



**Steering Committee -  
Winslow Subarea Plan Update &  
Comprehensive Plan Periodic Review  
April 11, 2024  
3:30 – 5:00 PM  
City Council Conference Room, 280 Madison Ave N  
Bainbridge Island, WA 98110**

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Meeting of the Steering Committee Overseeing the  
Winslow Subarea Plan Update and the Comprehensive Plan Periodic Review

April 11, 2024

City Council Conference Room

<https://bainbridgewa.zoom.us/j/85074579238>

*This meeting will be recorded.*

**AGENDA**

**Welcome/Roles and Meeting Ground Rules/ March Meeting Notes**

**Meeting Topics:**

1. Continuing Discussion of Engagement for the DEIS Comment Period and for the Selection of the Preferred Alternative.

**For special accommodations, please contact Planning & Community  
Development 206-780-3750 or at [pcd@bainbridgewa.gov](mailto:pcd@bainbridgewa.gov)**



Meeting of the Steering Committee Overseeing the Winslow Subarea Plan Update and the  
Comprehensive Plan Periodic Review

**Thursday, March 14th, 2024**

3:30 – 5:00 PM

Participants: Council members Jon Quitslund, Kirsten Hytopoulos, and Leslie Schneider; Planning Manager HB Harper; Senior Planners Jennifer Sutton and Peter Best; Facilitator Linda Paralez; Matty Dunham, Administrative Support.

**Meeting Agenda**

- Draft EIS Schedule
- DEIS Comment Period – Community Engagement Proposal
- What Comes After the DEIS – Community Engagement Overview

No planning commissioner members were present at this meeting. Committee members discussed the need for the City Council to fill a currently empty Planning Commissioner seat. The team noted expected absences for one Planning Commissioner for the next several planned meetings due to a new family member.

**Draft EIS and Schedule**

Staff has scheduled the draft Environmental Impact Statement (EIS) for release on July 12th. Part of the EIS preparation process involves sending letters to collect relevant information from service providers, so that impacts relative to public services outside of city government can be evaluated in the draft EIS. Considerable effort by the staff and consultant teams is being dedicated to drafting the document, including quality control and internal review of preliminary internal drafts. The draft EIS will explore a range of topics, serving as a comprehensive tool for the evaluation of the alternatives.

Steering Committee members raised questions regarding the integration of parking policy into the draft EIS. The Committee members expressed the importance of feedback during the current stage. Additionally, the concept of workforce housing at Day Road Center was briefly discussed.

**Draft EIS Comment Period Community Engagement Proposal**

A 60-day comment period is designed to ensure substantial community engagement, which exceeds the 30-day minimum required.

Plans are underway for well-advertised open houses scheduled for late July and early August, designed to educate the public on the draft EIS and collect comments on the EIS and alternatives. The event will feature informative boards and presentations. Planning staff is considering employing a stenographer to document and capture all comments. Attendees will have access to QR codes that link to the comment portal.



The open house aims to present the most significant and relevant information to the public. A virtual version of the open house will be recorded and will be accessible on demand after the event. Promotion for the event will include mailed postcards, social media campaigns, and announcements in school newsletters.

The staff plans targeted meetings to engage groups typically underrepresented at such meetings. Anshu Wahi, the Equity and Inclusion Manager, will assist in the planning for these engagement efforts through an equity lens approach.

A three-day community engagement initiative in neighborhood centers (Lynwood, Island Center, Rolling Bay) will concentrate on comprehensive plan alternatives. The focus of this engagement will include job targets, transit options, and the feasibility of creating walkable communities. The content of these community engagement events will be accessible online as well. Targeted advertising will reach properties and individuals within a certain proximity of neighborhood centers.

Steering Committee members requested further clarity on the application of the equity lens and asked for Anshu to discuss this further with the committee. Concerns by steering committee members about family and parent involvement given the summer vacation timeline and a need for the collection of high-quality feedback was underscored as a priority.

Additionally, the Committee asked for visual aids illustrating density to facilitate more informed feedback from the community and city council members.

### **After the Draft EIS:**

Following the release of the draft EIS and public comment period, staff will review the draft with the City Council for further discussion on the various alternatives and their trade-offs. Additionally, staff and Council will discuss the capital facilities findings in terms of financial and practical feasibility throughout this stage. The preferred alternative, which will inform the development of policies and regulations, will be identified by the Council through these discussions.

Drafted policies and regulations will serve as the practical implementation of the chosen preferred alternative. The regulations supporting the preferred alternative will also incorporate all statutory requirements and integrate all other plans such as the climate action plan, groundwater management plan, and housing action plan.

The final Environmental Impact Statement (EIS) will be submitted by the city for review to the Department of Commerce and the Puget Sound Regional Council. Adoption is to occur during the first half of 2025.

Steering Committee members sought additional details on who will be drafting the policies and regulations, with a specific request for insights into the transportation plan. Committee members were concerned about the timeline, expressing a strong emphasis on the need for drafting high-



quality, well-considered policies and regulations. Furthermore, members underscored the critical nature of groundwater management and asked for further inclusion of the subject.

| Upcoming Agenda Items <i>(Dates Tentative)</i> |                                                     |
|------------------------------------------------|-----------------------------------------------------|
| Steering Committee Meeting Date                | Topics for Consideration                            |
|                                                | EIS Examples                                        |
|                                                | Comprehensive Plan General Discretionary Amendments |
|                                                | Preferred Alternative for Winslow                   |
|                                                | Scheduling community outreach events                |
|                                                | Equity Lens                                         |
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