

Call to Order (Attendance, Agenda, Ethics)  
Review and Approval of Minutes – December 4, 2023  
Helpline House ([PLN52710 DRB CON](#))  
Deercliff Community ([PLN52629 DRB DG](#))  
New/Old Business

Pre-app conference attendees  
Design for Bainbridge Manual Update  
General Project Update  
Board Member Issues/Concerns

Adjourn

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**Call to Order (Attendance, Agenda, Ethics)**

Chair Todd Thiel called the meeting to order at 2:00 PM. Committee Members in attendance were Elaine Liffgens, Bob Russell, Kari Anderson, and Marc Aubin. City Council member Jon Quitslund was present. City Staff present were Planning Manager, HB Harper, Senior Planner Kelly Tayara, Planner Joanne Mendenhall, and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

**Review and Approval of Minutes – December 4, 2023**

Motion: I motion to approve minutes from December 4 meeting  
Russell/Liffgens: Passed Unanimously

Helpline House ([PLN52710 DRB CON](#))  
Project Manager: Joanne Mendenhall  
#1 Conceptual Proposal Review Meeting  
*Discussion only*

Deercliff Community ([PLN52629 DRB DG](#))  
Project Manager: Kelly Tayara  
#2 Design Guidance Review Meeting  
*Discussion only*

**New/Old Business**

- Pre-app Conference Attendees
- Design for Bainbridge Manual Updates
- General Project Update
- Board Member Issues/Concerns

**Adjourn**

The meeting was adjourned at 5:00 PM.

Approved by:



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Todd Thiel, Chair



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Marlene Schubert, Administrative Specialist



CITY OF  
BAINBRIDGE ISLAND

**CITY OF BAINBRIDGE ISLAND  
DESIGN REVIEW BOARD – REGULAR MEETING  
February 5, 2024**

*JONATHAN DAVIS - HELPLINE*

Want to be added to Listserv?

**PLEASE PRINT**

Check the box and Provide Phone **AND** Email

| Name                | Affiliation    | Phone & Email                              |                                     |
|---------------------|----------------|--------------------------------------------|-------------------------------------|
| Maria Metzler       | Helpline House | 206.842.7621<br>mmetzler@helplinehouse.org | <input type="checkbox"/>            |
| Ralph Spillinger    | Helpline House | 206-780-8338<br>ralphspil@aol.com          | <input type="checkbox"/>            |
| Marja Williams      | Helpline House | marja@urbanorange.com                      | <input type="checkbox"/>            |
| Michael Wangen      | Architect      | 206 403 8182<br>michaelwangen@gmail.com    | <input checked="" type="checkbox"/> |
| Patty Perez         | Resident       | 206 890 9999<br>pperez32@msn.com           | <input checked="" type="checkbox"/> |
| Darren Murphy       | Resident       | Gardendadbi@gmail.com                      | <input type="checkbox"/>            |
| Marybeth O'Halloran | resident       | 801 Eagle Cliff Rd.<br>206-719-5763        | <input type="checkbox"/>            |
| Mick O'Halloran     | resident       | mick@blarg.net                             |                                     |

**CITY OF BAINBRIDGE ISLAND  
DESIGN REVIEW BOARD – REGULAR MEETING  
February 5, 2024**

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| Name              | Affiliation | Phone & Email                                 |                                     |
|-------------------|-------------|-----------------------------------------------|-------------------------------------|
| Bob Russell       | DRB         | 206.409.5560<br>bob.russell@cob1committee.com | <input type="checkbox"/>            |
| Mark Aubin        | DRB         | 206 949 4527<br>maubins@gmail.com             | <input type="checkbox"/>            |
| Jon Quitslund     | Council     | jquitslund@bainbridge.gov                     | <input type="checkbox"/>            |
| Todd Thiel        | DRB         |                                               | <input type="checkbox"/>            |
| Joanne Mendenhall | PCD         |                                               | <input type="checkbox"/>            |
| Gunda Lunde       |             | 206.432.6221<br>plunde23@gmail.com            | <input checked="" type="checkbox"/> |
| Paul Ferrel       | Public      | 206 651-1253<br>pferrel@mac.com               | <input checked="" type="checkbox"/> |

Jim.Hiett@coral.com

✓ Jim Hiett

Res ID \*

ADMIN E-MAIL

206-719-2353

Maribel Gordon

Resident

408-891-3100

Kelly Taylor

ELAINE LIFFGELS DRB

|                                                  |                                   |                   |                           |                           |
|--------------------------------------------------|-----------------------------------|-------------------|---------------------------|---------------------------|
| <b>Attendee Report</b>                           |                                   |                   |                           |                           |
| Report Generated:                                | 2/6/2024 7:11                     |                   |                           |                           |
| Topic                                            | Webinar ID                        | Actual Start Time | Actual Duration (minutes) | Unique Viewers            |
| Design Review Board Regular Meeting - 1st Monday | 863 1182 8753                     | 2/5/2024 13:32    | 164                       | 13                        |
|                                                  |                                   |                   | Total Users               | Max Concurrent Views      |
|                                                  |                                   |                   | 23                        | 10                        |
| <b>Host Details</b>                              |                                   |                   |                           |                           |
| User Name (Original Name)                        | Email                             | Join Time         | Leave Time                | Time in Session (minutes) |
| Marlene Schubert                                 | mschubert@bainbridgewa.gov        | 2/5/2024 13:32    | 2/5/2024 16:16            | 164                       |
| <b>Panelist Details</b>                          |                                   |                   |                           |                           |
| User Name (Original Name)                        | Email                             | Join Time         | Leave Time                | Time in Session (minutes) |
| Kari                                             | kari.anderson@cobicommittee.email | 2/5/2024 13:49    | 2/5/2024 16:15            | 147                       |
| Maribel's iphone                                 |                                   | 2/5/2024 16:10    | 2/5/2024 16:14            | 5                         |
| <b>Attendee Details</b>                          |                                   |                   |                           |                           |
| User Name (Original Name)                        | Email                             | Join Time         | Leave Time                | Time in Session (minutes) |
| David Schor                                      |                                   | 2/5/2024 14:03    | 2/5/2024 15:21            | 79                        |
| Barbara Trafton                                  |                                   | 2/5/2024 14:17    | 2/5/2024 15:46            | 90                        |
| iPhone (329)                                     |                                   | 2/5/2024 15:25    | 2/5/2024 16:07            | 42                        |
| Vicki Clayton                                    |                                   | 2/5/2024 15:24    | 2/5/2024 16:15            | 52                        |
| Sarah's iPhone                                   |                                   | 2/5/2024 14:02    | 2/5/2024 14:24            | 22                        |
| Sarah's iPhone                                   |                                   | 2/5/2024 14:24    | 2/5/2024 16:02            | 98                        |
| Sarah's iPhone                                   |                                   | 2/5/2024 16:02    | 2/5/2024 16:15            | 14                        |
| Kaycee Taylor                                    |                                   | 2/5/2024 15:07    | 2/5/2024 15:38            | 31                        |
| Kathy Maher                                      |                                   | 2/5/2024 14:00    | 2/5/2024 16:05            | 126                       |
| Jennifer Sutton                                  | jsutton@bainbridgewa.gov          | 2/5/2024 14:03    | 2/5/2024 15:19            | 76                        |
| Maribel's iphone                                 |                                   | 2/5/2024 14:29    | 2/5/2024 14:42            | 13                        |
| Maribel's iphone                                 |                                   | 2/5/2024 14:42    | 2/5/2024 14:55            | 14                        |
| Maribel's iphone                                 |                                   | 2/5/2024 15:38    | 2/5/2024 16:10            | 32                        |
| Maribel's iphone                                 |                                   | 2/5/2024 16:14    | 2/5/2024 16:15            | 2                         |
| Mike Archambault                                 |                                   | 2/5/2024 14:40    | 2/5/2024 15:24            | 44                        |
| Mike Archambault                                 |                                   | 2/5/2024 15:24    | 2/5/2024 15:25            | 2                         |
| Sara S Rellihan                                  |                                   | 2/5/2024 14:31    | 2/5/2024 15:08            | 38                        |
| marci burkel (she/her)                           |                                   | 2/5/2024 14:33    | 2/5/2024 16:15            | 103                       |
| Kari's iPhone                                    |                                   | 2/5/2024 14:37    | 2/5/2024 15:17            | 40                        |
| Kari (Kah-ree) Seybolt-Murphy (she/her)          |                                   | 2/5/2024 15:17    | 2/5/2024 15:38            | 22                        |