

COBI ETHICS BOARD

Regular Business Meeting

Monday, June 17, 2024

In-person and Via Zoom

Minutes

1. **CALL TO ORDER/ROLL CALL** - Meeting was called to order at [6:30 p.m]. Present were: Rafael Escandon (Chair), Ben Woodruff (Deputy Chair), David Mallon, Doña Keating, Donna Davison, Jim Cash, Rosemary Hollinger (joined later at Item 4.B), Andrew Tsoming (Counsel), Drew Pollom (Counsel), and Marlene Schubert (City Staff).

2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE** – There were no conflicts of interest disclosed. (:23)

Approval of the Agenda – Chair Escandon requested the addition of the appointment of Chair and Deputy Chair to the agenda. Jim Cash made a motion to approve the agenda, as amended. Doña Keating seconded, and the motion passed unanimously. (:42)

3. **PUBLIC COMMENT** - There was no public comment received. (1:48)

4. **REGULAR BUSINESS**: (2:23)

4.A Approval of Minutes: April 15, Regular Meeting Minutes May 20, Regular Meeting Minutes

Motion to approve April 15 minutes made by Donna Davison, seconded by Ben Woodruff and approved unanimously.

Motion to approve May 20 minutes (subject to changing ‘Doña Cash’ to ‘Jim Cash’) made by David Mallon, seconded by Jim Cash and approved unanimously.

4.B COBI Farmer’s Market Booth/Space (5:22) - Chair Escandon indicated he would be representing the Ethics Board at the Farmer’s Market booth on June 29. Current and recently retired board members were invited to join. Another date is scheduled for October and Rafael will confirm date with Roz.

4.C Review Status of Pending Complaints (7:16)

Review of Complaints 2021-04, 2021-05, and 2021-06 remains on hold due to recent U.S. Court of Appeals filing. No additional complaints.

4.D Appreciation of Outgoing Board Members (10:10)

Jim Cash, David Mallon, and Ben Woodruff were thanked for their service and expertise. In turn, they expressed their gratitude for the privilege of serving. (Added) Andrew Tsoming announced his rotation off the board as Counsel with Drew Pollom now assuming the role.

4.E New/Continuing Ethics Board Members and Terms (14:57)

New and continuing board members were announced and will be given an opportunity to introduce themselves at July or subsequent meetings.

(Added) Motion to nominate Doña Keating as Chair made by Jim Cash, seconded by Donna Davison, and approved unanimously.

(17:58) Board consensus was to wait until the July meeting to nominate a Deputy Chair.

5. COMMUNICATIONS (21:18)

5.A Next Meeting: July 15, 2024. We will vote on a new Deputy Chair.

6. ADJOURNMENT– (22:26) Motion to adjourn by Jim Cash, seconded by Rosemary Hollinger, and passed unanimously.

 \ s \ Approved July 15, 2024