

Call to Order (Attendance, Agenda, Ethics)
Approval of Meeting Minutes from September 4, 2022
Call for Public Comment
Committee Updates
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Susan Hughes called the meeting to order at 2:02 PM. Commissioners in attendance were Susan Hughes, Eric Kortum, Blaine Cliver, and Rick Chandler. Commissioner Chris Moreno was absent. City Council member - Clarence Moriwaki was absent. City Staff present were Senior Planner, Kelly Tayara and Administrative Specialists - Renee Argetsinger, who monitored meeting and prepared minutes.

Introduction and Public Comment - John Lay regarding the historical significance of Fort Ward Parade Grounds and interest in its preservation. Discussion followed.

Motion: HPC Chair to draft letter regarding responsibility to maintain historical district, according to the municipal code and to note the Historic Preservation Commission's interest to any plans involving the parade grounds.

Cliver /Kortum: Passed Unanimously

Review & Approve Agenda - There were not any conflicts of interest noted.

Motion: I move that we approve the agenda

Cliver /Chandler: Passed Unanimously

Review & Approve Minutes – September 1, 2022

Motion: I'll make a motion to approve the September 2022 minutes.

Chandler /Cliver: Passed Unanimously

Review of Application for Special Property Tax Evaluation:

The Bainbridge Island Lumber Building was placed on the Local Historic Register in March of 2018 (City File No. [PLN51072 HPR](#)).

Motion deferred to next month's meeting in order to further review materials regarding the application.

2022 Work Plan Development:

Update provided by Kelly Tayara – the 2022 Work Plan has not yet been presented to the City Council. Kelly suggested drafting a biannual budget for 2023-2024 that would also request an expenditure budget.

Committee Updates:

- **Identifying Register-eligible Properties**
Work continues defining historic area boundaries. Commissioner Kortum suggested hosting a public meeting to encourage community involvement.
- **Public Education/Public Outreach**
No updates
- **Suyematsu Farm**
Discussion regarding maintenance of the ornamental gardens and potential work party to help clean it up. The Akio Suyematsu Day has resulted in interest from the Bainbridge Island Japanese American Community (BIJAC) to coordinate with Friends of the Farm on future events and the Suyematsu Farm. Discussion among commission regarding the National Register, Landmark Status and the City Council. Further discussion needed along with Clarence and the City Council on this issue.

Old Business

- Request that City Council present Blakely Award - pending
- Update on open HPC positions (Tayara) – interviews happening this week
- Mine Sweeper Presentation from last meeting – Mr. Louis Alloin followed up on his request for a letter of endorsement for his project.

Motion: Draft email message endorsing his project and forward to the city for review.

Kortum /Hughes: Passed Unanimously

New Business

- Further research information regarding the Fort Ward Parade Grounds (Kortum)
- Update provided regarding the Town and Country Sign (Kortum)

Action Items

- Susan Hughes to review the municipal code and follow up with the Parks Department regarding the Fort Ward Parade Grounds
- Kelly Tayara to provide additional photographs of the Lumber Yard (PLN51072 HPR)
- Eric Kortum to research the Dalton Lane property
- Blaine Cliver to provide a list of register eligible properties
- Kelly Tayara to provide first draft of 2023-2024 Work Plan
- Susan Hughes to follow up with Friends of the Farm regarding potential work parties
- Susan Hughes to draft email to Louis Alloin regarding Mine Sweeper project

- Susan Hughes to meet with Councilman, Clarence Moriwaki to discuss the Picker Sheds at Suyematsu Farms

Adjourn

The meeting adjourned at 3:59pm by motion.

Motion: I move to adjourn

Cliver/Kortum: Passed Unanimously

APPROVED