

Call to Order (Attendance, Agenda, Ethics)
Approval of Meeting Minutes from April 7, 2022
Call for Public Comment
Committee Updates
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Commissioner Chris Moreno called the meeting to order at 2:07 PM. Commissioners in attendance were Eric Kortum, Judy Romann, Blaine Cliver, Chris Moreno, and Rick Chandler. Commissioner Susan Hughes and COBI staff member - Kelly Tayara, were absent. City Council member - Clarence Moriwaki was present. City Staff present were Interim Planning and Community Development Director - Mark Hofman, Planner - Ellen Fairleigh, and Administrative Specialists - Renee Argetsinger, who monitored meeting and prepared minutes.

**Motion: I move that we approve the agenda
Romann /Kortum: Passed Unanimously**

The agenda was reviewed. There were not any conflicts of interest noted.

Review & Approve Minutes – April 7, 2022

**Motion: I'll make a motion to approve the April minutes.
Romann /Kortum: Passed Unanimously**

Public Comment

No public comment

Review of Permit Applications:

Planner, Ellen Fairleigh, presented details regarding the Fort Ward Building 15, Permit BLD25815 REV1

**Motion: Commission to wave review
Romann /Cliver: Passed Unanimously**

2022 Work Plan Development:

**Motion: Adopt 2022 Work Plan with edits
Romann /Cliver: Passed Unanimously**

Process for Blakely Award:

Motion: Approve Blakely Nomination Form with edits
Romann /Kortum: Passed Unanimously

Committee Updates:

- **Identifying Register-eligible Properties**
Use of GIS/Tax Parcel #'s (*Cliver/Romann*)
Port Blakely properties (*Cliver*)
Proposed sub-commission meeting (*Moreno*)
- **Public Education/Public Outreach**
Heritage Trees – would like to continue Farmer's Market booth (*Chandler*)
Farmer's Market booth is successfully providing information to the public. Chris asked for suggestions on expanding how to use the Farmer's Market booth. (*Moreno*)
- **Suyematsu Farm (*Kortum/Cliver*)** – Commissioner Kortum provided information on recent visit to the farm and shared interactions/opinions heard from the farmers. Next steps for the farm tabled until Commissioner Hughes can provide an update.

Old Business

- Items tabled until next HPC meeting as Kelly Tayara was absent.

New Business

- The Filipino American Community Hall (c. 1928) is getting a new roof. The property is on the National Register. No information in meeting packet, therefore tabled and no action today. (*Hofman*)
- The terms of three HPC Commissioners expire in June. No update on commission appointments and current commissioners need to re-apply for positions. (*Moriwaki*)

Action Items (*Moreno*)

- Update 2022 Work Plan (*Moreno/Tayara*)
- Revise the Blakely Award Nomination Form (*Moreno/Tayara*)
- Determine parameters for listing all buildings older than 50 years on the City's ArcGIS layer so that we can get access to it (*Tayara*)
- Port Blakely Properties (*Moreno/Cliver*)
- Identify potential grant opportunities and review which ones to pursue (*Kortum*)
- Develop topics and plans to make available at Farmer's Market booth (*All*)

Adjourn

The meeting adjourned at 3:56pm by motion.

Motion: I move to adjourn
Cliver/Kortum: Passed Unanimously