

BAINBRIDGE ISLAND
TRANSPORTATION BENEFIT DISTRICT

SPECIAL MEETING
SEPTEMBER 9, 2014
(FOLLOWING ADJOURNMENT OF THE CITY COUNCIL MEETING)

LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE NORTH, BAINBRIDGE ISLAND, WASHINGTON

AGENDA

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. NEW BUSINESS
 - A. ESTABLISHING A SPENDING PLAN FOR 2015
4. CONSENT AGENDA
 - A. SPECIAL TBD MEETING MINUTES, MARCH 10, 2014

Documents: [090914 TBDMIN 031014 Draft.pdf](#)
 - B. REGULAR TBD MEETING MINUTES, JUNE 9, 2014

Documents: [090914 TBDMIN 060914 Draft.pdf](#)

5. ADJOURNMENT

Times listed on the agenda are approximate. Public comment may be limited to allow time for Board to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the meeting.

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. NEW BUSINESS
 - A. TBD RESOLUTION NO. 2014-01, AMENDING THE MEETING SCHEDULE
 - B. TBD RESOLUTION NO. 2014-02, ADOPTING A MATERIAL CHANGE POLICY
 - C. POTENTIAL PROJECTS AND FUNDING OPTIONS [ADDED]
4. CONSENT AGENDA
 - A. TBD REGULAR MEETING MINUTES, DECEMBER 11, 2013
 - B. TBD SPECIAL MEETING MINUTES, FEBRUARY 5, 2014
5. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 8:30 PM

Chair Ward called the special meeting to order at 8:35 pm. A quorum was present consisting of Boardmembers Blair Blossom, Roth, Tollefson and Townsend. Boardmember Bonkowski was absent and excused. Rosalind Lassoff monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE 8:09 PM

Chair Ward entertained a motion to modify the agenda based on a conversation with Boardmember Blair this afternoon regarding projects and funding.

***MOTION:** I would modify the agenda to add information only about what we are doing in terms of transportation projects available and under consideration by funding through the Transportation Benefit District.*

***BLAIR/ROTH** – Motion carried 6-0.*

3. NEW BUSINESS

A. TBD RESOLUTION NO. 2014-01, AMENDING THE MEETING SCHEDULE 8:32 PM

Chair Ward said since the Council meeting date has been changed to Monday, it would be more efficient to change the date of the Transportation Benefit District meeting.

Chair Ward entertained a motion to that effect which was made by Boardmember Blair, seconded by Boardmember Townsend and approved 6-0.

B. TBD RESOLUTION NO. 2014-02, ADOPTING A MATERIAL CHANGE POLICY 8:32 PM

Finance Director Schroer indicated this resolution would provide for a material change policy for scope, schedule and cost for Transportation Benefit District supported projects and that such a resolution is required of the RCW.

Chair Ward entertained a motion to adopt the policy, which was moved by Boardmember Roth, seconded by Boardmember Blair and approved 6-0.

C. POTENTIAL PROJECTS AND FUNDING OPTIONS [ADDED] 8:33 PM

Public Works Director Loveless gave a brief overhead presentation showing RCW criteria, categories, estimates, and project names. He said \$250,000 was budgeted for 2014. He suggested the following options: rolling the \$250,000 into roads preservation, looking at the highest priority road reconstruction projects currently unfunded with federal money, package Core 40 type non-motorized improvements or defer projects and bank the money for a year or two. Boardmember Blossom recalled the money could be used to purchase right-of-way. Public Works Director Loveless thought Wyatt Way could be a project that could be submitted for federal funding consideration and right-of-way could be part of that. Boardmember Tollefson asked if the projects listed had already been prioritized to which Public Works Director Loveless indicated they did follow the relative priorities of what is included in the CIP. Boardmember Blair desired to know more about right-of-way funding and would like that information in anticipation of a decision in April. Staff will email the PowerPoint to boardmembers and will work to find a date in April to make a decision.

SPECIAL BAINBRIDGE ISLAND TRANSPORTATION BENEFIT DISTRICT MEETING
MARCH 10, 2014

4. CONSENT AGENDA

A. TBD REGULAR MEETING MINUTES, DECEMBER 11, 2013

B. TBD SPECIAL MEETING MINUTES, FEBRUARY 5, 2014

Chair Ward entertained a motion to approve the lengthy consent agenda which was moved by Boardmember Townsend, seconded by Boardmember Roth and approved 6-0.

5. ADJOURNMENT 8:47 PM

Chair Ward adjourned the meeting at 8:47 PM.

Dave Ward, Chair
Transportation Benefit District

Rosalind D. Lassoff

DRAFT

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. NEW BUSINESS
 - A. TBD RESOLUTION NO. 2014-03, ESTABLISHING A SPENDING PLAN FOR 2014
 - ~~B. REVIEW INFORMATION FROM FINANCIAL ADVISOR PRESENTATION~~
4. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 9:28 PM

Chair Ward called the special meeting to order at 9:28 pm. A quorum was present consisting of Boardmembers Blair, Blossom, Bonkowski, Roth, Tollefson and Townsend. Rosalind Lassoff monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA/CONFLICT OF INTEREST DISCLOSURE 8:09 PM

***MOTION:** Motion was made to accept the agenda as written.
ROTH/BONKOWSKI – Motion carried 7-0.*

There were no conflicts of interest disclosed.

3. NEW BUSINESS

A. TBD RESOLUTION NO. 2014-03, ESTABLISHING A SPENDING PLAN FOR 2014 9:29 PM

Chair Ward recalled a comment made by the City's financial advisor regarding the use of TBD monies to service long-term debt on a \$4M bond and if anyone had the appetite to explore that, the board had a year to think about that.

Public Works Director Loveless gave a brief presentation on a proposed spending plan which could include looking at the purpose of the transportation benefit district and potentially how the money could be spent as an augment and to update the current transportation program (annual road safety upgrades, annual roads preservation and island-wide gaps/right-of-way acquisitions). Boardmember Blair thought there was more than \$250,000 and could not recall whether the board had set a policy to save some of it. Finance Director Schroer estimated the amount was closer to \$300,000 but in the 2014 budget, Council included spending \$250,000 of that TBD revenue. Boardmember Tollefson asked if the funds were already received and on the books to which Finance Director Schroer indicated the TBD had not received the entire \$250,000 but rather \$140,000 at the end of April. She noted that there would be \$250,000 by year-end. Boardmember Bonkowski supported the use of the funds this year but he also thought there should be a conversation about bonding.

***MOTION:** I move the adoption of TBD Resolution No. 2014-03, establishing a spending plan for 2014.
ROTH/BLAIR – Motion carried 7-0.*

~~**B. REVIEW INFORMATION FROM FINANCIAL ADVISOR PRESENTATION**~~

4. ADJOURNMENT 9:37 PM

Chair Ward adjourned the meeting at 9:37 PM.

Dave Ward, Chair
Transportation Benefit District

Rosalind D. Lassoff

