the City an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Notice from Contractor and all subcontractors of intent to pay prevailing wages and prevailing wage rates for the Project must be posted for the benefit of the workers. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors. Following completion of the upgrade and final acceptance of services rendered, Contractor shall submit a "Minimum Wage Affidavit" for themselves and any subcontractors.

In case any dispute arises as to what are the prevailing rates of wages for work of a similar nature and such dispute cannot be adjusted by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060, as it may be amended in the future.

5. Indemnification and Hold Harmless. The Contractor shall protect, defend, indemnify and hold harmless the City, its officers, officials, employees, agents and volunteers from any and

all claims, risks, injuries, damages, losses, suits, judgments, and attorney's fees or other expenses of any kind arising out of or in any way connected with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City. The City's inspection or acceptance of any of the work shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, agents and volunteers, the Contractor's liability under this section shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided under this section constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

The provisions of this section shall survive the expiration or termination of this Contract.

6. Compliance with Laws. The Contractor shall comply with all federal, state and local laws and regulations applicable to the work done under this Contract. Any violation of the provisions of these applicable laws and regulations shall be considered a violation of a material provision of this Contract and shall be grounds for cancellation, termination or suspension of the Contract by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. Job Safety.

7.1 Work Site Safety. Contractor shall take all necessary precaution for the safety of employees on the work site and shall comply with all applicable provisions of federal, state and local regulations, ordinances and codes. Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

7.2 Trench Safety. All trenches shall be provided with adequate safety systems as required by Chapter 49.17 RCW and WAC 296-155-650 and 655. Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and 655.

8. Utility Location. Contractor is solely responsible for locating any underground utilities affected by the work and is deemed to be an "excavator" for the purposes of Chapter 19.122 RCW, as amended. Contractor shall be responsible for compliance with Chapter 19.122 RCW including utilization of the "one call" locator system, before commencing any excavation activities.

9. Warranty and Guarantee. Contractor shall warrant and guarantee the materials and work to be free of defects for a period of two (2) years after the City's final acceptance of the

entire Project. Contractor shall be liable for any costs, losses, expenses or damages including consequential damages suffered by the City resulting from defects in the Contractor's work including, but not limited to, cost of materials and labor expended by the City in making emergency repairs and cost of engineering, inspection and supervision by the City. The Contractor shall hold the City harmless from any and all claims, which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.

10. Correction of Defects. Contractor shall be responsible for correcting all defects in workmanship and/or materials discovered after the acceptance of this work. When corrections of defects are made, Contractor shall be responsible for correcting all defects in workmanship and/or materials in the corrected work for one year after the acceptance of the corrections of the City. The Contractor shall start work to remedy such defects within seven (7) days of the City's mailed notice of discovery, and shall complete such work within a reasonable time agreed to by both parties. In emergencies where damage may result from delay or where loss of service may result, such corrections may be made by the City, in which case the Contractor shall pay all costs incurred by the City to perform the correction. In the event the Contractor does not accomplish corrections within the time specified, the correction work will be otherwise accomplished by the City and all costs of same shall be paid by the Contractor.

11. Change Order/Contract Modification.

11.1 Amendments. This Contract, together with attachments and/or other addenda, represents the entire and integrated Contract between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended, modified or added to only by written change order properly signed by both parties.

11.2 Change orders. The City may issue a written change order for any change in the work during the performance of this Contract. If the Contractor determines, for any reason, that a change order is necessary, the Contractor must submit a written change order request to the City within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Contractor's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Contractor on all equitable adjustments. If the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Contractor shall proceed with the change order work upon receiving the written change order. If the Contractor fails to require a change order within the time frame allowed, the Contractor waives its right to make any claim or submit subsequent change order requests for that portion of the work. If the Contractor disagrees with the equitable adjustment, the Contractor must complete the change order work; however, the Contractor may elect to protest the adjustment as provided below.

11.3 Procedure and Protest by Contractor. If the Contractor disagrees with anything required by a change order, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Contractor shall, within fourteen (14) calendar days, provide a signed written notice of protest to the City that states the date of the notice of the protest, the nature and circumstances that caused the

protest, the provisions of the Contract that support the protest, the estimated dollar cost, if any, of the protested work and how the estimate was determined, and an analysis of the progress schedule showing the schedule change or disruption, if applicable. The Contractor shall keep complete records of extra costs and time incurred as a result of the protested work. The City shall have access to any of the Contractor's records needed to evaluate the protest. If the City determines that a protest is valid, the City will adjust the payment for work or time by an equitable adjustment.

11.4 Failure to Protest or Follow Procedures Constitutes Waiver. By not protesting or failing to follow procedures as this section provides, the Contractor waives any additional entitlement or claims for protested work, and accepts from the City any written or oral order (including directions, instructions, interpretations, and determinations).

11.5 Contractor's Duty to Complete Protested Work. In spite of any protest, the Contractor shall proceed to promptly complete work that the City has ordered.

11.6 Contractor's Acceptance of Changes. The Contractor accepts all requirements of a change order by: (1) endorsing the change order; (2) writing a separate acceptance; or (3) not protesting in the manner this section provides. A change order that is accepted by the Contractor as provided herein shall constitute full payment and final settlement of all claims for contract time and for direct, indirect, and consequential costs, including costs of delays related to any work, either covered or affected by the change.

12. Claims. The Contractor shall give written notice to the City of all claims other than change orders within thirty (30) days of the occurrence of events giving rise to the claim, but in no event later than the time of approval by the City for final payment. Any claim for damages, additional payment for any reason, or extension of time shall be conclusively deemed to have been waived by Contractor unless a timely written claim is made in strict accordance with the applicable provisions of this Contract. At a minimum, a Contractor's written claim must include the information required in Section 11.3 regarding protests.

FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM IN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM.

The Contractor must, in any event, file any claim or bring any suit arising from or connected to this Contract within 120 calendar days from the date the work is completed. Contractor, upon making application for the final payment, shall be deemed to have waived its right to claim for any other damages for which application has not been made, unless such claim for final payment includes notice of additional claim and fully describes such claim.

13. Contractor's Risk of Loss. It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that he/she has familiarized himself/herself with all existing conditions and other contingencies likely to affect the work, and has made his/her bid accordingly, and that Contractor shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

14. Insurance. The Contractor shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors.

A. Minimum Scope of Insurance. Contractor shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the Aggregate per Project Endorsement ISO form CG 25 03 11 85. There shall be no endorsement or modification of the Commercial Liability insurance for liability arising from explosion, collapse or underground property damage. The City shall be named as an insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional endorsement CG 20 10 01 and CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

B. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operation aggregate limit.

C. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Commercial General Liability, and Builders Risk insurance:

1. The Contractor's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be in excess of the Contractor's insurance and shall not contribute with it.

2. The Contractor's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

E. Verification of Coverage. Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work.

F. Subcontractors. The Contractor shall include all subcontractors as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.

The Contractor's insurance shall contain a clause stating that the coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respects to the limits of the insured liability. The Contractor's insurance shall be primary insurance with respect to the City, and the City shall be given thirty (30) days' prior written notice of any cancellation, suspension or material change in coverage.

15. Payment and Performance Bonds. (City must check one of the following boxes.) The City ☐ waives ☒ does not waive the bond/surety provisions of this section pursuant to RCW 39.04.155(3). If the City waives these provisions then Contractor need not complete this section. If the City does not waive these provisions then Contractor shall provide the following:

Payment and Performance bonds shall be received by the City in the amount of 100% of the Contract price and no less. The bonds must be accepted by the City prior to the execution of the Contract, and shall be in a form approved by the City. The bonds shall be released thirty (30) days after the date of final acceptance of the work performed under this Contract and receipt of all necessary releases from the Department of Revenue and Department of Labor and Industries in settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

16. Termination. This Contract shall terminate upon satisfactory completion of the work described in the Scope of Work (Exhibit A) and final payment by the City. The City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient, by giving ten (10) days' written notice to the Contractor.

In the event this Contract is terminated by the City, Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work (Exhibit A) is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by the reason of such refusal, neglect, failure or discontinuance of employment, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, Contractor and his surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all legal costs incurred by the City to protect the rights and interests of

the City under the Contract, provided such legal costs shall be reasonable.

17. Attorney's Fees and Costs. If any legal proceeding is brought for the enforcement of this Contract, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Contract, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

18. General Administration. The Project Coordinator of the City shall have primary responsibility for the City under this Contract to oversee and approve all work performed as well as all financial invoices. In January of each year the City and Contractor shall meet to reconcile the previous years' maintenance work, CPI cost adjustment for the upcoming year, affidavit of prevailing wages paid, annual project acceptance and retainage release. The formal reconciliation shall be documented through an annual change order and project acceptance.

Repairs approved by the City shall be documented through a detailed scope of work and paid on a time and materials basis as provided in the Contractors bid proposal. Following acceptance of the repair, and affidavit of prevailing wages paid the City shall release retainage.

19. Ownership of Documents. On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data or other documents or materials given to or prepared or assembled by the Contractor under this Contract will be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.

20. Subletting or Assigning of Contracts. Neither the City nor the Contractor shall assign, transfer, or encumber any rights, duties or interests accruing from this Contract without the prior written consent of the other. If subcontract work is needed, prior to approval by the City, the Contractor must verify that their first tier subcontractors meet the bidder responsibility criteria as written in Chapter 39.04.350 RCW.

21. Relationship of Parties. The parties intend that an independent contractor - client relationship will be created by this Contract. As Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of Contractor shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Contractor or his employees, agents, representatives or subcontractors. Contractor will be solely and entirely responsible for his acts and for the acts of Contractor's agents, employees, representatives and subcontractors during the performance of this Contract. The City may, during the term of this Contract, engage other independent contractors to perform the same or similar work that Contractor performs hereunder

22. **Nonwaiver of Breach.** The failure of the City to insist upon strict performance of any of the terms and rights contained in this Contract, or to exercise any option contained in this Contract in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and such terms and rights shall remain in full force and effect.

23. **Written Notice.** All communications regarding this Contract shall be sent to the Parties at the addresses listed below in the Contact information, unless otherwise notified. Any written notice shall become effective on delivery, but in any event on the date three (3) calendar days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract.

24. **Discrimination.** The Contractor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

25. **Term.** This Contract shall be effective from the date of Contract execution through expiration of the warranty period as described in Section 9.

IN WITNESS WHEREOF, the Parties have executed this Contract as of the day and year above written.

CITY OF BAINBRIDGE ISLAND:

CONTRACTOR:

AIR MANAGEMENT SOLUTIONS, LLC

Signature: _____
Douglas Schulze, City Manager

Signature: _____

Date: _____

Print Name: _____

Title: _____

Date: _____

Taxpayer ID #: _____

CITY CONTACT:

Aaron Claiborne

City of Bainbridge Island

280 Madison Ave. N

Bainbridge Island, WA 98110

Phone: 206.842.2016

Fax: 206.780.3710

EXHIBIT "A"
PROJECT - SCOPE OF WORK

1. ATTACHMENT A

SCOPE OF SERVICES

The work provided for in these specifications shall consist of furnishing all labor, materials, and equipment; and performing all work necessary to accomplish the tasks listed below. The Contractor shall coordinate activities with the City Contact.

CH-1: Walter Furnace Versatec-HP-8

Model: SXH120A401CL832-NOOZ

Serial: PFD122D

The City has a Water Furnace Versatec Heat Pump located in room 145 of City Hall that needs to be replaced. This heat pump serves the Engineering Department cubicle spaces and lobby areas. The Contractor shall submit to the City for approval replacement equipment equal to or better than the existing system. The Contractor shall coordinate with the City Contact to protect all surrounding equipment from damage. A portable air conditioner shall be provided by the Contractor to keep the temperature in the Engineering Department between 60 and 70 degrees. The Contractor shall perform start-up and testing with the City Contact. Every effort shall be made to schedule the heat pump replacement between November 3 through November 28, 2014 outside of normal business hours.

Deliverable: Equipment Submittal, One OEM Heat Pump

CH-1: Walter Furnace Versatec-HP-21

Model: VLH070A401DLE32-GNOZ

Serial: PF1309

The City has a Water Furnace Versatec Heat Pump located in room 215 of City Hall that needs to be replaced. This heat pump serves the Finance Department cubicle spaces and lobby areas. The heat pump is located within the City Hall server room. The Contractor shall submit to the City for approval replacement equipment equal to or better than the existing system. The Contractor shall coordinate both with the City Contact and the Information Technology Manager to protect all surrounding equipment from damage. A portable air conditioner shall be provided by the Contractor to keep the temperature in the Finance Department between 60 and 70 degrees. The Contractor shall perform start-up and testing with the City Contact.

Deliverable: Equipment Submittal, One OEM Heat Pump

PARTS

All parts utilized must be OEM unless otherwise pre-approved in writing by the City.

WASTE DISPOSAL

The Contractor is responsible for appropriate disposal of all waste products per all applicable Federal, State and local regulations.

LICENSING

The Contractor must hold all professional licenses as required by Federal, State and local laws and as standard in the industry. All employees of the Contractor who conduct work on City property shall hold required licenses and certifications or be under the direct supervision of such employees.

SAFETY TRAINING

The Contractor shall be responsible for all necessary safety training in compliance with local, state and federal regulations, including, but not limited to, the Occupational Safety and Health Administration rules and regulations.



City of Bainbridge Island
Public Works Department – Operations & Maintenance

Project: HVAC Upgrades

Bid Opening Bids due at 10:00 a.m., April 18, 2014

Note: Bids Are Opened in Order Received. Bids Solicited by: ☐ Advertisement ☒ Small Works Roster Engineer's Estimate is \$21,276	AIR MANAGEMENT SOLUTIONS 5822 W. Werner Rd. Bremerton, WA 98312	AMERITECH 2020 Maltby Rd Suite 7 MS 142 Bothell, WA 98021	
Invitation to bid	√	√	
Proposal	√	√	
Qualifications/Responsibility Criteria	√	√	
BASE BID AMOUNT:	\$34,057.00	\$30,619.20	
SALES TAX	\$2,962.96	\$2,663.87	
SUB-TOTAL – BASE BID	\$37,019.96	\$33,283.07	
Bid Additive Alternative	\$8,922.10	\$13,834.10	

Ninety-four contractors were solicited through the Small Works Roster and four participated in the mandatory bid walkthrough. A total of two bids were received for the HVAC Upgrade project. The apparent low bidder, at this time, is Ameritech in the base bid amount of \$33,283.07.



CITY OF BAINBRIDGE ISLAND

Department of Public Works – Operations & Maintenance

September 19, 2014

Ameritech Corporation
2020 Maltby Road Suite 7 Ms 142
Bothell, WA 98201

RE: Contract Termination

Jason Parmley:

The HVAC Upgrade project was bid on April 18, 2014, approved by City Council on April 28, 2014 and a Notice of Award issued on May 7, 2014. The Notice to Proceed was issued on August 21, 2014 with a twenty (20) day completion date of September 12, 2014.

To date no work has been scheduled or started onsite. Accordingly, the work was not completed on or before September 12, 2014 as required by the City. Pursuant to section 16 of the contract dated May 5, 2014 the City with this notice terminates its contract with Ameritech effective September 28, 2014. This termination is final and the City will not reconsider this termination should you attempt to complete the terms of the contract during this ten day notice period.

Please contact me with any questions. (206) 780-3585 or aclaiborne@bainbridgewa.gov

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron Claiborne".

Aaron Claiborne
Project Coordinator

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Lynwood Center Outfall Improvements Project - Request to Re-apply for Statewide Stormwater Grant	Date: October 28, 2014
Agenda Item: Consent Agenda	Bill No.: 11-086
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: Statewide Stormwater Grant @ \$192,000; Annual Roads Program @ \$64,000		
Expenditure Req: \$ N/A	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 10-21-14	Recommendation: Forward to 10-28-14 consent agenda	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval for City staff to re-apply for a Lynwood Center Outfall Improvements project Statewide Stormwater grant.

Background:

The Lynwood Center Outfall Improvements project consists of upgrading an existing 30" pipe system to 36" & 48" corrugated polyurethane pipe along with new catch basins. Work also includes cleaning approximately 100' of concrete outfall pipe and installation of a tidal check valve and area grading and landscape restoration.

On June 13, 2012, City Council accepted a 2012 Statewide Stormwater grant for the Lynwood Center Outfall Improvements project in the amount of \$192,000 with a \$64,000 city match.

On June 2, 2014, City Council approved Amendment No. 1 changing the expiration date from March 2014 to June 2015, as the estimated completion date was delayed due to easement issues and a survey required by the Washington State Department of Fish and Wildlife.

On August 18, 2014, City Council rejected the bid received from Coluccio Construction in the amount of \$484,684 as the bid was 142% over the high-end of the engineer's estimate. Due to the rejection of the high bid, Public Works staff needs to re-apply for a Statewide Stormwater grant application which is due November 7, 2014.

RECOMMENDED ACTION

Motion:

I move that the City Council approve City staff to re-apply for a Lynwood Center Outfall Improvements project Statewide Stormwater grant. \



**SPECIAL/REGULAR STUDY SESSION
TUESDAY, NOVEMBER 4, 2014
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

1. CALL TO ORDER / ROLL CALL

7:00 PM

Mayor: Anne Blair

Deputy Mayor: Wayne Roth

Councilmembers: Sarah Blossom
Steven Bonkowski
Val Tollefson

Roger Townsend

David Ward

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:05 PM

3. CITY MANAGER'S REPORT

7:10 PM – Comprehensive Plan/Navigate Bainbridge Update

4. PRESENTATION

7:15 PM

A. Subject: Kitsap Economic Development Alliance Quarterly Report, AB 14-____ – 15 min. **(Pg.)**

Discussion Leader: John Powers, Executive Director

Discussion Goal: Information.

5. STAFF INTENSIVE

7:30 PM

A. Subject: Police Facility Planning Update, AB 14-____ – 15 min. **(Pg.)**

Discussion Leader: Executive

Discussion Goal: Information.

B. Subject: Lovgreen Property Discussion, AB 14-____ – 15 min.

Discussion Leader: Public Works

Discussion Goal: Information.

C. Subject: Public Works Contract, AB 14-____ – 10 min. **(Pg.)**

1. Island-wide Right-of-Way Gap Acquisition Professional Services Agreement, AB 14-____ **(Pg.)**

2. Sportsman Club Trail Construction Award, AB 14-____ **(Pg.)**

Discussion Leader: Public Works

Discussion Goal: Consider scheduling on November 11, 2014 consent agenda.

D. Subject: Ordinance No. 2014-41 Q3 2014 Budget Adjustments, AB 14-064 – 10 min. **(Pg.)**

Discussion Leader: Finance

Discussion Goal: First reading. Consider scheduling on November 11, 2014 consent agenda.

E. Subject: Budget Deliberations on 2015 – 2016 Preliminary Proposed Budget, AB 14-053 – 30 min. **(Pg.)**

Discussion Leader: Finance

Discussion Goal: Information.

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

6. COUNCIL DISCUSSION
8:50 PM
7. COMMITTEE REPORTS
8:55 PM
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS (Pg.)
9:00 PM
9. FOR THE GOOD OF THE ORDER
9:05 PM
10. ADJOURNMENT
9:10 PM



2014 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Clerk	Department	Timing (min)	Study Session 7 pm		Absences	Clerk	Department	Timing (min)	Business Meeting 7 pm	
	Roz			3-Nov							
			190	Suzuki Property Community Workshop (5:30-6 Open House; 6-8 Workshop) - Noticed							
			190								
	Kelly		25	4-Nov		Dave	Roz		25	10-Nov	
										Rescheduled to Monday Due to Holiday	
								FIN	30	Budget Deliberations on 2015 – 2016 Preliminary Proposed Budget	
								PCD	10	Ordinance No. 2014-38, Modifying BIMC 15.18, Land Clearing (Approve)	
								FIN	CA	Ordinance No. 2014-41 Regarding Q3 2014 Budget Adjustments (Approve)	
								PW	CA	Islandwide Right-of-Way Gaps Acquisition PSA (Approve)	
								PW	CA	Sportsman Club Trail Construction Award	
									65		
	Kelly		25	18-Nov		Wayne	Roz		25	25-Nov	
		FIN	30	Budget Deliberations on 2015 – 2016 Preliminary Proposed Budget				FIN	20	Ordinance No. 2014-33 Regarding 2015-2016 Budget (Consider Adoption)	
		EXEC	20	Leadership Philosophy (Presentation)				FIN	15	Ordinance No. 2014-27 Adopting the 2015-2020 Six-Year Capital Facilities Plan (Consider Adoption)	
		CC	15	Accessory Dwelling Unit Discussion (Ward)				EXEC	10	2015 LTAC Awards: Consider Award Recommendations	
		EXEC	10	Ordinance No. 2014-40, Requiring Permits for the Filming and Production of Motion Pictures and Television Programs (1st Reading)				EXEC	CA	Ordinance No. 2014-40, Requiring Permits for the Filming and Production of Motion Pictures and Television Programs (Approve)	
		PW	10	Public Works Contracts				PW	CA	Sound to Olympic Trail Phase 2 Final Design Supplemental Agreement (Approve)	
				Sound to Olympic Trail Phase 2 Final Design Supplemental Agreement (Info.)				PW	CA	Dripping Water Creek Culvert Replacement Project Budget Amendment No. 2 Award	
				Dripping Water Creek Culvert Replacement Project Budget Amendment No. 2 Award (Info.)					70		
			110								

2014 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Clerk	Department	Timing (min)	Study Session 7 pm		Absences	Clerk	Department	Timing (min)	Business Meeting 7 pm	
	Kelly		25	2-Dec				Roz	25	9-Dec	
		PW	20	Manitou Beach Road Parking Options				FIN	CA	Ordinance No. 2014-41, Q4 2014 Budget Amendments (Approve)	
		FIN	10	Ordinance No. 2014-41, Q4 2014 Budget Amendments (1st Reading)				PW	CA	Biosolids Services Agreement (Approve)	
		PW	10	Public Works Contracts				PW	CA	Sportsman Club Trail Construction Award	
				Biosolids Services Agreement (Info.)					25		
				Sportsman Club Trail Construction (Info.)							
			65								
	Kelly		25	16-Dec			Roz		25	23-Dec	