



CITY OF
BAINBRIDGE ISLAND

**Steering Committee -
Winslow Subarea Plan Update &
Comprehensive Plan Periodic Review**
July 11, 2024
3:30 – 5:00 PM
City Council Conference Room, 280 Madison Ave N
Bainbridge Island, WA 98110

Meeting of the Steering Committee Overseeing the
Winslow Subarea Plan Update and the Comprehensive Plan Periodic Review

July 11, 2024

City Council Conference Room

<https://bainbridgewa.zoom.us/j/85074579238>

This meeting will be recorded.

AGENDA

Meeting Topics:

1. Roles and Meeting Ground Rules
2. Correcting the June 13th Meeting Notes
3. Further Details on the Outreach and Engagement Planned Activities for the Draft EIS
4. Concepts of the Comprehensive Plan Alternatives
5. Next Steering Committee Agenda

**For special accommodations, please contact Planning & Community
Development 206-780-3750 or at pcd@bainbridgewa.gov**



Meeting of the Steering Committee Overseeing the Winslow Subarea Plan Update and the
Comprehensive Plan Periodic Review

Thursday, June 13th, 2024

3:30 – 5:00 PM

Participants: Council members Jon Quitslund, Kirsten Hytopoulos, and Leslie Schneider; Planning Commissioner Sarah Blossom, Sean Sullivan, and Peter Schaab; Planning Director Patty Charnas; Planning Manager HB Harper; Senior Planners Jennifer Sutton and Peter Best; Facilitators Linda Paralez and Matty Dunham.

Meeting Agenda

1. Welcome Planning Commissioner Peter Schaab
2. Roles and Meeting Ground Rules
3. Review April Meeting Notes
4. Draft Environmental Impact Statement (DEIS) Schedule
5. Community Engagement for the DEIS Comment Period
6. Steering Committee Summer Schedule

Steering Committee Member Introduction - Peter Schaab:

Peter Schaab has been appointed as the newest member of the Steering Committee. He expressed an ongoing interest in this steering committee and is excited to be appointed to join. He brings two years of experience as a Planning Commissioner for the city of Bainbridge Island and believes this provides a good background in planning and community engagement issues related to the committee's work. Peter Schaab also has a background in architecture and planning. Members of the steering committee welcomed him to the work ahead.

Project Overview:

A high-level work diagram outlining the alignment of the Winslow Subarea Plan and the Comprehensive Plan Periodic Update was presented. Both projects began with scoping and community engagement phases, integral to developing the various alternatives. The process began with the Winslow Subarea Plan in 2023, which led the way for the Comprehensive Plan. Now, both projects are progressing in tandem. Currently, both projects are in the Draft Environmental Impact Statement (DEIS) phase, which is critical work to analyze and assess the impacts of these alternatives. The DEIS includes an executive summary that provides an overview of the alternatives under consideration.

The Puget Sound Regional Council will review a draft of the Comprehensive Plan and certify whether the Plan is conditionally consistent, highlighting any areas of inconsistency. Comments will also be solicited from all relevant state agencies.

Steering Committee members requested an amendment to the work process diagram to incorporate groundwater management as one of the important elements.



Draft Environmental Impact Statement (DEIS) Schedule:

The pre-release announcement of the DEIS document will be communicated through multiple channels to ensure broad community outreach. Postcards will be distributed island-wide, and letters will be sent to properties directly affected. Announcements and updates will be made in the weekly city manager report and city and project-specific websites. Notifications will be disseminated via social media, City Connects, “Nixle” text messages, and the project listserv email. Additionally, posters will be strategically placed across the community. Shannon Hays is the city’s communication coordinator aiding with these efforts.

Important upcoming dates to note include the Steering Committee meeting on July 11th, the City Council meeting on July 16th, and the Planning Commission meeting on July 25th. The DEIS will be issued on July 26th. Legal notices and a press release will be published to inform community members, complementing the previously mentioned communication methods. Additionally, a short video explaining the DEIS phase of this project, is currently being planned. The comment period for the DEIS has been extended to 76 days, concluding on October 10th. This provides sufficient time for community feedback following the start of the school year.

Steering Committee members emphasized the importance of clearly communicating the objectives and significance of the DEIS to the community, noting that this phase informs the public process that will lead to the selection of the preferred alternative. Additionally, they highlighted the need for targeted outreach to specific community groups, such as the Bainbridge Island Land Trust, which holds a particular interest in the project and can help disseminate information effectively to community members.

Community Engagement During the DEIS Comment Period:

Key community engagement events include roadshow presentations for staff, city advisory groups, and community organizations. Additionally, booths will be set up at the Farmers Market on August 24th, September 7th, and September 28th. Pop-up open houses are scheduled at neighborhood centers, Island Center and Rolling Bay on September 14th, Lynwood Center on September 15th, and Day Road on September 16th.

The most significant event will be the DEIS Open House, scheduled for Wednesday, September 18th, at Bainbridge Island High School. This event will encompass both projects, featuring a comprehensive presentation on the relevant topics. Additionally, there will be a designated comment room with a court reporter to capture verbatim verbal comments. Attendees can submit their comments in both written and electronic formats. The city is also working on offering childcare services in collaboration with First Years Children’s Center to accommodate attending families. A virtual on-demand version of the DEIS Open House and Neighborhood Center Presentations will be available after the in-person open house and remain available for the duration of the comment period.



Steering Committee members emphasized the importance of highlighting key areas of community interest and potential controversy to the City Council and community members during community engagement and public outreach events.

July Agenda Items	
	1. Correcting the June 13th Meeting Notes
	2. Further Details on the Outreach and Engagement Planned Activities for the Draft EIS
	3. Concepts of the Comprehensive Plan Alternatives