

ITEMS DISCUSSED

1. EXECUTIVE SESSION: CURRENT AND POTENTIAL LITIGATION (RCW 42.30.110(1)(I), PROPERTY DISPOSITION (RCW 42.30.110(1)(C)), REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(G))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
5. PRESENTATIONS
 - A. FILIPINO-AMERICAN/INDIO-AMERICAN HISTORY, AB 14-175
 - B. KITSAP COUNTY MULTI-MODAL TRANSPORTATION PLAN, AB 14-177
 - C. PUBLIC ART PROGRAM 3RD QUARTER UPDATE, AB 14-178
6. STAFF INTENSIVE
 - A. RESOLUTION NO. 2014-23, PUBLIC PARTICIPATION PLAN FOR THE COMPREHENSIVE PLAN UPDATE, AB 14-150
 - B. FLETCHER LANDING ROAD END DESIGN ALTERNATIVES, AB 14-173
 - C. POLICE DEPARTMENT CONTRACTS, AB 14-171
 1. COMPUTER VOICE STRESS ANALYZER UPGRADE, AB 14-168
 2. KITSAP COUNTY TRAFFIC SAFETY TASK FORCE MEMORANDUM OF UNDERSTANDING, AB 14-171
 - D. PUBLIC WORKS CONTRACT, AB 14-174
 1. CITY HALL HVAC CONTRACT, AB 14-074
 2. LYNWOOD CENTER OUTFALL IMPROVEMENTS PROJECT REQUEST TO RE-APPLY FOR STATEWIDE STORMWATER GRANT, AB 11-086
 - E. CONTINUED BUDGET DELIBERATIONS AND REVIEW OF 2015-2020 SIX-YEAR CAPITAL FACILITIES PLAN
7. COUNCIL DISCUSSION
 - A. KITSAP REGIONAL COORDINATING COUNCIL ORGANIZATIONAL CHANGES AND FUNDING MODEL, AB 14-176
 - B. CITY MANAGER PERFORMANCE EVALUATION, FALCONER GROUP, AB 14-161
 - C. ENVIRONMENTAL TECHNICAL ADVISORY COMMITTEE APPOINTMENTS, AB 14-179
8. COMMITTEE REPORTS
9. REVIEW UPCOMING COUNCIL MEETING AGENDAS
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

1. EXECUTIVE SESSION: CURRENT AND POTENTIAL LITIGATION (RCW 42.30.110(1)(I), PROPERTY DISPOSITION (RCW 42.30.110(1)(C)), REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(G)) 5:59 PM

Deputy Mayor Roth called an executive session to order at 6:00 p.m. with Councilmembers Blair, Blossom, Tollefson, Townsend and City Attorney Marshall to discuss current and potential litigation, property disposition and review of an applicant for City employment. The executive session was held in the Planning Conference Room. The recording system was turned off and a notice was posted on the door to the Council Chamber. No action was taken.

2. CALL TO ORDER / ROLL CALL 7:00 PM

Deputy Mayor Roth called the regular meeting to order at 7:00 p.m. with Councilmembers Blair, Blossom, Tollefson, and Townsend present. Councilmembers Bonkowski and Ward were absent and excused. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:01 PM

7:01 PM

MOTION: I move to accept the agenda as presented.

BLAIR/TOLLEFSON: The motion carried 5-0.

Councilmember Tollefson abstained from voting on Item 5C. Councilmember Blossom abstained from voting on Item 6D2.

4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:03 PM

City Manager Schulze recapped his report of Friday, October 17.

5. PRESENTATIONS

A. FILIPINO-AMERICAN/INDIPINO-AMERICAN HISTORY, AB 14-175 7:08 PM

Mayor Blair introduced Marcia Montgomery and Dave Williams of the Bainbridge Island Historic Preservation Commission; a PowerPoint was used to illustrate an overview of history of the Filipino-American/Indipino-Americans on Bainbridge Island. Other guests on hand were Reynaldo O. Pascua of the Yakima Valley Filipino Association; Pinky Madayag, Bart and Doreen Rapada and Felix Narte of Bainbridge Island and Pio Decano.

B. KITSAP COUNTY MULTI-MODAL TRANSPORTATION PLAN, AB 14-177 7:36 PM

Jennifer Barnes, Heffron Consultants, provided a PowerPoint presentation to demonstrate the KCMMP Phase 1 efforts. She reviewed and summarized policies and plans at the local, regional, state, and federal levels relating to all modes of transportation (pedestrians, bicycles, bus transit, ferries, automobiles, aviation, and freight) as well as multi-modal planning and integration of those modes.

Potential policy inconsistencies, gaps, and opportunities were identified. The Phase 1 effort also identified potential issues related to integration of the KCMMP with upcoming Comprehensive Plan updates and presented an assessment of socio-economic and transportation trends that the Kitsap jurisdictions may consider as they continue this effort. This work is intended to provide a tool by which Kitsap jurisdictions may coordinate with each other on transportation issues and potential projects, as well as with regional, state, and federal agencies.

Phase 2 will start next year and includes the following tasks and deliverables:

Policy Guidance re: Intermodal connectivity

- Transit, ferry, non-motorized, air (Bremerton National Airport)
- Design standards, Complete Streets, freight route designation

Evaluate Transit Service:

- Passenger Only Ferry
- Local vs. Commuter/Ferry routing
- Rapid Transit: BRT / Light Rail potential

Develop Non-motorized:

- Funding priorities for CW STP federal funding for non-motorized set-aside
- Policy parameters for cost/benefit considerations

Develop System Performance Standards (supplement PSRC program, as needed)

Identify System Improvement Priorities: (using modeling)

- Impacts of priority projects (developed with POL & TAC 3rd & 4th Q 2014)
- Test alternative improvement scenarios

Other Topics to Consider: LOS consistency: WSDOT & Local

- Common vs. Consistent Development standards within UGA's

C. PUBLIC ART PROGRAM 3RD QUARTER UPDATE, AB 14-178 7:55 PM

Council received the third quarter update from Barbara Sacerdote of Bainbridge Island Arts and Humanities Council (BIAHC) on their work to provide services to support the City's Public Art Program.

8:10 PM

MOTION: To relocate the Pod from lower Madison to Bainbridge Performing Arts and to memorialize it by using a lease amendment carried 4-0 with Councilmember Tollefson abstaining.
BLAIR/BLOSSOM: The motion carried 4-0 with an abstention by Councilmember Tollefson.

8:11 PM

MOTION: To release payments for Pod to the total of \$12,132 with the understanding that it is coming of that particular fund held for this purpose carried 4-0 with Councilmember Tollefson abstaining.
BLAIR/BLOSSOM: The motion carried 4-0 with an abstention by Councilmember Tollefson.

6. STAFF INTENSIVE

A. RESOLUTION NO. 2014-23, PUBLIC PARTICIPATION PLAN FOR THE COMPREHENSIVE PLAN UPDATE, AB 14-150 8:14 PM

Community Engagement Specialist Stickney provided a presentation to illustrate the Public Participation Program as the City begins its multi-year Comprehensive Plan Update process (Update), as required by the Washington State Growth Management Act (GMA), RCW 36.70.A. The update to the Comprehensive Plan must be adopted by June 30, 2016. The GMA requires that local government create and broadly disseminate a Public Participation Program to describe how the City will meet a requirement for early and continuous public participation throughout the Update process (RCW 36.70A.140). The City Council authorized the creation of a Navigate Bainbridge Steering Committee made up of three Councilmembers and three Planning Commissioners. The Steering Committee provided City staff guidance in developing the draft Public Participation Program, which was then forwarded to the Planning Commission.

The Planning Commission reviewed the draft Program over two meetings, completing their review on October 1, and recommending approval of the attached draft Program to the City Council. The Planning Commission took public comment at each meeting; some comments were related to substantive issues to be discussed during the Update process. Once the City Council adopts a final Program with Resolution 2014-23, then the substantive work of the Update will begin, with a community discussion on the Comprehensive Plan *Vision* and *Principles*.

B. FLETCHER LANDING ROAD END DESIGN ALTERNATIVES, AB 14-173 8:38 PM

Fletcher Landing is a forty-foot wide road end with a deteriorating concrete sea wall. This project was identified by the City's Road Ends Committee as a top priority for repair or replacement, and the committee and staff have worked together this year to solicit community input on the project and assess design alternatives. In early 2014, the Road Ends Committee also developed 11 committee goals for the project. The City hosted two community meetings in January to discuss the project's goals. These workshops helped to identify the primary goals and issues the public would like to see addressed for the road end. Based on community input and the committee's project goals, the Road Ends Committee focused on three potential designs for the site:

- Option A: This option removes the seawall and creates a sloping access to the water that is approximately 25 feet wide.
- Option B: This option removes the seawall and creates a sloping path to the water that is approximately 20 feet wide. A south-facing bench is included on the north edge of the site.
- Option C: This option removes the seawall and creates a sloping path to the water that is approximately 12 feet wide. A west-facing bench is included on the north edge of the site.

Public Comment

Piper Thornburg works with Dennis Reynolds; she offered public comment and provided hard copies of a letter regarding the Fletcher Landing Road End.

Vince Larson, Hansen Road gave comment and provided slides to illustrate the road end.

Tom Hayward is an attorney representing residents on the road end.

Catherine Cruikshank, Foster Road, shared her opinion that road ends should be opened to the public.

Peter Christofferson, a homeowner on Fletcher Bay Landing. He would like to see only low-key improvements to the road end.

***MOTION:** I move the City move forward with design and permitting for the Fletcher Landing Road End Improvement project using the preliminary design Option B, with adjustments as needed to incorporate a handicap-accessible, west-facing viewing bench.*

***TOWNSEND/BLOSSOM:** The motion carried 5-0.*

C. POLICE DEPARTMENT CONTRACTS, AB 14-171 9:08 PM

1. COMPUTER VOICE STRESS ANALYZER UPGRADE, AB 14-168

The Bainbridge Island Police Department currently has a CVSA unit that is outdated. New technology exists and the department has come to an agreement with the manufacturer to trade-in the old equipment for an upgraded system and subsequent training. The upgrade, 3-year hardware and accident warranty, the recertification of a certified CVSA operator and training of a new CVSA operator comes to \$4,640. There is currently \$33,094.99 available in the narcotics sub-fund.

Expenditures applied against this sub-fund must be directly related to narcotics prevention. The CVSA unit will primarily be used in the interview/interrogation of subjects involved in the manufacture, distribution, and/or sale of narcotics.

9:12 PM **MOTION:** *I move that the City Council forward the purchase of an upgraded Computer Voice Stress Analyzer (CVSA) to the October 28, 2014 consent agenda.*
BLAIR/TOWNSEND: *The motion carried 5-0.*

2. KITSAP COUNTY TRAFFIC SAFETY TASK FORCE MEMORANDUM OF UNDERSTANDING, |
AB 14-171

The Bainbridge Island Police Department wishes to continue its ongoing participation in the Kitsap County Traffic Safety Task Force (KCTSTF), which coordinates the combined efforts of law enforcement agencies in Kitsap County to conduct multi-jurisdictional high visibility enforcement (HVE) traffic safety emphasis patrols in support of Target Zero priorities. The memorandum is valid from 10/1/2014 to 9/30/2015. During the effective period of this memorandum, the task force is offering the Bainbridge Island Police Department up to \$1,680 for emphasis patrols on Impaired Driving, \$520 for Seat Belts, and \$3,024 for Distracted Driving.

9:13 PM **MOTION:** *move to forward the memorandum of understanding between the Washington Traffic Safety Commission and the City of Bainbridge Island for emphasis patrols to the October 28, 2014 consent agenda.*
BLAIR/TOWNSEND: *The motion carried 5-0.*

D. PUBLIC WORKS CONTRACT, AB 14-174 9:14 PM

1. CITY HALL HVAC CONTRACT, AB 14-074

The proposed HVAC Upgrades include replacement of two commercial 10-ton heat pumps that serve the common and lobby areas on the first and second floors of City Hall. Both heat pumps are approaching their average life expectancy and repair costs have increased over the last couple of years. The heat pumps are located in confined spaces (ceiling) in Room 215 within the IT division and Room 145 within the Engineering division.

Bids were solicited using the Small Works Roster process and two bids were received at the April 18, 2014 bid opening. The low bidder, Ameritech, was awarded the contract at the April 28, 2014 City Council meeting. Since that time, Ameritech, has been non-responsive, therefore; city staff issued a notice of contract termination effective September 28, 2014 for failure to start and complete the scope of work within the specified contract timeframe. City staff has reviewed the second bidder's qualifications and recommends contract award to Air Management Solutions in the base bid amount of \$37,019.96.

9:15 PM **MOTION:** *I move that the City Council forward the City Hall HVAC Upgrade Contract Award with Air Management Solutions in the base bid amount of \$37,019.96 and Terminate Earlier Contract Award with Ameritech to the October 28, 2014 consent agenda.*
BLAIR/TOWNSEND: *The motion carried 5-0.*

2. LYNWOOD CENTER OUTFALL IMPROVEMENTS PROJECT REQUEST TO RE-APPLY FOR STATEWIDE STORMWATER GRANT, AB 11-086 9:17 PM

The Lynwood Center Outfall Improvements project consists of upgrading an existing 30" pipe system to 36" & 48" corrugated polyurethane pipe along with new catch basins. Work also includes cleaning approximately 100' of concrete outfall pipe and installation of a tidal check valve and area grading and landscape restoration.

On June 13, 2012, City Council accepted a 2012 Statewide Stormwater grant for the Lynwood Center Outfall project in the amount of \$192,000 with a \$64,000 city match.

On June 2, 2014, City Council approved Amendment No. 1 changing the expiration date from March 2014 to June 2015, as the estimated completion date was delayed due to easement issues and a survey required by the Washington State Department of Fish and Wildlife.

On August 18, 2014, City Council rejected the bid received from Coluccio Construction in the amount of \$484,684 as the bid was 142% over the high-end of the engineer's estimate. Due to the rejection of the high bid, Public Works staff needs to re-apply for a Statewide Stormwater grant application that is due November 7, 2014.

9:19 PM **MOTION:** *I move that the City Council consider forwarding the Lynwood Center Outfall Improvements project request to reapply if necessary for a Statewide Stormwater Grant on the October 28, 2014 consent agenda.*
BLAIR/TOWNSEND: *The motion carried 4-0 with Councilmember Blossom abstaining.*

**E. CONTINUED BUDGET DELIBERATIONS AND REVIEW OF 2015-2020 SIX-YEAR CAPITAL FACILITIES
PLAN 9:20 PM**

The City of Bainbridge Island prepares a two-year budget. The 2015 – 2016 Preliminary Proposed Budget was presented to City Council on September 23. This agenda item provides meeting time for the City Council to discuss potential changes to the proposed operating budget and CIP. Staff will be available to answer questions as needed.

At the October 14 City Council meeting, the Council approved three changes:

1. Addition of \$300,000 to the Annual Roads Program in 2015 to reflect Transportation Benefit District funding
2. Plan for design and construction of the Waterfront Park project in 2015, rather than 2015 and 2016, with planned spending of \$1.0 million for this project in 2015
3. Addition of \$100,000 in 2015 and 2016 for affordable housing

Staff will compile these changes along with any additional adjustments identified by the Council and will develop a proposal to accommodate the complete set of adjustments as soon as possible.

7. COUNCIL DISCUSSION

**A. KITSAP REGIONAL COORDINATING COUNCIL ORGANIZATIONAL CHANGES AND FUNDING
MODEL, AB 14-176 9:39 PM**

The Kitsap Regional Coordinating Council was established in mid-1990 as a countywide forum and catalyst for inter-governmental collaboration through communication and mutual respect. It supports all public agencies to the service of the common good.

For twenty-five years, the executive management of the KRCC has been managed through a professional services agreement with McClure Consulting Services. The current contract with McClure Consulting expires at the end of 2015.

Anticipating that the KRCC board and McClure Consulting would be reviewing that management services contract, the Executive Board decided to launch a strategic assessment of the executive management structure and the development of a sustainable funding plan for the organization. In December 2014, County Commission Chair and KRCC Chair Rob Gelder appointed a seven member Agency Review Team (ART) to accomplish these tasks and make recommendations for the member organizations to consider/approve for implementation beginning January 2016.

9:43 PM

MOTION: *I move the City Council authorize COBI representatives on KRCC Executive Board to approve the KRCC organizational changes and funding as outlined/described.*
TOLLEFSON/BLAIR: *The motion carried 5-0.*

B. CITY MANAGER PERFORMANCE EVALUATION, FALCONER GROUP, AB 14-161 9:44 PM

At the September 16, 2014 Council meeting, Mayor Blair distributed a proposed process for the City Manager's annual performance evaluation. Based on support from the Council, she and Human Resources Manager Brown have asked Jim Reid of the Falconer Group to assist with this evaluation. Mr. Reid's proposed scope of work is attached for Council's consideration.

9:45 PM

MOTION: *I move that the City Council approve the proposed scope of work from the Falconer Group for the facilitation of the City Manager's evaluation.*
TOWNSEND/BLOSSOM: *The motion carried 5-0.*

C. ENVIRONMENTAL TECHNICAL ADVISORY COMMITTEE APPOINTMENTS, AB 14-179 9:45 PM

Mayor Blair is recommending the appointments of Angela Bonifaci and Frank Gfremse and the reappointment of Chris Waldbillig to the Environmental Technical Advisory Committee (ETAC). Mayor Blair, Council Liaison Ward and ETAC Chair Sale reviewed the applications and interviewed were conducted.

9:46 PM

MOTION: *I move that the City Council confirm the appointment of Angela Bonifaci to the Environmental Technical Advisory Committee Position 5, which expires June 30, 2016.*
TOWNSEND/TOLLEFSON: *The motion carried 5-0.*

MOTION: *I move that the City Council confirm the appointment of Frank Gfremse to the Environmental Technical Advisory Committee Position 6, which expires June 30, 2016.*
TOWNSEND/TOLLEFSON: *The motion carried 5-0.*

***MOTION:** I move that the City Council confirm the reappointment of Chris Waldbillig to the Environmental Technical Advisory Committee Position 3, which expires June 30, 2015.*
***TOWNSEND/BLOSSOM:** The motion carried 5-0.*

8. COMMITTEE REPORTS 9:46 PM

Mayor Blair reported that the West Central Local Integrating Organization paid special notice to the City of Bainbridge Island in their most recent newsletter.

~~Work continues on the Mayor's Youth Advisor Council. Thirty applications were submitted; 18 of those will be chosen to serve.~~

9. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:47 PM

City Manager Schulze reviewed the October 28 business meeting agenda and upcoming calendar.

10. FOR THE GOOD OF THE ORDER 9:52 PM

11. ADJOURNMENT

The meeting was adjourned at 9:54 p.m.



Anne S. Blair, Mayor



Kelly Jahraus, Records Management Coordinator