

COBI ETHICS BOARD

Regular Business Meeting

Monday, March 18, 2024

In-person and Via Zoom

Minutes

1. **Call to Order** - Meeting was called to order at 6:30 pm. Present were: Rafael Escandon (Chair), Ben Woodruff (Deputy Chair), Doña Keating, Donna Davison, Rosemary Hollinger, Andrew Tsoming (Counsel), and Peggy Nimb (City Staff). David Mallon and Jim Cash were absent.

Disclosures of Conflict of Interest – None. (0:45)

2. **Approval of the Agenda** – Rafael added two items to the agenda 1) discuss a response to an email received about Committee involvement and 2) information about new rules for Committees. Doña Keating called a motion to approve the agenda, Ben Woodruff seconded, and the motion to approve the meeting agenda passed unanimously. (4:25)
3. **Public Comment**. Raffael Escandon read the new statement regarding public comment. Shannon Gentry spoke briefly to say that she enjoyed and appreciated the Board's discussion of EB 2024-01 in its February meeting, and to encourage the Board to include high school members as planned. (7:05)
4. **New Business:**
 - a) **Approval of Minutes**. The February minutes will be available at the April meeting (8:45)
 - b) **EB 2024-01 Complaint**. All Board members present had a chance to review the video. A discussion was held, and then the board voted to refer this complaint to a subcommittee to draft an order of dismissal for EB 2024-01. Rafael Escandon moved to form the subcommittee, made up of Rafael Escandon and Donna Davison, Rosemary Hollinger seconded the motion, which passed unanimously. (22:35)
 - c) **Review and finalize 2023 Annual Report and 2024 Work Plan**. Rafael Escandon noted he made all of the edits suggested in the February meeting. The board voted to finalize the report and send it to the City Council. Donna Davison moved to approve the annual report, Rafael Escandon seconded the motion, and it was approved unanimously. (23:55)
 - d) **City Advisory Groups**. Rafael Escandon communicated information from the City, and the group discussed their answers to the questions from the City, including things such as the positive aspects of service on the Board.
 - e) **New Rules**. Rafael Escandon led a discussion of the new rules for Bainbridge Island Committees, including a reduction in the size of some committees.

5. Adjournment at 7:10 p.m. Motion to adjourn by Ben Woodruff, seconded by Doña Keating, and passed unanimously.


RAFAEL ESCANDON

Rafael Escandon, Chair

4/15/24