



CITY OF BAINBRIDGE ISLAND

CIVIL SERVICE COMMISSION
REGULAR MEETING
AUGUST 12, 2014

MINUTES

Call to order

The Civil Service Commission Special Meeting was called to order in the Council Conference Room at City Hall at 4:04 pm by Chair Rich Daniels. A quorum was present consisting of Commissioners Trennon Bird, Kathy Dunn, Rob Killian, and Dan Reisfeld.

Disclosure of conflicts of interest and between-meeting communications

Each Commissioner reported that no new conflicts of interest had arisen since the last meeting; some commissioners shared important inter-meeting communications.

Public comment

There was no public comment.

Approve July 16 Minutes

Commissioner Bird motioned to approve the July 16 minutes.
Commissioner Killian seconded the motion.
The motion passed unanimously.

Introduction of Deputy Chief Horn

Deputy Chief Horn introduced himself and provided a brief overview of his background.

Introduction of Commissioner Daniel Reisfeld

Commissioner Reisfeld introduced himself and provided a brief overview of his background.

Elect Chair/Vice Chair

Commissioner Killian motioned to elect Commissioner Daniels as Chair.
Commissioner Bird seconded the motion.
The motion passed unanimously.
Commissioner Killian motioned to elect Commissioner Bird as Vice Chair.
Commissioner Dunn seconded the motion.
The motion passed unanimously.

Consider approval of proposed rule changes

Commissioner Killian motioned to approve the proposed rules changes as drafted by W. Scott Snyder, the Commission's legal counsel.

Commissioner Bird seconded the motion.
The motion passed unanimously.

Executive Session – Discuss the qualifications of an applicant

The commission adjourned into executive session at 4:23 pm.
The commission resumed open session at 5:28 pm.

Consider setting future oral board interview schedule

This item will be readdressed at a future meeting. No oral board interview has been scheduled at this time.

Report by Secretary/Chief Examiner

S/CE Richards discussed having the Commission use electronic documents versus hard copy.

Documents will be provided electronically unless a hard copy is specifically requested.

S/CE Richards discussed the Commission's meeting date and time as it was incorrectly listed in the rules and additionally, would likely need to be moved due to City Council Regular Meetings moving to Tuesday evenings starting in September.

Commissioner Killian moved to set the Commission's regular meeting date/time to the second Tuesday of every month at 9:00 am.

Commissioner Daniels seconded the motion.

The motion passed unanimously.

S/CE Richards discussed scheduling ethics training for the Commission.

S/CE Richards discussed the upcoming Civil Service Conference.

The meeting was adjourned at 5:44 pm.



Richard Daniels, Chair



Amber Richards, Secretary/Chief Examiner