
The Utility Advisory Committee will hold this meeting in person, in the City Hall Council Conference Room. Attendance may be in person or the meeting is also accessible via the Zoom meeting platform.

Remote meeting on Zoom
Please click the link below to join the webinar:
<https://bainbridgewa.zoom.us/j/85322271874>
or Telephone: 1 253 205 0468
Webinar ID: 853 2227 1874

Agenda

- 1. Call to Order/Roll Call – 5:30 PM**
- 2. Approval of Agenda/Conflict of Interest Disclosure**
- 3. Council Liaison Report**
- 4. Regular Business**
 - a) Approval of minutes from 6/12/24
 - b) Review and discuss the Stormwater System Plan Executive Summary – 30 min
 - c) Review draft 2025-30 Utility Capital Improvement Plan – 15 min
 - d) Discuss progress / next steps on Comprehensive Plan Utility Element – 30 min
 - a. Review Public Sewer Section
 - e) Public Works Update – 10 min

5. Public Comment

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. Public comment is simply received by the Utility Advisory Committee, with no response, and the Utility Advisory Committee cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment.

Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. Remote public comment is allowed with advance notice by 4:00 p.m. on the business day before the meeting to cityadmin@bainbridgewa.gov, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

[Link to Instructions for Public Comment](#)

- 6. Good of the Order**
- 7. Adjourn**

Utility Advisory Committee meetings are wheelchair accessible. If you require additional ADA accommodations, please contact the Public Works department at 206-842-2016 or cityadmin@bainbridgewa.gov by noon on the day preceding the meeting.



DEPARTMENT OF PUBLIC WORKS MEMORANDUM

Date: XXX, XX 2024

To: Honorable Mayor, Deputy Mayor and City Council
City Manager, Blair King

From: Utility Advisory Committee
Christopher Wierzbicki, Public Works Director

Subject: Stormwater System Plan – Preliminary Implementation Cover Memo

Background

The Stormwater System Plan broadly assessed the City of Bainbridge Island's Stormwater Management Program and provides a complete set of over 150 unique recommendations to help COBI maintain a comprehensive storm drainage program that is regulatorily compliant and aligns with the City's Comprehensive Plan.

Based on the estimated costs of the recommendations and with further refinement of Storm and Surface Water Utility rates, implementation of all recommendations in the plan is conceptually within reach. However, it is likely that constraints on staffing and equipment, as well as the need to address unplanned priorities such as storm response and infrastructure failures, prevent the City from simply executing every recommendation identified.

Therefore, together with the Utility Advisory Committee, City staff developed this preliminary implementation memo that aims to provide high-level guidance to both the City Council and the staff on further prioritizing the recommendations and taking near-term actions as the plan is implemented and refined in subsequent years.

Recommended Prioritization

Of the 150 recommendations included in the plan, 72 identify *minimum effort* activities that primarily support regulatory compliance through current actions or introducing new actions. While executing the minimum effort recommendations, the City should emphasize improving the **consistency** and **capacity** of the storm drainage program by prioritizing actions that address the following:

- Enhancing maintenance and preservation of existing infrastructure;
- Building capacity to support larger and more defined investments in infrastructure improvements; and,
- Supporting a risk-based approach to ensuring regulatory compliance of stormwater regulations.

Recommended Near-term Actions

To support the recommended prioritization, the following near-term actions respond to one or more plan recommendations and should be considered alongside the development of upcoming budgets, staffing plans and utility rate studies. The actions are grouped below by the general regulatory areas that they support:

- Operations and Maintenance; Runoff and Source Control
 - Consider increasing staffing or prioritizing existing staff to support drainage repair and maintenance projects, enhance development inspections and compliance, and build the source control inspections and compliance program.
- Record keeping; Mapping and Planning
 - Fill existing vacant position to support drainage system data collection and development of an asset management strategy;
 - Seek grant funding for additional watershed evaluation and climate adaptation projects;
 - Complete a Storm and Surface Water Utility rate study in early 2025 that supports the recommended prioritization and near-term actions; and,
 - Plan to re-visit and update the prioritization and required actions as part of the development of the 2027-2028 biennial budget.

City of Bainbridge Island
Water CIP (2025-2030)
2024 Modified Budget

Project / Location	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Comp	Swr Comp	SSWM Comp	Prior Years	2025	2026	2027	2028	2029	2030	Notes	Total
WATER PROJECTS - 6-YEAR CIP (1000s)																
Winslow Water Tank Replacement <i>New Brooklyn</i>	x				Y			12,270	13,000			-	-	-	Add funds for offsite improvements	25,270
Emergency Generator <i>Head of the Bay</i>					Y			225	-	-	-	-	-	-	-	225
Booster Pump Upgrade <i>Head-of-the-Bay</i>					Y			→	→	→	→	→	→	→	Complete in 24	→
Head of the Bay well Rehabilitation <i>Head of the Bay</i>					Y			312	500	-	-	-	-	-	Add funds	812
Ferncliff Main Extension <i>Ferncliff Ave</i>	x				Y			→	→	→	→	→	→	→	Complete	→
Sands Ave Well Rehabilitation <i>Sands Ave</i>					Y			→		→	→	→	→	→	Complete	→
Wing Point Drive Water Line Upgrade <i>Wing Point Drive</i>								-	-	100	850	-	-	-	New Project	950
Fletcher Bay well Rehabilitation <i>Fletcher Bay</i>					Y			563	200	-	-	-	-	-	Add funds for SCADA	763
Winslow Supply Well <i>TBD</i>					Y			208			1,500			-	Shift years	1,708
Water Treatment Improvements <i>Head-of-the-Bay</i>					Y			→	→	→	→	→	→	→	Remove	→
Winslow Way West/Finch Place Water Line Replacement <i>Winslow Way</i>					Y			-	-	-	75	450	-	-	Expand scope and push out 1 year	525
Winslow Water System Coordination and Redundancy Projects								-	-	-	-	-	750	750	New Project	1,500
Japanese American Exclusion Memorial Water Extension <i>Eagle Harbor Dr</i>	x		900		Y			-	900	-	-	-	-	-	-	900
TOTAL ALL WATER PROJECTS - (1000s)																
City Funding								13,578	13,700	100	2,425	450	750	750	-	31,753
Grant Totals								-	900	-	-	-	-	-	-	900
TOTAL								13,578	14,600	100	2,425	450	750	750	-	32,653

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City of Bainbridge Island Sewer CIP 2025-2030

Project	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2025	2026	2027	2028	2029	2030	Notes	Total
SEWER PROJECTS - 6-YEAR CIP (1000s)																
Rehabilitate Pumps <i>Sunday Cove</i>						Y		755	196	-	-	-	-	-	\$658K remaining 6/1	950
Pump Station & Force Main <i>Wood Ave</i>						Y		516	3,459	-	-	-	-	-	\$281K remaining 6/1	3,975
Rehabilitate Pump Station (Lower Lovell) <i>Lower Lovell</i>						Y		1,116	509	-	-	-	-	-	\$888K remaining 6/1	1,625
Install Gravity Sewers <i>Sunday Cove</i>						Y		225	1,396	-	-	-	-	-	\$87K remaining 6/1	1,621
Bundled Madison Avenue-Nonmotorized & Sewer Improvements Project <i>Madison Ave</i>				Y		Y		—	—	—	—	—	—	—	Complete	—
Hawley Irene Grinders <i>Hawley/Irene</i>						Y		—	—	—	—	—	—	—	Complete	—
Wastewater Treatment Plant Capacity (WWTP) Upgrades <i>WWTP</i>						Y		3,133	1,300	-	900	-	-	-	\$2.2M remaining as of 6/1	5,333
Extend WWTP Outfall <i>Wing Point</i>						Y		1,050	250	-	-	6,500	-	-	\$708K remaining as of 6/1	7,800
WWTP SCADA Control System Replacement <i>WWTP</i>						Y		-	-	250	750	-	-	-	New Project	1,000
WWTP Misc. Upgrades Project <i>WWTP</i>						Y		-	310	310	310	-	400	-	New Project	1,330
Relocate Pump Station <i>Wing Point</i>						Y		1,850	600	-	-	-	-	-	\$1.3M remaining as of 6/1; Need \$1.9 for construction	2,450
Hawley Pump Upgrades <i>Lower Hawley</i>						Y		124	86	590	-	-	-	-	Increase funds	800
North Town Woods Pump Upgrades <i>NW Winslow</i>						Y		138	72	590	-	-	-	-	Increase funds	800
Woodward Pump Upgrades <i>NW Winslow</i>						Y		133	77	590	-	-	-	-	Increase funds	800
Island Terrance Pump Upgrades <i>Island Terrace</i>						Y		180	30	590	-	-	-	-	Increase funds	800
Village Pump Station Upgrades <i>SR305</i>						Y		0	150	-	650	350	-	-	New Project	1,150
Ferry Terminal Pump Station Relocation <i>Winslow</i>						Y		-	-	-	-	-	220	1,000	Shift years	1,220
Ferncliff Ave Conveyance Upgrades <i>Ferncliff Ave</i>						Y		-	250	-	1,000	-	-	-	Shift years	1,250
Hildebrand Sewer Main Upgrade						Y		-	-	-	250	1,000	-	-	New Project	1,250
Replace Olympic Drive Pump Station-Generator <i>Olympic Dr</i>						Y		—	—	—	—	—	—	—	Complete	—
City Total								9,220	8,684	2,920	3,860	7,850	620	1,000		34,154
Grant Total								-	-	-	-	-	-	-	-	-
TOTAL								9,220	8,684	2,920	3,860	7,850	620	1,000		34,154

City of Bainbridge Island
Stormwater CIP (2025- 2030)
2024 Modified Budget

Project / Location	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2025	2026	2027	2028	2029	2030	Notes	Total
STORMWATER PROJECTS - 6-YEAR CIP (1000s)																
Eagle Hrbr. Dr. @ McDonald Creek Culvert <i>Eagle Harbor Dr</i>	x		-				Y	376	368	-	-	-	-	-	Add mitigation costs	744
Yeomalt Area Drainage-Improvements <i>Yeomalt Area</i>			→				Y	→	→	→	→	→	→	→	Complete	→
Fletcher Bay Road Culvert Replacement <i>High School Rd & Fletcher</i>	x		-				Y	420	-	820	-	-	-	-	Reduce project scope and change name	1,240
Springbrook Fish Passage <i>Fletcher Bay Rd</i>	x		6,766	Y			Y	1,325	15	5,812		-	-	-	Add grant funds and PM	7,152
Eagle Harbor Drive Cooper Creek Fish Passage <i>Head of Bay</i>	x		-				Y	1,608	200	-	-	-	-	-	No change	1,808
New Sweden Culvert Replacement	x						Y	-	-	100	-	300	-	-	New project	400
Issei Creek Culvert Replacement	x						Y	-	-	-	250	-	850	-	New project	1,100
Food Forest Stormwater Recharge Project	x		800					-	-	-	1,000	-	-	-	New project	1,000
City Hall Parking Lot Retrofit <i>City Hall</i>	x	X	113				Y	255	-	-	-	-	-	-	Moved from facilities	255
Blakely Ave. Drainage Improvements <i>Blakely & Halls Hill</i>	x		-				Y	-	-	500	-	-	-	-	Inrease for inflation	500
City Funding								3,255	583	1,195	450	300	850	-	-	6,633
Grant Totals								842	-	6,037	800	-	-	-	-	7,679
TOTAL								3,984	583	7,232	1,250	300	850	-	-	14,199