

Climate Change Advisory Committee February 21, 2024 Meeting Minutes

Meeting called to order at 5:35 PM by Kevin.

Roll call:

- Committee members: Derik Broekhoff, Julie Matthews, Sanjay Bhat (online), Michael Cox, Kevin Thomas, Michael Kleeman (online)
- City Staff liaisons: Autumn Salamack, Ellen Schroer
- City Council liaisons: Kirsten Hytopoulos, Leslie Schneider

Agenda: No amendments

Conflicts of Interest: Sanjay disclosed he is marketing director at Kitsap Transit, which has a contract with COBI to promote transit, which is managed by Autumn's group at the city. He also serves on the Board with Courtyards on Madison, working with Department of Energy on community solar grant projects.

Minutes for December and January meetings: Julie motioned for approval, Michael seconded, unanimously adopted.

City climate officer staffing update

Autumn indicated she will be leaving her job as the city's climate officer. Ellen Schroer will serve as interim climate officer until a replacement is hired. Those present discussed the process & timeframe for the replacement hire. CCAC members offered to assist with job description & outreach.

ETIPP Project Update

- PNNL staff will provide further insight into how other communities have leveraged these kinds of analyses.
- Mike shared suggestions for topics to address in report (including incorporate of PSE efforts to deploy renewables) and follow-up actions – including possibly convening community group to discuss next steps along with the city
 - Autumn noted that Spark Northwest could help with this convening role (since they were initially brought ought to help with community facilitation).
- Autumn also noted there is lots of demand for assistance to do solar projects, and the ETIPP analysis could be useful to prioritize sites.
- Sanjay noted that it is important to do further due diligence on site location & feasibility (final 20%). Plus, there is still work that needs to be done to apply for funding, etc.
- Kevin offered to send further comments related to the report.

Climate Officer Updates

Autumn provided updates on city activity related to the climate action plan (CAP).

- The city's EV grant application for four level 2 EV chargers was approved – two at city hall, two at the new justice center – which will serve the city fleet.
- Heat pump pilot program
 - The city conducted a final interview with Kicking Gas (who submitted a full proposal)

- Once contracted, Kicking Gas will help administer a \$200K program for low- & moderate-income households to install heat pumps.
- The city is working to get the contract finalized.
- Carbon offset project at Ted Spearman Justice Center
 - Funds allocated to install a 120kW PV system.
 - Received 7 proposals (from school district, Woodward school; Parks & Rec Center; two proposals from Washington State Ferries, including on covered walkway; and Fire Department submitted proposals for three stations).
 - Consultant will evaluate Woodward, Fire Station 21, the two state ferry sites; and will continue to look at Rec Center option.
 - Evaluations will be done in March and the city hopes to have recommendation in April.
- Other questions (from Mike)
 - Status of PSE franchise? No updates.
 - Waste management evaluation – city in negotiation with BI disposal to conduct this; still proceeding.

Dashboard update

Committee members continued discussion of development of a climate dashboard. The dashboard would show community how BI is progressing in achieving goals of the CAP.

- Committee members discussed how to allocate work by topic.
- Agreed on criteria for what kinds of data and indicators should be included in the dashboard.
- Members discussed what platform to use and how we use the dashboard to communicate (what story do we want to tell).
- Key concerns include who will collect data & keep it updated over time, and how ongoing updates will be supported.
- For next steps, the committee discussed convening focus group(s) to explore what would be most useful – including with city council.

Other updates

- Council members Kirsten and Leslie briefed the committee on updates to advisory committee rules and guidelines. Key updates relevant to the CCAC include:
 - Updates on guidance for soliciting public comment.
 - Formalization of the process in city code to select new members.
 - All committees will be sized to 5-7 members going forward.
 - The City Council will hear from each committee with a work plan in March.
- Planning is underway for a home electrification expo, which would bring speakers, equipment demos, info on rebates, etc. related to home electrification and efficiency upgrades. Decision to move the expo to September to give more time to plan. Have now convened subcommittees and adopted a marketing track. Reaching out to vendors. Nailing down roster of speakers & identifying breakout sessions.
- CCAC and city council members briefly discussed opportunity to express support for a “fossil fuel non-proliferation treaty”.

Meeting was adjourned at 6:52PM. Julie motioned, Derik seconded.

Approved: March 20, 2024

