COBI ETHICS BOARD
Regular Business Meeting
Monday, December 16, 2024
In-person and via Zoom

Minutes

1. **CALL TO ORDER/ROLL CALL-6:34 PM**
   Present: Doña Keating (Chair), Karen Anderson (Deputy Chair), Rafael Escandon, Rosemary Hollinger, Donna Davison, Hildja Saas, Mark Markuly, Drew Pollom (Counsel), and Peggy Nimb (City Staff).

2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE** (:50)

   MOTION: Rosemary Hollinger **SECOND:** Donna Davison Passed Unanimously
   No conflicts of interest disclosed.

3. **PUBLIC COMMENT** - None received. (1:27)

   3.A Instructions for Providing Public Comment

4. **REGULAR BUSINESS** (4:46)

   4.A Approval of Minutes
   November 18, 2024, Meeting Minutes will be approved at January 2025 meeting.

   4.B Update: Outreach Opportunities (5:04)- Chair Keating shared follow-up with BARN and The B.I.STANDER Podcast per October and November board meeting discussions. To avoid a quorum, the below members agreed to participate in each podcast. They will draft an outline to include format, topics, and any necessary disclaimers or comments per attorney review. The document will be sent to podcast hosts for input.

- The B.I. Stander Podcast: Mr. Escandon, Ms. Hollinger, Ms. Saas
- Bainbridge BARN (Bainbridge Artisan Resource Network): Mr. Escandon, Ms. Hollinger, Ms. Saas
- Ms. Keating will serve as an alternate for Ms. Hollinger if in-person participation is required.

Mr. Markuly reported that The Bainbridge Island Review was uninterested in a feature article but would consider publishing any news of public interest.

   4.C Review Status of Pending Complaints (43:22) -Three Complaints remain on hold due to recent U.S. Court of Appeals filing. No additional complaints.

4.D Update: 2024Annual Report and 2025 Work Plan (43:41)- Chair Keating indicated all updates were complete and called for a motion to approve.

MOTION: Rosemary Hollinger **SECOND:** Rafael Escandon Passed Unanimously

4.E Update: Training Subcommittee (45:32) - Mr. Markuly advised that case studies scenarios and a survey instrument are still in progress. He requested clarification on roles and responsibilities and discussion ensued.

4.F. Finalize New Date for Ethics Board Meeting Beginning January 2025 (1:27:19) Board agreed that second Wednesday of each month would work for future board meetings.

MOTION: Karen Anderson **SECOND:** Hildja Saas Passed Unanimously

5. NEW BUSINESS (1:30:58)

5.A Update on City's Plan for Youth Engagement

- Executive Department Memorandum

6. AGENDA FOR NEXT MEETING (1:34:06)

All existing items, except 4D, 4F, and 5.A.

7. **NEXT MEETING DATE: Wednesday, January 8, 2025, at 6:30 pm.**

8. ADJOURNMENT - 8:10 PM

MOTION: Donna Davison **SECOND:** Rafael Escandon Passed Unanimously

/s/ 1/7/2025

Doña Keating, Chair Date