

COBI ETHICS BOARD

Special Meeting
Monday, February 12, 2024
In-person and Via Zoom

Minutes

1. **Call to Order** - Meeting was called to order at 6:30 pm. Present were: Rafael Escandon (Chair), Ben Woodruff (Deputy Chair), David Mallon, Doña Keating, Donna Davison, Jim Cash, Rosemary Hollinger, Andrew Tsoming (Counsel), and Peggy Nimb (City Staff).
2. **Disclosures of Conflict of Interest** – None. (0:20)
3. **Approval of the Agenda** – Jim Cash called a motion to approve the agenda, as amended; Doña Keating seconded, and the motion to approve the meeting agenda passed unanimously. (2:20)
4. **Approval of Minutes from January 8, 2024**. Motion of acceptance of the minutes made by Doña Keating, seconded by Rafael Escandon and approved unanimously, with Donna Davison abstaining. (3:15)
5. **Status of Pending Complaints**: No change. No new complaints. (3:25)
6. **Public Comment** – No public comments received. (3:35)
7. **Updates from Training Sub-Committee**: None. (3:50)
8. **New Business**:
 - a) **EB 2024-01 Complaint**. A discussion was held regarding this new complaint. Andrew Tsoming provided a summary of the board's responsibilities for this Article 2 complaint. The board discussed whether it should review the council meeting in question and, after an initial discussion about the complaint, the board voted on whether the referenced moments in the meeting should be reviewed before the next meeting. Jim Cash moved to defer formal evaluation of the complaint until board members could review the video, David Malon seconded. The motion passed unanimously. (40:15)
 - b) **Review of 2023 Annual Report and 2024 Work Plan**. The Board discussed edits to the draft annual report.
 - c) **Update Awareness Campaigns of COBI Ethics Board**. A request has been made to include younger members to the board.
9. **Agenda Items** for next Meeting were discussed.

10. Adjournment was at 7:21 p.m. The motion to adjourn was made by Jim Cash, seconded by Rosemary Hollinger, and approved unanimously.

A handwritten signature in blue ink, appearing to read 'Rafael Escandon', is positioned above a horizontal line.

Rafael Escandon, Chair

4/15/24