

**Climate Change Advisory Committee**  
**Meeting Minutes**  
**July 17th, 2024**

Meeting called to order at 5:33 PM by Kevin Thomas

**Roll call:**

- Committee members: Kevin Thomas, Steve Richard, Jens Boemer, Michael Kleeman (online), Julie Matthews, Ray Victurine, and Mike Cox
- City Staff liaison: Ellen Schroer
- City Council liaisons: Leslie Schneider and Kirsten Hytopoulos (online)

**Agenda:** Request update on climate lens

**Conflicts of Interest:**

- Jens disclosed he is an employee of EPRI, a research institute that does work with PSE, but is not currently involved in any work with PSE.
- Julie disclosed she is on the Board of Helpline House, and is also affiliated with Park & Recreation

**Minutes for June meeting:** Steve motioned for approval, Julie seconded, adopted by those present.

**Public comment:** None.

**City Updates**

- Currently working with the School District (Woodward School) on solar panel agreement. No additional information on engineering specifications, but focusing on sorting out jurisdictional coordination. Aiming to have done for consideration later in August
- Heat pump pilot program – still progressing. The original scope of work called for completion in 2024, but the program is now expanding due to funding from state (\$91K). Implementation has also been slowed because of the need to replace climate officer. Still exploring parameters for successful implementation. \$280,000 total funding. Will ask Council to approve contract with Kicking Gas in August.
- City will be conducting a second round of interviews for climate officer. Expect to have new hire start soon.
- GHG inventory update: Ellen shared possible scope of Cascadia inventory update. CCAC agreed that scope should include both Municipal and Community GHG emissions. Ellen was going to check with Derik about including the Consumption based inventory. Mike asked that Cascadia reach out to Fehrs and Peers to incorporate the work they did on the GHG emissions for transportation.
- Possible training on equity & inclusion: discussed possibility of offering DEI training in September for CCAC. Members asked if the training could be for all volunteer committees instead of having them one at a time. Also, questions about difference between equity training and training on the climate lens.

**Draft recommendations on city EV code**

- CCAC approved forwarding recommendations on the City EV Charging Code to the Council. CCAC members also requested that the subcommittee sit down with City Staff to discuss the recommendations and work with them on possible amendments to the Code based on CCAC recommendations.

#### **Final ETIPP recommendations**

- The ETIPP project has two reports: the Pathways and Resilience Reports.
- The CCAC has forwarded its final recommendations to Ellen on how to move forward with implementation of the Pathways report.
- The CCAC will provide its final recommendations on the Resilience report at the September CCAC meeting.
- The Council is scheduled to get a briefing on the reports in October.
- The CCAC asked that its recommendations on the reports are included in the materials for the Council session.

#### **Zero Emissions hand tool Ordinance**

There have been several meetings with REAC and the CCAC subcommittee on the ordinance. CCAC members raised several concerns with the ordinance and will be working with REAC, and hopefully City Staff, to develop recommendations on how to move forward.

#### **CAP Dashboard**

There has been minimal work on the Dashboard over the past several months. Mike will circulate the latest version of Dashboard ideas for the Waste/Environment Sections. We will ask the other two subgroups to meet prior to the September CCAC meeting.

#### **Electrification Expo**

The committee discussed the September 14<sup>th</sup> Electrification Expo and discussed the role the City could play in the event (e.g., table, landscaping equipment, EV cars, etc.).

#### **Other items discussed**

- No August meeting and need to find another time for September CCAC meeting.
- City continues to work on the climate lens and looking for projects to apply the lens.

The meeting was adjourned at 6:52 pm.

  /s\    
Approved, September 9, 2024