COBI ETHICS BOARD

Regular Meeting
Monday, April 17, 2023
6:30 PM – 7:16 PM
In-person and Via Zoom
Minutes

1. Call to Order - Meeting was called to order at 6:31 pm. Present were: Jim Cash (Chair), Rafael Escandon (Deputy Chair), Doña Keating, Ben Woodruff, Andrew Tsoming (legal counsel to Ethics Board), David Mallon and Peggy Nimb (City Staff). Absent: Donna Davison and Rosemary Hollinger.

2. Disclosures of Conflict of Interest – None.

3. Approval of the 03/20/2023 Meeting Agenda – D. Mallon called for a motion to approve the agenda; R. Escandon seconded and the motion to approve the 4/17/2023 meeting agenda passed unanimously.

4. Acceptance of 3/20/2023 minutes made by Doña Keating, seconded by Ben Woodruff and approved unanimously.

5. Andrew Tsoming confirmed no change (since preceding 3/20/2023 Ethics Board Meeting) in status of the two (2) previously referenced complaints pending litigation.

6. Notice of Dismissal Complaint EB 2023 01. Content of draft reviewed and discussed by Ethics Board Members. At completion of discussion, motion to amend Notice of Dismissal, creating a second draft which includes a section focused on educational opportunities and recommendations that the Ethics Board has recognized during the complaint review. New draft to be reviewed at next ethics board meeting (5/15/23). The motion carried unanimously.

7. Public Comment – There were no comments from the public during this period.

8. Training Sub-Committee
    1. Notifications of training requirements to committees and individuals in the ethics policy. Email notifications to be sent when contact lists provided. Update at next Ethics Board meeting 5/15/23.
    2. Date to be set for recording of ethics training video for storage and access by new members of various advisory boards. Update at next meeting 5/15/23.

8. New Business
    1. Brief discussion of email communication received by EB chair following 3/20/2023 meeting
    2. Certificates provided by City Council to Ethics Board Members

9. Agenda for next Meeting –
    1. Review of revised Letter of Dismissal EB 2023-01
    2. Training Update

10. Next Meeting Date: May 15, 2023

11. Adjournment – Motion to adjourn by Doña Keating, seconded by Ben Woodruff, and passed unanimously.

Adjournment at 7:16 p.m.

Jim Cash, Chair