



MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

The Civil Service Regular Meeting was held via video conference and was called to order at 3:11 p.m. by Chair Melanie McAllester. Also in attendance were Commissioners Tarry Decker, Joanna Vander Stoep and Susie Burdick; Commissioner Don Rulien was absent. A quorum was present.

2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported no new conflict of interest since the last meeting.

3. PUBLIC COMMENT

No members of the public were in attendance.

4. NEW BUSINESS

a. APPROVE OCTOBER 6, 2021 REGULAR MEETING MINUTES

MOTION: I move to approve the October 6, 2021 regular meeting minutes

BURDICK/DECKER: The motion was passed.

5. UNFINISHED BUSINESS

a. RESOLUTION 2021-02, AMENDING RULE 8.11

MOTION: I move to adopt Resolution 2021-02

DECKER/BURDICK: The motion passed.

b. RESOLUTION 2021-03, AMENDING RULE 9.6

MOTION: I move to adopt Resolution 2021-03

VANDER STOEP/DECKER: The motion passed.

c. RESOLUTION 2021-04, AMENDING RULE 10

MOTION: I move to amend the title of Resolution 2021-04 deleting "to the chairperson of the commission"

DECKER/BURDICK: The motion passed

MOTION: I move to amend 10.3.1.3 in Resolution 2021-04 to replace "chair of the commission" with "secretary/chief examiner"

MCALLESTER/VANDER STOEP: The motion passed.

MOTION: I move to adopt Resolution 2021-04 as amended

MCALLESTER/BURDICK: The motion passed.

6. REPORT BY CHIEF OF POLICE

- Chief Clark provided a general update on the activities of the police department.

7. REPORT BY INTERIM SECRETARY/CHIEF EXAMINER

- Secretary/Chief Examiner pro tem Kate Brown provided an update on interview timelines.

7. ADJOURNMENT

The meeting was adjourned at 3:54 pm.

Melanie McAllester, Chair

Kate Brown, Secretary/Chief Examiner pro tem