CITY OF
BAINBRIDGE ISLAND

Design Review Board
Regular Meeting Minutes
Monday, February 6, 2023

Call to Order (Attendance, Agenda, Ethics)
Review and Approval of Minutes – December 19, 2022
Welcome Kari Anderson
Select 2023 Design Review Board Chair and Co-Chair
257 Wood Ave Cottage Dev (PLN52437 DRB CON)
HRB-Ericksen (PLN52178 DRB-DG)
New/Old Business
- Pre-app conference attendees
- Design for Bainbridge Manual Update
- General Project Update
- Board Member Issues/Concerns
- February 20 meeting falls on holiday

Adjourn

Call to Order (Attendance, Agenda, Ethics)
Chair Todd Thiel called the meeting to order at 2:01 PM. Committee Members in attendance were Kari Anderson, Elaine Liffgens, and Bob Russell. Anna Snyder-Kelly was absent, and Marc Aubin and Vicki Clayton were absent and excused. City Staff present were Planning Manager HB Harper, Planner Joanne Mendenhall, Associate Planner Ellen Fairleigh, and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

Review and Approval of Minutes – December 19, 2022

Motion: I move to approve the December 19 meeting minutes
Liffgen/Russell: Passed Unanimously

Welcome Kari Anderson, new Design Review Board member
Select 2023 Design Review Board Chair and Co-Chair

Motion: I move to appoint Todd Thiel as Chair and Vicki Clayton as Co-Chair for 2023
Russell/Liffgen: Passed Unanimously

257 Wood Ave Cottage Dev (PLN52437 DRB CON)
#1 Conceptual Proposal Review Meeting
Discussion only

HRB-Ericksen (PLN52178 DRB-DG)
#2 Design Guidance Review Meeting
Discussion only

New/Old Business

- Pre-app Conference Attendees
- Design for Bainbridge Manual Updates
- General Project Update
- Board Member Issues/Concerns
- February 20 meeting falls on holiday
    - Board members are prepared to attend a special meeting on Tuesday, 02/21/23

Adjourn

The meeting was adjourned at 4:00 PM.

Approved by:

Todd Thiel

_____
Todd Thiel, Chair

_____
Marlene Schubert, Administrative Specialist

Attendee Report				
Report Generated:	2/7/2023 7:40			
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	Unique Viewers
Design Review Board Regular Meeting	889 4694 9250	2/6/2023 13:09	171	1
			Total Users	Max Concurrent Views
			3	0
Host Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Marlene Schubert	mschubert@bainbridgewa.gov	2/6/2023 13:09	2/6/2023 16:00	171
Panelist Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Jeff Bouma		2/6/2023 14:47	2/6/2023 15:49	63
Attendee Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Jeff Bouma		2/6/2023 14:38	2/6/2023 14:47	9

CITY OF
BAINBRIDGE ISLAND

CITY OF BAINBRIDGE ISLAND
DESIGN REVIEW BOARD – REGULAR MEETING
February 6, 2023

PLEASE PRINT

Name	Affiliation	Phone / Email	Join Listserv? (Provide Phone AND Email)
Bob Russell	DRB	206.409.5560	☐
Kari Anderson	DRB	510.502.1900	☐
Joanne Mendenhall	PCD		☐
ELAINE LIFFGENS	DRB		☐
TODD THIEL	DRB		☐
Clarence Moriwaki	City Council		☐
Ellen Fairleigh	PCD		☐

CITY OF
BAINBRIDGE ISLAND

CITY OF BAINBRIDGE ISLAND
DESIGN REVIEW BOARD – REGULAR MEETING
February 6, 2023

PLEASE PRINT

Name	Affiliation	Phone / Email	Join Listserv? (Provide Phone AND Email)
JEFF WEBB CHARLIE WENZLAU	WENZLAU PRAC	jeff@wenzlauarchitects.com charlie@wenzlauarchitects.com	☐
DAN LAZAREK	" "	DAN@WENZLAUARCHITECTS.COM	☐
TINA GILBERT	HRB	tinac otnb.net	☐
Phedra Elliott	HRB	phedra@housingresourcesbi.org	☐
C Wenzlau			☐
			☐
			☐