



CITY OF
BAINBRIDGE ISLAND

**Steering Committee -
Winslow Subarea Plan Update &
Comprehensive Plan Periodic Review**
October 10, 2024
3:30 – 5:00 PM
City Council Conference Room, 280 Madison Ave N
Bainbridge Island, WA 98110

Meeting of the Steering Committee Overseeing the Winslow Subarea Plan Update and the Comprehensive Plan Periodic Review

October 10, 2024

City Council Conference Room

<https://bainbridgewa.zoom.us/j/85074579238>

This meeting will be recorded.

AGENDA

Meeting Topics:

1. Roles and Meeting Ground Rules
2. Review the September 12th Meeting Notes
3. Review and Discuss Open Houses at Neighborhood Centers, Day Road Industrial Center, and Bainbridge Island High School
4. Brief overview of summary report format for DEIS Public Comments
5. Next Steering Committee Agenda

**For special accommodations, please contact Planning & Community
Development 206-780-3750 or at pcd@bainbridgewa.gov**



Meeting of the Steering Committee Overseeing the Winslow Subarea Plan Update and the
Comprehensive Plan Periodic Review

Thursday, September 12th, 2024

3:30 – 5:00 PM

Participants: Council members Jon Quitslund, Kirsten Hytopoulos, and Leslie Schneider (joined late, virtually); Planning Commissioner Sarah Blossom and Peter Schaab; Planning Director Patty Charnas; Planning Manager HB Harper; Senior Planners Jennifer Sutton and Peter Best; Facilitators Linda Paralez and Matty Dunham.

Meeting Agenda

1. Roles and Meeting Ground Rules
2. Review the July 11th Meeting Notes
3. Discussion of neighborhood center pop-up meetings and Open House at the High School
4. Review and Discussion of Outreach on Housing and Other Planning Targets
5. Next Steering Committee Agenda

Meeting Minutes

The Steering Committee meeting started on time with a review of ground rules and roles. Steering committee members were asked for any comments or concerns with the July 11 meeting notes – with a reminder that no August meeting was held. No comments were offered, and the meeting notes were accepted.

It became clear that virtual participants were unable to hear the proceedings, and we temporarily suspended the meeting to troubleshoot the virtual connection. Audio was restored after a system reset requiring participants to log off and rejoin. The meeting resumed at agenda item 3, presented by Peter Best and Jennifer Sutton.

Neighborhood Center Pop-up Meetings and Open House

A presentation by Peter Best on the DEIS (Draft Environmental Impact Statement) Outreach and Engagement outlined outreach efforts that included multiple mailings, such as the **City Connects** newsletter which prominently featured highlights of the Draft EIS updates. Additionally, the city disseminated information through two rounds of email blasts and postcards, flyers posted around town, a presence at two farmers markets, and a series of roadshow presentations. The farmers markets were particularly successful, engaging a wide audience.

Significant effort has been devoted to engaging and gathering feedback from groups that may have historically been less involved in the process. The city has received valuable insights on how to simplify the messaging to make it more accessible to those less familiar with the Comprehensive Plan.



Four smaller events focused on Neighborhood Centers and the Industrial Center will complement a bigger, overarching DEIS Open House. Information on the project, the alternatives, housing targets, capacity, transportation projects, and utilities will be presented

Comment forms will be available for public feedback, and Q&A sessions will be organized to facilitate group discussions. Childcare services will be provided at the main Open House.

Steering Committee members expressed several concerns, particularly about the readability of the DEIS, which members believed could impact the quality of feedback received from the community. Concerns were also raised about the clarity of communication concerning the role of the Neighborhood Centers. Members stressed the importance of clarifying to the public that options include taking no action or selecting elements from Alternative One (the no-action alternative).

Preferred Alternative Pathway and Housing Targets:

The project is currently in the DEIS phase and is undergoing extensive public, tribal, agency, and advisory committee engagement. The outcomes of these discussions—comprising comments, identified issues, and potential trade-offs—will be compiled for the City Council. It is anticipated that the City Council will give guidance to the Planning Commission such that the Planning Commission and staff can formulate a preferred alternative that meets Council goals. Subsequently, a final EIS based on this preferred alternative will be developed.

Steering Committee members also noted the significance of this period as a chance to reflect on and learn from the forward-thinking Comprehensive Plan established in 2016. Members expressed an emphasis on this work as an update to the existing Comprehensive Plan not a rewrite. The focus should continue on areas where the current plan needs modification to meet legislative requirements and other mandates.

The Housing Action Plan outlines specific actions to achieve targets aligned with existing Comprehensive Plan policies. This plan encompasses a wide array of strategies intended to address housing needs. A review scheduled in five years will assess the effectiveness of these actions.

The next Steering Committee meeting will take place October 10th, the day the public comment period closes.

Next Meeting Agenda Items	
	Report on community DEIS outreach
	DEIS next steps