

ITEMS DISCUSSED

1. EXECUTIVE SESSION: PROPERTY ACQUISITION (RCW 42.30110(1)(b))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT
5. COUNCIL DISCUSSION
  - A. APPLICATION TO LIST SUYEMATSU FARM BARN ON THE WASHINGTON STATE HISTORICAL BARNs REGISTRY, AB 14-165 – PLANNING
  - B. POLICE FACILITY SITE CONSIDERATIONS, AB 14-008 – EXECUTIVE
6. STAFF INTENSIVE
  - A. AGREEMENT WITH KITSAP COUNTY REGARDING JURY PANELS FOR MUNICIPAL COURT, AB 14-166 – EXECUTIVE
  - B. BUDGET DELIBERATIONS AND REVIEW OF 2015-2020 SIX-YEAR CAPITAL FACILITIES PLAN – FINANCE AND PUBLIC WORKS
  - C. ORDINANCE NO. 2014-27, ADOPTING THE 2015-2020 SIX-YEAR CAPITAL FACILITIES PLAN, AB 14-041- PUBLIC WORKS
  - D. PUBLIC WORKS CONTRACTS, AB 14-160
    1. SOUND TO OLYMPICS TRAIL PROJECT SUPPLEMENTAL AGREEMENT NUMBER 1, AB 14-096
    2. PUBLIC WORKS TRUST FUND LOAN AMENDMENTS, AB 14-167
  - E. SUBJECT: WARDWELL ROAD DRAINAGE DESIGN PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 1, AB 13-168 – PUBLIC WORKS
  - F. ORDINANCE NO. 2014-33, ADOPTING THE 2015 BUDGET AND 2016 BUDGET, AB 14-153 – FINANCE
  - G. ORDINANCE NO. 2014-34, PROPERTY TAX LEVY FOR COLLECTION IN 2015, AB 14-154 – FINANCE
  - H. ORDINANCE NO. 2014-35, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT TO THE CITY'S WATER UTILITY RATES FOR 2015, AB 14-155 – FINANCE
  - I. ORDINANCE NO. 2014-36, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT TO THE CITY'S SEWER UTILITY RATES FOR 2015, AB 14-156 – FINANCE
  - J. ORDINANCE NO. 2014-37, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT TO THE CITY'S STORM AND SURFACE WATER UTILITY RATES FOR 2015, AB 14-157 – FINANCE
  - K. RESOLUTION NO. 2014-22, RELATING TO SHORT-TERM BORROWING FROM THE GENERAL FUND TO THE CAPITAL CONSTRUCTION FUND, AB 14-158 – FINANCE
7. COMMITTEE REPORTS
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

**1. EXECUTIVE SESSION: PROPERTY ACQUISITION (RCW 42.30.110(1)(b)) 6: 30 PM**

Deputy Mayor Roth adjourned the October 7, 2014 meeting at 6:30 p.m. to an executive session with Councilmembers Blair, Blossom, Bonkowski, Tollefson, Townsend, Ward and legal counsel to discuss property acquisition. The executive session was held in the Planning Conference Room. The recording system was turned off and a notice was posted on the door to the Council Chamber. No action was taken.

**2. CALL TO ORDER / ROLL CALL 7:04 PM**

Deputy Mayor Roth called the regular meeting to order at 7:00 PM with Councilmembers Blair, Bonkowski, Blossom, Tollefson, Ward, and Townsend present. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

**3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:04 PM**

7:04 PM      **MOTION:** *I move to accept the agenda as presented.*  
                 **BLAIR/BONKOWSKI:** *The motion carried 7-0.*

**4. CITY MANAGER'S REPORT 7:05 PM**

Deputy Manager Smith deferred to Planning and Community Development Cook to brief Council on the public process for the Comprehensive Plan Update. Consultant Joe Tovar and planning staff have been working with the steering committee. Thirty community members attended the Planning Commission meeting on October 1 where the motion to accept the public process plan was approved unanimously.

Deputy Manager Smith added that the next public meeting on the Sound to Olympics Trail is on October 29 at City Hall. A public workshop on the Suzuki property will be held on November 29.

**5. COUNCIL DISCUSSION 7:09 PM**

**A. APPLICATION TO LIST SUYEMATSU FARM BARN ON THE WASHINGTON STATE HISTORICAL BARN REGISTRY, AB 14-165 – PLANNING**

Marcia Montgomery, a member of the Historic Preservation Commission, briefed Council on the effort to make the barn an eligible recipient of state grant funding. To be eligible for listing in the Heritage Barn Register, barns must be over 50 years old and retain a significant degree of historic and architectural integrity. Owners interested in seeking designation for their historic barns are asked to complete a nomination form and provide basic information about the property.

7:13 PM ***MOTION:** I move that the City Council forward the Historic Preservation Commission request to apply to the Washington State Department of Archeology and Historic Preservation to add the Suyematsu Barn to the Heritage Barn Register to the October 14, 2014 consent agenda.*  
***WARD/TOWNSEND:** The motion carried 7-0.*

**B. POLICE FACILITY SITE CONSIDERATIONS, AB 14-008 – EXECUTIVE 7:14 PM**

This item continues the City's work to plan for replacement of the existing Police Station. The objectives for the meeting were:

- To receive public input on the proposed project;
- To consider the Bainbridge Island Fire Department (BIFD) request that the City provide a decision on whether to develop a combined Police and Fire facility, and
- To discuss issues related to potential sites currently under consideration.

Michael and Alexa Rosenthal, owners of Island Fitness, addressed council with their concerns about their business having been mentioned as a possible site for a police facility.

A brief discussion took place led off by Councilmember Blossom by stating that if the Island Fitness is not going to be considered, take it off the table immediately. Council concurred.

***MOTION:** The Council made a motion to resolve to remove the Rosenthal Island Fitness property as a possible site consideration for the Police Facility.*  
***TOLLEFSON/WARD:** The motion carried 7-0.*

Further public comment was taken by:

Frank Wellman is against a facility on Winslow Way. It does not fit in with what the community is trying to accomplish in Winslow.

Robert Dashiell stated his disappointment in the staff and consultant for not doing more to consider the fire department on Madison for a joint facility.

Andy Maron provided comment on four considerations: community, government, police, and cost. Disagrees that it should be put to a public vote; use councilmanic bonds.

Debbi Lester shared that Visconsi agreed to fund a scope of work for the site on High School Road.

Councilmember Blair does not think the rational for having a shared facility works right now and that the fire department should be separate. Councilmember Blossom would like more information on the properties in consideration for a site; what is and is not for sale.

7: 49 PM ***MOTION:** I direct the City Manager to communicate the City Council's lack of interest regarding a combined Police and Fire Department facility to the Bainbridge Island Fire Department.*  
***WARD/BONKOWSKI:** The motion carried 5-2. (Blossom, Townsend)*

**6. STAFF INTENSIVE 8:09 PM**

**A. AGREEMENT WITH KITSAP COUNTY REGARDING JURY PANELS FOR MUNICIPAL COURT,  
AB 14-166 – EXECUTIVE**

City Attorney Marshall briefed council on the City's Municipal Court needs regarding the need, from time to time, for panels of petit jurors. Jury management activities may be performed by the superior court on behalf of courts of limited jurisdiction pursuant to an agreement between the judges of each representative court in accordance with RCW 2.36.052. The City has contracted with Kitsap County to provide jury panels for the City's court through the Kitsap County Superior Court Clerk, and the current contract expires on December 31, 2014. The attached contract will renew this arrangement through December 31, 2017.

8:11 PM ***MOTION:** I move that the City Council forward the Agreement regarding Jury Panels for Municipal Court to the October 14, 2014 consent agenda.  
**BONKOWSKI/BLAIR:** The motion carried 7-0.*

**B. BUDGET DELIBERATIONS AND REVIEW OF THE 2015-2020 SIX-YEAR CAPITAL FACILITIES PLAN  
– FINANCE AND PUBLIC WORKS 8:11 PM**

Public Works Director Loveless and Finance Director Schroer both employed PowerPoint presentations to illustrate the preliminary budget and the six-year Capital Facilities Plan. Council discussion took place and Loveless and Schroer answered questions.

**C. ORDINANCE NO. 2014-27, ADOPTING THE 2015-2020 SIX-YEAR CAPITAL FACILITIES PLAN,  
AB 14-041 – PUBLIC WORKS 8:56 PM**

As part of the Growth Management Act (GMA) requirements, the City annually updates the Capital Facilities Element of the Comprehensive Plan to include a six-year financing plan. The GMA (RCW 36.70A.070(3)(d)) states that a jurisdiction develop a "at least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes." On July 24, 2014, the Planning Commission reviewed the six-year plan and recommended approval of the list of proposed programs.

Since the Planning Commission review, project and program development has continued and a number of changes proposed to the 6-year CIP. These include:

- Re-scoping and Phasing of the Olympic Drive Non-Motorized Project
- Planning and Pre-Design costs for the replacement Police Station
- Project Development and Grant Status update for the Waterfront Park and Dock projects
- Reduction of the 2015 SSWM CIP to reflect capacity analysis

8:57 PM ***MOTION:** I move that the City Council forward Ordinance No. 2014-27, Adopting the 2015-2020 Six-Year Capital Facilities Plan for second reading and public hearing on October 28, 2014.  
**TOLLEFSON/BONKOWSKI:** The motion carried 7-0.*

**D. PUBLIC WORKS CONTRACTS, AB 14-160 8:57 PM**

**1. SOUND TO OLYMPICS TRAIL PROJECT SUPPLEMENTAL AGREEMENT NUMBER 1, AB 14-096**

City Council approved the original design Agreement, awarded to MacLeod Reckord in the amount of \$135,948.02, at their August 4, 2014 City Council meeting. Supplemental Agreement Number 1 is for items not included in the original Agreement such as environmental evaluations, permit application support and geotechnical engineering services. See attached supplemental scope of work for more details.

9:01 PM ***MOTION:** I move that the City Council forward the Supplemental Agreement Number 1, to the original Sound to Olympics Trail design agreement with MacLeod Reckord, in the amount of \$20,391.38 to the October 14, 2014 City Council consent agenda.  
**BONKOWSKI/WARD:** The motion carried 7-0.*

**2. PUBLIC WORKS TRUST FUND LOAN AMENDMENTS, AB 14-167 9:02 PM**

The State of Washington Department of Commerce is revising all PWTF Loan Agreements to amend the loan repayment due dates from July 1 to June 1. The signed amendments are due November 14, 2014.

For 2015, the billing cycle is July 1, 2014 through May 31, 2015 and includes 11 months of principle and interest. For 2016 and thereafter, the billing cycle is from June 1 through May 31 and includes 12 months of principle and interest.

9:03 PM ***MOTION:** I move that the City Council forward the Public Works Trust Fund Loan Agreement Amendments as listed on the agenda bill to the October 14, 2014 City Council consent agenda.  
**BLAIR/BONKOWSKI:** The motion carried 7-0.*

**E. WARDWELL ROAD DRAINAGE DESIGN PROFESSIONAL SERVICES AGREEMENT AMENDMENT  
NO. 1, AB 13-168 – PUBLIC WORKS 9:04 PM**

The City Council approved the original design agreement at their December 11, 2013 meeting in an amount not to exceed \$74,000. Amendment No. 1 in the amount of \$6,860 includes design revisions required by the Washington State Department of Ecology which was not included in the original agreement. An administrative budget adjustment from the Annual SSWM program of \$6,860 will be processed. Overall City spending is not increased by this adjustment.

9:06 PM ***MOTION:** I move that the City Council approve Amendment No. 1 to the Professional Services Agreement with MAP Ltd. in the amount of \$6,860 for the Wardwell Drainage Improvements project and authorize the City Manager to execute the Amendment.*  
***BONKOWSKI/TOLLEFSON:** The motion carried 7-0.*

**F. ORDINANCE NO. 2014-33, ADOPTING THE 2015 BUDGET AND 2016 BUDGET, AB 14-153 – FINANCE  
9:06 PM**

City Council and the administration are working on the 2015-2016 budget through a series of City Council meetings. The first reading of Ordinance No. 2014-33 begins the formal process to adopt the biennial budget.

9:06 PM ***MOTION:** I move that City Council schedule Ordinance No. 2014-33 for second reading and public hearing on October 28, 2014.*  
***BONKOWSKI/BLAIR:** The motion carried 7-0.*

**G. ORDINANCE NO. 2014-34, PROPERTY TAX LEVY FOR COLLECTION IN 2015, AB 14-154 – FINANCE  
9:07 PM**

Part of the process for approving the 2015 Budget includes setting the Property Tax Levy for collection in 2015. The budget proposes an increase in the dollar amount being collected (plus charges on new construction) in the amount allowed by Initiative 747 as calculated by the Kitsap County assessor. The dollar increase for the Property Tax is \$61,054, the new construction amount is \$53,882 and the tax refund amount is \$18,134 bringing the total levy to \$6,992,453 on total assessed valuation of \$5,713,489,997. Assessed valuation would decrease the levy rate from \$1.309 to \$1.221 per \$1,000.

In addition, Ordinance No. 2014-34 proposes to levy \$607,700 to pay the 2015 debt service cost of the Open Space General Obligation Bonds (the levy is equal to the amount of the debt service) decreasing that levy rate from \$.116 to \$.106.

9:08 PM ***MOTION:** I move that the City Council forward Ordinance No. 2014-34 relating to the levy of property taxes for the City of Bainbridge Island for the fiscal year commencing January 1, 2015 to second reading/public hearing on October 28, 2014.*  
***BLAIR/BONKOWSKI:** The motion carried 7-0.*

**H. ORDINANCE NO. 2014-35, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT TO THE  
CITY'S WATER UTILITY RATES FOR 2015, AB 14-155 – FINANCE 9:08 PM**

Section 13.16.060 of the Bainbridge Island Municipal Code provides for an annual automatic rate increase of equal to the annual percentage increase in the United States Consumer Price Index, All Urban Consumers (CPI-U) for November of the preceding year unless City Council determines that by December 31<sup>st</sup> of any year that adjustment shall be another amount or shall not occur for the next year.

9:09 PM ***MOTION:** I move that the City Council forward Ordinance No. 2014-35, eliminating the automatic annual fee adjustment to water utility rates for 2015 to second reading on October 28, 2014.*  
***BONKOWSKI/WARD:** The motion carried 7-0.*

**I. ORDINANCE NO. 2014-36, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT TO THE  
CITY'S SEWER UTILITY RATES FOR 2015, AB 14-156 – FINANCE 9:10 PM**

Section 13.16.060 of the Bainbridge Island Municipal Code provides for an annual rate increase equal to the annual percentage increase in the United States Consumer Price Index, All Urban Consumers (CPI-U) for November of the preceding year plus two percent unless City Council determines that by December 31<sup>st</sup> of any year that adjustment shall be another amount or shall not occur for the next year.

9:10 PM ***MOTION:** I move that the City Council forward Ordinance No. 2014-36 eliminating the automatic annual fee adjustment of the City's Sewer Utility Rates for 2015 to second reading on October 28, 2014.*  
***BONKOWSKI/WARD:** The motion carried 7-0.*

**J. ORDINANCE NO. 2014-37, ELIMINATING THE AUTOMATIC ANNUAL FEE ADJUSTMENT TO THE CITY'S STORM AND SURFACE WATER UTILITY RATES FOR 2015, AB 14-157 – FINANCE 9:10 PM**

Section 13.24.065 of the Bainbridge Island Municipal Code provides for an annual rate of increase equal to the annual rate of increase in the Seattle Area Consumer Price Index, unless City Council determines that by December 31 of any year that adjustment shall be another amount or shall not occur for the next year.

9:10 PM **MOTION:** *I move that the City Council forward Ordinance No. 2014-37 eliminating the automatic annual fee adjustment of the City's storm and surface water utility fees for 2015 to a second reading on October 28, 2014.*  
**BONKOWSKI/WARD:** *The motion carried 7-0.*

**K. RESOLUTION NO. 2014-22, RELATING TO SHORT-TERM BORROWING FROM THE GENERAL FUND TO THE CAPITAL CONSTRUCTION FUND, AB 14-158 9:11 PM**

The City has monitored the Capital Construction Fund balance in 2014. The City has already submitted and will continue to submit claims on reimbursable grants for projects, but the timing of the payment by granting agencies is not definite. The ability to make a short-term loan from the General Fund to the Capital Construction Fund will allow the City to cover cash needs while awaiting reimbursements. Reimbursements can come in as little as one week or as long as four months depending on the granting agency and the phase of the project.

The interfund loan amount is calculated to cover the possible need to cover expenses which will be reimbursed by granting agencies. Not all projects have yet been completed, so the total authorization will likely not be used.

9:17 PM **MOTION:** *I move the City Council forward Resolution No. 2014-22 to the October 14, 2014 consent agenda.*  
**TOLLEFSON/BONKOWSKI:** *The motion carried 7-0.*

**7. COMMITTEE REPORTS 9:17 PM**

None were given.

**8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:17 PM**

October 14 Business Meeting:

- Ordinance No. 2014-39, Approving Rezone of Bainbridge Marina Parcels (REZ13220B)
- Ordinance No. 2014-38, Modifying Bainbridge Island Municipal Code Section 15.18, Land Clearing and Clarifying the Authority of the Code Compliance Office
- Continued Budget Deliberations and Review of 2015-2020 Six-Year Capital Facilities

October 21 Study Session:

- Filipino-American/Indio-American History
- Kitsap County Multi-Modal Transportation Plan
- Public Art Program 3rd Quarter Update
- Public Participation Plan for the Comprehensive Plan Update
- Fletcher Landing Road End Design Alternatives
- Lynwood Center Outfall Improvements Project Request to Re-apply for Statewide Stormwater Grant
- Continued Budget Deliberations and Review of 2015-2020 Six-Year Capital Facilities

**9. FOR THE GOOD OF THE ORDER 9:25 PM**

**10. ADJOURNMENT 9:35 PM**

Deputy Mayor Roth adjourned the meeting at 9:35 p.m.

  
Kelly Jahraus, Records Management Coordinator

  
Anne S. Blair, Mayor