

SPECIAL/REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, OCTOBER 14, 2014
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WA 98110

1. 6:45 P.M. EXECUTIVE SESSION
Review Qualifications for an Applicant for City Employment (RCW 42.30.110(1)(g))
2. 7:00 P.M. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. 7:05 P.M. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. 7:10 P.M. PUBLIC COMMENT
5. 7:20 P.M. CITY MANAGER'S REPORT
Comprehensive Plan/Navigate Bainbridge Update
6. 7:25 P.M. PUBLIC HEARINGS
 - A. 7:25 PM Ordinance No. 2014-39, Approving Rezone Of Bainbridge Marina Parcels (REZ13220B)

Documents: [101414 Ordinance No. 2014-39 Agenda Bill.docx](#), [101414 Ordinance No. 2014-39 Bainbridge Marina Parcels.docx](#), [101414 Bainbridge Marina Parcels Rezone Staff Report.docx](#), [Att A Rezone Application.pdf](#), [Att B Aerial Photo, Maps and Site Plan.pdf](#), [Att C BIMC 2.16.140.pdf](#), [Att D HEX Recommendation.pdf](#), [Att E Public Comment.pdf](#), [Att F Kitsap County Health District Comment.pdf](#), [Att G Permitted Use Table.pdf](#), [Att H City Dev Engineer Review.pdf](#), [Att I 2013 City Council minutes.pdf](#)
 - B. 7:40 PM Ordinance No. 2014-38 Modifying BIMC 15.18, Land Clearing And Clarifying The Authority Of The Code Compliance Officer

Documents: [101414 Ordinance No. 2014-38 Agenda Bill.docx](#), [101414 Ordinance No. 2014-38.docx](#), [101414 Ordinance No. 2014-38 Exhibit A.pdf](#)
7. 7:50 P.M. UNFINISHED BUSINESS
 - A. 7:50 PM Continued Budget Deliberations And Review Of 2015-2020 Six-Year Capital Facilities

Documents: [101414 Budget Deliberations and Review of Draft 2015-2020 Six-Year Capital Facilities Plan Agenda Bill.docx](#), [1 CIP Transportation 2015 Budget.xlsx](#), [2 CIP NonMotorized 2015 Budget.xlsx](#), [3 CIP Facilities Park 2015 Budget.xlsx](#), [4 CIP Fleet 2015 Budget.xlsx](#), [5 CIP Water 2015 Budget.xlsx](#), [6 CIP Sewer 2015 Budget.xlsx](#), [7 CIPLevel 1 Stormwater 2015 Budget.xlsx](#)
8. 8:20 P.M. CONSENT AGENDA

Documents: [101414 Consent Agenda Bill.pdf](#)
 - A. 8:30 PM Accounts Payable Voucher And Payroll Approval

Documents: [101414 AP Voucher Payroll Reports.pdf](#)
 - B. August 4, 2014 Study Session Minutes

Documents: [101414 CCMIN 080414 Draft.pdf](#)

C. August 18, 2014 Study Session Minutes

Documents: [101414 CCMIN 081814 Draft.pdf](#)

D. August 25, 2014 Business Meeting Minutes

Documents: [101414 CCMIN 082514 Draft.pdf](#)

E. September 2, 2014 Study Session Minutes

Documents: [101414 CCMIN 090214 Draft.pdf](#)

F. Resolution No. 2014-22 Relating To Short-Term Borrowing From The General Fund To The Capital Construction Fund

Documents: [101414 Resolution No 2014-22 Agenda Bill.docx](#), [101414 Resolution No. 2014-22 Short Term IF Loan General Fund to Capital Construction Fund.docx](#)

G. Sound To Olympic Trail, Professional Services Agreement, Amendment #1

Documents: [101414 STO Supplemental No. 1 Agenda Bill.docx](#), [101414 STO Supplemental No. 1.pdf](#)

H. Application To List Suyematsu Farm Barn On The Washington State Historical Barns Registry

Documents: [101414 Suyematsu Barn Agenda Bill.docx](#), [101414 Suyematsu Barn Attachment A.docx](#), [101414 Suyematsu Barn Attachment B.docx](#)

I. Agreement Regarding Jury Panels For Municipal Court

Documents: [101414 Jury Panel Agenda Bill.docx](#), [101414 Jury Panel Agreement.pdf](#)

J. Public Works Trust Fund Loan Amendments

Documents: [101414 PWTF Loan Amendments Agenda Bill.docx](#), [101414 PWTF Loan Amendments.pdf](#)

9. 8:25 P.M. COMMITTEE REPORTS

10. 8:30 P.M. REVIEW UPCOMING COUNCIL MEETING AGENDAS

Documents: [101414 Review Upcoming Council Meeting Agendas.pdf](#)

11. 8:35 P.M. FOR THE GOOD OF THE ORDER

12. 8:40 P.M. ADJOURNMENT

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-39, Approving Rezone of Bainbridge Marina Parcels (REZ 13220B)	Date: October 14, 2014
Agenda Item: Ordinances: Second Reading/Public Hearing	Bill No.: 14-142
Proposed By: Planning Director Kathy Cook	

BUDGET INFORMATION

Depart/Fund:		
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: Sept. 23, 2014		Recommendation: Schedule Second Reading/Public Hearing, Oct. 14, 2014	
City Manager	☒ Yes ☐ No N/A	Legal	☒ Yes ☐ No N/A
		Finance	☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Conduct Second Reading/ Public Hearing of Ordinance No. 2014-39, Approving Rezone of Bainbridge Marina Parcels (REZ 13220B). Consider approval.

Background:

Ordinance No. 2014-39 would approve the rezone of two "Bainbridge Marina" parcels owned by Darrell and Vannee McNabb from Residential, R-2, to Water Dependent-Industrial (WD-I). The two parcels are located on the south shore of Eagle Harbor, at 4200 Eagle Harbor Drive.

The rezone request was first submitted to the City by Mr. McNabb in February 2013. The rezone request was submitted concurrently with a Comprehensive Plan amendment request that the designation of the two parcels on the Comprehensive Land Use Map be changed from Open Space Residential (OSR-2) to Water Dependent-Industrial (WD-I). The concurrent submittal was required because under state law, the zoning of a property must be consistent with its Comprehensive Plan land use designation. Concurrent submittal is also a requirement of BIMC 2.16.140.E.

On November 25, 2013, the City Council passed Ordinance No. 2013-16, approving the associated Comprehensive Plan amendment request. As part of the recently completed Shoreline Master Plan (SMP) Update and as recommended by the Department of Ecology, the Council also approved changing the shoreline designation of one of the parcels to "Urban." Now that these two steps have been completed, the rezone request must be approved to complete the process and make the land use designation, shoreline designation and the zoning designation consistent.

Please refer to the attached staff memo for additional information.

RECOMMENDED ACTION

Motion: I move to approve Ordinance No. 2014-39, approving the rezone of the Bainbridge Marina Parcels (REZ 13220B)

ORDINANCE NO. 2014-39

AN ORDINANCE of the City of Bainbridge Island, Washington, to amend the Official Zoning Map to change the zoning designation for two properties located on the south shore of Eagle Harbor from Open Space Residential-2 (OSR-2) to Water-Dependent Industrial (WD-I).

WHEREAS, Darrell McNabb owns two properties located at 4200 Eagle Harbor Drive NE, Tax Parcel 352502-2-003-2007 (“Property A,” aggregated with Lots 001 and 002 under Tax Parcel No 352502-2-086-2007) and Tax Parcel No. 352502-2-004-2006 (“Property B”) which are currently designated Residential 2 (R-2) on the Official Zoning Map; and

WHEREAS, in 2013, Darrell McNabb applied for both a site-specific rezone and a Comprehensive Plan amendment during the 2013 Comprehensive Plan amendment cycle requesting to change the designation of the subject properties from OSR-2 (R-2) to Water Dependent-Industrial (WD-I) on the Land Use Map of the Comprehensive Plan and the Official Zoning Map; and

WHEREAS, the 2013 McNabb Comprehensive Plan amendment and site-specific rezone applications were processed as outlined in BIMC Sections 2.16.140 and 2.16.190, with public meetings and public hearings before the Planning Commission, Hearing Examiner, and City Council; and

WHEREAS, the City Council approved the Comprehensive Plan amendment request for Property A, and conditionally approved the Comprehensive Plan amendment request for Property B, pending completion of a boundary line adjustment ; and

WHEREAS, Mr. McNabb completed the boundary line adjustment process, thereby completing the Comprehensive Plan amendment process; and

WHEREAS, the City must now rezone the two McNabb properties from R-2 to WD-1 so that the Official Zoning Map is consistent with the Comprehensive Plan Land Use Map; and

WHEREAS, the City Council conducted a public hearing on this rezone application on October 14, 2014 and considered the decision criteria; and

WHEREAS, notice was given on September 18, 2014 to the Office of Community Development at the Washington State Department of Commerce in conformance with RCW 36.70A.106;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN, AS FOLLOWS:

Section 1. The City Council finds that this site-specific rezone request meets the decision criteria outlined in BIMC Section 2.16.140 and is in conformance with the Comprehensive Plan and all applicable state laws in effect at the time of approval.

Section 2. The zoning designation for the subject properties shall be changed from Residential 2 to Water-Dependent Industrial on the City of Bainbridge Island Official Zoning Map of the Comprehensive Plan as described above and shown on Exhibit A.

Section 3. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this ____ day of _____, 2014.

APPROVED BY THE MAYOR this ____ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK: September 16, 2014

PASSED BY THE CITY COUNCIL:

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NUMBER: 2014-39

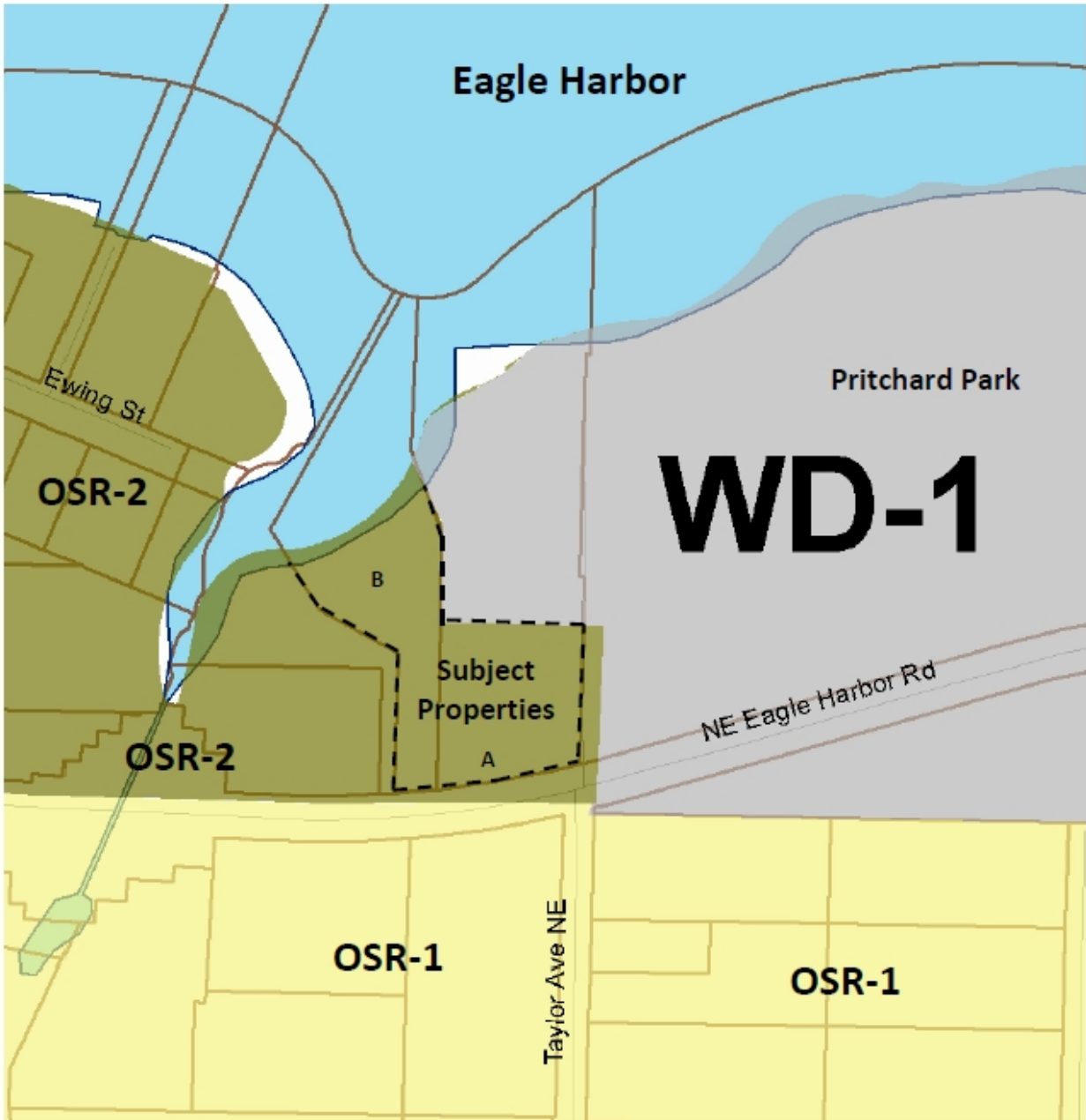
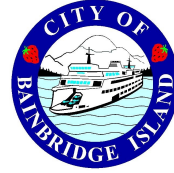


Exhibit A



STAFF REPORT

*City of Bainbridge Island
Department of Planning
and Community Development*

Project: Bainbridge Marina--McNabb
Rezone Application

Location: 4200 Eagle Harbor Dr. NE
Parcel A: Tax Parcel No.: 352502-2-003-2007 (aggregated with Lots 001
and 002 under Tax Parcel No 352502-2-086-2007)
Parcel B: Tax Parcel No.: 352502-2-004-2006

File number: REZ 13220B

Date: September 23, 2014

To: City Council

From: Kathy Cook
Planning Director

I. INTRODUCTION

Applicant: Darrell McNabb
P.O. Box 10325
Bainbridge Island, WA 98110

Owner: Darrell & Vannee McNabb
P.O. Box 10325
Bainbridge Island, WA 98110

Request: This is a site-specific rezone request to amend the City's Official Zoning Map, changing the zoning of two parcels from Residential, Two Units per Acre (R-2) to Water Dependent-Industrial (WD-I). The property is located on the south side of Eagle Harbor, at 4200 Eagle Harbor Drive, Bainbridge Island. (Please refer to map included as Exhibit A to Ordinance 2014-39.)

For the purpose of discussion in this staff report, the easterly property is referred to as Parcel A and the westerly property is referred to as Parcel B.

The process for reviewing rezone applications is contained in BIMC Section 2.16.140. Rezone applications are first reviewed by the staff, who then make a recommendation to the Hearing Examiner. The Hearing Examiner considers the staff recommendation and the decision criteria in the BIMC and conducts a public hearing, and then forwards a recommendation to the City Council. The Council serves as the final decision-maker for rezone applications.

As discussed in the “Procedural History” section of this staff report, approval of this site-specific rezone request required that both an amendment to the Comprehensive Plan Land Use Map and an amendment to the shoreline designation for Parcel B be approved by the City Council. These two steps were completed in November 2013, but the change in the shoreline designation could not be finalized until the final Shoreline Master Plan (SMP) Update was approved by both the City and the Department of Ecology. This happened in July 2014; now the rezone request must be approved to complete the process and make the land use designation, shoreline designation and the zoning designation consistent.

Please note that while the Comprehensive Plan amendment request and the rezone request were submitted concurrently and are interrelated, this staff report focuses on the rezone request, because the Comprehensive Plan amendment request has already been approved.

Location: 4200 Eagle Harbor Dr. NE
Parcel A: Tax Parcel No.: 352502-2-003-2007 (aggregated with Lots 001 and 002 under Tax Parcel No 352502-2-086-2007)
Parcel B: Tax Parcel No.: 352502-2-004-2006

Zoning Designation: Residential-2 (R-2) Two Units Per Acre

Comprehensive Plan Designation: Water Dependent Industrial (WD-I), as of November 25, 2013, with Council passage of Ordinance 2013-16, approving the associated Comprehensive Plan amendment request to amend the land use designation of the two parcels on the Land Use Map of the Comprehensive Plan.

Environmental Review: After review of a State Environmental Policy Act (SEPA) Checklist, a Determination of Nonsignificance (DNS) was issued on March 29, 2013.

Staff

Recommendation Staff recommends approval of the site-specific rezone application for both Parcel A and Parcel B.

Procedural History:

1. The rezone request was first submitted to the City in February 2013. Under state law, the zoning of a property must be consistent with its Comprehensive Plan land use designation. Therefore, rezoning the two Bainbridge Marina properties also required an amendment to the Land Use Map of the Comprehensive Plan.

In such cases, the Municipal Code requires that the Comprehensive Plan amendment and rezone request be submitted concurrently. Accordingly, the applicant submitted the rezone request concurrently with a Comprehensive Plan amendment requesting that the designation of the two parcels be changed from Open Space Residential (OSR-2) to Water Dependent-Industrial (WD-I).

2. The amendment to the Comprehensive Plan Land Use Map and the associated amendment to the City's zoning map were first considered by the Planning Commission. Staff advised the Planning Commission that final approval of the proposed change in the land use designation and zoning for Parcel B would be dependent on the applicant securing approval for a change in the shoreline designation to "Urban" and that this change would need to occur as part of the SMP Update process. This change has since been approved by the City and the Department of Ecology.

3. The Planning Commission considered the Comprehensive Plan amendment submitted by Mr. McNabb at a study session on May 23, 2013 and conducted a public hearing on June 27, 2013. The Planning Commission recommended approval of the change in the land use designation for Parcel A, and conditional approval of the change in the land use designation for Parcel B.

Please note that the Planning Commission did not make a recommendation specific to the rezone request. While the Comprehensive Plan amendment request and the site-specific rezone request were submitted concurrently and are interrelated, the Planning Commission's role as specified in the Municipal Code is to make a recommendation to the City Council on the Comprehensive Plan amendment request and not on the site-specific rezone request. The Hearing Examiner is responsible for reviewing staff's recommendation on the site-specific rezone request and making a recommendation to the City Council.

4. The Hearing Examiner considered the site-specific rezone request and conducted a public hearing on August 9, 2013. The Hearing Examiner issued "Findings, Conclusions and Recommendation to City Council," on September 23, 2013, recommending that for Parcel A, the Water Dependent-Industrial (WD-I) zoning should become effective immediately upon City Council approval of Comprehensive Plan amendment CPA

13220B.

For Parcel B, the Hearing Examiner recommended that the Water Dependent-Industrial (WD-I) zoning should become effective upon City Council approval of Comprehensive Plan amendment CPA 13220B and “satisfaction of, or subject to, any contingencies and conditions stated therein limiting or modifying such approval.” This language refers to the need to obtain approval from the City and the Department of Ecology for a change in Parcel B’s shoreline designation to “Urban,” so that the shoreline designation would be consistent with the proposed WD-I zoning.

5. Upland land use and zoning designations must be consistent with shoreline designations. At the time Mr. McNabb submitted the Comprehensive Plan amendment and site-specific rezone requests, the current shoreline designation for Parcel B was “Natural.” The City’s ongoing SMP Update was underway at that time, and as part of the update process, staff proposed that the “Natural” shoreline designation be changed to the less restrictive “Shoreline Residential Conservancy” designation. However, neither a “Natural” nor a “Shoreline Residential Conservancy” is consistent with a Water-Dependent Industrial zoning designation or marina uses. An “Urban” designation would be required to support the rezone request. Therefore, Mr. McNabb pursued a change in the shoreline designation for Parcel B through the SMP Update process, and participated in the DOE’s public comment process, requesting that the DOE review the shoreline designation for Parcel B.

After conducting several site visits, the DOE notified the City on November 8, 2013 that they were recommending that Parcel B be re-designated as “Urban,” pursuant to a boundary line adjustment for Parcel B to an agreed upon point west of the existing marina caretaker building. The purpose of the boundary line adjustment was to protect the property’s sensitive areas. This recommendation was included in the matrix of recommended changes that the DOE transmitted to the City on November 15, 2013, and was considered by the City Council at a public hearing on November 20, 2013. Upon conclusion of the public hearing, DOE’s recommended change to Parcel B’s shoreline designation was included in the list of recommended changes that the Council voted to accept.

6. The City Council conducted a study session on the proposed amendments on October 16, 2013. First reading of Ordinance 2013-16, approving the Comprehensive Plan amendment request to amend the land use designation of the two parcels was conducted November 13, 2013. On November 25, 2013, the City Council conducted a public hearing on Ordinance 2013-16, and then voted to approve the ordinance.

7. On July 14, 2014, the City Council approved Ordinance 2014-04, accepting DOE’s required and recommended changes and adopting the Shoreline Master Program Update. The recommended changes included the change in the shoreline designation for Parcel B that had been previously reviewed and accepted by the Council in November 2013. The City received notification of final approval from the Department of Ecology on July 16, 2014. The revised SMP took effect on July 30, 2014.

8. As required by the Department of Ecology to support the change in shoreline designation for Parcel B, Mr. McNabb submitted a boundary line adjustment application to the City on May 5, 2014. It was approved on June 3, 2014.

II. BACKGROUND

Darrell McNabb has owned four properties on the south side of Eagle Harbor since 1977, before the City of Bainbridge Island incorporated and zoning and permitting on Bainbridge Island were under Kitsap County. The four parcels comprise approximately 2.71 acres and include associated tidelands. The two parcels that are the subject of the Comprehensive Plan amendment request and Site-Specific Rezone request approximate 1.59 acres.

In 1980, Mr. McNabb applied to Kitsap County for a Shoreline Substantial Development Permit (SSDP346) for a marina, dry boat storage, and boat repair facility. In July 1981, Mr. McNabb applied to Kitsap County for an Unclassified Public Use Permit (UPUP) to construct and operate a marina and boatyard. A Final Environmental Impact Statement for the applications was issued in August, 1981. The Kitsap County Hearing Examiner approved the UPUP/Site Plan in November 1981, and the Kitsap County Board of Commissioners approved SSDP 346 in November 1981. The marina use was subsequently established on Tax Parcels 352502-2-001-2007 and 352502-2-002-2006, and 352502-2-004-2006. The Parcels 001 and 002 are currently zoned Water Dependent-Industrial and Parcel 004 is currently zoned R-2.

In 1990, the citizens of Bainbridge Island voted to incorporate, and the City of Bainbridge Island assumed authority for zoning and permitting for the entire Island. Mr. McNabb continued to pursue with the City completion of the development projects authorized under the County permits. Although the County permits were issued in 1981, the City stipulated in October 2007 that the County-approved site plan was in full force and effect, and re-stipulated to this in January 2013.

Two of the properties owned by Mr. McNabb were designated on the City's Comprehensive Land Use map as Water Dependent-Industrial, and two of the properties were designated as Residential/2 units per acre (R-2). Similarly, these first two parcels were designated on the City's official Zoning Map as being zoned Water-Dependent Industrial, and the second two parcels were zoned Residential, R-2. Over the years, there has been disagreement between the City and Mr. McNabb over whether these latter two parcels were incorrectly zoned as Residential by the City. While the most recent land use and zoning maps designated them as R-2, a review of the City's previous Comprehensive Plan Land Use Maps, Zoning Maps and associated ordinances indicates that the properties were not consistently designated. In some instances, the properties were shown as residentially zoned, in others they were shown as Water-Dependent Industrial. Because the most recent zoning maps showed the properties as residentially zoned, Mr. McNabb was precluded from submitting permits for further development of a water-dependent industrial nature.

In 2005, the City advised Mr. McNabb that further development of the residentially zoned properties would require a Comprehensive Plan amendment and rezone, and in June 2005, Mr. McNabb submitted a Comprehensive Plan amendment request to this effect.

At that time, the City had a two-phased review process for Comprehensive Plan amendment requests. The purpose of Phase I was to determine which amendments warranted further review under Phase II. Amendment requests that were not forwarded to Phase II were considered to be denied. In the case of Mr. McNabb's 2005 amendment request, staff recommended that the request should not be forwarded to Phase II, as it would be more appropriate to integrate review of the request into the upcoming Shoreline Master Program update, which was scheduled to begin in 2007 (later deferred to 2009). The Planning Commission concurred, and forwarded the recommendation to the City Council. The City Council did not agree with the recommendation, and in November 2005 voted to forward the McNabb request to Phase II, and directed staff to consider the amendment request in conjunction with Pritchard Park and the Japanese American Memorial site to explore the full range of opportunities offered by the Eagle Harbor south shore properties. Planning Director Larry Frazier informed Mr. McNabb that Phase II review would begin in the fourth quarter of 2006.

The McNabb amendment request was subsequently deferred by the Planning Department for a variety of reasons and ultimately never processed. In addition, while the Eagle Harbor south shore properties were considered along with all island shorelines during the City's 2009-2013 Shoreline Master Program Update, the McNabb properties were not reviewed in light of the original 2005 amendment request. In January 2013, the City entered into a legal agreement with Mr. McNabb that stated he would submit a new amendment request as part of the 2013 Comprehensive Plan amendment cycle, and that the City would process the request in good faith. As discussed above, Mr. McNabb submitted a site-specific rezone request concurrently with the Comprehensive Plan amendment request.

III. ANALYSIS

As discussed above, two of the Eagle Harbor south shore properties owned by Mr. McNabb are designated WD-I and two are designated R-2. Mr. McNabb is seeking to have all properties designated WD-I so that he can expand the current marina/boatyard operation and bring the zoning into conformance with the land use permits and site plan approved by Kitsap County.

Goal 6 of the Land Use Element of the Comprehensive Plan states the purpose of the Water-Dependent Industrial District:

Allow for the continuation of water-dependent industrial uses on Bainbridge Island in order to preserve elements of a working waterfront within the urban shoreline area. Water-dependent uses require direct contact with the water and cannot exist at a non-water location due to the intrinsic nature of the operation.

Expansion of the Bainbridge Marina is consistent with the overall Goal for the Water-dependent Industrial District. It should also be noted that the current marina/boatyard development is in character with the zoning and development in this section of the south shore of Eagle Harbor. The property to the east is zoned Water-Dependent Industrial. While the properties to the west

are zoned residential, much of the shoreline is developed with non-residential uses of a water-dependent industrial nature, including three other marinas.

Parcel A is directly south of the two existing Water-Dependent Industrial properties that are currently developed with the marina and associated facilities. Changing the land use designation and zoning for this parcel from Residential to Water-Dependent Industrial allows for a logical extension of the existing marina/boatyard facilities. In addition, Parcel A does not seem to be an appropriate or attractive location for single-family residential development, given its adjacency to an existing water-dependent industrial use. Therefore, staff recommended that the land use designation for Parcel A be changed to Water-Dependent Industrial. In arriving at this recommendation, staff considered the existing use, location and size of the property, surrounding uses, public comment, and Comprehensive Plan policies that support both changing and not changing the land use designation to WD-I.

Parcel B is located to the west of the Water-Dependent Industrial property that is currently developed with the marina/boatyard and associated facilities. It is currently developed with a caretaker unit/office that are accessory to the marina facilities. Changing the land use and zoning designation for this parcel from Residential to Water-Dependent Industrial would also allow for an extension of the existing marina facilities.

Now that the change in the Comprehensive Plan land use designation has been approved by the City Council, the zoning needs to be changed to be consistent.

IV. FINDINGS

A. Site Characteristics

1. ASSESSOR'S RECORD INFORMATION:

Parcel A: Tax Parcel No.: 352502-2-003-2007 (aggregated with Lots 001 and 002 under Tax Parcel No 352502-2-086-2007)

Parcel B: Tax Parcel No.: 352502-2-004-2006

2. TERRAIN:

Property A (eastern) slopes gently down from Eagle Harbor Drive, from south to north. Property B (western) slopes moderately from the southwest to north and gets steeper in the northwestern portion of the property and towards the water. A review of City records and maps indicate there may be a landslide hazard area (as defined in BIMC Chapter 16.20 *Critical Areas*), and therefore a landslide hazard buffer area may apply. There is some vegetation along the road on both properties.

3. SITE DEVELOPMENT

The "Marina" lots (tax parcels # 352502-2-001-2009, 352502-2-002-2008) were developed with a marina/boatyard and associated facilities under Kitsap County permits. Parcel A (tax parcel # 352502-2-003-007) contains a retaining wall, developed under a City of Bainbridge Island permit. Parcel B (tax parcel (tax parcel 352502-2-004-2006) is developed with a caretaker unit/office and two small historic cabins.

4. ACCESS:
The subject properties are on the south side of Eagle Harbor. The existing access is from Eagle Harbor Drive.
5. PUBLIC SERVICES:
 - a. Police- Bainbridge Island Police Department
 - b. Fire- Bainbridge Island Fire Department
 - c. Schools- Bainbridge Island
 - d. Water- Private Well, Class I
 - e. Sewer- On-site septic
6. SURROUNDING USES, COMPREHENSIVE PLAN DESIGNATION & ZONING:
 - a. North: Eagle Harbor
 - b. East: Japanese-American Memorial Park, WD-I, Water Dependent Industrial
 - c. South: Single-family residential/ OSR-2/ R-2
 - d. West: Single-family residential/ OSR-2/ R-2
7. SHORELINE DESIGNATION: Urban. (For Parcel B, this shoreline designation took effect July 30, 2014, when the City's Shoreline Master Program Update became state law.)

B. History of CPA/REZ 13220B)

1. Mr. McNabb met with City staff on February 12, 2013 for a pre-application conference.
2. Mr. McNabb submitted the Comprehensive Plan Amendment and a Site-Specific Rezone application to the Department of Planning and Community Development on February 13, 2013.
3. Following the Comprehensive Plan Amendment process outlined in BIMC Section 2.16.190.G, staff began reviewing the amendment, including State Environmental Policy Act (SEPA) review. After a review of the SEPA checklist, SEPA Official/ Director Kathy Cook issued a Determination of Nonsignificance (DNS) on March 29, 2013. Because this is a site-specific amendment, the DNS was mailed to property owners within 500 feet of the three subject properties, as required by BIMC Section 16.04.130.A.2. The comment and appeal period ended on April 19, 2013. Three written comments were submitted. Public Comment is discussed below. No appeal was filed on the on the SEPA decision.
4. The Kitsap Public Health District submitted a "no comment" (April 29, 2013) on the proposal to change the Zoning and Comprehensive Plan Land Use Maps.
5. Subsequent review by the Planning Commission, Hearing Examiner, City Council and Department of Ecology is explained in the "Procedural History" section (pages 2-5) of this staff report.

C. Public Comment

Three written comments were submitted on this application:

1. One commenter expressed concern that the existing development is “non-conforming” and that amending the land use designation will lead to similar development that will have potentially negative impacts on the neighborhood. This commenter also stated that the property is currently unsightly.

Staff Response: The existing marina development on Tax Parcel 352502-2-001-2009, zoned Water Dependent-Industrial is conforming. The City has stipulated that land use permits and site plan approved by the County that would allow further development of water dependent industrial nature are in full force and effect. Mr. McNabb has submitted this request to bring the zoning of Parcels A and B into conformance with the approved permits and site plan.

2. Another commenter expressed concern that the applicant is seeking a change from a “Natural” Shoreline Designation to an “Urban” Shoreline Designation through the City’s ongoing SMP Update process, noting there could be environmental impacts.

Staff Response: The Department of Ecology recommended approval of an “Urban” shoreline designation after conducting several site visits. The DOE requested that Mr. McNabb execute a boundary line adjustment (BLA) to protect the sensitive features of the property; the BLA has been completed.

3. A third commenter questioned whether the “Non-Project” SEPA analysis was appropriate for an amendment request that could lead to a rezone, and expressed concern about Mr. McNabb’s request to change the shoreline designation of Parcel B from “Natural” to “Urban.”

Staff Response: Processing a Non-Project SEPA Checklist is the standard approach for changes to the Comprehensive Plan Land Use Map. The concern regarding shoreline designation is addressed to the staff response to comment b), above.

V. **BAINBRIDGE ISLAND MUNICIPAL CODE REVIEW**

A. Use Regulations: BIMC Section 18.09

The permitted, conditional, and non-permitted uses by zoning district are provided in BIMC Table 18.09.020. The table should be used for comparing the uses of the R-2 and WD-I districts.

B. Development Standards BIMC Table 18.12.020 & Landscaping BIMC Section 18.15.010

The table below compares the development standards and required landscaping for development within the R-2 and Water-Dependent/ Industrial zoning districts.

Development Standard	R-2	WD/ I
Density	3 dwellings: SF w/ SPT MF w/ CUP	Residential Not Permitted

Development Standard	R-2	WD/ I
Front Setback	25 ft (50 ft w/ SPT)	40 ft.
Side Setback**	5 min/15 combined (15 ft w/ SPT)	40 ft to West (Residential Zone) 10 ft to East (Pritchard Park)
Rear Setback**	Native Vegetation Zone (SMP) for western property, 15 ft. for eastern property	Native Vegetation Zone (SMP) for western property, 10 ft. for eastern property
Lot Coverage	20%	50%
Building Height**	30 ft. 35 feet for nonresidential uses with CUP	35 ft. base; 45 ft with Major CUP
Parking Requirements	2 per primary dwelling unit OR for nonresidential CUP depends on use- see BIMC Table 18.15.020-1	Depends on use- see BIMC Table 18.15.020-1
Design Guidelines (DG)	No DG for residential use; new CUP would use Commercial/Mixed Use DG	Commercial/ Mixed Use Design Guidelines
Roadside Buffer	50 ft. (mature veg.) or 25 ft. full screen SPT only;	35 ft. min./50 ft. max. partial screen
Other Perimeter Buffer	25 ft. filtered screen to Pritchard Park and if using “cluster” SPT	5 ft. min./10 ft. max. full screen to east (Pritchard Park) 20 ft. min./40 ft. max. full screen to West (residential zone)
Total Site Tree Unit Requirement?	No for Residential Yes for Nonresidential CUP	No
Parking Lot Landscaping	No for Residential Yes for Non-Residential	Yes
Abbreviations: Conditional Use Permit (CUP), Short Plat (SPT), Multifamily (MF), Single-family (SF), Shoreline Master Program (SMP) **May be modified by Shoreline Master Program regulations		

C. Decision Criteria for Site-Specific Rezones: BIMC 2.16.140.H

The following criteria shall be considered in any review for a site-specific rezone in order to establish a recommendation to approve, disapprove or approve with conditions: **(staff response in bold):**

1. The site-specific rezone will not be materially detrimental to the public welfare or injurious to the property or improvements in the immediate vicinity and zone in which the property is located; and

Allowing an expansion of the current marina/boatyard development would be consistent with the zoning and development in this section of the south shore of Eagle Harbor. The property to the east is zoned Water-Dependent Industrial. While the property to the west is zoned residential, much of the shoreline is

developed with non-residential uses of a water-dependent industrial nature, including three other marinas.

The WDI zoning regulations include a number of zone-specific performance standards relating to pollution, noise, lighting, waste storage and disposal, air quality emissions, ground and soil contamination, outdoor storage and trash disposal that are intended to protect the public welfare and offset potential impacts to properties in the immediate vicinity.

The Kitsap County Health District had no comment on this rezone application.

2. The site-specific rezone is warranted because of changed circumstances and the proposed designation is appropriate for reasonable development of the subject property, or because of a need for additional property in the proposed zone, and the proposed designation is appropriate for reasonable development of the subject property; and

As described in this report, the site-specific rezone would allow for a logical expansion of the current marina/boatyard operation and bring the zoning into conformance with the land use permits and site plan approved by Kitsap County.

It is also consistent with Goal 6 of the Land Use Element of the Comprehensive Plan, which states the purpose of the Water-Dependent Industrial District is to allow for the continuation of water-dependent industrial uses in order to preserve elements of a working waterfront, and with Policy W 6.5, which states in part that expansion of existing facilities should be encouraged over the addition of new facilities.

3. The subject property is suitable for development in general conformance with zoning standards under the proposed zoning designation; and

The subject property could be further developed under the WDI zoning and meet the required standards.

4. The property will be served by adequate public facilities including roads, water, fire protection, sewage disposal facilities and storm drainage facilities for the intensity to which it is being rezoned; and

Public facilities will be evaluated when a specific development proposal is applied for, and the property must be able to accommodate required facilities. The property is served by a Class 1 private well and on-site septic; the Health District had no comments on the rezone application. The property is accessed by Eagle Harbor Drive.

5. The site-specific rezone is in accord with the Comprehensive Plan; and

This rezone application is consistent with the vision in the City's Comprehensive Plan in that it promotes the continuation of a working waterfront and the expansion of an existing facility rather than creation of new facilities. As an all-island city, Bainbridge Island has an active boating community which will have a continued (and growing need) for marina and boatyard facilities.

6. The site-specific rezone complies with all other applicable criteria and standards of the city; and

Future development would need to comply with all other applicable standards of the Bainbridge Island Municipal Code.

7. The site-specific rezone would not devalue surrounding or nearby property; and

The McNabb property is currently developed with marina/boatyard facilities, a caretaker's unit and related facilities. The City has stipulated that permits and a site plan approved by Kitsap County are in full force and effect; the proposed rezone would bring the property into conformance with those permits.

8. The site-specific rezone will not result in an adverse environmental consequence. **A Final Environmental Impact Statement for the Kitsap County applications was issued in August, 1981. Additional environmental review would likely be required for any future new WDI development.**

VI. CONCLUSIONS

The proposed rezone of the two Bainbridge Marina parcels is consistent with the review criteria for a site-specific rezone contained in BIMC Section 2.16.140, *Site-Specific Rezones*. The necessary associated amendment to the Land Use Map of the Comprehensive Plan has been approved by the City via the review and approval of Comprehensive Plan amendment request CPA 13220B. The required change to the shoreline designation for Parcel B has been reviewed and approved by the City Council and the Department of Ecology.

The rezone request is properly before the City Council, which serves as the City's final decision-maker for site-specific rezones.



APPLICATION

Page 1

Original

Project Name: BAINBRIDGE MARINA/MCNABB REZ
Date Received: 2/13/2013
Project Number: PRJ-0013220
Case Number: REZ13220
Primary Parcel Number: 35250220042006
Site address: 4200 Eagle Harbor Drive
Case Description: 2/13/2013, Kathy Cook, 4200 Eagle Harbor Drive. Change zoning of parcels to Water-dependent Industrial.

CITY OF
BAINBRIDGE ISLAND

FEB 13 2013

DEPT OF PLANNING &
COMMUNITY DEVELOPMENT

People associated with case:

01. File Name
BAINBRIDGE MARINA/MCNABB
4200 EAGLE HARBOR DRIVE
BAINBRIDGE ISLAND WA 98110
03. Owner
VANNEE & DARRELL MCNABB
POST OFFICE BOX 10325
BAINBRIDGE ISLAND WA 98110
PHONE: 206-953-6767
05. Contact
DARRELL MCNABB
POST OFFICE BOX 10325
BAINBRIDGE ISLAND WA 98110
PHONE: 206-953-6767
07. City Planner
KATHY COOK

Parcel Numbers:

--

Tax Parcel Owner(s):

35250220042006
VANEE & DARRELL MCNABB
POST OFFICE BOX 10325
BAINBRIDGE ISLAND, WA 98110

Fee History for Case:

Description	Amount	Receipt No.	Due

CITY OF BAINBRIDGE ISLAND

REZONE APPLICATION

FORM MUST BE COMPLETED IN INK, PREFERABLY BLUE.
PENCIL WILL NOT BE ACCEPTED.



DATE STAMP FOR CITY USE ONLY CITY OF BAINBRIDGE ISLAND FEB 13 2013 DEPT OF PLANNING & COMMUNITY DEVELOPMENT	TO BE FILLED OUT BY APPLICANT PROJECT NAME: <u>BAINBRIDGE MARINA-McNAB</u> TAX ASSESSOR'S NUMBER: <u>352502-2-086-2007</u> <u>(352502-2-001,002,</u> <u>003,004)</u> <u>352502-2-004</u> PROJECT STREET ADDRESS OR ACCESS STREET: <u>4200 EAGLE HARBOR DR.</u> <u>BAINBRIDGE IS, WA 98110</u>
	FOR CITY USE ONLY FILE NUMBER: <u>REZ 13220</u> PROJECT NUMBER: <u>PRJ-0013220</u> DATE RECEIVED: <u>2-13-2013</u> APPLICATION FEE: <u>N/A</u> TREASURER'S RECEIPT NUMBER: <u>N/A</u>

SUBMITTAL REQUIREMENTS

APPLICATION	<i>One original (which must contain an original signature) and six copies must be provided. Whenever possible, originals must be signed in blue. Please identify the original document.</i>
SUPPORTING DOCUMENTS	<i>One original (which must contain an original signature), where applicable, and six copies (if an original is not applicable, nine copies must be provided).</i>
FULL-SIZE DRAWINGS	<i>Seven copies of the required drawings must be provided. Drawings must not exceed 18" x 24" in size. No construction drawings will be accepted unless specifically requested.</i>
REDUCED DRAWINGS	<i>Two copies of the drawings reduced to 11" x 17" must be provided.</i>
SUBMITTING APPLICATIONS	<i>Applications must be submitted in person by either the owner or the owner's designated agent. Should an agent submit the application, a notarized Owner/Applicant Agreement must accompany the application (owner/app agreement attached). Please call (206) 780-3762 to set up an appointment to submit the application.</i>
FEES	<i>Please call the Department of Planning & Community Development for submittal fee information. Review by the Kitsap County Health Department may require additional fees and processing time.</i>
ATTACHED SUBMITTAL CHECKLIST	<i>Please refer to attached Submittal Checklist for further information. NOTE: when submitting this application, please do not copy or include the Submittal Checklist sheets attached to the back of this application.</i>

APPLICATIONS WILL NOT BE ACCEPTED
unless these basic requirements are met and the submittal packet is deemed counter complete.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT
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CITY OF BAINBRIDGE ISLAND

REZONE APPLICATION

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A. GENERAL INFORMATION

1. Name of property owner: DARRELL + VANNEE MCNABB
Address: P.O. BOX 10325, BAINBRIDGE IS, WA 98110
Phone: 206-953-6767 Fax: 206-352-3933
E-mail: DMCNABB@AUTOSCANINC.COM

Name of property owner: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____

Name of property owner: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____

*If the owner(s) of record as shown by the county assessor's office is (are) not the agent,
the owner's (owners') signed and notarized authorization(s) must accompany this application.*

2. Applicant/agent: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____

3. Project contact: _____
Address: _____
Phone: _____ Fax: _____
E-mail: _____

4. Planning department personnel familiar with site: _____

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5. Description of proposal:

PROPOSAL TO REZONE TWO PARCELS OF A FOUR PARCEL SITE PLAN FROM R-2 TO WD-I.

6. Driving directions to site:

4200 EAGLE HARBOR DR. N.E.

7. Legal description(s) (or attach):

SEE ATTACHMENT 1

8. Proposed zone classification:

WD-I

9. Proposed density:

10. Parcel information:

Assessor's parcel number	Parcel owner	Is property developed
<u>352502-2-086</u> <u>(001, 002, 003)</u>	<u>DARRELL + VANNEE McNABB</u>	<u>(Y) N</u>
		Y / N
		Y / N
<u>352502-2-004</u>		<u>(Y) N</u>

11. Current comprehensive plan, zoning and shoreline designations and use of subject parcel(s):

Lot Number	Comp Plan Designation	Zoning Designation	Shoreline Designation	Current Use
Lot <u>001</u>	<u>WD-I</u>	<u>WD-I</u>	<u>URBAN</u>	<u>MARINA + BOATYARD</u>
Lot <u>002</u>	<u>WD-I</u>	<u>WD-I</u>	<u>URBAN</u>	<u>" "</u>
Lot <u>003</u>	<u>R-2</u>	<u>R-2</u>	<u>N/A</u>	<u>" "</u>
Lot <u>004</u>	<u>R-2</u>	<u>R-2</u>	<u>NATURAL</u>	<u>MARINA + CARETAKERS OFFICE</u>

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December 2011

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12. Current comprehensive plan, zoning and shoreline designations and use of adjacent properties:

Property	Comp Plan Designation	Zoning Designation	Shoreline Designation	Current Use
North	-	-	-	EAGLE HARBOR
South	R-2	R-2	NA	PRICHARDS PARK
East	WD-I	WD-I	URBANA	
West	R-2	R-2	URBAN	MARINA, TYEE, EAGLEDALE
TYEE YACHT CLUB MARINA (SEE ATTACHMENT 2) MARINA				

13. Does the site contain an environmentally sensitive area as defined in Critical Areas Ordinance (Bainbridge Island Municipal Code Chapter 16.20)?

☐ yes ☐ no ☒ unknown

If yes, check as appropriate:

☐ wetland*	☐ geologically hazardous area**
☐ wetland buffer*	☐ zone of influence**
☒ stream* SEASONAL	☐ slope buffer**
☐ stream buffer*	☐ fish and wildlife habitat area

* If your site includes a wetland or wetland buffer, a wetland report is required with your application.

**If your site includes a geologically hazardous area or is within the zone of influence as defined in Bainbridge Island Municipal Code 16.20, a geotechnical report may be required with your application.

14. Are there underlying/overlying agreements on the property? ☒ yes ☐ no ☐ unknown
If yes, check as appropriate and provide a copy of the decision document:

☒ CUP Conditional Use Permit	☐ SPR Site Plan Review
☐ MPD Master Planned Development	☐ SPT Short Plat
☐ PUD Planned Unit Development	☒ SSDP Shoreline Permit 346 + EXTENSIONS
☐ REZ Contract Rezone	☐ SUB Prior Subdivision
☐ RUE Reasonable Use Exception	☒ VAR Zoning Variance
	☐ Other:

Under which jurisdiction was the approval given?

☒ City of Bainbridge Island ☒ Kitsap County

2013 + 1993-94 1981
(SEE ATTACHED)

Approval date:

PERMIT DOCUMENTS
(SEE ATTACHMENTS 3+4)
(ATTACHMENT 5)

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B. Technical Information

1. Name of water purveyor: BAINBRIDGE IS. MARINA + BOATYARD
If a private well, what class? CLASS 1

2. Type of sewage disposal: ☒ on-site septic ☐ off-site septic ☐ sewer
Sewer district: ☐ City of Bainbridge Island ☐ Sewer District 7

3. Flood plain designation: ☐ A ☐ AE ☒ X

4. Any terms, conditions, covenants and agreements or other documents regarding the intended development, if applicable (or attach):

SSDP 346, RES 366-1981- UPUP + CUP FOR SITE PLAN FOR BOATYARD + MARINA + SUPPORTING STRUCTURES (ATTACHED)

5. List other applications submitted in conjunction with this rezone request:

COMPREHENSIVE PLAN AMENDMENT

6. Is there any other information which is pertinent to this project? ☒ yes ☐ no

If yes, please explain: A CHANGE OF ZONING TO WD-1 ALLOWS THE DEVELOPMENT OF THE SITE PLAN TO BE ORDERLY AND COHESIVE IN COMPLETING THE RELATED FACILITIES AND IS CURRENTLY APPROPRIATE FOR WD-1 ZONE.

C. REZONE CRITERIA

In accordance with Bainbridge Island Municipal Code Chapter 2.16.140.H, the applicant must answer the following questions (attach additional sheets if there is not enough room provided for your answers):

1. Will the uses permitted in the proposed zone be materially detrimental to the public welfare or injurious to the property or improvements in the vicinity and zone in which the property is located? If not, why?

NO. WD-1 USES ARE CONSISTENT WITH CURRENTLY PERMITTED USES AND THE EXISTING SITE PLAN. NO CHANGES IN INTENSITY OF EXISTING USES IS PLANNED, EXCEPT THE ADDITION OF PARKING.

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REZONE APPLICATION

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2. What changes have occurred in the character, conditions or surrounding neighborhood that would justify or otherwise substantiate the rezone?

N/A

3. How is the property more suitable for the development in general conformance with zoning standards under the proposed zoning designation? Explain how the relationship to arterials, surrounding use of land, topography, etc., justifies this rezone.

THE SITE PLAN IS COMPOSED OF TWO PARCELS DESIGNATED WD-I AND TWO PARCELS DESIGNATED W-2. THE DEVELOPMENT OF THE SITE PLAN FOR MARINA + BOATYARD SERVICES REQUIRES THE SAME ZONING FOR USES REQUIRED.

4. Will the rezone be materially detrimental to uses or property in the immediate vicinity of the subject property? If not, why?

NO, THE REZONE PROPOSED IS ISOLATED TO THE EXISTING SITE PLAN AND POSES NO MATERIAL DETRIMENT TO ADJOINING WD-I, CITY STREETS, NOR R-2 PROPERTIES TO THE SOUTH OR YACHT CLUB TO THE WEST.

5. How will the property be served by adequate public facilities, including roads, water, fire protection, sewage disposal and storm drainage for the intensity to which it is being rezoned?

THE PROPERTY IS PRESENTLY SERVED BY ALL OF THE ABOVE SERVICES. TO ACCOMMODATE EXISTING WD-I USES, THERE IS NO MATERIAL INCREASE IN THE INTENSITY DEMAND FOR SERVICES CAUSED BY REZONE TO WD-I NOT PREVIOUSLY PLANNED OR PROVIDED PREVIOUSLY.

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6. Explain how the rezone is in accord with the Comprehensive Plan.

MARINA AND BOATYARD USES ARE
CONSISTENT WITH WD-I COMPREHENSIVE
PLAN AND WD-I ZONING USES,

7. How does the rezone comply with all other applicable criteria and standards of the city?

MARINA AND BOATYARD USES IN WD-I ZONE
MEETS ALL CRITERIA & STANDARDS OF THE CITY.
THE SAME USES MEET WD-I REQUIREMENTS
IN THE R-2 (two) ZONED PARCELS OF THE SITE PLAN,
EXISTING

8. Explain how the rezone would not devalue surrounding or nearby property.

N/A SURROUNDING PROPERTIES VALUES HAVE
CONTINUED TO INCREASE IN VALUE ALONG WITH THE
VALUE OF THE SITE PLAN PARCELS. ALL USES OF
THE PROPERTY HAVE EXISTED FOR MANY YEARS,

9. Explain how the rezone will not result in an adverse environmental consequence.

N/A THIS NON PROJECT ACTION SHALL NOT
CREATE ADVERSE ENVIRONMENTAL CONSEQUENCE,
ANY FUTURE IMPACTS OF PROJECT PROPOSALS WILL
BE CONSIDERED,

10. How will a down-zone diminish the value of the subject or surrounding properties? By how much?

N/A

CITY OF BAINBRIDGE ISLAND

REZONE APPLICATION

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11. The extent to which the diminished value promotes the public health, safety, morals or welfare:

UNKNOWN N/A

12. How will the proposed restrictions on the property to be down-zoned preclude its use for any purpose to which it is reasonably suited?

N/A

I hereby certify that I have read this application and know the same to be true and correct.

[Handwritten Signature]

*Signature of owner or authorized agent

2/18/2013

Date

DARRELL A. McNABB

Please Print

**If signatory is not the owner of record, the attached "Owner/Agent Agreement" must be signed and notarized*

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ATT 2A
EXISTING

WD-1

R-2

R-1

Taylor Ave NE

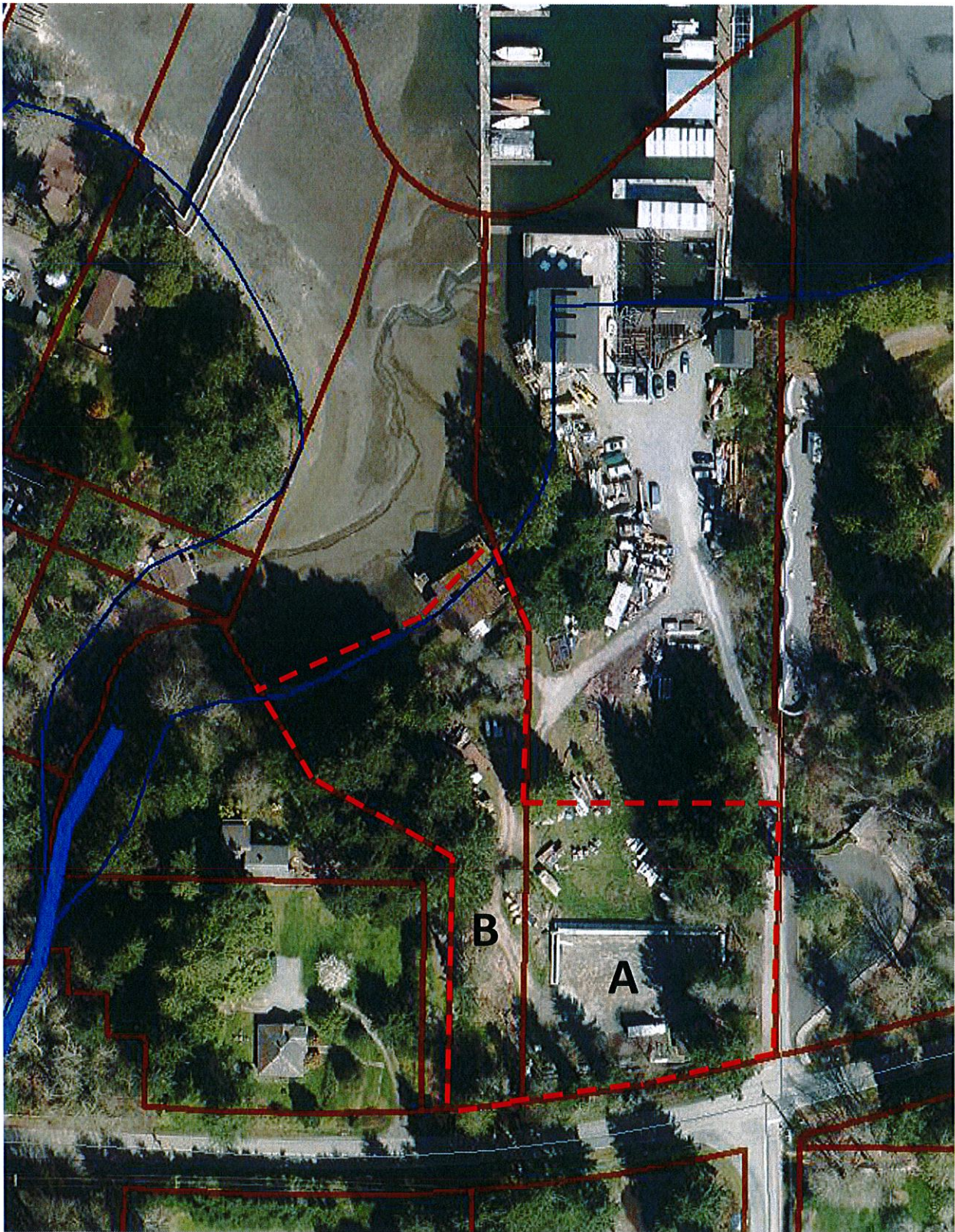
NE Eagle Harbor Rd

90 45 0 90 Ft

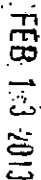
CITY OF
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FEB 13 2013

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Attachment B

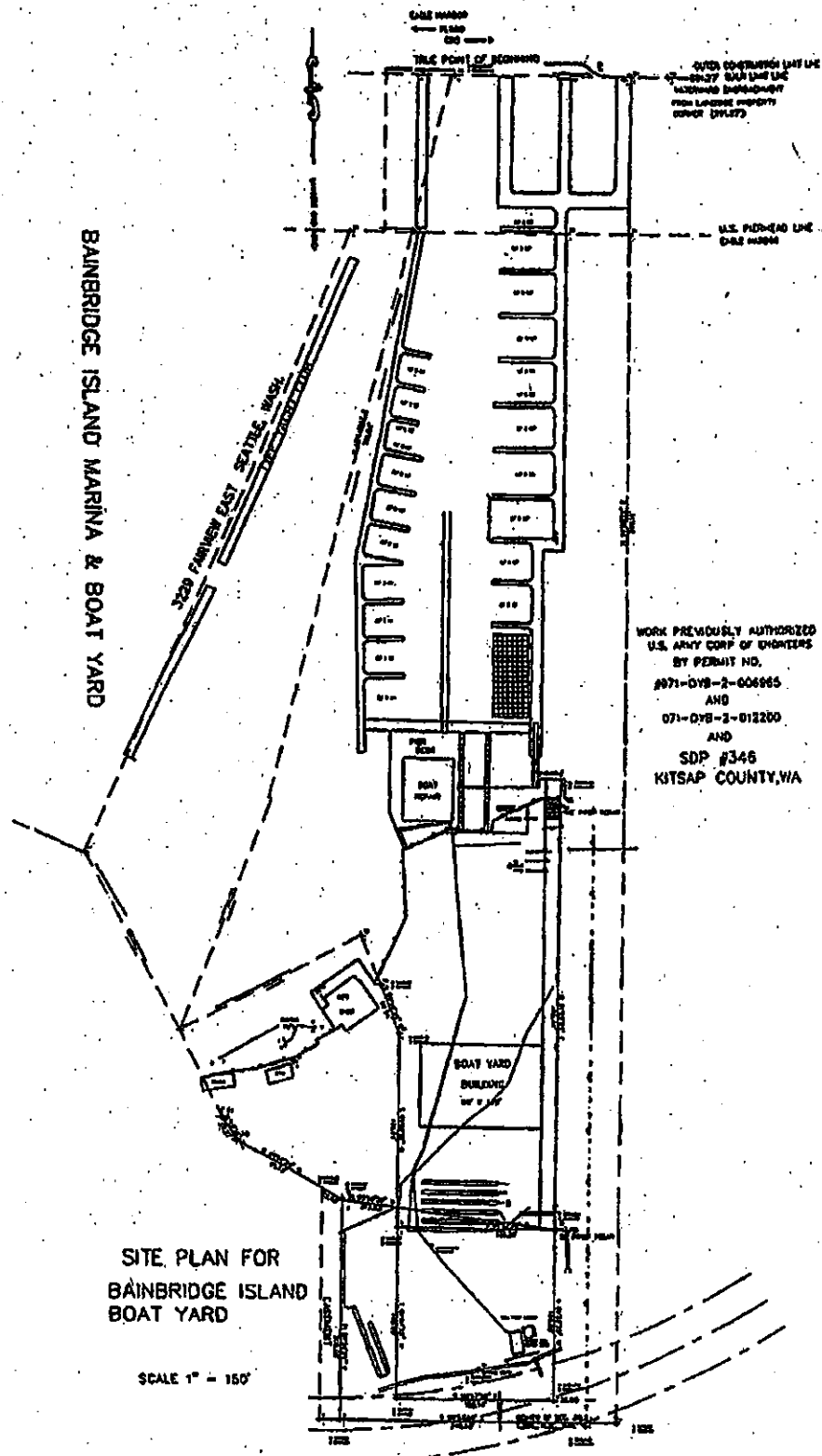


[illegible]

BAINBRIDGE ISLAND MARINA & BOAT YARD

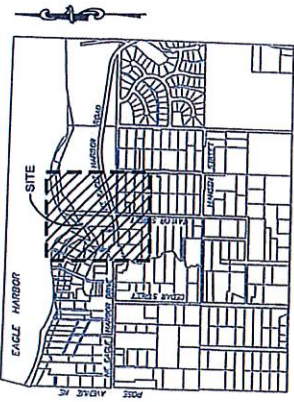
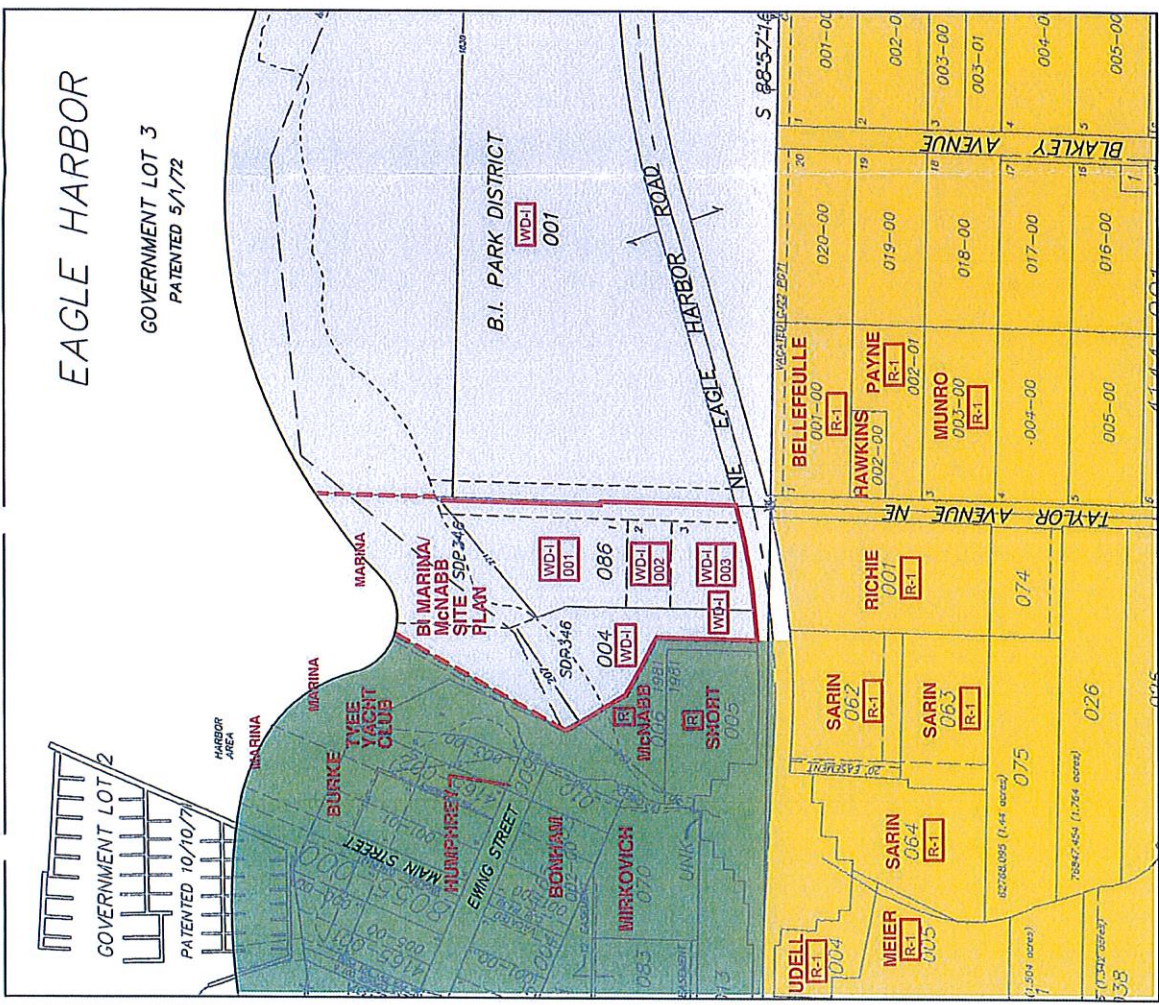
SITE PLAN FOR
BAINBRIDGE ISLAND
BOAT YARD

SCALE 1" = 150'



WORK PREVIOUSLY AUTHORIZED
U.S. ARMY CORP OF ENGINEERS
BY PERMIT NO.
#971-DYS-2-006865
AND
071-DYS-3-012200
AND
SDP #346
KITSAP COUNTY, WA

ATT 2B Proposed



SEC. 35, TOWNSHIP 25 N., RANGE 2 E., W.M. KITSAP CO., WA

LEGEND

- WD-I
- R-1
- R

CITY OF
BAINBRIDGE ISLAND
FEB 13 2013
DEPT OF PLANNING &
COMMUNITY DEVELOPMENT

DARRELL McNABB

PROPOSED ZONING
BAINBRIDGE ISLAND MARINA
EAGLE HARBOR

SE 1/4, NW 1/4, G.L. 2 AND SW 1/4, NE 1/4, G.L. 3
SEC. 35 TOWNSHIP 25 N., RANGE 2 E., W.M. KITSAP COUNTY, WA

DRAWN: EPD	CHECKED: XX	DATE: 01/13/2013
DESIGNED: McNABB	DATE: FEB 2013	SHEET 1 OF 1

2.16.140 SITE-SPECIFIC REZONES

A. PURPOSE

This chapter establishes the process and criteria for changing the zoning classification of specific property from one zoning designation to another, or to change conditions imposed in a development agreement. A property rezone may reflect changed circumstances or new land use needs and shall be consistent with the city's current comprehensive plan. (Ord. 96-20 § 13, 1996; Ord. 92-08 § 2, 1992)

B. APPLICABILITY

This procedure shall apply whenever one or more private property owners or the city apply for an amendment of the official zoning map to redesignate one or more parcels of property from one zone district designation to another.

C. PROCEDURE

1. Site-specific rezones shall be approved through the general quasi-judicial city council review procedures described in BIMC 2.16.130 except as described below.
2. The provisions of this section 2.16.140 supplement those of BIMC 2.16.020 and 2.16.130 when the application is for a site-specific rezone. In the event of a conflict between the provisions of BIMC 2.16.020 or 2.16.130 and 2.16.140, the provisions of this section shall govern.

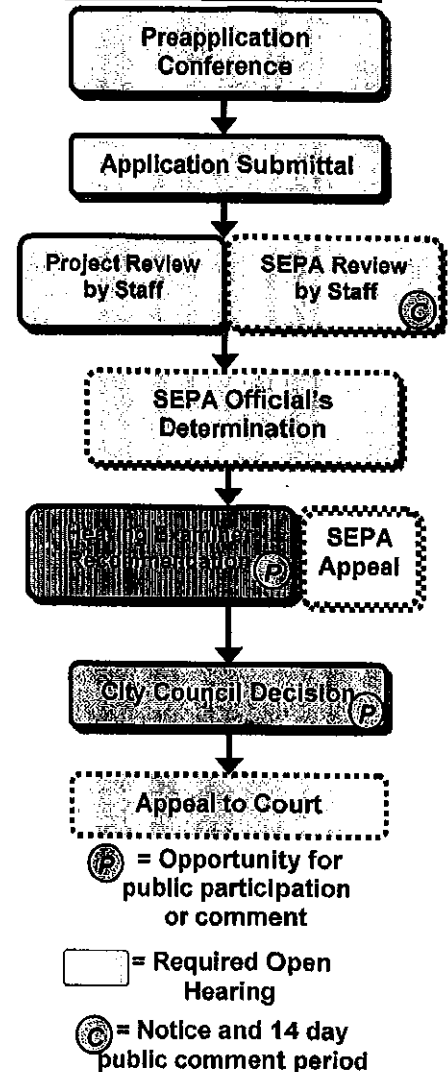
D. WHO MAY APPLY

1. Any owner or authorized agent, or group of owners of contiguous property acting jointly and representing at least 75 percent of the assessed valuation of the subject property or properties, or their authorized agent(s), may apply for a site-specific rezone. (Ord. 96-20 § 14, 1996; Ord. 92-08 § 2, 1992) In the case of a site-specific rezone initiated by a property-owner(s), the applicant shall pay the fee for a rezone application set forth in the Administrative Manual.
2. The city may apply for a rezone of one or more properties as necessary to improve consistency between the official zoning map and the comprehensive plan. In order to maintain consistency between the zoning map and a successful city-initiated comprehensive plan amendment, the owner(s) of the property or properties involved in the rezone shall not be required to pay the rezoning fee.

E. APPLICATION

An application for a rezone may be filed only if the proposal is consistent with the Bainbridge Island Comprehensive Plan. If it is not consistent with the comprehensive plan, a comprehensive plan amendment shall be filed concurrently with the rezone. The applicant shall pay the fees for any rezone

Site Specific Rezoning



application and any comprehensive plan amendment required to maintain consistency with the rezone. The city may defer review of a rezone proposal if that area is scheduled for comprehensive plan review or review of the comprehensive plan is reasonably likely to occur within the following year. (Ord. 2003-44 § 4, 2004; Ord. 96-20 § 15, 1996; Ord. 92-08 § 2, 1992)

F. PUBLIC HEARING BEFORE HEARING EXAMINER

Within 30 days after receipt of a complete application for a site-specific rezone, the department shall forward its findings and recommendations to the hearing examiner, who shall conduct a public hearing in accordance with the hearings procedures set forth in BIMC 2.16.130. (Ord. 96-20 § 16, 1996; Ord. 92-08 § 2, 1992)

G. COUNCIL ACTION

1. Within 30 days after receipt of the recommendation of the hearing examiner on a site-specific rezone, the council, in accordance with the procedures set forth in BIMC 2.16.130, shall, in a public meeting, make a decision on the rezone or remand the application to the hearing examiner. (Ord. 96-20 § 17, 1996; Ord. 92-08 § 2, 1992)
2. If the council approves a site-specific rezone, the council shall adopt an ordinance that makes the appropriate changes on the official zoning map as required in BIMC 18.03.
3. The council may reverse an earlier approval of a site-specific rezone by approving a subsequent rezone of the property back to its former zone district as provided in this section 2.16.140 and related provisions in 2.16.020. (Ord. 92-08 § 2, 1992) However, if the applicant has defaulted or failed to perform his or her duties under a development agreement as described in subsection I, only subsections D through F shall apply.

H. DECISION CRITERIA

The following criteria shall be considered in any review for a site-specific rezone in order to establish a recommendation to approve, disapprove or approve with conditions:

1. The site-specific rezone will not be materially detrimental to the public welfare or injurious to the property or improvements in the immediate vicinity and zone in which the property is located; and
2. The site-specific rezone is warranted because of changed circumstances and the proposed designation is appropriate for reasonable development of the subject property; or, because of a need for additional property in the proposed zone and the proposed designation is appropriate for reasonable development of the subject property; and
3. The subject property is suitable for development in general conformance with zoning standards under the proposed zoning designation; and
4. The property will be served by adequate public facilities including roads, water, fire protection, sewage disposal facilities and storm drainage facilities for the intensity to which it is being rezoned; and
5. The site-specific rezone is in accord with the comprehensive plan; and
6. The site-specific rezone complies with all other applicable criteria and standards of the city; and
7. The site-specific rezone would not devalue surrounding or nearby property; and
8. The site-specific rezone will not result in an adverse environmental consequence. (Ord. 92-08 § 2, 1992)

I. DEVELOPMENT AGREEMENTS

1. Any applicant for a rezone of any property shall be subject to the signing of a development agreement as a condition to the council's granting the rezone when the council finds that such an agreement is necessary to protect the public health, safety or general community welfare. Whenever such an agreement is signed, it shall be recorded with the Kitsap County auditor and officially entered as a covenant upon the land. Any purchaser of such property is subject to the development agreement. The applicant may be required to pay the cost of the preparation of the development agreement. (Ord. 92-08 § 2, 1992)
2. When the justification for a site-specific rezone includes an intended use or development of the property, a development agreement shall be used to require the applicant to proceed with specific development consistent with the rezone within a time period agreed upon by the city and the developer. In that case, upon the expiration of the agreed-upon time limit after the rezone approval, if construction is not underway, the director shall institute proceedings to rezone the property to its prior classification; provided, however, that if the landowner, within that agreed-upon time period, demonstrates to the satisfaction of the director that he or she has in good faith attempted to begin construction as contemplated by the rezone, the director may defer instituting the proceedings for up to one year. If the latest rezone classification is found to be the most appropriate for the property, the director may elect not to institute the rezone proceedings. The time period prescribed in this section shall not commence until the completion of any court challenges to the rezone.

September 23, 2013

**CITY OF BAINBRIDGE ISLAND, WASHINGTON
HEARING EXAMINER**

**FINDINGS, CONCLUSIONS AND
RECOMMENDATION TO CITY COUNCIL**

Project: McNabb (Bainbridge Marina)
Site-Specific Rezone Application

File number: REZ 13220

Applicant: Darrell McNabb
P.O. Box 10325
Bainbridge Island, WA 98110

Owner: Darrell & Vannee McNabb
P.O. Box 10325
Bainbridge Island, WA 98110

Request: The applicant requests a Site-specific Rezone to the City's Official Zoning Map, to change the zoning of 2 parcels totaling 1.59 acres from Residential, Two Units per Acre (R-2), to Water Dependent-Industrial (WD-I). The properties are located at 4200 Eagle Harbor Drive, Bainbridge Island.

The applicant submitted a Comprehensive Plan amendment applications (CPA 13220B) concurrently with the site-specific rezone request, as specified in BIMC Section 2.16.140.E. The Comprehensive Plan amendment application was submitted as part of the City's 2013 amendment cycle and is being reviewed pursuant to BIMC Section 2.16.190. The Comprehensive Plan amendment application requests a change in the land use designation for the two subject parcels from Open Space Residential (OSR-2) to Water Dependent-Industrial (WD-I) on the Land Use Map of the Comprehensive Plan.

Location: 4200 Eagle Harbor Dr. NE
Parcel A: Tax Parcel No.: 352502-2-003-2007 (aggregated with Lots 001 and 002 under Tax Parcel No 352502-2-086-2007)
Parcel B: Tax Parcel No.: 352502-2-004-2006

**Current Zoning
Designation:** Residential-2 (R-2) Two Units Per Acre

Current Comprehensive

Plan Designation: Open Space Residential-2 (OSR-2)

Environmental

Review: Based on review of a State Environmental Policy Act (SEPA) checklist, a Determination of Nonsignificance (DNS) was issued on March 29, 2013.

Planning Commission

Recommendation: The Planning Commission considered the Comprehensive Plan amendment request (CPA 13220B) submitted by Mr. McNabb at a study session on May 23, 2013 and conducted a public hearing on June 27, 2013. The Planning Commission recommended approval of the change in the land use designation for Parcel A, and conditional approval of the change in the land use designation for Parcel B.

FINDINGS OF FACT

Site Characteristics

1. **ASSESSOR'S RECORD INFORMATION:**
Parcel A: Tax Parcel No.: 352502-2-003-2007 (aggregated with Lots 001 and 002 under Tax Parcel No 352502-2-086-2007)
Parcel B: Tax Parcel No.: 352502-2-004-2006
2. **TERRAIN:**
Parcel A (eastern) slopes gently down from Eagle Harbor Drive, from south to north. Parcel B (western) slopes moderately from the southwest to north, becoming steeper in the northwestern portion of the property and toward the water. City records and maps indicate a landslide hazard area (as defined in BIMC Chapter 16.20 *Critical Areas*) may exist and a landslide hazard buffer area therefore may apply. Some vegetation exists near the road on both properties.
3. **SITE DEVELOPMENT:**
The "Marina" lots (tax parcels # 352502-2-001-2009, 352502-2-002-2008) were developed with a marina and boatyard and associated facilities under Kitsap County permits. Parcel A (tax parcel # 352502-2-003-007) contains a retaining wall, developed under a City of Bainbridge Island permit. Parcel B (tax parcel (tax parcel 352502-2-004-2006) is developed with a caretaker unit and office and associated uses and also contains two small historic cabins.
4. **ACCESS:**
The subject properties are located on the south side of Eagle Harbor and obtain road access from Eagle Harbor Drive.
5. **PUBLIC SERVICES:**
 - a. Police- Bainbridge Island Police Department
 - b. Fire- Bainbridge Island Fire Department
 - c. Schools- Bainbridge Island
 - d. Water- Private Well, Class I
 - e. Sewer- On-site septic

6. SURROUNDING USES, COMPREHENSIVE PLAN DESIGNATION & ZONING:
- a. North: Eagle Harbor
 - b. East: Japanese-American Memorial Park, WD-I, Water Dependent Industrial
 - c. South: Single-family residential/ OSR-2/ R-2
 - d. West: Single-family residential/ OSR-2/ R-2
-

Procedural History

7. Darrell McNabb has owned four properties on the south side of Eagle Harbor since 1977, before the City of Bainbridge Island incorporated. Zoning and permit issuance on Bainbridge Island were then regulated by Kitsap County. The four parcels comprise approximately 2.71 acres and include associated tidelands. The two parcels subject to this rezone application total approximately 1.59 acres.

8. In 1980, Mr. McNabb applied to Kitsap County for a Shoreline Substantial Development Permit (SSDP346) for a marina, dry boat storage and a boat repair facility. In July, 1981, Mr. McNabb also applied to Kitsap County for an Unclassified Public Use Permit (UPUP) to construct and operate a marina and boatyard. A Final Environmental Impact Statement for the application package was issued in August, 1981. The Kitsap County Hearing Examiner approved the UPUP/Site Plan in November, 1981, and the Kitsap County Board of Commissioners approved SSDP 346 in November, 1981. Marina and boatyard uses were subsequently established on Tax Parcels 352502-2-001-2007, 352502-2-002-2006 and 352502-2-004-2006. Parcels 001 and 002 are currently zoned Water Dependent-Industrial and Parcel 004 is zoned R-2.

9. In 1990 the citizens of Bainbridge Island voted to incorporate, and the City of Bainbridge Island assumed authority for zoning and permitting for the entire Island. Mr. McNabb continued to pursue with the City completion of the development projects authorized under the County permits. A rich trove of historical materials documents thirty years of effort both to define what Kitsap County approved in 1981 and to ascertain Mr. McNabb's success in complying with the original regulatory framework. In 2006 the City and Mr. McNabb engaged in a contested code enforcement episode. The City stipulated in October, 2007, and reaffirmed in January, 2013, that a County-approved site plan as elaborated in various updates remains in full force and effect.

10. Two of the properties owned by Mr. McNabb are currently designated on the City's zoning map as Water Dependent-Industrial, and two others as Residential/2 units per acre (R-2). Over the years the City and Mr. McNabb have disagreed whether these latter two parcels had been incorrectly deemed zoned Residential by the City. While the current zoning map designates them as R-2, a review of the City's previous Comprehensive Plan Land Use Maps, Zoning Maps and associated ordinances indicates that the properties were not consistently so described. In some instances, the properties were shown as residentially zoned, in others as Water-Dependent Industrial. Mr. McNabb is seeking to have all properties designated WD-I so that he can expand the current marina and boatyard operations and bring the zoning into conformance with the land use permits and site plans approved by Kitsap County.

11. Because the most recent zoning maps show the application properties as residentially zoned, Mr. McNabb is presently legally constrained in his efforts to submit permit applications for further water-dependent industrial development. In 2005 the City advised Mr. McNabb that further development of the residentially zoned properties would require a Comprehensive Plan amendment and rezone, and in response Mr. McNabb submitted at that time a Comprehensive Plan amendment request to effect such change.

12. In 2005 the City was employing a two-phased process for reviewing Comprehensive Plan amendment requests, with phase I to determine which amendments warranted further review under phase II. Amendment requests that were not forwarded to phase II were deemed denied. In the case of Mr. McNabb's 2005 amendment request, staff recommended that the request should not be forwarded to phase II, preferring instead to integrate review of the request into the City's upcoming Shoreline Master Program update then scheduled to begin in 2007. The Planning Commission concurred, forwarding its recommendation to the City Council. But the City Council did not adopt this recommendation, voting in November 2005 to forward the McNabb request to phase II and directing staff to review it in the context of its relationship to the Pritchard Park and the Japanese American Memorial sites to the east. Planning Director Larry Frazier informed Mr. McNabb that phase II review would begin in the fourth quarter of 2006.

13. The McNabb amendment request was deferred by the Planning Department and never processed. Nor in the City's recently completed Shoreline Master Program Update were the McNabb properties reviewed within the framework of the original 2005 amendment request. In January, 2013, the City entered into a broad settlement agreement with Mr. McNabb, specifying that he could submit a new amendment request as part of the 2013 Comprehensive Plan amendment cycle and the City would process such request in good faith.

14. The January, 2013, settlement agreement between the City and Mr. McNabb also provided that Mr. McNabb could pursue a change in the shoreline designation for Parcel B through the SMP Update process. Mr. McNabb submitted written and oral public comments to such effect to the City Council in early 2013. The City Council declined to change the Parcel B shoreline designation to Urban and on May 15th forwarded the City's draft SMP Update to the Department of Ecology (DOE) for its review. The Department of Ecology opened a public comment period on the City's draft SMP Update that commenced on July 23, 2013.

15. Mr. McNabb submitted Comprehensive Plan Amendment and Site-specific Rezone applications to the Department of Planning and Community Development on February 13, 2013. After a review of the SEPA checklist, the City's SEPA Responsible Official issued a Determination of Nonsignificance (DNS) on March 29, 2013. As a site-specific amendment, the DNS was mailed to property owners within 500 feet of the subject properties as required by BIMC Section 16.04.130.A.2. The comment and appeal period ended on April 19, 2013. No SEPA appeals were filed.

16. The Planning staff recommended that rezoning Parcel B from Residential to Water Dependent-Industrial should be contingent on Mr. McNabb securing a change in the shoreline designation to Urban through the SMP Update process now being conducted by DOE. This proposed contingency mimics the Planning Commission recommendation for the companion Comprehensive Plan land use map amendment affecting Parcel B. Within the instant proceeding Mr. McNabb's attorney has requested deletion of the contingency tying the effectiveness of the Parcel B rezone to a shoreline redesignation. At the end of the August 9, 2013, rezone public hearing the Examiner left the record open for the receipt of briefing from the City and the applicant on potential legal consequences arising from inconsistencies between zoning and shoreline regulations affecting the same parcel. As argued within the applicant's brief, the City Attorney's memorandum should be regarded as an "advocacy document", not as a formal legal opinion.

Regulatory Requirements

17. The process for reviewing a site-specific rezone application is specified in BIMC Section 2.16.140.H. All the italicized regulatory standards quoted below must be met for a rezone application to be approved.

The following criteria shall be considered in any review for a site-specific rezone in order to establish a recommendation to approve, disapprove or approve with conditions:

- 1. The site-specific rezone will not be materially detrimental to the public welfare or injurious to the property or improvements in the immediate vicinity and zone in which the property is located;*

Allowing a further expansion of the current marina and boatyard development would be generally consistent with the existing development pattern for this section of the south shore of Eagle Harbor. The property to the east is zoned WaterDependent-Industrial. The property to the west is zoned residential but much of the shoreline is presently developed with non-residential uses of a water-dependent industrial nature, including three other marinas. The WD-I zoning regulations undertake to mitigate offsite impacts and include a number of zone-specific performance standards designed to control pollution, noise and lighting impacts, waste storage and disposal, air quality emissions, ground and soil contamination, outdoor storage and trash disposal. The Kitsap County Health District did not comment on either the CPA or rezone applications for the McNabb property.

Parcel A is directly south of Mr. McNabb's two existing Water Dependent-Industrial properties that are currently developed with the marina and its associated facilities. Changing the land use designation for this parcel from Residential to Water Dependent-Industrial would allow for an orderly extension of the existing marina and boatyard. In addition, Parcel A is no longer an appropriate or attractive location for single-family residential development due to its adjacency to an existing water-dependent industrial use.

Parcel B is located west of the currently developed Water-Dependent Industrial property with which it shares about 200 feet of upland boundary. In addition to a caretaker and office unit accessory to the marina facilities, nearly half of the marina boat slips lie within the tidelands extension of Parcel B. Changing the zoning designation from Residential to Water Dependent-Industrial on Parcel B would accommodate a further upland expansion of the existing marina and boatyard facilities from the adjacent parcel even if no new shoreline development were contemplated.

- 2. The site-specific rezone is warranted because of changed circumstances and the proposed designation is appropriate for reasonable development of the subject property, or because of a need for additional property in the proposed zone, and the proposed designation is appropriate for reasonable development of the subject property;*

The site-specific rezone is appropriate for the property because it would allow for normal expansion of the current marina and boatyard operations, bringing the zoning into conformance with the land use permits and site plan approved by Kitsap County in 1981 and recognized as valid by the City. The changed circumstance of greatest importance is that, after many years of controversy, the applicant and City have resolved most of the disputed issues concerning the regulatory framework applicable to this site. This process has been aided by recent surveys of the applicant's parcels that have corrected longstanding confusion as to the precise locations of existing site development.

3. *The subject property is suitable for development in general conformance with zoning standards under the proposed zoning designation;*

The McNabb property has been approved for water-dependent commercial development since 1981 and its Eagle Harbor location is suitable for such use. The site's overall existing development pattern could be further extended under the proposed WD-I zoning consistent with required standards.

4. *The property will be served by adequate public facilities including roads, water, fire protection, sewage disposal facilities and storm drainage facilities for the intensity to which it is being rezoned;*

The McNabb parcels lie outside the City's water and sewer service area and are currently served by a Class 1 private well and an on-site septic system. The property is accessed by Eagle Harbor Drive. As noted by the City's Development Engineer, facilities will be evaluated for adequacy when a specific development proposal is submitted. No obvious infrastructure deficiencies have been identified. The Health District offered no comments on the rezone application.

5. *The site-specific rezone is in accord with the comprehensive plan;*

In general policy terms, this rezone application is consistent with the vision stated in the City's Comprehensive Plan in that it promotes the continuation of a working waterfront and the expansion of an existing facility, rather than creation of new facilities at a commercially undeveloped location. As such, it is consistent with Goal 6 of the Land Use Element of the Comprehensive Plan, which identifies the purpose of the Water Dependent-Industrial District as the continuation of water-dependent industrial uses so that the Island's remaining working waterfront can be preserved. Further, Policy W 6.5 states in part that expansion of existing facilities should be encouraged over the addition of new facilities. Bainbridge Island has an active boating community but extensive stretches of high-bank and erosional shorelines where private single-dock development is either infeasible or expensive and environmentally impactful. It is anticipated that the Island will have a continued, and indeed growing, need for marina and boatyard facilities.

In the immediate context, concurrent approval by the City Council of the McNabb Comprehensive Plan map amendment applications constitute a necessary predicate for a finding of consistency. Logically, the Comprehensive Plan amendments precede the rezone approval. The rezone cannot be granted without the Plan changes. Thus, as will be discussed below in the Conclusions section, the terms of the rezone must conform to the terms of the Plan amendment, not the other way around. The finding of consistency with the Comprehensive Plan presupposes Council approval of the Plan amendments and a harmonious relationship between the two actions.

6. *The site-specific rezone complies with all other applicable criteria and standards of the city;*

Future uses consistent with the 1981 Kitsap County permits and approved site plans are authorized for the McNabb parcels. Specific proposals will need to comply with the current development standards contained in the Bainbridge Island Municipal Code.

7. *The site-specific rezone would not devalue surrounding or nearby property;*

The McNabb parcels are bounded on the east by City parks property. Properties immediately to the

west are zoned residential but in actuality developed with marina facilities similar to and compatible with current development on the McNabb property, as well as its anticipated future expansion.

8. The site-specific rezone will not result in an adverse environmental consequence.

A Final Environmental Impact Statement for the Kitsap County applications issued in August, 1981, provided environmental review of the impacts of full development of the marina and boatyard as proposed and remains valid for those impacts reviewed. Approval of the current rezone application would authorize build-out of the 1981 proposal. Additional environmental review would be required for future WD-I development applications proposing impacts beyond the scope of the 1981 permits.

CONCLUSIONS

1. The Hearing Examiner has jurisdiction over this rezone proceeding for purposes of making a recommendation to the City Council. Public notice hearing requirements have been met.

2. As documented within the findings above, the requirements stated at BIMC 2.16.140.H for rezone approval are rather easily met by the McNabb application, provided questions of underlying Comprehensive Plan consistency are addressed. Review of the McNabb rezone request apart from the need to reconcile the various regulatory regimes affecting the property raised no serious issues. Boatyard and marina uses have been authorized on this property since 1981 and its actual development pattern is consistent with these earlier approvals. Existing uses are harmonious with the proposed Water Dependent-Industrial zoning designation and in conflict with the current R-2 Residential designation. As the attorney for the applicants related in his August 22, 2013, letter, "All my clients are seeking is to have the zoning match the uses that are allowed by the land use approvals issued by Kitsap County, which the City of Bainbridge Island concedes are in full force and effect."

3. The problems posed by this rezone application thus arise entirely from its broader regulatory context. BIMC 2.16.140.H(5) predicates the rezone approval upon a finding that the "site-specific rezone is in accord with the comprehensive plan." Since the current Comprehensive Plan designation for the subject property is Open Space Residential-2 (OSR-2), approval of the rezone presupposes concurrent (or prior) amendment of the Plan from a residential to the Water Dependent-Industrial designation in order for the consistency requirement of BIMC 2.16.140.H(5) to be met. And, in a general sense, this process is indeed going forward as required: CPA 13220B is a concurrent Comprehensive Plan amendment request to effect a WD-I designation on the McNabb parcels.

4. But the devil is in the details. The proposal to rezone Parcel A presents no obstacles to approval because it involves an entirely upland property; the Planning Commission has recommended unconditionally that Parcel A be redesignated to WD-I in the Comprehensive Plan. Parcel B, however, also possesses some 200 feet of Eagle Harbor shoreline plus associated tidelands. This Parcel B shoreline area also lies just east of the mouth of Taylor Creek. On the City's existing (pre-Update) shoreline map, while the shoreline immediately east of Parcel B is designated Urban and further west is Semi-rural, the mouth of Taylor Creek (including the Parcel B frontage) is currently designated Natural. In the City's SMP Update presently under review by DOE, the area at the mouth of Taylor Creek has been recommended for a Shoreline Residential Conservancy designation. But neither the old Natural nor the new Shoreline Residential Conservancy designations support marina and boatyard development.

5. In response to this potential conflict between zoning and shoreline use designations, the

Planning Commission accepted the staff recommendation to make approval of the change in Parcel B's Comprehensive Plan designation to WD-I conditional on first obtaining from DOE a change in the adjacent shoreline designation to Urban. Since the City's SMA Update presently before DOE proposes a residential shoreline designation for Parcel B, the effect of the Planning Commission condition is to require the applicant to convince DOE through the public comment process to reject the City's own officially preferred designation – a daunting task any way you slice it. Hence the applicant's attempt to obtain through the instant rezone an approval unburdened by the recommended disabling contingency.

6. Whatever the ultimate merits of designating the Parcel B shoreline as Urban or Natural (or something in between), it seems clear that a rezone approval that creates an inconsistency between the zoning and Comprehensive Plan designations would cause more problems than it would solve. The zoning and Plan designations need to be harmonious. Under Washington's land use scheme the Plan designation is primary, and the zoning implements the Plan. It is not the function of a rezone approval to leverage a Plan change, no matter how desirable that change may seem. Thus the conditions of rezone approval must not conflict with parallel conditions placed on the concurrent Plan amendment.

7. Having noted that critical limitation, there nonetheless may be more flexible and less drastic ways to resolve the problems attendant to potential regulatory inconsistencies affecting a single piece of property. First, a conditional rezone need not adopt the specific substantive requirements recommended by the Planning Commission for placement on the concurrent Plan amendment. It is sufficient simply to require the rezone to be activated by the same set of contingencies imposed on the Plan amendment – whatever such contingencies ultimately may turn out to be. This approach recognizes that the City Council Plan amendment approval could involve revision of the Planning Commission recommendation.

8. In reviewing the Planning Commission recommendation on the proposed CPA 13220B Comprehensive Plan amendment, the City Council might wish to take into account the fact that additional marina and boatyard development can occur on Parcel B without further construction on the shoreline itself. This is because after approval of the Parcel A rezone the entire eastern flank of Parcel B will lie adjacent to McNabb properties zoned WD-I. Marina and boatyard development to the east could be extended onto upland portions of Parcel B without triggering a requirement for a shoreline permit. But the absolute terms of the Planning Commission recommended condition preclude this kind of unconflicted upland marina and boatyard development from taking place because the condition requires all of Parcel B to remain in residential zoning until the shoreline designation is changed.

9. A more targeted solution consistent with the facts on the ground might involve the following: approval of the immediate Comprehensive Plan and zoning redesignation of Parcel B to WD-I subject to a condition that no shoreline permit applications will be processed or approved until the shoreline designation is changed to Urban. This would avoid the potential conflicts between shoreline and zoning permitted uses that are of concern to the Planning Commission without unnecessarily tying up the whole parcel in the process.

In closing, it is important to emphasize that the foregoing scenario for altering the proposed Plan amendment condition merely offers a friendly suggestion to help untangle a regulatory snarl that has plagued Island residents for more than thirty years. The Hearing Examiner has no jurisdiction regarding the Comprehensive Plan amendment process, and this suggestion cannot and does not comprise part of the formal rezone recommendation.

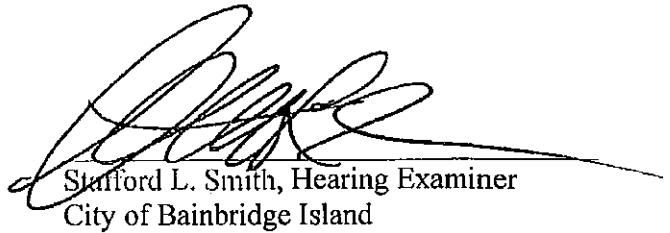
RECOMMENDED DECISION

The Hearing Examiner recommends that the Bainbridge Island City Council APPROVE the McNabb Site-Specific Rezone (file no. REZ 13220), subject to the following conditions precedent:

For Parcel A: Water Dependent-Industrial (WD-I) zoning shall become effective immediately upon City Council approval of Comprehensive Plan amendment CPA 13220B.

For Parcel B: Water Dependent-Industrial (WD-I) zoning shall become effective upon City Council approval of Comprehensive Plan amendment CPA 13220B and satisfaction of, or subject to, any contingencies and conditions stated therein limiting or modifying such approval.

Recommended September 23, 2013.



Stafford L. Smith, Hearing Examiner
City of Bainbridge Island

The exhibit list prepared by the Clerk of the Hearing Examiner's Office is attached.

EXHIBIT LIST

McNabb CPA 13220B & REZ 13220

Staff Contact:
Jennifer Sutton, AICP
Special Project Manager

Public Hearing: 08/09/2013 at 9:00 am
Location: City of Bainbridge Island
City Hall Council Chamber

Hearing Examiner: Stafford Smith

EXHIBIT NO.	DOCUMENT DESCRIPTION	DATE	NO. OF PAGES
1	Staff Report to the City of Bainbridge Island Planning Commission Re CPA 13220B (with Attachments A – G)	05/23/2013	10
	A. CPA Application for CPA 13320B	02/13/2013 (received)	5
	B. CPA Application Aerial Photo & Map	02/13/2013 (received)	3
	C. Determination of Nonsignificance and SEPA Checklist (with Affidavit of Notification)	03/29/2013 (dated)	34
	D. Comparison of Comprehensive Plan Goals and Policies	(undated)	4
	E. CPA Courtesy Notice	03/29/2013 (published)	2
	F. Public Comment	04 & 05/2013	2
	G. Kitsap County Health District Comment	04/29/2013	1
2	COBI Development Engineer Project Review	05/24/2013	1
3	Public Comment Emails	03 – 08/2013	19
4	Application and SEPA Checklist – Re REZ 13220 (with Attachments A – E)	02/13/2013 (received)	28
	A. Site Map	02/13/2013	2
	B. Existing and Proposed Vicinity Maps	02/13/2013	2
	C. Memorandum to Mayor West re SSDP #346	06/16/1994 (dated)	28
	D. Resolution 366-1981	11/16/1981 (dated)	11
	E. Notice to Title	08/17/2010	7
5	Planning Commission Minutes	05/23/2013 & 06/27/2013	11
6	Certification of Distribution and Posting of Notice and Signs	07/24/2013 & 07/25/2013	7
7	Settlement Agreement (with attached Exhibits 1 – 6)	01/31/2013 (dated)	
8	Memo to Planning Commission from Director Cook re CPA Review	05/09/2013	21
9	ADA Site Plan	01/2013 (dated)	2
10	Stipulation and Agreement to Resolve Certain Issues on Appeal	10/22/2007 (dated)	44
11	Notice to Title of Administrative Zoning	02/07/2013 (filed)	9
12	Letter to Jack Johnson from Dennis Reynolds re Marina (with Exhibits)	05/27/2011 (dated)	120
13	COBI Comprehensive Plan Land Use Map	09/01/1994 & 03/20/1997	2
14	Two Photographs submitted by citizen	08/09/2013 (submitted)	1
15	Staff Report	08/09/2013	11
16	Memorandum to Hearing Examiner Smith from City Attorney Haney Re Zoning Designation of Property	08/15/2013	3



Theresa Rice

From: Brooke Drury [surfdrury@msn.com]
Sent: Wednesday, April 10, 2013 9:52 AM
To: PCD
Subject: McNabb Comprehensive Plan Amendment Proposal CPA13220B

Dear Ms. Cook:

I am writing to register my concern over what Mr. McNabb is trying to do with his properties on Eagle Harbor Drive, which we have known since our arrival in Eagledale in 2001 as not much more than a dump for old cars, transformers, jersey barriers and other large scale, industrial detritus. I understand that current use of this property, including the multi-story building that also lies on the property, is considered to be non-conforming.

As a neighbor, I am concerned that by applying for this amendment to the CPA, Mr. McNabb is simply trying to bring his current use of the property and the structures thereon into conformity with COBI code. This seems counter to the interests of my neighbors and myself as nearby property owners. (What else might Mr. McNabb be able to do with his property once his amendment request has been granted?) Also, if the current uses of the property are indeed non-conforming, granting this application would seem to be a very bad precedent -- very much counter to the letter and spirit of the laws and policies so painstakingly put together in the form our our Comprehensive Plan.

As Islanders, we trust you, the Department of Planning and Community Development and the COBI to make sure that we and our neighborhood and property values are protected from non-conforming uses of property.

While I don't feel I know enough to support or oppose this proposal, I am very much concerned about the implications of it being approved. I urge you and your colleagues to ask the necessary and difficult but important questions of Mr. McNabb regarding his proposal as well as the non-conforming uses of his parcels on Eagle Harbor Drive. I would also like to be kept informed of any future developments regarding this application.

Thank you.

Sincerely,

Brooke M. Drury

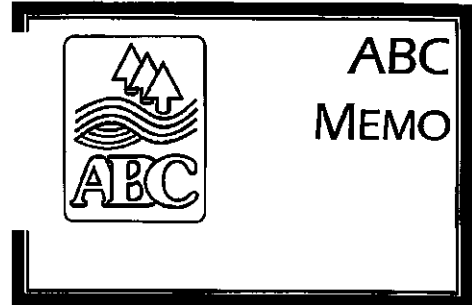
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206-595-3373 (m)
surfdrury@msn.com
LinkedIn: Brooke (Martic) Drury

To: Jennifer Sutton, Senior Planner;
Kathy Cook, Planning Director
City of Bainbridge Island

From: Charles E. Schmid, Secretary/Treasurer
Association of Bainbridge Communities
PO Box 10999
Bainbridge Island, WA 98110

Subject: 1) DNS for CPA 16146 & REZ16146
2) DNS for CPA 13220B & 13220

Date: 16 April 2012



References: 1) DNS Lynwood Center Triangle Comp Plan Amendment and Rezone Application (CPA 16146 & REZ16146)
2) DNS Bainbridge Island Marina and Boatyard Comprehensive Plan Amendment and Rezone Application (DNS for CPA 13220B & 13220)
3) Bainbridge Island Comprehensive Plan ("Comp Plan" 1994)
4) Bainbridge Island Shoreline Master Plan ("SMP") 1996

Observations Applicable to both Applications

If approved both these two applications will have significant impact on the environment. My first concern is that notes by staff on the SEPA checkoff lists don't adequately state the potential impacts, often employing the words "non-project" to not cover potential impacts. While I know this approach is used for ordinances and other legislation covering multiple parcels around the Island with a large variety of conditions, these two applications are for small pieces of contiguous properties, each with one owner and environmental conditions. I would recommend that the City attorney be consulted to verify "non-project" is correctly applied to these two situations. That aside, these changes to the Comp Plan, Zoning Ordinance and SMP will affect the environment. Please make sure the B.I. Environment Technical Advisory Committee (ETAC) receives a copy of these two applications for review. Finally related requirements from past applications MUST be entered into the file, if not done already. Have the requirements for restoring the Lynwood Triangle site been completed and approved? Have you located the early reasons for designating the Boatyard Natural, which I recall were provided by the Army Corp of Engineers and a Shoreline permit?

1) DNS Lynwood Center Triangle Comp Plan Amendment and Rezone Application (CPA 16146 & REZ16146)

a) High Aquifer Recharge Area. Figure 5 of the Comp Plan Water Resource Element shows that this property lies in the Highly Susceptible Recharge Area. This area is one of the sandier places on the Island, and has been so designated since water flows easily down through sand. The Comp Plan has numerous references to protecting our water sources, mostly in the Water Resources Element of the Comp Plan. On Page 3 of that document it states "In the development of policies related to the management of our Island water resources, it is important to understand the links between water resources and land use and links between water quality, quantity and growth. Most water quality problems are caused by the way land is used." This rezone will have impact on the way it is used, and must be considered BEFORE a rezone is considered.

b) Other LM Land Available. The development of the Comp Plan required compromise to allow additional land to be zoned LM. This is covered in LM 2 of the Land Use Element of the Comp Plan. Discussion of the 35 acres north of Day Road and west of SR 35 describes the requirements for developing these parcels which were part of the compromise. There is ample land available for LM at this site. No new rezones are required for LM.

c) Location of LM. Goal 3 of the LM Land Use Element states: "Discourage the inappropriate designation of isolated Light Manufacturing Districts." This was inserted in part to prevent sprawl of LM zones. The Comp Plan and Zoning ordinance recognized there were isolated parcels which did not fit into this goal and needed to be "grandfathered." The LM zone north of the applicants site was "contract" zoned LM when it was a furniture refinishing shop at the time the City annexed the entire island in 1991. Later the "contract" label removed. It was an isolated LM zone as is this application. Hence this application fails to meet Goal 3.

d) Considerations for LM. The Economic Element E2.5 provides many criteria on which LM designations apply, including: 1) Proximity to existing LM, 2) Reasonable proximity to SR 305, and 3) availability of water and sewer, and non-point sewer pollution. These are not met at the current location of the application.

2) DNS Bainbridge Island Marina and Boatyard Comprehensive Plan Amendment and Rezone Application (DNS for CPA 13220B & 13220)

The staff notes under Item 10 of the SEPA checklist that: "Applicant is seeking change in shoreline designation for tax parcel (-004) from Natural to Urban. Must be approved by DOE as part of City Shoreline Master Plan Program Update." However the cover page only describes the applicant only requests zoning and Comp Plan changes from OSR-2 Residential to Water Dependent Industrial (WD-I). If this parcel was designated Natural, then there must be definite reasons for this which must be brought up. (I haven't reviewed the files with 1981 documents yet. Were the Shoreline permits and Army Corp of Engineer documents included?) The map indicates (it is not very clear) that one parcel abuts an inlet. Allowing heavier development at this site is bound to affect fish and wildlife.

CONCLUSION

Given the environmental situations for both these applications (LM in aquifer recharge and change from Natural to Urban for a boatyard) I frankly find it hard to understand the City's conclusion for each that: "The City of Bainbridge Island (lead agency) has determined that the proposal does not have a probable significant impact on the environment. Please reconsider your determination.

CHARLES E. SCHMID

Charles Schmid

cc: Dale Spoor, President ABC

 **ENTERED**

CPD 13220B

Theresa Rice

From: Sanjay Pal [sanjaypal@gmail.com]
Sent: Friday, August 09, 2013 4:44 AM
To: Deborah Rose
Cc: PCD; Krista Pal; Art & Mary Mirkovich
Subject: Re: McNabb CPA 13220B & REZ 13220
Attachments: DSC_3585.jpg; Scan.pdf

Dear Mr. Smith,

I would like to add one more picture to the letter and picture I had sent yesterday. The additional photo serves to further reinforce my assertion that the boat house has created undesirable views at the expense of other property owners.

A question was raised as to whether my written comments and photos would be officially received by your office for consideration into this matter and entered into the public record. The attached notice for the public hearing makes no mention of any time period in advance of when written comments can be submitted, but rather simply says written comments may be submitted prior to the hearing date.

I sincerely appreciate your time and consideration in this matter.

Best regards,

Sanjay Pal
310 701 4329

On Thu, Aug 8, 2013 at 4:51 PM, Sanjay Pal <sanjaypal@gmail.com> wrote:

Dear Mr. Stafford Smith,

I do not support the Comprehensive Plan Amendment application submitted by Mr. McNabb. Mr. McNabb's current operations have already served to de-value my property (5650 Ward Avenue NE) by obstructing desirable views, by creating views which are not desirable, and by the lack of care given to the parcels currently under consideration for re-zoning in the Comprehensive Plan Amendment. To that end any further development will only serve to exacerbate the problem at significant cost to myself and other property owners in the area. (please reference attached picture)

Mr. McNabb's boat house has, for all intents and purposes, usurped the view of Eagle Harbor that was a very valuable feature of my property and of others in the area. As well, in addition to the loss of an item of value we have been shackled with a view of a large building strewn with mechanical equipment around it and parcels of land (i.e. the parcels for which the application is being made) which are treated like a landfill. Our neighborhood is a residential one, and primary consideration should be given to that fact, which is a segue for why I am very concerned by the logic and analysis presented by the Staff Report in support of approving the application. Below are questions and concerns I have regarding Staff Report which will also serve to further register my strong belief that this application should not be approved:

Page #4 of the Staff Report

1. In the second paragraph, the Staff asserts that the ***"Expansion of the Bainbridge Marina is consistent with the overall Goal for the Water-Dependent Industrial District. It should also be noted that the current marina development is in character with the zoning and development in this section of the south shore of Eagle Harbor."***

The comment is made with no basis in fact and is followed up with an especially frail argument that since other components of the south shore are zoned similarly, then it must be logical that any expansion of the current Bainbridge Marina must follow. The Marina, which is actually an industrial repair facility, is surrounded by residential homes, a nationally recognized monument, a public park and other marina's which primarily serve recreational needs. To rely on purely zoning labels, such as Water-Dependent Industrial, to conclude that expansion is warranted without peeling back the onion as to what exactly is going on in this area is a disservice to the process and results in erroneous conclusions. Said differently, just because the zoning is similar, it cannot be concluded that the "character" of Bainbridge Marina is consistent with this section of the south shore. Again, the Marina is surrounded by residential homes, a nationally recognized monument, a public park and other marina's which primarily serve recreational needs, while Bainbridge Marina is operating a boat repair operation on an industrial scale. Perhaps I have an overdeveloped sense of what is the character of my property and the neighborhood at large, but I welcome the chance to understand how parcels of land strewn with industrial debris and a very large industrial boathouse with industrial equipment is similar in character.

Furthermore Goal 6 of the Land Use Element of the Comprehensive Plan calls for the ***".... continuation of water-dependent industrial uses on Bainbridge Island in order to preserve elements of a working waterfront"*** Did the Staff analyze the question of whether the lack of re-zoning Mr. McNabb's parcels is inhibiting the continuation of operations at the Bainbridge Marina? Is there a risk to the business if this application is not approved? Goal 6 says nothing about promoting growth of such businesses, and though Goal 6 may provide a window in support of the Bainbridge Marina's existence it definitely does not support growth for growth's sake. Consideration needs to be given to the shared costs that the adjacent residences are bearing, which in essence serves to subsidize Bainbridge Marina's existence.

2. In the third paragraph on page #4, the Staff concludes that ***"Parcel A does not seem to be an appropriate or attractive location for single-family residential development, given its adjacency to an existing water-dependent industrial use. Therefore, staff is recommending that the land use designation for Parcel A be changed to Water-Dependent Industrial."*** Under this line of reasoning, the staff is acknowledging what a detriment the Bainbridge Marina's operations are to the attractiveness of residential property, but at the same time is using this conclusion to support further development? Was any thought given to the fact that the development of Parcel A will serve to transfer and expand the scope of Parcel A's affliction to the surrounding area? The staff is essentially making a circular, untenable argument that any land adjacent to an industrial area is not attractive and thus should be allowed to be zoned as industrial. The Staff goes on to say that they considered "surrounding uses" and Comprehensive Plan policies as detailed in Attachment D to buttress their conclusion. However, I fail to see how they can come to the conclusion to recommend approval if they actually did make such consideration and did follow the letter and spirit of the Comprehensive Plan. The Bainbridge Marina is not consistent with the land-use of the area within it operates and has a negative effect on the attractiveness of near-by residences.

Regarding attachment D, I would like to understand in greater detail how the following Comprehensive Plan policies are in support of Mr. McNabb's application:

- How does this application foster the diversity of the residents of the island? I would think maintaining and increasing the supply of land available for residential development would go much farther in fostering development of diversity of residents as opposed to supporting further development of an industrial-scale boat repair business.
- Regarding the policy that costs and benefits to property owners should be considered in making land use decisions, was this accomplished? Has any thought or analysis been given to the effect on property values in the surrounding area with the proposed re-zone? I urge you and city officials to consider the fact that the largest economic engine, by far, driving the sustainable development on Bainbridge Island is residential property ownership and thus industrial development in a residential and recreational neighborhood by definition comes at significant cost to both the nearby residents and the island as a whole. This is an economic fact and its analysis should not be taken lightly.
- How does McNabb rezone support development that is based on the principle that the island's environmental resources are finite and must be maintained at a sustainable level?
- Regarding Goal #6 how does not approving the McNabb rezone not support the continuation and preservation of a working waterfront in Urban shoreline areas?
- How does the McNabb rezone retain and enhance an economy that reinforces Bainbridge Island's diverse character and capitalizes on its assets, including: history and heritage, high educational attainment, diverse skills, artistic creativity, rural quality, agricultural base, natural resources, maritime orientation, and proximity to the metropolitan area. How does not approving the McNabb rezone, not achieve this as well?

3. Regarding the Bainbridge Island Municipal Code Review, I would like to understand in greater detail how the Staff came to their conclusions.

C. 2. How does the expansion allow continuation of a working waterfront? Is the current business unable to perform without the expansion?

D. 3. How does the expansion preserve a working waterfront? Again, is the current business faltering or suffering hardship without the expansion?

Additional questions and concerns include:

- The re-zoning of such property will invariably cause more commercial truck traffic on Eagle Harbor Drive. Has a traffic impact analysis been performed?

- Is Mr. McNabb's current boat house in compliance with height standards of the BIMC?

At the end of the day, this application serves to benefit one party at the expense of many and I respectfully ask that the Hearing Examiner not recommend approval to the City Council. Thank you for your time and consideration.

Sincerely,

Sanjay Pal

5650 Ward Avenue NE

Bainbridge Island, WA 98110

310 701 4329

NOTICE OF PUBLIC HEARING CITY OF BAINBRIDGE ISLAND HEARING EXAMINER

McNabb CPA 13220B & REZ 13220

YOU ARE HEREBY NOTIFIED that the City of Bainbridge Island Hearing Examiner will conduct a PUBLIC HEARING at 9:00 a.m. on Friday, August 9, 2013, in the Council Chamber, City Hall, 280 Madison Avenue N, Bainbridge Island, Washington, pursuant to BIMC Section 2.16.100, Section 2.16.140 and Section 2.16.190, to consider a Comprehensive Plan Amendment application requesting an amendment to the Land Use Map of the Comprehensive Plan to change the land use designation from Open Space Residential, Two Units per Acre (OSR-2) to Water Dependent Industrial (WD-I) and a concurrent Rezone application requesting an amendment to the City's Official Zoning Map for the same two parcels from Two Units per Acre (R-2) to Water Dependent Industrial (WD-I).

Owner: Darrell McNabb

Location of Proposal: City of Bainbridge Island, Tax Parcel Nos. 352502-2-004-2006 & 352502-2-003-2007 (aggregated with Lots 001 and 002 under Tax Parcel No 352502-2-086-2007); 4250 and 4200 NE Eagle Harbor Drive.

YOU ARE INVITED to attend the hearing and make oral and written comments. The Hearing Examiner has discretion to limit testimony to relevant, non-repetitive comments and to set time limits. If you are unable to attend, written comments, photographs or other exhibits on the application may be submitted prior to the hearing date. All such submissions should state the specific case and be directed to the Hearing Examiner's Clerk at City Hall.

droseebainwa .gov *Mr. Staff*
The Mitigated Determination of Nonsignificance (MDNS), filed under the State Environmental Policies Act (SEPA), was issued on March 29, 2013. The appeal period ended on April 19, 2013. *Staff*

QUESTIONS may be directed to and the file accessed from Jennifer Sutton, AICP, Special Project Planner, Department of Planning and Community Development at (206)780-3772.
Email: pcd@bainbridgewa.gov

CITY OF BAINBRIDGE ISLAND
STAFFORD SMITH
HEARING EXAMINER

Date of Publication: July 19, 2013

CAT#1 - Approval -
- (South end)
- west
(Urban)





McNabb

Theresa Rice

From: Kathy Cook
Sent: Friday, September 13, 2013 9:41 AM
To: Theresa Rice
Subject: FW: Bainbridge Island Marina
Attachments: HE Stafford re BIM Rezone 082213.pdf

This should go in the McNabb CPA/rezone file. Thanks,

Kathy Cook
Director, Planning and Community Development
City of Bainbridge Island
280 Madison Avenue No.
Bainbridge Island, WA. 98110
206-842-2552

From: Christy Reynolds [mailto:christy@ddrlaw.com]
Sent: Friday, August 23, 2013 11:56 AM
To: Deborah Rose
Cc: Kathy Cook; jhaney@omwlaw.com; Laing, Aaron M.; 'Dennis D. Reynolds Law Office'; Rob Palmer; karen@ddrlaw.com
Subject: Bainbridge Island Marina

By Email (drose@bainbridgewa.gov) and Hand Delivery
Stafford Smith, Hearing Examiner
City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 989110

Re: Bainbridge Island Marina Re-Zone Matter

Dear Examiner Smith: Attached please find Mr. Reynolds' letter on behalf of Bainbridge Island Marina and Darrell McNabb in reply to the City of Bainbridge Island's memorandum submitted to the Examiner dated August 15, 2013. The original is being hand delivered to the Hearing Examiner's Office today. Thank you.

Christy
Christy Reynolds, Legal Assistant
Dennis D. Reynolds Law Office
200 Winslow Way West, #380
Bainbridge Island, WA 98110
(206) 780-6777, tel / (206) 780-6865, fax

This message and any attachments hereto are intended only for use by the addressee(s) named herein. It may contain confidential, proprietary or legally privileged information. If the reader of this message is not the intended recipient, you are hereby notified that any copying, distribution or dissemination of this communication, and any attachments hereto, is strictly prohibited. If you have received this communication in error, please immediately notify sender and permanently delete the original message from your computer and delete any copy or printout thereof. We reserve the right to monitor all email communications. Although we believe this email and any attachments are virus-free, we do not guarantee that it is virus-free, and we accept no liability for any loss or damage arising from its use. Thank you for your courtesy and cooperation



Dennis D. Reynolds Law Office

200 Winslow Way W. Suite 380 Bainbridge Island, WA 98110

Land Use • Fisheries Law • Environmental Law • Business Law • Indian Law • Real Estate
206.780.6777 206.780.6865 fax www.ddrlaw.com

August 22, 2013

By Email (drose@bainbridgewa.gov) and Hand Delivery

Stafford Smith, Hearing Examiner

City of Bainbridge Island

280 Madison Avenue North

Bainbridge Island, WA 989110

Re: Bainbridge Island Marina Re-Zone Matter

Dear Examiner Smith:

Please treat this letter as the reply to the City of Bainbridge Island's memorandum submitted to the Examiner dated August 15, 2013 ("the Memorandum"). The Memorandum is assigned Hearing Exhibit No. 16.

First, Bainbridge Island Marina and Mr. McNabb object to consideration of the Memorandum to the extent that the City Attorney, Mr. James Haney, is providing a "legal opinion" to the Examiner.

Mr. Haney has advised the City on zoning and other issues relating to Bainbridge Island Marina and the McNabb property. It is respectfully submitted that if the Memorandum is treated as a legal opinion, instead of an advocacy document, then the Examiner must request and obtain an opinion from independent counsel. In so stating, my clients (and my law firm) do not impugn Mr. Haney's ethics or integrity in the slightest.

Second, the City states in its "Zoning Letter" that all of the property used by Bainbridge Marina and owned by Mr. and Mrs. McNabb is allowed "WD-I" uses. *See* Hearing Exhibit 11. *See also* Hearing Exhibit 7, attached Exhibit 6. The proposed rezone if granted simply affirms the existing use of the McNabb parcel.

All my clients are seeking is to have the zoning match the uses that are allowed by the land use approvals issued by Kitsap County, which the City of Bainbridge Island concedes are in full force and effect. A rezone would be unnecessary had Kitsap County not attached the wrong property description and tax parcel map to the unclassified use permit it issued.

Third, with due respect, the Memorandum misses the point that the McNabbs and Bainbridge Marina are trying to change the planning level designations to fit the long-established permits and uses of the parcel. The question before the Examiner is whether the proposed rezone fits the criteria, not broad considerations of "consistency." Indeed, consistency is relevant only in the context of the Shoreline Master Program update, a matter not before the Examiner.

The criteria for a rezone states:

H. Decision Criteria. The following criteria shall be considered in any review for a site-specific rezone in order to establish a recommendation to approve, disapprove or approve with conditions:

1. The site-specific rezone will not be materially detrimental to the public welfare or injurious to the property or improvements in the immediate vicinity and zone in which the property is located; and
2. The site-specific rezone is warranted because of changed circumstances and the proposed designation is appropriate for reasonable development of the subject property, or because of a need for additional property in the proposed zone, and the proposed designation is appropriate for reasonable development of the subject property; and
3. The subject property is suitable for development in general conformance with zoning standards under the proposed zoning designation; and
4. The property will be served by adequate public facilities including roads, water, fire protection, sewage disposal facilities and storm drainage facilities for the intensity to which it is being rezoned; and
5. The site-specific rezone is in accord with the comprehensive plan; and
6. The site-specific rezone complies with all other applicable criteria and standards of the city; and
7. The site-specific rezone would not devalue surrounding or nearby property; and
8. The site-specific rezone will not result in an adverse environmental consequence.

BIMC § 2.16.140(H).

There is no requirement for a site-specific rezone that the subject parcel needs to be in accord with the Shoreline Management Act designations, either existing or proposed. As the City's Shoreline Master Program designations are currently in flux, it is respectfully suggested that the City avoid compounding (or confusing) the issue until the SMP is approved in a final form by the State of Washington Department of Ecology.

The yet adopted Draft SMP would require keeping all parcels within the marina as "Urban Shoreline Designation." Thus, the Examiner should recommend approval of the rezone to avoid perpetuating the issue of the appropriate "to be adopted" shoreline designation.

The rezone criteria specifically require accordance with the Comprehensive Plan. The uncontroverted record is that the requested WD-I zoning for both "Parcel A" and "Parcel B" is in accord with the City's current Comprehensive Plan. *See* Hearing Exhibit 13 (COBI Comprehensive Plan Land Use Map, 9/1/1994), assigning a WD-I land use designation under the Comprehensive Plan.

The City's Memorandum addresses "consistency," emphasizing the Growth Management Act. However, the GMA also encourages economic development, including "the retention and expansion of existing businesses." *See* RCW 36.70A.020(5).

The City's approach would leave a portion of the McNabb property potentially nonconforming. This unfavorable status must be avoided since the City concedes that the uses of the McNabb property are "conforming." *See* City Zoning Letter Hearing Exhibit 7, p.4. In addition, the GMA encourages retention and development of existing businesses, and a nonconforming status is inconsistent with the stated GMA goal.

Bainbridge Island Marina and the McNabbs urge the Examiner to enter findings along the lines set out below, explaining (1) the history of the property, (2) the City's recognition of WD-I uses as set out in the approved site plan, and (3) that there is a vested entitlement to develop and redevelop the McNabb parcel:

- The McNabbs are owners of a certain real property located at 4200 Eagle Harbor Drive, City of Bainbridge Island, Kitsap County, Washington, 98110, Kitsap County aggregated tax parcel number 352502-2-086-2007 (352502-2-002-2008, 352502-2-001-2009, 352502-2-003-2007) and tax parcel number 352502-2-004-2006, comprising approximately 2.71 acres and including associated tidelands.
- The City of Bainbridge Island has entered into a stipulation dated October 22, 2007 (Hearing Exhibit 10) with Mr. and Mrs. McNabb and Bainbridge Island Marina that the following permits issued by Kitsap County are still in effect:
 - Conditional Use Permit No. 810924068 (issued November 16, 1981),
 - Unclassified Use Permit No. 810924038 (issued October 23, 1981),
 - Shoreline Substantial Development Permit No. 346 (issued November 23, 1981),
 - Shoreline Variance No. 830623251 (issued November 23, 1981),
 - Septic and Drainage Plans issued in 1989;

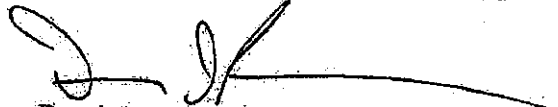
Stafford Smith
Bainbridge Island Hearing Examiner
August 22, 2013
Page 4

- Bainbridge Island Marina has also been issued State Hydraulic Code, Control No. B2-12200-03 (issued March 2, 1992, reissued February 1, 1994), and Shoreline Variance No. 830623251 (issued July 14, 1983).
- The City acknowledges the approved site plan for the entire McNabb parcel as transmitted to the City by Kitsap County on July 27, 1993. The City further agrees that the approved site plan allows WD-I uses on the entirety of the McNabb ownership and development and redevelopment of the McNabb property is consistent with the approved site plan.
- The land use approvals issued by Kitsap County created a vested entitlement to Bainbridge Island Marina and the McNabbs to develop, construct, operate and maintain a business known commonly as Bainbridge Island Boatyard, including the commercial marina/boatyard and accessory uses of the upland area for haul-out, repair, maintenance and storage of boats and associated parking to serve the stated use. The vested entitlement is broadly worded, and should be construed as such.

Thank you for your kind attention to these comments.

Very truly yours,

DENNIS D. REYNOLDS LAW OFFICE



Dennis D. Reynolds

cc: Kathy Cook (by email kcook@bainbridgewa.gov)
James Haney, City Attorney (by email jhaney@omw.com)
Aaron Laing (by email, alaing@schwabe.com)
Darrell McNabb (by email)

DDR/cr

Theresa Rice

From: Jennifer Sutton
Sent: Friday, April 19, 2013 8:22 AM
To: 'Charles Schmid'; Kathy Cook; PCD
Cc: drspoor@mindspring.com
Subject: RE: Comments on DNS for Lynwood Triangle and McNabb Boatyard.

Hi Charles, I don't understand your question about the Natural designation for the McNabb property, but Kathy is the lead staffer on that amendment, so perhaps you could send her an email or phone call clarifying your question. As a committee, ETAC won't be reviewing the comprehensive plan amendments (CPA's)- it isn't part of the role of the committee- I've pasted the link to the ETAC homepage below. The CPA's and rezone applications are discussed in SEPA as non-project actions because there is not any development (or project) proposal- we are just reviewing whether or not the Comp Plan Land Use Map and Official Zoning map designations should be changed for those properties.

http://www.ci.bainbridge-isl.wa.us/environmental_technical_advisory_committee.aspx

Hope that answers your questions.

Jennifer Sutton, AICP
Special Project Planner
Department of Planning & Community Development
City of Bainbridge Island
(206) 780-3772

 Please consider the environment before printing this email and any attachment. Thank you.

From: Charles Schmid [<mailto:ceschmid@att.net>]
Sent: Wednesday, April 17, 2013 11:05 AM
To: Jennifer Sutton; Kathy Cook
Cc: drspoor@mindspring.com
Subject: Re: Comments on DNS for Lynwood Triangle and McNabb Boatyard.

Jennifer -

Thanks for explaining this - and 1) I hope ETAC has received this, 2) past recording of the Natural designation is available, and 3) whether or not the "non-project" label to rezone of single parcels is proper.

Charles

From: "jsutton@bainbridgewa.gov" <jsutton@bainbridgewa.gov>
To: ceschmid@att.net; KKCook@bainbridgewa.gov
Cc: drspoor@mindspring.com
Sent: Tue, April 16, 2013 3:34:32 PM
Subject: RE: Comments on DNS for Lynwood Triangle and McNabb Boatyard.

Hi Charles,

We have received your memorandum from ABC- it will be added to the official record of public comment for the Lynwood Triangle and McNabb comprehensive plan amendments/ rezones. The Planning Commission will take up the Comprehensive Plan Amendment applications at their May and June meetings- you will be reminded of the meetings by

email, since you submitted a written comment. Further questions about the Lynwood Triangle application may be directed to me, and questions regarding the McNabb application may be directed to Kathy Cook.

Jennifer Sutton, AICP
Planner
Department of Planning & Community Development
City of Bainbridge Island
(206) 780-3772

 Please consider the environment before printing this email and any attachment. Thank you.

-----Original Message-----

From: Charles Schmid [<mailto:ceschmid@att.net>]
Sent: Monday, April 15, 2013 4:00 PM
To: Jennifer Sutton; Kathy Cook
Cc: Dale; Charles Schmid
Subject: Comments on DNS for Lynwood Triangle and McNabb Boatyard.

Jennifer and Kathy -

I didn't get a chance to review the background material yet as I will be on travel when the deadline occurs. However I look forward to finding the background details as these have - as you will see in my memo - significant impacts on the environment.

I would appreciate it if you confirm receiving this memo.

Thanks

Charles

Charles Schmid



Theresa Rice

From: Jennifer Sutton
Sent: Wednesday, May 08, 2013 11:43 AM
To: 'Elise Wright'
Cc: Kathy Cook; PCD
Subject: McNabb CPA13220B
Attachments: mcnabb courtesy notice.pdf

Hi Elise,

Please see the attached notice which describes the McNabb Comprehensive Plan Amendment (CPA)/ Rezone application- there is a map/graphic on the second page. Mr. McNabb is requesting the CPA/ Rezone to change the two properties (outlined on the map by the dashed line) from Open Space Residential-2 (R-2) to Water Dependent Industrial (WD-I). McNabb owns two properties zoned WD-I located immediately north of the eastern property to be changed (west of Pritchard Park). One of those existing WD-I properties has his Marina business upon it.

The shoreline designation of the subject property is something different. Under the current Shoreline Master Program (SMP), Mr. McNabb's WD-I property is Urban and the shoreline property is requesting to change to WD-I is Natural. I'm not sure what his shoreline designation is under the proposed SMP update.

Kathy Cook is the staff person assigned to this CPA/ Rezone request, so if you have additional questions, she would be the best person to answer them.

Jennifer Sutton, AICP
Special Project Planner
Department of Planning & Community Development City of Bainbridge Island
(206) 780-3772

P Please consider the environment before printing this email and any attachment. Thank you.

-----Original Message-----

From: Elise Wright [<mailto:emtw46@gmail.com>]
Sent: Wednesday, May 08, 2013 6:56 AM
To: Jennifer Sutton
Subject: CPA 18573

Jennifer; I understand there are two parcels owned by Darrell and Vanee MacNabb for which they are seeking reclassification. Does this item include reclassification of the separate property parcel adjacent to his marina? (I believe it is currently zoned "Residential" and he is seeking to have it reclassified as "Urban".) Or does it include only the upper portion of his current marina parcel?

Thanks.

~ Elise Wright



ENTERED

CPA 13220B

Theresa Rice

From: Sanjay Pal [sanjaypal@gmail.com]
Sent: Friday, August 09, 2013 4:44 AM
To: Deborah Rose
Cc: PCD; Krista Pal; Art & Mary Mirkovich
Subject: Re: McNabb CPA 13220B & REZ 13220
Attachments: DSC_3585.jpg; Scan.pdf

Dear Mr. Smith,

I would like to add one more picture to the letter and picture I had sent yesterday. The additional photo serves to further reinforce my assertion that the boat house has created undesirable views at the expense of other property owners.

A question was raised as to whether my written comments and photos would be officially received by your office for consideration into this matter and entered into the public record. The attached notice for the public hearing makes no mention of any time period in advance of when written comments can be submitted, but rather simply says written comments may be submitted prior to the hearing date.

I sincerely appreciate your time and consideration in this matter.

Best regards,

Sanjay Pal
310 701 4329

On Thu, Aug 8, 2013 at 4:51 PM, Sanjay Pal <sanjaypal@gmail.com> wrote:

Dear Mr. Stafford Smith,

I do not support the Comprehensive Plan Amendment application submitted by Mr. McNabb. Mr. McNabb's current operations have already served to de-value my property (5650 Ward Avenue NE) by obstructing desirable views, by creating views which are not desirable, and by the lack of care given to the parcels currently under consideration for re-zoning in the Comprehensive Plan Amendment. To that end any further development will only serve to exacerbate the problem at significant cost to myself and other property owners in the area. **(please reference attached picture)**

Mr. McNabb's boat house has, for all intents and purposes, usurped the view of Eagle Harbor that was a very valuable feature of my property and of others in the area. As well, in addition to the loss of an item of value we have been shackled with a view of a large building strewn with mechanical equipment around it and parcels of land (i.e. the parcels for which the application is being made) which are treated like a landfill. Our neighborhood is a residential one, and primary consideration should be given to that fact, which is a segue for why I am very concerned by the logic and analysis presented by the Staff Report in support of approving the application. Below are questions and concerns I have regarding Staff Report which will also serve to further register my strong belief that this application should not be approved:

Page #4 of the Staff Report

1. In the second paragraph, the Staff asserts that the ***“Expansion of the Bainbridge Marina is consistent with the overall Goal for the Water-Dependent Industrial District. It should also be noted that the current marina development is in character with the zoning and development in this section of the south shore of Eagle Harbor.”***

The comment is made with no basis in fact and is followed up with an especially frail argument that since other components of the south shore are zoned similarly, then it must be logical that any expansion of the current Bainbridge Marina must follow. The Marina, which is actually an industrial repair facility, is surrounded by residential homes, a nationally recognized monument, a public park and other marina's which primarily serve recreational needs. To rely on purely zoning labels, such as Water-Dependent Industrial, to conclude that expansion is warranted without peeling back the onion as to what exactly is going on in this area is a disservice to the process and results in erroneous conclusions. Said differently, just because the zoning is similar, it cannot be concluded that the “character” of Bainbridge Marina is consistent with this section of the south shore. Again, the Marina is surrounded by residential homes, a nationally recognized monument, a public park and other marina's which primarily serve recreational needs, while Bainbridge Marina is operating a boat repair operation on an industrial scale. Perhaps I have an overdeveloped sense of what is the character of my property and the neighborhood at large, but I welcome the chance to understand how parcels of land strewn with industrial debris and a very large industrial boathouse with industrial equipment is similar in character.

Furthermore Goal 6 of the Land Use Element of the Comprehensive Plan calls for the “... **continuation** of water-dependent industrial uses on Bainbridge Island in order to preserve elements of a working waterfront”. Did the Staff analyze the question of whether the lack of re-zoning Mr. McNabb's parcels is inhibiting the **continuation** of operations at the Bainbridge Marina? Is there a risk to the business if this application is not approved? Goal 6 says nothing about promoting growth of such businesses, and though Goal 6 may provide a window in support of the Bainbridge Marina's existence it definitely does not support growth for growth's sake. Consideration needs to be given to the shared costs that the adjacent residences are bearing, which in essence serves to subsidize Bainbridge Marina's existence.

2. In the third paragraph on page #4, the Staff concludes that **“Parcel A does not seem to be an appropriate or attractive location for single-family residential development, given its adjacency to an existing water-dependent industrial use. Therefore, staff is recommending that the land use designation for Parcel A be changed to Water-Dependent Industrial.”** Under this line of reasoning, the staff is acknowledging what a detriment the Bainbridge Marina's operations are to the attractiveness of residential property, but at the same time is using this conclusion to support further development? Was any thought given to the fact that the development of Parcel A will serve to transfer and expand the scope of Parcel A's affliction to the surrounding area? The staff is essentially making a circular, untenable argument that any land adjacent to an industrial area is not attractive and thus should be allowed to be zoned as industrial. The Staff goes on to say that they considered “surrounding uses” and Comprehensive Plan policies as detailed in Attachment D to buttress their conclusion. However, I fail to see how they can come to the conclusion to recommend approval if they actually did make such consideration and did follow the letter and spirit of the Comprehensive Plan. The Bainbridge Marina is not consistent with the land-use of the area within it operates and has a negative effect on the attractiveness of near-by residences.

Regarding attachment D, I would like to understand in greater detail how the following Comprehensive Plan policies are in support of Mr. McNabb's application:

- How does this application foster the diversity of the residents of the island? I would think maintaining and increasing the supply of land available for residential development would go much farther in fostering development of diversity of residents as opposed to supporting further development of an industrial-scale boat repair business.
- Regarding the policy that costs and benefits to property owners should be considered in making land use decisions, was this accomplished? Has any thought or analysis been given to the effect on property values in the surrounding area with the proposed re-zone? I urge you and city officials to consider the fact that the largest economic engine, by far, driving the sustainable development on Bainbridge Island is residential property ownership and thus industrial development in a residential and recreational neighborhood by definition comes at significant cost to both the nearby residents and the island as a whole. This is an economic fact and its analysis should not be taken lightly.
- How does McNabb rezone support development that is based on the principle that the island's environmental resources are finite and must be maintained at a sustainable level?
- Regarding Goal #6 how does not approving the McNabb rezone not support the continuation and preservation of a working waterfront in Urban shoreline areas?
- How does the McNabb rezone retain and enhance an economy that reinforces Bainbridge Island's diverse character and capitalizes on its assets, including: history and heritage, high educational attainment, diverse skills, artistic creativity, rural quality, agricultural base, natural resources, maritime orientation, and proximity to the metropolitan area. How does not approving the McNabb rezone, not achieve this as well?

3. Regarding the Bainbridge Island Municipal Code Review, I would like to understand in greater detail how the Staff came to their conclusions.

C. 2. How does the expansion allow continuation of a working waterfront? Is the current business unable to perform without the expansion?

D. 3. How does the expansion preserve a working waterfront? Again, is the current business faltering or suffering hardship without the expansion?

Additional questions and concerns include:

- The re-zoning of such property will invariably cause more commercial truck traffic on Eagle Harbor Drive. Has a traffic impact analysis been performed?

- Is Mr. McNabb's current boat house in compliance with height standards of the BIMC?

At the end of the day, this application serves to benefit one party at the expense of many and I respectfully ask that the Hearing Examiner not recommend approval to the City Council. Thank you for your time and consideration.

Sincerely,

Sanjay Pal

5650 Ward Avenue NE

Bainbridge Island, WA 98110

[310 701 4329](tel:3107014329)

NOTICE OF PUBLIC HEARING CITY OF BAINBRIDGE ISLAND HEARING EXAMINER

McNabb CPA 13220B & REZ 13220

YOU ARE HEREBY NOTIFIED that the City of Bainbridge Island Hearing Examiner will conduct a PUBLIC HEARING at 9:00 a.m. on Friday, August 9, 2013, in the Council Chamber, City Hall, 280 Madison Avenue N, Bainbridge Island, Washington, pursuant to BIMC Section 2.16.100, Section 2.16.140 and Section 2.16.190, to consider a Comprehensive Plan Amendment application requesting an amendment to the Land Use Map of the Comprehensive Plan to change the land use designation from Open Space Residential, Two Units per Acre (OSR-2) to Water Dependent Industrial (WD-I) and a concurrent Rezone application requesting an amendment to the City's Official Zoning Map for the same two parcels from Two Units per Acre (R-2) to Water Dependent Industrial (WD-I).

Owner: Darrell McNabb

Location of Proposal: City of Bainbridge Island, Tax Parcel Nos. 352502-2-004-2006 & 352502-2-003-2007 (aggregated with Lots 001 and 002 under Tax Parcel No 352502-2-086-2007); 4250 and 4200 NE Eagle Harbor Drive.

YOU ARE INVITED to attend the hearing and make oral and written comments. The Hearing Examiner has discretion to limit testimony to relevant, non-repetitive comments and to set time limits. If you are unable to attend, written comments, photographs or other exhibits on the application may be submitted prior to the hearing date. All such submissions should state the specific case and be directed to the Hearing Examiner's Clerk at City Hall.

The Mitigated Determination of Nonsignificance (MDNS), filed under the State Environmental Policies Act (SEPA), was issued on March 29, 2013. The appeal period ended on April 19, 2013.

QUESTIONS may be directed to and the file accessed from Jennifer Sutton, AICP, Special Project Planner, Department of Planning and Community Development at (206)780-3772.
Email: pcd@bainbridgewa.gov

CITY OF BAINBRIDGE ISLAND
STAFFORD SMITH
HEARING EXAMINER

Date of Publication: July 19, 2013

CAT#1 - Approval -
- (Southward)
- west
(Urban)



Theresa Rice

From: Brown, Steve [steve.brown@kitsappublichealth.org]
Sent: Monday, April 29, 2013 11:32 AM
To: PCD
Subject: Attn Cathy Cook

Project Name: Bainbridge Marina CPA
Project Number: PRJ-0013220

The Health District has no comments on this proposed CPA.

Steven J. Brown, R.S.

Inspector, On-Site Sewage Program
Kitsap Public Health District
345 6th Street, Suite 300
Bremerton, WA 98337-1866
360-337-5277 office
360-475-9264 fax

Table 18.09.020 Use Table																				
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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use Specific Standards 18.09.030
											CC	MA	EA	Gate	Ferry [1]					
USE CATEGORY / TYPE																				
PRINCIPAL USES																				
AGRICULTURAL																				
Note: Agricultural uses may be subject to additional requirements in BIMC 16.12.220 Forest Practices. All agricultural uses are subject to the Critical Area regulations in BIMC 16.20. Agricultural uses are not allowed within the shoreline jurisdiction pursuant to BIMC 16.12.																				
Agriculture, Animal	P	P	P	C	C	C	C										P			A-1
Agriculture, Crop	P	P	P	P	P	P	P	P	P	P							P			A-2
Agriculture Research Facility	C	C	C																	A-3
Agricultural Processing																P		P		
RESIDENTIAL																				
Note: Residential uses may be subject to additional requirements in BIMC 16.12.260 Residential development																				
Household Living																				
Single-family Dwelling	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			B-1
Single-family Dwelling existing on April 15,1996												P	P	P						B-1
Multifamily Dwellings	C	C	C	C	C	C	P	C	P	P	P	P	P	P	P	P	P			B-2
Commercial/Residential Mixed-Use Developments												P	P	P	P	P	P	P		B-3
Group Living																				
Foster Home	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P			

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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use Specific Standards 18.09.030
											CC	MA	EA	Gate	Ferry [1]					
Small Group Living Facility	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				
Group Care Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	P	P	C	C		
PUBLIC AND INSTITUTIONAL																				
Community and Educational Facilities																				
Educational Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C	C	C	C-1
Governmental Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C	C	C	C-2
Religious Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C	C	C	C-3
Parks and Park-related																				
Note: Parks and Park-related uses may be subject to additional requirements in BIMC 16.12.250 Recreational Development																				
Community Garden	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			C-4
Park, Active Recreation	P	P	P	C	C	C	C	C	C	C	P	P	P	P	P	P	P		P	
Park, Passive Recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	
Recreation Activity, Indoor	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	C	C	P	
Recreation Activity, Outdoor	P	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	
Other Public and Institutional																				
Cemetery	C	C	C																	
Day Care Center	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P		C-5
Family Day Care Home	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			C-6

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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use Specific Standards 18.09.030
											CC	MA	EA	Gate	Ferry [1]					
Healthcare Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	P	P	C			C-7
CULTURAL AND ENTERTAINMENT																				
Artist Studio											P	P	P	P	P	P	P			
Club	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P			
Commercial Amusement											P	P	P	P	P	P	C			
Cultural Facility	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	C	C	C	
Entertainment Facility											P					P	C			
COMMERCIAL SALES AND SERVICE																				
Note: Commercial Sales and Service uses may be subject to additional requirements in BIMC 16.12.200 Commercial development																				
Accommodation																				
Bed and Breakfast (3+ bedrooms)	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P			
Inn											P	P	P	P	P	P	P			
Hotel											C			C	C	P				D-1
Animal Sales and Service																				
Equestrian Facility	C																	P		
Kennel, Indoor	C																	P		
Kennel, Outdoor	C																	C		
Veterinarian Clinic or Office	C	C	C	C	C	C	C	C	C	P	P	P	P	C	P	C	P			

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[illegible]

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ZONING DISTRICT USE CATEGORY / TYPE	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use Specific Standards 18.09.030
	CC	MA	EA	Gate	Ferry [1]															
Wireless Communication Facilities, Facility I	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Wireless Communication Facilities, Facility II	P										P	P	P	P	P	P	P	P		
Wireless Communication Facilities, Facility III	P																P	P		
INDUSTRIAL USES																				
Note: Industrial uses may be subject to additional requirements in BIMC 16.12.230 Industry																				
Manufacturing and Production																				
Manufacturing, Small-scale																	C	P		
Manufacturing, Light																		P		
Manufacturing, General																		C		
Mining and Quarrying	C	C	C																	G-1
Research and Development																		P		
Waste and Salvage																				
Recycling Center	C	C									C				C		C	C		G-2
Waste Transfer Facility	C																			G-3
Warehouse and Freight Movement																				
Commercial Moving and Freight Terminal																		C		

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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use Specific Standards 18.09.030
											CC	MA	EA	Gate	Ferry [1]					
Self-service Storage Facility																	C	P		G-4
Warehouse																		P		
Ferry and Waterfront Related																				
Note: Ferry and Waterfront related uses may be subject to additional requirements in BIMC 16.12.180 Boating facilities; BIMC 16.12.190 Boat launches; and BIMC 16.12.340 Piers, docks, recreational floats, and mooring buoys																				
Barge Moorage and Off-load Ships																			C	H-1
Boat Building																			C	H-2
Boat Repair Facility																			P	H-3
Cross Harbor Passenger-only Ferry Terminal and Associated Parking																			C	
Dry Storage for Boats and Marine Equipment																			P	
Ferry Terminal and associated docks, ramps, walkways, trails, waiting rooms, and holding areas															P					
Ferry Slips and Repair Facility																			P	H-4
Marine Rental and Sales																			P	
Marine Way																			C	
Pleasure and Commercial Vessel Moorage																			P	
Small Boat Haul Out Facility																			P	

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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use Specific Standards 18.09.030			
											CC	MA	EA	Gate	Ferry [1]								
Water-related Supply and Retail Sale																			P				
ACCESSORY USES																							
Accessory Agricultural Education	A	A	A	A	A	A	A										A			I-1			
Accessory Agricultural Retail, Minor	A	A	A	A	A	A	A										A			I-2			
Accessory Agricultural Retail, Major	CA	CA	CA	CA	CA	CA	CA										CA			I-3			
Accessory Agricultural Special Event	A	A	A	A	A	A	A										A			I-4			
Accessory Agricultural Tourism	A	A	A	A	A	A	A										A						
Accessory Composting Bin	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A				
Accessory Dwelling Unit (outside shoreline jurisdiction)	A	A	A	A	A	A	A		A	A							A			I-5			
Accessory Dwelling Unit (within shoreline jurisdiction)	CA	CA	CA	CA	CA	CA	CA		CA	CA							CA			I-5			
Accessory Agricultural Processing and Livestock and Poultry Slaughtering	A	A	A	A	A	A	A										A		A	I-6			
Accessory On-site Treatment and Storage Facilities for Hazardous Wastes																	A	A	A	I-7			
Accessory Outdoor Storage																	A	A	A	I-8			

PERMITTED USE TABLE

Title 18

[illegible]

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Additional Use restrictions for BMC 16.12 and 16.20 may apply to shoreline or critical area properties

[illegible]

[1] In the Ferry Terminal District, all development shall include at least 10 percent of landscaped or naturally vegetated open space. Parking may be located under the open space. Development south of Winslow Way shall include pedestrian walkways that connect to Winslow Way East and Olympic Drive Southeast, and/or that align with Cave Avenue and Ferncliff Avenue.



City of Bainbridge Island
Department of Planning & Community Development
280 Madison Ave. N.
Bainbridge Island, WA 98110
(206) 842-2552 www.ci.bainbridge-isl.wa.us

Development Engineer Project Review

To: Jennifer Sutton, Planning
From: Janelle Hitch, Development Engineer *JCH*
Date: May 24, 2013
Re: McNabb - Comprehensive Plan Amendment 13220B

The proposal is to amend the Comprehensive Plan to rezone the McNabb property from R-2 to Water Dependent Industrial. The property is bordered by Eagle Harbor Road to the south, city parkland to the east, water dependent industrial land to the north, Eagle Harbor to the northwest and R-2 residential to the west.

Comments:

The Development Engineer has completed a review of the above referenced proposal and informational materials and has the following comments.

Sewer Impacts:

The affected property is outside of the City's sewer service area. Any development on the site would require an evaluation of the existing and proposed septic systems by the county department of health.

Water Impacts:

The affected property is outside of the City's water service area.

Stormwater Impacts:

Any development of the site would have to meet with BIMC 15.20 and 15.21. Stormwater impacts would be addressed on-site.

Traffic Impacts:

Any site development would be required to meet traffic concurrency standards. Depending on the type of development and the anticipated traffic generation that is determined using the ITE Trip Generation Manual, there will be an analysis of the impact on the city's traffic system. Mitigation measures will be required if a development will significantly degrade the traffic system conditions in the vicinity of the project or on Bainbridge Island.

Attachment H

ITEMS DISCUSSED

1. EXECUTIVE SESSION: PROPERTY DISPOSITION (RCW 42.30.110(1)(c))
2. CALL TO ORDER/ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE
4. STAFF INTENSIVE
 - A. HEAD-OF-THE-BAY BOUNDARY LINE ADJUSTMENTS, AB 13-146 - EXECUTIVE
 - B. COMPREHENSIVE PLAN AMENDMENTS – PLANNING
 - ORDINANCE NO. 2013-18, HISTORIC PRESERVATION - CPA18503, AB 13-149
 - ORDINANCE NO. 2013-16, MCNABB/BAINBRIDGE MARINA – CPA/REZ13220B, AB 13-148
 - C. ORDINANCE NO. 2013-25, HOUSING DESIGN DEMONSTRATION PROJECT REVISIONS, AB 09-010 – PLANNING
 - D. PERMITTING SYSTEM CONTRACT, AB 13-144 – EXECUTIVE
 - E. POLICE DEPARTMENT UPDATE, AB 13-151 – POLICE
 - F. ORDINANCE NO. 2013-26, 2014-2019 CAPITAL FACILITIES PLAN, AB 13-145 – EXECUTIVE
 - G. 2014 UTILITY RATES – FINANCE
 - ORDINANCE NO. 2013-28, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT OF THE CITY'S WATER UTILITY RATES FOR 2014, AB 13-126
 - ORDINANCE NO. 2013-29, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT OF THE CITY'S SEWER UTILITY RATES FOR 2014, AB 13-127
 - ORDINANCE NO. 2013-30, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT OF THE CITY'S SSWM RATES FOR 2014, AB 13-128
 - H. ORDINANCE NO. 2013-27, PROPERTY TAX LEVY FOR COLLECTION IN 2014, AB 13-125 – FINANCE
 - I. RESOLUTION NO. 2013-16, AUTHORIZING INVESTMENT IN THE STATE TREASURER'S LOCAL GOVERNMENT INVESTMENT POOL, AB 13-122 – FINANCE
 - J. RESOLUTION NO. 2013-17, APPROVING AN INTERLOCAL AGREEMENT WITH ASSOCIATION OF WASHINGTON CITIES EMPLOYEE BENEFIT TRUST, AB 13-137 – FINANCE
5. COUNCIL DISCUSSION
 - A. 2014 LTAC AWARDS – APPLICATION CHANGES, AB 13-131 – COUNCIL
 - B. BUDGET ADJUSTMENT RELATING TO THE KITSAP ECONOMIC DEVELOPMENT ALLIANCE [ADDED]
6. CITY MANAGER'S REPORT
7. COMMITTEE REPORTS
8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. EXECUTIVE SESSION: PROPERTY DISPOSITION (RCW 42.30.110(1)(c))

Mayor Pro Tem Blair called the meeting to order at 6:30 PM and then adjourned to executive session to discuss property disposition under RCW 42.30.110(1)(c). Councilmembers Ward, Blossom, Lester, and Mayor Bonkowski were present. Mayor Pro Tem Blair reconvened the meeting at 7:00 PM and announced that no decision was made.

2. CALL TO ORDER / ROLL CALL 6:59:50 PM

Councilmembers Blair, Blossom, Lester, Ward, and Mayor Bonkowski were present. Councilmembers Hytopoulos and Scales were absent and excused. Court Clerk Rose monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:00:05 PM

Mayor Pro Tem Blair requested adding, as 5B under Council Discussion, budget adjustment relating to the Kitsap Economic Development Alliance.

***MOTION:** I move we accept the agenda, as amended.
BONKOWSKI/WARD – Motion carried unanimously, 5-0.*

Councilmember Blossom stated that regarding item 4C she would be part of the discussion but recused from voting.

4. STAFF INTENSIVE 7:02:50 PM

- A. HEAD-OF-THE-BAY BOUNDARY LINE ADJUSTMENTS, AB 13-146 – EXECUTIVE
7:03:18 PM

Deputy City Manager Morgan presented the item and described the history behind the request for an adjustment. She noted that if future development occurs, it would be subject to review.

MOTION: *I move that the City Council approve the Head of the Bay Boundary Line Adjustment and authorize the City Manager to execute the related agreements substantially in the form presented.*
BONKOWSKI/LESTER – Motion carried unanimously, 5-0.

B. COMPREHENSIVE PLAN AMENDMENTS

- ORDINANCE NO. 2013-18, HISTORIC PRESERVATION - CPA18503, AB 13-149 7:07:53 PM

Planner Beckman described the background of the ordinance and displayed a PowerPoint presentation. She stated that the three outcomes of the amendment are to expand our local register, define the word "iconic" and to create a collaborative effort between the Preservation Commission and the Design Review Board. David Williams, Chair of the Historic Preservation Commission, spoke to the amendment.

MOTION: *I move that the City Council forward to first reading Ordinance No. 2013-18, Historic Preservation CPA18503, on November 13, 2013.*

LESTER/WARD – Motion carried unanimously, 5-0.

- ORDINANCE NO. 2013-16, MCNABB/BAINBRIDGE MARINA – CPA/REZ13220B, AB 13-148 7:18:32 PM

Planning Director Cook described the ordinance and displayed a PowerPoint presentation. She presented the background regarding the CPA and Rezone. Director Cook discussed the recommendations from staff, Planning Commission and the Hearing Examiner. 7:34:10 PM Dennis Reynolds, attorney for Mr. McNabb, spoke to the historic background of the property. 7:41:43 PM Mr. McNabb testified and submitted a memorandum to Council and displayed maps. Council questions and discussion followed regarding boundary line adjustment, relation of the property to a park, and designation of the property as waterfront industrial. 7:50:10 PM Charles Schmid expressed concern regarding the boundary line adjustment. 7:53:12 PM Director Cook described the uses of the property and noted that the Department of Ecology report is pending.

MOTION: *I move that the City Council forward Ordinance No. 2013-16 pertaining to the McNabb/Bainbridge Marina, Comprehensive Plan Amendment/Rezone Request 13220B to first reading on November 13, 2013.*

BONKOWSKI/BLOSSOM – Motion carried unanimously, 5-0.

8:01:14 PM Carmella Houston spoke on behalf of Clarence Morikawi and stated that he will be commenting on the ordinance at first reading, regarding the adjacent parcel.

C. ORDINANCE NO. 2013-25, HOUSING DESIGN DEMONSTRATION PROJECT REVISIONS, AB 09-010 – PLANNING 8:02:31 PM

Special Project Planner Sutton described the ordinance, the background and the recommended revisions. She presented a PowerPoint display. Council questions and discussion followed. Director Cook answered questions regarding current projects, the evaluation process and neighborhood service centers. 8:23:34 PM Architect and Housing Resources Board (HRB) member Charlie Wenzlau spoke in favor of the ordinance. 8:24:48 PM Jeb Thornburg, architect, spoke in favor of the project and suggested there be criteria of what the measures are of success or failure so there can be the ability for quantitative decision making by Council and the Planning Commission. 8:26:54 PM Ryan Vancil spoke on behalf of a property owner in the Lynwood neighborhood service center with a concern regarding property designation. Planner Sutton responded that a CPA amendment has been issued to fix the error. Vancil also spoke in favor of incorporating green building in future City Code. 8:30:44 PM Charles Schmid asked a question regarding the number of homes built inside and outside Winslow to which Director Cook responded she will obtain further information. In addition, Mr. Schmid spoke in favor of keeping trees. Further Council discussion and questions followed regarding density. Director Cook stated that staff will have a memo to present at the November 6, 2013, meeting.

D. PERMITTING SYSTEM CONTRACT, AB 13-144 – EXECUTIVE 8:40:51 PM

IT Manager Miller presented the contract information. He spoke to the benefits of the system which will interact with the City's new website. The annual expense will be approximately \$21,000.

MOTION: *I move that the City Council forward the contract with Paladin Data Systems in the form approved by the Interim City Attorney to the October 23, 2013, Consent Agenda.*

BONKOWSKI/LESTER – Motion carried unanimously, 5-0.

8:44:28 PM **RECESS**

8:53:52 PM Mayor Pro Tem Blair reconvened the meeting and 8:53 PM.

ITEMS DISCUSSED

1. EXECUTIVE SESSION: CURRENT LITIGATION (RCW 42.30.110(1)(i))
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. ORDINANCES/2ND READING
 - A. ORDINANCE NO. 2013-28, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT OF THE CITY'S WATER UTILITY RATES FOR 2014, AB 13-126 – FINANCE
 - B. ORDINANCE NO. 2013-29, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT OF THE CITY'S SEWER UTILITY RATES FOR 2014, AB 13-127 – FINANCE
 - C. ORDINANCE NO. 2013-30, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT OF THE CITY'S SSWM RATES FOR 2014, AB 13-128 – FINANCE
6. ORDINANCES/1ST READING
 - A. ORDINANCE NO. 2013-18, HISTORIC PRESERVATION – COMPREHENSIVE PLAN AMENDMENT 18503, AB 13-149 – PLANNING
 - B. ORDINANCE NO. 2013-17, NON-MOTORIZED TRANSPORTATION PLAN – COMPREHENSIVE PLAN AMENDMENT 18420, AB 13-140 – PLANNING
 - C. ORDINANCE NO. 2013-20, BUSINESS/INDUSTRIAL DISTRICT NAME CHANGE – COMPREHENSIVE PLAN AMENDMENT 18572, AB 13-139 – PLANNING
 - D. ORDINANCE NO. 2013-19, CITY LAND USE MAP CORRECTIONS – COMPREHENSIVE PLAN AMENDMENT 18573, AB 13-138 – PLANNING
 - E. ORDINANCE NO. 2013-16, MCNABB/BAINBRIDGE MARINA – COMPREHENSIVE PLAN AMENDMENT/ REZONE 13220B, AB 13-148 – PLANNING
 - F. ORDINANCE O. 2013-35, AMENDING THE APPOINTMENT AND COMPENSATION OF POLICE RESERVE OFFICERS, AB 13-156 – POLICE
 - G. ORDINANCE NO. 2013-34, ADOPTING THE CITY OF BAINBRIDGE ISLAND SHORELINE MASTER PROGRAM UPDATE, AB 13-143 – PLANNING
7. NEW BUSINESS
 - A. CONFIRM APPOINTMENT OF SARA L. MCCULLOCH AS MUNICIPAL COURT JUDGE AND APPROVE CONTRACT FOR EMPLOYMENT, AB 13-157 – EXECUTIVE
 - B. DESIGN REVIEW BOARD REAPPOINTMENT AND APPOINTMENT, AB 13-157 – MAYOR BONKOWSKI
 - C. RESOLUTION NO. 2013-20, RELATING TO SHORT-TERM BORROWING FROM THE GENERAL FUND TO THE CAPITAL CONSTRUCTION FUND, AB 13-155 – FINANCE
 - D. UPDATE ON THE PROPOSED CHANGES TO DEPARTMENT OF NATURAL RESOURCES LEASE FOR EAGLE HARBOR - EXECUTIVE
 - E. 2013 CITY MANAGER PERFORMANCE REVIEW, AB 13-160 – CITY COUNCIL [MOVED FROM 9G]
8. UNFINISHED BUSINESS: 2014 BUDGET ADJUSTMENT DISCUSSION, AB 13-150 – FINANCE
9. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, OCTOBER 16, 2013
 - C. SPECIAL/REGULAR BUSINESS MEETING MINUTES, OCTOBER 23, 2013
 - D. SPECIAL CITY COUNCIL MEETING MINUTES, OCTOBER 30, 2013
 - E. REGIONAL STORMWATER MONITORING PROGRAM FUNDING INTERAGENCY AGREEMENT, AB 13-154 – PUBLIC WORKS
 - F. LOCAL AGENCY STANDARD CONSULTING AGREEMENT(S) WITH HDR, INC. FOR THE WING POINT WAY NON-MOTORIZED IMPROVEMENTS PROJECT DESIGN INFORMATION, AB 13-086 – PUBLIC WORKS
 - G. ~~2013 CITY MANAGER PERFORMANCE REVIEW, AB 13-160 – CITY COUNCIL [MOVED TO 7E]~~
10. CITY MANAGER'S REPORT
11. COMMITTEE REPORTS
12. REVIEW UPCOMING COUNCIL MEETING AGENDAS
13. FOR THE GOOD OF THE ORDER
 - A. PROCLAMATION DECLARING NOVEMBER, 2013 AS NATIONAL PANCREATIC CANCER AWARENESS MONTH [ADDED]
14. ADJOURNMENT

SPECIAL/REGULAR CITY COUNCIL MEETING
NOVEMBER 13, 2013

There was no public comment.

Motion carried unanimously, 5-0.

The proclamation declaring November 2013 as National Pancreatic Cancer Awareness Month was added to For the Good of the Order.

6. ORDINANCES/1ST READING

A. ORDINANCE NO. 2013-18, HISTORIC PRESERVATION – COMPREHENSIVE PLAN AMENDMENT 18503, AB 13-149 – PLANNING 7:08:43 PM

Special Project Planner Sutton introduced the ordinance.

MOTION: I move to forward the Comprehensive Plan Amendment or 18503, Ordinance No. 2013-18 on to the second reading and the public hearing on November 25, 2013.

BLAIR/LESTER– Motion carried unanimously, 6-0.

B. ORDINANCE NO. 2013-17, NON-MOTORIZED TRANSPORTATION PLAN – COMPREHENSIVE PLAN AMENDMENT 18420, AB 13-140 – PLANNING 7:10:06 PM

Special Project Planner Sutton introduced the ordinance.

MOTION: I move to forward the Comprehensive Plan Amendment 18420, Ordinance No. 2013-17 on to the second reading and the public hearing on November 25, 2013.

BLAIR/LESTER – Motion carried unanimously, 6-0.

C. ORDINANCE NO. 2013-20, BUSINESS/INDUSTRIAL DISTRICT NAME CHANGE – COMPREHENSIVE PLAN AMENDMENT 18572, AB 13-139 – PLANNING 7:11:41 PM

Special Project Planner Sutton introduced the ordinance.

MOTION: I move to forward CPA18572 Ordinance No. 2013-20 to second reading/public hearing on November 25, 2013.

WARD/BLAIR – Motion carried unanimously, 6-0.

D. ORDINANCE NO. 2013-19, CITY LAND USE MAP CORRECTIONS – COMPREHENSIVE PLAN AMENDMENT 18573, AB 13-138 – PLANNING 7:13:24 PM

Special Project Planner Sutton introduced the ordinance.

MOTION: I move to forward Comprehensive Plan Amendment 18573 Ordinance No. 2013-19 on to the second reading and a public hearing on November 25, 2013.

BLAIR/LESTER– Motion carried unanimously, 6-0.

E. ORDINANCE NO. 2013-16, MCNABB/BAINBRIDGE MARINA – COMPREHENSIVE PLAN AMENDMENT/ REZONE 13220B, AB 13-148 – PLANNING 7:16:30 PM

Planning Director Cook introduced the ordinance.

MOTION: I move to forward Ordinance 2013-16 CPA-REZ13220B to second reading/public hearing on November 25, 2013.

WARD/LESTER– Motion carried unanimously, 6-0.

F. ORDINANCE NO. 2013-35, AMENDING THE APPOINTMENT AND COMPENSATION OF POLICE RESERVE OFFICERS, AB 13-156 – POLICE 7:19:07 PM

Police Chief Hamner introduced the item and explained the reasons for the change. City Manager Schulze commented on a recent email expressing concerns about the ordinance. Following brief comments, a motion was made.

7:24:51 PM

MOTION: I then move that the City Council forward Ordinance No. 2013-35, Amending the Appointment and Compensation of Police Reserve Officers to the consent agenda for December 11, 2013.

BLAIR/WARD – Motion carried unanimously, 6-0.

ITEMS DISCUSSED

1. EXECUTIVE SESSION: REVIEW THE QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(g))
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. PRESENTATION: COAL-BASED ELECTRICITY, SIERRA CLUB
6. PUBLIC HEARING/2ND READING
 - A. ORDINANCE NO. 2013-18, HISTORIC PRESERVATION – COMPREHENSIVE PLAN AMENDMENT 18503, AB 13-149 – PLANNING
 - B. ORDINANCE NO. 2013-17, NON-MOTORIZED TRANSPORTATION PLAN – COMPREHENSIVE PLAN AMENDMENT 18420, AB 13-140 – PLANNING
 - C. ORDINANCE NO. 2013-20, BUSINESS/INDUSTRIAL DISTRICT NAME CHANGE – COMPREHENSIVE PLAN AMENDMENT 18572, AB 13-139 – PLANNING
 - D. ORDINANCE NO. 2013-19, CITY LAND USE MAP CORRECTIONS – COMPREHENSIVE PLAN AMENDMENT 18573, AB 13-138 – PLANNING
 - E. ORDINANCE NO. 2013-16, MCNABB/BAINBRIDGE MARINA – COMPREHENSIVE PLAN AMENDMENT/ REZONE 13220B, AB 13-148 – PLANNING
 - F. ORDINANCE NO. 2013-32, ESTABLISHING A MORATORIUM ON MARIJUANA GROWING OPERATIONS, AND ADOPTING INTERIM REGULATIONS FOR MARIJUANA PROCESSING, RETAILING, AND COLLECTIVE GARDENS, AB 13-136 – PLANNING
7. UNFINISHED BUSINESS
 - A. ORDINANCE NO. 2013-25, HOUSING DESIGN DEMONSTRATION PROJECT REVISIONS, AB 09-010 – PLANNING
 - B. ORDINANCE NO. 2013-26, 2014-2019 CAPITAL FACILITIES PLAN, AB 13-145 – FINANCE
 - C. REVISIONS TO THE CITY'S TRAFFIC STUDY REQUIREMENTS, AB 13-104 – PUBLIC WORKS
 - D. TRAFFIC IMPACT FEE UPDATE AB 13-123 – PUBLIC WORKS
15. NEW BUSINESS: WATERFRONT PARK BRIDGE REPAIR CONTRACT AWARD, AB 13-173 – PUBLIC WORKS [ADDED]
8. ORDINANCES/1ST READING
 - A. ORDINANCE NO. 2013-36, 2013 FINAL BUDGET ADJUSTMENTS, AB 13-024 – FINANCE
 - B. ORDINANCE NO. 2013-37, 2014 FINAL BUDGET ADJUSTMENTS, AB 13-150 – FINANCE
9. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, NOVEMBER 6, 2013
 - C. RESOLUTION NO. 2013-20, RELATING TO SHORT-TERM BORROWING FROM THE GENERAL FUND BY THE CAPITAL CONSTRUCTION FUND, AB 13-155 – PUBLIC WORKS
 - D. KITSAP COUNTY SHERIFF'S OFFICE JAIL SERVICES CONTRACT, AB 13-163 – POLICE
 - E. WEST SOUND STORMWATER OUTREACH GROUP WITH KITSAP COUNTY SURFACE AND STORM WATER MANAGEMENT – INTERLOCAL AGREEMENT, AB 12-004 – PUBLIC WORKS
10. CITY MANAGER'S REPORT
11. COMMITTEE REPORTS
12. REVIEW UPCOMING COUNCIL MEETING AGENDAS
13. FOR THE GOOD OF THE ORDER
14. ADJOURNMENT

1. EXECUTIVE SESSION: REVIEW THE QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(g)) 6:45:14 PM

At 6:45 PM, Mayor Bonkowski recessed the meeting to an executive session in the Planning Conference Room with Councilmembers Blair, Lester, Ward and legal counsel to review the performance of an employee. The recording system was turned off and the door to Council Chambers was posted. Councilmember Hytopoulos arrived at 6:31 PM.

2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 7:01:57 PM

Mayor Bonkowski called the meeting to order at 7:01 PM with Councilmembers Blair, Hytopoulos, Lester, and Ward present. He indicated no decisions were made in executive session. Councilmember Scales was absent and excused. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Councilmember Blossom arrived at 7:18 PM.

Following a brief discussion, the motion carried unanimously, 6-0.

7:57:35 PM **MOTION:** *I would move that the Council direct the staff to integrate into the draft tree ordinance, as it's worked on, a policy of requiring some sort of revegetation or vegetation to be integrated into the system of the Sound to Olympics Trail on the island.*
HYTOPOULOS/BLAIR – Motion carried unanimously, 6-0.

C. ORDINANCE NO. 2013-20, BUSINESS/INDUSTRIAL DISTRICT NAME CHANGE – COMPREHENSIVE PLAN AMENDMENT 18572, AB 13-139 – PLANNING 7:59:39 PM

Special Projects Planner Sutton explained this amendment was submitted by City staff to change the name of the Light Manufacturing District to the Business/Industrial District throughout the Introduction, Land Use and Elements sections of the Comprehensive Plan.

At 8:00 PM, Mayor Bonkowski opened and immediately closed the public hearing as no one had signed up to speak.

MOTION: *I would move to approve Ordinance No. 2013-20.*
BLAIR/LESTER – Motion carried unanimously, 6-0.

D. ORDINANCE NO. 2013-19, CITY LAND USE MAP CORRECTIONS – COMPREHENSIVE PLAN AMENDMENT 18573, AB 13-138 – PLANNING 8:00:31 PM

Special Project Planner Sutton explained the City initiated amendment proposes to correct three errors that have been discovered on the Land Use Map of the Comprehensive Plan.

At 8:01 PM, Mayor Bonkowski opened and immediately closed the public hearing as no one had signed up to speak.

MOTION: *I move to approve Ordinance No. 2013-19.*
LESTER/WARD – Motion carried unanimously, 6-0.

E. ORDINANCE NO. 2013-16, MCNABB/BAINBRIDGE MARINA – COMPREHENSIVE PLAN AMENDMENT/ REZONE 13220B, AB 13-148 – PLANNING 8:02:18 PM

Planning Director Cook introduced the proposed amendment which was submitted by Darrell McNabb requesting an amendment to the Land Use Map of the Comprehensive Plan, to change the designation of two parcels from Open Space Residential to Water Dependent-Industrial.

Mayor Bonkowski opened the public hearing at 8:04 PM.

8:04:46 PM Darrell McNabb, 4200 Eagle Harbor Drive, thanked Council for considering the correction to the zoning and land use designations on his property. He offered to answer any questions Council might have.

8:06:08 PM Clarence Moriwaki, Japanese Memorial Inclusion Memorial Association President, wanted to have some sort of assurance that some buffers are put in place and dealing with potential noise impacts.

8:09:18 PM Kay Sakai Nakata shared her historical perspective regarding the memorial site.

8:11:44 PM Lilly Kodama, 6099 NE Battle Point Drive, reinforced earlier comments regarding the memorial site.

8:12:49 PM Jacqueline Ashwell, National Parks Service, voiced her concern regarding the rezone that could result in visual and/or noise impacts to the contemplative nature of the memorial. She submitted a letter for the record.

8:16:10 PM Charles Schmid, 10677 Manitou Park Boulevard, shared his frustration over the proposed rezone, as it is less stringent than current regulations.

Mayor Bonkowski closed the public hearing at 8:17 PM. Councilmember Hytopoulos said she does not support spot rezones and would not support the ordinance.

MOTION: *I move to approve Ordinance No. 2013-16, amending the Land Use Map of the Comprehensive Plan to change the designation from Open Space Residential to Water-Dependent Industrial for two properties owned by Darrell McNabb and located on the south shore of Eagle Harbor.*
BLOSSOM/WARD

Following brief comments, the motion carried 4-2 with Councilmember Blair, Bonkowski, Blossom, and Ward voting in favor. Councilmember Hytopoulos and Lester voted against the motion.

F. ORDINANCE NO. 2013-32, ESTABLISHING A MORATORIUM ON MARIJUANA GROWING OPERATIONS, AND ADOPTING INTERIM REGULATIONS FOR MARIJUANA PROCESSING, RETAILING, AND COLLECTIVE GARDENS, AB 13-136 – PLANNING 8:22:44 PM

Planning Director Cook introduced the proposed ordinance which would establish a six-month moratorium on growing operations and six-month interim regulations that would allow the processing and retailing of recreational marijuana as well as collective gardens for medical marijuana uses in the business industrial zone only. She explained how the 1,000-foot restriction would apply. Mayor Bonkowski opened the public hearing at 8:26 PM.

8:26:31 PM Mary Claire Kersren, commented on the proposed moratorium and I-502.

8:30:13 PM Anakka Hartwell commented why she was opposed to the proposed ordinance.

8:37:38 PM Scott Edwards, 13226 Teem Loop Road, was strongly opposed to the ordinance. He requested the Council amend the ordinance so the moratorium extends to marijuana retailing and during that time the City develop comprehensive zoning, licensing and permitting regulations designed to minimize and mitigate recognized issues.

8:41:10 PM Rick Thurrott, 8451 Springridge Road, urged Council to pay attention to what they were doing while making this decision.

8:43:07 PM Emily Groff, 8040 Fletcher Bay Road, objected to the moratorium on growing.

8:46:23 PM Kelse Thurrott asked how Council got to this decision.

8:46:24 PM Dian Aversano, 12990 Phelps Road NE, said she did not know what the City would be adding to the process by passing some moratorium.

8:50:24 PM Dylan Wilkins, Ferncliff, thought the moratorium was a bad idea.

Mayor Bonkowski closed the public hearing at 8:51 PM.

Councilmember Hytopoulos explained her support of the interim moratorium had nothing to do with not supporting this going forward. She asked some clarifying questions regarding whether it was legal to have your own individual plant/plants and, if so, will this moratorium affect that. Interim City Attorney Haney replied this regulation does not affect individual marijuana growing. Councilmember Lester asked about collective gardens and where those can be sited, how many and the distance between them. Planning Director Cook referred to the ordinance (sections 5 B and D). Councilmember Blair said that while she supported I-502, she also supports the moratorium and the interim regulations as proposed. Mayor Bonkowski noted it was important that we recognize this as an interim ordinance. Councilmember Hytopoulos said the ordinance was being offered as a justification of why we need to be thinking about this. Councilmember Lester suggested making two motions to separate the growing moratorium and interim zoning regulations, as she did not support the moratorium.

8:58:51 PM **MOTION:** *I will just make a motion on the second part. I move to adopt interim zoning regulations for marijuana processing, retailing and collective gardens.*
LESTER/NO SECOND

8:59:40 PM **MOTION:** *I move to approve Ordinance No. 2013-32, establishing a moratorium on marijuana growing operations and adopting interim zoning regulations for marijuana processing, retailing and collective gardens.*
BLAIR/BLOSSOM – *Motion carried 5-1 with Councilmembers Blair, Blossom, Bonkowski, Hytopoulos, and Ward voting in favor. Councilmember Lester voting against the motion.*

7. UNFINISHED BUSINESS

A. ORDINANCE NO. 2013-25, HOUSING DESIGN DEMONSTRATION PROJECT REVISIONS, AB 09-010 – PLANNING 9:02:16 PM

Councilmember Blossom indicated she would like to comment on the ordinance however would not vote on the item. There was consensus she could do so. Special Project Planner Sutton described recommended changes made by the adhoc committee and fielded questions from Council. Staff will bring back information regarding R-8 & R-14. There was a brief discussion regarding parking.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-38, Modifying Bainbridge Island Municipal Code Chapter 15.18, <i>Land Clearing</i>	Date: October 14, 2014
Agenda Item: 2 nd Reading Public Hearing	Bill No.: 14-143
Proposed By: Tree Ordinance Ad Hoc Committee & Special Project Planner Jennifer Sutton	

BUDGET INFORMATION

Depart/Fund:

Expenditure Req: Budgeted? ☐ Yes ☐ No Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Tree Ordinance Ad Hoc Committee: August 26, 2014	City Council accepted and confirmed the Ad Hoc Committee's recommendations on September 2, 2014; 1st Reading was held on September 23 rd .
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item: Conduct second reading/public hearing of Ordinance No. 2014-38, which modifies BIMC Chapter 15.18 *Land Clearing*.

Background:

The Tree Ordinance Ad Hoc Committee and City staff acknowledges that community concern over tree removal is high. City Code Compliance Officer Greg Vause suggested changes to BIMC Chapter 15.18, *Land Clearing*, to create more visibility to shoreline and critical area regulations, clarify enforcement and remedies when clearing is not permitted, and create a separate "after the fact" clearing permit. Clearing permits are currently free, and it was suggested that a new "after the fact" permit require a fee. The Ad Hoc Committee supported the changes recommended by Compliance Officer Vause, and additionally, suggested that the chapter be moved from BIMC Title 15, *Buildings and Construction*, to BIMC Title 16, *Environment*. Draft Ordinance No. 2014-38 also amends the *Applicability* section of BIMC Chapter 1.26, *Code Enforcement*, clarifying that Chapter 1.26 applies to all of Title 16 *Environment*, not just separate chapters (i.e. Chapter 16.20 *Critical Areas*). The Committee also recommended to City Council to move process these changes with a stand-alone ordinance in advance of a separate tree ordinance amending BIMC Section 18.15.010.

The most significant regulation change in the draft ordinance applies only within the Mixed Use Town Center (MUTC) & High School (HS) Rd. Zoning Districts:

- Modifies the definition of "significant tree" changed to 8" diameter (reduced from the current 10" & 12")
- Lowers threshold for Clearing Permit in MUTC/ HS Rd. Districts to require permit to remove any "significant tree"; also establishes criteria for removal in those districts.

RECOMMENDED ACTION

Motion: I move to approve Ordinance 2014-38, Modifying Bainbridge Island Municipal Code Chapter 15.18, *Land Clearing*.

ORDINANCE NO. 2014-38

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to land clearing and the authority of the Code Compliance Officer; amending Bainbridge Island Municipal Code Chapter 1.26 and moving and amending Chapter 15.18 BIMC to Title 16 to create a new Chapter 16.18 BIMC.

WHEREAS, the City's Code Compliance Officer has recommended (a) moving Chapter 15.18 of the Bainbridge Island Municipal Code (BIMC) relating to land clearing to Title 16 in order to create a better link to Chapter 16.12 BIMC, *Shoreline Master Program*, and Chapter 16.20 BIMC, *Critical Areas*, and (b) establishing an "after-the-fact" clearing permit; and

WHEREAS, the suggested improvements were presented to the City's Tree Ordinance Ad Hoc Committee and subsequently, to the City Council, who directed that staff bring forward an ordinance to implement the changes; and

WHEREAS, staff have also recommended changes to Section 1.26.010 BIMC, *Code Enforcement - Applicability*, to clarify which BIMC chapters the Code Compliance Officer has authority over; and

WHEREAS, the City Council conducted a public hearing on Ordinance 2014-38 on [October 14], 2014; and

WHEREAS, notice was given on September 18, 2014 to the Office of Community Development at the Washington State Department of Commerce in conformance with RCW 36.70A.106;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN, AS FOLLOWS:

Section 1. Section 1.26.010 of the Bainbridge Island Municipal Code is amended to read as follows:

1.26.010 Applicability of chapter. The provisions of this chapter shall apply to enforcement of BIMC Titles 16 and 18 and Chapters 15.04, ~~15.18, 15.34, 16.20, and 16.22~~ BIMC, and specified provisions outlined in BIMC Title 20, ~~with the exception of BIMC 15.04.090.~~ For purposes of this chapter, such titles and chapters shall be referred to as "the applicable chapters and titles of this code."

Section 2. Chapter 15.18 of the Bainbridge Island Municipal Code is hereby removed from Title 15 and added to Title 16 to become new Chapter 16.18, and amended to read as follows:

165.18.010 Purpose. This chapter is adopted for the following purposes:

- A. To promote the public health, safety, and general welfare of the citizens of the city;
- B. To preserve and enhance the city's physical and aesthetic character by preventing indiscriminate removal or destruction of trees and ground cover on undeveloped and partially developed property;
- C. To promote land development practices that result in a minimal disturbance to the city's vegetation and native soil structure and protect infiltration capacity;
- D. To minimize surface water and ground water runoff and diversion and to prevent erosion and reduce the risk of slides;
- E. To minimize the need for additional storm drainage facilities;
- F. To retain clusters of trees for the abatement of noise and for wind protection;
- G. To promote building and site planning practices that are consistent with the city's natural topographical and vegetational features while at the same time recognizing that certain factors such as condition (e.g., disease, danger of falling, etc.), proximity to existing and proposed structures and improvements, interference with utility services, protection of scenic views, and the realization of a reasonable enjoyment of property may require the removal of certain trees and ground cover;
- H. To reduce siltation and water pollution in island waters;
- I. To implement the goals and objectives of the Washington State Environmental Policy Act;
- J. To implement and further the city's comprehensive plan; and
- K. It is not the intent or purpose of this chapter to prevent the reasonable development of land in the city.

165.18.020 Definitions.

"Clearing" means the destruction or removal of vegetation by manual, mechanical, or chemical methods.

"Significant tree" means: (a) an evergreen tree 10 inches in diameter or greater, measured four and one-half feet above existing grade; or (b) a deciduous tree 12 inches in diameter or greater, measured four and one-half feet above existing grade; (c) in the Mixed Use Town Center and High School Road zoning districts, any tree 8 inches in diameter or greater, measured four and one-half feet above existing grade; or (d) all trees located within a required critical area buffer as defined in Chapter 16.20 BIMC.

“Vegetation” means plant matter, including trees, shrubs and ground cover.

165.18.030 Applicability.

A. No person, corporation, or other legal entity shall engage in or cause clearing in the city without having obtained a land clearing permit from the planning director or designee. No person, corporation, or other legal entity shall cut, trim, remove or clear any vegetation or trees within the following areas without obtaining a clearing permit from the planning director or designee: any environmentally sensitive area (i.e. streams, slopes, wetlands, and shoreline areas or their buffers) as defined in Chapters 16.12 or 16.20 BIMC, or any protected landscape buffer or protected open space area, as defined in Titles 17 or 18 BIMC.

B. For properties located outside of the Mixed Use Town Center and High School Road zoning districts, a clearing permit is required for removing more than 6 significant trees, but no more than 5,000 board feet of timber (including live and dead standing timber) for personal use in any 12-month period. To cut/ remove more timber, a vegetation management permit may be required pursuant to Chapter 16.22 BIMC, in addition to a permit from the Department of Natural Resources. See Tree Removal Permit Process flow chart, Figure 16.18.

C For properties located within the Mixed Use Town Center and High School Road zoning districts, a clearing permit is required for removing any significant tree, as defined by Section 16.18.020 BIMC. For existing development subject to tree requirements or conditions applied through an approved land use or development permit, see exemption in Section 16.18.040.C. For other properties in these districts, clearing permits will only be approved if the applicant demonstrates that at least one the following criteria is met, as determined by the Director or their designee:

1. The tree is diseased, dead or otherwise determined to be a hazardous tree; or
2. The removal is necessary to enable construction or reasonable use of the property, and no other alternative is feasible; or
3. The removal is necessary to maintain utilities, access, or fulfill the terms of a previously recorded easement or covenant.

DB. In the event of a conflict between the requirements of this chapter and any other requirement of the Bainbridge Island Municipal Code, the more restrictive requirement shall apply. Additional permits may be required if the activities are regulated by other chapters such as, but not limited to, Chapters 15.20 BIMC, Surface and Storm Water Management, 16.20 BIMC, Critical Areas, and 16.22 BIMC, Vegetation Management. Clearing of more than 7,000 square feet shall meet the stormwater management minimum standards outlined in Chapter 15.20 BIMC. See Tree Removal Permit Process flow chart,

Figure 16.18.

16.18.040 Exemptions Clearing activities not requiring a permit.

The following shall be exempt from the provisions of this chapter:

A. Clearing of up to six significant trees, as defined in BIMC ~~16.18.020~~ 18.15.010, in any 12-month period. This exemption does not apply to environmentally sensitive areas and buffers or other protected areas, or in the Mixed Use Town Center and High School Road zoning districts, pursuant to Section 16.18.030 BIMC above.

B. Clearing of up to 2,500 square feet of land in any 12-month period; any amount of clearing is subject to the stormwater pollution prevention standards of Chapter 15.20 BIMC. This exemption does not apply to environmentally sensitive areas and buffers, or other protected areas, pursuant to Section 16.18.030. BIMC;

C. Clearing as part of a development where clearing limits and/ or tree retention and landscape requirements have been set and erosion control plans approved as part of the approval for the development; provided, that land clearing in connection with such projects shall take place only after a land use or development permit has been issued by the city and shall be in accordance with such permit;

D. The installation and maintenance of fire hydrants, water meters, and pumping stations, and street furniture by the city or utility companies or their contractors;

E. Removal of trees and ground cover in emergency situations involving immediate danger to life or property or substantial fire hazards. A clearing permit shall be obtained as soon as possible after the emergency situation is stabilized;

~~F. Removal of diseased, dead or dying trees upon written verification by a qualified arborist or landscape architect or landscape contractor which states that removal of the trees is essential for the protection of life, limb, or property and which statement is filed with the director;~~

~~FG.~~ Routine gardening and landscape maintenance of existing landscaped areas on developed lots, including pruning, weeding, planting, and other activities associated with maintaining an already established landscape;

~~GH.~~ Agricultural management of existing farmed areas;

~~HI.~~ Routine maintenance activities, including tree removal, removal of invasive vegetation, and thinning required to control vegetation on road and utility rights-of-way;

~~IJ.~~ Forest practices regulated by the Department of Natural Resources under Chapter 76.09 RCW.

165.18.050 General requirements.

A. Submittal Requirements. A complete application for a land clearing permit shall be submitted on the application form provided by the city, together with information required under Chapter 15.20 BIMC for a completed application, and including the following:

1. A plot plan on a base map provided by the applicant or by the city containing the following information:
 - a. Date of drawing or revision, north arrow, adjoining roadways and appropriate scales;
 - b. Prominent physical features of the property including, but not limited to, geological formations, critical areas and watercourses;
 - c. General location, type, range of size, and conditions of trees and ground cover;
 - d. Identification by areas, of trees and areas of ground cover that are to be removed, and information on how the trees or areas are delineated in the field;
 - e. Any existing improvement on the property including, but not limited to, existing cleared areas, structures, driveways, ponds, and utilities;
 - f. Information indicating the method of drainage and erosion control during and following the clearing operation; and
 - g. Information on how property lines are identified.
2. Payment of the land clearing application fee in the amount established by resolution of the city council.
3. In the event of unauthorized clearing, an after-the-fact clearing permit may be issued if the applicant meets all of the conditions listed in this chapter and any other applicable regulations. The fee for an after-the-fact clearing permit shall be established by resolution of the city council.

B. The planning director shall grant a clearing permit application if the application meets the requirements of this chapter and all other relevant city codes, including but not limited to Chapters 15.20, 16.12, 16.20, and 16.22 BIMC.

C. Approved clearing plans shall not be amended without authorization of the planning director.

- D. No work authorized by a clearing permit shall commence until a permit notice has been posted by the applicant on the subject property at a conspicuous location. The notice shall remain posted in said location until the authorized clearing has been completed.
- E. Any clearing permit granted under this chapter shall expire one year from the date of issuance. Upon a showing of good cause, a clearing permit may be extended for six months by the planning director.
- F. A clearing permit may be suspended or revoked by the planning director because of incorrect information supplied or any violation of the provisions of this chapter.
- G. Failure to obtain forest practice application, where applicable, with the stated intent of land conversion as defined in RCW 76.09.020(4) shall be grounds for denial of any and all applications for permits or approvals, including building permits and subdivision approvals, relating to nonforestry uses of the land for a period of six years, in accordance with RCW 76.09.060(3)(b).

~~165.18.060~~ Performance assurance bond.

- A. The planning director may require, as a condition to the granting of a permit, that the applicant furnish a performance assurance bond in a form approved by the planning director to the city to secure the applicant's obligation, after the approved land clearing has been accomplished, to complete the erosion control on the property in accordance with the conditions of the permit. The surety device bond shall be in an amount equal to the estimated cost of erosion control and clean up and with surety and conditions satisfactory to the planning director.
- B. In order to stay enforcement, the director may choose to enter into a voluntary correction agreement (VCA). This is a civil contract entered into between the city and applicant. The VCA will outline several performance items that will be required within an agreed upon time frame.

~~165.18.070~~ Appeals.

Appeals of the planning director's decision on a land clearing permit application shall be in accordance with the administrative decision procedures established in Chapter 2.16 BIMC.

~~165.18.080~~ Violation – Enforcement and penalty.

- ~~A. A violation of or failure to comply with any provision of this chapter shall be a misdemeanor punishable, upon conviction, as provided in BIMC 1.24.010.A.~~

~~A.B.~~ In addition to any other sanction or remedy that may be available, a violation of or failure to comply with any provision of this chapter shall be a civil infraction and shall be subject to enforcement and civil penalties as provided in Chapter 1.26 BIMC.

B. A violation of or failure to comply with any provision of this chapter shall be a misdemeanor punishable, upon conviction, as provided in BIMC 1.24.010.A.

Section 3. Exhibit A is added as Figure 16.18 to Chapter 16.18 of the Bainbridge Island Municipal Code.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this ____ day of _____, 2014.

APPROVED BY THE MAYOR this ____ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK: September 17, 2014

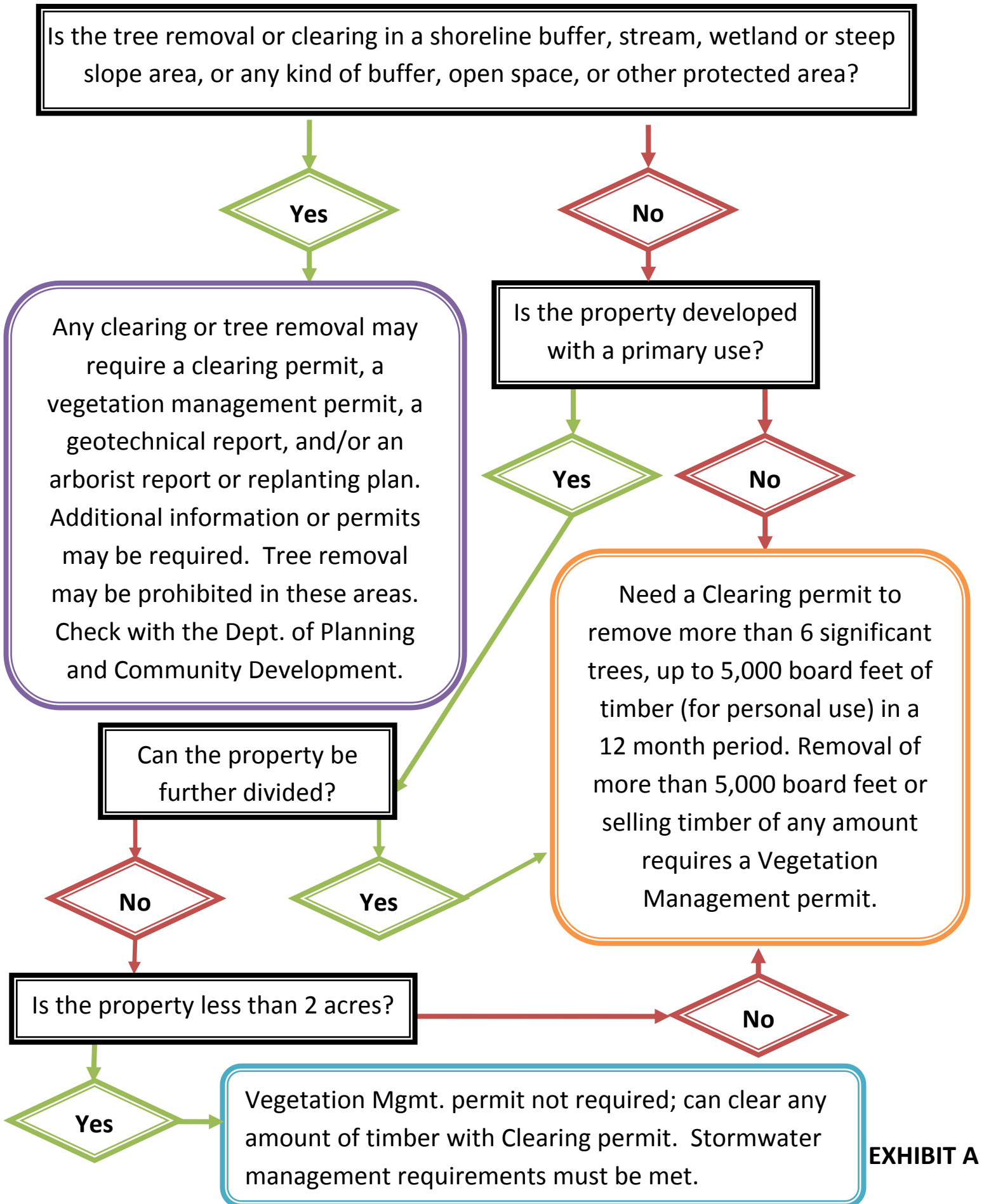
PASSED BY THE CITY COUNCIL:

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NUMBER: 2014-38

Figure 16.18 Tree Removal Permit Process



CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Budget Deliberations and Review of Draft 2015-2020 Six-Year Capital Facilities Plan	Date: October 14, 2014
Agenda Item: Staff Intensive	Bill No.
Proposed By: Ellen Schroer, Finance Director and Barry Loveless, Director of Public Works	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

The City of Bainbridge Island prepares a two-year budget. Staff will field questions concerning the 2015 – 2016 Preliminary Proposed Budget which was presented to City Council on September 23.

This item will also include a review of the current draft of the proposed 2015-2020 Six-Year Capital Facilities Plan.

The Council will consider the budget over the next months, and will adopt budgets, including capital plans, for the next biennium before the end of 2014.

RECOMMENDED ACTION

Information only.

City of Bainbridge Island

DRAFT Transportation CIP (2015 - 2020)

10/9/2014
6:10 PM

Project	Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
TRANSPORTATION PROJECTS - 6-YEAR CIP																
Annual Roads Preservation		x		303	Y					915	624	637	649	662	676	9,464
Annual Safety Upgrades					Y					50	50	50	50	50	50	700
Mountain View Reconstruction	Manitou to End				Y			Y		20	66					
Wing Point Way NM Impr.	Ferncliff to Park	x		152	Y	Y	Y			176						
Wyatt Way Reconstr. - Phase 1	Madison to Lovell	x			Y	Y		Y	Y			150	120	1,330	2,100	
Winslow Way Reconstr. -Ph 2	Madison to Grow	x			Y	Y	Y	Y	Y			TBD	TBD			
Sportsman's Club/N-Brooklyn	Intersection Imprv.	x			Y						180	813				
Wardwell Rd Reconstr & Drain	Sportsman's to TCrow	x			Y			Y				100				
Country Club Rd Recon & Drain	Pst Toe Jam to Seawall				Y			Y				175				
TRANSPORTATION PROJECTS - 20-YEAR CIP																
Annual Upgrade Gravel Roads					Y			Y								TBD
Roadway Reconstruction Projects																
Old Mill Reconstruction	Blakely to Blakely Hill				Y			Y								TBD
Wyatt Way Reconstr. - Phase 2	Ericksen - Madison				Y			Y								TBD
Blakely Hill Road Reconstr	Halls Hill to top of hill				Y			Y								TBD
Halls Hill Road Reconstr	Blakely to top of hill	x			Y			Y								TBD
Shoreline Road Stabilization Projects																
Manitou Beach Rd Stabilization	Falk to Skiff				Y											TBD
Country Club Rd Stabilization	Shoreline frontage				Y											TBD
Manitou Beach Rd Stabilization	Murden Cove - Falk				Y											TBD
Crystal Springs Rd Stabilization	Baker to Pt White				Y											TBD
Intersection Improvement Projects																
Madison/ New Brooklyn	Intersection Imprv.	X			Y											TBD
Madison/ Wyatt	Intersection Imprv.	X			Y											TBD
Sportsman's Club/ High School	Intersection Imprv.	x			Y											TBD
TOTALS										1,161	920	1,925	819	2,042	2,826	10,164
Grant Totals										455						
City Funding										706	920	1,925	819	2,042	2,826	10,164

Amounts in thousands

City of Bainbridge Island

Draft Non-Motorized Transportation CIP (2015 - 2020)

10/9/2014
6:10 PM

Project	Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Comp	Wtr Comp	Swr Comp	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
NON-MOTORIZED PROJECTS - 6-YEAR CIP																
SR305/Olympic Drive NM	Harbor Dr. to Winslow Way	x	x	1,092	Y					724		618				
Sound to Olympic Trail Phase 2	Winslow W. to Hi School Rd.	x	x	1,254	Y					1,450						
Sound to Olympics Trail Phase 3	STO Trail to Ericson Ave.	x		1,212	Y					215		659	100	2,610		
Sound to Olympics Trail Phase 4	Vineyard Ln to High School Rd	x		692	Y					800						
Wing Point Way Non Motorized	Ferncliff to Park	x		1,331	Y	Y	Y			1,539						
Islandwide Gaps ROW Acquisition	* Identifies Projects				Y					TBD	TBD	TBD	TBD			
Wyatt Way Reconstr- Phase 1 (Alt1)		x									TBD	TBD				
Cave Ave. Sidewalk Improvements					Y					6	3	43	25			
Connecting Pathways					Y					25	25	25	25	25	25	350
C40-Spot Projects					Y					50	50	50	50	50	50	700
Top 5 Road Safety Projects by NMTAC:																
C40 - Miller Road	Tolo to Pederson Hill	x			Y							113	897			
C40 - Bucklin Phase 2	Blakely - Fletcher Bay	x			Y					31	16	252	281			
C40 - Eagle Harbor - Phase 1	Wyatt - Past Bucklin	x			Y						110	45	15	800	610	
C40 - Eagle Harbor - Phase 2	Pst Bucklin- McDonald	x			Y									700		
C40 - Fletcher Bay Road	New Brooklyn to HS Rd	x		405	Y					470						
C40 - Lynwood Center	Bucklin - Pt. White	x			Y										505	
Transportation Projects - 20 Years CIP																
Wyatt Way NM - Phase 1 (Alt2)	Madison to Lovell	x			Y											TBD
Wyatt NM - Phase 2	Ericksen - Madison				Y											TBD
Wyatt Sidewalk Extension	E of Weaver - Weaver				Y											TBD
Wyatt sidewalk Extension	Weaver to Gowen				Y											TBD
Sound Olympics Trail Future Phases	Various	x			Y											TBD
C40 - Valley	N. Madison - Sunrise				Y											TBD
Grow Ave NM Impr.	Winslow Way - Wyatt				Y											TBD
Lost Valley Trail - Phase 1	Carmella Lane				Y											TBD
Winslow Way Reconstr.- Phase 2	Madison to Grow	x			Y	Y	Y	Y	Y							TBD
Madison Avenue NM Impr.	Wyatt to High School				Y											TBD
C40 - Fletcher - Phase 2+	Lynwood to High School	x														TBD
C40 - Day	SR305 to N. Madison	x														TBD
C40 - Blakely	Bucklin to Country Club	x														TBD
C40 - Sportsman's Club	Wyatt to SR305	x														TBD
C40 - High School	Sportsman's to Fletcher Bay	x														TBD
C40 - North Madison, Phase 3+	Winther to Day	x														TBD
TOTALS										4,840	674	1,805	1,393	4,185	1,190	1,050
Grant Totals										4,094	408	1092	43	352		
City Funding										746	266	713	1,350	3,833	1,190	1,050

Amounts in thousands

City of Bainbridge Island
DRAFT Facilities CIP (2015- 2020)

10/9/2014
6:10 PM

Project	Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
FACILITIES PROJECTS - 6-YEAR CIP																
Waterfront Park Phase 1 Impr.	Waterfront Park				Y											
Design/Permitting		x								84						
Construction		x									916					
City Dock Impr.	Waterfront Park				Y											
Design/Permitting		x								220						
Construction		x		835							1,847					
Police Station Replacement	Police Station				Y											
Design										500						
Construction											TBD					
Court Facility Replacement	Court Facility				Y											
Design										TBD						
Construction											TBD					
Downtown Parking Facility	Winslow				Y											
Design										TBD						
Construction											TBD					
Pedestrian Bridge Reconstruction	WF Park Trail									100						
Road End Improvements	Island Wide				Y					150						
RCM Lighting Upgrade	City Hall				Y						25					
HVAC System Equip. Upgrade	City Hall				Y					41	42	43	44			
Fueling System Upgrade Design	Public Works Facility				Y								15			
HVAC System Equip. Upgrade	Public Works Facility				Y									14		
Fueling System Upgrade	Public Works Facility				Y									75		
FACILITIES PROJECTS - 20-YEAR CIP																
City Farmland Infrastructure	Island Wide				Y											TBD
SCADA Software Upgrade (HVAC)	City Hall				Y											TBD
SCADA Software Upgrade (Securit	City Hall				Y											TBD
TOTALS										1,095	2,830	43	59	89	0	TBD
Grant Totals										0	835					
City Total										1,095	1,995	43	59	89	0	

Amounts in thousands

City of Bainbridge Island

DRAFT FLEET and EQUIPMENT CIP (2015 - 2020)

10/9/2014
6:10 PM

Project		Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Compone	Wtr Compone	Swr Compone	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
FLEET PROJECTS - 6-YEAR CIP																
Police Vehicles (3)					139					139	143	147	151	156	161	2,254
Small Capital Equip <\$10,000					10	10	10	10	10	50	50	50	50	50	50	700
Roadside Mower					77				19	96						
Medium Duty Pickup Truck					33	8				41						
Motorcycle		x		10	30					30						
Sweeper					42				169		211					
Phone System					50						50					
Cab and Chassis					88				88			176				
Medium Duty Pickup Truck					22	22						44				
Roadside Mower					83				21				104			
Chipper					36								36			
Commercial Lawn Mower					8								8			
Roller Compactor w Trailer					35									35		
Pup Trailer					29				29					58		
Van							33	8						41		
Light Duty Pick Up					7	7	7	7	7					35		
Emergency Generator								60						60		
Shoulder Gravel Conveyor					37									37		
Small Sander Attachment					6									6		
FLEET PROJECTS - 20-YEAR CIP																
Annual - Fleet Replacement					x	x	x	x	x							TBD
Annual - IT Equipment Capital Items					350											350
TOTALS										356	454	417	349	272		3,304
Grants										10						
City Funding										346	454	417	349	272	0	3,304

Amounts in thousands

WATER UTILITY

Project Title	Fund	Location	Description of Work	Added for 2015-2020 CIP	Proposed Year	Comments	Comp. Plan Designation
6 Year CIP:							
2015 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction		2015	Water System Rehabilitation	M
2016 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction		2016	Water System Rehabilitation	M
2017 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction		2017	Water System Rehabilitation	M
2018 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction		2018	Water System Rehabilitation	M
2019 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction	Y	2019	Water System Rehabilitation	M
2020 Annual Preservation Program	Water		Pipes, valves, meters, pressure reduction	Y	2020	Water System Rehabilitation	M
Wing Point Way	Water		TBD		2015	TBD	TBD
Taylor Avenue Well	Water		TBD		2016	Deferred; pending system plan	E/N
Sands Well #2 - Design	Water		New or retrofitted production well		2016	Deferred; pending system plan	E
Sands Well #2 - Construction	Water		New or retrofitted production well		2016	Deferred; pending system plan	E
High School Reservoir - Design	Water		Retrofit		2017	Deferred; pending system plan	E/N
High School Reservoir - Construct	Water		Retrofit		2018	Deferred; pending system plan	E/N
Fletcher Bay Well	Water		Redundancy well		2018	Deferred; pending system plan	E/N
20 Year CFP:							
Annual Preservation Program			2% inflation per year for 14 years			Water System Rehabilitation	E/N
Wyatt High Zone Main		Madison to Grow	Extend high pressure zone further south			Improve customer water pressure	E/N

M - Major Maintenance, repair, renovation, or replacement of an existing facility that does not add additional capacity

E - New facilities or improvements to existing facilities that provide added capacity to serve the existing population

N - New facilities or improvements to existing facilities that are built primarily to provide added capacity to serve future population or employment growth

City of Bainbridge Island
DRAFT Water CIP (2015- 2020)

10/9/2014
6:10 PM

Project	Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
WATER PROJECTS - 6-YEAR CIP																
Annual Preservation Program					Y					147	148	151	154	157	160	2,170
Wing Point Way					Y	Y	Y			769						
Winslow Way Reconstr.-Ph 2	Madison to Grow				Y	Y	Y					TBD	TBD			
WATER PROJECTS - 20-YEAR CIP																
Taylor Avenue Well					Y											TBD
Sands Well #2					Y											TBD
High School Reservoir					Y											TBD
Fletcher Bay Well					Y											TBD
Wyatt High Zone Main	Madison - Grow				Y	Y	Y									TBD
TOTALS										916	148	151	154	157	160	2,170

SEWER UTILITY

Project Title	Fund	Location	Description of Work	Added for 2014-2019 CIP	Proposed Year	Comments	Comp. Plan Designation
6 Year CIP:							
2015 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes		2015	Collection system rehabilitation	E/N
2016 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes		2016	Collection system rehabilitation	E/N
2017 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes		2017	Collection system rehabilitation	E/N
2018 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes		2018	Collection system rehabilitation	E/N
2019 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes	Y	2019	Collection system rehabilitation	E/N
2020 Annual Preservation Program	Sewer	TBD	Gravity and force main piping, manholes	Y	2020	Collection system rehabilitation	E/N
Wing Point Way	Sewer	with Non Motorized project	Gravity and force main piping, manholes	Y	2015	Sewer element of project only; needs assessment and design	TBD
20 Year CFP:							
Annual Preservation Program			2% inflation per year for 14 years				E/N
Pump Station Upgrade - Various			Mechanical and electrical retrofit			Programmed as part of GSP update	E/N
Pump Station Upgrade - Village	Sewer	SR305 / High School Rd	Mechanical and electrical retrofit			Defer until GSP complete	E/N
WWTP Upgrade - Various			Mechanical and electrical retrofit			Programmed as part of GSP update	E/N

M - Major Maintenance, repair, renovation, or replacement of an existing facility that does not add additional capacity

E - New facilities or improvements to existing facilities that provide added capacity to serve the existing population

N - New facilities or improvements to existing facilities that are built primarily to provide added capacity to serve future population or employment growth

City of Bainbridge Island
DRAFT Sewer CIP (2015 - 2020)

10/9/2014
6:10 PM

Project	Location and/or Phase	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Componen	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034
SEWER PROJECTS - 6-YEAR CIP																
Annual Preservation Program						Y				149	152	155	158	161	161	2,240
Wing Point Way Sewer	Wing Point				Y	Y	Y			1,073						
Winslow Way Reconstr.-Ph 2	Madison to Grow				Y	Y	Y					TBD	TBD			
SEWER PROJECTS - 20-YEAR CFP																
Pump Station Upgrade - Various	Madison - Grow				Y	Y	Y									TBD
Pump Station Upgrade - Village	Village															TBD
WWTP Upgrade - Various	Hawley															TBD
Extend Outfall	Wing Point															TBD
TOTALS										1,222	152	155	158	161	161	2,240

City of Bainbridge Island

Draft Stormwater CIP (2015 - 2020)

10/9/2014
6:10 PM

Project	Grant Eligible	Grant Awarded	Grant Funds	General Comp Srtts Component	Wtr Component	Swr Component	SSWM Comp	2015	2016	2017	2018	2019	2020	2021 - 2034	Notes
STORMWATER PROJECTS - 6-YEAR CIP															
2015-20 Annual Stormwater Preservation						Y		100	100	291	297	303	309	4326	
Wardwell Rd Reconstruction and Drainage Imp.	X	334.5		Y		Y				446					
Wardwell at Woodward Creek Culvert Replacement						Y				45	200				
Mtn. View Dr. Reconstruction and Drainage Imp.				Y		Y		12	41						
Yeomalt Area Drainage Improvements	X	382.5				Y				510					
Halls Hill at Blakely Falls Creek Culvert						Y				150					
Waterfront Park Outfall Reconstruction	X					Y				170					
Eagle Harbor Dr at Cooper Creek Culvert						Y				150					
Deep Culvert Preservation Assessment						Y		75							
Deep Culvert Preservation Program						Y			50	200	250	200	250		
*Eagle Hrbr Dr. Culvert Repairs at McDonald Creek						Y				*	*				
*Eagle Hrbr Dr. Culvert Repairs at Creosote Creek						Y					*	*			
Rockaway Beach Rd. Outfall						Y		50	150						
CountryClub Rd. Reconstruction & Drainage Impr.				Y		Y				75					
Blakely Avenue Area Drainage Improvements						Y					45	30	250		
Eagle Harbor Dr. at Cooper Creek Culvert Replacement				Y		Y				100	100	400			
Springbrook Creek Restoration and Culvert Replace	X	450				Y				600					
STORMWATER PROJECTS - 20-YEAR CIP															
Management Reserve for Deep Culvert Replacements						Y								2,500	
Culvert and Outfall Projects:															
Miller Rd at Issei Creek Culvert Replacement						Y								266	
Yeomalt Outfall Improvements						Y								400	
Fletcher Bay Rd at Springbrook Creek Culvert Replace						Y								270	
High School Rd at Springbrook Creek Culvert Replace						Y								230	
Country Club Rd at Mac's Dam Creek Culvert Replace						Y								375	
Southbeach Drive Culvert & Outfall Impr.						Y								50	
Management Reserve for 2024-2034						Y								2,500	
Area Drainage Projects:															
Hansen Road Area Drainage Improvements						Y								100	
Park Avenue Area Drainage Improvements						Y								200	
Sunrise Drive Area Drainage Improvements						Y								500	
Manzanita Area Drainage Improvements														300	
Battle Point Dr. and Skinner Rd Area Drainage Impr.						Y								200	
Venice Loop Area Drainage Improvements						Y								150	
Puget Sound Partnership LIO Projects:															
Management Reserve for Water Quality Projects														1,000	
Salt Marsh and Creek Restoration	X					Y								TBD	
WF Park Bulkhead Removal and Conveyance Retrofit	X					Y								TBD	
Point Monroe Lagoon/ Faye Bainbridge Outfall	X					Y								TBD	
Blakely Hill Road Drainage and Outfall Imp.	X					Y								TBD	
Yeomalt Madonna Retrofits and Outfall Imp.	X					Y								TBD	
Madison South and Winslow Way East Retrofits	X					Y								TBD	
Euclid Culvert Replacement	X					Y								TBD	
Wardwell roadway drainage retrofit	X					Y								TBD	
TOTALS								237	341	2737	892	933	809	9,041	
Grant Totals								0	0	1201	150				
City Funding								237	341	1,536	742	933	809	9,041	0
Amounts in thousands															
Notes:															
* Project also shown as potential grant funded project below. Portion of project may be grant eligible															

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: October 14, 2014
Agenda Item: Consent Agenda	Bill No.: 14-169
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Consent Agenda Items A through J: A. Accounts Payable Voucher and Payroll Approval, B. Regular Study Session Meeting Minutes, August 4, 2014, C. Regular Study Session Meeting Minutes, August 18, 2014, D. Regular Business Meeting Minutes, August 25, 2014, E. Regular Study Session Meeting Minutes, September 2, 2014, F. Resolution No. 2014-22, Relating to Short-Term Borrowing from the General Fund to the Capital Construction Fund, G. Sound to Olympic Trail, Professional Services Amendment No. 1, Application to List Suyematsu Farm Barn on the Washington Historical Barns Registry, I. Agreement with Kitsap County Regarding Jury Panels for Municipal Court and J. Public Works Trust Fund Loan Amendments.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda Items A through J: A. Accounts Payable Voucher and Payroll Approval, B. Regular Study Session Meeting Minutes, August 4, 2014, C. Regular Study Session Meeting Minutes, August 18, 2014, D. Regular Business Meeting Minutes, August 25, 2014, E. Regular Study Session Meeting Minutes, September 2, 2014, F. Resolution No. 2014-22, Relating to Short-Term Borrowing from the General Fund to the Capital Construction Fund, G. Sound to Olympic Trail, Professional Services Amendment No. 1, Application to List Suyematsu Farm Barn on the Washington Historical Barns Registry, I. Agreement with Kitsap County Regarding Jury Panels for Municipal Court and J. Public Works Trust Fund Loan Amendments.

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: September 22, 2014 - October 13, 2014
CITY COUNCIL: September 23, 2014 - October 14, 2014

Last check from previous run: 336825 dated 9/24/14 issued to WA Assoc of Public Records Officers in the amount of 305.00

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	10/1/14	N/A	Bank of NY Mellon/October 1 Debt Service	831,355.00
ACH	9/26/14	160	COBI Utilities September Billing	2,663.76
EFT	9/26/14	161	WA State Department of Revenue/August Excise Taxes	9,233.57
Manual	9/18/14	336696	Void-Wrong Amount	Void
Manual	9/18/14	336758	Void-Wrong Vendor #	Void
Manual	9/30/14	336787	Void-S/B Freight Only	Void
Manual	9/18/14	336826	ENG/Studio Cascade/Waterfront Park/Dock Project	10,649.50
Manual	9/25/14	336827	POL/Chevron/Fuel-Tovar Training	41.80
Manual	9/25/14	336828	ENG/Granite Construction/Madison Avenue Overlay	224,521.85
Manual	9/25/14	336829	PW/Partner Construction Products/5 Pails Detack	304.58
Manual	9/25/14	336830	POL/Public Safety Center/Big Easy Kit x 6	458.47
Manual	9/29/14	336831	COBI Retainage Account/Dripping Water Creek Repair	3,870.27
Manual	9/29/14	336832	ENG/Sound Excavation, Inc/Dripping Water Creek Repair	73,535.13
Manual	10/1/14	336833	PCD/Joseph Tovar/Review COBI Comprehensive Plan Update	875.00
Manual Checks, Electronic Disbursements				1,157,508.93

Regular Run	10/15/14	336834 - 336972	Regular Check Run	334,297.76
Total Disbursements				1,491,806.69

Retainage Release	N/A	N/A	No Retainage Release	Ø
Travel Advance	9/24/14	62	POL/Tami Allen/PCCOH/Harbormaster Conference	200.00
Travel Advance	9/24/14	63	POL/Carla Sias/Code 4/Supervise Volunteers Training	200.00

Prepared and Reviewed by *Linda Steinberg* Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw *10-8-2014*
Karl R. Shaw, Accounting Manager Date

ACH UB

09/25/2014 10:56 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

160 09/26/2014 MANL 103 CITY OF BAINBRIDGE I 193626 10460SEP14 09/04/2014 ACHSEP14 55.23
Invoice: 10460SEP14

55.23 91011768 547500 WFP ITRRIGATION
GG-C/E-PARKS-WTR/SWR

193627 10461SEP14 09/04/2014 ACHSEP14 842.78
Invoice: 10461SEP14

842.78 91011768 547500 WFP RESTROOM
GG-C/E-PARKS-WTR/SWR

193628 10463SEP14 09/04/2014 ACHSEP14 323.83
Invoice: 10463SEP14

323.83 91011755 547500 SENIOR CENTER
GG-C/E-COMMONS-WTR/SWR

193629 10464SEP14 09/04/2014 ACHSEP14 306.41
Invoice: 10464SEP14

306.41 91011755 547500 COMMONS
GG-C/E-COMMONS-WTR/SWR

193630 11573SEP14 09/04/2014 ACHSEP14 1,126.05
Invoice: 11573SEP14

1,126.05 91011768 547500 PRITCHARD PARK
GG-C/E-PARKS-WTR/SWR

193631 12755SEP14 09/04/2014 ACHSEP14 9.46
Invoice: 12755SEP14

9.46 91011768 547500 STRAWBERRY PLANT PARK IRRIGAT
GG-C/E-PARKS-WTR/SWR

CHECK 160 TOTAL: 2,663.76

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 2,663.76

COUNT AMOUNT

TOTAL MANUAL CHECKS 1 2,663.76

*** GRAND TOTAL *** 2,663.76

09/25/2014 10:56 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2014 9 242									
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			2,663.76	
09/26/2014	ACHSEP14	092614			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				2,663.76
09/26/2014	ACHSEP14	092614			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			2,663.76	2,663.76
APP 631-130000					DUE TO/FROM CLEARING			2,663.76	
09/26/2014	ACHSEP14	092614							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				2,663.76
09/26/2014	ACHSEP14	092614							
					SYSTEM GENERATED ENTRIES TOTAL			2,663.76	2,663.76
					JOURNAL 2014/09/242 TOTAL			5,327.52	5,327.52

09/25/2014 10:56
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 9	242	09/26/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		2,663.76
001-213000				GENERAL - ACCOUNTS PAYABLE	2,663.76	
				FUND TOTAL	2,663.76	2,663.76
631 CLEARING FUND	2014 9	242	09/26/2014			
631-130000				DUE TO/FROM CLEARING	2,663.76	
635-111100				CASH		2,663.76
				FUND TOTAL	2,663.76	2,663.76

09/25/2014 10:56
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			2,663.76
631 CLEARING FUND		2,663.76	
	TOTAL	2,663.76	2,663.76

** END OF REPORT - Generated by Linda Steinberg **

Exc TAX

09/25/2014 11:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

161 09/26/2014 MANL 124 WA ST DEPT OF REVENU 193632 2014-09 09/26/2014 EFTSEP14 9,233.57
Invoice: 2014-09

EXCISE TAXES-AUGUST 2014

147.00	91411341	553000	FINANCE - WATER EXTRNL TAXES
776.04	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
3,329.70	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
27.73	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
7.75	91411341	553000	FINANCE - WATER EXTRNL TAXES
3.08	91411341	553000	FINANCE - WATER EXTRNL TAXES
144.39	91431383	553000	FINANCE - SSWM - EXTRNL TAXES
4,232.67	91411341	553000	FINANCE - WATER EXTRNL TAXES
398.23	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
2.86	51011211	520000	PD-C/E ADMIN-BENEFITS
45.19	63470588	531100	CUR - DEV DEV PLAN OFC SUPPLY
1.83	53011212	531100	PD-C/E-PATROL SUPPLIES
91.44	51011211	53110000589	PD-COMM OUTREACH-SUPPLIES
8.35	81011881	535500	IT - C/E COMPUTER PARTS & EQ
.37	81011881	535500	IT - C/E COMPUTER PARTS & EQ
1.65	81011881	535500	IT - C/E COMPUTER PARTS & EQ
2.51	41011141	531100	FIN - C/E ADMIN SUPPLIES
12.78	81011881	535500	IT - C/E COMPUTER PARTS & EQ

CHECK 161 TOTAL: 9,233.57

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 9,233.57

COUNT AMOUNT

TOTAL MANUAL CHECKS 1 9,233.57

*** GRAND TOTAL *** 9,233.57

09/25/2014 11:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 9 244									
APP 401-213000						ACCOUNTS PAYABLE		4,390.50	
09/26/2014	EFTSEP14	092614				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			9,233.57
09/26/2014	EFTSEP14	092614				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		4,531.70	
09/26/2014	EFTSEP14	092614				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		144.39	
09/26/2014	EFTSEP14	092614				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		121.79	
09/26/2014	EFTSEP14	092614				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		45.19	
09/26/2014	EFTSEP14	092614				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								9,233.57	9,233.57
APP 631-130000						DUE TO/FROM CLEARING		9,233.57	
09/26/2014	EFTSEP14	092614							
APP 401-130000						DUE TO/FROM CLEARING			4,390.50
09/26/2014	EFTSEP14	092614							
APP 402-130000						DUE TO/FROM CLEARING			4,531.70
09/26/2014	EFTSEP14	092614							
APP 403-130000						DUE TO/FROM CLEARING			144.39
09/26/2014	EFTSEP14	092614							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			121.79
09/26/2014	EFTSEP14	092614							
APP 407-130000						DUE TO/FROM CLEARING			45.19
09/26/2014	EFTSEP14	092614							
SYSTEM GENERATED ENTRIES TOTAL								9,233.57	9,233.57
JOURNAL 2014/09/244 TOTAL								18,467.14	18,467.14

09/25/2014 11:00
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2014 9	244	09/26/2014		
001-130000			GENERAL - DUE TO/FROM CLEARING		121.79
001-213000			GENERAL - ACCOUNTS PAYABLE	121.79	
			FUND TOTAL	121.79	121.79
401 WATER OPERATING FUND	2014 9	244	09/26/2014		
401-130000			DUE TO/FROM CLEARING		4,390.50
401-213000			ACCOUNTS PAYABLE	4,390.50	
			FUND TOTAL	4,390.50	4,390.50
402 SEWER OPERATING FUND	2014 9	244	09/26/2014		
402-130000			DUE TO/FROM CLEARING		4,531.70
402-213000			ACCOUNTS PAYABLE	4,531.70	
			FUND TOTAL	4,531.70	4,531.70
403 STORM & SURFACE WATER FUND	2014 9	244	09/26/2014		
403-130000			DUE TO/FROM CLEARING		144.39
403-213000			ACCOUNTS PAYABLE	144.39	
			FUND TOTAL	144.39	144.39
407 BUILDING & DEVELOPMENT FUND	2014 9	244	09/26/2014		
407-130000			DUE TO/FROM CLEARING		45.19
407-213000			ACCOUNTS PAYABLE	45.19	
			FUND TOTAL	45.19	45.19
631 CLEARING FUND	2014 9	244	09/26/2014		
631-130000			DUE TO/FROM CLEARING	9,233.57	
635-111100			CASH		9,233.57
			FUND TOTAL	9,233.57	9,233.57

09/25/2014 11:00
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		121.79
401 WATER OPERATING FUND		4,390.50
402 SEWER OPERATING FUND		4,531.70
403 STORM & SURFACE WATER FUND		144.39
407 BUILDING & DEVELOPMENT FUND		45.19
631 CLEARING FUND	9,233.57	
TOTAL	9,233.57	9,233.57

** END OF REPORT - Generated by Linda Steinberg **

Void

09/18/2014 10:11 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336696 09/10/2014 VOID 4890 STUDIO CASCADE INC 193276 1957 08/20/2014 21300190 -24,931.88

Invoice: 1957

WATERFRONT PARK / DOCK PROJECT

-24,931.88 61311476 64110000637 WFP-PCD-CAP PROF SVCS/DESIGN

CHECK 336696 TOTAL: -24,931.88

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -24,931.88

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 24,931.88

*** GRAND TOTAL *** -24,931.88

09/18/2014 10:11 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT		JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
	EFF DATE								
2014 9 181									
APP 301-213000						ACCOUNTS PAYABLE			24,931.88
	09/18/2014	336696	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		24,931.88	
	09/18/2014	336696	VOID			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		24,931.88	24,931.88
APP 631-130000						DUE TO/FROM CLEARING			24,931.88
	09/18/2014	09/07/14	VOID						
APP 301-130000						DUE TO/FROM CLEARING		24,931.88	
	09/18/2014	09/07/14	VOID						
						SYSTEM GENERATED ENTRIES TOTAL		24,931.88	24,931.88
						JOURNAL 2014/09/181	TOTAL	49,863.76	49,863.76

09/18/2014 10:11
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
301 CAPITAL CONSTRUCTION FUND	2014 9	181	09/18/2014			
301-130000				DUE TO/FROM CLEARING	24,931.88	
301-213000				ACCOUNTS PAYABLE		24,931.88
				FUND TOTAL	24,931.88	24,931.88
631 CLEARING FUND	2014 9	181	09/18/2014			
631-130000				DUE TO/FROM CLEARING		24,931.88
635-111100				CASH	24,931.88	
				FUND TOTAL	24,931.88	24,931.88

FUND	DUE TO	DUE FROM
301 CAPITAL CONSTRUCTION FUND		24,931.88
631 CLEARING FUND	24,931.88	
	TOTAL	24,931.88

** END OF REPORT - Generated by Linda Steinberg **

VOID

09/18/2014 14:12
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336758 09/24/2014 VOID 216 FEDERAL EXPRESS CORP 193434 6652 08/25/2014 -369.58

Invoice: 6652 PW/5 GAL PAILS DETACK X 5

-369.58 73111423 531100 OFFICE SUPPLIES

CHECK 336758 TOTAL: -369.58

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -369.58

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	369.58

*** GRAND TOTAL *** -369.58

09/18/2014 14:12 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 9 185									
APP 101-213000						STREETS - ACCOUNTS PAYABLE			369.58
09/24/2014	336758	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		369.58	
09/24/2014	336758	VOID				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		369.58	369.58
APP 631-130000						DUE TO/FROM CLEARING			369.58
09/24/2014	09/21/14	VOID							
APP 101-130000						STREETS - DUE TO/FROM CLEARING		369.58	
09/24/2014	09/21/14	VOID							
						SYSTEM GENERATED ENTRIES TOTAL		369.58	369.58
						JOURNAL 2014/09/185	TOTAL	739.16	739.16

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
101 STREET FUND	2014 9	185	09/24/2014			
101-130000				STREETS - DUE TO/FROM CLEARING	369.58	
101-213000				STREETS - ACCOUNTS PAYABLE		369.58
				FUND TOTAL	369.58	369.58
631 CLEARING FUND	2014 9	185	09/24/2014			
631-130000				DUE TO/FROM CLEARING		369.58
635-111100				CASH	369.58	
				FUND TOTAL	369.58	369.58

09/18/2014 14:12
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
101 STREET FUND			369.58
631 CLEARING FUND		369.58	
	TOTAL	369.58	369.58

** END OF REPORT - Generated by Linda Steinberg **

VOID

09/30/2014 08:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcsbdb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336787 09/24/2014 VOID 4129 OWEN EQUIPMENT COMPA 193547 00072623 08/08/2014 -1,328.52

Invoice: 00072623

PW/SUCTION HOSE EQUIP#25

-1,328.52 73637945 531100

O&M ALLOC-SWEEPER-SUPPLIES

CHECK 336787 TOTAL: -1,328.52

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -1,328.52

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 1,328.52

*** GRAND TOTAL *** -1,328.52

09/30/2014 08:59 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
2014 9 274									
APP 631-213000						ACCOUNTS PAYABLE			1,328.52
09/24/2014	336787 VOID					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		1,328.52	
09/24/2014	336787 VOID					AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2014/09/274 TOTAL		1,328.52	1,328.52

09/30/2014 08:59
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631 CLEARING FUND	2014 9	274	09/24/2014			
631-213000				ACCOUNTS PAYABLE		1,328.52
635-111100				CASH	1,328.52	
				FUND TOTAL	1,328.52	1,328.52

** END OF REPORT - Generated by Linda Steinberg **

Manual

09/18/2014 14:35 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336826 09/18/2014 PRD 4890 STUDIO CASCADE INC 193615 1957A 08/20/2014 21300190 M091814 10,649.50

Invoice: 1957A

WATERFRONT PARK / DOCK PROJECT

10,649.50 61311476 64110000637 WFP-PCD-CAP PROF SVCS/DESIGN

CHECK 336826 TOTAL: 10,649.50

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 10,649.50

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 10,649.50

*** GRAND TOTAL *** 10,649.50

09/18/2014 14:35 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014	9	187							
APP 301-213000						ACCOUNTS PAYABLE		10,649.50	
09/18/2014	M091814	091814				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			10,649.50
09/18/2014	M091814	091814				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		10,649.50	10,649.50
APP 631-130000						DUE TO/FROM CLEARING		10,649.50	
09/18/2014	M091814	091814							
APP 301-130000						DUE TO/FROM CLEARING			10,649.50
09/18/2014	M091814	091814							
						SYSTEM GENERATED ENTRIES TOTAL		10,649.50	10,649.50
						JOURNAL 2014/09/187 TOTAL		21,299.00	21,299.00

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
301 CAPITAL CONSTRUCTION FUND	2014 9	187	09/18/2014		
301-130000			DUE TO/FROM CLEARING		10,649.50
301-213000			ACCOUNTS PAYABLE	10,649.50	
			FUND TOTAL	10,649.50	10,649.50
631 CLEARING FUND	2014 9	187	09/18/2014		
631-130000			DUE TO/FROM CLEARING	10,649.50	
635-111100			CASH		10,649.50
			FUND TOTAL	10,649.50	10,649.50

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
301 CAPITAL CONSTRUCTION FUND			10,649.50
631 CLEARING FUND		10,649.50	
	TOTAL	10,649.50	10,649.50

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336827 09/25/2014 PRD 96 CHEVRON PRODUCTS COM 193622 608748 09/18/2014 M092514 41.80
Invoice: 608748 POL/FUEL-TOVAR TRAINING
41.80 53011212 443410 POLICE - C/E PATROL TRAINING

CHECK 336827 TOTAL: 41.80

336828 09/25/2014 PRD 7570 GRANITE CONSTRUCTION 193623 PAYREQ1-658 09/09/2014 21400113 M092514 224,521.85
Invoice: PAYREQ1-658 MADISON AVENUE OVERLAY
224,521.85 72321953 66300000658 MAD AVE OVERLAY-CONSTR

CHECK 336828 TOTAL: 224,521.85

336829 09/25/2014 PRD 2106 PARTNER CONSTRUCTION 193624 6652 08/25/2014 M092514 304.58
Invoice: 6652 PW/5 GAL PAILS DEACK X 5
304.58 73111423 531100 OFFICE SUPPLIES

CHECK 336829 TOTAL: 304.58

336830 09/25/2014 PRD 4698 PUBLIC SAFETY CENTER 193625 5529595 08/05/2014 M092514 458.47
Invoice: 5529595 POL/BIG EASY KIT X 6
458.47 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 336830 TOTAL: 458.47

NUMBER OF CHECKS 4 *** CASH ACCOUNT TOTAL *** 225,326.70

COUNT AMOUNT

TOTAL PRINTED CHECKS 4 225,326.70

*** GRAND TOTAL *** 225,326.70

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 9	238								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		500.27	
09/25/2014	M092514	092514				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			225,326.70
09/25/2014	M092514	092514				AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		224,521.85	
09/25/2014	M092514	092514				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		304.58	
09/25/2014	M092514	092514				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								225,326.70	225,326.70
APP 631-130000						DUE TO/FROM CLEARING		225,326.70	
09/25/2014	M092514	092514							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			500.27
09/25/2014	M092514	092514							
APP 301-130000						DUE TO/FROM CLEARING			224,521.85
09/25/2014	M092514	092514							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			304.58
09/25/2014	M092514	092514							
SYSTEM GENERATED ENTRIES TOTAL								225,326.70	225,326.70
JOURNAL 2014/09/238 TOTAL								450,653.40	450,653.40

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2014	9	238	09/25/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		500.27
001-213000				GENERAL - ACCOUNTS PAYABLE	500.27	
				FUND TOTAL	500.27	500.27
101 STREET FUND	2014	9	238	09/25/2014		
101-130000				STREETS - DUE TO/FROM CLEARING		304.58
101-213000				STREETS - ACCOUNTS PAYABLE	304.58	
				FUND TOTAL	304.58	304.58
301 CAPITAL CONSTRUCTION FUND	2014	9	238	09/25/2014		
301-130000				DUE TO/FROM CLEARING		224,521.85
301-213000				ACCOUNTS PAYABLE	224,521.85	
				FUND TOTAL	224,521.85	224,521.85
631 CLEARING FUND	2014	9	238	09/25/2014		
631-130000				DUE TO/FROM CLEARING	225,326.70	
635-111100				CASH		225,326.70
				FUND TOTAL	225,326.70	225,326.70

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A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		500.27
101	STREET FUND		304.58
301	CAPITAL CONSTRUCTION FUND		224,521.85
631	CLEARING FUND	225,326.70	
	TOTAL	225,326.70	225,326.70

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336831 09/29/2014 PRD 102 CITY OF BAINBRIDGE I 193634 RETREQ2-577 09/26/2014 21400063 M092914 3,870.27

Invoice: RETREQ2-577

DRIPPING WATER CREEK-RET

3,870.27 72433438 66300000577 DRIPPING WTR CRK ADCP-CONSTR

CHECK 336831 TOTAL: 3,870.27

336832 09/29/2014 PRD 7927 SOUND EXCAVATION, IN 193633 PAYREQ2-577 09/26/2014 21400062 M092914 73,535.13

Invoice: PAYREQ2-577

DRIPPING WATER CREEK REPAIR

73,535.13 72433438 66300000577 DRIPPING WTR CRK ADCP-CONSTR

CHECK 336832 TOTAL: 73,535.13

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 77,405.40

COUNT AMOUNT

TOTAL PRINTED CHECKS 2 77,405.40

*** GRAND TOTAL *** 77,405.40

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 9 261									
APP 403-213000						ACCOUNTS PAYABLE		77,405.40	
09/29/2014	M092914	095914				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			77,405.40
09/29/2014	M092914	095914				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		77,405.40	77,405.40
APP 631-130000						DUE TO/FROM CLEARING		77,405.40	
09/29/2014	M092914	095914							
APP 403-130000						DUE TO/FROM CLEARING			77,405.40
09/29/2014	M092914	095914							
						SYSTEM GENERATED ENTRIES TOTAL		77,405.40	77,405.40
						JOURNAL 2014/09/261 TOTAL		154,810.80	154,810.80

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
403 STORM & SURFACE WATER FUND	2014 9	261	09/29/2014			
403-130000				DUE TO/FROM CLEARING		77,405.40
403-213000				ACCOUNTS PAYABLE	77,405.40	
				FUND TOTAL	77,405.40	77,405.40
631 CLEARING FUND	2014 9	261	09/29/2014			
631-130000				DUE TO/FROM CLEARING	77,405.40	
635-111100				CASH		77,405.40
				FUND TOTAL	77,405.40	77,405.40

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|CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
403 STORM & SURFACE WATER FUND			77,405.40
631 CLEARING FUND		77,405.40	
	TOTAL	77,405.40	77,405.40

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

336833	10/01/2014	PRTD	8010 TOVAR, JOSEPH	193677	1409-1A	09/05/2014		M100114	875.00
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Invoice: 1409-1A

PCD/REVIEW COBI COMP PLAN UPD

875.00 61011582 54245000700 COMP PLAN UPDATE-COMM OUTREACH

CHECK 336833 TOTAL: 875.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 875.00

COUNT	AMOUNT
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TOTAL PRINTED CHECKS	1 875.00
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*** GRAND TOTAL *** 875.00

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lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	3								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		875.00	
10/01/2014	M100114	100114				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			875.00
10/01/2014	M100114	100114				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		875.00	875.00
APP 631-130000						DUE TO/FROM CLEARING		875.00	
10/01/2014	M100114	100114							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			875.00
10/01/2014	M100114	100114							
						SYSTEM GENERATED ENTRIES TOTAL		875.00	875.00
						JOURNAL 2014/10/3	TOTAL	1,750.00	1,750.00

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	3	10/01/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		875.00
001-213000				GENERAL - ACCOUNTS PAYABLE	875.00	
				FUND TOTAL	875.00	875.00
631 CLEARING FUND	2014 10	3	10/01/2014			
631-130000				DUE TO/FROM CLEARING	875.00	
635-111100				CASH		875.00
				FUND TOTAL	875.00	875.00

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|CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			875.00
631 CLEARING FUND		875.00	
	TOTAL	875.00	875.00

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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INVOICE DTL DESC

336834	10/15/2014	PRTD	5 ACE HARDWARE	193635	28529	09/03/2014	10/12/14	28.77
Invoice: 28529						PW/QUICKCRETE//BOX WRENCH		
				28.77	73431835 531100	OFFICE SUPPLIES		
Invoice: 28588				193636	28588	09/10/2014	10/12/14	15.53
				15.53	73011755 531100	PW/HALOGEN BULB/FASTENERS		
						O&M-COMMONS SUPPLIES		
Invoice: 28622				193637	28622	09/12/2014	10/12/14	2.61
				2.61	73011183 531100	PW/FASTENERS		
						O&M-C/E-CH FAC-SUPPLIES		
Invoice: 28662				193638	28662	09/17/2014	10/12/14	67.31
				67.31	73011755 531100	PW/MISC SUPPLIES-COMMONS		
						O&M-COMMONS SUPPLIES		
Invoice: 28687				193639	28687	09/19/2014	10/12/14	6.51
				6.51	73011183 531100	PW/MASKING TAPE		
						O&M-C/E-CH FAC-SUPPLIES		
Invoice: 28682				193640	28682	09/19/2014	10/12/14	46.26
				46.26	73421355 531100	PW/PROPANE CYLINDER/TAPE		
						WIN COLL-SUPPLIES		
Invoice: 28691				193641	28691	09/19/2014	10/12/14	18.47
				18.47	73011183 531100	PW/WINDOW SQUEGE-SPONGE		
						O&M-C/E-CH FAC-SUPPLIES		
Invoice: 28704				193642	28704	09/22/2014	10/12/14	16.05
				16.05	73637943 531100	PW/SMALL BATTERIES-EQ#23		
						DITCHMASTER R&M-SUPPLIES		
Invoice: 28707				193643	28707	09/22/2014	10/12/14	9.75
				9.75	73111264 531100	PW/RIVET AL3 15 PK X 3		
						O&M-STREET-TRAF CONTROL-SUPPLY		
Invoice: 28727				193644	28727	09/24/2014	10/12/14	26.58
				26.58	73011768 531100	PW/CLEANING SUPPLIES-WFP		
						O&M-C/E-PARKS-SUPPLIES		
Invoice: 28670				193763	28670	09/18/2014	10/12/14	24.42
				24.42	72011951 63110000672	ENG/WHITE MARKING SPRAY		
						KNECHTEL WAY RD & SSWM-SUPPLY		
Invoice: 28710				193764	28710	09/23/2014	10/12/14	14.76
				14.76	73111261 531100	PW/MULTI DRILL BIT		
						OFFICE SUPPLIES		
Invoice: 28732				193765	28732	09/25/2014	10/12/14	57.42
				57.42	73011897 531100	PW/MISC SUPPLIES-O&M		
						O&M-C/E-PWYD FAC-SUPPLIES		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

Invoice: 28752	193766	28752	09/26/2014	10/12/14	5.21
			PW/VELCRO STRIP-VEH#15		
	5.21	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY		
Invoice: 28772	193767	28772	09/26/2014	10/12/14	106.53
			PW/CHAIN/DRILL BIT/SCREWS		
	106.53	73411345 531100	OFFICE SUPPLIES		
Invoice: 28774	193787	28774	09/29/2014	10/12/14	16.29
			ENG/9V BATTERY		
	16.29	72011321 531100	ENG - C/E ADMIN SUPPLIES		
Invoice: 28781	193808	28781	10/01/2014	10/12/14	32.57
			PW/PLUMBING SUPPLIES-WWTP		
	32.57	73421355 531100	WIN COLL-SUPPLIES		
			CHECK	336834 TOTAL:	495.04
336835 10/15/2014 PRD	6897	ACE LOCATING, INC.	193768	212	170.00
Invoice: 212					
			09/26/2014	10/12/14	
			PW/SEWER LIFT STAT#305		
	170.00	73421355 54110000393	LOCATE SVCS-SEWER		
			CHECK	336835 TOTAL:	170.00
336836 10/15/2014 PRD	7726	AIR MANAGEMENT SOLUT	193646	0000111873	724.22
Invoice: 0000111873					
			08/29/2014	10/12/14	
			PW/CH HEAT PUMP/THERMOSTAT		
	724.22	73011183 548100	O&M-C/E-CH FAC-REPAIRS		
Invoice: 0000111913	193788	0000111913	08/29/2014	10/12/14	606.55
			PW/ICED UP EVAPORATOR COIL		
	606.55	73011183 548100	O&M-C/E-CH FAC-REPAIRS		
			CHECK	336836 TOTAL:	1,330.77
336837 10/15/2014 PRD	863	INTERSTATE BATTERIES	193645	21074035	293.33
Invoice: 21074035					
			09/11/2014	10/12/14	
			PW/BATTERIES-STOCK/VEH#37		
	243.38	73425358 531100	O&M-WWTP-SUPPLIES		
	49.95	73638935 531100	OFFICE SUPPLIES		
Invoice: 21074251	193809	21074251	09/25/2014	10/12/14	255.55
			PW/BATTERIES-SHOP SUPPL		
	243.38	73637942 531100	INT'L AQUATECH R&M-SUPPLIES		
	12.17	73638935 531100	OFFICE SUPPLIES		
			CHECK	336837 TOTAL:	548.88

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

336843	10/15/2014	PRTD	1200	ARNES INCORPORATED	193770	34131	09/19/2014	10/12/14	2,508.26
Invoice: 34131							PW/SEPTIC PUMPING-WWTP		
						2,508.26	73425358	548100	O&M-WWTP-REPAIRS

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

CHECK 336843 TOTAL: 2,508.26

336844 10/15/2014 PRD 4365 AUTOMATIC FUNDS TRAN 193678 76422 09/04/2014 10/12/14 806.95
Invoice: 76422 FIN/STATEMENT PREP & MAIL

160.92 43411341 541100 FIN - WATER ADMIN PROF SERVICE
160.92 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
242.56 91411891 542500 GG-WTR-FAC-POSTAGE
242.55 91421891 542500 GG-SWR-FAC-POSTAGE

Invoice: 76552 193679 76552 09/10/2014 10/12/14 11.78
FIN/FINAL BILL PRINT & MAIL

2.05 43411341 541100 FIN - WATER ADMIN PROF SERVICE
2.05 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
3.84 91411891 542500 GG-WTR-FAC-POSTAGE
3.84 91421891 542500 GG-SWR-FAC-POSTAGE

Invoice: 76803 193680 76803 09/23/2014 10/12/14 103.85
FIN/DELINQUENT INVOICES

15.20 43411341 541100 FIN - WATER ADMIN PROF SERVICE
15.21 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
36.72 91411891 542500 GG-WTR-FAC-POSTAGE
36.72 91421891 542500 GG-SWR-FAC-POSTAGE

Invoice: 76865 193681 76865 09/25/2014 10/12/14 6.49
FIN/FINAL BILL PRINT & MAIL

1.08 43411341 541100 FIN - WATER ADMIN PROF SERVICE
1.09 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
2.16 91411891 542500 GG-WTR-FAC-POSTAGE
2.16 91421891 542500 GG-SWR-FAC-POSTAGE

CHECK 336844 TOTAL: 929.07

336845 10/15/2014 PRD 736 AVAYA INC 193872 2733236182 08/08/2014 10/12/14 1,485.55
Invoice: 2733236182 IT/PHONE SYSTEM MAINTENANCE

1,485.55 81011881 548500 IT - C/E COMPUTER SUPPORT

Invoice: 2733238298 193873 2733238298 09/08/2014 10/12/14 1,485.55
IT/PHONE SERVICE MAINTENANCE

1,485.55 81011881 548500 IT - C/E COMPUTER SUPPORT

CHECK 336845 TOTAL: 2,971.10

336846 10/15/2014 PRD 7991 B.I. MODERN QUILT GU 193683 101 09/29/2014 21400111 10/12/14 656.21
Invoice: 101 QUILT DISPLAY AT 4TH PARADE

656.21 91140573 541100 GG-TOUR-PROF SERVICES

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

CHECK	336846	TOTAL:	656.21	
336847 10/15/2014 PRD	45 BAINBRIDGE ISLAND CH 193831	10/01/2014	10/01/2014 21400074 10/12/14	9,694.05
Invoice: 10/01/2014			SUPPORT PROMOTE THE COMMUNITY	
	9,694.05 91140573 541100		GG-TOUR-PROF SERVICES	
		CHECK	336847 TOTAL:	9,694.05
336848 10/15/2014 PRD	47 BAINBRIDGE DISPOSAL 193771	015003SEP14	09/30/2014 10/12/14	217.34
Invoice: 015003SEP14			CITY HALL DISPOSAL SVC	
	217.34 91011189 547900		GG-C/E-CITY HALL-GARBAGE	
	193772 010963SEP14		09/30/2014 10/12/14	1,288.20
Invoice: 010963SEP14			SEP14 CITYWIDE DISPOSAL SVC	
	85.35 91011215 547900		GG-C/E-PD-GARBAGE	
	282.99 91011768 547900		GG-C/E-PARKS-GARBAGE	
	419.53 91425358 547900		GG-WWTP-GARBAGE (NOT BIOSOLIDS)	
	500.33 91011897 547900		GG-C/E-O&M YARD FAC-GARBAGE	
	193773 09/28/14		09/26/2014 10/12/14	14.00
Invoice: 09/28/14			PW/PICK UP COUCH-VINCENT RD	
	14.00 91111427 547900		GG-STREET-ROADSIDE-GARBAGE	
	193811 10/02/14		10/02/2014 10/12/14	40.00
Invoice: 10/02/14			PW/PICKUP-DECANT RECYCLE	
	40.00 91435838 547900		GG-DECANT-GARBAGE	
		CHECK	336848 TOTAL:	1,559.54
336849 10/15/2014 PRD	54 BAINBRIDGE RENTAL IN 193655	166020	09/17/2014 10/12/14	108.67
Invoice: 166020			PW/FLAT SHOVEL	
	108.67 73431835 545000		RENTS & LEASES - OPERATING	
	193781 166413		09/26/2014 10/12/14	60.85
Invoice: 166413			PW/RATCHET STRAPS	
	60.85 73431835 531100		OFFICE SUPPLIES	
		CHECK	336849 TOTAL:	169.52
336850 10/15/2014 PRD	55 BAINBRIDGE ISLAND RE 193656	587684	09/12/2014 10/12/14	96.81
Invoice: 587684			PCD/LEGAL AD-NOA-DAY RD	
	96.81 63470586 544000		CUR - DEV ZONING ADVERTISING	
	193657 587686		09/12/2014 10/12/14	114.51
Invoice: 587686			PCD/LEGAL AD-NOA COPPER TOP	
	114.51 63470586 544000		CUR - DEV ZONING ADVERTISING	
	193832 589092		09/19/2014 10/12/14	128.68

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 589092

128.68 63470586 544000

PCD/LEGAL AD-NOA-AGS STAINLESS
CUR - DEV ZONING ADVERTISING

CHECK 336850 TOTAL: 340.00

336851 10/15/2014 PRD 55 BAINBRIDGE ISLAND RE 193812 10/06/14-SUB

Invoice: 10/06/14-SUB

48.00 73011897 549100

10/06/2014 10/12/14
PW/52 ISSUES SUBSCRIPTION
O&M-C/E-PWYD FAC-DUES/SUBCRIP

CHECK 336851 TOTAL: 48.00

336852 10/15/2014 PRD 5412 BENEFIT ADMINISTRATI 193659 1409518

Invoice: 1409518

13.64 21011125 520000
40.92 31011131 520000
22.17 41011141 520000
17.05 51011211 520000
15.35 61011581 520000
40.92 71011321 520000
20.45 81011881 520000

09/18/2014 10/12/14
2014 FLEX PLAN
COURT - BENEFITS
EXEC - C/E BENEFITS
FIN - C/E ADMIN BENEFITS
PD-C/E ADMIN-BENEFITS
PCD - C/E ADMIN BENEFITS
PW - C/E BENEFITS
IT - C/E ADMIN BENEFITS

CHECK 336852 TOTAL: 170.50

336853 10/15/2014 PRD 50 BAINBRIDGE ISLAND EL 193778 20140457

Invoice: 20140457

687.06 73011215 548100

09/19/2014 10/12/14
PW/QUAD RECEIPT/BALLAST-PD
O&M-C/E-POLICE FAC-REPAIRS

193779 20140431

Invoice: 20140431

1,847.90 73425358 548100

09/19/2014 10/12/14
PW/SWITCHES/WIRING-WWTP
O&M-WWTP-REPAIRS

193780 20140464

Invoice: 20140464

304.36 73425358 548100

09/19/2014 10/12/14
PW/CONTROL PANEL ALARM-WWTP
O&M-WWTP-REPAIRS

193813 20140489

Invoice: 20140489

233.71 73421355 548100

09/19/2014 10/12/14
PW/HAWLEY LIFT STAT PUMP
WIN COLL-R&M

CHECK 336853 TOTAL: 3,073.03

336854 10/15/2014 PRD 7696 BAINBRIDGE ISLAND MU 193654 09/22/14-Q3

Invoice: 09/22/14-Q3

2,500.00 91140573 541100

09/22/2014 21400104 10/12/14
2014 LTAC - ADVERTISING COSTS
GG-TOUR-PROF SERVICES

CHECK 336854 TOTAL: 2,500.00

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336855 10/15/2014 PRD 3775 BAINBRIDGE ISLAND SP 193684 2014BIPD 09/22/2014 10/12/14 1,564.00
Invoice: 2014BIPD
136.00 51011211 549100 POL/2014 DUES,RANGE PASSES
136.00 52011212 549100 PD-C/E-ADM-DUES/SUBCR/MEMBERSHP
1,292.00 53011212 549100 PD-C/E-INV-DUES/SUBSCR/MEMBRSH
PD-C/E-PATROL-DUES/SUBCR/MEMBR

CHECK 336855 TOTAL: 1,564.00

336856 10/15/2014 PRD 5202 BAINBRIDGE ARTS AND 193682 09/29/14-Q3 09/29/2014 21400083 10/12/14 950.00
Invoice: 09/29/14-Q3
950.00 91140573 541100 OFF-ISLAND ADVERTISING
GG-TOUR-PROF SERVICES

CHECK 336856 TOTAL: 950.00

336857 10/15/2014 PRD 64 BAINBRIDGE ISLAND AR 193652 1245 09/04/2014 21400061 10/12/14 1,364.08
Invoice: 1245
1,364.08 91140573 541100 2014 LTAC - CURRENTS MAGAZINE
GG-TOUR-PROF SERVICES

CHECK 336857 TOTAL: 1,364.08

336858 10/15/2014 PRD 8038 BI/NO KITSAP INTERFA 193669 09/24/2014 09/24/2014 10/12/14 200.00
Invoice: 09/24/2014
200.00 62238 386000 POL/EVENT DEPOSIT REFUND
PARK/DOCK USE DEPOSIT

CHECK 336858 TOTAL: 200.00

336859 10/15/2014 PRD 1341 BLUE SKY PRINTING 193660 101822 09/11/2014 10/12/14 60.87
Invoice: 101822
60.87 53011212 531100 POL/BUSINESS CARDS/821
PD-C/E-PATROL SUPPLIES

193782 102066 10/01/2014 10/12/14 60.87

Invoice: 102066
60.87 51011211 531100 POL/BUSINESS CARDS/GENERIC
PD-C/E-ADM-SUPPLIES

193833 102060 10/01/2014 10/12/14 152.57

Invoice: 102060
152.57 21011125 549100 CRT/ORDER OF RELEASE X 500
COURT-DUES/SUBSCR/MEMBERSHIPS

CHECK 336859 TOTAL: 274.31

336860 10/15/2014 PRD 56 THE BANK OF NEW YORK 193658 111-1617796 09/19/2014 10/12/14 300.00
Invoice: 111-1617796
300.00 91011219 789000 BOND ADMIN FEE BAILTGO05
BNY MELLON DEBT ADM FEES

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

CHECK 336860 TOTAL: 300.00

336861 10/15/2014 PRD 72 BRATWEAR 193661 12832 09/12/2014 10/12/14 422.30
Invoice: 12832 POL/JACKET W/LINER/826

422.30 53011212 520000 POLICE - C/E PATROL BENEFITS

Invoice: 12941 193662 12941 09/22/2014 10/12/14 1,112.54
POL/JUMPSUIT/825

1,112.54 53011212 520000 POLICE - C/E PATROL BENEFITS

Invoice: 12847 193663 12847 09/15/2014 10/12/14 973.95
POL/BODY ARMOUR/825

973.95 53011212 520000 POLICE - C/E PATROL BENEFITS

Invoice: 12979 193783 12979 09/26/2014 10/12/14 552.74
POL/JUMPSUIT/820

552.74 53011212 520000 POLICE - C/E PATROL BENEFITS

CHECK 336861 TOTAL: 3,061.53

336862 10/15/2014 PRD 5517 PALACE ENTERPRISES I 193664 0000016169 09/22/2014 10/12/14 157.62
Invoice: 0000016169 PW/AUGERED & CLEARED TOILETS

157.62 73011768 548100 O&M-C/E-PARKS-R&M

CHECK 336862 TOTAL: 157.62

336863 10/15/2014 PRD 8034 BUETOW, BAYARD & ARL 193621 41082 09/24/2014 10/12/14 231.04
Invoice: 41082 UB 12098 695 TIFFANY MEADOWS DR NE

231.04 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 336863 TOTAL: 231.04

336864 10/15/2014 PRD 7621 CAROLLO ENGINEERS IN 193814 0136773 09/26/2014 21200189 10/12/14 2,543.00
Invoice: 0136773 GENERAL SEWER PLAN UPDATES

2,543.00 72421352 54110000343 SWR SYS COMP PLAN-ENG

Invoice: 0136814 193815 0136814 09/26/2014 21400064 10/12/14 11,507.70
WATER SYSTEM PLAN UPDATE

11,507.70 72411342 54110000652 WATER SYSTEM PLAN-PROF SVCS

CHECK 336864 TOTAL: 14,050.70

336865 10/15/2014 PRD 853 KATHRYN M CARRUTHERS 193675 09/23/14 09/23/2014 10/12/14 175.00
Invoice: 09/23/14 CRT/PRO TEM--3.5 HRS

175.00 21011125 541210 COURT - JUDGE PRO TEMPORE SVCS

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 336865 TOTAL: 175.00

336866 10/15/2014 PRD 4586 CHS, INC. 193784 3807 /2 09/26/2014 10/12/14 372.31
Invoice: 3807 /2 PW/50# BAGS SALT X 49
OFFICE SUPPLIES

372.31 73411345 531100

CHECK 336866 TOTAL: 372.31

336867 10/15/2014 PRD 551 CENTURYLINK 193667 0399SEP14 09/23/2014 10/12/14 2,494.94
Invoice: 0399SEP14 CITYWIDE PHONE SERVICE

1,514.64 91425358 542100 GG-WWTP-TELEPHONE/FAX
610.58 91411891 542100 GG-WTR-FAC-PHONE
44.86 91011755 542100 GG-C/E-COMMONS-PHONE
89.82 91011189 542100 GG-C/E-CITY HALL-PHONE
151.28 91011897 542100 GG-C/E-O&M YARD FAC-PHONE
42.55 91011255 542100 GG-C/E-COURT BLDG-PHONE
41.21 91011215 542100 GG-C/E-PD-PHONE

CHECK 336867 TOTAL: 2,494.94

336868 10/15/2014 PRD 460 CITY OF BI - PETTY C 193743 44916 09/02/2014 10/12/14 .57
Invoice: 44916 FIN/USPS POSTAGE DUE

.57 91011189 542500 GG-C/E-CITY HALL-POSTAGE

Invoice: 44917 193744 44917 09/08/2014 10/12/14 .21
FIN/USPS POSTAGE DUE

.21 91011189 542500 GG-C/E-CITY HALL-POSTAGE

Invoice: 44918 193745 44918 09/16/2014 10/12/14 .57
FIN/USPS POSTAGE DUE

.57 91011189 542500 GG-C/E-CITY HALL-POSTAGE

Invoice: 44919 193746 44919 09/17/2014 10/12/14 .21
FIN/USPS POSTAGE DUE

.21 91011189 542500 GG-C/E-CITY HALL-POSTAGE

Invoice: 44920 193747 44920 09/18/2014 10/12/14 7.50
PW/STRMWTR WORK GROUP-HILL

7.50 72011321 543100 ENG - C/E ADMIN TRAVEL EXPENSE

Invoice: 44921 193748 44921 09/23/2014 10/12/14 .21
FIN/USPS POSTAGE DUE

.21 91011189 542500 GG-C/E-CITY HALL-POSTAGE

Invoice: 44922 193749 44922 09/23/2014 10/12/14 22.31
FIN/COFFEE FOR STAFF MTG-LL

22.31 41011141 531100 FIN - C/E ADMIN SUPPLIES

193750 44923 09/25/2014 10/12/14 10.50

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

Invoice: 44923

10.50 41011144 443410

FIN/LANT-EXCEL CLASS-RENTON
FIN - C/E TRAINING

193751 44924

09/30/2014

10/12/14

25.00

Invoice: 44924

25.00 01136 369810

FIN/PETTY CASH SHORT
CASHIER'S OVERAGES & SHORTAGES

CHECK 336868 TOTAL:

67.08

336869 10/15/2014 PRD
Invoice: 2014-15

460 CITY OF BI - PETTY C

193789 2014-15

09/05/2014

10/12/14

14.00

14.00 51011211 539100

POL/BEVERAGES-ALL HANDS MTG
PD-C/E-ADM-WORKED MEALS

193790 2014-16

09/05/2014

10/12/14

1.29

Invoice: 2014-16

1.29 51011211 531100

POL/KEY
PD-C/E-ADM-SUPPLIES

193791 2014-17

09/09/2014

10/12/14

1.42

Invoice: 2014-17

1.42 91011215 542500

POL/POSTAGE DUE
GG-C/E-PD-POSTAGE

193792 2014-18

09/23/2014

10/12/14

18.97

Invoice: 2014-18

18.97 51011211 539100

POL/BEVERAGES/ALL HANDS MTG
PD-C/E-ADM-WORKED MEALS

193793 2014-19

09/25/2014

10/12/14

6.49

Invoice: 2014-19

6.49 91011215 542500

POL/REGISTERED MAIL
GG-C/E-PD-POSTAGE

CHECK 336869 TOTAL:

42.17

336870 10/15/2014 PRD
Invoice: MB-01634

8037 CITY OF TUKWILA

193668 MB-01634

09/15/2014

10/12/14

500.00

500.00 53011212 443410

POL/EXPLOSIVES BREACHING/TOVAR
POLICE - C/E PATROL TRAINING

CHECK 336870 TOTAL:

500.00

336871 10/15/2014 PRD
Invoice: 490236

51 BAINBRIDGE ISLAND

193671 490236

09/26/2014

10/12/14

50.00

50.00 63638 389000

OUT COURT TICKET
COURT NON-REVENUE

CHECK 336871 TOTAL:

50.00

336872 10/15/2014 PRD
Invoice: 09/20/14

6920 COMCAST

193672 09/20/14

09/20/2014 21400034 10/12/14

11.32

11.32 51011211 545000

POL/HD XFINITY CONVERTER BOX
PD-C/E-ADMIN RENTS/LEASE

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

					CHECK	336872 TOTAL:	11.32
336873	10/15/2014	PRTD	7977	COMPUCOM SYSTEMS, IN	193874	62468337	
		Invoice:	62468337				
					760.90	81011881 548500	
					10/01/2014	10/12/14	760.90
					IT/EMAIL SOFTWARE LICENSING		
					IT - C/E COMPUTER SUPPORT		
					CHECK	336873 TOTAL:	760.90
336874	10/15/2014	PRTD	142	COPIERS NORTHWEST IN	193673	INV1090914	
		Invoice:	INV1090914				
					133.85	21011125 545000	
					09/15/2014	10/12/14	133.85
					CRT/IR3235I COPIER LEASE		
					COURT - RENTS & LEASES - OPER		
					193674	INV1090915	
		Invoice:	INV1090915				
					28.45	21011125 548100	
					09/15/2014	10/12/14	28.45
					CRT/IR3235I COPIER MAINT		
					COURT - REPAIRS		
					193794	INV1098701	
		Invoice:	INV1098701				
					114.09	31011131 545000	
					09/30/2014	10/12/14	228.18
					FIN/EX/IR6075 COPIER LEASE		
					EXEC - C/E RENTS & LEASES		
					114.09	41011141 545000	
					FIN - C/E ADMIN RENTS & LEASES		
					193795	INV1098702	
		Invoice:	INV1098702				
					41.71	31011131 548100	
					09/30/2014	10/12/14	83.43
					FIN/EX/IR6075 COPIER MAINT		
					EXEC - C/E MAINT & REPAIRS		
					41.72	41011141 548100	
					FIN - C/E ADMIN REPAIRS/MAINT		
					CHECK	336874 TOTAL:	473.91
336875	10/15/2014	PRTD	4950	CORRECT EQUIPMENT IN	193796	30129	
		Invoice:	30129				
					08/15/2014	21400065 10/12/14	424.16
					2014 GRINDER PUMP PM & MX		
					424.16	73426355 54810000562	
					GRINDER PUMP MAINT CONTRACT		
					CHECK	336875 TOTAL:	424.16
336876	10/15/2014	PRTD	3333	CAPITAL ONE COMMERCIAL	193786	188984095211	
		Invoice:	188984095211				
					09/26/2014	10/12/14	255.60
					PW/KS PREMIUM WATER X 60		
					255.60	73637891 531100	
					OFFICE SUPPLIES		
					CHECK	336876 TOTAL:	255.60
336877	10/15/2014	PRTD	145	RICHARD H COURTNEY	193676	09/12/14	
		Invoice:	09/12/14				
					09/12/2014	10/12/14	114.68
					POL/WALL PLAQUE-OOY & COY		
					114.68	51011211 531100	
					PD-C/E-ADM-SUPPLIES		
					CHECK	336877 TOTAL:	114.68

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336878 10/15/2014 PRD 7980 CENTER FOR PRIORITY 193665 0914-1 09/24/2014 10/12/14 17,000.00
Invoice: 0914-1 FIN/ADVISORY SVC FOR PBB

17,000.00 41011141 541100 FIN - C/E ADMIN PROF SERVICES

193666 0914.7 09/17/2014 10/12/14 7,500.00
Invoice: 0914.7 FIN/ANNUAL SUB-FISCAL HEALTH

7,500.00 41011141 541100 FIN - C/E ADMIN PROF SERVICES

CHECK 336878 TOTAL: 24,500.00

336879 10/15/2014 PRD 7016 CUSTOM PRINTING 193685 4347A 09/11/2014 10/12/14 261.49
Invoice: 4347A POL/ENVELOPES, 2-PART FORMS

261.49 51011211 531100 PD-C/E-ADM-SUPPLIES

CHECK 336879 TOTAL: 261.49

336880 10/15/2014 PRD 4186 ADMINISTRATIVE OFFIC 193686 09/29/14 09/29/2014 10/12/14 440.00
Invoice: 09/29/14 CRT/PRESIDING JUDGE REGIST-SM

440.00 21011125 443410 COURT - TRAINING

CHECK 336880 TOTAL: 440.00

336881 10/15/2014 PRD 1198 THE DOCTORS CLINIC 193785 09/22/14 09/22/2014 10/12/14 120.00
Invoice: 09/22/14 PW/DOT PHYSICAL-INCH

120.00 73011483 520000 O&M-C/E-MECH SHOP-BEN

CHECK 336881 TOTAL: 120.00

336882 10/15/2014 PRD 1198 THE DOCTORS CLINIC 193687 OMP3 JUL14A 09/24/2014 10/12/14 36.00
Invoice: OMP3 JUL14A POL/PRE-HIRE PHYSICAL

36.00 53011212 541100 POLICE - C/E PATROL PROF SVCS

CHECK 336882 TOTAL: 36.00

336883 10/15/2014 PRD 672 DSC INC 193688 92780 09/17/2014 10/12/14 118.25
Invoice: 92780 PW/HOSES/TRUCK LOAD BINDERS

118.25 73011483 531100 O&M-C/E-MECH SHOP-SUPPLIES

CHECK 336883 TOTAL: 118.25

336884 10/15/2014 PRD 7144 DTMICRO, INC 193875 2043 09/15/2014 10/12/14 135.88
Invoice: 2043 IT/POL ILEADS NETWRK CONN-KC

135.88 91011215 542100 GG-C/E-PD-PHONE

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 336884 TOTAL: 135.88

336885 10/15/2014 PRD 5156 ELLIOTT BAY MARINA 193689 BIPD-9/29/14 09/29/2014 10/12/14 25.00
Invoice: BIPD-9/29/14

25.00 54025212 532000 POL/LATE FEE
MARINE - FUEL

CHECK 336885 TOTAL: 25.00

336886 10/15/2014 PRD 2342 ENVIRONMENTAL SCIENC 193797 109871 09/04/2014 21400114 10/12/14 18,135.88
Invoice: 109871

18,135.88 72423434 64110000471 EAGLE HRBR BCH MAIN MONITORING
BEACH MAIN REPL DES-CAP ENG

CHECK 336886 TOTAL: 18,135.88

336887 10/15/2014 PRD 8036 EUNYOUNG KIM 193690 478580 09/08/2014 10/12/14 193.65
Invoice: 478580

193.65 21011125 541230 CRT/INTERPRETER SERVICES
COURT - INTERPRETER

CHECK 336887 TOTAL: 193.65

336888 10/15/2014 PRD 7510 EXPERIAN 193853 CD1506002660 09/26/2014 21400003 10/12/14 92.61
Invoice: CD1506002660

92.61 52011212 549100 POL/CREDIT CHECK SERVICE
PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK 336888 TOTAL: 92.61

336889 10/15/2014 PRD 5681 SANDY L FRANCIS 193691 09/15/14 09/15/2014 10/12/14 210.64
Invoice: 09/15/14

210.64 21011125 541100 CRT/INVESTIGATION SERVICES
COURT - PROFESSIONAL SERVICES

CHECK 336889 TOTAL: 210.64

336890 10/15/2014 PRD 6940 FREMONT ANALYTICAL 193798 1409200 09/25/2014 21400025 10/12/14 637.50
Invoice: 1409200

637.50 72411342 54110000485 GROUNDWATER PROGRAM DEV
GROUNDWTR MNGT PRGM-PRO SVCS

CHECK 336890 TOTAL: 637.50

336891 10/15/2014 PRD 2133 CALPORTLAND CO 193852 92237059 09/23/2014 10/12/14 350.15
Invoice: 92237059

350.15 73111261 531100 PW/6.0 SK 3/8 AEA PUM/CALC CHLOR
OFFICE SUPPLIES

CHECK 336891 TOTAL: 350.15

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
336892	10/15/2014	PRTD	6765 GREY CHEVROLET	193799	6037660	09/30/2014		10/12/14	1,179.10
	Invoice: 6037660					PW/INSTAL SENSRS-POL VEH#185			
				1,179.10	53011212 548100	POLICE - C/E PATROL MAINTENANC			
						CHECK	336892	TOTAL:	1,179.10
336893	10/15/2014	PRTD	8042 GRIFFIN, SCOTT J	193855	BLD19005SFR	09/26/2014		10/12/14	528.66
	Invoice: BLD19005SFR					PCD/REFND DEPOSIT BLD19005SFR			
				528.66	65538 38600000370	GEO TECH 3RD PARTY REVIEWS			
						CHECK	336893	TOTAL:	528.66
336894	10/15/2014	PRTD	1517 GUARDIAN SECURITY SY	193800	531705	09/18/2014		10/12/14	3,429.49
	Invoice: 531705					PW/CCTV INSTALLATION			
				3,429.49	73011183 548100	O&M-C/E-CH FAC-REPAIRS			
				193834	535064	10/01/2014		10/12/14	336.00
	Invoice: 535064					CRT/ELECTR HOME MONITORING			
				336.00	21011125 541100	COURT - PROFESSIONAL SERVICES			
				193856	535253	10/01/2014	21400006	10/12/14	42.00
	Invoice: 535253					POL/FIRE ALARM MONITORING			
				42.00	51011215 541100	POLICE - C/E FACIL PROF SVCS			
						CHECK	336894	TOTAL:	3,807.49
336895	10/15/2014	PRTD	252 H.D. FOWLER COMPANY	193694	I3742103	09/11/2014		10/12/14	1,573.09
	Invoice: I3742103					PW/18X20 POLY SEAL/COUPLING			
				1,573.09	73431835 531100	OFFICE SUPPLIES			
						CHECK	336895	TOTAL:	1,573.09
336896	10/15/2014	PRTD	4723 HARD ROCK INC	193801	65624	09/16/2014		10/12/14	404.91
	Invoice: 65624					PW/GRAVEL BLEND-CULVERT			
				404.91	73431835 531100	OFFICE SUPPLIES			
						CHECK	336896	TOTAL:	404.91
336897	10/15/2014	PRTD	7544 HEAR FOR LIFE AUDIOL	193692	2010-5860	08/04/2014		10/12/14	35.00
	Invoice: 2010-5860					POL/HEARING TEST/821			
				35.00	53011212 541100	POLICE - C/E PATROL PROF SVCS			
				193693	2010-5861	08/13/2014		10/12/14	35.00
	Invoice: 2010-5861					POL/HEARING TEST/825			
				35.00	53011212 541100	POLICE - C/E PATROL PROF SVCS			

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
								CHECK 336897 TOTAL:	70.00
336898	10/15/2014	PRTD	8029 HYDRAULIC INDUSTRIES	193695	I-04382-0	09/19/2014		10/12/14	711.92
			Invoice: I-04382-0			PW/P20A54BEOM20-43 -EQ#37			
				711.92	73425358 531100	O&M-WWTP-SUPPLIES			
								CHECK 336898 TOTAL:	711.92
336899	10/15/2014	PRTD	6847 IMAGE WEAR SOLUTIONS	193802	00281177	09/28/2014		10/12/14	577.01
			Invoice: 00281177			POL/UNIFORM VEST/CIVILIANS			
				577.01	51011211 520000	PD-C/E ADMIN-BENEFITS			
								CHECK 336899 TOTAL:	577.01
336900	10/15/2014	PRTD	8041 INTEGRAL CONSTRUCTIO	193854	PRE18798	09/26/2014		10/12/14	1,832.84
			Invoice: PRE18798			PCD/REFUND DEPOSIT PRE18798			
				1,832.84	65538 38600000370	GEO TECH 3RD PARTY REVIEWS			
								CHECK 336900 TOTAL:	1,832.84
336901	10/15/2014	PRTD	7482 JUDGE PLUMBING COMPA	193696	90914428	09/09/2014		10/12/14	591.56
			Invoice: 90914428			PW/REMOV DRINKING FNT-COMMONS			
				591.56	73011755 548100	O&M-COMMONS REPAIRS			
								CHECK 336901 TOTAL:	591.56
336902	10/15/2014	PRTD	8043 KATZ, RICHARD & BETH	193857	BLD19139	09/26/2014		10/12/14	1,335.59
			Invoice: BLD19139			PCD/REFUND DEPOSIT BLD19139			
				1,335.59	65538 38600000370	GEO TECH 3RD PARTY REVIEWS			
								CHECK 336902 TOTAL:	1,335.59
336903	10/15/2014	PRTD	2306 KITSAP COUNTY PROSEC	193803	2014-OCT	10/06/2014	21400029	10/12/14	7,801.33
			Invoice: 2014-OCT			KC PROSECUTING ATTORNEY 2014			
				7,801.33	32011521 541112	LGL-CRIMINA-OUTSIDE PROSECUTOR			
								CHECK 336903 TOTAL:	7,801.33
336904	10/15/2014	PRTD	1496 KITSAP COUNTY SEWER	193701	34584-BLAKELY	09/21/2014	21400016	10/12/14	700.00
			Invoice: 34584-BLAKELY			SEP14/14 BLAKELY			
				700.00	73426356 551000	SIS-SD#7 PROCESSING CHGS			
						09/21/2014	21400016	10/12/14	2,795.00
			Invoice: 24584-LYNWOOD			SEP14/61.8 LYNWOOD CTR			
				2,795.00	73426356 551000	SIS-SD#7 PROCESSING CHGS			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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Invoice: 24584-SIS	193703	24584-SIS	09/21/2014	21400016	10/12/14	8,600.00
			SEP14/167	SIS		
	8,600.00	73426356 551000		SIS-SD#7	PROCESSING CHGS	
Invoice: 24584-BLOSSOM	193704	24584-BLOSSOM	09/21/2014	21400016	10/12/14	985.00
			SEP14/BLOSSOM	HILL		
	985.00	73426356 551000		SIS-SD#7	PROCESSING CHGS	
			CHECK	336904	TOTAL:	13,080.00
336905 10/15/2014 PRTD 338 KITSAP COUNTY SHERIF	193700	JAIL HOUSING-JULY14	09/16/2014	21400054	10/12/14	5,229.93
Invoice: JAIL HOUSING-JULY14				POL/PRISONER BOARD		
	5,229.93	51011236 551000		POLICE - C/E	PRISONER DETENT'N	
			CHECK	336905	TOTAL:	5,229.93
336906 10/15/2014 PRTD 339 KITSAP COUNTY - CENC	193699	BIPD2014-10	09/15/2014	21400007	10/12/14	7,090.09
Invoice: BIPD2014-10				POL/CENCOM SERVICE		
	2,127.03	52011286 551000		POLICE - C/E - INVEST	CENCOM	
	4,963.06	53011286 551000		POLICE - C/E	PATROL CENCOM	
			CHECK	336906	TOTAL:	7,090.09
336907 10/15/2014 PRTD 199 KITSAP ECONOMIC DEVE	193705	BI-3Q-14	09/24/2014	21400067	10/12/14	1,250.00
Invoice: BI-3Q-14				ECONOMIC DEVELOPMENT SERVICES		
	1,250.00	91140573 541100		GG-TOUR-PROF	SERVICES	
			CHECK	336907	TOTAL:	1,250.00
336908 10/15/2014 PRTD 1971 KELLEY IMAGING SYSTE	193697	15860018	09/15/2014		10/12/14	264.21
Invoice: 15860018				PCD/4540C	COPIER LEASE	
	264.21	61470581 545000		PCD - DEV	ADMIN RENTS & LEASES	
Invoice: IN12755	193858	IN12755	10/01/2014		10/12/14	105.35
				POL/COLOR	EXCESS CHARGES	
	105.35	51011215 548500		POLICE - C/E	FACIL COMP MAINT	
Invoice: IN13006	193859	IN13006	10/02/2014		10/12/14	1,021.53
				PCD/6550C	EXCESS USAGE CHARGES	
	1,021.53	61470585 548500		INACTIVE-USE	ORG 61470581	
Invoice: IN13010	193860	IN13010	10/02/2014		10/12/14	584.99
				PCD/4540C	EXCESS USAGE CHARGES	
	584.99	61470585 548500		INACTIVE-USE	ORG 61470581	
Invoice: IN13011	193861	IN13011	10/02/2014		10/12/14	1,216.35
				PCD/4540C	ANNUAL MAINT	

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

1,216.35 61470585 548500

INACTIVE-USE ORG 61470581

CHECK 336908 TOTAL: 3,192.43

336909 10/15/2014 PRD 4584 KIDS DISCOVERY MUSEU 193698 14-00Q3
Invoice: 14-00Q3

09/19/2014 21400107 10/12/14 843.75
TICKETS FOR TOURISM PROMO

843.75 91140573 541100

GG-TOUR-PROF SERVICES

CHECK 336909 TOTAL: 843.75

336910 10/15/2014 PRD 579 KITSAP SUN 193706 20142345
Invoice: 20142345

08/31/2014 10/12/14 94.80
HR/CLASSIFIED AD-CONSTR INSPEC
HR-ADV-EE RECRUIT-PW ENG

94.80 33011161 544172

CHECK 336910 TOTAL: 94.80

336911 10/15/2014 PRD 309 KITSAP TIRE CENTER I 193805 190907
Invoice: 190907

09/26/2014 10/12/14 90.08
PW/TIRE-VEH#34
O&M-C/E-ENG VEH WORK-R&M

90.08 73011321 548100

193806 191035

09/26/2014 10/12/14 58.64
PW/FLAT REPR-POL VEH#185
POLICE - C/E PATROL MAINTENANC

58.64 53011212 548100

CHECK 336911 TOTAL: 148.72

336912 10/15/2014 PRD 5408 CRC UNIFORMS & EQUIP 193807 22641
Invoice: 22641

09/18/2014 10/12/14 213.44
POL/UNIFORM PANTS/801
PD-C/E ADMIN-BENEFITS

213.44 51011211 520000

CHECK 336912 TOTAL: 213.44

336913 10/15/2014 PRD 6789 LAMB'S OFFICE SUPPLY 193707 0000751-001A
Invoice: 0000751-001A

06/30/2014 10/12/14 12.09
PCD/TAX ON PREV INVOICE
PCD - C/E ADMIN SUPPLIES

12.09 61011581 531100

193835 0001423-001

09/26/2014 10/12/14 301.62
CRT/PAPER/MARKERS/CALENDARS
COURT - SUPPLIES

301.62 21011125 531100

CHECK 336913 TOTAL: 313.71

336914 10/15/2014 PRD 7849 LAW OFFICE OF THOMAS 193817 10/02/14
Invoice: 10/02/14

10/02/2014 21400013 10/12/14 4,291.67
PUBLIC DEFENDER SERVICES 2014
LGL-C/E-PUBLIC DEF-OUTSIDE ATT

4,291.67 32011281 541113

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 336914 TOTAL: 4,291.67

336915 10/15/2014 PRD 5011 LEXISNEXIS RISK DATA 193862 1272084-20140930 09/30/2014 21400043 10/12/14 54.35
Invoice: 1272084-20140930 POL/INFORMATION SERVICES

54.35 52011212 549100 PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK 336915 TOTAL: 54.35

336916 10/15/2014 PRD 8012 MACLEOD RECKORD, PLL 193708 6964 09/09/2014 21400120 10/12/14 5,261.24
Invoice: 6964 SOUND TO OLYMPIC - DESIGN

5,261.24 72334562 64110000668 SOUND TO OLY TRAIL-ENG/DESIGN

CHECK 336916 TOTAL: 5,261.24

336917 10/15/2014 PRD 163 DENNIS MARTIN 193863 10/01/2014 10/01/2014 10/12/14 114.64
Invoice: 10/01/2014 POL/LEOFF 1 REIMBURSEMENT

114.64 91029211 521500 POLICE - INS ADD MEDICAL COSTS

CHECK 336917 TOTAL: 114.64

336918 10/15/2014 PRD 6333 MASCO PETROLEUM 193818 0149737-in 09/19/2014 10/12/14 846.13
Invoice: 0149737-in PW/FLUID 424 DMAS

846.13 73638935 531100 OFFICE SUPPLIES

CHECK 336918 TOTAL: 846.13

336919 10/15/2014 PRD 7919 MILLER, KIM 193876 10/07/2014 10/07/2014 10/12/14 98.56
Invoice: 10/07/2014 ENG/WTR SAMPL MILEAGE-VOLUNT

98.56 32011832 54310000445 NPDES PERMIT-VOLUNTEER TRAVEL

CHECK 336919 TOTAL: 98.56

336920 10/15/2014 PRD 8044 MILLER, VANESSA FARL 193864 VAR16583 09/26/2014 10/12/14 1,727.79
Invoice: VAR16583 PCD/REFUND DEPOSIT VAR16583

1,727.79 65538 38600000370 GEO TECH 3RD PARTY REVIEWS

CHECK 336920 TOTAL: 1,727.79

336921 10/15/2014 PRD 7038 MOON SECURITY SERVIC 193877 731513 09/30/2014 10/12/14 1,404.00
Invoice: 731513 CRT/ELECTR HOME MONITORING

1,404.00 21011232 545000 COURT-ELECT HOME DET'N-EQ RENT

CHECK 336921 TOTAL: 1,404.00

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CASH ACCOUNT: 635	111100	CASH							
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INVOICE DTL DESC									
336922	10/15/2014	PRTD	2574 NATIONAL BARRICADE C	193819	254687	09/23/2014	10/12/14	244.05	
		Invoice: 254687				PW/HORSE & RIDR/20 MPH SIGNS			
			187.79	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY			
			56.26	990	141100	MERCHANDISE			
							CHECK	336922 TOTAL:	244.05
336923	10/15/2014	PRTD	5837 NCL OF WISCONSIN INC	193820	344896	09/26/2014	10/12/14	81.41	
		Invoice: 344896				PW/MILLIPORE GRID FILTR-WWTP			
			81.41	73425358	531100	O&M-WWTP-SUPPLIES			
							CHECK	336923 TOTAL:	81.41
336924	10/15/2014	PRTD	8035 NEW SHINE QUARRY, LL	193709	0001912	09/02/2014	10/12/14	500.53	
		Invoice: 0001912				PW/45.92 TONS 3/4" MINUS			
			500.53	431	141100	STRM DRN-INVENTORY			
							CHECK	336924 TOTAL:	500.53
336925	10/15/2014	PRTD	8033 NIEUKIRK, JAMES	193620	41081	09/24/2014	10/12/14	41.06	
		Invoice: 41081				UB 10815 645 CHERRY AVENUE NE			
			41.06	411	122100	WATER ACCOUNTS RECEIVABLE			
							CHECK	336925 TOTAL:	41.06
336926	10/15/2014	PRTD	4682 NITV	193821	4363	08/18/2014	10/12/14	4,640.00	
		Invoice: 4363				POL/CVSA TRADE-UP & TRAINING			
			3,495.00	52015212	535500	PD-INVESTIGATIVE-PC PARTS, ETC			
			300.00	52015212	541100	PD-INVESTIGATIVE-PROF SVCS			
			845.00	52015212	443410	POLICE - INV TRN TRAVEL			
							CHECK	336926 TOTAL:	4,640.00
336927	10/15/2014	PRTD	113 OFFICE OF THE CODE R	193866	10/06/14	10/06/2014	10/12/14	230.00	
		Invoice: 10/06/14				CRT/2014 REVISED CODE OF WA			
			230.00	21011125	549100	COURT-DUES/SUBSCR/MEMBERSHIPS			
							CHECK	336927 TOTAL:	230.00
336928	10/15/2014	PRTD	4111 OLYMPIC SPRINGS INC	193822	265329	09/30/2014	21400055 10/12/14	40.00	
		Invoice: 265329				POL/PURIFIED WATER			
			40.00	51011215	531100	POLICE - C/E FACIL SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

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CHECK 336928 TOTAL: 40.00

336929 10/15/2014 PRTD 7170 OPEN WORKS 193823 INV629698 09/01/2014 21400001 10/12/14 3,361.58
Invoice: INV629698 2014 JANITORIAL SVC

3,361.58 91011183 54110000269 JANITORIAL CONTRACT-PRO SVCS

CHECK 336929 TOTAL: 3,361.58

336930 10/15/2014 PRTD 1754 OTIS ELEVATOR COMPAN 193824 ST05151GA14 09/22/2014 10/12/14 1,523.59
Invoice: ST05151GA14 PW/ELEVATOR SVC CONTRACT

1,523.59 73011183 548100 O&M-C/E-CH FAC-REPAIRS

CHECK 336930 TOTAL: 1,523.59

336931 10/15/2014 PRTD 4129 OWEN EQUIPMENT COMPA 193711 72623 08/08/2014 10/12/14 26.25
Invoice: 72623 PW/FREIGHT ON SUCTION HOSE

26.25 73637945 531100 O&M ALLOC-SWEEPER-SUPPLIES

CHECK 336931 TOTAL: 26.25

336932 10/15/2014 PRTD 1808 PACIFIC COAST CONGRE 193712 2011305 09/10/2014 10/12/14 300.00
Invoice: 2011305 POL/ANNUAL CONFERENCE/850

300.00 55011757 443410 PD-HARBORMASTER-TRAINING

CHECK 336932 TOTAL: 300.00

336933 10/15/2014 PRTD 6708 POLICE MAGAZINE 193713 09/26/14 09/26/2014 10/12/14 14.99
Invoice: 09/26/14 POL/CHIEF SUBSCRIPTION

14.99 51011211 549100 PD-C/E-ADM-DUES/SUBCR/MEMBRSH

CHECK 336933 TOTAL: 14.99

336934 10/15/2014 PRTD 8031 PRATT, CHRIS & AMII 193618 41079 09/24/2014 10/12/14 28.51
Invoice: 41079 UB 12178 451 COSGROVE STREET NW

28.51 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 336934 TOTAL: 28.51

336935 10/15/2014 PRTD 7790 PRIMO CONSTRUCTION, 193752 PAYREQ#4-318 09/09/2014 21300136 10/12/14 87,047.62
Invoice: PAYREQ#4-318 FORT WARD HILL PH II

87,047.62 72321953 66300000318 FORT WARD HILL-CONSTR

CHECK 336935 TOTAL: 87,047.62

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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336936	10/15/2014	PRTD	360 PROBUILD COMPANY LLC	193825	1539863	09/23/2014		10/12/14	3,314.11
			Invoice: 1539863			PW/4X4 12' SIGN POSTS X 91			
				3,314.11	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			

CHECK 336936 TOTAL: 3,314.11

336937	10/15/2014	PRTD	6394 RECALL SECURE DESTRU	193715	0090676951	08/23/2014		10/12/14	81.35
			Invoice: 0090676951			CRT/MOBILE SHREDDING SVC			
				81.35	21011125 541100	COURT - PROFESSIONAL SERVICES			

CHECK 336937 TOTAL: 81.35

336938	10/15/2014	PRTD	6685 REGIONAL DISPOSAL CO	193826	0000143820	08/31/2014	21400105	10/12/14	6,607.03
			Invoice: 0000143820			5/14-5/15=BIOSOLIDS DISPOSAL			
				6,607.03	91425358 54790100551	WWTP-BIOSOLIDS WASTE DISPOSAL			

CHECK 336938 TOTAL: 6,607.03

336939	10/15/2014	PRTD	557 RELIABLE STORAGE BAI	193838	11934	10/02/2014		10/12/14	484.00
			Invoice: 11934			PCD/RENTAL UNITS M007,M008			
				484.00	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			

CHECK 336939 TOTAL: 484.00

336940	10/15/2014	PRTD	2409 RIVER OAKS COMMUNICA	193716	09/10/14	09/10/2014	21400096	10/12/14	2,592.25
			Invoice: 09/10/14			ANALYZE COMCAST AGREEMENT			
				2,592.25	31011131 541100	EXEC - C/E PROF SERVICES			

CHECK 336940 TOTAL: 2,592.25

336941	10/15/2014	PRTD	1936 ROBINSON NOBLE SALTB	193717	14-712	09/04/2014	21400112	10/12/14	1,210.43
			Invoice: 14-712			EAGLE HRBR SWR BCH MAIN SUPPRT			
				1,210.43	72423434 64110000471	BEACH MAIN REPL DES-CAP ENG			

CHECK 336941 TOTAL: 1,210.43

336942	10/15/2014	PRTD	7245 SAN DIEGO POLICE EQU	193718	614148	09/03/2014		10/12/14	1,222.19
			Invoice: 614148			POL/TRAINING AMMUNITION			
				1,222.19	53011212 443410	POLICE - C/E PATROL TRAINING			

CHECK 336942 TOTAL: 1,222.19

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336943 10/15/2014 PRD 8032 SCHANILEC, KEVIN & J 193619 41080 09/24/2014 10/12/14 170.50
Invoice: 41080 UB 11696 208 GROW AVENUE NW

170.50 411 122100 WATER ACCOUNTS RECEIVABLE
CHECK 336943 TOTAL: 170.50

336944 10/15/2014 PRD 7385 CHARLES P. SHANE 193719 000747 09/24/2014 10/12/14 243.75
Invoice: 000747 CRT/PUBLIC DEFENDER SVC

243.75 32011281 541113 LGL-C/E-PUBLIC DEF-OUTSIDE ATT

Invoice: 00751 193836 00751 09/30/2014 10/12/14 99.75
CRT/PUBLIC DEFENDER SVC

99.75 32011281 541113 LGL-C/E-PUBLIC DEF-OUTSIDE ATT

Invoice: 00752 193837 00752 09/30/2014 10/12/14 93.75
CRT/PUBLIC DEFENDER SVC

93.75 32011281 541113 LGL-C/E-PUBLIC DEF-OUTSIDE ATT

CHECK 336944 TOTAL: 437.25

336945 10/15/2014 PRD 5374 SIRENNET.COM 193720 0174439-IN 08/13/2014 10/12/14 107.79
Invoice: 0174439-IN PW/HIDEAWAY LAMP-POL VEH#183

107.79 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 336945 TOTAL: 107.79

336946 10/15/2014 PRD 8040 SOLENIS LLC 193827 130910040 09/19/2014 10/12/14 3,883.20
Invoice: 130910040 PW/PRAESTOL K 279 FLX-WWTP

3,883.20 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 336946 TOTAL: 3,883.20

336947 10/15/2014 PRD 2467 STAPLES ADVANTAGE 193722 1150412071 09/04/2014 10/12/14 126.08
Invoice: 1150412071 POL/DIGITAL CAMERA/826

126.08 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 336947 TOTAL: 126.08

336948 10/15/2014 PRD 2467 STAPLES CREDIT PLAN 193721 1150207621 09/04/2014 10/12/14 365.04
Invoice: 1150207621 POL/RECORDER/OFFICE SUPPLIES

219.95 51011211 531100 PD-C/E-ADM-SUPPLIES

145.09 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 336948 TOTAL: 365.04

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

336949 10/15/2014 PRD 4890 STUDIO CASCADE INC 193829 1966 09/20/2014 21300190 10/12/14 13,131.58
Invoice: 1966 WATERFRONT PARK / DOCK PROJECT
13,131.58 61311476 64110000637 WFP-PCD-CAP PROF SVCS/DESIGN

CHECK 336949 TOTAL: 13,131.58

336950 10/15/2014 PRD 5730 SUMMIT LAW GROUP 193723 69324 09/16/2014 10/12/14 208.00
Invoice: 69324 LEGAL/BARGAINING
208.00 32011152 54111000274 LABOR NEGOTIATION SVCS

Invoice: 69325 193724 69325 09/16/2014 10/12/14 1,170.00
LEGAL/GENERAL
1,170.00 32011152 541110 LGL-C/E-CIVIL-GEN'L OUTSIDE AT

Invoice: 69456 193725 69456 09/18/2014 10/12/14 3,914.46
LEGAL/BONKOWSKI/PAULSON
3,914.46 32011152 54111100655 PAULSON/FORTNER PRR SUIT-LEGAL

CHECK 336950 TOTAL: 5,292.46

336951 10/15/2014 PRD 7095 SUPERIOR SAW & SUPPL 193726 78192 09/16/2014 10/12/14 30.98
Invoice: 78192 PW/SHARPEN SAW CHAINS
30.98 73111427 548100 O&M-ACCESS RDSIDE R&M

CHECK 336951 TOTAL: 30.98

336952 10/15/2014 PRD 5044 SVR DESIGN COMPANY 193727 0011475 09/02/2014 21400060 10/12/14 8,896.55
Invoice: 0011475 DESIGN ALTER. FOR OLYMPIC DR.
8,896.55 72334951 64110000596 SR305-OLYMPIC NM-ENG/DESIGN

CHECK 336952 TOTAL: 8,896.55

336953 10/15/2014 PRD 6746 SYMBOL ARTS 193728 0220122-IN 09/18/2014 10/12/14 207.00
Invoice: 0220122-IN POL/RETIREMENT BADGES X 2
207.00 51011211 531100 PD-C/E-ADM-SUPPLIES

Invoice: 0220123-IN 193729 0220123-IN 09/18/2014 10/12/14 26.00
POL/DIE CUT REPAIR/811
26.00 52011212 548100 POLICE - C/E INVEST REPAIRS

Invoice: 0220124-IN 193730 0220124-IN 09/18/2014 10/12/14 86.00
POL/RETROFIT DC BADGE/801
86.00 51011211 531100 PD-C/E-ADM-SUPPLIES

Invoice: 0220753-IN 193865 0220753-IN 09/26/2014 10/12/14 86.00
POL/DETECTIVE BADGES X 2
86.00 52011212 531100 POLICE - C/E INVEST SUPPLIES

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 336953 TOTAL: 405.00

336954 10/15/2014 PRTD 6714 TOSHIBA FINANCIAL SE 193731 262466071 09/21/2014 21400011 10/12/14 366.32
Invoice: 262466071 POL/3530C COPIER LEASE

366.32 51011211 545000 PD-C/E-ADMIN RENTS/LEASE

Invoice: 262432222

193840 262432222 09/21/2014 10/12/14 428.28
PW/3530C COPIER LEASE
428.28 73637891 545000 RENTS & LEASES - OPERATING

CHECK 336954 TOTAL: 794.60

336955 10/15/2014 PRTD 6714 TOSHIBA FINANCIAL SE 193732 15860019 09/15/2014 10/12/14 329.37
Invoice: 15860019 PCD/6550C COPIER LEASE

329.37 61470581 545000 PCD - DEV ADMIN RENTS & LEASES

Invoice: 15870702

193839 15870702 09/17/2014 10/12/14 229.16
ENG/4540C COPIER LEASE
229.16 72011321 545000 ENG - C/E ADMIN RENTS & LEASES

CHECK 336955 TOTAL: 558.53

336956 10/15/2014 PRTD 8010 TOVAR, JOSEPH 193841 1409-2 09/30/2014 10/12/14 3,029.60
Invoice: 1409-2 PCD/REIMB TRAV EXP-COMP PLN UPD

3,029.60 61011582 54110000700 COMP PLAN UPDATE-PROF SVCS

CHECK 336956 TOTAL: 3,029.60

336957 10/15/2014 PRTD 558 TOWN & COUNTRY MARKE 193842 10/02/2014 10/02/2014 10/12/14 8.72
Invoice: 10/02/2014 PW/DISTILLED WATER-WWTP

8.72 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 336957 TOTAL: 8.72

336958 10/15/2014 PRTD 560 TWISS ANALYTICAL INC 193733 14-71145-M 09/09/2014 10/12/14 62.10
Invoice: 14-71145-M PW/WINSLOW WTR TESTING

62.10 73411345 54110000391 LAB SVCS-WATER

Invoice: 14-71146-M

193734 14-71146-M 09/09/2014 10/12/14 41.40
PW/ROCKAWAY WTR TESTING
41.40 73415345 54110000391 LAB SVCS-WATER ROCKAWAY

Invoice: 14-71148-M

193735 14-71148-M 09/09/2014 10/12/14 38.64
PW/WINSLOW WTR TESTING
38.64 73411345 54110000391 LAB SVCS-WATER

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

Invoice: 14-717560-M	193843	14-717560-M	09/16/2014	10/12/14	38.18
			PW/ROCKAWAY WTR TESTING		
	38.18	73415345 54110000391	LAB SVCS-WATER ROCKAWAY		
Invoice: 14-71833	193844	14-71833	09/16/2014	10/12/14	267.26
			PW/WINSLW/ROCKAWY/O&M TESTING		
	190.90	73411345 54110000391	LAB SVCS-WATER		
	38.18	73011897 54110000391	LAB SVCS-PW YARD FAC		
	38.18	73415345 54110000391	LAB SVCS-WATER ROCKAWAY		
Invoice: 14-71885	193845	14-71885	09/17/2014	10/12/14	57.96
			PW/WINSLW/ROCKAW/O&M TESTING		
	19.32	73411345 54110000391	LAB SVCS-WATER		
	19.32	73415345 54110000391	LAB SVCS-WATER ROCKAWAY		
	19.32	73011897 54110000391	LAB SVCS-PW YARD FAC		
Invoice: 14-72039	193846	14-72039	09/18/2014	10/12/14	117.76
			PW/WINSLW/ROCKAWAY WTR TESTING		
	62.10	73411345 54110000391	LAB SVCS-WATER		
	55.66	73415345 54110000391	LAB SVCS-WATER ROCKAWAY		
Invoice: 14-72118	193847	14-72118	09/18/2014	10/12/14	19.32
			PW/WINSLW WTR TESTING		
	19.32	73411345 54110000391	LAB SVCS-WATER		
Invoice: 14-72185	193848	14-72185	09/22/2014	10/12/14	96.60
			PW/WINSLW WTR TESTING		
	96.60	73411345 54110000391	LAB SVCS-WATER		
Invoice: 14-72266	193849	14-72266	09/25/2014	10/12/14	1,067.20
			PW/WINSLW WTR TESTING		
	1,067.20	73411345 54110000391	LAB SVCS-WATER		
			CHECK	336958 TOTAL:	1,806.42
336959 10/15/2014 PRTD 6088 ULINE SHIPPING SUPPL	193851	61604345	09/15/2014	10/12/14	177.37
Invoice: 61604345			ENG/ATLAS GLOVES X 4 12PK		
	177.37	72011325 531100	ENG - C/E FACIL SUPPLIES		
			CHECK	336959 TOTAL:	177.37
336960 10/15/2014 PRTD 2190 UNITED PARCEL SERVIC	193736	000028Y3Y1364	09/06/2014	10/12/14	28.19
Invoice: 000028Y3Y1364			POL/SHIPPING		
	28.19	91011215 542500	GG-C/E-PD-POSTAGE		
Invoice: 000028Y3Y1384	193737	000028Y3Y1384	09/20/2014	10/12/14	26.14
			POL/SHIPPING		
	26.14	91011215 542500	GG-C/E-PD-POSTAGE		

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 336960 TOTAL: 54.33

336961 10/15/2014 PRD 8039 UPS FREIGHT 193742 GN6964749 09/08/2014 10/12/14 30.00
Invoice: GN6964749

PW/FREIGHT-WWTP
GG-WWTP-POSTAGE/SHIPPING

30.00 91425358 542500

CHECK 336961 TOTAL: 30.00

336962 10/15/2014 PRD 1152 USA BLUE BOOK 193739 447109 09/11/2014 10/12/14 112.00
Invoice: 447109

PW/CHEMICALS-WWTP
O&M-WWTP-SUPPLIES

112.00 73425358 531100

Invoice: 447795

193740 447795

09/11/2014 10/12/14 410.11
PW/CHEMICALS-WWTP
O&M-WWTP-SUPPLIES

410.11 73425358 531100

Invoice: 447797

193741 447797

09/11/2014 10/12/14 77.06
PW/STERILE PETRI DISH-WWTP
O&M-WWTP-SUPPLIES

77.06 73425358 531100

Invoice: 450916

193850 450916

09/16/2014 10/12/14 256.61
PW/CAL GAS 58 L-WWTP
O&M-WWTP-SUPPLIES

256.61 73425358 531100

CHECK 336962 TOTAL: 855.78

336963 10/15/2014 PRD 6040 WA ST DEPT OF LABOR 193867 10/01/2014 10/01/2014 10/12/14 50.00
Invoice: 10/01/2014

POL/BLASTERS LICENSE/819
PD-C/E-PATROL-DUES/SUBCR/MEMBR

50.00 53011212 549100

CHECK 336963 TOTAL: 50.00

336964 10/15/2014 PRD 4104 WA ST FERRIES 193868 RK237694 09/30/2014 10/12/14 257.60
Invoice: RK237694

SEP 2014 WAVE2GO FERRY CHARGES
COURT - TRAVEL EXPENSE
FIN - C/E ADMIN TRAVEL EXPENSE
PD-C/E-ADM-TRAVEL
PCD - C/E ADMIN TRAVEL EXPENSE
ENG - C/E ADMIN TRAVEL EXPENSE
O&M-FAC-TRAVEL (NOT MEALS/LODG
IT - C/E TRAVEL EXPENSE

34.60 21011125 543100
18.00 41011141 543100
49.90 51011211 543100
8.00 61011581 543100
83.90 72011321 543100
42.60 73011189 543100
30.60 81011881 543100

CHECK 336964 TOTAL: 257.60

336965 10/15/2014 PRD 952 WASHINGTON STATE PAT 193869 I15002346 10/01/2014 10/12/14 49.50
Invoice: I15002346

SEP14 CPL BACKGROUND CHECKS
AGENCY DISBURSEMENTS

49.50 41654861 586100

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

					CHECK	336965 TOTAL:	49.50	
336966	10/15/2014	PRTD	5271 WASHINGTON WATER SER	193753	0131710-SEP14	09/22/2014	10/12/14	111.87
Invoice: 0131710-SEP14								
111.87 91435838 547500					SEP14 WATER/DECANT FACILITY			
					GG-DECANT-WATER/SEWER			
					CHECK	336966 TOTAL:	111.87	
336967	10/15/2014	PRTD	6860 WCI	193870	142731885	09/30/2014	10/12/14	830.17
Invoice: 142731885								
830.17 41637891 542100					CITYWIDE PHONE SERVICE			
					FIN - ALLOC TELEPHONE			
					CHECK	336967 TOTAL:	830.17	
336968	10/15/2014	PRTD	5709 WEBCHECK INC	193871	4988	10/01/2014	21400046 10/12/14	247.84
Invoice: 4988								
123.92 43411341 541100					ESCROW PAYOFF FOR UB			
123.92 43421351 541100					FIN - WATER ADMIN PROF SERVICE			
					FIN - SEWER ADMIN PROF SERVICE			
					CHECK	336968 TOTAL:	247.84	
336969	10/15/2014	PRTD	4430 WESSPUR TREE EQUIPME	193878	IN-86317	09/24/2014	10/12/14	585.90
Invoice: IN-86317								
585.90 73111427 531100					PW/CHIPPER KNIFES X 8-EQ#59			
					OFFICE SUPPLIES			
					CHECK	336969 TOTAL:	585.90	
336970	10/15/2014	PRTD	2175 WEST SOUND WILDLIFE	193760	09/30/14-Q3	09/30/2014	21400066 10/12/14	2,137.50
Invoice: 09/30/14-Q3								
2,137.50 91011393 541100					ANIMAL CONTROL SERVICES			
					FIN - C/E ANIMAL CONTROL FEES			
					CHECK	336970 TOTAL:	2,137.50	
336971	10/15/2014	PRTD	499 WESTBAY AUTO PARTS I	193754	991332	09/11/2014	10/12/14	269.25
Invoice: 991332								
133.33 73011189 531100					PW/DODGE RAM TRCK REPR-VEH85			
135.92 73638935 531100					O&M - C/E FACIL OFC SUPPLIES			
					OFFICE SUPPLIES			
193755 991333					09/11/2014 10/12/14 65.42			
Invoice: 991333								
65.42 73011189 531100					PW/DODGE TRK PRESS SENSOR-VEH85			
					O&M - C/E FACIL OFC SUPPLIES			
193756 991334					09/11/2014 10/12/14 207.94			
Invoice: 991334								
207.94 990 141100					PW/AIR/FUEL/OIL FILTERS			
					MERCHANDISE			

CASH ACCOUNT: 635111100CASH

CHECK NOCHK DATETYPE VENDOR NAMEVOUCHERINVOICEINV DATEPOCHECK RUNNET

INVOICE DTL DESC									
Invoice: 991337		193757	991337		09/11/2014	10/12/14		25.23	
				PW/TRANSMIS/HYDRL FILTER					
		25.23	990	141100	MERCHANDISE				
Invoice: 992970		193758	992970		09/17/2014	10/12/14		180.44	
				PW/WIPER BLADES X 20					
		180.44	73638935	531100	OFFICE SUPPLIES				
Invoice: 993692		193759	993692		09/19/2014	10/12/14		27.87	
				PW/OIL FILTERS X 4					
		27.87	990	141100	MERCHANDISE				
Invoice: 995624		193879	995624		09/26/2014	10/12/14		19.82	
				PW/TAILLIGHT CIRCUIT BD-VEH#69					
		19.82	73111423	531100	OFFICE SUPPLIES				
							CHECK	336971 TOTAL:	795.97
336972 10/15/2014 PRTD	2607 ZEE MEDICAL SERVICE	193761	68270995		09/24/2014	10/12/14		55.85	
Invoice: 68270995				POL/1ST AID SUPPLY RESTOCK					
		55.85	51011215	531100	POLICE - C/E FACIL SUPPLIES				
Invoice: 68270997		193762	68270997		09/24/2014	10/12/14		109.85	
				CITY HALL 1ST AID SUPPLY RESTOCK					
		109.85	41011189	531100	FIN - C/E CNTL SV SUPPLIES				
Invoice: 68270999		193880	68270999		09/24/2014	10/12/14		79.95	
				PW/IST AID SUPPLY RESTOCK-O&M					
		79.95	73637891	531100	OFFICE SUPPLIES				
							CHECK	336972 TOTAL:	245.65

NUMBER OF CHECKS139

*** CASH ACCOUNT TOTAL ***

334,297.76

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	139	334,297.76

*** GRAND TOTAL ***

334,297.76

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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 10	65								
APP 403-213000						ACCOUNTS PAYABLE		2,828.69	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			334,297.76
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		101,579.49	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		55,480.60	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		12,006.20	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		4,532.47	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		16,043.10	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		17,258.09	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		4,240.45	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 622-213000						ACCOUNTS PAYABLE		200.00	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		5,474.38	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		114,336.99	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000						ACCOUNTS PAYABLE		317.30	
10/15/2014	10/12/14	101514				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								334,297.76	334,297.76
APP 631-130000						DUE TO/FROM CLEARING		322,291.56	
10/15/2014	10/12/14	101514							
APP 403-130000						DUE TO/FROM CLEARING			2,828.69
10/15/2014	10/12/14	101514							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			101,579.49
10/15/2014	10/12/14	101514							
APP 402-130000						DUE TO/FROM CLEARING			55,480.60
10/15/2014	10/12/14	101514							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			4,532.47
10/15/2014	10/12/14	101514							
APP 401-130000						DUE TO/FROM CLEARING			16,043.10
10/15/2014	10/12/14	101514							
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			17,258.09
10/15/2014	10/12/14	101514							
APP 407-130000						DUE TO/FROM CLEARING			4,240.45
10/15/2014	10/12/14	101514							
APP 622-130000						DUE TO/FROM CLEARING			200.00

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
10/15/2014	10/12/14	101514							
APP 650-130000					DUE TO/FROM CLEARING			5,474.38	
10/15/2014	10/12/14	101514							
APP 301-130000					DUE TO/FROM CLEARING			114,336.99	
10/15/2014	10/12/14	101514							
APP 901-130000					DUE TO/FROM CLEARING			317.30	
10/15/2014	10/12/14	101514							
SYSTEM GENERATED ENTRIES TOTAL								322,291.56	322,291.56
JOURNAL 2014/10/65 TOTAL								656,589.32	656,589.32

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 10	65	10/15/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		101,579.49
001-213000				GENERAL - ACCOUNTS PAYABLE	101,579.49	
				FUND TOTAL	101,579.49	101,579.49
101 STREET FUND	2014 10	65	10/15/2014			
101-130000				STREETS - DUE TO/FROM CLEARING		4,532.47
101-213000				STREETS - ACCOUNTS PAYABLE	4,532.47	
				FUND TOTAL	4,532.47	4,532.47
104 CIVIC IMPROVEMENT FUND	2014 10	65	10/15/2014			
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		17,258.09
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	17,258.09	
				FUND TOTAL	17,258.09	17,258.09
301 CAPITAL CONSTRUCTION FUND	2014 10	65	10/15/2014			
301-130000				DUE TO/FROM CLEARING		114,336.99
301-213000				ACCOUNTS PAYABLE	114,336.99	
				FUND TOTAL	114,336.99	114,336.99
401 WATER OPERATING FUND	2014 10	65	10/15/2014			
401-130000				DUE TO/FROM CLEARING		16,043.10
401-213000				ACCOUNTS PAYABLE	16,043.10	
				FUND TOTAL	16,043.10	16,043.10
402 SEWER OPERATING FUND	2014 10	65	10/15/2014			
402-130000				DUE TO/FROM CLEARING		55,480.60
402-213000				ACCOUNTS PAYABLE	55,480.60	
				FUND TOTAL	55,480.60	55,480.60
403 STORM & SURFACE WATER FUND	2014 10	65	10/15/2014			
403-130000				DUE TO/FROM CLEARING		2,828.69
403-213000				ACCOUNTS PAYABLE	2,828.69	
				FUND TOTAL	2,828.69	2,828.69
407 BUILDING & DEVELOPMENT FUND	2014 10	65	10/15/2014			
407-130000				DUE TO/FROM CLEARING		4,240.45
407-213000				ACCOUNTS PAYABLE	4,240.45	
				FUND TOTAL	4,240.45	4,240.45
622 EXPENDABLE TRUST FUND	2014 10	65	10/15/2014			

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FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622-130000				DUE TO/FROM CLEARING		200.00
622-213000				ACCOUNTS PAYABLE	200.00	
				FUND TOTAL	200.00	200.00
631 CLEARING FUND	2014 10	65	10/15/2014			
631-130000				DUE TO/FROM CLEARING	322,291.56	
631-213000				ACCOUNTS PAYABLE	12,006.20	
635-111100				CASH		334,297.76
				FUND TOTAL	334,297.76	334,297.76
650 AGENCY FUND	2014 10	65	10/15/2014			
650-130000				DUE TO/FROM CLEARING		5,474.38
650-213000				ACCOUNTS PAYABLE	5,474.38	
				FUND TOTAL	5,474.38	5,474.38
901 GENERAL LONG TERM DEBT	2014 10	65	10/15/2014			
901-130000				DUE TO/FROM CLEARING		317.30
901-213000				ACCOUNTS PAYABLE	317.30	
				FUND TOTAL	317.30	317.30

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FUND	DUE TO	DUE FROM
001 GENERAL FUND		101,579.49
101 STREET FUND		4,532.47
104 CIVIC IMPROVEMENT FUND		17,258.09
301 CAPITAL CONSTRUCTION FUND		114,336.99
401 WATER OPERATING FUND		16,043.10
402 SEWER OPERATING FUND		55,480.60
403 STORM & SURFACE WATER FUND		2,828.69
407 BUILDING & DEVELOPMENT FUND		4,240.45
622 EXPENDABLE TRUST FUND		200.00
631 CLEARING FUND	322,291.56	
650 AGENCY FUND		5,474.38
901 GENERAL LONG TERM DEBT		317.30
	TOTAL	
	322,291.56	322,291.56

** END OF REPORT - Generated by Linda Steinberg **

Trv. Adv.

09/24/2014 10:19 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

CASH ACCOUNT: 013 111100 ADV TRAVEL - CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

62	09/24/2014	PRTD	1767 TAMI ALLEN	193616	TRVLSEP14-TA	09/24/2014		TA092414	200.00
Invoice: TRVLSEP14-TA						POL/PCCOH/HARBORMSTER CONF			
				200.00	013	122100		ADV TRAVEL ACCOUNTS RECEIVABLE	

CHECK	62 TOTAL:	200.00
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63	09/24/2014	PRTD	8030 SIAS, CARLA	193617	TRVLSEP14-CS	09/24/2014		TA092414	200.00
Invoice: TRVLSEP14-CS						POL/CODE 4/SUPERV VOLUNT TRNG			
				200.00	013	122100		ADV TRAVEL ACCOUNTS RECEIVABLE	

CHECK	63 TOTAL:	200.00
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NUMBER OF CHECKS	2	*** CASH ACCOUNT TOTAL ***	400.00
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	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	400.00

*** GRAND TOTAL ***	400.00
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 9 218									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		400.00	
09/24/2014	TA092414	092414				AP CASH DISBURSEMENTS JOURNAL			
APP 013-111100						ADV TRAVEL - CASH			400.00
09/24/2014	TA092414	092414				AP CASH DISBURSEMENTS JOURNAL			
JOURNAL 2014/09/218 TOTAL								400.00	400.00

09/24/2014 10:19
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 9	218	09/24/2014			
001-213000				GENERAL - ACCOUNTS PAYABLE	400.00	
013-111100				ADV TRAVEL - CASH		400.00
				FUND TOTAL	400.00	400.00

** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 10 - 5 - 2014

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	10/5/2014	031371 - 031485	P/R check run - direct deposit	241,002.79
Normal	10/5/2014	106818 - 106821	P/R check run - regular	6,579.43
Vendor	10/5/2014	106822 - 106835	P/R vendor check run	244,360.42
EFTPS	10/5/2014		Federal Tax Electronic Transfer	97,158.14
			TOTAL:	589,100.78

Prepared and Reviewed by:



Deborah Lee

Date 10-3-14

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Karl R. Shaw, Accounting Manager

Date 10-3-2014

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. CITY MANAGER'S REPORT
4. STAFF INTENSIVE
 - A. COMMUNITY SERVICES FUNDING, AB 14-118 – EXECUTIVE
 - B. CONSIDER SURPLUS OF SUZUKI PROPERTY, AB 14-119 – EXECUTIVE
 - C. PUBLIC WORKS CONTRACTS, AB 14-126
 1. 2014 ISLANDWIDE ASPHALT REPAIR, AB 14-120
 2. CITY HALL PAINT AND WOOD RESTORATION, AB 14-121
 3. ROAD DRAINAGE IMPROVEMENTS PROJECT (VALLEY, LOGG AND GERTIE JOHNSON ROAD), AB 14-122
 4. LYNWOOD CENTER OUTFALL IMPROVEMENTS, AB 11-086
 - D. SOUND TO OLYMPICS TRAIL REVISED PRELIMINARY DESIGN PROFESSIONAL SERVICES AGREEMENT, AB 14-096 – PUBLIC WORKS
 - E. ORDINANCE NO. 2014-29, PLEASANT BEACH TRACTS PARTIAL RIGHT-OF-WAY VACATION, AB 14-094 – PUBLIC WORKS
 - F. ORDINANCE NO. 2014-24, RELATED TO RIGHT-OF-WAY USE, AB 14-098 – PUBLIC WORKS
 - G. RESOLUTION NO. 2014-15, RIGHT-OF-WAY USE FEES, AB 14-098 – PUBLIC WORKS
 - H. REVIEW FINANCIAL POLICIES, AB 14-106 – FINANCE
 - I. 2014 MID-YEAR REPORT, AB 14-078 – FINANCE
 - J. ORDINANCE NO. 2014-31, Q2 2014 BUDGET ADJUSTMENTS, AB 14-064 – FINANCE
 - K. BAINBRIDGE ISLAND ROWING GROUND LEASE, AB 14-125 – EXECUTIVE
5. COUNCIL DISCUSSION
 - A. RESOLUTION NO. 2014-18, OIL TRAIN REGULATIONS, AB 14-117 – COUNCILMEMBER TOLLEFSON
 - B. NATIONAL COWORKING WEEK PROCLAMATION, AB 14-123 – DEPUTY MAYOR ROTH
6. COMMITTEE REPORTS
7. REVIEW UPCOMING COUNCIL MEETING AGENDAS
8. FOR THE GOOD OF THE ORDER
9. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 6:59 PM

Deputy Mayor Roth called the August 4, 2014 study session to order at 6:59 PM. Councilmembers Blossom, Bonkowski, Tollefson, Townsend, Ward and Mayor Blair were present. City Clerk Lassooff monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 6:59 PM

MOTION: *Accept the agenda.*

BONKOWSKI/BLAIR – *Motion carried 7-0.*

Councilmember Blossom recused herself from the Lynwood Center Outfall Improvement item. Councilmember Ward recused himself from the Bainbridge Island Rowing Club item.

3. CITY MANAGER'S REPORT 7:00 PM

City Manager Schulze reported on items from his weekly report which included updates to the Navigate Bainbridge website, upcoming summer public works projects, National Night Out event and Kitsap County owing the City over \$900,000 in miscalculated Real Estate Excise Taxes.

4. STAFF INTENSIVE

A. COMMUNITY SERVICES FUNDING, AB 14-118 – EXECUTIVE 7:05 PM

Deputy City Manager Smith provided a brief history behind the City's community services funding. She indicated the City was entering into its third budget cycle without the Health, Housing and Human Services (HHHS) management function that previously existed for about ten years. She explained how the City arrived at managing the funds and the relationships with the organizations.

Councilmember Bonkowski recalled an earlier discussion of potentially having the Bainbridge Community Foundation do some of the work. Deputy City Manager Smith understood the discussion was about whether to increase annual funding rather than deciding to have a conversation with another agency. Mayor Blair commented that the budget process has been just a percentage increase across the board as opposed to coming up with any new policy or any policy direction beyond that affirmation to allocate monies. Deputy City Manager Smith noted that the funding amounts shown now are based on the set of organizations identified and recommended for funding in the 2010 HHHS cycle. Councilmember Townsend wanted to know what role HHHS played and how that changed our decisions. Deputy City Manager Smith explained HHHS acted as the City's external agent and was given direct funding of about \$100,000 annually for their management support services until 2010. She added in response to the City's 2010 fiscal situation, an ad hoc council committee was convened and they determined a dramatic cut to that funding needed to occur and HHHS then made the determination that in that financial framework it was not possible for them to continue to operate. Councilmember Tollefson wondered if any effort has been made to determine the financial impact of staff time in handling the administrative duties was previously done by HHHS. Deputy City Manager Smith replied it was not significant. Councilmember Tollefson thought the timing of this issue coming up during the review of the Comprehensive Plan was perfect. He suggested establishing something akin to HHHS but as a board, committee or commission function similar to the Lodging Tax Advisory Committee. He also thought that the priority based budgeting process could help in understanding whether the gross funding amount and allocations were appropriately distributed throughout the community. Mayor Blair commented on funding off-island agencies. Councilmember Bonkowski explained he brought up the Bainbridge Community Foundation because they evaluate non-profits on the island and thought it might be worthwhile to see if it is something they could provide. Councilmember Tollefson thought it would be easier to establish something like LTAC which could provide services similar to what HHHS did before. He suggested keeping the current budget and taking action to change the structure as soon as possible. Councilmember Townsend supported keeping funds on island and was interested in knowing about the various paths. Deputy City Manager Smith felt if there was an increased likelihood that Council was considering some changes in funding that should be communicated so that people could plan for that. Mayor Blair suggested that the agencies supply additional information to assist with figuring out what to do with the 2015 budget in particular. Deputy Mayor Roth understood there to be a consensus that Council ought not to just move forward on a percentage basis based on a 2011 recommendation. Councilmember Bonkowski proposed deciding now what percentage of the population needs to be on Bainbridge Island to continue funding off island organizations. Councilmember Tollefson wanted to know what other jurisdiction funding levels were for those organizations also serving the island to get a sense of what our allocation might be. Deputy Mayor Roth said he did not subscribe to the one-size fits all approach because there are so many dependent variables.

Deputy City Manager Smith indicated staff would bring back data on the number of island constituents as a share of total population as well as the percentage of the budget for each organization that City funding represents. She also suggested preserving the 2015-2016 funding by either carrying the 2014 funding amounts forward or using what has become the standard three percent increase. Following a brief discussion, there was consensus to keep 2015 funding the same as 2014 and leaving the gross number in for 2016 given that by then there will be a new process. There was also consensus that the 2015 and 2016 numbers include a three percent increase. Councilmember Tollefson wanted to know how the gross number with the three percent increase compares to whatever the priority based budgeting number would be. Deputy City Manager Smith explained community services funding was identified as a particular program in our inventory and has been scored on a couple of different dimensions.

B. CONSIDER SURPLUS OF SUZUKI PROPERTY, AB 14-119 – EXECUTIVE 7:42 PM

City Attorney Marshall explained this was a discussion item for Council to deliberate as to whether to surplus this property and, if so, staff would prepare a draft resolution for Council consideration.

Mayor Blair explained the reason for putting this item on the agenda was to take a position as a Council and give something specific in the way of direction to staff and the community about how we stand with regard to what the disposition of the property is right now. She thought the first step was to decide whether to continue owning this property and then can go on to next steps.

Q – What can the City do with the property if it is not surplus and what are the range of things we are allowed to do with City-owned property? A – The City's discretion regarding the use of the property is fairly broad. Most cities choose to use it for a governmental purpose.

Q – What about leasing it to a commercial interest for some commercial use or lease it to a non-profit for some specifically identified project? A – Generally speaking yes however there could be some restrictions regarding commercial use.

Q – Would it be legal for the City with City-owned property to joint venture with a private entity or non-profit in some sort of development project? A – Possibly not. If a City wanted to venture into a private enterprise, it would hire a third party to assist in developing the plans, etc.

Q – Can the City change its mind after declaring the property has been surplus? A – Yes as long as a deal is not closed.

Q – If Council decides to sell the property through an RFP process, can they put up criteria for what that RFP can be. A – Yes.

Councilmember Ward would like to see the City surplus the property, sell it through an RFP process and in that process say that the City will select the winning proposal based on function of dollars revenue to the City, community value and then take whatever dollar proceeds of that sale to defray the expenses of the new public safety facility since that was the reason the property was originally purchased. Mayor Blair did not like the idea of City being in the development business. Councilmember Bonkowski supported the concept of using the revenue for a public facility building. Mayor Blair did not know whether the Council collectively decided that yet.

Q – How long would the surplus process take once you start the process? A – At least several meetings.

Councilmember Tollefson requested an executive session be scheduled. He noted there has been no community input on what to do with the property. Deputy Mayor Roth thought even if Council directed staff to move forward on surplus, there is going to be quite a bit of process involved regarding community engagement and comment. Councilmember Tollefson said the Council truly wants community input. Councilmember Blossom support Councilmember Ward's proposal.

Councilmember Townsend was concerned about the shifting of gears and the lack of process raised by Councilmember Tollefson. He was not fond of the idea of coupling it with the police station, was open to the idea of surplus, but was concerned about process. Councilmember Bonkowski believed it should be coupled. Councilmember Ward again explained the reason why the property was originally acquired. Councilmember Blossom said when you choose to sell property at a reduced price and therefore put yourself in a position to have to bond for more that there are other people being affected. Councilmember Townsend said he was not precluding use of the money for the police station. Deputy Mayor Roth said he would not support linking the surplus going forward with the notation that an RFP would be build with conditions about financing a new public safety building. There was consensus to begin the surplus process.

Mark Blatter, Housing Resources Board, asked whether there was Council consensus to move forward with surplus the Suzuki property. Deputy Mayor Roth said that was the point of tonight's decision.

Leslie Snyder, Sustainable Bainbridge, said everyone needed to be willing to foster a community discussion process.

Debby Lester, 266 Ericksen Avenue NE, gave a brief overhead presentation and commented on the 2008 Affordable Housing Task Force recommendations.

City Attorney Marshall asked Council to confirm whether they want staff to move forward with noticing a public hearing on surplus, which Deputy Mayor Roth responded yes.

C. PUBLIC WORKS CONTRACTS, AB 14-126 8:14 PM

1. 2014 ISLANDWIDE ASPHALT REPAIR, AB 14-120

Contract with Lakeside Industries for the 2014 Islandwide Asphalt Repair project in the base bid amount plus additive alternates A1 through A4 of \$425,376.70.

2. CITY HALL PAINT AND WOOD RESTORATION, AB 14-121

Contract with Mattila Painting, Inc. for the City Hall Paint and Wood Restoration project in the base bid amount of \$61,524.20.

**3. ROAD DRAINAGE IMPROVEMENTS PROJECT (VALLEY, LOGG AND GERTIE JOHNSON ROAD),
AB 14-122**

Provide roadway and storm drainage improvements to portions of Valley Road to Logg Road and Gertie Johnson Road. Bid results will appear on the August 11, 2014 consent agenda.

4. LYNWOOD CENTER OUTFALL IMPROVEMENTS, AB 11-086

The City received a 2012 Statewide Stormwater grant for the Lynwood Center Outfall project in the amount of \$188,000 with a city match of \$63,000 approved by City Council at their 6/13/2012 city council meeting. The grant funds include both design and construction. Bid results will appear on the August 11, 2014 consent agenda.

Public Works Director Loveless requested Council move the four contracts to next week's consent agenda. Following brief questions and comments, a motion was made.

8:18 PM **MOTION:** *I move that we move forward the following Public Works contracts to the August 11, 2014 consent agenda: 2014 Islandwide Asphalt Repair, City Hall Paint and Wood Restoration, Road Drainage Improvements Project (Valley, Logg and Gertie Johnson Road) and Lynwood Center Outfall Improvements.*
BLAIR/BONKOWSKI – Motion carried 6-1 with Councilmember Blossom abstaining.

**D. SOUND TO OLYMPICS TRAIL REVISED PRELIMINARY DESIGN PROFESSIONAL SERVICES
AGREEMENT, AB 14-096 – PUBLIC WORKS 8:19 PM**

Public Works Director Loveless explained this agreement was previously approved at the July 14 meeting however since that time WSDOT, who is funding part of the project, discovered that two of the sub-consultants had expired audited overhead rates. He indicated staff was recommending the award amount be revised to the same firm MacLeod Rekord of \$135, 948.02 for preliminary design, rescind the previously authorized approved amount by Council in the amount of \$168,368 and forward it to the August 11, 2014 consent agenda for approval.

MOTION: *I would make the motion that the City Council consider approving the revised Professional Services Agreement with MacLeod Rekord as our public works director presented it.*
BLAIR/BONKOWSKI – Motion carried 7-0.

8:23 PM Robert Dashiell, NE Tolo Road, asked whether the City has a master plan for Wyatt Way and whether there was still viability in the overhead concept.

**E. ORDINANCE NO. 2014-29, PLEASANT BEACH TRACTS PARTIAL RIGHT-OF-WAY VACATION, AB 14-094
– PUBLIC WORKS 8:25 PM**

Public Works Director Loveless explained the ordinance would vacate a triangular portion of right-of-way off of Pleasant Beach Road which is currently not needed by any governmental entity and impinges on an adjacent parcel. He added the property owner would like to incorporate the portion into their parcel and pay the City fair market value. He requested the Council forward the ordinance to the August 11, 2014 for a second reading and public hearing.

MOTION: *I move that the City Council forward Ordinance No. 2014-29 to the August 11, 2014 City Council agenda for second reading of the ordinance and public hearing.*
WARD/BLAIR – Motion carried 7-0.

F. ORDINANCE NO. 2014-24, RELATED TO RIGHT-OF-WAY USE, AB 14-098 – PUBLIC WORKS 8:27 PM

Public Works Director Loveless explained this ordinance was discussed at a previous meeting at which Council requested some clarification as well as a illustration of what the existing and proposed processes were. He noted that currently the City has different permits for various types of work occurring in the City's public right-of-way (ROW). The proposed ordinance would combine all of the types into one "use" permit using category types from A through D.

There was a brief discussion regarding bulk permits, related fees and possible changes. Public Works Director Loveless suggested including something in the ordinance to cover bulk permit language.

8:40 PM **MOTION:** *I would move that the City Council consider forwarding or that we do in fact forward Ordinance No. 2014-24, the Right-of-Way Use, as amended for a second reading and approval on the August 11, 2014 City Council consent agenda.*
BLAIR/WARD – Motion carried 7-0.

8:40 PM Debbi Lester shared that a business has requested a right-of-way permit to place three planters on Winslow Way and two on other City owned property. She wondered why the City charged only \$250.00 for six planters.

G. RESOLUTION NO. 2014-15, RIGHT-OF-WAY USE FEES, AB 14-098 – PUBLIC WORKS 8:42 PM

Public Work Director Loveless introduced the proposed resolution updating the fee schedule to accommodate the ordinance.

MOTION: *I move the City Council forward Resolution 2014-15 relating to Right-of-Way Use Fees to the August 11, 2014 consent agenda as modified by the use ordinance.*
BONKOWSKI/WARD – Motion carried 6-1 with Councilmember Blossom recusing.

H. REVIEW FINANCIAL POLICIES, AB 14-106 – FINANCE 8:45 PM

Finance Director Schroer gave a PowerPoint presentation responding to Council's request to reconsider the financial policy resolution discussed earlier in the summer as well as a request to discuss the section relating specifically to the Surface and Storm Water Utility (SSWM). She noted staff has taken this section to mean that the City would not support General Fund support to the Storm and Surface Water Management (SSWM) Fund in an ongoing fashion and that there was Council desire to discuss that approach. She presented the following considerations going forward: that SSWM is an Enterprise Fund whose funds are typically managed as business operations that recover their costs through revenues, that the General Fund may subsidize Enterprise Funds at Council's discretion but that it's best to have an established policy that provides the rationale for any subsidy that we build into our budgets and that operating transfers out of the General Fund is something that was mentioned by Moody's as a concern. She indicated staff recommends retaining the existing financial policies. Councilmember Bonkowski recalled the whole basis behind the discussion of taking money from the General Fund, an equivalent amount of what we had been doing in the past, and putting it into the stormwater utility. Finance Director Schroer agreed with timing of the discussion back 2012 when the City received a court direction to look at stormwater rates going back to 2008 and that in the late 2012, Council did make a retroactive decision about stormwater rates for City streets. She recalled Council also provided direction to provide General Fund support for that payment which was done via an interfund loan and the payment was made in 2013 with the General Fund providing full support for the SSWM Fund which was made to the Streets Funds. She noted there had been some different interpretations regarding it being a retroactive decision versus an ongoing policy direction.

Councilmember Blossom shared her concern that by eliminating the charge to the roads, we were going to have to increase everyone else's fee. She said this question has come up repeatedly without a clear answer and that this policy was brought to Council without pointing out what the effect was.

Councilmember Townsend wanted to hear more on why it was staff's position to retain the existing financial policies. City Manager Schulze said the SSWM Utility is supposed to operate within its self. He also noted information from Moody's pointed out that transfers being made to the utility funds from the General Fund are a concern to them as it is not a good financial practice.

Councilmember Townsend asked if the history behind whether the City paid or not are somehow equated. City Manager Schulze recalled staff went back and looked at each time the Council discussed it and the motion was made to retroactively reimburse the fund.

He added there was a discussion about making it ongoing but there was never any Council action. Councilmember Blossom understood there was consensus amongst the Council. Councilmember Bonkowski recalled 4-5 options on how to deal with SSWM and this was the only option that did not provide money from the City to the SSWM Utility. Mayor Blair thought it was helpful to replay different memories however we need to figure out what to do going forward. She recalled Council would ask the Utility Advisory Committee however that has yet to be implemented. She supported the existing policy that SSWM is an Enterprise Fund understanding we may wish to look at it again following the Utility Advisory Committee's review. Councilmember Ward also recalled Council reaching a consensus on that particular issue which is different from what we are seeing now. He suggested placing the topic on a future agenda to make a decision.

Deputy Mayor Roth wondered if Council were to change the recommendation made by staff, which he believes is the right one, there ought to be a general policy about use of the General Fund for utilities and not a specific piece explicitly addressing SSWM. Finance Director Schroer believed there could be a policy specific to the utility because they do have different ratepayers and serve different areas of the island. Councilmember Blossom said she did not disagree that utilities should be self-supporting however, the problem is that this one may not be without increased rates because the Council made the decision not to charge itself for its own impervious surfaces which is what the SSWM fee is for. Deputy Mayor Roth said this then lends itself to the suggestion of a comprehensive looking at SSWM. Mayor Blair said there is a possibility that a conversation of whether we should exempt City streets is part of the recommendation and Council can ask that it be looked at as part of the SSWM plan. Councilmember Tollefson thought rather than changing the policy, it made more sense to take a global look at the whole SSWM issue. City Manager Schulze indicated staff was ready to move forward with the discussion once the Utility Advisory Committee is formed and able to meet. Finance Director Schroer interpreted that staff should not include a transfer from the General Fund to the SSWM Fund based on what she has just heard. Deputy Mayor Roth indicated that was correct as it was against policy. Councilmember Blossom asked if staff would be proposing an increase to SSWM, which Finance Director Schroer said no.

I. 2014 MID-YEAR REPORT, AB 14-078 – FINANCE 9:06 PM

Finance Director Schroer gave a PowerPoint presentation on 2014 year-to-date performance, 2014 year-end forecast and 2015-16 preliminary forecast. She explained the financial report submitted in the agenda packet did not include information received from the county last week regarding REET monies due to the City. She indicated the 2014 forecast was ahead of the approved budget for the tax-supported funds (2013 results were stronger than forecast, 2014 revenue up/spending is on pace with budget and 2014 will end ahead of budgeted levels); 2014 forecast continues to fully fund all reserves and the yearend balance is estimated to be \$2.8M higher than policy reserves in the General Fund; revenue highlights include property tax figures very close to budgeted amount, building permits and inspections revenue shows increased over 2013, sales tax revenue ahead of 2013, over 300 REET transactions were incorrectly recorded to another jurisdiction totaling approximately \$980,000 due to the City. She reviewed expenditures (operating expenditures close to budget, fewer personnel vacancies than in previous years and that capital spending, including debt service tends to be in second half of the year); 2014 assumptions for third and fourth quarter include capital project continuing as approved and General Fund support for SSWM is not included in expenditure forecasts. She reviewed estimated year-end cash balances, General Fund policy reserves and 2015-2016 preliminary forecast (key assumptions – revenues: stable but limited growth for tax-support funds and no change to utility rate structure; expenditures: some significant costs increasing at a pace greater than general inflation, capital budget will continue to evolve pending Council discussion and current draft include City investment of \$1.2M in 2015 and \$1.8M in 2016).

J. ORDINANCE NO. 2014-31, Q2 2014 BUDGET ADJUSTMENTS, AB 14-064 – FINANCE 9:18 PM

Finance Director Schroer gave a PowerPoint presentation illustrating budget adjustments through the second quarter which included work plan items (police/court study and LTAC awards), capital projects (Crystal Springs Embankment project and Islandwide Right of Way Gap Acquisition project) and labor adjustments (seasonal maintenance, human resources manager salary adjustment and additional overtime support for the planning department due to continued SMP support).

MOTION: *I move that the City Council move Ordinance No. 2014-31 amending the 2014 Budget of the City to the August 11, 2014 consent agenda.*

TOWNSEND/BLAIR – Motion carried 7-0.

K. BAINBRIDGE ISLAND ROWING GROUND LEASE, AB 14-125 – EXECUTIVE 9:21 PM

City Manager Schulze explained this lease was discussed several months ago when the Council gave staff direction to prepare the lease with Bainbridge Island Rowing to provide land for a new boating center within Waterfront Park in the vicinity of the current land leased by the club. Mayor Blair noted that upon the sustainable completion of the boating center, the club would quit claim their entire interest in the boating center to the City.

Councilmember Bonkowski wondered whether parking and stormwater issues have been resolved. City Manager Schulze responded the lease considers those issues however, he was not exactly sure that everything has been yet. Councilmember Bonkowski wondered if it were to happen that something in the future prior to this being built and completed, that the Waterfront Park were to be transferred to the Park District does the transfer of the lease would allow them to get the rowing club. City Manager Schulze indicated said it would be up to the Council.

9:25 PM **MOTION:** *I move City Council forward the Lease Agreement with Bainbridge Island Rowing to the August 11, 2014 consent agenda.*
BONKOWSKI/BLAIR – Motion carried 6-1 with Councilmember Ward recusing himself.

5. COUNCIL DISCUSSION

A. RESOLUTION NO. 2014-18, OIL TRAIN REGULATIONS, AB 14-117 – COUNCILMEMBER TOLLEFSON

9:26 PM

Councilmember Tollefson described the proliferation of problems throughout the country involving oil trains. He noted there have already been some 11 jurisdictions, cities and several counties in Puget Sound and Spokane which have adopted such resolutions in one form or another and thought it was particularly appropriate that Bainbridge Island take the initiative on this given the amount of shoreline we have. He recommended the Council adopt the resolution. Deputy Mayor Roth said he attended a leadership against coal meeting. Mayor Blair commented on the resolution's recommendation that staff should begin to address the emergency preparedness in case there were to be a spill.

9:32 PM Ericka Shriner, 8190 Baker Hill Road, Climate Action Bainbridge Co-Chair, gave an overhead presentation on the effects of oil trains and encouraged Council to approve the resolution.

Ellen Lockhart, South Beach, commented on the oil trains running along the Puget Sound represent an extraordinary risk to the life we have created for ourselves and our economy. She asked Council to support the resolution to review and evaluate all the risks.

Councilmember Bonkowski suggested adding the word environment to item 1 and under item 5 we need to make sure that we send the resolution to all congressional delegations.

Councilmember Tollefson asked Council whether they would entertain a motion to forward Resolution No. 2014-18 regarding oil train regulations as modified consistent with the suggestions made by Councilmember Bonkowski to the August 11, 2014 Consent Agenda. Councilmember Bonkowski seconded the proposed motion which was carried 7-0.

B. NATIONAL COWORKING WEEK PROCLAMATION, AB 14-123 – DEPUTY MAYOR ROTH 9:45 PM

Mayor Blair read the proclamation.

Councilmember Bonkowski moved to authorize the Mayor to sign the proclamation which was seconded by Councilmember Ward and approved 6-1 (Councilmember Townsend was not at the dais during the vote).

6. COMMITTEE REPORTS 9:47 PM

None were given.

7. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:47 PM

City Manager Schulze reviewed the August 11 business meeting agenda. Mayor Blair requested specific information be included in the agenda packet on the impacts of herbicides. Deputy Mayor Roth recalled the earlier Suzuki discussion and wondered whether a brief executive session should be scheduled.

City Manager Schulze suggested he could meet with the newer Councilmembers and brief them individually. Councilmember Tollefson suggested workshop regarding the use of the Suzuki property be scheduled for August 18.

8. FOR THE GOOD OF THE ORDER 10:02 PM

Mayor Blair commented on the importance to respect the study session process.

9. ADJOURNMENT

The August 4, 2014 study session meeting adjourned at 10:06 PM.

Anne S. Blair, Mayor

Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

1. CALL TO ORDER/ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE
3. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
4. PRESENTATION: PRIORITY BASED BUDGETING RESOURCE ALIGNMENT DIAGNOSTIC TOOL, AB 14-045 – FINANCE
5. STAFF INTENSIVE
 - A. POTENTIAL COMMUNITY WORKSHOP ON THE OPTIONS FOR USE OF SUZUKI PROPERTY, AB 14-119 – EXECUTIVE
 - B. 2015 LODGING TAX ADVISORY COMMITTEE (LTAC) REQUEST FOR PROPOSALS, AB 14-020 – EXECUTIVE
 - C. PUBLIC WORKS CONTRACTS, AB 14-020
 1. STATE ROUTE 305 SHOULDER IMPROVEMENTS PROJECT CONTRACT AWARD AND BUDGET AMENDMENT, AB 14-033
 2. SUNRISE DRIVE/FORT WARD HILL GUARDRAIL IMPROVEMENTS PROJECT CONTRACT AWARD, AB 14-102
 3. CAVE AVENUE AND KNETCHEL WAY OVERLAY PROJECT CONTRACT AWARD AND BUDGET AMENDMENT, AB 14-133
 - D. LYNWOOD CENTER OUTFALL IMPROVEMENTS PROJECT BID REJECTION, AB 11-086 – PUBLIC WORKS
 - E. REGISTERED SEX/KIDNAPPING OFFENDER ADDRESS VERIFICATION PROGRAM, AB 14-130 – POLICE
6. COUNCIL DISCUSSION
 - A. COUNCIL ROLE IN COMPREHENSIVE PLAN LEADERSHIP AND SCOPING, AB 14-072 – COUNCIL
 - B. PROCLAMATION DECLARING SEPTEMBER 2014 AS ALZHEIMER'S AWARENESS MONTH, AB 14-129 – MAYOR BLAIR
7. COMMITTEE REPORTS
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. CALL TO ORDER/ROLL CALL 7:00 PM

Deputy Mayor Roth called the August 18, 2014 study session to order at 7:00 PM. Councilmembers Blossom, Bonkowski, Roth, Townsend, Ward and Mayor Blair were present. City Clerk Lassoфф monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE 7:00 PM

Deputy Mayor Roth requested a motion for the approval or modification of the agenda which was made by Councilmember Ward and seconded by Councilmember Bonkowski.

Councilmember Blossom wanted to add a discussion about a meeting happening on September 21 regarding Suzuki and how that came about. Her request was added to item 5A. Mayor Blair requested that some action be taken under committee reports – weighting in on naming a new ferry and the potential appointment of a Kitsap County Boundary Review Board member.

The motion was approved 7-0.

3. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:03 PM

City Manager Schulze reported on revamping of the Comprehensive Plan Update/Navigate Bainbridge web page. He also reported that nothing has changed since the email he sent out earlier regarding the Visconsi project.

4. PRESENTATION: PRIORITY BASED BUDGETING RESOURCE ALIGNMENT DIAGNOSTIC TOOL, AB 14-045 – FINANCE 7:05 PM

Mr. Johnson and Mr. Fabian gave a PowerPoint presentation on the resource alignment diagnostic tool. Highlights from their presentation included steps to success (determine results, clarify result definitions, identify programs and services, value program based on results and allocate resources based on priorities); community results (green, well-planned community, healthy and attractive community; reliable infrastructure and connected mobility, safe city and vibrant economy), good governance results, identifying programs, program costs and scoring and basic program attributes (mandated, reliance, change in demand, cost recovery, portion of community served) peer review process, defining quartile groupings and allocating resources based on prioritization.

The consultants walked through the various data filtering options available in the resource diagnostic tool. The consultants indicated they would accommodate Council's individual needs for information as they work on building an on-line version of the tool.

Public Comment

Robert Dashiell, 6370 NE Tolo commented that there are members of the community that would like to how the City staff prioritized the 477 programs.

Jeri Lane, Executive Director, BI Downtown Association, was very excited about the priority based budgeting process.

Councilmember Blossom indicated she would be recusing herself from the Lynwood Center Outfall agenda item.

5. STAFF INTENSIVE

A. POTENTIAL COMMUNITY WORKSHOP ON THE OPTIONS FOR USE OF SUZUKI PROPERTY, AB 14-119 – EXECUTIVE 8:15 PM

City Manager Schulze gave a PowerPoint presentation describing the six different categories showing either retaining (open space or public facility) or surplus (market rate R-2 density, affordable R-2 density, affordable housing HDDP, rezone) the Suzuki property.

8:18 PM Mayor Blair asked whether the City could divide the property. City Manager Schulze replied the City could go through the boundary line adjustment process. Councilmember Bonkowski asked whether there was a fifth option to sell it at a discount with conditions that are not defined in the PowerPoint. City Manager Schulze replied yes as long as it was for a public benefit then we could look at selling for less than market rate.

Councilmember Tollefson thought it would be good for the Council to start getting input from the community on what their views are on the highest and best use of this property going forward rather than waiting until the eleventh hour. He had asked for this item to be on the agenda so others could weigh in.

Councilmember Townsend said with regard to the idea of surplus with conditions, he would support having that as part of the community discussion, and if there were conditions what would the community support. He asked if the Council decided they wanted to have the property used for a specific purpose was that recorded and perpetually in that state until Council takes some other action or does it then go to a private landowner and it expires anytime or permanently recorded. City Attorney Marshall replied it could be done a number of different ways as the City has the authority to simply transfer that property to a buyer under the condition that it be used as a community center, for example, however once it has sold, then it becomes recorded and those conditions run with the property.

Councilmember Ward wondered how much they had to drill down into the different options presented when they decide to surplus. City Attorney Marshall explained the City's surplus process sets in motion a certain number of steps that are mandatory however, those steps don't contemplate determining what the reasons are either for the surplus or what Council hoped to see accomplished. She added before that process is started, Council needed to determine if, in fact, that is what they want to do.

Councilmember Bonkowski commented on the multiple ways Council may achieve their goals and wondered if there is a way to pick best value or is it solely based on price. City Attorney Marshall indicated the City's resolution is very broad and is not an all restrictive on how Council evaluates the request for proposal or makes the surplus decision.

Councilmember Tollefson asked whether there was consensus to organize some sort of a parallel public workshop and not wait until the end of the surplus process. Mayor Blair recalled the Council, by consensus, was interested in surplus the property through the public hearing process however she is now hearing that it include an informal and informative educational discussion which she too would like to see happen. Councilmember Blossom thought the reason for a workshop would be to help determine what the request for proposal would look like. Councilmember Tollefson concurred. Councilmember Townsend was supportive of a public process however; thought it was worth defining what role that process is going to be. Councilmember Bonkowski noted he had not seen another workshop scheduled other than what was happening on Thursday.

Mayor Blair indicated Thursday's event was not to be a workshop but a chance to facilitate an informal information sharing conversation about the property itself. Councilmember Blossom recalled there was already an ad hoc committee working on this and did not know that a single councilmember could convene a community meeting with staff support on their own.

Councilmember Tollefson asked how much time the City had if they decided to surplus the property to which City Attorney Marshall indicated the surplus resolution has no timelines and few specific guidelines or requirements.

Councilmember Tollefson was in less of a hurry to have a workshop particularly in light of the fact that the Planning Department is working on updating the Housing Needs Assessment, which would be information that may be important to the community in deciding what they want to do.

Councilmember Bonkowski understood that scheduling a workshop was actually for community members versus developers. Mayor Blair described the focus of Thursday's event was to hear from individuals in the development industry and affordable housing community. Councilmember Blossom was not pleased with having a community meeting that is staff supported with a few people being invited with an objective of developing the property. Mayor Blair suspected tonight's conversation took the steam out of the something that could have worked.

Councilmember Ward said he was a little uncomfortable with the invitation only meeting and would rather have a concise package with all the relative facts that relate to the property, have it available online and maybe increase the outreach to the broader development community. He wanted to make sure that the citizen's voice was also heard.

No one objected to holding a community workshop.

Public Comment

Charlie Wenzlau, Housing Resources Board member, concurred with the comments made regarding approaching the development community but clearly to balance it with what the citizens would like to see as outcomes for the property. He thought this process should be done concurrent or in concert with the surplus process.

Jonathan Davis, Architect, believed a public participation process was essential for this property. He thought it was possible to set an exemplary example to show what could be done with a piece of land.

Mayor Blair said following comments this evening, she believed the meeting on Thursday should be cancelled so everyone can work toward incorporating some of the suggestions raised. Councilmember Townsend said he did not have a problem with reaching out to the development community but thought it was important to have an open and public process as well as solicit input from the community.

Councilmember Bonkowski would like to get a general resolution out for surplusing and have City Manager Schulze come back with a public outreach plan.

There was Council consensus to move forward with the surplus process and workshop as soon as possible.

B. 2015 LODGING TAX ADVISORY COMMITTEE (LTAC) REQUEST FOR PROPOSALS, AB 14-020 – EXECUTIVE 9:06 PM

Deputy City Manager Smith explained the purpose of tonight's discussion was to give a last look at the RFP for the lodging award for this coming year. She indicated staff intends to issue the RFP on September 1, with a due date of October 1 for submission of project proposals. She shared the proposed weighting for award criteria for which there are appropriately \$125,000 in funds available for distribution to support selected projects. She noted applicants may seek a minimum of \$2,000 and a maximum award of \$62,500 (to reflect 50 percent of total available funds).

Public Comment

Robert Dashiell, 6370 NE Tolo Road, suggested the City take a small percentage (3-5%) of the LTAC funds to reimburse the City for the efforts required to administer the program.

MOTION: *I move the City Council approve the 2015 Lodging Tax Advisory Committee Requests for Proposal.*

BLOSSOM/BONKOWSKI – *Motion carried 7-0.*

C. PUBLIC WORKS CONTRACTS, AB 14-020 9:13 PM

1. STATE ROUTE 305 SHOULDER IMPROVEMENTS PROJECT CONTRACT AWARD AND BUDGET AMENDMENT, AB 14-033

The project consists of asphalt shoulder improvements, guardrail, concrete curb and other related miscellaneous items. Staff recommended Council consider placement of the contract award with Lakeside Industries in the base bid amount of \$137,891.50 and a budget amendment for \$42,000 from the Annual Roads Preservation Program with an increased project budget authority not to exceed \$166,000 on the August 25, 2014 consent agenda.

2. SUNRISE DRIVE/FORT WARD HILL GUARDRAIL IMPROVEMENTS PROJECT CONTRACT AWARD, AB 14-102

The project consists of guardrail sections being installed on Sunrise Drive at last year's slide repair project just north of Roberts Road and on Fort Ward Hill, south of South Beach Drive, extending the existing guardrail section. Staff recommended Council consider placement of the contract with Peterson Brothers, Inc. in the base bid amount of \$ 30,094.28 on the August 25, 2014 consent agenda.

3. CAVE AVENUE AND KNETCHEL WAY OVERLAY PROJECT CONTRACT AWARD AND BUDGET AMENDMENT, AB 14-133

The project consists of applying a thin asphalt overlay on Cave Avenue and Knechtel Way, installing speed humps on Cave Avenue, and drainage and sidewalk improvements on Knechtel Way. Staff recommended Council consider placement of the contract with Lakeside Industries in the base bid amount of \$137,891.50 and to approve a budget amendment of \$43,000 from the 2014 Annual Roads Preservation Program with an increased project budget authority not to exceed \$143,000 to the August 25, 2014 consent agenda.

Councilmember Ward noted comments on the agenda bill regarding sidewalk improvements and thought staff was going to forgo doing the sidewalk on the north side just to get this project moving forward. Public Works Director Loveless replied there was no intention to do the sidewalk at the end of the Cave Avenue.

Mayor Blair asked how the Cave Avenue residents were involved in the decision to add speed humps to which Public Works Director Loveless replied the project would replace existing speed humps.

MOTION: *I move that we forward the SR 305 Shoulder Improvements contract, the Sunrise Drive/Fort Ward Hill Guardrail contract and the Cave Knechtel Asphalt overlay contract with the appropriate adjusted budgets to the consent agenda for next week as described in each agenda bill.*

BONKOWSKI/BLOSSOM – Motion carried 7-0.

D. LYNWOOD CENTER OUTFALL IMPROVEMENTS PROJECT BID REJECTION, AB 11-086 – PUBLIC WORKS 9:19 PM

Bids were solicited through the local newspaper and the bid opening was held on August 7, 2014. The City received one bid from Coluccio Construction in the base bid amount of \$484,684, approximately 142% over the high-end of the engineer's estimate range of \$200,000. Public Works Director Loveless explained staff's strategy in salvaging the job next year. Councilmember Bonkowski asked it that approach would retain the grant which Public Works Director Loveless replied if the City spent as much as possible by June 30 we would do that and finish the job in the fish window with our own money. Staff requested Council reject the bid and rebid the project next year.

MOTION: *I move that the City Council reject the bid received from Coluccio Construction in the amount of \$484,684 for the Lynwood Center Outfall Improvements project.*

TOWNSEND/WARD – Motion carried 6-0. Councilmember Blossom recused herself.

E. REGISTERED SEX/KIDNAPPING OFFENDER ADDRESS VERIFICATION PROGRAM, AB 14-130 – POLICE 9:24 PM

Staff was seeking Council authorization to participate once again in the "Registered Sex/Kidnapping Offender Address Verification" program grant funded through the Washington State Association of Sheriffs and Police Chiefs and facilitated by the Kitsap County Sheriff's Office (KCSO). The agreement requires Bainbridge officers to make face-to-face contact with registered offenders living on Bainbridge Island, report the results of that contact to the KCSO and issue press releases to local media on any new Level III offenders who move to Bainbridge Island in exchange for a portion of the state award, or a minimum of \$1,000 annually.

MOTION: *I move the City Council forward the memorandum of understanding between the City and the Kitsap County Sheriff's Office to the August 25, 2014 consent agenda.*

BLAIR/TOWNSEND – Motion carried 7-0.

6. COUNCIL DISCUSSION

A. COUNCIL ROLE IN COMPREHENSIVE PLAN LEADERSHIP AND SCOPING, AB 14-072 – COUNCIL 9:26 PM

Planning Director Cook provided a framework and next steps in the City's Comprehensive Plan update which must be completed by June 30, 2016. She shared the four state mandated tasks that each jurisdiction must perform and indicated the establishment of a public participation process needed to be done immediately.

Staff was recommending that the Council appoint a steering committee, possibly composed of three Council members, three Planning Commissioners and the appropriate staff to help guide the update process, which includes developing options for a public participation process and scope of the review which would then be presented for consideration at the September 11 Planning Commission meeting.

Councilmember Bonkowski asked what the basis was to make a determination that one of the sections of the currently adopted plan really needs to be updated. Planning Director Cook believed that determination would be vetted through the public participation program, working with key players about what aspects of the City's plan no longer reflect the community vision or that are out of date.

9:37 PM **MOTION:** *I move that we authorize the creation of a Steering Committee to help guide the Comprehensive Plan Update process, including the development of a public participation plan.*

BLAIR/BONKOWSKI

FRIENDLY AMENDMENT: *The Steering Committee being consisting of three members of the Council and three members of the Planning Commission.*

TOLLEFSON/BONKOWSKI – Motion carried 7-0.

Councilmember Bonkowski suggested Councilmember Blossom, Tollefson and Mayor Blair serve on the Steering Committee.

B. PROCLAMATION DECLARING SEPTEMBER 2014 AS ALZHEIMER'S AWARENESS MONTH, AB 14-129 – MAYOR BLAIR 9:39 PM

Mayor Blair introduced the proclamation which honors those who have been diagnosed, and honors the families and friends, caregivers and the advocates whose lives has been affected.

MOTION: *I move the City Council authorize the Mayor to sign the proclamation declaring September, 2014 as Alzheimer's Awareness Month.*

TOWNSEND/WARD – Motion carried 7-0.

7. COMMITTEE REPORTS 9:42 PM

Mayor Blair reported on requests she has received related to the naming of the next Washington State ferry.

MOTION: *I move that we support the request to endorse the name Suquamish.*

TOLLEFSON/BONKOWSKI – Motion carried 7-0.

Mayor Blair asked Council whether they were comfortable with the recommendation of the County Boundary Review Committee for Thomas Saunders to serve another term on their board. Councilmember Ward then moved as such, which was seconded by Councilmember Tollefson and approved 7-0.

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:45 PM

City Manager Schulze reviewed the August 25 business meeting agenda and upcoming calendar. He added an update to a consultant's assessment and recommendations regarding the Public Education Government (PEG) access channel to the September 2 meeting agenda. He continued his review of upcoming meetings. Mayor Blair shared that she had been contacted by a group of downtown merchants who have been working with one of the property owners on a community petition that they would like present pertaining related to parking in the downtown district and their concern about the three-hour parking limit. She asked whether there was time on the October 7 study session agenda. Councilmember Ward requested the addition of the City Manager's performance evaluation process be placed on an agenda soon. Councilmember Townsend thought it would make sense for Public Works to give their recommendation regarding shorting parking limits on Winslow Way.

Councilmember Blossom would like to have the Health District come and talk about their surface water monitoring program sometime in September.

9. FOR THE GOOD OF THE ORDER 9:55 PM

Councilmember Tollefson asked that Councilmember Bonkowski work with Executive Assistant Richards and Community Engagement Specialist Stickney on the volunteer week celebration. Councilmember Blossom commented on wayfinding signs and how they need to say more than shopping and restaurants.

Deputy Mayor Roth reported the Leadership Alliance Against Coal has changed their name to the Safe Energy Leadership Alliance.

10. ADJOURNMENT 9:58 PM

The study session adjourned at 9:58 PM.

Anne S. Blair, Mayor

Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

1. CALL TO ORDER/ROLL CALL/ PLEDGE OF ALLEGIANCE
2. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE
3. PUBLIC COMMENT
4. CITY MANAGER'S REPORT
5. OATH OF OFFICE
6. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL APPROVAL
 - B. REGULAR STUDY SESSION MEETING MINUTES JULY 7, 2014
 - C. SPECIAL/REGULAR BUSINESS MEETING MINUTES JULY 14, 2014
 - D. STATE ROUTE 305 SHOULDER IMPROVEMENTS PROJECT CONTRACT AWARD AND BUDGET AMENDMENT, AB 14-033 – PUBLIC WORKS
 - E. SUNRISE DRIVE/FORT WARD HILL GUARDRAIL IMPROVEMENTS PROJECT CONTRACT AWARD, AB 14-103 – PUBLIC WORKS
 - F. CAVE AVENUE/KNETCHEL WAY OVERLAY PROJECT CONTRACT AWARD AND BUDGET AMENDMENT, AB 14-133 – PUBLIC WORKS
 - G. REGISTERED SEX/KIDNAPPING OFFENDER ADDRESS VERIFICATION PROGRAM, AB 14-130 – POLICE
7. COMMITTEE REPORTS
 - A. HARBOR COMMISSION MEETING NOTES, AUGUST 19, 2014 – COUNCIL LIAISON WARD
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE 6:59 PM

Mayor Blair called the August 25, 2014 business meeting to order at 6:59 PM with Councilmembers Blossom (arrived at 7:00 PM), Bonkowski, Roth, Townsend and Ward present. Councilmember Tollefson had an excused absence. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

2. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE 7:00 PM

Councilmember Blossom requested Council briefly discuss a letter the City received from Scott Isenman at the Fire Department regarding the Council making a decision on the joint police/fire facility. The item was added to for the Good of the Order.

MOTION: *I move to accept the agenda as written.*
BONKOWSKI/ROTH – Motion carried 6-0.

There were no conflicts of interest disclosed.

3. PUBLIC COMMENT 7:02 PM

Debra De Angelo, 4956 NE North Tolo, commented on the Visconsi project and wanted the record to show that Suzanne Kelly, Charlie Wenzlau, Visconsi, Key Bank, Walgreens, maybe Virginia Mason, Kathy Cook, Hearing Examiner, this mall is their historical legacy and hers was that she took a stand against it.

Chiara De Angelo, commented on the Visconsi project and codifying the Comprehensive Plan.

Steve Williams, 769 Azalea Avenue, commented on the new shopping center. He asked that the City codify the Comprehensive Plan.

Eric Kulner, 15355 Sunrise Drive NE, commented on the process used when approving the Visconsi project.

Jack Stanfill, President, Central Kitsap Chico Creek Taskforce, commented on water quality.

Mary Claire Kersten fully expects that the Comprehensive Plan be codified into the law.

Ron Pettier, 11186 Valley Heights Circle, said for the record the major cause of the Visconsi development was due to the climate that exists under this roof.

Debbi Lester, 266 Erickson, gave an overhead presentation on the Visconsi project.

Michelle Bianchi, 145 Ferncliff Avenue, commented on Visconsi's core values.

REGULAR BUSINESS MEETING
AUGUST 25, 2014

Scott Gambrell, 9229 NE Day Road, would like to see the island adopt a food policy council who would advise the Council on food issues.

4. CITY MANAGER'S REPORT 7:32 PM

City Manager Schulze gave his weekly report (Comprehensive Plan/Navigate Bainbridge, Nation Citizen Survey, Waterfront Park tree removal, Weed Warriors event and frog sculpture auction).

5. OATH OF OFFICE 7:35 PM

Police Chief Hammer briefly introduced each officer and administered the oath of office to Police Officers Bingham and Ledbetter and Deputy Police Chief Horn.

6. CONSENT AGENDA 7:46 PM

A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL APPROVAL

Accounts Payable Manual Void Check Numbers 335456 and 336449, Manual Check Numbers 336490 through 336495 and Regular Check Run Numbers 336496 through 336603 for a total of \$1,130,302.66. Payroll Direct Deposit Numbers 031028 through 031141, Regular Check Run Numbers 106764 through 106770, Vendor Check Numbers 106771 through 106781 and Federal Tax Electronic Transfer for a total of \$451,259.86.

B. REGULAR STUDY SESSION MEETING MINUTES JULY 7, 2014

C. SPECIAL/REGULAR BUSINESS MEETING MINUTES JULY 14, 2014

D. STATE ROUTE 305 SHOULDER IMPROVEMENTS PROJECT CONTRACT AWARD AND BUDGET AMENDMENT, AB 14-033 – PUBLIC WORKS

Approve the contract with Lakeside Industries for the SR305 Shoulder Improvements project in the base bid amount of \$135,488.60 and approve a budget amendment in the amount of \$42,000 with increased project budget authority not to exceed \$166,000.

E. SUNRISE DRIVE/FORT WARD HILL GUARDRAIL IMPROVEMENTS PROJECT CONTRACT AWARD, AB 14-103 – PUBLIC WORKS

Approve the contract with Peterson Brothers, Inc. for the Sunrise Drive/Fort Ward Hill Guardrail Improvements project in the base bid amount of \$ 30,094.28.

F. CAVE AVENUE/KNETCHEL WAY OVERLAY PROJECT CONTRACT AWARD AND BUDGET AMENDMENT, AB 14-133 – PUBLIC WORKS

Approve the contract with Lakeside Industries for the Cave Avenue and Knechtel Way Overlay project in the base bid amount of \$137,891.50 and approve a budget amendment of \$43,000 from the 2014 Annual Roads Preservation Program with an increased project budget authority not to exceed \$143,000.

G. REGISTERED SEX/KIDNAPPING OFFENDER ADDRESS VERIFICATION PROGRAM, AB 14-130 – POLICE

***MOTION:** I move the City Council approve Consent Agenda items A through G – A. Accounts Payable Voucher and Payroll Approval, B. Regular Study Session Minutes from July 7, 2014, C. Special/Regular Business Meeting Minutes from July 14, 2014, D. State Route 305 Shoulder Improvements Contract Award and Budget Amendment, E. Sunrise Drive/Fort Ward Hill Guardrail Improvements Project Contract Award, F. Cave Avenue/Knechtel Way Overlay Project Contract Award and Budget Amendment and G. Registered Sex/Kidnapping Offender Address Verification Program.*

***BONKOWSKI/WARD** – Motion carried 6-0.*

7. COMMITTEE REPORTS

A. HARBOR COMMISSION MEETING NOTES, AUGUST 19, 2014 – COUNCIL LIAISON WARD 7:47 PM

Councilmember Ward commented on the website and status of grant applications for Waterfront Park. City Manager Schulze reported he and Public Works Director Loveless went to Olympia on August 12 to present the park portion of the grant application and understood the ranking of the applications would occur towards the end of the month with funding being awarded sometime in October. He noted the dock application presentation to RCO will occur in September and would not hear back for a couple of months. Councilmember Bonkowski asked what the amount of money was for the grants and what the total amount requested from other was to which City Manager Schulze indicated he did not know.

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 7:52 PM

City Manager Schulze reviewed the September 2 agenda. He noted Police Chief Hamner would like more time to prepare the Police Department oversight recommendations. Councilmember Ward indicated the Environmental Technical Advisory Committee was ready to make a recommendation regarding the SMP monitoring and he just needed to confirm that the chair is available for the September 2 meeting. Councilmember Townsend proposed adding an op-ed statement on coal power production. City Manager Schulze reviewed the September 9 agenda and long-range calendar. Mayor Blair suggested adding the resolution regarding background checks and gun safety to September 9. She also requested that a proclamation or resolution be brought forward on September 16 for Climate Week as well as a Filipino-American/Indio-American history proclamation on September 23. There was a brief discussion regarding establishing proclamation criteria. Councilmembers Bonkowski and Ward along with Mayor Blair will draft something up.

9. FOR THE GOOD OF THE ORDER 8:05 PM

Councilmember Blossom thought it would be helpful for the Fire District to provide the City with a range of land cost related to a combined facility to help us make a decision. Councilmember Bonkowski hoped at the next presentation, the consultants would have those figures available for Council's consideration. City Manager Schulze indicated they would provide an educated estimate. There was a brief discussion whether an executive session should be scheduled before the September 23 meeting. Councilmember Blossom commented that the City has an interim tree ordinance that encompasses the property that Visconsi is building on. Council discussed the appropriateness of having the city manager prepare an op-ed piece and the importance of Council to provide leadership.

10. ADJOURNMENT 8:23 PM

The August 25, 2014 business meeting adjourned at 8:23 PM.

Anne S. Blair, Mayor

Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. CITY MANAGER'S REPORT
 - A. COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
4. STAFF INTENSIVE
 - A. TREE ORDINANCE AD HOC COMMITTEE RECOMMENDATIONS, AB 14-135 – PLANNING
 - B. RESOLUTION NO. 2014-19, MODIFYING REVIEW AUTHORITY FOR THE HERITAGE TREE PROGRAM, AB 14-136 – PLANNING
 - C. PEG (PUBLIC, EDUCATIONAL AND GOVERNMENTAL) CHANNEL UPDATE, AB 14-137 – EXECUTIVE
5. COUNCIL DISCUSSION
 - A. SMP MONITORING PROGRAM, AB 14-089 – COUNCILMEMBER WARD
 - B. SIERRA CLUB OP-ED STATEMENT ON RETHINKING COAL POWER, AB 14-138 – COUNCILMEMBER TOWNSEND
- ~~6. COMMITTEE REPORTS~~
7. REVIEW UPCOMING COUNCIL MEETING AGENDAS
8. FOR THE GOOD OF THE ORDER
9. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 6:58 PM

Deputy Mayor Roth called the September 2, 2014 study session to order at 6:58 p.m. with Councilmembers Blair, Blossom, Bonkowski, Tollefson, Townsend, and Ward present. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 6:59 PM

***MOTION:** I move we accept the agenda as amended with the addition of an executive session.*

***TOLLEFSON/BONKOWSKI:** The motion carried 7-0.*

3. CITY MANAGER'S REPORT 7:00 PM

A. COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE

City Manager Schulze spoke briefly about the Comprehensive Plan Update process; there have been no other meetings since the initial Comp Plan 101 meeting. The Planning Commission will be meeting on September 11 and the steering committee has met twice.

City Manager Schulze wanted to acknowledge city staff, the community and police department and their handling of the protest at the Visconsi site.

4. STAFF INTENSIVE 7:04 PM

A. TREE ORDINANCE AD HOC COMMITTEE RECOMMENDATIONS, AB 14-135 – PLANNING

Councilmember Ward, chair of the ad hoc committee, made introductory comments. Special Project Planner Sutton addressed Council with background on the agenda item. The Ad Hoc Committee has met eleven times since the first meeting on January 28. The committee realized that reviewing the regulations in their entirety would be a large task; the Committee organized their work by first focusing on tree and landscaping regulations that apply to the Mixed Use Town Center/ High School Road zoning districts. The Ad Hoc Committee will begin to review the regulations that apply to residential, Business/ Industrial, and Neighborhood Service Center zoning districts, and will bring those recommendations to the City Council at a later date. The recommendation is that Council should accept or modify the recommendations, and direct staff to begin work on two ordinances. The first ordinance modifies BIMC Ch. 15.18 *Land Clearing*. The second ordinance would revise landscaping regulations in BIMC Title 18.

Public Comment

Robert Dashiell, Tolo Road, shared his concern that bigger trees would earn more points; he is mostly concerned with hemlocks and firs in the high-density area.

Olaf Ribeiro thanked the committee for their work. He also shared that he believes that developers should be required to retain trees.

Jacqueline _____, Blue Heron Ave, shared her concern over the removal of trees at the Visconsi site.

7:24 PM **MOTION:** *I move to accept the changes to the City's landscaping and tree regulations recommended by the Tree Ordinance Ad Hoc Committee, and direct City Planning staff to draft ordinances to implement those changes.*
 BONKOWSKI/TOWNSEND: *The motion carried 7-0.*

B. RESOLUTION NO. 2014-19, MODIFYING REVIEW AUTHORITY FOR THE HERITAGE TREE PROGRAM, AB 14-136 – PLANNING 7:25 PM

The Ad Hoc Committee has met eleven times since the first meeting on January 28, 2014. The Committee recommended promoting the Heritage Tree Program, and transferring review and approval to the Historic Preservation Commission. The Heritage Tree Program is designed to recognize trees that are remarkable in one of many ways, such as uncommon species or cultivar, size, or historical/cultural significance. The Ad Hoc Committee decided that the Historic Preservation Commission was the best City body to review and approve applications for the Heritage Tree Program, with assistance from City staff and the applicant. The Historic Preservation Commission agreed to accept the responsibility at their May 1, 2014 meeting.

7:31 PM **MOTION:** *I move that the City Council forward Resolution 2014-19 to the September 9, 2014 consent agenda.*
 BLAIR/BONKOWSKI: *The motion carried 7-0.*

C. PEG (PUBLIC, EDUCATIONAL AND GOVERNMENTAL) CHANNEL UPDATE, AB 14-137 – EXECUTIVE 7:32 PM

City Manager Schulze explained that currently, equipment used for cable casting City Council meetings is owned by the City of Bainbridge Island, but operated by a staff person provided through a contract with BKAT. The City of Bainbridge Island pays BKAT \$30,000 per year to produce the meetings. The equipment is the minimum needed for cable casting meetings and can only be used in the Council Chamber, which limits opportunities for other types of PEG content.

Next steps will be to discuss the report with a citizen group that has been formed to assist with PEG access. This citizen group has expertise in television production and will be able review the Needs Assessment. A recommendation for equipment purchases will be brought to the City Council in the next few months.

Public Comment

Barry Peters, Vineyard Lane, reminded Council that in 2009, they had no choice but to unfund BITV. He is pleased that Council is considering the channel update but urged Council to work on the sustainability of a program.

Carol LaFever, Bainbridge Island, stated there are other options that are cost-effective. Bainbridge could partner, along the aggregator model, with other PEG channels throughout the region to share programming.

Debbie Lester stated we have the funds to start with something modest.

Robert Dashiell, Tolo Road, was a volunteer at BITV for five years. He would like to see a PEG channel only if it is volunteer driven; he does not want to see public funds spent.

5. COUNCIL DISCUSSION

A. SMP MONITORING PROGRAM, AB 14-089 – COUNCILMEMBER WARD 7:52 PM

On June 16, 2014, Councilmember Ward shared an approach developed by the University of Washington based on similar Projects done in Tacoma, Olympia and Seattle. He suggested the City acquire multispectral aerial imagery and LIDAR concurrent with the start of the SMP which would capture conditions of the whole island, shoreline, and near shore conditions and to use these data sets to develop a detailed land use land cover project that is compatible with the City's GIS system. He briefly described what the data could be used for and provided detail on the four-phase project. David Sale, ETAC member, shared the Environmental Technical Advisory Committee's recommendations and a potential process for implementing the monitoring program using the overhead to present a PowerPoint.

Public Comment

Debbie Lester giving comment, stated when she was on the tree committee, they too wanted the LIDAR,

Robert Dashiell, Tolo Road, stated all of the items presented on Mr. Sales PowerPoint are discretionary and not required by law.

Elise Wright, Bill Point View, encouraged Council to do what they can to conduct the study as soon a possible.

Jacqueline_____ Blue Heron Ave, stated the City should pick one item we can take care of now for a benchmark.

Next steps are to commission ETAC and Councilmember Ward to return to Council with a near-term focus on photography and LIDAR to get a baseline.

B. SIERRA CLUB OP-ED STATEMENT ON RETHINKING COAL POWER, AB 14-138 – COUNCILMEMBER TOWNSEND 8:48 PM

Councilmember Townsend offered opening remarks on the agenda item. The adverse impacts of climate change on our environment are well documented, and migrating away from coal power generation is feasible, economically desirable and an important step to mitigate climate change. Puget Sound Energy's coal plant in Colstrip, Montana is a significant greenhouse gas producer. The Sierra Club OpEd is a measured but clear statement encouraging Puget Sound Energy to migrate away from coal for electronic power generation and investing in better energy alternatives.

Public Comment

Doug Howell, Sierra Club briefed Council on next steps for the Council to consider.

9:01 PM ***MOTION:** I move that the City Council authorize Sierra Club to include Bainbridge Island in the list of communities as encouraging Puget Sound Energy to rethink its reliance on coal for electric power generation.*
***TOLLEFSON/BONKOWSKI:** The motion carried 7-0.*

~~6. COMMITTEE REPORTS 9:02 PM~~

7. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:03 PM

September 9: Fiscal Health Model (Center for Priority Based Budgeting), Resolution No. 2014-__, Cave Landing Final Plat Approval, Resolution No. 2014-20, Background Checks for Gun Purchases, Consent Agenda Items.

September 16: Kitsap Regional Coordinating Council Update, Kitsap Economic Development Alliance – Q 2014, Water Quality Monitoring Program, Ad Hoc Tree Committee Recommendations, McNabb Rezone, Interlocal Agreement, City of Bainbridge Island and City of Bremerton, Special Operations Group, Department of Ecology Capacity Stormwater Grant Opportunity Public Works Contracts, Proclamations.

September 23: Public Safety Facility Planning (Presentation and Discussion), 2015-16 Proposed Budget (Info), Ordinance Regarding Rezone, Police Department Oversight Recommendations, Resolution No. 2014-20 Regarding Initiative 594 Filipino-American History Month Proclamation, DOE Capacity Stormwater Grant Opportunity, Biosolids Services Agreement Award, Sound to Olympic Trail Amendment #1, Interlocal Agreement between COBI and City of Bremerton.

8. FOR THE GOOD OF THE ORDER 9:13 PM

Deputy Mayor Roth recessed the meeting to an executive session with legal counsel to discuss to discuss property acquisition; pursuant to RCW 42.30.110(1)(b). No action was taken.

9. ADJOURNMENT 9:41 PM

The September 2, 2014 study session adjourned at 9:41 p.m.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Resolution No. 2014-22 Relating to Short-Term Borrowing from the General Fund to the Capital Construction Fund	Date: October 7, 2014
Agenda Item: Consent Agenda	Bill No.: AB 14-158
Proposed By: Finance Director Ellen Schroer	Referral(s):

BUDGET INFORMATION

Department: Finance	Fund: General Fund and Construction Fund	Munis Contract #
Expenditure Req: No	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: 10-07-14	Recommendation: Consider forwarding to 10-14-14 Consent Agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approving Resolution No. 2014-22 providing for a short-term interfund loan from the General Fund to the Capital Construction Fund, with a scheduled repayment no later than December 31, 2015.

History:

The City of Bainbridge Island uses the Capital Construction Fund to record non-utility capital projects. Revenues to this fund in the past have included bond proceeds, reimbursable grants, and budgeted General Fund transfers. In recent years, the financial structure of the City's capital projects has changed in important ways and current non-utility capital project funding includes a significant amount of support from reimbursable grants.

Because of the City's success in securing grant funding, many of which are reimbursable grants under the terms of which the City must pay for expenses and then wait for reimbursement, several projects are under way at the same time. Details for each project for which the City may need to make a short-term interfund loan in 2014, and into 2015, are shown on the next page.

The City has monitored the Capital Construction Fund balance in 2014. The City has already submitted and will continue to submit claims on reimbursable grants for projects, but the timing of the payment by granting agencies is not definite. The ability to make a short-term loan from the General Fund to the Capital Construction Fund will allow the City to cover cash needs while awaiting reimbursements. Reimbursements can come in as little as one week or as long as four months depending on the granting agency and the phase of the project.

Continued on the next page

RECOMMENDED ACTION

Motion:

I move the City Council approve Resolution No. 2014-22 providing for a short-term interfund loan from the General Fund to the Capital Construction Fund, with a scheduled repayment no later than December 31, 2015.

DESCRIPTION/SUMMARY – Continued-2**History:**

The interfund loan amount is calculated to cover the possible need to cover expenses which will be reimbursed by granting agencies. Not all projects have yet been completed, so the total authorization will likely not be used.

The projects and outstanding grant amounts are shown below:

Project	Amount remaining to receive from granting agency.
Fort Ward Hill	\$589,753
Wing Point Way	\$88,802
SR305 Olympic Dr	\$324,000
Sound to Olympics	\$363,000
Grand Total	\$1,365,555

RESOLUTION NO. 2014-22

A RESOLUTION of the City Council of the City of Bainbridge Island, Washington, providing for short-term borrowing from the General Fund by the Capital Construction Fund.

WHEREAS, the City's approved Capital Improvement Plan includes non-utility projects funded in whole or in part with reimbursable grants; and

WHEREAS, the City uses the Capital Construction Fund to record such non-utility capital projects; and

WHEREAS, the City must expend funds on these non-utility capital projects before the City may apply for reimbursement under the grants; and

WHEREAS, the City has by Resolution No. 2008-14 pertaining to "Purposes and Uses of Debt" established **Policy 15 - Short-term Borrowing** which states: "Except for LIDs and similar situations, the use of short-term borrowing, such as bond anticipation notes (BANs) and tax-exempt commercial paper will be undertaken only if the transaction costs plus interest of the debt are less than the cost of an interfund loan, or available cash is insufficient to meet working capital requirements"; and

WHEREAS, the City has reviewed the current financial position and cash flow analysis for the fiscal years 2014 and 2015 for the General Fund and the Capital Construction Fund and has determined that it would be prudent for the Capital Construction Fund to engage in short-term borrowing in an amount not to exceed One Million Three Hundred and Seventy Thousand Dollars (\$1,370,000) to cover expenses associated with projects funded in whole or in part by reimbursable grants; and

WHEREAS, the Washington State Auditor's 2013 GAAP BARS Manual, Interfund Transactions and Loans section, states that "the legislative body of a municipality must, by ordinance or resolution, approve all interfund loans, indicate the lending fund, and provide in the authorization a planned schedule of repayment"; and

WHEREAS, the City has determined that the combination of transaction costs plus interest for the City to issue commercial paper or a note to a third party will exceed the costs to the Capital Construction Fund of an interfund loan, primarily because an interfund loan entails no third-party transaction costs and may exclude interest; and

WHEREAS, the use of an interfund loan allows considerably greater flexibility and timeliness than commercial paper or a note to a third-party lender, and thereby permits the City to control the draws and repayments from month to month to ensure that the balance is not in excess of that month's requirements; and

WHEREAS, the City Council recognizes that this type of interfund borrowing may be required in the future when non-utility capital projects are funded with reimbursable grants; and

WHEREAS, the City Council finds that it has exercised due regard for the maintenance and operation expense of the activities supported by the General Fund and finds that the General Fund revenues and cash balances are expected to be more than sufficient to meet all of the needs of the General Fund through the loan period and has funds available to make the interfund loan authorized herein, now therefore,

**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON,
DOES RESOLVE AS FOLLOWS:**

Section 1. Authorization of Loan. The City's Director of Finance is authorized and directed, on and after October 14, 2014, to cause the City's Capital Construction Fund to borrow cash from the General Fund in one or more draws, where the outstanding principal amount of the loan shall at no time exceed One Million Three Hundred and Seventy Thousand Dollars (\$1,370,000), and which may vary as determined by the Director of Finance based on the Director's analysis of the cash needs of the Capital Construction Fund from time to time during such time period.

Section 2. Scheduled Repayment. The Director of Finance shall cause any and all outstanding balance of the interfund loan to be repaid to the General Fund by the Capital Construction Fund on (and in no event later than) December 31, 2015, and this interfund lending authorization shall terminate on that date, except that this interfund loan may be extended, at Council's discretion, if there continues to be non-utility reimbursable grant-funded projects in the Capital Construction Fund.

Section 3. Interest. There shall be no interest charged for this loan as the expenses could be legally and properly paid from the General Fund.

Section 4. No Fees or Prepayment Penalties. Prepayments shall be permissible at the discretion of the Director of Finance, and there shall be no fees or prepayment penalties on interfund loans and, subject to the One Million Three Hundred and Seventy Thousand Dollars (\$1,370,000) overall principal limit on outstanding balance as stated in Section 1, there shall be no advance notice required for any additional interfund draw or prepayment.

Section 5. Reporting to City Council. The Director of Finance shall provide reports to City Council, as requested.

Section 6. Effective Date. This resolution shall be in full force and effect from and after its approval by the City Council until the date stated in Section 2.

PASSED by the City Council this ____ day of _____, 2014.

APPROVED by the Mayor this ____ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.

September 18, 2014
_____, 2014
2014-22

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Sound to Olympics Trail Project Supplemental Agreement Number 1	Date: October 14, 2014
Agenda Item: Consent Agenda	Bill No.: AB 14-096
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: 2014 CIP \$420,000	Federal Transportation Alternative Program Grant @ \$363,000
Expenditure Req: \$20,391.38	Budgeted? ☒ Yes ☐ No Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 10-7-14	Recommendation: Forward to 10-14-14 Consent Agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Sound to Olympics (STO) Trail project Supplemental Agreement Number 1.

Background:

The Sound to Olympics Trail project provides for a separated shared-use pathway along SR305 from High School Road to Winslow Way. This project will complete the “first mile” of the Sound to Olympics Trail and study potential branch connections. The new pathway will connect to the Ravine Creek Non-Motorized Bridge and an existing 800-foot section of the STO Trail.

City Council approved the original design Agreement, awarded to MacLeod Reckord in the amount of \$135,948.02, at their August 4, 2014 City Council meeting. Supplemental Agreement Number 1 is for items not included in the original Agreement such as environmental evaluations, permit application support and geotechnical engineering services. See attached supplemental scope of work for more details.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Supplemental Agreement Number 1 for the Sound to Olympics Trail design project in the amount of \$20,391.38 and authorize the City Manager to execute the document.



Supplemental Agreement Number <u>1 (one)</u>		Organization and Address City of Bainbridge Island Public Works Department 280 Madison Avenue N Bainbridge Island, WA 98110 Phone: (206) 780-3720	
Original Agreement Number <u>21400077</u>			
Project Number <u>00668</u>	Execution Date <u>8/5/2014</u>	Completion Date <u>12/31/2014</u>	
Project Title <u>Sound to Olympics Trail Phase 2</u>		New Maximum Amount Payable \$ <u>156,339.40</u>	
Description of Work Provide environmental science and permit application evaluation and recommendations; Provide geotechnical engineering evaluation and recommendations: See expanded description of work in attached Section 1			

The Local Agency of City of Bainbridge Island
desires to supplement the agreement entered into with MacLeod Reckord PLLC
and executed on 8/5/2014 and identified as Agreement No. 21400077

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Provide environmental science, permit application strategy, and geotechnical engineering services for Preliminary Design Task. See Supplemental Scope of Work in attached Section 1.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: [no change]

III

Section V, PAYMENT, shall be amended as follows:

Increase by \$20,391.38 to a total of \$156,339.40.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Connie Reckord



Consultant Signature

By: _____

Approving Authority Signature

Date

SUPPLEMENTAL NUMBER 1

SECTION 1

Scope of Work

September 19, 2014

City of Bainbridge Island

SOUND TO OLYMPICS TRAIL PHASE 2

SUPPLEMENT EXHIBIT A-1 AS FOLLOWS:

PROJECT TEAM ROLES AND RESPONSIBILITIES

MacLeod Reckord (Consultant) will contract with qualified subconsultants, including, but not limited to the firms indicated below. Roles and responsibilities are as follows:

1. **Environmental Science Associates (ESA)** – Environmental science and permit support, NEPA process (including ECS and all required supporting documentation), critical area impact mitigation design and documentation. Participation in public outreach.
2. **HWA GeoSciences (HWA)** – Geotechnical evaluation and engineering, and construction support services.

TASKS

PART I – PRELIMINARY DESIGN SERVICES

04. Conceptual Design Alternatives

4.1 Site Reconnaissance/Evaluation: (by ESA) Perform site reconnaissance and field mapping to evaluate conditions, evaluate the presence of environmental critical areas (ECAs) and potential cultural resources within the Limit of Project Area (Exhibit 1), assess previously generated plans, and inform conceptual planning effort. Evaluation will consist of a review of existing maps and databases on the presence of streams, wetlands, and steep slopes, as well as a reconnaissance level site visit to determine the presence of critical areas. This task includes approximate ratings of streams and wetlands. Although no formal stream or wetland delineations will be conducted in this phase, a single day of environmental site reconnaissance will occur, and the approximate location of all ECAs will be noted on sketch maps and recorded with handheld GPS units, if feasible. All collected GPS data will be incorporated into the base map. Cultural investigations will include a literature and database review of the Project Area. Deliverables from this task to support Public Outreach Meeting (a).

4.6 Environmental Review and Permit Evaluation: (by ESA) Potential environmental impacts will be evaluated under various alignment alternatives. A permit matrix, identifying key permitting implications for each alternative will be developed. Key technical issues and critical path items will be identified and summarized in tabular form. Permit Matrix will identify specific regulatory triggers, lead agencies, submittal requirements, and other technical studies or information needed for a complete permit application. Permit matrix will be included as part of a brief (2-3 page) memorandum that compares overall environmental impacts of each alternative, including a list of relevant discipline reports that may be required for NEPA compliance. The

memo will outline an approach for early initiation of NEPA public notice and SEPA process. Once the preferred alternative is selected, a draft Area of Potential Effect Correspondence will be prepared to assist COBI in Section 106 consultation with WSDOT. Deliverables from this task to support Public Outreach Meeting (c).

4.7 Geotechnical Evaluation: (by HWA) Provide historical and baseline information on geotechnical conditions from readily available sources. Complete a detailed geologic reconnaissance of the site within the Project Area (Exhibit 1) including observation of exposed soils and slopes, and limited hand auguring in selected areas for evaluation of (shallow) soil conditions. Summarize hazardous/steep slope conditions based on observations and topographic information, near-surface soil and groundwater conditions, and provide recommendations for future investigation and evaluation. Coordinate with team on conceptual proposals for trail construction and structural components.

Deliverables: 1) Draft and final Environmental Review Memorandum (including Permit Matrix). 2) Draft and Final Area of Potential Effect Correspondence. 3) Geotechnical evaluation and recommendation memorandum.

Exhibit G

Subcontracted Work

The AGENCY permits subcontracts for the following portions of the work of this AGREEMENT:

Environmental Science Associates (ESA) - Environmental Science and Permit Support

HWA GeoScience, Inc. (HWA) - Geotechnical Evaluation and Engineering

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Exhibit G-1
Subconsultant Fee Determination - Summary Sheet
24-Aug-14

Sound To Olympics Trail Phase 2
ESA

Direct Salary Cost

PART 1

Item	Classification	Hours	Rate	Cost
1. Task 1	Project Management			
	Senior Scientist	7	42.62	298.34
	Senior Project Manager	-	45.45	0.00
	Project Scientist	-	27.15	0.00
	Landscape Architect	-	30.60	0.00
	Archaeologist	-	32.97	0.00
	Sr. Environmental Field	-	22.00	0.00
	CAD Operator	-	25.82	0.00
	Sr. Project Admin I	8	25.66	205.28
	Graphics	-	26.44	0.00
Subtotal:				503.62
3. Task 3	Public Outreach Support			
	Senior Scientist	12	42.62	511.44
	Senior Project Manager	-	45.45	0.00
	Project Scientist	-	27.15	0.00
	Landscape Architect	-	30.60	0.00
	Archaeologist	-	32.97	0.00
	Sr. Environmental Field	-	22.00	0.00
	CAD Operator	-	25.82	0.00
	Sr. Project Admin I	2	25.66	51.32
	Graphics	-	26.44	0.00
Subtotal:				562.76
4. Task 4	Conceptual Design Alternative			
	Senior Scientist	26	42.62	1,108.12
	Senior Project Manager	2	45.45	90.90
	Project Scientist	52	27.15	1,411.80
	Landscape Architect	4	30.60	122.40
	Archaeologist	14	32.97	461.58
	Sr. Environmental Field	4	22.00	88.00
	CAD Operator	4	25.82	103.28
	Sr. Project Admin I	4	25.66	102.64
	Graphics	2	26.44	52.88
Subtotal:				3,541.60
5. Task 5	Preferred Alignment			
	Senior Scientist	8	42.62	340.96
	Senior Project Manager	-	45.45	0.00
	Project Scientist	-	27.15	0.00
	Landscape Architect	-	30.60	0.00
	Archaeologist	-	32.97	0.00
	Sr. Environmental Field	-	22.00	0.00
	CAD Operator	-	25.82	0.00
	Sr. Project Admin I	-	25.66	0.00
	Graphics	-	26.44	0.00
Subtotal:				340.96
PART 1 - TOTAL DSC:				4,948.94

Overhead (OH cost - including salary additives):

OH Rate X DSC of 216.21% X 4,948.94 10,700.10

Fixed Fee (FF):

FF Rate X DSC of 30% X 4,948.94 1,484.68

Labor Subtotal: ESA

12,184.79

Reimbursables (mileage, courier, copies)

316.50

GRAND TOTAL: \$12,501.29

Prepared by: Pete Lawsoi

8/24/2014

ail Phase 2

	ESA								
	Pete Lawson	Lisa Adolfson	Scott Olmstead	Alissa Carlson	Katie Wilson	Colin Lothrop	Danellie Devler	Kelly Wade	Jennifer Covington
	Senior Scientist	Senior Project Manager	Project Scientist	Landscape Architect	Archaeologist	Sr. Environment al Field Tech	CAD Operator	Sr. Project Admin I	Graphics
SCOPE OF WORK	\$42.62	\$45.45	\$27.15	\$30.60	\$32.97	\$22.00	\$25.82	\$25.66	\$26.44
Management									
Meetings	3							8	
	4								
Subtotal:	7	0	0	0	0	0	0	8	0
D MAPPING									
and Assembly									
g									
Subtotal:	0	0	0	0	0	0	0	0	0
REACH SUPPORT									
Meetings								2	
Sponsored public meeting - Assess community desires									
Sponsored focus group (open to public) - Alts. develop.									
Sponsored focus group (open to public) - Alts. selection	6								
Meeting - Present Alternatives									
Sponsored focus group (open to public) - Elaborate on Alts.	6								
Public session - Preferred Alts. Presentation									
Subtotal:	12	0	0	0	0	0	0	2	0
AL DESIGN ALTERNATIVES									
Analysis/Evaluation	16	2	28		12		4	2	2
Information with COBI									
Alternatives									
Concept Alternatives									
System and Utility Impacts Evaluation									
valuation									
Review and Permit Evaluation	6		24		2	4		2	
Cost Estimates	4			4					
val									
Subtotal:	26	2	52	4	14	4	4	4	2
ALIGNMENT									
d Alignment	8								
						0			
Subtotal:	8	0	0	0	0	0	0	0	0
PART 1 TOTAL	46	2	52	4	14	4	4	6	2



August 12, 2014

TO: Erik Jonson, WSDOT Contracts Administrator

FROM: Martha Roach, Agreement Compliance Audit Manager

SUBJECT: Environmental Science Association Indirect Cost Rate for
fiscal year end December 31, 2013

*9/16/14
JAB
MR*

We accept the audit work performed by Gusman & Associates related to Environmental Science Association (ESA) Indirect Cost Rate for the above referenced fiscal year. Gusman & Associates audited the ESA indirect costs for compliance with Federal Acquisition Regulations (FAR), Subpart 31; our office did not review their audit work.

Based on our acceptance of the CPA's audit, we are issuing this memo establishing the ESA Indirect Cost Rate for fiscal year ending December 31, 2013 at 216.21% of direct labor.

Costs billed to agreements will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the Indirect Cost Rate.

If you have any questions, feel free to call me at (360) 705-7006 or via email at roachma@wsdot.wa.gov.

MR:sh

Attachment

cc: Steve McKerney
File

ENVIRONMENTAL SCIENCE ASSOCIATES
INDIRECT COST RATE SUMMARY SCHEDULE
FISCAL YEAR 2013

INDIRECT COST POOL	ALLOCATION BASE	INDIRECT COST RATE
<u>\$26,594,263</u>	<u>\$12,300,143</u>	<u>216.21%</u>

Note: Allocation for all costs including but not limited to overhead, general & administration and fringe benefit rate is direct labor base only.

ENVIRONMENTAL SCIENCE ASSOCIATES
STATEMENT OF DIRECT LABOR,
FRINGE BENEFITS AND GENERAL OVERHEAD
For the Year Ended December 31, 2013

Description	Total Actual Costs	Unallowable Costs & Adjustments	References	Allowable Costs
Indirect Labor Expense	\$ 10,093,062	\$ (354,743)	P, R, Y, Z	\$ 9,738,319
Fringe Benefits	10,447,202	(242,395)	X, W, AD	10,204,807
Rent	3,223,133			3,223,133
Office Supplies	217,785	(4,721)	B, D	213,064
Computer Supplies / Equipment	48,841			48,841
GIS Computer Supplies	3,230			3,230
Office Equipment	12,994			12,994
Equipment Maintenance	248,662			248,662
Software Maintenance	239,929			239,929
Equipment Rental	93,949			93,949
Telephone	364,222			364,222
Internet Connection/Backup Circuit	66,945			66,945
Frame Relay (WAN Circuit)	248,726			248,726
Postage	87,743			87,743
Marketing Supplies & Services	60,244	(60,244)	B	-
Advertising & Promotions	7,496	(7,496)	A	-
Education/Training	74,268			74,268
Conference / Meetings	132,391	(103,462)	B	28,930
Dues / Subscriptions	120,749	(2,725)	B	118,024
Recruiting & Relocation	84,474	(75,305)	Y, AB	9,169
Airfare	153,278	(13,169)	B	140,109
Other Travel & Subsistence	668,293	(168,946)	B, F, I, O, AB	499,347
Employee Relations	133,741	(133,466)	Q	275
Legal & Accounting Fees	211,130	(48,107)	U, Y, AA	163,022
Insurance	395,939			395,939
Outside Consultants	184,611	(54,480)	B, C, Y	130,131
Business taxes and Licenses	255,264			255,264
Charitable Contributions	20,767	(20,767)	G	-
Bad Debt Expense	16,531	(16,531)	H	-
ESOP Expenses	78,363			78,363
Bank Fee	15,411	(15,411)	I	-
Cost Recovery	(442,881)			(442,881)
Communication Cost Recovery	(692,837)			(692,837)
Depreciation	967,359			967,359
Amortization	198,920	(198,920)	T	-
Printing - External	50,655	(2,783)	A, B	47,871
Printing	27,346			27,346
Other Income/Expenses	(3,246)	3,246	I, AD	-
Interest Income-	(5,840)	5,840	K	-
VEI Expense	108,059	(108,059)	AB	-
Interest Expense	60,082	(60,082)	K	-
Tax Expense	1,746	(1,746)	V	-
Miscellaneous	4,341	(4,341)	I	-
Total	\$ 28,283,076	\$ (1,688,813)		\$ 26,594,263

**ENVIRONMENTAL SCIENCE ASSOCIATES
STATEMENT OF DIRECT LABOR,
FRINGE BENEFITS AND GENERAL OVERHEAD
For the Year Ended December 31, 2013**

References:

A	Advertising unallowable per 48 CFR 31.205-1(b)
B	Marketing unallowable per 48 CFR 31.205-1(f)
C	Recruiting and Relocation unallowable per 48 CFR 31.205-35
D	Gifts unallowable per 48 CFR 31.205-13(b)
E	Excess Lodging and per diem unallowable per 48 CFR 31.205-14, 31.205-46
F	Alcohol unallowable per 48 CFR 31.205-51
G	Contributions unallowable per 48 CFR 31.205-8
H	Bad Debts unallowable per 48 CFR 31.205-3
I	Miscellaneous account unallowable per 48 CFR 31.201-2
J	Fines unallowable per 48 CFR 31.205-15
K	Interest unallowable per 48 CFR 31.205-20
L	Value Enhancement Incentive unallowable per 48 CFR 31.206-6(i)
M	Credits due to Federal Deferred Tax adjustments unallowable per 48 CFR 31.205-26(b)
N	Allowances for officers unallowable per 48 CFR 31.201-4 and 31.205-13(b)
O	Entertainment unallowable per 48 CFR 31.205-14
P	Marketing labor unallowable per 48 CFR 31.205-1(f)
Q	Holiday Party Expenses in excess of \$25 per person unallowable per 48 CFR 31.205-14
R	Overtime Premium
S	Lobbying is unallowable per 48 CFR 31.205-22
T	Amortization unallowable per 48 CFR 31.205-49
U	Federal and State Income Tax Preparation are unallowable per 48 CFR 31.205-41 (b) (1), 48 CFR 31.201-6
V	Income Tax
W	Referral Bonus
X	Severance/Separation Cost
Y	Reorganization and Restructuring Unallowable FAR 31.205-27
Z	Excess Compensation FAR 31.205-6
AA	Legal Cost Far 31205.47
AB	Volunteer Deletion
AC	Associated Costs
AD	FAR 31.205-16 -- Gains and Losses of Fixed Assets

**ENVIRONMENTAL SCIENCE ASSOCIATES
INDIRECT COST RATE
FRINGE BENEFITS SCHEDULE
For the Year Ended December 31, 2013**

	<u>Total Actual Costs</u>	<u>Unallowable & Adjustments</u>	<u>References</u>	<u>Allowable Costs</u>
LABOR:				
Direct Labor	\$ 12,300,143			\$ 12,300,143
Indirect Administration Labor	5,808,194			5,808,194
Indirect Proposal Labor	2,349,013			2,349,013
Indirect Marketing Labor	1,752,764			1,752,764
Indirect Education Labor	183,091			183,091
TOTAL LABOR	<u>\$ 22,393,204</u>			<u>\$ 22,393,204</u>
FRINGE BENEFITS:				
Fringe Benefits - Vacation	\$ 1,684,117			\$ 1,684,117
Fringe Benefits -Sick	664,759			664,759
Fringe Benefits - Holiday	873,965			873,965
Fringe Benefits - Jury Duty	18,561			18,561
Fringe Benefits - Personal	17,304			17,304
Fringe Benefit-Severance	69,224	(69,224)	X	-
Fringe Benefits - Bereavement Leave	19,952			19,952
Health Insurance	2,104,618			2,104,618
Dental Insurance	167,809			167,809
Vision insurance	22,306			22,306
Life Insurance	85,912			85,912
Fringe Benefits - In Lieu of Ins	51,165			51,165
401K Matching Contribution	363,821			363,821
Employee Bonus	244,559	(8,909)	W	235,650
Performance Bonus Plan	150,000			150,000
Corp Social Security Taxes	1,877,633			1,877,633
CA Unemployment Tax (UCI)	153,161			153,161
Fed Unemployment Taxes (FUTA)	45,988			45,988
Worker's Comp Insurance	182,007			182,007
ESOP Contribution	1,123,887			1,123,887
Stock Options Compensation	419,908			419,908
Fringe Benefit-Commuter Checks	100,268			100,268
Misc Employee Benefits	6,279			6,279
TOTAL FRINGE BENEFITS	<u>\$ 10,447,202</u>	<u>\$ (78,133)</u>		<u>\$ 10,369,069</u>
FRINGE RATE				<u>46.3%</u>

Exhibit G-1
Subconsultant Fee Determination - Summary Sheet
15-Sep-14

Sound To Olympics Trail Phase 2
HWA GeoSciences Inc.

Direct Salary Cost

Item	Classification	Hours	Rate	Cost
Task 4	Conceptual Design Alternatives			
	Principal IX	1	72.00	72.00
	Geotechnical Engineer VI	2	48.08	96.16
	Geotechnical Engineer IV	25	45.67	1,141.75
	Geologist V	27	31.39	847.53
	Geotechnical Engineer I	10	25.48	254.80
	CAD	4	22.07	88.28
	Administrative	1	20.82	20.82
				Subtotal: 2,521.34
				TOTAL DSC: 2,521.34

Overhead (OH cost - including salary additives):

OH Rate X DSC of 175.00% X 2,521.34 4,412.35

Fixed Fee (FF):

FF Rate X DSC of 30% X 2,521.34 756.40

Subtotal MacLeod Reckord 7,690.09

Reimbursables (mileage, courier, copies) 200.00

GRAND TOTAL: **\$7,890.09**

Prepared by: Donald Huling

Date 9/15/2014

4

4		HWA GeoSciences						
	Principal IX	Geotechnical Engineer VI	Geotechnical Engineer IV	Geologist V	Geotechnical Engineer I	CAD	Administrative	SUBTOTAL
SCOPE OF WORK	\$72.00	\$48.08	\$45.67	\$31.39	\$25.48	\$22.07	\$20.82	
TOTAL DESIGN ALTERNATIVES								
naissance/Evaluation								\$0
se information with COBI								\$0
apt Alternatives								\$0
Concept Alternatives								\$0
nage System and Utility Impacts Evaluation								\$0
ntal Review and Permit Evaluation								\$0
cal Evaluation	1	2	25	27	10	4	1	\$2,521
level Cost Estimates								\$0
pproval								\$0
Subtotal:	1	2	25	27	10	4	1	\$2,521
Subtotal:	0	0	0	0	0	0	0	\$0
Subtotal	1	2	25	27	10	4	1	\$2,521
	Reimbursables:							
	SUBTOTAL:							\$2,521



**Washington State
Department of Transportation**

Lynn Peterson
Secretary of Transportation

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

June 13, 2014

RECEIVED

JUN 17 2014

HWA GeoSciences, Inc.
21312 - 30th Drive SE, Suite 110
Bothell, WA 98021

HWA GeoSciences Inc.

Subject: HWA GeoSciences, Inc. Indirect Cost Rate

Dear: Mr. Arnie Sugar

We have agreed to a negotiated Indirect Cost Rate (ICR) of 175% for your firm. This ICR shall be good until 180 days following your FYE14 closing date. This rate is approved for all WSDOT agreements, including Local Agency contracts.

Costs billed to agreements will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to call me at (360) 705-7106 or via email consultantrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON

Manager, Consultant Services Office

ERK

HWA GeoSciences Inc.
Indirect Cost Rate Schedule
For the Year Ended December 31, 2013

Description	Financial Statement Amount	HWA Adj.	WSDOT Adj.	Ref.	Accepted Amount	%
Direct Labor	<u>\$827,392</u>				<u>\$827,392</u>	100.00%
Indirect Costs:						
Fringe Benefits						
Vacation Pay	\$101,102				\$101,102	12.22%
Sick Pay	\$22,305				\$22,305	2.70%
Holiday Pay	\$60,926				\$60,926	7.36%
Payroll Taxes	143,778				\$143,778	17.38%
Health Insurance	163,853				163,853	19.80%
Workers' Comp. Insurance	5,638				5,638	0.68%
Profit Sharing (401-k)	37,467				37,467	4.53%
Severance					0	0.00%
Other Employee Benefits	791					
Fringe Benefit Adjustment		(20,307)			(20,307)	-2.45%
Total Fringe Benefits	<u>\$535,861</u>	<u>(\$20,307)</u>		<u>\$0</u>	<u>\$514,764</u>	<u>62.22%</u>
General Overhead						
Indirect Labor	\$484,497	(\$9,404)		L	\$475,093	57.42%
Labor Variance (UCOT)	(9,166)				(9,166)	-1.11%
Bid & Proposal Labor	76,628				76,628	9.26%
Advertising Labor	32,628	(32,628)		B	0	0.00%
Public Relations Labor	37,066	(37,066)		B	0	0.00%
Incentive Bonus	0				0	0.00%
Group Plan Admin. Fees	4,474				4,474	0.54%
Rent	231,029				231,029	27.92%
Utilities	18,280				18,280	2.21%
Depreciation & Amortization	25,040	(3,550)	A	J	21,490	2.60%
Repairs & Maintenance	8,174				8,174	0.99%
Computer Expenses	38,844				38,844	4.69%
Supplies	20,364				20,364	2.46%
Recovery Credits - Supplies	(5,570)				(5,570)	-0.67%
Reproduction & Printing	22,310				22,310	2.70%
Travel	17,728	(17,728)		I	0	0.00%
Automobile	9,875	(9,875)		I	0	0.00%
Recovery Credits - Vehicle	(7,232)	7,232		I	0	0.00%
Telephone	35,882				35,882	4.34%
Shipping & Delivery	2,204				2,204	0.27%
Dues & Subscriptions	25,093				25,093	3.03%
Professional Fees	29,498				29,498	3.57%
Legal - Litigation	34,083	(34,083)		D	(0)	0.00%
Insurance	82,251	(5,128)		J	77,123	9.32%
Training & Education	2,548				2,548	0.31%

HWA GeoSciences Inc.
Indirect Cost Rate Schedule
For the Year Ended December 31, 2013

Description	Financial Statement Amount	HWA Adj.	WSDOT Adj.	Ref.	Accepted Amount	%
Taxes & Licenses	59,011				59,011	7.13%
Advertising and Promotion	12,462	(12,462)		G	0	0.00%
Staff Meetings	4,489				4,489	0.54%
Public Relations Expense	6,272	(6,272)		C	0	0.00%
Direct Selling Expenses					0	0.00%
Interest	10,029	(10,029)		E	0	0.00%
Bank Service Fees	7,369	(5,017)		K	2,351	0.28%
Contributions (to lobbying)	1,077	(1,077)		F	0	0.00%
Provision for FIT	(8,740)	8,740		A	0	0.00%
Total General Overhead	<u>\$1,308,496</u>	<u>(\$168,348)</u>	<u>\$0</u>		<u>\$1,140,148</u>	<u>137.80%</u>
Total Indirect Costs & Overhead	<u>\$1,844,358</u>	<u>(\$188,655)</u>	<u>\$0</u>		<u>\$1,654,912</u>	<u>200.02%</u>
Indirect Cost Rate (Less FCC)	222.91%	200.11%			<u><u>200.02%</u></u>	
Facilities Cost of Capital					1,977	0.24%
	<u>\$1,844,358</u>	<u>(\$188,655)</u>	<u>\$0</u>		<u><u>\$1,656,888</u></u>	
Indirect Cost Rate (Includes FCC)					<u><u>200.25%</u></u>	

HWA GeoSciences Inc. - In Process
"Indirect Cost Rate still subject to WSDOT Audit"

HWA Adjustments:

- A Federal income taxes unallowable per 48 CFR 31.205-41
- B Public Relations (\$37,066) and advertising labor (\$32,628.47) unallowable per 48 CFR 31.205-1.
- C Public Relations & Entertainment unallowable per 48 CFR 31.205-14.
- D Legal Costs in relation to litigation (\$34,082.79) unallowable per 48 CFR 31.205-47(f)(5).
- E Interest unallowable per 48 CFR 31.205-20.
- F Contributions for non-deductible portions of ACEC Dues (\$1,076.93) unallowable per 48 CFR 31.205-81.
- G Promotional Advertising unallowable per 48 CFR 31.205-1 and 31.205-38.
- H Labor Variance Account to show the uncompensated overtime labor adjustment.
Labor Variance account is an offset account to balance to payroll.
Uncompensated overtime Direct Labor: \$0 Uncompensated overtime Indirect Labor (\$8,686)

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Application to List Suyematsu Farm Barn on the Washington State Historical Barns Registry	Date: October 14, 2014
Agenda Item: Consent Agenda	Bill No.: 14-165
Proposed By: Historic Preservation Commission and Heather Beckmann, Associate Planner	Referral(s): N/A

BUDGET INFORMATION

Department: Planning	Fund: N/A	Munis Contract # None.
Expenditure Req: N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☐ Yes ☐ No ☒ N/A
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DESCRIPTION/SUMMARY

Action Item:

Consider authorize the Historic Preservation Commission (HPC) to apply to the Washington State Department of Archeology and Historic Preservation (DAHP) to add the Suyematsu Barn to the Heritage Barn Register.

Background:

This effort is supported by the Friends of the Farm (Attachment A), and makes the barn an eligible recipient of state grant funding should restoration efforts be undertaken in the future.

To be eligible for listing in the Heritage Barn Register, barns must be over 50 years old and retain a significant degree of historic and architectural integrity. Owners interested in seeking designation for their historic barns are asked to complete a nomination form and provide basic information about the property.

Listing on the Heritage Barn Register is strictly honorary in nature and offers no protection from demolition, nor requires review of alterations and/or changes in use. Only barns listed on the Heritage Barn Register, or barns that have been previously listed on the State or National Register will be eligible for grant funding under HB 2115.

The seventeenth round of Heritage Barn nominations are due in October. Those barns will be considered for designation at the June 2015 meeting of the Governor's Advisory Council and will be eligible to apply for the grant program when funds are available.

RECOMMENDED ACTION

Motion:

I move that the City Council authorize the Historic Preservation Commission to apply to the Washington State Department of Archeology and Historic Preservation to add the Suyematsu Barn to the Heritage Barn Register.

DESCRIPTION/SUMMARY – Page 2**History:**

Created with the passage of Substitute HB 2115 in May of 2007, the Washington Heritage Barn Register commemorates barns as historically significant resources representing the agricultural, economic and cultural development of the State of Washington.

Budget:

N/A

Location:

The Suyematsu Barn is located at 9229 NE Day Road.



221 Winslow Way West, Suite 303
Bainbridge Island, Washington 98110
206.842.5537
www.friendsofthefarms.org

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Vancil Law PLLC
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Wendy Tyner
Executive Director

September 26, 2014

Mayor Anne Blair
City of Bainbridge Island
City Hall
280 Madison Ave North
Bainbridge Island, WA 98110

Dear Mayor Blair,

On behalf of The Friends of the Farms, I am writing to let you know that, in collaboration with The Historic Preservation Commission, we are in full support of the City nominating the Suyematsu barn to the Washington State Historic Barn Register program.

It is our understanding that this is an honorary designation and carries no obligation on the part of the owner, City of Bainbridge Island. There are no restrictions with respect to future use of or modifications to the barn. However, being named to the Register does recognize the importance of this building to the state's agricultural heritage and makes it an eligible recipient of state funding when we proceed with plans to restore the barn.

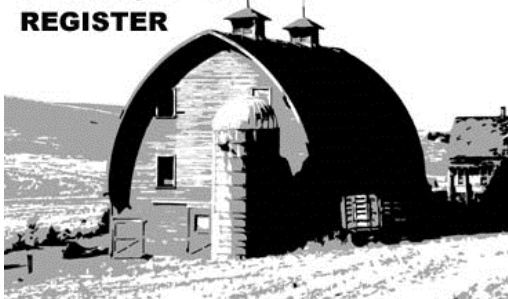
Friends of the Farms is a 501 c 3 non-profit organization with its mission to preserve and enhance local farming. Since 2001, Friends of the Farms works to preserve farmland, connect existing landowners to local farmers, advocate for local farming, increase local food production, provide affordable housing to new farmers and to preserve our heritage of historical farm structures.

Sincerely,

Wendy Tyner
Executive Director
Friends of the Farms

Only typed forms are accepted. **Please send an electronic copy of the completed form.**

If you need assistance completing the form, please contact Michael Houser, State Architectural Historian, at 360-586-3076 or Michael.houser@dahp.wa.gov.

Washington State HERITAGE BARN REGISTER 	Farm Name Suyematsu Farm	Property Location Address: 9229 NE Day Road City: Bainbridge Island Zip: 98110
	Historic Name Suyematsu Farm	County Kitsap
	Owners Name City of Bainbridge Island Phone: 206-780-3750 Email: hbeckmann@bainbridgewa.gov	Owner Address Address: 280 Madison Ave. City: Bainbridge Island State: WA Zip: 98110

BARN	ROOF SHAPE	ROOF COVERING	FLOOR PLAN	SIDING	FOUNDATION MATERIAL	PAINTING/ DECORATION	OTHER BARN FEATURES
CONDITION ☐ Good ☒ Fair ☐ Poor ☐ Altered ☐ Ruins BARN BUILT DATE: 1928	☒ Gable ☐ Broken Gable ☐ Gambrel ☐ Hip ☐ Gothic Arch ☐ Monitor ☐ Round ☐ Dutch ☐ Conical ☐ Other	☐ Asphalt ☒ Metal ☐ Wood ☐ Other CURRENT USE ☒ Ag ☐ Vacant ☐ Other	☐ Square ☒ Rectangular ☐ Round ☐ Irregular ☐ L- Shape ☐ T- Shape Size (length & width): 24 ft. x 30 ft. Height (Feet):	☐ Metal ☐ Wood – Horizontal ☒ Wood – Board & Batten ☐ Wood Vertical ☐ Concrete ☐ Brick ☐ Stone ☐ Asbestos ☐ Other	☐ Concrete ☐ Stone ☐ Brick ☒ Wood ☐ None ☐ Other FRAMING ☒ Round Logs ☐ Hand Hewn ☐ Dimensional Lumber ☐ Other	Painted? ☒ No ☐ Yes Color: Names/Dates/ Decoration? ☒ No ☐ Yes Describe:	☐ Cupola ☐ Dormer ☐ Hay Hood ☐ Ventilator ☐ Weather Vane ☐ Lightning Rod ☐ Silo ☐ Milking Shed ☐ Other

*** PROPERTY HISTORY: (Expand on the history of the barn/property such as use, original owner, builder, architect, family stories and memories, etc.. add additional pages if necessary)**

Japanese-born Yasuji (1884-1972) and Mitsuo (1895-1981) Suyematsu purchased 40 acres that included this almost 15 acre parcel in circa 1928 (Kitsap County 2014). Because state law denied residents ineligible for citizenship the ability to purchase land, the couple put the farm in the name of their oldest son, Akio. The Suyematsu Farm is one of the oldest continually operated farms in Kitsap County, though it could not be tended during WW II when the U.S. government moved the Suyematsu family to internment camps.

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If you need assistance completing the form, please contact Michael Houser, State Architectural Historian, at 360-586-3076 or Michael.houser@dahp.wa.gov.

Yasuji's surname at birth was Yasuji Wakasugi, but he was adopted by Moto and Sadaji Suyematsu and took their last name. Yasuji and his brother emigrated from Japan to Tacoma in 1904. Yasuji went to Alaska for work and later cleaned and cooked in large Seattle homes. Circa 1919, he returned to Japan and married Mitsuo, which was likely an arranged marriage. He and his new bride returned to Bainbridge Island where he worked for his brother farming strawberries on leased land owned by an individual named Mr. Grandy. In circa 1921 his brother moved to Oregon where state law allowed him to purchase land. Yasuji and Mitsuo stayed on Bainbridge and leased three different parcels in the northern portion of the Island. The last property they leased was where Wilkes Elementary School is today (Shibayama n.d.).

In circa 1928, the Suyematsus purchased this property located near the land they were then leasing. They had six children all born in Washington and put the property in the name of their oldest son, Akio. They first built the barn to allow them to work the land and store equipment. Soon thereafter, they built the house and moved the family to the property. Yasuji grew Olympic berries, blackcap raspberries and boysenberries. The barn is the oldest building on the farm, constructed first because the Suyematsus needed it to begin working the land.

During WW II, the Suyematsus were first taken to the Manzanar internment camp in California. Several of the Suyematsu boys worked outside the camp and later during the war served in the military. Upon their homecoming after the war, the Suyematsus found their house had been looted and the farm in poor condition. Akio remained with his parents on the farm, while the other children of the family moved away. In 1955 freezing weather conditions resulted in the Suyematsu's total loss of crops and income for the season. The family avoided foreclosure by a lenient mortgage broker and went on to become the longest continually operated berry farm on the island. In 1960, Akio purchased a 21 acre property at 6781 NE Hidden Cove Rd. and actively farmed it while retaining involvement with his parent's property (Shibayama n.d.).

In the late 1970s, Gerard and Jo Ann Bentryn purchased half of the Suyematsu farm for use as a vineyard. In 2000, the City of Bainbridge Island entered into an agreement to purchase 14.76 acres from Akio Suyematsu upon his death. This is the parcel which includes most of the early buildings associated with the Suyematsu family.

The Suyematsu farm complex is historically significant for its associations with broad patterns of history. The Suyematsu barn is one of a small number of local barns that remind our community of Bainbridge Island's vibrant agricultural industry. This City-owned property depicts the resilience of the Japanese families who secured land in the face of alien land laws and persevered during internment to return home and continue farming in a new era.

References:

Shibayama, Dean

n.d. "The Suyematsu Family," article from Bainbridge Island Japanese American News Letter, obtained electronically from Jonathan Garfunkel, November 15, 2013.

Only typed forms are accepted. **Please send an electronic copy of the completed form.**

If you need assistance completing the form, please contact Michael Houser, State Architectural Historian, at 360-586-3076 or Michael.houser@dahp.wa.gov.



Suyematsu Barn south and east elevations (2014).



East elevation of barn (2014).



Southeast corner of barn (2014).



Interior view of barn facing north (2014).

Only typed forms are accepted. **Please send an electronic copy of the completed form.**

If you need assistance completing the form, please contact Michael Houser, State Architectural Historian, at 360-586-3076 or Michael.houser@dahp.wa.gov.



Suyematsu House



Garage/Workshop



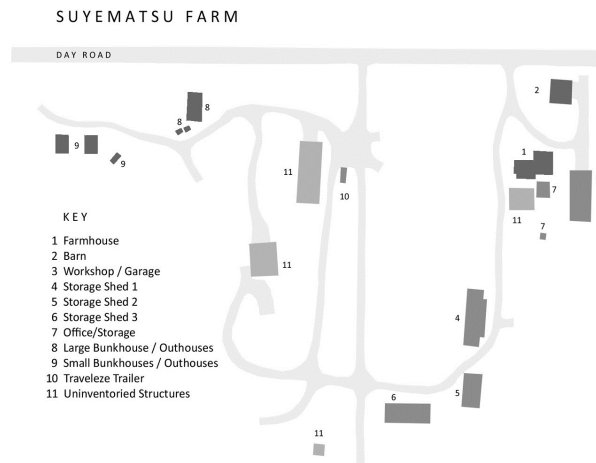
Small Bunkhouse



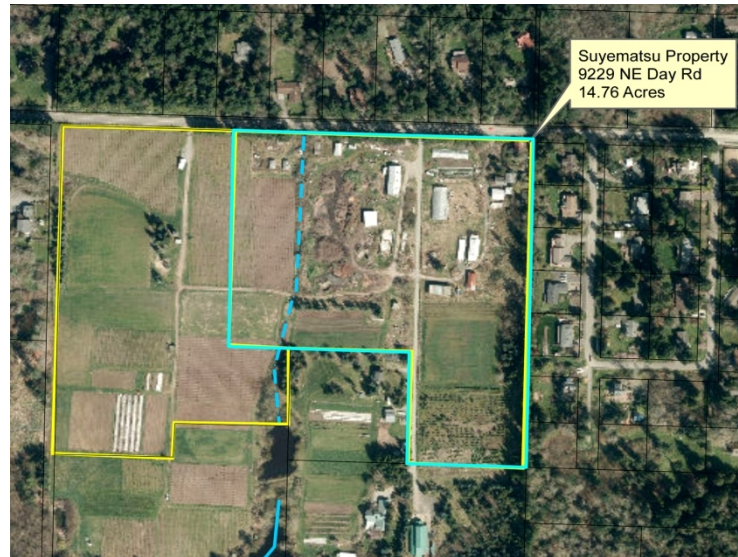
Large Bunkhouse

Only typed forms are accepted. **Please send an electronic copy of the completed form.**

If you need assistance completing the form, please contact Michael Houser, State Architectural Historian, at 360-586-3076 or Michael.houser@dahp.wa.gov.



Overview map showing location of farm adjacent to Day Road.



Recent aerial of Suyematsu Farm.



Circa 1930 photo of Suyematsu barn (left) and house.

Please provide current photos of nominated property (interior and exterior (all four sides)) and a map indicating the location of property in relationship to major roads. Digital images are preferred (please provide disc, send via email) or print on photographic paper.

Only typed forms are accepted. **Please send an electronic copy of the completed form.**

If you need assistance completing the form, please contact Michael Houser, State Architectural Historian, at 360-586-3076 or Michael.houser@dahp.wa.gov.

OTHER FARMSTEAD BUILDINGS		<i>If building does not exist, please check N/A box Provide additional photos of secondary buildings/structures regardless of age.</i>					
	ROOF SHAPE (Gable, Hip, etc.)	ROOF COVERING	FLOOR PLAN (Square, L-Shape, Rectangular, etc.)	SIDING	FOUNDATION MATERIAL	OTHER FEATURES: (Style, Color, Trim, etc..)	BUILT DATE
DWELLING ☐ Good ☒ Fair ☐ Poor ☒ Altered ☐ Ruins ☐ N/A	Gable	Asphalt shingles	Rectangular	Shiplap	Post and pier and concrete block	Vernacular, addition by Suyematu family in 1971	1928
OUTHOUSE ☒ Good ☐ Fair ☐ Poor ☐ Altered ☐ Ruins ☐ N/A	Shed	Corrugated metal	Rectangular	Vertical board	n/a	Utilitarian	Circa 1950
CHICKEN COOP ☐ Good ☐ Fair ☐ Poor ☐ Altered ☐ Ruins ☐ N/A							
MACHINE SHED ☐ Good ☐ Fair ☐ Poor ☐ Altered ☐ Ruins ☒ N/A							
MILK HOUSE ☐ Good ☐ Fair ☐ Poor ☐ Altered ☐ Ruins ☒ N/A							
OTHER: Sm. Bunkhs. ☐ Good ☐ Fair ☐ Poor ☐ Altered ☐ Ruins ☐ N/A	Gable	Sheet metal	Rectangular	Horizontal wood boards	Post and pier	Utilitarian, made with salvaged materials	Circa 1950
OTHER: Lg. Bunkhs ☐ Good ☐ Fair ☐ Poor ☐ Altered ☐ Ruins ☐ N/A	Gable	Sheet metal	Rectangular	Mixed wood	Post and pier	Utilitarian, made with salvaged materials	Circa 1950
OTHER: Garage/Shop ☒ Good ☐ Fair ☐ Poor ☐ Altered ☐ Ruins ☐ N/A	Shed	Unknown	Rectangle	Shiplap	Post and Pier	Vernacular, garage to south and workshop to north.	Circa 1930s

*Please **provide a sketch of the farmstead layout** indicating the location of other buildings in relation to the barn. Include an arrow pointing north for directional purposes.*

Only typed forms are accepted. **Please send an electronic copy of the completed form.**

If you need assistance completing the form, please contact Michael Houser, State Architectural Historian, at 360-586-3076 or Michael.houser@dahp.wa.gov.

Return form and additional documentation to: **DAHP** 1063 S. Capitol Way, Suite 106 Olympia, WA 98504

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Agreement Regarding Jury Panels for Municipal Court	Date: October 7, 2014
Agenda Item: Consent Agenda	Bill No.: 14-166
Proposed By: Doug Schulze, City Manager	Referral(s):

BUDGET INFORMATION

Department: Municipal Court	Fund:	Munis Contract #
Expenditure Req: \$125 fee plus per diem and mileage costs of jurors	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: 10-07-14	Recommendation: Forward to 10-14-14 Consent Agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Agreement regarding Jury Panels for Municipal Court with Kitsap County.

History:

The City's Municipal Court needs, from time to time, panels of petit jurors. Jury management activities may be performed by the superior court on behalf of courts of limited jurisdiction pursuant to an agreement between the judges of each representative court in accordance with RCW 2.36.052. The City has contracted with Kitsap County to provide jury panels for the City's court through the Kitsap County Superior Court Clerk, and the current contract expires on December 31, 2014. The attached contract will renew this arrangement through December 31, 2017.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Agreement with Kitsap County regarding Jury Panels for the Municipal Court.



Office of the
KITSAP COUNTY CLERK

David W. Peterson, Clerk

614 Division Street, MS 34 – Port Orchard, WA 98366-4692
360-337-7164 SCAN 262-7164 FAX 360-337-4927

September 2, 2014

Telma Hauth
Municipal Court Administrator
City of Bainbridge Island
PO Box 151
Rolling Bay, WA 98061-0151



RE: New Agreement Regarding Jury Panels for Municipal Court

Dear Telma,

Your existing Agreement Regarding Jury Panels for Municipal Court is due to expire on December 31, 2014. Enclosed for your approval is a new Agreement Regarding Jury Panels for Municipal Court with an expiration date of December 31, 2017.

Please note this Agreement is substantively the same as your existing Agreement except for the following:

- Agreement dates are updated.
- Numbers and dollar amounts clarified by showing them in both word and numeric form.
- Signatories' names are updated as appropriate.
- Increase in the amount of administrative fee charged from \$100.00 to \$125.00.

We have kept the administrative fee charged constant for the last 7 years through lean economic times even though our costs have increased each year. The administrative fee needs to be increased to better reflect our rising costs.

Please execute this Agreement by having the judge and/or other appropriate parties sign both originals provided on page 3 and return them to this office at your earliest convenience. We will, in turn, provide a fully signed and executed original of the document to you for your records.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "David W. Peterson".

David W. Peterson
Kitsap County Clerk
Jury Commissioner
360-337-7001

Enclosures

AGREEMENT REGARDING JURY PANELS FOR MUNICIPAL COURT

This Agreement regarding Jury Panels for Municipal Court (hereinafter this Agreement) is entered into as of the date written below between the City of Bainbridge Island, a Washington municipal corporation (hereinafter City) and Kitsap County (hereinafter County).

WHEREAS

- A. The City has a municipal court for which it needs, from time to time, panels of petit jurors; and
- B. Municipal court jurors shall be selected in the same manner as superior court jurors pursuant to RCW 2.36.050; and
- C. Jury management activities may be performed by the superior court on behalf of courts of limited jurisdiction pursuant to an agreement between the judges of each representative court pursuant to RCW 2.36.052; and
- D. The County is capable of providing jury panels for City's court through the Kitsap County Superior Court Clerk (hereinafter Clerk); and
- E. Superior court jurors are county employees for purposes of worker's compensation coverage under the Industrial Insurance Act, Title 51 RCW.

NOW THEREFORE, in consideration of the mutual covenants contained herein, it is hereby agreed as follows:

Section 1. Jury panels provided. Clerk shall provide to City, so often as City requests, a panel of up to twenty (20) potential jurors from which City may select persons to serve on its petit juries. Clerk shall follow the statutes and rules applicable to superior court petit juries in providing such potential jurors. To this end, Clerk's duties shall include, but are not necessarily limited to:

- a. Electronic, random selection of prospective jurors;
- b. Serving juror summonses;
- c. Receiving requests for excuses from jury service;
- d. Directing veniremen to the proper time and place for jury service;
- e. Payment of mileage and per diem.

Section 2. Payment by City. City shall pay County a one hundred twenty-five (\$125.00) administrative fee plus actual mileage and per diem costs incurred by County per jury panel that reports for duty or serves upon a City case. Clerk shall bill City monthly for services due under this Agreement. City shall pay such bills within thirty (30) days.

Section 3. Call for panel. City shall notify Clerk of the need for a jury panel no later than two o'clock p.m. on the day before the panel is needed.

Section 4. Call off. Once City has called Clerk to provide a jury panel, City shall notify Clerk no later than three o'clock p.m. on the day prior to jury service that the panel is no longer needed. In the event City fails to meet this deadline, it shall be charged the administrative fee plus any mileage or per diem costs for providing a panel of jurors.

Section 5. Payment to jurors. County shall pay, on behalf of City, the following fees to veniremen:

- a. Per diem: ten (\$10.00) dollars per day;
- b. Mileage: at the rate established by the Director of Financial Management pursuant to RCW 2.36.150 and RCW 43.03.060.

County shall not be obliged to pay for meals, lodging, or parking. City shall provide parking opportunities at no cost to veniremen.

Section 6. Duties of City. City shall record the names, addresses and mileage of all veniremen reporting for duty. In addition, City shall record the names of all jurors serving more than one (1) day and the number of days served by each. City shall provide the foregoing information to the Clerk within five (5) working days.

Section 7. Risk of Non-reporting. City shall bear the risk and consequences of veniremen not reporting for service as directed by Clerk.

Section 8. Status of jurors. For purposes of this Agreement and the Industrial Insurance Act, any person summoned for City municipal court jury duty is an employee of the City while providing jury services for the municipal court.

Section 9. American with Disabilities Act. City shall comply with all provisions of the American with Disabilities Act (ADA) which are applicable, including but not limited to Title 2 of the ADA. The parties agree that compliance as it relates to the structural aspects of the County building is not the responsibility of the City as the building is owned by the County.

Section 10. Term. This Agreement shall become effective on January 1, 2015 and will expire December 31, 2017.

Section 11. Termination. Any party may terminate this Agreement by providing thirty (30) days written notice to the other.

Section 12. Modification. This Agreement may be modified only by written agreement of all parties.

Section 13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

DATED this _____ day of _____, 2014.

PRESIDING JUDGE OF THE SUPERIOR
COURT OF THE COUNTY OF KITSAP

Judge Leila Mills, Department 2

DATED this _____ day of _____, 2014.

David W. Peterson
Kitsap County Clerk & Jury Commissioner

DATED this _____ day of _____, 2014.

CITY OF BAINBRIDGE ISLAND

Doug Schulze
City Manager

DATED this _____ day of _____, 2014.

CITY OF BAINBRIDGE ISLAND

Judge Sara L. McCulloch
Bainbridge Island Municipal Court

ATTEST:

City Clerk

Jury Panel Agreement

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BIL



PROCESS INFORMATION

Subject: Public Works Trust Fund Loan Amendments	Date: October 14, 2014
Agenda Item: Consent Agenda	Bill No.: AB 14-167
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: N/A	Expenditure Req: N/A
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REFERRALS/REVIEW

Study Session: 10-7-14	Recommendation: Forward to 10-14-14 Consent Agenda		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the below listed Public Works Trust Fund Loan Agreement Amendments (amending the loan repayment due dates from July 1st to June 1st) and authorizing the City Manager to executed the documents.

Background:

The State of Washington Department of Commerce is revising all PWTF Loan Agreements to amend the loan repayment due dates from July 1st to June 1st. The signed Amendments are due November 14, 2014.

For 2015, the billing cycle is July 1, 2014 through May 31, 2015 and includes 11 months of principle and interest. For 2016 and thereafter, the billing cycle is from June 1st through May 31st and includes 12 months of principle and interest.

The PWTF repayment date amendments include the following PWTF Loans with the City: WWTP Upgrade Design - PW-04-691-PRE-108; Decant Facility Construction - PW-05-691-001; Lower Madison Brien/Bjune project - PW-5-95-791-002; WWTP Upgrade Construction 1 & 2 - PW-06-962-004 and PW-05-691-002; Eagle Harbor Sewer Beach Mains Design - PR08-951-104; South Island Sewer Construction – PW-04-691-002; Decant Facility Design – PW-04-691-PRE-107; and December 2007 Storm Event – PE08-951-075.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the above listed Public Works Trust Fund Loan Agreement Amendments (amending the loan repayment due dates from July 1st to June 1st) and authorize the City Manager to executed the documents.



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000

www.commerce.wa.gov

September 15, 2014

Contracts Administrator
Bainbridge Island, City of
280 Madison Ave N
Bainbridge Island, WA 98110

RE: Public Works Trust Fund
Loan Repayment Date Amendment to Loan Agreement/Contract PW-04-691-PRE-108

Dear Sir or Madam,

Enclosed are two copies of the amendment for your Public Works Loan Agreement modifying the annual repayment date from July 1 to June 1. This action is being taken at the direction of the legislature and the Office of Financial Management to better align the billing and budget projections with the state's biennial budget cycle. **Your new repayment date will now be June 1.**

- For 2015, your billing cycle is July 1, 2014 through May 31, 2015 and includes **11 months** of principle and interest.
- For 2016 and thereafter, your billing cycle is from June 1 through May 31 and includes 12 months of principle and interest.

All other instructions regarding your loan repayments are the same and billings will be mailed out thirty days earlier as well to meet this new repayment date.

Please sign and return both copies of the amendment to our office no later than November 14, 2014.

Department of Commerce
Attn: Contracts Administration Unit
P. O. Box 42525
Olympia, WA 98504-2525

If you have any questions, concerns or need additional information, please do not hesitate to call me at (360) 725-3022 or email me at mark.barkley@commerce.wa.gov.

Sincerely,

Mark K. Barkley

Mark K. Barkley
Managing Director
Contracts Administration Unit

SEP 16 2014

AMENDMENT FACE SHEET

Loan Number: PW-04-691-PRE-108
Amendment Number: C
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 389,215.00	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2024
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
FOR THE BORROWER/CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Stan Finkelstein, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY _____ This 15 th Day of July, 2013 Bob Ferguson Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-04-691-PRE-108
Amendment Number: C

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed on the Face Sheet, agree to amend the above listed contract by revising all clauses contained therein that reference (in whole or in part) the annual Loan Repayment month and Loan End Date month.

The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2024, of an amount sufficient to bring the loan balance to zero.

AMENDMENT FACE SHEET

Loan Number: PW-04-691-PRE-108
Amendment Number: C
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 389,215.00	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2024
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
FOR THE BORROWER/CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Stan Finkelstein, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY This 15 th Day of July, 2013 Bob Ferguson Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-04-691-PRE-108
Amendment Number: C

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed on the Face Sheet, agree to amend the above listed contract by revising all clauses contained therein that reference (in whole or in part) the annual Loan Repayment month and Loan End Date month.

The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2024, of an amount sufficient to bring the loan balance to zero.



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE

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www.commerce.wa.gov

September 15, 2014

Contracts Administrator
Bainbridge Island, City of
280 Madison Ave N
Bainbridge Island, WA 98110

RE: Public Works Trust Fund
Loan Repayment Date Amendment to Loan Agreement/Contract PW-05-691-001

Dear Sir or Madam,

Enclosed are two copies of the amendment for your Public Works Loan Agreement modifying the annual repayment date from July 1 to June 1. This action is being taken at the direction of the legislature and the Office of Financial Management to better align the billing and budget projections with the state's biennial budget cycle. **Your new repayment date will now be June 1.**

- For 2015, your billing cycle is July 1, 2014 through May 31, 2015 and includes **11 months** of principle and interest.
- For 2016 and thereafter, your billing cycle is from June 1 through May 31 and includes 12 months of principle and interest.

All other instructions regarding your loan repayments are the same and billings will be mailed out thirty days earlier as well to meet this new repayment date.

Please sign and return both copies of the amendment to our office no later than November 14, 2014.

Department of Commerce
Attn: Contracts Administration Unit
P. O. Box 42525
Olympia, WA 98504-2525

If you have any questions, concerns or need additional information, please do not hesitate to call me at (360) 725-3022 or email me at mark.barkley@commerce.wa.gov.

Sincerely,

Mark K. Barkley

Mark K. Barkley
Managing Director
Contracts Administration Unit



AMENDMENT FACE SHEET

Loan Number: PW-05-691-001
Amendment Number: A
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 782,000.00	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2025
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
FOR THE BORROWER/CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Stan Finkelstein, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY _____ This 15 th Day of July, 2013 Bob Ferguson Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-05-691-001
Amendment Number: A

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed on the Face Sheet, agree to amend the above listed contract by revising all clauses contained therein that reference (in whole or in part) the annual Loan Repayment month and Loan End Date month.

The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2025, of an amount sufficient to bring the loan balance to zero.

AMENDMENT FACE SHEET

Loan Number: PW-05-691-001
Amendment Number: A
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 782,000.00	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2025
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
FOR THE BORROWER/CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Stan Finkelstein, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY _____ This 15 th Day of July, 2013 Bob Ferguson Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-05-691-001
Amendment Number: A

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed on the Face Sheet, agree to amend the above listed contract by revising all clauses contained therein that reference (in whole or in part) the annual Loan Repayment month and Loan End Date month.

The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2025, of an amount sufficient to bring the loan balance to zero.



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE

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www.commerce.wa.gov

September 15, 2014

Contracts Administrator
Bainbridge Island, City of
280 Madison Ave N
Bainbridge Island, WA 98110

RE: Public Works Trust Fund

Loan Repayment Date Amendment to Loan Agreement/Contract PW-5-95-791-002

Dear Sir or Madam,

Enclosed are two copies of the amendment for your Public Works Loan Agreement modifying the annual repayment date from July 1 to June 1. This action is being taken at the direction of the legislature and the Office of Financial Management to better align the billing and budget projections with the state's biennial budget cycle. **Your new repayment date will now be June 1.**

- For 2015, your billing cycle is July 1, 2014 through May 31, 2015 and includes **11 months** of principle and interest.
- For 2016 and thereafter, your billing cycle is from June 1 through May 31 and includes 12 months of principle and interest.

All other instructions regarding your loan repayments are the same and billings will be mailed out thirty days earlier as well to meet this new repayment date.

Please sign and return both copies of the amendment to our office no later than November 14, 2014.

Department of Commerce
Attn: Contracts Administration Unit
P. O. Box 42525
Olympia, WA 98504-2525

If you have any questions, concerns or need additional information, please do not hesitate to call me at (360) 725-3022 or email me at mark.barkley@commerce.wa.gov.

Sincerely,

Mark K. Barkley

Mark K. Barkley
Managing Director
Contracts Administration Unit

SEP 1⁰ 2014

AMENDMENT FACE SHEET

Loan Number: PW-5-95-791-002
Amendment Number: B
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 594,000.00	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2015
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
FOR THE BORROWER/CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Stan Finkelstein, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY This 15 th Day of July, 2013 Bob Ferguson Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-5-95-791-002
Amendment Number: B

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed on the Face Sheet, agree to amend the above listed contract by revising all clauses contained therein that reference (in whole or in part) the annual Loan Repayment month and Loan End Date month.

The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2015, of an amount sufficient to bring the loan balance to zero.

AMENDMENT FACE SHEET

Loan Number: PW-5-95-791-002
Amendment Number: B
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 594,000.00	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2015
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
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FOR THE BORROWER/CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Stan Finkelstein, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY This 15 th Day of July, 2013 Bob Ferguson Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-5-95-791-002
Amendment Number: B

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed on the Face Sheet, agree to amend the above listed contract by revising all clauses contained therein that reference (in whole or in part) the annual Loan Repayment month and Loan End Date month.

The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2015, of an amount sufficient to bring the loan balance to zero.



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000

www.commerce.wa.gov

September 15, 2014

Contracts Administrator
Bainbridge Island, City of
280 Madison Ave N
Bainbridge Island, WA 98110

RE: Public Works Trust Fund
Loan Repayment Date Amendment to Loan Agreement/Contract PW-06-962-004

Dear Sir or Madam,

Enclosed are two copies of the amendment for your Public Works Loan Agreement modifying the annual repayment date from July 1 to June 1. This action is being taken at the direction of the legislature and the Office of Financial Management to better align the billing and budget projections with the state's biennial budget cycle. **Your new repayment date will now be June 1.**

- For 2015, your billing cycle is July 1, 2014 through May 31, 2015 and includes **11 months** of principle and interest.
- For 2016 and thereafter, your billing cycle is from June 1 through May 31 and includes 12 months of principle and interest.

All other instructions regarding your loan repayments are the same and billings will be mailed out thirty days earlier as well to meet this new repayment date.

Please sign and return both copies of the amendment to our office no later than November 14, 2014.

Department of Commerce
Attn: Contracts Administration Unit
P. O. Box 42525
Olympia, WA 98504-2525

If you have any questions, concerns or need additional information, please do not hesitate to call me at (360) 725-3022 or email me at mark.barkley@commerce.wa.gov.

Sincerely,

Mark K. Barkley

Mark K. Barkley
Managing Director
Contracts Administration Unit

AMENDMENT FACE SHEET

Loan Number: PW-06-962-004
Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 3,564,500.00	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2026
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
FOR THE BORROWER/CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Stan Finkelstein, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY This 15 th Day of July, 2013 Bob Ferguson Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-06-962-004
Amendment Number: Y

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed on the Face Sheet, agree to amend the above listed contract by revising all clauses contained therein that reference (in whole or in part) the annual Loan Repayment month and Loan End Date month.

The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2026, of an amount sufficient to bring the loan balance to zero.

AMENDMENT FACE SHEET

Loan Number: PW-06-962-004
Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

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SEP 16 2014



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DEPARTMENT OF COMMERCE

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September 15, 2014

Contracts Administrator
Bainbridge Island, City of
280 Madison Ave N
Bainbridge Island, WA 98110

RE: Public Works Trust Fund

Loan Repayment Date Amendment to Loan Agreement/Contract PW-05-691-002

Dear Sir or Madam,

Enclosed are two copies of the amendment for your Public Works Loan Agreement modifying the annual repayment date from July 1 to June 1. This action is being taken at the direction of the legislature and the Office of Financial Management to better align the billing and budget projections with the state's biennial budget cycle. **Your new repayment date will now be June 1.**

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Sincerely,

Mark K. Barkley

Mark K. Barkley
Managing Director
Contracts Administration Unit



AMENDMENT FACE SHEET

Loan Number: PW-05-691-002
Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

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AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-05-691-002
Amendment Number: Y

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The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2025, of an amount sufficient to bring the loan balance to zero.

AMENDMENT FACE SHEET

Loan Number: PW-05-691-002
Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

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AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-05-691-002
Amendment Number: Y

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September 15, 2014

Contracts Administrator
Bainbridge Island, City of
280 Madison Ave N
Bainbridge Island, WA 98110

RE: Public Works Trust Fund

Loan Repayment Date Amendment to Loan Agreement/Contract PR08-951-104

Dear Sir or Madam,

Enclosed are two copies of the amendment for your Public Works Loan Agreement modifying the annual repayment date from July 1 to June 1. This action is being taken at the direction of the legislature and the Office of Financial Management to better align the billing and budget projections with the state's biennial budget cycle. **Your new repayment date will now be June 1.**

- For 2015, your billing cycle is July 1, 2014 through May 31, 2015 and includes **11 months** of principle and interest.
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If you have any questions, concerns or need additional information, please do not hesitate to call me at (360) 725-3022 or email me at mark.barkley@commerce.wa.gov.

Sincerely,

Mark K. Barkley

Mark K. Barkley
Managing Director
Contracts Administration Unit



AMENDMENT FACE SHEET

Loan Number: PR08-951-104
Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 383,541.91	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2028
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board; and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
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AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PR08-951-104
Amendment Number: Y

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The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2028, of an amount sufficient to bring the loan balance to zero.

AMENDMENT FACE SHEET

Loan Number: PR08-951-104
Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
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Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

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September 15, 2014

Contracts Administrator
Bainbridge Island, City of
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RE: Public Works Trust Fund
Loan Repayment Date Amendment to Loan Agreement/Contract PW-04-691-002

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AMENDMENT FACE SHEET

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Amendment Number: Y
Washington State Department of Commerce
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Loan Contract

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5. Original Contract Amount \$ 5,600,000.00	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2024
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Contract Number: PW-04-691-002
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September 15, 2014

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280 Madison Ave N
Bainbridge Island, WA 98110

RE: Public Works Trust Fund
Loan Repayment Date Amendment to Loan Agreement/Contract PW-04-691-PRE-107

Dear Sir or Madam,

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Mark K. Barkley
Managing Director
Contracts Administration Unit



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Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

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8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2024
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12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
FOR THE BORROWER/CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Stan Finkelstein, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY This 15 th Day of July, 2013 _____ Bob Ferguson Attorney General _____ Signature on File Kathryn Wyatt Assistant Attorney General	

AMENDMENT TERMS AND CONDITIONS

Washington State Department of Commerce PUBLIC WORKS BOARD Loan Contract

Contractor/Borrower: Bainbridge Island, City of
Contract Number: PW-04-691-PRE-107
Amendment Number: Y

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed on the Face Sheet, agree to amend the above listed contract by revising all clauses contained therein that reference (in whole or in part) the annual Loan Repayment month and Loan End Date month.

The Loan Repayment and Loan End Date months shall be revised to read "June 1" instead of "July 1" as the month and day in which all loan repayments are to be made. The final payment shall be on or before June 1, 2024, of an amount sufficient to bring the loan balance to zero.

AMENDMENT FACE SHEET

Loan Number: PW-04-691-PRE-107
Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 179,024.73	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2024
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
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STATE OF WASHINGTON
DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000

www.commerce.wa.gov

September 15, 2014

Contracts Administrator
Bainbridge Island, City of
280 Madison Ave N
Bainbridge Island, WA 98110

RE: Public Works Trust Fund
Loan Repayment Date Amendment to Loan Agreement/Contract PE08-951-075

Dear Sir or Madam,

Enclosed are two copies of the amendment for your Public Works Loan Agreement modifying the annual repayment date from July 1 to June 1. This action is being taken at the direction of the legislature and the Office of Financial Management to better align the billing and budget projections with the state's biennial budget cycle. **Your new repayment date will now be June 1.**

- For 2015, your billing cycle is July 1, 2014 through May 31, 2015 and includes **11 months** of principle and interest.
- For 2016 and thereafter, your billing cycle is from June 1 through May 31 and includes 12 months of principle and interest.

All other instructions regarding your loan repayments are the same and billings will be mailed out thirty days earlier as well to meet this new repayment date.

Please sign and return both copies of the amendment to our office no later than November 14, 2014.

Department of Commerce
Attn: Contracts Administration Unit
P. O. Box 42525
Olympia, WA 98504-2525

If you have any questions, concerns or need additional information, please do not hesitate to call me at (360) 725-3022 or email me at mark.barkley@commerce.wa.gov.

Sincerely,

Mark K. Barkley

Mark K. Barkley
Managing Director
Contracts Administration Unit

SEP 16 2014

AMENDMENT FACE SHEET

Loan Number: PE08-951-075
Amendment Number: Y
Washington State Department of Commerce
PUBLIC WORKS BOARD
Loan Contract

1. Contractor Bainbridge Island, City of 280 Madison Ave N Bainbridge Island, WA 98110		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative (only if updated) N/A		4. Public Works Board Representative (only if updated) N/A	
5. Original Contract Amount \$ 449,632.45	6. Amendment Amount N/A	7. New Contract Amount N/A	
8. Amendment Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		9. Amendment Start Date October 15 th , 2014	10. Contract End Date June 1, 2028
11. Federal Funds (as applicable): N/A		Federal Agency: N/A	CFDA Number: N/A
12. Amendment Purpose: The purpose of this amendment is to formally alter the day and month in which loan payments are due from July 1 to June 1. The Board, defined as the Washington State Public Works Board, and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and attachments and have executed this Contract on the date below to start as of the date shown above. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions including all attachments. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Contract to "Agreement" or "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.			
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AMENDMENT TERMS AND CONDITIONS

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Amendment Number: Y
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PUBLIC WORKS BOARD
Loan Contract

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AMENDMENT TERMS AND CONDITIONS

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Contract Number: PE08-951-075
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**SPECIAL/REGULAR STUDY SESSION
TUESDAY, OCTOBER 21, 2014
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

1. EXECUTIVE SESSION

6:00 PM Potential Litigation (RCW 42.30.110(1)(i) and Property Disposition (RCW 42.30.110(1)(c))

2. CALL TO ORDER / ROLL CALL

7:00 PM

Mayor: Anne Blair

Deputy Mayor: Wayne Roth

Councilmembers: Sarah Blossom
Steven Bonkowski
Val Tollefson

Roger Townsend
David Ward

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:05 PM

4. CITY MANAGER'S REPORT

7:10 PM – Comprehensive Plan/Navigate Bainbridge Update

5. PRESENTATIONS

7:15 PM

A. Subject: Filipino-American/Indio-American History, AB 14-175 – 15 min.

Discussion Leader: Mayor Blair and Historic Preservation Commission Co-Chairs

Discussion Goal: Information.

B. Subject: Kitsap Regional Coordinating Council Organizational Changes and Funding Model, AB 14-176 – 15 min.

Discussion Leader: Mayor Blair and Councilmember Bonkowski

Discussion Goal: Consider giving direction.

C. Subject: Kitsap County Multi-Modal Transportation Plan, AB 14-177 – 15 min.

Discussion Leader: Public Works

Discussion Goal: Information.

D. Subject: Public Art Program 3rd Quarter Update, AB 14-178 – 15 min.

Discussion Leader: Bainbridge Arts and Humanities Council

Discussion Goal: Information.

6. STAFF INTENSIVE

8:15 PM

A. Subject: Resolution No. 2014-23, Public Participation Plan for the Comprehensive Plan Update, AB 14-150 – 20 min. **(Pg.)**

Discussion Leader: Planning

Discussion Goal: Consider scheduling on the October 28, 2014 consent agenda.

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

- B. Subject:** Fletcher Landing Road End Design Alternatives, AB 14-173 – 15 min. **(Pg.)**
Discussion Leader: Executive
Discussion Goal: Consider approval.
- C. Subject:** Police Department Contracts, AB 14-171 – 5 min. **(Pg.)**
1. Computer Voice Stress Analyzer Upgrade, AB 14-168 **(Pg.)**
2. Kitsap County Traffic Safety Task Force Memorandum of Understanding, AB 14-171 **(Pg.)**
Discussion Leader: Police
Discussion Goal: Consider scheduling on the October 28, 2014 consent agenda.
- D. Subject:** Public Works Contracts, AB 14-174 – 10 min. **(Pg.)**
1. Sportsman Club Trail Construction Contract, AB 14-164 **(Pg.)**
2. Emergency Generator Connections Contract, AB 14-163 **(Pg.)**
3. Dripping Water Creek Culvert Replacement Project Budget Amendment No. 2, AB 14-039 **(Pg.)**
4. City Hall HVAC Contract, AB 14-074 **(Pg.)**
Discussion Leader: Public Works
Discussion Goal: Consider scheduling on October 28, 2014 consent agenda.
- E. Subject:** Lynwood Center Outfall Improvements Project Request to Re-apply for Statewide Stormwater Grant, AB 11-086 – 10 min. **(Pg.)**
Discussion Leader: Public Works
Discussion Goal: Consider approval.
- F. Subject:** Ordinance No. 2014-40, Requiring Permits for the Filming and Production of Motion Pictures and Television Programs, AB 14-172 – 10 min. **(Pg.)**
Discussion Leader: Executive
Discussion Goal: 1st Reading. Consider scheduling on October 28, 2014 consent agenda.
- G. Subject:** Continued Budget Deliberations and Review of 2015-2020 Six-Year Capital Facilities Plan – 30 min. **(Pg.)**
Discussion Leader: Finance and Public Works
Discussion Goal: Information.
- 7. COUNCIL DISCUSSION**
9:55 PM
A. Subject: Environmental Technical Advisory Committee Appointments, AB 14-179 – 5 min. **(Pg.)**
Discussion Leader: Mayor Blair
Discussion Goal: Consider approval.
- 8. COMMITTEE REPORTS**
10:00 PM
- 9. REVIEW UPCOMING COUNCIL MEETING AGENDAS (Pg.)**
10:05 PM
- 10. FOR THE GOOD OF THE ORDER**
10:10 PM
- 11. ADJOURNMENT**
10:15 PM

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.



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2014 PROPOSED COUNCIL CALENDAR ITEMS

				Study Session 7 pm								Business Meeting 7 pm			
Absences	Clerk	Department	Timing (min)					Absences	Clerk	Department	Timing (min)				
Dave	Kelly			21-Oct					Roz		25	28-Oct			
										FIN	30	Continued Budget Deliberations and Review of 2015-2020 Six-Year Capital Facilities Plan			
										PCD	20	Proposed Scope of Work for Grant Application - Puget Sound Marina and Nearshore Program			
										FIN	15	Ordinance No. 2014-27, Adopting the 2015-2020 Six-Year Capital Facilities Plan (Public Hearing)			
										FIN	15	Ordinance No. 2014-33, Adopting the 2015 Budget and 2016 Budget (Public Hearing)			
										FIN	10	Ordinance No. 2014-34, Property Tax Levy for Collection in 2015 (Public Hearing/Consider Approval)			
										FIN	10	Ordinance No. 2014-35, Regarding Water Rates (2nd Reading)			
										FIN	10	Ordinance No. 2014-36, Regarding Sewer Rates (2nd Reading)			
										FIN	10	Ordinance No. 2014-37, Regarding SSWM Rates (2nd Reading)			
										EXEC	10	McNabb Settlement Agreement (Approve)			
										EXEC	CA	Ordinance No. 2014-40, Requiring Permits for the Filming and Production of Motion Pictures and Television Programs (Approve)			
										PW	CA	Sportsman Club Trail Construction Award			
										PW	CA	Emergency Generator Connections Contract Award			
										PW	CA	Dripping Water Creek Culvert Replacement Project Budget Amendment No. 2 Award			
										PW	CA	HVAC Contract Award			
										PCD	CA	Resolution No. 2014-23, Public Participation Plan for the Comprehensive Plan Update (Approve)			
										PD	CA	Computer Voice Stress Analyzer Upgrade Contract Award			
										PD	CA	Kitsap County Traffic Safety Task Force Memorandum of Understanding Award			
											155				
	Roz			3-Nov											
			120	Suzuki Property Community Workshop (5:30-7:30 or 6-8)											

2014 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Clerk	Department	Timing (min)	Study Session 7 pm		Absences	Clerk	Department	Timing (min)	Business Meeting 7 pm	
	Kelly		25	4-Nov			Roz		25	10-Nov	
		FIN	30	Continued Budget Deliberations and Review of 2015-2020 Six-Year Capital Facilities Plan						Rescheduled to Monday Due to Holiday	
		EXEC	15	Kitsap Economic Development Alliance (J. Powers)				FIN	30	Continued Budget Deliberations and Review of 2015-2020 Six-Year Capital Facilities Plan	
		PW	15	Lovegreen Pit Spoils Disposal Update						Rescheduled to Monday Due to Holiday	
		FIN	10	Ordinance Regarding Q3 2014 Budget Adjustments (1st Reading)				FIN	CA	Ordinance Regarding Q3 2014 Budget Adjustments (Approve)	
		PW	10	Islandwide Gap Right-of-Way Acquisition				PW	CA	Islandwide Gap Right-of-Way Acquisition	
			105						55		
	Kelly		25	18-Nov			Roz		25	25-Nov	
		FIN	30	Continued Budget Deliberations and Review of 2015-2020 Six-Year Capital Facilities Plan				FIN	20	Ordinance No. 2014-33 Regarding 2015-2016 Budget (Consider Adoption)	
		EXEC	20	Leadership Philosophy (Presentation)				FIN	15	Ordinance No. 2014-27 Adopting the 2015-2020 Six-Year Capital Facilities Plan (Consider Adoption)	
		PW	10	Sound to Olympic Trail Phase 2 Final Design PSA (Info.)				EXEC	10	2015 LTAC Awards: Consider Award Recommendations	
			85					PW	CA	Sound to Olympic Trail Phase 2 Final Design PSA Award	
									70		
	Kelly		25	2-Dec				Roz	25	9-Dec	
		FIN	10	Ordinance Regarding Q4 2014 Budget Amendments (1st Reading/Info)				FIN	CA	Ordinance Regarding Q4 2014 Budget Amendments	
		PW	5	Public Works Contracts				PW	CA	Biosolids Services Agreement Award	
				Biosolids Services Agreement (Info.)					25		
			40								
	Kelly		25	16-Dec			Roz		25	23-Dec	