



Design Review Board Regular Meeting
Monday, August 19, 2024, 2:00 PM
Council Conference Room, City Hall
280 Madison Ave N
Bainbridge Island, WA 98110

The Design Review Board will hold this meeting in person, in the City Hall Council Conference Room.
Attendance may be in person, or the meeting is also accessible via the Zoom webinar platform.

Please click the link below to join the webinar:
<https://bainbridgewa.zoom.us/j/81392576299>

Or Telephone: US: +1 253 215 8782
Webinar ID: 813 9257 6299

Agenda

- 1. Call to Order/Roll Call – 2:00 PM**
- 2. Conflict of Interest Disclosure – 2:02 PM**
- 3. Regular Business – 2:04 PM**
 - a) Approve Minutes from July 29, 2024 special meeting – 2:04 PM
 - b) 257 Wood Ave (PLN52437 DRB Final) – 2:05 PM
Project Manager: Joanne Mendenhall
#3 Final Review and Recommendation Meeting
See digital file for materials
 - c) Pre-app Conference Attendees – 2:35 PM
 - d) Complying with HB1293 on Design Review Process and Standards – 2:37 PM
- 4. Good of the Order – 3:35 PM**
- 5. Adjourn – 3:50 PM**



Design Review Board Special Meeting
Monday, July 29, 2024, 2:00 PM
Council Conference Room, City Hall
280 Madison Ave N
Bainbridge Island, WA 98110

Meeting Minutes

1. Call to Order/Roll Call

Chair Todd Thiel called the meeting to order at 2:00 PM. Committee Members in attendance were Howard Howlett, Aidan Bird, Elaine Liffgens, and Marc Aubin. Bob Russell and Greg Hunt were absent and excused. Council member Jon Quitslund was absent. City Staff present were Planning Manager, HB Harper, Planner Auburn Lovett, and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

2. Conflict of Interest Disclosure

No conflicts of interest disclosed

3. Regular Business

a) Approve Minutes from July 1, 2024 meeting

Motion: I move to approve minutes from July 1 meeting
Liffgens/Howlett: Passed Unanimously

b) Wing Point Golf & Country Club ([PLN52754 DRB CON](#))

Project Manager: Auburn Lovett
#1 Conceptual Proposal Review Meeting
Discussion only

c) Pre-app Conference Attendees

No new conferences to assign attendees

d) Complying with HB1293 on Design Review Process and Standards

Reviewed the proposed plan to work through the different elements of Design for Bainbridge to align process with HB1293 requirements.

4. Good of the Order

No new business to discuss

5. Adjourn

Chair Todd Thiel adjourned the meeting at 4:30 PM.

Todd Thiel, Board Chair

Marlene Schubert, Administrative Specialist

Attendee Report				
Report Generated:	7/30/2024 7:15			
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	Unique Viewers
Design Review Board Special Meeting	839 4379 6796	7/29/2024 13:51	159	1
				Total Users
				2
Host Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Marlene Schubert	mschubert@bainbridgewa.gov	7/29/2024 13:51	7/29/2024 16:29	159
Panelist Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Attendee Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
dianne		7/29/2024 14:02	7/29/2024 14:23	21



CITY OF
BAINBRIDGE ISLAND

City of Bainbridge Island
Design Review Board – Special Meeting
July 29, 2024

Please Print

Name	Affiliation	Phone & Email	
TODD THIEL	DRB.		☐
MARK AUBIN	DRB		☐
ELAINE LIFFGENS	DRB		☐
Jeff Damico	Wing Point		☐
Bill Moses	Wing Point		☐
DAN LAZAREK	WENZLAU ARCHITECTS		☐
C. WENMAN	Wenzlau Architects		☐

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BAINBRIDGE ISLAND

City of Bainbridge Island
Design Review Board – Special Meeting
July 29, 2024

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Name	Affiliation	Phone & Email	
Auburn Lovett	City Staff		☐
Howard T. Lowler	DRB MEMBER		☐
HB HARPER	COBI		☐
Aidan Bred	DRB. MEMBER.		☐
			☐
			☐
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