

UTILITY ADVISORY COMMITTEE MINUTES

November 1, 2023

1. **Call to Order** – Meeting called to order at 5:30 p.m. by Co-Chair Ted Jones

Members Present: Co-Chairs Ted Jones and Charlie Averill, and Andy Maron, Wanda Schulze, Sheina Hughes, and Martin Pastucha (on Zoom)

Also Present: Public Works Director Chris Wierzbicki

Patricia Charnas, Planning Director

Peter Best, Senior Planner

Disclosure of Conflicts – None

2. **Approval of Minutes:** Minutes of October 4, 2023 were unanimously approved.
3. **Update from Planning Department on Comprehensive Plan and Winslow Sub-Area Plan Process**

Patricia Charnas and Peter Best briefed the Committee about the process for the update of the City's Comprehensive Plan and the Winslow Sub-Area Plan. There was lengthy discussion of various aspects of the two plans, which will be primarily focused on accommodating the assignment of increased housing to the Island. The Committee is, of course, interested in the impacts of housing on the utility systems.

The present schedule is for the process to select its planned alternative for growth and include that in a Draft Environmental Impact Statement by June 2024 and a Final EIS by December 2024. The preparation of the two plans will occur during 2024, but will not be completed until after the EIS is approved; therefore, the two plans are likely to be finalized in 2025.

4. **Utilities Element of Comprehensive Plan**

The committee decided to commence work in January and February 2024 on updating the Comprehensive Plan Utilities Element with initial review and discussion on three utilities at each of those meetings. The following members will have primary responsibility for these utilities for this initial discussion:

Water	Andy
Sewer	Martin/Sheina
Storm	Charlie
Electrical	Wanda
Solid Waste	Sven
Telecomm.	Ted

5. Update on PSE

Chris advised that it appears the parties have agreement on the terms of a franchise agreement. He will bring that draft to the UAC at the next meeting for review.

Chris advised that a subcommittee of representatives of UAC and the Climate Change Committee had met to develop issues and proposals for potential inclusion in a "partnership agreement" with PSE. He anticipates scheduling a meeting with PSE in November to discuss the issues/proposals.

6. Public Works Update

The City has advertised for bids for phase 1 (the tank) of the Winslow Tank project; Phase 2 (offsite improvements) will likely be bid in December.

The Ferncliff water main extension is moving forward, as the Ferncliff Homeowner Association board approved joining the City's water system.

The small water system business plan RFQ resulted in one respondent, Gray & Osborne. Chris is in the midst of negotiating with G&O about the scope of work for the project.

Discussions between the City and Bainbridge Disposal about a contract for solid waste and recycling is being handled by the City's Executive Department.

7. UAC 2024 Work Plan

The Committee reviewed and discussed Chris' draft of the 2024 Work Plan. It will be revised and brought to the next meeting for approval.

Approved on 12/6/23



Co-Chair