

COBI ETHICS BOARD

Regular Meeting

Monday, May 15, 2023

6:43 PM – 7:24 PM

In-person and Via Zoom

Minutes

1. Call to Order - Meeting was called to order at 6:43 pm due to a technical problem with video conferencing. Present were: Jim Cash (Chair), Rafael Escandon (Deputy Chair), Member of outside legal counsel to Ethics Board, David Mallon, Rosemary Hollinger, Donna Davison and Peggy Nimb (City Staff). Absent: Dona Keating and Ben Woodruff.
2. Disclosures of Conflict of Interest – None.
3. Approval of the 05/15/2023 Meeting Agenda – D. Davison called for a motion to approve the agenda; R. Hollinger seconded and the motion to approve the 5/15/2023 meeting agenda passed unanimously.
4. Acceptance of 04/17/2023 minutes made by R. Escandon, seconded by D. Mallon and approved with 2 abstentions (D. Davison and R. Hollinger as they were not present).
5. It was confirmed that no change (since preceding 4/17/2023 Ethics Board Meeting) in status of the two (2) previously referenced complaints pending litigation.
6. Notice of Dismissal for Complaint EB 2023 01. Content of draft reviewed and discussed by Members. Decision to re-constitute Sub-committee to include R. Hollinger in exchange for D. Davison and re-draft the notice of dismissal. Agreed that a legal review of draft notice will precede the next review by Ethics Board.
7. Public Comment – One public comment was received.
8. Training Sub-Committee
 1. Date for completing recording, participants and upload of training video; TBD.
 2. Date(s) of future training for new members of various committees in new terms TBD. Targeting July/August 2023.
8. New Business
 1. Operating Rules Adjustments proposed by J Cash. Motion to adopt revisions by R Hollinger, Seconded by D Mallon, passed unanimously.
9. Agenda for next Meeting –

1. Status of revised Letter of Dismissal EB 2023-01
2. Training Update

10. Next Meeting Date: TBD because of Juneteenth holiday, targeting Friday June 16, 2023 at 3:30 pm.

11. Adjournment – Motion to adjourn by D. Mallon, seconded by R Escandon, and passed unanimously.

Adjournment at 7:24 p.m.



Jim Cash, Chair

June 16, 2023