



Design Review Board Regular Meeting
Monday, October 7, 2024, 2:00 PM
Council Conference Room, City Hall
280 Madison Ave N
Bainbridge Island, WA 98110

The Design Review Board will hold this meeting in person, in the City Hall Council Conference Room.
Attendance may be in person, or the meeting is also accessible via the Zoom webinar platform.

Please click the link below to join the webinar:
<https://bainbridgewa.zoom.us/j/86311828753>
Or Telephone: US: +1 253 215 8782
Webinar ID: 863 1182 8753

Agenda

1. Call to Order/Roll Call – 2:00 PM

2. Conflict of Interest Disclosure – 2:02 PM

3. Public Comment – 2:05 PM

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. Public comment is simply received by the Design Review Board, with no response, and the Design Review Board cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment.

Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks ([LINK](#) to instructions). Remote public comment is allowed with advance notice by 4:00 p.m. on the business day before the meeting to cityadmin@bainbridgewa.gov, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

4. Regular Business

- a) Approve Minutes from September 16, 2024 regular meeting – 2:10 PM
- b) Opal Ridge Long Subdivision ([PLN52808 DRB CON](#)) – 2:13 PM
Project Manager: Joanne Mendenhall
#1 Conceptual Proposal Review Meeting
See digital file for materials
- c) Pre-app Conference Attendees – 2:35 PM
- d) Complying with HB1293 on Design Review Process and Standards – 2:38 PM

5. Good of the Order – 3:38 PM

6. Adjourn – 3:50 PM



Meeting Minutes

1. Call to Order/Roll Call

Chair Todd Thiel called the meeting to order at 2:03 PM. Committee Members in attendance were Howard Howlett, Aidan Bird, Marc Aubin, and Greg Hunt. Howard Howlett was absent, and Elaine Liffgens was absent and excused. Council member Jon Quitslund was present. City Staff present were Planning Manager HB Harper, and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

2. Conflict of Interest Disclosure

No conflicts of interest disclosed

3. Public Comment

No public comments received

4. Regular Business

a) Approve Minutes from August 19, 2024 meeting

Motion: I move to approve minutes from August 19 meeting
Hunt/Bird: Passed Unanimously

b) Brown Bear Car Wash (PLN52325 DRB-DG)

Project Manager: Kelly Tayara
#2 Design Guidance Review Meeting
Discussion only

c) Pre-app Conference Attendees

Clark Short Plat Preapplication Conference - PLN52860
09/17/24 11:00 am
Elaine Liffgens

PLN52877 PRE SUBDIVISION - MADISON SUBDIVISION
10/01/24 11:00 am
Elaine Liffgens

d) Overview of the Draft Environmental Impact Statement for the Comprehensive Plan and Winslow Subarea Plan Updates

HB Harper presented an overview document of the Draft Environmental Impact Statement (DEIS)

e) Complying with HB1293 on Design Review Process and Standards

Reviewed the proposed plan to work through the different elements of Design for Bainbridge to align process with HB1293 requirements.

5. Good of the Order

No new business discussed.

6. Adjourn

Chair Todd Thiel adjourned the meeting at 4:38 PM.

Todd Thiel, Board Chair

Marlene Schubert, Administrative Specialist

Attendee Report				
Report Generated:	9/17/2024 12:47			
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	Unique Viewers
Design Review Board Regular Meeting - 3rd Monday	813 9257 6299	9/16/2024 13:25	194	4
				Max Concurrent Views
				3
Host Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Marlene Schubert	mschubert@bainbridgewa.gov	9/16/2024 13:25	9/16/2024 16:38	194
Panelist Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Glenna Turek		9/16/2024 14:04	9/16/2024 15:02	59
Attendee Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
marci's iPad		9/16/2024 14:05	9/16/2024 16:15	130
	12064963900	9/16/2024 14:03	9/16/2024 15:01	59
Glenna Turek		9/16/2024 14:02	9/16/2024 14:04	2
Nick Wecker - Barghausen		9/16/2024 14:02	9/16/2024 15:02	61



City of Bainbridge Island
Design Review Board – Special Meeting
September 3, 2024

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Please Print

Name	Affiliation	Phone & Email	
TODD THIEL	DRB		☐
MARC AUBIN	DRB		☐
Jon Quitslund	Council		☐
ALAN BIRD	DRB		☐
Greg Hunt	DRB		☐
			☐
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Check the box and Provide Phone **AND** Email