



Environmental Technical Advisory
Committee Regular Meeting Thursday
January 18, 2024, 3:00 PM
Chamber Conference Room, City Hall
280 Madison Ave N
Bainbridge Island, WA

The Environmental Technical Advisory Committee will hold this meeting in person, in the City Hall Chamber Conference Room, 280 Madison Ave N, Bainbridge Island, WA
It is recommended that attendance be in person, but it is also accessible via the Zoom meeting platform.

<https://bainbridgewa.zoom.us/j/82237251377>

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Agenda for January 18, 2024, ETAC Meeting

Call to Order / Roll Call / Conflict of Interest Disclosure - 3:00 PM

Members: Melanie Keenan, Malcolm Gander, Dylan Frazer, Ben Harrison, and Brian Harmon

Council Liaison: Jon Quitslund

COBI Staff: Patty Charnas - Director, Planning & Community Development
Renee Argetsinger - PCD Administrative Specialist

Approval of Agenda – January 18, 2024 (5 min)

Approval of Minutes – November 16, 2023 (10 min)

Council Liaison Report – Jon Quitslund (10 min)

Chair Report – Melanie Keenan (10 min)

COBI Staff Comments (10 min)

Review of Existing Work Plan, & Make Revisions For 2024 (Melanie Lead)- All (40 min)

Revision to Include ETAC Review & Comment on Ground Water Management Plan development, Comprehensive Plan development, and Winslow Subarea Plan development.

- Sections to review current Comprehensive Plan
 - COBI Website, links to 2016 Elements <https://www.bainbridgewa.gov/162/Comprehensive-Plan>
 - Land Use Element
 - Environmental Element
 - Water Resource Element
 - <https://www.bainbridgewa.gov/DocumentCenter/View/7801/6-WATER-RESOURCES?bidId=>
 - Utilities Element

Discussion of queries to new potential ETAC members and COBI tools (is form online?) to aid ETAC in reaching out to the public (All 10 min)

For the Good of the Order (10 minutes)

Public Comment (5 min)

Adjournment: 4:40 PM



Environmental Technical Advisory
Committee Regular Meeting Thursday
November 16, 2023, 3:00 PM
Chamber Conference Room, City Hall
280 Madison Ave N
Bainbridge Island, WA

Meeting Minutes from the November 16, 2023, ETAC Meeting

Call to Order / Roll Call / Conflict of Interest Disclosure – called to order @ 3:02pm

Members Present: Melanie Keenan, Malcolm Gander, and Ben Harrison

Absent: Dylan Frazer & Brian Harmon

Council Liaison: Jon Quitslund (present). He left at 3:39 PM for another obligation.

COBI Staff: David Greetham – Interim Planning Manager; Renee Argetsinger - PCD Administrative Specialist
David Greetham sat in for Director Charnas, also present was Renee who took minutes and monitored the meeting.

Approval of Agenda – November 16, 2023, Harrison/Gander, unanimously passed.

Approval of Minutes – October 19, 2023, Gander/Harrison, unanimously passed.

Council Liaison Report – Councilman Quitslund update: nothing ahead for ETAC, Council briefed on the Winslow Subarea Plan and Comp Plan – Jon happy to see where ETAC can contribute to these efforts.

Chair Report – Melanie Keenan requests that Director Chris Wierzbiki join ETAC for a short period of time to give updates and feedback on GWMP to ETAC. Comprehensive Plan – recommends that each area/element be reviewed separately. Focus on EIS scoping - will ask Senior Planner Best and Director Patty Charnas if EA the consultant for EIS. LMN is the consultant for WSP & Comprehensive Plan. Greetham to follow-up and confirm consultants with each project.

COBI Staff Comments - Procedurally, the December meeting will be cancelled due to the holidays, Jan 18th will be the next meeting. GWMP – report to be shared from Chris Wierzbiki/Public Works. David Greetham gave a summary of the report. Renee Argetsinger to forward the report following the meeting.

Discussion: GWMP and Earthquakes – Reviewing recent articles on the impact on the groundwater and aquifer levels from earthquakes.

Discussion: Comprehensive Plan Update – Climate change and resiliency element: a climate lens and equity lens will be applied to the process of defining goals and policies throughout the process, encompassing transportation, housing and more. ETAC inquired if there is a template that can be used for review, comments, and updates to the new mandate.

Motion I move that the ETAC subcommittee on the Comprehensive Plan Update use the framework to complete ETAC comments by the end of the month (November).

Harrison/ Gander, unanimously passed.

Discussion: Winslow Subarea Plan Update (WSP) - WSP/Comp Plan – submitted a draft plan for GWMP for the WSP & Comprehensive Plan to PCD Director, Patty Charnas. ETAC members would like to see the Groundwater Aquifer Recharge, Watershed, and Stormwater Management concerns incorporated into the WSP and the Comp Plan. ETAC would like to review the EIS.

Discussion: Update Shoreline Management Program Schedule & References - Tabled until Director Patty Charnas can provide update.

Discussion: Update ETAC COBI Webpage to reflect the work ETAC is doing - Would like it to be reflective of current work processes. To be reviewed/discussed at the next ETAC meeting. An updated webpage would be helpful in recruiting new ETAC members.

Discussion: 2024 Workplan - Melanie to put together a draft and to be discussed/reviewed at the January meeting. Include what ETAC is doing to help update the BIMC as well as updating the resolution of ETAC.

Public Comment - No public comments.

For the good of order: Ben Harrison provided update/information following yesterday's (11/15/2023) Climate Change Advisory Committee. COBI obtained a grant for expert advice on renewable energy available to island, to make it more energy independent/resilient. ETAC may want to keep up with those discussions because resulting energy implementations may have environmental impacts. Suggestion to review the recording of that meeting for more information.

Adjournment: 4:03 PM

MEMORANDUM

TO: COBI City Council, City Manager, PW Director, Planning Director

FROM: Environmental Technical Advisory Committee (ETAC)

DATE: March 18, 2023

SUBJECT: Report on ETAC's 2022 Activities and 2023 Work Plan

STATUS: Approved unanimously (4-0) at March 16, 2023 ETAC meeting. Requesting inclusion as an agenda item for a Council meeting in May 2023 (for Council approval).

2022 Activities

1. GWMP process
 - Starting in November 2021, ETAC subcommittee (Charlie, Melanie, and Malcolm) joined UAC (Andy Maron and Ted Jones) and CCAC (Mike Cox and Deb Rudnick) in monthly meetings with Maureen Whalen (group is called the GWMP working group).
 - ETAC members attended the 3/2/22 GWMP Kickoff Meeting via Zoom.
 - Monthly GWMP Working Group meetings were suspended in July 2022 after departure of COBI Hydrogeologist Maureen Whalen.
2. Review Habitat Management Plans (HMPs)
 - No HMPs were submitted to ETAC for review in 2022.
3. Review Shoreline Management Program (SMP)
 - No review was requested of ETAC in 2022.
4. Provide information on stormwater management and treatment (if requested by the Council) -- *Provide technical information pursuant to COBI studies/projects related to stormwater management and treatment on BI, with the goal of keeping more stormwater on BI to recharge the aquifers and to remove contaminants from stormwater before it recharges or discharges to Puget Sound.*
 - No request was made by Council
5. Provide information on tertiary wastewater management and treatment (if requested by the Council) -- *Provide technical information pursuant to COBI studies/projects related to tertiary wastewater management and treatment on BI, with the goal of removing contaminants as necessary to reclaim wastewater for irrigation or recharge on BI or before discharging to Puget Sound.*
 - No request was made by Council in 2022.
6. Review Suzuki plans (if requested by the Council) -- *Provide reviews of Suzuki development plans as requested by the Council, especially as follow-up to past ETAC work on Suzuki environmental issues.*

- No reviews of Suzuki plans were requested by Council in 2022.
7. Provide technical environmental support for any projects as requested by Council (or as deemed appropriate by ETAC)
- No other projects were submitted to ETAC by Council for technical environmental support or review in 2022.

2023 Workplan

1. GWMP process

- ETAC subcommittee (Charlie and Melanie) will continue to participate in the monthly meetings of the GWMP working group with UAC (Andy Maron and Ted Jones) and CCAC (Mike Cox and Deb Rudnick). The working group met on 1/31/23 to discuss the RFQ for a consultant to finish the GWMP. Subsequently, COBI staff received two responses to the RFQ in March 2023.
- Work with Council and COBI staff to facilitate the development of the GWMP (as requested per Council resolution).

2. Review Habitat Management Plans (HMPs)

- Coordinate with COBI planning staff to provide outside reviews through the ETAC subcommittee on HMP reviews (as requested).

3. Review Shoreline Management Program (SMP)

- Provide reviews of the SMP (as requested).

4. Provide information on stormwater management and treatment (as requested by Council) – *Provide environmental technical information pursuant to COBI studies/projects related to stormwater management and treatment on BI, with the goal of keeping more stormwater on BI to recharge the aquifers and to remove contaminants from stormwater before it recharges to aquifers or discharges to Puget Sound.*

5. Provide environmental information on tertiary wastewater management and treatment (as requested by Council) -- *Provide technical information pursuant to COBI studies/projects related to tertiary wastewater management and treatment on BI, with the goal of removing contaminants as necessary to reclaim wastewater for irrigation or recharge on BI or before discharging to Puget Sound.*

6. Review and Advise on the Comprehensive Plan update per COBI schedule.

- Including the Environmental, Water Resources, Land Use, and Utility Elements, plus other elements as deemed necessary (as requested).
- Including the Winslow Sub-Area Plan, low impact development, and housing pilot projects.

7. Review Suzuki plans -- *Provide reviews of Suzuki development plans as requested by the Council, especially as follow-up to past ETAC work on Suzuki environmental issues.*

8. Provide technical environmental support for any projects as requested by Council. ETAC will study other potential projects as time permits and as deemed appropriate.

9. Recruit new ETAC members and work with the Council and COBI staff to revise the BIMC ordinance governing the makeup and duties of ETAC.

- Change/delete reference in BIMC to supporting only the Planning Dept, to facilitate environmental advisory considerations for various COBI activities and projects, regardless of COBI department. For example, in recent workplans we have reviewed HMPs (Planning Dept) and worked extensively on the GWMP (PW Dept).
- Revise BIMC to indicate that ETAC primarily advises Council, with a lesser role in advising COBI staff.