

Call to Order (Attendance, Agenda, Ethics)
Review and Approval of Minutes – February 20, 2024
Helpline House ([PLN52710 DRB DG](#))
Complying with HB 1293 on Design Review Process and Standards
New/Old Business
 Pre-app conference attendees
 Board Member Issues/Concerns/Questions
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Board Member Elaine Liffgens called the meeting to order at 2:00 PM. Committee Members in attendance were Bob Russell, Kari Anderson, and Marc Aubin. Chair Todd Thiel was absent and excused. City Council member Jon Quitslund was present. City Staff present were Planning Manager, HB Harper, Planner Joanne Mendenhall, and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

Review and Approval of Minutes – February 20, 2024

Motion: I motion to approve minutes from February 20 meeting
Russell/Anderson: Passed Unanimously

Helpline House ([PLN52710 DRB DG](#))
Project Manager: Joanne Mendenhall
#2 Design Guidance Review Meeting
Discussion only

Complying with HB 1293 on Design Review Process and Standards

- Members reviewed documents presented by HB Harper
- HB 1293 topic will be included as standing agenda item on future agendas

New/Old Business

- Pre-app Conference Attendees
- Board Member Issues/Concerns/Questions

Adjourn

The meeting was adjourned at 3:01 PM.

Approved by:

Todd Thiel

Todd Thiel, Chair

Ms SA

Marlene Schubert, Administrative Specialist

Attendee Report				
Report Generated:	3/4/2024 15:49			
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	Unique Viewers
Design Review Board Regular Meeting - 1st Monday	863 1182 8753	3/4/2024 13:47	74	2
			Total Users	Max Concurrent Views
			4	1
Host Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Marlene Schubert	mschubert@bainbridgewa.gov	3/4/2024 13:47	3/4/2024 15:01	74
Panelist Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Jonathan Davis		3/4/2024 14:00	3/4/2024 14:40	41
Attendee Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
pvela		3/4/2024 14:38	3/4/2024 14:54	16
Jonathan Davis		3/4/2024 13:59	3/4/2024 14:00	2



**CITY OF BAINBRIDGE ISLAND
DESIGN REVIEW BOARD – REGULAR MEETING
March 4, 2024**

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Name	Affiliation	Phone & Email	
JONATHAN DAVIS	ARCHITECT - HELPCINE		☐
ELAINE LIFFGENS	DRB		☐
Donna Dahlquist	Helpline House		☐
Maria Metzler	Helpline House		☐
Julie Matthews	Helpline House		☐
Joanne Mendenhall	PCD		☐
Kari Anderson	DRB		☐

Page 1 of 2 Bob Russell DRB

(over)



**CITY OF BAINBRIDGE ISLAND
DESIGN REVIEW BOARD – REGULAR MEETING
March 4, 2024**

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Name	Affiliation	Phone & Email	
Jon Quitslund	Council		☐
Marja Williams	HH		☐
			☐
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			☐
			☐
			☐