



DESIGN REVIEW BOARD  
REGULAR MEETING  
MONDAY, FEBRUARY 5, 2024  
2:00 – 5:00 PM  
ZOOM WEBINAR +  
COUNCIL CONFERENCE ROOM  
280 MADISON AVE N  
BAINBRIDGE ISLAND, WA 98110

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The Design Review Board will hold this meeting in person and using a virtual, Zoom Webinar platform.  
Members of the public will be able to attend at city hall or join the Zoom Webinar.

Please click the link below to join the webinar:

<https://bainbridgewa.zoom.us/j/86311828753>

Or One tap mobile :

+12532158782,, 86311828753# US (Tacoma)

+12532050468,, 86311828753# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 360 209 5623 US; +1 253 215 8782 US (Tacoma); +1 253 205 0468 US

**Webinar ID: 863 1182 8753**

### AGENDA

- |         |                                                                                                                                                                                                                       |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2:00 PM | Call to Order (Attendance, Agenda, Ethics)                                                                                                                                                                            |
| 2:02 PM | Approval of Minutes – December 4, 2023                                                                                                                                                                                |
| 2:05 PM | Helpline House ( <a href="#">PLN52710 DRB CON</a> )<br>Project Manager: Joanne Mendenhall<br>#1 Conceptual Proposal Review Meeting<br><i>See digital file for materials</i>                                           |
| 2:35 PM | Deercliff Community ( <a href="#">PLN52629 DRB DG</a> )<br>Project Manager: Kelly Tayara<br>#2 Design Guidance Review Meeting<br><i>See digital file for materials</i>                                                |
| 3:35 PM | New/Old Business <ul style="list-style-type: none"><li>• Pre-app conference attendees</li><li>• Design for Bainbridge Manual Update</li><li>• General Project Update</li><li>• Board Member Issues/Concerns</li></ul> |
| 3:45 PM | Adjourn                                                                                                                                                                                                               |

For special accommodations, please contact Planning & Community Development  
206-780-3750 or at [pcd@bainbridgewa.gov](mailto:pcd@bainbridgewa.gov)

Call to Order (Attendance, Agenda, Ethics)  
Review and Approval of Minutes – October 16, 2023  
PBV South Subdivision ([PLN52657 DRB-CON](#))  
New/Old Business

Pre-app conference attendees  
Design for Bainbridge Manual Update  
General Project Update  
Board Member Issues/Concerns

Adjourn

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**Call to Order (Attendance, Agenda, Ethics)**

Chair Todd Thiel called the meeting to order at 2:00 PM. Committee Members in attendance were Elaine Liffgens, Bob Russell, Vicki Clayton, Kari Anderson, and Marc Aubin. City Council member Clarence Moriwaki was absent. City Staff present were Planning Director, Patty Charnas, Senior Planner Kelly Tayara, and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

**Review and Approval of Minutes – October 16, 2023**

Motion: I motion to approve minutes from October 16 meeting  
Clayton/Liffgens: Passed Unanimously

PBV South Subdivision ([PLN52657 DRB-CON](#))

Project Manager: Kelly Tayara  
#1 Conceptual Proposal Review Meeting  
*Discussion only*

**New/Old Business**

- Pre-app Conference Attendees
- Design for Bainbridge Manual Updates
- General Project Update
- Board Member Issues/Concerns

**Adjourn**

The meeting was adjourned at 3:15 PM.

Approved by:

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Todd Thiel, Chair

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Marlene Schubert, Administrative Specialist

**CITY OF BAINBRIDGE ISLAND  
DESIGN REVIEW BOARD – REGULAR MEETING  
December 04, 2023**

**PLEASE PRINT**

**Want to be  
added to  
Listserv?  
(Provide Phone  
**AND** Email)**

| Name            | Affiliation          | Phone / Email                          |                          |
|-----------------|----------------------|----------------------------------------|--------------------------|
| Patty Charnas   | PCD                  | on file                                |                          |
| Kari Anderson   | DRB                  | Kanderson529@gmail.com<br>513-502-1904 | <input type="checkbox"/> |
| TODD THIEL      | DRB.                 |                                        | <input type="checkbox"/> |
| MARC AUBIN.     | DRB                  | MARVIN@CARTL-CA-<br>206.948.4527       | <input type="checkbox"/> |
| O WENMAN        | Wenman<br>Architects |                                        | <input type="checkbox"/> |
| ELAINE LIFFGENS | DRB                  |                                        | <input type="checkbox"/> |
| BOB T. RUSSELL  | DRB                  | bobrussell69@gmail.com<br>206.409.5560 | <input type="checkbox"/> |
| Vicki Clayton   | DRB                  |                                        | <input type="checkbox"/> |
| Kelly Teeple    | staff.               |                                        |                          |

|                                     |                            |                   |                           |                           |             |
|-------------------------------------|----------------------------|-------------------|---------------------------|---------------------------|-------------|
| <b>Attendee Report</b>              |                            |                   |                           |                           |             |
| Report Generated:                   | 12/5/2023 7:09             |                   |                           |                           |             |
| Topic                               | Webinar ID                 | Actual Start Time | Actual Duration (minutes) | Unique Viewers            | Total Users |
| Design Review Board Regular Meeting | 851 2406 9259              | 12/4/2023 13:45   | 89                        | 1                         | 2           |
| <b>Host Details</b>                 |                            |                   |                           |                           |             |
| User Name (Original Name)           | Email                      | Join Time         | Leave Time                | Time in Session (minutes) |             |
| Marlene Schubert                    | mschubert@bainbridgewa.gov | 12/4/2023 13:45   | 12/4/2023 15:14           | 89                        |             |
| <b>Panelist Details</b>             |                            |                   |                           |                           |             |
| User Name (Original Name)           | Email                      | Join Time         | Leave Time                | Time in Session (minutes) |             |
| Jennifer Sutton                     | jsutton@bainbridgewa.gov   | 12/4/2023 14:06   | 12/4/2023 15:05           | 60                        |             |